

On April 25, 2016 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:39 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Dr. Edward T. Dressler, Bernard F. Pettit and Kelly J. Spletzer
Region II:	Dawn R. Heine, Todd R. Wolf, and Colleen Zasowski
Region III:	Joseph P. Ciresi and Mark P. Dehnert
Presiding Officer:	Thomas J. DiBello
Superintendent:	Dr. David R. Goodin
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Dana K. Ludgate

## **ANNOUNCEMENTS**

Dana invited everyone to come out for the SNAP Post Prom Community Walk Through taking place on Saturday, April 30th from 6:30 p.m. to 9:00 p.m. Dana challenged the volunteers who are helping out on that evening as well as the Board Members and Administration to a race on the inflatable rock climbing wall. Dana congratulated the Educational Foundation for hosting another successful 5K Run/Walk on April 22nd. She also extended her thanks to the running clubs from the elementary and intermediate schools as well as the many volunteers and all of the participants of the 5K for supporting the event.

### **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no comments from the public.

### **II. PRESENTATION**

Dr. Goodin commented that Modernized Learning has come to encompass several areas of operation within the district including the integration of technology in the classroom at the high school level as well as the hybrid learning programs that are operating at Spring City Elementary and Royersford Elementary and the program underway at the middle levels in grades 5-8 with the introduction of SMART Classrooms. Dr. Goodin reported that the goal is to look at the seamless integration of technology into the classroom as students are using it and it is our belief that it should be available to them to be used. Dr. Goodin stated that part of the vision includes maximizing student engagement and more appropriately differentiate to meet the needs of our students operating at various levels. Dr. Goodin provided a status check on the hybrid instructional model at Spring City Elementary and Royersford Elementary and the grades 9-12 Modernized Learning Project. Dr. Goodin explained next year's plans which includes additional teachers at the high school level being trained in order to expand the Modernized Learning Project, continuing to provide SMART Classrooms at the 5-8 level, and the expansion of hybrid learning into grade 3 at Royersford Elementary. Dr. Goodin reported that testing results showed improvement on the scores of those students at Royersford Elementary which is a measure of the success of the program. He next reported that the feedback received from the high school teachers who have been involved in the Modernized Learning initiative has been extremely positive and they have

appreciated the fact that they have received job embedded coaching so that they can use the devices as part of their instructional strategy. Dr. Goodin reminded everyone that we are allowing curriculum to drive when and how the particular devices are being used.

Mr. DiBello asked how many high school students will have access to the 300 devices that were purchased last year plus the additional 300 being purchased for this upcoming year. Dr. Goodin replied that this year they had approximately 900 students impacted by the teachers involved in the program and next year and with the addition of teachers to the program next year it is anticipated that an additional 1200 students will be impacted for a total of 2100 students. Mr. DiBello cautioned that there could be students who have classes with more than one teacher involved in the program so the numbers do not indicate 2100 different students being impacted as there are some overlaps of students and teachers.

Dr. Dressler questioned if the students coming from the elementary buildings who are in the hybrid classrooms into more traditional classrooms have any problems making the transition and Dr. Goodin replied no as there is still traditional instruction taking place in the hybrid classrooms.

Mr. Dehnert asked if the testing that Dr. Goodin referred to at Royersford was given to the same group of students last year so that success can be measured and Dr. Goodin replied yes, that the Fountas & Pinnell has always been used. Mr. Dehnert questioned the goal of maximizing engagement and increasing differentiation through the use of technology and wondered if the goal should not be to improve student achievement. Dr. Goodin responded that this discussion has taken place before and the belief is that increasing student engagement will result in an increase in student performance.

Mr. Ciresi commented that this program has been in existence for 4 years at Spring City and they have had teachers come to Board Meetings and talk about engagement and they have indicated that the students are more involved. Mr. Ciresi asked if there had been a comparison on engagement with the other schools who do not have hybrid classrooms and Mrs. Bast replied that student engagement is a difficult variable to measure but the concept of station learning is taking place in a lot of the elementary classrooms and she feels that the software and digital concept being used at the independent station and collaborative station are very engaging. Mr. Ciresi asked if the hybrid model was being looked at for other schools and Dr. Goodin replied no but that they are looking at making sure that all of the elementary schools have access to the digital content. Mr. Ciresi wondered if there was a plan to have the other teachers who do not have the hybrid model in their classrooms go over and view the model during the day. Mr. Ciresi stated that he would like to see some type of plan for this set up.

Mr. DiBello stated that the same concepts being used at Royersford and Spring City are the same concepts being used throughout all of the elementary schools and the difference is that an investment was made in those two buildings to bring technology into the classroom and they have some access to digital content. Mr. DiBello stated that he struggles with the statement of measuring student achievement as he feels we are not providing a tool that will make students geniuses but rather tools in the classroom to provide education in a means that students are used to today. Mr. DiBello commented that the idea is to move towards modernized learning because it is a modernized environment in society and at some point we need to make this transition. Mr. DiBello stated that as a district we are making a methodical rollout approach and we need to make sure the technology is being used in the classrooms. Mr. DiBello added that it is necessary to make sure that the

students are engaged, the students are using the technology and most importantly the teachers are being provided with the proper support from the district to make sure this is partnered with the curriculum.

Mr. Ciresi agreed that he wants all teachers to be a part of this so that everyone understands and has a good grasp on what is taking place at Royersford and Spring City.

Mrs. Zasowski said that she agrees with Mr. Ciresi and that there should be exposure for all of the teachers in the district.

Mr. Dehnert stated that there are many different ways of hybrid teaching and learning and he wants to make sure that we have a way of measuring success.

Mrs. Bast stated that they have seen the data and it is off the charts with regards to the growth the students are making as well as their increased achievement levels is very high. Mrs. Bast added that they cannot attribute the increases to any one area of hybrid learning but the teachers will tell you that they know their students better as they get to sit with 8 kids at a time and work more individually with them. Mrs. Bast stated that we are essentially creating smaller class sizes within a larger class.

Dr. Dressler commented that he does not believe that there is anyone who has spent any amount of time in a hybrid classroom that does not realize that there is magic going on there.

Mr. Dehnert felt that they needed to know success to determine whether it needed to be tweaked or expanded.

A. **Dr. David R. Goodin**, Superintendent of Schools, and **Mrs. Kimberly Bast**, Director of Curriculum and Instruction, to provide an update on Modernized Learning.

### III. **BOARD AND COMMITTEE REPORTS**

**Curriculum/Technology Dawn Heine**

**1<sup>st</sup> Tues. 6:30 p.m.**

Mrs. Heine reported that the Curriculum and Technology Committee met on April 5th where Mrs. Bast shared the following good news; Spring-Ford student David Hunter won first place in the Jewelry category at the PSEA Show, Spring-Ford teacher Dan Leppold had been chosen and travelled to NASA for a tour and viewing of the recent launch, Upper Providence Elementary was named a Kindness Certified School, and Spring-Ford Middle School and High School students participated in and won many awards at the Montgomery County Intermediate Unit Regional Computer Fair. The Committee next received a STEAM update with regards to a plan for the High School Media Center and options for World Language. The Committee also received an update on the Finals site contract with regards to the contract being amended to address Board concerns and it was reported that the revisions were done and the contract is moving forward. Office 365 Email is being piloted in the Technology Department and will extend to the District Office and once all issues are worked out it will be expanded building to building. The next item discussed was the telephone replacement system and quotes from 2 vendors had been reviewed. This is projected to be a project for 2017-2018 or 2018-2019. The Committee received an update on Modernized Learning with regards to the expansion next year of the program into additional high school classrooms. It was reported that all is on track for the expansion of the hybrid program into 3rd grade at Royersford Elementary. There was

an update provided on the new K-6 ELA and Mrs. Gardy was thanked for all of her hard work. Finally it was reported that plans for the upcoming teacher in-service include training on the new K-6 ELA resource, active shooter training grades K-4 and department specific professional learning and collaboration.

#### **Extracurricular**

**Tom DiBello**

**2<sup>nd</sup> Mon. 6:30 p.m.**

Mr. DiBello reported that the Extracurricular Committee met and had a presentation by Ramoires which group of students that provide a magazine that incorporates the artistic works of students from grades 9-12. The works include poetry, short stories, photography, digital art work, and music. Mr. DiBello reported that they will be hosting their first Open Mic Night in the Primary Source Café on May 25th from 2:30-4:00 and the goal is for this not to be a competition but rather to have students as well as teachers perform. The Committee also discussed school spirit and the feedback received from parents and students was shared with Dr. Nugent and Mr. Miscavage.

#### **Policy**

**Kelly Spletzer**

**2<sup>nd</sup> Mon. 7:30 p.m.**

Mrs. Spletzer reported that the Policy Committee met on April 11th and the entire hour of the meeting was spent discussing the policy regarding public participation at board meetings. She commented that the discussion centered around whether or not they wanted to define "community" in the policy. Mrs. Spletzer stated that they were all in agreement that the policy should provide guidance but not limit or bind public participation at the board meetings. Mrs. Spletzer reported that discussion on this will continue.

#### **WMCTC**

**Ciresi, Dressler, Heine**

**1<sup>st</sup> Mon. 7:00 p.m.**

Dr. Dressler reported that the Joint Operating Committee met on April 4th where Mr. Moritzen gave an update on enrollment which revealed 562 students currently attending the WMCTC. Dr. Dressler reported that awards were won by Jeanie Banks who won a gold medal and Rebecca Holly who won a silver medal in the field of Early Childhood. Dr. Dressler advised that summer day camp registrations are underway with two sessions taking place with a cost of \$95 per session. The community dinner night buffet will take place on May 2nd with a Mexican theme for the meal. Dr. Dressler reported that the annual car show will take place on May 14th from 9AM-3PM and all vehicles are welcome. He stated that admission is free but donations will be gladly accepted and appreciated to support the Skills USA Program. The Commercial Arts Program will compete in the Vans Sneaker Company Competition with a grand prize of \$50,000. Dr. Dressler reported on the success of some of the graduating seniors from WMCTC and highlighted some of the scholarships received, in particular a \$110,000 Culinary Arts Scholarship and another \$40,000 Diesel Technology Scholarship. Mr. Moritzen discussed the new Sports Medicine Program that will be starting in the 2017-2018 school year. An open house will held in May 2017. Dr. Dressler provided a list of the programs that will be taught. Dr. Dressler reported that the WMCTC had surveyed 1800 students to determine the interest in the program and of those surveyed 530 expressed interest. Dr. Dressler added that the Rothman Institute and the Good Shepherd Rehabilitation Institute were on hand to discuss a collaborative partnership between themselves and the Western Center to provide students in the program with some real firsthand experience working in the field to make sure that this is the direction they would like to pursue. Dr. Dressler stated that articulation agreements have been formed with many universities to continue in these programs at Penn State University, the University of Pittsburgh, Temple University and many other schools in the area. Dr. Dressler reported that the cost for the program is around \$75,000.00 and he added that fortunately all of these costs will be paid for by other programs that will be scaled back. Dr. Dressler advised that as soon as the

state has 10 of these types of programs, currently we are at 8, there will be a licensing exam program set up by the state and 3 certifications will be offered.

Mr. DiBello expressed his excitement over the Western Center taking on the Sports Medicine Program but stated that it pains him as this was something he proposed and he felt Spring-Ford should have taken this type of program on but fabrication of building a \$12 million health and wellness center derailed this possibility.

Mr. Ciresi clarified that they are not building any type of facility at the Western Center and it is exciting that for this program they will not have to expand any of the facilities at the Western Center. Mr. Ciresi said the excitement over this program from the 3 sending districts is huge and the colleges are also excited to see a program like this in the area. Mr. Ciresi agreed with Mr. DiBello that it was a shame it was not happening here but he is glad to see that it is happening.

**Community Relations                      Todd Wolf                      3<sup>rd</sup> Mon. 6:30 p.m.**

Mrs. Zasowski reported that they met last week and discussed that the district had recently received 2 awards from PennSPRA; the first being the Award for Excellence for the Realtor Resource Guide and the second for the Superintendent's Year in Review. The Committee also discussed upcoming events and the dates for these events will be coming out in the next few months. Mrs. Zasowski announced that this Friday the Spring-Ford Decision Day will be taking place. Mrs. Zasowski reported that with regards to acceptance and scholarships, 3 seniors are slated to attend Ivy League Universities. She added that there were 3 students who received offers from 4 universities; 2 at the University of Pennsylvania 1 at Brown University and 1 at Cornell University. Mrs. Zasowski reported that the website redesign was a big topic on the agenda and is ahead of schedule. Mrs. Zasowski noted that changes that had been requested by a fellow Board Member had been made. She added that it was revealed that the district was able to extend the contract with School Fusion so that it will be in place while transitioning to the new website. The Committee also received an update on RCTV and in the next few months' topics on public safety will be highlighted. An update on Dr. Ginsberg's presentation from April 14th was provided and it was reported that it was highly successful as there were 130 registered and over 100 in attendance. A second presentation is slotted for May 9th. Mrs. Zasowski advised everyone that Royersford Elementary will be hosting a Pop-up Boutique on May 16th where clothing for the Royersford School community will be distributed for free.

**Personnel                                      Bernard Pettit                                      (As Needed)**

Mr. Pettit reported that the Personnel Committee met with several support groups regarding the upcoming agreements and these discussions are continuing.

**Superintendent Eval.                      Edward Dressler                                      (As Needed)**

Dr. Dressler reported that the Superintendent Evaluation Committee met this evening and are proceeding with the evaluation. It is anticipated that they will be done with the evaluation in a couple of weeks.

**PSBA Liaison                                      Todd Wolf**

Mr. Ciresi commented that he had a conversation with Mr. Wolf and asked if it would be possible to appoint Mr. Dressler to this position due to Mr. Wolf's work schedule. Mr. Ciresi stated that if Mr. Wolf is okay with this then he would like to make a motion to appoint Mr. Dressler as the PSBA liaison. Mr. Wolf stated he was absolutely okay with this. Mr. Ciresi reiterated his motion to appoint Mr. Dressler as the PSBA liaison and Mr.

Pettit seconded it. Mr. DiBello asked Mr. Wolf if he was okay with this motion and he replied yes. The motion passed 9-0.

There was no PSBA report.

**Legislative Committee**

**Dawn Heine**

**3<sup>rd</sup> Weds. 7:30 p.m.**

There was no report.

**MCIU**

**Tom DiBello**

**4<sup>th</sup> Weds. 7:00 p.m.**

Mr. DiBello reported that at last month's meeting the majority of the meeting has been focused on paying bills, new hires and personnel changes.

**Superintendent's Report Dr. David R. Goodin**

Dr. Goodin stated that he wanted to congratulate sophomore Emma Kotes on being inducted into the *Girls In Medicine* Program earlier today. Dr. Goodin added that The *Girls in Medicine* Program is a one-year enrichment program for highly motivated and talented high school girls interested in pre-medicine and healthcare careers. He added that the program is the first "girls only" healthcare training program in Pennsylvania, and Emma is the first student to be selected. Dr. Goodin next announced that last week Dr. Roche shared news that our high school made the Washington Post's *Most Challenging High Schools* list and this week he is happy to announce that the high school has also made the U.S. News and World Report Best High School list ranking 1,770 out of 21,000 schools. Dr. Goodin shared that this is the first time that Spring-Ford was recognized by the publication. He expressed how proud he was of the district, the staff and the students. Dr. Goodin added that receiving national recognition year after year and week after week is truly a team effort.

