

On May 23, 2016 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Dr. Edward T. Dressler and Bernard F. Pettit
Region II:	Dawn R. Heine and Colleen Zasowski
Region III:	Joseph P. Ciresi and Mark P. Dehnert
Presiding Officer:	Thomas J. DiBello
Superintendent:	Dr. David R. Goodin
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Daniel J. Ciresi and Taylor Stevens

The following Board Members were absent: Kelly J. Spletzer and Todd R. Wolf

ANNOUNCEMENTS

Danny welcomed Taylor Stevens as the new Student Representative to the School Board. He stated that he looked forward to showing her the ropes and serving the next year with her. Danny next offered congratulations to all of the student athletes who participated in the Montgomery County Special Olympics today. He invited parents of students in kindergarten through 6th grade to an English Language Arts Information Session being held tomorrow night. Danny advised that additional information could be found on the Spring-Ford website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. ACTION ITEMS

Mrs. Heine made a motion to approve Items A-H and Mr. Pettit seconded it.

Mr. Ciresi commented that to see all of these resolutions only goes to show you the work being done by our students and we should be really proud. Mr. Ciresi added that the resolutions encompass the Arts, Athletics and every aspect within the district. He stated that it was great to see this many students being recognized.

The motion passed 7-0.

- A. The Board approved **Resolution #2016-16** honoring **Aleigha Johnson**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Girls' High Jump Championship. **(Attachment A1)**

- B. The Board approved **Resolution #2016-17** honoring **Jenna Darlington, Bella Marchini, Nandini Patel** and **Emily Smith**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Girls' 4 x 800 Relay Championship. **(Attachment A2)**
- C. The Board approved **Resolution #2016-18** honoring **Stephen Chapman**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Boys' 110 Meter Hurdles Championship. **(Attachment A3)**
- D. The Board approved **Resolution #2016-19** honoring **John Conner**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Boys' 3200 Meter Championship. **(Attachment A4)**
- E. The Board approved **Resolution #2016-20** honoring **Chad Smiley**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Boys' Pole Vault Championship. **(Attachment A5)**
- F. The Board approved **Resolution #2016-21** honoring **Tim Rudderow**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Boys' Discus Championship. **(Attachment A6)**
- G. The Board approved **Resolution #2016-22** honoring **Tyler Uba**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Boys' Long Jump. **(Attachment A7)**
- H. The Board approved **Resolution #2016-23** honoring the **Spring-Ford Area High School Boys' Track Team**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Championship. **(Attachment A8)**

III. PRESENTATIONS

Seth Jones spoke of the 3 levels that students are able to achieve through the Pennsylvania Music Educator's Association which included participation in the District Ensembles, Region Ensembles and All-State Ensembles. Mr. Jones introduced the choral and band students being recognized and spoke about all that they had accomplished. The students were recognized by the Board and Administration and presented with a resolution in honor of their accomplishments.

Mr. McDaniel stated that it is always a great night when we have the chance to recognize our students. Mr. McDaniel introduced the student-athletes and coaches being recognized and reported on their accomplishments. The athletes and their coaches were recognized by the Board and Administration and presented with a resolution in honor of their accomplishments.

Dr. Dressler stated that he wanted to acknowledge Mr. Jones' hard work and participation in this organization. Dr. Dressler said he knows Mr. Jones is a member of the board or one of the executives of the Music Educator's Association and he wanted to acknowledge all of his hard work.

Mr. DiBello stated that a few years ago they started to recognize individuals and the team's successes not only in athletics but in the music program as well. Mr. DiBello added that we are starting to have to break the recognition into individual groups now because the kids are becoming so successful and making unbelievable achievements. Mr. DiBello stated that what is happening here at Spring-Ford is amazing. Mr. DiBello added that Spring-Ford has become a top district in the state and all of these successes are why we are ranked 9th out of 500 school districts in the state. Mr. DiBello commented that as a community member he is thrilled to be a part of this.

- A. Presentation of **Resolution #2016-09** in recognition of **Jarod Moyer** for successfully auditioning and participating in the Pennsylvania Music Educators Association 2016 District 11 Choir, Regional VI Choir and Pennsylvania's All-State Choir. **(Attachment A9)**
- B. Presentation of **Resolution #2016-10** in recognition of **Christopher Barth** for participating in the Pennsylvania Music Educators Association 2016 District 11 Band Festival, the 2016 District 11 Orchestra Festival, the 2016 Region VI Orchestra Festival, the 2015 Region VI Band Festival, and for successfully auditioning and participating in the 2016 Pennsylvania Music Educators Association All-State Wind Ensemble. **(Attachment A10)**
- C. Presentation of **Resolution #2016-11** in recognition of **Jonathan M. Reese** for participating in the Pennsylvania Music Educators Association 2016 District 11 Band Festival, the 2016 District 11 Orchestra Festival, the 2016 Region VI Orchestra Festival, and for successfully auditioning and participating in the 2016 Pennsylvania Music Educators Association All-State Orchestra. **(Attachment A11)**
- D. Presentation of **Resolution #2016-12** honoring **Christopher Barth, Robert Meade, Jonathan Reese, Dillon Rumsey, and Morgan Turner** for participating in the 2016 Pennsylvania Music Educators Association District 11 Band Festival. **(Attachment A12)**
- E. Presentation of **Resolution #2016-13** honoring **Christopher Barth and Dillon Rumsey**, for participating in the 2016 Pennsylvania Music Educators Association Region VI Band Festival. **(Attachment A13)**
- F. Presentation of **Resolution #2016-14** honoring **Patrick Pascual**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Boys' Tennis Singles Championship. **(Attachment A14)**
- G. Presentation of **Resolution #2016-15** honoring the Spring-Ford High School Boys' Lacrosse Team for winning the 2016 Pioneer Athletic Conference (PAC-10) Championship. **(Attachment A15)**
- H. Presentation of **Resolution #2016-16** honoring **Aleigha Johnson**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Girls' High Jump Championship. **(Attachment A1)**
- I. Presentation of **Resolution #2016-17** honoring **Jenna Darlington, Bella Marchini, Nandini Patel and Emily Smith**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Girls' 4 x 800 Relay Championship. **(Attachment A2)**
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- N. Presentation of **Resolution #2016-22** honoring **Tyler Uba**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Boys' Long Jump. (**Attachment A7**)
- O. Presentation of **Resolution #2016-23** honoring the **Spring-Ford Area High School Boys' Track Team**, for winning the 2016 Pioneer Athletic Conference (PAC-10) Championship. (**Attachment A8**)

Mrs. Long introduced a video highlighting Brooke Elementary's 25th Anniversary. Mrs. Long stated that she is sure that everyone would agree with her that Mr. Bonetz outdid himself again with this production and she also wanted to recognize Ms. Crew for being very instrumental in the planning and prep ahead of time for the celebration. Mrs. Long thanked Dr. Goodin, Mr. DiBello, Mr. Ciresi and Mr. Dehnert for their kind words they expressed not only about Brooke Elementary today but the Brooke they experienced over the years since 3 of the Board Members had children go through Brooke Elementary. Mrs. Long recognized members of the audience who are part of Brooke's history. Mrs. Long recognized Mrs. Witts for fostering the student's love for art and the work with the Artist in Residence Program which led to the creation of the mosaic that was highlighted in the video. Mrs. Long invited anyone who had not seen the mosaic in person to stop by and see it in person. She next introduced the students who were present and featured in the video. She stated that Brooke is an awesome building and it was great to have many of the Brooke families from the past come back to help celebrate the 25th anniversary.

Dr. Goodin thanked Mrs. Long for her role in making the celebration a success. Dr. Goodin thanked the families and students for coming out this evening and expressed appreciation for all they have done to make the 25th anniversary celebration a success.

- P. **Mrs. Mary Pat Long**, Principal, to provide an update on the Brooke Elementary 25th Anniversary Celebration.

Dr. Goodin stated that tonight the results of the recent feasibility study will be presented. He added that a feasibility study is not an unusual occurrence as a school district every 5-6 years will go through this process in order to look at the condition of their buildings, identify any deficiencies and look at enrollment projections. Dr. Goodin introduced Mr. Jeffrey Straub from Crabtree Rohrbaugh to go over the feasibility findings.

Mr. Straub stated that they spent about a year looking at all of the facilities and he is here tonight to present the overall findings. Mr. Straub reported that the feasibility study focuses on demographics including Montgomery/Chester County and housing data analysis, enrollment history and current capacity, building analysis which included existing conditions and energy modeling and academic program growth in areas such as the Physical Education Program and the Performing Arts Programs. He presented a PowerPoint that detailed all of these areas. Mr. Straub advised that the feasibility study turned up 4 areas of concern. The first area includes Oaks Elementary which is at maximum capacity with housing data showing growth continuing to occur. The second area of concern is with Limerick Elementary and Evans Elementary which are functioning close to capacity and showing strong signs of growth continuing within Limerick Township. The third area of concern is in the high school fitness center and associated physical education space which is undersized for the number of high school students. The fourth area of concern is with the Performing Arts Program space as success and growth within the high school has created a program that is substantially under-

sized. Mr. Straub presented a slide that contained a special comparison of the fitness center and performing arts programs between Spring-Ford and other high schools throughout Pennsylvania. Mr. Straub stated that moving forward this can be further discussed by the School Board, the administration and the community. He added that options can be developed as directed and some potential options typically include restructuring within the existing buildings, redistricting between school buildings, additions at select locations within the district and the construction of a new building.

Mr. DiBello pointed out that as mentioned in Mr. Straub's presentation, all of our district buildings are in great condition. He attributed this to two things; first that Mr. Cooper as well as his staff take great pride in the district facilities and second that the Board set up a 20 year capital improvement plan which involves annual investments being made so that these funds can be used for capital projects.

Mrs. Heine also commended Bruce Cooper and his staff on making sure that the capital improvement plans stay updated and for the forward thinking that was done in order to get these in place. She stated that action has set them up to be in the forefront with our buildings for not only today but the foreseeable future.

Mr. Ciresi commented that he agrees with what has been said and in chairing the Property Committee since he started on the Board he has seen what Mr. Cooper and his staff have done and the amount of knowledge Mr. Cooper has regarding our buildings is irreplaceable. Mr. Ciresi questioned the 2015 enrollment projections

Mr. Ciresi asked for an explanation on some of the uses of some of the classrooms that were outlined in the report wondering if the classrooms are used 100% of the day or if they were being used for a fraction of the day. Mr. Ciresi questioned the use of learning support rooms and if those rooms were used strictly as learning support rooms or are they used for other activities.

Mr. Edmunds commented that a large percentage of his building is used for special education classrooms. Mr. Edmunds stated that in his building there are 5 autistic support classrooms which are utilized 100% of the day. He added that while the numbers are typically lower in those classrooms the needs are more extensive and a lot of support is required. Mr. Ciresi asked about the utilization of the Large Group Instruction room and Mr. Edmunds explained that it is utilized in a variety of ways whenever they need to pull a large group together. Mr. Ciresi explained that the reason for his questioning did not have to do with whether the rooms were being properly utilized but more to find out if the district were faced with a large bubble of students coming through whether there were rooms available that could potentially be used.

Mr. Ciresi asked Mrs. Long the same questions and she replied that her rooms are used in generally the same way as Mr. Edmunds described. She added that on an everyday basis it is used with target time instruction where it is very advantageous to have smaller groups. Mrs. Long stated that if the situation that Mr. Ciresi described arose then adjustments could be made if necessary. Mr. Ciresi spoke of the Large Group Instruction room and the possibility of dividing it into 2 classrooms and Mrs. Long said she would have to check but believes the square footage is the size of a normal full classroom.

Mr. Ciresi questioned the large drop in the number of students at the high school level from year to year that was listed in the large feasibility study booklet which Mr. Straub was not able to immediately explain. Mr. DiBello stated that he believes that in previous years special education was included in the total numbers but in 2016 it is separated out so that may be

the reason for the drop in enrollment numbers. Mr. Ciresi next asked about the population drop in 2020 and then a large growth in 2025. Mr. Straub explained that this was looking at different methodologies of looking at population for the future. The was discussion on the fact that PDE's numbers are not valid. Mr. Ciresi asked Dr. Goodin if he had followed up with getting information on the sizes of the various Montgomery County school district's weight rooms and arts program facilities. Dr. Goodin replied that he had and that the information is slowly coming in as he has gotten 6 responses thus far. Dr. Goodin indicated that preliminary results show that Spring-Ford has a lot more students and facilities that are smaller as compared to those other districts. Mr. Ciresi commented that Pottsgrove just recently put on a new facility with their expansion of their high school and he wondered if Dr. Goodin knew the size of that facility. Dr. Goodin replied that he had that information but did not have it with him tonight. Mr. Ciresi stated that it is a tribute to our staff and students that we have so many students participating and that they have managed with the current facilities given that we have run out of room. Mr. Ciresi requested that the comparison information that Dr. Goodin is compiling be placed in the Board packet this week.

Mrs. Zasowski stated that they had asked for this information twice previously at two different Property Committee meetings and she is glad to hear that Dr. Goodin is compiling it. She stated that she believes is important to have as it is important for parents, faculty and everyone in the community to see that we are comparing to local and across the state. Mrs. Zasowski stated that as soon as this information is available she would be interested in seeing it.

Mr. DiBello stated that he thinks it is good to compare Spring-Ford to local districts but also feels that it would be good to compare Spring-Ford to other districts across the state. Mrs. Zasowski agreed and said that is good to have a cross section with having some local and some across the state in order to get a good feel for what is out there and where we fall.

Mr. Dehnert questioned when the analysis for the deficiency of the weight room would be completed and he read the motion that was Board approved on October 19th describing the work that was to be done and the cost. Mr. Straub replied that they did conduct a series of meetings that were indicated in the scope of work as per the motion read by Mr. Dehnert and summarized the groups Crabtree met with. Mr. Dehnert asked where the analysis was and Mr. Straub replied that it was in the feasibility study. Mr. Dehnert stated that \$25,000 was paid and he did not see \$25,000 worth of analysis.

Dr. Goodin commented that in fairness Mr. Straub gave tonight's presentation but had also provided a 300 page feasibility study. He added that there were comparables to other district's our size that they have worked with as far as the square footage per student with regards to weight rooms and music areas.

Mr. Dehnert disputed the motion that was passed and the analysis being provided. Discussion took place on what work was completed and what was contracted for with the majority of the Board feeling that the district received the information that was contracted for.

Mr. Dehnert questioned the part of the motion that referenced looking into the rental of modular units and the results of that investigation. Mr. Cooper replied that the information was brought back to the Property Committee where it was determined to be very expensive to go in that direction.

Dr. Roche asked that, for safety and security reasons, building maps be removed from any feasibility study documents posted on the website for the public to view.

- Q. **Mr. Jeffrey Straub**, Crabtree, Rohrbaugh & Associates, to present the results of the District-wide Feasibility Study.

IV. BOARD AND COMMITTEE REPORTS

WMCTC

Ciresi, Dressler, Heine

1st Mon. 7:00 p.m.

Dr. Dressler reported that the Western Center JOC met on April 29th where Mr. Moritzen provided a rundown on various activities. He reported that students recently completed the NOCTI Exam and 91% of the students completed the exam with a level of competency which is 3% above the Pennsylvania average. Mr. Moritzen also advised the JOC that enrollment had increased to 581 for the 2016-2017 school year. Dr. Dressler advised that there are currently 8 classes that are weight listed for Level1. He added that the summer camp program enrollment was quickly filling up with 90 campers currently signed up for camp and advised that the Culinary Arts camp program had already closed out. Dr. Dressler reported that the Community Buffet Program was a big success this past year and were sellouts. Dr. Dressler commented that the refinancing of the bond issue was reported and the credit rating the WMCTC received was an AA3 rating which is quite high. Dr. Dressler advised that the estimate for flooring for the Sports Medicine Program came in at \$17,600. A new digital sign is being looked into and costs are estimated to be \$35,000. Dr. Dressler reported that a new program entitled the Buckaroo Preschool Program is beginning and this program will be for 2-3 year old special needs students. A risk assessment was done and the recommendation was for additional security cameras which will cost approximately \$41,000. Dr. Dressler mentioned that Mrs. Mueller who oversees the Co-op Program at the WMCTC received a letter commending a Spring-Ford student who is enrolled in the Metal Tech Program. Dr. Dressler read an excerpt from the letter and stated that this is a great commendation to the types of students the WMCTC is sending out into the work area.

Community Relations

Todd Wolf

3rd Mon. 6:30 p.m.

Mrs. Zasowski reported that the Community Relations Committee met last week and discussed the redesign of the Spring-Ford Website. The committee was able to preview the homepage that had gone through 2 rounds of edits during the design process. She reported that Erin Crew will continue to work with Finalsity to identify and move 250 web pages from School Fusion over to the new site with an official launch date of December 1st. Mrs. Zasowski advised that there would be a full month of overlap time before the contract with School Fusion ends on December 31st. It was reported that Spring-Ford will host a Back to Spring-Ford Night in early August to enable parents to meet with parent group representatives, the Spring-Ford Curriculum Team, as well as have the opportunity to complete their volunteer clearance information. More information will be available as the vent gets closer. Mrs. Zasowski reported that Ms.Crew will be working with building principals to obtain a back to school list which can then be provided to parents. The Brooke Elementary 25th Anniversary Celebration was a great video and was shown here tonight and on RCTV during the celebration as well.

Mr. Ciresi thanked Mrs. Zasowski for stepping up and taking hold of this committee in the absence of Mr. Wolf.

