

The March 24, 2003 board meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

- Region I: Michael V. Masciandaro, Bernard F. Pettit, and Raymond Rocchio, Jr.
- Region II: Martha Magee Block and Janet A. Stokes
- Region III: Ed Cummins, John S. Grispon, and Richard Schroeder
- Presiding Officer: Bernard F. Pettit

The board observed a moment of silence in appreciation of the U.S. and Coalition forces fighting in Iraq.

I. PRESENTATION

- A. **Dr. Dennis Harken**, executive director of the Montgomery County Intermediate Unit, will made a presentation regarding the MCIU budget.
- B. **Dr. Clyde K. Hornberger**, executive director at Lehigh Career & Technical High School, and Dr. Ronald Dutton, executive director at the Western Center for Technical Studies, made a presentation on the assessment of the Western Center for Technical Studies facility for space allocation and utilization for labs and academic programs.

Mr. Pettit announced that there was an executive session before the meeting and it would be continued after the meeting.

II. PUBLIC COMMENT

There was none.

III. APPROVAL OF MINUTES

Mrs. Stokes made a motion to approve Item A. Mr. Rocchio seconded it. It was approved 8-0.

- A. The board approved of the February 10th committee of the whole minutes.

Mr. Schroeder made a motion to approve Item B. Mr. Masciandro seconded it. It was approved 7-1 with Mr. Cummins voting no.

- B. The board approved of the February 24th board meeting minutes. (Work session was cancelled due to snow.)

III. PERSONNEL

Mrs. Stokes made a motion to approve Item A. Mrs. Block seconded it. It was approved 8-0.

- A. The individual(s) listed below have completed three years of satisfactory service as temporary professional employee(s) and are, therefore, entitled to tenure status. The **Public School Code** requires that a record of this accomplishment be incorporated in the Minutes of this Board of School Directors. Board officers authorized the execution and presenting of a **professional employee** contract to:

Polly E. Patrono-Carlson

Social Studies

Mr. Cummins expressed his thanks to those retiring teachers who he had and who had a significant impact on him. Mr. Pettit said the board also thanked the teachers who planned to retire for their years of service and dedication. Mrs. Block made a motion to approve Item B. Mr. Grispon seconded it. It was approved 8-0.

- B. The board approved of the following **resignations**, with regret for the **purpose of retirement** under the Board Approved Retirement Incentive Plan, effective following the last teacher day.
 1. **Marlene Armato**, 1st Grade Teacher at Limerick Elementary School.
 2. **Doris Brooks**, Kindergarten Teacher at Oaks Elementary School.
 3. **James Brotzman**, Biology Teacher at the Senior High School.
 4. **Ruth Donnelly**, English Teacher at the Middle School.
 5. **Larry Ebert**, Mathematics Teacher at the Senior High School.
 6. **Virginia Farrington**, Gifted Support Teacher at the Intermediate and Middle Schools.

7. **Dorothy Finger**, 4th Grade Teacher at Oaks Elementary School.
8. **Joyce Force**, Business Education Teacher at the High School.
9. **Ted Goldberg**, School Psychologist at the Senior High School.
10. **James Groff**, Mathematics/Science Teacher at the Intermediate School.
11. **Harold Holzer**, Mathematics Teacher at the Middle School.
12. **Sandra Honigman**, Science Teacher at the Middle School.
13. **Irvin Kline**, Language Arts/Social Studies Teacher at the Intermediate School.
14. **Austin Kurtz**, Reading Specialist at the Intermediate School.
15. **Lee Lamison**, Mathematics Teacher at the Middle School.
16. **Thomas Link**, Accounting Teacher at the High School.
17. **Lynne McWilliams**, English Teacher at the High School.
18. **Russell Miller**, Mathematics Teacher at the High School.
19. **Gayle Sellers**, Elementary –Globe/Minor Teacher at the Intermediate School.
20. **Barry Shafer**, Science Teacher at the Middle School.
21. **Timothy Thum**, Technology Education at the Middle School.
22. **Kenneth Trefsgger**, LA/Social Studies Teacher at the Intermediate School.
23. **Deborah Wolczyk**, LA/Social Studies Teacher at the Intermediate School.
24. **Anne Ziegler**, 3rd Grade Teacher at Royersford Elementary School.

Mrs. Block made a motion to approve Item C. Mr. Schroeder seconded it. It was approved 8-0.

C. The board approved of the following **resignations**, with regret:

1. **Carol Baldassare**, Lunchroom Assistant at the Intermediate School, effective March 6, 2003. Ms. Baldassare has taken another position in the district.
2. **Amy James**, Secretary at the Royersford Elementary School, effective January 27, 2003. Ms. James has taken another position in the district.
3. **Cheryl Williams**, Instructional Assistant at the Intermediate School, effective March 3, 2003. Ms. Williams has taken another position in the district.

Mrs. Block made a motion to approve Item D. Mr. Schroeder seconded it. It was approved 8-0.

