



Spring-Ford 5th/6th Grade Center Home and School Association

March, 2010

Dear Current Fourth and Fifth Grade Parents/Guardians:

It's hard to believe that we are already entering the final phases of another school year! With that in mind, it is time to list the open Home & School positions available for election for the upcoming 2010-2011 school year. The purpose of the 5th/6th Grade Center's Home & School Association is to support the students and families by raising funds to provide field trips, assemblies, activities and family fun nights. All of this would not be possible without the dedication of building faculty and administration as well as Home & School officers and members.

Attached please find the Home & School Association nomination form for your review. If you would like to enter a nomination, **please complete the form and return it to your school office by April 9th.**

Elections will occur during the May Home & School meeting being held on Thursday, May 6th and all are welcome to attend. The meeting will be held at 7:00 p.m. in the 5th/6th Grade Center's faculty dining room. Please park on the recess lot in the rear of the building and enter through door #13.

Questions concerning the nomination process or the various Home & School Association officer positions can be directed to Gloria Vollert at sfishsa@yahoo.com

Thank you for your consideration and support!

Nominating Committee



Spring-Ford 5th/6th Grade Center Home and School Association

POSITION	NOMINEE'S NAME	PHONE NUMBER
PRESIDENT		
VICE-PRESIDENT		
SECRETARY		
TREASURER		
CO-TREASURER		

Article VII: Duties of Officers

The President shall:

1. Preside at all meetings of the Association;
2. Coordinate the work of the officers and committees of the association in order that the Objects may be promoted.

The Vice-Presidents shall:

1. Act as aids to the president;
2. (in their designated order) Perform the duties of the president in the absence or inability of that officer to serve.

The secretary shall:

1. Record the minutes of all meetings of the association;
2. Have a current copy of the bylaws;
3. Maintain a membership list;
4. Be responsible for any written correspondence.

The Treasurer shall:

1. Have custody of all the funds of the association;
2. Keep a full and accurate account of receipts and expenditures;
3. Make disbursements as authorized by the president, executive board, or association in accordance with the budget;
4. Present a financial statement at every meeting.
5. Have the accounts examined annually.

The Co-Treasurer

1. Should assist the Treasurer with various duties stated above.

I am interested in serving on a committee. Please contact me regarding the following committees:

Hospitality _____	Refunding _____
5 th grade Family Fun Night _____	Volunteers _____
6 th grade Family Fun Night _____	Spiritwear _____
Directory _____	

PLEASE PRINT CLEARLY (Especially phone & email)-Thank you.

Parent Name _____

Child's Name _____ Grade in Fall 2010 - 5th or 6th

Phone Number _____

Email _____