

The January 27, 2003 board meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

- Region I: Michael V. Masciandaro, Bernard F. Pettit,
and Raymond J. Rocchio, Jr.
- Region II: Martha Magee Block, Janet A. Stokes
and Robert Weber
- Region III: Ed Cummins, John S. Grispon, and
Richard Schroeder
- Student Representative: Janine Herring
- Presiding Officer: Bernard F. Pettit

I. **PRESENTATION**

- A. Martha Magee Block made a presentation on a proposal for naming the new elementary school. The proposal calls for two contests: the first contest would allow all students to write an essay or present artwork suggesting a name for the new elementary school. After finalists from all schools made a presentation to the school board. The second contest would consist of the public who would choose from those finalists after paying one dollar. All proceeds would go to the Spring-Ford Educational Foundation.

II. **PUBLIC COMMENT**

There was none.

III. **MINUTES**

Mrs. Stokes made a motion to approve Item A. It was approved by Mr. Schroeder seconded it. It was approved 6-3 with Mrs. Block, Mr. Cummins, and Mr. Schroeder voting no.

- A. The board approved of the November 11th committee of the whole minutes.

Mr. Grispon made a motion to approve Item B with an amendment to replace a section with verbatim minutes. Mr. Cummins seconded it. It was approved 7-2 with Mrs. Block and Mr. Schroeder voting no.

- B. The board approved of the November 18th work session minutes.

Mrs. Stokes made a motion to approve Item C. Mr. Schroeder seconded it. It was approved 8-1 with Mrs. Block voting no.

C. The board approved of the November 25th board meeting minutes.

Mr. Schroeder made a motion to approve Item D. Mrs. Stokes seconded it. It was approved 7-2 with Mrs. Block and Mr. Schroeder voting no.

D. The board approved of the December 2nd organizational/regular meeting minutes.

Mrs. Stokes made a motion to approve Item E. Mr. Grispon seconded it. It was approved 7-2 with Mrs. Block and Mr. Schroeder voting no.

E. The board approved of the December 9th committee of the whole minutes.

IV. PERSONNEL

ALL ITEMS BUT M-10 - Mrs. Block made a motion to approve all items under Personnel with the exception of Item M10. Mr. Schroeder seconded the motion. The board voted 8-0-1 to approve with Mr. Weber abstaining citing School Code 1111.

A. The individual(s) listed below have completed three years of satisfactory service as temporary professional employee(s) and are, therefore, entitled to tenure status. The **Public School Code** requires that a record of this accomplishment be incorporated in the Minutes of this Board of School Directors. The board approved authorizing the execution and presenting of a **professional employee** contract to:

Sharon Dash	Elementary
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B. The board approved of the following **resignations**, with regret:

1. **Martin Moore**, Head Football Coach, effective December 12, 2002.
2. **Susan Biever**, Administrative Asst. at Royersford Elementary School. Ms. Biever has taken a position in the private sector, effective December 20, 2002.
3. **Debbie Heisey**, Instructional Asst. at the Intermediate School. Ms. Heisey has taken a position with the Montgomery County Intermediate Unit, effective January 16, 2003.
4. **Wendy McGurk**, School Nurse at the Intermediate and Middle Schools. Ms. McGurk has taken a position in the private sector, effective January 3, 2003.

- C. The board approved of the following **Leave of Absences**:
1. **Beverly Albright**, Autistic Support Teacher at Limerick Elementary School for a maternity leave of absence effective tentatively March 14, 2003 for approximately six weeks.
 2. **Diane M. Conrad**, English Teacher at the High School for a childrearing leave of absence for the balance of the 2002/2003 school year, effective December 17, 2002.
 3. **Susan Godshalk**, Grade 2 Teacher at Brooke Elementary School for a Family Leave of Absence effective January 14, 2003 for twelve weeks.
 4. **Joy Needles**, Special Education Teacher at Brooke Elementary School for a childrearing leave of absence for the balance of the 2002/2003 school year, effective January 23, 2003.
 5. **Kristine L. Gammon**, Secretary for Staff Development at the Middle School for an Uncompensated Leave of Absence for the remainder of the 2002/2003 school year, effective tentatively March 23, 2003.
 6. **Jennifer Kravitz**, 1st grade teacher at Limerick Elementary School for a maternity leave of absence for the remainder of the 2002/2003 school year, effective tentatively May 2, 2003.
 7. **Bonnie Paladino**, Instructional Asst. at Brooke Elementary School for a Family Leave of Absence, effective tentatively January 6, 2003 for approximately three to four weeks.
- D. The board approved of a revision to the previously approved .5 position for **Cheryl Murgia**, to a .6 position at the High School teaching broadcasting only at the High School. Compensation will be set at \$27,420 Masters, Step 8, prorated, plus benefits as per the Collective Bargaining Agreement, retroactive to August 21, 2002.
- E. The board approved of **Shannon K. Dallahan**, Maple Shade, NJ, for the Long-Term Substitute position at the Middle School and Intermediate School replacing C. Michele Poruban who will be on maternity leave for the balance of the 2002/2003 school year. Ms. Dallahan is a graduate of Villanova University with certification in Elementary School Guidance. Compensation will be set at \$37,500, Masters, Step 1, prorated with benefits, effective January 28, 2003.
- F. The board approved of **Nina F. DiCiccio**, Trooper, PA, for the Long Term Substitute position teaching Grade 4 at Limerick Elementary School replacing Stephanie Cooper who will be on maternity leave for the balance of the 2002-2003 school year. Ms. DiCiccio is a graduate of Bloomsburg University with certification in Elementary Education. Ms. DiCiccio is currently a per diem substitute. Compensation will be set at \$35,000, BS, Step 1, prorated with benefits, effective tentatively February 4, 2003.