D. The board approved the following **Leave of Absences**:

1. **Dr. James Leiderman**, Principal at Brooke Elementary School for a twelve week Family Leave of Absence, effective March 1, 2003.
2. **Nancy Jann**, Clerical Assistant at Brooke and Limerick Elementary Schools for a twelve week Family Leave of Absence, effective March 1, 2003.
3. **Adele Lanyon**, Health & Physical Education Teacher at the High School for a six week Family Leave of Absence, effective February 25, 2003.

Mrs. Block made a motion to approve Item E. Mrs. Stokes seconded it. It was approved 7-1 with Mr. Grispon voting no.

E. The board approved of the following **support staff**:

1. **Carol Baldassare**, Royersford, PA, for the Instructional Assistant position at the Intermediate School replacing Carrie Edwards who was transferred to another position replacing Beth Smull who resigned. Ms. Baldassare is currently employed with the district in another capacity. Compensation will be set at \$12.35 an hour plus benefits as per the Assistants' plan, effective March 25, 2003.

2. **Sally A. Knab**, Collegetown, PA, for a 2002-2003 budgeted Instructional Assistant position at Limerick Elementary School. Ms. Knab is currently a per diem substitute with the district. Compensation will be set at \$12.35 an hour plus benefits as per the Assistants' plan, effective March 25, 2003.
3. **Mary Patton**, Trappe, PA, for the Instructional Assistant position at the Intermediate School replacing Cheryl Williams who accepted another position in the district. Ms. Patton is currently a per diem substitute for the district. Compensation will be set at \$12.35 an hour plus benefits as per the Assistants' plan, effective March 25, 2003.

Mrs. Block made a motion to approve Item F. Mr. Schroeder seconded it. It was approved 7-1 with Mr. Grispon voting no.

- F. The board approved of the appointment of **Ms. Melissa Patschke** as the Interim Elementary Principal for Brooke Elementary School **effective February 24, 2003**, to replace James Leiderman who is out tentatively through June 30, 2003. Ms. Patschke is currently the Upper Providence Elementary School Principal.

Mr. Schroeder made a motion to approve Items G, H, and I. Mr. Cummins seconded it. It was approved 8-0.

- G. The board approved of the following **independent contracts**:
 1. **Neil Hartley/NH Productions**, Havertown, PA, to perform an assembly entitled "The Spirit of Lindbergh" for the students at the Spring City Elementary School. The cost of the contract is \$300 and will be in effect on April 2, 2003. Funding will be from the Spring City PTA.
 2. **New Life Youth & Family Services**, Harleysville, PA, to provide instruction to a special education student as per the student's IEP. The cost of the contract will be \$110 per day for 70 days not to exceed a total cost of \$7,700. Funds will be from the 2002/2003 Alternative Education Budget.
 3. **Invo-Health Care Associates, Inc.**, Doylestown, PA, to provide additional physical therapy services for the 2002/2003 school year and direct intervention with special education students, consultation, indirect services (i.e. meetings, in-service, paperwork), and school age evaluations. The contract is for 14 hours of service per week (\$52.00 per hour) for 15 weeks, effective March 3, 2003 to June 30, 2003. The contract will be paid from funds budgeted in the 2002/2003 Special Education Budget/General Fund. The total contract cost will not exceed \$10,920 for the 2002/2003 school year.

4. **Dr. John L. Manni**, Spring House, PA, to present two (2) 75 minute workshops with an overview of ADHD with particular emphasis on the impact of the disorder in the classroom and development of 504 service agreements. The cost of the contract will not exceed \$200 and will be in effect on March 21, 2003.

H. The board approved of the following **professional substitutes**:

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|--|---|
| 1. Michele J. Biehl
Boyertown, PA | Elementary Education
Kutztown University |
| 2. Jayne A. McHugh
Boyertown, PA
(previously approved as a support staff substitute) | Elementary Education
Kutztown University |

I. The board approved of the following **support substitute**:

- | | |
|---|---|
| 1. Linda M. Costello
Collegetown, PA | Instructional/Clerical Asst.
Office Clerical
Playground/Lunchroom Asst. |
|---|---|

V. FINANCE

The board skipped Items A-B since no motions requiring action were listed. Mr. Grispon made a motion to approve Items C-D. Mr. Cummins seconded it. It was approved 8-0.

C. The board approved of the **Cafeteria Listing** of Bills:

Checks #4455-4489	\$234,760.00
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D. The following Treasurers' Reports were approved by the board:

- Treasurer's Report – February 28, 2003
- Money Market – February 28, 2003
- Naturium Fund – February 28, 2003
- Checking Accounts – February 28, 2003
- Payroll Account – February 28, 2003
- Athletic Fund – February 28, 2003
- Investment Schedule – February 28, 2003
- Note of 2000 – February 28, 2003
- GOB 1999 - High School Addition, etc. – February 28, 2003
- Capital Reserve Fund – February 28, 2003
- General Fund – Tax Account – February 28, 2003
- Note of 2002 – February 28, 2003
- Series A 2001 – February 28, 2003
- Capital Reserve Investment Plan – February 28, 2003
- High School Activity Account – February 28, 2003
- Middle School Activity Account – February 28, 2003
- Investments Flex CD – February 28, 2003

Summary Budget Report – February 28, 2003
 Revenue Budget Report – February 28, 2003
 Check Register – February 28, 2003

Mr. Grispon made a motion to approve Items E, G, and H. Mr. Cummins seconded it. It was approved 8-0.

