

# **MEDIA CENTER HOURS: 7:40 A.M. – 3:30 P.M.**

## **Before school 7:40 A.M. - 7:55 A.M.**

- Students may go to the Media Center upon arrival if a pass has been secured the day before from a media center staff member.

## **Homeroom 8:05 A.M. - 8:20 A.M.**

- Students are permitted to come to the Media Center with permission from their homeroom teacher.
- Students may come for the entire homeroom period if they are working on a major assignment or make-up work for a classroom teacher or the media specialist.

## **Sustained Silent Study periods (SSS)**

A MEDIA CENTER PASS is required from the student in order to use the Media Center during SSS

MEDIA CENTER PASSES are issued by the homeroom teacher in limited numbers. **The student are responsible for completing the pass before presenting it to the homeroom teacher for a signature.**

No coats or book bags are permitted during SSS.

Students who have overdue obligations are not permitted to use the Media Center during SSS.

**LOAFING WILL NOT BE TOLERATED. Violators will lose SSS privileges.**

## **After school 2:40 P.M. - 3:30 P.M.**

Students need to contact library staff to arrange to use the Media Center after school.