Mr. Ciresi commented that the high school is basically in the top 9% in both reports. He stated that we talk a lot about numbers and statistics and these numbers although they may be attributed to the high school are a culmination of all schools leading up to the high school which is a great accomplishment. Mr. Ciresi added that he is thrilled to see the district being recognized and doors to colleges opening up for the students. He thanked all of the teachers, administrators and students for their efforts.

Mr. DiBello commented that they have been trying to reduce the tax impact of the budget in the past couple of years but he is proud to say that the money that is being brought in can be reflected in the investments being made in our curriculum, students, teachers and technology. He recalled that in the past the district never made it into these publications and he is glad to see Spring-Ford now being included. Mr. DiBello added that he is glad that he is in the position to be able to support the staff so that they are able to provide the best curriculum experience possible for our students.

**Solicitor's Report**

**Mark Fitzgerald**

Mr. Fitzgerald reported that a case that came out last week from the 4th Circuit of the U.S. Court of Appeals with regards to transgender rights, schools and access to bathrooms and athletic facilities. Mr. Fitzgerald stated that this was a major victory for transgender students as the court reversed the school board's decision in a Virginia School District that was not allowing students to use the bathroom of their choosing. Mr. Fitzgerald stated that the direction by the U.S. Court of Appeals took is essentially saying that the Office of Civil Rights which has given broad rights to transgender students is going to provide guidance to schools through-out the country.

Dr. Roche added that a couple school districts have just recently passed a policy on transgender students so this will be on the Policy Committee agenda for discussion next month.

Mr. DiBello asked if this is something, based on the precedence set, that will require us to have a policy in place or will there be guidelines or directives that will come from the courts. Mr. DiBello urged caution that our policy is in alignment with what is put forth by the courts. Mr. Fitzgerald agreed and said that the courts right now are not yet clear with what the rights are but the Office of Civil Rights (OCR) is very clear with what the rights are. Mr. Fitzgerald added that for this reason he believes that putting a policy in place consistent with what we are hearing from OCR is very advisable as it will give direction to a large district like Spring-Ford as to how to behave under the circumstances. Mr. DiBello questioned if OCR had provided specific guidelines and Mr. Fitzgerald replied that they absolutely provided "Dear Colleague" letters as to what school district should be considering as part of the equal access issues.

Mr. DiBello reported that prior to the meeting this evening the Board did meet in an Executive Session to discuss personnel matters and no action was taken.

#### **IV. MINUTES**

Mr. Ciresi made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 9-0.

A. The Board approved the March 21, 2016 Work Session minutes. **(Attachment A1)**

#### **NEW MINUTES**

B. The Board approved the March 29, 2016 Board Meeting minutes. **(Attachment A2)**

#### **V. PERSONNEL**

Mr. Dehnert made a motion to approve Items A-M and Mr. Ciresi seconded it. The motion passed 9-0.

##### **A. Resignations**

1. **Sharon Ritson**; Instructional Assistant, Senior High School. Effective: April 22, 2016.
2. **Yvonne Rivera**; Commencement Speaker Coordinator, Senior High School. Effective: March 30, 2016.

##### **B. Leave of Absence**

1. **Karen E. Doyle**; Instructional Assistant, Evans Elementary School; for an unpaid leave of absence per Board Policy. Effective: May 4, 2016 through the 2015-2016 school year.

**C. Support Staff Employees**

1. **Deborah S. Barth**; Instructional Assistant, Senior High School, replacing Kathleen A. Lochocki who resigned. Compensation will be set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 14, 2016.
2. **Aura Dordea**; Clerical Assistant/Duplication Clerk, District-wide. Compensation will be set at \$16.00/hour (degree rate) with benefits per the Secretaries' Plan. Effective: April 12, 2016.
3. **Mark P. Ferko**; Instructional Assistant, Royersford Elementary School, replacing Terri Green-Stefanelli. Compensation will be set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 12, 2016.
4. **Rachael A. Schauder**; Registered Nurse, Royersford Elementary School replacing Allison Eddinger who had a change of status. Compensation will be set at \$27.25/hour with benefits per the Registered Nurses' Plan. Effective: TBD.

**D. Changes of Status**

1. **Maureen P. Adams**; Food Service Worker (6 hours/day), 5/6/7 Center to Food Service Manager (7 hours/day), Limerick Elementary School, replacing Carole L. Yoder who had a change of assignment. Compensation will be set at \$20.49/hour with benefits per the Food Service Employees' Plan. Effective: April 25, 2016.
2. **Carole L. Yoder**; Food Service Manager (7 hours/day), Limerick Elementary School, to Food Service Manager (8 hour/day), 5/6/7 Grade Center, replacing Tracy L. Bogucki who had a change of assignment. Effective: April 25, 2016.

**E. Support Staff Substitutes**

- |                                       |                              |
|---------------------------------------|------------------------------|
| 1. <b>Kristi DePetrillo</b>           | Clerical Assistant/Secretary |
| 2. <b>Jessica M. Fontaine-Burgess</b> | Clerical Assistant/Secretary |
| 3. <b>Irene D. Skarbek</b>            | Clerical Assistant/Secretary |

- F. The Board approved the following Registered Nurse to work 5 hours per day for the 2016 Extended School Year Program at a rate of \$30.00 per hour.

1. **Suzanne Mosebrook**

- G. The Board approved the following Teacher for the Pre-K Summer Readiness Program. Compensation will be set at \$30.00 per hour.

1. **Jessica A. Mecleary**

- H. The Board approved the following Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be set at \$18.11 per hour.

1. **Debra J. Mohr-Kehs**

- I. The Board approved the following Music Teachers for the 2016 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

- |                                   |                                |
|-----------------------------------|--------------------------------|
| 1. <b>Ashley E. Baisch</b>        | 4. <b>Kristen K. Katzianer</b> |
| 2. <b>Sarah L. Becker-Fralich</b> | 5. <b>Joseph Perry</b>         |
| 3. <b>Nadine L. Hoffman</b>       |                                |

- J. The Board approved the following Special Education Teachers to be hired for the 2016 Extended School Year–Professional Staff including: Speech and Language Service and Tutor Programs. Compensation will be set at \$30.00 per hour plus benefits (FICA & Retirement). Funding will be from 2015-2016 IDEA Funds.

\*Additions since last week's meeting

- |                                    |                                  |
|------------------------------------|----------------------------------|
| 1. <b>Gillian M. Arganetto</b>     | 13. <b>Gina L. Lasky</b>         |
| 2. <b>Jennifer A. Bowyer</b>       | 14. <b>*Vanessa L. Mayer</b>     |
| 3. <b>Krista M. Brooke</b>         | 15. <b>*Lindsay N. Miller</b>    |
| 4. <b>Laura E. Capper</b>          | 16. <b>Megan L. Miller</b>       |
| 5. <b>April Collins</b>            | 17. <b>Barbara J. Paige</b>      |
| 6. <b>Emily C. Dagney</b>          | 18. <b>*John E. Raber</b>        |
| 7. <b>Christina M. Dahms</b>       | 19. <b>Shana L. Savard</b>       |
| 8. <b>Stacy M. Eddinger</b>        | 20. <b>Erin M. Siuchta</b>       |
| 9. <b>*Catherine M. Forcey</b>     | 21. <b>Jenifer P. Smith</b>      |
| 10. <b>Brenda A. Haydt</b>         | 22. <b>Ashley Stadtfeld</b>      |
| 11. <b>*Katherine L. Helm</b>      | 23. <b>Christopher R. Talley</b> |
| 12. <b>*Alice B. Hollingsworth</b> | 24. <b>Crystal Zakszeski</b>     |

- K. Administration recommends approval of the following Support Staff to be hired for the 2016 Extended School Year Programs. Compensation for new employees will be set at \$16.36 - \$18.78/hr. depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from 2015-2016 IDEA Funds.

\*Additions since last week

- |                                 |                                |
|---------------------------------|--------------------------------|
| 1. <b>Danielle Bennett</b>      | 15. <b>Dallas A. Groshardt</b> |
| 2. <b>Nancy T. Birtch</b>       | 16. <b>Andrew T. Howe</b>      |
| 3. <b>Li-Ping Chao-Nuissl</b>   | 17. <b>Cynthia Isabella</b>    |
| 4. <b>Maryann Christy</b>       | 18. <b>Lynn Marie D. Keene</b> |
| 5. <b>Lisa M. Collins</b>       | 19. <b>Stephanie A. Kopcik</b> |
| 6. <b>Janet T. Copenhaver</b>   | 20. <b>Colleen Kriebel</b>     |
| 7. <b>*Gina Davila</b>          | 21. <b>Tiffany M. Landis</b>   |
| 8. <b>Debra A. Demitis</b>      | 22. <b>Kevin M. Lewis</b>      |
| 9. <b>Lisa J. Denner</b>        | 23. <b>April D. Mayes</b>      |
| 10. <b>*Judy Denning</b>        | 24. <b>Laura B. McQuaid</b>    |
| 11. <b>Carol L. DiFrancesco</b> | 25. <b>Patrice M. Mullen</b>   |
| 12. <b>Paula T. Donatelli</b>   | 26. <b>Melanie A. Pierce</b>   |
| 13. <b>Brian R. Fisher</b>      | 27. <b>Lauren N. Raugh</b>     |
| 14. <b>Laura Gilmore</b>        | 28. <b>Sharon Ritson</b>       |

29. Leigh-Ann Simms  
 30. Kyle J. Smolsky  
 31. Ashley Stadtfeld  
 32. Kara Truex

33. Wendy H. Trump  
 34. Ashlee E. Watson  
 35. Patricia A. Wynn  
 36. Patricia A. Young

- L. The Board approved the following teachers to be hired for the 2016 Cool School Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions. There will be no cost to the district.

1. Brian W. Aikens  
 2. Susan L. Albright  
 3. Jennifer Basom  
 4. Kris R. Bautsch  
 5. Emily A. Beiter  
 6. Maria Lena Cottman  
 7. Anna E. Haring  
 8. Keith A. Heffner  
 9. Christine M. Higgins  
 10. Alice B. Hollingsworth  
 11. John T. Hughes  
 12. Mark L. Kehl

13. Kristin A. Landis  
 14. Russell J. Landis, Jr.  
 15. Joshua A. Lang  
 16. Jean Marie Lare  
 17. Lisa M. Michener  
 18. Daniel P. Mountz  
 19. Lauren M. O'Brien  
 20. Amy Reinert  
 21. Nicole A. Schwenk  
 22. Kaitlin A. Skrocki  
 23. David Susek  
 24. Sharon A. Von Minden

- M. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A3)**

## VI. FINANCE

Mr. Dehnert made a motion to approve Items A-J and Mr. Ciresi seconded it. The motion passed 9-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

### B. Checks:

1. <u>General Fund Checks</u>	
Check No. 160565 – 160780	\$2,389,574.25
ACH 151600399 – 151600425	\$ 6,541.92
2. <u>Athletic Fund Checks</u>	
Check No. 308998 – 309087	\$ 29,395.85
3. <u>Capital Reserve Checks</u>	
Check No. 1193 - 1194	\$ 8,211.30
4. <u>Food Service Checks</u>	
Check No. 12720 – 12767	\$ 211,880.92

C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
  - General Fund Check Register
  - Athletic Fund Check Register
  - Capital Reserve Check Register
  - Food Service Check Register
  - Summary Revenue Report
  - Summary Expense Report

D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Weller Health Education Center – Allentown, PA.** Provide two cyber safety informational workshops for parents at Upper Providence Elementary School. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$700.00.
2. **Dialed Action Sports Team – Lincoln Park, NJ.** Provide two assemblies in conjunction with bicycle safety and making responsible choices entitled “Launch Ramp BMX Stunt Show” for students at Upper Providence Elementary. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$1,850.00.

E. The Board approved the following independent contracts:

1. **Substitute Teacher Service (STS) – Aston, PA.** Provide Professional Staff, Instructional Assistant and Registered Nurse substitute services effective July 1, 2016 through June 30, 2018.
2. **Devereux Foundation – King of Prussia, PA.** Conduct a Neuropsychological Evaluation for a special needs student as per the IEP. Services shall include the evaluation, written report and participation in the follow-up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
3. **Lakeside Educational Network (Souderton Vantage Academy) – Souderton, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 50 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$11,250.00.
4. **Lakeside Educational Network (Lakeside School) – North Wales, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 81 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$18,225.00.

5. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide a 1-1 instructional assistant as part of the Extended School Year Program for a special needs student who receives services as per the IEP. The contract for the educational services appeared on last month's agenda for approval and this contract is solely for the instructional assistant for the 7 weeks of the program. Funding will be paid from the Special Education Budget and shall not exceed \$3,060.00.
  6. **Lapreziosa Occupational Therapy Services – Pottstown, PA.** Provide Occupational Therapy services including direct and indirect supports for the Extended School Year Program. Services will be provided for 360 hours at a rate of \$63.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$22,680.00.
  7. **Easter Seals of Southeastern PA – Philadelphia, PA.** Provide an educational placement for a special needs student as part of the Extended School Year Program. Services will be provided for 24 days at a rate 224.65 per day. Funding will be paid from the Special Education Budget and shall not exceed \$5,391.60.
  8. **Buxmont Academy – Pipersville, PA.** Provide Educational Services for a special needs student for the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$9,264.20.
  9. **Variety Club Camp & Developmental Center – Worcester, PA.** Provide services as part of the Extended School Year Program for 10 special needs students as per their IEPs. Services will be provided for 7 weeks at a total cost of \$42,500.00. In addition, Variety Club will provide 198 sessions of related services for a total cost of \$17,820.00. Funding will be paid from the Special Education Budget and shall not exceed \$60,320.00.
  10. **Education Alternatives – Limerick, PA.** Provide Direct Program Supervision and Direct Applied Behavior Analysis Services for a special needs student as per the IEP. Direct Program Supervision services will be provided for 12 hours per month for 3 months at a rate of \$95.00 per hour for a total of \$3,420.00. Direct Applied Behavior Analysis services will be provided for 16 hours per month for 3 months at a rate of \$30.00 per hour for a total of \$1,440.00. Funding will be paid from the Special Education Budget and shall not exceed \$4,860.00.
  11. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide an Extended School Year Program for a special needs student as per the IEP. Services will be provided for 27 days at a rate of \$500.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$13,500.00.
- F. The Board approved the additional amount of \$268.40 to be paid to eForce Recycling to cover the added expenses incurred to dispose of obsolete library furniture due to the weight of the televisions being recycled. A motion for this was originally approved at the March Board meeting in the amount of \$750.00 but the actual invoice totaled \$1,018.40.
  - G. The Board approved a 2 year telecommunications contract renewal, pending solicitor review and approval, with Broadview Networks for the district's Primary Rate Interface (PRI) and Plain Old Telephone Service (POTS) lines telephony services. The current 3 year contract ends on June 30, 2016.

- H. The Board approved a five (5) year transportation contract renewal (2016/17, 2017/18, 2018/19, 2019/20, 2020/21) with Levy School Bus Company, pending final solicitor review and approval, based on vendor negotiations. The cumulative aggregate cost increase is \$482,558.00 for the five-year period, which is an average change of 1.85% over the five years.
- I. The Board approved a confidential settlement and release agreement **#2016-01** with the parents of a student in special education and the authorization of the payment of tuition in the amount not to exceed \$91,509.00 covering the next two years. Funding will be paid from the 2016-2017 and the 2017-2018 Special Education Budget.
- J. The Board approved the applications for Use of Facilities Permits received during the period of February 10, 2016 through April 13, 2016.

