

On May 22, 2006, the board meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:32 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Michael V. Masciandaro
Region II:	Joseph M. Petrowski
Region III:	Joseph P. Ciresi, John S. Grispon, and Robert A. Weber
Presiding Officer:	Donna L. Williams
Superintendent:	Dr. Marsha R. Hurda
Business Manager:	Tim Anspach
Solicitor:	Marc Davis, Esq.
Student Rep.:	Danny Suraci

Board President, Mrs. Williams, opened the meeting with the call to order, roll call and the Pledge of Allegiance. The Spring-Ford High School Vocal Ensemble sang the Star Spangled Banner.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments or questions.

II. PRESENTATION

Dave Willauer recognized Karly Deitrick on winning first place in the state-wide Braille Challenge Essay Contest. Mr. Willauer acknowledged the Intermediate Unit staff, Karly's teachers, and her one to one aide for working with and helping Karly on a daily basis. Mrs. Williams and Dr. Hurda presented Karly with a plaque and flowers in honor of her accomplishment. Mr. Ciresi congratulated Mr. Willauer on celebrating 30 years with the district.

- A. Presentation recognizing Karly Deitrick, a 4th grade student at Royersford Elementary School, for winning first place in the state-wide Braille Challenge Essay Contest, sponsored by the Braille Institute of America. Karly will be competing in the national competition which will take place in Southern California in June.

Pat Nugent acknowledged the SNAP Committee and thanked them for organizing and making the first post prom a special event for the 600 students who attended.

- B. Recognition of the SNAP Committee, especially Cindy Clark, Debbie Landis, Barbara Ann Sharon and Scott Smiley, for their efforts in creating a safe and successful post prom party for the students at Spring-Ford Area High School.

Mrs. Williams on behalf of the SFASD Board of Directors presented the Music Department with Resolution #2006-09 and acknowledged all the awards the band, chorus and indoor guard won while competing at the Toronto Festivals of Music. Mr. Ciresi congratulated both the SNAP Committee, and the Music Department. Mr. Ciresi thanked the School Board for their support of all the programs which benefit the students.

- C. Presentation of **Resolution #2006-09** to the Spring-Ford High School Music Department commending them for their outstanding accomplishments while competing at the Toronto Festivals of Music.

III. APPROVAL OF MINUTES

Mr. Masciandaro made a motion to approve Items A-B and Mr. Petrowski seconded it. The motion passed 6-0.

- A. The board approved the April 18, 2006 work session minutes.
- B. The board approved the April 24, 2006 board meeting minutes.

IV. BOARD AND COMMITTEE REPORTS

PSBA

Ray Rocchio, Jr.

TBD

Mr. Grispon said the two state senators who were holding up tax reform were just defeated in the latest election but we do not know what this will mean as the senators do not leave office until November. Governor Rendell signed into law House Bill #1618 on graduation participation which requires that all school districts allow students with disabilities to participate with their graduating class in graduation ceremonies even if their IEP requires further instruction beyond the traditional four years of high school and receive a certificate of attendance.

Property/Facilities

Ammon Morgan, Jr.

2nd Weds. 7 p.m.

Mr. Weber said the committee discussed the renovations on Coach McNelly Stadium, the update and progress on the new administration building, the re-roofing project about to begin on Brooke Elementary, the change orders on Evans Elementary, the expansion of the playground at the 5/6 building, renovations of the Greenstein Property, the bridge at Upper Providence Elementary in the rear of the building which will connect Buckwalter Road, the requirements of new ceiling tile in the high school as a result of the fire code, and the expense the district is incurring as a result of people using wedges in the doors which breaks the hinges. Mr. Masciandaro asked about the new administration building and the Committee's recommendation that the district move forward with the current plan. Mr. Masciandaro said when this was referred to the Property Committee he had hoped for more information regarding the costs of the three previously discussed options since the figures have changed since that time. Mr. Masciandaro questioned the increase in costs for the Bechtel Dairy Site and he wondered if anyone on the board wanted to take another look at the three options previously proposed. Mr. Grispon said the majority of the board voted to approve PlanCon A&B and Mr. Masciandaro's concerns should be raised when we get to the approval for PlanCon D. Mrs. Williams said she agrees with Mr. Grispon that the majority of the board did approve PlanCon A&B so the board is moving forward. Mrs. Williams also

commented that since the district owns a piece of property that was slated for district administration offices it does not seem reasonable to rent another property. Mrs. Williams said that Dr. Hurda did a lot of investigation on this and included the information in the weekly board packet back in April and the numbers we had received from Needleworks did not include the costs of interior wall design which we would have to do. Mrs. Williams said the board will move forward with this while keeping an eye on the financial picture as well as the needs of the district. Mr. Petrowski said the 4.25 million includes the bonding fees and if they are backed out then we are down to about 3.5 million. Mr. Petrowski also commented that the current design for the district office which includes a second floor addition will allow us to move staff over who are presently occupying classroom space thereby freeing up this space for students. Mr. Masciandro said he is fine with this but he would like to see all this information in one document showing how many square feet are we getting, how many administrators are we putting in the district office, and what is the cost per person for square footage. Dr. Hurda commented that after Peter Ortiz presented his original plan the board asked him to go back and add a few options which resulted in additional costs. Dr. Hurda said Peter Ortiz will be back in June to present the various options on the new administration offices and at that time the board can decide exactly where they want to go with this. Mr. Weber said the reason the board decided to go with the administration building on its own rather than leasing was due to increased square footage. We were looking at 14,000 square feet as compared to 11,000 square feet.

