

**SPRING-FORD AREA SCHOOL DISTRICT**  
**Property Committee**  
**January 10, 2023 – 7:30 PM**  
**District Office Conference Room**  
**Meeting Minutes**

**Attendees:** Clinton Jackson, Wendy Earle, Erica Hermans, Karen Weingarten via zoom, Abby Deardorff, Dave Boyer, Robert Rizzo, Will Cromley, Diana Kersch, Mary Jo McNamara, Shawn Ryan, and Robert Hunter

Acceptance of the November 2022 Meeting Minutes by Clinton Jackson

**Ongoing Business – Operations**

A. Operational Updates

1. 9<sup>th</sup> GC Insurance Claim Update
  - i. We discussed the floor was approved to be replaced in its entirety and the new flooring just arrived. Work starts the week of the 16<sup>th</sup> and will take 5 weeks to complete.
2. Auction Results Update
  - i. We discussed the districts net profit of \$23,080.80.
3. 133 Old Mill Rd. Subdivision Update
  - i. We discussed the requirements of Upper Providence Township for the subdivision approval and that we are on February 1<sup>st</sup> UPT Planning Commission schedule for approval.
4. PennDOT Land Acquisition Update
  - i. We discussed the PennDOT offer of \$1,800.00 to purchase a right of way on Black Rock Rd. adjacent to Oaks Elementary for a bridge widening project. This is on the agenda for approval.
5. Spring City Planning Update
  - i. We discussed the presentation ICS consulting presented at the School Board of Directors meeting this past Saturday on behalf of the administration. We also discussed needs for next meeting which will include detailed planning and scheduling information specific to the 3 construction options presented.

**New Business – Operations**

A. FY 23/24 Capital Proposed Capital Project Review

1. We discussed the following projects which are on the agenda for approval
  - i. Oaks Elementary roofing project
  - ii. 9<sup>th</sup> Grade Center phase 3 of 4 roofing project
  - iii. 567 Grade Center heat pump replacement project
  - iv. Upper Providence Elementary fire alarm replacement project
  - v. Brooke Elementary emergency generator replacement project
  - vi. Royersford Elementary playground improvement project
  - vii. Oaks Elementary playground improvement project

B. High School Elevator Service Contract

1. We discussed the repair issues we are having with the fitness center addition elevator and the need to engage in a full-service contract with manufacturer, Shindler Elevator Corporation. This is on the agenda for approval.

**Other Business – Operations**

- A. We discussed the acceptance of Oaks Elementary Home and School purchase of an electronic sign to replace the existing in the amount of the \$25,000. This is on the agenda for acceptance.
- B. We discussed the acceptance of the Evans H&S purchase of gaga pit in the amount of \$6,500.00. This is on the agenda for acceptance.

## **Ongoing Business - School Police and Emergency Management**

### **A. Projects and initiatives**

1. Daily Traffic Control HS & Flex.
2. SFSP & our administrators investigated several S2SS Tips since 11/15/22. (32 total) (3 Life Safety)
3. Fire Drills, Evacuation Drills, and ALICE Drills were completed and documented per Safe Schools requirements.
4. Provided Security and Traffic Control when requested.

### **C. Grants**

We are awaiting awards on our PCCD grant and PDE Grant that were applied for in 2022.

1. Door Replacement & Installation
2. Night Locks & Installation
3. Digital Radios & replacement batteries

### **D. Training / PD:**

1. Officers Egleston and Wickersham are attending NIK testing re-certification 1/31/23 to field test drugs and paraphernalia.
2. Firearms Training is scheduled in February 2023.

D. Meeting Updates: Nothing to report

### **E. New Business**

1. Cameras Update: (On Schedule) Awaiting some equipment on backorder.
2. Camera Project Phase 2 (Year 2).
  - i. Licensing will bring all the different systems into the main centralized Genetec system. The decoders are for the Video monitors in the Main offices, which will now receive the video feeds from the main system. It will also allow easier access for security to get video footage remotely from all the schools, as the current DVRs are beginning to fail and need older system browsers to access or be locally onsite.

## **Other Business - School Police and Emergency Management**

### **Actionable Items:**

- A. Administration recommends board approval to accept the PennDOT offer to purchase the right of way on the Oaks Elementary school property.
- B. Administration recommends board approval for the phase 3 roof replacement at the 9<sup>th</sup> Grade Center with Weatherproof Technologies Inc.
- C. Administration recommends board approval for metal roof coating at Oaks Elementary with Weatherproof Technologies Inc.
- D. Administration recommends board approval for heat pump replacement at 567<sup>th</sup> Grade Center with Southland Industries (Burns Mechanical) and authorization to spend project contingency budget.
- E. Administration recommends board approval for fire alarm replacement at Upper Providence Elementary with Berkshire Systems Gorup Inc.
- F. Administration recommends board approval for emergency generator replacement at Brooke Elementary with S.J. Thomas
- G. Administration recommends board approval for playground improvements at Oaks Elementary with Recreation Resources.
- H. Administration recommends board approval for playground improvements at Royersford Elementary with Recreation Resources.

- I. Administration recommends board approval for a single elevator service contract at the High School with Shindler Elevator Corporation.
- J. Administration recommends the acceptance of the purchase from the Oaks Elementary H&S.
- K. Administration recommends the acceptance of the purchase from the Evans Elementary H&S.
- L. Administration recommends approval for the Phase 2 Camera upgrade project at the FLEX, RES and SCE with Integrated Security Systems through COSTARS contract # 040-058. Camera installation, decoders, licensing, replacement, data storage and maintenance service agreement. Total cost will not exceed \$447,591.01. Funding will come from the Capital Reserve and then repaid from the School Safety operating budget.
- M. Administration recommends approval for the continued Service and Maintenance Agreement which expires in June of 2023. This agreement is provided by Integrated Security Systems through COSTARS contract #040-058.

**Needs for Next Meeting:**

- A. Present additional information as part of the Spring City Elementary planning process related to the construction options.

**Board Comment:**