## **VII. PROPERTY**

Mr. Dehnert made a motion to approve Items A-F and Mr. Pettit seconded it. The motion passed 9-0.

- A. The Board approved a contract with Continental Flooring, through the NJPA Contract #022712, for Phase II of the carpet/tile replacement at Limerick Elementary School. Funding will be paid from the General Fund and shall not exceed \$61,334.50.
- B. The Board approved a service contract with Johnson Controls to service the control system for the HVAC, boilers/chillers, hot water heaters, and walk-in freezers, including updates throughout the year on obsolete equipment and programming as needed district-wide. Funding will be paid from the Maintenance Budget and shall not exceed \$121,000.00.
- C. The Board approved purchasing a new backhoe through the Eagle Power Equipment state contract. A motion appeared on the October 2015 agenda to replace the old equipment due to age, wear/tear, salt damage and for safety reasons. Funding will be paid from the Capital Reserve Fund and shall not exceed the quote of \$75,000.00 which includes the trade-in of the existing equipment.
- D. The Board approved a service contract with ProAsys Managed Water Solutions to provide water treatment for heat pumps, chilled water loops and hot water systems district-wide. Funding will be paid from the Maintenance Budget and shall not exceed \$17,500.00.
- E. The Board approved awarding the custodial supplies bids to the following companies in the following amounts. Funding will be paid from the Maintenance Budget.

Hillyard - \$69,898.72

Office Basics - \$5,325.48

Zimmerman - \$28,829.56

Philip Rosenau - \$1,176.02

PA Paper - \$40,296.30

Indco - \$312.00

Franklin Chemical - \$1,153.56

- F. The Board approved awarding to the lowest bidder, Tozour-Trane, the contract for filters for indoor air quality district-wide. Funding will be paid from the Maintenance Budget and shall not exceed \$16,098.08.

**VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS**

Mr. Ciresi made a motion to approve Items A-D and Mr. Pettit seconded it. The motion passed 9-0.

The following individuals were approved for attendance at the following conferences:

<b>CODE: 580 Account: Conference/Training, registration, food, and accommodations</b>
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**DISTRICT OFFICE**

- A. **Bruce Cooper**, Director of Planning, Operations and Facilities, and **Barry Ziegler**, Supervisor of Operations and Facilities, to attend the *"Annual Recertification for Asbestos Building Inspector"* in New Cumberland, PA on June 2, 2016. The total cost for this training is \$398.00. No substitutes are needed.

**HIGH SCHOOL**

- B. **Katie McNeill**, College Career Coordinator, to attend *"Philadelphia Association of Catholic College Tour"* at various city Catholic colleges from July 18 through July 22, 2016. There is no cost for this tour and no substitute is needed.
- C. **Emily Norman**, Learning Support Teacher, to attend *"Preparing Transition Age Youth with Autism for Employment"* at PaTTAN in King of Prussia, PA on May 5, 2016. The total cost for this conference is \$150.00 for a one-day substitute.

**5/6 GRADE CENTER**

- D. **Lindsay Miller**, Learning Support Teacher, to attend *"Access for Learning: Function, Access and Positioning for Students with Complex Bodies"* at PaTTAN in King of Prussia, PA on May 9, 2016. The total cost for this training is \$179.80 for mileage and a one day substitute.

**IX. OTHER BUSINESS**

Mrs. Spletzer made a motion to approve Item A and Mrs. Heine seconded it. The motion passed 9-0.

- A. The following policies were approved:

1. Policy #005 – LOCAL BOARD PROCEDURES: Organization (**Attachment A4**)
2. Policy #810 – OPERATIONS: Transportation (**Attachment A5**)

**X. INFORMATION ITEM**

There were no questions or comments.

- A. Administration gratefully acknowledges the acceptance of the anonymous donation to the High School Athletic Department's Golf Program of a complete newly gripped set of men's golf clubs including a bag, cover and travel cover and 3 knit wood club covers. Also donated was a complete newly gripped set of women's golf clubs including a bag,

cover and travel cover and 4 knit wood club covers. The School Board and the Athletic Department wish to express their appreciation for this generous donation.

**XI. BOARD COMMENT**

Mrs. Spletzer stated that she wanted to give a shout out to the Spring-Ford Music Program and everyone that was involved in last week's String Jamboree. Mrs. Spletzer stated that there were almost 450 students that performed from grades K–12. Mrs. Spletzer stated that it was standing room only and it was an amazing performance by the students. Mrs. Spletzer commented that she could not have been any more proud of the district's music program and what these kids are accomplishing.

Mrs. Zasowski seconded Mrs. Spletzer's comments and stated that the progress that the kids have made over the years is truly amazing and speaks volumes of the Strings Program and the magic they are doing over there. Mrs. Zasowski stated that it was a privilege to be able to be in attendance.

Mr. DiBello added that it was a phenomenal event and the 4th grade class alone had over 100 kids in the Strings Program and he expects that this number will continue to grow. Mr. DiBello commented that this is the 5th year for this event and to see all of the kids at the end of the show on the stage playing together is really an exciting time.

**XII. PUBLIC TO BE HEARD**

There were no comments from the public.

**XIII. ADJOURNMENT**

Mr. Pettit made a motion to adjourn and Mr. Ciresi seconded it. The motion passed 9-0. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On March 21, 2016 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Bernard F. Pettit and Kelly J. Spletzer  
Region II: Dawn R. Heine and Colleen Zasowski  
Region III: Joseph P. Ciresi and Mark P. Dehnert  
Presiding Officer: Thomas J. DiBello  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Dana K. Ludgate and Daniel J. Ciresi

The following Board Member was absent: Todd R. Wolf

#### **ANNOUNCEMENTS**

Mr. DiBello announced that prior to the meeting this evening the Board met in an executive session to discuss real estate and legal matters on contract issues. He advised that no action was taken.

Danny announced that Spring-Ford's very own 9th Grade Center Teacher, Mr. Dan Leppold, is at the NASA Space Station today and tomorrow documenting the Orbital ATK OA-6 Cargo Resupply Flight to the International Space Station. Mr. Leppold's main focus will be to document the events so that he may share the experience with Spring-Ford students. Mr. Leppold's two-day schedule includes arrival and registration at Press Accreditation Office, NASA Tours, NASA Social Activities/Speaker events, the launch of Orbital ATK CRS-6 Mission and a post Launch Briefing. Danny advised that everyone can join this once-in-a-lifetime adventure today and tomorrow on Twitter by following @DoloStone.

Dr. Goodin thanked and recognized those Board Members who traveled to Harrisburg to advocate on behalf of public schools and the lack of a state budget. He advised that the district had contracted the services of Crabtree, Rohrbach and Associates to conduct a district-wide feasibility study which will evaluate changes occurring within the school district footprint specifically looking at our facilities. Dr. Goodin stated that the district is asking for feedback from the community as we plan for the future. He invited everyone to attend a community meeting regarding the feasibility study on April 6th. Dr. Goodin advised that the community input will be used as they navigate changes made in the growing district. Anyone wishing to attend may RSVP via the district website.

#### **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no comments from the public.

## II. ACTION ITEMS

Mr. Dehnert made a motion to approve Items A-D and Mr. Ciresi seconded it. The motion passed 8-0.

- A. The Board approved **Resolution 2016-03** commending the **Spring-Ford Area High School Boys' Basketball Team** and their coaches **Chris Talley, Matt Kurtz, Dan Hoff, Randy Reber** and **GT Pufko** for winning the 2016 Pioneer Athletic Conference (PAC-10) Championship. **(Attachment A1)**
- B. The Board approved **Resolution 2016-04** commending **Brandon Meredith** on winning the 2016 Pioneer Athletic Conference (PAC-10) Wrestling Championship in the 106 Pound Weight Class. **(Attachment A2)**
- C. The Board approved **Resolution 2016-05** commending **Steven Rice** on winning the 2016 Pioneer Athletic Conference (PAC-10) Wrestling Championship in the 170 Pound Weight Class. **(Attachment A3)**
- D. The Board approved **Resolution 2016-06** commending **Hunter Mitch** on winning the 2016 PIAA District One Regional Championship in the 120 Pound Weight Class. **(Attachment A4)**

## III. PRESENTATIONS

Ms. Baisch introduced herself and stated that accompanying the 7th and 8th Grade Orchestra students accompanying her this evening had all volunteered to be here this evening which shows their dedication. Ms. Baisch stated that in May they will be traveling to Hershey Park to compete and this evening the students will play 1 of the pieces they will be playing during that competition along with one of the numbers they played during their winter concert. The 7th and 8th Grade Orchestra performed the two numbers for the Board and the public. Ms. Baisch thanked the Board, the Administration, the faculty and the parents for the support of the Music Program. Dr. Goodin thanked Ms. Baisch and the students for the wonderful performance this evening. Mr. DiBello stated that the students did an incredible job and knows they will do well in their upcoming competition. Mr. DiBello spoke of the start of the Strings Program 12 years ago. Mrs. Zasowski stated that she is proud to say her daughter is part of this group and it is amazing to see how far the students in the Strings Program have come since 4th grade.

- A. **Ms. Ashley Baisch**, String Orchestra Director, to introduce and lead the **7th and 8th Grade Orchestra** in a performance for the Board and the public.

Mr. Reigner announced the names of the 5 students who were named as Finalists in the 2016 National Merit Scholarship Program. He spoke about the requirements the students were required to follow as part of the process for being named as a finalist. Mr. Reigner introduced the students who were present this evening. He added that students will be notified sometime in March if they qualify for monetary awards.

Mr. Reigner gave special recognition to Eash Aggarwal on being selected as a semi-finalist in the Intel Science Talent Search. He announced that Eash was one of only five semi-finalists in the state. The Intel Science Talent Search is the nation's most prestigious pre-college science competitions.

Dr. Nugent gave special recognition to Roshni Mehta on being selected as one of only two students to represent Pennsylvania as a delegate to the United States Senate Youth Program (USSYP) to be held in Washington, DC. Roshni will also receive a \$5,000 college scholarship from USSYP with encouragement to pursue course work in history and political science. Dr. Nugent offered his congratulations to Roshni and explained the process she had to go through to be recognized at this level. Roshni thanked everyone for their support throughout this process and provided an overview of her time in Washington, DC which included meeting President Barack Obama.

- B. Recognition of **Eash V. Aggarwal, Calista L. Dominy, Edward W. Lin, Roshni M. Mehta, and Kyle C. Rosenblum** on being named as “Finalists” in the 2016 National Merit Scholarship Program.

Mr. Siggins stated that he and Mr. Parsia are here tonight to present on the Flipped Classroom at the 8th Grade Center. A video modeling the program was shown. Mr. Siggins explained the history of where the Flipped classroom first began. Mr. Parsia explained how the program works at the 8th Grade Center and the highlights of the program. Students Katie Chapis and Jason Chapis provided their views on the Flipped Classroom at the 8th Grade Center and what they find helpful.

Mr. Siggins expressed his appreciation to the Technology Department for purchasing them a Vimeo Channel. He stated that this has allowed them to set up a series of video albums which parents can access to view and this is proving to be a great way to communicate with parents.

Dr. Goodin questioned if the Flipped Classroom was being used for every lesson and Mr. Parsia replied that it was not used for every lesson but that it was available for students to access at any time.

Mrs. Spletzer asked if there was a way to track the Vimeo Channel views and usage and Mr. Parsia replied yes that they have found that it has been viewed in about 110 different countries with approximately 37,000 views and 75,000 downloads. Mr. Parsia stated that they have also tracked 2,000 – 3,000 full views within a one month span. Mrs. Spletzer stated that she had watched several videos and found them to be very helpful.

Mr. DiBello clarified that they are tracking how many times videos are viewed and not who viewed it.

Mr. Dressler asked if anyone can go on and watch the videos and Mr. Siggins replied yes.

- C. **Mr. Michael Siggins**, Principal, to present on the 8th Grade Center’s Flipped Classroom.

Dr. George stated that it is good to visit school districts as it gives an opportunity to talk about the Intermediate Unit and the services they have available to provide to their members. He stated that he has been the Executive Director at the MCIU for the past 1 ½ years and during that time he has seen a lot of turnovers within the IU’s customer base. Dr. George showed a PowerPoint that highlighted the vision for the future, the general financial overview, the membership services budget and a few key initiatives. Dr. George commented that the challenges will be cost control, building/maintaining

relationships, and developing new programs and services. He reported that next year's budget revealed no increase in the member services budget for the school districts. He stated that he feels the MCIU must be self-serving and self-sufficient in order to keep the costs down for its school districts.

Mrs. Spletzer asked if the Montgomery County school districts are required to be members of the Intermediate Unit and Dr. George replied that under the School Code you are required to be a member..

Mr. Ciresi thanked Dr. George for coming out this evening. He asked why in Chester County the vocational schools fall under the IU but in Montgomery County they do not. Dr. George replied that this varies county by county and is determined by the vo-tech's by-laws.

Mr. DiBello thanked Dr. George for coming out and stated that there has been a lot of positive growth at the IU since Dr. George arrived.

Dr. George thanked the School Board for their support and for allowing him to come to the meeting this evening.

Mrs. Zasowski spoke about the new Board Member Orientation held at the IU and she stated that tonight was a nice recap of some of the topics discussed on that evening.

Dr. Dressler asked if it was possible for the IU to provide Human Resource services to the vo-tech schools and Dr. George replied yes they can provide both HR services and financial services.

D. **Dr. John J. George**, Executive Director, and **Mr. Stan H. Wisler**, Chief Financial Officer, of the Montgomery County Intermediate Unit, to present the 2016-2017 Membership Services Budget for the MCIU.

#### IV. **BOARD AND COMMITTEE REPORTS**

##### **Student Rep. Report          Dana Ludgate/Daniel Ciresi**

Dana reported that the student council has organized a voter registration drive and that students can sign up during lunches and report to room 252 on March 22nd during study halls or after school to go through the guided registration process. Dana next reported that on April 25th there will be junior and senior assemblies regarding being safe on prom night. The junior assembly will be during second period and the senior assembly during third. Dana advised students that all guest forms for prom must be turned into their house office by April 1<sup>st</sup>. She announced that tickets for prom will be sold during lunches from Monday April 11<sup>th</sup> to Friday April 15<sup>th</sup> at \$75 apiece. Dana reported that there will be an assembly for the class of 2017 about senior pictures on April 18<sup>th</sup>. Students will receive information about the date, time, and location of their senior portraits in the mail during the week of May 23<sup>rd</sup>. Dana advised that permission slips for all current seniors for the senior class trip to Hershey Park along with the payment of \$70 are due by April 1<sup>st</sup> at the 12<sup>th</sup> grade office, room 108 or room 189. Lastly, Dana reported that this month is career month and students can still sign up for the remaining presentations and pick up their passes from the FPC. She wished everyone a fun and relaxing spring break!

**WMCTC**

**Ciresi, Dressler, Heine**

**1<sup>st</sup> Mon. 7:00 p.m.**

Dr. Dressler reported that the Western Center Joint Operating Committee met on March 7th following the Caribbean community buffet dinner. He stated that 127 community members attended the dinner. Dr. Dressler advised that Mr. Moritzen reported to the JOC that 209 students had applied online to attend the WMCTC next year. Dr. Dressler reported that the JOC discussed the sports medicine program and the tiny house project. The JOC was provided with the results from the Skills USA competition where those who competed from the Western Center were very successful and will move onto the next stage of competition at Hershey in April. The JOC discussed the refinance of bonds which will result in a savings. Donna Wilson, WMCTC Business Manager, presented the budget. The JOC discussed the sale of graphic arts equipment due to the program no longer being offered. The security assessment that was conducted was handed out and the JOC Board will review the report to see how to increase security at the WMCTC. Dr. Dressler reported that at the conclusion of the regular meeting the JOC met in an executive session.