Personnel

Bernard Pettit

(As Needed)

Report next month.

Superintendent Eval. Dr. Edward Dressler (As Needed)

Dr. Dressler reported that the Superintendent Evaluation form with the goals and accomplishments has been sent out to the Board Members for their perusal and this evaluation will be finished in the very near future.

PSBA Liaison Dr. Edward Dressler

Dr. Dressler reported that the Auditor General Mr. DePasquale had mentioned that the budget impasses were not just political issues as they do effect the cost of education for everyone as the longer the impasses go on the lower our credit rating gets and the more we have to pay whenever we have to finance things. Mr. DePasquale next addressed charter schools saying the state has the worst charter school law. The Governor's Office has estimated that we can save \$160 million by passing stronger charter school reform laws. Dr. Dressler reported that the governor just vetoed the Teacher Furlough Bill. He stated that the legislature had passed this bill which allowed school districts to furlough professional employees for economic reasons and use performance evaluations to determine the order that employees are furloughed. Dr. Dressler stated that there are some drawbacks to this as 30% of a teacher's rating is now based on student performance on state standardized tests. Dr. Dressler reported that the issue of truancy was dealt with by the Senate and they are saying that school districts have been removed from the responsibility of having to enforce compulsory attendance laws with regards to charter school students and gives it to the charter schools alone. Dr. Dressler commented that the governor is in support of an Anti-hazing Bill that is also supported by PSBA which states that school districts must adopt a written anti-hazing policy and provide a copy of the policy to all athletic coaches and organizations within the secondary schools. The policy must also be posted on the district website. The House has made some efforts on pension reform in trying to change the system formula to years of service multiplied by 2% as the current formula presently is 2.5%. The other change would be to convert to a 401K style system but it is unsure if there was much support for this. Dr. Dressler stated that school districts are being faced with transgender bathroom issues and he indicated that PSBA has not provided much guidance on this and are advising that districts keep an eye out on how courts are addressing this concern.

Mr. Fitzgerald advised that the court system is in flux on these issues and he recommended that before approving any policy on this that the district address it on a case by case basis while waiting to see how the courts align and to see if there is any other guidance from PSBA.

Dr. Dressler lastly reported that the House and Senate passed a law allowing for the bars to stay open an extra 2 hours during the Democratic Convention.

Legislative Committee Dawn Heine 3rd Weds. 7:30 p.m.

Mrs. Heine reported that her update was covered under the PSBA report given by Dr. Dressler.

MCIU Tom DiBello 4th Weds. 7:00 p.m.

Mr. DiBello reported that over the last couple of months the MCIU has been focused on general operations. They are starting to look at and focus on planning for the 2016-2017 school year.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin reminded everyone that the Spring-Ford Educational Foundation will sponsor an annual free concert, featuring the 28th Infantry Division Band. The concert will be held on Wednesday, June 29th here in the high school. The summer concert series was created in 1999 as a way to interact with our community members who may not have children who

are currently attending our schools. He stated that he hoped to see many of the community members here on June 29th. Dr. Goodin commented that since this is the last meeting before school lets out, he would like to thank three members of the professional staff who will be retiring at the end of the school year. Dr. Goodin expressed his thanks to Marianetta Kubacki, second grade teacher at Royersford Elementary, Peter Dabback, 8th grade science teacher and Kathleen Mandracchia, kindergarten teacher at Evans Elementary school. He thanked them for nearly 75 combined years of service to the school community and stated that they had impacted thousands of lives.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald spoke about the addendum to the agenda this evening and clarified that there had been a modification to the ePlus motion but that it did not change the action item as it is more specification as to how the lease is rolled out. Mr. Fitzgerald reported that last week all employers received guidance from the U.S. Department of Labor with regards to new overtime rules as to who is exempt and not exempt and how it relates to Fair Labor Standard Act issues. Mr. Fitzgerald commented that he is working with the HR Department in identifying any issues that might be occurring.

V. MINUTES

Mr. Pettit made a motion to approve Items A-B and Mr. Ciresi seconded it. The motion passed 7-0.

A. The Board approved the April 18, 2016 Work Session minutes. **(Attachment A16)**

NEW MINUTES FOR APPROVAL

B. The Board approved the April 25, 2016 Board Meeting minutes. **(Attachment A17)**

VI. PERSONNEL

Mr. Dehnert made a motion to approve Items A-M and Mr. Ciresi seconded it. The motion passed 7-0.

A. Resignations

1. **Ashley Basiaga**; English Teacher, Senior High School. Effective: June 17, 2016.
2. **Kathleen N. Mandracchia**; Elementary Teacher, Evans Elementary School, for the purpose of retirement. Effective: June 17, 2016.
3. **Edward W. Yergey**; Custodian, Senior High School. Effective: May 13, 2016.

B. Leave of Absence

1. **Andrea Sandberg**; Elementary Teacher, 5/6 Grade Center; for an extension of child-rearing leave per the Professional Agreement. Effective: August 23, 2016 through the 2016-2017 school year.

C. Change of Status

1. **Laraine L. Livergood**; Food Service (5.75 hours/day), 5/6/7 Grade Center, to Food Service (6 hours/day), 5/6/7 Grade Center, replacing Maureen P. Adams who had a change of assignment. Effective: May 10, 2016.

D. Support Staff Substitute

1. **Kimberly D. Tarity** Clerical Assistant/Secretary

- E. The Board approved the following Special Education Teachers to be hired for the 2016 Extended School Year-Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$30.00 per hour plus benefits (FICA & Retirement). Funding will be from 2015-2016 IDEA funds.

1. **Nicole M. Accor**
2. **Colleen M. Danilson**
3. **Debra C. Dietrich**
4. **Karen M. DeLange**
5. **Brittany L. Dellaquila**
6. **Allison L. Dorn**
7. **Patricia L. Evans**
8. **Kyla Kaczerski**
9. **Jean Marie Lare**
10. **Tara A. McGuirl**
11. **Jessica A. Mecleary**
12. **Robin L. Riegel**
13. **Dana Rosenblum**
14. **Gina G. Walters**
15. **Agnes M. Wright**

- F. The Board approved the following Support Staff to be hired for the 2016 Extended School Year Programs. Compensation for new employees will be set at \$16.36-\$18.78 per hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from 2015-2016 IDEA funds

1. **Colleen A. Lewis**

- G. The Board approved the following Music Teachers for the 2016 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

1. **Yvonne L. O'Dea**
2. **Karen L. Schodle**

- H. The following positions are being eliminated and as a result, the following employees will be terminated due to elimination of positions:

Secretary-Census – effective June 30, 2016

Administrative Assistant-Business Office – effective August 31, 2016

1. **Kimberly Slickers**, Secretary-Census-Effective: June 30, 2016
2. **Crystal L. Daywalt**, Administrative Assistant – Business Office-Effective: August 31, 2016.

- I. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A18)**

NEW PERSONNEL MOTIONS

- J. The Board approved the Spring-Ford Area School District Meet and Discuss Plan between the Spring-Ford Area School District Board of Education and the Spring-Ford Principals and Administrators Association, effective July 1, 2016 to June 30, 2018
- K. The Board approved the Spring-Ford Area School District Custodian Plan, Effective July 1, 2016 to June 30, 2018.
- L. The Board approved the Spring-Ford Area School District Food Service Plan, effective July 1, 2016 to June 30, 2018.
- M. The Board approved the Spring-Ford Area School District Secretarial Plan, effective July 1, 2016 to June 30, 2018.

VII. FINANCE

Mr. DiBello asked the Board to keep in mind that Item D26 had been added and was listed on the addendum.

Mr. Ciresi asked that Item G be separated.

Mrs. Heine made a motion for Items A-F and H-J including the Addendum D26. The motion passed 7-0.

Mr. Ciresi asked if the Board could meet with the HR Director and the Chief Financial Officer, along with Administration in an executive session to discuss Item G.

The Board adjourned into an executive session at 9:44 p.m. The Board reconvened at 9:52 p.m. with the exception of Mrs. Heine.

Mr. DiBello reported that the Board met in executive session as there was a question for review with the solicitor regarding personnel. Mr. Fitzgerald explained that the determination based on the question was that it was a function that would ultimately have to be discussed here but the understanding is that any actions on that issue will not be discussed tonight. Mr. DiBello stated that no action was taken and nothing was discussed beyond the question itself.

Mrs. Heine was missing from the table so the decision was made, since it was a budget vote, to move onto the Property section of the agenda and then come back to vote on Item G when all Board Members are present.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance

agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. <u>General Fund Checks</u>	
Check No. 160781 – 161031	\$1,398,280.92
ACH 151600426 – 151600470	\$ 26,595.67
2. <u>Athletic Fund Checks</u>	
Check No. 309088 – 309266	\$ 29,868.36
3. <u>Capital Reserve Checks</u>	
Check No. 1195	\$ 3,895.06
4. <u>Food Service Checks</u>	
Check No. 12768 – 12812	\$ 89,397.15

C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

D. The Board approved the following independent contracts:

1. **Young Audiences, Arts for Learning – Princeton, NJ.** Provide two assemblies for students at Upper Providence Elementary School entitled “Jump with Jill Rock and Roll Show”. Funding will be paid from the Upper Providence Professional Services Account and shall not exceed \$1,900.00.
2. **Robyn Burckhardt, Art’s Alive – Spring City, PA.** Provide an Artist in Residence Program for students at Upper Providence Elementary to design and create Mosaic Murals for the Courtyard. Funding will be paid from the Upper Providence Professional Services Account and shall not exceed \$770.00.
3. **Jessica Gorlin-Liddell – Penn Valley, PA.** Professional Artist to provide an Artist in Residence Program for 4th grade students at Upper Providence Elementary to complete the Mosaic Mural Phase 2 for the Courtyard. Funding will be paid from the Upper Providence Professional Services Account and shall not exceed \$4,920.00.
4. **Janet Schreiner – Wynnewood, PA.** Provide an assembly for students at Royersford Elementary entitled “Reading Rocks!”. Funding will be paid from the Royersford Elementary Professional Services Account and shall not exceed \$930.00.

5. **TLS Teaching Learning Succeeding, LLC – Phoenixville, PA.** Provide training, consultation and coaching to assist the three cohorts of teachers in their Modernized Learning efforts. Services will be provided for 24-27 days at a rate of \$1,050.00 per day during the 2016-2017 fiscal year. Funding shall not exceed \$28,350.00 and will be paid from the Curriculum & Instruction Budget.
6. **Personal Health Care – Valley Forge, PA.** Provide Nursing services for three special needs students during the Extended School Year Program and for the 2016-2017 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$131,192.00.
7. **Education Alternatives – Limerick, PA.** Provide 1-1 Direct Applied Behavior Analysis services for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 6 hours per day for 20 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$3,840.00.
8. **Education Alternatives – Limerick, PA.** Provide Applied Behavior Specialist services for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for up to 20 total hours during the five-week ESY Program at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$1,900.00.
9. **Valley Forge Educational Services (Vanguard School) – Malvern, PA.** Provide a two-week Summer L.I.F.E. Program and services as part of the Extended School Year Program for 4 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$8,490.00.
10. **Maxim Health Care – Exton, PA.** Provide Nursing services for a special needs student for the remainder of the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$27,520.00.
11. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student at the elementary level as per the IEP. Services will be provided for 34 days at a rate of \$217.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$7,378.00.
12. **The Martin Luther School – Plymouth Meeting, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,900.00.
13. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student at the middle school level as per the IEP. Services will be provided for 34 days at a rate of \$445.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$15,130.00.

14. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student at the high school level as per the IEP. Services will be provided for 34 days at a rate of \$445.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$15,130.00.
15. **The Pathway School (APS) – Norristown, PA.** Provide a 1-1 Assistant for a special needs student during the Extended School Year Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,490.00.
16. **The Pathway School (APS) – Norristown, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$8,500.00.
17. **Variety Club Camp & Developmental Center – Worcester, PA.** Provide Extended School Year services for a special needs student at the elementary level as per the IEP. Variety Club will provide 7 weeks of Extended School Year programming at a cost of \$4,250.00. In addition 21 sessions of related services (7 Speech Therapy, 7 Physical Therapy, 7 Occupational Therapy) will be provided for a cost of \$1,890.00. Funding will be paid from the Special Education Budget and shall not exceed a total of \$6,140.00.
18. **Variety Club Camp & Developmental Center – Worcester, PA.** Provide Extended School Year services for 8 special needs students at the high school level as per their IEPs. Variety Club will provide 7 weeks of Extended School Year programming at a cost of \$47,000.00. In addition 79 sessions of related services (35 Speech Therapy, 17 Physical Therapy, 27 Occupational Therapy) will be provided for a cost of \$7,110.00. Funding will be paid from the Special Education Budget and shall not exceed a total of \$54,110.00.
19. **Connecting the Pieces (Kara Renninger) – Norristown, PA.** Provide Instructional services for a special needs student during the Extended School Year as per the IEP. Services will be provided for 4 hours per week for 5 weeks at a rate of \$50.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$1,000.00.
20. **Education Alternatives – Limerick, PA.** Provide Extended School Year services for a special needs student at the high school level as per the IEP. Direct Program Supervision will be provided for 16 hours at a rate of \$95.00 per hour for a cost of \$1,520.00. Direct Applied Behavior Analysis services will be provided for 32 hours at a rate of \$30.00 per hour for a cost of \$960.00. Funding will be paid from the Special Education Budget and shall not exceed a total of \$2,480.00.
21. **Lakeside Educational Network (Souderton Vantage Academy) - Souderton, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 56 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$12,600.00.
22. **Hideaway Day Camp – Collegeville, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 8 weeks at a rate of \$406.25 per week. Funding will be paid from the Special Education Budget and shall not exceed \$3,250.00.

23. **Overbrook School for the Blind – Philadelphia, PA.** Provide an Extended School services for a special needs student as per the IEP. Services will be provided for 18 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$4,050.00.

New Independent Contracts

24. **Lakeside Educational Network (Upper Merion Vantage Academy –Bridgeport, PA** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 21 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$4,725.00.

25. **The Buxmont Academy – Pipersville, PA.** – Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 17 days at a rate of \$136.02 per day. Funding will be paid from the Special Education Budget and shall not exceed \$2,312.34.

26. **Pediatric Therapeutic Services – Conshohocken, PA.** Provide Occupational Therapy and Physical Therapy services for the 2016-2017 school year for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$631,566.00.

- E. The Board approved a confidential settlement and release agreement **#2016-02** with the parents of a student in special education and the authorization of re-imbursement for an outside evaluation in the amount not to exceed \$7,200.00 covering the next two school years. Funding will be paid from the Special Education Budget.
- F. The Board approved continuing with the legal services, for the 2016-2017 school year, of Fox Rothschild LLP at a blended hourly rate of \$195.00 per hour for those services listed in the agreement. Items not covered under the agreement of services letter will be billed at the established rates under the Miscellaneous Matters and Rates as outlined in Fox Rothschild's agreement.

** Letter G will be voted on once Mrs. Heine returns to the table.

- H. The Board approved the Western Montgomery Career and Technology Center's 2016-2017 Budget in the amount of \$5,647,290.00. Spring-Ford's share of the cost is \$1,561,530.00 or an increase of \$132,289.00 (9.26%) from last year's budget. The district's contribution calculation is based on the 5-year average ADM ratio.

- I. The Board approved awarding the art, general education, physical education, and science supply bids to the following companies in the following amounts. Funding will be paid from the 2016-2017 General Fund Budget.

BSN Sports/US Games	\$ 9,650.79
Fisher Scientific Company, Inc.	\$ 2,989.77
Frey Scientific	\$ 79.89
Kurtz Brothers	\$19,554.47
National Art & School Supplies, Inc.	\$12,119.92

Quill Corporation	\$ 2,137.52
School Specialty, Inc.	\$26,439.45
Standard Stationary Supply	\$ 6,321.53

- J. The Board approved the following bid awards for the MCIU Cooperative Purchasing Bid – Copier Paper for the 2016-2017 school year. Bid awards are as follows:

Paper Mart	\$ 8,379.50
W.B. Mason Co., Inc.	\$ 84,858.99
Lindenmeyr Munroe	\$ 7,596.64
TOTAL	\$100,835.13

VIII. PROPERTY

Mr. Dehnert made a motion to approve Items A-C and Mr. Pettit seconded it. The motion passed 6-0. Mrs. Heine was absent from the table.

- A. The Board approved a contract with Charlestown Paving, Devault, PA, the lowest responsible bidder, for patch-repairs paving district-wide for the 2016-2017 school year at a cost of \$48.00/per square yard as per the bid, rejecting all other bids. Funding will come from the Maintenance Budget.
- B. The Board approved a contract with Charlestown Paving, Devault, PA, the lowest responsible bidder, for paving-milling and re-paving district-wide for the 2016-2017 school year at a cost of \$157,110.50 as per the bid, rejecting all other bids. Funding will come from the Capital Reserve.
- C. The Board approved a contract with Drumheller Construction, Pottstown, PA, the lowest responsible bidder, for concrete sidewalks – curbing district-wide for the 2016-2017 school year at a cost of \$5.25/per square foot for sidewalks and \$25.00/per lineal foot for curbing as per the bid, rejecting all other bids. Funding will come from the Maintenance Budget.

IX. PROGRAMMING AND CURRICULUM

Mr. Dehnert made a motion to approve Items A-E with the revised wording listed on the addendum for Item B and Mr. Ciresi seconded it. The motion passed 6-0. Mrs. Heine was absent from the table.

