

On February 22, 2016 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Kelly J. Spletzer
Region II: Dawn R. Heine and Colleen Zasowski
Region III: Joseph P. Ciresi and Mark P. Dehnert
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Dana K. Ludgate and Daniel J. Ciresi

The following Board Members were absent: **Todd R. Wolf**
The following Board Member arrived late: **Bernard F. Pettit** (8:15 p.m.)

ANNOUNCEMENTS

Mr. DiBello announced that the Board met in an Executive Session following the conclusion of the February 16, 2016 Work Session to discuss personnel matters. No action was taken.

Danny announced that children turning 5 by August 31, 2016 are eligible for kindergarten in the 2016-2017 school year. He advised that kindergarten registration began on February 16th and will conclude on March 22nd. He noted that as part of the registration process for this year, parents will be asked if they would like their child screened for the Spring-Ford Kindergarten Readiness Program. The screening process will help the district identify those students who are most in need of a boost before starting kindergarten. These students will be eligible by an invitation to participate in the summer program. Danny reported that parents can learn more about this program through the district website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. PRESENTATION

Mr. Cifelli introduced himself and stated that for the past 12 weeks 62 cast members, 40 crew members and 20 members of the pit orchestra on top of a team of teacher, parent and community volunteers have been hard at work getting ready for this year's spring musical. Mr. Cifelli said he wanted to take a moment to personally invite the School Board and the community to the show. He provided details on the show times and ticket prices. Mr. Cifelli expressed thanks to the School Board and the community for their support. He advised that more information on advanced ticket purchases can be found on the district's website.

Mr. DiBello stated that he looked forward to seeing the show and was sure that the performance would be phenomenal if it was anything like last year's performance

Mr. Ciresi acknowledged the time and energy that goes into the making of a high school musical. He added that the Board values the Theater Program and have invested a lot into the program in order to take us to the next level. Mr. Ciresi acknowledged Mr. Cifelli and everyone involved with the production. He stated that everyone should be extremely proud of what comes out on the stage. Mr. Ciresi stated that he was looking forward to seeing the show and he hoped for a good turnout and possibly expanding the number of shows next year.

- A. **Alexander Cifelli**, Teacher and Spring Musical Director, to provide a glimpse of Spring-Ford Area High School's Spring Musical.

Dr. Weidenbaugh thanked the Board for allowing them to speak tonight on Modernized Learning which is a pilot program at the 9th Grade Center and the 10-12 Grade Center. Mrs. Weidenbaugh stated that she had 4 students here with her this evening that could provide information on their experiences with Modernized Learning. Dr. Weidenbaugh provided an overview on Modernized Learning saying that the vision of this initiative is to maximize student engagement and increase differentiation through technology. Dr. Weidenbaugh explained what differentiation was and the components of it which were curriculum – content, instruction - process, assessment - product, and management – environment. Dr. Weidenbaugh emphasized that she believes that professional development is a key to intertwining the technology world and the educational world. Dr. Weidenbaugh explained the four key components necessary for Modernized Learning to be successful which were vision, administrative support, technology support and professional learning. Anya Aggarwal spoke about the online textbook as well as the assessments following the chapters along with the immediate feedback and how they have been very beneficial for her. Hiba Hamid spoke about interactive learning and re-enforcements which she said has helped her a lot. She spoke about online group worksheets where students are able to collaborate on them at the same time. Hiba stated that the teacher is a part of the online collaboration as well so the students are provided with immediate feedback so they know right away what they are doing right and what they are doing wrong. Juan Ibarra spoke about using MAC computers in biology class and stated that what he really enjoyed was that you could control how fast or slow you learn. He spoke about a program his teacher, Mr. Swavely, uses called Cahoot which makes the lessons more entertaining. Juan explained that Cahoot is a testing program where the objective is to answer questions quickly but correctly as your data is being recorded. He added that Mr. Swavely can then identify which students may be struggling and require more help. Siddarth Sahoo spoke about Google Classroom which he described as one of the most amazing things they have used so far this year. Siddarth explained that through Google Classroom they are able to do mock tests, graded assessments, projects and even homework. Siddarth stated that the greatest thing about using Google Classroom is being able to share and discuss topics with their peers with minimal hiccups. He added that Google Classroom also makes it easy to collaborate and help each other with struggles before tests take place. Siddarth commented that Modernized Learning has enabled the students to build essential qualities required for future careers but also provides them with the necessary tools to plan and set their goals for the future.

Dr. Dressler asked if the students use tablets provided in the classroom or if they bring in their own devices to use in class. Dr. Weidenbaugh replied that students have the opportunity to bring in their own equipment but currently Mr. Swavely uses the Apple

Technology for his class. The students indicated that they sometimes use their own devices during class. Dr. Dressler asked if there was any difficulty for students transitioning from the school provided devices to whatever devices they have at home. Dr. Weidenbaugh replied that this is not an issue with Google Docs as it is web-based and it would not matter what device you would be using to access it.

Dr. Goodin stated that the students are certainly allowed to use their own personal devices if that is what they want to do.

Mr. DiBello clarified that the students are using the computers and devices provided in the classroom that are part of the Modernized Learning rollout. Mr. DiBello stated that the Board put into place the Bring Your Own Device Policy for students but we are also supplying technology as well in the classrooms. Mr. DiBello commented that it sounded like the students were using the technology that is provided by the district and Dr. Weidenbaugh confirmed this was absolutely correct and that there were different types of equipment for other classes.

Mrs. Spletzer asked about the Quizlet Program that the students referenced and wondered if it was part of the curriculum or something else. Dr. Weidenbaugh stated that it was a free app and very popular.

Mr. DiBello thanked the students for coming out tonight and stated that they did a wonderful job presenting. He asked the students how difficult it was to learn how to use the devices and they stated that they were used to using computers and they felt the integration of it into the classroom really enhanced the courses. Mr. DiBello referenced a quote by Michael J. Fox which was, "If our students aren't learning the way we teach then maybe we should try teaching our students the way they learn". Mr. DiBello stated that this was really important as that is what our students are used to and that is what they have come to expect. Mr. DiBello said he was glad to hear that the students were enjoying the experience as in about another month or so we will be talking about Phase III of this Modernized Learning Roll-out.

Dr. Dressler asked if there were any printed textbooks any more in the classroom and Dr. Goodin replied that they utilize both digital and printed textbooks. Dr. Dressler commented that it seemed that it would be a natural step to eliminate the printed textbooks if students are so comfortable using the tablets. Mrs. Heine replied that there was no difference in cost when you purchase the materials if you include the textbooks or not so that is why they went forward with the textbooks. Mr. DiBello explained that the natural move is to move away from the hard copy of the textbooks but right now when you purchase the digital content you are provided with the hard copy as well at no additional charge. He stated that eventually companies will do away with the inclusion of the hard copy of the textbook. Mr. DiBello added that companies are moving toward digital content as they can update the materials continuously as opposed to doing a print every 3-4 years. Mrs. Heine agreed that this is changing but we are not 100% there and this is something we continually analyze as part of the purchases that are made. Dr. Dressler stated that it was important to get this feedback from the students.

- B. Presentation by **Dr. Theresa Weidenbaugh**, Principal, **Anya Aggarwal**, **Hiba Hamid**, **Juan Ibarra** and **Siddarth Sahoo**, Students, to provide an update on Modernized Learning at the 9th Grade Center.

III. BOARD AND COMMITTEE REPORTS

Legislative Committee Dawn Heine 3rd Weds. 7:30 p.m.

Mrs. Heine reported that on the federal side the fiscal 2017 budget had been presented reflecting a 2% increase over the 2016 budget. PDE is still continuing to collect feedback on The Every Student Success Act regarding what regulations should be issued. On the state side the house and senate are in recess until March 14 so that the Appropriation Committee hearings can be held. The 2016-17 budget has been presented which is quite interesting since the 2015-2016 budget has not yet been passed. The fallout from the budget address has created an even greater rift between the governor and the house and senate. Mrs. Heine provided the education funding highlights from the budget address. Mrs. Heine next provided options proposed for how the budget will be funded. Mrs. Heine reported that due to the fact that PSERS is being looked into the staff including the executive director were discontinued as part of the process. She added that PA revenue collections have increased 1.1% above the estimates. Mrs. Heine advised that PDE will testify to the Senate Appropriations Committee. She also mentioned that the Keystone Exams will be delayed until the 2018-19 school year. Mrs. Heine spoke about Bill 158 concerning school emergencies saying this will provide schools greater flexibility to meet the required 180 instruction days without jeopardizing reimbursement payments from the state.

Mr. Ciresi spoke about the lack of a state budget going on 9 months and that the district is mandated to have a budget in place. He added that there are some districts that will see schools close due to the lack of state funding. He urged the community to join them in the push to get a state budget done. He invited everyone in the community and all of the other school boards in Pennsylvania to come with them on March 14th to Harrisburg to have their voices heard on the impact of the state not having a budget.

Mr. DiBello pointed out that the numbers Mrs. Heine spoke about that were all presented by Governor Wolf are all a bunch of framework as the districts are not getting any of this money from the state. He added that the Finance Committee is working off of last year's numbers in order to build a budget. Mr. DiBello spoke about the loans some school districts have had to take out and the concern over who was going to be responsible for the interest. He added that it looks like the state is backing away from paying the interest on the loans which will be a problem for many districts. Mr. DiBello spoke about wanting to continue moving the district forward by providing students the tools necessary to do this and the struggle of trying to do this without a state budget.

Mrs. Zasowski stated that when they visited Harrisburg in September she recalls being told by one of the congressmen that we should base our budget on what funding has come from the state before. She questioned how we can possibly base our budget for next year on what has come before when nothing has come. Mr. DiBello replied that this is why the Finance Committee is taking a very conservative approach to the budget numbers.

PSBA Liaison Todd Wolf

There was no report.

Superintendent's Report Dr. David Goodin

Dr. Goodin reported that today is the first day of Engineer's Week and it marks the 65th Anniversary of Engineer's Week since its founding in 1951. He explained the purpose of Engineer's Week and provided an overview of the activities that will be taking place in the district which included the STEM Fair. Dr. Goodin acknowledged Dr. Colyer for

spearheading the STEM Fair. He invited the Board Members to take time and stop by the fair to see firsthand the excellent opportunities being offered to our students. Dr. Goodin introduced a video by Anthony Dabbundo a Spring-Ford junior and budding meteorologist. The video was not able to be played. Mr. DiBello advised that there was a link on the district webpage that would

Mr. DiBello announced that yesterday at the 9th Grade Center a Robotics competition took place with Spring-Ford competing against other districts. Dr. Roche provided an overview on the competition.

Solicitor's Report Mark Fitzgerald

There was no report.

IV. MINUTES

Mr. Ciresi made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 8-0.

A. The Board approved the January 19, 2016 Work Session minutes. **(Attachment A1)**

New Minutes

B. The Board approved the January 27, 2016 Board Meeting minutes. **(Attachment A2)**

V. PERSONNEL

Mr. Dehnert made a motion to approve Items A-E and Mrs. Heine seconded it. The motion passed 8-0.

A. Resignations

1. **Gwen E. Chand**; Special Education Teacher, 5/6th Grade Center. Effective: March 30, 2016.

New Resignation

2. **Kathleen A. Lochocki**; Instructional Assistant, Senior High School. Effective: February 26, 2016.

B. Leaves of Absence

1. **Kristin Brockman**; English Teacher, Senior High School, for child-rearing leave per the Professional Agreement. Effective: June 5, 2016 through the 2016-2017 school year.
2. **Dannette M. Rodgers**; Instructional Assistant, Brooke Elementary School, for an unpaid leave of absence per Board policy. Effective: February 10, 2016 for approximately 3 weeks.
3. **Angela Santello**; Registered Nurse, 5/6th Grade Center, for an unpaid leave of absence per Board policy. Effective: Approximately May 31, 2016 through the 2015-2016 school year.

4. **Shannon M. Tolas**; Special Education Teacher, Evans Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: April 13, 2016 through the 2015-2016 school year.

C. Support Staff Employees

1. **Molly A. Bowe**; Clerical Assistant, District Office, replacing Michele A. Benek who resigned. Compensation will be set at \$16.00/hour (degree rate) per the Secretarial Plan. Effective: February 2, 2016.
2. **Paula T. Donatelli**; Instructional Assistant, Limerick Elementary School. Compensation will be set at \$16.36/hour per the Instructional Assistants' Plan. Effective: February 11, 2016.

New Support Staff Employee

3. **Kenneth M. Kulp**; Maintenance III, replacing Joseph P. Burns. Compensation will be set at \$27.13/hour per the Maintenance Plan. Effective: February 29, 2016.

D. Change of Status

1. **Allison R. Eddinger**; Registered School Nurse, Royersford Elementary School, to Certified School Nurse, 5/6th Grade Center, replacing Jacquelyn Raco who resigned. Compensation will be set at BS, Step 1, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: To be determined.

New Change of Status

2. **Tracy L. Bogucki**; Food Service Manager, 5/6th Grade Center, to Secretary-Food Service Department, District Office, replacing Debra L. Cavello who resigned. Compensation will be set at \$16.00/ hour per the Secretarial Plan. Effective: February 19, 2016.

- E. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A3)**

VI. FINANCE

Mr. Dehnert made a motion to approve Items A-H and Mr. Pettit seconded it. The motion passed 8-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 159909– 160108	\$ 1,006,259.85
ACH 151600287 – 151600324	\$ 11,901.28

2. <u>Athletic Fund Checks</u>	
Check No. 308873 – 308950	\$ 19,187.80
3. <u>Capital Reserve Checks</u>	
Check No. 1183 - 1185	\$ 96,954.82
4. <u>Food Service Checks</u>	
Check No. 12593 – 12636	\$ 284,184.30

C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Alison Ueland – Sumneytown, PA.** Provide two assemblies on exotic animals and reptiles for students at Oaks Elementary School. Funding will be paid by the Oaks Parent Teacher Association and shall not exceed \$250.00.
2. **Musicopia – Philadelphia, PA.** Provide a Brazilian Adventure Music Assembly for students at Spring City Elementary School. There is no cost to the district as the assembly is being funded through a Bard Foundation Grant.
3. **Jim McCarthy – Central Square, NY.** Provide two assemblies entitled “Celebrate Reading” for students at Brooke Elementary School. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$675.00.

E. The Board approved the following independent contracts:

1. **American Red Cross – Philadelphia, PA.** Provide CPR and First Aid Training for 13 instructional assistants. Funding will be paid from the Staff Development Account and shall not exceed \$1,305.00. A contract was previously approved at the January Board Meeting for the training of 12 instructional assistants. This contract replaces that one as a newly hired instructional assistant was added to the list of trainees. This addition increased the original contract amount by \$100.00.
2. **Lakeside Educational Network (Upper Merion Vantage Academy) – Bridgeport, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 105 days at a rate of \$195.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$20,475.00.