- G. The board approved of **Sharon L. Hohenstein**, Limerick, PA, Learning Support Teacher at Brooke Elementary School to continue as the Long Term Substitute Teacher for Joy Needles who will be on a childrearing leave of absence for the balance of the 2002/2003 school year. Ms. Hohenstein was previously board approved August 26, 2002. Compensation will be set at \$37,500 Masters, Step 1, prorated, plus benefits, effective January 24, 2003 which is the beginning of the 3rd marking period.
- H. The board approved of **Kara K. Howard**, Royersford, PA, as a Long Term Substitute for the Elementary position-Grade 2 at Limerick Elementary School replacing Margaret Shiley who will be on professional development leave for the balance of the 2002/2003 school year. Ms. Howard is a graduate of Cabrini College with certification in Elementary Education. Ms. Howard is currently a per diem substitute with the district. Compensation will be set at \$35,000 BS, Step 1, prorated plus benefits, effective January 28, 2003.
- I. The board approved of **Maureen McGovern**, Phoenixville, PA for the Long term Substitute position as an English Teacher at the Middle School replacing Laurie Exeter who will be on maternity leave for the balance of the 2002/2003 school year. Ms. McGovern is a graduate of West Chester University with certification in English. Ms. McGovern is currently a per diem substitute with the district. Compensation will be set at \$35,000, BS, Step 1, prorated, plus benefits, effective January 28, 2003.
- J. The board approved of **Patti Musselman**, Oaks, PA, Learning Support Teacher at Oaks Elementary School to continue as the Long Term Substitute Teacher for Gretchen Colombo who will be on a childrearing leave of absence for the balance of the 2002/2003 school year. Ms. Musselman was previously board approved August 26, 2002. Compensation will be set at \$35,000 BS, Step 1, prorated, plus benefits, effective January 24, 2003 which is the beginning of the 3rd marking period.
- K. The board approved of **Bernadette R. Pence**, Boyertown, PA, 1st Grade Teacher at Limerick Elementary School to continue as the Long Term Substitute Teacher for Cheryl Wasserman who will be on a childrearing leave of absence for the balance of the 2002/2003 school year. Ms. Pence was previously board approved August 26, 2002. Compensation will be set at \$35,500 BS, Step 2, prorated, plus benefits, effective January 24, 2003 which is the beginning of the 3rd marking period.
- L. The board approved of **Beverly Reimund**, Collegeville, PA, for the Long-Term Substitute position at the Intermediate School replacing Susan Spence who will be on a professional development leave of absence for the second semester. Ms. Reimund is a graduate of Rosemont College with certification in Elementary Education. Ms. Reimund is currently a per diem substitute with the district. Compensation will be set at \$35,000 BS, Step 1, prorated with benefits, effective January 28, 2003.

- M. The board approved of the following **support staff**:
1. **William Brown**, Spring Mount, PA for the Head Custodian position at Limerick Elementary School, replacing the head custodian who retired. Mr. Brown has been performing the duties of Head Custodian. Compensation will be set at \$15.25 an hour, effective January 28, 2003 as per the Custodial plan.
 2. **Carolyn Ciccio**, Royersford, PA, for the 3.5 hour food service position in the Intermediate School replacing Patricia Patterson who accepted another position in the district. Ms. Ciccio is currently a per diem substitute with the district. Compensation will be set at \$10.90 an hour without benefits as per the Food Service plan, effective January 28, 2003.
 3. **Deborah Diehl**, Spring City, PA, for the 3.5 hour food service position in the Middle School replacing Barbara Moore who resigned. Ms. Diehl is currently a 3 hour employee with the food service department. Compensation will be set at \$10.90 an hour without benefits as per the Food Service plan, effective January 28, 2003.
 4. **Charlie Evans**, Limerick, PA, for the Head Custodian position at the Middle School replacing John Podbielski who moved to another building. Mr. Evans has been performing the duties of head custodian. Compensation will be set at \$15.75 an hour as per the Custodial plan, effective January 28, 2003.
 5. **Carol Findley**, Royersford, PA, for the 4.5 hour food service position in the Middle School replacing Judy John who accepted another position within in the district. Ms. Findley is currently a 3 hour employee with the food service department. Compensation will be set at \$10.90 an hour without benefits as per the Food Service plan, effective January 28, 2003.
 6. **Tamara Fry**, Limerick PA, for the playground assistant position at Limerick Elementary School replacing Rachel Teller who resigned. Ms. Fry is currently a per diem substitute with the district. Compensation will be set at \$10.30 an hour without benefits as per the Assistants' plan, effective January 28, 2003.
 7. **Amy James**, Royersford, PA, for the Administrative Assistant position at the Royersford Elementary School replacing Susan Biever who resigned. Ms. James is currently a secretary in the district. Compensation will be set at \$14.00 an hour with benefits as per the Secretarial plan, effective January 28, 2003.
 8. **Edward Nugent**, Royersford, for the newly approved custodial position for the district. Mr. Nugent is currently a per diem substitute. Compensation will be set at \$13.50 an hour with benefits as per the Custodial plan, effective January 28, 2003.

9. **Jodee Ziegler**, Royersford, PA, for the 3 hour food service position in the Middle School replacing Deborah Diehl who accepted another position in the district. Ms. Ziegler is currently a per diem substitute with the district. Compensation will be set at \$10.90 an hour without benefits as per the Food Service plan, effective January 28, 2003.
- N. The board approved of the **revision to the cost** of the program of **Jerry Pallotta**, Needham, MA to present an assembly discussing his occupation as a children's author and how to begin writing stories. The total cost of the program will not exceed \$6000 split between the three schools listed instead of \$2,025 as previously approved on the December Agenda. The contract will be in effect from December 10 until December 12, 2002. Funding will be provided by the Oaks Elementary School PTA, Brooke Elementary School-Artist in Residence Fund and Limerick Elementary School Home and School Author in Residence account.
- O. The board approved of the following **independent contract(s)**:
1. **Alternatives Unlimited**, Baltimore, MD., to provide alternative education for a special education student in accordance with the students IEP. The cost will be \$80 per day for 120 days not to exceed \$9600. Funding will be from the Special Education Budget.
 2. **Caryn Lin**, a musician from Willow Grove, PA, to present two hour-long assemblies at Royersford Elementary School, entitled, "From Bach to Rock". Cost is \$850.00 for both programs, effective March 4, 2003. Funding will be paid from the Royersford Elementary Parent-Teacher Organization.
 3. **Joanne Tufo**, Langhorne, PA, to portray Mrs. Benjamin Franklin in four hour-long assembly programs on March 4, 2003 at Royersford Elementary School. These programs compliment the year-long school theme of "We Are Family...We Are America". Cost is \$1,000 for the day and includes all costs. Funding will be paid from Royersford Elementary PTO funds.
 4. **Mad Science of Delaware Valley**, Wilmington, Delaware to present assemblies in Science entitled "Up, Up Away Performance" to the Elementary Students. The cost of the program will not exceed \$340 and will be in effect on January 16, 2003. Funding will be from the Spring City Elementary Assembly Fund.
 5. **KidsPeace National Centers**, Temple, PA, to provide educational services for a special education student as per the students IEP. The cost will be \$171.00 per day for 130 days not to exceed a total cost of \$22,230. This service is retroactive to November 13, 2002. Funding will be provided from dollars budgeted in the 2002-2003 District Budget for Alternative Education Programs.