- A. The Board approved the following new textbooks for 2016-2017. Funding will come from the 2015-2016 Curriculum Budget and shall not exceed \$49,000.00.

<u>Course</u>	<u>Textbook Program</u>	<u>Publisher</u>
1. AP Art History	<i>Gardner's Art Through the Ages: A Global History</i> Class sets with 6yr online licenses for all students	ISBN: 9781305470095 National Geographic/Cengage 10650 Toebben Drive Independence, KY 41051
\$4,813.60		
2. AP Macroeconomics	<i>Krugman's Macroeconomics for AP 2e</i> Class sets with 6 year online licenses *FREE teacher materials	ISBN 9780544020009 BFW High School 16365 James Madison Hwy. Gordonsville, VA 22942
\$7,549.43		

MAY 23, 2016

3. Psychology	<i>Understanding Psychology</i>	ISBN: 9780076640874
Sociology	<i>Sociology and Student Learning</i> Class sets with 6 year online licenses *FREE teacher materials	ISBN: 9780076640713 Glencoe McGraw Hill PO Box 182605 Columbus, OH
\$36,043.98		

- B. The Board approved the May 16, 2016 lease proposal of ePlus Group, Inc. and authorized the Administration to place orders through ePlus Group, Inc. for the lease of student laptops, student iPads, laptop charging carts, and monitors, and thereafter to present a lease schedule to the Board incorporating the above equipment into the Master Lease dated June 1, 2000. The Board shall at that time consider the lease schedule, as then presented. The Administration is directed to arrange for total equipment costs not to exceed \$800,000.00, where the lease payment amounts shall not exceed \$215,600.00 per year and payments of that annual lease amount shall be divided into four (4) equal payments. Funding will come from the 2016-2017 Technology Budget. The later approval of any such proposed lease, lease schedule or lease amendment is contingent upon approval of the final terms and conditions of such a document by the Solicitor's Office and completion of an official legal opinion consistent with the obligations of the resulting lease agreement.
- C. The Board approved the commitment of funds not to exceed \$18,000.00 to support the hourly wages of the District Support Technicians who will be working on the Summer of 2016 Technology Projects. Funding will be paid from the Technology Budget.

New Programming and Curriculum

- D. The Board approved the commitment of funds not to exceed \$150,000.00 to purchase Smart Technology products for the district-wide Smart Classroom Initiative. Funding will be paid from the 2016-2017 Technology Budget.
- E. The Board approved a six-month extension of the contract with Blackboard for the provision of SchoolFusion Services from 7/1/16 through 12/31/16. The purpose of this extension is to cover the hosting of website services during the time period needed to fully switch the district over to the new provider. Funding will be paid from the Technology Budget and shall not exceed \$9,134.97 for this six-month extension.

Mrs. Heine returned to the table.

X. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-F and Mr. Pettit seconded it. The motion passed 7-0.

The following individuals were approved for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Heidi Rochlin**, Curriculum Supervisor Math/Science, to attend "*Everyday Mathematics Users Conference*" in Philadelphia, PA on August 2 and August 3, 2016. The total cost for this conference is \$455.00. No substitute is needed.

HIGH SCHOOL

- B. **Katie McNeill**, College Career Coordinator, to attend *“Coast to Coast Counselor Breakfast”* at the Philadelphia Marriot West in Conshocken, PA on June 9, 2016. There is no cost for this conference and no substitute is needed.
- C. **Tricia Falco**, College Career Coordinator, to attend *“Exploring College Options Counselor Breakfast”* in King of Prussia, PA on May 17, 2016. There is no cost for this conference and no substitute is needed.

UPPER PROVIDENCE

- D. **Megan Wilmarth**, ELA Instructional Coach, to attend *“PDE/DRC Item Replenishment Data Review & Item Alignment”* at the Harrisburg Hilton from June 8, 2016 through June 10, 2016. There is no cost for this conference and no substitute is needed.

DISTRICT-WIDE

- E. **Cynthia Cooper, Alisa Fleisher, Patricia Flynn, Denise Johnston and Darryl Perecko**, Guidance Counselors, to attend *“Question/Persuade/Refer (QPR) Gatekeeper Course: Ask a Question, Save a Life”* at the Montgomery County Intermediate Unit on the morning of June 7, 2016. The total cost for this ½ day conference is \$300.00. No substitutes are needed.
- F. **Katie Bates**, Guidance Counselor, and **Julie Caterson**, Home and School Visitor, to attend *“Become Suicide Alert”* at the Montgomery County Intermediate Unit on the morning of June 15, 2016. The total cost for this ½ day conference is \$120.00. No substitutes are needed.

XI. OTHER BUSINESS

Mr. Dehnert made a motion to approve Item A and Mr. Ciresi seconded it. The motion passed 7-0.

- A. The Board approved the reimbursement of costs incurred (\$511.11) for the overnight travel of 1 swimming team member and 1 coach who advanced to the PIAA State Individual Championship. The student-athlete and coach traveled on Wednesday, March 16, 2016 through Friday, March 18, 2016. Dr. Goodin approved the qualifier and coach for travel and Board approval is now being sought. Funding will come from the Athletic Budget.
- B. The following policies are submitted for a first reading:
 - 1. Policy #626 – FINANCES: Federal Fiscal Compliance (**Attachment A19**)
 - 2. Policy #626.1 – FINANCES: Travel Reimbursement – Federal Programs (**Attachment A20**)
 - 3. Policy #827 – OPERATIONS: Conflict of Interest (**Attachment A21**)
 - 4. Policy #903 – COMMUNITY: Public Participation in Board Meetings (**Attachment A22**)

The Board returned to the motion under Finance, Item G. Mr. DiBello reminded everyone that the vote on the budget was being done in order to meet the Act 1 budget timeline and that it was a proposed budget.

Mrs. Heine made a motion to approve Item G and Mr. Pettit seconded it.

Mr. Dehnert asked if the new curriculum for the 5th special was included in the budget and Dr. Goodin replied no. Mr. Dehnert asked if there was an idea on how much it would cost and Dr. Goodin responded that it was personnel and as far as the writing of the curriculum and the hours needed for that, those costs were included in the curriculum budget. Mr. Dehnert stated that as of now that curriculum does not exist and Dr. Goodin confirmed this was indeed correct and it would need to be developed over the summer. Mr. Dehnert asked if it was K-4 and Dr. Goodin confirmed this was correct. Mr. Dehnert asked if due to kindergarten only being a ½ day whether the 5th special would impact what they learn since we are introducing another special for them. Dr. Goodin replied no since the specials are rotated even as of right now. He added that kids attend a special each day.

Mr. Ciresi stated that they just heard something from PSBA regarding charter school. He asked what the district's payment is to charter schools and Mr. Fink replied that we are at \$2.5 million currently and will be at \$2.7 next year. Mr. Ciresi asked what reimbursement we get from the state for this and Mr. Fink replied that he would have to look that amount up. Mr. Ciresi stated that in this budget there is \$2.7 million for this expense of which we probably get back 30% from the state so our public has to be responsible for roughly \$2 million. Mr. Fitzgerald clarified that the \$2.7 might be over and above the state subsidy and Mr. DiBello said he believed that was correct. Mr. Ciresi stated that we have heard about the charter schools and the way they perform and for us to have to hand over \$2.7 million without any kind of oversight from our district he finds offensive to the district and the taxpayers. Mr. Ciresi said he is not thrilled about a 1.9% tax increase and to see that Spring-Ford has performed and will continue to perform at a high level makes it a disgrace that we must pay \$2.7 million with no oversight of the money. Mr. Ciresi stated that this is a huge issue that he has spoken about over the past 11 years and it needs to be changed at the state level and the public needs to be aware of this and understand when they look at our budget.

Mr. DiBello clarified that this is just a motion to advertise the budget and it is not the final budget.

The motion passed 7-0.

XII. BOARD COMMENT

There were no comments from the Board.

XIII. PUBLIC TO BE HEARD

There were no comments from the Public.

XIV. ADJOURNMENT

Mr. Ciresi made a motion to adjourn and Mr. Pettit seconded it. The motion passed 7-0. The meeting adjourned at 10:04 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

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Board Vice President

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Region II

RESOLUTION #2016-16

The Spring-Ford Area School District Board of Education commends Aleigha Johnson, a member of the Spring-Ford High School Girls' Track Team and Spring-Ford Girls' Track Coach Danielle Stauffer and Assistant Coach, Geoff Kahler and

Whereas, the Spring-Ford High School Girls' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Aleigha Johnson, a member of the Spring-Ford High School Girls' Track Team, under the guidance, leadership, and direction of her coaches was able to win the Pioneer Athletic Conference Girls' High Jump and,

Whereas, Spring-Ford High School's Aleigha Johnson won the Pioneer Athletic Conference Girls' High Jump with a jump of 5 feet 3 inch and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2016 Pioneer Athletic Conference Girls' High Jump Champion, Aleigha Johnson, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **23rd** day of **May, 2016**

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2016-17

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

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Colleen Zasowski
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The Spring-Ford Area School District Board of Education commends Jenna Darlington, Bella Marchini, Nandini Patel and Emily Smith members of the Spring-Ford High School Girls' Track Team and Spring-Ford Girls' Track Head Coach Danielle Stauffer and Assistant Coaches, Jack Kraynak, Matt Varady, Heather Giovagnoli and Brian Sullivan and,

Whereas, the Spring-Ford High School Girls' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Jenna Darlington, Bella Marchini, Nandini Patel and Emily Smith members of the Spring-Ford High School Girls' Track Team, under the guidance, leadership, and direction of their coaches were able to win the Pioneer Athletic Conference Girls' 4 x 800 Meter Relay Championship and,

Whereas, Spring-Ford High School's Jenna Darlington, Bella Marchini, Nandini Patel and Emily Smith, won the Pioneer Athletic Conference Girls' 4 x 800 Meter Relay with a time of 9:36.80 and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals achieved by the 2016 Pioneer Athletic Conference Girls' 4 x 800 Meter Relay Champions of Jenna Darlington, Bella Marchini, Nandini Patel and Emily Smith demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **23rd** day of **May, 2016**

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



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RESOLUTION #2016-18

The Spring-Ford Area School District Board of Education commends Stephen Chapman member of the Spring-Ford High School Boys' Track Team and Spring-Ford Boys' Track Head Coach Danielle Stauffer and,

Whereas, the Spring-Ford High School Boys' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Stephen Chapman, member of the Spring-Ford High School Boys' Track Team, under the guidance, leadership, and direction of his coach was able to win the Pioneer Athletic Conference Boys' 110 Meter Hurdles Championship and,

Whereas, Spring-Ford High School's Stephen Chapman, won the Pioneer Athletic Conference Boys' 110 Meter Hurdles with a time of 15.45 and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals achieved by the 2016 Pioneer Athletic Conference Boys' 110 Meter Hurdles Champion Stephen Chapman, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **23rd** day of **May, 2016**

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



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RESOLUTION #2016-19

The Spring-Ford Area School District Board of Education commends John Conner member of the Spring-Ford High School Boys' Track Team and Spring-Ford Boys' Track Head Coach Danielle Stauffer and Assistant Coaches, Heather Giovagnoli and Brian Sullivan and,

Whereas, the Spring-Ford High School Boys' Track team is a member of the Pioneer Athletic Conference and,

Whereas, John Conner, member of the Spring-Ford High School Boys' Track Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference Boys' 3200 Meter Championship and,

Whereas, Spring-Ford High School's John Conner, won the Pioneer Athletic Conference Boys' 3200 Meter Run with a time of 9:42.02 and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals achieved by the 2016 Pioneer Athletic Conference Boys' 3200 Meter Champion John Conner, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **23rd** day of **May, 2016**

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



SPRING-FORD AREA SCHOOL DISTRICT

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RESOLUTION #2016-20

The Spring-Ford Area School District Board of Education commends Chad Smiley, member of the Spring-Ford High School Boys' Track Team and Spring-Ford Boys' Track Head Coach Danielle Stauffer and Assistant Coach, Rich Loughhead and,

Whereas, the Spring-Ford High School Boys' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Chad Smiley, a member of the Spring-Ford High School Boys' Track Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference Boys' Pole Vault Championship for the second consecutive year and,

Whereas, Spring-Ford High School's Chad Smiley won the Pioneer Athletic Conference Boys' Pole Vault with a jump of 13 feet and 6 inches equaling his own school record and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2016 Pioneer Athletic Conference Boys' Pole Vault Champion, Chad Smiley, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **23rd** day of **May, 2016**

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



SPRING-FORD AREA SCHOOL DISTRICT

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RESOLUTION #2016-21

The Spring-Ford Area School District Board of Education commends Tim Rudderow a member of the Spring-Ford High School Boys' Track Team and Spring-Ford Boys' Track Head Coach Danielle Stauffer and Assistant Coaches, Richard Fraker, Jamie Gray and Mark Blattner and,

Whereas, the Spring-Ford High School Boys' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Tim Rudderow, a member of the Spring-Ford High School Boys' Track Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference Boys' Discus Championship and,

Whereas, Spring-Ford High School's Tim Rudderow won the Pioneer Athletic Conference Boys' Discus with a throw of 146 feet and 5 inches and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2016 Pioneer Athletic Conference Boys' Discus Champion, Tim Rudderow, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **23rd** day of **May, 2016**

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Thomas J. DiBello
Board President

Joseph P. Ciresi
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Dawn R. Heine
Region II

Bernard F. Pettit
Region I

Kelly J. Spletzer
Region I

Todd R. Wolf
Region II

Colleen Zasowski
Region II

RESOLUTION #2016-22

The Spring-Ford Area School District Board of Education commends Tyler Uba, a member of the Spring-Ford High School Boys' Track Team and Spring-Ford Boys' Track Coach Danielle Stauffer and Assistant Coach, Geoff Kahler and

Whereas, the Spring-Ford High School Boys' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Tyler Uba, a member of the Spring-Ford High School Boys' Track Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference Boys' Long Jump and,

Whereas, Spring-Ford High School's Tyler Uba won the Pioneer Athletic Conference Boys' Long Jump with a jump of 21 feet 5 inches and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2016 Pioneer Athletic Conference Boys' Long Jump Champion, Tyler Uba, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **23rd** day of **May, 2016**

By: _____
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School Board President



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

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RESOLUTION #2016-23

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

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Colleen Zasowski
Region II

The Spring-Ford Area School District Board of Education commends Spring-Ford Boys' Track Coach Danielle Stauffer and her Assistant Coaches Geoff Kahler, Rich Loughhead, Jamie Gray, Richard Fraker, Brian Sullivan, Heather Giovagnoli Jack Kraynak and Matt Varady for winning the Pioneer Athletic Conference Championship with a league record of 9 wins and 0 losses and,

Whereas, the Spring-Ford High School Boys' Track Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Boys' Track Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC 10 Championship Meet with a score of 160 points and,

Whereas, the Spring-Ford High School Boys Track Team won their sixth consecutive Championship with an overall record of 9-0 and,

Whereas, the Spring-Ford High School Boys' Track Team's members all contributed and played a significant role in having a successful and outstanding track and field season and,,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Boys' Track Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **23rd** day of **May, 2016**

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Region II

RESOLUTION #2016-09

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Jarod Moyer for his participation and support of the Spring-Ford Area School District Vocal Music Program,

Whereas, Jarod Moyer successfully auditioned and participated in the 2016 Pennsylvania Music Educators Association, District 11 Choir, Regional VI Choir and Pennsylvania's All-State Choir.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Jarod Moyer for his achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Jarod Moyer, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **16th** day of **May, 2016**

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



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RESOLUTION #2016-10

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Christopher Barth for his participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Christopher Barth participated in the Pennsylvania Music Educators Association 2016 District 11 Band Festival at Spring-Ford High School in Royersford, PA, the 2016 District 11 Orchestra Festival at Lower Moreland High School in Huntingdon Valley, PA, the 2016 Region VI Orchestra at Council Rock High School North in Newtown, PA, the 2016 Region VI Band Festival at Ridley High School in Folsom, PA and successfully auditioned and participated in the 2016 Pennsylvania Music Educators Association All-State Wind Ensemble in Hershey, PA.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Christopher Barth for his achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Christopher Barth, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **16th** day of **May, 2016**

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Colleen Zasowski
Region II

RESOLUTION #2016-11

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Jonathan M. Reese for his participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Jonathan M. Reese participated in the Pennsylvania Music Educators Association 2016 District 11 Band Festival at Spring-Ford High School in Royersford, PA, the 2016 District 11 Orchestra Festival at Lower Moreland High School in Huntingdon Valley, PA, the 2016 Region VI Orchestra at Council Rock High School North in Newtown, PA and successfully auditioned and participated in the 2016 Pennsylvania Music Educators Association All-State Orchestra in Hershey, PA.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Johnathan M. Reese for his achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Jonathan M. Reese, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **16th** day of **May, 2016**

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Thomas J. DiBello
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RESOLUTION #2016-12

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Christopher Barth, Robert Meade, Jonathan M. Reese, Dillon Rumsey, and Morgan Turner for their participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Christopher Barth, Robert Meade, Jonathan M. Reese, Dillon Rumsey, and Morgan Turner participated in the PA Music Educators Association District 11 Band Festival at Spring-Ford High School in Royersford, PA,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Christopher Barth, Robert Meade, Jonathan M. Reese, Dillon Rumsey, and Morgan Turner for their achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Christopher Barth, Robert Meade, Jonathan M. Reese, Dillon Rumsey, and Morgan Turner supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **16th** day of **May, 2016**

By: _____
Diane M. Fern
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Thomas J. DiBello
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Region II

RESOLUTION #2016-13

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Christopher Barth and Dillon Rumsey for their participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Christopher Barth and Dillon Rumsey participated in PA Music Educators Association Region VI Band Festival at Ridley High School in Folsom, PA,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Christopher Barth and Dillon Rumsey for their achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Christopher Barth and Dillon Rumsey, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **16th** day of **May, 2016**

By: _____
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Colleen Zasowski
Region II

RESOLUTION #2016-14

The Spring-Ford Area School District Board of Education commends Patrick Pascual, a member of the Spring-Ford High School Boys' Tennis Team, and Spring-Ford Boys' Tennis Head Coach John Brennan and his Assistant Coach Ryan Rendick.

