

SPRING-FORD AREA SCHOOL DISTRICT

**BOARD MEETING**

**MONDAY, MAY 23, 2005**

7:30 p.m. in the Cafeteria of the Senior High School

**MISSION STATEMENT**

In cooperation with home and community, the Spring-Ford Area School District is committed to promoting academic excellence in a safe learning environment, recognizing the diverse needs of all students and empowering them to become lifelong learners and contributing citizens.

**AGENDA**

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENTS**

**I. DISTRICT GOALS**

**II. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

**III. PRESENTATION**

- A. Spring-Ford School Board to recognize Judi Rickard, Brooke Elementary teacher, for winning Wal-Mart's Teacher of the Year award, which includes \$1,000 for the school.
- B. William Marion, principal of the Spring-Ford Intermediate School, 5-6 Grade Center, to recognize Jeff Moyer, teacher, for his fundraising efforts for the American Heart Association through Hoops for Hearts.

**IV. APPROVAL OF MINUTES**

- A. The administration recommends approval of the April 18, 2005 work session minutes.
- B. The administration recommends approval of the April 25, 2005 board meeting minutes.

**V. SPECIAL ITEM ACT 72**

**Board discussion on the direction that the district will take on Act 72**

- A. Comments from each board member
- B. Consideration of the finance committee recommendation on the approval of Resolution **#2005-6** to opt out of Act 72.

**VI. PERSONNEL**

- A. The individual(s) listed below have completed three years of satisfactory service as **temporary professional employee(s)** and are, therefore, entitled to tenure status. The **Public School Code** requires that a record of this accomplishment be incorporated in the Minutes of this Board of School Directors. Board officers are asked to authorize the execution and presenting of a **professional employee** contract to:

**Laura Camp**    Learning Support

- B. Administration recommends approval of the following **resignations**:
  - 1. **Monica Smith**, 3<sup>rd</sup> Grade Teacher at Brooke Elementary School, for the purpose of retirement, effective with the last teacher day of the 2004/2005 school year.
  - 2. **Cheryl Williams**, Secretary at Royersford Elementary School, effective with the last day worked May 17, 2005.
  - 3. **David Frankel**, Detention Room Supervisor, effective January, 3, 2005.
  - 4. **Paul Karwoski**, 8<sup>th</sup> Grade Assistant Softball Coach, Eco Fair Coordinator, & 8<sup>th</sup> Grade Softball Intramurals, effective with the last day worked April 29, 2005.
- D. Administration recommends approval of **Joyce Parson**, Kindergarten Teacher at Royersford Elementary School, for a fall Sabbatical for the 1<sup>st</sup> semester of the 2005/2006 school year.
- E. Administration recommends approval of **Howard L. DeHaven, Jr.**, Maintenance Employee for the District, for a **Leave of Absence** in accordance with Board Policy, effective April 7, 2005.
- F. Administration recommends approval of the Job Description for Administrative Assistant – Access Program. (Attached)

- G. Administration recommends approval of the following **Extra-Curricular Contracts** at the **8<sup>th</sup> Grade Center**:
1. **Brandon Ruppel**, Detention Room Supervisor, Code E ½  
\$1460.50 (compensation should be adjusted proportionately from 1/3/05 through 6/10/05)
  2. **Alex Miscavage**, Asst. Softball Coach, Code I, \$1,508  
(compensation should be adjusted proportionately from 5/9/05 to 5/19/05)
  3. **Todd Bowers**, Eco Fair Coordinator, Code K, \$890  
(compensation should be adjusted proportionately from 5/9/05 to 5/20/05)
  4. **Jason Kerkusz**, Wrestling Intramural, Code L-B, \$547
  5. **Jane Ehnot**, Softball Intramural, Code L-C, \$324
- H. Administration recommends approval of the following **Professional Staff Substitutes**:
1. **Meredith Detwiler**, Royersford, PA English
  2. **Nicole Esposito**, Clementon, NJ Biology
  3. **Elijah Platchek**, Pottstown, PA Elementary
  4. **Jennifer Stauffer**, Phoenixville, PA English
  5. **E. Zachary Stewart**, Phoenixville, PA Spanish
  6. **Jayne Eisenhard**, Douglassville, PA Health & Physical Education
- I. Administration recommends approval of the following **Support Staff Substitutes**:
1. **Tiffany Hoffman**, Spring City, PA Instructional Asst.
  2. **Maggie Walsh**, Phoenixville, PA Library Asst.  
Secretarial  
Playground Asst.  
Lunchroom Asst.

