

**SPRING-FORD AREA SCHOOL DISTRICT  
WORK SESSION**

**Monday, January 23, 2023 ~ 7:30 P.M.**

**High School Cafeteria  
350 South Lewis Road, Royersford, PA 19468**

RCTV YouTube Address: <https://www.youtube.com/ramcountrytv>

**MISSION STATEMENT**

Spring-Ford Area School District cultivates academic excellence, embraces inclusivity, fosters wellness, and purposefully integrates technology and innovation.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENTS**

**I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

**II. BOARD AND COMMITTEE REPORTS**

Legislative Committee	Abby Deardorff	3 <sup>rd</sup> Wed. 7:30 p.m.
MCIU	Dr. Margaret Wright	4 <sup>th</sup> Wed. 7:00 p.m.
PSBA Liaison	Abby Deardorff	
American Legion	David Shafer	
Superintendent's Report	Robert Rizzo	
Solicitor's Report	Mark Fitzgerald	

**III. MINUTES**

- A.** Administration recommends approval of the November 28, 2022 Work Session minutes. **(Attachment A1)**
- B.** Administration recommends approval of the December 5, 2022 Reorganization meeting minutes. **(Attachment A2)**

**IV. PERSONNEL**

**A. Resignations**

- 1. **Celeste D. Baumgardner**; Elementary Teacher, Royersford Elementary School. Effective: February 24, 2023.
- 2. **Shawn R. Corropolese**; Asst Softball Coach - Senior High School. Effective: December 6, 2022.
- 3. **Melissa A. Hartnett**; Elementary Teacher, Evans Elementary School. Effective: February 3, 2023.
- 4. **Robert D. Hunter**; Maintenance Director of Planning, Operations and Facilities, for the purpose of retirement. Effective: November 10, 2023.
- 5. **Lucinda J. Iezzi**; Health & Physical Education Teacher, Senior High School, for the purpose of retirement. Effective: June 9, 2023.
- 6. **Alexander M. Kraft**; Instructional Assistant, Senior High School. Effective: January 25, 2023.

7. **Ashley M. Lambert**; Instructional Assistant, Upper Providence Elementary School. Effective: January 6, 2023.
8. **Nina M. Lee**; Special Education Teacher, Spring City Elementary, for the purpose of retirement. Effective: June 9, 2023.
9. **Jaclyn A. McDermott**; Assistant Track Coach, 7th/8th Grade. Effective: November 29, 2022.
10. **Patrice M. Mullen**; Instructional Assistant, 8th Grade Center for the purpose of retirement. Effective: August 4, 2023.
11. **Patricia A. Musselman**; Special Education Teacher, Oaks Elementary, for the purpose of retirement. Effective June 9, 2023.
12. **Alison L. Reichwein**; Technology Education Teacher, Senior High School, for the purpose of retirement. Effective: July 1, 2023.
13. **Maria E. Skrzat**; Reading Specialist, 8th Grade Center, for the purpose of retirement. Effective: June 9, 2023.
14. **Corinna M. Vieira**; Instructional Support Teacher, Spring City Elementary. Effective: January 9, 2023.

### **New Resignations**

15. **Catarina L. Folkes**; Instructional Assistant, Senior High School. Effective: February 3, 2023
16. **Dawn L. Peiffer**; Food Service Employee, Oaks Elementary, for the purpose of retirement. Effective: June 9, 2023.
17. **Linda K. Valloor**; English Teacher, Senior High School, for the purpose of retirement. Effective: June 9, 2023.
18. **Mark A. Wickersham**; Police Officer, 8th Grade Center. Effective: January 27, 2023.

### **B. Leave of Absence**

1. **Brianna M. Hine**; Special Education Teacher, Royersford Elementary, for an unpaid leave of absence per Board Policy. Effective: January 10, 2023 until February 7, 2023.
2. **Meagan M. Snyder**; Elementary Teacher, 5th/6th Grade Intermediate Center, for an unpaid leave of absence per Board Policy. Effective: February 24, 2023 through April 21, 2023 (estimated date).
3. **Joseph D. Stimmler**; Maintenance, Maintenance & Operations for an extension of an unpaid leave of absence per Board Policy. Effective: January 10, 2023 through February 1, 2023.
4. **Christine M. Wheeler**; Food Service Employee, Senior High School, for an unpaid leave of absence per Board Policy. Effective: January 12, 2023 through January 27, 2023.