3. **Education Alternatives – Limerick, PA.** Provide one-to-one direct Applied Behavior Analysis services for a special needs student as per the IEP. Services will be provided for 7.5 hours per day for 90 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$21,600.00.
4. **Education Alternatives – Limerick, PA.** Provide Behavior Specialist services for a special needs student as per the IEP. Services will be provided for 66 hours at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,270.00.

New Independent Contract

5. **Green Valley Watershed Association – Pottstown, PA.** Provide a hands-on nature study through the examination of plant and animal artifacts for students in grades 1-4 at Upper Providence Elementary. Funding will be paid from the Upper Providence Elementary Assembly Account and shall not exceed \$178.00.
- F. The Board approved a confidential settlement and release agreement **#2015-07** with the parents of a student in special education. The agreement includes an educational fund in the amount of \$25,000.00 for legitimate educational expenses. The district also agrees to attorney fees in the amount of \$15,000.00. Funding will be paid from the Special Education Budget and shall not exceed \$40,000.00.
- G. The Board approved the applications for **Use of Facilities Permits** received during the period of January 14, 2016 through February 10, 2016.
- H. The Board approved the following **additions/deletions** from the per capita tax for the 2015-2016 school year:

Limerick Township Additions	No. 001 – 473
Limerick Township Deletions	No. 001 – 620

VII. PROGRAMMING AND CURRICULUM

Mrs. Heine made a motion to approve Items A-C and Mr. Ciresi seconded it. The motion passed 8-0.

- A. The Board approved the 2016 Summer Instrumental Lesson Program to be held at the 7th Grade Center for students in grades 4-12. The program will run in conjunction with the district's summer school programs, 4 days a week for 5 weeks, Monday, June 27 through Thursday, July 28, 2016. Lessons will be offered to students on a tuition basis at a cost of \$21.00 per half-hour private lesson. Teachers will be paid at the current summer school salary rate of \$30.00 per hour plus benefits. There will be no cost to the district as all expenses will be covered by the student tuition fees.
- B. The Board approved the 2016 Extended School Year (ESY) Program and the positions identified below to be held at the 5/6th Grade Center. The program be held June 30, 2016 and July 5, 2016 through August 4, 2016; Monday through Thursday from 8:30 AM to 2:30 PM.
 1. Twenty-three (23) Special Education Teachers at a rate of \$30.00/hour.
 2. Seven (7) Special Education Teachers to work as tutors at a rate of \$30.00/hour.

3. Four (4) Speech Therapists at a rate of \$30.00/hour.
 4. Five (5) Teachers to work as WILSON Tutors for individual students as per the students' ESY IEPs at the rate of \$30.00/hour.
 5. Forty-eight (48) Instructional Assistants. Rates will vary between \$16.36 - \$18.78 per hour depending on experience and educational degree.
 6. One (1) Certified School Nurse to work 5 hours per day at a rate of \$30.00/hour or a Registered Nurse to work 5 hours per day at their current per diem rate.
- C. The Board approved the Cool School Program. This program will be open to all elementary students. Approximately 40 teachers will instruct the courses and their reimbursement will be at the contract established rate of \$30.00 per hour plus benefits. A stipend of \$5,000.00 will be paid to **Kristin A. Landis** as the Coordinator of the Cool School Program. There will be no cost to the district as all expenses will be covered by the student tuition fees.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-J and Mr. Pettit seconded it. The motion passed 8-0.

The following individuals were approved for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Erin Crew**, Manager of Marketing and Communications, to attend "*The PenSPRA Symposium*" at Shippensburg University on April 7 and April 8, 2016. The total cost for this conference will be \$350.00. No substitute is needed.
- B. **Marissa Bush**, Administrative Assistant for Special Education, to attend "*Microsoft Excel for Data Quality Checking*" at the Montgomery County Intermediate Unit on March 30, 2016. The total cost for this conference is \$130.00. No substitute is needed.
- C. **Carol Ganister**, PIMS and Data Specialist, and **Sarah Sacks**, Information Systems Analyst, to attend the "*PDE Data Summit – 2016*" in Hershey, PA from May 22 through May 25, 2016. The total cost for this conference is \$1,746.14. No substitutes are needed.

HIGH SCHOOL

- D. **Douglas Reigner**, House Principal, and **Gerard Rogers**, Teacher, to attend the "*PASAP-PAMLE 2016 Conference*" in State College, PA on February 28 and February 29, 2016. The total cost for this conference is \$1059.69 which includes 1 day of substitute coverage for Mr. Rogers.
- E. **Seth Jones**, Band Director, and **Yvonne O'Dea**, Choir Director, to attend the "*PA Music Educators Conference*" in Hershey, PA from March 30 through April 2, 2016. The total cost of this conference is \$2,799.50 which includes 3 days of substitute coverage for Mr. Jones and Mrs. O'Dea.
- F. **Katie McNeill**, College Career Coordinator, to attend the "*PACAC College Counseling Workshop*" at Cabrini University on March 4, 2015. There is no cost for the workshop as all expenses are paid by PACAC. No substitute is needed.

UPPER PROVIDENCE

- G. **Brian Aikens**, Teacher, to attend the *“Mindfulness in Education Conference”* at Bryn Mawr College on March 5, 2016. The total cost for this conference is \$125.00. No substitute is needed since this takes place on a Saturday.

FACILITIES/MAINTENANCE

- H. **Joseph Nugent**, HVAC Supervisor, and **Denise Whitmore**, HVAC Controls Specialist, to attend the *“Johnson Controls FEC Systems Engineering Course”* in Baltimore, MD from March 15 through March 17, 2016. The total cost to attend this course is \$1,240.00. No substitutes are needed.

DISTRICT-WIDE

- I. **Deborah Eaton, Vicki Ellis, Amy Hellauer and Janet Rudinsky**, Teachers, to attend the *“HLI Spring Workshop”* at Lehigh Carbon Community College on March 4, 2016. The total cost for this workshop is \$730.68 which includes 1 day of substitute coverage for Ms. Eaton, Ms. Ellis, Ms. Hellauer and Ms. Rudinsky.
- J. **Catherine Gardy**, K-12 Curriculum Supervisor, **Janet Gebhardt** and **Jennifer McGlade**, Reading Specialists, to attend *“Teachers College Columbia University Annual Reading & Writing Conference”* on March 19, 2016 in New York City, NY. The total cost for this conference is \$291.00. No substitutes are needed.

IX. OTHER BUSINESS

Mr. Dehnert made a motion to approve Items A & C and Mr. Pettit seconded it.

Mr. Ciresi asked for the dates for when school starts and ends for the 2016-2017 school year and it was determined that the first day of school for students would be August 29, 2016 and the last day of school for students would tentatively be June 14, 2017.

The motion passed 8-0.

- A. The following policies were approved:

1. Policy #214 – PUPILS: Class Rank (**Attachment A4**)
2. Policy #217 – PUPILS: Graduation Requirements (**Attachment A5**)

- B. The following policy is submitted for a first reading:

1. Policy #606 – FINANCES: Tax Collection (**Attachment A6**)

- C. The Board approved the 2016-2017 school calendar. (**Attachment A7**)

X. BOARD COMMENT

Dr. Dressler asked the audience member who had indicated at the previous meeting that he had trouble getting access to the agenda if he was able to access it and the reply was yes but he still wanted a paper copy supplied at the meeting.

Dr. Dressler reported that he had attended Wilson High School for a wrestling tournament and observed the fabulous workout facilities that they had there in the Reading area. He indicated that those facilities put ours in perspective.

XI. PUBLIC TO BE HEARD

There were no public to be heard.

XII. ADJOURNMENT

Mrs. Heine made a motion to adjourn and Mrs. Spletzer seconded it. The motion passed 8-0. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On January 19, 2016 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Bernard F. Pettit
Region II: Dawn R. Heine, Todd R. Wolf and Colleen Zasowski
Region III: Mark P. Dehnert
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Dana K. Ludgate

The following Board Members were absent: Joseph P. Ciresi and Kelly J. Spletzer

ANNOUNCEMENTS

Dana welcomed everyone to the New Year. She announced that the Spring-Ford's Music Educators will hold their 1st Annual Performance Gala this Friday, January 22nd. There will be a basket raffle, silent auction, refreshments and great music from more than 15 Spring-Ford teachers and Spring-Ford Vice President, Joseph Ciresi. Dana stated that she believes Mr. Ciresi would be a great addition to SNAP's Spring-Ford's Got Talent which will take place on March 19, 2016. Additional information on both events can be found on the district website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. ACTION ITEMS

Mr. Dehnert made a motion to approve Items A-B and Mrs. Heine seconded it. The motion passed 7-0.

- A. The Board approved **Resolution 2016-01** commending the **Spring-Ford Area High School Boys' Cross Country Team** and their coaches Brian Sullivan, Heather Giovagnoli, Jack Kraynak and Matt Varaday for winning the 2015 Pioneer Athletic Conference (PAC-10) Championship. (**Attachment A1**).
- B. The Board approved **Resolution 2016-02** commending the **Spring-Ford Area High School Football Team** and their coaches Chad Brubaker, Steve Schein, Jim Mich, Chad Strickler, DJ Fox, Steve Moyer, Jamie Gray, Chuck Nessley, Dale Bergman and Mike Egro for winning the 2015 Pioneer Athletic Conference (PAC-10) Championship. (**Attachment A2**).

III. PRESENTATION

Mr. Fink reported that the independent auditors had concluded their 2014-2015 financial year fiscal reports. He provided a brief overview of the report from the auditors and stated that the report was without deficiencies or material weaknesses with regards to the district's overall internal control structure. Mr. Fink provided an explanation on the change taking place with regards to GASB. Mr. Fink reported that the district's overall credit rating released by Moody's this past week has remained strong at AA2.

Mr. DiBello asked if the Moody's rating took into account the change to GASB and Mr. Fink confirmed that it did. Dr. Goodin noted that quite a number of other districts were experiencing decreases in their credit ratings so for Spring-Ford to remain strong is quite an accomplishment. Mr. DiBello noted that this is also a credit to the budget process the district has followed the past few years.

Mr. Pettit asked how the partial budget that was passed by Harrisburg effects the district and Mr. Fink replied that the district did receive \$10 million of the funds that were supposed to have been committed through the budget but \$3.5 million of that did have to go back to PSERS to cover the state's share of the retirement fund.

A. **James Fink**, Chief Financial Officer, to provide an overview of the 2014-2015 Spring-Ford Area School District's Annual Financial Audit.

IV. BOARD AND COMMITTEE REPORTS

Student Rep. Report **Dana Ludgate/Daniel Ciresi**
Report next week.

WMCTC **Ciresi, Dressler, Heine** **1st Mon. 7:00 p.m.**

Dr. Dressler reported that the JOC met on January 11, 2016. The first community buffet dinner was held on this same evening and over 160 community members attended. The next community dinner will be held on February 1st and will feature foods from New Orleans. There was an executive committee meeting prior to the reorganization meeting. Mr. Ciresi was reelected as the Board Chairman for the JOC. In an effort to go paperless, the JOC Members were given Chromebooks to use for the meetings. Mr. Moritzen announced that the WMCTC will be offering Emergency Medical Response courses in the evening along with a series of Automobile Certification courses. WMCTC did a survey to determine interest in a Sports Medicine Program which is under consideration as a course offering.

Mr. DiBello asked how the JOC Board received the concept of going digital for the meetings and Dr. Dressler replied that everyone took to it pretty well. Mr. DiBello stated that he felt this Board should consider moving in that direction and stated that the MCIU Board has moved in that direction as well.

Dr. Goodin asked for Board direction on whether they want to see this move forward. Mr. DiBello asked the Board to consider it and requested that it be placed on the agenda for a vote next week. Dr. Dressler and Mrs. Heine agreed.

Curriculum/Technology **Dawn Heine** **1st Tues. 6:30 p.m.**

Mrs. Heine reported that the Curriculum/Technology Committee met on January 5, 2016 and were provided with a STEM update by Mrs. Bast which included information on the Hour of Code, the Young Innovators Fair and various future course offerings including Computer Science at the 9th grade level. Mrs. Heine thanked Ms. Crew, the teachers who

lent their time and the Technology Department for the outstanding work they did with the Young Innovator's Fair which took place at the Oaks Expo Center and was a success. The committee recommended moving forward with a Yearbook course at the High School. Ms. Gardy provided an update on K-6 English Language Arts Curriculum and reported that the total cost for Journeys including professional development and online resources will be \$879,385.84. Mrs. Bast requested that the committee approve, for the January agenda, a motion for the purchase of 7th grade Social Studies textbooks at a cost of \$56,881.82 and Level 3 French and Spanish textbooks at a cost of \$50,577.25. Mrs. Bast requested that the committee approve, for the January agenda, a motion for the purchase of additional resources, called Study Sync, to compliment the newly re-written 7th grade curriculum. The total cost would be just over \$85,000.00. Mrs. Bast presented information on the AP Capstone Program for students in grades 9-12. Additional information including a plan and total costs will follow if the district is approved by CollegeBoard to be part of the 2017-2018 cohort. The committee was provided data from last year's Pre-K Readiness Pilot and the plan is to extend the program to all kindergarten students for the upcoming year. There was also an update on the closing out of 2014-2015 staff evaluations. The committee was also advised that Mrs. Heidi Rochlin will be on the January agenda for approval as the new Curriculum Supervisor for Math. A Secondary Literacy Coach will also be on the January agenda for approval. In the technology area, Mr. Webb reported that he has been transitioning into his new position and will provide the committee with more information at the February Curriculum/Technology Committee meeting. The committee received a Modernized Learning Update and it was reported that the program is going very well this year with the addition of professional learning and coaching provided by Dr. Pete Grande.

Extracurricular**Tom DiBello****2nd Mon. 6:30 p.m.**

Mr. DiBello reported that the Extracurricular Committee met on January 11th and viewed a presentation from the French Club. The French Club provided an overview of how many members participate in the club as well as the purpose of the club. Mr. McDaniel provided the committee with an update on Fall and Winter Sports including the participation numbers. He reported to the committee that the Boys' Cross Country team had won their first PAC10 Championship in school history and that the Boys' Football team had also won a PAC10 Championship. The committee was also provided with an update on the start dates for the spring sports. Discussion took place on the online athletic registration software that is now being used and other than the expected few glitches it was deemed to be a very successful upgrade over the paper registrations. The final update provided by Mr. McDaniel was on the end of season surveys which have been very beneficial to the coaches and allows the district to enhance the extracurricular activities for students.

