

On March 29, 2016 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:33 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Kelly J. Spletzer
Region II: Dawn R. Heine and Colleen Zasowski
Region III: Joseph P. Ciresi and Mark P. Dehnert
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Dana K. Ludgate and Daniel J. Ciresi

The following Board Members was absent: **Todd R. Wolf**

The following Board Member arrived late: **Bernard F. Pettit (arrived at 7:37 p.m.)**

ANNOUNCEMENTS

Danny invited everyone to come out and meet Dr. Goodin and Dr. Roche tomorrow at the Spring-Ford Chamber of Commerce's 5th Annual Business Expo taking place at Pope John Paul II High School from 11:00 AM to 2:00 PM. The event is free to attend, provided you bring a business card to submit as your "price of admission" to the event.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. PRESENTATIONS

Mr. DiBello announced that they have seen a lot of success over the last several years with the programs from middle school through high school. He stated that they have recognized high school athletes over the years and felt that it was time to recognize the success at the middle school level as well.

Mr. McDaniel stated that on behalf of the student-athletes the coaches and the Athletic Department they wanted to thank the School Board, the Administration and the community for the recognition they do get.

Mr. McDaniel introduced the 7th Grade Boys' Basketball Team members and their coaches who were able to be present and announced that they finished their season 10-0. The Board and the public congratulated the team on their successful season.

- A. Recognition of the **Spring-Ford Area 7th Grade Boys' Basketball Team** on their Undefeated Season.

Mr. McDaniel introduced the High School Boys' Basketball Team and Coaches. He stated that the team won the PAC-10 Championship which was the 5th in school history. The team went on to qualify for states which was the 2nd time in school history. The team won their first game in state play which was the 1st time in school history that this occurred. The Board and the public congratulated the team on their successful season.

- B. Presentation of **Resolution 2016-03** commending the **Spring-Ford Area High School Boys' Basketball Team** and their coaches **Chris Talley, Matt Kurtz, Dan Hoff, Randy Reber** and **GT Pufko** for winning the 2016 Pioneer Athletic Conference (PAC-10) Championship. **(Attachment A1)**

Mr. McDaniel introduced the Junior High Wrestling Team members and their coaches who were able to be present and announced that they finished their season 20-0 in dual meets and won the Southeastern PAC Championship for the 3rd consecutive year and are currently riding a 42 match winning streak dating back to January 2014. The Board and the public congratulated the team on their successful season.

- C. Recognition of the **Spring-Ford Area Middle School Wrestling Team** on their Undefeated Season.

Mr. McDaniel introduced the High School Wrestling Coach Tim Seislove. He next introduced Brandon Meredith and stated that he was being recognized this evening for winning the PAC-10 106 Pound Weight Class Championship as well as the PIAA District One 106 Pound Weight Class which qualified him for the PIAA State Championship Meet where he placed 4th. The Board and the public congratulated Brandon on his successful season.

- D. Presentation of **Resolution 2016-04** commending **Brandon Meredith** on winning the 2016 Pioneer Athletic Conference (PAC-10) Wrestling Championship in the 106 Pound Weight Class. **(Attachment A2)**

Mr. McDaniel introduced Steven Rice and stated that he was being recognized this evening for winning the PAC-10 170 Pound Weight Class Championship as well as the PIAA District One 170 Pound Weight Class which qualified him for the PIAA State Championship Meet where he placed 7th. The Board and the public congratulated Steven on his successful season.

Mr. McDaniel again thanked everyone for their support of the athletes and the athletic programs.

- E. Presentation of **Resolution 2016-05** commending **Steven Rice** on winning the 2016 Pioneer Athletic Conference (PAC-10) Wrestling Championship in the 170 Pound Weight Class. **(Attachment A3)**

Mrs. Jean Lare thanked the Board for the opportunity to tell everyone about SNAP. She commented that this is the 12th annual event and tonight they will be sharing information about their community-based organization. Mrs. Lare stated that the purpose of SNAP is to keep our students and our community safe on what is statistically a dangerous night night of the year. Mrs. Lare provided an overview of previous post-prom events including the number of attendees. She spoke about the fundraising events taking place which

support the post-prom. Mrs. Lare reported that the SNAP Committee collaborates with other surrounding districts so that materials purchased can be shared amongst the districts. Mrs. Lare spoke about the prizes that students who are still there later in the evening will have an opportunity to win. Mrs. Lare reported that most of the food has been donated by families and area businesses. Mrs. Lare spoke of the need for more students to attend, more support, more fundraising and more volunteers to help out at the event. She reminded everyone of the Community Walkthrough which will take place on Saturday, April 30th from 6:30 p.m. – 9:30 p.m. Mrs. Lare thanked everyone for their support of SNAP and the post prom event.

Dr. Goodin asked if the SNAP Committee had ever considered having a DJ at the post prom if that would help keep the kids there for the entire event. Mrs. Lare said the karaoke is always a big hit but last year they did have a DJ and it wasn't so much of a hit. She commented that possibly they should have one because if the right crowd of kids hit the dancefloor at the right time it could just carry on throughout the evening.

Mrs. Lare reminded those who will be volunteering or interested in volunteering to make sure they have their clearances submitted to the district.

Dr. Dressler spoke about the money that the Board had donated to SNAP in a previous year and cautioned against this as it was a hot button issue with the public during campaign season. He spoke about the possibility of car dealers donating a car which could be an end of the night prize which in turn would keep the kids from leaving early.

Mr. DiBello stated that there are enough dealerships in the area to possibly get support of this event. He spoke of the number of students who leave the post-prom to go to house parties which is a challenge for not only us but for other districts as well. He cautioned parents about hosting house parties and stated that many do not understand the liability they take on by allowing this.

Mrs. Zasowski stated that her experience was different from Dr. Dressler as those people in the community she met were supportive of the event. She stated that the post-prom not only protects our kids but the community as well. She commented that she would hope that as a Board they would always support SNAP. Mrs. Zasowski offered her appreciation to the SNAP Committee.

Mr. Ciresi stated that he believes the challenge goes out to the community and more importantly the area businesses to come in and sponsor the event. He suggested that possibly a one-year lease for a car could be offered, a trip to Disneyworld or even a scholarship. Mr. Ciresi commented that he looked into the cost to have possibly have a headliner come in to entertain the kids and the cost for this could be anywhere between \$40,000 - \$50,000. Mr. Ciresi suggested that possibly there is a wealthy individual in the community or a large corporation in the district who could possibly underwrite the event. Mr. Ciresi acknowledged and recognized those SNAP volunteers who were present in the audience as well as the support of the staff and the community for the event. He stated that possibly the set-up for the post-prom could be left for the next day and the district could possibly then host a senior citizen prom. He added that possibly we could find a sponsor to fund both the post-prom and the senior prom. Mr. Ciresi said he thinks this would be a good thing as it shows off our building and also shows the community that we care. He issued a challenge out to local companies to fund this event over possibly a 3-5 year period.

- F. **SNAP** to present on the Spring-Ford Area School District's 2016 Post Prom Event – "Road Trip – With a Twist".

III. BOARD AND COMMITTEE REPORTS

Superintendent's Report Dr. David R. Goodin

Dr. Goodin reported that on March 18th Spring-Ford was host to the Montgomery County Superintendents and Curriculum Directors for the morning. He advised that the group talked about the Hybrid Learning Program which is taking place in two of our buildings. The group was taken over to Royersford Elementary to tour the 1st and 2nd grade Hybrid Learning classrooms. The superintendents and curriculum directors who visited were very impressed with what is taking place in the district. Dr. Goodin reported that it was also very encouraging to hear the positive feedback received from the teachers at Royersford who are involved in this program. Dr. Goodin congratulated the 8th Grade Center Principal, Dr. Michael Siggins, who successfully defended his dissertation last week. Dr. Goodin extended congratulations to the High School Symphonic Winds Band as they prepare to perform at the Annual PMEA In-service Conference. Dr. Goodin congratulated Seth Jones and stated that his passion has helped to drive our students to success. Dr. Goodin relayed that Mr. Jones participated in one of four weekly teacher challenges to help raise awareness for Spring-Ford's Mini-Thon. The Mini-Thon will take place on April 9 from 5:00 – 11:00 PM at the 10-12 Grade Center. Dr. Goodin reported that the Interact Club hopes to match last year's fundraising efforts of \$15,000.00. Dr. Goodin invited the community to participate in an upcoming meeting on April 6th focusing on the Feasibility Study. Anyone interested in attending can visit the district's website to RSVP.

Mr. DiBello commented that there has been a growing trend over the past couple of years of opting out of the PSSA tests or cutting back on standardized testing as well as the movement towards Common Core. He stated that he is continually approached by parents with questions on whether the district can opt out of PSSA Testing as well as the validity around Common Core and what is the possibility of Spring-Ford not moving in that direction. Dr. Goodin replied that the district as a whole cannot opt out of the PSSA Testing but an individual family may choose to opt out for religious reasons. Dr. Goodin reminded everyone that the PSSA Tests are our primary means of accountability for the measures that our federal government has put into place. Dr. Goodin commented that the district has already adapted and rewritten our K-12 curriculum to be in alignment with the PA Common Core which is in alignment with the PSSA.

Mrs. Bast reiterated and supported Dr. Goodin's comments. Mrs. Bast stated that she is not sure what the overall objection is to PA Common Core as it is not a national curriculum and we did a lot of work to make it our own by using the materials we have and taking into account the students we have and aligning it accordingly. Mrs. Bast stated that she thinks it is the skills we want to see our students be able to perform. Mr. DiBello stated that he wanted to make sure it was clear that we as a school district cannot just opt out of PSSA Testing or that we are opting out of PA Common Core. Mrs. Bast confirmed that according to Chapter 4 which is what regulates Pennsylvania State Education this is what we are mandated to follow and we have to do PA Core Standards.

Mrs. Heine commented that earlier in the school year the Curriculum Department hosted a session for parents about Common Core. Mrs. Heine stated that there was talk at the Curriculum Committee meeting of continuing those sessions and more specifically expanding the sessions to include the Reading and Math Programs. Mrs. Heine said that she is hoping as she is sure Mrs. Bast is that this will help to relieve some of the angst that

our community is feeling. Mrs. Heine stated that with starting the process of implementing our new Reading Program and then at some point looking at doing our Math Program, the district is going to have to do a lot of communication with our parents to make sure that they are comfortable with it. Mrs. Bast advised that May 24th will be a night for parents to learn about the new K-6 English Language Arts Program.

Dr. Goodin commented that last week Mr. DiBello had spoken about some of the walking distances we have around our elementary schools and the need for the district to take a look at this to see if there are some adjustments that need to be made. Dr. Goodin advised that he is pleased to say that they are looking into this especially in the Spring City area as this is one of the schools that we have no bussing to the elementary building. Dr. Goodin stated that this has been a concern of his so he is glad that Mr. DiBello brought it up and they will take a look at this and will report back to the Board at a later date on the progress.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald spoke about the Western Center resolution which is on the agenda for approval. He stated that this resolution is in regards to the Western Center bonds and is a refinance of the bonds and is simply a conduit to allow the process to move forward. Mr. Fitzgerald reported that the other two sending districts have already approved this resolution and the Joint Operating Committee has approved the parameters of the refinance.

IV. MINUTES

Mr. Dehnert made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 8-0.

- A. The Board approved the February 16, 2016 Work Session minutes. **(Attachment A4)**
- B. The Board approved the February 22, 2016 Board Meeting minutes. **(Attachment A5)**

V. PERSONNEL

Mr. Dehnert made a motion to approve Items A-F and Mr. Pettit seconded it. The motion passed 8-0.

A. Resignations

1. **Chadwick A. Strickler**; Fitness Room Supervisor - Spring, Senior High School. Effective: January 29, 2016.
2. **Rachael Munoz**; Talent Show - Grades 7/8 (1/2 contract). Effective: February 18, 2016.
3. **Daniel P. Badway**; Softball Coach - 7th Grade. Effective: February 24, 2016.

B. Leave of Absence

1. **Kelly A. Grant**; English Teacher, 8th Grade Center; for child-rearing leave per the Professional Agreement. Effective: February 29, 2016 through the 2015-2016 school year.

C. Professional Staff Employee

1. **Gina M. High**; Special Education Teacher, Senior High School - 9th Grade, replacing Jason E. Miller who resigned. Compensation will be set at MS, Step 4, \$49,300.00 prorated with benefits per the Professional Agreement. Effective: On or before April 25, 2016.

D. Temporary Professional Employees

1. **Lindsay N. Miller**; Special Education Teacher, 5/6th Grade Center, replacing Gwen E. Chand who resigned. Compensation will be set at BS, Step 1, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: March 14, 2016.
2. **Briana L. Rowlands**; Elementary Teacher, Oaks Elementary School, replacing Mary T. Roberts who resigned. Compensation will be set at BS, Step 1, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: March 8, 2016.

E. Support Staff Employee

1. **Niloofer Abolfath**; 10-month IT Support Technician, Senior High School, replacing Susan J. Reber who resigned. Compensation will be set at \$19.40/hour with benefits per the Support Technician Plan. Effective: March 8, 2016.

- F. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A6)**

VI. FINANCE

Mr. Dehnert asked that Item F be separated.

Mr. Dehnert made a motion to approve Items A-H with the exception of F and Mrs. Heine seconded it. The motion passed 8-0.

Mrs. Heine made a motion for Item F and Mr. Pettit seconded it.

Mr. Dehnert stated that he wanted to make sure that with regards to Item F that the agreement we have includes no automatic renewal for 5 years, the terms and conditions on the website are fixed to the agreement and they include an IP infringement indemnity uncapped for the limitation liability.

Mr. Fitzgerald replied that he heard Mr. Dehnert's input and they are certainly looking into it but he is not convinced that those changes will be made but he would still recommend approval of the contract as presented.

Dr. Goodin stated that he is of the understanding that the five-year automatic renewal provision in the contract protected the district from having a website that five years from now if the service lapsed was not being supported. He added that even with the renewal we can, prior to the expiration of the contract, we can notify the company that we are not going to renew the contract. Mr. Fitzgerald confirmed this was correct and that is one of

issues that the vendor has seen which is the lapse in service has resulted in website blackouts. Mr. Fitzgerald added that they have expressed the concerns raised by Mr. Dehnert to the vendor but he cannot assure that those modifications will be made to the contract and his recommendation is still that the contract be entered into.

Mr. DiBello pointed out that the motion does state pending final review and approval of the solicitor. Mr. DiBello stated that he felt the auto renew protects the district as it is a management issue from an IT perspective that should be on our radar and we know what our escape clause is and there is no penalty for us not to renew. Mr. DiBello felt that if the solicitor's recommendation and he did not have concerns then this is what they must go off of. Mr. Fitzgerald replied that if they can negotiate more favorable terms then that would be ideal but there is a point where there may be diminished returns in those negotiations so it is really a balance of what we have in those returns versus the services we get out of the ultimate contract.

Mr. Dehnert stated that there were other ways to get around auto renewals such a termination for convenience after five years. Mr. Dehnert felt that the provisions he mentioned are ones that every major company would insist on and he felt we should require this. Mr. Dehnert stated that he could not support this and suggested to the Board that they not take this risk.