- E. The following reports were submitted to the board for information:
 Cafeteria M/M Account – February 28, 2003
 Cafeteria Checking Account – February 28, 2003
 Cafeteria Participation Report – February 28, 2003
 Cafeteria Profit and Loss Statement – February 28, 2003
 Cafeteria Savings Schedule
 Cafeteria List of Bills – February 28, 2003
 Use of Facilities
- G. The board approved the award of a bid for **computer tables** and **teacher workstations** in the amount of \$56,021 to T. Schneider Company of Orwigsburg, PA. The furniture will be used in Upper Providence Elementary School. Two tables and one teacher workstation will be provided for each classroom. The bid also furnishes tables for the computer lab. T. Schneider was the lowest responsible bidder and has supplied computer furniture to the District in the past. Funding is provided through the Technology Fund.
- H. The board approved award of the bid to purchase a **“Point of Sale” system** for the cafeteria to NutriKid’s POS, Inc., Rochester, NY 14626 at the total cost of \$52,310 to be paid from the Cafeteria Fund. During 2002/2003 the system will be installed at Limerick, Brook, Royersford, and Spring-City at a cost of \$20,050. August 2003 the system will be installed at Oaks, Upper Providence, Intermediate, Middle and High School at a cost of \$32,260. This meets one of the Technology goals as listed in the Technology Plan, 2003-05, section 5, page 3 and 4 of 7.

Mrs. Block made a motion to approve Items F 1, 2, 3, and 5. Mr. Rocchio seconded it. It was approved 8-0.

- F. The board approved for next month’s payroll, taxes, all benefits, transportation contracts, IU contracts, vo-tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices:

Check List

1. February

Check No. 90323-90395 \$465,835.35

2. March

Check No. 90396-90627 \$686,267.64

3. Check List Held for March Board Approval

Check No. 90628-90752 \$102,030.80

5. March

Check No. 294685-294723 \$20,516.17

Mrs. Block made a motion to approve Items F 4. Mr. Cummins seconded it. It was approved 7-0-1 with Mr. Schroeder abstaining.

4. Plotts Check No. 90753 \$4,170.26

Mrs. Block made a motion to approve Item I. Mrs. Stokes seconded it. It was approved 6-2 with Mr. Grispon and Mr. Cummins voting no.

I. The board approved of payment for the following invoices for the month of **MARCH**, in connection with the **SERIES A 2001 G.O.B.:**

1. INTERMEDIATE SCHOOL/MIDDLE SCHOOL PROJECT

Arro Consulting, Inc. Professional Services	\$	3,762.93
*R.M. Shoemaker Co. Applic #15- General Contractor	\$	738,886.00
*U.S. Engineering Lab. Soil Testing & Inspection	\$	502.50
*EI Assoc. & Schiller & Professional Services	\$	91,825.00
*Hersh		
TOTAL	\$	834,976.43

2. UPPER PROVIDENCE ELEMENTARY SCHOOL

Arro Consulting, Inc. Professional Services	\$	3,762.93
Intellsign Signage	\$	2,552.00
Ray Supply GBC Laminator	\$	1,147.50
Sanatoga Corporation Washer/Dryer/Refrigerator		
Microwaves	\$	2,606.00
Schiller and Hersh Air & Water Balancing	\$	15,218.00
Trophies-N-More 60 Door Sign Brackets	\$	360.00
*R.M. Shoemaker Co. Applic. #15- General Contractor	\$	58,846.00
*Vibes Technologies 2 Single Line Display Phones	\$	202.00
*EI Assoc. & Schiller & Professional Services	\$	28,822.22
*Hersh		
TOTAL	\$	113,516.65

NEW BUSINESS

The board skipped Item J since there was no motion to approve. Mrs. Block made a motion to approve Item K. Mr. Cummins seconded it. It was approved 8-0.

- K. BIDS - The board approved acceptance of the following bid awards for **Custodial Supplies** for 2003-2004 school year. Bids were due February 14, 2003, and were awarded as follows:

Apex Maintenance Products	\$ 6,807.49
Beltex Co., Inc.	\$ 387.50
Central Poly Corp.	\$ 697.50
Contractor Service	\$ 179.08
Eagle Maintenance	\$17,460.88
Franklin Chemical & Equip. Co.	\$ 2,405.80
Galer Hillyard Inc.	\$58,162.70
Genesis II, Inc.	\$ 492.40
Indco Inc.	\$ 3,459.44
Interboro Packaging Corp.	\$ 1,758.00
J B Supply Inc.	\$ 76.70
Jerry's Vacuum & Janitorial	\$ 1,417.50
L.J.C. Distributors	\$ 1,338.00
Penn Valley Chemical	\$ 883.74
Sanitary Supply Specialties	\$24,164.79
Supro Supply Co.	\$ 6,955.00
Zimmerman Inc.	<u>\$35,004.95</u>
TOTAL	\$161,651.47

VI. PROPERTY

Mrs. Block made a motion to approve Items A, C, F, and G. Mr. Rocchio seconded it. It was approved 8-0.