## VII. FINANCE

- A. Administration recommends approval of **Resolution 2005-4** regarding delinquent collections on Spring-Fords behalf. Act 192 clarifies existing law regarding costs in conjunction with the collection of delinquent taxes levied under Act 511 and a collection schedule of costs, to be paid by the taxpayer.

B. Administration recommends approval of payment for the following invoices for the month of **MAY**, in connection with the **SERIES G.O.B. 2003**:

**1. WINNIES PROJECT**

BA Bursich Assoc.	Professional Services	\$	469.23
DLR Group	Professional Services	\$	1,630.82
Fox Rothschild	Professional Services	\$	155.00
Limerick Twp MA	Sewer Plan-Escrow Agreement	\$	<u>1,860.69</u>
	TOTAL	\$	4,115.74

**2. INTERMEDIATE SCHOOL/MIDDLE SCHOOL PROJECT**

Amity Fence Co.	Furnish/Install Baseball Backstop	\$	7,494.00
Fox Rothschild	Professional Services (3 Inv.)	\$	9,288.11
Gale Group	Library Books	\$	542.50
U. Providence Twp.	Professional Services	\$	<u>90.00</u>
	TOTAL	\$	17,414.61

**3. UPPER PROVIDENCE ELEMENTARY SCHOOL**

Fox Rothschild	Professional Services	\$	5,145.31
Recreation Resource	Portable Baseball Backstop w/Sportsplay Transporter	\$	<u>3,393.50</u>
	TOTAL	\$	8,538.81

**4. 9th GRADE CENTER**

Boyertown Supply	36" Mop Sink /Faucet	\$	235.28
Crest Environmental	Professional Service	\$	2,528.34
DLR Group	Professional Services	\$	30,209.96
Montco Fence LLC	Install Backstop & Sidepanels	\$	4,590.00
Perkins/T.P. Trailers	6 Storage Container/Rental	\$	450.00
Reading Foundry	Misc Plumbing Sup Concess Std	\$	480.14
U.S. Engineering	Construction/Material Testing & Inspection Services	\$	6,905.00
*Adams Bickel Assoc	Applic. #9-General Contractor	\$	1,676,942.46
*Crest Environmental	Professional Services (2 Inv.)	\$	290.00
*Cunningham Piano	Rebuild Steinway	\$	8,712.50
*Franklin Chemical	Custodial Equipment	\$	15,233.00
*Hillyard, Inc.	Custodial Equipment (3 Inv.)	\$	48,368.92
*Indco, Co.	Pallet Jack	\$	342.00
*Trevdan Build. Sup	24 Acoustical Panels	\$	<u>2,116.93</u>
	TOTAL	\$	1,797,404.53

---

**NEW BUSINESS**

- C. Administration recommends approval of payment for the following invoices for the month of **MAY**, in connection with the **CAPITAL RESERVE ACCOUNT – Fund 22:**

Sukonik Condemnation

Fox Rothschild LLP	Sukonik Condemnation	\$	2,163.81
	TOTAL	\$	2,163.81

Phase II – Design Athletic Fields

Charlestown Paving	Cross Country Path-New Area Fields adjacent to High School	\$	3,660.00
*Martin Stone Quar.	Stone-Prep for Walkway	\$	669.00
	TOTAL	\$	4,329.00

Brooke Elementary School-Re-Roofing Project

Fox Rothschild	Professional Services	\$	242.50
	TOTAL	\$	242.50

- D. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.

- E. Checks:

- Weekly Checks prior to Work Session  
 Check No.103389-103447 \$477,101.49  
 Check No. 103448-103630 \$679,988.30
- Weekly Checks prior to Board Meeting  
 Check No. 103631-103712 \$305,103.39
- Board Checks held for approval  
 Check No. 103713-103856 \$133,530.48
- Plotts Checks  
 Check No. 103857 \$ 379.67
- Athletic Fund- February  
 Check No. 297081-297266 \$ 23,485.62

- F. Administration recommends approval of the **Cafeteria Listing** of Bills:

Checks #5623-5658	\$179,644.41
-------------------	--------------

- G. The following Treasurers' Reports are submitted for your approval:
- Tax Account– April 30, 2005
  - Flex CD – April 30, 2005
  - PLGIT – April 30, 2005
  - Investments CD – April 30, 2005
  - Checking Accts – April 30, 2005
  - Money Market – April 30, 2005
  - PSDLAF – April 30, 2005
  - PSDMAX – April 30, 2005
  - Payroll Acct – April 30, 2005
  - Investment Schedule – April 30, 2005
  - Debt Service Fund Acct – April 30, 2005
  - Note of 2002 – April 30, 2005
  - Note of 2003 – April 30, 2005
  - Note of 2004 – April 30, 2005
  - Capital Reserve Fund – April 30, 2005
  - Capital Reserve Investment Schedule – April 30, 2005
  - Alumni Association – April 30, 2005
  - Athletic Fund – April 30, 2005
  - Elementary Activity Acct – April 30, 2005
  - 7<sup>th</sup> Grade Activities Acct – April 30, 2005
  - Middle School Activity Acct – April 30, 2005
  - High School Activity Acct – April 30, 2005
- Cafeteria M/M Account – April 30, 2005  
Cafeteria Checking Account – April 30, 2005
- H. The following reports are submitted for your information:
- Cafeteria Savings Schedule
  - Cafeteria Investment Schedule
  - Cafeteria Profit and Loss Statement
  - Cafeteria Participation Report
- I. Administration recommends the purchase of 3Com network switching equipment for the renovated Senior High Ninth Grade Center in the amount of approximately \$22,702 from ePlus Technology. The cost represents an approximate 20% voluntary discount by the manufacturer and reseller below the statewide 5850-05 Contract. Funds provided under the Technology Fund.
- J. Administration recommends upgrading the existing Follett Library Circulation and Cataloging systems to Follett Destiny, a Web-based application. After a voluntary discount of approximately 9.4% offered to MCIU schools, the total cost is approximately \$66,790 divided over 3 equal annual payments of approximately \$22,264. The first year (2005-2006) cost is virtually offset in total by budgeted funds that would otherwise be spent on annual maintenance for existing systems and the cost to add a site at the Ninth Grade Center. Maintenance costs for the second and third years are included in the 3 year payment amount above. The net increase above normally anticipated annual costs in years two and three would be approximately \$6400 (already included in the

\$22,264). After the third year, the annual maintenance cost will drop 50% or more over what we currently pay for annual maintenance. The return on investment will be made up in about 4.5 years. Funding for year one is from General Fund (Library accounts) and Ninth Grade Center Construction Fund. Funding for years two and three will come from the General Fund.

- K. Administration recommends the award of the bid to upgrade the existing Avaya telephone system to Prime Business Systems of Collegeville in the amount of \$74,474 pending verification of all paperwork. The phone system has not had any major hardware upgrades since it was installed in 1999 and it has had only a couple of minor software upgrades. Currently, the software is 4-5 versions behind. The upgrade will replace some of the core hardware components and make the operating system current. The upgrade will also provide the necessary capability to operate voice over IP telephony in Winnies Elementary School and throughout the district as technology continues to converge. Funding is from the Technology Fund.
- L. Administration recommends approval of the Montgomery County Intermediate Unit Special Education Services contract for the 2005-2006 school year in the amount of \$1,070,962.80. This represents a \$102,424.20 reduction over the 2004-2005 MCIU Special Education Services Contract.
- M. Administration is requesting authorization to seek bids for the printing of the Spring-Ford High School Post-Secondary Education Guide for the 2005-2006 school year.
- N. Administration recommends approval of the following **independent contracts**:
  - 1. Chester County Intermediate Unit, for provision of educational services for a student who will be receiving special education services from the Chester County Intermediate Unit at the Child Development Center, 1525 East Lincoln Highway, Coatesville, PA 19320. Services will be provided at the cost of thirty-two thousand seven hundred twenty-eight (\$32,728.00) dollars, plus ESY services at an additional cost of one thousand (\$1,000.00) dollars. This contract will be in effect from May 9, 2005 through June 30, 2006. The total cost of the contract shall not exceed thirty-three thousand seven hundred twenty-eight (\$33,728.00) dollars. Funding will be provided from the District's 2004-2005 and 2005-2006 Special Education Budgets.
  - 2. Chester County Intermediate Unit, for provision of education services for a student who will be receiving special education services from the Chester County Intermediate Unit at the Child Development Center, 1525 East Lincoln Highway, Coatesville, PA 19320. An individualized instructional assistant will be provided at the cost of twenty-four thousand eight hundred forty-six (\$24,846.00) dollars from May 9, 2005 through June 30,

2006. The total cost of the contract shall not exceed twenty-four thousand eight hundred forty-six (\$24,846.00) dollars. Funding will be provided from the District's 2004-2005 and 2005-2006 Special Education Budgets.