V. FINANCE

Mr. Grispon asked for Item G to be separated. Mr. Masciandro made a motion to approve Items A-F and Mr. Grispon seconded it. The motion passed 6-0.

A. The Board approved payment for the following invoices for the month of **MAY**, in connection with the **SERIES G.O.B. 2003**:

1. EVANS ELEMENTARY SCHOOL

Bursich Associates	Professional Services	\$	201.32
MBR Construction	Applic. #3- Electrical Contractor	\$	251,842.00
MBR Construction	Applic. #4- Electrical Contractor	\$	346,275.00
PECO Energy	Relocation- 9 Poles	\$	59,531.00
Jay R. Reynolds Inc.	Applic. #4- Plumbing Contractor	\$	69,602.54
U.S. Laboratories	Soils Testing & Inspection	\$	3,497.11
Verizon Pennsylvania	Transfer & Remove 9 Poles	\$	12,279.00
Worth and Company	Applic. #4- Mechanical/HVAC	\$	75,091.43
*DLR Group	Professional Services	\$	4,239.56
*Jay R. Reynolds Inc.	Applic. #5- Plumbing Contractor	\$	82,695.33
*Limerick Twp. M.A.	Professional Services	\$	1,015.70
*MBR Construction	Applic. #5-Electrical Contractor	\$	232,065.00
*SMJ Contracting Inc	Applic. #7- General Contractor	\$	<u>1,082,746.80</u>
	TOTAL		\$2,221,081.79

2. INTERMEDIATE SCHOOL/MIDDLE SCHOOL PROJECT

Montco Fence, LLC	Install 200'-8'H Galvan. Fence	\$	4,050.00
Nave Newell	Professional Services	\$	7,205.13
*Fox Rothschild	Professional Services (4 Inv.)	\$	11,703.15

*Virco, Inc.	(6) Activity Tables	\$ 529.20
	TOTAL	\$ 23,487.48

3. 9th GRADE CENTER

Tri-State Balancing	Start up & Commissioning HVAC	\$ 5,500.00
*Virco, Inc.	10 Activity Tables & 1 Table	\$ 2,420.95
	Storage Caddy	
	TOTAL	\$ 7,920.95

B. The Board approved payment for the following invoices for the month of **MAY**, in connection with the **CAPITAL RESERVE ACCOUNT – Fund 22:**

Sukonik/Greenstein Condemnation

Traffic Plan. & Design	Professional Services	\$ 1,711.40
*Fox Rothschild	Professional Services (2 Inv.)	\$ 910.45
	TOTAL	\$ 2,621.85

Greenstein Property Repairs

*Kugler Excavating	Barn Demolition	\$ 2,450.00
	TOTAL	\$ 2,450.00

Brooke Elementary School-Re-Roofing Project

Limerick Twp.	Mechanical Permit	\$ 21,002.00
Limerick Twp.	Electrical Permit	\$ 1,251.50
Limerick Twp.	Re-Roofing Permit	\$ 1,145.00
Arthur Altemose	Professional Services	\$ 32,739.93
	TOTAL	\$ 56,138.43

Phase II – Design Athletic Fields

Cowan Associates	Professional Services	\$ 2,171.60
	TOTAL	\$ 2,171.60

New District Office

Bursich Associates	Professional Services	\$ 12,000.00
High Safety Consult.	Professional Services	\$ 545.00
*Foreman Architects	Professional Services #4	\$ 30,607.00
*Foreman Architects	Professional Services #5	\$ 20,014.00
*Geotechnical Eng.	Geothermal Engineering Study	\$ 4,737.91
	TOTAL	\$ 67,903.91

C. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.

D. Checks:

1. Weekly Checks prior to Work Session

<u>April</u>		
Check No. 109581-109652		\$1,088,698.24

	<u>May</u>	
	Check No. 109653-109793	\$ 423,453.61
2.	<u>Weekly Checks prior to Board Meeting</u>	
	Check No. 109794-109870	\$ 349,413.03
3.	<u>Board Checks held for approval</u>	
	Check No. 109871-110046	\$ 245,528.36
4.	<u>Athletic Fund- April</u>	
	Check No. 298185-298305	\$ 16,331.85

E. The Board approved the following **independent contracts**:

1. **The Crossroads School – Paoli, PA.** Provide educational services for a special education student as per the IEP. Funding will be paid from the 2006-2007 Special Education Budget and shall not exceed thirty-three thousand three hundred seventy dollars (\$33,370.00).
2. **Barbara Martin – Schwenksville, PA.** Provide reading tutoring using the Wilson Reading System for a special education student as per the IEP. Direct intervention services and consultation will be provided to the parents and school staff. This contract is for fifteen (15) hours between 7/5/06 – 8/4/06 at fifty dollars (\$50.00) per hour. Funding will be paid from the 2006-2007 Special Education Budget and shall not exceed seven hundred fifty dollars (\$750.00).
3. **Steve Courtney – Manheim, PA.** Present an assembly at Upper Providence Elementary and Oaks Elementary with positive social messages including compassion, respect, positive attitude and perseverance in connection with the district's pro-social goals and objectives. Funding will be paid from the 2005-2006 Upper Providence and Oaks Elementary Guidance Accounts and shall not exceed one thousand two hundred dollars (\$1,200.00).
4. **The Bureau of Lectures and Concert Artists, Inc. – Lawrence, KA.** Present a Chinese Acrobatic assembly in connection with Multi-cultural International Day. Funding will be paid from the 2005-2006 Oaks Guidance Account and shall not exceed seven hundred twenty dollars (\$720.00).
5. **Eric Paul – Phoenixville, PA.** Present a comedy magic show at Spring City Elementary. Funding will be paid by the 2005-2006 Spring City Parent Teacher Association and shall not exceed two hundred twenty-five dollars (\$225.00).
6. **Spring Valley Branch of YMCA – Limerick, PA.** Provide Camp Experience for the purpose of socialization for a special education student as per the IEP. This contract is for three (3) two week sessions at a cost of two hundred seventy dollars (\$270.00) per session plus a program membership fee of forty dollars (\$40.00).

