



Spring-Ford School District

Board or Directors Business Meeting

June 22, 2020

3 Phases Impact School Districts



RED PHASE



YELLOW PHASE



GREEN PHASE

Pandemic Coordination Team

Leadership Team
Sub-Committee Planning Team



3 Sub Committees

1. Full School Closure: All Students Online

2. Hybrid Model (Part in School; Part Online)

3. All Students Return to School



Full School Closure: All Students Online

Chair: Kelly Murray

Committee Members: The committee consists of 24 members including Building Principals, Elementary Teachers, Secondary Teachers, Special Education, ELD, Human Resources Department, Technology Department, Instructional Coaches and Curriculum Supervisor.

Goal: Reflect on the current practices of online learning and identify areas to improve for implementation in the fall.

Options: Full Cyber for All Students; In-District Cyber option for students whose families are not ready to send students back if buildings were to open.

Areas of Focus:

- Instructional Resources
- Instructional Practices and Procedures (ex: Live Instruction)
- Social Emotional Learning



Outline of Plan and Procedures



Survey sent to Parents/Guardians, Students and Staff to gather feedback

- Top Challenges (Students):
 - Time Management
 - Technical Problems
 - Internet Connectivity
 - Shared Devices
 - Missing Friends/Classmates
- Top Challenges (Parents/Guardians)
 - Motivating my child to complete work (Primarily Elementary only)
 - Balancing my own work with helping my child (Elementary and Middle School only)
- Trends to be addressed include:
 - Live interactions with teachers and peers
 - Live Lessons vs. Recorded Lessons (Discrepancy between student and parent/guardian feedback!)
 - Organization and consistency
 - How feedback is given to students and grading practices
 - Socialization and peer-to-peer interaction
 - Social Emotional Supports
 - Special Education services
 - Technology/Device Access

Potential Budgetary Needs



Cost for Learning Management System:

Licensing: Approximately \$50,000

Implementation Support: \$18,000

Additional technology needs (devices etc.)

K-7: Device/student \$1,600,000

8-12: All Students would have a device

Internet expenses: \$28,600 (currently in budget)

Cost for Zoom (Currently offered as a free resource due to Covid-19): \$21,600

Online Content Subscriptions: Currently investigating various resources

Swivel Cameras to capture live instruction (currently investigation cost and ability to implement)

Professional Development (Pending LMS decision)- Title II funds may support

Hybrid Model

Chair: Heidi Rochlin

Committee Members: The committee consists of Building Principals, Teachers (at every level who represent both core and encore areas), Special Education Supervisors, ELD, and Instructional Coaches, Nurses.

The committee continues to work through possible scenarios that would support as many students as possible with face-to-face instruction, while working within CDC guidelines. These are the scenarios that have been determined feasible after consideration at all levels:

- K-4: face-to-face everyday, split the population in $\frac{1}{2}$, run AM/PM sessions
- 5-12: possible A/B, $\frac{1}{2}$ day, or virtual options
- Synchronous and Asynchronous instruction offered for students participating virtually
- Increased support for special populations (LS, AS, ES, etc.)
- ALL scenarios are being considered for feasibility at these levels: Transportation, Health & Safety, Curriculum, Technology, and Scheduling.
 - Considerations for ease of transitions between multiple modes of instruction
- Still under consideration:
 - The first 2 weeks of school
 - Fine-tuning of scheduling and transportation
 - Fine-tuning of safety measures
 - Lunch procedures
 - Virtual instruction
 - Professional development and training
- Creativity, patience, flexibility!



Outline of Other Plans and Procedures



- ALL teachers will teach from their classrooms (even if offering virtual instruction)
- When students are not in “face-to-face” instruction, they will be offered a schedule of synchronous and asynchronous instruction
 - All grades, K-12 will be supported with this type of learning
- Overarching Health and Safety Guidelines:
 - Cafeterias and shared spaces will not be used
 - Lunches will be served “grab and go” style at all levels
 - Masks to be worn in accordance with state/county guidelines
 - Socially distance students to the extent possible according to state/county guidelines and recommendations from the SF facilities department

Potential Budgetary Needs



- Transportation
 - \$33/hour for each additional run added to the current schedule
 - \$400,000 (entire year of Hybrid)
- All health/safety costs from “green”
- All virtual learning costs from “red”

All Students Return to School



Open Face to Face School in the Fall with recommended social distancing and precautions accounted for – all students in school.