Dr. Dressler reported that he had attended the PMEA Region VI Choir Festival at Upper Dublin High School. He commended Jared Moyer for advancing to the state competition and also recognized Mrs. Yvonne O'Dea as the Choir Director for their success.

**Curriculum/Technology**

**Dawn Heine**

**1<sup>st</sup> Tues. 6:30 p.m.**

Mrs. Heine reported that the Curriculum and Technology Committee met on March 1st and received a STEAM update including information on the Vex Robotics Competition and the STEM Fair. The committee also discussed the Keystone Exams and important facts stemming from Governor Wolf signing a bill which removed the exams from being a graduation requirement until the class of 2019. The committee followed up on the items from the January meeting such as Monitoring Solution, website updates, Office 365 Email solution, and the telephone replacement system. Mrs. Heine reported that the committee was also provided with an update on Modernized Learning.

Mr. Dehnert asked if the district was looking at a soft phone solution to replace the telephone system such as Skype for Business and Mrs. Heine replied that they were looking all of the components for the telephone system and not just one side. Mr. Webb expanded that they were looking into Voice Over IP Solution, Skype, Cisco and various others.

**Extracurricular**

**Tom DiBello**

**2<sup>nd</sup> Mon. 6:30 p.m.**

Mr. DiBello reported that the Extracurricular Committee met on March 14th and had the Indoor Color Guard from the High School and the Middle School provide an update on their groups including background on their group, the benefits of being a member and current events. The numbers for the groups continue to grow and there is a possibility of looking into a JV Team. The committee received a report on middle school winter activities which revealed that the 7th and 8th grade teams had successful seasons. The Boys Basketball Team and the Wrestling Team at the middle school level were undefeated. Spring-Ford is ranked 10th in PA for all middle school wrestling programs. The committee also had two new club requests for the 5/6 Grade Center which were Healthy Body – Healthy Mind Club and a Running Club. These clubs were popular and had been previously funded by the Pottstown Health and Wellness Grant which has now been exhausted. Dr. Roche will be looking into this to determine how these clubs can fit into the extracurricular grid. Mr. DiBello reported that the Board will begin to start recognizing the middle school teams at Board Meetings when they have successful seasons.

**Policy**

**Kelly Spletzer**

**2<sup>nd</sup> Mon. 7:30 p.m.**

Mrs. Spletzer reported that the Policy Committee met on March 14th and discussed Policy 810, Policy 903, Policy 815, Policy 005, and Policy 606.

Mr. Dehnert questioned the Transportation Policy with regards to insurance and busses going into areas that have HOAs and issues that could come up if a road is not plowed or properly maintained in the winter and there is an accident. Mr. Fitzgerald replied that the policy is the foundation for what would be a standard "hold harmless". Mr. Fitzgerald added that the policy is the template for what will be individual agreements with various HOAs for which our busses might be traversing their streets. Mr. Dehnert next questioned the wording in the policy that stated that it is up to the Superintendent discretion to notify the Board when a decision is made and there is a change of either not going into a community or going into a community. He felt that the Board should be made aware of this happening as opposed to it just happening and them finding out later when a parent calls and questions it. Mr. Dehnert felt that the Superintendent should make the decision but communicate it to the Board. Mrs. Spletzer stated that they did go back and forth on this and discussed that they did not really want to know when there was a bus stop change. Mr. Dehnert stated that he was not referring to a bus stop change but rather when a change is made regarding the decision to travel into a development or not go into a development as this is a significant change.

The Board voiced their opinions on whether there was wording in the policy required that it was mandatory for the Superintendent to notify the Board on these types of decisions and the majority of the Board opted that there was not a need for this wording to be added to the policy for the Superintendent to notify them.

Mr. DiBello stated that most of the Board had indicated that they want to give this responsibility to the Administration and based on what he is hearing he recommends moving forward with the policy. The majority of the Board did not want the wording in the policy changed to state that it was mandatory for the Superintendent to notify Board Members of bussing changes.

**Finance**

**Tom DiBello**

**2<sup>nd</sup> Tues. 7:30 p.m.**

Mr. DiBello reported that the Finance Committee met on March 8th and stated that since bringing Mr. Fink on as the CFO in the Business Office they have made great strides in business operations. He commented that the close out on books was able to be done in 2 days where previously it took 20 days. The committee reviewed the monthly reports and it is anticipated that we will stay on budget. The committee discussed having an analysis done to determine if the district should consider opting out of the Federal Food Service Program at the high school. The committee discussed the 2016-2017 budget and the newly constructed budget model where each building will operate under a separate budget. Mr. DiBello stated that this new model will help buildings see the true cost of their operations. Mr. DiBello provided an update on the new budget framework which includes a five-year rolling forecast and Mr. DiBello reported that additional budget meetings will be held and the full Board will be invited to attend an upcoming meeting as they work to get the deficit down. He added that with the current working budget there was no new personnel included. The Finance Committee will be working to eliminate the current \$4.3 million deficit. Mr. DiBello stated that he is not in favor of increasing taxes and that he is tired of taking a hit from Harrisburg and the community.

**Property**

**Joseph Ciresi**

**2<sup>nd</sup> Tues. 6:30 p.m.**

Mr. Ciresi reported that the Property Committee met on February 29, 2016 and discussed the walking path at Oaks Elementary that the Home and School is funding. It was reported that the district will be going with LED lighting in the parking lots as a cost saving measure. Limerick Elementary has been selected to be a new polling location this year. The Property committee discussed looking for and tracking the geo-thermal fields in order to know the exact location of them. The committee discussed new library furniture for the 8th Grade Center. They discussed going out to bid for the track at the 9th Grade Center. Mr. Ciresi reported that the majority of the meeting was spent on discussions regarding the feasibility study as Crabtree and Rohrbaugh were in attendance to provide an overview. He added that Crabtree is not ready to do a presentation at the Board meeting as they still must do a building assessment on the use of classrooms in the buildings. The hope is to be able to provide a report at the April Property Committee meeting with a full Board presentation to follow.

Mrs. Heine asked if Crabtree would be present at the April Feasibility meeting that Dr. Goodin was holding in order to obtain community input and he replied yes.

Dr. Goodin advised that Coach McNelly Stadium would be closed over the summer months due to the track re-surfacing project.

Dr. Dressler asked about the Oaks walking path and Mr. Ciresi explained that the Oaks Home and School had raised the money to construct a walking path. Mr. Cooper stated that it is the same type of path that is currently at Brooke Elementary. The paved path would be open to the public outside of school day hours. Dr. Dressler stated that this is another piece of excellent work being done by the Oaks Home and School. Mr. Pettit concurred and said the district is one again indebted to the Home and Schools.

**Community Relations**

**Todd Wolf**

**3<sup>rd</sup> Mon. 6:30 p.m.**

Mrs. Zasowski reported that the Community Relations Committee met tonight prior to the Board meeting and discussed the survey that went out. The committee also saw a presentation on the new website. She stated that they are looking at the details and plans for the website and the hope is that there will be some sort of transition from School Fusion to the new website. Mrs. Zasowski advised that Dr. Ginsberg will be conducting a couple of parent workshops. Mr. Bonetz reported to the committee that the FTC Planning Center will be doing a report either monthly or bimonthly on the various parts of the college process. The committee also discussed the possibility of having someone from the District Attorney's Office to do a presentation on internet safety.

**Legislative Committee**

**Dawn Heine**

**3<sup>rd</sup> Weds. 7:30 p.m.**

Mr. DiBello reported that most of the discussion was on the Keystone Exams as well as the lack of a state budget. Mr. DiBello advised that there had been a guest speaker who was there to talk about charter schools in Philadelphia and reviewing the process on how they determine which schools they should remain with and which ones they should eliminate based on performance. He added that this is a hot topic in Harrisburg with no action on some type of charter school reform. Mr. DiBello stated that he believes that this is losing momentum in Harrisburg as it is surprising how much funding charter schools provide to legislative campaigns across the state. He added that this is becoming a bigger lobbyist group than everyone wants to admit.

**MCIU**

**Tom DiBello**

**4<sup>th</sup> Weds. 7:00 p.m.**

There was no report.

**PSBA Liaison**

**Todd Wolf**

There was no report.

**Personnel**

**Bernard Pettit**

**(As Needed)**

Mr. Pettit reported that the Personnel Committee will be meeting on March 30th at the High School with several support groups on upcoming agreements.

**Superintendent Eval.**

**Edward Dressler**

**(As Needed)**

Dr. Dressler reported that the Superintendent Evaluation Committee needs to set up a time to meet with both the Superintendent and the Assistant Superintendent.

**Asst. Superintendent Rpt. Dr. Allyn J. Roche**

Dr. Roche reminded everyone that April is Autism Awareness Month and the highlight is the annual Ice for Autism which is sponsored by Rita's Water Ice. He invited the public to come out on April 6th and 20th for a water ice as Spring-Ford teachers and administrators will be scooping water ice for a good cause. Rita's will donate 20% of the proceeds and many local businesses will be helping to support the event with the funds being donated to the Spring-Ford Educational Foundation to support the district's special needs students in the Autism Program. Dr. Roche added that over the past 8 years Ice for Autism has raised over \$18,000.00 for the district. Dr. Roche reported that the High School Symphonic Winds have been invited to perform at the PMEA Annual Conference on April 1, 2016. He stated that on 2 concert bands in the entire state were invited. A preview of the performance for the community will take place on March 30th at 7:00 PM in the 10-12 auditorium. Dr. Roche reported that in partnership with the Pottstown Area Health and Wellness Foundation, the district is excited to offer two evenings with Dr. Ginsburg who will be presenting on Raising Kids to Thrive and How to Cope in the Face of Adversity. There will be two separate programs with one being offered at 6:30 PM on April 14th and on May 9th at the 10-12 Grade Center Auditorium. Dr. Roche advised that additional information on the programs can be found on the district's website.

**Solicitor's Report**

**Mark Fitzgerald**

There was no report.

**V. MINUTES**

There were no questions.

- A. Administration recommends approval of the February 16, 2016 Work Session minutes. **(Attachment A5)**
- B. Administration recommends approval of the February 22, 2016 Board Meeting minutes. **(Attachment A6)**

**VI. PERSONNEL**

There were no questions.

**A. Resignations**

- 1. **Chadwick A. Strickler**; Fitness Room Supervisor - Spring, Senior High School. Effective: January 29, 2016.

2. **Rachael Munoz**; Talent Show - Grades 7/8 (1/2 contract). Effective: February 18, 2016.
3. **Daniel P. Badway**; Softball Coach - 7<sup>th</sup> Grade. Effective: February 24, 2016.

**B. Leave of Absence**

1. **Kelly A. Grant**; English Teacher, 8<sup>th</sup> Grade Center; for child-rearing leave per the Professional Agreement. Effective: February 29, 2016 through the 2015-2016 school year.

**C. Professional Staff Employee**

1. **Gina M. High**; Special Education Teacher, Senior High School - 9<sup>th</sup> Grade, replacing Jason E. Miller who resigned. Compensation will be set at MS, Step 4, \$49,300.00 prorated with benefits per the Professional Agreement. Effective: On or before April 25, 2016.

**D. Temporary Professional Employees**

1. **Lindsay N. Miller**; Special Education Teacher, 5/6<sup>th</sup> Grade Center, replacing Gwen E. Chand who resigned. Compensation will be set at BS, Step 1, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: March 14, 2016.
2. **Briana L. Rowlands**; Elementary Teacher, Oaks Elementary School, replacing Mary T. Roberts who resigned. Compensation will be set at BS, Step 1, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: March 8, 2016.

**E. Support Staff Employee**

1. **Nilloofar Abolfath**; 10-month IT Support Technician, Senior High School, replacing Susan J. Reber who resigned. Compensation will be set at \$19.40/hour with benefits per the Support Technician Plan. Effective: March 8, 2016.

- F. Administration recommends approval of the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A7)**

**VII. FINANCE**

Mr. Dehnert asked about Item F saying he looked at the agreement and felt that there were a few things needing to be changed. He stated that he had concerns with the auto-renews after five-years wording and Mr. Fitzgerald stated that he was aware of this wording and recognized some of the shortcomings in the agreement and they can certainly attempt to negotiate these provisions but his sense is that these are contract management issues and the auto-renew is something that we will need to be mindful of. Mr. Fitzgerald stated that he is also not thrilled with the fact that binding arbitration is the venue for any issues in the city of Hartford, Connecticut. Mr. Fitzgerald said that these are issues that were brought up that we could if want negotiate with them but this is pretty standard as what is on their website as the terms and conditions. Mr. Dehnert felt that all of these things could be negotiated. Mr. Fitzgerald replied that you absolutely

could but it becomes a tolerance issue of how long you want to do this because timing-wise he is concerned on how long this could take. Mr. Dehnert spoke about other areas of the agreement that concerned him. Mr. Fitzgerald stated that he understood the concerns.

A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 160109 – 160564 \$2,989,503.24

ACH 151600325 – 151600398 \$ 20,571.10

2. Athletic Fund Checks

Check No. 308951 – 308997 \$ 25,819.81

3. Capital Reserve Checks

Check No. 1186 - 1192 \$ 170,666.55

4. Food Service Checks

Check No. 12637 – 12719 \$ 424,684.83

C. The following monthly Board reports are submitted for your approval:

- Cash Balances – Liquidity
- Skyward Reports
  - General Fund Check Register
  - Athletic Fund Check Register
  - Capital Reserve Check Register
  - Food Service Check Register
  - Summary Revenue Report
  - Summary Expense Report

D. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Musicopia – Philadelphia, PA.** Provide a Bucket Drumming Mini-Residency with Leon Lewis for 4th grade students at Spring City Elementary School. There is no cost to the district as the assembly is being funded through the Bard Foundation and the PA Council on the Arts.
2. **Sadecky's Puppets – Clermont, FL.** Provide an assembly for students at Royersford Elementary School entitled "It Pays To Be Nice". Funding will be paid by the Royersford Elementary Parent Teacher Organization and shall not exceed \$750.00.

- E. Administration recommends approval of the following independent contracts:
1. **Melissa Yonchuk – Royersford, PA.** Provide Behavior Specialist Support for the district's Extended School Year Program as per the special needs student's IEPs. Direct/Indirect Intervention Services will be provided for up to 80 hours at a rate of \$70.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$5,600.00.
  2. **Lakeside Educational Network (Souderton Vantage Academy) – Souderton, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 130 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$29,250.00.
  3. **Variety Club Camp & Development Center – Worcester, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 7 weeks at a cost of \$4,250.00. In addition, 7 sessions of Speech Therapy and 7 sessions of Occupational Therapy will be provided at a cost of \$1,260.00. Funding will be paid from the Special Education Budget and shall not exceed \$5,510.00.
  4. **Theraplay, Inc. – West Chester, PA.** Provide Direct Speech and Language Therapy for special needs students as per their IEPs. Services will be provided for 22.5 hours per week for 10 weeks at a rate of \$90.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$20,250.00.
  5. **Lisa Hain – Narvon, PA.** Conduct a Neuropsychological Evaluation for a special needs student. Services shall include the evaluation, a written report and participation in the follow-up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00.
  6. **Creative Health Services, Inc. – Pottstown, PA.** Provide Educational Services for a special needs student as per the IEP. Services will be provided for 75 days at a rate of \$120.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$9,000.00.
  7. **The Devereux Foundation – King of Prussia, PA.** Provide Educational and related services for a special needs student as per the IEP. Services will be provided for 80 days at a rate of \$85.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$6,800.00.
- F. Board approval is needed to approve a contract with Finalsight as the district's new website provider at a cost of \$18,000.00 per year. This is a savings of \$600.00 per year from the contract with the current website provider.
- G. Administration recommends approval of the 2016-2017 Montgomery County Intermediate Unit's Member Services Budget in the amount of \$1,518,580.00.