Funding will be paid by the 2006-2007 Special Education Budget and shall not exceed eight hundred fifty dollars (\$850.00).

7. **Lapreziosa Occupational Therapist Services – Pottstown, PA.** Provide Occupational Therapy for the 2006 Extended School Year Program for 57 students who receive special education services per their IEPs. The contractor will provide direct intervention and consultation, evaluation, home visitations and indirect services (meetings, paperwork and progress reports). Funding will be paid by the 2006-2007 Special Education Budget and shall not exceed nineteen thousand one hundred eighty-eight dollars (\$19,188.00).
8. **Motivational Productions, Inc. – Garden Ridge, TX.** Provide a motivational presentation for school district staff in conjunction with the August 22, 2006 school in-service. Funding will be paid from the 2006-2007 Superintendent's Budget and shall not exceed one thousand dollars (\$1,000.00).
9. **Judy Kerkeslager – Drexel Hill, PA.** Provide instructional services for a special education student as part of the Extended School Year Program per the student's IEP. The contractor will provide a total of thirty-nine (39) hours of service at a rate of fifty-five dollars (\$55.00) per hour. Funding will be paid from the 2006-2007 Special Education Budget and shall not exceed two thousand one hundred forty-five dollars (\$2,145.00).
10. **Susan Parsons – Wallingford, PA.** Provide instructional services for a special education student as part of the Extended School Year Program per the student's IEP. The contractor will provide a total of ninety-six (96) hours of service at a rate of fifty-five dollars (\$55.00) per hour. Funding will be paid from the 2006-2007 Special Education Budget and shall not exceed five thousand two hundred eighty dollars (\$5,280.00).
11. **Camp Joy – Schwenksville, PA.** Provide instructional services for five (5) special education students as part of the Extended School Year Program per their IEPs. The total number of days shall not exceed one hundred fourteen (114) at a rate of one hundred ten dollars (\$110.00) per day. Funding will be paid from the 2005-2006 District Budget (\$1,210.00) and the 2006-2007 IDEA allocation (\$11,330.00) and shall not exceed twelve thousand five hundred forty dollars (\$12,540.00).

NEW INDEPENDENT CONTRACTS

12. **Variety Club – Worcester, PA.** Provide special education services for two students as part of the Extended School Year Program per their IEPs. The total number of days shall not exceed sixty-eight (68) at a rate of one hundred twenty-five dollars (\$125.00) per day. Funding will be paid from the 2005-2006 District Budget (\$1,250.00)

and the 2006-2007 IDEA allocation (\$7,250.00) and shall not exceed eight thousand five hundred dollars (\$8,500.00).

13. **Andrea Vedock – Reading, PA.** Provide Speech and Language services for students as part of the Extended School Year Program per their IEPs. This contract is for eighteen hours (18) per week for five (5) weeks at a rate of thirty dollars (\$30.00) per hour. Funding will be paid from the 2006-2007 Special Education Budget and shall not exceed two thousand seven hundred dollars (\$2,700.00).
14. **Judson Kane – Hatfield, PA.** Provide Applied Behavior Analysis in the home for a special education student as per the IEP. This contract is for sixteen hours (16) at twenty-two dollars (\$22.00) per hour. Funding will be paid from the 2005-2006 Special Education Budget and shall not exceed three hundred fifty-two dollars (\$352.00).

- F. The Board approved the Western Center for Technical Studies 2006-2007 Budget of \$4,919,523.00 Spring-Ford's contribution is \$1,298,745.00 representing an increase of \$97,964.00 or 8.16% from prior year.

Mr. Masciandaro made a motion to approve Item G and Mr. Ciresi seconded it. Mr. Ciresi asked for a full explanation of Item G. Mr. Petrowski said that there was an attachment given to board members by Dr. Hurda comparing the printing cost of the tax bills by Berkheimer and the tax collectors mailing the bills. Mr. Petrowski said it is his understanding that Berkheimer cannot do the collating of the per capita taxes with the real estate tax bills and residents could end up with three mailings which would mean three times the postage. Mr. Anspach explained the reason for this item on the agenda is to try and become more efficient with the printing of the real estate bills with the per capita bills. The printing of the tax bills is very labor intensive and there are many issues with printer problems and mail machines jamming. Mr. Anspach said the district is also trying to prepare for the future and the possibility of tax reform and tax installment payments as it is crucial for the district to be ready to go if this happens. Mr. Anspach said the district is also moving away from the current software vendor and our new computer system does not have a tax program so we would have to go out and purchase this software system or look to outsource the tax bill printing. Berkheimer was a proven first solution for us because of the references we looked at from other districts that use Berkheimer to print their tax bills. Mr. Petrowski asked what the district would have to do in order for the new computer system to have the capability of printing the tax bills and Mr. Anspach said we would have to purchase another companies tax program or have the company write the tax system for the district. Mr. Anspach said Berkheimer has a proven track record and the capability to handle this for the district as well as the ability to receive reduced discounts on the mailing costs. Mr. Anspach said another alternative would be to have Berkheimer print the bills, give them back to us and then we can give the tax bills to the tax collectors to hand sort. Mrs. Williams asked if we had a cost for Berkheimer just to print the tax bills and Mr. Anspach said the cost would be \$8,865.29 not including postage. Mr. Petrowski asked if we are doing all the tax bills and Mr. Anspach said presently Berkheimer is printing the per capita bills. Dr. Hurda clarified that one of the concerns is that