Whereas, the Spring-Ford High School Boys' Tennis team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Boys' Tennis Team member Patrick Pascual, under the guidance, leadership, and direction of its coaches, was able to win the Pioneer Athletic Conference Boys' Tennis Singles Championship for the third consecutive year and,

Whereas, Patrick Pascual became the first player in Pioneer Athletic Conference history to win the championship three times,

Whereas, Spring-Ford High School's Patrick Pascual won the Pioneer Athletic Conference Boys' Tennis Championship by scoring 6-1, 4-6, 6-1 in the championship match,

Whereas, Spring-Ford High School's Patrick Pascual also qualified for PIAA District One Boys' Tennis Tournament,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals set by the 2016 Pioneer Athletic Conference Boys' Tennis Singles Champion Patrick Pascual, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **16th** day of **May, 2016**

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President



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Colleen Zasowski
Region II

RESOLUTION #2016-15

The Spring-Ford Area School District Board of Education commends Spring-Ford Boys' Lacrosse Coach Kevin Donnelly and his Assistant Coaches Dan Monzo, Kevin Czapor, Bjorn Ullman and Max Ullman for winning the Pioneer Athletic Conference Championship with a league record of 16 wins and 0 losses and,

Whereas, the Spring-Ford High School Boys' Lacrosse Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Boys' Lacrosse Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC 10 Final Four Semi-finals over Boyertown 18-5 and the PAC 10 Final Four Championship Game over Owen J. Roberts by a score of 12-8 and,

Whereas, the Spring-Ford High School Boys Lacrosse Team won their sixth consecutive PAC 10 Championship and seventh overall in school history and,

Whereas, the Spring-Ford High School Boys' Lacrosse Team's varsity and junior varsity players all contributed and played a significant role in having a successful and outstanding lacrosse season.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Boys' Lacrosse Team demonstrated over and over throughout the season the toughness, goodwill, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **16th** day of **May, 2016**

By: _____
Diane M. Fern
School Board Secretary

By: _____
Thomas J. DiBello
School Board President

On April 18, 2016 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Dr. Edward T. Dressler, Bernard F. Pettit and Kelly J. Spletzer
Region II:	Colleen Zasowski
Region III:	Joseph P. Ciresi and Mark P. Dehnert
Presiding Officer:	Thomas J. DiBello
Superintendent:	Dr. David R. Goodin
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Dana K. Ludgate and Daniel J. Ciresi

The following Board Members were absent: Dawn R. Heine and Todd R. Wolf

ANNOUNCEMENTS

Dana reported that there were only 58 days left in the 2015-2016 school year and stated that the next few months will surely fly by. She advised everyone to mark their calendars for the upcoming events which included the String Jamboree concert on April 20th, the Ice for Autism Celebrity Scoop Night at Rita's Water Ice, the Impact Awards on April 21st and the Spring-Ford Educational Foundation 5K Run/Walk on April 22nd.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. PRESENTATIONS

Mrs. Wellington thanked the Board for inviting her to come out this evening to share an update on the Arboretum Project. She showed a PowerPoint that contained pictures of the arboretum throughout the seasons. Mrs. Wellington stated that one of the strengths of this project is the student involvement and she spoke about all of the student contributions especially those of the Environmental Design students from the Western Center who have been instrumental in the design, layout and construction of the many aspects of the arboretum, the Arboretum Club who have been instrumental in helping with the maintenance including raking, mulching and the addition of some enhancements, and the Spring-Ford High School Girls' Basketball Team who have come out 3 years in a row to help with the weeding and clearing the stream. Mrs. Wellington highlighted the educational component of the arboretum which was shown through pictures of students participating in outdoor classrooms in the arboretum. Mrs. Wellington also spoke of the arboretum visitors. She explained what was next for the arboretum which included a wildflower garden which the Western Center Environmental Design students will be handling. Other plans included repairing or replacing the damaged arbor, weeding and putting new mulch down, replacing those plants that have failed and putting stakes in the ground to identify the plants. Mrs. Wellington reviewed the challenges that lie ahead and will need to be addressed which include how to prevent vandalism, weather is always a

challenge, money, labor, a successor to take over the project and the development of a maintenance fund that would be ongoing so that area can be maintained and the plants can be replaced as needed. Mrs. Wellington reviewed her wish list which included having a curriculum in place that would utilize the arboretum as a resource, better benches for Ram's Rest, a mosaic mural in the Ram's Rest area, a bubbling rock near the wildflower garden, develop a young people's guide, and visible signs so that people can find the space.

Mr. Ciresi thanked Mrs. Wellington for the time and energy she put into this project and stated that she has done an outstanding job with going out into the public to get donations. Mr. Ciresi referenced the wish list and stated that some of these items should be pretty easy for the district to help with as this now becomes the district's responsibility to make sure this space is maintained. Mr. Ciresi suggested that as far as a successor goes it might be possible to ask the public to be involved with this program so that it is not only the school's Arboretum Club but the Community's Arboretum club as well working hand in hand to help maintain the area. Mr. Ciresi addressed Mrs. Wellington's wish for a mosaic by stating that possibly an Artist in Residence Program could be done down there to help with the mosaic mural with every student participating.

Mrs. Wellington stated that she could not have done this project alone and without the help of the Western Center. She stated that she had the support of a lot of allies and that a lot of people had bought into this and a lot of people have helped. Mrs. Wellington estimated the project's worth to be about \$150,000 - \$200,000 while costing the School Board next to nothing. Mr. Ciresi acknowledged that Mrs. Wellington owns 3 Peas in a Pod and has given so much money of her own to this project as well as the support of the business.

Mrs. Zasowski commented that without realizing it this project has gone across the curriculum as Mrs. Wellington has worked with students from the Western Center, the Art Club, the Arboretum Club, the Girls' Basketball Team, and the Photography Group and she should be commended for this. Mrs. Wellington stated that it was an objective to get as many different disciplines as possible involved with this project. Mrs. Wellington said her reward came from working with the kids and getting to know them.

Dr. Goodin thanked Mrs. Wellington on behalf of the district.

Mr. DiBello thanked Mrs. Wellington saying this was a wonderful initiative that she took on and they owe it to her, the students and the community who donated their time and materials to lay out a long-term plan to keep it in a state that they can continue to be proud of it. Mr. DiBello stated that he looks forward to many years of updates from Mrs. Wellington on the progress of this project.

A. **Mrs. Gail Wellington** to provide an update on the Arboretum Project.

III. **BOARD AND COMMITTEE REPORTS**

Student Rep. Report Dana Ludgate/Daniel Ciresi

Danny reported that it's that time of year again for testing as AP exams for students enrolled in any advance placements classes will begin early May, Keystone exams are also coming up in May and PSSA's are also taking place in the middle and elementary schools. Danny advised that any high school student interested in student council for the 2016-2017 school year must complete an application found online by May 6th.

Additional information can be found on the high school's homepage. Danny reported that for the Class of 2017 their senior year is right around the corner. He added that today an informational assembly for Lifetouch senior portraits was held and that students will receive the date, time and location of their senior portraits along with the costs via mail. He advised that any students with questions can inquire in the Junior House Office. Danny reported that for seniors, the end is in sight as graduation has been set for June 16th at 7:00 p.m. at Coach McNelly Stadium or in the High School gymnasium if there is bad weather. Danny announced that the 7th and 8th Grade Centers will be hosting a Dodgeball Tournament on April 25th from 7:00 p.m. to 8:30 p.m. in the 7th Grade Center gymnasium. He added that this is an annual event and is fun and exciting for all middle school students.

Curriculum/Technology **Dawn Heine** **1st Tues. 6:30 p.m.**
Report next week.

Extracurricular **Tom DiBello** **2nd Mon. 6:30 p.m.**
Report next week.

Policy **Kelly Spletzer** **2nd Mon. 7:30 p.m.**
Report next week.

Finance **Tom DiBello** **2nd Tues. 7:30 p.m.**

Mr. DiBello reported that the Finance Committee met on April 12 and reviewed the executive monthly reports and right now we are trending very well as far as what was budgeted. Mr. DiBello stated that the district is still waiting on some funds from the state but now that the state budget has been approved we should see the remaining funds coming in. Mr. DiBello reported that the majority of the meeting was spent on the 2016-2017 budget update. Mr. DiBello advised that at the meeting Mr. Fink reviewed the budget model which is a zero base budgeting format and has very detailed building budgets with the end goal being a determination of what the cost is per building and the ability to forecast over the next 5 years. The Committee also discussed the current budget deficit which is around \$2.3 million and they along with administration will continue to look at this to see what options there may be to get this deficit down further. Mr. DiBello reported that the next Finance Committee meeting will be on May 10th at 6:30 p.m. in the High School conference room and he would like to request that all Board Members attend as each line item of the budget will be reviewed. He added that no decisions will be made at the meeting but the goal is to set the tone for administration so they will know where the Board wants the budget to be at.

Mr. Ciresi thanked the Business Office for the work they have done on the budget. Mr. Ciresi spoke of the lack of funding the district receives from the state and how the lack of a state budget causes the Business Office to play a guessing game with our budget as we do not have the dollar amount for what the district will receive from the state. Mr. Ciresi urged the public to put pressure on the state representatives in Harrisburg so that we know what we are dealing with. He also asked the public to fight for the legislators to fund education properly. He reported that currently the district gets 17% of its funding from the state out of the 64% that is mandated in our budget. Mr. Ciresi stated that the district keeps moving forward but it gets harder and harder for us to do this without getting properly funded. Mr. Ciresi again thanked the Business Office for their efforts.

Mr. DiBello commented that they have done everything they can to minimize the growth in the district and have done everything as efficiently as possible but there are many aspects that are being mandated by the state. Mr. DiBello stated that something has to happen somewhere because we as a district cannot continue to go to our local tax base for money. He reiterated that the district is not building a \$12 million fitness center and it was a shame that the public was misled last year. Mr. DiBello urged the community to stand up but also cautioned them against lashing out at the School Board as the problem is directly caused by the state.

Mr. Pettit commented that the public can do their role by contacting legislators and let them know that they must do something about fair funding for the schools and they must pass a budget.

Property

Joseph Ciresi

2nd Tues. 6:30 p.m.

Mr. Ciresi reported that the Property Committee met on April 12th and discussed the feasibility study. Mr. Ciresi asked that the entire Board be present at the next Property Committee meeting on May 9th to hear the report on the findings of the feasibility study. Mr. Ciresi indicated that there will also be a full presentation of the feasibility study at a future Board meeting. The committee also discussed the resurfacing of Coach McNelly Stadium which will take place in the summer and as a result the track will be closed in June, July and part of August. Mr. Ciresi stated that they have a contractor coming in to look at lighting and sound for 8th, 9th, 10th-12th Grade Centers. The committee received updates on the replacement of the chiller at the 8th Grade Center, the new walking path at Oaks Elementary thanks to the efforts of the PTA, the purchase of a backhoe, district-wide paving, carpet replacements, the 2nd phase of the roof at Brooke Elementary, and some of the needs for the Broadcasting Studio at the high school.

Mr. Dehnert asked about the discussion on landscaping in front of all of the schools and he stated that a neighbor of his had indicated that there were Eagle Scouts who would like to do these types of projects at our buildings. Mr. Ciresi commented that this was a good idea and also suggested that help could be provided for the arboretum project. He suggested that Mr. Dehnert put the Eagle Scouts in touch with Mr. Cooper's office so that the project could be presented to the Property Committee and then brought to the entire Board for approval.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that the Spring-Ford Area High School continues to receive national recognition, as the school made *The Washington Post's* 2016 list of America's Most Challenging High Schools. *The Washington Post* ranks schools through an index formula that's a simple ratio: the number of Advanced Placement (AP) exams and/or International Baccalaureate and Advanced International Certificate of Education tests given at a school each year, divided by the number of seniors who graduated that year. He reported that this is the second year that Spring-Ford Area High School was named to *The Washington Post's* Most Challenging High School list. Spring-Ford Area High School ranked 1,853 out of nearly 20,000 public high schools across the nation which is an increase from 2015, when Spring-Ford ranked 2,092. Dr. Roche urged parents of students who have completed grades K-6 to sign their children up for the district's Cool School Summer Program. He stated that there are many fun summer activities offered with a focus on enrichment, arts and sports. Dr. Roche advised that information for Cool School is available on the district webpage. Dr. Roche reported that there was a great turnout for the powerful presentation by Dr. Ginsburg and a second session is scheduled for Monday, May 9th. Dr. Roche stated that Dr. Ginsburg

presents an engaging, practical and supportive workshop to parents or anyone working with children and teens which provides comprehensive coping strategies to help children make wiser choices. Dr. Roche advised parents that they can sign up for this May 9th workshop through the district's webpage. Dr. Roche reminded everyone that this Friday the Spring-Ford Educational Foundation will hold their 5K and he encouraged everyone to come out and participate.

Mr. DiBello commended the staff and administration on the success of Spring-Ford moving forward in the Washington Post's ranking. He added that the district is one that everyone is very proud of. Mr. DiBello stated that for these reasons we as a community need to stand behind the school district and understand that in order for us to continue to experience these successes we must band together or we will not be able to continue to provide these kinds of services. Mr. DiBello said this is a great honor and it is exciting to see Spring-Ford continue to advance forward as a district.

Dr. Dressler pointed out that the 1853 ranking placement is out of 20,000 public high schools so that puts us in the 9% range which is an even more impressive number.

Dr. Gooding recognized the Board for continuing to support these types of programs through the decisions they make here at the table and stated that he wanted to remind the public that they come with a price tag. Dr. Goodin stated that the Board should be commended for their continued support of advancing the district.

Mr. Ciresi commented that the work the administration had done has pushed the district forward and that is priceless for our students as Spring-Ford becomes a contender. He added that property values have increased as realtors cannot hold onto properties that are put on the market. Mr. Ciresi thanked everyone involved for helping the district get here.

Dr. Goodin stated that he knows there has been a lot of discussion on the need for our district to be competitive and the fact that properties are so sought after in the district plays into the fact that many people are looking for a quality school district at an affordable price. Dr. Goodin added that he believes the district delivers both especially when you compare Spring-Ford to the surrounding districts.

Mr. DiBello spoke about the budget and the comparison of Spring-Ford to the surrounding districts with regards to our millage rate. He stated that Spring-Ford is ranks in the bottom 25% when it comes to our millage. Mr. DiBello added that we are providing a top notch education for our students while being economical.

Solicitor's Report Mark Fitzgerald

There was no report.

Mr. DiBello reported that the Board met in an executive session prior to the meeting tonight to discuss a legal matter and no action was taken.

IV. MINUTES

There were no questions.

- A. Administration recommends approval of the March 21, 2016 Work Session minutes.
(Attachment A1)

V. PERSONNEL

There were no questions.

A. Resignations

1. **Sharon Ritson**; Instructional Assistant, Senior High School. Effective: April 22, 2016.
2. **Yvonne Rivera**; Commencement Speaker Coordinator, Senior High School. Effective: March 30, 2016.

B. Leave of Absence

1. **Karen E. Doyle**; Instructional Assistant, Evans Elementary School; for an unpaid leave of absence per Board Policy. Effective: May 4, 2016 through the 2015-2016 school year.

C. Support Staff Employees

1. **Deborah S. Barth**; Instructional Assistant, Senior High School, replacing Kathleen A. Lochocki who resigned. Compensation will be set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 14, 2016.
2. **Aura Dordea**; Clerical Assistant/Duplication Clerk, District-wide. Compensation will be set at \$16.00/hour (degree rate) with benefits per the Secretaries' Plan. Effective: April 12, 2016.
3. **Mark P. Ferko**; Instructional Assistant, Royersford Elementary School, replacing Terri Green-Stefanelli. Compensation will be set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 12, 2016.
4. **Rachael A. Schauder**; Registered Nurse, Royersford Elementary School replacing Allison Eddinger who had a change of status. Compensation will be set at \$27.25/hour with benefits per the Registered Nurses' Plan. Effective: April 18, 2016.

D. Changes of Status

1. **Maureen P. Adams**; Food Service Worker (6 hours/day), 5/6/7 Center to Food Service Manager (7 hours/day), Limerick Elementary School, replacing Carole L. Yoder who had a change of assignment. Effective: TBD.
2. **Carol L. Yoder**; Food Service Manager (7 hours/day), Limerick Elementary School, to Food Service Manager (8 hour/day), 5/6/7 Grade Center, replacing Tracy L. Bogucki who had a change of assignment. Effective: TBD

E. Support Staff Substitutes

- | | |
|---------------------------------------|------------------------------|
| 1. Jessica M. Fontaine-Burgess | Clerical Assistant/Secretary |
| 2. Irene D. Skarbek | Clerical Assistant/Secretary |

- F. Administration recommends approval of the following Registered Nurse to work 5 hours per day for the 2016 Extended School Year Program at a rate of \$30.00 per hour.