Mrs. Spletzer asked if there was a time sensitivity to this and wondered if there was a reason why they were voting on it now before the contract has been negotiated. Dr. Goodin replied that the issue is in trying to get the website changed over and up and running before the school year next year. Mrs. Heine stated that it is also giving School Fusion the nix on renewing their contract because they have not been supporting us. Mrs. Heine added that we want to make sure this contract is in place before moving forward and cancelling our contract with School Fusion.

The Board Members continued to debate whether to approve the contract as written and raised the same points as stated above.

The motion passed 7-1 with Mr. Dehnert voting no.

A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 160109 – 160564	\$2,989,503.24
ACH 151600325 – 151600398	\$ 20,571.10

2. Athletic Fund Checks

Check No. 308951 – 308997	\$ 25,819.81
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3. Capital Reserve Checks

Check No. 1186 - 1192	\$ 170,666.55
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4. Food Service Checks

Check No. 12637 – 12719

\$ 424,684.83

C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Musicopia – Philadelphia, PA.** Provide a Bucket Drumming Mini-Residency with Leon Lewis for 4th grade students at Spring City Elementary School. There is no cost to the district as the assembly is being funded through the Bard Foundation and the PA Council on the Arts.
2. **Sadecky's Puppets – Clermont, FL.** Provide an assembly for students at Royersford Elementary School entitled "It Pays to Be Nice". Funding will be paid by the Royersford Elementary Parent Teacher Organization and shall not exceed \$750.00.

E. The Board approved the following independent contracts:

1. **Melissa Yonchuk – Royersford, PA.** Provide Behavior Specialist Support for the district's Extended School Year Program as per the special needs student's IEPs. Direct/Indirect Intervention Services will be provided for up to 80 hours at a rate of \$70.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$5,600.00.
2. **Lakeside Educational Network (Souderton Vantage Academy) – Souderton, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 130 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$29,250.00.
3. **Variety Club Camp & Development Center – Worcester, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 7 weeks at a cost of \$4,250.00. In addition, 7 sessions of Speech Therapy and 7 sessions of Occupational Therapy will be provided at a cost of \$1,260.00. Funding will be paid from the Special Education Budget and shall not exceed \$5,510.00.

4. **Theraplay, Inc. – West Chester, PA.** Provide Direct Speech and Language Therapy for special needs students as per their IEPs. Services will be provided for 22.5 hours per week for 10 weeks at a rate of \$90.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$20,250.00.
 5. **Lisa Hain – Narvon, PA.** Conduct a Neuropsychological Evaluation for a special needs student. Services shall include the evaluation, a written report and participation in the follow-up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00.
 6. **Creative Health Services, Inc. – Pottstown, PA.** Provide Educational Services for a special needs student as per the IEP. Services will be provided for 75 days at a rate of \$120.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$9,000.00.
 7. **The Devereux Foundation – King of Prussia, PA.** Provide Educational and related services for a special needs student as per the IEP. Services will be provided for 80 days at a rate of \$85.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$6,800.00.
- F. The Board approved, pending final review/approval of the Solicitor, a contract with Finalsight as the district's new website provider at a cost of \$18,000.00 per year.
- G. The Board approved the 2016-2017 Montgomery County Intermediate Unit's Member Services Budget in the amount of \$1,518,580.00.

NEW FINANCE

- H. The Board approved **Resolution 2016-07** approving a lease and sublease among the Spring-Ford Area School District, the Pottsgrove Area School District, the Upper Merion School District, the Western Montgomery Career & Technology Center and the North Penn Health, Hospital and Education Authority and ratifying the actions of the officers of the Board of School Directors of the Spring-Ford Area School District in executing the lease and sublease and authorizing other appropriate action in furtherance of the foregoing. (**Attachment A7**)

VII. PROPERTY

Mr. Dehnert made a motion to approve Items A-I and Mr. Pettit seconded it. The motion passed 8-0.

- A. The Board approved declaring the identified library equipment as obsolete and authorized administration to enter into a contract with eForce Recycling for the disposal of such obsolete library equipment at a rate of \$0.30 per pound. There will be an additional fee of \$125.00 for transportation. Funding shall be paid from the General Fund and shall not exceed \$750.00.
- B. The Board approved purchasing new LED efficiency lighting for the parking lots within the district to replace the old high sodium pressure lighting due to age and inefficiency. The lights will be purchased through Co-Stars Purchasing Agency for a total cost not to exceed \$60,000.00. This work will be completed over the summer of 2016 by in-house staff. Funding shall be paid from the Capital Reserve Fund.

- C. The Board approved drawing up plans and specifications to seek bids and award a contract to the lowest responsible bidder for district-wide paving. The total cost will include Bursich Associates to design the specifications and plans which includes overseeing the work. Funding shall be paid from the Capital Reserve Fund and shall not exceed \$210,000.00 including the engineering fees. Work will be completed during the summer of 2016.
- D. The Board approved purchasing a new energy efficient chiller from Trane Equipment thru a US Commodities contract to replace the old inefficient, outdated chiller at the 8th Grade Center. The disconnection and reconnection which includes the wiring and piping will be completed by in-house staff over the summer of 2016. Funding shall be paid from the Capital Reserve Fund and shall not exceed \$115,000.00.
- E. The Board approved awarding to the lowest responsible bidder, ATT Sports, Inc., Berlin, NJ, a contract for the repair and re-surfacing of the all-weather track at Coach McNelly Stadium as per the plans and specifications for a total amount not to exceed \$212,995.00 and alternate price of \$10.00 per square ft., after review of final paperwork. Funds will come from the Capital Reserve Fund. Work will be completed over the summer of 2016. The track at Coach McNelly Stadium will be closed for re-surfacing from June 20, 2016 through August 15, 2016.
- F. The Board approved awarding to award to the lowest responsible bidder, Advanced Disposal Services Skippack, Norristown, PA, a contract for trash disposal and recycling district-wide for the 2016-2017 school year in the amount of \$45,633.00 with a three-year alternate bid. Funds will come from the General Maintenance Budget.
- G. The Board approved awarding to the lowest responsible bidder, Northeastern Floors, a contract for gym floor cleaning and recoating for a total amount not to exceed \$15,930.00. Funds will come from the 2016-2017 General Maintenance Budget. Work will be completed over the summer of 2016.
- H. The Board approved awarding to the lowest responsible bidder, Northeastern Floors, a contract for the sanding and refinishing of the gym floors at Evans Elementary, Upper Providence Elementary and the High School Auxiliary Gym for a total amount not to exceed \$36,852.00. Funding will come from the 2016-2017 General Maintenance Budget. Work will be completed over the summer of 2016.
- I. The Board approved awarding to the lowest responsible bidder, Advanced Disposal Services Skippack, Norristown, PA, a contract for trash disposal for open top roll-off district-wide for the 2016-2017 school year in the amount of \$175.00 per haul, \$65.00 per ton with a three-year alternate bid. Funds will come from the General Maintenance Budget.

VIII. PROGRAMMING AND CURRICULUM

Mrs. Heine made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 8-0.

- A. The Board approved the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to Spring-Ford High School 11th and 12th grade students.

- B. The Board approved the Memorandum of Understanding with Montgomery County Community College (MCCC) for the Dual Enrollment courses offered through MCCC to Spring-Ford High School students who have achieved the age of 15 prior to the start of the semester for which they wish to enroll.

IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mrs. Heine made a motion to approve Items A-G and Mr. Pettit seconded it. The motion passed 8-0.

The following individuals were approved for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Marissa Bush**, Special Education Administrative Assistant, **Rachel Fenyus**, Staff Accountant, **Carol Ganister**, PIMS and Data Specialist, **Melody Hendricks**, Human Resources Executive Secretary, **Mary Quintrell**, Bookkeeper, **Sarah Sacks**, Information System Analyst, and **Justin Webb**, Director of Technology, to attend “*Skyward 2016 Keystone State User Group Conference*” in Harrisburg, PA on April 13 and/or April 14, 2016. The total cost for this conference is \$1,710.00. No substitutes are needed.
- B. **Deborah Smith**, Administrative Assistant – Child Accounting, to attend “*Attendance/ Child Accounting Professional Association (A/CAPA) Spring Meeting*” in Pittsburgh, PA on March 31 and April 1, 2016. There is no cost for this meeting as all expenses are paid by A/CAPA since Mrs. Smith serves as the President of the Association. No substitute is needed.

HIGH SCHOOL

- C. **Amy Culp**, Art Teacher, to attend “*2016 Advanced Placement Summer Institute – AP Art History*” at the Montgomery County Intermediate Unit in Norristown, PA from July 18 through July 21, 2016. The total cost for this summer institute is \$1,011.40. No substitute is needed.
- D. **John Brennan**, Social Studies Teacher, to attend “*2016 Advanced Placement Summer Institute – AP Macroeconomics Training/Audit*” at LaSalle University in Philadelphia, PA from July 18 through July 21, 2016. The total cost for this summer institute is \$1,350.00. No substitute is needed.
- E. **Jennifer Farischon**, English Teacher, to attend “*2016 Advanced Placement Summer Institute – AP Language and Composition*” at the Montgomery County Intermediate Unit in Norristown, PA from August 1 through August 4, 2016. The total cost for this summer institute is \$985.00. No substitute is needed.

New Conferences and Workshops

- F. **Tricia Falco**, College Career Coordinator, to attend “*Catholic College Tour*” at Misericordia University, the University of Scranton, Marywood University and Kings College from April 13, 2016 through April 17, 2016. Total cost for this college tour is \$97.20 for mileage. All other expenses are paid by those colleges being visited. No substitute is needed.

- G. **Cathy Bradfield** and **Laura McNeil Murphy**, Certified School Nurses and Health Services Department Heads, to attend "*PA Association of School Nurses & Practitioners Annual Education Conference*" at State College, PA from April 8, 2016 through April 10, 2016. The total cost of this conference is \$1,546.36 which includes one day of substitute coverage for Mrs. Bradfield and Mrs. Murphy.

X. OTHER BUSINESS

Mr. Dehnert made a motion to approve Items A and C-H and Mr. Ciresi seconded it. The motion passed 8-0.

Mr. Dehnert commented on Item B saying that he believes the policy should include insurance requirements including the type of insurance and the minimum coverages that we would have for any entity, HOA or property we would go onto. He stated that he feels this is needed so that the policy ensures we have adequate insurance and it is not relying on what the Board decides at this time.

Mr. Fitzgerald replied that at this time the expectation is that the district as well as Custer's would be named as secondary insureds on a general liability policy of an HOA or owner with a minimum threshold of \$5 million. Mr. Fitzgerald stated that this would also include indemnification provisions as it relates to any property damages as well.

Mr. DiBello did not agree that this language should be in the policy as it is something that should be put in place by the solicitor but it may change and if it were to change you would not be restricted to changing a policy.

Mr. Fitzgerald agreed that it should not be in policy and all the policy should dictate is that something will exist as related. This may change from time to time at the discretion of the administration based on the authority given to them by the Board.

Mr. Pettit agreed that the language should not be in the policy.

A. The following policy was approved:

1. Policy #606 – FINANCES: Tax Collection (**Attachment A8**)

B. The following policies were submitted for a first reading:

1. Policy #005 – LOCAL BOARD PROCEDURES: Organization (**Attachment A9**)
2. Policy #810 – OPERATIONS: Transportation (**Attachment A10**)

C. The Board approved the revised 2015-2016 school calendar. (**Attachment A11**)

D. The Board approved the Spring-Ford Area School District Graduation Commencement for the evening of Thursday, June 16, 2016 at 7:00 PM in Coach McNelly Stadium. In the event of bad weather, commencement will be moved indoors to the High School 10-12 Grade Center.

E. The Board approved the reimbursement of costs incurred (\$1,600.35) for the overnight travel of 4 wrestling team members and 3 coaches who advanced to the PIAA State Individual Championship. The student-athletes and coaches traveled on Wednesday, March 9, 2016 through Saturday, March 12, 2016. Dr. Goodin approved the qualifiers

and coaches for travel and Board approval is now being sought. Funding will come from the Athletic Budget.

- F. The Board gave approval for all Spring Athletic Teams/Individuals that qualify for post-season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board Meeting. Funding will come from the Athletic Budget.
- G. The Board gave approval for Annette Eddowes Kiernan (Middle School Indoor Guard Director) and Emily Wuppes (Assistant Middle School Indoor Guard Director) to take the Spring-Ford Middle School Indoor Guard to compete in the 2016 Tournament Indoor Association Atlantic Coast Championships in Wildwood, NJ, from Thursday April 28, 2016 through Saturday April 30, 2016. The Indoor Guard will be traveling by bus and staying at the Tropicana Motel, Wildwood, NJ. The cost of the trip is \$220.00 per person which includes transportation. Students will miss a few hours of school on Thursday, April 28th, all day Friday, April 29th and will be responsible for any missed work.
- H. The Board approved the following annual report of income and expenses as required by Policy #229 – Student Fund Raising.
 - 1. Spring City American Legion Baseball, Inc.

XI. INFORMATION ITEM

- A. Oaks Elementary School wishes to work with the Oaks Elementary School Parent-Teacher Association to begin fund-raising for the construction of a paved low-maintenance walking path - ½ mile long (2,640 feet) and 6 feet wide as per the plan submitted at the Property Committee meeting. The path will be a safe environment for the students and the community to walk/run and exercise thereby supporting the continuous efforts of encouraging a healthy, active and safe lifestyle. There will be no cost to the district.

XII. BOARD COMMENT

There were no comments from the Board.

XIII. PUBLIC TO BE HEARD

There were no comments from the public.

XIV. ADJOURNMENT

Mr. Pettit made a motion to adjourn and Mr. Ciresi seconded it. The motion passed 8-0. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Thomas J. DiBello
Board President

Joseph P. Ciresi
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Dawn R. Heine
Region II

Bernard F. Pettit
Region I

Kelly J. Spletzer
Region I

Todd R. Wolf
Region II

Colleen Zasowski
Region II

RESOLUTION 2016-03

The Spring-Ford Area School District Board of Education commends the Spring-Ford Boys' Basketball Team, their Coach Chris Talley and his Assistant Coaches Matt Kurtz, Dan Hoff and volunteer coaches, Randy Reber and GT Pufko for winning the 2016 Pioneer Athletic Conference Championship with a league record of 11 wins and 2 losses,

Whereas, the Spring-Ford High School Boys' Basketball Team is a member of the Pioneer Athletic Conference, PIAA District One and the PIAA State Association,

Whereas, the Spring-Ford High School Boys' Basketball Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC 10 Final Four Semi-Finals over Pope John Paul II 62-30 and the PAC 10 Final Four Championship Game over Perkiomen Valley by a score of 54-48,

Whereas, the Spring-Ford High School Boys' Basketball Team won their fifth PAC 10 Championship, and won the first state basketball game in boys' basketball school history over Spring Grove 74-43,

Whereas, the Spring-Ford High School Boys' Basketball Team's varsity and junior varsity players all contributed and played a significant role in having a successful and outstanding basketball season.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Boys' Basketball Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this _____ day of _____, 2016.