3. Claire Choutka, 61 Eileen Lane, Limerick, PA, for provision of a behavior analysis evaluation in the school setting for a special education student as part of the IEP. This analysis evaluation shall include direct observation/evaluation of the student's behavior with feedback to parents and staff. Compensation for Ms. Choutka will be paid at the rate of one hundred (\$100.00) dollars per hour, not to exceed eight (8) hours between May 24, 2005 and June 10, 2005. Total cost of this contract agreement shall not exceed eight hundred (\$800.00) dollars. Funding will be provided through the District's 2004-2005 Special Education Budget.
4. Ms. Christine Harte, 2424 Lomara Drive, Pottstown, PA, for provision of Applied Reading Tutoring for a special education student as part of their IEP. Direct intervention services and consultation will be provided not to exceed thirty (30) hours from May 3, 2005 and June 30, 2005. Contractor shall be paid at the rate of fifty (\$50.00) dollars per hour. The total cost of the contract shall not exceed one thousand five hundred (\$1,500.00) dollars. Funding will be provided through the District's 2004-2005 IDEA Allocation.
5. Invo Health Care Associates, 350 South Main Street, Suite 315, Doylestown, PA, to provide sensory integration services as part of an Extended School Year Program as per the student's IEP. These services will include direct service, consultation, training, and report writing. The contract shall be in effect from June 27, 2005 through August 31, 2005. Compensation for these services will be fifty-five (\$55.00) dollars per hour, not to exceed twenty (20) hours. The total cost of the contract shall not exceed one thousand one hundred (\$1,100.00) dollars. Funding will be provided from the District's 2005-2006 IDEA Allocation.
6. Lapreziosa Occupational Therapist Services, 965 Malvern Drive, Pottstown, PA, for the provision of occupational therapy for the 2005 Extended School Year Program for students who receive special education services as per their IEP's. The contractor will provide direct intervention and consultation, evaluation and home visitations, and indirect services (meetings, paperwork, and progress reports) for a total of fifty-nine (59) students receiving ESY services. The total cost of the contract shall not exceed nineteen thousand two hundred three (\$19,203.00) dollars. Funding will be provided from the District's 2005-2006 Special Education Budget.



7. Mrs. Cheryl Marmer, 29 Brennan Drive, Bryn Mawr, PA, for provision of instructional services for a student who received special education services as part of an Extended School Year Program as per the student's IEP. The contractor will provide a total of thirty-nine (39) hours of service at the rate of fifty-five (\$55.00) per hour. The total cost of the contract shall not exceed two thousand one hundred forty-five (\$2,145.00) dollars. Funding will be provided from the District's 2005-2006 IDEA Allocation.
  8. Susan Parsons, 123 Cameron Drive, Wallingford, PA, to provide instructional services for a student who receives special education services as part of an Extended School Year Program as per their IEP. The contractor will provide a total of ninety-six (96) hours of service. The total cost of the contract shall not exceed five thousand two hundred eighty (\$5,280.00) dollars. Funding will be provided from the District's 2005-2006 IDEA Allocation.
  9. St. Edmond's Home, 320 South Roberts Road, Rosemont, PA, for provision of an eight (8) week program as part of an Extended School Year Program for a student who receives special education services as per their IEP. The contractor will provide a total of eight (8) weeks of service at a rate of three hundred (\$300.00) dollars per week. The total cost of the contract shall not exceed two thousand four hundred (\$2,400.00) dollars. Funding will be provided from the District's 2005-2006 IDEA Allocation.
  10. Dixon's Amazing Wonder Shows, PO Box 707, Smithton, PA 15479 - Bully-Free Amazing Wonder Show . There will be three (3) assembly programs on September 13, 2005 at three (3) elementary schools in the Spring-Ford School District (Brooke Elementary, Royersford Elementary and Spring City Elementary. Effective date 9/13/05. Performance not to exceed (\$1,250.00) One Thousand Two Hundred Fifty Dollars. Funding source is as follows: Brooke – Home & School Association (\$416.67) Royersford – acct. # 11-1100-329-000-000-00-19-05 and Spring City – acct. #11-2120-610-000-000-00-19-06
  11. The Ringgold Bank Inc. – 3539-A Freemont St. – Laureldale, PA 19605 – A Concert will be performed at the Spring-Ford High School Auditorium, on Friday July 1, 2005 from 7:00 PM to 9:00 PM with a fifteen minute intermission. The concert band will consist of 35 musicians. Performance not to exceed (\$1,700.00) One Thousand Seven Hundred Dollars. Funding source will be the Spring-Ford Area School District Educational Foundation.
- O. Administration recommends board approval of the Western Center for Technical Studies 2005/2006 Budget of \$4,594,397. Spring-Ford's contribution is \$1,211,067.

