

On June 21, 2004, the board meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:45 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Michael V. Masciandaro and Raymond Rocchio, Jr.
Region II: Ammon Morgan, Janet A. Stokes, and Donna L. Williams
Region III: Joseph P. Ciresi, Richard Schroeder, and Ed Cummins
Presiding Officer: Bernard F. Pettit
Solicitor: Marc B. Davis, Esq.

Mr. Pettit announced there was an extended executive session discussing personnel and apologized for the late start.

I. District Goals

Mr. Masciandaro asked if the administration was gathering information on scholarships and Dr. Coale said yes that she was finalizing data on graduating students and scholarships awarded. Mr. Masciandaro asked if the goals could be prominently displayed on the district website and received consensus to have it done.

II. PUBLIC TO BE HEARD

Leroy Wentzel, Royersford

Said he lives on S. Lewis Road and that he and five other homeowners have failing septic systems and they had requested an easement from the school district and was told that it was still in the works. Mr. Pettit and Mrs. Stokes both said that it was their understanding that the district agreed to an easement. Mrs. Williams said that she didn't remember a decision being made. The solicitor said that he remembered requesting additional information from the township. Mr. Pettit said that the board would follow up with the township and get an answer. Mrs. Stokes asked if a board motion would be necessary and the solicitor said yes.

Stan Rikowski, Royersford

Said he lives on S. Lewis Road and that his septic system has completely failed and would appreciate it if the board would expedite the approval since it costs \$180 each time he gets the tank pumped out.

MOTION FOR EASEMENT

Mr. Schroeder said it was his understanding that the board had consensus to move forward at no cost to the district for surveying or paperwork. He

made a motion to grant an easement to the applicable party as the solicitor sees fit and that it is to be of no cost to the district. Mrs. Stokes seconded it. The board voted 8-0 to approve with Mr. Rocchio not present since he arrived later.

II. PUBLIC TO BE HEARD (continued)

Kathy Henry, Upper Providence

Said she was in receipt of an investigation report from the Pennsylvania Department of Education and wanted to let the board know that out of five complaints, three were in compliance and she would appeal. She said that much of it was not true.

Barbara Hagan, Limerick

Referencing Item H, New Personnel, said she understood that Loretta Bitterman resigned due to mold on her lungs. Objected to her resignation being addressed by this board. Wants to know if the district office experienced flooding this year. Dr. Coale said no.

Kathleen Bryant, Upper Providence

Commended Pat Nugent and his staff for the graduation ceremony even though it had to be held inside due to the weather. Referred to the November board meeting when she spoke about the importance of better letting the public know what goes on about school events. Referred to a board meeting where she said she learned of the Booster Club's offer to donate \$11,000 to erect informational signs. The property committee decided it was too expensive. Asked where the new signs are in the budget. Mr. Anspach said \$35,000 was set for a digital sign. A current proposal is for \$10,000 for two signs. Mr. Cooper said the cost of one sign plus installation and electric is \$8,000. Mrs. Bryant requested that he expedite installation and not wait until the 9th grade center is complete to install the sign for the high school. Mr. Pettit said he agreed and would facilitate.

Mrs. Bryant questioned the \$21,280,810 cost on page 25 under new property and said the original presentation was priced well below that figure. Mr. Pettit said representatives from the DLR Group were present to make a presentation on the project. Mrs. Bryant said that she believed the original cost was \$8 or \$10 million and that the phrase "fiscally responsible manner" had been removed from the district's mission statement. Mr. Masciandaro said the board did not remove the statement and that the mission statement was recommended by the public who participated in the strategic planning committee. He said that the Booster Club's donation of \$10,000 stipulated that it be for a digital sign, which was priced over \$30,000. He said the board asked the Booster Club whether they'd accept another option and the answer was no. The property committee decided against a digital sign.

Kathy Henry, Upper Providence

Invited board members to sit down with her to discuss her issue further.

III. PRESENTATION

- A. Bern Pettit presented Resolution 2004-10, a commendation to the **Spring-Ford High School Head Softball Team** for playing well and winning the Pioneer Athletic Conference Championship and for recognizing the coaching staff's efforts that results in a record of 16 wins and 2 losses. On hand were head Coach Tim Hughes, Assistant Coach Dan Miscavage, and team members Sue Lebow, Kim Meehan, Ashley Bosak, Taryn Carmody, and Alex Bradfield. The team came very close to making the semi-finals and the coach praised the team for its efforts.
- B. James Kavanagh, Project Coordinator, Thomas Chapman, Principal, and Herb Lewis, Architect, of **The DLR Group** made a presentation on the Spring-Ford Area School District's 9th grade center. He reported that the project cost of \$21 million came to \$134 per square foot. As a comparison, Conestoga Valley High School was \$122 per square foot, Kennett High School was \$138 per square foot; and Upper Merion Middle School was \$151 per square foot. He listed the reasons for the increase in project cost compared to earlier bids: a new water and fire main needs to be installed, a new water meter pit mandated by the fire department costs \$1.5 million, an exterior ramp by the gym is needed, ramps need to be installed in the showers, bathrooms must be accessible, two set of smoke doors, a new refrigerator, new plumbing is needed as well as roof drains, and the wells for the geothermal system must be dug slightly deeper to 600 feet. Material costs have increased with steel price rising 20 to 60%. Increased steel prices affect structural steel, ductwork, door hardware, and window. In addition, steel is in short supply with a few projects in New Jersey failing to get their full allocation. Prices for copper water tubing have increased 16%. Drywall for the corridors have increased in cost and lumber for framing has also increased in price. Labor costs have increased. DLR estimates that the price increases have gone up as much as they will and may possibly begin leveling off.

Mr. Morgan asked why a garland roof was specified rather than Steel Lox. Mr. Kavanagh said that three manufacturers must be listed and Steel Lox was an alternative. Mr. Morgan asked if it may have been more beneficial to have multi-prime bids. Mr. Kavanagh said this was a district decision

and that it was delegated to two GCs. Mr. Morgan said he understood that metal prices dropped 5% this month and is expected to drop 5% in July and level out. Mr. Kavanagh said that he did not hear of that and that instead some increases can be expected. Mr. Morgan said that manpower might become more available and labor costs might drop if the project is delayed. Mr. Kavanagh said that may be true but the issue might be when the school is needed. Dr. Coale referred to a memo to the board discussing alternatives to the renovation that included class space needed and the cost of portables.

Mr. Masciandaro asked if the project is delayed to 2005-06, what the capacity would be. Dr. Coale said 1764 and that 12 portables would be needed. These estimates are conservative assuming special education enrollment does not increase. Mr. Masciandaro asked how the cost would vary if a conventional flat roof was used. Mr. Kavanagh said \$300,000 to \$400,000. Mr. Masciandaro asked about the geothermal system cost. Up to a \$1 million said Mr. Kavanagh. Mrs. Stokes asked about the payback time. Four to five years said Mr. Kavanagh. The board discussed going with a sloped roof and the delay of two months it would cause.

Mr. Ciresi asked for an itemized list of what accounted for the increase in project cost besides the \$1.5 million for a fire main. Mr. Kavanagh did not have a ready answer. The board discussed the merits of breaking the project into phases. Mr. Cummins said he favored doing it right to begin with rather than go cheap. The board discussed the core part of the building and whether it could be designed to convert to a two-grade school. Dr. Coale made reference to the memo saying the first time it would be needed as a two-grade school would be 2009-10. She hoped it would be later. Special education, ESL, and number of students attending the WCTS are factors that would affect this projection. (Mr. Rocchio arrived some time around 8:45 p.m.)

Mr. Schroeder said the other option would be another secondary school, which would be more costly. He said that he saw this project start at \$9 to \$10 million and go down to \$8 million. Items that adversely affected cost were old plumbing, ADA issues, water main, drywall of halls. He said he'd prefer not going back to redo the school as other districts have done. Said \$134 per square foot is significantly lower than others. Mr. Schroeder disagreed that prices are sliding back. He said prices never roll back, plan the project, and do it right. Delays will increase costs, he added.