- A. The board approved of the award of the **Trash Disposal Bid and Recycling Bid** to B.F.I. of King of Prussia, PA. B.F.I. was the lowest bidder in the amount of \$40,656.00 per year for District Wide Trash Disposal and \$2,268.00 per year for Recycling, effective July 1, 2003. Bids will be awarded after review by the solicitor. The District has the option to continue the contract for two additional years.

- C. **Winnies**
 The board approved of **Bursich Associates** for additional site engineering for road work along Sunset Rd. in front of the site which includes right turn lanes, additional widening, stripping, signage, drainage system and sewer line off-site for township approval **not-to-exceed \$3,000** per his proposal. (Funds will come from the Winnies Construction Fund).

- F. The board approved Secure-A-Home Inc. to install **camera & intercom for Handicap Accessibility** as per discussion of the March Committee of the Whole Meeting at the gym entrance of the Middle School. The price will not exceed **\$1,600.00** with funds coming from the general fund.
- G. The board approved Cowan and Associates to move forward to obtain bids for the 5 Year Field Plan as soon as all permits are obtained.

Mr. Grispon made a motion to approve Items B 1-5. Mrs. Block seconded it. It was approved 8-0.

- B. The board approved to receiving quotes for all the added fencing/paving needed at the **RAM STADIUM** as presented at the March Committee of the Whole Meeting as follows:

- 1. Install two designated Handicapped Parking Spaces in the Ram Parking Lot \$ 20.00
- 2. Re-grading and seeding around the RAM Stadium Area \$ 600.00
- 3. Paving of walkway areas to bleachers and field entrances for both RAM Stadium and Lacrosse/Hockey Field \$4,500.00
- 4. Fence needs to be extended on the third base side of the newly located concession stand for fan protection \$1,136.00
- 5. Fence needs to be extended in the grandstand to protect fans from foul balls when entering the stadium seating area. \$1,190.00

Mrs. Block made a motion to approve Items B 6. Mr. Cummins seconded it. It was approved 6-2 with Mrs. Stokes and Mr. Masciandaro voting no.

- 6. Fence to be installed around the backside of the stadium under the stadium seating to keep children and students from underneath stadium seating for safety reasons. This also could be used for storage. \$5,573.00

Mrs. Block made a motion to approve Item D. Mr. Schroeder seconded it. It was approved 6-2, with Mr. Grispon and Mr. Cummins voting no.

D. **Winnies Project**

The board approved use of an **underground detention basin** at the Winnies Site as per discussed at the Committee of the Whole Meeting. An underground system is more environmentally friendly and is better utilization of space. This will add approximately \$30,000 - \$40,000 to the construction costs when bid with the project.

Mrs. Block made a motion to approve Item E as long as “from the Capital Reserve” was added. Mr. Schroeder seconded it. It was approved 8-0.

E. **Middle School Renovations Project**

The board approved Karl and Associates to design specifications to go out to bid and monitor the **asbestos removal** for a not-to exceed \$48,000.00 as per their quote. (Funds will be from the Middle School construction fund from the Capital Reserve).

VII. PROGRAMMING AND CURRICULUM

Mr. Masciandaro made a motion to approve Item A. Mrs. Block seconded it. It was approved 8-0.

- A. The board approved Dr. John Bearoff, Licensed Psychologist and a Certified School Psychologist, to make two **parent presentations** at the Intermediate School as follows:
- *Thursday, March 27, 2003 from 7 – 8:30 p.m. entitled, “From Burn Out to Chill Out: How to Help Your Child Handle Stress”*
 - *Thursday, April 24, 2003 from 7 – 8:30 p.m. entitled, “Who I AM is More Important than What I DO: How to Raise Your Child’s Self-Esteem”*

The cost for each session is \$500.00 and will be paid from the 2002-2003 Safe Schools Initiative Grant.

Mrs. Block made a motion to approve Item B. Mrs. Stokes seconded it. It was approved 8-0.

- B. The board approved of the Spring-Ford Area School District to participate in **New Beginnings Alternative School Consortium**. The tuition for the 2003-04 school year is \$95,000 for 19 student slots.

PSBA REPORTJOHN S. GRISPON

The Commonwealth Budget Part I, as proposed by Governor Rendell, has been approved by both houses of the General Assembly. The Governor has exercised the power of line-item veto by signing the budget but vetoing all educational funding. Part II of the Rendell budget proposals will be presented on March 25. At that time the Governor is expected to speak to the issues of lowering property taxes, implementing education initiatives such as full day kindergarten and pre-K programs, and economic development programs. Additional information regarding budgetary developments should be available shortly.