Policy**Kelly Spletzer****2nd Mon. 7:30 p.m.**

Report next week.

Finance**Tom DiBello****2nd Tues. 7:30 p.m.**

Mr. DiBello reported that the Finance Committee met on January 12th where the revenue and expense reports were reviewed. Mr. DiBello reported that overall the district is doing very well with expenditures in light of the state budget still not being passed. The annual accounting review for Food Services was completed. He added that it is always a challenge for the district with what foods we are mandated to serve to students based on the federal guidelines and the impact this has on the profit and loss. Mr. DiBello stated that the Business Office was asked to put together a report that would show the impact to the district if we were to pull out of the National School Lunch Program. There was also some

discussion on changing the layout of the lunch lines in hopes of improving the flow of students purchasing lunch. The committee also discussed the 7th grade curriculum request and after review it was determined that this should move forward as the materials could be added at minimal or no impact to the existing budget. There was also an audit update which was presented earlier this evening. A proposal by Ambler Savings was discussed and approved for placement on the agenda. The committee also discussed the plans for the development of the 2016-2017 budget and laying the groundwork for the five-year rolling forecast.

Mr. Dehnert asked about the Ambler Savings Bank proposal and if there was a legal requirement to send out an RFP in order to make this change. Mr. Fitzgerald replied that this was not necessary as it was deemed a service and it is a prerogative of the Board on where they wish to keep the deposits. Mr. Dehnert asked if the Board could be provided with a complete comparison between National Penn and Ambler Savings showing all of the fees so that they will know what the bottom line difference is between the two. Mr. Dehnert reported that he saw in the news today that there was a bill before the House and Senate that would ease the food requirements for cafeteria lunches which may provide some relief to Spring-Ford and other districts. Dr. Goodin spoke about the strict federal requirements and how all food is mandated and there are severe restrictions on what students are permitted to have.

Property

Joseph Ciresi

2nd Tues. 6:30 p.m.

Report next week.

Personnel

Bernard Pettit

Mr. Pettit reported that the Personnel Committee met prior to tonight's meeting to discuss the timeframes for upcoming discussions with several of the support staff groups.

PSBA Liaison

Todd Wolf

Mr. Wolf reported that people are reaching out hoping to get to know each other better.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that the second marking period will end on January 28th and report cards will be available via Skyward on February 9th. He stated that these dates could change if the district were to have any closings due to inclement weather. Dr. Roche provided the schedule for the spring elementary parent-teacher conferences. He next spoke about the Young Innovators Fair and stated that Spring-Ford had an excellent showing. He reported that it was a successful two days and commended Ms. Crew for her leadership and the Spring-Ford faculty and staff who helped with this event for their dedication and professionalism. Dr. Roche reminded everyone to mark their calendars for Friday, April 22nd for the 3rd Annual Spring-Ford Educational Foundation 5K. He announced that all proceeds from the 5K go to support the annual Senior Impact Awards dinner. Dr. Roche provided background on the Impact Awards. He also provided the details on registration for the 5K.

MCIU Legislative

Tom DiBello

Mr. DiBello reported that both he and Mr. Ciresi were invited by Senator Dinniman to meet with superintendents and board representation from Chester County to talk about three main areas with regards to what is going on in Harrisburg. The group discussed property tax reform, education and the state budget. Mr. DiBello reported that they discussed their concerns with the lack of a state budget and the impact it has. He added that there appears

to be no end in sight. Mr. DiBello spoke about the perception people have with regards to property tax reform and the fact that districts such as Spring-Ford will not see property taxes completely eliminated. He stated that if we are lucky we will potentially see somewhere between a \$1500 - \$2000 reduction or less depending on the assessed value of the home. Mr. DiBello commented that one thing that has not been clarified is how the state on an annual basis will be able to sustain the \$1500 - \$2000 reduction. Mr. DiBello stated that the Board along with the Business Office will do everything possible to keep the district's expenses in check when looking at the 2016-2017 school year but decisions made in Harrisburg will directly impact what the district will have to go to the local tax base for. He added that there are things outside of the district's control that we will be forced to go to the taxpayers for and no one on the Board wishes to do that but they have an obligation to provide the best educational experience possible for the students in order to continue making Spring-Ford the best district possible.

Dr. Dressler asked if the tax reductions would apply to commercial properties as well as residential properties and Mr. DiBello replied that if this property tax reduction goes through then commercial properties will not be paying property tax. Dr. Dressler stated that this would be a huge portion of our tax base.

Mr. DiBello announced that the Board did hold a 2016 Board Retreat last week following the specific guidelines received from the solicitor, Mr. Fitzgerald. Mr. DiBello stated that it was very informative and there was good team building that went on. Mr. DiBello added that he is very excited on where the Board is at currently. He stated that additional details will be provided next week as they will be reviewing the ideas that were discussed.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald commented on Letter G under Finance the motion to appoint conflicts counsel for two pending assessment appeals. Mr. Fitzgerald explained that the district is involved in two assessment appeals by Target in Upper Providence Township. He stated that the reason for this motion is because his firm represents both the district and Target so they had to recuse themselves from this matter.

V. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the November 16, 2015 Work Session minutes. **(Attachment A3)**
- B. Administration recommends approval of the November 23, 2015 Board Meeting minutes. **(Attachment A4)**
- C. Administration recommends approval of the December 7, 2015 Reorganization Meeting minutes. **(Attachment A5)**

VI. PERSONNEL

There were no questions or comments.

A. Resignations

- 1. **Michele A. Benek**; Clerical Assistant, District Office. Effective: December 11, 2015.

2. **Peter F. Dabback**; Science Teacher, 8th Grade Center, for the purpose of retirement. Effective: June 20, 2016 or the last workday of the 2015-2016 school year.
3. **Helen E. Johnstone**; Instructional Assistant, Brooke Elementary School, for the purpose of retirement. Effective: December 17, 2015.
4. **Marianetta L. Kubacki**; Elementary Teacher, Royersford Elementary School, for the purpose of retirement. Effective: June 20, 2016 or the last workday of the 2015-2016 school year.
5. **Jason E. Miller**; Special Education Teacher, Senior High School - 9th Grade Center. Effective: February 1, 2016.
6. **Rose M. Ward**; Assistant Girls Lacrosse Coach, Senior High School. Effective: January 4, 2016.

B. Leaves of Absence

1. **Jessica H. Aikens**; School Psychologist, Royersford Elementary School, for child-rearing leave per the Professional Agreement. Effective: February 11, 2016 through June 30, 2016.
2. **Dana L. Green**; Special Education Teacher, Senior High School - 9th Grade Center, for child-rearing leave per the Professional Agreement. Effective: February 3, 2016 through the 2015-2016 school year.
3. **Shannon M. Tolas**; Special Education Teacher, Evans Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: January 29, 2016 through April 8, 2016.
4. **Amy M. Torrence**; Registered Nurse, Upper Providence Elementary School, for an unpaid leave of absence per Board Policy. Effective: May 8, 2016 through the 2015-2016 school year.

C. Professional Staff Employee

1. **Megan L. Wilmarth**; Literacy Coach, Upper Providence Elementary School, replacing Jamie L. LaForgia who resigned. Compensation will be set at MS, Step 9, \$58,900.00, prorated with benefits per the Professional Agreement. Effective: To be determined.

D. Support Staff Employees

1. **Colleen Deschamp**; Part-time Food Service (3 hour/day), 5/6th Grade Center, replacing Loraine L. Livergood who had a change of assignment. Compensation will be set at \$12.91/hour per the Food Service Plan. Effective: December 7, 2015.
2. **Jennifer L. Holcomb**; Instructional Assistant, Senior High School 10-12 Center, replacing Wendy Monte who resigned. Compensation will be set at \$17.36/hour (degree rate) with benefits per the Instructional Assistant's Plan. Effective: January 21, 2016.

3. **Lorraine R. Moyer**; Attendance Secretary, Senior High School 10-12 Center, replacing Holly Yabroski who resigned. Compensation will be set at \$17.00/hour (degree rate) with benefits per the Secretarial Plan. Effective: January 4, 2016.
4. **Scott W. Neafcy**; Maintenance I, replacing Edward M. Koneski who had a change of assignment. Compensation will be set at \$19.95/hour with benefits per the Maintenance Plan. Effective: December 7, 2015.

E. Support Staff Substitute

1. **Kathleen L. Mills** Food Service

F. Change of Status

1. **Lorraine L. Livergood**; Part-time Food Service (4 hours/day), 5/6th Grade Center, to Part-time Food Service (5.75 hours/day). Effective: December 17, 2015.

- G. Administration recommends approval of **Heidi A. Rochlin**, Curriculum Supervisor–Math/Science, District Office. Compensation will be set at \$100,000.00, prorated with benefits per the Administrator's Plan. Effective: March 28, 2016.

H. Personnel Information Item

The individuals listed below have completed three (3) years of satisfactory service as temporary professional employees and are, therefore, entitled to tenure status:

1. **Gillian M. Arganetto** Special Education Teacher 5/6th Grade Center
2. **Jennie C. Donlan** Special Education Teacher Senior High School

- I. Administration recommends approval of the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A6)**

VII. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
 Check No. 159376 – 159908 \$4,711,711.81
 ACH 151600174 – 151600286 \$ 51,097.91
2. Athletic Fund Checks
 Check No. 308665 – 308872 \$ 77,940.02
3. Capital Reserve Checks
 Check No. 1181 - 1182 \$ 35,840.59

4. Food Service Checks

Check No. 12498 – 12592

\$ 241,472.70

C. The following monthly Board reports are submitted for your approval:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

D. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations and the Parent Teacher Organizations:

1. **Hilarious Magic of Sam Sandler – Spring Mount, PA.** Provide an assembly at Spring City Elementary entitled “DEAFinitely Magic. Funding will be paid through the Phoenixville Community Health Foundation Grant and shall not exceed \$500.00.
2. **Benmor Enterprises (Mike and Roberta Straka) – Bushkill, PA.** Provide an assembly entitled “Dino Dig” as well as 2 dig workshops for 3rd grade students at Brooke Elementary. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$525.00.
3. **Benmor Enterprises (Mike and Roberta Straka) – Bushkill, PA.** Provide an assembly entitled “Dino Dig” as well as 2 dig workshops for 2nd grade students at Limerick Elementary. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$525.00.
4. **Main Line Health Paoli Hospital – Paoli, PA.** Provide two assemblies entitled “Cruisin Smart” at the 10-12 Grade Center for all juniors and seniors. The assemblies will take place on Monday, April 25th and the timing of the assembly is purposeful in the hopes that our students will make good choices, especially during prom season. There is no cost to the district as these assemblies are funded through a grant provided by Main Line Health.
5. **Bureau of Lectures & Concert Artists, Inc. – Lawrence, KS.** Provide an acrobatic assembly for students at Limerick Elementary School. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$790.00.

E. Administration recommends approval of the following independent contracts:

1. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2015-2016 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$5.00 per screening.

2. **American Red Cross – Philadelphia, PA.** Provide CPR and First Aid Training for 12 Instructional Assistants. Funding will be paid from the Staff Development Account and shall not exceed \$1,205.00.
3. **Montgomery County Intermediate Unit – Norristown, PA.** Provide Hybrid Coaching Services at Royersford Elementary and Spring City Elementary. Funding will be paid from the Curriculum and Instruction Budget and shall not exceed \$7,000.00.
4. **Lakeside Educational Network (Lakeside School) – North Wales, PA.** Provide educational services for a maximum of 123 days during the 2015-2016 school year for a student as per the discipline agreement. Funding will be paid from the Alternative Education Budget and shall not exceed \$23,985.00.
5. **Lakeside Educational Network (Souderton Vantage Academy) – Souderton, PA.** Provide educational services for a special needs student for a maximum of 122 days during the 2015-2016 school as per the discipline agreement. Funding will be paid from the Special Education Budget and shall not exceed \$27,450.00.
6. **Lakeside Educational Network (Upper Merion Vantage Academy) – Bridgeport, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$29,475.00.
7. **Lakeside Educational Network (Upper Merion Vantage Academy) – Bridgeport, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$24,750.00.
8. **Devereaux Cares – Downingtown, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$20,114.00.
9. **Education Alternatives – Limerick, PA.** Provide Direct Services and supervision of Applied Behavioral Analysis for a special needs student as per the IEP. Direct Services will be provided for up to 12 hours per week for 36 weeks at a rate of \$30.00 per hour for a total of \$12,960.00. Supervision of Applied Behavioral Analysis will be provided for up to 12 hours per month for 9 months at a rate of \$95.00 per hour for a total of \$10,260.00. Funding will be paid from the Special Education Budget and shall not exceed \$23,220.00.
10. **Kara Canale – Collegeville, PA.** Provide psychological services for special needs students as per their IEPs. Services will be provided for 30 hours per week for 21 weeks at a rate of \$70.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$44,100.00.
11. **Kara Renninger – Connecting the Pieces – Norristown, PA.** Provide instructional services for a special needs student during the 2015-2016 school year as per the IEP. Services will be provided for 4 hours per week for 41 weeks at a rate of \$50.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$8,200.00.

12. **Education Alternatives – Limerick, PA.** Provide Behavior Specialist Services for a special needs student as per the IEP. Services will be provided for 8 hours per month for 7 months at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$5,320.00.
 13. **Pathway School – Norristown, PA.** Provide one-on-one support services during the 2015-2016 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$24,098.89.
 14. **Pathway School – Norristown, PA.** Provide educational services during the 2015-2016 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$37,562.46.
 15. **Education Alternatives – Limerick, PA.** Provide educational services for two special needs students as per their IEPs. Applied Behavior Analysis program supervision services will be provided for 26 hours per month for 10 months at a rate of \$95.00 per hour for a total of \$24,700.00. Direct Applied Behavior Analysis services will be provided for 8 hours per week at a rate of \$32.00 per hour for a total of \$9,216.00. Funding will be paid from the Special Education Budget and shall not exceed \$33,916.00.
 16. **Dr. Lisa Hain – Narvon, PA.** Provide a psychological evaluation for a special needs student as per the IEP. Services will include the evaluation, the written report and participation in the follow-up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00.
 17. **Yvonne Rivera – Phoenixville, PA.** Teach two dual credit virtual high school courses to students attending Spring-Ford Area High School who enroll in the courses through Montgomery County Community College. The courses being taught will be Dual Credit World Civilization I and Dual Credit World Civilization II and will be offered during the second semester of the 2015-2016 school year. Funding will be paid from the Curriculum and Instruction Budget and shall not exceed \$3,300.00 per course or a total of \$6,600.00 for both courses.
- F. Administration recommends approval to enter into an independent contract with a parent to provide transportation during the 2015-2016 school year for their child to and from the Melmark School in Berwyn, PA at the IRS approved rate. Funding will be paid from the transportation budget and shall not exceed \$8,200.00.
 - G. Administration recommends approval to enter into a contract with the legal firm of Hughes, Kalkbrenner & Ozorowski, LLP to represent the district in matters concerning the Target Stores Tax Assessment Appeal. Services will be billed at an hourly rate of \$245.00.
 - H. Administration recommends approval of the membership payment for the 2015-2016 school year to the MCIU - Montgomery County Superintendent's Academy for Dr. David Goodin. Funding is covered under the terms of the Superintendent's contract and shall not exceed \$2,000.00.
 - I. Administration recommends approval of the Preliminary General Fund Budget for the 2016-2017 school year in the amount of \$150,650,250.00.