**VIII. PROPERTY**

There were no questions.

- A. Board approval is needed to declare identified library equipment as obsolete and authorize administration to enter into a contract with eForce Recycling for the disposal of such obsolete library equipment at a rate of \$0.30 per pound. There will be an additional fee of \$125.00 for transportation. Funding shall be paid from the General Fund and shall not exceed \$750.00.
- B. Administration recommends approval to purchase new LED efficiency lighting for the parking lots within the district to replace the old high sodium pressure lighting due to age and inefficiency. The lights will be purchased through Co-Stars Purchasing Agency for a total cost not to exceed \$60,000.00. This work will be completed over the summer of 2016 by in-house staff. Funding shall be paid from the Capital Reserve Fund.
- C. Administration recommends approval to draw up plans and specifications to seek bids and award a contract to the lowest responsible bidder for district-wide paving. The total cost will include Bursich Associates to design the specifications and plans which includes overseeing the work. Funding shall be paid from the Capital Reserve Fund and shall not exceed \$210,000.00 including the engineering fees. Work will be completed during the summer of 2016.
- D. Administration recommends approval to purchase a new energy efficient chiller from Trane Equipment thru a US Commodities contract to replace the old inefficient, outdated chiller at the 8<sup>th</sup> Grade Center. The disconnection and reconnection which includes the wiring and piping will be completed by in-house staff over the summer of 2016. Funding shall be paid from the Capital Reserve Fund and shall not exceed \$115,000.00.
- E. Administration recommends approval to award to the lowest responsible bidder, ATT Sports, Inc., Berlin, NJ, a contract for the repair and re-surfacing of the all-weather track at Coach McNelly Stadium as per the plans and specifications for a total amount not to exceed \$212,995.00 and alternate price of \$10.00 per square ft., after review of final paperwork. Funds will come from the Capital Reserve Fund. Work will be completed over the summer of 2016. The track at Coach McNelly Stadium will be closed for re-surfacing from June 20, 2016 through August 15, 2016.
- F. Administration recommends approval to award to the lowest responsible bidder, Advanced Disposal Services Skippack, Norristown, PA, a contract for trash disposal and recycling district-wide for the 2016-2017 school year in the amount of \$45,633.00 with a three-year alternate bid. Funds will come from the General Maintenance Budget.
- G. Administration recommends approval to award to the lowest responsible bidder, Northeastern Floors, a contract for gym floor cleaning and recoating for a total amount not to exceed \$15,930.00. Funds will come from the 2016-2017 General Maintenance Budget. Work will be completed over the summer of 2016.
- H. Administration recommends approval to award to the lowest responsible bidder, Northeastern Floors, a contract for the sanding and refinishing of the gym floors

at Evans Elementary, Upper Providence Elementary and the High School Auxiliary Gym for a total amount not to exceed \$36,852.00. Funding will come from the 2016-2017 General Maintenance Budget. Work will be completed over the summer of 2016.

- I. Administration recommends approval to award to the lowest responsible bidder, Advanced Disposal Services Skippack, Norristown, PA, a contract for trash disposal for open top roll-off district-wide for the 2016-2017 school year in the amount of \$175.00 per haul, \$65.00 per ton with a three-year alternate bid. Funds will come from the General Maintenance Budget.

**IX. PROGRAMMING AND CURRICULUM**

There were no questions.

- A. Administration recommends approval of the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to Spring-Ford High School 11th and 12th grade students.
- B. Administration recommends approval of the Memorandum of Understanding with Montgomery County Community College (MCCC) for the Dual Enrollment courses offered through MCCC to Spring-Ford High School students who have achieved the age of 15 prior to the start of the semester for which they wish to enroll.

**X. CONFERENCE/ WORKSHOP RECOMMENDATIONS**

There were no questions.

The following individuals are recommended for attendance at the following conferences:

<b>CODE: 580 Account: Conference/Training, registration, food, and accommodations</b>
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**DISTRICT OFFICE**

- A. **Marissa Bush**, Special Education Administrative Assistant, **Rachel Fenyus**, Staff Accountant, **Carol Ganister**, PIMS and Data Specialist, **Melody Hendricks**, Human Resources Executive Secretary, **Mary Quintrell**, Bookkeeper, **Sarah Sacks**, Information System Analyst, and **Justin Webb**, Director of Technology, to attend “*Skyward 2016 Keystone State User Group Conference*” in Harrisburg, PA on April 13 and/or April 14, 2016. The total cost for this conference is \$1,710.00. No substitutes are needed.
- B. **Deborah Smith**, Administrative Assistant – Child Accounting, to attend “*Attendance/ Child Accounting Professional Association (A/CAPA) Spring Meeting*” in Pittsburgh, PA on March 31 and April 1, 2016. There is no cost for this meeting as all expenses are paid by A/CAPA since Mrs. Smith serves as the President of the Association. No substitute is needed.

**HIGH SCHOOL**

- C. **Amy Culp**, Art Teacher, to attend “*2016 Advanced Placement Summer Institute – AP Art History*” at the Montgomery County Intermediate Unit in Norristown, PA from July 18 through July 21, 2016. The total cost for this summer institute is \$1,011.40. No substitute is needed.

- D. **John Brennan**, Social Studies Teacher, to attend “2016 Advanced Placement Summer Institute – AP Macroeconomics Training/Audit” at LaSalle University in Philadelphia, PA from July 18 through July 21, 2016. The total cost for this summer institute is \$1,350.00. No substitute is needed.
- E. **Jennifer Farischon**, English Teacher, to attend “2016 Advanced Placement Summer Institute – AP Language and Composition” at the Montgomery County Intermediate Unit in Norristown, PA from August 1 through August 4, 2016. The total cost for this summer institute is \$985.00. No substitute is needed.

**XI. OTHER BUSINESS**

Mr. Dehnert expressed concerns on Item A1 and said he saw some things in the policy. He stated that under the section that had the date of termination and on board for compensation percentage, there was only one column and he felt there should be two; one for the termination and one for the on board. It was determined that the second column would be added to the policy for next week’s meeting.

- A. The following policy is submitted as a second reading for approval at next week’s meeting:
  - 1. Policy #606 – FINANCES: Tax Collection (**Attachment A8**)
- B. The following policies are submitted for a first reading:
  - 1. Policy #005 – LOCAL BOARD PROCEDURES: Organization (**Attachment A9**)
  - 2. Policy #810 – OPERATIONS: Transportation (**Attachment A10**)
- C. Administration recommends approval of the revised 2015-2016 school calendar. (**Attachment A11**)
- D. Administration recommends approval for the Spring-Ford Area School District Graduation Commencement to be set for the evening of Thursday, June 16, 2016 at 7:00 PM in Coach McNelly Stadium. In the event of bad weather, commencement will be moved indoors to the High School 10-12 Grade Center.
- E. Administration recommends approval of the reimbursement of costs incurred (\$1,600.35) for the overnight travel of 4 wrestling team members and 3 coaches who advanced to the PIAA State Individual Championship. The student-athletes and coaches traveled on Wednesday, March 9, 2016 through Saturday, March 12, 2016. Dr. Goodin approved the qualifiers and coaches for travel and Board approval is now being sought. Funding will come from the Athletic Budget.
- F. Administration recommends approval for all Spring Athletic Teams/Individuals that qualify for post-season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board Meeting. Funding will come from the Athletic Budget.

G. Administration recommends approval for Annette Eddowes Kiernan (Middle School Indoor Guard Director) and Emily Wuppes (Assistant Middle School Indoor Guard Director) to take the Spring-Ford Middle School Indoor Guard to compete in the 2016 Tournament Indoor Association Atlantic Coast Championships in Wildwood, NJ, from Thursday April 28, 2016 through Saturday April 30, 2016. The Indoor Guard will be traveling by bus and staying at the Tropicana Motel, Wildwood, NJ. The cost of the trip is \$220.00 per person which includes transportation. Students will miss a few hours of school on Thursday, April 28th, all day Friday, April 29th and will be responsible for any missed work.

H. Administration recommends approval of the following annual report of income and expenses as required by Policy #229 – Student Fund Raising.

1. Spring City American Legion Baseball, Inc.

## **XII. INFORMATION ITEM**

There were no questions.

A. Oaks Elementary School wishes to work with the Oaks Elementary School Parent-Teacher Association to begin fund-raising for the construction of a paved low-maintenance walking path - ½ mile long (2,640 feet) and 6 feet wide as per the plan submitted at the Property Committee meeting. The path will be a safe environment for the students and the community to walk/run and exercise thereby supporting the continuous efforts of encouraging a healthy, active and safe lifestyle. There will be no cost to the district.

## **XIII. BOARD COMMENT**

Mrs. Spletzer pointed out that the graduation date was on the agenda under Other Business. She indicated that the graduation date would be Thursday, June 16, 2016 at 7:00 PM.

Mr. Ciresi congratulated the cast of Annie Get Your Gun. He expressed his appreciation and hope that the community will continue to support the arts in the district. He also acknowledged the efforts of the students and staff in the production of the play. Mr. Ciresi stated that he hoped that next year they can consider expanding the show over more than one weekend. Mr. Ciresi advised the public of Brooke Elementary's 25th Anniversary celebration and invited everyone to consider attending the event. Mr. Ciresi thanked the Board Members who traveled to Harrisburg to speak about the lack of a state budget and the effect on school districts. He urged the public to contact their legislators on this. Mr. Ciresi said if a budget does not get passed by the first week in May they will go back to Harrisburg and he invited everyone to accompany them.

Mrs. Spletzer asked what the response was when they went to Harrisburg and Mr. Ciresi replied that there was a legislator from Monroe County who stood up with them and discussed fair funding and how much each district is not getting. Mr. Ciresi said the last time they traveled to Harrisburg they had the opportunity to meet with some legislators and it was basically a blame game as each side wants to blame the other.

Mr. Dehnert stated that he would like to call on the governor to sign the bill on his desk that has bipartisan support as this would end the problem and would not have the high tax increase that he is pushing for.

Mr. DiBello disagreed with this saying that he hoped it would not be signed as it would be the worst thing for school districts.

There was discussion and disagreement on exactly the bill said.

Mrs. Zasowski commented on the media coverage from the day they were in Harrisburg and stated that the coverage was mainly on the issue of medical marijuana. She stated that the group protesting medical marijuana had a large support group and as a result were able to get media coverage. She stated that we need to go back to Harrisburg with more support and make the legislators do the job they were hired to do. She urged the public to go with them the next time to be heard as this is the only solution if there is no budget.

Mr. DiBello asked that there be a discussion item for next week's agenda on reevaluating the walking versus riding parameters. He stated that currently policy has the elementary students walking up to a mile to school and the secondary schools are a mile and a half. Mr. DiBello said that he believes this is too far for the elementary students to walk and he would like to see this reduced to possibly 1/3 to 1/2 mile. He spoke about Spring City Elementary which is a walking school and he felt that these students should be bussed as there is more development going on in Spring City and there will be more kids walking. Mr. DiBello commented that it is our responsibility as a district to reevaluate this. Mr. DiBello reported that he would like to propose that the Board meet with teacher representatives, possibly 2 teachers from every building, to sit down and talk about what they can do together to continue to advance Spring-Ford forward. Mr. DiBello cautioned that he does not want the meetings to take away from Administration and their interaction on a daily basis. He also does not want to get into personnel items during these meetings and this does not want it to be an opportunity for people to come and complain but more for the purpose of discussing things that the Board is doing, ideas for the future and get input from the teachers.

**XIV. PUBLIC TO BE HEARD**

There were no questions or comments from the public.

**XV. ADJOURNMENT**

Mr. Pettit made a motion to adjourn and Mr. Ciresi seconded it. The motion passed 8-0. The meeting adjourned at 9:50 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On January 19, 2016 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:33 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Kelly J. Spletzer  
Region II: Dawn R. Heine and Colleen Zasowski  
Region III: Joseph P. Ciresi and Mark P. Dehnert  
Presiding Officer: Thomas J. DiBello  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Dana K. Ludgate and Daniel J. Ciresi

The following Board Members was absent: **Todd R. Wolf**

The following Board Member arrived late: **Bernard F. Pettit (arrived at 7:37 p.m.)**

#### **ANNOUNCEMENTS**

Danny invited everyone to come out and meet Dr. Goodin and Dr. Roche tomorrow at the Spring-Ford Chamber of Commerce's 5th Annual Business Expo taking place at Pope John Paul II High School from 11:00 AM to 2:00 PM. The event is free to attend, provided you bring a business card to submit as your "price of admission" to the event.

#### **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no questions or comments from the public.

#### **II. PRESENTATIONS**

Mr. DiBello announced that they have seen a lot of success over the last several years with the programs from middle school through high school. He stated that they have recognized high school athletes over the years and felt that it was time to recognize the success at the middle school level as well.

Mr. McDaniel stated that on behalf of the student-athletes the coaches and the Athletic Department they wanted to thank the School Board, the Administration and the community for the recognition they do get.

Mr. McDaniel introduced the 7th Grade Boys' Basketball Team members and their coaches who were able to be present and announced that they finished their season 10-0. The Board and the public congratulated the team on their successful season.

- A. Recognition of the **Spring-Ford Area 7th Grade Boys' Basketball Team** on their Undefeated Season.

Mr. McDaniel introduced the High School Boys' Basketball Team and Coaches. He stated that the team won the PAC-10 Championship which was the 5th in school history. The team went on to qualify for states which was the 2nd time in school history. The team won their first game in state play which was the 1st time in school history that this occurred. The Board and the public congratulated the team on their successful season.

- B. Presentation of **Resolution 2016-03** commending the **Spring-Ford Area High School Boys' Basketball Team** and their coaches **Chris Talley, Matt Kurtz, Dan Hoff, Randy Reber** and **GT Pufko** for winning the 2016 Pioneer Athletic Conference (PAC-10) Championship. **(Attachment A1)**

Mr. McDaniel introduced the Junior High Wrestling Team members and their coaches who were able to be present and announced that they finished their season 20-0 in dual meets and won the Southeastern PAC Championship for the 3rd consecutive year and are currently riding a 42 match winning streak dating back to January 2014. The Board and the public congratulated the team on their successful season.

- C. Recognition of the **Spring-Ford Area Middle School Wrestling Team** on their Undefeated Season.

Mr. McDaniel introduced the High School Wrestling Coach Tim Seislove. He next introduced Brandon Meredith and stated that he was being recognized this evening for winning the PAC-10 106 Pound Weight Class Championship as well as the PIAA District One 106 Pound Weight Class which qualified him for the PIAA State Championship Meet where he placed 4th. The Board and the public congratulated Brandon on his successful season.

- D. Presentation of **Resolution 2016-04** commending **Brandon Meredith** on winning the 2016 Pioneer Athletic Conference (PAC-10) Wrestling Championship in the 106 Pound Weight Class. **(Attachment A2)**

Mr. McDaniel introduced Steven Rice and stated that he was being recognized this evening for winning the PAC-10 170 Pound Weight Class Championship as well as the PIAA District One 170 Pound Weight Class which qualified him for the PIAA State Championship Meet where he placed 7th. The Board and the public congratulated Steven on his successful season.