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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Kelly J. Spletzer
Region I

Todd R. Wolf
Region II

Colleen Zasowski
Region II

RESOLUTION 2016-04

The Spring-Ford Area School District Board of Education commends Brandon Meredith, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Tim Seislove and Assistant Coaches, Tom Hontz and Mike Busa and,

Whereas, the Spring-Ford High School Wrestling team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Brandon Meredith, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference 106 pound weight class and,

Whereas, Spring-Ford High School's Brandon Meredith won the Pioneer Athletic Conference Boys' 106 pound weight class with a 5-3 decision in overtime and,

Whereas, Spring-Ford High School's Brandon Meredith won the PIAA District One Region 106 pound weight class with a 7-1 decision and qualified for the PIAA State Championship Meet and earned a 4th place medal and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2016 Pioneer Athletic Conference 106 pound weight class Champion, Brandon Meredith, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this _____ day of _____, 2016.

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

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Superintendent

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Region I

Kelly J. Spletzer
Region I

Todd R. Wolf
Region II

Colleen Zasowski
Region II

RESOLUTION 2016-05

The Spring-Ford Area School District Board of Education commends Steven Rice, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Tim Seislove and Assistant Coaches, Tom Hontz and Mike Busa and,

Whereas, the Spring-Ford High School Wrestling team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Steven Rice, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference 170 pound weight class and,

Whereas, Spring-Ford High School's Steven Rice won the Pioneer Athletic Conference Boys' 170 pound weight class with a 9-1 decision and qualified for the PIAA State Championships and,

Whereas, Spring-Ford High School's Steven Rice earned a 7th place medal at the PIAA State Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2016 Pioneer Athletic Conference 170 pound weight class Champion, Steven Rice, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this _____ day of _____, 2016.

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION 2016-07

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Thomas J. DiBello
Board President

Joseph P. Ciresi
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Dawn R. Heine
Region II

Bernard F. Pettit
Region I

Kelly J. Spletzer
Region I

Todd R. Wolf
Region II

Colleen Zasowski
Region II

A RESOLUTION OF SPRING-FORD AREA SCHOOL DISTRICT APPROVING A LEASE AND SUBLEASE AMONG THE SPRING-FORD AREA SCHOOL DISTRICT, THE POTTS GROVE SCHOOL DISTRICT, THE UPPER PERKIOMEN SCHOOL DISTRICT, THE WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER AND THE NORTH PENN HEALTH, HOSPITAL AND EDUCATION AUTHORITY AND RATIFYING THE ACTIONS OF THE OFFICERS OF THE BOARD OF SCHOOL DIRECTORS OF SPRING-FORD AREA SCHOOL DISTRICT IN EXECUTING THE LEASE AND THE SUBLEASE AND AUTHORIZING OTHER APPROPRIATE ACTION IN FURTHERANCE OF THE FOREGOING

WHEREAS, Spring-Ford Area School District (the "District"), together with Pottsgrove School District and Upper Perkiomen School District (collectively, the "Districts") are the three participating school districts in the Western Montgomery Career & Technology Center (the "WMCTC");

WHEREAS, the State Public School Building Authority previously issued its School Lease Revenue Bonds (Western Center for Technical Studies Project), Series of 2008 (the "2008 Bonds"), the proceeds of which were used to provide funds for the payment of: (i) a portion of the costs of certain capital projects of the Area Vocational-Technical Board of the Western Montgomery Center for Technical Studies, including the construction of improvements to the Joint School Board's facilities, located in Montgomery County, Pennsylvania, and (ii) the costs and expenses of issuing the 2008 Bonds; and

WHEREAS, the WMCTC Area Vocational-Technical Board (the "Joint School Board") desires to advance refund the 2008 Bonds to reduce debt service payable and finance costs of issuance (the "Project"); and

WHEREAS, at the request of the Joint School Board, the North Penn Health, Hospital and Education Authority (the "Authority") is prepared to issue School Lease Revenue Bonds in the aggregate principal amount not to exceed \$32,500,000 (the "Bonds") to finance the Project; and

WHEREAS, the Bonds will be issued pursuant to a Trust Indenture between the Authority and a banking institution (the "Indenture"); and

WHEREAS, in connection with the Project and the financing of the project through the Authority, the Districts, as equitable and/or legal owners of the premises occupied by the

WMCTC, will be required to execute a lease among the Districts, the WMCTC and the Authority (the "Lease") and under which the premises will be leased by the Districts and the WMCTC to the Authority, and will be required to execute a sublease among the Districts, the WMCTC and the Authority (the "Sublease") under which the premises will be leased by the Authority to the WMCTC and the Districts;

WHEREAS, having reviewed the terms and conditions of the Indenture, the Lease, the Sublease and any other related documents, in forms presented at this meeting, and finding that the execution of the Indenture, the Lease and the Sublease is proper, the District hereby desires to approve the Indenture, the Lease and the Sublease and authorize the proper officers of the District to execute and deliver the Indenture, the Sublease and the Lease, with such changes as may be approved by the proper officers of the District, such approval to be evidenced by the execution thereof, as well as any other documents required in connection with the financing of the WMCTC's capital project through the Authority and approved by Fox Rothschild LLP, as bond counsel;

NOW, THEREFORE, BE IT ADOPTED AND RESOLVED by the Board of School Directors of Spring-Ford Area School District as follows:

1. The Indenture, the Lease and the Sublease are hereby approved, and the proper officers of the District are authorized to execute and deliver the Indenture, the Sublease and the Lease, with such changes as may be approved by the proper officers of the District, such approval to be evidenced by the execution thereof, as well as any other documents required in connection with the financing of the WMCTC's Project through the Authority and approved by Fox Rothschild LLP, as bond counsel.

Adopted by the Board of School Directors of Spring-Ford Area School District this 29th day of March, 2016.

SPRING-FORD AREA SCHOOL DISTRICT
Montgomery County, Pennsylvania

Board President

CERTIFICATE

I, the undersigned, Secretary of the Board of School Directors of the Spring-Ford Area School District, Montgomery County, Pennsylvania (the "School District"), certify that: the foregoing is a true and correct copy of a Resolution that was duly adopted by affirmative vote of a majority of all members of the Board of School Directors of the School District at a meeting duly held on the 29th day of March, 2016; said Resolution has been duly recorded in the minute book of the Board of School Directors of the School District; and said Resolution has not been amended, altered, modified or repealed as of the date of this Certificate.

I further certify that the Board of School Directors of the School District met the advance notice requirements of Act No. 175 of the General Assembly of the Commonwealth of Pennsylvania, approved July 19, 1974, as amended, by advertising the time and place of said meeting and by posting prominently a notice of said meeting at the public building in which said meeting was held.

I further certify that: the total number of members of the Board of School Directors of the School District is nine (9); the vote of members of the Board of School Directors of the School District upon said Resolution was called and duly was recorded upon the minutes of said meeting; and members of the Board of School Directors of the School District voted upon said Resolution in the following manner:

Name

Vote

Mark P. Dehnert
Joseph P. Ciresi
Thomas J. DiBello
Edward T. Dressler, Jr.
Dawn R. Heine
Bernard F. Pettit
Kelly J. Spletzer
Todd R. Wolf
Colleen Zasowski

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District this 29th day of March, 2016.

SPRING-FORD AREA SCHOOL DISTRICT

(SEAL)

BY: _____
Diane Fern
Board Secretary

On February 16, 2016 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Dr. Edward T. Dressler, Bernard F. Pettit and Kelly J. Spletzer
Region II:	Dawn R. Heine and Colleen Zasowski
Region III:	Joseph P. Ciresi
Presiding Officer:	Thomas J. DiBello
Superintendent:	Dr. David R. Goodin
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Dana K. Ludgate

The following Board Members were absent: **Mark P. Dehnert and Todd R. Wolf**
The following Student Representative was absent: **Daniel J. Ciresi**

ANNOUNCEMENTS

There were no announcements.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

Dr. Goodin asked for a moment of silence in remembrance of Terri Stefanelli who passed away suddenly last week. Mrs. Stefanelli was an instructional assistant with the district for 17 years with her last assignment being at Royersford Elementary.

II. PRESENTATION

Mrs. Havrilla reported that last year at Evans Elementary they were fortunate to have Kim Hogan as the Artist in Residence. Mrs. Havrilla stated that all of the students, staff and parent volunteers helped to complete a glass mural mosaic which is on display in the building. She stated that the project was the brain child of Ms. Moyer, the Art Teacher at Evans and the project was partially funded by donations from the home and school association. Mrs. Havrilla introduced a video showing the work and completion of the project.

Ms. Moyer provided additional insight on the collaborative project that students are currently working on. She explained how the older students were able to actually cut the glass mosaic pieces while the younger students for safety reasons worked with fused glass pieces that had rounded edges. She thanked the Board for their continued support of the arts at Evans Elementary.

Mrs. Havrilla invited the Board to stop by Evans and see the glass mosaic mural that is on display in the lobby of the school.

Mrs. Zasowski commented that she found it interesting that when the older kids talked about the project they talked about Starry Night and Van Gogh and looked for this subject in library books. She stated that this project actually spans the curriculum. She expressed her gratitude for her children having the opportunity to be a part of this project.

Mrs. Spletzer commented that she thinks the programs that the art teachers in the district do with students to get them excited is amazing. She reported that her child had asked for a Van Gogh print for her birthday present. Mrs. Spletzer stated that the fact that her child knows about Van Gogh and has been exposed to it is awesome.

Mr. DiBello started that it is always exciting to hear about the cool projects going on in our elementary schools.

- A. Presentation by **Jacqueline Clarke-Havrilla**, Principal, to provide an update on the Evans Elementary Mural/Art Program.

III. **BOARD AND COMMITTEE REPORTS**

Student Rep. Report Dana Ludgate/Daniel Ciresi

Dana reported that the deadline for 2016-2017 course selection is approaching fast as students have until the 21st to enter all elective requests into Skyward. She added that teacher recommendations for core subjects are already in and students are advised to review all courses carefully before making final decisions. A detailed list of all classes is available on the high school webpage under "course selection". Dana reminded everyone that fast approaching is Spring-Ford's Stem Fair which is being held on February 25th at the 9th Grade Center. The event will highlight STEM opportunities and initiatives available at the high school, college, and career levels. Dana announced that this upcoming Friday SNAP will be hosting a family bingo night in the high school cafeteria to raise funds for the post prom. She stated that families are welcome to come for pizza, hotdogs, and a chance to win some awesome prizes. Dana added that tickets for SNAP's Spring-Ford's Got Talent are on sale now through the SNAP website. The event will be held on March 19th in the high school auditorium. On March 4th and 5th the High School Theater will perform their Spring Musical, "Annie Get Your Gun". The story follows Annie Oakley as she rises out of obscurity to become a famed shooter and fall in love with a fellow marksman. Tickets are \$10 for students and seniors and \$12 for adults. Dana advised that the upcoming month of March will be Career Month at Spring-Ford. The high school will host career speakers who will be conducting presentations during the school day. She advised that students can sign up to attend these presentations in the Future Planning Center. All questions should be directed to Ms. McNeill in the Future Planning Center.

WMCTC Ciresi, Dressler, Heine 1st Mon. 7:00 p.m.

Dr. Dressler reported that he attended the District 11 Chorus Festival on February 6th and he would like to acknowledge the participation of 2 Spring-Ford students. He acknowledged the work of Yvonne O'Dea and Seth Jones with the Music Department Students. He stated that this generation is going to do great things.

Dr. Dressler reported that the WMCTC JOC met on February 1st for another paperless meeting which followed the Cajun Community Buffet. Dr. Dressler announced that the JOC met in an executive session before the regular meeting. He advised that the next community dinner will be a Caribbean Buffet. Mr. Moritzen provided the JOC with a report

on the Skills USA Competition. Dr. Dressler read the list of Spring-Ford students and the awards they received. Dr. Dressler reported that there are 124 applicants to enter the programs at the Western Center next year with 50 going from the 9th to the 10th grade program. He added that Spring-Ford is maxed out at 40 students who are entering into the 9th grade program. WMCTC Principal, Mr. Robert Weneck, reported on the 9th grade program. Dr. Dressler explained how the 9th grade program works with regards to it being broken up into clusters. He reported that Spring-Ford had started the year with 46 students in the 9th grade program but that number has now decreased to 37. He added that the Culinary Arts Program is the most popular course of study. Dr. Dressler advised that the school enrollment is currently at 531 students with 159 being from Pottsgrove, 204 from Spring-Ford, and 168 from Upper Merion. Dr. Dressler stated that there is a capacity for 750-800 students. He added that the enrollment projection for next year is that there will be 600 students enrolled in all of the programs. Dr. Dressler advised that the solicitor had reported to the JOC that the Graphic Design Program would be curtailed at the end of the school year due to the decreased enrollment in this course of study and decreased demand for jobs in this field of employment. Mr. Moritzen advised the JOC that the Sports Medicine Program will be started in the 2017-2018 school year with a projection of 30 students entering the program. The JOC were advised that there were 2 quotes received to install a digital sign to replace the existing sign.

Mrs. Spletzer asked about the equipment that the Graphic Design Program had and what the plans were for the equipment. Dr. Dressler advised that Mr. Moritzen had indicated that the plan was to try and sell it. Mrs. Spletzer questioned if Spring-Ford could use the equipment and if possibly WMCTC would give us a favorable price.

Mr. DiBello stated that it was a shame to see the graphic design program go and that he was not surprised to see sports medicine taking off.

Curriculum/Technology Dawn Heine

1st Tues. 6:30 p.m.

Mrs. Heine reported that the Curriculum and Technology Committee met on February 2nd. On the curriculum side, Mrs. Bast began the meeting with good news that Eash Aggarwal, a Spring-Ford High School student was selected as a semifinalist in the Intel Science Talent Search which is considered the most prestigious such competition in the United States. Eash is one of only 5 semi-finalists in the entire state of Pennsylvania. Eash has accepted early admission to the University of Pennsylvania. The committee also received updates on the progress of the action plan for the STEAM initiative, the K-6 curriculum work being accomplished by Mrs. Gardy, and the planning for the February in-service day. The committee also received updates on modernized learning at the 9-12 grade level, hybrid learning at Royersford Elementary and it was reported that a full presentation on both of these initiatives will take place at one of the April Board meetings. On the technology side, Mr. Webb advised that they are exploring solutions to ensure that the network is performing properly in order to be proactive about fixing problems before they occur. District copiers were reviewed in order to determine those with the most issues. Research is being done regarding website options and currently the district is looking at two vendors. It was reported that a committee of stakeholders will be brought together for demonstrations on a new internal and external website. A 2016 launch of the website is being planned once a decision has been made. Mr. Webb is looking into Office 365, an email iCloud, in an effort to remove internal email from the data center. The options for the replacement of the district telephone system are being evaluated by Mr. Webb.

Extracurricular

Tom DiBello

2nd Mon. 6:30 p.m.