- J. Administration recommends approval to file with the Department of Education the 2016-2017 referendum exceptions for Special Education Expenditures (\$1,746,218.00) and Retirement Contributions (\$949,442.00), for a total estimated amount of \$2,695,660.00. These referendum exceptions represent 2.7% and could be used for allowable millage over the Act 1 State Index cap amount of 2.4%. Exceptions are permitted due to the recognition that there are extraordinary district expenses above the rate of inflation.
- K. Administration recommends approval of Ambler Savings Bank as a district depository of funds. Ambler Savings Bank offers competitive interest rates and is locally based. All funds deposited over the FDIC insurance level of \$250,000.00 would be collateralized by Ambler Savings Bank in accordance with Pennsylvania Act 72.
- L. Administration recommends approval of the 2014-2015 Independent Audit Report completed by Maillie LLP for the fiscal year ending June 30, 2015. The audit was without findings or material weaknesses. A display copy of the audit is available at the district office and can also be found on the district website.
- M. Administration recommends approval of the applications for **Use of Facilities Permits** received during the period of November 12, 2015 through January 13, 2016.
- N. Administration recommends approval of the following **exonerations** from the per capita tax for the 2015-2016 school year:
- | | |
|--------------------|---------------|
| Limerick Township | No. 001 - 023 |
| Royersford Borough | No. 015 |
- O. Administration recommends approval of the following **deletions** from the per capita tax for the 2015-2016 school year:
- | | |
|--------------------|---------------|
| Royersford Borough | No. 431 – 495 |
|--------------------|---------------|

VIII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval of the continuation of the contract for district-wide mowing for year three of a three year option with Black Forest Landscaping & Snowplowing, Inc., the lowest RFP, and rejecting all other RFPs. The total cost for year 3 is \$1,351.00 per mowing based on an average of twenty-three mowings per year. Funding will come from the General Maintenance Budget.
- B. Administration recommends approval of the continuation of the contract for district-wide cleaning services for year one of a three year RFP with Interstate Maintenance Corporation of Horsham, PA. The total cost of Contract #1 is \$754,525 beginning June 1, 2016 through May 31, 2017. Contract #2 is \$28.00 per hour per employee and Contract #3 will be billed at \$25.25 per hour per employee. Funding will come from the 2016-2017 Maintenance Budget.

IX. PROGRAMMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval of the following new textbooks for 2016-2017. Funding will come from the 2015-2016 Curriculum Budget and shall not exceed \$123,500.00.

<u>Course</u>	<u>Textbook Program</u>	<u>Publisher</u>
1. Social Studies (7th) \$56,881.82	<i>Discovering World Geography</i> Class sets with 6yr online license for all students	ISBN: 9780076635139 Glencoe McGraw Hill PO Box 182605 Columbus, OH 43218
2. World Language Spanish 3 & French 3 \$50,577.25	<i>Avacemos Level 3 & Bien dit! Level 3</i>	ISBN: 9780544020009 ISBN: 9780544020344 Houghton Mifflin Harcourt 9205 S. Park Ctr. Loop Orlando, FL 32819

- B. Administration recommends approval of the following new curricular resource for 2015-2016. Funding will come from the 2015-2016 Curriculum Budget and shall not exceed \$86,000.00.

<u>Course</u>	<u>Textbook Program</u>	<u>Publisher</u>
1. 7th Grade Reading	<i>Study Sync</i> 7 year consumables and online access for all students and teachers	ISBN: 9780076660452 Glencoe McGraw Hill PO Box 182605 Columbus, OH 43218

- C. Administration is seeking approval to expand the Pre-Kindergarten Summer Readiness Program to all of our incoming kindergarten students. The program will run 4 days a week for 5 five weeks from Tuesday, July 5 through Thursday, August 4th at locations to be determined by student need and facility availability. Students will be instructed in the areas of Reading Readiness, Listening and Speaking, Math Readiness, Fine Motor Readiness, and Social/Emotional Readiness. The program will be staffed by one teacher and one instructional assistant per location. Funding has been built into the Curriculum and Instruction Budget and shall not exceed \$28,000.00.
- D. Administration recommends approval of the following new course for the 2016-2017 school year. Board approval is requested so that administration may begin the process of planning for curriculum development, budgeting, and inclusion of the course in the student's course guide.

NEW COURSE FOR SPRING-FORD SENIOR HIGH SCHOOL 2016-2017

1. **Yearbook:**

In this course students will gain skills in one or more of the following areas: page design, advanced publishing techniques, copy writing, editing and photography while producing a creative, innovative yearbook which records school memories

and events. Participants gain useful, real world skills in time management, marketing, teamwork, and design principles. This would be a minor course where students could earn .5 elective credit.

Cost: There is no cost to add this course and no additional staffing is needed.

X. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Dr. Allyn J. Roche**, Assistant Superintendent, **Elizabeth Leiss**, Director of Human Resources, and **Dr. Theresa Weidenbaugh**, Principal, to attend the *"Greater Philadelphia Teacher Job Fair"* at the Oaks Expo Center in Oaks, PA on April 6, 2016. The total cost for this job fair will be \$440.00.
- B. **Justin Webb**, Director of Technology, **Sandy Bernat**, Manager of Technology Operations, and **Kathy Cox**, Software Specialist, to attend the *"Pennsylvania Education Technology Expo and Conference (PETE&C)"* in Hershey, PA from February 21, 2016 through February 24, 2016. The total cost for this conference is \$2,646.00.
- C. **Christine Raber**, Special Education Supervisor, to attend the *"PDE Bureau of Special Education Annual Conference"* in Hershey, PA from February 10, 2016 through February 11, 2016. The total cost of the conference is \$120.00.
- D. **Richard Grove**, Systems Technician, to attend *"Cyber Security Institute"* at the Lancaster Intermediate Unit on May 2, 2016. The total cost for this training is \$242.55.

HIGH SCHOOL

- E. **Gwen Phillips**, School Police Officer, to attend *"Advanced ALICE Training"* at the Western Montgomery Career and Technical Center on November 21, 2016 and November 22, 2016. The total cost of this active shooter training is \$595.00.
- F. **Kelly German**, Business Teacher and FBLA Advisor, to attend *"Future Business Leaders of America-State Leadership Conference"* at the Hershey Lodge and Convention Center on April 11, 2016 and April 12, 2016. The total cost of this conference is \$903.00.
- G. **Chadwin Brubaker**, Teacher/Head Football Coach, and **James Mich, Jr.**, Teacher/Assistant Football Coach to attend *"PSFCA State Clinic"* at Penn State University from February 10, 2016 through February 13, 2016. The total cost for this clinic is \$900.00.
- H. **Stacey Bogus** and **Adrian Frain**, Teachers/Student Council Advisors, to accompany 4 students to the *"Pennsylvania Association of Student Councils 19th Annual Student Summit"* in Harrisburg, PA on February 18, 2016. The advisors and students will use district transportation. The total cost for attending this summit is \$300.00.

5TH/6TH GRADE CENTER

- I. **Brenda Haydt**, Special Education Teacher, to attend *“How the ELL Brain Learns”* at the MCIU in Norristown, PA on February 2, 2016. The total cost for this conference is \$150.00.
- J. **Jennifer McGlade**, Reading Specialist, to attend *“Project Max Internal Coach Meetings and Making a Difference”* at the Hershey Lodge and Convention Center in Hershey, PA on February 9, 2016 through February 11, 2016. The total cost of this conference is \$652.06.

DISTRICT-WIDE

- K. **Sue Choi** and **Gabrielle Procario**, Math Instructional Coaches, to attend the *“Montgomery County Intermediate Unit: Math and the Adolescent Brain”* at the MCIU in Norristown, PA on February 4, 2016. The total cost of this conference is \$150.00.

XI. OTHER BUSINESS

There were no questions or comments.

- A. The following policies are submitted as a second reading for approval at next week's meeting:
 - 1. Policy #137 – PROGRAMS: Home Education Programs (**Attachment A7**)
 - 2. Policy #317 – ADMINISTRATIVE EMPLOYEES: Disciplinary Procedures (**Attachment A8**)
 - 3. Policy #417 – PROFESSIONAL EMPLOYEES: Disciplinary Procedures (**Attachment A9**)
 - 4. Policy #517 – CLASSIFIED EMPLOYEES: Disciplinary Procedures (**Attachment A10**)
- B. Administration recommends approval of **Nimrah Baqai** for Early College Admission. Nimrah is a strong student ranked in the top ten percent of her class and meets the qualification under the Spring-Ford Guidelines for Early College Admissions. The High School Guidance and Professional Staff feel that Nimrah will succeed in college and endorse her application.
- C. The following policies are submitted for a first reading:
 - 1. Policy #214 – PUPILS: Class Rank (**Attachment A11**)
 - 2. Policy #217 – PUPILS: Graduation Requirements (**Attachment A12**)

XII. INFORMATION ITEM

There were no questions or comments.

- A. Effective January 1, 2016, the IRS mileage rate will be **54 cents per mile** which is a decrease from the 2015 rate of 57.5 cents per mile.

XIII. PUBLIC TO BE HEARD

Lori Aguilera, Upper Providence Township, stated that she was here to talk about a bussing situation. Ms. Aguilera expressed her frustration with not being able to get the bus to come up Campus Drive to pick up her daughter, a 10th grader, as the roads are undedicated. Ms. Aguilera stated that currently she drives her daughter to her father's house in order to catch the bus there. Ms. Aguilera reported that she had spoken with the district's Transportation Department back in September and expressed her concern over safety due to the fact that there is construction in the development, no sidewalks, no crosswalk, no crossing guard and no traffic light in front of the apartment complex. Ms. Aguilera stated that Mrs. Sanderson, Coordinator of Transportation, insisted that there were sidewalks which Ms. Aguilera disagreed with. Ms. Aguilera stated that when she was not able to resolve the situation with transportation she reached out to Dr. Goodin and still has not been able to get the issue resolved. Ms. Aguilera stated that the road is still undedicated so she went to the township supervisor and spoke to him. She commented that she was advised that there was no plan to have the road dedicated at this time as the residential housing is built inside of a business park. She added that SEPTA travels the road but apparently the school busses are not allowed to. She added that the school bus does pick up the elementary students at the KinderCare facility which is off of Campus Drive the undedicated road. Ms. Aguilera stated that Mrs. Sanderson advised her that they had walked the trail behind the apartment complex and it was thought that this was the safest path for the student to get from the apartment down to the bus. Ms. Aguilera stated that both she and her daughter walked the trail and they did not feel this was safe as there is a wooded area next to the path. Ms. Aguilera asked if anything else could be done and Dr. Goodin replied that he felt that the district had done just about everything they could as there is a macadam path that goes from the apartments down to where the bus would pick up students. Dr. Goodin reported that they did work with the apartment manager to ensure that in the winter time the path would remain open, cleared and maintained. Dr. Goodin indicated that he along with Mrs. Sanderson had walked the path and felt it to be safe. Dr. Goodin stated that he would have to disagree with Ms. Aguilera regarding the wooded area as he was not sure that the area beside the path would constitute a wooded area. Ms. Aguilera disagreed that the path was being maintained and kept clear as she stated it was snow covered after the storm last week. She also expressed concern over construction workers being able to see her daughter when she leaves the apartment and walks down the trail which also connects to the Perkiomen Trail. Ms. Aguilera stated that she believed the path to be a safety issue as it is dark outside when her daughter leaves for the bus.

Mr. DiBello commented that the Policy Committee is looking at the Transportation Policy to try and figure out what if anything could be changed. He expressed his frustration with the undedicated versus dedicated road language. Mr. DiBello stated that this is something that may change in the future but he cannot guarantee anything right now. He asked how many other students are walking down the path from the complex and Ms. Aguilera replied just her daughter as far as she knows. Mr. DiBello explained that the district gets bombarded with requests regarding single riders and it is almost near impossible to try and accommodate every request.

Ms. Aguilera asked if it was against district policy to have a bus go on an undedicated road then why is the bus driving on one to get to KinderCare and Dr. Goodin replied that it was being used as a turnaround and there are students who need to be picked up and KinderCare has graciously allowed the district to pull a bus in there and pick up

elementary students and then turn around to exit. Ms. Aguilera stated that her student needs to be picked up as well.

XIV. ADJOURNMENT

Mr. Pettit made a motion to adjourn and Mr. Wolf seconded it. The motion passed 7-0. The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On January 27, 2016 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Kelly J. Spletzer
Region II: Dawn R. Heine and Colleen Zasowski
Region III: Joseph P. Ciresi and Mark P. Dehnert
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Dana K. Ludgate and Daniel J. Ciresi

The following Board Members were absent: **Bernard F. Pettit** and **Todd R. Wolf**

ANNOUNCEMENTS

Danny welcomed everyone back from the unofficial Blizzard of 2016 Break. He stated that he checked with Dr. Goodin and it was confirmed that the break is officially over and students will return to school tomorrow at their regular time. Danny reminded everyone that the roads and sidewalks are still icy and he cautioned everyone to be safe when travelling.

Mr. DiBello recognized Mr. Cooper and his staff for the wonderful job they did over the last few days getting the district ready as there was an enormous amount of snow that had to be moved throughout the district.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. PRESENTATIONS

Dr. Roche introduced the Boys Cross Country Coaches and stated that this evening we are honoring the coaches and the team for winning the first PAC-10 Championship in the school's history.

Coach Sullivan expressed how proud he was of the team and their accomplishment this year. He thanked his assistant coaches and then introduced the team members and asked them to come forward so that the Board could recognize them for winning the PAC-10 Championship.

- A. Presentation of **Resolution 2016-01** commending the **Spring-Ford Area High School Boys' Cross Country Team** and their coaches Brian Sullivan, Heather Giovagnoli, Jack Kraynak and Matt Varaday for winning the 2015 Pioneer Athletic Conference (PAC-10) Championship. (**Attachment A1**).

Dr. Roche introduced the Head Football Coach, Chad Brubaker, and stated that we are tonight honoring the team for winning the PAC-10 Championship and their 11th conference championship in school history.