Mr. McDaniel again thanked everyone for their support of the athletes and the athletic programs.

- E. Presentation of **Resolution 2016-05** commending **Steven Rice** on winning the 2016 Pioneer Athletic Conference (PAC-10) Wrestling Championship in the 170 Pound Weight Class. **(Attachment A3)**

Mrs. Jean Lare thanked the Board for the opportunity to tell everyone about SNAP. She commented that this is the 12th annual event and tonight they will be sharing information about their community-based organization. Mrs. Lare stated that the purpose of SNAP is to keep our students and our community safe on what is statistically a dangerous night night of the year. Mrs. Lare provided an overview of previous post-prom events including the number of attendees. She spoke about the fundraising events taking place which

support the post-prom. Mrs. Lare reported that the SNAP Committee collaborates with other surrounding districts so that materials purchased can be shared amongst the districts. Mrs. Lare spoke about the prizes that students who are still there later in the evening will have an opportunity to win. Mrs. Lare reported that most of the food has been donated by families and area businesses. Mrs. Lare spoke of the need for more students to attend, more support, more fundraising and more volunteers to help out at the event. She reminded everyone of the Community Walkthrough which will take place on Saturday, April 30th from 6:30 p.m. – 9:30 p.m. Mrs. Lare thanked everyone for their support of SNAP and the post prom event.

Dr. Goodin asked if the SNAP Committee had ever considered having a DJ at the post prom if that would help keep the kids there for the entire event. Mrs. Lare said the karaoke is always a big hit but last year they did have a DJ and it wasn't so much of a hit. She commented that possibly they should have one because if the right crowd of kids hit the dancefloor at the right time it could just carry on throughout the evening.

Mrs. Lare reminded those who will be volunteering or interested in volunteering to make sure they have their clearances submitted to the district.

Dr. Dressler spoke about the money that the Board had donated to SNAP in a previous year and cautioned against this as it was a hot button issue with the public during campaign season. He spoke about the possibility of car dealers donating a car which could be an end of the night prize which in turn would keep the kids from leaving early.

Mr. DiBello stated that there are enough dealerships in the area to possibly get support of this event. He spoke of the number of students who leave the post-prom to go to house parties which is a challenge for not only us but for other districts as well. He cautioned parents about hosting house parties and stated that many do not understand the liability they take on by allowing this.

Mrs. Zasowski stated that her experience was different from Dr. Dressler as those people in the community she met were supportive of the event. She stated that the post-prom not only protects our kids but the community as well. She commented that she would hope that as a Board they would always support SNAP. Mrs. Zasowski offered her appreciation to the SNAP Committee.

Mr. Ciresi stated that he believes the challenge goes out to the community and more importantly the area businesses to come in and sponsor the event. He suggested that possibly a one-year lease for a car could be offered, a trip to Disneyworld or even a scholarship. Mr. Ciresi commented that he looked into the cost to have possibly have a headliner come in to entertain the kids and the cost for this could be anywhere between \$40,000 - \$50,000. Mr. Ciresi suggested that possibly there is a wealthy individual in the community or a large corporation in the district who could possibly underwrite the event. Mr. Ciresi acknowledged and recognized those SNAP volunteers who were present in the audience as well as the support of the staff and the community for the event. He stated that possibly the set-up for the post-prom could be left for the next day and the district could possibly then host a senior citizen prom. He added that possibly we could find a sponsor to fund both the post-prom and the senior prom. Mr. Ciresi said he thinks this would be a good thing as it shows off our building and also shows the community that we care. He issued a challenge out to local companies to fund this event over possibly a 3-5 year period.

- F. **SNAP** to present on the Spring-Ford Area School District's 2016 Post Prom Event – "Road Trip – With a Twist".

### III. **BOARD AND COMMITTEE REPORTS**

#### **Superintendent's Report Dr. David R. Goodin**

Dr. Goodin reported that on March 18th Spring-Ford was host to the Montgomery County Superintendents and Curriculum Directors for the morning. He advised that the group talked about the Hybrid Learning Program which is taking place in two of our buildings. The group was taken over to Royersford Elementary to tour the 1st and 2nd grade Hybrid Learning classrooms. The superintendents and curriculum directors who visited were very impressed with what is taking place in the district. Dr. Goodin reported that it was also very encouraging to hear the positive feedback received from the teachers at Royersford who are involved in this program. Dr. Goodin congratulated the 8th Grade Center Principal, Dr. Michael Siggins, who successfully defended his dissertation last week. Dr. Goodin extended congratulations to the High School Symphonic Winds Band as they prepare to perform at the Annual PMEA In-service Conference. Dr. Goodin congratulated Seth Jones and stated that his passion has helped to drive our students to success. Dr. Goodin relayed that Mr. Jones participated in one of four weekly teacher challenges to help raise awareness for Spring-Ford's Mini-Thon. The Mini-Thon will take place on April 9 from 5:00 – 11:00 PM at the 10-12 Grade Center. Dr. Goodin reported that the Interact Club hopes to match last year's fundraising efforts of \$15,000.00. Dr. Goodin invited the community to participate in an upcoming meeting on April 6th focusing on the Feasibility Study. Anyone interested in attending can visit the district's website to RSVP.

Mr. DiBello commented that there has been a growing trend over the past couple of years of opting out of the PSSA tests or cutting back on standardized testing as well as the movement towards Common Core. He stated that he is continually approached by parents with questions on whether the district can opt out of PSSA Testing as well as the validity around Common Core and what is the possibility of Spring-Ford not moving in that direction. Dr. Goodin replied that the district as a whole cannot opt out of the PSSA Testing but an individual family may choose to opt out for religious reasons. Dr. Goodin reminded everyone that the PSSA Tests are our primary means of accountability for the measures that our federal government has put into place. Dr. Goodin commented that the district has already adapted and rewritten our K-12 curriculum to be in alignment with the PA Common Core which is in alignment with the PSSA.

Mrs. Bast reiterated and supported Dr. Goodin's comments. Mrs. Bast stated that she is not sure what the overall objection is to PA Common Core as it is not a national curriculum and we did a lot of work to make it our own by using the materials we have and taking into account the students we have and aligning it accordingly. Mrs. Bast stated that she thinks it is the skills we want to see our students be able to perform. Mr. DiBello stated that he wanted to make sure it was clear that we as a school district cannot just opt out of PSSA Testing or that we are opting out of PA Common Core. Mrs. Bast confirmed that according to Chapter 4 which is what regulates Pennsylvania State Education this is what we are mandated to follow and we have to do PA Core Standards.

Mrs. Heine commented that earlier in the school year the Curriculum Department hosted a session for parents about Common Core. Mrs. Heine stated that there was talk at the Curriculum Committee meeting of continuing those sessions and more specifically expanding the sessions to include the Reading and Math Programs. Mrs. Heine said that she is hoping as she is sure Mrs. Bast is that this will help to relieve some of the angst that

our community is feeling. Mrs. Heine stated that with starting the process of implementing our new Reading Program and then at some point looking at doing our Math Program, the district is going to have to do a lot of communication with our parents to make sure that they are comfortable with it. Mrs. Bast advised that May 24th will be a night for parents to learn about the new K-6 English Language Arts Program.

Dr. Goodin commented that last week Mr. DiBello had spoken about some of the walking distances we have around our elementary schools and the need for the district to take a look at this to see if there are some adjustments that need to be made. Dr. Goodin advised that he is pleased to say that they are looking into this especially in the Spring City area as this is one of the schools that we have no bussing to the elementary building. Dr. Goodin stated that this has been a concern of his so he is glad that Mr. DiBello brought it up and they will take a look at this and will report back to the Board at a later date on the progress.

**Solicitor's Report                      Mark Fitzgerald**

Mr. Fitzgerald spoke about the Western Center resolution which is on the agenda for approval. He stated that this resolution is in regards to the Western Center bonds and is a refinance of the bonds and is simply a conduit to allow the process to move forward. Mr. Fitzgerald reported that the other two sending districts have already approved this resolution and the Joint Operating Committee has approved the parameters of the refinance.

**IV. MINUTES**

Mr. Dehnert made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 8-0.

- A. The Board approved the February 16, 2016 Work Session minutes. **(Attachment A4)**
- B. The Board approved the February 22, 2016 Board Meeting minutes. **(Attachment A5)**

**V. PERSONNEL**

Mr. Dehnert made a motion to approve Items A-F and Mr. Pettit seconded it. The motion passed 8-0.

**A. Resignations**

1. **Chadwick A. Strickler**; Fitness Room Supervisor - Spring, Senior High School. Effective: January 29, 2016.
2. **Rachael Munoz**; Talent Show - Grades 7/8 (1/2 contract). Effective: February 18, 2016.
3. **Daniel P. Badway**; Softball Coach - 7<sup>th</sup> Grade. Effective: February 24, 2016.

**B. Leave of Absence**

1. **Kelly A. Grant**; English Teacher, 8<sup>th</sup> Grade Center; for child-rearing leave per the Professional Agreement. Effective: February 29, 2016 through the 2015-2016 school year.

**C. Professional Staff Employee**

1. **Gina M. High**; Special Education Teacher, Senior High School - 9<sup>th</sup> Grade, replacing Jason E. Miller who resigned. Compensation will be set at MS, Step 4, \$49,300.00 prorated with benefits per the Professional Agreement. Effective: On or before April 25, 2016.

**D. Temporary Professional Employees**

1. **Lindsay N. Miller**; Special Education Teacher, 5/6<sup>th</sup> Grade Center, replacing Gwen E. Chand who resigned. Compensation will be set at BS, Step 1, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: March 14, 2016.
2. **Briana L. Rowlands**; Elementary Teacher, Oaks Elementary School, replacing Mary T. Roberts who resigned. Compensation will be set at BS, Step 1, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: March 8, 2016.

**E. Support Staff Employee**

1. **Niloofer Abolfath**; 10-month IT Support Technician, Senior High School, replacing Susan J. Reber who resigned. Compensation will be set at \$19.40/hour with benefits per the Support Technician Plan. Effective: March 8, 2016.

- F. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A6)**

**VI. FINANCE**

Mr. Dehnert asked that Item F be separated.

Mr. Dehnert made a motion to approve Items A-H with the exception of F and Mrs. Heine seconded it. The motion passed 8-0.

Mrs. Heine made a motion for Item F and Mr. Pettit seconded it.

Mr. Dehnert stated that he wanted to make sure that with regards to Item F that the agreement we have includes no automatic renewal for 5 years, the terms and conditions on the website are fixed to the agreement and they include an IP infringement indemnity uncapped for the limitation liability.

Mr. Fitzgerald replied that he heard Mr. Dehnert's input and they are certainly looking into it but he is not convinced that those changes will be made but he would still recommend approval of the contract as presented.

Dr. Goodin stated that he is of the understanding that the five-year automatic renewal provision in the contract protected the district from having a website that five years from now if the service lapsed was not being supported. He added that even with the renewal we can, prior to the expiration of the contract, we can notify the company that we are not going to renew the contract. Mr. Fitzgerald confirmed this was correct and that is one of

issues that the vendor has seen which is the lapse in service has resulted in website blackouts. Mr. Fitzgerald added that they have expressed the concerns raised by Mr. Dehnert to the vendor but he cannot assure that those modifications will be made to the contract and his recommendation is still that the contract be entered into.

Mr. DiBello pointed out that the motion does state pending final review and approval of the solicitor. Mr. DiBello stated that he felt the auto renew protects the district as it is a management issue from an IT perspective that should be on our radar and we know what our escape clause is and there is no penalty for us not to renew. Mr. DiBello felt that if the solicitor's recommendation and he did not have concerns then this is what they must go off of. Mr. Fitzgerald replied that if they can negotiate more favorable terms then that would be ideal but there is a point where there may be diminished returns in those negotiations so it is really a balance of what we have in those returns versus the services we get out of the ultimate contract.

Mr. Dehnert stated that there were other ways to get around auto renewals such a termination for convenience after five years. Mr. Dehnert felt that the provisions he mentioned are ones that every major company would insist on and he felt we should require this. Mr. Dehnert stated that he could not support this and suggested to the Board that they not take this risk.

Mrs. Spletzer asked if there was a time sensitivity to this and wondered if there was a reason why they were voting on it now before the contract has been negotiated. Dr. Goodin replied that the issue is in trying to get the website changed over and up and running before the school year next year. Mrs. Heine stated that it is also giving School Fusion the nix on renewing their contract because they have not been supporting us. Mrs. Heine added that we want to make sure this contract is in place before moving forward and cancelling our contract with School Fusion.

The Board Members continued to debate whether to approve the contract as written and raised the same points as stated above.

The motion passed 7-1 with Mr. Dehnert voting no.

A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 160109 – 160564	\$2,989,503.24
ACH 151600325 – 151600398	\$ 20,571.10

2. Athletic Fund Checks

Check No. 308951 – 308997	\$ 25,819.81
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3. Capital Reserve Checks

Check No. 1186 - 1192	\$ 170,666.55
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4. Food Service Checks

Check No. 12637 – 12719

\$ 424,684.83

C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
  - General Fund Check Register
  - Athletic Fund Check Register
  - Capital Reserve Check Register
  - Food Service Check Register
  - Summary Revenue Report
  - Summary Expense Report

D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Musicopia – Philadelphia, PA.** Provide a Bucket Drumming Mini-Residency with Leon Lewis for 4th grade students at Spring City Elementary School. There is no cost to the district as the assembly is being funded through the Bard Foundation and the PA Council on the Arts.
2. **Sadecky's Puppets – Clermont, FL.** Provide an assembly for students at Royersford Elementary School entitled "It Pays to Be Nice". Funding will be paid by the Royersford Elementary Parent Teacher Organization and shall not exceed \$750.00.

E. The Board approved the following independent contracts:

1. **Melissa Yonchuk – Royersford, PA.** Provide Behavior Specialist Support for the district's Extended School Year Program as per the special needs student's IEPs. Direct/Indirect Intervention Services will be provided for up to 80 hours at a rate of \$70.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$5,600.00.
2. **Lakeside Educational Network (Souderton Vantage Academy) – Souderton, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 130 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$29,250.00.
3. **Variety Club Camp & Development Center – Worcester, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 7 weeks at a cost of \$4,250.00. In addition, 7 sessions of Speech Therapy and 7 sessions of Occupational Therapy will be provided at a cost of \$1,260.00. Funding will be paid from the Special Education Budget and shall not exceed \$5,510.00.

4. **Theraplay, Inc. – West Chester, PA.** Provide Direct Speech and Language Therapy for special needs students as per their IEPs. Services will be provided for 22.5 hours per week for 10 weeks at a rate of \$90.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$20,250.00.
  5. **Lisa Hain – Narvon, PA.** Conduct a Neuropsychological Evaluation for a special needs student. Services shall include the evaluation, a written report and participation in the follow-up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00.
  6. **Creative Health Services, Inc. – Pottstown, PA.** Provide Educational Services for a special needs student as per the IEP. Services will be provided for 75 days at a rate of \$120.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$9,000.00.
  7. **The Devereux Foundation – King of Prussia, PA.** Provide Educational and related services for a special needs student as per the IEP. Services will be provided for 80 days at a rate of \$85.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$6,800.00.
- F. The Board approved, pending final review/approval of the Solicitor, a contract with Finalsight as the district's new website provider at a cost of \$18,000.00 per year.
- G. The Board approved the 2016-2017 Montgomery County Intermediate Unit's Member Services Budget in the amount of \$1,518,580.00.