Mr. Cummins asked the prognosis of the building if nothing was done. Mr. Kavanagh said that his firm found a lot of rotted pipe in the basement that would need replacement, mechanicals need replacement, all new projects need to have HVAC and a sprinkler system. Doing these things piecemeal would be more costly in the long-term.

Mrs. Williams asked whether Mr. Masciandaro was exploring the option of making the school a 9-10 center. Mr. Masciandaro said the facilities committee was exploring the issue. Mr. Pettit said it is anticipated to become a 9-10 center. Mr. Cummins said not to be short-sighted since the space may grow to be a \$120 to \$150 project in six or seven years. Dr. Coale said it would be a two-grade building either for 7-8 or 9-10 some where around 2009 or 2010.

NEW PROPERTY

Mr. Masciandaro made a motion to approve Items A-D under New Property since that is the topic the board had been discussing. Mr. Schroeder seconded it. The board voted 9-0 to move the items forward on the agenda.

PUBLIC TO BE HEARD

Diane Dodson, Spring City

Said as a parent of two children in the district, she has seen a trend toward districts going to two high schools, which she felt is a disadvantage in breaking up friendships. It is better to spend the money now and get it done correctly.

Kathleen Bryant, Upper Providence

Said she is not opposed to the renovation of that building. Said the question that was not answered was who came up with the initial quote: the architect that was fired and sued, she asked. The district needs to plan better. Made reference to Mr. Cummin's comment "That it is what it is." Said the district should set up a project, get an expert, and then go ahead. Said that to say it would be \$8 to \$10 million then to say \$22 million is a low-ball quote.

Mr. Pettit said the best laid plans go astray and this is happening everywhere and costs of construction are sky rocketing. He said Mr. Cummins was not being cavalier, he feels moving forward is what the district must do. Mr. Cummins said his comment was based on two GCs: one at \$20 million and one at \$21 million. The numbers are the numbers. The only way to change it is to delete things from the project. Mr. Cummins said he was not happy and didn't want to delete the scope of the job. Mr. Nugent will be in dire straits if it is not done by next year. Mrs. Stokes said that no one tried to mislead the public by low-balling the quote. Said the committee was surprised at the cost of licensing and labor and materials. To imply that this board was dishonest and trying to mislead the public is wrong. Mr. Schroeder said he expected it to be approximately a \$16 million project but that higher costs made it about

20% higher. He is not in favor of striking line items and that this is what the board wants in the project. Mr. Rocchio said he was voting against the project because the board may have had a lower number than \$22 million and the original scope was to renovate the building. The increase in scope is the biggest part in the increase in cost.

Jim Westler, Abbey Drive

Asked if all projects were done as single prime. The district would probably get more bids if done as multi-prime. Dr. Coale said that Upper Providence and the 5-6-7 Building were single prime. Others were multi-prime because waivers were not available. Mr. Westler asked whether the district prefers to do single prime. That is correct, it is a board position, said Dr. Coale. Mr. Westler said having multi-prime would bring more bids. Dr. Coale said that two other projects that had multi-prime came in at \$151 per square foot. The three lower projects had single prime.

Mr. Rocchio said that some feel that single prime works better. The state won't allow the district to bid both ways, only single or multi-prime. Dr. Coale confirmed that. Mr. Morgan said the state prefers that the district bid multiprime since the district had to go through a waiver. That is not true said Dr. Coale. Jim Vogel of Pennsylvania Department of Education worked with us and she thanked DLR for pointing out problems with the plumbing. Mr. Ciresi asked how often the duct cleaning is done. Every building is done once every three years said Mr. Cooper. Mr. Cummins made a motion to approve Items A-B. Mr. Schroeder seconded it. The board voted 8-1 to approve Items A-B with Mr. Rocchio voting no.

- A. The board approved of the receipt of notification of materials for **PlanCon E, 9th Grade Center**, additions/alterations. The materials for Plancon Part E, Design Development, have been reviewed and approved by the Division of School Facilities, Bureau of Budget and Fiscal Management, Commonwealth of Pennsylvania, Department of Education. (Attachment)
- B. The board approved of the receipt of notification of materials for **PlanCon F, 9th Grade Center**, additions/alterations. The materials for Plancon Part F, Construction Documents, have been reviewed and generally approved by the Division of School Facilities, Bureau of Budget and Fiscal Management, Commonwealth of Pennsylvania, Department of Education. (Attachment)

Mrs. Stokes made a motion to approve Item C. Mr. Cummins seconded it. The board approved it 9-0.

- C. The board approved **Change Order GC-18** for the **Intermediate / 5-7 Flex School** for unused specified items that were under the base bid of the contract and were not used throughout the project for a total **deduct of -(\$72,671.00)**.

Mr. Cummins made a motion to approve Item D. Mr. Rocchio seconded it. It was approved 6-3 with Mrs. Williams, Mr. Rocchio, and Mr. Morgan voting no.

- D. The board approved the lowest bidder for the new **9th Grade Center to Adams-Bickel Assoc., Inc.** in the amount of * **\$21,280,810.00** which includes alternates MS-C1, MS-C2, MS-C3, MS-C4, MS-C5, MS-1, MS-2, MS-4, MS-5, MS-9B, * **MS-M2**, MS-E7, and rejecting all other alternate bids. This is pending review of all documents by the solicitor which includes all paperwork from all other agencies. Funding is from the new 9th Grade Center Construction Project.

IV. APPROVAL OF MINUTES

Mrs. Stokes made a motion to approve the minutes. Mr. Ciresi seconded it. It was approved 9-0.

- A. The board approved the May 17, 2004 work session minutes.
- B. The board approved the May 24, 2004 board meeting minutes.

V. PERSONNEL

Mr. Masciandaro made a motion to approve Items A-F. Mr. Ciresi seconded it. It was approved 9-0.

- A. The individual(s) listed below have completed three years of satisfactory service as **temporary professional employee(s)** and are, therefore, entitled to tenure status. The **Public School Code** requires that a record of this accomplishment be incorporated in the Minutes of this Board of School Directors. Board officers authorized the execution and presenting of a **professional employee** contract to:

Jay Greco	Elementary Education
Brenda A. Haydt	Mentally/Physically Handicapped
Gwendolyn D. Hendricks	Music Education

Eileen McGrory	Elementary Education
Harold Moser	Elementary Education
Kory Parsia	Biology
David Pence	Elementary Education
Jamie Scheck	Office Technologies, Marketing, Business Technology
Megan Seip	Elementary Education Mentally/Physically Handicapped
Sherri Shaner	School Nurse
Gladys Thonus	Elementary Education
Olivia Wagner	Mathematics
Jessica Walker	Elementary School Counselor
Dena Zattoni	Elementary Education

B. The board approved of the following **resignations**:

1. **Polly Patrono-Carlson**, Social Studies at the High School, effective May 19, 2004.
2. **Robyn Kruger**, ESL Teacher at the Oaks Elementary, effective June 15, 2004.
3. **Nancy Gambino**, Instructional Assistant at Spring City Elementary School, effective June 4, 2004. Ms. Gambino has accepted the secretarial position at the 7th Grade Center.
4. **Sandra L. Haberle**, Cafeteria Manager at the Middle School, effective June 11, 2004.
5. **Barbara Nichols**, Instructional Assistant at Limerick Elementary School, effective June 4, 2004.
6. **Marion Pergine**, Secretary at the High School, effective June 8, 2004. Ms. Pergine has accepted the Administrative Assistant position at the 7th Grade Center.
7. **Robert J. Robinson**, custodian at the Middle School, effective June 16, 2004 for the purpose of retirement. Mr. Robinson had

previously been Board approved on March 22, 2004 for the purpose of retirement on July 14, 2004.

8. **Robin Saylor**, part-time food service worker at the Middle School, effective May 14, 2004.

C. The board approved of the **leaves of absence:**

1. **Robert Brownback**, Principal at the Middle School for a leave in accordance with Board Policy, effective May 26, 2004.
2. **Sherry Stockmal**, 6th grade teacher at the Intermediate School for a leave in accordance with the Professional Agreement, effective tentatively October 15, 2004.
3. **Danitza Lerten-Martin**, Instructional Assistant at the Intermediate School for a leave in accordance with Board Policy, effective May 18, 2004.