## VIII. PROPERTY

- A. Administration is recommending obtaining **Request for Proposals** for the moving of the furniture, equipment, and supplies of the current ninth grade in the Senior High School to the New 9<sup>th</sup> Grade Center for the beginning of the 2005-06 school year.
- B. Administration is recommending approval for the road to be widened for **PennDot's** approval of an easement along **Neiffer Rd.** of approximately 8 ft. X 286 ft. pending the solicitor's review. This will be of **no cost** to the school district.
- C. Administration is recommending approval to go to bid for **blinds** for the **9th Grade Center**. Funds will come from the **construction fund**.
- D. Administration is recommending approval to enter into a change order to replace the **concrete entrance** at the auditorium side of the **9th Grade Center** not shown on the drawings to make this handicap accessible. Costs not-to-exceed **\$5,000** with funds coming from the construction fund.

## IX. PROGRAMMING AND CURRICULUM

- A. Administration recommends approval of a Pilot Flexible Professional Development Day for the 2005-2006 school year. Under this plan, professional staff would be able to participate in one day (5.5 hours) of approved professional development (unpaid) either during the summer, or before or after school, in exchange for their participation in the February 17, 2006 building-focused In-Service Day. It is estimated that the implementation of this program will produce a cost savings to the District of approximately thirty thousand (\$30,000.00) dollars. (See attachment)
- B. Administration recommends the approval to have Dr. Edna Barenbaum, Philadelphia, PA, conduct an evaluation and provide an Independent Educational Evaluation Report. The Evaluation will include psychological, academic testing, and the provision of a written report. The cost will be paid from funds budgeted in the 2004-2005 Special Education Budget/General Fund. The total cost shall not exceed three thousand (\$3,000.00) dollars.

**X. CONFERENCE/WORKSHOP RECOMMENDATIONS**

The following individuals are recommended for attendance at the following conferences/workshops:

**CODE: 580 Account: Conference/Training, registration, food, and accommodations**

**DISTRICT OFFICE**

- A. **Dolores Furlan**, Supervisor of Special Education, to attend "*IDEIA 2004 Training*" at the Montgomery County Intermediate Unit on Tuesday, June 7, 2005. This training session will provide updates on IDEIA 2004 which will be used to train the teachers and staff. The total cost of the training session is \$15.00 from the 580 account.
  
- B. **Dr. Lucille F. Candeloro**, Supervisor of Curriculum and Instruction, to attend "*Standards Validation*" in Camp Hill, PA from Wednesday, June 8, 2005 through Friday, June 10, 2005. Dr. Candeloro has been selected by the Pennsylvania Department of Education to serve as a table leader at the Standards Validation Committee meeting where they will work to apply and validate state standards in reference to the new state assessment for Grades 4, 6 and 7. There is no cost to the district for her attendance at this meeting.
  
- C. **Dr. Leslie T. Morrill**, Supervisor of Staff Development, to attend "*Pennsylvania School Health Leadership Institute*" from Monday, June 20, 2005 through Wednesday, June 22, 2005. This seminar will assist the district in being able to create a school environment that will positively affect learning and school performance as well as respond effectively to health issues that affect the students. The cost of this seminar is being covered by the American Cancer Society.

**HIGH SCHOOL**

- D. **Denise Johnston and Abbey Smith**, Teachers, to attend "*SAP Training*" at the Berks County Intermediate Unit in Reading, PA from Tuesday, June 14 through Friday June 17, 2005. This is mandatory training for anyone wishing to participate in the SAP team and with the 9<sup>th</sup> Grade Center opening up next year there will be a need for Sap team members in that building. The total cost of this conference is \$750.00 from the Safe and Drug Free Grant. No substitutes are needed.
  
- E. **Daniel Holman**, Athletic Trainer, to attend "*Pennsylvania Athletic Trainers Society Clinical Symposium*" at the Lancaster Host Resort and Conference Center in Lancaster, PA from Friday, June 3 through Sunday, June 5, 2005. This conference will help Daniel stay current with issues facing high school athletic trainers such as concussion management, adolescent back injuries, and provide assessor training for wrestling

weight certification. The total cost of this conference is \$258.20 from the Athletic Budget. No substitute is needed.

### 8<sup>TH</sup> GRADE CENTER

- F. **James Zawislak**, Technology Education Teacher, to attend "*Lab Volt Module Training*" in Toms River, New Jersey from Tuesday, August 2, through Friday, August 5, 2005. This training is required for the new technology education lab in grade 8. The total cost of the conference is \$757.00 from the Curriculum Budget - Instruction and Curriculum Development for technology education in grades 7-12. No substitute is needed.

### 7<sup>TH</sup> GRADE CENTER

- G. **Arlene Major, Brenda Haydt, Agnes Bolyn**, learning support teachers, to attend "*Adequate Yearly Progress (AYP) & Students with IEPs: A Focus on Improving Student Achievement Through Effective Practices*" at Penn State University in University Park, PA from Monday, June 27 through Friday, July 1, 2005. This conference will review effective instructional and organizational practices that result in improved student performance and meeting achievement targets for the special education subgroup. The total cost of the conference is \$340.44 from the Special Education Budget. No substitutes are needed.