1. **Suzanne Mosebrook**

- G. Administration recommends approval of the following Teacher for the Pre-K Summer Readiness Program. Compensation will be set at \$30.00 per hour.

1. **Jessica A. Mecleary**

- H. Administration recommends approval of the following Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be set at \$18.11 per hour.

1. **Debra J. Mohr-Kehs**

- I. Administration recommends approval of the following Music Teachers for the 2016 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

1. **Ashley E. Baisch**

3. **Kristen K. Katzianer**

2. **Sarah L. Becker-Fralich**

4. **Joseph Perry**

- J. Administration recommends approval of the following Special Education Teachers to be hired for the 2016 Extended School Year–Professional Staff including: Speech and Language Service and Tutor Programs. Compensation will be set at \$30.00 per hour plus benefits (FICA & Retirement). Funding will be from 2015-2016 IDEA Funds.

1. **Gillian M. Arganetto**

10. **Gina L. Lasky**

2. **Jennifer A. Bowyer**

11. **Megan L. Miller**

3. **Krista M. Brooke**

12. **Barbara J. Paige**

4. **Laura E. Capper**

13. **Shana L. Savard**

5. **April Collins**

14. **Erin M. Siuchta**

6. **Emily C. Dagney**

15. **Jenifer P. Smith**

7. **Christina M. Dahms**

16. **Ashley Stadtfeld**

8. **Stacy M. Eddinger**

17. **Christopher R. Talley**

9. **Brenda A. Haydt**

18. **Crystal Zakszeski**

- K. Administration recommends approval of the following Support Staff to be hired for the 2016 Extended School Year Programs. Compensation for new employees will be set at \$16.36 - \$18.78/hr. depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from 2015-2016 IDEA Funds.

1. **Danielle Bennett**

6. **Janet T. Copenhaver**

2. **Nancy T. Birtch**

7. **Debra A. Demitis**

3. **Li-Ping Chao-Nuissl**

8. **Lisa J. Denner**

4. **Maryann Christy**

9. **Carol L. DiFrancesco**

5. **Lisa M. Collins**

10. **Paula T. Donatelli**

- | | |
|-------------------------|-----------------------|
| 11. Brian R. Fisher | 22. Laura B. McQuaid |
| 12. Laura Gilmore | 23. Patrice M. Mullen |
| 13. Dallas A. Groshardt | 24. Melanie A. Pierce |
| 14. Andrew T. Howe | 25. Lauren N. Raugh |
| 15. Cynthia Isabella | 26. Leigh-Ann Simms |
| 16. Lynn Marie D. Keene | 27. Kyle J. Smolsky |
| 17. Stephanie A. Kopcik | 28. Kara Truex |
| 18. Colleen Kriebel | 29. Wendy H. Trump |
| 19. Tiffany M. Landis | 30. Ashlee E. Watson |
| 20. Kevin M. Lewis | 31. Patricia A. Wynn |
| 21. April D. Mayes | 32. Patricia A. Young |

- L. Administration recommends approval of the following teachers to be hired for the 2016 Cool School Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions. There will be no cost to the district.

- | | |
|----------------------------|----------------------------|
| 1. Brian W. Aikens | 13. Kristin A. Landis |
| 2. Susan L. Albright | 14. Russell J. Landis, Jr. |
| 3. Jennifer Basom | 15. Joshua A. Lang |
| 4. Kris R. Bautsch | 16. Jean Marie Lare |
| 5. Emily A. Beiter | 17. Lisa M. Michener |
| 6. Maria Lena Cottman | 18. Daniel P. Mountz |
| 7. Anna E. Haring | 19. Lauren M. O'Brien |
| 8. Keith A. Heffner | 20. Amy Reinert |
| 9. Christine M. Higgins | 21. Nicole A. Schwenk |
| 10. Alice B. Hollingsworth | 22. Kaitlin A. Skrocki |
| 11. John T. Hughes | 23. David Susek |
| 12. Mark L. Kehl | 24. Sharon A. Von Minden |

- M. Administration recommends approval of the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A2)**

VI. FINANCE

There were no questions.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

- | | |
|----------------------------------|----------------|
| 1. <u>General Fund Checks</u> | |
| Check No. 160565 – 160780 | \$2,389,574.25 |
| ACH 151600399 – 151600425 | \$ 6,541.92 |
| 2. <u>Athletic Fund Checks</u> | |
| Check No. 308998 – 309087 | \$ 29,395.85 |
| 3. <u>Capital Reserve Checks</u> | |
| Check No. 1193 - 1194 | \$ 8,211.30 |

4. Food Service Checks

Check No. 12720 – 12767

\$ 211,880.92

C. The following monthly Board reports are submitted for your approval:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

D. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Weller Health Education Center – Allentown, PA.** Provide two cyber safety informational workshops for parents at Upper Providence Elementary School. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$700.00.
2. **Dialed Action Sports Team – Lincoln Park, NJ.** Provide two assemblies in conjunction with bicycle safety and making responsible choices entitled “Launch Ramp BMX Stunt Show” for students at Upper Providence Elementary. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$1,850.00.

E. Administration recommends approval of the following independent contracts:

1. **Substitute Teacher Service (STS) – Aston, PA.** Provide Professional Staff, Instructional Assistant and Registered Nurse substitute services effective July 1, 2016 through June 30, 2018.
2. **Devereux Foundation – King of Prussia, PA.** Conduct a Neuropsychological Evaluation for a special needs student as per the IEP. Services shall include the evaluation, written report and participation in the follow-up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
3. **Lakeside Educational Network (Souderton Vantage Academy) – Souderton, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 50 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$11,250.00.
4. **Lakeside Educational Network (Lakeside School) – North Wales, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 81 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$18,225.00.

5. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide a 1-1 instructional assistant as part of the Extended School Year Program for a special needs student who receives services as per the IEP. The contract for the educational services appeared on last month's agenda for approval and this contract is solely for the instructional assistant for the 7 weeks of the program. Funding will be paid from the Special Education Budget and shall not exceed \$3,060.00.
 6. **Lapreziosa Occupational Therapy Services – Pottstown, PA.** Provide Occupational Therapy services including direct and indirect supports for the Extended School Year Program. Services will be provided for 360 hours at a rate of \$63.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$22,680.00.
 7. **Easter Seals of Southeastern PA – Philadelphia, PA.** Provide an educational placement for a special needs student as part of the Extended School Year Program. Services will be provided for 24 days at a rate 224.65 per day. Funding will be paid from the Special Education Budget and shall not exceed \$5,391.60.
 8. **Buxmont Academy – Pipersville, PA.** Provide Educational Services for a special needs student for the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$9,264.20.
 9. **Variety Club Camp & Developmental Center – Worcester, PA.** Provide services as part of the Extended School Year Program for 10 special needs students as per their IEPs. Services will be provided for 7 weeks at a total cost of \$42,500.00. In addition, Variety Club will provide 198 sessions of related services for a total cost of \$17,820.00. Funding will be paid from the Special Education Budget and shall not exceed \$60,320.00.
 10. **Education Alternatives – Limerick, PA.** Provide Direct Program Supervision and Direct Applied Behavior Analysis Services for a special needs student as per the IEP. Direct Program Supervision services will be provided for 12 hours per month for 3 months at a rate of \$95.00 per hour for a total of \$3,420.00. Direct Applied Behavior Analysis services will be provided for 16 hours per month for 3 months at a rate of \$30.00 per hour for a total of \$1,440.00. Funding will be paid from the Special Education Budget and shall not exceed \$4,860.00.
 11. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide an Extended School Year Program for a special needs student as per the IEP. Services will be provided for 27 days at a rate of \$500.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$13,500.00.
- F. Administration recommends approval for the additional amount of \$268.40 to be paid to eForce Recycling to cover the added expenses incurred to dispose of obsolete library furniture due to the weight of the televisions being recycled. A motion for this was originally approved at the March Board meeting in the amount of \$750.00 but the actual invoice totaled \$1,018.40.
- G. Administration recommends the approval of a 2 year telecommunications contract renewal, pending solicitor review and approval, with Broadview Networks for the district's Primary Rate Interface (PRI) and Plain Old Telephone Service (POTS) lines telephony services. The current 3 year contract ends on June 30, 2016.

- H. Administration recommends approval of a five (5) year transportation contract renewal (2016/17, 2017/18, 2018/19, 2019/20, 2020/21) with Levy School Bus Company, pending final solicitor review and approval, based on vendor negotiations. The cumulative aggregate cost increase is \$482,558.00 for the five-year period, which is an average change of 1.85% over the five years.
- I. Administration recommends approval of a confidential settlement and release agreement **#2016-01** with the parents of a student in special education and the authorization of the payment of tuition in the amount not to exceed \$91,509.00 covering the next two years. Funding will be paid from the 2016-2017 and the 2017-2018 Special Education Budget.
- J. Administration recommends approval of the applications for Use of Facilities Permits received during the period of February 10, 2016 through April 13, 2016.

VII. PROPERTY

There were no questions.

- A. Administration recommends approval of a contract with Continental Flooring, through the NJPA Contract #022712, for Phase II of the carpet/tile replacement at Limerick Elementary School. Funding will be paid from the 2016-2017 General Fund and shall not exceed \$61,334.50.
- B. Administration recommends approval of a service contract with Johnson Controls to service the control system for the HVAC, boilers/chillers, hot water heaters, and walk-in freezers, including updates throughout the year on obsolete equipment and programming as needed district-wide. Funding will be paid from the 2016-2017 Maintenance Budget and shall not exceed \$121,000.00.
- C. Administration recommends approval to purchase a new backhoe through the Eagle Power Equipment state contract. A motion appeared on the October 2015 agenda to replace the old equipment due to age, wear/tear, salt damage and for safety reasons. Funding will be paid from the Capital Reserve Fund and shall not exceed the quote of \$75,000.00 which includes the trade-in of the existing equipment.
- D. Administration recommends approval of a service contract with ProAsys Managed Water Solutions to provide water treatment for heat pumps, chilled water loops, and hot water systems district-wide. Funding will be paid from the 2016-2017 Maintenance Budget and shall not exceed \$17,500.00.
- E. Administration recommends approval to award the custodial supplies bids to the following companies in the following amounts. Funding will be paid from the 2016 - 2017 Maintenance Budget.

Hillyard - \$69,898.72

Office Basics - \$5,325.48

Zimmerman - \$28,829.56

Philip Rosenau - \$1,176.02

PA Paper - \$40,296.30

Indco - \$312.00

Franklin Chemical - \$1,153.56

- F. Administration recommends approval to award to the lowest bidder, Tozour-Trane, the contract for filters for indoor air quality district-wide. Funding will be paid from the 2016-2017 Maintenance Budget and shall not exceed \$16,098.08.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions.

The following individuals are recommended for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Bruce Cooper**, Director of Planning, Operations and Facilities, and **Barry Ziegler**, Supervisor of Operations and Facilities, to attend the *"Annual Recertification for Asbestos Building Inspector"* in New Cumberland, PA on June 2, 2016. The total cost for this training is \$398.00. No substitutes are needed.

HIGH SCHOOL

- B. **Katie McNeill**, College Career Coordinator, to attend *"Philadelphia Association of Catholic College Tour"* at various city Catholic colleges from July 18 through July 22, 2016. There is no cost for this tour and no substitute is needed.
- C. **Emily Norman**, Learning Support Teacher, to attend *"Preparing Transition Age Youth with Autism for Employment"* at PaTTAN in King of Prussia, PA on May 5, 2016. The total cost for this conference is \$150.00 for a one-day substitute.

5/6 GRADE CENTER

- D. **Lindsay Miller**, Learning Support Teacher, to attend *"Access for Learning: Function, Access and Positioning for Students with Complex Bodies"* at PaTTAN in King of Prussia, PA on May 9, 2016. The total cost for this training is \$179.80 for mileage and a one day substitute.

IX. OTHER BUSINESS

Mr. Dehnert commented on Item A2 saying that he had suggested last month that the policy be amended to include wording pertaining to insurance values and he was told that this was not done. Mr. Dehnert pointed out that he had Policy 707 which pertains to use of facilities and that policy contains language for insurance requirements. He stated that he believes it makes sense to have the language in both policies so that guidelines can be set and can be revised from time to time. Mr. Dehnert stated that this would help the person having to make the decision on whether to go into those developments be able to point back to those minimum values and know that we are fully covered. Mr. Fitzgerald responded that there are agreements being developed, consistent with the policy, do specifically outline the minimum requirements for general liability insurance and property insurance. Mr. Fitzgerald stated that this is clearly dictated in the hold harmless agreements and added that he would be hesitant to put this into the policy due to the potential frequency of changes occurring.

Mrs. Spletzer questioned what type of coverage limits Mr. Dehnert would like to see and he stated that he was not an insurance person but just wanted to make sure it was enough. Mr. Fitzgerald assured that the agreements would not be signed with insufficient insurance coverage.

Mr. DiBello pointed out that the Board is attempting to clean up policy language to condense the wording and the goal is to make policies that make sense for tomorrow.

Mr. Dehnert stated that he did believe the policy had been improved but felt there was a need to have this language in the policy.

A. The following policies are submitted as a second reading for approval at next week's meeting:

1. Policy #005 – LOCAL BOARD PROCEDURES: Organization (**Attachment A3**)
2. Policy #810 – OPERATIONS: Transportation (**Attachment A4**)

X. INFORMATION ITEM

Dr. Dressler stated that he was sorry that the people who made this donation chose to remain anonymous but wanted to point out that this donation was not someone just clearing out their basement. He added that the donors went through a somewhat significant expense in having all of the clubs regripped by Dicks Sporting Goods. Dr. Dressler thanked the donors again for their contribution as this will be a nice addition to the Golf Program.

A. Administration gratefully acknowledges the acceptance of the anonymous donation to the High School Athletic Department's Golf Program of a complete newly gripped set of men's golf clubs including a bag, cover and travel cover and 3 knit wood club covers. Also donated was a complete newly gripped set of women's golf clubs including a bag, cover and travel cover and 4 knit wood club covers. The School Board and the Athletic Department wish to express their appreciation for this generous donation.

XI. BOARD COMMENT

Mr. Ciresi thanked Justin Webb for the tablets the Board Members use at the meetings and suggested that stands are needed. Mr. Ciresi said he wanted to clarify in response to a SoundOff comment that the Board is not putting \$30,000 - \$50,000 into SNAP. Mr. Ciresi commented that he had brought up that possibly a business could sponsor the event. Mr. Ciresi stated that the post-prom is an important event and to have it smeared in SoundOff is not good. Mr. Ciresi indicated that the Board will be recognizing the SNAP Organization at an upcoming Board meeting.

Mrs. Spletzer expressed that she personally gives her time and money to the event and supports it. She stated that as a parent, community member and as someone who has lost a family relative to a drunk driver, she would like to point out that in the 12 years we have had SNAP we have never had a student hurt or lost on prom night nor a community member. Mrs. Spletzer added that had we lost anyone the \$10,000 that the district chipped in to continue the event would not even be questioned. She stated that she supports this event and feels that the School Board or the School District should be regularly contributing to this as this is not just for the students but for the community as well.

Mr. DiBello commented that the post prom event has over 100 volunteers who give their time to making the event successful. He stated that the quotes in the newspaper are from a small group of people using SNAP to get at him and Joe and he felt that was appalling and disgusting.

Mr. Ciresi invited the community to come out and attend the walk through on April 30th. He added that both he and Mr. DiBello will be present to scoop the water ice. Mr. Ciresi stated that the walk through is a wonderful chance for the community to see the hard work of the SNAP Organization. Mr. Ciresi added that this is a great way to gain an understanding of what goes on.

Mrs. Zasowski commented that she completely supports Mrs. Spletzer's sentiments as this is not just an event to provide safety and support to the students but a means of safety for all of the community members as well since there are many victims of accidents who just happened to be in the wrong place at the wrong time. Mrs. Zasowski urged the public for support by spreading the message in order to get the kids there as it is imperative to keep the kids interested as once you lose them it will be very difficult to get them back. Mrs. Zasowski asked parents to keep the kids away from house parties and keep them going to SNAP.

Dr. Dressler advised everyone that there is a Spaghetti and Meatball Dinner being held this Thursday 5:00 PM at the Western Center and the cost is \$8.00 per person. He reported that this dinner is a fundraiser for the Skills USA Program. Dr. Dressler invited everyone to attend.

Mrs. Spletzer announced that there is another Spaghetti Dinner Fundraiser on Sunday to benefit the Spring-Ford Music Association.

XII. PUBLIC TO BE HEARD

Mrs. Gail Wellington, Limerick Township, commented that she would like to share a story regarding the challenge of AP courses and the high school. Mrs. Wellington stated that her grandson graduated from Spring-Ford 2 years ago and is currently at Penn State Berks. She commented that he had taken chemistry here at Spring-Ford as a junior in the Honors Program not the AP Program. He again had chemistry as a sophomore in college and did not find the course hard due to his high school experience. He relayed to her that there were others in his class who only knew one thing due to their high school experience. Mrs. Wellington stated that her grandson credited his "A" in that course to his high school experience.