D. The board approved the following teachers to be hired for the **summer ESY programs** that were previously Board approved. Compensation will be set at \$30 per hour for 156 hours (from June 30, July 6 to August 9) for a cost of \$4,680 plus benefits (FICA & Retirement) at a cost of \$278 for a total cost of \$4958 for each teacher. Funding will be from IDEA funds.

1. **Jean Bertucci**, Phoenixville, PA, for Learning Support Position at Upper Providence.
2. **Laura Camp**, Perkiomenville, PA, for Learning Support Position at Senior High School.
3. **Diane Campbell**, Colledgeville, PA, for Autistic Support Position at Limerick.
4. **Sandra Gallagher**, Pottstown, PA, for Learning Support Position at 5/6 Flex School.
5. **Brenda Haydt**, Pottstown, PA, for Autistic Support Position at 5/6 Flex School.

6. **Jane Kulp**, Ambler, PA, for Autistic Support Position at Senior High School.
 7. **Megan Seip**, Royersford, PA, for Autistic Support Position at Limerick.
 8. **Erin Siuchta**, Royersford, PA, for Learning Support Position at 5/6 Flex School.
 9. **Dawn Fetterman** for Learning Support Position at Upper Providence.
 10. **Mariel Zummo** for Learning Support Position at Upper Providence. Ms. Zummo's effective date of employment is contingent upon receipt of required hiring documentation.
- E. The board approved the following Speech Therapists for the summer ESY 2004 Program. The therapists will provide therapy at Limerick Elementary School, Upper Providence Elementary School, 5/6 Flex School and the Senior High School. The therapists will work up to six (6) hours per day for 26 days (June 30, July 6 to August 9). compensation will be \$30 per hour per the teacher's contract for 156 hours for a cost of \$4680 plus benefits (FICA and Retirement) at a cost of \$358 for a total cost of \$5038 for each teacher. The funding will be through IDEA funds.
1. **Gina Lasky-Butterweck**, Pennsburg, PA,
 2. **Jennifer Smith**, Schwenksville, PA,
 3. **Sharon Hohenstein**, Limerick, PA.
- F. The board approved of **Paul Karwoski** for the Fast ForWord teacher position. The program will take place at Upper Providence Elementary School from June 21, 2004 to July 23, 2004 for up to three (3) hours per day for 24 days. Compensation will be \$30 per hour per the teacher's contract for 72 hours for a cost of \$2160 plus benefits (FICA and Retirement) at a cost of \$211 for a total cost of \$2371. The funding will be through the IDEA Budget.

Mrs. Stokes made a motion to approve Item G. Mr. Ciresi seconded it. It was approved 8-1-0 with Mr. Schroeder abstaining.

- G The board approved of the following **Instructional Assistants** for the summer **ESY programs** that were previously Board approved. Compensation will be set at \$12.70 an hour (5.5 hours per day for 26 days, June 30, July 6 to August 9) for 143 hours for a cost of \$

1816.10 plus benefits (FICA & Retirement) at a cost of \$177.34 for a total cost of \$1993.44 for each instructional assistant. Funding will be from IDEA funds.

1. **Marie Bitterman**, Schwenksville, PA, for Autistic Support at 5/6 Flex School.
2. **Scott Boyle**, Royersford, PA, for Learning Support at High School.
3. **Helen Brennan**, Royersford, PA, for Autistic Support at Limerick Elementary School.
4. **Daniel Butterweck**, East Greenville, PA, for Autistic Support at Limerick Elementary School.
5. **Nina Calamaro**, Royersford, PA, for Learning Support at Upper Providence Elementary School.
6. **Betsy Ferry**, Limerick, PA, for ESY Student at YMCA Camp Program at Spring City Elementary School (June 21 to July 30, 2004, 7 hrs per day)
7. **Colleen Hampton**, Pottstown, PA, for Learning Support at the High School.
8. **Lori Hoyle**, Royersford, PA, for Autistic Support at 5/6 Flex School.
9. **Helen Johnstone**, Royersford, PA, for Autistic Support at the High School.
10. **Lynne Keene**, Reading, PA, for Autistic Support at Limerick Elementary School.
11. **Doreen Kelly**, Limerick, PA, for Learning Support at Upper Providence Elementary School.
12. **Karen Kohr**, Elverson, PA, for Autistic Support at the High School.
13. **Casey Murphy**, Schwenksville, PA, for Learning Support at the High School.
14. **Julie Oberneder**, Limerick, PA, for Autistic Support at Limerick Elementary School.

15. **Sheri Parsons**, Royersford, PA, for Learning Support at 5/6 Flex School.
16. **Laura Pfanders**, Gilbertsville, PA, for Learning Support at 5/6 Flex School.
17. **Sharon Platchek** for Learning Support at Upper Providence Elementary School. Ms. Platchek's effective date of employment is contingent upon receipt of required hiring documentation.
18. **Leah Quay**, Boyertown, PA, for Autistic Support at 5/6 Flex School. Ms. Quay's effective date of employment is contingent upon receipt of required hiring documentation.
19. **Rebecca Quintrell**, Gilbertsville, PA, for Learning Support at Upper Providence Elementary School. Ms. Quintrell's effective date of employment is contingent upon receipt of required hiring documentation.
20. **Jay Schroeder**, Spring City, PA, for Autistic Support at the High School.
21. **Bridget Siuchta**, Royersford, PA, for Learning Support at 5/6 Flex School. Ms. Siuchta's effective date of employment is contingent upon receipt of required hiring documentation.
22. **Molly Steckel**, Pottstown, PA, for Learning Support at 5/6 Flex School. Ms. Steckel's effective date of employment is contingent upon receipt of required hiring documentation.
23. **Terri Stefanelli**, Limerick, PA, for Learning Support at Upper Providence Elementary School.
24. **Pat Wynn**, Royersford, PA, for Learning Support at Upper Providence Elementary School.

Mrs. Stokes made a motion to approve Items H-N. Mr. Rocchio seconded it. It was approved 9-0.

H. The board approved of the following Instructional Assistants for the summer **ESY programs** that were previously. Board approved. Compensation will be set at \$12.70 an hour plus \$.25 an hour for degree for a total of \$12.95 an hour (5.5 hours per day for 26 days, June 30, July 6 to August 9) for 143 hours for a cost of \$1852 plus benefits (FICA & Retirement) at a cost of \$181.17 for a total cost of \$2033.17 for each instructional assistant. Funding will be from IDEA funds.

1. **Alison Milantoni**, Spring City, PA, for Learning Support at Upper Providence Elementary School.
2. **David Imes**, Royersford, PA, for Autistic Support at 5/6 Flex School.
3. **Keith Kercher**, Norristown, PA, for Learning Support at 5/6 Flex School. Mr. Kercher's effective date of employment is contingent upon receipt of required hiring documentation.

I. The board approved of the following **Summer Library Assistants** for the summer programs that were previously Board approved.

1. **Christine Finney**, Lansdale, PA, for the summer library assistant position at Oaks Elementary School. Mrs. Finney is an Elementary Teacher at Oaks Elementary School. Compensation will be set at \$12.70 an hour plus \$.25 an hour for a total of \$12.95 an hour for 48 hours for a cost of \$621.60 plus benefits (FICA and Retirement) at a cost of \$36.92 for a total cost of \$658.52.
2. **Linda S. Fulmer**, Schwenksville, PA, for the summer library assistant position at Brooke Elementary School. Ms. Fulmer is an Elementary Teacher at the Intermediate School. Compensation will be set at \$12.70 an hour plus \$.25 an hour for a total of \$12.95 an hour for 48 hours for a cost of \$621.60 plus benefits (FICA and Retirement) at a cost of \$36.92 for a total cost of \$658.52.
3. **Janice K. Straubel**, Spring City, PA, for the summer library assistant position at Upper Providence Elementary School. Ms. Straubel is an Elementary Teacher at Upper Providence Elementary School. Compensation will be set at \$12.70 an hour plus \$.25 an hour for a total of \$12.95 an hour for 48 hours for a cost of \$621.60 plus benefits (FICA and Retirement) at a cost of \$36.92 for a total cost of \$658.52.