6. **Philadelphia Zoo**, Philadelphia, PA, to conduct three assemblies for the Elementary students entitled "Little Zoo on Wheels". The cost of the program will not exceed \$560 and will be in effect on April 28, 2003. Funding will be from the Brooke Elementary School Home and School Association.

P. The board approved of the following **extra-curricular/supplemental contract(s)**:

1. Lisa Pupo SH Cultural Awareness Club Advisor \$300 M
(Replacing Kirsten Ferry who resigned position – position prorated from 1/2/03)
2. John Brennan 7th grade Boys' Basketball Coach \$2382 F
(Replacing Alex Miscavage who resigned the position)
3. Jay Greco – 7/8th grade head track coach \$1,649 H

Q. The board approved of the following **professional** substitutes:

- | | |
|--|--|
| Andrea L. Lorio
King of Prussia, PA | Elementary
Chestnut Hill College |
| Brian K. Miller
Boyertown, PA | Elementary
Kutztown University |
| Alyssa N. Stein
Boyertown, PA | Elementary
East Stroudsburg University |
| Jessica A. Wolcott
Boyertown, PA | Elementary
Indiana University of Pennsylvania |

R. The board approved of the following **support substitutes**:

- | | |
|------------------------------------|---|
| Jennifer Brodie
Spring City, PA | Playground Asst.
Instructional Asst. |
| Ellen C. Daw
Limerick, PA | Instructional Asst.
Office/Clerical
Cafeteria
Lunchroom Asst. |
| Tamara L. Fry
Limerick, PA | Playground/Lunchroom Asst.
Instructional/Clerical Asst.
Office/Clerical |
| Collette McAndrew
Limerick, PA | Instructional Asst.
(previously approved as office/clerical) |
| Ronald Moser
Pottstown, PA | Custodial/Maintenance |

Peggy A. Parsons Linfield, PA	Playground/Lunchroom Asst. Instructional/Clerical Asst. Cafeteria
Salamone, Joseph Schwenksville, PA	Custodial/Maintenance
R. Allen Weber Spring City, PA	Custodian/Maintenance

M-10 - Mrs. Stokes made a motion to approve Item M 10. Mr. Rocchio seconded the motion. The board voted 6-2-1 with Mr. Cummins and Mr. Weber voting no and Mr. Masciandaro abstaining from the vote.

M 10. **Susan Masciandaro**, Oaks, PA, for the 3 hour food service position in the Intermediate School replacing Carol Findley who accepted another position in the district. Ms. Masciandaro is currently a per diem substitute with the district. Compensation will be set at \$10.90 an hour without benefits as per the Food Service plan, effective January 28, 2003.

V. **FINANCE**

A-C – Mr. Weber made a motion to approve Items A-C. Mr. Masciandaro seconded it. It was approved 9-0.

- A. The board approved of the revised **Student Activity Handbook**, which is currently under revision. (See attachment).
- B. The board approved of closure of the **Art Projects Student Activity Club** and requesting funds to be merged with the Beautification Fund Student Activity Club.
- C. The board approved of the **student activity account signatures**. The State Auditors will be verifying 2002/2003 Student Activity Accounts signatures records for each activity club. Each activity has submitted to the Business Office a signature record listing the faculty advisor and student officers.

D – Mr. Masciandaro made a motion to approve Item D. Mrs. Stokes seconded it. It was approved 7-2 with Mr. Grispon and Mrs. Block voting no.

- D. The board approved of the audit report. The **2001/2002 Fiscal Audit report** has been completed by the outside independent Auditors of Hutchinson, Gorman & Freeh, P.C. The audit reports the internal controls and operating efficiency of the business office.

E, F, G - N – Mr. Rocchio made a motion to approve Items E, F, G through N. Mr. Schroeder seconded it. It was approved 9-0.

- E. The board approved of **removal of the old garage structures** at the district office at a cost not to exceed \$5,000. These buildings are in bad shape and no longer needed. These garages were used in the past for storage of school buses.
- F. The board approved of acceptance of **Part J** – Project Accounting based on Final Cost for the **Spring-Ford High School** (Project #1923). The total project cost is \$35,174,536. The Certificate of Architect and the Independent Auditor’s Report has been completed (See attachment).
- G. The board approved of acceptance of **Part J** – Project Accounting based on Final Cost for the **Spring-Ford High School Addition** (Project #2348). The total project cost is \$ 2,126,272. The Certificate of Architect and the Independent Auditor’s Report Independent Auditor’s Report has been completed (See attachment).
- H. The board approved of acceptance of **Part J** – Project Accounting based on Final Cost for the **Oaks** Elementary School (Project #2496). The total project cost is \$5,782,312. The Certificate of Architect and the Financial Information Certification has been completed (See attachment).
- I. The board approved of acceptance of **Part J** – Project Accounting based on Final Cost for the **Limerick** Elementary School (Project #2450). The total project cost is \$8,652,186. The Certificate of Architect and the Financial Information Certification has been completed (See attachment).
- J. The board approved of the following **exonerations** from the per capita tax for 2001-2002:

Limerick Township	No. 21
Royersford Borough	No. 23-26
Spring City Borough	No. 22-24
Upper Providence Township	No. 40-43
- K. The board approved of the following **additions/deletions** from the per capita tax for 2001-2002:

Limerick Township Additions	No. 1-345
Limerick Township Deletions	No. 1-604
Royersford Borough Additions	No. 1- 54
Royersford Borough Deletions	No. 1-196
Spring City Borough Additions	No. 1- 69
Spring City Borough Deletions	No. 1-184
Upper Providence Township Additions	No. None
Upper Providence Township Deletions	No. 1-499

L. The board approved of of the **Cafeteria Listing** of Bills:

Checks #4339-4387	\$172,556.37
Checks #4388-4416	\$148,253.76

M. The board approved of the following Treasurers' Reports:

- Treasurer's Report – November 30, 2002
- Money Market – November 30, 2002
- Naturium Fund – November 30, 2002
- Checking Accounts – November 30, 2002
- Payroll Account – November 30, 2002
- Athletic Fund – November 30, 2002
- Investment Schedule – November 30, 2002
- Note of 2000 – November 30, 2002
- GOB 1998 - High School Addition, etc. – November 30, 2002
- Capital Reserve Fund – November 30, 2002
- General Fund – Tax Account – November 30, 2002
- Note of 2002 – November 30, 2002
- Series A 2001 – November 30, 2002
- Capital Reserve Investment Plan – November 30, 2002

- Treasurers Report - December 31, 2002
- Naturium Fund - December 31, 2002
- General Fund – December 31, 2002
- Checking Account - December 31, 2002
- Capital Reserve Investment Schedule – December 31, 2002
- Note of 2000 – December 31, 2002
- GOB 1998 – High School Addition – December 31, 2002
- Note 2002 - December 31, 2002
- Athletic Fund - December 31, 2002
- Capital Reserve Fund - December 31, 2002
- Series A 2001 - December 31, 2002
- General Fund – Tax Account - December 31, 2002
- Spring-Ford High School Activity Report - December 31, 2002
- 5-7 School - December 31, 2002
- Upper Providence Elementary - December 31, 2002
- General Fund – Money Market - December 31, 2002
- General Fund – Checking Accounts – December 31, 2002

- Summary Budget Report -- November 30, 2002
- Revenue Budget Report – November 30, 2002
- Check Register – November 30, 2002
- Summary Budget Report – December 31, 2002
- Revenue Budget Report - December 31, 2002
- Check Register – December 30, 2002

N. The board approved of the following reports:

- Cafeteria M/M Account – November 30, 2002
- Cafeteria Checking Account – November 30, 2002

Cafeteria M/M Account – December 31, 2002
Cafeteria Checking Account – December 31, 2002
Cafeteria Participation Report – November 30, 2002
Cafeteria Participation Report – December 31, 2002
Cafeteria Profit and Loss Statement – November 30, 2002
Cafeteria Profit and Loss Statement – December 31, 2002
Cafeteria Investment Schedule
Cafeteria Savings Schedule
Cafeteria List of Bills – November 30, 2002
Cafeteria List of Bills – December 31, 2002
Use of Facilities – January 2003

O – Mr. Schroeder made a motion to approve Item O. Mrs. Stokes seconded it. Mr. Grispon made a motion to have an amendment to change the effective date of the reduced mileage rate to be February 1st. Mr. Schroeder seconded it. The board voted 8-1 to approve the amendment with Mr. Rocchio voting against it. Then the board voted on the amended motion and approved it 8-1 with Mr. Rocchio voting no. The solicitor advised that the administration make a motion that would change the mileage rate from year to year as published by the IRS. Mr. Pettit said the board would do so.

O. The IRS announced the standard **mileage rate** for the use of a car for business purposes is 36 cents a mile for all business miles driven, down from 36.5 cents a mile in 2002. The new rate will go into effect beginning January 1, 2003. The board approved of the revised rate.

P-S – Mr. Rocchio made a motion to approve Items P-S. Mrs. Stokes seconded it. It was approved 9-0.

P. The 403 (B) TSA firm of **Genova Financial Services** has been replaced by the Andrew Hoff Agency due to Genova Financial Services is no longer involved in the 403(b) business. The board approved of the TSA company replacement.

Q. The board approved of authorization to seek bids for supplies for the 2003-2004 school year. **Supplies** would include but not be limited to custodial, art, general, medical, dental, physical education, science, technology education, and furniture.

R. The board approved of authorization to participate in the Montgomery County Intermediate Unit bid for **Copier Paper** and other bids deemed to be advantageous for the 2003-2004 school year.

S. The board approved of awarding to the lowest responsible bidder the purchase of **Pole Vault Pads, Pole Vault Standards and Weather Cover** for the Middle School for the amount of \$10,690. The successful vendor was UCS, Inc., Kearney, New Jersey. Funding will be from the General Fund Account 11-2600-432.

T – Mr. Masciandaro made a motion to approve Item T. Mr. Rocchio seconded it. It was approved 8-1 with Mr. Weber voting no.

T. The board approved of of payment for the following invoices for the month of **JANUARY**, in connection with the **SERIES A 2001 G.O.B.:**

1. INTERMEDIATE SCHOOL/MIDDLE SCHOOL PROJECT

McKinney Copy Center	30x42 Prints (33)	\$	219.76
US Engineering Labs	Soil Testing & Inspection	\$	5,499.00
R.M. Shoemaker Co.	Applic. #12-General Contractor	\$	2,659,382.00
Fox Rothschild O'Brien	Professional Services (5 Inv.)	\$	2,597.50
U.S. Engineering Labs	Soil Testing & Inspection (2 Inv.)	\$	7,058.93
*R.M. Shoemaker Co.	Applic. #13-General Contractor	\$	1,018,822.00
*U.S. Engineering Labs	Soil Testing & Inspection	\$	<u>2,716.91</u>
	TOTAL		\$3,696,296.10

1. UPPER PROVIDENCE ELEMENTARY SCHOOL

McKinney Copy Center	30x42 Prints (34)	\$	219.76
R.M. Shoemaker Co.	Applic. #12-General Contractor	\$	987,699.00
Cunningham Piano Co.	Charles Walter Studio Piano	\$	5,750.00
Fox Rothschild O'Brien	Professional Services (3 Inv.)	\$	302.50
Vibes Technologies	Phone System Components	\$	9,043.00
*Power & Comm. Inc.	Applic. #4- Data/Phone/Catv Cbl	\$	29,431.52
*School Specialty	72 U.S. Flag w/Staff (classroom)	\$	253.44
*R.M. Shoemaker Co.	Applic. #13-General Contractor	\$	<u>254,820.00</u>
	TOTAL		\$1,287,519.22

*** NEW BUSINESS**

U – Mr. Grispon made a motion to approve Item U. Mrs. Block seconded it. It was approved unanimously.