This week the State Board of Education voted to amend the **Chapter 14 special education regulations** by removing the ability of school districts to initiate due process hearings for the initial educational placement of a child in a special education program, but also adopted a related resolution calling for the Department of Education to continue discussions with the federal Office of Special Education Programs (OSEP) on the topic. The amendment was adopted because the board had been advised that the U.S. Department of Education interpreted Pennsylvania’s regulations as being inconsistent with federal rules specific to parental consent and that the state was subject to lose over \$300 million in federal funding if it did not make the change. According to OSEP, a hearing officer does not have the authority to grant school district relief to override a parent’s withholding of consent.

However, PSBA and others argued against the change, maintaining that it undermines school district’s obligations under the IDEA to locate children with disabilities, and where, needed, to provide these children with a free and appropriate public education (FAPE).

VIII. CONFERENCE/WORKSHOP RECOMMENDATIONS

Mr. Cummins made a motion to approve Items under Section VIII. Mrs. Block seconded it. It was approved 8-0.

The board approved of the following individuals for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **John S. Grispon**, Board Member, to attend “*PSBA Summer Workshop 2003*” at the Lancaster Host Resort and Conference Center from Friday, June 27, 2003 through Sunday, June 29, 2003. The total cost of the conference is \$731.00 from the 580 account.

- B. **Martha Magee Block, John S. Grispon, and Janet Stokes**, board members, and **Dr. Genevieve D. Coale**, superintendent, to attend a workshop on No Child Left Behind at the Montgomery County Intermediate Unit on Monday, March 31, 2003. There is no cost for the conference.
- C. **Dr. Marsha R. Hurda**, Assistant Superintendent, to attend the mandatory *“Annual Federal Programs Conference”* at Seven Springs Mountain Resort from Sunday, April 13, 2003 through Wednesday, April 16, 2003. The total cost of the conference is \$1,025.80 from the Title I allocation.
- D. **Dr. Lucille F. Candeloro**, Supervisor of Curriculum and Instruction, to attend *“Administrators Technology Leadership Academy”* at the Montgomery County Intermediate Unit from Monday, April 28, 2003 through Wednesday, April 30, 2003. The total cost of the conference is \$670.00 from the 580 account.
- E. **Sarah K. Sacks**, Software Specialist, to attend *“Introduction to Using Handhelds in Education”* at the Montgomery County Intermediate Unit on Wednesday, April 2, 2003 and Thursday, April 3, 2003. The total cost of the conference is \$263.00 from the 580 account.
- F. **Grace Eves**, Assistant Bookkeeper at the District Office to attend Elements of Government Fund Account at the Penn State Great Valley Campus, Malvern, PA to be held on April 11, 2003. The cost from the 580 account is \$155.

HIGH SCHOOL

- G. **Jeff Kollar and William Shirk**, Assistant Principals at the Senior High School, to attend *“MCPSA Annual Spring Conference”* at the William Penn Inn on Tuesday, March 11, 2003. The total cost of the conference is \$80.00 from the 580 account. Notification of this conference was not sent until February 25, 2003.
- H. **Dr. Edmund Coombe**, Supervisor of Special Education, to attend *“2003 Council for Exceptional Children Annual Convention”* in Seattle, WA from Monday, April 7, 2003 through Friday, April 11, 2003. The total cost of the conference is \$971.00 from the 580 account. The district will be adding an Autistic Program to the Senior High School next year. Dr. Coombe will have the opportunity to access workshops addressing the needs of autistic children with respect to curriculum, differentiated instruction, challenging behaviors and Asperger’s Syndrome.
- I. **Brad Murless**, a crisis intervention counselor at the High School to attend *“2003 Safe Schools Conference”* at the Hershey Lodge and Convention Center in Hershey, PA on Monday, March 31, Tuesday, April 1 and Wednesday, April 2, 2003. Attendance is mandatory as per our Safe Schools Grant, which states that all 2002 – 2003 Safe Schools Initiative Grantees are required to attend the Safe Schools Conference. The total cost of the conference is \$371.62, which will be paid through the Safe Schools Initiative Grant. No substitute is needed.

MIDDLE SCHOOL

- J. **Carol Frankel**, a special education teacher and department chairperson at the middle school to attend "*Reading First : A Look at the Alabama Reading First Initiative*" at the Montgomery Count Intermediate Unit in Norristown, PA on Wednesday, May 7, 2003 from 1:00 to 3:00 pm. This conference will help Carol gain a knowledge of identification, implementation and evaluation strategies for a successful reading program for all students. The total cost of the conference is \$10.00 from the 580 account. No substitute is needed.
- K. **Sue Hillegas**, a teacher at the Middle School to attend "*Learning from Text: A Focus on Comprehension*" at PATTAN in King of Prussia, PA on Monday, May 5, 2003. This conference will help Sue identify critical features of reading comprehension while establishing a link between fluency and comprehension. There is no registration cost for this conference, \$125.00 from the substitute account.
- L. **Arlene Major**, a special education teacher at the Middle School to attend "*Working Successfully with Difficult Students*" in King of Prussia, PA on Monday, May 5, 2003. This conference will provide Arlene with practical strategies for increasing her effectiveness with difficult to reach students while handling power struggles and conflicts more successfully. The total cost of the conference is \$300.00 - \$175.00 from the 580 account and \$125.00 from the substitute account.
- M. **Mary Morgan**, a family and consumer science teacher at the Middle School to attend "*Pennsylvania Family and Consumer Science Conference*" at The Radisson Hotel in Bethlehem, PA on Friday, April 4, 2003. This workshop will help Mary with curriculum review and the meeting of state standards in family and consumer science. The total cost of the conference is \$368.00 - \$243.00 from the 580 account and \$125.00 from the substitute account.