Mr. DiBello reported that the Extracurricular Committee met on February 8th. The Ski Board Club made a presentation and reported that the club has grown from 35 members last year to 74 members and they hope to double their trips from 3 to 6 trips this year. There is a membership fee of \$20.00 which guarantees attendance to at least one ski trip and a club t-shirt which was designed by Corey Lynch. Hoodies are also offered as a way of fundraising to pay for transportation costs. It was reported that there is a waiting list of 45+ kids to go on the various trips. Currently 2 busses travel to the various skiing trips. Mr. DiBello recognized the Ski Board Club advisors Ms. Culp and Ms. Lawrence for their efforts that have led to the success of this club. Mr. DiBello reported that Alex Cifelli and two students were present and discussed the purpose and vision of putting together the musical productions. Mr. DiBello reported on this year's musical and spoke about the rigorous 12 week production schedule including daily rehearsals. He stated that there are 62 cast members, 40 crew members, parent volunteers and the program design and printing was done by students at the Western Center. The hope is to continue to grow the theater program in the future by potentially expanding programs to the 7th and 8th grade level. They hope to establish a parent booster group to aid in fundraising as well as try to build a network of parent volunteers. The final topic discussed was Special Olympics Unified Sports and a preliminary proposal was talked about as something the district may want to be involved in. Dr. Roche is looking into additional information on this and will provide more information as he gathers it.

Mrs. Spletzer commented that she was surprised at how many students who are involved in the Ski Board Club have no affiliation with any other club in the high school. She stated that it was a great thing that this club serves to provide a home for those students.

Policy

Kelly Spletzer

2nd Mon. 7:30 p.m.

Mrs. Spletzer reported that the Policy Committee met on February 8th and discussed previous policy items such as Policy 606 Tax Collection and the recommendation was to move this forward to the agenda for a first reading. The committee discussed Policy 810 Transportation and the hope is to refresh the existing policy to ensure compliance with regulatory guidelines as well as consistency throughout the district. A handout was provided to the committee by Mr. Cromley, a community member, which listed potential issues and implications to the district that some changes in the policy could create. The committee discussed the definition of dedicated roads as well as some of the state applicable state transportation codes. The committee reviewed some recommended updates to the policy and other wordsmithing items. Dr. Roche and Mrs. Sanderson will bring back some additional information to the March Policy Committee meeting for continued discussions. Policy 903 was tabled until the March meeting as there was not enough time for a full discussion. Policy 815 Acceptable Use of Computers, Network, Internet, Electronic Communication and Information Systems was discussed and Mr. Webb provided his review of the policy and his feedback was that no changes were noted although he did identify that some of the policies referred to within this policy were outdated and in need of some updates. Mr. Webb was directed to review and prioritize any of the policies that he was recommending for updates so that the committee can place them on future policy agendas for review and discussion. Policy 815 will be placed on the March committee meeting for final review. Policy 005 Organization was reviewed for the language in section 6 regarding the duties of the Ad-Hoc Committee. The committee recommended that the assignment of topics to the Ad-Hoc Committee be based on a majority vote of the School Board rather than at the discretion of the sitting Board President. The committee also struck the discretionary timeframe language to allow for more flexibility depending on what the situation calls for. Mrs. Spletzer indicated that this was in Dr. Roche's hands to

run it by the solicitor. The committee also recommended changing the language relating to board committees being limited to no more than 3 members in order to update it to read no more than 4 members. This also will be shared with the solicitor for review. This will be brought back to the March committee meeting for further discussion.

Mrs. Zasowski commented that she attended this meeting and several previous ones. She stated that she knows they are working on the transportation policy and trying to refresh it but much to her dismay there was an email that was circulated this week which indicated that there are a group of people who are very unhappy with the way the district is handling this. She wanted to make sure that everyone knows that changes cannot take place unless the policy matches the decision. Mrs. Zasowski stated that it is important to understand the foundation and where the school district works from. Mrs. Zasowski stated that policy is there for a reason and she hopes to be a member of this Board that does follow that and supports it.

Finance

Tom DiBello

2nd Tues. 7:30 p.m.

There was no report as the meeting did not occur. Mr. DiBello advised that Mr. Fink is in the process of putting the budget framework together and more substance will be available for discussion at the March Finance Committee meeting.

Property

Joseph Ciresi

2nd Tues. 6:30 p.m.

Mr. Ciresi commented that the Property Committee did not meet. He stated that at the next meeting the hope is to see a report and a presentation from Crabtree on the feasibility study. Mr. Ciresi commented on the lack of a state budget and that the district must build a budget based on fictitious numbers from the state. He urged the public to get on their state representatives, state senators and the governor's office. Mr. Ciresi stated that we are in a crisis as a community and as a state and education will suffer. He expressed his disbelief that there has been no state budget for 8-9 months with no talk of a resolution. Mr. Ciresi added that the district must present a budget in the next 3 months and will have to answer to the public for raising taxes and any cuts that may have to be made. Mr. Ciresi stated that they are doing everything they can to prevent any type of loss of educational value or extracurricular value as they want to keep all of the standards of Spring-Ford held high and without going back and burdening our taxpayers because the state cannot do the right job.

Mr. DiBello spoke about the budget and the numbers we must use since the exact figures are not available. He advised that the numbers put forth are not what the tax increase is going to be or what the budget is going to be. He commented that what they are saying is what is required to be put forth by the state. Mr. DiBello stated that the lack of a state budget has gone beyond embarrassment as some districts are being forced to go out and get loans in order to keep their doors open.

Community Relations

Todd Wolf

3rd Mon. 6:30 p.m.

Mrs. Zasowski commented that the Community Relations Committee met on February 16th and discussed various school media marketing opportunities. Mrs. Zasowski stated that while they have not come to any conclusions regarding this they will continue to partner with Spring-Ford area industries in order to make sure we are hitting all of the opportunities that we can. The committee also discussed the events that will be taking place such as the Vex Robotics Fair, the STEM Fair and parenting/family presentations by Dr. Ginsberg. It was reported that Dr. Goodin will once again be doing a year-end review. The committee was also advised that the realtor resource guide will also be coming out. Mrs. Zasowski stated that they also talked about the breakthroughs in athletic filming and the committee was shown a great video highlighting this from the filming of a recent basketball game with

opportunities to advertise. Mrs. Zasowski reported that the committee also touched on the internet safety video that came out of the Montgomery County DA's office. She stated that while the district does not have access to that presentation there is talk of possibly getting someone such as Kevin Steele from the DA's office to come out and do a spotlight video or something a little more intense possibly in the form of an interview on internet safety. Mrs. Zasowski reported that Ms. Crew and Mr. Bonetz would be following up on this.

Mr. Ciresi stated that he wanted to clarify a false statement made in the Mercury SoundOff that indicated that the district does not give access to military recruiting. He reported that access to military recruiters is given through the Future Planning Center. Mrs. Spletzer confirmed that her high school senior is enlisted in the Army Reserves and she met the recruiter at the high school. Mr. Ciresi stated that we do support the military and the military programs. Dr. Goodin confirmed that as long as he has been here he has been aware of the fact that the military recruiters have had access to the high school students. Mr. DiBello mentioned that for the past two years we have had 2 students represent the high school in the Army Band so the high school is very friendly to the military and it is unfortunate that these things get put into SoundOff.

Legislative Committee

Dawn Heine

3rd Weds. 7:30 p.m.

Report next week.

MCIU

Tom DiBello

4th Weds. 7:00 p.m.

Mr. DiBello stated that they will meet next Wednesday. Mr. DiBello reported that he did not make the meeting last month as our School Board meeting had to be moved to Wednesday evening due to bad weather. He commented that the January and February meetings have mainly been focused on the day to day general operations. He stated that the MCIU is also waiting to see what is going to happen with the budget as 70% of their budget comes from the state. He added that in the interim they are focusing on the day to day operations while trying to be efficient.

PSBA Liaison

Todd Wolf

There was no report.

Personnel

Bernard Pettit

(As Needed)

There was no report.

Superintendent Eval.

Edward Dressler

(As Needed)

There was no report.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported that there were 3 policies that were mentioned earlier that are on the agenda and they have been reviewed and approved by his office after some modifications were made. Mr. Fitzgerald said he wanted to inform the Board that over the last 6-8 months there have been 2 petitions for unit clarification with the Teacher's Association for inclusion of positions that had not been in the bargaining unit. He added that some of those positions were the athletic trainers which have been included and another for the college and career coordinator position. Mr. Fitzgerald commented that there was a hearing in Harrisburg before the Labor Board and decisions are due but there may not be a decision for another couple of months.

IV. MINUTES

There were no questions.

- A. Administration recommends approval of the January 19, 2016 Work Session minutes. **(Attachment A1)**

V. PERSONNEL

There were no questions.

A. Resignations

1. **Gwen E. Chand**; Special Education Teacher, 5/6th Grade Center. Effective: March 30, 2016.

B. Leaves of Absence

1. **Kristin Brockman**; English Teacher, Senior High School, for child-rearing leave per the Professional Agreement. Effective: June 5, 2016 through the 2016-2017 school year.
2. **Dannette M. Rodgers**; Instructional Assistant, Brooke Elementary School, for an unpaid leave of absence per Board policy. Effective: February 10, 2016 for approximately 3 weeks.
3. **Angela Santello**; Registered Nurse, 5/6th Grade Center, for an unpaid leave of absence per Board policy. Effective: Approximately May 31, 2016 through the 2015-2016 school year.
4. **Shannon M. Tolas**; Special Education Teacher, Evans Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: April 13, 2016 through the 2015-2016 school year.

C. Support Staff Employees

1. **Molly A. Bowe**; Clerical Assistant, District Office, replacing Michele A. Benek who resigned. Compensation will be set at \$16.00/hour (degree rate) per the Secretarial Plan. Effective: February 2, 2016.
2. **Paula T. Donatelli**; Instructional Assistant, Limerick Elementary School. Compensation will be set at \$16.36/hour per the Instructional Assistants' Plan. Effective: February 11, 2016.

D. Change of Status

1. **Allison R. Eddinger**; Registered School Nurse, Royersford Elementary School, to Certified School Nurse, 5/6th Grade Center. Compensation will be set at BS, Step 1, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: To be determined.

- E. Administration recommends approval of the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A2)**

VI. FINANCE

There were no questions.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 159909– 160108	\$ 1,006,259.85
ACH 151600287 – 151600324	\$ 11,901.28

2. Athletic Fund Checks

Check No. 308873 – 308950	\$ 19,187.80
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3. Capital Reserve Checks

Check No. 1183 - 1185	\$ 96,954.82
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4. Food Service Checks

Check No. 12593 – 12636	\$ 284,184.30
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- C. The following monthly Board reports are submitted for your approval:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

- D. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Alison Ueland – Sumneytown, PA.** Provide two assemblies on exotic animals and reptiles for students at Oaks Elementary School. Funding will be paid by the Oaks Parent Teacher Association and shall not exceed \$250.00.
2. **Musicopia – Philadelphia, PA.** Provide a Brazilian Adventure Music Assembly for students at Spring City Elementary School. There is no cost to the district as the assembly is being funded through a Bard Foundation Grant.
3. **Jim McCarthy – Central Square, NY.** Provide two assemblies entitled "Celebrate Reading" for students at Brooke Elementary School. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$675.00.

- E. Administration recommends approval of the following independent contracts:
1. **American Red Cross – Philadelphia, PA.** Provide CPR and First Aid Training for 13 instructional assistants. Funding will be paid from the Staff Development Account and shall not exceed \$1,305.00. A contract was previously approved at the January Board Meeting for the training of 12 instructional assistants. This contract replaces that one as a newly hired instructional assistant was added to the list of trainees. This addition increased the original contract amount by \$100.00.
 2. **Lakeside Educational Network (Upper Merion Vantage Academy) – Bridgeport, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 105 days at a rate of \$195.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$20,475.00.
 3. **Education Alternatives – Limerick, PA.** Provide one-to-one direct Applied Behavior Analysis services for a special needs student as per the IEP. Services will be provided for 7.5 hours per day for 90 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$21,600.00.
 4. **Education Alternatives – Limerick, PA.** Provide Behavior Specialist services for a special needs student as per the IEP. Services will be provided for 66 hours at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,270.00.
- F. Administration recommends approval of a confidential settlement and release agreement **#2015-07** with the parents of a student in special education. The agreement includes an educational fund in the amount of \$25,000.00 for legitimate educational expenses. The district also agrees to attorney fees in the amount of \$15,000.00. Funding will be paid from the Special Education Budget and shall not exceed \$40,000.00.
- G. Administration recommends approval of the applications for **Use of Facilities Permits** received during the period of January 14, 2016 through February 10, 2016.
- H. Administration recommends approval of the following **additions/deletions** from the per capita tax for the 2015-2016 school year:
- | | |
|-----------------------------|---------------|
| Limerick Township Additions | No. 001 – 473 |
| Limerick Township Deletions | No. 001 – 620 |

VII. PROGRAMMING AND CURRICULUM

There were no questions.

- A. Administration recommends approval of the 2016 Summer Instrumental Lesson Program to be held at the 7th Grade Center for students in grades 4-12. The program will run in conjunction with the district's summer school programs, 4 days a week for 5 weeks, Monday, June 27 through Thursday, July 28, 2016. Lessons will be offered to students on a tuition basis at a cost of \$21.00 per half-hour private lesson. Teachers will be paid at the current summer school salary rate of \$30.00 per hour plus benefits. There will be no cost to the district as all expenses will be covered by the student tuition fees.

- B. Administration recommends approval of the 2016 Extended School Year (ESY) Program and the positions identified below to be held at the 5/6th Grade Center. The program be held June 30, 2016 and July 5, 2016 through August 4, 2016; Monday through Thursday from 8:30 AM to 2:30 PM.
1. Twenty-three (23) Special Education Teachers at a rate of \$30.00/hour.
 2. Seven (7) Special Education Teachers to work as tutors at a rate of \$30.00/hour.
 3. Four (4) Speech Therapists at a rate of \$30.00/hour.
 4. Five (5) Teachers to work as WILSON Tutors for individual students as per the students' ESY IEPs at the rate of \$30.00/hour.
 5. Forty-eight (48) Instructional Assistants. Rates will vary between \$16.36 - \$18.78 per hour depending on experience and educational degree.
 6. One (1) Certified School Nurse to work 5 hours per day at a rate of \$30.00/hour or a Registered Nurse to work 5 hours per day at their current per diem rate.
- C. Administration recommends approval of the Cool School Program. This program will be open to all elementary students. Approximately 40 teachers will instruct the courses and their reimbursement will be at the contract established rate of \$30.00 per hour plus benefits. A stipend of \$5,000.00 will be paid to **Kristin A. Landis** as the Coordinator of the Cool School Program. There will be no cost to the district as all expenses will be covered by the student tuition fees.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions.