U. The board approved of payment for the following invoices for the month of **JANUARY** in connection with the **CAPITAL RESERVE ACCOUNT-Fund 22:**

Evaluation of Land Parcels

Simone Jaffe Collins	Professional Services	\$	968.07
Spring-Ford School District	Professional Services (Simone Jaffe Collins)	\$	9,872.50
*Simone Jaffe Collins	Professional Services	\$	<u>5,188.55</u>
	TOTAL	\$	16,029.12

Phase II – Design Athletic Fields

Cowan Associates Inc.	Professional Services	\$	<u>9,740.40</u>
	TOTAL	\$	9,740.40

Mr. Pettit named each item under V by letters and proceeded as follows:
V A-C – Mrs. Block made a motion to approve items V1-V3. Mr. Schroeder seconded it. It was approved 8-1 with Mr. Weber voting no.

*V. The board approved of next month’s payroll, taxes, all benefits, transportation contracts, IU contracts, vo-tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices:

Check List

November

Check No. 89050-89123 \$407,174.00

December

Check No. 89124-89482 \$1,213,041.02

January

Check No. 89483-89752 \$1,057,112.52

***NEW BUSINESS**

V D – Mrs. Block made a motion to approve Item V D. Mrs. Stokes seconded it. It was approved 7-1-1 with Mr. Weber voting no and Mr. Grispon abstaining under Section 1111 of the School Code in conjunction of 3J of the Ethics Code as precluded by law.

Check List Held for November Board Approval

Check No. 89753-89932 \$178,733.18

V E – Mrs. Block made a motion to approve Item V F. Mr. Masciandaro seconded it. It was approved 7-1-1 with Mr. Weber voting no and Mr. Schroeder abstaining.

Plotts Check No. 89933 \$1,580.04

V F & G – Mr. Masciandaro made a motion to approve Items V F & G. Mr. Schroeder seconded it. It was approved 9-0.

November

Check No. 294326-294422 \$17,291.80

December

Check No. 294423-294499 \$7,320.80

Check No. 294542-294575 \$4,699.39

VI. **PROPERTY**

A-F - Mr. Schroeder made a motion to approve Items A-F. Mr. Rocchio seconded the motion. It was approved 8-1 with Mr. Cummins voting no.

- A. The board approved of permission to obtain bids for monthly **pest control** in all buildings, which is state mandated.
- B. The board approved of permission to obtain bids for **trash removal and recycling** for the School District.
- C. The board approved of permission to obtain bids for **filters for indoor air quality**, to be used throughout the school district.
- D. **Change Order – G-8 – UP Elementary School**
The board approved of credit to delete foundation drain at the north, east and south perimeters of Unit A for a total deduct of **(-\$2,000.00)**.
- E. **Change Order – G-9 – UP Elementary School**
The board approved of credit to change the type of oil in transformer for a total deduct of **(\$-4,800)**.
- F. **Change Order – G-10 – UP Elementary School District**
The board approved of credit to delete sprinkler standpipes not needed for a total deduct of **(-\$7,536.00)**.

G – Mr. Masciandro made a motion to approve Item G. Mrs. Stokes seconded it. It was approved 8-1 with Mr. Weber voting no.

- G. The board approved of **Bursich Associates, Inc.** to do a PA Natural Diversity Inventory, (PNDI), from the Department of Conservation of Natural Resources (DCNR) at the **Winnies site**. We need to complete a bog turtle habitat evaluation report and submit it back to the DCNR for approval. Total cost for the work not to exceed \$2,450.00. This was not included in the original scope of the work.

H – Mr. Rocchio made a motion to approve Item H. Mr. Masciandro seconded it. It was approved 7-2 with Mr. Cummins and Mr. Weber voting no.

- H. The board approved of of a change order from Power and Communications (formerly ECT of Delaware), wiring contractor, for **technology wiring at the Upper Providence Elementary School**. The work includes installation of the necessary boxes, fittings, and conduit at up to fifteen locations where the technology and electrical drawings do not match. The maximum cost of the work will be \$1912.50. The actual amount paid will be determined by the actual number of boxes required in the field. Funding will come from the construction fund.

VII. PROGRAMMING AND CURRICULUM

A – Mr. Rocchio made a motion to approve Item A. Mr. Masciandro seconded it. It was approved 7-2 with Mrs. Stokes and Mr. Schroeder voting no.

A. The board approved of the **2003-04 student calendar**.

B – Mrs. Block made a motion to approve Item B. Mr. Grispon seconded it. It was approved unanimously.

B. The board approved of Spring-Ford Varsity High School **Cheerleading Squad** to attend the national competition “Reach the Beach” in Ocean City, Maryland to be held February 21-23, 2003. The squad has earned this opportunity by earning first place honors at the Henderson High School competition on December 7, 2002. The cheerleading squad competed two years ago at the “Reach the Beach” national competition placing third. They would like the opportunity to return to compete against some of the nation’s best cheerleading squads. Transportation funds will be charged to Account 29-3250-513-000-05-08. Accommodations and meal expenses will be charged to cheerleading account in the Booster Club fund.

VIII. CONFERENCE/WORKSHOP RECOMMENDATIONS

A-AA - Mr. Schroeder made a motion to approve Items A-AA. Mrs. Block seconded it. Mr. Masciandro asked that the method used to review conferences for board approval be discussed at the next committee of the whole meeting. Mr. Pettit directed Dr. Coale to put the item on the next agenda. The motion was approved unanimously.