SECONDARY SCIENCE TEACHERS

- N. **Jacqueline Cody, Kory Parsia, Dave Phillips, Elaine Ruppert and Jennifer Rinehimer**, secondary science teachers to attend "*The National Science Teacher's Association National Convention*" in Philadelphia, PA on Friday, March 28, 2003. This convention will provide us with the resources needed to fulfill new science standards in PA and to align the curriculum. The approval was given at the February Board Meeting to send a group of K-12 teachers to this convention. The itemized cost of expenses for the convention are; registration - \$140.00 per person (\$700.00), transportation - \$15.00 per person (\$75.00), meals - \$10.00 per person (\$50.00) for a total of \$825.00 to be paid from the Title V account. Substitute pay of \$625.00 is being paid from the Professional Development account.

INTERMEDIATE SCHOOL

- O. **Dr. Dennis A. Booher**, Assistant Principal at the Intermediate School, to attend "*MCPSA Annual Spring Conference*" at the William Penn Inn on Tuesday, March 11, 2003. The total cost of the conference is \$48.00 from the 580 account. Notification of this conference was not sent until February 25, 2003.
- P. **Dr. Dennis A. Booher**, Assistant Principal at the Intermediate School, to attend "*Safe Schools Conference*" at the Hershey Lodge and Convention Center from Monday, March 31, 2003 through Wednesday, April 2, 2003. The total cost of the conference is \$372.00 paid for through the Safe School Initiative. Attendance at this conference is mandatory for the Safe Schools Grant.

ELEMENTARY SCIENCE TEACHERS

- Q. **Gina Carfagno, Stephanie Choder, Monica Johner, Matt Bornais, Becky Duff, Dacia Williams, and Carrie Buckwalter**, elementary science teachers to attend "*The National Science Teacher's Association National Convention*" in Philadelphia, PA on Thursday, March 27, 2003. This convention will provide us with the resources needed to fulfill new science standards in PA and to align the curriculum. The approval was given at the February Board Meeting to send a group of K-12 teachers to this convention. The itemized cost of expenses for the convention are; registration - \$140.00 per person (\$980.00), transportation - \$15.00 per person (\$105.00), meals - \$10.00 per person (\$70.00) for a total of \$1155.00 to be paid from the Title V account. Substitute pay of \$875.00 is being paid from the Professional Development account.

LIMERICK

- R. **Jacqueline Clarke-Havrilla**, Principal at Limerick Elementary, to attend "*PASA Women's Caucus Conference 2003*" in York, PA on Thursday, May 8, 2003 and Friday, May 9, 2003. The total cost of the conference is \$310.00 from the 580 account.
- S. **Patricia Stroop**, an Autistic Support Teacher at Limerick Elementary to attend "*The Timothy School Presents the TEACCH Model*" in Berwyn, PA from Monday, June 23rd through Friday, June 27, 2003. This training is required to fulfill student's IEP's. The intensive weeklong program provides practical hands-on experience for professionals working with children diagnosed with Autism/PDD. The total cost of the training is \$1346.00 from the 580 account. This training takes place after the school year is ended so no substitute is needed.

- T. **Traci Stengel**, an Autistic Support Teacher at Limerick Elementary to attend *"The Timothy School Presents the TEACCH Model"* in Berwyn, PA from Monday, June 23rd through Friday, June 27, 2003. This training is required to fulfill student's IEP's. The intensive weeklong program provides practical hands-on experience for professionals working with children diagnosed with Autism/PDD. The total cost of the training is \$1346.00 from the 580 account. This training takes place after the school year is ended so no substitute is needed.
- U. **Traci Stengel**, an Autistic Support Teacher at Limerick Elementary to attend *"Understanding Autism Spectrum Disorders 2003"* at the Valley Forge Hilton in King of Prussia, PA on Saturday, March 8, 2003. Being a first year autistic support teacher, Traci will benefit from learning about the best instructional strategies for her students. There is a workshop on Asperger Syndrome which 4 of her students have been diagnosed with. The total cost of the conference is \$50.00 from the 580 account. This conference is on a Saturday so no substitute is needed.