Coach Brubaker stated that he brought the senior team members with him here tonight and commented that he had a great group of seniors on the team this year. He added that the most positive thing about the entire team is the dedication they have in school and the citizens that they are in school in addition to being excellent football players. Coach Brubaker commented on and applauded the team's academic accomplishments. Coach Brubaker introduced the senior members of the team that were here with him this evening and asked them to come forward to be recognized.

- B. Presentation of **Resolution 2016-02** commending the **Spring-Ford Area High School Football Team** and their coaches Chad Brubaker, Steve Schein, Jim Mich, Chad Strickler, DJ Fox, Steve Moyer, Jamie Gray, Chuck Nessley, Dale Bergman and Mike Egro for winning the 2015 Pioneer Athletic Conference (PAC-10) Championship. (**Attachment A2**).

Mrs. Carboy thanked the Board for inviting Royersford Elementary here this evening. She introduced the staff, parents and student who accompanied here this evening and were instrumental in the making of the video for this evening's presentation. Mrs. Carboy spoke about the Hybrid Model which she referred to as Blended Learning. She explained the classroom set up and the way students rotate through 3 stations while in the hybrid classroom. Mrs. Carboy introduced a video which depicted a day in the life of a student at Royersford Elementary in the hybrid classroom. Mrs. Carboy thanked everyone involved with the making of the video. She next thanked the Board and the Administration for their support of the program.

Dr. Dressler asked how much time the students spend in stations and Mrs. Carboy replied 20 minutes per station. Dr. Dressler next asked if the classrooms are designed for just 24 students with 8 students per station and Mrs. Carboy confirmed this was correct.

Mr. DiBello congratulated Spencer Schmalbach on the excellent job he did in appearing in the video. Mr. DiBello commented that it was a challenge last year to get this off of the ground but parents he has spoken with there has been a common theme that parents have said their kids are really excited about this as they are coming home and talking about what they did in school that day.

Mr. Ciresi commented that overall we are seeing the success and engagement of our students which is what is important. Mr. Ciresi thanked Mrs. Carboy and her staff for all of the hard work in making this program successful.

- C. Presentation by **Teresa Carboy**, Principal, on The Hybrid Learning Model at Royersford Elementary.

Dr. Goodin announced that January is School Board Director Recognition Month. He thanked the Board for their time and everything they do on behalf of the school district. He announced that our district is very fortunate in that we have a Board that is very much centered on education and in making sure that we do not rest on our laurels. Dr. Goodin provided PSBA facts on the work of School Board Directors in PA.

Mr. DiBello commented that being on the School Board is definitely an experience. He stated that the Board over the last few years has been very much focused on education as their core mission. He spoke about some of the things they have discussed and approved over the past couple of years and added that he hopes they can continue to do these types of things with the tough economy and the current lack of a state budget. Mr. DiBello acknowledged the administration for all they do.

- D. Presentation honoring the **Spring-Ford Area School District Board of Directors** who volunteer their time for the betterment of public education in our community.

III. **BOARD AND COMMITTEE REPORTS**

Student Rep. Report Dana Ludgate/Daniel Ciresi

Danny announced that today marked the first day of midterms for high school students. He added that because of the two snow days, midterms will continue through Monday, February 1st and on Tuesday students will resume their regular schedules. He advised that the new midterm schedule could be found online on the high schools homepage. Danny reminded all students enrolled in any AP classes that the deadline to sign up for the AP exam is this Monday. The website to register can be found on the high schools homepage. He advised that payment of a student's first AP exam is covered by the district but any other test will have to be paid for by the families or student. Danny announced that the Winter Ball will be held Saturday, February 6th, for all freshmen and sophomores. The dance will begin at 7:00PM and end at 10:30PM and will take place in the 10-12 Grade Center Gym. Danny advised that the last day the buy tickets will be February 3rd. Danny reported that students will start choosing their courses for next year with the help of their parents, teachers, and guidance counselors. He stated that the process will begin in early February and will span for a couple of weeks. Students will get a chance to customize their schedules to fit their wants and needs. Danny commented that the marking period will end tomorrow, January 28th, for all students. Report cards will be released a couple of weeks into February. Danny wished good luck to all students taking their midterms this week.

Policy Kelly Spletzer 2nd Mon. 7:30 p.m.

Mrs. Spletzer reported that the Policy Committee met on January 11th and discussed Policy #217 Graduation Requirements with regards to the parameters for Dual Enrollment Part-time and Full-time. This was moved to the agenda for a first reading. Policy 606 Tax Collection was reviewed in order to make sure the policy and the practice for tax collection are in alignment. This will be further discussed at the February meeting. Policy 214 Class Rank was reviewed to clarify qualifications for Valedictorian/Salutatorian. This was moved to the agenda for a first reading. Policy 810 Transportation was reviewed and discussion has begun regarding refreshing the district's current policy. This will be discussed further at the next Policy Committee meeting. Policy 903 Public Participation in Board Meetings was discussed and further discussion will take place at the next Policy Committee meeting. Policy 815 Acceptable Use of Computers, Network, Internet, Electronic Communications and Informational Systems is in the review process with the new Director of Technology, Mr. Webb, and this will be discussed further at the next Policy Committee meeting.

Dr. Dressler asked if the discussion on the Transportation Policy dealt with the issue that we have heard about and Mrs. Spletzer replied ultimately yes and her main concern is that that when there was a question brought to the board in the past couple of months they have a policy that is a bit outdated. She stated that there are some items that are grandfathered

and we are not able to operate as our policy is written and as it stands today those grand-fathered areas are treated differently than the policy is written. Mrs. Spletzer commented that her intention is to refresh the policy to make sure that we are covered from a legal liability standpoint but also to make sure that it is current and allows the district the flexibility and the Transportation Department the best options available. Dr. Dressler asked if the change in policy would affect some of the recent issues brought before the board and Mrs. Spletzer replied that her intentions and hopes are that we can get a policy that we can enforce and if the district chooses to do a review of their current bussing routes and practices then that would be at their discretion.

Property

Joseph Ciresi

2nd Tues. 6:30 p.m.

Mr. Ciresi reported that Property Committee met on January 12th and discussed the work to be done on identifying where the geo-thermal wells are located. The committee also discussed the new furniture being ordered for the 8th Grade Center library. Discussion also took place on bids going out for the all-weather track at the high school. Mr. Ciresi stated that the big topic discussed was the preliminary information from Crabtree on the feasibility study and a full report will be coming before the entire Board. Mr. Ciresi indicated that two issues pointed out from the report were with the weight room and the music and band wings. These areas were found to be undersized for the facility. He stated that there were a lot of questions from the Board and the public on this issue. The next topic addressed was with regards to snow removal in the boroughs and municipalities which Mr. Ciresi said the district has no control over. He advised the public that they need to contact their boroughs and their municipalities with complaints as that is where the law must be enforced. Mr. Ciresi stated that the next item discussed was the need to hire professionals to run the light and sound equipment in the district as thousands of dollars was spent on the equipment and there is a need for a professional who knows how to operate it. It was discussed that if an outside organization rents our facilities then they must also pay to have the professional on hand to run the equipment. Mr. Ciresi said that it would be okay for a student to operate the equipment under the guidance of the professional hired for the job. Dr. Roche stated that he will look into this and bring something back to the board showing all of the numbers to correct this.

Mr. Dehnert suggested that in the future if we are purchasing equipment then the cost to have someone trained to operate that equipment should be included in the analysis of the cost of that equipment.

Community Relations

Todd Wolf

3rd Mon. 6:30 p.m.

Colleen Zasowski reported that the Community Relations Committee met and she wanted to offer a sincere thank you to Erin Crew for providing a wonderful overview of what is happening with Spring-Ford marketing and media in the district right now. The committee also discussed Edgeclick Advertising which is a school marketing, media umbrella. Mrs. Zasowski explained that Edgeclick does advertising. She added that she understands that before her time on the board there had been discussions about bringing in a company to do advertising and from the research that Erin has done it appears that many of the school districts in the area are moving towards Edgeclick. Mrs. Zasowski stated that she hopes that this is something that will be coming up in future conversations at future meetings.

MCIU Legislative

Dawn Heine

3rd Weds. 7:30 p.m.

There was no report.

Mr. Ciresi spoke about the meeting that he and Mr. DiBello were invited to with Senator Dinniman to discuss funding on the Keystone Exams and where we are headed. Mr. Ciresi stated that it was a very good meeting and Senator Dinniman really took the time and listened to what everyone in attendance had to say. Mr. Ciresi stated that they spoke about the budget impasse in Harrisburg and the fact that we are required to have a budget in place by the end of June. Senator Dinniman advised them that he wants to fire up the public in order to get the process going. Mr. Ciresi urged the public to reach out to their legislators as the state has not done their job and we are going into another budget without a state budget. Mr. Ciresi reported that in addition to the budget they spoke about the Keystone Exams and that they have been pushed back 2 years but they still do not know what the project will be if a student opts out of taking the test. Mr. Ciresi stated that at least we have one Senator who wants to listen and hopefully can move the process forward.

Mr. Dehnert stated that there was a budget passed by the legislature that gave Spring-Ford an 8.3% increase in funding but the Governor did veto it. Mr. Dehnert said he wanted to make sure that information was out in the public that there was a budget passed but the Governor chose to veto it. He stated that it would have given Spring-Ford an increase and added that the increase for education was the largest in history.

Mr. Dressler asked if in fact there had been a budget that the Senate and the Governor had agreed on that the House had rejected.

Mr. DiBello stated that there is an enormous amount of information out there right now and ultimately what it all comes down to is that we have an agreement from the state where we have a portion of the budget that has been released to the districts. Mr. DiBello said there are a lot of numbers being thrown around but it is all nonsense as there is no agreement in the Senate or the House. He added that the district is not getting the money that they are claiming we will get and all of the stories about property tax going away are false. He stated that nothing was passed other than the district received $\frac{1}{2}$ of our funding but a portion of that had to go back to the state for PSERS. Mr. DiBello reiterated that 85% of the district's funding comes from the local tax base. Mr. DiBello stated that this is a plus for us as we are able to get through March and April due to having local tax base funding as opposed to what is happening in Harrisburg right now. Mr. DiBello commented that there is a lot of propaganda out there and until a budget is signed and delivered we cannot say what Spring-Ford is getting. He stated that this is why parents and taxpayers need to contact the legislators.

MCIU Board

Tom DiBello

4th Weds. 7:00 p.m.

Mr. DiBello reported that the meeting was being held this evening but since he was here this evening he will get the notes and see that they are sent to all Board Members.

Superintendent Report

Dr. David R. Goodin

Dr. Goodin stated that he wanted to start off by thanking our maintenance and facilities staff for their tremendous work over the past five days preparing for the blizzard, working through the storm to keep ahead of the snow, and spending the past three days clearing our side-walks and parking lots for the safe return of students and staff. He wanted them to know that their hard work did not go unnoticed. Dr. Goodin reported that he attended the first Spring-Ford Music Educators Performance Gala, where 15 staff members and one board member entertained an audience of eager music enthusiasts. He thanked the dedicated parents of the Spring-Ford Music Association for planning this event and stated that he looks forward to the second performance gala. Dr. Goodin announced that due to the blizzard, the end of the 2nd marking period will now be February 1st with grades being posted online on

February 11th after 4:00 PM. Dr. Goodin extended a warm welcome to the Class of 2030. He stated that kindergarten registration will open on February 16th and end on March 22. Dr. Goodin reminded parents that if they had a child who will be five years old by August 31, 2016, they will be eligible for Kindergarten in the 2016-2017 school year. He advised parent that more information can be found on the district's website.

Solicitor's Report Mark Fitzgerald

There was no report.

IV. MINUTES

Mr. Dehnert made a motion to approve Items A-C and Mr. Ciresi seconded it. The motion passed 7-0.

- A. The Board approved the November 16, 2015 Work Session minutes. **(Attachment A3)**
- B. The Board approved the November 23, 2015 Board Meeting minutes. **(Attachment A4)**
- C. The Board approved the December 7, 2015 Reorganization Meeting minutes. **(Attachment A5)**

V. PERSONNEL

Mr. Dehnert made a motion to approve Items A-I and Mrs. Heine seconded it. The motion passed 7-0.

A. Resignations

- 1. **Michele A. Benek**; Clerical Assistant, District Office. Effective: December 11, 2015.
- 2. **Peter F. Dabback**; Science Teacher, 8th Grade Center, for the purpose of retirement. Effective: June 20, 2016 or the last workday of the 2015-2016 school year.
- 3. **Helen E. Johnstone**; Instructional Assistant, Brooke Elementary School, for the purpose of retirement. Effective: December 17, 2015.
- 4. **Marianetta L. Kubacki**; Elementary Teacher, Royersford Elementary School, for the purpose of retirement. Effective: June 20, 2016 or the last workday of the 2015-2016 school year.
- 5. **Jason E. Miller**; Special Education Teacher, Senior High School - 9th Grade Center. Effective: February 1, 2016.
- 6. **Rose M. Ward**; Assistant Girls Lacrosse Coach, Senior High School. Effective: January 4, 2016.

New Resignations

- 7. **Debra L. Cavello**; Clerical Assistant, District Office. Effective: January 29, 2016.
- 8. **Joseph A. Giampa**; 10-month Field Technician, Senior High School. Effective: January 29, 2016.

B. Leaves of Absence

1. **Jessica H. Aikens**; School Psychologist, Royersford Elementary School, for child-rearing leave per the Professional Agreement. Effective: February 11, 2016 through June 30, 2016.
2. **Dana L. Green**; Special Education Teacher, Senior High School - 9th Grade Center, for child-rearing leave per the Professional Agreement. Effective: February 3, 2016 through the 2015-2016 school year.
3. **Shannon M. Tolas**; Special Education Teacher, Evans Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: January 29, 2016 through April 8, 2016.
4. **Amy M. Torrence**; Registered Nurse, Upper Providence Elementary School, for an unpaid leave of absence per Board Policy. Effective: May 8, 2016 through the 2015-2016 school year.

New Leave of Absence

5. **Andrea Sandberg**; Elementary Teacher, 5/6th Grade Center, for an extension of child-rearing leave per the Professional Agreement. Effective: April 9, 2016 through the 2015-2016 school year.

C. Professional Staff Employee

1. **Megan L. Wilmarth**; Literacy Coach, Upper Providence Elementary School, replacing Jamie L. LaForgia who resigned. Compensation will be set at MS, Step 9, \$58,900.00, prorated with benefits per the Professional Agreement. Effective: To be determined.