The following individuals were approved by the board for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Bernard F. Pettit**, Board President, **John S. Grispon**, Board Member, and **Dr. Genevieve D. Coale**, Superintendent of Schools, to attend “*Understanding the Board/Superintendent Relationship*” at the Radisson Valley Forge in King of Prussia, PA on January 30, 2003. The total cost of the conference is \$255.00 from the 580 account.
- B. **Bernard F. Pettit**, Board President, **John S. Grispon**, Board Member, **Dr. Genevieve D. Coale**, Superintendent of Schools and **Dr. Leticia M. Rodriguez**, Director of Human Resources, to attend “*The Six Ds: Document, Document, Document, Discipline, Demote, Dismiss*” at the Radisson Valley Forge in King of Prussia, PA on April 2, 2003. The total cost of the conference is \$350.00 from the 580 account.

- C. **John S. Grispon**, Board Member, to attend "*PSBA Annual Legislative Leadership Conference*" at the Hershey Lodge and Convention Center in Hershey, PA on February 9 and 10, 2003. The total cost of the conference is \$337.00 from the 580 account.
- D. **Dr. Genevieve D. Coale**, Superintendent of Schools, to attend "*Spring Legal Roundup*" at the Radisson Valley Forge in King of Prussia, PA on April 2, 2003. The total cost of the conference is \$75.00 from the 580 account.
- E. **Dr. Marsha R. Hurda**, Assistant Superintendent, and **Dr. Lucille F. Candeloro**, Supervisor of Curriculum and Instruction, to attend "*Association for Supervision and Curriculum Development Annual Conference*" in San Francisco, CA from March 6, 2003 through March 11, 2003. The total cost of the conference is \$3,234.00 from the 580 account.
- F. **Bruce W. Cooper**, Director of Planning, Operations, & Facilities to attend "*PA Rural Conference*" at the Penn State Conference Center in State College, PA, from March 25, 2003 through March 28, 2003. The total cost of the conference is \$727.00 from the 580 account.
- G. **Bruce W. Cooper**, Director of Planning, Operations, & Facilities to attend "*PSBA's School Construction Conference*" in Altoona, PA, on March 28 and 29, 2003 at Blair County Convention Center, in Altoona, PA. The total cost of the conference is \$525.00 from the 580 account.
- H. **Bruce W. Cooper**, Director of Planning, Operations, & Facilities to attend "*Allsafe Environmental Annual Re-Certification for Asbestos Building Inspector Course*" on April 8, 2003 in New Cumberland, PA. The total cost of the course is \$145.00 from the 580 account.
- I. **Diane Fern**, Secretary in the Curriculum Office, to attend "*How to Build Powerful PowerPoint Presentations*" held at Skillpath Learning Center, King of Prussia, PA, on February 11, 2003. The total cost of the seminar is \$264.50 from the 580 account.

BROOKE

- J. **Sharon Dash**, a teacher at Brooke Elementary to attend "*How to Handle the Hard to Handle Parent*" at the Holiday Inn in Essington, PA on Monday, February 10, 2003. The total cost for the conference is \$265.00 - \$140.00 from the 580 account and \$125.00 from the substitute account.
- K. **Nancy Kodish**, a physical education teacher at Brooke Elementary to attend "*The 2003 American Association for Health, P.E., Recreation and Dance Convention and Exposition*" at the Philadelphia Convention Center in Philadelphia, PA on Wednesday, April 2, Thursday, April 3, and Friday, April 4, 2003. The total cost for the conference is \$742.00 - \$367.00 from the 580 account and \$375.00 from the substitute account.

LIMERICK

- L. **Rosalynn Capor**, a teacher at Limerick Elementary to attend "*Four Blocks – The Effective Framework for Maximizing Reading and Writing Achievement*" at the Holiday Inn in King of Prussia, PA on Monday, March 3, 2003. The total cost of the conference is \$270.00 - \$145.00 from the 580 account and \$125.00 from the substitute account.

OAKS ELEMENTARY

- M. **Lucinda Iezzi**, a physical education teacher at Oaks Elementary to attend "*Strengthening your P.E. and Health Ed. Programs Using Technology K-12*" in King of Prussia, PA on Wednesday, February 26, 2003. The total cost of the conference is \$290.00 - \$165.00 from the 580 account and \$125.00 from the substitute account.
- N. **Sue Larimer**, a teacher at Oaks Elementary to attend "*Strengthen Your Students' Learning by Using the Latest Brain Research K-8*" at the Desmond Hotel in Malvern, PA on Thursday, February 6, 2003. The total cost of the conference is \$290.00 - \$165.00 from the 580 account and \$125.00 from the substitute account.
- O. **Mark Matthews**, a teacher at Oaks Elementary to attend "*The Behavior Instruction Link*" PATTAN in King of Prussia, PA on Wednesday, February 5, 2003. The total cost of the conference is \$125.00 – from the substitute account.

INTERMEDIATE SCHOOL

- P. **Jane Kulp**, behavior specialist at the Intermediate School to attend "*New England Educational Institute – Asperger's Disorder & Autism*" in Philadelphia, PA on Wednesday, January 29, 2003. The total cost of the conference is \$197.00 from the 580 account. No substitute is needed.
- Q. **Yvonne Kirby**, media specialist at the Intermediate School to attend "*Access PA – Expand Your Power Workshop*" at the Montgomery County Intermediate Unit in Norristown, PA on Thursday, February 6, 2003. The total cost of the conference is \$140.00 - \$15.00 from the 580 account and \$125.00 from the substitute account.

MIDDLE SCHOOL

- R. **Michael J. Siggins**, Assistant Principal, to attend "*New Developments in Police-School Partnership Law in PA*" at the Days Inn and Conference Center in Allentown, PA on February 7, 2003. The total cost of the conference is \$179.00 from the 580 account.

