

The August 25, 2003 board meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

- Region I: Michael V. Masciandaro and
Raymond J. Rocchio, Jr.
- Region II: Martha Magee Block and Janet A. Stokes
- Region III: Ed Cummins, John S. Grispon and
Richard J. Schroeder
- Presiding Officer: Bernard F. Pettit
- Solicitor: Marc Davis, Esq.

I. PUBLIC COMMENT

There was none.

II. PRESENTATION

- A. Mr. Pettit presented the Pennsylvania School Board Association Award to John S. Grispon for School Governance and Insurance Education.

III. APPROVAL OF MINUTES

Mrs. Stokes made a motion to approve Items A-D. Mr. Masciandaro seconded it. It was approved 7-0 with Mr. Cummins voting no.

- A. The board approved the June 9th committee of the whole minutes.
- B. The board approved the June 16th work session minutes.
- C. The board approved the June 23rd board meeting minutes.
- D. The board approved the July 1st special meeting minutes.

PERSONNEL

Mrs. Block made a motion to approve items A-Q, excluding P. Mr. Grispon seconded the motion. The board voted to approve 7-1 with Mr. Cummins voting no.

- A. The board approved of the following **resignations**, with regret:
 - 1. **Mary K. Burkholder**, 3rd grade teacher at Brooke Elementary School, effective July 9, 2003.
 - 2. **Patricia Morris**, Health & Physical Education Teacher at the High School, effective August 5, 2003.

3. **Cheryl A. Wasserman**, 1st grade teacher at Limerick Elementary School, effective July 3, 2003.
 4. **Rose Ames**, Food Service part-time employee (4.5 hour) at Middle School, effective August 24, 2003.
 5. **Patricia Bainbridge**, Food Service Employee at Royersford Elementary School, effective August 25, 2003.
 6. **Elizabeth Ferry**, Instructional Asst. at Limerick Elementary School, effective August 20, 2003.
 7. **Mary Jo Galen**, Food Service part-time employee (3 hour) at the Middle School, effective August 24, 2003.
 8. **Joseph P. Kowalczyk**, Maintenance II position for the district, effective August 8, 2003.
 9. **Jennifer McCabe**, Instructional Asst. at Royersford Elementary School, effective August 15, 2003.
 10. **JoAnn Sibley**, Instructional Asst. at the Intermediate School, effective July 18, 2003.
 11. **Kathleen Baker**, Instructional Assistant at the Middle School, effective August 14, 2003.
- B. The board approved of the following **maternity/childrearing leaves**:
1. **Autumn D. Herbst**, Mathematics Teacher at the High School for a Maternity Leave of Absence, effective August 20, 2003 for the 1st marking period of the 2003/2004 school year.
 2. **Yvonne N. Kirby**, Librarian at the Intermediate School for a Maternity Leave of Absence, effective tentatively September 26, 2003 until the end of the second marking period of 2003/2004 school year.
 3. **Christine Raichle**, Guidance Counselor at Spring City Elementary School for a Childrearing Leave of Absence, effective August 20, 2003 for the 2003/2004 school year.
 4. **Adriana Segaline**, 7th Grade Learning Support Teacher at the Middle School for a Childrearing Leave of Absence for the 2003/2004 school year.
- C. The board approved of **Bruce A Cope**, Foreign Language Teacher at the High School for a Family Leave of Absence for adoption of a child, effective tentatively August 25, 2003 through September 5, 2003.
- D. The board approved of **Diane Bearde**, Administrative Asst. at the District Office for an extended Family Medical Leave of Absence tentatively from July 28, 2003 through the remaining eligible balance of FMLA leave for the 2003-04 year.
- E. The board approved of **Thomas Bennett**, custodian at Oaks Elementary School for a Family Medical Leave of Absence, effective July 1, 2003 tentatively through the remaining eligible balance of FMLA leave for the 2003-04 year.