D. Support Staff Employees

1. **Colleen Deschamp**; Part-time Food Service (3 hour/day), 5/6th Grade Center, replacing Loraine L. Livergood who had a change of assignment. Compensation will be set at \$12.91/hour per the Food Service Plan. Effective: December 7, 2015.
2. **Jennifer L. Holcomb**; Instructional Assistant, Senior High School 10-12 Center, replacing Wendy Monte who resigned. Compensation will be set at \$17.36/hour (degree rate) with benefits per the Instructional Assistant's Plan. Effective: January 21, 2016.
3. **Lorraine R. Moyer**; Attendance Secretary, Senior High School 10-12 Center, replacing Holly Yabroski who resigned. Compensation will be set at \$17.00/hour (degree rate) with benefits per the Secretarial Plan. Effective: January 4, 2016.
4. **Scott W. Neafcy**; Maintenance I, replacing Edward M. Koneski who had a change of assignment. Compensation will be set at \$19.95/hour with benefits per the Maintenance Plan. Effective: December 7, 2015.

New Support Staff Employee

5. **Kyle J. Smolsky**; Instructional Assistant, Brooke Elementary School, replacing Helen E. Johnstone who retired. Compensation will be set at \$17.36/hour (degree rate) with benefits per the Instructional Assistant's Plan. Effective: January 25, 2016.

E. Support Staff Substitute

1. **Kathleen L. Mills** Food Service

F. Change of Status

1. **Lorraine L. Livergood**; Part-time Food Service (4 hours/day), 5/6th Grade Center, to Part-time Food Service (5.75 hours/day). Effective: December 17, 2015.

- G. The Board approved **Heidi A. Rochlin**, Curriculum Supervisor–Math/Science, District Office. Compensation will be set at \$100,000.00, prorated with benefits per the Administrator's Plan. Effective: March 28, 2016.

H. Personnel Information Item

The individuals listed below have completed three (3) years of satisfactory service as temporary professional employees and were approved for tenure status:

1. **Gillian M. Arganetto** Special Education Teacher 5/6th Grade Center
2. **Jennie C. Donlan** Special Education Teacher Senior High School

- I. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A6)**

VI. FINANCE

Mr. Dehnert made a motion to approve Items A-O and Mr. Ciresi seconded it. The motion passed 7-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
 Check No. 159376 – 159908 \$4,711,711.81
 ACH 151600174 – 151600286 \$ 51,097.91
2. Athletic Fund Checks
 Check No. 308665 – 308872 \$ 77,940.02
3. Capital Reserve Checks
 Check No. 1181 - 1182 \$ 35,840.59

4. Food Service Checks

Check No. 12498 – 12592

\$ 241,472.70

C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations and the Parent Teacher Organizations:

1. **Hilarious Magic of Sam Sandler – Spring Mount, PA.** Provide an assembly at Spring City Elementary entitled “DEAFinitely Magic. Funding will be paid through the Phoenixville Community Health Foundation Grant and shall not exceed \$500.00.
2. **Benmor Enterprises (Mike and Roberta Straka) – Bushkill, PA.** Provide an assembly entitled “Dino Dig” as well as 2 dig workshops for 3rd grade students at Brooke Elementary. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$525.00.
3. **Benmor Enterprises (Mike and Roberta Straka) – Bushkill, PA.** Provide an assembly entitled “Dino Dig” as well as 2 dig workshops for 2nd grade students at Limerick Elementary. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$525.00.
4. **Main Line Health Paoli Hospital – Paoli, PA.** Provide two assemblies entitled “Cruisin Smart” at the 10-12 Grade Center for all juniors and seniors. The assemblies will take place on Monday, April 25th and the timing of the assembly is purposeful in the hopes that our students will make good choices, especially during prom season. There is no cost to the district as these assemblies are funded through a grant provided by Main Line Health.
5. **Bureau of Lectures & Concert Artists, Inc. – Lawrence, KS.** Provide an acrobatic assembly for students at Limerick Elementary School. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$790.00.

E. The Board approved the following independent contracts:

1. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2015-2016 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$5.00 per screening.

2. **American Red Cross – Philadelphia, PA.** Provide CPR and First Aid Training for 12 Instructional Assistants. Funding will be paid from the Staff Development Account and shall not exceed \$1,205.00.
3. **Montgomery County Intermediate Unit – Norristown, PA.** Provide Hybrid Coaching Services at Royersford Elementary and Spring City Elementary. Funding will be paid from the Curriculum and Instruction Budget and shall not exceed \$7,000.00.
4. **Lakeside Educational Network (Lakeside School) – North Wales, PA.** Provide educational services for a maximum of 123 days during the 2015-2016 school year for a student as per the discipline agreement. Funding will be paid from the Alternative Education Budget and shall not exceed \$23,985.00.
5. **Lakeside Educational Network (Souderton Vantage Academy) – Souderton, PA.** Provide educational services for a special needs student for a maximum of 122 days during the 2015-2016 school as per the discipline agreement. Funding will be paid from the Special Education Budget and shall not exceed \$27,450.00.
6. **Lakeside Educational Network (Upper Merion Vantage Academy) – Bridgeport, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$29,475.00.
7. **Lakeside Educational Network (Upper Merion Vantage Academy) – Bridgeport, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$24,750.00.
8. **Devereaux Cares – Downingtown, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$20,114.00.
9. **Education Alternatives – Limerick, PA.** Provide Direct Services and supervision of Applied Behavioral Analysis for a special needs student as per the IEP. Direct Services will be provided for up to 12 hours per week for 36 weeks at a rate of \$30.00 per hour for a total of \$12,960.00. Supervision of Applied Behavioral Analysis will be provided for up to 12 hours per month for 9 months at a rate of \$95.00 per hour for a total of \$10,260.00. Funding will be paid from the Special Education Budget and shall not exceed \$23,220.00.
10. **Kara Canale – Collegeville, PA.** Provide psychological services for special needs students as per their IEPs. Services will be provided for 30 hours per week for 21 weeks at a rate of \$70.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$44,100.00.
11. **Kara Renninger – Connecting the Pieces – Norristown, PA.** Provide instructional services for a special needs student during the 2015-2016 school year as per the IEP. Services will be provided for 4 hours per week for 41 weeks at a rate of \$50.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$8,200.00.

12. **Education Alternatives – Limerick, PA.** Provide Behavior Specialist Services for a special needs student as per the IEP. Services will be provided for 8 hours per month for 7 months at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$5,320.00.
 13. **Pathway School – Norristown, PA.** Provide one-on-one support services during the 2015-2016 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$24,098.89.
 14. **Pathway School – Norristown, PA.** Provide educational services during the 2015-2016 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$37,562.46.
 15. **Education Alternatives – Limerick, PA.** Provide educational services for two special needs students as per their IEPs. Applied Behavior Analysis program supervision services will be provided for 26 hours per month for 10 months at a rate of \$95.00 per hour for a total of \$24,700.00. Direct Applied Behavior Analysis services will be provided for 8 hours per week at a rate of \$32.00 per hour for a total of \$9,216.00. Funding will be paid from the Special Education Budget and shall not exceed \$33,916.00.
 16. **Dr. Lisa Hain – Narvon, PA.** Provide a psychological evaluation for a special needs student as per the IEP. Services will include the evaluation, the written report and participation in the follow-up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00.
 17. **Yvonne Rivera – Phoenixville, PA.** Teach two dual credit virtual high school courses to students attending Spring-Ford Area High School who enroll in the courses through Montgomery County Community College. The courses being taught will be Dual Credit World Civilization I and Dual Credit World Civilization II and will be offered during the second semester of the 2015-2016 school year. Funding will be paid from the Curriculum and Instruction Budget and shall not exceed \$3,300.00 per course or a total of \$6,600.00 for both courses.
- F. The Board approved entering into an independent contract with a parent to provide transportation during the 2015-2016 school year for their child to and from the Melmark School in Berwyn, PA at the IRS approved rate. Funding will be paid from the transportation budget and shall not exceed \$8,200.00.
 - G. The Board approved entering into a contract with the legal firm of Hughes, Kalkbrenner & Ozorowski, LLP to represent the district in matters concerning the Target Stores Tax Assessment Appeal. Services will be billed at an hourly rate of \$245.00.
 - H. The Board approved the membership payment for the 2015-2016 school year to the MCIU - Montgomery County Superintendent's Academy for Dr. David Goodin. Funding is covered under the terms of the Superintendent's contract and shall not exceed \$2,000.00.
 - I. The Board approved the Preliminary General Fund Budget for the 2016-2017 school year in the amount of \$150,650,250.00.

- J. The Board approved filing with the Department of Education the 2016-2017 referendum exceptions for Special Education Expenditures (\$1,746,218.00) and Retirement Contributions (\$949,442.00), for a total estimated amount of \$2,695,660.00. These referendum exceptions represent 2.7% and could be used for allowable millage over the Act 1 State Index cap amount of 2.4%. Exceptions are permitted due to the recognition that there are extraordinary district expenses above the rate of inflation.
- K. The Board approved Ambler Savings Bank as an additional district depository of funds. Ambler Savings Bank offers competitive interest rates and is locally based. All funds deposited over the FDIC insurance level of \$250,000.00 would be collateralized by Ambler Savings Bank in accordance with Pennsylvania Act 72.
- L. The Board approved the 2014-2015 Independent Audit Report completed by Maillie LLP for the fiscal year ending June 30, 2015. The audit was without findings or material weaknesses. A display copy of the audit is available at the district office and can also be found on the district website.
- M. The Board approved the applications for **Use of Facilities Permits** received during the period of November 12, 2015 through January 13, 2016.
- N. The Board approved the following **exonerations** from the per capita tax for the 2015-2016 school year:

Limerick Township	No. 001 - 023
Royersford Borough	No. 015
- O. The Board approved the following **deletions** from the per capita tax for the 2015-2016 school year:

Royersford Borough	No. 431 - 495
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VII. PROPERTY

Mr. Dehnert made a motion to approve Items A-B and Mr. Ciresi seconded it. The motion passed 7-0.

- A. The Board approved the continuation of the contract for district-wide mowing for year three of a three year option with Black Forest Landscaping & Snowplowing, Inc., the lowest RFP, and rejecting all other RFPs. The total cost for year 3 is \$1,351.00 per mowing based on an average of twenty-three mowings per year. Funding will come from the General Maintenance Budget.
- B. The Board approved the continuation of the contract for district-wide cleaning services for year one of a three year RFP with Interstate Maintenance Corporation of Horsham, PA. The total cost of Contract #1 is \$754,525 beginning June 1, 2016 through May 31, 2017. Contract #2 is \$28.00 per hour per employee and Contract #3 will be billed at \$25.25 per hour per employee. Funding will come from the 2016-2017 Maintenance Budget.

VIII. PROGRAMMING AND CURRICULUM

Mr. Dehnert asked that Item A2 be separated. Mrs. Heine made a motion to approve Items A1, B-D and Mr. Dehnert seconded it.

Mr. Ciresi commented that they should be proud as a Board to see how many AP Course offerings they have added over the years. He added that as they continue to grow this is what makes the district stand out among districts around the state and the country as one of the top districts. He stated that this is a credit to the staff and to the administration.

The motion passed 7-0.

- A. The Board approved the following new textbooks for 2016-2017. Funding will come from the 2015-2016 Curriculum Budget and shall not exceed \$123,500.00.

<u>Course</u>	<u>Textbook Program</u>	<u>Publisher</u>
1. Social Studies (7th) \$56,881.82	<i>Discovering World Geography</i> Class sets with 6yr online license for all students	ISBN: 9780076635139 Glencoe McGraw Hill PO Box 182605 Columbus, OH 43218

Mr. Ciresi made a motion to approve Item A2 and Mrs. Heine seconded it. The motion passed 6-0 with Mr. Dehnert abstaining.

2. World Language Spanish 3 & French 3 \$50,577.25	<i>Avacemos Level 3 & Bien dit! Level 3</i>	ISBN: 9780544020009 ISBN: 9780544020344 Houghton Mifflin Harcourt 9205 S. Park Ctr. Loop Orlando, FL 32819
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- B. The Board approved the following new curricular resource for 2015-2016. Funding will come from the 2015-2016 Curriculum Budget and shall not exceed \$86,000.00.

<u>Course</u>	<u>Textbook Program</u>	<u>Publisher</u>
1. 7th Grade Reading	<i>Study Sync</i> 7 year consumables and online access for all students and teachers	ISBN: 9780076660452 Glencoe McGraw Hill PO Box 182605 Columbus, OH 43218

- C. The Board approved expanding the Pre-Kindergarten Summer Readiness Program to all of our incoming kindergarten students. The program will run 4 days a week for 5 five weeks from Tuesday, July 5 through Thursday, August 4th at locations to be determined by student need and facility availability. Students will be instructed in the areas of Reading Readiness, Listening and Speaking, Math Readiness, Fine Motor Readiness, and Social/Emotional Readiness. The program will be staffed by one teacher and one instructional assistant per location. Funding has been built into the Curriculum and Instruction Budget and shall not exceed \$28,000.00.

- D. The Board approved the following new course for the 2016-2017 school year. Board approval is requested so that administration may begin the process of planning for curriculum development, budgeting, and inclusion of the course in the student's course guide.

NEW COURSE FOR SPRING-FORD SENIOR HIGH SCHOOL 2016-2017

1. Yearbook:

In this course students will gain skills in one or more of the following areas: page design, advanced publishing techniques, copy writing, editing and photography while producing a creative, innovative yearbook which records school memories and events. Participants gain useful, real world skills in time management, marketing, teamwork, and design principles. This would be a minor course where students could earn .5 elective credit.

Cost: There is no cost to add this course and no additional staffing is needed.

IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-L and Mr. Ciresi seconded it. The motion passed 7-0.

The following individuals were approved for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Dr. Allyn J. Roche**, Assistant Superintendent, **Elizabeth Leiss**, Director of Human Resources, and **Dr. Theresa Weidenbaugh**, Principal, to attend the "*Greater Philadelphia Teacher Job Fair*" at the Oaks Expo Center in Oaks, PA on April 6, 2016. The total cost for this job fair will be \$440.00.
- B. **Justin Webb**, Director of Technology, **Sandy Bernat**, Manager of Technology Operations, and **Kathy Cox**, Software Specialist, to attend the "*Pennsylvania Education Technology Expo and Conference (PETE&C)*" in Hershey, PA from February 21, 2016 through February 24, 2016. The total cost for this conference is \$2,646.00.
- C. **Christine Raber**, Special Education Supervisor, to attend the "*PDE Bureau of Special Education Annual Conference*" in Hershey, PA from February 10, 2016 through February 11, 2016. The total cost of the conference is \$120.00.
- D. **Richard Grove**, Systems Technician, to attend "*Cyber Security Institute*" at the Lancaster Intermediate Unit on May 2, 2016. The total cost for this training is \$242.55.