- S. **Carol Frankel**, teacher at the Middle School to attend *“Reading Interventions for Upper Elementary Readers with Learning Disabilities”* at the Montgomery County Intermediate Unit in Norristown, PA on Monday, February 10, and Tuesday, February 11, 2003. The total cost of the conference is \$25.00. No substitute is needed.
- T. **Sue Hillegas**, teacher at the Middle School to attend *“Reading Interventions for Adolescent Readers with Learning Disabilities”* at the Montgomery County Intermediate Unit in Norristown, PA on Tuesday, February 11, 2003. The total cost of the conference is \$125.00 from the substitute account.
- U. **Brandy Miller**, teacher at the Middle School to attend *“Enhancing Intruction in Your Foreign Language Classroom”* at the Holiday Inn in King of Prussia, PA on Wednesday, February 5, 2003. The total cost of the conference is \$290.00 - \$165.00 from the 580 account and \$125.00 from the substitute account.
- V. **Barry Shafer**, Coordinator of Athletics and teacher at the Middle School to attend *“Pennsylvania State Athletic Directors Conference”* at the Hershey Lodge and Convention Center in Hershey, PA on Tuesday, March 18, Wednesday, March 19, Thursday, March 20, Friday, March 21, and Saturday, March 22, 2003. The total cost of the conference is \$1269.10 - \$769.10 from the Athletic Budget and \$500.00 from the substitute account.

HIGH SCHOOL

- W. **Mary Palladino**, teacher at the High School to attend *“AP Mathematics & Computer Science Conference – AP Statistics”* at the Maritime Institute of Technology in Linthicum Heights, MD on Friday, January 31, and Saturday, February 1, 2003. The total cost of the conference is \$620.00 - \$495.00 from the 580 account and \$125.00 from the substitute account.
- X. **Kelly Meyer**, teacher at the High School to attend *“AP Mathematics & Computer Science Conference – AP Calculus BC”* at the Maritime Institute of Technology in Linthicum Heights, MD on Friday, January 31, and Saturday, February 1, 2003. The total cost of the conference is \$620.00 - \$495.00 from the 580 account and \$125.00 from the substitute account.
- Y. **Keith Edleman**, teacher at the High School to attend *“AP Mathematics & Computer Science Conference – AP Computer Science”* at the Maritime Institute of Technology in Linthicum Heights, MD on Friday, January 31, and Saturday, February 1, 2003. The total cost of the conference is \$620.00 - \$495.00 from the 580 account and \$125.00 from the substitute account.

- Z. **Gary Rhodenbaugh**, assistant football coach at the high school to attend “2003 Mega Clinic” at the Clarion Hotel in Atlantic City, NJ on Thursday, March 6, Friday, March 7 and Saturday, March 8, 2003. The total cost of the conference is \$554.92 - \$429.92 from the Athletic Budget and \$125.00 from the substitute account.

BECHTEL BUILDING/MAINTENANCE

- AA. **Doug Carson**, Maintenance Foreman, to attend “How to Supervise People”, held at the Holiday Inn in King of Prussia, PA, on Tuesday, March 18, 2003. The total cost of the seminar is \$169.00 from the 580 account.

COMMITTEE REPORTS - ADDENDUM

Mr. Pettit said that committee reports were postponed from the previous work session.

Mr. Schroeder reported that the **Special Education Committee** met and had no quorum and had no official recommendations. The group discussed handicapped parking, access program, supplementary fund that provides additional health-related services to qualified students with IEPs. Further review of the Fast ForWord program and adaptive curriculum will be on the next meeting agenda.

Mr. Schroeder reported that the WCTS welcomed the new principal, Mary Ann Jakuzzbyk. Mr. Schroeder said Andy Harper was placed in an auto tech apprenticeship. Keith Edwards was accepted to the Universal Technical Institute. Andy Harper was accepted by Northhampton College. Keith Rexroad placed in the AYES program. Auto technology received donations of late model automobiles.

PSBA REPORT.....JOHN S. GRISPON

The MCS DLC met on January 15, 2003. Topics of discussion were tax reform and the PSERS retirement rate. The Committee will be sending letters to the Montgomery County legislative delegation concerning tax reform and education funding. Last month the PSERS Board set 2003-2004 employer retirement contribution rate at 3.77%, an increase over the current year’s 1.15% contribution rate.

On Tuesday, Jan. 21, Democrat **Edward G. Rendell** was sworn in, as Pennsylvania’s 45th governor and **Catherine Baker Knoll** became the state’s first female lieutenant governor. In his inaugural address, Rendell said that Pennsylvania faces many challenges, including a state budget deficit that could reach \$2 billion. Regarding education, the governor said that Pennsylvania has shortchanged its funding for public schools, and he pledged that the state would honor its moral and constitutional obligation to adequately fund public education.

The governor also said that along with the investment in education, there must be strict standards, accountability and teacher training. He noted his support for quality preschool education, full-day kindergarten, smaller class sizes in the early years, and after-school and summer school tutoring but recognized that those goals could not be accomplished without additional money to pay for them. Regarding property tax reform, Rendell said that the current system is outmoded and unfair, and he re-stated his campaign promise to reduce property taxes by increasing the state share of education funding. (end of report)

IX. OTHER BUSINESS

A - Mrs. Block made a motion to approve Item A. Mr. Masciandro seconded it. The board approved it 7-2 with Mr. Weber and Mr. Cummins voting no.

A. The board approved of the following policies:

1. **Policy #439** – Uncompensated Leave
2. **Policy #202** – Eligibility of Non-Resident Students

B – Mr. Masciandro made a motion to approve Item B with an amendment to approve formation of a committee to represent Spring-Ford as the Spring-Ford Westmont Educational Consortium Committee. Mrs. Block seconded it. The board approved the motion 8-1 with Mr. Cummins voting no.

B. Approval is recommended for Martha Magee Block, Richard J. Schroeder, and Bernard F. Pettit to represent Spring-Ford Area School District in all meetings and discussions with neighboring school districts and schools participating in the discussion group known as the **Westmont Educational Consortium Committee**.

X. INFORMATION ITEMS (Just for informational purpose no action taken)

A. The Spring-Ford Area School District belongs to the Chester County Public Schools Healthcare Affiliation. We have been a proponent of a change of rating structure from a 100 percent (all members having the same rate for the same plan design and receiving the same percentage of renewals rate increase without regard to individual experience) to a 50/50 percentage rating system. The group voted in September of 2002 to change the method of rating to a 50/50 method beginning with the medical plan renewals in 2003/2004. Norman Wells, the group benefits and managed healthcare consultant has estimated the savings for Spring-Ford will be \$361,913.