### **C. Support Staff**

1. **Rachel M. Gertenitch**; Instructional Assistant, Upper Providence Elementary School, replacing Deborah J. Mohr-Kehs who retired. Compensation has been set at \$16.36/hour plus benefits per the Instructional Assistants' Benefit Summary. Effective: January 9, 2023.
2. **Kristin L. Schmidt**; Secretary, Senior High School, replacing Sharon D. Ritson who had a change of status. Compensation has been set at \$16.52/hour plus benefits per the Secretarial Benefit Summary. Effective: January 9, 2023.
3. **Tammi L. Virkler**; Administrative Assistant, Spring City Elementary School, replacing Kathy K. Dwyer who had a change of assignment. Compensation has been set at

\$19.23/hour plus benefits per the Secretarial Benefit Summary. Effective: January 3, 2023.

#### **D. Change of Status**

1. **Alexa M. Rawa**; PT (.50) Special Education Teacher at Upper Providence Elementary School to FT Special Education Teacher at Upper Providence Elementary School. Compensation has been set at B Step 1, \$51,000, prorated, with benefits per the Professional Agreement. Effective January 24, 2023.

#### **E. Tenure**

The individual listed below has completed three (3) years of satisfactory service as temporary professional employees and are, therefore, entitled to tenure status:

1. **Jennifer C. Lipp**

#### **F. Administration recommends approval of the following professional staff member(s) for before and after school tutoring for the 2022-2023 school year to be paid from ARP ESSER/7% Set Aside :**

1. **Sharon A. Abrams**, Brooke Elementary
2. **Erik B. Ammon**, Brooke Elementary
3. **Nancy A. Daly**, Brooke Elementary
4. **Dr. Marilyn T. Nepps**, Brooke Elementary

#### **New:**

5. **Kimberly L. Acosta**, Upper Providence Elementary School
6. **Karen E. Davis**, Upper Providence Elementary School
7. **Kathryn L. Ellor**, Upper Providence Elementary School
8. **Maura F. Groff**, Upper Providence Elementary School
9. **Erin E. Hughes**, Upper Providence Elementary School
10. **Susan Ibach**, Upper Providence Elementary School
11. **Kristen J. Jones**, Upper Providence Elementary School
12. **Jessica A. Mecleary**, Upper Providence Elementary School
13. **Daniel P. Mountz**, Upper Providence Elementary School
14. **Matthew A. Nice**, Upper Providence Elementary School
15. **Kiera M. Phillips**, Upper Providence Elementary School
16. **Taylor N. Wilson**, Upper Providence Elementary School

#### **G. Administration recommends approval of the 2023 Kindergarten -12<sup>th</sup> Grade Extended School Year Program (ESY) and the positions identified below to be held at Evans Elementary. The program will be held July 5 - August 3, 2023, Monday-Thursday. Instructional Assistants will work 8:45 a.m. - 1:15 p.m., all others will work 8:30 a.m. - 1:30 p.m. There will also be a teacher classroom set-up day on June 29, 2023 and they will work 12:30 p.m. - 4:00 p.m.**

1. Forty (40) Special Education Teachers at a rate of \$40.00/hour.
2. Sixty (60) Instructional Assistants. Rates will vary between \$16.36-\$23.22/hour depending on experience and educational degree.
3. Four (4) Full Time Equivalent Speech Therapists at a rate of \$40.00/hour.
4. One (1) Behavior Specialist at a rate of \$40.00/hour.
5. One (1) Counselor at a rate of \$40.00/hour.
6. Two (2) Certified School Nurses at a rate of \$40.00/hour.