The following individuals are recommended for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Erin Crew**, Manager of Marketing and Communications, to attend "*The PenSPRA Symposium*" at Shippensburg University on April 7 and April 8, 2016. The total cost for this job fair will be \$350.00. No substitute is needed.
- B. **Marissa Bush**, Administrative Assistant for Special Education, to attend "*Microsoft Excel for Data Quality Checking*" at the Montgomery County Intermediate Unit on March 30, 2016. The total cost for this conference is \$130.00. No substitute is needed.
- C. **Carol Ganister**, PIMS and Data Specialist, and **Sarah Sacks**, Information Systems Analyst, to attend the "*PDE Data Summit – 2016*" in Hershey, PA from May 22 through May 25, 2016. The total cost for this conference is \$1,746.14. No substitutes are needed.

HIGH SCHOOL

- D. **Douglas Reigner**, House Principal, and **Gerard Rogers**, Teacher, to attend the "*PASAP-PAMLE 2016 Conference*" in State College, PA on February 28 and February 29, 2016. The total cost for this conference is \$1059.69 which includes 1 day of substitute coverage for Mr. Rogers.

- E. **Seth Jones**, Band Director, and **Yvonne O'Dea**, Choir Director, to attend the "*PA Music Educators Conference*" in Hershey, PA from March 30 through April 2, 2016. The total cost of this conference is \$2,799.50 which includes 3 days of substitute coverage for Mr. Jones and Mrs. O'Dea.
- F. **Katie McNeill**, College Career Coordinator, to attend the "*PACAC College Counseling Workshop*" at Cabrini University on March 4, 2015. There is no cost for the workshop as all expenses are paid by PACAC. No substitute is needed.

UPPER PROVIDENCE

- G. **Brian Aikens**, Teacher, to attend the "*Mindfulness in Education Conference*" at Bryn Mawr College on March 5, 2016. The total cost for this conference is \$125.00. No substitute is needed since this takes place on a Saturday.

FACILITIES/MAINTENANCE

- H. **Joseph Nugent**, HVAC Supervisor, and **Denise Whitmore**, HVAC Controls Specialist, to attend the "*Johnson Controls FEC Systems Engineering Course*" in Baltimore, MD from March 15 through March 17, 2016. The total cost to attend this course is \$1,240.00. No substitutes are needed.

DISTRICT-WIDE

- I. **Deborah Eaton**, **Vicki Ellis**, **Amy Hellauer** and **Janet Rudinsky**, Teachers, to attend the "*HLI Spring Workshop*" at Lehigh Carbon Community College on March 4, 2016. The total cost for this workshop is \$730.68 which includes 1 day of substitute coverage for Ms. Eaton, Ms. Ellis, Ms. Hellauer and Ms. Rudinsky.
- J. **Catherine Gardy**, K-12 Curriculum Supervisor, **Janet Gebhardt** and **Jennifer McGlade**, Reading Specialists, to attend "*Teachers College Columbia University Annual Reading & Writing Conference*" on March 19, 2016 in New York City, NY. The total cost for this conference is \$291.00. No substitutes are needed.

IX. OTHER BUSINESS

There were no questions.

- A. The following policies are submitted as a second reading for approval at next week's meeting:
 - 1. Policy #214 – PUPILS: Class Rank (**Attachment A3**)
 - 2. Policy #217 – PUPILS: Graduation Requirements (**Attachment A4**)
- B. The following policy is submitted for a first reading:
 - 1. Policy #606 – FINANCES: Tax Collection (**Attachment A5**)
- C. Administration recommends approval of the 2016-2017 school calendar. (**Attachment A6**)

X. DISCUSSION ITEMS

Mr. DiBello provided background through a PowerPoint presentation on the board retreat that was held in January stating that they followed the guidelines that were set forth by the solicitor. Mr. DiBello spoke about the informative presentations given by the District Office Administration. Mr. DiBello advised that following the presentations Board Members came up with ideas for goals which were then listed on a white board. He emphasized that no deliberations or discussion took place on the goals other than to clarify any questions surrounding them. Mr. DiBello stated that the goals are for conceptual conversation only. Following the meeting Mr. DiBello stated that he reviewed the goals and put them into lists of common categories. He reported that he sent the list out to each of the Board Members.

Dr. Goodin commented that as they looked at the process they did some brainstorming to see what they might be able to do in the future. He added that from an administrative standpoint they were really just laying out some ideas that could be pursued and explored in order to see their validity in order to determine if they were something that could be achieved and endured.

Mr. DiBello spoke about some of the past ideas that came out of conceptual discussions such as the Global Studies Program, the bring your own device initiative, modernized learning and hybrid learning. He added that the objective of the goals was to create a long-term vision so that direction can be provided to the administration. Mr. DiBello next spoke about the process he used to categorize the goals and read each goal as listed under those categories.

Mr. Ciresi commented that he feels that some of the categories and the goals within them should be taken up by Board Committees for further discussion. The committees can then bring their suggestions back to the entire Board so that it can then be given to administration for follow up.

Mrs. Spletzer suggested that the goals be prioritized and a timeline established for them to be completed.

The Board discussed the categories and determined which committees should tackle which goals.

Mrs. Heine stated that she feels there needs to be Board support of the goals before they are taken back to the committees.

Mr. DiBello suggested that the discussion start at the committee level so that the goals can be refined and then ideas be brought back before the full Board.

A. Draft Board Goals

Dr. Dressler commented that he wanted to mention that in the recent news there has been discussion about one of the greatest scientific discoveries which is the discovery of gravitational waves. Dr. Dressler reported that he attended a discussion given by a professor from the University of West Virginia on a way of detecting gravitational waves that can incorporate high school students in the experimental process. Dr. Dressler stated that he wanted to make sure that Spring-Ford students were aware that if they wanted to get involved in something related to this very important experimental program that this

could be done. Dr. Dressler indicated that he had already spoken with Mrs. Bast about this and she stated that she had passed the information along to the science teachers. Dr. Dressler commented that he wanted to make sure the information got out to the public so that students who may want to get involved could get in touch with him if that would be appropriate and if he would have Dr. Goodin's permission to act as an intermediary for this. Discussion took place on the best way to handle this with regards to Dr. Dressler's involvement. Mrs. Bast commented that she had sent the information to the Science Department Chairperson and some 8th grade science teachers who were very interested yesterday and they are looking into it. Mrs. Bast stated that she does believe this is a great opportunity and if there is further interest she is happy to pass the names along to Dr. Dressler or directly to the staff at the University of West Virginia. Dr. Dresser said that sounded good and he hoped that someone would respond to this. Mrs. Bast also stated that she will engage the Science Clubs. She added that in looking into this she saw that it was a 6 hour commitment so she wasn't sure if we would lose some interest due to that but she does think that it is worthwhile. Dr. Dressler stated that he hoped to hear from the interested staff and from Mrs. Bast on this.

Mrs. Spletzer asked what the Board Members thoughts were on the paperless meeting and also what the public thought. The Board Members who expressed their opinions were all in favor of the paperless meeting.

A comment from a member of the public was that he felt the Board scrolled through the meeting agenda too quickly and he struggled to follow. He stated that he would prefer to have a paper copy to follow along. It was advised that the agenda is and will still be made available on the website so that anyone wanting a paper copy can certainly print one out.

XI. PUBLIC TO BE HEARD

Vivian Boyd, Upper Providence Township resident and Spring-Ford junior, stated that she wanted to comment on something that came up at the last meeting and is very close to her and her friends. Ms. Boyd stated that in her 3 years of high school she has participated in five different shows with the Spring-Ford Theater Department. She stated that they pride themselves on being a student oriented organization with as many aspects of the show as possible. She listed all of the jobs that students perform as part of theater productions. Ms. Boyd expressed her concern over the discussion from last month's meeting on hiring professional lighting and audio personnel for the shows. Ms. Boyd challenged Mr. Ciresi's comments that students who understand and can operate the equipment graduate and move on and there is a learning curve for those underclassmen who then must take over. Ms. Boyd stated that Mr. Ciresi is a man who cares very much about the arts and she has worked with him before but she respectfully disagrees with him on this as the veteran students are constantly teaching the underclassman how to operate the lights and sound board. Ms. Boyd advised that she asked the upperclassmen how they felt about the hiring of professionals and they expressed their concern that it would take away from how much work the students actually did as much of the work would be done by the professionals and students would be limited in what they were permitted to do and they would be deprived of the experience and social environment. Ms. Boyd stated that Spring-Ford is lucky to have such a strong Theater Department where at many schools these programs are being cut. Ms. Boyd expressed appreciation for the equipment, the adults who work tirelessly to help them and the students who are willing to learn and do whatever they can to make the show amazing. Ms. Boyd stated that her final message to the School Board is to "please keep tech to the teens".

Mr. DiBello replied that they agree with what Ms. Boyd is saying and the idea was not to hire someone to take over the light and sound boards. He added that they want to have someone in place from a supervisory standpoint to make sure the equipment is being used to its fullest and that this continues from year to year. Mr. DiBello stated that the purpose was not to hire someone to take over and exclude the students.

Dr. Goodin commented that the issue they are dealing with is larger than the fall and spring play as there are a lot of other activities taking place that require lights and sound. He added that someone needs to be in place to help with this and that student productions would be manned by students but with a professional on hand to oversee them.

Mr. Ciresi felt his words were taken out of context as he wants students to be involved. He stated that he would like to see an entire curriculum developed around stage and sound. He spoke about several incidents where no one knew how to operate the equipment or fix the problem when the sound went out during a performance and that is why he feels a professional is needed on hand who knows the equipment. Mr. Ciresi stated that there is nowhere in his vocabulary that will you find that he wants to take this away from kids to have an adult do this. Mr. Ciresi said that the students involved with the sound and lights for the high school musical should also be able to work the other events outside of the plays. Mr. Ciresi commented that when we rent out our facilities he does not want anyone in there who says they know how to do the lighting as we do not know what kind of damage could be done to the lighting board. He advised that it is all brand new equipment that is in there and the goal is to preserve it so that they can have high quality performances. He asked Ms. Boyd to take back to the Theater Department that he is not saying that students should not participate but rather that students should participate at a much higher level with a trained professional that can answer their questions. He thanked Ms. Boyd for coming out this evening and stated that he looks forward to the spring musical.

Mrs. Spletzer gave kudos to Ms. Boyd for coming forward and presenting her very eloquent speech in stating her case which she felt was very impressive. Mrs. Spletzer said that she likes to see students doing this and that when they feel strongly about something they should have a voice and they should be heard. She commented that hopefully Ms. Boyd got the answer she was looking for.

Mr. DiBello announced that the Board is going to meet in an Executive Session following tonight's meeting to discuss a personnel issue.

XII. ADJOURNMENT

Mr. Ciresi made a motion to adjourn and Mrs. Heine seconded it. The motion passed 7-0. The meeting adjourned at 9:45 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On February 22, 2016 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Kelly J. Spletzer
Region II: Dawn R. Heine and Colleen Zasowski
Region III: Joseph P. Ciresi and Mark P. Dehnert
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Dana K. Ludgate and Daniel J. Ciresi

The following Board Members were absent: **Todd R. Wolf**
The following Board Member arrived late: **Bernard F. Pettit** (8:15 p.m.)

ANNOUNCEMENTS

Mr. DiBello announced that the Board met in an Executive Session following the conclusion of the February 16, 2016 Work Session to discuss personnel matters. No action was taken.

Danny announced that children turning 5 by August 31, 2016 are eligible for kindergarten in the 2016-2017 school year. He advised that kindergarten registration began on February 16th and will conclude on March 22nd. He noted that as part of the registration process for this year, parents will be asked if they would like their child screened for the Spring-Ford Kindergarten Readiness Program. The screening process will help the district identify those students who are most in need of a boost before starting kindergarten. These students will be eligible by an invitation to participate in the summer program. Danny reported that parents can learn more about this program through the district website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. PRESENTATION

Mr. Cifelli introduced himself and stated that for the past 12 weeks 62 cast members, 40 crew members and 20 members of the pit orchestra on top of a team of teacher, parent and community volunteers have been hard at work getting ready for this year's spring musical. Mr. Cifelli said he wanted to take a moment to personally invite the School Board and the community to the show. He provided details on the show times and ticket prices. Mr. Cifelli expressed thanks to the School Board and the community for their support. He advised that more information on advanced ticket purchases can be found on the district's website.

Mr. DiBello stated that he looked forward to seeing the show and was sure that the performance would be phenomenal if it was anything like last year's performance

Mr. Ciresi acknowledged the time and energy that goes into the making of a high school musical. He added that the Board values the Theater Program and have invested a lot into the program in order to take us to the next level. Mr. Ciresi acknowledged Mr. Cifelli and everyone involved with the production. He stated that everyone should be extremely proud of what comes out on the stage. Mr. Ciresi stated that he was looking forward to seeing the show and he hoped for a good turnout and possibly expanding the number of shows next year.

- A. **Alexander Cifelli**, Teacher and Spring Musical Director, to provide a glimpse of Spring-Ford Area High School's Spring Musical.

Dr. Weidenbaugh thanked the Board for allowing them to speak tonight on Modernized Learning which is a pilot program at the 9th Grade Center and the 10-12 Grade Center. Mrs. Weidenbaugh stated that she had 4 students here with her this evening that could provide information on their experiences with Modernized Learning. Dr. Weidenbaugh provided an overview on Modernized Learning saying that the vision of this initiative is to maximize student engagement and increase differentiation through technology. Dr. Weidenbaugh explained what differentiation was and the components of it which were curriculum – content, instruction - process, assessment - product, and management – environment. Dr. Weidenbaugh emphasized that she believes that professional development is a key to intertwining the technology world and the educational world. Dr. Weidenbaugh explained the four key components necessary for Modernized Learning to be successful which were vision, administrative support, technology support and professional learning. Anya Aggarwal spoke about the online textbook as well as the assessments following the chapters along with the immediate feedback and how they have been very beneficial for her. Hiba Hamid spoke about interactive learning and re-enforcements which she said has helped her a lot. She spoke about online group worksheets where students are able to collaborate on them at the same time. Hiba stated that the teacher is a part of the online collaboration as well so the students are provided with immediate feedback so they know right away what they are doing right and what they are doing wrong. Juan Ibarra spoke about using MAC computers in biology class and stated that what he really enjoyed was that you could control how fast or slow you learn. He spoke about a program his teacher, Mr. Swavely, uses called Cahoot which makes the lessons more entertaining. Juan explained that Cahoot is a testing program where the objective is to answer questions quickly but correctly as your data is being recorded. He added that Mr. Swavely can then identify which students may be struggling and require more help. Siddarth Sahoo spoke about Google Classroom which he described as one of the most amazing things they have used so far this year. Siddarth explained that through Google Classroom they are able to do mock tests, graded assessments, projects and even homework. Siddarth stated that the greatest thing about using Google Classroom is being able to share and discuss topics with their peers with minimal hiccups. He added that Google Classroom also makes it easy to collaborate and help each other with struggles before tests take place. Siddarth commented that Modernized Learning has enabled the students to build essential qualities required for future careers but also provides them with the necessary tools to plan and set their goals for the future.