ADDENDUM – OTHER BUSINESS

3 - Mrs. Stokes made a motion to approve the addendum. Mr. Rocchio seconded the motion. The board approved the motion 8-1 with Mr. Weber voting no.

3. The board approved a board conference in-service workshop by Donald B. Owens, Esq. of the Pennsylvania School Board Association on the “Key Work of School Boards” on February 6, 2003. The total cost of the conference in-service workshop is \$750 plus expenses, not to exceed \$1,000.

XI. NEW BUSINESS**PERSONNEL**

A-I – Mrs. Block made a motion to approve Items A-I. Mr. Cummins seconded the motion. The board approved it unanimously.

- A. The board approved of the **resignation**, with regret of **Adele Lanyon**, Intramural Volleyball coach at the High School, effective January 14, 2003.
- B. The board approved of the **resignation**, with regret of **Agnes Bolyn**, Instructional Assistant at Limerick Elementary School, effective February 7, 2003.
- C. The board approved of **Kirsten Ferry**, English Teacher at the High School for a **Maternity Leave of Absence**, effective tentatively February 28, 2003 for the balance of the 2002/2003 school year.
- D. The board approved of **Holly Smith**, Math/Science Teacher at the Intermediate School for a **Maternity Leave of Absence**, effective tentatively March 24, 2003 for the balance of the 2002/2003 school year.
- E. The board approved of **George Vermuth**, Instructional Asst. for Technology at the High School for a **Family Leave of Absence** effective December 16, 2003 for approximately 12 weeks.
- F. The board approved of **Stephanie Breccia**, Royersford, PA for the Playground Assistant position at Oaks Elementary School replacing Paula Miller who resigned. Compensation will be set at \$10.30 an hour without benefits as per the Assistants’ plan, effective January 28, 2003.
- G. The board approved of **Joyce Curtis**, Royersford, PA, for the newly created Administrative Assistant position for the Supervisor of Curriculum and Instruction. Ms. Curtis is currently an employee for the district in another capacity. Compensation will be set at \$14.00 an hour with benefits as per the Secretarial plan, effective upon hiring a replacement.

- H. The board approved of the following **independent contract(s)**:
1. **Clayton Brothers Quintet**, Altadena, CA, to present a Jazz Festival at the Middle School which includes clinics and performances. The cost of the contract will not exceed \$10,750 including hotel and air fees, effective January 15, 2003. Funding will be provided by the district for the amount of \$8,750 and \$2,000 from the music association for a total of \$10,750.
 2. **Dixon's Bully-Free Amazing Wonder Show**, Smithtown, PA to present three assembly programs for the Elementary students entitled "Bully-Free Amazing Wonder Show", on March 3, 2003. The cost of the contract will not exceed \$1100. Funding will be from the Brooke Elementary Home and School Association.
- I. The board approved of the following **professional substitutes**:
- | | |
|---|--|
| Joelle L. Maguire
Pottstown, PA | Health & Physical Education
West Chester University |
| Elizabeth A. Portner
Spring City, PA | Elementary
Moravian College |

PROPERTY

A - Mr. Pettit announced an amendment that the motion should read sewer fees not sewer lines. Mr. Masciandaro made a motion to approve the amended Item A. Mr. Schroeder seconded it. The board approved the motion 6-2-1 with Mrs. Stokes abstaining. Mr. Weber and Mr. Cummins voted no.

- A. The board approved of two sewer fees for the elementary school to be built at the Winnies site. Total cost for both lines not to exceed \$5,000.

B – Mr. Masciandaro made a motion to approve Item B. Mr. Rocchio seconded it. It was approved 6-3 with Mr. Weber, Mr. Cummins, and Mr. Schroeder voting no.

- B. The board approved of acceptance and receipt of PlanCon A, project justification review and approval from the Pennsylvania Department of Education for the new K-4 elementary school project on the Winnies site in Limerick Township.

C – Mr. Grispon made a motion to **TABLE ITEM C**. Mrs. Stokes seconded it. The board voted unanimously to **TABLE ITEM C**.

- C. The Board **TABLED** acceptance and receipt of PlanCon B, Schematic Design review and approval for the new K-4 elementary school project on the Winnies site in Limerick Township.

D – Mr. Masciandaro made a motion to approved Item D. Mrs. Stokes seconded it. It was approved 8-1 with Mr. Weber voting no.

D. The board approved of acceptance and receipt of PlanCon C, site acquisition review and approval by Pennsylvania Department of Education for the new K-4 elementary school project on the Winnies site in Limerick Township. The site is eligible for state reimbursement.

INFORMATION ITEM

Dr. Coale said the item could be placed as a first reading on the February agenda and for approval on the March agenda.

A. Beginning with the 2003-2004 school year, the Grade Point Average (G.P.A.) of students at the Spring-Ford Senior High School will be calculated by including both minor and major subject grades. The system currently in place at the High School utilizes the grades in major subjects only to determine a student's G.P.A. After extensive study by a committee of teachers and administrators at the High School, a strong recommendation was made to move to this system for the calculation of Spring-Ford Senior High School students' Grade Point Average.

XII. SOLICITOR'S REPORT

The solicitor reported that the approved board seat reallocation plan would be filed in court the next day. It would be advertised, though the district was not obligated to by law. If the court does not approve this plan and not implemented by this spring, another plan would have to be submitted.

XIII. PUBLIC COMMENT

There was none.

Mr. Weber said that the board should reconsider its policy of not allowing the public to ask questions during the comment period. He said the school board has a reputation for not listening and the meeting was a forum for the public to get answers. Mr. Pettit said if members of the public had true questions and not rhetorical ones, they would be heard.

Ms. Herring, student representative, asked for clarification whether the school district has problems with pest control or whether notification was now mandated. The flyer was the result of new mandates, she was told. Ms. Herring also asked if she could attend the committee of the whole meetings and Mr. Pettit said yes.

XIV. ADJOURNMENT

Mrs. Stokes made a motion to adjourn. Mr. Rocchio seconded it. The board adjourned.

Respectfully submitted,

Martha Magee Block
Board Secretary

Pat Dillon
Recording Clerk