## NEW FINANCE

- H. The Board approved **Resolution 2016-07** approving a lease and sublease among the Spring-Ford Area School District, the Pottsgrove Area School District, the Upper Merion School District, the Western Montgomery Career & Technology Center and the North Penn Health, Hospital and Education Authority and ratifying the actions of the officers of the Board of School Directors of the Spring-Ford Area School District in executing the lease and sublease and authorizing other appropriate action in furtherance of the foregoing. **(Attachment A7)**

## VII. PROPERTY

Mr. Dehnert made a motion to approve Items A-I and Mr. Pettit seconded it. The motion passed 8-0.

- A. The Board approved declaring the identified library equipment as obsolete and authorized administration to enter into a contract with eForce Recycling for the disposal of such obsolete library equipment at a rate of \$0.30 per pound. There will be an additional fee of \$125.00 for transportation. Funding shall be paid from the General Fund and shall not exceed \$750.00.
- B. The Board approved purchasing new LED efficiency lighting for the parking lots within the district to replace the old high sodium pressure lighting due to age and inefficiency. The lights will be purchased through Co-Stars Purchasing Agency for a total cost not to exceed \$60,000.00. This work will be completed over the summer of 2016 by in-house staff. Funding shall be paid from the Capital Reserve Fund.

- C. The Board approved drawing up plans and specifications to seek bids and award a contract to the lowest responsible bidder for district-wide paving. The total cost will include Bursich Associates to design the specifications and plans which includes overseeing the work. Funding shall be paid from the Capital Reserve Fund and shall not exceed \$210,000.00 including the engineering fees. Work will be completed during the summer of 2016.
- D. The Board approved purchasing a new energy efficient chiller from Trane Equipment thru a US Commodities contract to replace the old inefficient, outdated chiller at the 8<sup>th</sup> Grade Center. The disconnection and reconnection which includes the wiring and piping will be completed by in-house staff over the summer of 2016. Funding shall be paid from the Capital Reserve Fund and shall not exceed \$115,000.00.
- E. The Board approved awarding to the lowest responsible bidder, ATT Sports, Inc., Berlin, NJ, a contract for the repair and re-surfacing of the all-weather track at Coach McNelly Stadium as per the plans and specifications for a total amount not to exceed \$212,995.00 and alternate price of \$10.00 per square ft., after review of final paperwork. Funds will come from the Capital Reserve Fund. Work will be completed over the summer of 2016. The track at Coach McNelly Stadium will be closed for re-surfacing from June 20, 2016 through August 15, 2016.
- F. The Board approved awarding to award to the lowest responsible bidder, Advanced Disposal Services Skippack, Norristown, PA, a contract for trash disposal and recycling district-wide for the 2016-2017 school year in the amount of \$45,633.00 with a three-year alternate bid. Funds will come from the General Maintenance Budget.
- G. The Board approved awarding to the lowest responsible bidder, Northeastern Floors, a contract for gym floor cleaning and recoating for a total amount not to exceed \$15,930.00. Funds will come from the 2016-2017 General Maintenance Budget. Work will be completed over the summer of 2016.
- H. The Board approved awarding to the lowest responsible bidder, Northeastern Floors, a contract for the sanding and refinishing of the gym floors at Evans Elementary, Upper Providence Elementary and the High School Auxiliary Gym for a total amount not to exceed \$36,852.00. Funding will come from the 2016-2017 General Maintenance Budget. Work will be completed over the summer of 2016.
- I. The Board approved awarding to the lowest responsible bidder, Advanced Disposal Services Skippack, Norristown, PA, a contract for trash disposal for open top roll-off district-wide for the 2016-2017 school year in the amount of \$175.00 per haul, \$65.00 per ton with a three-year alternate bid. Funds will come from the General Maintenance Budget.

#### **VIII. PROGRAMMING AND CURRICULUM**

Mrs. Heine made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 8-0.

- A. The Board approved the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to Spring-Ford High School 11th and 12th grade students.

- B. The Board approved the Memorandum of Understanding with Montgomery County Community College (MCCC) for the Dual Enrollment courses offered through MCCC to Spring-Ford High School students who have achieved the age of 15 prior to the start of the semester for which they wish to enroll.

**IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS**

Mrs. Heine made a motion to approve Items A-G and Mr. Pettit seconded it. The motion passed 8-0.

The following individuals were approved for attendance at the following conferences:

<b>CODE: 580 Account: Conference/Training, registration, food, and accommodations</b>
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**DISTRICT OFFICE**

- A. **Marissa Bush**, Special Education Administrative Assistant, **Rachel Fenyus**, Staff Accountant, **Carol Ganister**, PIMS and Data Specialist, **Melody Hendricks**, Human Resources Executive Secretary, **Mary Quintrell**, Bookkeeper, **Sarah Sacks**, Information System Analyst, and **Justin Webb**, Director of Technology, to attend “*Skyward 2016 Keystone State User Group Conference*” in Harrisburg, PA on April 13 and/or April 14, 2016. The total cost for this conference is \$1,710.00. No substitutes are needed.
- B. **Deborah Smith**, Administrative Assistant – Child Accounting, to attend “*Attendance/ Child Accounting Professional Association (A/CAPA) Spring Meeting*” in Pittsburgh, PA on March 31 and April 1, 2016. There is no cost for this meeting as all expenses are paid by A/CAPA since Mrs. Smith serves as the President of the Association. No substitute is needed.

**HIGH SCHOOL**

- C. **Amy Culp**, Art Teacher, to attend “*2016 Advanced Placement Summer Institute – AP Art History*” at the Montgomery County Intermediate Unit in Norristown, PA from July 18 through July 21, 2016. The total cost for this summer institute is \$1,011.40. No substitute is needed.
- D. **John Brennan**, Social Studies Teacher, to attend “*2016 Advanced Placement Summer Institute – AP Macroeconomics Training/Audit*” at LaSalle University in Philadelphia, PA from July 18 through July 21, 2016. The total cost for this summer institute is \$1,350.00. No substitute is needed.
- E. **Jennifer Farischon**, English Teacher, to attend “*2016 Advanced Placement Summer Institute – AP Language and Composition*” at the Montgomery County Intermediate Unit in Norristown, PA from August 1 through August 4, 2016. The total cost for this summer institute is \$985.00. No substitute is needed.

**New Conferences and Workshops**

- F. **Tricia Falco**, College Career Coordinator, to attend “*Catholic College Tour*” at Misericordia University, the University of Scranton, Marywood University and Kings College from April 13, 2016 through April 17, 2016. Total cost for this college tour is \$97.20 for mileage. All other expenses are paid by those colleges being visited. No substitute is needed.

- G. **Cathy Bradfield** and **Laura McNeil Murphy**, Certified School Nurses and Health Services Department Heads, to attend "*PA Association of School Nurses & Practitioners Annual Education Conference*" at State College, PA from April 8, 2016 through April 10, 2016. The total cost of this conference is \$1,546.36 which includes one day of substitute coverage for Mrs. Bradfield and Mrs. Murphy.

**X. OTHER BUSINESS**

Mr. Dehnert made a motion to approve Items A and C-H and Mr. Ciresi seconded it. The motion passed 8-0.

Mr. Dehnert commented on Item B saying that he believes the policy should include insurance requirements including the type of insurance and the minimum coverages that we would have for any entity, HOA or property we would go onto. He stated that he feels this is needed so that the policy ensures we have adequate insurance and it is not relying on what the Board decides at this time.

Mr. Fitzgerald replied that at this time the expectation is that the district as well as Custer's would be named as secondary insureds on a general liability policy of an HOA or owner with a minimum threshold of \$5 million. Mr. Fitzgerald stated that this would also include indemnification provisions as it relates to any property damages as well.

Mr. DiBello did not agree that this language should be in the policy as it is something that should be put in place by the solicitor but it may change and if it were to change you would not be restricted to changing a policy.

Mr. Fitzgerald agreed that it should not be in policy and all the policy should dictate is that something will exist as related. This may change from time to time at the discretion of the administration based on the authority given to them by the Board.

Mr. Pettit agreed that the language should not be in the policy.

A. The following policy was approved:

1. Policy #606 – FINANCES: Tax Collection (**Attachment A8**)

B. The following policies were submitted for a first reading:

1. Policy #005 – LOCAL BOARD PROCEDURES: Organization (**Attachment A9**)
2. Policy #810 – OPERATIONS: Transportation (**Attachment A10**)

C. The Board approved the revised 2015-2016 school calendar. (**Attachment A11**)

D. The Board approved the Spring-Ford Area School District Graduation Commencement for the evening of Thursday, June 16, 2016 at 7:00 PM in Coach McNelly Stadium. In the event of bad weather, commencement will be moved indoors to the High School 10-12 Grade Center.

E. The Board approved the reimbursement of costs incurred (\$1,600.35) for the overnight travel of 4 wrestling team members and 3 coaches who advanced to the PIAA State Individual Championship. The student-athletes and coaches traveled on Wednesday, March 9, 2016 through Saturday, March 12, 2016. Dr. Goodin approved the qualifiers

and coaches for travel and Board approval is now being sought. Funding will come from the Athletic Budget.

- F. The Board gave approval for all Spring Athletic Teams/Individuals that qualify for post-season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board Meeting. Funding will come from the Athletic Budget.
- G. The Board gave approval for Annette Eddowes Kiernan (Middle School Indoor Guard Director) and Emily Wuppes (Assistant Middle School Indoor Guard Director) to take the Spring-Ford Middle School Indoor Guard to compete in the 2016 Tournament Indoor Association Atlantic Coast Championships in Wildwood, NJ, from Thursday April 28, 2016 through Saturday April 30, 2016. The Indoor Guard will be traveling by bus and staying at the Tropicana Motel, Wildwood, NJ. The cost of the trip is \$220.00 per person which includes transportation. Students will miss a few hours of school on Thursday, April 28th, all day Friday, April 29th and will be responsible for any missed work.
- H. The Board approved the following annual report of income and expenses as required by Policy #229 – Student Fund Raising.
  - 1. Spring City American Legion Baseball, Inc.

**XI. INFORMATION ITEM**

- A. Oaks Elementary School wishes to work with the Oaks Elementary School Parent-Teacher Association to begin fund-raising for the construction of a paved low-maintenance walking path - ½ mile long (2,640 feet) and 6 feet wide as per the plan submitted at the Property Committee meeting. The path will be a safe environment for the students and the community to walk/run and exercise thereby supporting the continuous efforts of encouraging a healthy, active and safe lifestyle. There will be no cost to the district.

**XII. BOARD COMMENT**

There were no comments from the Board.

**XIII. PUBLIC TO BE HEARD**

There were no comments from the public.

**XIV. ADJOURNMENT**

Mr. Pettit made a motion to adjourn and Mr. Ciresi seconded it. The motion passed 8-0. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

**2015-2016 EXTRA-CURRICULAR CONTRACTS**

	<b>Contract Title</b>	<b>Season</b>	<b>Last Name</b>	<b>First Name</b>	<b>Contract Rate</b>
1	Lacrosse Coach-Boys - 9th Grade	Spring	Baker	Charles	\$3,186.00
2	Volunteer Boys & Girls Track Coach	Spring	Boham	Damien	Volunteer
3	Fitness Room Supervisor-Spring - HS	Spring	Brubaker	Chadwin R.	\$679.00
4	Volunteer Middle School Boys & Girls Track Coach	Spring	Egleston	Sarah	Volunteer
5	Volunteer Assistant Baseball Coach - HS	Spring	Heffernan, Sr.	Michael	Volunteer
6	Softball Coach - 7th Grade	Spring	Hoff	Daniel J.	\$2,772.00
7	Volunteer Assistant Baseball Coach - HS	Spring	Hoff	James	Volunteer
8	Theater Orchestra Director - HS	Spring	Nice	Katharine A.	\$1,104.00
9	Softball Coach - 8th Grade	Spring	Templeton	Mark E.	\$2,772.00
10	Volunteer Boys Lacrosse Coach - HS	Spring	Ullmann	Max	Volunteer

# SPRING-FORD AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: ORGANIZATION

ADOPTED: March 25, 1991

REVISED: September 27, 2010

**REVIEWED: March 14, 2016**

	005. ORGANIZATION
SC 401, 402, 404, 421	<p>Section 1. <u>Organization Meeting</u></p> <p>The Board members shall meet and organize annually during the first week in December. Notice of the time and place of the organization meeting shall be given to all Board members by mail at least five (5) days before the proposed meeting by the Board Secretary. The organization meeting shall be a regular meeting.</p>
SC 402, 426	<p>Section 2. <u>Order</u></p> <p>The organization meeting shall be called to order by the past President, who shall preside over the election of a temporary President from among the hold-over Board members. The Board Secretary shall be secretary of the meeting. In an election year, the certificates of election or appointment of all new Board members shall be read, and a list shall be prepared of the legally elected or appointed and qualified Board members.</p>
SC 321, 402	<p>The temporary President may administer the oath or affirmation of office to those Board members who have not previously taken and subscribed to the same.</p>
SC 404	<p>Section 3. <u>Officers</u></p> <p>Election of officers shall be by a majority vote of those present and voting. Where no such majority is achieved on the first ballot, a second ballot shall be cast for the two (2) candidates who received the greatest number of votes.</p> <p>a. The school directors shall annually, during the first week in December, elect from their members a President and Vice-President who shall serve for one (1) year.</p>

SC 404	b. The school directors shall annually, during the month of May, elect a Treasurer who shall serve for one (1) year beginning the first day of July after such election. The Treasurer may be a corporation duly qualified and legally authorized to transact a fiduciary business in the Commonwealth.
SC 436, 438 Pol. 811	The Treasurer shall not enter upon his/her duties until furnishing bond in accordance with law and with Board approval. The Treasurer shall be compensated in the manner and at the rate determined by the Board.
SC 404	c. The school directors shall, during the month of May in every fourth year, elect a Secretary who shall serve a term of four (4) years beginning the first day of July following such election.
SC 431, 432 Pol. 811	The Secretary shall not enter upon his/her duties until furnishing bond in accordance with law and with Board approval. The Secretary shall be compensated in the manner and at the rate determined by the Board.
	Vacancies in any office shall be filled by Board action, and such appointed officers shall serve for the remainder of the unexpired term.
SC 324, 404	The same school director may not hold more than one (1) office of the Board. No commissioned officer or professional employee of the Board shall serve, temporarily or permanently, as an officer of the Board.
Pol. 006	Officers of the Board may be removed from office for incompetency, intemperance, neglect of duty, violation of the school laws of the Commonwealth, or other improper conduct, provided that the officer charged shall have been given due notice of the reasons and an opportunity for a hearing. Removal shall be approved by the affirmative vote of a majority of the full number of school directors.
	Section 4. <u>Appointments</u>
	The Board shall appoint:
SC 508, 683	a. A tax collector, where a tax collector is not elected to collect taxes, there is a vacancy or an elected tax collector refuses to qualify.
SC 1410	b. School physician(s).
SC 1410	c. School dentist(s).
SC 324, 406	d. Solicitor.