Co-Chairs: Robert Hunter and David Boyer

Committee representation: Teachers, Principals, Nurses, Operations, Athletics and School Police

Goal: To develop processes and protocols from established best practices specific to PPE, social distancing and logistics to support school opening.

Areas of Focus

- PPE
- Social Distancing
- Student Logistics
- Disinfecting /Sanitizing
- Screening
- Emergency Response

Outline of Plan and Procedures



PDE Green Phase school opening requirements Version 1, June 3 2020

- Establish Pandemic Coordinator/Team
- Protect High Risk Students and Staff
- Isolate and Quarantine Symptomatic Students and Staff
- Post Signage
- Clean, Sanitize, Disinfect and Ventilate Facilities
- Safe Use of Cafeterias and Congregate Settings
- Establish Protocols for Sporting Activities, Phys Ed Class and Recess
- Train Faculty and Staff

Outline of Plan and Procedures

Protect Higher Risk Staff and Students

- Separate nursing spaces designated sick and non-sick to prevent cross contamination
- Make virtual education available for those deemed unsafe for in person learning
- Monitor and communicate COVID symptoms/diagnosis within SFASD community

Isolate and Quarantine Symptomatic Staff or Students

- Identify isolation area within each school for nurse to assess/triage
- Monitor individuals until they leave school property

Post Signage

- Wear mask or face covering when required
- Maintain social distancing
- Wash your hands
- Cough or sneeze into arm



Outline of Plans and Procedures

Clean, Sanitize, Disinfect and Ventilate Facilities

- Supply disinfecting wipes in every classroom, office area, nurse's suite for regular disinfecting of high touch surfaces
- Daily cleaning and disinfecting of classrooms, bathrooms, locker rooms, stair ways, door handles and common areas per written cleaning plan
- Daily disinfecting of playground equipment
- Possibly spray misting entire classroom with disinfectant at additional cost
- Establishing an emergency response custodial team for confirmed COVID disinfecting
- Ventilation will follow ASHRAE Reopening of Schools recommendations 2020

Safe Use of Cafeterias and Congregate Settings

- K-4 Students will be spaced so they do not sit directly across from other students
- Grades 5-12 students will be spaced so they do not sit directly across from other students when possible, or sneeze guards will be installed
- Additional seating in HS aux gym
- Sneeze guards will be installed when spacing does not allow
- Self-serve food items will be reserved for later use
- Limit capacity in auditoriums and incorporate spacing



Outline of Plans and Procedures

Establish Protocols for Sporting Activities, Phys Ed Class and Recess

- Athletic and marching band activities following independent plan submitted
- PE classes
 - Discussion on locker room protocols
 - Personal space awareness
 - Recommendations from **PSAPHERD (Pennsylvania State Association for Health Physical Education Recreation and Dance)**
- Recess
 - Discussion activates with personal space awareness
 - Discussion on use of playground equipment



Train Faculty and Staff

- PD For teachers and administrators
- Internal training and review of cleaning protocols for SFASD and Interstate staff

In Addition to PDE requirements



- Develop a face covering protocol
- Student transportation
- Create a self reporting system for SFASD employees
- Develop an emergency response plan for confirmed COVID-19 within our facilities
- Develop protocols for sharing of student materials
- Restrict non-essential visitors
- Develop Communication Plan

Potential Budgetary Needs



- Hand sanitizer dispensers for classrooms and entrances, estimated annual cost \$65,000
- Disinfecting wipes for classrooms, offices and nurses' suites. estimate annual cost \$200,000
- Sneeze guards for reception areas, actual material cost \$9,500
- Sneeze guards for HS and MS lunch tables, estimated \$17,250
- Additional custodial services specific to mist disinfecting entire classrooms daily, above routine scope of work currently provided, estimated \$95,000



Feedback may be sent to:
BoardComment@spring-ford.net