XIII. ADJOURNMENT

Mr. Pettit made a motion to adjourn and Mrs. Spletzer seconded it. The motion passed 7-0. The meeting adjourned at 8:50 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On April 25, 2016 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:39 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Bernard F. Pettit and Kelly J. Spletzer

Region II: Dawn R. Heine, Todd R. Wolf, and Colleen Zasowski

Region III: Joseph P. Ciresi and Mark P. Dehnert

Presiding Officer: Thomas J. DiBello

Superintendent: Dr. David R. Goodin

Chief Financial Officer: James D. Fink

Solicitor: Mark Fitzgerald, Esq.

Student Reps.: Dana K. Ludgate

ANNOUNCEMENTS

Dana invited everyone to come out for the SNAP Post Prom Community Walk Through taking place on Saturday, April 30th from 6:30 p.m. to 9:00 p.m. Dana challenged the volunteers who are helping out on that evening as well as the Board Members and Administration to a race on the inflatable rock climbing wall. Dana congratulated the Educational Foundation for hosting another successful 5K Run/Walk on April 22nd. She also extended her thanks to the running clubs from the elementary and intermediate schools as well as the many volunteers and all of the participants of the 5K for supporting the event.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATION

Dr. Goodin commented that Modernized Learning has come to encompass several areas of operation within the district including the integration of technology in the classroom at the high school level as well as the hybrid learning programs that are operating at Spring City Elementary and Royersford Elementary and the program underway at the middle levels in grades 5-8 with the introduction of SMART Classrooms. Dr. Goodin reported that the goal is to look at the seamless integration of technology into the classroom as students are using it and it is our belief that it should be available to them to be used. Dr. Goodin stated that part of the vision includes maximizing student engagement and more appropriately differentiate to meet the needs of our students operating at various levels. Dr. Goodin provided a status check on the hybrid instructional model at Spring City Elementary and Royersford Elementary and the grades 9-12 Modernized Learning Project. Dr. Goodin explained next year's plans which includes additional teachers at the high school level being trained in order to expand the Modernized Learning Project, continuing to provide SMART Classrooms at the 5-8 level, and the expansion of hybrid learning into grade 3 at Royersford Elementary. Dr. Goodin reported that testing results showed improvement on the scores of those students at Royersford Elementary which is a measure of the success of the program. He next reported that the feedback received from the high school teachers who have been involved in the Modernized Learning initiative has been extremely positive and they have

appreciated the fact that they have received job embedded coaching so that they can use the devices as part of their instructional strategy. Dr. Goodin reminded everyone that we are allowing curriculum to drive when and how the particular devices are being used.

Mr. DiBello asked how many high school students will have access to the 300 devices that were purchased last year plus the additional 300 being purchased for this upcoming year. Dr. Goodin replied that this year they had approximately 900 students impacted by the teachers involved in the program and next year and with the addition of teachers to the program next year it is anticipated that an additional 1200 students will be impacted for a total of 2100 students. Mr. DiBello cautioned that there could be students who have classes with more than one teacher involved in the program so the numbers do not indicate 2100 different students being impacted as there are some overlaps of students and teachers.

Dr. Dressler questioned if the students coming from the elementary buildings who are in the hybrid classrooms into more traditional classrooms have any problems making the transition and Dr. Goodin replied no as there is still traditional instruction taking place in the hybrid classrooms.

Mr. Dehnert asked if the testing that Dr. Goodin referred to at Royersford was given to the same group of students last year so that success can be measured and Dr. Goodin replied yes, that the Fountas & Pinnell has always been used. Mr. Dehnert questioned the goal of maximizing engagement and increasing differentiation through the use of technology and wondered if the goal should not be to improve student achievement. Dr. Goodin responded that this discussion has taken place before and the belief is that increasing student engagement will result in an increase in student performance.

Mr. Ciresi commented that this program has been in existence for 4 years at Spring City and they have had teachers come to Board Meetings and talk about engagement and they have indicated that the students are more involved. Mr. Ciresi asked if there had been a comparison on engagement with the other schools who do not have hybrid classrooms and Mrs. Bast replied that student engagement is a difficult variable to measure but the concept of station learning is taking place in a lot of the elementary classrooms and she feels that the software and digital concept being used at the independent station and collaborative station are very engaging. Mr. Ciresi asked if the hybrid model was being looked at for other schools and Dr. Goodin replied no but that they are looking at making sure that all of the elementary schools have access to the digital content. Mr. Ciresi wondered if there was a plan to have the other teachers who do not have the hybrid model in their classrooms go over and view the model during the day. Mr. Ciresi stated that he would like to see some type of plan for this set up.

Mr. DiBello stated that the same concepts being used at Royersford and Spring City are the same concepts being used throughout all of the elementary schools and the difference is that an investment was made in those two buildings to bring technology into the classroom and they have some access to digital content. Mr. DiBello stated that he struggles with the statement of measuring student achievement as he feels we are not providing a tool that will make students geniuses but rather tools in the classroom to provide education in a means that students are used to today. Mr. DiBello commented that the idea is to move towards modernized learning because it is a modernized environment in society and at some point we need to make this transition. Mr. DiBello stated that as a district we are making a methodical rollout approach and we need to make sure the technology is being used in the classrooms. Mr. DiBello added that it is necessary to make sure that the

students are engaged, the students are using the technology and most importantly the teachers are being provided with the proper support from the district to make sure this is partnered with the curriculum.

Mr. Ciresi agreed that he wants all teachers to be a part of this so that everyone understands and has a good grasp on what is taking place at Royersford and Spring City.

Mrs. Zasowski said that she agrees with Mr. Ciresi and that there should be exposure for all of the teachers in the district.

Mr. Dehnert stated that there are many different ways of hybrid teaching and learning and he wants to make sure that we have a way of measuring success.

Mrs. Bast stated that they have seen the data and it is off the charts with regards to the growth the students are making as well as their increased achievement levels is very high. Mrs. Bast added that they cannot attribute the increases to any one area of hybrid learning but the teachers will tell you that they know their students better as they get to sit with 8 kids at a time and work more individually with them. Mrs. Bast stated that we are essentially creating smaller class sizes within a larger class.

Dr. Dressler commented that he does not believe that there is anyone who has spent any amount of time in a hybrid classroom that does not realize that there is magic going on there.

Mr. Dehnert felt that they needed to know success to determine whether it needed to be tweaked or expanded.

A. **Dr. David R. Goodin**, Superintendent of Schools, and **Mrs. Kimberly Bast**, Director of Curriculum and Instruction, to provide an update on Modernized Learning.

III. **BOARD AND COMMITTEE REPORTS**

Curriculum/Technology Dawn Heine

1st Tues. 6:30 p.m.

Mrs. Heine reported that the Curriculum and Technology Committee met on April 5th where Mrs. Bast shared the following good news; Spring-Ford student David Hunter won first place in the Jewelry category at the PSEA Show, Spring-Ford teacher Dan Leppold had been chosen and travelled to NASA for a tour and viewing of the recent launch, Upper Providence Elementary was named a Kindness Certified School, and Spring-Ford Middle School and High School students participated in and won many awards at the Montgomery County Intermediate Unit Regional Computer Fair. The Committee next received a STEAM update with regards to a plan for the High School Media Center and options for World Language. The Committee also received an update on the Finals site contract with regards to the contract being amended to address Board concerns and it was reported that the revisions were done and the contract is moving forward. Office 365 Email is being piloted in the Technology Department and will extend to the District Office and once all issues are worked out it will be expanded building to building. The next item discussed was the telephone replacement system and quotes from 2 vendors had been reviewed. This is projected to be a project for 2017-2018 or 2018-2019. The Committee received an update on Modernized Learning with regards to the expansion next year of the program into additional high school classrooms. It was reported that all is on track for the expansion of the hybrid program into 3rd grade at Royersford Elementary. There was

an update provided on the new K-6 ELA and Mrs. Gardy was thanked for all of her hard work. Finally it was reported that plans for the upcoming teacher in-service include training on the new K-6 ELA resource, active shooter training grades K-4 and department specific professional learning and collaboration.

Extracurricular

Tom DiBello

2nd Mon. 6:30 p.m.

Mr. DiBello reported that the Extracurricular Committee met and had a presentation by Ramoires which group of students that provide a magazine that incorporates the artistic works of students from grades 9-12. The works include poetry, short stories, photography, digital art work, and music. Mr. DiBello reported that they will be hosting their first Open Mic Night in the Primary Source Café on May 25th from 2:30-4:00 and the goal is for this not to be a competition but rather to have students as well as teachers perform. The Committee also discussed school spirit and the feedback received from parents and students was shared with Dr. Nugent and Mr. Miscavage.

Policy

Kelly Spletzer

2nd Mon. 7:30 p.m.

Mrs. Spletzer reported that the Policy Committee met on April 11th and the entire hour of the meeting was spent discussing the policy regarding public participation at board meetings. She commented that the discussion centered around whether or not they wanted to define "community" in the policy. Mrs. Spletzer stated that they were all in agreement that the policy should provide guidance but not limit or bind public participation at the board meetings. Mrs. Spletzer reported that discussion on this will continue.

WMCTC

Ciresi, Dressler, Heine

1st Mon. 7:00 p.m.

Dr. Dressler reported that the Joint Operating Committee met on April 4th where Mr. Moritzen gave an update on enrollment which revealed 562 students currently attending the WMCTC. Dr. Dressler reported that awards were won by Jeanie Banks who won a gold medal and Rebecca Holly who won a silver medal in the field of Early Childhood. Dr. Dressler advised that summer day camp registrations are underway with two sessions taking place with a cost of \$95 per session. The community dinner night buffet will take place on May 2nd with a Mexican theme for the meal. Dr. Dressler reported that the annual car show will take place on May 14th from 9AM-3PM and all vehicles are welcome. He stated that admission is free but donations will be gladly accepted and appreciated to support the Skills USA Program. The Commercial Arts Program will compete in the Vans Sneaker Company Competition with a grand prize of \$50,000. Dr. Dressler reported on the success of some of the graduating seniors from WMCTC and highlighted some of the scholarships received, in particular a \$110,000 Culinary Arts Scholarship and another \$40,000 Diesel Technology Scholarship. Mr. Moritzen discussed the new Sports Medicine Program that will be starting in the 2017-2018 school year. An open house will held in May 2017. Dr. Dressler provided a list of the programs that will be taught. Dr. Dressler reported that the WMCTC had surveyed 1800 students to determine the interest in the program and of those surveyed 530 expressed interest. Dr. Dressler added that the Rothman Institute and the Good Shepherd Rehabilitation Institute were on hand to discuss a collaborative partnership between themselves and the Western Center to provide students in the program with some real firsthand experience working in the field to make sure that this is the direction they would like to pursue. Dr. Dressler stated that articulation agreements have been formed with many universities to continue in these programs at Penn State University, the University of Pittsburgh, Temple University and many other schools in the area. Dr. Dressler reported that the cost for the program is around \$75,000.00 and he added that fortunately all of these costs will be paid for by other programs that will be scaled back. Dr. Dressler advised that as soon as the

state has 10 of these types of programs, currently we are at 8, there will be a licensing exam program set up by the state and 3 certifications will be offered.

Mr. DiBello expressed his excitement over the Western Center taking on the Sports Medicine Program but stated that it pains him as this was something he proposed and he felt Spring-Ford should have taken this type of program on but fabrication of building a \$12 million health and wellness center derailed this possibility.

Mr. Ciresi clarified that they are not building any type of facility at the Western Center and it is exciting that for this program they will not have to expand any of the facilities at the Western Center. Mr. Ciresi said the excitement over this program from the 3 sending districts is huge and the colleges are also excited to see a program like this in the area. Mr. Ciresi agreed with Mr. DiBello that it was a shame it was not happening here but he is glad to see that it is happening.

Community Relations Todd Wolf 3rd Mon. 6:30 p.m.

Mrs. Zasowski reported that they met last week and discussed that the district had recently received 2 awards from PennSPRA; the first being the Award for Excellence for the Realtor Resource Guide and the second for the Superintendent's Year in Review. The Committee also discussed upcoming events and the dates for these events will be coming out in the next few months. Mrs. Zasowski announced that this Friday the Spring-Ford Decision Day will be taking place. Mrs. Zasowski reported that with regards to acceptance and scholarships, 3 seniors are slated to attend Ivy League Universities. She added that there were 3 students who received offers from 4 universities; 2 at the University of Pennsylvania 1 at Brown University and 1 at Cornell University. Mrs. Zasowski reported that the website redesign was a big topic on the agenda and is ahead of schedule. Mrs. Zasowski noted that changes that had been requested by a fellow Board Member had been made. She added that it was revealed that the district was able to extend the contract with School Fusion so that it will be in place while transitioning to the new website. The Committee also received an update on RCTV and in the next few months' topics on public safety will be highlighted. An update on Dr. Ginsberg's presentation from April 14th was provided and it was reported that it was highly successful as there were 130 registered and over 100 in attendance. A second presentation is slotted for May 9th. Mrs. Zasowski advised everyone that Royersford Elementary will be hosting a Pop-up Boutique on May 16th where clothing for the Royersford School community will be distributed for free.

Personnel Bernard Pettit (As Needed)

Mr. Pettit reported that the Personnel Committee met with several support groups regarding the upcoming agreements and these discussions are continuing.

Superintendent Eval. Edward Dressler (As Needed)

Dr. Dressler reported that the Superintendent Evaluation Committee met this evening and are proceeding with the evaluation. It is anticipated that they will be done with the evaluation in a couple of weeks.

PSBA Liaison Todd Wolf

Mr. Ciresi commented that he had a conversation with Mr. Wolf and asked if it would be possible to appoint Mr. Dressler to this position due to Mr. Wolf's work schedule. Mr. Ciresi stated that if Mr. Wolf is okay with this then he would like to make a motion to appoint Mr. Dressler as the PSBA liaison. Mr. Wolf stated he was absolutely okay with this. Mr. Ciresi reiterated his motion to appoint Mr. Dressler as the PSBA liaison and Mr.

Pettit seconded it. Mr. DiBello asked Mr. Wolf if he was okay with this motion and he replied yes. The motion passed 9-0.

There was no PSBA report.

Legislative Committee

Dawn Heine

3rd Weds. 7:30 p.m.

There was no report.

MCIU

Tom DiBello

4th Weds. 7:00 p.m.

Mr. DiBello reported that at last month's meeting the majority of the meeting has been focused on paying bills, new hires and personnel changes.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin stated that he wanted to congratulate sophomore Emma Kotes on being inducted into the *Girls In Medicine* Program earlier today. Dr. Goodin added that The *Girls in Medicine* Program is a one-year enrichment program for highly motivated and talented high school girls interested in pre-medicine and healthcare careers. He added that the program is the first "girls only" healthcare training program in Pennsylvania, and Emma is the first student to be selected. Dr. Goodin next announced that last week Dr. Roche shared news that our high school made the Washington Post's *Most Challenging High Schools* list and this week he is happy to announce that the high school has also made the U.S. News and World Report Best High School list ranking 1,770 out of 21,000 schools. Dr. Goodin shared that this is the first time that Spring-Ford was recognized by the publication. He expressed how proud he was of the district, the staff and the students. Dr. Goodin added that receiving national recognition year after year and week after week is truly a team effort.

Mr. Ciresi commented that the high school is basically in the top 9% in both reports. He stated that we talk a lot about numbers and statistics and these numbers although they may be attributed to the high school are a culmination of all schools leading up to the high school which is a great accomplishment. Mr. Ciresi added that he is thrilled to see the district being recognized and doors to colleges opening up for the students. He thanked all of the teachers, administrators and students for their efforts.

Mr. DiBello commented that they have been trying to reduce the tax impact of the budget in the past couple of years but he is proud to say that the money that is being brought in can be reflected in the investments being made in our curriculum, students, teachers and technology. He recalled that in the past the district never made it into these publications and he is glad to see Spring-Ford now being included. Mr. DiBello added that he is glad that he is in the position to be able to support the staff so that they are able to provide the best curriculum experience possible for our students.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported that a case that came out last week from the 4th Circuit of the U.S. Court of Appeals with regards to transgender rights, schools and access to bathrooms and athletic facilities. Mr. Fitzgerald stated that this was a major victory for transgender students as the court reversed the school board's decision in a Virginia School District that was not allowing students to use the bathroom of their choosing. Mr. Fitzgerald stated that the direction by the U.S. Court of Appeals took is essentially saying that the Office of Civil Rights which has given broad rights to transgender students is going to provide guidance to schools through-out the country.

Dr. Roche added that a couple school districts have just recently passed a policy on transgender students so this will be on the Policy Committee agenda for discussion next month.

Mr. DiBello asked if this is something, based on the precedence set, that will require us to have a policy in place or will there be guidelines or directives that will come from the courts. Mr. DiBello urged caution that our policy is in alignment with what is put forth by the courts. Mr. Fitzgerald agreed and said that the courts right now are not yet clear with what the rights are but the Office of Civil Rights (OCR) is very clear with what the rights are. Mr. Fitzgerald added that for this reason he believes that putting a policy in place consistent with what we are hearing from OCR is very advisable as it will give direction to a large district like Spring-Ford as to how to behave under the circumstances. Mr. DiBello questioned if OCR had provided specific guidelines and Mr. Fitzgerald replied that they absolutely provided "Dear Colleague" letters as to what school district should be considering as part of the equal access issues.

Mr. DiBello reported that prior to the meeting this evening the Board did meet in an Executive Session to discuss personnel matters and no action was taken.

IV. MINUTES

Mr. Ciresi made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 9-0.