currently our taxpayers receive one envelope with all of the tax bills in it and if we go with Berkheimer it is feasible that the taxpayers would then receive all of their tax bills in separate envelopes. Dr. Hurda said it is possible for the district to have Berkheimer print the bills only then we would distribute them to our tax collectors to collate and put in one envelope to our taxpayers. Mr. Anspach said if we need more time to study this then his recommendation would be to have Berkheimer print the bills only. Dr. Hurda said if this is the wish of the board then we will have to come back with a new motion which shows the printing costs only for the tax bills which is different from the motion that is on the agenda tonight. Mr. Weber asked if the board could see a comparison of the cost we paid last year and what the proposals are for this year as well as the options. Mrs. Williams said the board will have this before the June meeting. Mr. Weber asked it is imperative that the board vote on this tonight and Mr. Anspach said if it could be placed on the June work session as an action item then the district would have enough time.

Mr. Grispon made a motion to table Item G and Mr. Weber seconded it. The motion was tabled 6-0. Mr. Ciresi asked that when Mr. Anspach puts together the different proposals and options he includes the amount of staff time spent on tax bills and how much this costs the district.

- G. The Board tabled approval of a contract with Berkheimer Outsourcing, Bethlehem, PA to print the per capita bills at \$.186/bill, the real estate bills at \$.254/bill, postage at an estimated \$.312/bill, and \$2,000.00 for the initial programming and form design. The District will have all bills printed for each municipality at an estimated cost of \$20,000.00.

Mr. Petrowski made a motion to approve Items H-R and Mr. Grispon seconded it. The motion passed 6-0.

- H. The Board approved prepaying the 2006-2007 Health Care of \$5,325,400.00 on July 15, 2006. All members of the Chester County Health Care Consortium had to agree with this prepayment option to take advantage of the discount of 6%. The administration also recommends that if cash is needed to fulfill this obligation, money can be borrowed from the Capital Reserve Fund with an understanding that the Capital Reserve Fund will be reimbursed in full with interest.

- I. The Board approved the recommendation to continue with the legal services (2006/2007) of Fox Rothschild LLP at an annual retainer of \$21,000.00 charged on a quarterly basis in equal installments of \$5,250.00. In addition the hourly rate will be \$160.00 for non-retainer services.

- J. The Board approved of the following bid awards for **Custodial Supplies & Equipment, District-Wide**, for the 2006-2007 school year. Bids were due March 7, 2006. Bid awards are as follows:

Apex Maintenance Products	\$	4,640.73
Beltex Co., Inc.	\$	34.50
Brocks Fire Protection	\$	99.40

Central Poly Corp.	\$ 22,480.00
DTK Enterprises	\$ 51,274.98
Franklin Chemical & Equip. Co.	\$ 9,598.47
Hillyard – Delaware Valley	\$ 183,721.67
Indco Inc.	\$ 1,719.16
The L.L. Clean Co.	\$ 583.00
L.J.C. Distributors	\$ 924.30
Sanitary Supply Specialties	\$ 23,892.45
Zimmerman Inc.	<u>\$ 57,096.25</u>
TOTAL	\$ 356,064.91

- K. The Board authorized the rejection of all bids for a “MARKET FORGE CONVECTION STEAMER” for the Spring-Ford Ninth Grade Center Cafeteria.
- L. The Board approved the authorization to seek bids for a “MARKET FORGE ST-24 CONVECTION STEAM COOKER WITH GAS BOILER” for the Spring-Ford Ninth Grade Center Cafeteria. Funding will be from the Cafeteria Funds.

NEW FINANCE

- M. The Board approved of the **Cafeteria Listing** of Bills:
April
 Checks No. 6291 - 6334 \$ 202,185.51

- N. The following Treasurers’ Reports were approved by the Board:

General Fund

- Money Market – April 2006
- PSDLAF – April 2006
- PSDMAX – April 2006
- Checking Account – April 2006
- PLGIT Account – April 2006
- Investment Accounts & Investment Schedule – April 2006
- Payroll Account – April 2006
- Tax Account – April 2006

Activity Accounts

- Elementary Activity – April 2006
- 7th Grade Activity – April 2006
- 8th Grade Activity – April 2006
- High School Activity – April 2006
- Athletic Account – April 2006

Bond Funds

- Note of 2003 – April 2006
- Note Of 2004 – April 2006

Other Funds

- Capital Reserve Fund & Investment Schedule – April 2006
- Debt Service Fund – April 2006

- Reservation of Funds (Natatorium, Insurance, Retirement) – April 2006
- Cafeteria Fund
- Cafeteria Money Market – April 2006
 - Cafeteria Checking Account – April 2006
 - Cafeteria PSDLAF Account – April 2006
 - Investment Account – April 2006

O. The Board approved the following **additions and deletions** from the per capita tax for the 2005 – 2006 school year:

Limerick Township Additions	No. 180-480
Limerick Township Deletions	No. 713-727
Upper Providence Township Additions	No. 160-650

P. The Board approved the following **Use of Facilities Permits** for the 2005-2006 school year:
Permit No. 1550 – 1588

Q. The Board approved the MCIU Special Education Services Contract/Cost Plan for the 2006-2007 school year in the amount of \$1,068,559.50.