7. Twelve (12) Special Education Teachers-Tutors at a rate of \$40.00/hour. Position runs June 26, 2023 - August 18, 2023.
  8. Five (5) Special Education Teachers with WILSON experience for individual students as per the students' IEP at a rate of \$40.00/hour. Position runs June 26, 2023 - August 18, 2023.
- H.** Administration recommends approval of **Erin E. Hughes** and **Sarah M. Toback** to be hired as Summer 2023 R.A.M.S Coordinators. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement), not to exceed 140 hours per Summer R.A.M.S Coordinator. Funding will be from the ESSER/ARP ESSER/7% Set Aside. Effective: May 1, 2023.
- I.** Administration recommends approval of **Jessica A. Mecleary** as a Teacher for the Pre-K Summer Readiness Program. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement).
- J.** Administration recommends approval of **Joan D. Flack** as an Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be set at the Instructional Assistant's current hourly rate plus benefits (FICA & Retirement).
- K.** Administration recommends the following School Police Officers for the Summer R.A.M.S. Program. The Summer R.A.M.S. Program will be located at Brooke Elementary School and the 9th Grade Center. Compensation will be the officer's hourly rate, shall not exceed \$6,000.00, and will be paid, as previously budgeted, from the ESSER/ARP ESSER/7% Set Aside.
1. **Timothy Brennan**
  2. **Jason Corroplese**
  3. **David Egleston**
  4. **Bob Greenwood**
  5. **Terry Heydt**
  6. **Gwen Phillips**
- L.** Administration recommends the following Registered Nurses as Substitute Nurses for the 2023 Summer R.A.M.S. Program. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be paid from the ESSER/ARP ESSER/7% Set Aside.
1. **Tara L. Santangelo**
  2. **Sharon Wiltsie**
- M.** Administration recommends the following Professional Staff as Teachers for the 2023 Summer R.A.M.S Program. Compensation has been set at \$40.00/ hour plus benefits (FICA & Retirement). Funding will be paid from the ESSER/ARP ESSER/7% Set Aside.
- |                                  |                                    |
|----------------------------------|------------------------------------|
| 1. <b>Mary K. Burkholder</b>     | 13. <b>Jeannine Plitnick</b>       |
| 2. <b>Laura E. Camp</b>          | 14. <b>Shawn Riordan</b>           |
| 3. <b>Sienna K. Coleman</b>      | 15. <b>Sarah D. Rizzuto</b>        |
| 4. <b>Alyssa C. Dougherty</b>    | 16. <b>Georgeiann C. Sklenarik</b> |
| 5. <b>Sheila Egleston</b>        | 17. <b>Maria A. Talone</b>         |
| 6. <b>Kathryn L. Ellor</b>       | 18. <b>Jacqueline M. Trianosky</b> |
| 7. <b>Christa J. Ellsesser</b>   | 19. <b>Katelyn M. Vaccaro</b>      |
| 8. <b>Maureen E. Faulkner</b>    | 20. <b>Lynne M. Webb</b>           |
| 9. <b>Lauren E. Flanagan</b>     | 21. <b>Rachel M. Weigel</b>        |
| 10. <b>Zoe D. Jacobs</b>         | 22. <b>Nicole M. Zucal</b>         |
| 11. <b>Marisa L. Natale</b>      |                                    |
| 12. <b>Jacqueline E. Pizzico</b> |                                    |

- N. Administration recommends approval of the attached extra-curricular contracts for the 2022-2023 school year. **(Attachment A3)**
- O. Administration recommends approval of the attached job description for Associate Head Coach. **(Attachment A4)**
- P. Administration recommends approval of the attached job description for Assistant Coach. **(Attachment A5)**
- Q. Administration recommends approval of the attached job description for Head Coach. **(Attachment A6)**

## V. FINANCE

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.**

**B. Payments:**

- |    |  |                 |
|----|--|-----------------|
| 1. | <u>General Fund Checks</u>   |                 |
|    | Check No. 215709 - 215959  | \$ 677,191.26   |
| 2. | <u>Food Service Checks</u>   |                 |
|    | Check No. 2482 - 2513  | \$ 1,205.75     |
| 3. | <u>General Fund, Food Service, Capital Reserve &amp; Projects ACHs</u> |                 |
|    | ACH No. 222300996 - 222301333  | \$ 7,370,038.59 |
| 4. | <u>Wires</u>   |                 |
|    | Wire No. 202200096 - 202200137   | \$12,003,262.57 |
| 5. | <u>Procurement Payments</u>  |                 |
|    | Transaction No. 220000069 - 220000142                                  | \$ 19,763.94    |

**C. The following monthly Board reports are submitted for your approval:**

1. Skyward Reports
  - Check Report (All funds)
  - ACH Report (All funds)
  - Wires Report (All funds)
  - Procurement Report (All funds)

**D. Administration recommends approval of the following independent contracts.**

1. **Daniel Jude Miller, Binghamton, NY** to provide “Author Day” at Royersford Elementary School with a cost not to exceed \$600.00. Funding will be paid from the Royersford Elementary Budget.
2. **The Chester County Intermediate Unit (CCIU)** to provide Psychology services for the 2022-2023 school year. The total cost of the contract is not to exceed \$4,086.50. The contract will be funded from the Special Education Budget.