A. The Board approved the March 21, 2016 Work Session minutes. **(Attachment A1)**

NEW MINUTES

B. The Board approved the March 29, 2016 Board Meeting minutes. **(Attachment A2)**

V. PERSONNEL

Mr. Dehnert made a motion to approve Items A-M and Mr. Ciresi seconded it. The motion passed 9-0.

A. Resignations

1. **Sharon Ritson**; Instructional Assistant, Senior High School. Effective: April 22, 2016.
2. **Yvonne Rivera**; Commencement Speaker Coordinator, Senior High School. Effective: March 30, 2016.

B. Leave of Absence

1. **Karen E. Doyle**; Instructional Assistant, Evans Elementary School; for an unpaid leave of absence per Board Policy. Effective: May 4, 2016 through the 2015-2016 school year.

C. Support Staff Employees

1. **Deborah S. Barth**; Instructional Assistant, Senior High School, replacing Kathleen A. Lochocki who resigned. Compensation will be set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 14, 2016.
2. **Aura Dordea**; Clerical Assistant/Duplication Clerk, District-wide. Compensation will be set at \$16.00/hour (degree rate) with benefits per the Secretaries' Plan. Effective: April 12, 2016.
3. **Mark P. Ferko**; Instructional Assistant, Royersford Elementary School, replacing Terri Green-Stefanelli. Compensation will be set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 12, 2016.
4. **Rachael A. Schauder**; Registered Nurse, Royersford Elementary School replacing Allison Eddinger who had a change of status. Compensation will be set at \$27.25/hour with benefits per the Registered Nurses' Plan. Effective: TBD.

D. Changes of Status

1. **Maureen P. Adams**; Food Service Worker (6 hours/day), 5/6/7 Center to Food Service Manager (7 hours/day), Limerick Elementary School, replacing Carole L. Yoder who had a change of assignment. Compensation will be set at \$20.49/hour with benefits per the Food Service Employees' Plan. Effective: April 25, 2016.
2. **Carole L. Yoder**; Food Service Manager (7 hours/day), Limerick Elementary School, to Food Service Manager (8 hour/day), 5/6/7 Grade Center, replacing Tracy L. Bogucki who had a change of assignment. Effective: April 25, 2016.

E. Support Staff Substitutes

- | | |
|---------------------------------------|------------------------------|
| 1. Kristi DePetrillo | Clerical Assistant/Secretary |
| 2. Jessica M. Fontaine-Burgess | Clerical Assistant/Secretary |
| 3. Irene D. Skarbek | Clerical Assistant/Secretary |

- F. The Board approved the following Registered Nurse to work 5 hours per day for the 2016 Extended School Year Program at a rate of \$30.00 per hour.

1. **Suzanne Mosebrook**

- G. The Board approved the following Teacher for the Pre-K Summer Readiness Program. Compensation will be set at \$30.00 per hour.

1. **Jessica A. Mecleary**

- H. The Board approved the following Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be set at \$18.11 per hour.

1. **Debra J. Mohr-Kehs**

- I. The Board approved the following Music Teachers for the 2016 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

- | | |
|-----------------------------------|--------------------------------|
| 1. Ashley E. Baisch | 4. Kristen K. Katzianer |
| 2. Sarah L. Becker-Fralich | 5. Joseph Perry |
| 3. Nadine L. Hoffman | |

- J. The Board approved the following Special Education Teachers to be hired for the 2016 Extended School Year–Professional Staff including: Speech and Language Service and Tutor Programs. Compensation will be set at \$30.00 per hour plus benefits (FICA & Retirement). Funding will be from 2015-2016 IDEA Funds.

*Additions since last week's meeting

- | | |
|------------------------------------|----------------------------------|
| 1. Gillian M. Arganetto | 13. Gina L. Lasky |
| 2. Jennifer A. Bowyer | 14. *Vanessa L. Mayer |
| 3. Krista M. Brooke | 15. *Lindsay N. Miller |
| 4. Laura E. Capper | 16. Megan L. Miller |
| 5. April Collins | 17. Barbara J. Paige |
| 6. Emily C. Dagney | 18. *John E. Raber |
| 7. Christina M. Dahms | 19. Shana L. Savard |
| 8. Stacy M. Eddinger | 20. Erin M. Siuchta |
| 9. *Catherine M. Forcey | 21. Jenifer P. Smith |
| 10. Brenda A. Haydt | 22. Ashley Stadtfeld |
| 11. *Katherine L. Helm | 23. Christopher R. Talley |
| 12. *Alice B. Hollingsworth | 24. Crystal Zakszeski |

- K. Administration recommends approval of the following Support Staff to be hired for the 2016 Extended School Year Programs. Compensation for new employees will be set at \$16.36 - \$18.78/hr. depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from 2015-2016 IDEA Funds.

*Additions since last week

- | | |
|---------------------------------|--------------------------------|
| 1. Danielle Bennett | 15. Dallas A. Groshardt |
| 2. Nancy T. Birtch | 16. Andrew T. Howe |
| 3. Li-Ping Chao-Nuissl | 17. Cynthia Isabella |
| 4. Maryann Christy | 18. Lynn Marie D. Keene |
| 5. Lisa M. Collins | 19. Stephanie A. Kopcik |
| 6. Janet T. Copenhaver | 20. Colleen Kriebel |
| 7. *Gina Davila | 21. Tiffany M. Landis |
| 8. Debra A. Demitis | 22. Kevin M. Lewis |
| 9. Lisa J. Denner | 23. April D. Mayes |
| 10. *Judy Denning | 24. Laura B. McQuaid |
| 11. Carol L. DiFrancesco | 25. Patrice M. Mullen |
| 12. Paula T. Donatelli | 26. Melanie A. Pierce |
| 13. Brian R. Fisher | 27. Lauren N. Raugh |
| 14. Laura Gilmore | 28. Sharon Ritson |

29. Leigh-Ann Simms
 30. Kyle J. Smolsky
 31. Ashley Stadtfeld
 32. Kara Truex

33. Wendy H. Trump
 34. Ashlee E. Watson
 35. Patricia A. Wynn
 36. Patricia A. Young

- L. The Board approved the following teachers to be hired for the 2016 Cool School Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions. There will be no cost to the district.

1. Brian W. Aikens
 2. Susan L. Albright
 3. Jennifer Basom
 4. Kris R. Bautsch
 5. Emily A. Beiter
 6. Maria Lena Cottman
 7. Anna E. Haring
 8. Keith A. Heffner
 9. Christine M. Higgins
 10. Alice B. Hollingsworth
 11. John T. Hughes
 12. Mark L. Kehl

13. Kristin A. Landis
 14. Russell J. Landis, Jr.
 15. Joshua A. Lang
 16. Jean Marie Lare
 17. Lisa M. Michener
 18. Daniel P. Mountz
 19. Lauren M. O'Brien
 20. Amy Reinert
 21. Nicole A. Schwenk
 22. Kaitlin A. Skrocki
 23. David Susek
 24. Sharon A. Von Minden

- M. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A3)**

VI. FINANCE

Mr. Dehnert made a motion to approve Items A-J and Mr. Ciresi seconded it. The motion passed 9-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. <u>General Fund Checks</u>	
Check No. 160565 – 160780	\$2,389,574.25
ACH 151600399 – 151600425	\$ 6,541.92
2. <u>Athletic Fund Checks</u>	
Check No. 308998 – 309087	\$ 29,395.85
3. <u>Capital Reserve Checks</u>	
Check No. 1193 - 1194	\$ 8,211.30
4. <u>Food Service Checks</u>	
Check No. 12720 – 12767	\$ 211,880.92

C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Weller Health Education Center – Allentown, PA.** Provide two cyber safety informational workshops for parents at Upper Providence Elementary School. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$700.00.
2. **Dialed Action Sports Team – Lincoln Park, NJ.** Provide two assemblies in conjunction with bicycle safety and making responsible choices entitled “Launch Ramp BMX Stunt Show” for students at Upper Providence Elementary. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$1,850.00.

E. The Board approved the following independent contracts:

1. **Substitute Teacher Service (STS) – Aston, PA.** Provide Professional Staff, Instructional Assistant and Registered Nurse substitute services effective July 1, 2016 through June 30, 2018.
2. **Devereux Foundation – King of Prussia, PA.** Conduct a Neuropsychological Evaluation for a special needs student as per the IEP. Services shall include the evaluation, written report and participation in the follow-up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
3. **Lakeside Educational Network (Souderton Vantage Academy) – Souderton, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 50 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$11,250.00.
4. **Lakeside Educational Network (Lakeside School) – North Wales, PA.** Provide educational services for a special needs student for the 2015-2016 school year as per the IEP. Services will be provided for 81 days at a rate of \$225.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$18,225.00.

5. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide a 1-1 instructional assistant as part of the Extended School Year Program for a special needs student who receives services as per the IEP. The contract for the educational services appeared on last month's agenda for approval and this contract is solely for the instructional assistant for the 7 weeks of the program. Funding will be paid from the Special Education Budget and shall not exceed \$3,060.00.
 6. **Lapreziosa Occupational Therapy Services – Pottstown, PA.** Provide Occupational Therapy services including direct and indirect supports for the Extended School Year Program. Services will be provided for 360 hours at a rate of \$63.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$22,680.00.
 7. **Easter Seals of Southeastern PA – Philadelphia, PA.** Provide an educational placement for a special needs student as part of the Extended School Year Program. Services will be provided for 24 days at a rate 224.65 per day. Funding will be paid from the Special Education Budget and shall not exceed \$5,391.60.
 8. **Buxmont Academy – Pipersville, PA.** Provide Educational Services for a special needs student for the 2015-2016 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$9,264.20.
 9. **Variety Club Camp & Developmental Center – Worcester, PA.** Provide services as part of the Extended School Year Program for 10 special needs students as per their IEPs. Services will be provided for 7 weeks at a total cost of \$42,500.00. In addition, Variety Club will provide 198 sessions of related services for a total cost of \$17,820.00. Funding will be paid from the Special Education Budget and shall not exceed \$60,320.00.
 10. **Education Alternatives – Limerick, PA.** Provide Direct Program Supervision and Direct Applied Behavior Analysis Services for a special needs student as per the IEP. Direct Program Supervision services will be provided for 12 hours per month for 3 months at a rate of \$95.00 per hour for a total of \$3,420.00. Direct Applied Behavior Analysis services will be provided for 16 hours per month for 3 months at a rate of \$30.00 per hour for a total of \$1,440.00. Funding will be paid from the Special Education Budget and shall not exceed \$4,860.00.
 11. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide an Extended School Year Program for a special needs student as per the IEP. Services will be provided for 27 days at a rate of \$500.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$13,500.00.
- F. The Board approved the additional amount of \$268.40 to be paid to eForce Recycling to cover the added expenses incurred to dispose of obsolete library furniture due to the weight of the televisions being recycled. A motion for this was originally approved at the March Board meeting in the amount of \$750.00 but the actual invoice totaled \$1,018.40.
- G. The Board approved a 2 year telecommunications contract renewal, pending solicitor review and approval, with Broadview Networks for the district's Primary Rate Interface (PRI) and Plain Old Telephone Service (POTS) lines telephony services. The current 3 year contract ends on June 30, 2016.

- H. The Board approved a five (5) year transportation contract renewal (2016/17, 2017/18, 2018/19, 2019/20, 2020/21) with Levy School Bus Company, pending final solicitor review and approval, based on vendor negotiations. The cumulative aggregate cost increase is \$482,558.00 for the five-year period, which is an average change of 1.85% over the five years.
- I. The Board approved a confidential settlement and release agreement **#2016-01** with the parents of a student in special education and the authorization of the payment of tuition in the amount not to exceed \$91,509.00 covering the next two years. Funding will be paid from the 2016-2017 and the 2017-2018 Special Education Budget.
- J. The Board approved the applications for Use of Facilities Permits received during the period of February 10, 2016 through April 13, 2016.

VII. PROPERTY

Mr. Dehnert made a motion to approve Items A-F and Mr. Pettit seconded it. The motion passed 9-0.

- A. The Board approved a contract with Continental Flooring, through the NJPA Contract #022712, for Phase II of the carpet/tile replacement at Limerick Elementary School. Funding will be paid from the General Fund and shall not exceed \$61,334.50.
- B. The Board approved a service contract with Johnson Controls to service the control system for the HVAC, boilers/chillers, hot water heaters, and walk-in freezers, including updates throughout the year on obsolete equipment and programming as needed district-wide. Funding will be paid from the Maintenance Budget and shall not exceed \$121,000.00.
- C. The Board approved purchasing a new backhoe through the Eagle Power Equipment state contract. A motion appeared on the October 2015 agenda to replace the old equipment due to age, wear/tear, salt damage and for safety reasons. Funding will be paid from the Capital Reserve Fund and shall not exceed the quote of \$75,000.00 which includes the trade-in of the existing equipment.
- D. The Board approved a service contract with ProAsys Managed Water Solutions to provide water treatment for heat pumps, chilled water loops and hot water systems district-wide. Funding will be paid from the Maintenance Budget and shall not exceed \$17,500.00.
- E. The Board approved awarding the custodial supplies bids to the following companies in the following amounts. Funding will be paid from the Maintenance Budget.

Hillyard - \$69,898.72

Office Basics - \$5,325.48

Zimmerman - \$28,829.56

Philip Rosenau - \$1,176.02

PA Paper - \$40,296.30

Indco - \$312.00

Franklin Chemical - \$1,153.56

- F. The Board approved awarding to the lowest bidder, Tozour-Trane, the contract for filters for indoor air quality district-wide. Funding will be paid from the Maintenance Budget and shall not exceed \$16,098.08.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Ciresi made a motion to approve Items A-D and Mr. Pettit seconded it. The motion passed 9-0.

The following individuals were approved for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Bruce Cooper**, Director of Planning, Operations and Facilities, and **Barry Ziegler**, Supervisor of Operations and Facilities, to attend the *"Annual Recertification for Asbestos Building Inspector"* in New Cumberland, PA on June 2, 2016. The total cost for this training is \$398.00. No substitutes are needed.

HIGH SCHOOL

- B. **Katie McNeill**, College Career Coordinator, to attend *"Philadelphia Association of Catholic College Tour"* at various city Catholic colleges from July 18 through July 22, 2016. There is no cost for this tour and no substitute is needed.
- C. **Emily Norman**, Learning Support Teacher, to attend *"Preparing Transition Age Youth with Autism for Employment"* at PaTTAN in King of Prussia, PA on May 5, 2016. The total cost for this conference is \$150.00 for a one-day substitute.

5/6 GRADE CENTER

- D. **Lindsay Miller**, Learning Support Teacher, to attend *"Access for Learning: Function, Access and Positioning for Students with Complex Bodies"* at PaTTAN in King of Prussia, PA on May 9, 2016. The total cost for this training is \$179.80 for mileage and a one day substitute.

IX. OTHER BUSINESS

Mrs. Spletzer made a motion to approve Item A and Mrs. Heine seconded it. The motion passed 9-0.

- A. The following policies were approved:

1. Policy #005 – LOCAL BOARD PROCEDURES: Organization (**Attachment A4**)
2. Policy #810 – OPERATIONS: Transportation (**Attachment A5**)

X. INFORMATION ITEM

There were no questions or comments.

- A. Administration gratefully acknowledges the acceptance of the anonymous donation to the High School Athletic Department's Golf Program of a complete newly gripped set of men's golf clubs including a bag, cover and travel cover and 3 knit wood club covers. Also donated was a complete newly gripped set of women's golf clubs including a bag,

cover and travel cover and 4 knit wood club covers. The School Board and the Athletic Department wish to express their appreciation for this generous donation.

XI. BOARD COMMENT

Mrs. Spletzer stated that she wanted to give a shout out to the Spring-Ford Music Program and everyone that was involved in last week's String Jamboree. Mrs. Spletzer stated that there were almost 450 students that performed from grades K–12. Mrs. Spletzer stated that it was standing room only and it was an amazing performance by the students. Mrs. Spletzer commented that she could not have been any more proud of the district's music program and what these kids are accomplishing.

Mrs. Zasowski seconded Mrs. Spletzer's comments and stated that the progress that the kids have made over the years is truly amazing and speaks volumes of the Strings Program and the magic they are doing over there. Mrs. Zasowski stated that it was a privilege to be able to be in attendance.

Mr. DiBello added that it was a phenomenal event and the 4th grade class alone had over 100 kids in the Strings Program and he expects that this number will continue to grow. Mr. DiBello commented that this is the 5th year for this event and to see all of the kids at the end of the show on the stage playing together is really an exciting time.

XII. PUBLIC TO BE HEARD

There were no comments from the public.