R. The Board approved the recommendation to award the Engineering-Manufacturing Technology Program for the High School 10-12 Center for the 2006-2007 school year as follows:

<u>Engineering - Manufacturing Equipment (Bid)</u>	
Advanced Technology Consultants	\$ 139,625.70
<u>Lab Furniture - State Contract</u>	
Greene Manufacturing Company	\$ 46,048.00
<u>Instruction Modules – State Contract</u>	
Advanced Technology Consultants	\$ 165,995.00
TOTAL	\$ 351,668.70

VI. PROPERTY

Mr. Petrowski asked that Item E be separated. Mr. Ciresi made a motion to approve Items A-D and Mr. Masciandro seconded it. The motion passed 6-0.

- A. The Board approved of the materials for PlanCon H, Project Financing, which had been reviewed and approved by the Pennsylvania Department of Education. This PlanCon H is for the Spring-Ford Area School District Evans Elementary School. This is approval for the bond issue series of 2002 of \$15 million with a temporary percent of 10.78%. The series of 2003 of \$24 million with a temporary percent of 26.77% and the series of 2004 \$15 million with a temporary percent of 28.66%. (Attachment).
- B. The Board approved the obtaining of bids to replace worn and damaged carpet with VCT Tile in some classrooms at Oaks Elementary

School and as needed in other classrooms within the School District. Permission is requested at this time so that work can be done during the summer months. Funding will be paid the General Fund Budget.

C. **Evans Elementary School**

1. **Change Order #EC 001**

The Board approved the change order for the routing of the incoming underground electric, relocating it from PECO pole #684 to pole #685. This will be an increase of five thousand five hundred seven dollars and forty-seven cents (\$5,507.47) to the Electrical Contract.

NEW PROPERTY

- D. The Board approved of Wood Floor Services, Inc. to refinish the School District gym floors in the amount of \$11,330.00 as per bids received May 3, 2006.

Mr. Grispon made a motion to approve Item E and Mr. Ciresi seconded it.

Mr. Petrowski asked for clarification on Item E and Mrs. Williams said this was originally looked into when the high school was built. The road is currently a paper road on the high school plans that is partly owned by Royersford and Limerick. When the high school was originally built there were not as many cars and students here but we now are looking at options to ease the congestion on Lewis Road, Walnut Street and Township Line Road. Mrs. Williams spoke to the Limerick Township Manager and right now since Fernwood Cemetery is being developed we may be able to do something together to alleviate the traffic problems but before we can proceed we need to have a traffic impact study at the high school completed. The concern is that this impact study must be completed while the students are in session so it is a timely matter. Mr. Ciresi said this discussion came up last year when the 9th Grade Center was completed and we saw the traffic issues at that time but we did not have the time to look into the problem. Mr. Masciandaro commented that if we are going to go through a study we should also look into altering traffic patterns.

The motion passed 6-0.

- E. The Board approved McMahon and Associates to complete a traffic impact study at the High School location on Lewis Road and also at Walnut Street. This study will be done in conjunction with the possible development of the rear of the Fernwood Cemetery Property and may provide the potential for additional accessibility to the high school. The cost of this study is not to exceed eleven thousand dollars (\$11,000.00) and will be paid from the Capital Reserve Account.

VII. PERSONNEL

Mr. Ciresi made a motion to approve Items A-I and Mr. Masciandaro seconded it. The motion passed 6-0.

A. **Resignations:**

1. **Cindy Faust**, Administrative Assistant at Upper Providence Elementary School, for the purpose of retirement, effective with the last day worked, May 19, 2006.
2. **Nathaniel Fisher**, Instructional Assistant at Limerick Elementary School, effective April 28, 2006.
3. **Chris Heflin**, Maintenance employee, effective April 26, 2006.
4. **Brandy Miller**, Spanish Teacher, 7th Grade Center, effective July 1, 2006.

New Resignation:

5. **Employee No. 1197**, resignation and general release agreement, effective March 24, 2006.

B. **Leaves of Absence:**

1. **Beverly Reimund**, Intermediate School, Elementary Teacher, for a Leave of Absence in accordance with Board Policy, effective May 2, 2006.
2. **Susan DiGuiseppe**, Brooke Elementary School, Art Teacher, for a Leave of Absence in accordance with Board Policy, effective April 3, 2006.
3. **Arlene Major**, 7th Grade Center, Special Education Teacher, for a Leave of Absence in accordance with Board Policy, effective May 3, 2006.
4. **Bernadette R. Pence**, Limerick Elementary School, 1st Grade Teacher, for a Leave of Absence in accordance with the Professional Agreement, effective August 22, 2006 until the end of the first semester 2006/2007 school year.
5. **Marshall Lawhorne, Jr.**, 8th Grade Center, Custodian, for a Leave of Absence in accordance with the Board Policy, effective April 25, 2006.
6. **Terri McGinness**, 7th Grade Center, Instructional Assistant, for a Leave of Absence in accordance with the Board Policy, effective May 1, 2006.