OAKS

- V. **Christine Finney**, a third grade teacher at Oaks Elementary to attend *"Using Literacy Centers to Enhance Reading / Writing Instruction in Grades K-3"* at the Holiday Inn in King of Prussia, PA on Monday, April 7, 2003. This conference will benefit Christine by providing her with creative ideas and ways to enhance her language arts instruction while giving her the resources and ideas necessary to individualize instruction and enhance PA standards. The total cost of the conference is \$280.00 - \$155.00 from the 580 account and \$125.00 from the substitute account.

ROYERSFORD

- X. **David Willauer**, Principal at Royersford Elementary, to attend *"National Science Teachers Association Conference"* in Philadelphia, PA on Thursday, March 27, 2003. The total cost of the conference is \$165.00 from the 580 account.
- Y. **Kathryn Pogwist**, a reading specialist from Royersford Elementary to attend *"The Pennsylvania Association of Federal Programs Coordinator's Annual Conference"* at the Seven Springs Mountain Resort in Champion, PA from Sunday, April 13th through Wednesday, April 16, 2003. This conference will help Kathy become knowledgeable about all aspects of the changes in the Federal Education Programs particularly PDE, Assessment, Successful Teaching Strategies, Reading and New Coordinators. Total conference cost - \$1,314.00 from the Title I fund account - \$939.00 conference registration, transportation costs and hotel expenses and \$375.00 for a substitute.

- Z. **Mary Pat Long**, Title I Math teacher from Royersford, Spring City and the Intermediate School to attend "*The Pennsylvania Association of Federal Programs Coordinator's Annual Conference*" at the Seven Springs Mountain Resort in Champion, PA from Sunday, April 13th through Wednesday, April 16, 2003. This conference will help Mary Pat become knowledgeable about all aspects of the changes in the Federal Education Programs particularly Title I Math. This conference will help ensure an awareness of any new and existing guidelines in coordinating Title I Math for the district. The total cost of the conference is \$929.00 from the Title I Fund account - \$679.00 conference registration and hotel expenses and \$250.00 for a substitute.

SPRING CITY

- AA. **Constance C. Dolente**, a School Nurse at the Spring City Elementary School to attend GI Nursing Regional Pediatric GI and Nutrition Nurse Conference at the Children's Hospital of Philadelphia to be held on April 4, 2003. The cost from the 580 account is \$100.

UPPER PROVIDENCE

- BB. **Melissa Patschke**, Principal at Upper Providence Elementary to attend "*PASA Women's Caucus Conference 2003*" in York, PA on Thursday, May 8, 2003 and Friday, May 9, 2003. The total cost of the conference is \$310.00 from the 580 account.

Mrs. Block made a motion to approve Item CC (it had been an addendum). Mr. Schroeder seconded it. It was approved 8-0.

HIGH SCHOOL

- CC. **Susan A. Miscavage**, Teacher at the High School to represent the Spring-Ford School District at the 26th Annual Leavey Educational Summit and Awards Dinner to be held at the Hyatt Regency Penn's Landing on Friday, April 11, and Saturday, April 12, 2003. Susan was nominated by the Spring-Ford Senior High School Administration to represent the high school at this Summit. The District received word of her acceptance on Friday, March 21, 2003. The sponsor of this event is the Freedoms Foundation at Valley Forge, and educational center offering programs to advance a 21st century understanding of the U.S. Constitution with an emphasis on leadership. The total cost of this conference/summit is \$125.00 from the substitute account.

IX. OTHER BUSINESS

Mrs. Stokes made a motion to approve Item A. Mr. Masciandaro seconded it. It was approved 8-0.

- A. The board approved the **continuation of the Committee of the Whole** for the months of April, May, and June 2003.

Mrs. Stokes made a motion to approve Items B-D. Mr. Masciandaro seconded it. It was approved 8-0.

- B. The board approved of naming **John S. Grispon**, Spring-Ford Area School District board member, to fill an **IU board** member seat that will be vacant as of July 1, 2003.
- C. The board approved of the revised 2002-03 **student school calendar**. The calendar has 180 pupil and 192 teacher days. (Attachment)
- D. The board approved of **graduation** for high school seniors to be held on Friday, June 13, 2003.

X. OTHER BUSINESS

- A. The following policies were submitted as a first reading for approval at the April board meeting:

1. **Policy #804** – School Day
2. **Policy #807** – Opening Exercise/Flag Display

XI. INFORMATION ITEMS

- A. Pennsylvania Department of Education has advised Spring-Ford Area School District that a request for a variance of the “20-year” rule on reimbursable projects for the Spring-Ford Middle School renovation project must be made in the form of a resolution.
- B. Administration has contacted Dr. Parker Martin at Pennsylvania Department of Education regarding the status of the Spring-Ford Area School District Strategic Plan. Dr. Martin indicated that the Strategic Plan is approved formally by the School Board prior to its submission to the Pennsylvania Department of Education. Thus, the District can move forward to place the mission statement on its board agendas, website, district calendar, and other publications. The new mission statement reads as follows:

“In cooperation with home and community, the Spring-Ford Area School District is committed to promoting academic excellence in a safe learning environment, recognizing the diverse needs of all students and empowering them to become lifelong learners and contributing citizens”

- C. Spring-Ford Area School District received a letter on March 25, 2003 from Parker Martin, Ed. D., Regional Director of the Division of Professional Education and Planning, Bureau of Curriculum and Academic Service at the Pennsylvania Department of Education that the district's Strategic Plan and Act 48 Professional Education Plan and the six-year Induction Plan has been approved. As a Phase III school district, the district's next due date for the Strategic and Induction plan is 9/30/2008 and the district's next Professional Education Plan is due 9/30/2005.