3. **Personal Health Care** to provide Nursing Services during Extended School Year (ESY) for one student as per their IEP. The total cost of the contract for the one student not to exceed \$1,243.00. This service will be funded through the Special Education Budget.
  4. **Dr. Mary Lazar** to conduct a comprehensive neuropsychological evaluation for one student. The cost for the evaluation is not to exceed \$5,500.00. Funding will be paid from the Special Education Budget.
  5. **Procare Therapy** to provide Paraprofessional and Registered Behavior Technician services for students per the IEP for the 2022-2023 school year. The total cost of the contract will not exceed \$123,656.40 and will be funded from the Special Education Budget.
  6. **Dr. Claudia Chernow**, conduct a Psychiatric Evaluation for one student. The cost for the evaluation is not to exceed \$2,500.00. The contract will be paid from the Special Education Budget.
  7. **Pediatric Therapeutic Services Inc. (PTS)**, To provide one full-time school social worker and two full-time board-certified behavior analysts for the 2022-2023 school year. This contract was previously approved in September of 2021 for a total of \$314,523.00 and will be paid through ESSER Grant funding as previously allocated.
  8. **Buxmont Academy** to provide Educational services for one special education student for the 2022-2023 school year. The total cost of the contract is not to exceed \$21,309.20. The funding will be paid from the Special Education Budget.
  9. **The Timothy School** to provide 1:1 services for 1 student per the IEP. The total cost for services is not to exceed \$4,500.00. The funding will be paid from the Special Education Budget.
  10. **Emily Perlis** to conduct an Independent Educational Evaluation for one student. The cost for the evaluation is not to exceed \$4,200.00. The contract will be paid from the Special Education Budget.
- E. Administration recommends approval of a **confidential settlement agreement 2023-01** with the parent of a special education student in an amount not to exceed \$25,000.00. Funding will be paid from the Special Education Budget.
  - F. Administration recommends the approval of additional funds for Educational Services for students who receive special educational services from **Lakeside Educational Network** for the 2022-2023 school year. The total cost shall not exceed \$22,712.50. The contract will be paid from the Special Education Budget.
  - G. Administration recommends approval of the **Preliminary General Fund Budget** for the 2023-2024 school year in the amount of \$191,526,802.00.
  - H. Administration recommends approval to file with the Department of Education the 2023-2024 referendum exceptions estimated at \$2,000,000.00 for Special Education Expenditures and Retirement Contributions. These estimated referendum exceptions represent approximately 1.63% and could be used for allowable millage over the Act 1 State Index cap amount of 4.10%. Exceptions are permitted due to the recognition that there are extraordinary district expenses above the rate of inflation.

**VI. PROPERTY**

- A.** Administration recommends approval for the Phase 2 Camera upgrade project at the FLEX, RES and SCE with Integrated Security Systems through COSTARS contract # 040-058. Camera installation, decoders, licensing, replacement, data storage and maintenance service agreement. Total cost will not exceed \$447,591.01. Funding will come from the Capital Reserve and then repaid from the School Safety Operating Budget.
- B.** Administration recommends approval for the continued Service and Maintenance Agreement which expires in June of 2023. This agreement is provided by Integrated Security Systems through COSTARS contract #040-058.
- C.** Administration recommends approval for phase 3 of 4 flat roof replacement at the 9th Grade Center by Weatherproof Technologies through Contract #KPN-A-202012-04. Funding will be paid from Bond Proceeds and shall not exceed \$978,000.00.
- D.** Administration recommends approval for metal roof restoration coating at Oaks Elementary by Weatherproof Technologies through Contract #KPN-A-202012-04. Funding will be paid from Bond Proceeds and shall not exceed \$866,000.00.
- E.** Administration recommends approval for the replacement of 243 heat pumps including controls and recommissioning of 6 ERU units at the 567 Grade Center by Southland Industries (Burns Mechanical) through COSTARS Contract #008-E22-858. Funding will be paid from Bond Proceeds and shall not exceed \$4,936,000.00. Subject to final solicitor review and approval.
- F.** Administration recommends approval for the expenditure of a district-controlled contingency budget specific to the 5th/6th/7th Grade Center heat pump replacement project. Funding will be paid from bond proceeds and shall not exceed \$350,000.00. This contingency is not in addition to the original amount budgeted for this project.
- G.** Administration recommends approval for the replacement of the emergency generator at Brooke Elementary by S.J. Thomas Company, Inc. through KPN Contract #2021JOCC-47. Funding will be paid from the Capital Reserve and shall not exceed \$85,000.00.
- H.** Administration recommends approval for the replacement of the fire alarm system at Upper Providence Elementary by Berkshire Systems Group, Inc. through COSTARS Contract #040-E22-129. Funding will be paid from the Capital Reserve and shall not exceed \$244,000.00. Subject to final solicitor review and approval.
- I.** Administration recommends approval for playground equipment improvements at Royersford Elementary by Recreation Resources through COSTARS Contract #014-E22-249. Funding will be paid from the Capital Reserve and shall not exceed \$144,000.00.
- J.** Administration recommends approval for playground equipment improvements at Oaks Elementary by Recreation Resources through COSTARS Contract #014-E22-249. Funding will be paid from the Capital Reserve and shall not exceed \$126,000.00.
- K.** Administration acknowledges the acceptance of the donation in the amount of \$25,000.00 from the Oaks Elementary Home and School Association to replace the existing school sign with an electronic sign. The installation will be contingent upon approval and permitting with Upper Providence Township.