New Leaves of Absence:

7. **Keri Brennan**, 8th Grade Center, English Teacher, for a Leave of Absence in accordance with the Board Policy, effective August 22, 2006 for the 1st marking period.

8. **Yvonne O'Dea**, 8th Grade Center, Music Teacher, for a Leave of Absence in accordance with the Board Policy, effective August 22, 2006 for the 1st marking period.

C. Professional Employees:

1. The Board approved the following nurses to provide services to the **ESY Program**; \$30.00 per hour, total cost for all combined will not exceed \$2,250.00:
 - a. **Cathy Bradfield**
 - b. **Bridget Mullins**
 - c. **Deborah Zelle**

New Professional Employees:

2. The Board approved the following Special Education teachers to be hired for the **2006 Summer ESY Program**. Compensation will be set at \$30 per hour plus benefits (FICA & Retirement). Funding will be from IDEA funds.
 - a. **Victoria Adler**
 - b. **Shonna Dudas**
 - c. **Sandra Gallagher**
 - d. **Nina Lee**
 - e. **Megan Miller**
 - f. **Megan Seip**
 - g. **Erin Siuchta**
 - h. **Kristi Schellinger**
 - i. **Stacy Shiffer**
 - j. **Melissa Shimukomas**
3. The Board approved of **Mary Moore**, teacher, to be hired for the **2006 Summer FastForward Program**. Compensation will be set at \$30.00 per hour plus benefits (FICA & Retirement).
4. The Board approved for the following Speech Therapists to provide services to the **2006 Summer ESY Program**. Compensation will be set at \$30.00 per hour plus benefits (FICA & Retirement).
 - a. **Jennifer Smith**
 - b. **Barbara Paige**

D. Support Staff Employee:

1. The Board approved for **David Pence** to serve as Library Assistant for the Summer Library Program at Upper Providence Elementary. Compensation will be set at \$13.53 per hour.

New Support Staff Employees:

2. The Board approved for the following Instructional Assistants to provide services to the **2006 Summer ESY Program**. Compensation will be set at \$12.53 per hour (non-degree rate) plus benefits (FICA & Retirement).

- a. **Marie Armentrout**
- b. **Helen Brennan**
- c. **Daniel Butterweck**
- d. **Lisa Hornberger**
- e. **Lori Hoyle**
- f. **Lynn Keene**
- g. **Doreen Kelly**
- h. **Laura McQuaid**
- i. **Emily Peden**
- j. **Dannette Rodgers**
- k. **Jane Sabbi**
- l. **Dena Schlicher**
- m. **Paul Seip**
- n. **Jennifer Wurster**

3. The Board approved for the following Instructional Assistants to provide services to the **2006 Summer ESY Program**. Compensation will be set at \$13.53 per hour (degree rate) plus benefits (FICA & Retirement).

- a. **Scott Freiler**
- b. **Eric Hill**
- c. **Keith Kercher**
- d. **Steve Randolph**
- e. **Shannon Solvason**
- f. **Kate Songer**

E. Other Business:

1. The Board approved for one (1) full-time Food Service Employee to be hired effective with the 2006-07 school year, due to increased enrollment. Position will be funded entirely through the Food Service budget.

F. Extra-Curricular Contract: High School

1. **Patricia Staley**, Intramural Volleyball Coach, \$569, Code LB

G. Extra-Curricular Contract: Middle School

1. **Leslie Graham**, 8th Grade Lacrosse Coach, \$1,855, Code H

H. **Professional Staff Substitutes:**

- 1. **Amber Beck** Early Childhood
- 2. **Francis Bowe, Jr.** Social Studies
- 3. **Shawna Deitle** Elementary K-6
- 4. **Colleen Dura** Elementary K-6
- Special Education
- 5. **Alison Milantoni** Elementary K-6
- 6. **Marcie Evangelist** Special Education

New Professional Staff Substitutes:

- 7. **Helen Guellich** Biology, Science
- 8. **Shannon Solvason** Elementary

I. **Support Staff Substitutes:**

- 1. **Richard Aigeldinger** Custodian

New Support Staff Substitute:

- 2. **Sherman E. Robinson** Custodian

VIII. **CONFERENCE/WORKSHOP RECOMMENDATIONS**

Mr. Petrowski made a motion to approve Items A-F and Mrs. Williams seconded it. The motion passed 6-0.

The following individuals were approved for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Dr. Leslie T. Morrill**, Supervisor of Staff Development, to attend *“Pennsylvania School Health Leadership Institute”* at Lebanon Valley College in Annville, PA from Monday, June 19 through Wednesday, June 21, 2006. There is no cost for this conference as all fees are being covered by the American Cancer Society. No substitute is needed.
- B. **Gloria J. Moyer**, Coordinator of Transportation, to attend *“2006 PTAP Conference”* at the Days Inn in State College from Tuesday, June 20 through Friday, June 23, 2006. The total cost of this conference is \$694.39 from the 580 account.