4. **Carrie A. Edwards**, Pottstown, PA, for the summer library assistant position at Spring City Elementary School. Ms. Edwards is an instructional assistant at the Intermediate School. Compensation will be set at \$12.70 an hour for 48 hours for a cost of \$609.60 with benefits (FICA and Retirement) at a cost of \$36.21 for a total cost of \$645.81.
 5. **Joan L. Weber**, Pottstown, PA, for the summer library assistant position at Limerick Elementary School. Ms. Weber is an instructional assistant at Limerick Elementary School. Compensation will be set at \$12.70 an hour for 48 hours for a cost of \$609.60 with benefits (FICA and Retirement) at a cost of \$36.21 for a total cost of \$645.81.
- J. The board granted authorization to the district to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2004/2005 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2003/2004 General Fund Budget.
- K. The board approved of the following individuals for appointment/reappointment as coaches, sponsors of various extra-curricular activities, department heads, and other extra-curricular positions for the 2004/2005 school year. Formal action on these recommendations is required in the month of June in accordance with the provisions of the Collective Bargaining Agreement between the SFEA and the School District. Positions not filled will be on future Board agendas. **(attached)**
- L. The board approved of the revised Job Description for Software Field Technician/Special Technology Projects Coordinator. **(attached)**
- M. The board approved of the Job Description for Lead Custodian. **(attached)**
- N. The board approved of the **Salary Book** for central office staff for the 2004-05 school year.

VI. FINANCE

Mrs. Stokes made a motion to approve Items A-B. Mr. Ciresi seconded it. It was approved 9-0.

A. The board approved of payment for the following invoices for the month of **JUNE**, in connection with the **SERIES G.O.B. 2002:**

1.WINNIES PROJECT

Bursich Assoc., Inc.	Professional Services	\$	3,909.09
DLR Group	Professional Services	\$	63,594.00
Fox Rothschild LLP	Professional Services (2 Inv.)	\$	829.75
	TOTAL	\$	68,332.84

2.INTERMEDIATE SCHOOL/MIDDLE SCHOOL PROJECT

Collins Sports Med.	Health –O-Meter Scale	\$	174.00
Del-Val Enterprises	2 Evacu-Tracs/Storage Cabinet	\$	6,000.00
Ferguson, Inc.	150 T-Bar Filter Grilles	\$	8,157.00
Don Mace Signs	Signage	\$	3,352.00
Ferguson Enterprises	Misc. Plumbing Supplies	\$	121.17
Fred Hill & Son Co.	Penco Clipper Shelving	\$	20,625.00
Fred Hill & Son Co.	Wirecrafter Wire Partition/Cages	\$	10,820.00
Fox Rothschild LLP	Professional Services	\$	73.40
Gopher	Physical Education Equip.(4 Inv.)	\$	2,270.96
Musician’s Friend	Fender PD-250 Portable PA	\$	892.29
Queen Appliances	4 Range/2 Dryer Cords	\$	48.00
School Health	Medical Equipment-Nursing	\$	3,068.08
Sico America Inc.	Cafeteria Tables (Stud./Faculty)	\$	65,400.36
TW Promotions	Wrestling Mat Wall Rack/Transp.	\$	5,450.00
Vibes	2 Avaya Display Units (2 Inv.)	\$	359.00
Virco	Upholstered Stackable Chairs	\$	4,028.25
*Mario D’Orsaneo	HVAC	\$	3,787.00
*Nickerson	418 Combo-Chair/Desk units	\$	31,905.94
*Recreation Resource	Playground Equipment	\$	26,775.00
*R.M. Shoemaker Co	Applic. #30- General Contractor	\$	1,394,373.00
	TOTAL	\$	1,587,680.45

3.UPPER PROVIDENCE ELEMENTARY SCHOOL

Audio Video Sys.	2 Cassette Adaptors & 2 VHS Batteries (2 Inv.)	\$	164.00
*Lyons Music	26 Sets Rhythm Sticks-Music	\$	15.60
	TOTAL	\$	179.60

***NEW BUSINESS**

B. The board approved of payment for the following invoices for the month of **JUNE**, in connection with the **SERIES G.O.B. 2003:**

MIDDLE SCHOOL PROJECT

Box King Products	Boxes- Moving (4 Inv.)	\$	1,323.00
DLR Group	Professional Services	\$	11,141.58
Fox Rothschild LLP	Professional Services	\$	<u>1,550.70</u>
	TOTAL	\$	14,015.28

Mrs. Stokes made a motion to approve Item C. Mr. Ciresi seconded it. It was approved 8-0-1 with Mr. Rocchio abstaining.

- C. The board approved of payment for the following invoices for the month of **JUNE**, in connection with the **CAPITAL RESERVE ACCOUNT – Fund 22:**

Intermediate School-8th Grade Center

Boyertown Supply Inc.	Misc. Supplies-Home Ec.	\$	1,272.00
Denney Electric Supply	Misc. Electrical Supplies	\$	634.44
Mario D’Orsaneo	Misc. Repairs-Science Room	\$	717.00
Peter Lumber	Misc. Constr. Supplies-Home Ec	\$	76.60
Trevedan Bldg. Supply	Misc. Constr. Supplies-Home Ec	\$	615.33
Valley Electric	300’ Conduit & 2 SC Boxs	\$	387.00
*Reed Associates, Inc.	2 RHEA Safety Showers	\$	<u>1,560.00</u>
	For Science Rooms		
	TOTAL	\$	5,262.37

Potential Land Purchase

Fox Rothschild LLP	Professional Services	\$	<u>299.80</u>
	TOTAL	\$	299.80

Phase II – Design Athletic Fields

*Horst Excavating Co.	Applic. #6- Excavating Sitework	\$	<u>193,447.58</u>
	TOTAL	\$	193,447.58

***NEW BUSINESS**

Mrs. Stokes made a motion to approve Item D. Mr. Masciandro seconded it. It was approved 9-0.

- D. The board approved of next month’s payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.

Mrs. Stokes made a motion to approve Item E, excluding E4. Mr. Masciandro seconded it. It was approved 9-0.

E. Checks:

- | | | |
|----|---|----------------|
| 1. | <u>May</u>
Check No. 97741-97796 | \$ 361,055.85 |
| 2. | <u>June</u>
Check No. 97797-98029 | \$1,132,914.44 |
| 3. | <u>Check List Held for June Board Approval</u>
Check No. 98030-98164 | \$ 232,162.92 |
| 5. | <u>Athletic Fund- May</u>
Check No. 296114-296205 | \$ 37,751.47 |

Mrs. Stokes made a motion to approve Item E4. Mr. Masciandaro seconded it. It was approved 8-0-1 with Mr. Schroeder abstaining.

E. Checks:

- | | | |
|----|--|-----------|
| 4. | <u>Plotts Check</u>
Check No. 98165 | \$ 208.37 |
|----|--|-----------|

Mrs. Williams made a motion to approve items F-O. Mr. Ciresi seconded it. It was approved 8-1 with Mr. Cummins voting no.