SC 434	e. Assistant Secretary.
SC 2401	f. Independent auditor.
SC 516	g. Delegates to a state convention or association of school directors.
SC 406, 1089	h. Assistants, clerks and employees as the Board deems necessary.
Pol. 006	<p>Appointees of the Board may be removed from office for incompetency, intemperance, neglect of duty, violation of the school laws of the Commonwealth, or other improper conduct, provided that the appointee charged has been given due notice of the reasons and an opportunity for a hearing. Removal shall be approved by the affirmative vote of a majority of the full number of school directors.</p> <p>Section 5. <u>Resolutions</u></p> <p>The Board may at the organization meeting, but shall prior to July 1 next following, designate a:</p>
SC 621	a. Depository(s) for school funds.
SC 106	b. Newspaper(s) of general circulation as defined in law.
SC 421	c. Normal day, place and time for regular meetings.
	d. Normal day, place and time for open committee meetings.
	<p>Section 6. <u>Committees</u></p> <p>Committees of Board members shall conduct studies, make recommendations on matters and subjects discussed as charged by the Board, act in an advisory capacity, but shall not take action on behalf of the Board.</p> <p>Committees shall consist of no more than <b>four (4)</b> members. In the absence of a quorum, the chair may designate an alternate. The committee shall not meet unless a quorum is present.</p> <p>Members shall be appointed by the President who shall serve as an ex-officio member on all committees. <b>Any action or recommendation by a committee shall still require formal action and approval by the School Board as a whole.</b></p> <p>A member may request or refuse appointment to a committee.</p>

	<p>Refusal to serve on any one committee shall not be grounds for failure to appoint a member to another committee.</p> <p>The President may appoint as soon as possible after the organization meeting the members of the Board to the designated committees of the Board, where they shall serve a term of one (1) year.</p> <p>The President shall appoint the Chairperson of each committee. The Chairperson shall report for the committee and prepare minutes for open committee meetings. The Chairperson shall recommend to the Board motions from the committee.</p> <p>The standing committees of the Board are:</p> <ul style="list-style-type: none"><li>a. Ad Hoc (will be comprised of the senior member from each of the three (3) regions to meet on an as-needed basis). The term <b>Senior</b> means the total number of years of service on the Spring-Ford Area Board of School Directors.</li><li>b. Personnel.</li><li>c. Community Relations.</li><li>d. Curriculum/Technology.</li><li>e. Finance.</li><li>f. Extracurricular. (Programs and activities outside the regular program of courses during the school day, including the arts, athletics, clubs and other activities.)</li><li>g. Policy.</li><li>h. Property.</li><li>i. Superintendent Evaluation.</li></ul> <p><b>Specific duties may be assigned to the Ad Hoc Committee based upon the vote of the majority of the school board as a whole.</b></p>
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	<p>References:</p> <p>Pennsylvania Constitution – PA Const. Art. VI Sec. 7</p> <p>School Code – 24 P.S. Sec. 106, 321, 324, 401, 402, 404, 406, 421, 426, 431, 432, 434, 436, 438, 508, 516, 621, 683, 1089, 1410, 2401</p> <p>Board Policy – 006, 811</p>
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# SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: TRANSPORTATION

ADOPTED: March 25, 1991

REVISED: May 29, 2012

**REVIEWED: March 14, 2016**

	810. TRANSPORTATION
1. Purpose	The Board has elected to provide transportation for students in the Spring-Ford Area School District in accordance with the law and Board Policy.
2. Authority SC 1361, 1362 Title 22 Sec. 23.1, 23.2, 23.4	<p>The Board shall purchase, equip and maintain vehicles and/or contract for school bus services for the transportation of students to and from school at regularly scheduled hours and for the transportation of students on field trips and athletic trips.</p> <p>The school district shall provide transportation solely to students who live within the designated attendance boundaries of the Spring-Ford School District.</p> <p>All parents/legal guardians are always responsible for their child's safety and conduct prior to boarding the bus and from the time that their child is discharged from the bus.</p> <p>Resident students will be provided free transportation on established routes provided that:</p> <ol style="list-style-type: none"> <li>1. They are elementary school students living further than one and one-half (1 1/2) miles by the nearest roads from their assigned school.</li> <li>2. They are secondary school students living further than two (2) miles by the nearest roads from their assigned school.</li> <li>3. The walking conditions to the school are found to be hazardous by the Pennsylvania Department of Transportation.</li> <li>4. They are students of special education classes, as provided for in this policy.</li> </ol>
SC 1362 Title 67 Sec. 447.1 et seq	
SC 1374 Title 22 Sec. 23.3 Pol. 103	

<p>Title 22 Sec. 23.4</p>	<p>The district will use its best efforts when establishing bus routes and schedules so that bus stops may be scheduled to which students can walk in as safe a manner as possible.</p> <p>The school bus driver shall be responsible for seat assignment, monitoring and reporting of the misconduct of student/students while they are being transported. A student may be suspended from bus transportation by the principal for bus misconduct, in which case, the parents are responsible for the student's transportation.</p>
<p>3. Delegation of Responsibility Title 22 Sec. 23.4</p>	<p>The Superintendent shall have prepared a map of the district indicating each bus stop and bus route or prepare a schedule of bus stops and an itinerary of bus routes to be used in conjunction with a district map.</p>
<p>Title 22 Sec. 23.1, 23.4</p>	<p>The Superintendent shall maintain such records and make such reports regarding school transportation as are required by the State Board of Education.</p>
<p>Title 22 Sec. 23.4</p>	<p>The Superintendent shall have developed rules governing student conduct during transport to and from school; such rules shall be binding on all students transported by the Board.</p>
<p>4. Guidelines</p>	<p><u>Bus Schedules</u></p> <p>The purpose of bus schedules and routing will be to achieve maximum service with a minimum fleet of buses consistent with rendering a safe, effective and economical service to all students.</p> <p><u>Bus Routes</u></p> <p>Bus routes will follow the most direct roads practicable for bus travel to serve those students eligible for transportation service. Where an alternative route may be selected without sacrifice of efficiency or economy, preference will be given to that route serving the largest number of students more directly.</p> <p>Routes will be designed to eliminate as many turn around points as possible, and to employ as nearly as practicable the full carrying capacity for each bus trip. No bus will be overloaded. New routes will be established only when full capacity of the trips on existing routes has been reached or is imminent.</p>

<p>Title 67 Chpt. 447</p>	<p><u>Hazardous Routes <b>Between Home and School/Bus Stop</b></u></p> <p>A hazardous route is defined as an unsafe condition caused by potential incompatibility between vehicles and school students, while the students are walking between their home and their school or school bus stop.</p> <p>Road and traffic conditions shall be evaluated before any highway or section of highway is declared hazardous. The presence or absence of sidewalks shall be a factor in the evaluation but may not be the controlling factor, and all relevant safety factors will be considered in making a determination as to whether or not walking constitutes a hazard to pupils.</p> <p>Chapter 447 may not be construed to require school buses to stop at every dwelling in the event that a student walking route or a portion thereof is declared hazardous, since such a policy would increase the probability of bus-related accidents. A student shall be required to walk up to 500 feet on a roadway designated as a hazardous walking route when the route is designated as hazardous.</p> <p>Other factors to be considered are the following: road shoulder width, sight distance, speed of vehicles, number of students assigned at a bus stop, hazardous structure, high vehicular traffic pattern during the time the students are walking to bus stops.</p> <p>If changes occur in the condition of a walking route that was previously inspected, a reevaluation of the route may be requested by a school district official.</p> <p><b>Bus routes and bus stops will be established on roads that are under federal, state, county, township, or borough jurisdiction. School transportation vehicles will not be routed over undedicated roads, private roads and private gated roads or into cul-de-sac roadways unless approved by the Superintendent for the purpose of efficiency, safety and to overcome logistical challenges. Prior to a transportation route on an undedicated or private road, the Administration must secure a completed Spring-Ford Transportation Hold Harmless Agreement, as developed by the District and which may be modified from time to time as determined by the District. The agreement shall include, but will not be limited to, written permission to enter the undedicated roadways, a liability waiver for property damage from the property owner and/or Homeowners Association, and inclusion of the District and the Transportation Contractor as an additional insured on its liability insurance and provide a copy to the District. Such an agreement must be signed by the applicable property owner(s), or authorized representatives of a Homeowners Association, the District, and the District's Transportation vendor. The Superintendent, or designee, shall be authorized to enter into such an agreement on behalf of the Board.</b></p>
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<p>SC 1362</p>	<p>However, special education students will be given special consideration based on the needs of the child. This may require school transportation vehicles to travel on undedicated roadways.</p> <p><u>Authorized Bus Stops</u></p> <p>Authorized bus stops will be located where pupils may board and get off, cross highways, and await arrival of buses with the utmost safety permitted by highway conditions.</p> <p>A child may walk up to a mile and a half to a bus stop. This distance is measured by public roads and does not include the private lanes or driveways where the child must walk.</p> <p>The number of bus stops on each trip will be limited so as to enable buses to run efficiently and in a reasonable time frame.</p> <p>Insofar as educational requirements permit, school schedules will be adjusted to allow maximum utilization of each bus in the system by alternating elementary and secondary trips with the same fleet of buses.</p> <p>Students using district transportation should understand that they are under the jurisdiction of the school from the time they board the bus until they are deposited at school or at the stop nearest their home.</p>
<p>SC 1374 Title 22 Sec. 23.3 Pol. 103</p>	<p><u>Special Transportation For Exceptional Children</u></p> <p>Children who attend special education classes <b>may be</b> provided transportation service without regard for the usual limitations on distance. Not all exceptional children can or should ride school buses on regular routes because of the nature of their handicaps. The Supervisor of Special Education coordinates with the Coordinator of Transportation regarding students identified as requiring special transportation services.</p> <p>Likewise, the provision of transportation service for exceptional pupils who regularly attend approved day schools outside the district may also be planned as outlined above.</p> <p><u>Student Responsibility</u></p> <p>Students are required to:</p> <ol style="list-style-type: none"> <li>1. Be careful in approaching bus stops, walk on the left, toward coming traffic; be sure the road is clear both ways before crossing the highway.</li> </ol>

<p>Pol. 237</p>	<ol style="list-style-type: none"> <li>2. Respect property and wait at the assigned bus stop without damaging or trespassing on private property.</li> <li>3. Be at the assigned bus stop eight to ten (8-10) minutes before the scheduled time. Be on time for the assigned dismissal bus in order to permit the bus to follow the time schedule. Students shall not be permitted to ride any but their assigned bus.</li> <li>4. Sit in their assigned seat (K-6). Bus drivers have the right to assign a student (K-12) to a seat in the bus and to expect reasonable conduct in a manner similar to that of a teacher in a classroom.</li> <li>5. Reach their assigned seat in the bus without disturbing or crowding other pupils.</li> <li>6. Obey the driver promptly. The driver is in complete charge while the transportation vehicle is in operation.</li> <li>7. Keep the bus clean and sanitary, neither smoking nor drug use is permitted. No chewing gum, candy, soda, ice cream or other food is permitted on the bus at any time. No animals/pets are allowed. Portable electronic devices (PED – as defined in School Board Policy #237 – Electronic Communication Devices) are only permitted with the use of a personal headset. In conjunction with the Electronic Communication Policy (#237), all guidelines for the use of PED’s are strictly enforced while on school district transportation. The guidelines prohibit the use of PED’s with electronic images and photographs, unauthorized audio or video recording and for the purpose to bully, harass or threaten another person. Bus drivers and transportation personnel are authorized to confiscate a student’s PED when used in violation of this policy or in an attempt to diffuse a behavioral or unsafe situation. All confiscated PEDs shall be delivered to the building principal’s office as soon as practical.</li> <li>8. Maintain proper conduct. The use of obscene language is not permitted.</li> <li>9. Keep head, arms, and hands inside the bus at all times.</li> <li>10. Be respectful to fellow pupils and to the bus driver.</li> <li>11. Be respectful of bus equipment. Damage to seats and other parts is often unnecessary and always costly. Students will be held responsible for any and all damage to the bus perpetrated by them.</li> <li>12. Remain seated until the bus stops at designated stop; if crossing you must cross in front of the bus, look both ways as you are crossing to make sure all traffic is stopped.</li> </ol>
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<p>Pol. 810.1</p>	<p><u>Video Monitor</u></p> <p>Guidelines on video monitors are contained in Policy 810.1.</p> <p><u>Child-Care Transportation Services</u></p> <p>District administrators shall develop rules for the before and after school child-care transportation service. Students in grades K-6 are eligible for Child Care Transportation provided the day care facility is located in the bus transportation boundary of the attending school. Transportation WILL NOT be provided for any day care facility located in the walking boundary or is located outside of the boundary of the attending school. The Requests for Child-Care Transportation Form must be submitted yearly for review and approval.</p> <p>It is preferred that child-care requests for the upcoming school year be submitted in the spring and summer but no later than the last Friday in July. Until the request has been reviewed (approval/denial), the parents/guardians are responsible for providing alternate transportation. The review process, depending on the time of the year could be for a period not to exceed sixty (60) days.</p> <p>The following criteria will apply:</p> <ol style="list-style-type: none"> <li>1. The student must ride the bus on a regular basis. Regular basis shall mean: <ol style="list-style-type: none"> <li>a. Everyday a.m. and p.m. to and from child care.</li> <li>b. Every a.m. from child care and every p.m. to their residence.</li> <li>c. Every a.m. from their residence and every p.m. to child care.</li> <li>d. Student will not be assigned to more than one (1) bus in any one (1) direction.</li> </ol> </li> <li>2. Services requested must be within the attendance boundary for the school the student attends.</li> <li>3. Space must be available based on the rate capacity of the bus.</li> <li>4. Requests will be honored or subsequently canceled (exceeding bus capacity) in order in which they are received.</li> <li>5. Approval for services on buses which are operating within fewer than ten (10) pupils of their rated capacity shall include notice that service may subsequently be canceled if the capacity of the bus would be exceeded because of an</li> </ol>
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	<p>obligation to provide service to additional students who are eligible under the provisions of law for transportation by the school district.</p> <p>6. Requested stop must be an established stop listed on the transportation schedule.</p> <p>7. The bus and stop locations must be consistent each day of the week during the school year. Requests which are occasional rather than regular or which involve only a portion of a week, will not be approved.</p> <p><u>Alternate arrangements for any reason are the responsibility of the parents/guardians.</u></p> <p>8. Subject to the foregoing, not more than three (3) requests for change in location to accommodate a modification of child-care arrangements may be sought <u>during</u> a school term.</p> <p>9. Request procedures:</p> <ul style="list-style-type: none"> <li>a. Request forms are available on the Spring-Ford website, attending school office and the district office. They must be completed and turned into the attending school office.</li> <li>b. The request form will be reviewed and approved/denied by the Transportation Coordinator.</li> <li>c. Bus contractor and attending school office will be notified of the transportation arrangements. Approval/Denial of childcare logs are kept on file.</li> <li>d. Parents/Guardians will be notified by attending school office of approval/denial of child care request.</li> </ul> <p>References:</p> <p>School Code – 24 P.S. Sec. 111, 1331, 1361, 1362, 1365, 1366, 1374, 2541, 2542</p> <p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq., 15.1 et seq., 23.1, 23.2, 23.3, 23.4, 23.6</p> <p>State Department of Transportation Regulations – 67 PA Code Sec. 212.101, 447.1 et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Diesel-Powered Motor Vehicle Idling Act – 35 P.S. Sec. 4601 et seq.</p>
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810. TRANSPORTATION - Pg. 8

	<p>Transportation of Individuals with Disabilities, Title 49, Code of Federal Regulations – 49 CFR Part 37, Part 38</p> <p>Board Policy – 103, 121, 304, 317, 417, 517</p>
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