XII. NEW BUSINESS

PERSONNEL

Mrs. Block made a motion to approve Items A-E. Mr. Schroeder seconded it. It was approved 8-0.

- A. The board approved of the **resignation**, with regret for **Karen Raudenbush**, Instructional Assistant at the Intermediate School, effective with the last working day, March 28, 2003.
- B. The board approved of **Chris Bachrach**, Head Custodian replacing Bob Istenes who is retiring April 1, 2003. Mr. Bachrach is currently employed as a custodian and has been performing the duties of Head Custodian. Compensation will be set at \$ 15.25 an hour, effective April 2, 2003 as per the Custodial plan.
- C. The board approved of **Barbara Dilks**, Collegeville, PA, for the Secretarial position at Brooke Elementary School replacing Joyce Curtis who accepted another position in the district. Compensation will be set at \$12.00 an hour plus benefits as per the Secretarial plan, effective March 25, 2003.
- D. The board approved of **Georgia Piccarreta**, Spring City, PA, for the custodial position replacing Jim Williams who retired. Ms. Piccarreta is currently a per diem substitute with the district. Compensation will be set at \$14.50 an hour with benefits as per the Custodial plan, effective March 25, 2003.
- E. The board approved of **Debra Schroer**, Spring City, PA for the new secretarial position at the Upper Providence Elementary School. Ms. Schroer is a currently employed as a secretary at the Middle School and will retain her current rate of pay. Compensation will be set at \$12.73 an hour plus \$.25 an hour for a degree (pending receipt of official transcript) for a total of \$12.98 with benefits as per the Secretarial plan, effective date to be determined upon a replacement being hired.

Mrs. Block made a motion to approve Item F. Mrs. Stokes seconded it. It was approved 8-0.

E. The board approved of the following **professional substitute(s)**:

- | | |
|--------------------------|----------------------------|
| 1. Elizabeth A. DeSimone | Elementary/Early Childhood |
| Spring City, PA | Temple University |

FINANCE

Mrs. Block made a motion to approve Item A. Mr. Grispon seconded it. It was approved 8-0.

- A. The board approved of **Resolution 2003-5** regarding the **Montgomery County Intermediate Unit budget** for the general administrative services budget, curriculum and staff development services budget, State and Federal legislative services budget, and instructional materials services budget of the Intermediate Unit for the fiscal year July 1, 2003 - June 30, 2004.

Mrs. Block made a motion to approve Item B. Mrs. Stokes seconded it. It was approved 8-0.

- B. The board approved to accept the shelving bid (5 vendors bid received) from the lowest bidder of KMB, Inc. for **PENCO Clipper Shelving** at a cost of \$6,395.00. The shelving will be installed in the Upper Providence Elementary building.

PROPERTY

Mrs. Block made a motion to approve Item A. Mrs. Stokes seconded it. It was approved 8-0.

- A. **New Intermediate/Middle School GC-12**
The board approved of deleting the standpipes in the stair tower that are not required per Code that originally shown on the mechanical drawings for a total **deduct of (\$17, 722.00)**.

Mr. Cummins made a motion to approve Items B&C. Mrs. Stokes seconded it. It was approved 7-1 with Mr. Grispon voting no.

- B. **GC-13**
The board approved of the reduction of the duct bank from the main electrical service due to a shorter route than was shown on the mechanical drawings for a total **deduct of (\$17, 500.00)**.

C. **GC-14**

The board approved to add reinforcing and grouting to the masonry walls along the CC line at the gymnasium area per the structural engineer for a **total add of \$16,800.00.**

CONFERENCE/WORKSHOP RECOMMENDATIONS

Mrs. Block made a motion to approve Item A. Mr. Cummins seconded it. It was approved 8-0.

The following individual was approved by the board for attendance at the following conference/workshop:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

BECHTEL MAINTENANCE BLDG.

A. Dennis Robinson and Joseph Kowalchuck to attend a Boiler Seminar sponsored by PSBA on April 24, 2003 in Lancaster PA. The total cost of the seminar is \$198.00 from the 580 Account.

XIII. SOLICITOR'S REPORT

The solicitor said there was new counsel representing the insurance carrier for EI Associates and that he would like direction.

XIV. PUBLIC COMMENT

There was none.

XV. ADJOURNMENT

Mrs. Stokes made a motion to adjourn. The board adjourned at 9 p.m.

Respectfully submitted,

Martha Magee Block
Board Secretary

Pat Dillon
Recording Clerk