Dr. Dressler asked if the students use tablets provided in the classroom or if they bring in their own devices to use in class. Dr. Weidenbaugh replied that students have the opportunity to bring in their own equipment but currently Mr. Swavely uses the Apple

Technology for his class. The students indicated that they sometimes use their own devices during class. Dr. Dressler asked if there was any difficulty for students transitioning from the school provided devices to whatever devices they have at home. Dr. Weidenbaugh replied that this is not an issue with Google Docs as it is web-based and it would not matter what device you would be using to access it.

Dr. Goodin stated that the students are certainly allowed to use their own personal devices if that is what they want to do.

Mr. DiBello clarified that the students are using the computers and devices provided in the classroom that are part of the Modernized Learning rollout. Mr. DiBello stated that the Board put into place the Bring Your Own Device Policy for students but we are also supplying technology as well in the classrooms. Mr. DiBello commented that it sounded like the students were using the technology that is provided by the district and Dr. Weidenbaugh confirmed this was absolutely correct and that there were different types of equipment for other classes.

Mrs. Spletzer asked about the Quizlet Program that the students referenced and wondered if it was part of the curriculum or something else. Dr. Weidenbaugh stated that it was a free app and very popular.

Mr. DiBello thanked the students for coming out tonight and stated that they did a wonderful job presenting. He asked the students how difficult it was to learn how to use the devices and they stated that they were used to using computers and they felt the integration of it into the classroom really enhanced the courses. Mr. DiBello referenced a quote by Michael J. Fox which was, "If our students aren't learning the way we teach then maybe we should try teaching our students the way they learn". Mr. DiBello stated that this was really important as that is what our students are used to and that is what they have come to expect. Mr. DiBello said he was glad to hear that the students were enjoying the experience as in about another month or so we will be talking about Phase III of this Modernized Learning Roll-out.

Dr. Dressler asked if there were any printed textbooks any more in the classroom and Dr. Goodin replied that they utilize both digital and printed textbooks. Dr. Dressler commented that it seemed that it would be a natural step to eliminate the printed textbooks if students are so comfortable using the tablets. Mrs. Heine replied that there was no difference in cost when you purchase the materials if you include the textbooks or not so that is why they went forward with the textbooks. Mr. DiBello explained that the natural move is to move away from the hard copy of the textbooks but right now when you purchase the digital content you are provided with the hard copy as well at no additional charge. He stated that eventually companies will do away with the inclusion of the hard copy of the textbook. Mr. DiBello added that companies are moving toward digital content as they can update the materials continuously as opposed to doing a print every 3-4 years. Mrs. Heine agreed that this is changing but we are not 100% there and this is something we continually analyze as part of the purchases that are made. Dr. Dressler stated that it was important to get this feedback from the students.

- B. Presentation by **Dr. Theresa Weidenbaugh**, Principal, **Anya Aggarwal**, **Hiba Hamid**, **Juan Ibarra** and **Siddarth Sahoo**, Students, to provide an update on Modernized Learning at the 9th Grade Center.

III. BOARD AND COMMITTEE REPORTS

Legislative Committee Dawn Heine 3rd Weds. 7:30 p.m.

Mrs. Heine reported that on the federal side the fiscal 2017 budget had been presented reflecting a 2% increase over the 2016 budget. PDE is still continuing to collect feedback on The Every Student Success Act regarding what regulations should be issued. On the state side the house and senate are in recess until March 14 so that the Appropriation Committee hearings can be held. The 2016-17 budget has been presented which is quite interesting since the 2015-2016 budget has not yet been passed. The fallout from the budget address has created an even greater rift between the governor and the house and senate. Mrs. Heine provided the education funding highlights from the budget address. Mrs. Heine next provided options proposed for how the budget will be funded. Mrs. Heine reported that due to the fact that PSERS is being looked into the staff including the executive director were discontinued as part of the process. She added that PA revenue collections have increased 1.1% above the estimates. Mrs. Heine advised that PDE will testify to the Senate Appropriations Committee. She also mentioned that the Keystone Exams will be delayed until the 2018-19 school year. Mrs. Heine spoke about Bill 158 concerning school emergencies saying this will provide schools greater flexibility to meet the required 180 instruction days without jeopardizing reimbursement payments from the state.

Mr. Ciresi spoke about the lack of a state budget going on 9 months and that the district is mandated to have a budget in place. He added that there are some districts that will see schools close due to the lack of state funding. He urged the community to join them in the push to get a state budget done. He invited everyone in the community and all of the other school boards in Pennsylvania to come with them on March 14th to Harrisburg to have their voices heard on the impact of the state not having a budget.

Mr. DiBello pointed out that the numbers Mrs. Heine spoke about that were all presented by Governor Wolf are all a bunch of framework as the districts are not getting any of this money from the state. He added that the Finance Committee is working off of last year's numbers in order to build a budget. Mr. DiBello spoke about the loans some school districts have had to take out and the concern over who was going to be responsible for the interest. He added that it looks like the state is backing away from paying the interest on the loans which will be a problem for many districts. Mr. DiBello spoke about wanting to continue moving the district forward by providing students the tools necessary to do this and the struggle of trying to do this without a state budget.

Mrs. Zasowski stated that when they visited Harrisburg in September she recalls being told by one of the congressmen that we should base our budget on what funding has come from the state before. She questioned how we can possibly base our budget for next year on what has come before when nothing has come. Mr. DiBello replied that this is why the Finance Committee is taking a very conservative approach to the budget numbers.

PSBA Liaison Todd Wolf

There was no report.

Superintendent's Report Dr. David Goodin

Dr. Goodin reported that today is the first day of Engineer's Week and it marks the 65th Anniversary of Engineer's Week since its founding in 1951. He explained the purpose of Engineer's Week and provided an overview of the activities that will be taking place in the district which included the STEM Fair. Dr. Goodin acknowledged Dr. Colyer for

spearheading the STEM Fair. He invited the Board Members to take time and stop by the fair to see firsthand the excellent opportunities being offered to our students. Dr. Goodin introduced a video by Anthony Dabbundo a Spring-Ford junior and budding meteorologist. The video was not able to be played. Mr. DiBello advised that there was a link on the district webpage that would

Mr. DiBello announced that yesterday at the 9th Grade Center a Robotics competition took place with Spring-Ford competing against other districts. Dr. Roche provided an overview on the competition.

Solicitor's Report Mark Fitzgerald

There was no report.

IV. MINUTES

Mr. Ciresi made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 8-0.

A. The Board approved the January 19, 2016 Work Session minutes. **(Attachment A1)**

New Minutes

B. The Board approved the January 27, 2016 Board Meeting minutes. **(Attachment A2)**

V. PERSONNEL

Mr. Dehnert made a motion to approve Items A-E and Mrs. Heine seconded it. The motion passed 8-0.

A. Resignations

1. **Gwen E. Chand**; Special Education Teacher, 5/6th Grade Center. Effective: March 30, 2016.

New Resignation

2. **Kathleen A. Lochocki**; Instructional Assistant, Senior High School. Effective: February 26, 2016.

B. Leaves of Absence

1. **Kristin Brockman**; English Teacher, Senior High School, for child-rearing leave per the Professional Agreement. Effective: June 5, 2016 through the 2016-2017 school year.
2. **Dannette M. Rodgers**; Instructional Assistant, Brooke Elementary School, for an unpaid leave of absence per Board policy. Effective: February 10, 2016 for approximately 3 weeks.
3. **Angela Santello**; Registered Nurse, 5/6th Grade Center, for an unpaid leave of absence per Board policy. Effective: Approximately May 31, 2016 through the 2015-2016 school year.

4. **Shannon M. Tolas**; Special Education Teacher, Evans Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: April 13, 2016 through the 2015-2016 school year.

C. Support Staff Employees

1. **Molly A. Bowe**; Clerical Assistant, District Office, replacing Michele A. Benek who resigned. Compensation will be set at \$16.00/hour (degree rate) per the Secretarial Plan. Effective: February 2, 2016.
2. **Paula T. Donatelli**; Instructional Assistant, Limerick Elementary School. Compensation will be set at \$16.36/hour per the Instructional Assistants' Plan. Effective: February 11, 2016.

New Support Staff Employee

3. **Kenneth M. Kulp**; Maintenance III, replacing Joseph P. Burns. Compensation will be set at \$27.13/hour per the Maintenance Plan. Effective: February 29, 2016.

D. Change of Status

1. **Allison R. Eddinger**; Registered School Nurse, Royersford Elementary School, to Certified School Nurse, 5/6th Grade Center, replacing Jacquelyn Raco who resigned. Compensation will be set at BS, Step 1, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: To be determined.

New Change of Status

2. **Tracy L. Bogucki**; Food Service Manager, 5/6th Grade Center, to Secretary-Food Service Department, District Office, replacing Debra L. Cavello who resigned. Compensation will be set at \$16.00/ hour per the Secretarial Plan. Effective: February 19, 2016.

- E. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A3)**

VI. FINANCE

Mr. Dehnert made a motion to approve Items A-H and Mr. Pettit seconded it. The motion passed 8-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 159909– 160108	\$ 1,006,259.85
ACH 151600287 – 151600324	\$ 11,901.28

2. <u>Athletic Fund Checks</u>	
Check No. 308873 – 308950	\$ 19,187.80
3. <u>Capital Reserve Checks</u>	
Check No. 1183 - 1185	\$ 96,954.82
4. <u>Food Service Checks</u>	
Check No. 12593 – 12636	\$ 284,184.30

C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Alison Ueland – Sumneytown, PA.** Provide two assemblies on exotic animals and reptiles for students at Oaks Elementary School. Funding will be paid by the Oaks Parent Teacher Association and shall not exceed \$250.00.
2. **Musicopia – Philadelphia, PA.** Provide a Brazilian Adventure Music Assembly for students at Spring City Elementary School. There is no cost to the district as the assembly is being funded through a Bard Foundation Grant.
3. **Jim McCarthy – Central Square, NY.** Provide two assemblies entitled “Celebrate Reading” for students at Brooke Elementary School. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$675.00.

E. The Board approved the following independent contracts:

1. **American Red Cross – Philadelphia, PA.** Provide CPR and First Aid Training for 13 instructional assistants. Funding will be paid from the Staff Development Account and shall not exceed \$1,305.00. A contract was previously approved at the January Board Meeting for the training of 12 instructional assistants. This contract replaces that one as a newly hired instructional assistant was added to the list of trainees. This addition increased the original contract amount by \$100.00.
2. **Lakeside Educational Network (Upper Merion Vantage Academy) – Bridgeport, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 105 days at a rate of \$195.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$20,475.00.

3. **Education Alternatives – Limerick, PA.** Provide one-to-one direct Applied Behavior Analysis services for a special needs student as per the IEP. Services will be provided for 7.5 hours per day for 90 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$21,600.00.
4. **Education Alternatives – Limerick, PA.** Provide Behavior Specialist services for a special needs student as per the IEP. Services will be provided for 66 hours at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,270.00.

New Independent Contract

5. **Green Valley Watershed Association – Pottstown, PA.** Provide a hands-on nature study through the examination of plant and animal artifacts for students in grades 1-4 at Upper Providence Elementary. Funding will be paid from the Upper Providence Elementary Assembly Account and shall not exceed \$178.00.
- F. The Board approved a confidential settlement and release agreement **#2015-07** with the parents of a student in special education. The agreement includes an educational fund in the amount of \$25,000.00 for legitimate educational expenses. The district also agrees to attorney fees in the amount of \$15,000.00. Funding will be paid from the Special Education Budget and shall not exceed \$40,000.00.
- G. The Board approved the applications for **Use of Facilities Permits** received during the period of January 14, 2016 through February 10, 2016.
- H. The Board approved the following **additions/deletions** from the per capita tax for the 2015-2016 school year:

Limerick Township Additions	No. 001 – 473
Limerick Township Deletions	No. 001 – 620

VII. PROGRAMMING AND CURRICULUM

Mrs. Heine made a motion to approve Items A-C and Mr. Ciresi seconded it. The motion passed 8-0.

- A. The Board approved the 2016 Summer Instrumental Lesson Program to be held at the 7th Grade Center for students in grades 4-12. The program will run in conjunction with the district's summer school programs, 4 days a week for 5 weeks, Monday, June 27 through Thursday, July 28, 2016. Lessons will be offered to students on a tuition basis at a cost of \$21.00 per half-hour private lesson. Teachers will be paid at the current summer school salary rate of \$30.00 per hour plus benefits. There will be no cost to the district as all expenses will be covered by the student tuition fees.
- B. The Board approved the 2016 Extended School Year (ESY) Program and the positions identified below to be held at the 5/6th Grade Center. The program be held June 30, 2016 and July 5, 2016 through August 4, 2016; Monday through Thursday from 8:30 AM to 2:30 PM.
 1. Twenty-three (23) Special Education Teachers at a rate of \$30.00/hour.
 2. Seven (7) Special Education Teachers to work as tutors at a rate of \$30.00/hour.

3. Four (4) Speech Therapists at a rate of \$30.00/hour.
 4. Five (5) Teachers to work as WILSON Tutors for individual students as per the students' ESY IEPs at the rate of \$30.00/hour.
 5. Forty-eight (48) Instructional Assistants. Rates will vary between \$16.36 - \$18.78 per hour depending on experience and educational degree.
 6. One (1) Certified School Nurse to work 5 hours per day at a rate of \$30.00/hour or a Registered Nurse to work 5 hours per day at their current per diem rate.
- C. The Board approved the Cool School Program. This program will be open to all elementary students. Approximately 40 teachers will instruct the courses and their reimbursement will be at the contract established rate of \$30.00 per hour plus benefits. A stipend of \$5,000.00 will be paid to **Kristin A. Landis** as the Coordinator of the Cool School Program. There will be no cost to the district as all expenses will be covered by the student tuition fees.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-J and Mr. Pettit seconded it. The motion passed 8-0.

The following individuals were approved for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Erin Crew**, Manager of Marketing and Communications, to attend "*The PenSPRA Symposium*" at Shippensburg University on April 7 and April 8, 2016. The total cost for this conference will be \$350.00. No substitute is needed.
- B. **Marissa Bush**, Administrative Assistant for Special Education, to attend "*Microsoft Excel for Data Quality Checking*" at the Montgomery County Intermediate Unit on March 30, 2016. The total cost for this conference is \$130.00. No substitute is needed.
- C. **Carol Ganister**, PIMS and Data Specialist, and **Sarah Sacks**, Information Systems Analyst, to attend the "*PDE Data Summit – 2016*" in Hershey, PA from May 22 through May 25, 2016. The total cost for this conference is \$1,746.14. No substitutes are needed.

HIGH SCHOOL

- D. **Douglas Reigner**, House Principal, and **Gerard Rogers**, Teacher, to attend the "*PASAP-PAMLE 2016 Conference*" in State College, PA on February 28 and February 29, 2016. The total cost for this conference is \$1059.69 which includes 1 day of substitute coverage for Mr. Rogers.
- E. **Seth Jones**, Band Director, and **Yvonne O'Dea**, Choir Director, to attend the "*PA Music Educators Conference*" in Hershey, PA from March 30 through April 2, 2016. The total cost of this conference is \$2,799.50 which includes 3 days of substitute coverage for Mr. Jones and Mrs. O'Dea.
- F. **Katie McNeill**, College Career Coordinator, to attend the "*PACAC College Counseling Workshop*" at Cabrini University on March 4, 2015. There is no cost for the workshop as all expenses are paid by PACAC. No substitute is needed.