HIGH SCHOOL

- E. **Gwen Phillips**, School Police Officer, to attend "*Advanced ALICE Training*" at the Western Montgomery Career and Technology Center on November 21, 2016 and November 22, 2016. The total cost of this active shooter training is \$595.00.

- F. **Kelly German**, Business Teacher and FBLA Advisor, to attend "*Future Business Leaders of America-State Leadership Conference*" at the Hershey Lodge and Convention Center on April 11, 2016 and April 12, 2016. The total cost of this conference is \$903.00.
- G. **Chadwin Brubaker**, Teacher/Head Football Coach, **James Mich, Jr.** and **Chad Strickler**, Teachers/ Assistant Football Coaches to attend "*PSFCA State Clinic*" at Penn State University from February 10, 2016 through February 13, 2016. The total cost for this clinic is \$150.00.
- H. **Stacey Bogus** and **Adrian Frain**, Teachers/Student Council Advisors, to accompany 4 students to the "*Pennsylvania Association of Student Councils 19th Annual Student Summit*" in Harrisburg, PA on February 18, 2016. The advisors and students will use district transportation. The total cost for attending this summit is \$300.00.

5TH/6TH GRADE CENTER

- I. **Brenda Haydt**, Special Education Teacher, to attend "*How the ELL Brain Learns*" at the MCIU in Norristown, PA on February 2, 2016. The total cost for this conference is \$245.00.
- J. **Jennifer McGlade**, Reading Specialist, to attend "*Project Max Internal Coach Meetings and Making a Difference*" at the Hershey Lodge and Convention Center in Hershey, PA on February 9, 2016 through February 11, 2016. The total cost of this conference is \$652.06.

DISTRICT-WIDE

- K. **Sue Choi** and **Gabrielle Procaro**, Math Instructional Coaches, to attend the "*Montgomery County Intermediate Unit: Math and the Adolescent Brain*" at the MCIU in Norristown, PA on February 4, 2016. The total cost of this conference is \$150.00.

New Conference and Workshop

- L. **Dawn Heine**, Board Member, to attend "*National School Board Association's Annual Conference*" at the Boston Convention and Exposition Center from Friday, April 8, 2016 through Monday, April 11, 2016. The total cost of this conference is \$2260.62.

X. OTHER BUSINESS

Mr. Dehnert asked that Item D be separated. Mr. Ciresi made a motion to approve Items A-B and Mr. Dehnert seconded it. The motion passed 7-0.

- A. The following policies are were approved:

1. Policy #137 – PROGRAMS: Home Education Programs (**Attachment A7**)
2. Policy #317 – ADMINISTRATIVE EMPLOYEES: Disciplinary Procedures (**Attachment A8**)
3. Policy #417 – PROFESSIONAL EMPLOYEES: Disciplinary Procedures (**Attachment A9**)
4. Policy #517 – CLASSIFIED EMPLOYEES: Disciplinary Procedures (**Attachment A10**)

- B. The Board approved **Nimrah Baqai** for Early College Admission. Nimrah is a strong student ranked in the top ten percent of her class and meets the qualification under the Spring-Ford Guidelines for Early College Admissions. The High School Guidance and Professional Staff feel that Nimrah will succeed in college and endorse her application.
- C. The following policies are submitted for a first reading:
 - 1. Policy #214 – PUPILS: Class Rank (**Attachment A11**)
 - 2. Policy #217 – PUPILS: Graduation Requirements (**Attachment A12**)

New Other Business

Mr. Ciresi made a motion to approve Item D and Mrs. Heine seconded it.

Mr. Dehnert questioned how much would be saved by doing this and Dr. Roche replied that he did not believe a cost analysis was completed on this as it was more of a request from the Board that was discussed several times and brought up at last week's meeting with a motion being put together in an attempt to be more modernized in our practices at the board table. Mr. Dehnert stated that he prefers to get a paper copy so he can make notes on it and he did not believe it was that much of a cost to produce the agendas, at least for the Board since there were only 9 people.

Mrs. Spletzer stated that possibly the board could only have copies of the pages that were the agenda and not the attachments.

Dr. Dressler stated that everyone was free to print out an agenda at home as it is on the computer and Mr. Dehnert replied that there are a lot of things they can do such as bring their own water and their own chair. Mr. Dehnert stated that the main thing is that he did not feel he should not have to do this.

Mr. Ciresi felt this line of discussion was ridiculous with bringing your own water and he asked the Board to stick to what they were doing here. He stated that they are using electronic devices at the Western Center and most districts have gone paperless. Mr. Ciresi suggested that the Board Members could bring a notepad but what they are talking about here is modernization. He pointed out all of the Administrators at the table who had laptops in front of them as well as the faculty in the audience. He added that he did not feel this is something they should be debating.

Mr. Dehnert commented that this is just his personal preference.

Mr. DiBello stated that this motion was added to the agenda because it keeps coming up and this is already being done at the MCIU. He reported that at the IU most of them use their personal device, login and have access to all the information they need. Mr. DiBello asked Mr. Fitzgerald to confirm that the only thing they are required to do is to have a copy of the agenda posted and the printing of the agenda is not necessary. Mr. Fitzgerald confirmed this was correct and stated that as long as the agenda is projected no physical copies are needed at the meeting. Mr. DiBello said the idea a few years ago when they began projecting the agenda on the screens was to move away from all of the copies. Mr. DiBello advised that it is his understanding in talking with the Director of Technology that we are not purchasing additional equipment as there is a cart that will be available. Mr. DiBello

advised that as a transition the IU told Board Members that if they wanted they could individually request to have a copy of the agenda available to them for a short period of time but it was moving towards having everything electronically. Mr. DiBello stated that there is a cost to having the packets printed up for every meeting as well as the cost to pay someone to do it. Mr. DiBello stated that he is okay with moving forward and trying to have devices set up for the Board at the meetings and if a Board Member wants something printed for them then we can do this for a short time. Mr. DiBello suggested that only the agenda be printed and Mr. Dehnert said he was fine with just the agenda as he did not need the attachments.

The motion passed 6-1 with Mr. Dehnert voting no.

- D. The Board approved using a Paperless School Board Meeting format. Beginning with the February Work Session, Board Members will use electronic devices (personal or district provided) for viewing the meeting's agenda. The agenda will continue to be projected onto overhead screens for the public's viewing during the meeting. The agenda will still be available on the district's website for anyone wishing to print out a hard copy for themselves. Paper copies will no longer be available at the meetings.

XI. INFORMATION ITEM

There were no questions.

- A. Effective January 1, 2016, the IRS mileage rate will be **54 cents per mile** which is a decrease from the 2015 rate of 57.5 cents per mile.

XII. PUBLIC TO BE HEARD

Mr. DiBello reported that they held a board retreat that was very informative and were provided with presentations from the Directors of Finance, Technology, Curriculum, the Superintendent and the Assistant Superintendent. Mr. DiBello stated that the take away from this meeting based on those presentations was that each of the Board Members had an opportunity to list ideas which potentially could become goals that the Board would like to work on over the next 12 months. Mr. DiBello stated that he consolidated all of the information and sent it out to the board. Mr. DiBello advised that his intention was to talk about this in more detail this evening but unfortunately some Board Members are missing. Mr. DiBello recommended that this discussion be pushed off until the February Work Session. Mr. DiBello commented that they had roughly 20 different items on that list of good ideas. He added that they would not be doing everything on the list but it would be conceptual conversation for helping to set direction for the district.

There were no comments from the public.

XIII. ADJOURNMENT

Mrs. Spletzer made a motion to adjourn and Mrs. Heine seconded it. The motion passed 7-0. The meeting adjourned at 9:07 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

2015-2016
EXTRACURRICULAR CONTRACTS

Contract Title	Season	Last Name	First Name	Contract Rate
Basketball Scorekeeper	as needed	Beard	Robert	\$50/game
Yearbook-Literary Advisor - HS (1/4 contract)	Year	Briggs	Janine	\$906.50
Interact Club - HS (1/2 position)	Year	Quinby	Julie C.	\$201.00
Yearbook-Literary Advisor - HS (1/4 contract)	Year	Rudloff	Corrine P.	\$906.50
Asst. Baseball Coach - HS	Spring	Souder	Ryan N.	\$3,991.00

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: CLASS RANK

ADOPTED: March 25, 1991

REVISED: August 27, 2012

REVIEWED: January 11, 2016

	214. CLASS RANK
1. Purpose	The Board acknowledges the usefulness of a system of computing grade point averages and class ranking for secondary school graduates to inform students, parents/guardians and others of their relative academic placement among their peers under relatively similar circumstances.
2. Authority	<p>The Board authorizes a system of class ranking, by grade point average, for students in grades 9 through 12. All students shall be ranked together.</p> <p>Class rank shall be computed by the final grade in all subjects.</p> <p>Any two (2) or more students whose computed grade point averages are identical shall be given the same rank. The rank of the student who immediately follows a tied position will be determined by the number of students preceding him/her and not by the rank of the person preceding him/her.</p> <p><u>Valedictorian/Salutatorian</u></p> <p><u>Each graduating class will have a valedictorian and salutatorian named based on class rank. A student must be a full time Spring-Ford Area High School student for their entire junior and senior years to be eligible to be named valedictorian or salutatorian.</u></p> <p>The first position student in class shall be recognized as the valedictorian and the second position student in the class as salutatorian. Students with identical grade point averages may share the first and second positions being recognized as co-valedictorian or co-salutatorian, as appropriate. The valedictorian and salutatorian shall be recognized at the graduation ceremony at the high school.</p>
Pol. 216	Rank in class shall be entered on students' records, including final report card of the school year, and on all transcripts where they will be available for review by authorized persons.
3. Delegation of Responsibility	The Superintendent shall develop procedures for the computation of grade point averages and the assignment of rank in class to implement this policy which shall include a determination of class rank for students graduating before their class;

	<p>system for fairly averaging make-up courses; and a statement of the methods for such computation and assignment to be made available for those to whom a student's grade point average or rank in class is released.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.24</p> <p>Board Policy – 216</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: GRADUATION
REQUIREMENTS

ADOPTED: March 25, 1991

REVISED: November 24, 2014

REVIEWED: January 11, 2016

217. GRADUATION REQUIREMENTS	
1. Purpose	The Board will acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding a diploma at graduation ceremonies.
2. Authority Title 22 Sec. 4.24, 4.51, 4.52	The Board shall adopt the graduation requirements students must achieve, which shall include course completion and grades, and proficiency on district and state assessments.
SC 1611, 1613 Title 22 Sec. 4.24 Pol. 102, 127, 213	The Board shall award a regular high school diploma to every student enrolled in this district who meets the requirements of graduation established by the Pennsylvania Department of Education, as well as those established by the Spring-Ford Area School District Board of Directors.
SC 1614 Title 22 Sec. 4.12, 4.24, 11.27 34 CFR Sec. 300.102, 300.305 Pol. 113	The Board may permit an identified student with a disability to participate in graduation ceremonies with his/her graduating class, even though the student will not be granted a diploma and will continue to receive educational services.
SC 1613 Title 22 Sec. 4.12 Pol. 102	<p>A requirement for graduation shall be the completion of work and studies representing the instructional program assigned to grades 9 through 12. Credits toward graduation can only be earned when a student is in grade 9 through 12. High School courses taken by students in grades below 9th grade shall not count toward graduation requirements.</p> <p>The Board requires that each candidate for graduation shall have earned at least twenty-two (22) credits and demonstrate proficiency on district and state assessments to receive a diploma and be involved in the commencement ceremony.</p>