### OAKS

- H. **Tara Chester**, ESL teacher, to attend "*Rosetta Stone Software Training*" at the MCIU in Norristown, PA on Thursday, May 26, 2005. This training is limited to one person per district and will instruct Tara on the use of the Rosetta Stone Software which she will report back and train other personnel in the district. There is no cost to the district for this training. No substitute is needed.

## XI. OTHER BUSINESS

- A. The following policies are submitted a second reading with approval this evening:
1. Policy # 140.1 – PROGRAMS: Extracurricular Participation by Charter/Cyber Charter Students
  2. Policy # 707 – PROPERTY: Use of School Facilities
  3. Policy # TBD – COMMUNITY: Partnerships/Sponsorships
- B. Administration recommends that student number 120405 be expelled from the Spring-Ford Area School District in accordance with the conditions presented by the Superintendent.
- C. Administration recommends that student number 130405 be expelled from the Spring-Ford Area School District in accordance with the conditions presented by the Superintendent.

- D. The board recommends approval of **Resolution 2005-05** to amend the articles of agreement for continuation and operation of the Western Montgomery County Area Vocational Technical School.
- E. The following policies are submitted as a first reading with approval at the June board meeting:
  - 1. Policy # 143 – PROGRAMS: Standards for Persistently Dangerous Schools–
  - 2. Policy # 144 – PROGRAMS: Standards for Victims of Violent Crimes
  - 3. Policy # 227 – PUPILS: Drug Abuse
  - 4. Policy # 518 – CLASSIFIED EMPLOYEES: Penalties for Tardiness and Attendance

## **NEW BUSINESS**

### **XII. NEW PERSONNEL**

- A. Administration recommends approval of the following **resignations**:
  - 1. Nancy Saul, Collegeville, PA, Speech Therapist for Limerick Elementary School, and the 7th and 8th Grade Middle Schools, effective June 14, 2005.
  - 2. Jeanne Ferry, Royersford, PA, Certified Nurse at the Senior High, effective June 14, 2005.
- B. Administration recommends approval of **Gina Romanelli**, 4<sup>th</sup> Grade Teacher at Brooke Elementary School, for a **Leave of Absence** in accordance with the Professional Contract, effective tentatively October 13, 2005, through the remainder of the 2005/2006 school year.
- C. Administration recommends approval of **Nancy Saul**, Collegeville, PA, for the Supervisor of Special Education-Elementary Level, replacing Dolores Furlan who is retiring. Mrs. Saul received her undergraduate and graduate degrees in Speech Pathology from George Washington University. She completed her post-graduate work for certification in Administration and Supervision at the University of Virginia and George Mason University, and holds PA certification as Supervisor of Special Education, and is currently a Speech Therapist with the District. Compensation will be set at \$96,211.58 with benefits as per the Administration plan, effective July 1, 2005.

- D. Administration recommends approval of the following Special Education teachers to be hired for the **2005 Summer ESY program(s)** that were previously Board approved. Compensation will be set at \$30 per hour plus benefits (FICA & Retirement) for each teacher. Funding will be from IDEA funds.
1. Andrea Bersaglia, Pottstown, PA
  2. Jean Bertucci, Phoenixville, PA
  3. Laura Camp, Perkiomenville, PA
  4. Amber Cornwell, Harleysville, PA
  5. Shonna Dudas, Schwenksville, PA
  6. Theresa Dundon, Collegeville, PA
  7. Tara Fischer, Holland, PA
  8. Sandra Gallagher, Pottstown, PA
  9. Erin Keohane, Pottstown, PA
  10. Stacy Hinrichs, Royersford, PA
  11. Megan Seip, Royersford, PA
  12. Erin Siuchta, Royersford, PA
- E. Administration recommends approval of the following Speech Therapists for the **2005 Summer ESY program(s)** that were previously Board approved. Compensation will be set at \$30 per hour plus benefits (FICA & Retirement) for each speech therapist. Funding will be from IDEA funds.
1. Gina Lasky-Butterweck, Pennsburg, PA (.6 FTE)
  2. Jennifer Smith, Schwenksville, PA (1.0 FTE)
  3. Sharon Hohenstein, Limerick, PA (.4 FTE)

### XIII. NEW FINANCE

- A. Administration recommends approval of the following **independent contract**:
1. **Joy Brewster and Associates**, P.O. Box 159, LaGrangeville, NY to provide in-home Applied Behavior Analysis Services for a special needs student as per the ESY IEP. The contract will be in effect from June 15, 2005 to August 26, 2005. The total cost of the contract will not exceed six thousand three hundred sixty (\$6,360.00) dollars. Funding will be provided from the District's 2004-2005 IDEA Allocation.