UPPER PROVIDENCE

- G. **Brian Aikens**, Teacher, to attend the *“Mindfulness in Education Conference”* at Bryn Mawr College on March 5, 2016. The total cost for this conference is \$125.00. No substitute is needed since this takes place on a Saturday.

FACILITIES/MAINTENANCE

- H. **Joseph Nugent**, HVAC Supervisor, and **Denise Whitmore**, HVAC Controls Specialist, to attend the *“Johnson Controls FEC Systems Engineering Course”* in Baltimore, MD from March 15 through March 17, 2016. The total cost to attend this course is \$1,240.00. No substitutes are needed.

DISTRICT-WIDE

- I. **Deborah Eaton, Vicki Ellis, Amy Hellauer and Janet Rudinsky**, Teachers, to attend the *“HLI Spring Workshop”* at Lehigh Carbon Community College on March 4, 2016. The total cost for this workshop is \$730.68 which includes 1 day of substitute coverage for Ms. Eaton, Ms. Ellis, Ms. Hellauer and Ms. Rudinsky.
- J. **Catherine Gardy**, K-12 Curriculum Supervisor, **Janet Gebhardt** and **Jennifer McGlade**, Reading Specialists, to attend *“Teachers College Columbia University Annual Reading & Writing Conference”* on March 19, 2016 in New York City, NY. The total cost for this conference is \$291.00. No substitutes are needed.

IX. OTHER BUSINESS

Mr. Dehnert made a motion to approve Items A & C and Mr. Pettit seconded it.

Mr. Ciresi asked for the dates for when school starts and ends for the 2016-2017 school year and it was determined that the first day of school for students would be August 29, 2016 and the last day of school for students would tentatively be June 14, 2017.

The motion passed 8-0.

- A. The following policies were approved:

1. Policy #214 – PUPILS: Class Rank (**Attachment A4**)
2. Policy #217 – PUPILS: Graduation Requirements (**Attachment A5**)

- B. The following policy is submitted for a first reading:

1. Policy #606 – FINANCES: Tax Collection (**Attachment A6**)

- C. The Board approved the 2016-2017 school calendar. (**Attachment A7**)

X. BOARD COMMENT

Dr. Dressler asked the audience member who had indicated at the previous meeting that he had trouble getting access to the agenda if he was able to access it and the reply was yes but he still wanted a paper copy supplied at the meeting.

Dr. Dressler reported that he had attended Wilson High School for a wrestling tournament and observed the fabulous workout facilities that they had there in the Reading area. He indicated that those facilities put ours in perspective.

XI. PUBLIC TO BE HEARD

There were no public to be heard.

XII. ADJOURNMENT

Mrs. Heine made a motion to adjourn and Mrs. Spletzer seconded it. The motion passed 8-0. The meeting adjourned at 8:20 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

2015-2016 EXTRACURRICULAR CONTRACTS

	Contract Title	Season	Last Name	First Name	Contract Rate
1	Volunteer Assistant Baseball Coach - HS	Spring	Krause	Timothy	Volunteer
2	Asst. Lacrosse Coach-Boys - HS	Spring	Monzo	Daniel	\$3,991.00
3	Asst. Softball Coach - HS	Spring	Norris	Jessica	\$3,991.00
4	Asst. Lacrosse Coach-Girls - HS (1/2 contract)	Spring	Novak	Courtney	\$1,995.50
5	Asst. Lacrosse Coach-Boys - HS	Spring	Ullman	Bjorn	\$3,991.00

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: FINANCES

TITLE: TAX COLLECTION

ADOPTED: March 25, 1991

REVISED: February 22, 1993

REVIEWED: February 8, 2016

606. TAX COLLECTION	
1. Authority SC 680, 683	A. Real estate as provided for in the School Code shall be collected by the elected and properly bonded tax collector(s).
SC 684	B. All other taxes shall be collected and remitted to the School District Business Office by the appointed tax collector in accordance with Act 511 of 1965 as amended by Act 32 of 2009.
	C. It shall be the responsibility of the Board Secretary to ascertain that the tax collector(s) is properly bonded and shall submit such information on estimated collection as may be required to properly set the bond amount.
2. Election/ Appointment	A. The tax collectors for the four municipalities are elected every four years to collect current regular and interim real estate taxes and authorized by Section 679 of the School Code and Act 511.
	B. The Board shall appoint, on an annual or other term basis, collectors for the following taxes:
	i. Earned Income Tax
	ii. Delinquent Per Capita Tax, if any
	iii. Occupation Privilege Tax
3. Compensation	A. Compensation for elected tax collectors shall be established by the Board of School Directors by resolution prior to the fifteenth day of February of the year of the municipal election.
	B. Appointed tax collectors shall have their rate of compensation established at the time of appointment.
4. Termination and Onboarding	Elected tax collectors who resign or otherwise vacate the office during a fiscal year and newly elected tax collectors commencing their term shall have their compensation apportioned as follows:

	<u>Date of Termination/Onboard</u>	<u>Terminated Tax Collector</u>	<u>Onboarded Tax Collector</u>
		<u>% Comp. Earned</u>	<u>% Comp. Earned</u>
	July 1 to July 31	30%	70%
	Aug. 1 to Aug. 31	40%	60%
	Sept. 1 to Sept. 30	50%	50%
	Oct. 1 to Oct. 31	60%	40%
	Nov. 1 to Nov. 30	70%	30%
	Dec. 1 to Dec. 31	80%	20%
	Jan. 1 to March 31	90%	10%
	April 1 to June 30	100%	0%
5. Duties of Appointed Tax Collectors	A. The collector of the District's Local Services Taxes and Earned Income Tax shall collect those taxes and such other duties in the manner and following the procedures stipulated in the agreement between the collector(s) and the School District.		
	B. The Occupation Privilege Tax collector, if any, shall remit the funds collected on a monthly basis together with appropriate reports.		
	C. The Delinquent Tax collector(s) shall make monthly remittances and reports in accordance with agreements and/or law.		
6. Duties of Elected Tax Collectors	A. Preparation of Tax Notices:		
	i. The tax collector shall prepare and issue tax notices for real estate taxes from tax duplicates issued by the Counties and reviewed by the School District Business Office. Tax notices shall be prepared and sent by the tax collector to taxpayers by July 1 of the current tax year.		
	ii. The tax collector shall prepare and issue tax notices for interim real estate taxes from interim tax reports presented to him/her by the School District Business Office. Tax notices shall be prepared and sent by the tax collector to the taxpayers within ten (10) days of receipt from the School District Business Office.		
	iii. The tax collector shall send delinquent tax notices to all taxpayers whose real estate taxes are unpaid as of November 1 st or four months after the date of the tax notice for Interim Real Estate Taxes.		
	iv. The School District shall reimburse the tax collector for all reasonable expenditures related to the collection of school taxes in accordance with the Local Tax Collection Law.		

B. Collection & Transmittal of Tax Receipts

- i. The tax collector shall maintain a non-interest bearing bank account for the collection of taxes, and shall not comingle School District funds with his/her personal accounts. The School District reserves the right to direct each tax collector to deposit all collected taxes for the School District directly into the School District's account at any time.**
- ii. All receipts from taxpayers for the account of the School District shall be processed and deposited promptly by the tax collector. The tax collector shall stamp and initial each paid tax notice with the date paid by the taxpayer, and appropriately file and retain for clear audit trail.**
- iii. Deposits shall be made by the tax collector to the School District account at least once per week. Concurrently, for each deposit made the tax collector shall provide to the School District Business Office a summary of each type of tax remitted. All taxpayer identifiers shall be excluded from this notification.**
- iv. The School District reserves the right to audit the tax collector's records and accounts at any time by the School District Business Office or an appointed audit firm.**

C. Reporting & Settlement

- i. Each tax collector shall submit on or before the tenth day of each month a written report itemizing the collections of the previous month in accordance with the local tax collection law, and on the prescribed form noting all additions and deletions, discounts and penalties recorded.**
- ii. End of Tax Year:**
 - a. Receipts from taxpayers that are post marked December 31st or prior of a given tax year, but not received by the taxpayer until January of the subsequent year are considered current payments and will not go to lien. These payments shall be recorded and deposited by the tax collector as a January "Stub" period, which will close at the time of settlement with the District. Upon conclusion of the Stub period, the tax collector shall present in person to the School District Business Office the final report summarizing all taxes levied, paid, and outstanding. At this time all accounts shall be reconciled and signed off by the Board Treasurer, or his/her designee, on the appropriate form thereby releasing the tax collector from responsibility of collection of any remaining outstanding**

	<p>current-year real estate taxes and interim real estate taxes aged over six (6) months.</p> <p>b. The written report for January transactions after the Stub period shall include only transactions from the close of the Stub period through January 31st.</p> <p>iii. For all current-year real estate taxes and interim real estate taxes outstanding over six (6) months as of December 31st, a lien shall be filed with the county. The accounts will be turned over to the appointed delinquent tax collector for further collection efforts.</p> <p>iv. Unless the annual settlement of duplicates is made by a tax collector in the manner provided herein, the Tax Collector shall not be entitled to duplicates of the School District for any succeeding year during his/her term, and a tax collector shall be appointed in his/her stead in the manner provided by law.</p> <p>v. Failure by the tax collector to submit reports to the School District as provided herein will result in penalties and interest as prescribed by law.</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: ORGANIZATION

ADOPTED: March 25, 1991

REVISED: September 27, 2010

REVIEWED: March 14, 2016

	005. ORGANIZATION
SC 401, 402, 404, 421	<p>Section 1. <u>Organization Meeting</u></p> <p>The Board members shall meet and organize annually during the first week in December. Notice of the time and place of the organization meeting shall be given to all Board members by mail at least five (5) days before the proposed meeting by the Board Secretary. The organization meeting shall be a regular meeting.</p>
SC 402, 426	<p>Section 2. <u>Order</u></p> <p>The organization meeting shall be called to order by the past President, who shall preside over the election of a temporary President from among the hold-over Board members. The Board Secretary shall be secretary of the meeting. In an election year, the certificates of election or appointment of all new Board members shall be read, and a list shall be prepared of the legally elected or appointed and qualified Board members.</p>
SC 321, 402	<p>The temporary President may administer the oath or affirmation of office to those Board members who have not previously taken and subscribed to the same.</p>
SC 404	<p>Section 3. <u>Officers</u></p> <p>Election of officers shall be by a majority vote of those present and voting. Where no such majority is achieved on the first ballot, a second ballot shall be cast for the two (2) candidates who received the greatest number of votes.</p> <p>a. The school directors shall annually, during the first week in December, elect from their members a President and Vice-President who shall serve for one (1) year.</p>

SC 404	b. The school directors shall annually, during the month of May, elect a Treasurer who shall serve for one (1) year beginning the first day of July after such election. The Treasurer may be a corporation duly qualified and legally authorized to transact a fiduciary business in the Commonwealth.
SC 436, 438 Pol. 811	The Treasurer shall not enter upon his/her duties until furnishing bond in accordance with law and with Board approval. The Treasurer shall be compensated in the manner and at the rate determined by the Board.
SC 404	c. The school directors shall, during the month of May in every fourth year, elect a Secretary who shall serve a term of four (4) years beginning the first day of July following such election.
SC 431, 432 Pol. 811	The Secretary shall not enter upon his/her duties until furnishing bond in accordance with law and with Board approval. The Secretary shall be compensated in the manner and at the rate determined by the Board.
	Vacancies in any office shall be filled by Board action, and such appointed officers shall serve for the remainder of the unexpired term.
SC 324, 404	The same school director may not hold more than one (1) office of the Board. No commissioned officer or professional employee of the Board shall serve, temporarily or permanently, as an officer of the Board.
Pol. 006	Officers of the Board may be removed from office for incompetency, intemperance, neglect of duty, violation of the school laws of the Commonwealth, or other improper conduct, provided that the officer charged shall have been given due notice of the reasons and an opportunity for a hearing. Removal shall be approved by the affirmative vote of a majority of the full number of school directors.
	Section 4. <u>Appointments</u>
	The Board shall appoint:
SC 508, 683	a. A tax collector, where a tax collector is not elected to collect taxes, there is a vacancy or an elected tax collector refuses to qualify.
SC 1410	b. School physician(s).
SC 1410	c. School dentist(s).
SC 324, 406	d. Solicitor.

SC 434	e. Assistant Secretary.
SC 2401	f. Independent auditor.
SC 516	g. Delegates to a state convention or association of school directors.
SC 406, 1089	h. Assistants, clerks and employees as the Board deems necessary.
Pol. 006	<p>Appointees of the Board may be removed from office for incompetency, intemperance, neglect of duty, violation of the school laws of the Commonwealth, or other improper conduct, provided that the appointee charged has been given due notice of the reasons and an opportunity for a hearing. Removal shall be approved by the affirmative vote of a majority of the full number of school directors.</p> <p>Section 5. <u>Resolutions</u></p> <p>The Board may at the organization meeting, but shall prior to July 1 next following, designate a:</p>
SC 621	a. Depository(s) for school funds.
SC 106	b. Newspaper(s) of general circulation as defined in law.
SC 421	c. Normal day, place and time for regular meetings.
	d. Normal day, place and time for open committee meetings.
	<p>Section 6. <u>Committees</u></p> <p>Committees of Board members shall conduct studies, make recommendations on matters and subjects discussed as charged by the Board, act in an advisory capacity, but shall not take action on behalf of the Board.</p> <p>Committees shall consist of no more than four (4) members. In the absence of a quorum, the chair may designate an alternate. The committee shall not meet unless a quorum is present.</p> <p>Members shall be appointed by the President who shall serve as an ex-officio member on all committees. Any action or recommendation by a committee shall still require formal action and approval by the School Board as a whole.</p> <p>A member may request or refuse appointment to a committee.</p>

	<p>Refusal to serve on any one committee shall not be grounds for failure to appoint a member to another committee.</p> <p>The President may appoint as soon as possible after the organization meeting the members of the Board to the designated committees of the Board, where they shall serve a term of one (1) year.</p> <p>The President shall appoint the Chairperson of each committee. The Chairperson shall report for the committee and prepare minutes for open committee meetings. The Chairperson shall recommend to the Board motions from the committee.</p> <p>The standing committees of the Board are:</p> <ul style="list-style-type: none">a. Ad Hoc (will be comprised of the senior member from each of the three (3) regions to meet on an as-needed basis). The term Senior means the total number of years of service on the Spring-Ford Area Board of School Directors.b. Personnel.c. Community Relations.d. Curriculum/Technology.e. Finance.f. Extracurricular. (Programs and activities outside the regular program of courses during the school day, including the arts, athletics, clubs and other activities.)g. Policy.h. Property.i. Superintendent Evaluation. <p>Specific duties may be assigned to the Ad Hoc Committee based upon the vote of the majority of the school board as a whole.</p>
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	<p>References:</p> <p>Pennsylvania Constitution – PA Const. Art. VI Sec. 7</p> <p>School Code – 24 P.S. Sec. 106, 321, 324, 401, 402, 404, 406, 421, 426, 431, 432, 434, 436, 438, 508, 516, 621, 683, 1089, 1410, 2401</p> <p>Board Policy – 006, 811</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: TRANSPORTATION