- L. Administration acknowledges the acceptance of the donation in the amount of \$6,500.00 from the Evans Elementary Home and School Association to purchase a Gaga Ball Pit for the playground.
- M. Administration recommends approval of the PennDOT acquisition and acceptance of the PennDOT offer of \$1,800.00 for a .029-acre right of way and a .008-acre temporary construction easement for construction on Black Rock Road adjacent to the Oaks Elementary property for the purpose of expanding the bridge. PennDOT also requires an application for payment of estimated just compensation be filed and may require additional documentation to be executed on behalf of the School District in connection with the foregoing PennDOT acquisition. It is hereby approved that the School District's Superintendent, Board President and/or Chief Financial Officer are hereby authorized on behalf of the School District in connection with the PennDOT's acquisition to execute the application for payment of estimated just compensation and additional documentation required by PennDOT, subject to solicitor and administration review, and to do all acts and things required in order to effectuate the aforementioned conveyance to PennDOT.

## VII. PROGRAMMING AND CURRICULUM

- A. Administration recommends the approval of *Think Java: How to Think Like a Computer Scientist 2nd edition* (Downey, Allen; O'Reilly Media Incorporated, 2020) to be used in AP Computer Science. This purchase includes 30 paperback texts. The cost is not to exceed \$1,100.00 and is a budgeted item that will be paid from the Curriculum Budget.

## VIII. CONFERENCES AND WORKSHOPS

- A. **Edward W. Yergey**, Grounds and **Craig Ruoss**, Grounds to attend "*Penn State Extension Turf and Ornamentals School*" in Grantville, PA January 30, 2023. The total cost of the conference is \$425.00 (registration and transportation). Substitute coverage is not required.
- B. **Edward M. Koneski**, Grounds Foreman, to attend "*2023 Eastern PA Golf, Lawn, Landscape and Sports Turf Conference*" in East Earl, PA February 2, 2023. The total cost of the conference is \$145.00 (registration and transportation). Substitute coverage is not required.
- C. **Edward M. Koneski**, Grounds Foreman, to attend "*26th Annual KAFMO Athletic Field Conference*" in East Earle, PA February 17, 2023. The total cost of the conference is \$110.00 (registration and transportation). Substitute coverage is not required.
- D. **Seth Jones, 10-12 GC Director of Bands**, to attend "*NAfME Eastern Division Conference*" in Rochester, NY April 13-16, 2023. The total cost of the conference is \$1,695.00 (registration, hotel, meals). Substitute coverage is required for 2 days.
- E. **Kenneth Rhoads**, HVAC and **Shawn Ryan**, Maintenance Supervisor, to attend "Metasys System Extended Architecture for building Operations Course #388" in New Freedom, PA March 6th to March 8th, 2023. The total cost of the conference is \$1,460.00. (transportation, hotel, and meals). Substitute coverage is not required.
- F. **Riane Casper**, Athletic Trainer, to attend "*Mind Matters Concussion Conference: New Frontiers*" in Philadelphia, PA March 15, 2023. The total cost of the conference is \$375.00 (registration and transportation). Substitute coverage is required.

## IX. OTHER BUSINESS

- A. Administration recommends approval for the Spring-Ford Area School District Graduation Commencement to be set for the evening of Wednesday, June 7, 2023 at 7 p.m. in Coach McNelly Stadium. In the event of bad weather, Thursday, June 8, 2023 will serve as a rain date.