### XIV. NEW PROPERTY

- A. Administration recommends approval of Brooke Elementary's Home and School Association request to purchase split rail fencing to enclose the nature area behind Brooke Elementary School. The association will also be paying for the cost of the installation of this fence.

- B. Administration is recommending approval to accept the lowest bidders for the **Brooke Re-Roof** project as listed below pending solicitor's review of all documents.

The general contractor was SMJ base bid \$1,599,900.00

The low bidder for HVAC contractor All States Mechanical \$854,000

The low bidder for electrical contractor Silas Bolef \$66,500

Alternates as follows:

- GC-2 replace existing metal roof in the front portion for a total add of \$21,600
- GC-6 supply water proofing to the exterior of the entire building add of \$23,300
- GC-7 replace the thickness of the insulation of the roof from 3" to 1 1/2" deduct of \$19,000
- Rejecting all other alternates

**Total cost of the project \$2,546,300**

- C. Administration is recommending that all bids for the **Brooke E S Re-Roof** project be rejected.

#### **XV. NEW OTHER BUSINESS**

- A. Recommendation is made to solicit proposals for a solicitor for the Spring-Ford Area School District.
- B. Administration recommends approval of the Spring-Ford Partnership program whereby National Penn Bank will contribute up to \$20,000 to a district-wide drive for donations of musical instruments and National Penn Bank will pay for the refurbishment of the donated musical instruments for the District's instrumental programs.

#### **XVI. OLD BUSINESS**

- PSBA Report – Ray Rocchio, Jr.
- Report from Ad Hoc Committee on police officer consideration
- Finance Committee review of billing approval for previously authorized work

#### **XVII. SOLICITOR'S REPORT**

**XVIII. PUBLIC TO BE HEARD**

**XIX. ACTION REVIEW**

**XX. ADJOURNMENT**

**Spring-Ford Goals May 14, 2004**

Actions from last meeting:

1. Each committee assigned will begin working their goal and report progress at the board work session.
2. We gave a piece of goal 5 to the Community Relations committee, see below.
3. The Board made a request to the administration to begin creating baselines, especially for goal 5. We are looking for this to be completed in May.
4. Reaffirmed that the original goals should be used as reference.

Process for working goals:

1. Define goals clearly. A good goal is a measurable result. The Board articulates the desired result or end, not the means.
2. The goals are given to the administration for execution. The following are the steps the administration is responsible for:
  - Establishing the baseline or current state
  - Formulating plans for goal achievement
  - Costs or other resource requirements
  - Recommendations on intermediate steps in goal achievement.
3. Board approval is obtained
4. The administration reports progress toward the goal in the district report card.

**Goal Action Proposals:**

1. Reduce class sizes (Original Goal #1)  
**Assignment: Property and Facilities Committees**
2. Perform Feasibility Study on creation of "in house" alternative educational program (Original Goal #3)  
**Assignment: Curriculum Committee**
3. Student Health and Safety - Reduce drug usage. (Original Goal #2)  
**Assignment - Extra Curricular Committee**
4. Improve public perceptions of the district, Local industry as a district partner and alternative funding. Non-Monetary Employee Incentive: (Original Goals #4, 5, 16)  
**Assignment: Community Relations Committee**
5. Key Measures: (Original Goals #6, 7, 8, 9,12)  
Graduation rate increase, Increase percent of graduates going to post secondary school, Establish a listing of our graduates continuing education school placement, Increase scholarships achieved by our students. Graduate acceptance at top universities and colleges  
**Assignment: Full Board.**



Tracking graduates to see how we are doing.

**Assignment: Community Relations**

6. School Media centers / libraries open weekends, evenings and summer. Create continuing education programs. (Original Goals #10, 11)

**Assignment: Curriculum Committee**

7. Reduce Childhood obesity:(Original Goal #13)

**Assignment: Healthy Choices Committee**

8. Increase PSSA and Terra Nova Test Scores: (Original Goal #14)

**Assignment: Full Board**

9. Plan for District wide Construction needs: (Original Goal #15)

**Assignment: Facilities Committee**

10. Establish a Blue Ribbon School (Original Goal #17)

**Assignment: Curriculum Committee**

11. Develop and implement a Five Year Financial Plan (Original Goal #18)

**Assignment: Finance Committee**

12. District Office replacement (Original Goal #19)

**Assignment: Full Board**

**Referenced below are the original goals:**

Spring-ford goals Feb 24, 2004 Version 2

Proposals:

1. Reduce class sizes

- Establish and maintain smaller class sizes K - 6 to lower levels than present that would be in keeping with the desires of the community as established as a goal, of the Districts' Strategic Plan.