F. The board approved of the following **independent contract(s)**:

1. **Island Moon Press (Stacey Hall Martellucci)** , P.O. Box 956 Oaks, PA to present 5 seminar sessions during Fourth Grade Fun Day at Oaks Elementary School on June 7, 2004. The costs of the program will not exceed \$400.00. Funding will be from the Oaks PTA.
2. **Communication Solutions Group, Inc.** , 308 Old York Road, Suite One – Jenkintown, PA 19046 to provide communications services for \$36,000 for the 2004-2005 school year with an additional hourly rate of \$140 per hour for special event and crisis communication services. Funding will be from the General Fund. Account No. 11-2820-330-000-000-00-00-00.
3. **Eagle Agency**, P.O Box 26039, Collegeville, PA 19426 to provide strategic communications for special projects for \$14,000 for the 2004-05 school year. Funding will be from the General Fund. Account No. 11-2820-330-000-000-00-00-00

4. **Andrea R. Fishman, Ph.D.**, 7900 Hidden Lane, Elkins Park, PA to provide a workshop entitled "Teaching in the Domains" for teachers of grades 5-12 in correlation to the PA Academic Standards and the PA State Assessment for May 28, 2004 In-Service. Total cost of the workshop, not to exceed \$1,200.00, will be funded through 2003-2004 Professional Educational Services Budget.
5. **Joy Brewster and Associates**, LaGrangeville, NY for the purpose of providing 12 hours per week of ABA Direct Services in the home and 8 hours per month of consultative services in the home/school as per an IEP for a special needs student for the period from 8/30/04 to 6/14/05. The total cost of this program will be \$22,320.00 which is funded through the 2004-2005 Special Education Budget.
6. **Lakeside Educational Network** to provide eight (8) educational slots at the **Vantage Alternative Program**, Perkasi, PA for both regular and/or special education students for the 2004-2005 school year. The cost of the contract will be set at one hundred twenty-six dollars and 40 cents (\$126.40) per day, not to exceed a total cost of one hundred eighty-nine thousand dollars (\$189,000.00). Funding will be from the 2004-2005 Alternative Education Budget.
7. **Ms. Karen Raudenbush**, 1085 Black Rock Road, Collegeville, PA for provision of applied behavior analysis support for a special education student as part of the ESY Program. Direct intervention services, consultation and training will be provided to parents and school staff not to exceed ninety-five (95) hours between 7/1/04 and 8/13/04 at twenty dollars (\$20) an hour. The total contract will not exceed a total of one thousand nine hundred dollars (\$1,900). Funding will be paid through 2004-2005 Federal IDEA Funds.
8. **Vision Quest Nationals, Ltd**, 940 Ryan Blvd., Coatesville, PA for provision of educational services for a student who receives special education services. Services will be provided at the cost of one hundred seventy dollars and 88 cents (\$170.88) per day for a period of ninety-one (91) days. Funding will be provided from dollars budgeted in the 2004-2005 District Special Education Budget. The total contract cost shall not exceed fifteen thousand five hundred fifty dollars and eight cents (\$15,550.08).

9. **Bridgework Theater**, 113 ½ East Lincoln Avenue, Goshen, IN to present two (2) assemblies for the 6th grade students as part of our Bullying Prevention Program at the Intermediate/Middle School on September 28, 2004 and February 15, 2005. The assembly of September 28, 2004 will cost seven hundred dollars (\$700.00) and the assembly on February 15, 2005 will cost six hundred thirty dollars (\$630.00). The assemblies are entitled “Crossing the Line” and “No Blame,” respectively. The cost for these assemblies will be funded through the 2004-2005 Guidance Services Budget

G. The board approved of **renewal** of the following **independent contract**:

1. **Frederick Fisher, M.D.**, School Psychiatrist, for psychiatric services, evaluations and re-evaluations for the 2004-2005 school year. Compensation will not exceed \$13,533. Funding will be paid through the 2004-05 Special Education Budget Fund.

H. The board approved of of the following **additions/deletions** from the per capita tax for 2003-2004:

Limerick Township Additions	No. 159-211
Limerick Township Deletions	No 906-910
Spring City Borough Additions	No. 1-68
Spring City Borough Deletions	No. 104-173
Upper Providence Township Additions	No. 237-698
Upper Providence Township Deletions	No. 468-584

I. The board approved of the **Cafeteria Listing** of Bills:

Checks #5142-5192	\$166,108.39
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J. The following Treasurers' Reports were approved by the board:

- Money Market – May 31, 2004
- Checking Accounts – May 31, 2004
- PSDLAF General Fund – May 31, 2004
- PSDMAX General Fund – May 31, 2004
- PLGIT – May 31, 2004
- Tax Account – May 31, 2004
- Investments CD – May 31, 2004
- Payroll – May 31, 2004
- Investment Schedule – May 31, 2004
- Capital Reserve Fund – May 31, 2004
- Capital Reserve Investment Schedule – May 31, 2004
- Elementary Activity Report – May 31, 2004
- High School Activity Account – May 31, 2004
- Middle School Activity Account – May 31, 2004
- Athletic Fund – May 31, 2004
- Note of 2000 – May 31, 2004
- Note of 2002 – May 31, 2004
- Note of 2003 – May 31, 2004
- Debt Service – May 31, 2004
- Revenue Budget Report – May 31, 2004
- Summary Budget Report –
- Check Register – May 31, 2004
- General Fund – May 31, 2004
- Cafeteria M/M Account – May 31, 2004
- Cafeteria Checking Account – May 31, 2004

K. The following reports were submitted for the board's information:

- Cafeteria Savings Schedule
- Cafeteria Investment Schedule
- Cafeteria Profit and Loss Statement
- Cafeteria Participation Report
- Use of Facilities Report

L. The board approved of the following bid awards for the 2004-2005 school year:

<u>ART-SUPPLIES</u>	
Dick Blick	\$2,149.92
Commercial Art Supply	\$8,659.13
T.B. Hagstoz & Son Inc.	\$1,979.45
Kurtz Brothers	\$15,179.83
Nasco	\$4,258.84
National Art & School	\$13,392.05
S&S Arts & Crafts	\$494.64
Sax Arts & Crafts	\$13,188.80
Standard Stationery Supply	\$2,647.64
Triarco	<u>\$7,661.74</u>
TOTAL	\$69,612.04

DENTAL SUPPLIES

Medco Supply, Inc.	\$414.95
Mid-Island Medical Supply	\$292.73
Moore Medical Corp.	\$26.24
Sullivan-Schein	\$387.12
United Health Supplies, Inc.	<u>\$155.84</u>
TOTAL	\$1,276.88

GENERAL SUPPLIES

Cascade School Supplies, Inc.	\$7,734.44
Kurtz Brothers	\$5,916.08
Loray Stationers	\$1,518.76
National Art & School	\$17,615.04
Office Basics Inc.	\$15,227.83
School Specialty	\$8,469.84
Standard Stationery Supply	\$4,447.75
Wrigley's Office Supply	<u>\$5,238.92</u>
TOTAL	\$66,168.66

MEDICAL SUPPLIES

Medco Supply, Inc.	\$761.35
Mid-Island Medical Supply Co.	\$286.44
Moore Medical Corp.	\$1,000.32
School Health Corporation	\$2,672.51
Sullivan-Schein Dental	\$1,204.30
United Health Supplies, Inc.	<u>\$2,870.24</u>
TOTAL	\$8,795.16

COPIER PAPER- M.C.I.U.

Paper Mart	\$5,408.47
RIS Paper Company	\$79,350.00
Savin Corporation	\$2,610.99
Unisource	<u>\$14,692.50</u>
TOTAL	\$102,061.96

PAPER SUPPLIES

Becker's School Supplies	\$7,850.66
Kurtz Brothers	\$12,958.39
Loray Stationers	\$354.46
School Specialty Inc.	<u>\$185.97</u>
TOTAL	\$21,349.38

PHYSICAL EDUCATION SUPPLIES

Cannon Sports	\$1,839.33
Georgi Sports	\$265.20
Gopher Sport	\$320.46
BSN/Passons/GSC Sports	\$4,724.96
Sportime	\$2,823.97
Sportsmans	<u>\$3,235.61</u>
TOTAL	\$13,209.53

SCIENCE SUPPLIES-SENIOR HIGH

Carolina Biological Supply Co.	\$565.25
Connecticut Valley Bio. Sup. Co.	\$158.70
Fisher Scientific Company, LLC	\$2,308.03
Flinn Scientific Inc.	\$901.79
Nasco	\$1,172.08
Para Scientific Co.	\$278.99
VWR Scientific Products	\$1,140.97
Wards Natural Science	<u>\$941.68</u>
TOTAL	\$7,467.49

TECHNOLOGY EDUCATION SUPPLIES-MIDDLE SCHOOL 7th & 8th

Grade

Brodhead Garrett Company	\$810.26
Kelvin Electronics Inc.	\$259.20
Industrial Arts	\$7,086.39
Metco	\$2,279.06
Midwest Technology	\$4,990.23
Modern School Supplies, Inc.	\$1,889.05
Mouser Electronics	\$375.18
Paxton Patterson	\$3,175.52
Satco Supply	<u>\$9,379.41</u>
TOTAL	\$30,244.30

- M. The board approved of amending the lease with Sunesys of Warrington, PA to add Spring City Elementary to the District's computer network will be served by the fiber optic network. The cost for amendment is \$400 monthly including maintenance. The lease term will remain five years. After the initial five years, the lease can continue on a month-to-month basis at no additional cost on the base lease amount (previously agreed at a cost of \$18,000 annually). Additional costs involve approximately \$11,500 for network switching equipment and installation of that equipment. (Fiber to Spring City Elementary was recently deemed feasible following a site survey by Sunesys.) This entire item supports Section 5.2.1, Goal 3, located in Section 5, center of page 5 of 7 in the Technology Plan. Funding is from the Technology Fund.