LIMERICK

- C. **Susan Vukovich**, Nurse, to attend *“Healthy Work/Life Balance Professional Day”* sponsored by Tri-County Community Network and

Pottstown Area Health & Wellness Foundation on Friday, June 9, 2006. The total cost is \$152.12 - \$27.12 from the 2005-2006 Health and Wellness Grant account and \$125.00 from the substitute account.

NEW CONFERENCE/WORKSHOP RECOMMENDATIONS

- D. **Gladys Thonus**, Teacher, to attend “*Autism Super Conference*” at the Hyatt Regency in Cambridge, Maryland on Friday, May 26, 2006. The total cost of the conference is \$260.00 - \$135.00 from the 580 account and \$125.00 from the substitute account.
- E. **Mickey McDaniel**, Director of Athletics, to attend “*Pennsylvania State Athletic Directors Association Leadership Academy*” at the Embassy Suites in Coraopolis, PA from Monday, July 10 through Friday, July 14, 2006. The total cost of this conference is \$701.00 from the 2006-2007 Athletic Budget.
- F. **Daniel Holman** and **Katherine Songer**, Athletic Trainers, to attend “*Pennsylvania Athletic Trainers Society Annual Meeting/Symposium*” at the Lancaster Host Resort in Lancaster, PA from Friday, June 9 through Sunday, June 11, 2006. The total cost of this conference is \$506.30 from the 2005-2006 Athletic Budget.

IX. PROGRAMMING AND CURRICULUM

Mr. Masciandaro made a motion to approve Items A-E and Mr. Ciresi seconded it. The motion passed 6-0.

- A. The Board approved of the 2005-2006 summer curriculum projects and assessments listed in the amount of \$62,519.54 based on a current rate of \$30.00/hr. plus benefits. (See attachment).
- B. The Board approved of the following **new textbooks** as part of the curriculum cycle adoption for 2006-2007.

	<u>Course / Textbook</u>	<u>Publisher</u>	<u>Cost</u>
1.	Science Microbiology <i>Microbiology</i>	Pearson Education (2004)	\$ 2984.10
2.	Business Education Information/ Computer Technology Introduction to Microsoft Office <i>Microsoft Office 2003 Essential Concepts & Techniques</i>	Thomas Course Technology (2005)	\$ 1310.00
3.	English (Gifted) <i>The Bedford Anthology of World Literature</i>	Bedford/St. Martin’s (2003)	\$ 4800.00

4.	English (Gifted) Grade 9	<i>The Metamorphosis and Other Stories</i>	Dover Publications, Inc. (1996)	\$ 468.00
5.	English Honors - Grade 11	<i>Black Ice</i>	Vintage Books, div. of Random House, Inc. (1992)	\$ 1170.00
6.	Developmental Math – Grade 9	<i>Prentice Hall Mathematics Course 1</i>	Prentice Hall (2004)	\$ 262.35
7.	Developmental Math – Grade 10	<i>Prentice Hall Mathematics Course 2</i>	Prentice Hall (2004)	\$ 534.70
8.	Developmental Math – Grade 11	<i>Prentice Hall Mathematics Course 3</i>	Prentice Hall (2004)	\$ 534.70
9.	Developmental Integrated Math Grade 9	<i>Math Matters 1 An Integrated Program</i>	McGraw Hill-Glencoe (2006)	\$ 2677.05
10.	Developmental Integrated Math Grade 10	<i>Math Matters 2 An Integrated Program</i>	McGraw Hill-Glencoe (2006)	\$ 1487.25
11.	Developmental Integrated Math Grade 11	<i>Math Matters 3 An Integrated Program</i>	McGraw Hill-Glencoe (2006)	\$ 614.70
12.	Developmental Math Grade 12	<i>Pacemaker – Practical Matters for Consumers</i>	Globe Fearon (2004)	\$ 399.50
13.	World Languages AP French	<i>French Four Years Advanced French with AP Component</i>	Amsco School Publications, Inc. (2006)	\$ 225.00

14. **World Languages**
AP Spanish

<i>Spanish Four Years Advanced Spanish with AP Component</i>	Amsco School Publications, Inc. (2006)	\$ 225.00
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C. The Board approved of the continuation of the **Microsoft School Agreement**. The District entered into this agreement to ensure the usage of the most current Microsoft software District wide while evening the cost of software on an annual basis. The agreement licenses Microsoft software for use on all District computers for one year at a cost of approximately \$161,367. During the term of the agreement, all computers will receive all upgrades of the covered software free of additional charge. The packages include: Windows Professional Operating System, Office including Front Page, Works, Encarta, Visual Studio, and BackOffice client licenses. Timely adoption of this item will not only allow us to upgrade all current district computers, it will license additional new computers for the coming year without additional cost. Microsoft is currently offering static per unit pricing at this year's rate for a three-year period with the District's commitment to the agreement for the next three years. Payment would continue to be made annually. Funding will come from the 2006-2007 Technology Budget. (Supports Goal 3, Section 5, Page 5 of 7 of the Technology Plan.)

D. The Board approved the purchase of **anti-virus and backup** software from Computer Associates in the amount of approximately \$31,362. This purchase represents a renewal of the software for existing computers for a period of two years. Funding will come from the 2006-2007 Technology Budget. (Supports Goal 3, Section 5, Page 5 of 7 of the Technology Plan.)