XIII. ADJOURNMENT

Mr. Pettit made a motion to adjourn and Mr. Ciresi seconded it. The motion passed 9-0. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

EXTRACURRICULAR CONTRACTS**2015-2016**

Contract Title	Season	Last Name	First Name	Contract Rate
Commencement Speaker Coordinator - HS	Seasonal	Group	Mary Ann	\$402.00
Indoor Percussion - Contract 2 of 2 (1/2 contract)	Winter	Hapstack	Kelli T.	\$1,107.50
Lacrosse Coach-Boys - 8th Grade	Spring	Loomis	Parker J.	\$2,772.00

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: FINANCES

TITLE: FEDERAL FISCAL
COMPLIANCE

ADOPTED:

REVISED:

REVIEWED: May 12, 2016

	626. FEDERAL FISCAL COMPLIANCE
1. Authority 2 CFR Part 200	<p>The Board shall ensure federal funds received by the district are administered in accordance with federal requirements, including but not limited to the federal Uniform Grant Guidance.</p>
2. Delegation of Responsibility 2 CFR Part 200	<p>The Board shall review and approve all applications for federal funds submitted by the district.</p> <p>The Board designates the Superintendent as the district contact for all federal programs and funding.</p> <p>The Superintendent or designee, in collaboration with the Federal Programs Coordinator and CFO, shall establish and maintain a sound financial management system to include internal controls and federal grant management standards covering the receipt of both direct and state-administered federal grants, and to track costs and expenditures of funds associated with grant awards.</p>
3. Guidelines	<p>The district's financial management system shall be designed with strong internal controls, a high level of transparency and accountability, and documented procedures to ensure that all financial management system requirements are met.</p>

	<p>Financial management standards and procedures shall assure that the following responsibilities are fulfilled:</p> <ol style="list-style-type: none"> 1. Identification – the district must identify, in its accounts, all federal awards received and expended, and the federal programs under which they were received. 2. Financial Reporting – Accurate, current, and complete disclosure of the financial results of each federal award or program must be made in accordance with the financial reporting requirements of the Education Department General Administrative Regulations (EDGAR). 3. Accounting Records – the district must maintain records which adequately identify the source and application of funds provided for federally-assisted activities. 4. Internal Controls – Effective control and accountability must be maintained for all funds, real and personal property and other assets. The district must adequately safeguard all such property and must assure that it is used solely for authorized purposes. 5. Budget Control – Actual expenditures or outlays must be compared with budgeted amounts for each federal award. Procedures shall be developed to establish determination for allowability of costs for federal funds. 6. Cash Management – The district shall maintain written procedures to implement the cash management requirements found in EDGAR. 7. Allowability of Costs – The district shall ensure that allowability of all costs charged to each federal award is accurately determined and documented. <p><u>Standards of Conduct</u></p>
Pol. 827	<p>The district shall maintain standards of conduct covering conflicts of interest and the actions of employees and school officials engaged in the selection, award and administration of contracts.</p>
Pol. 317	<p>All employees shall be informed of conduct that is required for federal fiscal compliance and the disciplinary actions that may be applied for violation of Board policies, administrative regulations, rules and procedures.</p>

<p>2 CFR Sec. 200.430</p> <p>Pol. 626.1</p> <p>Pol. 304, 319, 336, 337, 813</p> <p>2 CFR Sec. 200.333- 200.337 Pol. 801</p> <p>34 CFR Sec. 75.730- 75.732, 76.730- 76.731 Pol. 801</p>	<p><u>Employees - Time and Effort Reporting</u></p> <p>All district employees paid with federal funds shall document the time they expend in work performed in support of each federal program, in accordance with law. Time and effort reporting requirements do not apply to contracted individuals.</p> <p>District employees shall be reimbursed for travel costs incurred in the course of performing services related to official business as a federal grant recipient.</p> <p>The district shall establish and maintain employee policies on hiring, benefits and leave and outside activities, as approved by the Board.</p> <p><u>Record Keeping</u></p> <p>The district shall develop and maintain a Records Management Plan and related Board policy and administrative regulations for the retention, retrieval and disposition of manual and electronic records, including emails.</p> <p>The district shall ensure the proper maintenance of federal fiscal records documenting:</p> <ol style="list-style-type: none"> 1. Amount of federal funds. 2. How funds are used. 3. Total cost of each project. 4. Share of total cost of each project provided from other sources. 5. Other records to facilitate an effective audit. 6. Other records to show compliance with federal program requirements. 7. Significant project experiences and results. <p>All records must be retrievable and available for programmatic or financial audit.</p>
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2 CFR Sec. 200.336	The district shall provide the federal awarding agency, Inspectors General, the Comptroller General of the United States, and the pass-through entity, or any of their authorized representatives, the right of access to any documents, papers, or other district records which are pertinent to the federal award. The district shall also permit timely and reasonable access to the district's personnel for the purpose of interview and discussion related to such documents.
2 CFR Sec. 200.333	Records shall be retained for a minimum of five (5) years from the date on which the final Financial Status Report is submitted, or as otherwise specified in the requirements of the federal award, unless a written extension is provided by the awarding agency, cognizant agency for audit, oversight agency for audit or cognizant agency for indirect costs.
2 CFR Sec. 200.333	If any litigation, claim or audit is started before the expiration of the standard record retention period, the records shall be retained until all litigation, claims or audits have been resolved and final action taken.
Pol. 801	As part of the Records Management Plan, the district shall develop and maintain a records retention schedule, which shall delineate the record retention format, retention period and method of disposal.
Pol. 801	The Records Management Plan shall include identification of staff authorized to access records, appropriate training, and preservation measures to protect the integrity of records and data.
Pol. 113.4, 216, 324	The district shall ensure that all personally identifiable data protected by law or regulations is handled in accordance with the requirements of applicable law, regulations, Board policy and administrative regulations.
2 CFR Sec. 200.330- 200.331	<p><u>Subrecipient Monitoring</u></p> <p>In the event that the district awards subgrants, the district shall establish procedures to:</p> <ol style="list-style-type: none"> 1. Assess the risk of noncompliance. 2. Monitor grant subrecipients to ensure compliance with federal, state, and local laws and Board policy and procedures.
Pol. 801	<ol style="list-style-type: none"> 3. Ensure the district's record retention schedule addresses document retention on assessment and monitoring.

<p>2 CFR Sec. 200.338, 200.339</p>	<p><u>Compliance Violations</u></p> <p>Employees and contractors involved in federally funded programs and subrecipients shall be made aware that failure to comply with federal law, regulations or terms and conditions of a federal award may result in the federal awarding agency or pass-through entity imposing additional conditions or terminating the award in whole or in part.</p> <p>References:</p> <p>Uniform Administrative Requirements for Federal Awards, Title 2, Code of Federal Regulations – 2 CFR Part 200</p> <p>Department of Education Direct Grant and State-Administered Programs, Title 34, Code of Federal Regulations – 34 CFR Part 75, Part 76</p> <p>Board Policy – 113.4, 216, 304, 317, 319, 324, 336, 337, 331, 610, 611, 612, 613, 624, 625, 626.1, 800, 813, 827</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: FINANCES

TITLE: TRAVEL REIMBURSEMENT –
FEDERAL PROGRAMS

ADOPTED:

REVISED:

REVIEWED: May 12, 2016

626.1. TRAVEL REIMBURSEMENT – FEDERAL PROGRAMS	
1. Authority SC 516.1, 517 2 CFR Sec. 200.474	The Board shall reimburse administrative, professional and support employees, and school officials, for travel costs incurred in the course of performing services related to official business as a federal grant recipient. Travel reimbursement under all other circumstances shall be governed by the applicable District policy or contract.
2. Definition 2 CFR. Sec. 200.474	For purposes of this policy, travel costs shall mean the expenses for transportation, lodging, subsistence, and related items incurred by employees and school officials who are in travel status on official business as a federal grant recipient.
3. Delegation of Responsibility Pol. 004, 331	School officials and district employees shall comply with applicable Board policies and administrative regulations established for reimbursement of travel and other expenses. The validity of payments for travel costs for all district employees and school officials shall be determined by the Superintendent or designee.
4. Guidelines 2 CFR Sec. 200.474 Pol. 004, 331	Travel costs shall be reimbursed on a mileage basis for travel using an employee's personal vehicle and on an actual cost basis for meals, lodging and other allowable expenses, consistent with those normally allowed in like circumstances in the district's non-federally funded activities, and in accordance with the district's travel reimbursement policies and administrative regulations. Mileage reimbursements shall be at the rate approved by the Board for other district travel reimbursements. Actual costs for meals, lodging and other allowable expenses shall be reimbursed only to the extent they are reasonable and do not exceed the per diem limits established by the Board. All travel costs must be presented with an itemized, verified statement prior to reimbursement. In addition, if these costs are charged directly to the federal award, documentation must be maintained that justifies that:
SC 516.1, 517	
2 CFR Sec. 200.474 Pol. 004, 331	

626.1. TRAVEL REIMBURSEMENT – FEDERAL PROGRAMS - Pg. 2

	<ol style="list-style-type: none">1. Participation of the individual is necessary to the federal award.2. The costs are reasonable and consistent with the district’s established policy. <p>References:</p> <p>School Code – 24 P.S. Sec. 516.1, 517</p> <p>Uniform Administrative Requirements for Federal Awards, Title 2, Code of Federal Regulations – 2 CFR Sec. 200.474</p> <p>Board Policy – 004, 331</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: CONFLICT OF INTEREST

ADOPTED:

REVISED:

REVIEWED: May 12, 2016

	827. CONFLICT OF INTEREST
1. Purpose	This policy shall affirm standards of conduct established to ensure that Board members and employees avoid potential and actual conflicts of interest, as well as the perception of a conflict of interest.
2. Definitions 65 Pa. C.S.A. Sec. 1101 et seq	Confidential information shall mean information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.
65 Pa. C.S.A. Sec. 1101 et seq	Conflict or Conflict of interest shall mean use by a Board member or district employee of the authority of his/her office or employment, or any confidential information received through his/her holding public office or employment, for the private pecuniary benefit of him/herself, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated. The term does not include an action having a de minimis economic impact, or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the Board member or district employee, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated.
65 Pa. C.S.A. Sec. 1101 et seq	De minimis economic impact shall mean an economic consequence which has an insignificant effect.
65 Pa. C.S.A. Sec. 1101 et seq	Financial interest shall mean any financial interest in a legal entity engaged in business for profit which comprises more than five percent (5%) of the equity of the business or more than five percent (5%) of the assets of the economic interest in indebtedness.
65 Pa. C.S.A. Sec. 1101 et seq	Honorarium shall mean payment made in recognition of published works, appearances, speeches and presentations, and which is not intended as consideration for the value of such services which are nonpublic occupational or professional in nature. The term does not include tokens presented or provided which are of de minimis economic impact.

<p>65 Pa. C.S.A. Sec. 1101 et seq</p>	<p>Immediate family shall mean a parent, parent-in-law, spouse, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister.</p> <p>Business partner shall mean a person who, along with another person, plays a significant role in owning, managing, or creating a company in which both individuals have a financial interest in the company.</p>
<p>3. Delegation of Responsibility</p>	<p>Each employee and Board member shall be responsible to maintain standards of conduct that avoid conflicts of interest. The Board prohibits members of the Board and district employees from engaging in conduct that constitutes a conflict of interest as outlined in this policy.</p>
<p>4. Guidelines</p>	<p>All Board members and employees shall be provided with a copy of this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.</p> <p><u>Disclosure of Financial Interests</u></p>
<p>Pol. 004</p>	<p>No Board member shall be allowed to take the oath of office or enter or continue upon his/her duties, nor shall s/he receive compensation from public funds, unless s/he has filed a statement of financial interests as required by law.</p>
<p>65 Pa. C.S.A. Sec. 1104 Title 51 Sec. 15.2</p>	<p>The district solicitor and designated district employees shall file a statement of financial interests as required by law and regulations.</p> <p><u>Standards of Conduct</u></p>
<p>2 CFR Sec. 200.318</p>	<p>The district maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts.</p>
<p>2 CFR Sec. 200.318</p>	<p>No employee or Board member may participate in the selection, award or administration of a contract supported by a federal award if s/he has a real or apparent conflict of interest as defined above, as well as any other circumstance in which the employee, Board member, any member of his/her immediate family, his/her business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.</p>

<p>65 Pa. C.S.A. Sec. 1101 et seq</p>	<p>The district shall not enter into any contract with a Board member or employee, or his/her spouse or child, or any business in which the person or his/her spouse or child is associated valued at \$500 or more, nor in which the person or spouse or child or business with which associated is a subcontractor unless the Board has determined it is in the best interests of the district to do so, and the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the Board member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract.</p> <p>When advertised formal bidding is not required or used, an “open and public process” noted in the above paragraph shall include at a minimum:</p> <ol style="list-style-type: none"> 1. Public notice of the intent to contract for goods or services; 2. A reasonable amount of time for potential contractors to consider whether to offer quotes; and 3. Post-award public disclosure of who made bids or quotes and who was chosen.
<p>65 Pa. C.S.A. Sec. 1101 et seq</p>	<p>Any Board member or employee who in the discharge of his/her official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his/her interest as a public record.</p>
<p>65 Pa. C.S.A. Sec. 1101 et seq</p> <p>2 CFR Sec. 200.318 Pol. 322</p>	<p>No Board member shall and no non-teacher School District employee who is authorized to take official action with greater than de minimis economic impact on another person shall accept an honorarium.</p> <p>Board members and employees may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts, unless the gift is an unsolicited item of nominal value. Gifts of a nominal value may be accepted in accordance with Board policy.</p>
<p>65 Pa. C.S.A. Sec. 1101 et seq</p>	<p><u>Improper Influence</u></p> <p>No person shall offer or give to a Board member, employee or nominee or candidate for the Board, or a member of his/her immediate family or a business with which s/he is associated, anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment based on the offeror's or donor's understanding that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.</p>

<p>65 Pa. C.S.A. Sec. 1101 et seq</p>	<p>No Board member, employee or nominee or candidate for the Board shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment, based on any understanding of that Board member, employee or nominee or candidate that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.</p>
<p>2 CFR Sec. 200.318</p>	<p><u>Organizational Conflicts</u></p> <p>Organizational conflicts of interest may exist when due to the district's relationship with a subsidiary, affiliated or parent organization that is a candidate for award of a contract in connection with federally funded activities, the district may be unable or appear to be unable to be impartial in conducting a procurement action involving a related organization.</p> <p>In the event of a potential organizational conflict, the potential conflict shall be reviewed by the Superintendent or designee to determine whether it is likely that the district would be unable or appear to be unable to be impartial in making the award. If such a likelihood exists, this shall not disqualify the related organization; however, the following measures shall be applied:</p> <ol style="list-style-type: none"> 1. The organizational relationship shall be disclosed as part of any notices to potential contractors; 2. Any district employees or officials directly involved in the activities of the related organization are excluded from the selection and award process; 3. A competitive bid, quote or other basis of valuation is considered; and 4. The Board has determined that contracting with the related organization is in the best interests of the program involved. <p><u>Reporting</u></p> <p>Any perceived conflict of interest that is detected or suspected by any employee or third party shall be reported to the Superintendent. If the Superintendent is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Board President.</p>

<p>Pol. 317</p>	<p>Any perceived conflict of interest of a Board member that is detected or suspected by any employee or third party shall be reported to the Board President. If the Board President is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Superintendent, who shall report the incident to the solicitor.</p> <p>No reprisals or retaliation shall occur as a result of good faith reports of conflicts of interest.</p> <p><u>Investigation</u></p> <p>Investigations based on reports of perceived violations of this policy shall comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated shall be involved in conducting the investigation or reviewing its results.</p> <p>In the event an investigation determines that a violation of this policy has occurred with respect to a particular federal grant or group of federal grants, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.</p> <p><u>Disciplinary Actions</u></p> <p>If an investigation results in a finding that the facts underlying the perceived or suspected conflict of interest occurred and constituted a violation of this policy, the district shall take prompt corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.</p> <p>Violations of this policy may result in disciplinary action up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with Board policies, procedures, applicable collective bargaining agreements and state and federal laws.</p>
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	<p>References:</p> <p>State Ethics Commission Regulations – 51 PA Code Sec. 15.2</p> <p>Public Official and Employee Ethics Act – 65 Pa. C.S.A. Sec. 1101 et seq.</p> <p>Uniform Administrative Requirements for Federal Awards, Title 2, Code of Federal Regulations – 2 CFR Sec. 200.318</p> <p>Board Policy – 004, 011, 317, 319, 322, 609, 702</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: PUBLIC PARTICIPATION IN
BOARD MEETINGS

ADOPTED: March 25, 1991

REVISED: January 24, 2000

REVIEWED: May 12, 2016

	<p style="text-align: center;">903. PUBLIC PARTICIPATION IN BOARD MEETINGS</p> <p>The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the community in Board meetings. The Board also recognizes its responsibility for proper governance of the district and the need to conduct its business in an orderly and efficient manner.</p> <p>The Spring-Ford Area Board of Education believes the community has the right to bring before the Board issues and concerns they may have about items on the agenda, or about things in general which affect the District or their children.</p> <p>Because of this belief and philosophy, the Board will permit the community, at the beginning and conclusion of every meeting, to have an opportunity to share their concerns with the Board.</p> <p>At the beginning of each Board meeting, the community will have an opportunity to discuss with the Board concerns about items on the agenda. The Board will do all it possibly can to assure each member of the community an opportunity to speak on issues. However, the Board will continue to reserve for itself, the right to limit participation and time allocated to this part of the agenda. Once the public comment on agenda items is complete, only Board members will have an opportunity to speak on issues on the agenda. However, the chair may, at its discretion, permit discussion on selected items as the need arises.</p> <p>The Board requires that public participants be</p> <ul style="list-style-type: none"> • a resident or taxpayer of this District • anyone representing a group in the community or School District • representation of a firm eligible to bid on materials and/or services solicited by the Board, or • District student.
<p>1. Purpose 65 P.S. 271 et seq</p> <p>2. Authority</p>	

<p>PA Statute 65 P.S. 271 et seq</p> <p>Board Policy No. 006</p>	<p>Prior to adjournment, there will be an additional opportunity for the community to comment publicly.</p>
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