- N. The board approved of authorization to seek bids for "**Publications**" for the 2004/2005 school year.

- O. The board approved of the following Future Financial Road Maps dated June 2004. These documents are fiscal plans used by the Finance Committee and will be part of the 2004/05 Budget. These plans assist the district in planning for future obligations of meeting financing needs of the district. These plans are part of the Board Action Goal number 11, "Develop and Implement a Five Year Financial Plan".
 - 1. Capital Reserve Plan
 - 2. Retirement Plan
 - 3. Debt Plan

Mr. Schroeder made a motion to approve Item P. Mr. Ciresi seconded it. The board approved it 6-3 with Mrs. Williams, Mrs. Stokes, and Mr. Morgan voting no.

P. The board approved of the additional Personnel list included in the Proposed Final Budget for a total of \$153,616.

Mr. Masciandaro made a motion to approve Item Q. Mr. Schroeder seconded it. It was approved 9-0.

Q. The board approved of transfer \$500,000 to the Capital Reserve Account. These are funds are from a one time large interim tax received in 2003/2004.

Mr. Masciandaro made a motion to approve Item R. Mrs. Stokes seconded it. It was approved 9-0.

R. The board approved the transfer of \$500,000 to the Debt Service Fund. These are funds are from a one time large interim tax received in 2003/2004

Mrs. Williams said she believed that the district had the ability to decrease the tax increase by 1% by shifting money around and not affect core programs. Mr. Schroeder asked why this did not come out during the finance committee meeting. Mrs. Williams said that her suggestion was to take from the unreserved fund balance to bring it down from 5.12 to 4.3%; to increase the interim tax estimate for 04-05 up \$140,000; to take the budgetary reserve from \$450,000 to \$300,000 for an increase of \$150,000 and to remove the strings music program at \$105,225 for a total of \$595,225. That would decrease the proposed tax increase by 1%. It would take the district from 4.7% down to 3.47%. She added that in past years that the board had been presented with three to four options for the budget at the June school board meeting. Mr. Masciandaro said the \$15 million was not available since the board had made some commitments with that money already. Almost all but \$7 million is committed said Mr. Anspach.

Mr. Cummins said that when he questioned candidates for the empty board seat that all candidates said that they would favor adding to the capital reserve for future projects rather than cutting taxes. Mrs. Stokes said that the budget process worked really well this year and that she supported the budget. Mr. Morgan said that he did not favor raising taxes. Mr. Masciandaro made a motion to approve Item S. Mr. Ciresi seconded it. It was approved 7-2 with Mr. Morgan and Mrs. Williams voting no.

- S. The board approved of **Resolution #2004 - 9** for the adoption of the 2004/2005 **General Fund Budget**. (attachment)

Mr. Masciandaro made a motion to approve Items T-Y. Mrs. Stokes seconded it. It was approved 9-0.

- T. The board approved of payment of outstanding obligations of the 2003/2004 fiscal year for which invoices have not yet been received or processed prior to the June Board meeting.
- U. The board approved of the issue of purchase orders in July and August in favor of those firms that qualify under the provisions of the Public School Code for formal awards by the Board of Directors. The law requires that awards be made to the lowest bidder on items specified or items equal thereto. Board authorization will help to assure that materials and supplies required for the beginning of the new school year will be received in time.
- V. The board approved of continuance with legal services (2004/2005) of Fox Rothschild LLP at an annual retainer of \$20,000 charged on a quarterly basis in equal installments of \$5,000. In addition, the hourly rate will remain at \$155 for non-retainer services.
- W. The Edwin A. Thomas fund has earned interest of \$230.00. According to the stipulation, interest earned shall be allocated towards purchase of library books. The board approved acceptance of the donation.
- X. The board approved of acceptance of the 2004-2005 insurance proposals from Palley Simon. The recommendation is to accept the following proposals. (Utica Insurance Package including Builders Risk cost of \$233,866 and Automobile \$36,858 – : Boiler – cost included in Utica: Umbrella limit of \$15,000,000 – PSBA/Old Republic \$26,624; and school board legal from National Union \$45,524. The total cost of insurance is \$348,872.
- Y. The board approved of schools and churches taking obsolete student furniture from the Middle School, with a condition they provide pick-up. The auctioneer stated these wooden/metal student desk units have no value and would cost the district more in labor and auctioneer cost to attempt to sell. From past experience, we got a \$1.00 for the entire lot of approximately 300 to 400 desk units.

VII. PROPERTY

Mrs. Williams made a motion to approve Items A-D. Mr. Cummins seconded it. It was approved 9-0.

- A. The board approved of obtaining bids for **filters for indoor air quality**, to be used throughout the school district, and award to the lowest responsible bidder. Funds are from the 2004–05 General Fund Budget.
- B. The board approved of **Precision Sports Surfaces, Inc.** to resurface the Running Track and Field Event areas, in the amount of **\$27,986.00** as per the bid of June 17, 2004, and pending solicitor’s review of all documents. Payment will come from the 9th Grade Center Construction Project.
- C. The board approved of the following Maintenance Service Agreements for the 2004 – 2005 school year as follows:

Simplex Grinnell	NT-400 Access Control System Maintenance Agreement	\$6,537.00
Simplex Grinnell	Inspection Service of Fire and Alarm Systems	\$7,638.44
Tri-State Elevator	Elevator Inspections	\$6,700.00
Brocks Fire Protection Inc.	Fire Extinguishers / Kitchen Hood Suppression Systems	\$3,990.00
Anchor Fire Protection Inc.	Sprinkler System Inspections	\$3,450.00
Johnson Controls	HVAC & ATC Controls	\$89,400.00
Secure-a-Home	Security Monitoring	\$2,900.00
Perna Wastewater	Kitchen Grease Trap Cleaning and maintenance	\$1,160.00
Airways Cleaning & Fireproofing	Kitchen Exhaust Cleaning and Dishwasher Exhaust	\$3,420.00

- D. The board approved of the following agreements for the 2004-05 school year:

B.F.I.	Trash & Recycle Year 2 of 3 year Bid	\$44,653.08
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Mr. Cummins made a motion to approve Items E. Mrs. Stokes seconded it. It was approved 8-1 with Mr. Rocchio voting no.

- E. The board approved of the lease of a **Caterpillar 420D Backhoe Loader** for backhoe work throughout the district. This will be purchased under a State Contract Lease Agreement at a monthly rate of **\$1,125.54** for 5 years. Pending solicitor's review of all documents with funding coming from the 2004-2005 Budget Year.

Mrs. Stokes made a motion to approve Items F-G. Mr. Ciresi seconded it. It was approved 9-0.

- F. The board approved of the lease of a **John Deere 1600 Turbo Wide Area Mower** to mow the large sports and multi-purpose fields. This will be purchased under a State Contract Lease Agreement at a monthly rate of **\$ 714.37** for 5 years. Pending solicitor's review of all documents with funding coming from the 2004-2005 Budget Year.
- G. The board approved of quotes and award to the lowest responsible installer for the **flashing light at the Royersford Elementary School** as per PennDot approved drawings not-to-exceed **\$9,500** pending solicitor's review.