- Class Size: establish a standard of smaller class size through out the district. Begin with K-6 and move into the middle and high school.

2. Reduce drug usage

Formally Establish a beefed up Drug prevention program that will both quantify and qualify the types of drugs that are prevalent in the SF School district. Include alcohol, inhalants, and over the counter drugs along with all illicit drugs. Formulate a plan that will address these findings, thru awareness programs, counseling programs, possibly integrated with community based programs. Also provide strong prevention and intervention measures. All results to be reported publicly to the Board twice a year.

3. Reduce costs and provide more services for alternative education.

- Establish a program for alternative Education within the district. Feature career based programs. programs should be of high quality with approved articulation agreements with Technical institutes and various colleges. DO NOT OVERLAP Programs that are available at WCTS. It is important to keep 'OUR STUDENTS' interested in their future. Any program must be flexible, It should offer Flex hours, day care, internships, intense counseling, and ultimately job placement components. We

should stop sending our difficult students out of the district, and along with them hundreds of thousands of our communities tax dollars with them. It is time to treat this issue with respect and dignity and be accountable for all of our students.

- Determine the feasibility of operating our own alternative school.
- Special needs Children: Would like to see a study on what the district spends on these children and if possible for the district to bring these children back into the district and instruct them in a district building. With the state cutting its share of funding every year, and tuition going up we need to look at this matter and maybe set up a five-year goal

4. Improve public perceptions of the district

- Drastically Improve public relations getting positive as well as (possible negative) information to the immediate community expeditiously.

5. Local industry as a district partner

- Establish a program that beseeches large local industry to be part of District initiatives. This will create an environment that brings fresh ideas (from industry leaders) as well as possible project funding (such as help with technical initiatives, adult evening courses, co-ops etc.

- Alternative Funding: Interview companies that deals exclusively in marketing and sponsorship/grants to help the district target possible sources of revenue i.e. Merck, PECO, GM , etc., to help advance programming opportunities in the district.

6. Graduation rate increase

7. Increase percent of graduates going to post secondary school

- Establish a listing of our graduates continuing education school placement. Create diversity guidelines.

8. Increase scholarships achieved by our students

9. Tracking graduates to see how we are doing:

- Create a graduate report, where are they 10, 20 and 30 years later
- Track graduates to see where and what careers they pursue.

10. School Media centers / libraries open weekends, evenings and summer.

Establish a timeline of Fall 2006 for Lifelong Learning.

11. Create continuing education programs

- Renew Spring-Ford's commitment to Life-Long Learning by commissioning an Adult Ed Board responsible for oversight and operation of said adult education separate from the operations and involvement of the SFASD Board and Administration, similar to the model currently in use for many successful years in Owen J. Roberts SD.

12. Graduate acceptance at top universities and colleges:

- Improve the prospects for Spring-Ford students being accepted at top universities and colleges.

13. Reduce Childhood obesity:

- Promote healthy lifestyles to combat the growing epidemic of childhood obesity.

14. Increase PSSA and Terra Nova Test Scores:

- Alarming number of test scores in the below average category in the 9<sup>th</sup> grade of the terra nova test scores in reading and mathematics. I would like to see these numbers brought into the single digits. The same holds true for the 11<sup>th</sup> grade PSSA test in mathematics. These numbers also need to be brought up into the single percentages also

15 Plan for District wide Construction needs:

- I would like for this board to sit down together and come up with a plan for future needs based on actual numbers. Keep in mind that the state is still looking at some kind of education reform. We do not know what future state funding will be and we may possibly lose the ability to direct the portion of taxes that we collect

16. Non-Monetary Employee Incentive:

- Work with local business to establish a discount or a special rate for example on mortgage and car loans for our staff. This will help in the bargaining process and help to retain good employees.

17. Establish a Blue Ribbon School

18. Financial Plan:

- Develop and implement a Five Year Financial Plan indicating not only debt service and capital reserve, but also projecting future operating costs and additional personnel costs as impacted by the opening of new buildings and renovation of current buildings. As part of this five-year plan, use the information to project future budget and tax increases.

19. District Office:

- Commit to a plan, with a time line of no longer than 18 to 24 months (start to finish), to move district office operations to the Bechtel Road site. If this site is unsuitable, find another. Review this topic in August 2005 (six months from February 2005).