- B. Administration recommends approval of the 2023-2024 school calendar. (**Attachment A7**)
- C. Motion to approve and adhere to the guidelines of the Pennsylvania School Boards Association Principles for Governance and Leadership. (**Attachment A8**)
- D. Administration recommends approval of the overnight trip request from Yvonne O'Dea, 10-12 Grade Center Music Teacher, to accompany 7 students for the **Region Choir Competition** in West Chester, PA from February 16<sup>th</sup> to February 18<sup>th</sup>, 2023. Students will travel by district transportation. The cost of the trip is estimated to be \$190.00 per student for (registration, lodging, and meals). Students will miss 2 days of school and will be responsible for any missed work. The total cost to the district is for 1 day of substitute coverage for Ms. O'Dea and district transportation and will be paid from the High School Budget.
- E. Administration recommends approval of the overnight trip request for Robert Swier, Business Education Teacher, Cheryl Murgia, English Teacher, Amy Short Biology Teacher, and Erin Marcellus Cyber Teacher to accompany students qualifying for the **DECA State Competition** in Hershey, PA from February 22<sup>nd</sup> through February 24<sup>th</sup>, 2023. Students will travel via chartered transportation. The cost of the trip is \$450.00 per student for registration, lodging and meals and will be paid by the student attending. Students will miss 3 days of school and will be responsible for any missed work. The total cost to the district is for 3 days of substitute coverage for Mr. Swier, Ms. Murgia, Ms. Short and Ms. Marcellus as well as \$6,000.00 for transportation and will be paid from the High School Budget.
- F. Administration recommends approval of the overnight trip request from Yvonne O'Dea, 10-12 Grade Center Music Teacher, to accompany 7 students for the **District Choir Festival** in Holland, PA from January 12<sup>th</sup> to January 14<sup>th</sup>, 2023. Students will travel by district transportation. The total cost of the trip is \$1,330.00 for registration, lodging, and meals. Students will miss 2 days of school and will be responsible for any missed work. All expenses will be paid from the High School Budget and will include 2 days of substitute coverage for Ms. O'Dea and district transportation.
- G. Administration recommends approval of the overnight trip request from Seth Jones, 10-12 Grade Center Band Director, to accompany 2 students to **NAfME Eastern Division Honor Band and Chorus Competition** in Rochester, NY from April 13<sup>th</sup> to April 16<sup>th</sup>, 2023. Students will travel by district transportation. The cost of the trip is \$500.00 per student and will be paid by each student attending.
- H. Administration recommends the following **high school winter sport teams** for overnight travel during the 2022-2023 school year.

High School Boys Lacrosse – Trip to play 2 PIAA scrimmages  
 Crystal Springs Resort Depart March 22, 2023 - Return March 26, 2023  
 Meals and lodging provided by the Boys Lacrosse Team Booster Club Account  
 The team will use district transportation  
 Cost to district – 2 substitutes for 2 days for Kevin Donnelly and Kevin Czapora (\$768.00)

High School Girls Lacrosse - Trip to play a non-league contest.  
 Game vs Ocean City HS - Depart May 5, 2023 - Return May 7, 2023  
 Meals and lodging provided by the Girls Lacrosse Team Booster Club Account  
 The team will use district transportation  
 Cost to district – 3 substitutes for 1 day (May 5, 2023) for Kristi Holstein, Rose Ward, Meghan Mozi (\$576.00)

I. The following policies are submitted for **Approval**:

1. **Policy #204** - Attendance (**Attachment A9**)
2. **Policy #218** - Student Discipline (**Attachment A10**)

J. The following policies are submitted for **First Read**:

1. **Policy #001** - Name and Classification (**Attachment A11**)
2. **Policy #249** - Bullying and Cyberbullying (**Attachment A12**)

**New Other Business**

- K. Administration recommends approval of the **Memo of Understanding** between the Spring Valley YMCA and the Spring-Ford Area School District for the purpose of Evans Elementary CBI Field Trip February 10, 2023.

**X. INFORMATIONAL**

- A. Effective January 1, 2023, the **IRS mileage rate** will be 65.5 cents per mile which is an increase of 3 cents from the second half of 2022 (62.5 cents).

**XI. BOARD COMMENT**

**XII. PUBLIC TO BE HEARD**

**XIII. ADJOURNMENT**