VIII. PROGRAMMING AND CURRICULUM

Mrs. Stokes made a motion to approve Items A-K. Mr. Ciresi seconded it. It was approved 9-0.

- A. The board approved of submission of the 2004-05 Title I Federal Program Grant – Improving Basic Programs in the amount of \$159,308. Title I remedial reading and remedial math services will be provided at Royersford, Spring City, and the Intermediate School. This is a decrease of \$29,517 over last year's allocation.
- B. The board approved of submission of the 2004-05 Title II, Part A, Federal Program Grant – Improving Teacher Quality in the amount of \$127,683. Funds will be used to fund 2 new elementary positions for the 2004-05 school year and for administration and teacher staff development. This is the same amount as last year.

- C. The board approved of submission of the 2004-05 Title II, Part D, Federal Program Grant – Educational Technology in the amount of \$3,942. Funds will be used to provide Technology Training. This is a decrease of \$719 over last year's allocation.
- D. The board approved of submission of the 2004-05 Title V, Part A, Federal Program Grant – Innovative Education in the amount of \$23,527. Funds will be used to support the Lead Teacher Professional Development. This is a decrease of \$5,930 over last year's allocation.
- E. The board approved of hiring Stephen Hull, fourth grade teacher at Oaks Elementary School, for the position to teach the 2004 Remedial Reading and Remedial Math Program. This program will run from Monday, June 21 to Friday, July 23, 2004 (Monday, July 5, 2004 observed as Independence Day Holiday). The program will operate 5 days a week from 8:00 a.m. to 9:45 a.m. for Remedial Reading and from 10:00 a.m. to 11:45 a.m. for Remedial Math and will be held at Royersford Elementary School. The program is self-funded and the teacher will be paid at the contractual rate of \$30.00/hr. plus benefits not to exceed \$3,780.00.
- F. The board approved of the Spring-Ford Area School District speech therapist to conduct pre-tests for approximately fifteen (15) students as required by the Fast ForWord Summer Program. The therapist will be paid at the contractual rate of thirty dollars (\$30.00) per hour, not to exceed six hundred dollars (\$600.00). Funding is from the 2003-2004 IDEA Allocation.
- G. The board approved of the 2004-05 **Elementary School Handbook**.
- H. The board approved of the 2004-05 **Intermediate School Handbook**.
- I. The board approved of the 2004-05 **Middle School Handbook**.
- J. The board approved of the 2004-05 **High School Handbook**.
- K. The board approved of the Spring-Ford Area School District **Crisis Prevention, Intervention, and Postvention Plan** for the 2004-05 school year.

PSBA REPORTRaymond J. Rocchio, Jr.

There was none.

IX. CONFERENCE/WORKSHOP RECOMMENDATIONS

The board approved of following individuals for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

Mrs. Stokes made a motion to approve Items A-E. Mr. Rocchio seconded it. It was approved 9-0.

A. **Dr. Genevieve D. Coale**, Superintendent of Schools, to attend the Pennsylvania Technology Leadership Academy sponsored by the Montgomery County Intermediate Unit on June 11, 2004. The total cost of the workshop is \$630 from the 580 account.

B. **Kathleen E. Parker**, Food Service Coordinator, to attend “*School Operations Academy*” in State College, PA on Thursday, July 29, 2004 and Friday, July 30, 2004. This conference will cover food service areas in food service such as PEARS operations, budgets, donated commodities and free and reduced program updates. The total cost of the conference is \$550.00 from the 580 account.

HIGH SCHOOL

C. **Patrick Connors**, teacher, to attend “*SAP Training*” at the MCIU in Norristown, PA on from Tuesday, August 10 through Friday, August 13, 2004. This Pennsylvania Department of Education training is mandated for any teacher wishing to serve on the SAP Team and has been written into our school’s Safe & Drug Free Initiative Grant. The total cost of the conference is \$307.50 from the Safe & Drug Free School’s Initiative Grant. No substitute is needed.

INTERMEDIATE SCHOOL

D. **Dr. Dennis A. Booher**, Assistant Principal, to attend “*Principals’ Leadership Academy II*” at the Holiday Inn in Grantville, PA from Wednesday, July 28, 2004 through Friday, July 30, 2004. The total cost of the conference is \$445.00 from the 580 account.

BECHTEL MAINTENANCE BUILDING

- E. **Denise Whitmore**, Head Custodian, to attend Hillyard Facilities Management Clinic, Kansas City, MO., on September 28 to October 1, 2004. The total cost of this conference is \$200 from the 580 account.

X. OTHER BUSINESS

Mr. Masciandaro made a motion to approve Item A. Mr. Rocchio seconded it. It was approved 9-0.

- A. The board approved of student number 70304 to be expelled from the Spring-Ford Area School District in accordance with the conditions presented by the Superintendent.

NEW BUSINESS

NEW PERSONNEL

Mrs. Stokes made a motion to approve Items A-G. Mr. Rocchio seconded it. It was approved 9-0.

- A. The board approved of the following **resignations**:
 - 1. **Dustin Bowden**, Mathematics Teacher at the High School, effective with the end of the 2003/2004 school year.
 - 2. **Lauren M. Cubbler**, Elementary Teacher at Oaks Elementary School, effective with the end of the 2003/2004 school year.
- B. The board approved of of **Abbey Smith**, Ardsley, PA, as a Temporary Professional Employee, for the new .5 Science position at the High School. Ms. Smith is currently a .5 Science Teacher at the High School making this a full time Science position. Compensation will be set at \$36,250, BS, Step 2 with benefits as per the Collective Bargaining Agreement, effective August 24, 2004.
- C. The board approved of **Carol Heringlake**, Royersford, PA, for the summer library assistant position at Royersford Elementary School. The position was previously Board approved. Ms. Heringlake is an instructional assistant at the Royersford

Elementary School. Compensation will be set at \$12.70 an hour plus \$.25 an hour for a total of \$12.95 an hour for 48 hours for a cost of \$621.60 plus benefits (FICA and Retirement) at a cost of \$36.92 for a total cost of \$658.52.

- D. The board approved of the following **Instructional Assistants** for the summer **ESY programs** that were previously Board approved. Compensation will be set at \$12.70 an hour (5.5 hours per day for 26 days, June 30, July 6 to August 9) for 143 hours for a cost of \$ 1816.10 plus benefits (FICA & Retirement) at a cost of \$177.34 for a total cost of \$1993.44 for each instructional assistant. Funding will be from IDEA funds.
1. **Donna Holzer**, Boyertown, PA, for Learning Support at Upper Providence Elementary School. Ms. Holzer's effective date of employment is contingent upon receipt of required hiring documentation.
 2. **Sandi Wilson**, Royersford, PA for Learning Support at 5/6 Flex School. Ms. Wilson's effective date of employment is contingent upon receipt of required hiring documentation.
- E. The board approved of the hiring of three (3) tutors for the Extended School Year Program for 2004. Positions will be filled and reading and will be paid at the rate of \$30 per hour, for a total of the three positions not to exceed 70 hours or \$2,250.00. The position will be funded as a result of one (1) teaching position for the program that will remain vacant, and is funded through IDEA funds.
- F. The board approved of of the following **extra-curricular contracts at the Middle School:**
1. **Amy Landis**, 7th grade Girls' Basketball Coach, \$2,576, Code F
 2. **Shelley Glossner**, 7th Grade Field Hockey Coach, \$1,784, Code H
- G. The board approved of the **extra-curricular contracts at the High School:**
1. **Douglas Landis**, Boys' Head Soccer Coach, \$3,814, Code D
 2. **Michelle D. Albright**, Marching Band Front Visual Facilitator, \$2,576, Code F

- 3. **Jeremy Daross**, Marching Band Battery Percussion Leader, \$1,784, Code H

Mrs. Williams made a motion to approve Item H. Mr. Cummins seconded it. It was approved 8-1 with Mr. Rocchio voting no.

