

SPRING-FORD AREA SCHOOL DISTRICT

POLICY COMMITTEE MEETING

MONDAY, NOVEMBER 11, 2019

7:30 p.m. in the District Office Conference Room

DISTRICT MISSION STATEMENT

Spring-Ford Area School District strives to be educationally relevant, focused on achievement and growth, and have a priority on people so that students are fully prepared to positively contribute to their society.

CALL TO ORDER

IN ATTENDANCE:

- Board Members – Dawn Heine, Colleen Zasowski (Committee Chair)
- District Representatives – Chief David Boyer, Erin Crew, Jim Fink, Lorraine Moyer, Mark Moyer, Bob Rizzo, Dave Shafer, Tina Weidenbaugh
- Community Members – Will Cromley, Wendy Earle

ANNOUNCEMENTS

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

II. MINUTES - From October 14, 2019 Minutes not approved...will be brought forward in January

III. OLD BUSINESS

- A. Medical excuse submission process
 - i. Can be facilitated through Skyward
 - ii. Policy 204 references “written excuses” multiple times.
 1. For a “Parental Notice of Absence” excuse is to be written and signed.
 - Discussion regarding the feasibility of online submission of excuses. Administration shared that there is internal support to continue exploration. Skyward does allow for an absence request prior to the absence however, excuses cannot be uploaded after the absence has occurred. Administration will continue to collect information and bring it back to the committee in January.
- B. Policy 705.2 – School Police Incidents (New Policy) – Policy was reviewed, minor language changes were made, and will be brought forward for a first reading at the upcoming Board workshop.
- C. Policy 830 – Reporting Use of Force (New Policy) – Policy was reviewed, minor language changes were made, and will be brought forward for a first reading at the upcoming Board workshop.

- D. Policy 834 – Use of Force (New Policy) – Policy was reviewed, minor language changes were made, and will be brought forward for a first reading at the upcoming Board workshop.
- E. Awareness of consequences for conflicts with school board activities
 - i. Discussed with Dr. Goodin and Mr. McDaniel
 - Administration shared that Dr. Nugent, Mr. McDaniel, and Mr. Rizzo met and are developing/updating the coaches handbook and a document to be shared with parents of student-athletes to ensure clarity of district guidelines with respect to field trip attendance as well as a number of other items.
- F. School Safety, Security and Emergency Preparedness Policies to be reviewed and updated
 - i. Policy 225 – Students and the Police
 - Policy was discussed and revised. Committee recommended that policy be sent to solicitor and brought back to the committee in January for further review.
 - ii. Policy 705 – Safety
 - Policy was discussed and revised. Committee recommended that policy be sent to solicitor and brought back to the committee in January for further review.
 - iii. Policy 709 – Building Security
 - Policy was discussed and revised. Committee recommended that policy be sent to solicitor and brought back to the committee in January for further review.

VIII. NEW BUSINESS

- A. Policy 208 – Withdrawal from School – Policy was reviewed, minor language changes were made, and will be brought forward for a first reading at the upcoming Board workshop.
- B. Policy 911 – News Media Relations
 - i. Linked to Policy 705.2, Media
 - Policy was discussed and revised. Committee recommended that policy be sent to solicitor and brought back to the committee in January for further review.
- C. Policy 818 – Contracted Services (Adopted in 1991)
 - i. Mandatory update due to audit findings
 - Policy was reviewed and will be brought forward for a first reading at the upcoming Board workshop.

IX. OTHER BUSINESS

- A. PSBA Policy News Network (PNN)
 - Administration discussed plans for the remainder of the school year to review all policies that are 19 or more years old. This will be brought forward at the January meeting to discuss further.
 - i. Volume II, 2019
 - 1. Policy 150 – Title I Comparability of Services (NEW policy)
 - a. Mandated for those school entities receiving Title I funds.

2. Policy 220 – Student Expression/Distribution and Posting of Materials (Adopted in 1991)
 - a. Recommended for legal liability purposes.
3. Policy 913 – Nonschool Organizations/Groups/Individuals (Adopted in 1991)
 - a. Recommended for legal liability purposes.
4. Policy 335 – Family and Medical Leaves (Revised in 2009)
 - a. Recommended for legal liability purposes.
5. Policy 702.1 – Crowdfunding (NEW policy)
 - a. Optional policy
- ii. Volume III, 2019
 1. Policy 004 – Membership (Revised in 2010)
 - a. Recommended Policy
 2. Policy 201 – Admission of Students (Revised in 2012)
 - a. HB 1615 (Act 16 of 2019) – Mandated Policy
 3. Policy 204 – Attendance (Revised in 2017)
 - a. HB 1615 (Act 16 of 2019) – Mandated Policy
 4. Policy 209 – Health Examinations/Screenings (Revised in 2012)
 - a. Necessary for legal liability purposes
 5. Policy 808 – Food Services (Adopted in 1991)
 - a. Required for auditing purposes
- iii. Volume IV, 2019
 1. Policy 333 – Professional Development (Revised in 2000)
 - a. Recommended for legal liability purposes
 2. Policy 805 – Emergency Preparedness and Response (NEW policy; will probably become 805.3)
 - a. Recommended for legal liability and auditing purposes
 3. Policy 805.1 – Relations with Law Enforcement Agencies (NEW policy; related to 705.1?)
 - a. Recommended for legal liability and auditing purposes
 4. Policy 805.2 – School Security Personnel (NEW policy; related to 705.2?)
 - a. Recommended for legal liability and auditing purposes

X. ACTIONABLE ITEMS

A. Policies brought forward for a first reading:

- i. 705.2 School Police Incidents
- ii. 818 Contracted Services
- iii. 830 Reporting Use of Force
- iv. 834 Use of Force

B. Policies to be sent to the solicitor for review:

- i. 208 Withdrawal from School
- ii. 225 Student and the Police
- iii. 705 Safety
- iv. 709 Building Security
- v. 911 News Media Relations

XI. NEEDS FOR NEXT MEETING

XII. BOARD COMMENT

XIII. PUBLIC TO BE HEARD

XIV. ADJOURNMENT