E. The Board approved the commitment of \$49,340 to fund the summer of 2006 refresh of computers in the elementary schools. ePlus Technology of Pennsylvania will physically remove from in-place location all of the computers due to be refreshed, physically place/connect the incoming computers for a cost of \$34,340. The remaining \$15,000 will be used for summer hours for our Support Technicians to image, name, and join the computers to the network and to install printers. Funding is split between the 2005-2006 and 2006-2007 Technology Budget.

X. INFORMATIONAL ITEM

Mrs. Williams read the information item.

A. A school sign is being donated by the Limerick Home and School League to Limerick Elementary. The Limerick Home and School League is also paying all installation costs and permit fees. The Spring-Ford School Board and the Administration greatly appreciates the efforts of the school parent associations in raising funds for equipment that will benefit Spring-Ford students.

XI. OTHER BUSINESS

Mr. Masciandaro asked about Item A, number 2, page 2. He questioned whether it should read below 65 – failure as the way it reads right now could be confusing. Mr. Masciandaro asked if the policy represents in all forms the recommendation that was approved. Mr. Grispon said the policy is directly from the recommendations of the Grading Scale Committee. Mr. Masciandaro asked if this policy will be accomplished before the start of the school year as the committee had recommended. Mr. Petrowski said the recommendation of the committee was to move forward by a vote of 2-1 without having all the facts and the part of the facts missing were the weighted grade portion. The committee wanted to get the first reading in so that it could make the handbooks for next year. Mr. Petrowski said the Policy Committee is looking for more information in order to address the weighted grades issue at the next policy meeting. Mr. Masciandaro said the issue of weighted grades came up but as a separate topic, it was not part of the grading scale issue. Mr. Grispon said he took the grading scale committee recommendation which contained wording on weighted grades right from the website so it was included as part of the policy. Mrs. Williams clarified that Mr. Masciandaro feels that the weighted grades statement should be taken out of the grading policy and Mr. Masciandaro said yes. Mr. Grispon said this is what the Policy Committee needs to discuss at their next meeting. Mrs. Williams said there obviously are a lot of concerns regarding this and this needs to go back to policy for further discussion. Mr. Petrowski said that somehow between now and the next Policy Committee meeting the Grading Scale Committee and the Policy Committee must come to an agreement. Mr. Davis said the board can have the first reading but make amendments prior to the second reading so that the Board can act on it by June and have it included in the handbooks for the upcoming school year. Mr. Grispon said the next June Policy Committee meeting is June 5 and everyone is welcome to attend to discuss this and make recommendations. Mr. Masciandaro said this should also be discussed at the next Curriculum Committee Meeting to make sure the recommendation is clear. Mr. Ciresi asked if the Committee can receive the criteria for weighted grades and Mr. Grispon said the criteria for weighted grades is 1.03 for honors and 1.05 for advanced placement. Dr. Hurda said the Curriculum Committee was charged with gathering additional information about weighted grades in different schools and Mr. Nugent has a lot of this information ready for the committees review. Dr. Hurda said it is important that both the Policy and Curriculum Committees talk to each other so that when all the information comes together it is a clear representation of both committees. Mrs. Williams said that since both committees meet the same week maybe they can have a joint meeting and Mr. Grispon said the Policy Committee could move their meeting to Tuesday night so that they can have the joint meeting with the Curriculum Committee. Mrs. Williams clarified that the joint Policy/Curriculum Meeting will take place on Tuesday, June 6 at 7:00 p.m. in the High School Faculty Lunchroom and all board members will receive a notice of this meeting.

- A. The following policies are submitted as a first reading:
 - 1. Policy #006 – LOCAL BOARD PROCEDURES : Meetings
 - 2. Policy #213 – PUPILS: Grading of Student Progress
 - 3. Policy #438.1 – PROFESSIONAL EMPLOYEES: Compensated Professional Development Leaves

B. The following policies are submitted as a second reading with approval at the May Board Meeting.

1. Policy #246 – PUPILS: Student Wellness
2. Policy 319.1 – ADMINISTRATIVE EMPLOYEES: Conflict of Interest
3. Policy 419.1 – PROFESSIONAL EMPLOYEES: Conflict of Interest
4. Policy 519.1 – CLASSIFIED EMPLOYEES: Conflict of Interest

XII. SOLICITOR’S REPORT

There was no report.

XIII. PUBLIC TO BE HEARD

Pete Harrison, Upper Providence Township, commented that with respect to the grading system, Mr. Masciandaro’s recitation of the charge of the Curriculum Committee and what they decided is completely accurate. Weighted grades already exist and the Curriculum Committee did not express an opinion that weighted grades should be tied to the grading scale system. The Curriculum Committee only addressed the grading system, the weighting of the grades was to be addressed at a later date. Mr. Harrison’s said he hoped the board would act on this so that it can be put in place for the best interests of all the students in the fall.

XIV. ADJOURNMENT

Mr. Grispon made a motion to adjourn and Mr. Ciresi seconded it. The motion passed 6-0. The meeting adjourned at 8:45.

APPROVED DISTRICT GOALS

1. Formulate a plan to provide a quality in-house alternative education program for students within the Spring-Ford School District.
2. Provide a quality career and technical education for students in grades 10-12 focusing on what is both educationally and economically feasible.
3. Develop a long range comprehensive secondary school facilities plan.
4. Develop and implement a transition plan for students and parents as children move through grades 4-8.
5. Track and monitor key measures for student success: graduation rates, drop out rates, scholarships, college acceptance rates and the feedback from past graduates.

Respectfully submitted,

Diane M. Fern
Board Secretary