217. GRADUATION REQUIREMENTS - Pg. 2

<p>3. Delegation of Responsibility</p> <p>4. Guidelines Pol. 213, 216</p> <p>Pol. 212</p> <p>Title 22 Sec. 11.4, 11.8</p>	<p>The Superintendent or designee shall be responsible for planning and executing graduation ceremonies that appropriately recognize this important achievement.</p> <p>Accurate recording of each student's achievement of academic standards shall be maintained, as required by law and state regulations.</p> <p>Students shall be informed of graduation requirements and the amount of credits they are required to complete.</p> <p>Periodic warnings shall be issued to students in danger of not fulfilling graduation requirements. Written notification shall be sent to parents/legal guardians of students in danger of not fulfilling graduation requirements at the end of the student's junior year and at the conclusion of the second and third marking periods of the student's senior year.</p> <p>A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants.</p> <p>The fourth year of high school shall not be required if the student has been accepted by an accredited institution of higher learning and has completed all requirements for graduation.</p> <p><u>Early Graduation</u></p> <p>Students requesting early graduation must submit a written request executed by their parent/guardian to do so through their high school counselor, who shall confer with the student and parent prior to recommending the request for approval by the high school principal, Superintendent and Board.</p> <p>Students desiring to graduate early must:</p> <ol style="list-style-type: none"> 1) Request permission for early graduation by June 1st of his/her sophomore year (10th grade), 2) Have attended Spring-Ford Area School District for one (1) complete school year, and 3) Have an academic ranking in the top ten percent (10%) of their class.
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	<p>By June 1st of his/her sophomore year, the student will submit a plan detailing the manner in which all graduation requirements (twenty-two (22) credits and proficiency on district and state assessments) will be satisfied. By June 30th, the Superintendent or designee will respond to the student and parent(s)/guardian(s) regarding approval/denial of the submitted plan.</p> <p>Each course taken offsite and/or on-line needs to be separately approved using the Course Advancement Approval Process to ensure that the course meets the expectation of the Spring-Ford Area School District and graduation requirements. Courses taken offsite and/or on-line are not calculated toward GPA and/or honor roll.</p> <p>To graduate as an honor student, the student shall have a cumulative average of at least ninety percent (90%) at the end of first semester of eleventh grade. Students graduating early forgo their opportunity to be valedictorian or a commencement speaker.</p> <p><u>Early College Admissions – Seniors Only</u></p> <p>Students requesting participation in an early college admissions program must submit a written request executed by their parent/guardian to their child's high school guidance counselor, who shall confer with the student and parent/guardian prior to recommending the request for approval by the high school principal, Superintendent and Board. Application for early college admission must be submitted by June 1st of their junior year.</p> <p>Students who request permission for early admissions application must have completed the 11th grade and be achieving in the top quartile of their class, and have been in attendance in the Spring-Ford Area School District for one (1) complete school year.</p> <p>The student must maintain a C average in his/her freshman year of college work and must be considered a full-time student before the school district will approve a request for a Spring-Ford diploma. Credits presented for the diploma must include all courses mandated by the State Board of Education regulations which have not been completed prior to college entrance.</p> <p>To graduate as an honor student, the pupil shall have a cumulation honor average of at least ninety percent (90%) at the end of grade eleven and shall maintain an Honor Average or Dean's List as determined by the college. To be valedictorian or a commencement speaker, the student shall be a full-time member of the home school.</p> <p>It shall be the obligation of the student to maintain communication with the home school before leaving for college in September and between semesters to finalize</p>
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	<p>details of graduation and for information concerning student activities.</p> <p><u>Dual Enrollment</u></p> <p>Students currently enrolled in the eleventh (11th) or twelfth (12th) grade may enroll in Dual (credit) Enrollment course options subject to the restrictions noted in the established guidelines. To remain eligible for continued enrollment, students must maintain a 70% average; and must conform to the State Board of Education curriculum regulations for dual high school and college enrollment. All dual enrollment students will be subject to the following guidelines:</p> <p><u>Part-Time Dual Enrollment</u></p> <ul style="list-style-type: none"> • Dual credit classes may count only toward elective graduation requirements • Any dual credit student carrying over 7.0 credits will not have their second semester dual credit course calculated in class rank or GPA. • All students must register for dual enrollment courses through their Spring- Ford Senior High School counselor. • Dual enrollment placement tests determine math course selection, however if a similar course has previously been completed and credit awarded, a student will not receive additional Spring-Ford credit. • Only seniors who take dual credit classes are eligible for open campus. Open campus allows senior students to arrive late or leave early on the days/semester the dual credit class does not meet. • If previously scheduled, students are not permitted to drop a spring semester dual credit class. • Senior Final Exam Exemption does not apply for these college classes. • On a case-by-case basis and with pre-approval by the student's house principal, college courses may be substituted for graduation requirements imposed by the school district. <p><u>Full-Time Dual Enrollment</u></p> <ul style="list-style-type: none"> • All students must register for dual enrollment courses through their
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	<p>Spring-Ford Senior High School counselor.</p> <ul style="list-style-type: none"> • Any junior enrolling as a full-time dual enrollment student must take at least three (3) credit courses in their first semester and four 3-credit courses each semester following and be on track to meet the Spring-Ford graduation requirements. • Any senior enrolling as a full-time dual enrollment student is required to take three 3-credit courses both semesters and must remain on track to meet Spring-Ford graduation requirements. Note that English, math, science, and social studies are required and must align with Spring-Ford Senior High School course offerings (approved via student's counselor). • Participation in PIAA requires students to be enrolled in four courses per semester and passing each course with at least a 70% average. • All full-time dual enrollment students must have scored proficient or advanced on all required Keystone end-of-course exams. • All dual enrollment courses must be approved by the student's guidance counselor one semester in advance. • Any course taken to replace a Spring-Ford required course must be approved prior to the last day of the previous school year, i.e. English Comp 101, American National Government 124, Health and PE. • All dual enrollment health courses will equal .50 Spring-Ford Senior High School credit. • All dual enrollment Physical Education courses will equal .33 Spring-Ford Senior High School credit. • All dual enrollment (3 or more) credit courses will receive 1 Spring-Ford Senior High School credit. • Full-time dual enrollment students are recommended to meet with their counselor once a semester. • Students may not take winter session (condensed) courses for Spring-Ford Senior High School credit. • Any dual credit student carrying over 7.0 credits will not have their
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	<p>second semester dual credit course calculated in class rank or GPA.</p> <ul style="list-style-type: none"> • Dual enrollment placement tests determine math course selection, however if a similar course has previously been completed and credit awarded, a student will not receive additional Spring-Ford credit. • Students are responsible for checking that all prerequisite requirements have been met before registering for a course. • Senior Final Exam Exemption does not apply for these college classes. • Students participating in full-time dual enrollment are not eligible to be considered for valedictorian or a commencement speaker. <p style="text-align: center;">DIPLOMAS FOR ELIGIBLE VETERANS</p> <p><u>Veterans Of World War II</u></p> <p>SC 1611 In order to recognize and honor veterans who left high school prior to graduation to serve in World War II, the Board shall grant a diploma to a veteran who completes the required application and meets the following requirements:</p> <ol style="list-style-type: none"> 1. Was honorably discharged from the Armed Forces of the United States of America. 2. Served in the United States military between September 16, 1940 and December 31, 1946. 3. Attended high school between 1937 and 1946 and would have been a member of a graduation class during the years 1941 through 1950 but did not graduate due to entry into military service. <p><u>Veterans Of Korean War</u></p> <p>SC 1611 In order to recognize and honor veterans who left high school prior to graduation to serve in Korean War, the Board shall grant a diploma to a veteran who completes the required application and meets the following requirements:</p> <ol style="list-style-type: none"> 1. Was honorably discharged from the Armed Forces of the United States of America. 2. Served in the United States military between June 27, 1950 and January 31, 1955.
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	<p>3. Attended high school between 1947 and 1955 and would have been a member of a graduation class during the years 1951 through 1957 but did not graduate from high school due to entry into military service.</p> <p>Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.</p> <p>The Superintendent shall submit to the Board for its approval the names of veterans eligible for a high school diploma.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1611, 1613, 1614</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.12, 4.24, 4.51, 4.52, 11.4, 11.5, 11.8, 11.27</p> <p>Individuals With Disabilities Education Act, Title 34, Code of Federal Regulations – 34 CFR Part 300</p> <p>Board Policy – 102, 113, 127, 212, 213, 214, 216, 233</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: FINANCES

TITLE: TAX COLLECTION

ADOPTED: March 25, 1991

REVISED: February 22, 1993

REVIEWED: February 8, 2016

606. TAX COLLECTION	
1. Authority SC 680, 683	A. Real estate as provided for in the School Code shall be collected by the elected and properly bonded tax collector(s).
SC 684	B. All other taxes shall be collected and remitted to the School District Business Office by the appointed tax collector in accordance with Act 511 of 1965 as amended by Act 32 of 2009.
	C. It shall be the responsibility of the Board Secretary to ascertain that the tax collector(s) is properly bonded and shall submit such information on estimated collection as may be required to properly set the bond amount.
2. Election/ Appointment	A. The tax collectors for the four municipalities are elected every four years to collect current regular and interim real estate taxes and authorized by Section 679 of the School Code and Act 511.
	B. The Board shall appoint, on an annual or other term basis, collectors for the following taxes:
	i. Earned Income Tax
	ii. Delinquent Per Capita Tax, if any
	iii. Occupation Privilege Tax
3. Compensation	A. Compensation for elected tax collectors shall be established by the Board of School Directors by resolution prior to the fifteenth day of February of the year of the municipal election.
	B. Appointed tax collectors shall have their rate of compensation established at the time of appointment.
4. Termination and Onboarding	Elected tax collectors who resign or otherwise vacate the office during a fiscal year and newly elected tax collectors commencing their term shall have their compensation apportioned as follows:

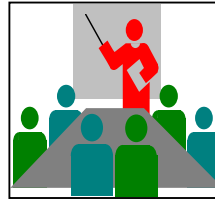
	<p><u>Date of Termination/Onboard</u> <u>% Comp. Earned</u></p> <p>July 1 to July 31 30%</p> <p>Aug. 1 to Aug. 31 40%</p> <p>Sept. 1 to Sept. 30 50%</p> <p>Oct. 1 to Oct. 31 60%</p> <p>Nov. 1 to Nov. 30 70%</p> <p>Dec. 1 to Dec. 31 80%</p> <p>Jan. 1 to March 31 90%</p> <p>April 1 to June 30 100%</p>
5. Duties of Appointed Tax Collectors	<p>A. The collector of the District's Local Services Taxes and Earned Income Tax shall collect those taxes and such other duties in the manner and following the procedures stipulated in the agreement between the collector(s) and the School District.</p> <p>B. The Occupation Privilege Tax collector, if any, shall remit the funds collected on a monthly basis together with appropriate reports.</p> <p>C. The Delinquent Tax collector(s) shall make monthly remittances and reports in accordance with agreements and/or law.</p>
6. Duties of Elected Tax Collectors	<p>A. Preparation of Tax Notices:</p> <p>i. The tax collector shall prepare and issue tax notices for real estate taxes from tax duplicates issued by the Counties and reviewed by the School District Business Office. Tax notices shall be prepared and sent by the tax collector to taxpayers by July 1 of the current tax year.</p> <p>ii. The tax collector shall prepare and issue tax notices for interim real estate taxes from interim tax reports presented to him/her by the School District Business Office. Tax notices shall be prepared and sent by the tax collector to the taxpayers within ten (10) days of receipt from the School District Business Office.</p> <p>iii. The tax collector shall send delinquent tax notices to all taxpayers whose real estate taxes are unpaid as of November 1st or four months after the date of the tax notice for Interim Real Estate Taxes.</p> <p>iv. The School District shall reimburse the tax collector for all reasonable expenditures related to the collection of school taxes in accordance with the Local Tax Collection Law.</p>

	<p>B. Collection & Transmittal of Tax Receipts</p> <p>i. The tax collector shall maintain a non-interest bearing bank account for the collection of taxes, and shall not comingle School District funds with his/her personal accounts. The School District reserves the right to direct each tax collector to deposit all collected taxes for the School District directly into the School District’s account at any time.</p> <p>ii. All receipts from taxpayers for the account of the School District shall be processed and deposited promptly by the tax collector. The tax collector shall stamp and initial each paid tax notice with the date paid by the taxpayer, and appropriately file and retain for clear audit trail.</p> <p>iii. Deposits shall be made by the tax collector to the School District account at least once per week. Concurrently, for each deposit made the tax collector shall provide to the School District Business Office a summary of each type of tax remitted. All taxpayer identifiers shall be excluded from this notification.</p> <p>iv. The School District reserves the right to audit the tax collector’s records and accounts at any time by the School District Business Office or an appointed audit firm.</p> <p><u>C. Reporting & Settlement</u></p> <p>i. Each tax collector shall submit on or before the tenth day of each month a written report itemizing the collections of the <u>previous month</u> in accordance with the local tax collection law, and on the prescribed form noting all additions and deletions, discounts and penalties recorded.</p> <p>ii. End of Tax Year:</p> <p>a. Receipts from taxpayers that are post marked December 31st or prior of a given tax year, but not received by the taxpayer until January of the subsequent year are considered current payments and will not go to lien. These payments shall be recorded and deposited by the tax collector as a January “Stub” period, which will close at the time of settlement with the District. Upon conclusion of the Stub period, the tax collector shall present in person to the School District Business Office the final report summarizing all taxes levied, paid, and outstanding. At this time all accounts shall be reconciled and signed off by the Board Treasurer, or his/her designee, on the appropriate form thereby releasing the tax collector from responsibility of collection of any remaining outstanding current-year real estate taxes and interim real estate taxes aged over</p>
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	<p>six (6) months.</p> <p>b. The written report for January transactions after the Stub period shall include only transactions from the close of the Stub period through January 31st.</p> <p>iii. For all current-year real estate taxes and interim real estate taxes outstanding over six (6) months as of December 31st, a lien shall be filed with the county. The accounts will be turned over to the appointed delinquent tax collector for further collection efforts.</p> <p>iv. Unless the annual settlement of duplicates is made by a tax collector in the manner provided herein, the Tax Collector shall not be entitled to duplicates of the School District for any succeeding year during his/her term, and a tax collector shall be appointed in his/her stead in the manner provided by law.</p> <p>v. Failure by the tax collector to submit reports to the School District as provided herein will result in penalties and interest as prescribed by law.</p>
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**2016-2017
SPRING-FORD AREA SCHOOL DISTRICT
STUDENT SCHOOL CALENDAR**

DRAFT



Aug 23rd	T	Staff In-Service K-12
Aug 24th	W	Staff In-Service K-12
Aug 25th	Th	Staff In-Service K-12
Aug 29th	M	First Day of School for Students
Sept 2nd	F	No School for Students & 10 Month Employees
Sept 5th	M	Labor Day (school closed)
Oct 3rd	M	No School for Students & 10 Month Employees
Oct 12th	W	Staff In-Service K-12
Nov 8th	T	Staff In-Service K-12
Nov 21st	M	Parent Conferences K-12
Nov 22nd	T	Parent Conferences K-12
Nov 23rd	W	No School for Students & 10 Month Employees
Nov 24th	TH	Thanksgiving Break (school closed)
Nov 25th	F	Thanksgiving Break (school closed)
Dec 26th	M	Winter Break (school closed)
Dec 27th	T	Winter Break (school closed)
Dec 28th	W	Winter Break (school closed)
Dec 29th	TH	Winter Break (school closed)
Dec 30th	F	Winter Break (school closed)
Jan 2nd	M	Winter Break (school closed)
Jan 16th	M	Martin Luther King Day (school closed)
Feb 17th	F	Act 80 Day/Conferences/In-Service
Feb 20th	M	President's Day (school closed)
Mar 15th	W	Staff In-Service K-12
Apr 12th	W	No School for Students & 10 Month Employees
Apr 13th	TH	Spring Break (school closed)
Apr 14th	F	Spring Break (school closed)
Apr 17th	M	Spring Break (school closed)
May 16th	T	Staff In-Service K-12
May 29th	M	Memorial Day (school closed)
June 14th	W	Tentative Last Day for Students
June 15th	TH	Tentative Last Day for Teachers

Legend

No School for Students	
Staff In-Service days	
Act 80 Day	
Add'l Emergency Days	

The 2016-2017 calendar has 3 emergency days built into it in the event of school cancellations. If additional days are needed, the following days will be converted into student/teacher school days: November 21, November 22, February 20, March 15, April 12, April 13 and/or April 17. The calendar will be revised as needed throughout the school year by the Board to reflect 180 student days (179 days plus one Act 80 day) and 190 teacher days.

	Student Days		Teacher Days	12 month
	Elem	Second		
Aug	3	3	6	21 Jul
Sept	20	20	20	22 Sep
Oct	19	19	20	21 Oct
Nov	16	16	19	22 Nov
Dec	17	17	17	22 Dec
Jan	20	20	20	22 Jan
Feb	19	19	19	20 Feb
Mar	22	22	23	23 Mar
Apr	16	16	16	20 Apr
May	21	21	22	23 May
June	10	10	11	22 Jun
	183	183	193	261

<p>7/16</p> <p>S M T W TH F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>	<p>8/16</p> <p>S M T W TH F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p>	<p>9/16</p> <p>S M T W TH F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p>	<p>10/16</p> <p>S M T W TH F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>
<p>11/16</p> <p>S M T W TH F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30</p>	<p>12/16</p> <p>S M T W TH F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p>	<p>1/17</p> <p>S M T W TH F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	<p>2/17</p> <p>S M T W TH F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28</p>
<p>3/17</p> <p>S M T W TH F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>	<p>4/17</p> <p>S M T W TH F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p>	<p>5/17</p> <p>S M T W TH F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p>	<p>6/17</p> <p>S M T W TH F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p>