H. The board approved of the following **resignation**:

- 4. **Loretta Bitterman**, Assistant Coordinator of Transportation for the District, effective June 2, 2004.

NEW FINANCE

Mrs. Williams made a motion to approve Items A-C. Mr. Ciresi seconded it. It was approved 9-0.

- A. BIDS - Administration recommends acceptance of the following bid awards for the 2004-2005 school year:

WOOD SUPPLY- SENIOR HIGH

Industrial Arts Supply Co.	\$37.70
Metco	\$341.10
Midwest Technology Products	\$281.21
Paxton Patterson	\$404.34
Satco	<u>\$657.23</u>
TOTAL	\$1,721.58

LUMBER SUPPLIES- MIDDLE/HIGH SCHOOL

A.D. Moyer Lumber & Hardware	\$25.65
Brodhead Garrett Company	\$212.70
Industrial Plywood Inc.	\$261.12
Lafferty & Company	\$2,521.00
Mann & Parker Lumber Company	\$108.00
Peter Lumber Company	<u>\$99.75</u>
TOTAL	\$3,228.22

TECHNOLOGY EDUCATION SUPPLIES-SENIOR HIGH

HPI International Inc.	\$225.80
Industrial Arts Supply Co.	\$481.00
Kelvin Electronics Inc.	\$1,419.55
Metco	\$521.08
Midwest Technology	\$205.60
Modern School Supplies	\$442.50
Paxton Patterson	\$84.93
Pitsco	\$781.65
Porters Camera Store	\$429.70
Satco Supply	<u>\$39.00</u>
TOTAL	\$4,630.81

SCIENCE SUPPLIES-MIDDLE/INTERMEDIATE

Carolina Biological	\$26.50
Delta Education Inc.	\$157.70
Fisher Scientific Company	\$339.21
Alden H. Forbes Laboratories	\$170.00
Frey Scientific Co.	\$163.56
Nasco	\$1,101.12
Para Scientific	\$382.63
VWR Scientific Products	\$303.72
Wards Natural Science	<u>\$881.40</u>
TOTAL	\$3,525.84

- B. The board approved of the following **independent contract(s)**:
 - 1. **Child Guidance Resource Center**, Media, PA to provide a therapeutic ESY Program for two special needs students for five (5) weeks. The program will be in session from June 21 to July 23, 2004, 9:00 a.m. to 3:00 p.m. daily. The cost of the program, per student, is three thousand two hundred twenty dollars \$3,220.00 for a total cost of six thousand four hundred forty dollars (\$6,440.00). Funding for this program will be paid through 2004-2005 IDEA Funds.

- C. The board approved of **renewal** of the following **independent contract**:
 - 1. **Rosemary Wisniewski** to continue as publications coordinator for the district. Compensation will be set at \$26.46 an hour for 860 hours (\$22,756) effective July 1, 2004 through June 30, 2005.

NEW PROPERTY

Mr. Masciandaro made a motion to approve Items A-B. Mr. Schroeder seconded it. It was approved 8-1 with Mr. Rocchio voting no.

- A. The board approved of the receipt of notification of materials for **PlanCon E, 9th Grade Center**, additions/alterations. The materials for Plancon Part E, Design Development, have been reviewed and approved by the Division of School Facilities, Bureau of Budget and Fiscal Management, Commonwealth of Pennsylvania, Department of Education. (Attachment)

- B. The board approved of the receipt of notification of materials for **PlanCon F, 9th Grade Center**, additions/alterations. The materials for Plancon Part F, Construction Documents, have been reviewed and generally approved by the Division of School Facilities, Bureau of Budget and Fiscal Management, Commonwealth of Pennsylvania, Department of Education. (Attachment)

Mrs. Stokes made a motion to approve Item C. Mr. Cummins seconded it. It was approved 9-0.

- C. The board approved of **Change Order GC-18** for the **Intermediate / 5-7 Flex School** for unused specified items that were under the base bid of the contract and were not used throughout the project for a total **deduct of -(\$72,671.00)**.

Mr. Cummins made a motion to approve Item D. Mr. Schroeder seconded it. It was approved 6-3 with Mrs. Williams, Mr. Rocchio, and Mr. Morgan voting no.

- D. The board approved of the lowest bidder for the new **9th Grade Center to Adams-Bickel Assoc., Inc.** in the amount of * **\$21,280,810.00** which includes alternates MS-C1, MS-C2, MS-C3, MS-C4, MS-C5, MS-1, MS-2, MS-4, MS-5, MS-9B, * **MS-M2**, MS-E7, and rejecting all other alternate bids. This is pending review of all documents by the solicitor which includes all paperwork from all other agencies. Funding is from the new 9th Grade Center Construction Project.

NEW CONFERENCE/WORKSHOP RECOMMENDATIONS

The following individuals were approved for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

Mr. Masciandaro made a motion to approve Item A. Mrs. Stokes seconded it. It was approved 9-0.

HIGH SCHOOL

- A. **Mary Ann Rudy**, reading specialist, to attend "*Summer Reading Conference: Effective Reading Instruction for Secondary Students with Special Learning Needs*" at Penn State in University Park, PA from Monday, June 21 through Friday, June 25, 2004. This conference will show Mary Ann effective strategies and intervention techniques at the secondary level so that she can help her PSSA

Learning Support Reading Students become proficient in reading.
The total cost of the conference is \$237.50 from the 580 account.
No substitute is needed.

NEW OTHER BUSINESS

Mr. Masciandaro made a motion to approve Item A. Mrs. Stokes seconded it. It was approved 9-0.

- A. The board approved of the admission of Michal Marek Opieczonek as a **foreign exchange student** for the 2004-05 school year. Michal is from Tychy, Poland and is sponsored by the Rotary International Youth Exchange. Rotary International has a long standing relationship with Spring-Ford Area School District, placing students annually. Administrators and guidance counselors have reviewed his application and everything appears to be in order.
- B. The board approved of having **Dr. Edna Barenbaum**, Psychologist, from Philadelphia, PA to conduct an evaluation and provide an Independent Educational Evaluation Report. The Evaluation will include psychological and academic testing and the provision of a written report. These services will be paid from funds budgeted in the 2004-2005 Special Education Budget/General Budget. The total cost will not exceed three thousand dollars (\$3,000.00).
- C. The board approved of having **Dr. Margaret J. Kay**, Psychologist, 2818 Lititz Pike, Lancaster, PA 17601 to conduct an evaluation and provide an Independent Educational Evaluation Report, The Evaluation will include psychological and academic testing and the provision of a written report. These services will be paid from funds budgeted in the 2003-2004 Special Education Budget/General Fund. The total cost will not exceed a total of two thousand dollars (\$2,000.00).

XI. INFORMATION ITEM

XII. DISCUSSION ITEMS

XIII. OLD BUSINESS

XIV. SOLICITOR REPORT

The solicitor said that Bonnie Sheehan indicated PERTA and responses. Wendy Rothstein sent a letter asking for interim changes to assessment,

Mr. Michaels is working with her and indicated the first trial is in October but the solicitor said to anticipate it happening early next year.

XV. PUBLIC TO BE HEARD

There were none.

XVI. ACTION REVIEW

There was none.

NEW INFORMATION ITEM

Mr. Ciresi addressed parent complaints that the 10-minute delay in opening school would create hardship by asking Dr. Coale to address. Dr. Coale said that the doors would open the same time as last year. Doors at schools with grades 1-6 would open at 8:35 a.m. rather than 8:45 a.m. This information would be posted on the district website.

A. The following policy was submitted as a first reading with approval at the board meeting in August:

1. Policy #804 – School Day

Mr. Schroeder requested that board members contact him with their positions before the Wednesday WCTS joint committee meeting.

Mr. Masciandaro said there was a need to have a finance committee meeting in July based on the outcome of the update to long-term plans and to please advertise it.

XVII. ADJOURNMENT

Mrs. Stokes made a motion to adjourn. Mr. Schroeder seconded it. The board adjourned at 10 p.m.

Respectfully submitted,

Janet A. Stokes
Board secretary

Pat Dillon
Recording Secretary