ADOPTED: March 25, 1991

REVISED: May 29, 2012

REVIEWED: March 14, 2016

	810. TRANSPORTATION
1. Purpose	The Board has elected to provide transportation for students in the Spring-Ford Area School District in accordance with the law and Board Policy.
2. Authority SC 1361, 1362 Title 22 Sec. 23.1, 23.2, 23.4	<p>The Board shall purchase, equip and maintain vehicles and/or contract for school bus services for the transportation of students to and from school at regularly scheduled hours and for the transportation of students on field trips and athletic trips.</p> <p>The school district shall provide transportation solely to students who live within the designated attendance boundaries of the Spring-Ford School District.</p> <p>All parents/legal guardians are always responsible for their child's safety and conduct prior to boarding the bus and from the time that their child is discharged from the bus.</p> <p>Resident students will be provided free transportation on established routes provided that:</p> <ol style="list-style-type: none"> 1. They are elementary school students living further than one and one-half (1 1/2) miles by the nearest roads from their assigned school. 2. They are secondary school students living further than two (2) miles by the nearest roads from their assigned school. 3. The walking conditions to the school are found to be hazardous by the Pennsylvania Department of Transportation. 4. They are students of special education classes, as provided for in this policy.
SC 1362 Title 67 Sec. 447.1 et seq	
SC 1374 Title 22 Sec. 23.3 Pol. 103	

<p>Title 22 Sec. 23.4</p>	<p>The district will use its best efforts when establishing bus routes and schedules so that bus stops may be scheduled to which students can walk in as safe a manner as possible.</p> <p>The school bus driver shall be responsible for seat assignment, monitoring and reporting of the misconduct of student/students while they are being transported. A student may be suspended from bus transportation by the principal for bus misconduct, in which case, the parents are responsible for the student's transportation.</p>
<p>3. Delegation of Responsibility Title 22 Sec. 23.4</p>	<p>The Superintendent shall have prepared a map of the district indicating each bus stop and bus route or prepare a schedule of bus stops and an itinerary of bus routes to be used in conjunction with a district map.</p>
<p>Title 22 Sec. 23.1, 23.4</p>	<p>The Superintendent shall maintain such records and make such reports regarding school transportation as are required by the State Board of Education.</p>
<p>Title 22 Sec. 23.4</p>	<p>The Superintendent shall have developed rules governing student conduct during transport to and from school; such rules shall be binding on all students transported by the Board.</p>
<p>4. Guidelines</p>	<p><u>Bus Schedules</u></p> <p>The purpose of bus schedules and routing will be to achieve maximum service with a minimum fleet of buses consistent with rendering a safe, effective and economical service to all students.</p> <p><u>Bus Routes</u></p> <p>Bus routes will follow the most direct roads practicable for bus travel to serve those students eligible for transportation service. Where an alternative route may be selected without sacrifice of efficiency or economy, preference will be given to that route serving the largest number of students more directly.</p> <p>Routes will be designed to eliminate as many turn around points as possible, and to employ as nearly as practicable the full carrying capacity for each bus trip. No bus will be overloaded. New routes will be established only when full capacity of the trips on existing routes has been reached or is imminent.</p> <p><u>Hazardous Routes Between Home and School/Bus Stop</u></p>
<p>Title 67 Chpt. 447</p>	<p>A hazardous route is defined as an unsafe condition caused by potential incompatibility between vehicles and school students, while the students are walking between their home and their school or school bus stop.</p>

Road and traffic conditions shall be evaluated before any highway or section of highway is declared hazardous. The presence or absence of sidewalks shall be a factor in the evaluation but may not be the controlling factor, and all relevant safety factors will be considered in making a determination as to whether or not walking constitutes a hazard to pupils.

Chapter 447 may not be construed to require school buses to stop at every dwelling in the event that a student walking route or a portion thereof is declared hazardous, since such a policy would increase the probability of bus-related accidents. A student shall be required to walk up to 500 feet on a roadway designated as a hazardous walking route when the route is designated as hazardous.

Other factors to be considered are the following: road shoulder width, sight distance, speed of vehicles, number of students assigned at a bus stop, hazardous structure, high vehicular traffic pattern during the time the students are walking to bus stops.

If changes occur in the condition of a walking route that was previously inspected, a reevaluation of the route may be requested by a school district official.

Bus routes and bus stops will be established on roads that are under federal, state, county, township, or borough jurisdiction. School transportation vehicles will not be routed over undedicated roads, private roads and private gated roads or into cul-de-sac roadways unless approved by the Superintendent for the purpose of efficiency, safety and to overcome logistical challenges. Prior to a transportation route on an undedicated or private road, the Administration must secure a completed Spring-Ford Transportation Hold Harmless Form as well as written permission and a liability waiver for property damage from the property owner. In addition, the property owner must include the District and the Transportation Contractor as an additional insured on its liability insurance and provide a copy to the District.

However, special education students will be given special consideration based on the needs of the child. This may require school transportation vehicles to travel on undedicated roadways.

Authorized Bus Stops

Authorized bus stops will be located where pupils may board and get off, cross highways, and await arrival of buses with the utmost safety permitted by highway conditions.

<p>SC 1362</p>	<p>A child may walk up to a mile and a half to a bus stop. This distance is measured by public roads and does not include the private lanes or driveways where the child must walk.</p> <p>The number of bus stops on each trip will be limited so as to enable buses to run efficiently and in a reasonable time frame.</p> <p>Insofar as educational requirements permit, school schedules will be adjusted to allow maximum utilization of each bus in the system by alternating elementary and secondary trips with the same fleet of buses.</p> <p>Students using district transportation should understand that they are under the jurisdiction of the school from the time they board the bus until they are deposited at school or at the stop nearest their home.</p> <p><u>Special Transportation For Exceptional Children</u></p>
<p>SC 1374 Title 22 Sec. 23.3 Pol. 103</p>	<p>Children who attend special education classes may be provided transportation service without regard for the usual limitations on distance. Not all exceptional children can or should ride school buses on regular routes because of the nature of their handicaps. The Supervisor of Special Education coordinates with the Coordinator of Transportation regarding students identified as requiring special transportation services.</p> <p>Likewise, the provision of transportation service for exceptional pupils who regularly attend approved day schools outside the district may also be planned as outlined above.</p> <p><u>Student Responsibility</u></p> <p>Students are required to:</p> <ol style="list-style-type: none"> 1. Be careful in approaching bus stops, walk on the left, toward coming traffic; be sure the road is clear both ways before crossing the highway. 2. Respect property and wait at the assigned bus stop without damaging or trespassing on private property. 3. Be at the assigned bus stop eight to ten (8-10) minutes before the scheduled time. Be on time for the assigned dismissal bus in order to permit the bus to follow the time schedule. Students shall not be permitted to ride any but their assigned bus. 4. Sit in their assigned seat (K-6). Bus drivers have the right to assign a student (K-12) to a seat in the bus and to expect reasonable conduct in a manner similar to that of a teacher in a classroom.

<p>Pol. 237</p>	<ol style="list-style-type: none"> 5. Reach their assigned seat in the bus without disturbing or crowding other pupils. 6. Obey the driver promptly. The driver is in complete charge while the transportation vehicle is in operation. 7. Keep the bus clean and sanitary, neither smoking nor drug use is permitted. No chewing gum, candy, soda, ice cream or other food is permitted on the bus at any time. No animals/pets are allowed. Portable electronic devices (PED – as defined in School Board Policy #237 – Electronic Communication Devices) are only permitted with the use of a personal headset. In conjunction with the Electronic Communication Policy (#237), all guidelines for the use of PED's are strictly enforced while on school district transportation. The guidelines prohibit the use of PED's with electronic images and photographs, unauthorized audio or video recording and for the purpose to bully, harass or threaten another person. Bus drivers and transportation personnel are authorized to confiscate a student's PED when used in violation of this policy or in an attempt to diffuse a behavioral or unsafe situation. All confiscated PEDs shall be delivered to the building principal's office as soon as practical. 8. Maintain proper conduct. The use of obscene language is not permitted. 9. Keep head, arms, and hands inside the bus at all times. 10. Be respectful to fellow pupils and to the bus driver. 11. Be respectful of bus equipment. Damage to seats and other parts is often unnecessary and always costly. Students will be held responsible for any and all damage to the bus perpetrated by them. 12. Remain seated until the bus stops at designated stop; if crossing you must cross in front of the bus, look both ways as you are crossing to make sure all traffic is stopped.
<p>Pol. 810.1</p>	<p><u>Video Monitor</u></p> <p>Guidelines on video monitors are contained in Policy 810.1.</p> <p><u>Child-Care Transportation Services</u></p> <p>District administrators shall develop rules for the before and after school child-care transportation service. Students in grades K-6 are eligible for Child Care Transportation provided the day care facility is located in the bus transportation boundary of the attending school. Transportation WILL NOT be provided for any day care facility located in the walking boundary or is located outside of the</p>

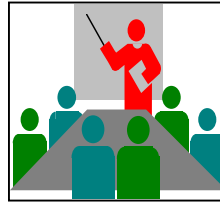
	<p>boundary of the attending school. The Requests for Child-Care Transportation Form must be submitted yearly for review and approval.</p> <p>It is preferred that child-care requests for the upcoming school year be submitted in the spring and summer but no later than the last Friday in July. Until the request has been reviewed (approval/denial), the parents/guardians are responsible for providing alternate transportation. The review process, depending on the time of the year could be for a period not to exceed sixty (60) days.</p> <p>The following criteria will apply:</p> <ol style="list-style-type: none"> 1. The student must ride the bus on a regular basis. Regular basis shall mean: <ol style="list-style-type: none"> a. Everyday a.m. and p.m. to and from child care. b. Every a.m. from child care and every p.m. to their residence. c. Every a.m. from their residence and every p.m. to child care. d. Student will not be assigned to more than one (1) bus in any one (1) direction. 2. Services requested must be within the attendance boundary for the school the student attends. 3. Space must be available based on the rate capacity of the bus. 4. Requests will be honored or subsequently canceled (exceeding bus capacity) in order in which they are received. 5. Approval for services on buses which are operating within fewer than ten (10) pupils of their rated capacity shall include notice that service may subsequently be canceled if the capacity of the bus would be exceeded because of an obligation to provide service to additional students who are eligible under the provisions of law for transportation by the school district. 6. Requested stop must be an established stop listed on the transportation schedule. 7. The bus and stop locations must be consistent each day of the week during the school year. Requests which are occasional rather than regular or which involve only a portion of a week, will not be approved. <p><u>Alternate arrangements for any reason are the responsibility of the parents/guardians.</u></p>
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	<p>8. Subject to the foregoing, not more than three (3) requests for change in location to accommodate a modification of child-care arrangements may be sought <u>during</u> a school term.</p> <p>9. Request procedures:</p> <ul style="list-style-type: none"> a. Request forms are available on the Spring-Ford website, attending school office and the district office. They must be completed and turned into the attending school office. b. The request form will be reviewed and approved/denied by the Transportation Coordinator. c. Bus contractor and attending school office will be notified of the transportation arrangements. Approval/Denial of childcare logs are kept on file. d. Parents/Guardians will be notified by attending school office of approval/denial of child care request. <p>References:</p> <p>School Code – 24 P.S. Sec. 111, 1331, 1361, 1362, 1365, 1366, 1374, 2541, 2542</p> <p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq., 15.1 et seq., 23.1, 23.2, 23.3, 23.4, 23.6</p> <p>State Department of Transportation Regulations – 67 PA Code Sec. 212.101, 447.1 et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Diesel-Powered Motor Vehicle Idling Act – 35 P.S. Sec. 4601 et seq.</p> <p>Transportation of Individuals with Disabilities, Title 49, Code of Federal Regulations – 49 CFR Part 37, Part 38</p> <p>Board Policy – 103, 121, 304, 317, 417, 517</p>
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**2015-2016
SPRING-FORD AREA SCHOOL DISTRICT
STUDENT SCHOOL CALENDAR**

Revised

Aug 25th	T	Staff In-Service K-12
Aug 26th	W	Staff In-Service K-12
Aug 27th	Th	Staff In-Service K-12
Aug 31st	M	First Day of School for Students
Sept 4th	F	No School for Students & 10 Month Employees
Sept 7th	M	Labor Day (school closed)
Sept 14th	M	No School for Students & 10 Month Employees
Sept 23rd	W	Staff In-Service K-12 (No School for Students)
Oct 12th	M	Staff In-Service K-12 (No School for Students)
Nov 3rd	T	Staff In-Service K-12 (No School for Students)
Nov 23rd	M	Parent Conferences K-12 (No School for Students)
Nov 24th	T	Parent Conferences K-12 (No School for Students)
Nov 25th	W	No School for Students & 10 Month Employees
Nov 26th	TH	Thanksgiving Break (school closed)
Nov 27th	F	Thanksgiving Break (school closed)
Dec 24th	TH	Winter Break (school closed)
Dec 25th	F	Winter Break (school closed)
Dec 28th	M	Winter Break (school closed)
Dec 29th	T	Winter Break (school closed)
Dec 30th	W	Winter Break (school closed)
Dec 31st	TH	Winter Break (school closed)
Jan 1st	F	Winter Break (school closed)
Jan 18th	M	Martin Luther King Day (school closed)
Feb 12th	F	K-6 Conferences / 7-12 In-Service - No School for Students
Feb 15th	M	President's Day (school closed)
Mar 23rd	W	No School for Students & 10 Month Employees
Mar 24th	TH	Spring Break (school closed)
Mar 25th	F	Spring Break (school closed)
Mar 28th	M	Spring Break (school closed)
Apr 26th	T	Staff In-Service K-12 (No School for Students)
May 30th	M	Memorial Day (school closed)
June 16th	Th	Tentative Last Day for Students
June 17th	F	Tentative Last Day for Teachers



Legend

No School for Students	
Staff In-Service days	
Add'l Emergency Days	
Snow Day	
2 Hour Delay	

The 2015-2016 calendar has 3 emergency days built into it in the event of school cancellations. If additional days are needed, the following days will be converted into student/teacher school days: November 23, November 24, February 15, March 23, March 24 and/or March 28.

The calendar will be revised as needed throughout the school year by the Board to reflect 180 student days and 191 teacher days.

	Student Days		Teacher Days	12 month
	Elem	Second		
Aug	1	1	4	23 Jul
Sept	18	18	19	22 Sep
Oct	21	21	22	22 Oct
Nov	15	15	18	21 Nov
Dec	17	17	17	23 Dec
Jan	17	17	17	21 Jan
Feb	19	19	20	21 Feb
Mar	19	19	19	23 Mar
Apr	20	20	21	21 Apr
May	21	21	21	22 May
June	12	12	13	22 Jun
	180	180	191	262

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