- F. The board approved of **Dr. Edward J. Mackel**, Downingtown, PA, as the **Elementary Principal** for Brooke Elementary School. Dr. Mackel is a graduate of LaSalle University with Bachelor's Degree and certification as a Reading Specialist, and a graduate of Arcadia and Villanova University with double Master's Degrees. His doctoral degree in Educational Administration was earned at Immaculata University, and he holds additional certifications in both Social Studies and Elementary/Secondary Principal. Compensation will be set at \$95,093.25, Masters, Step 30, prorated, plus benefits as per the Administrative plan, effective date to be determined.
- G. The board approved of **Tina Weidenbaugh**, Royersford, PA, for the Principal position at the new Middle School for the Seventh Grade. Ms. Weidenbaugh is a graduate Kutztown University with Bachelor of Science Degree, a Master of Arts from Villanova University in School Administration and she is currently a doctoral candidate at Immaculata University. Ms. Weidenbaugh has been an Assistant Principal at the High School since July, 2002, Compensation is set at \$ 103,514.06, plus benefits per the Administrative Plan, effective July, 1, 2004.
- H. The board approved of the following **Professional Employees**:
1. **Patricia Glass**, Douglassville, PA, for the Librarian position at Spring City Elementary School & the Intermediate School, replacing Wendy Pflugler who moved to Upper Providence Elementary School. Ms. Glass is currently an Elementary teacher within the district. Ms. Glass is a graduate of Kutztown University with a Master's Degree in Elementary Education and Library Science. Compensation will be set at \$51,500 MS + 30, Step 6, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
 2. **Judy E. Kuhns**, Altoona, PA, for the New Technology Integration Specialist position at the High School. Ms. Kuhns is a graduate of Penn State University with certifications in Inst. Technology Specialist, Home Economics, & Reading Specialist and received a Master's Degree from Shippensburg University. Compensation will be set at \$50,900 MS + 18, Step 8, with benefits as per the Collective Bargaining Agreement, effective tentatively October 24, 2003 or sooner depending upon release from present school district.
 3. **Christine M. Kramer**, Royersford, PA, for the Learning Support position teaching Grade 5 at the Intermediate School replacing Sherry Stockmal who transferred to Jim Groff's position due to his retirement. Ms. Kramer is a graduate of West Chester University with a Bachelor's Degree and certification in Elementary Education and Mentally Retarded, and a Master's Degree from Pennsylvania State University. Ms. Kramer is currently a per diem substitute. Compensation will be set at \$38,200, Masters, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
 4. **Chadwick A. Strickler**, Mount Joy, PA, for the New Art position at the High School. Mr. Strickler is a graduate of Millersville University with a certification in Art. Compensation will be set at \$40,400, BS + 18, Step 5, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.

5. **Hollie C. Strohl**, Trappe, PA, for the Mathematics position at the High School replacing Tom Link who retired. Ms. Strohl is a graduate of Ursinus College with certification in Mathematics. Compensation will be set at \$40,400, BS + 18, Step 5, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
6. **Jill Ujobai**, Exton, PA, for the New Elementary Math Support position at Brooke Elementary School. Ms. Ujobai is currently an Elementary Teacher at Brooke Elementary School. Ms. Ujobai is a graduate of West Chester University with certification in Elementary Education. Compensation will be set at \$ 74,900, MS + 30, step 14, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
7. **Margaret D. Wright**, Collegeville, PA, for the New Math Support Teacher at the Intermediate School. Ms. Wright is currently an Elementary Teacher at the Intermediate School. Ms. Wright is a graduate of Chestnut Hill College with certification in Elementary Education. Compensation will be set at \$41,800 MS, Step 4, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.

I. The board approved of the following **Temporary Professional Employees**:

1. **Dustin A. Bowden**, Phoenixville, PA, for the Mathematics position at the High School replacing Russell Miller who retired. Mr. Bowden is a graduate of West Chester University with certification in Mathematics. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
2. **Krista L. Bretzius**, Spring City, PA, for the .6 Music position replacing Elena Kinney who moved to a full time position at the Upper Providence Elementary School. Ms. Bretzius is a graduate of West Chester University with certification in Music. Compensation will be set at \$21,300, BS, Step 1, prorated for .6 position, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
3. **Scott A. Burr**, Harleysville, PA, for the Elementary position teaching Grade 1 at Upper Providence Elementary School replacing Jill Ujobai who accepted the new position for Math PSSA Support. Mr. Burr is a graduate of West Chester University with certification in Elementary Education. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
4. **Patrick M. Connors**, Schwenksville, PA, for the Learning Support position at the High School replacing Tiffany Hangen who resigned. Mr. Connors is a graduate of Alvernia College with certification in Elementary Education and Mentally and Physically Handicapped. Mr. Connors is currently an Instructional Assistant at the High School. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
5. **Amanda L. DeMaria**, Collegeville, PA, for the Speech Therapist position at the Brooke Elementary School replacing Shelly Mallozzi who transferred to a Learning Support position at Brooke Elementary School. Ms. DeMaria is a graduate of Clarion University with certification as a

- Speech Therapist. Compensation will be set at \$38,200, MS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
6. **Matthew Diamond**, Wayne, PA, for the new Elementary position teaching 2nd grade at the Upper Providence Elementary School. Mr. Diamond is a graduate of Gettysburg College with certification in Elementary Education. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
 7. **Sarah S. Dibbern**, Phoenixville, PA, for the LA/Social Studies position, teaching 5th grade at the Intermediate School replacing Wendy McDonnell who transferred to Austin Kurtz's position due to retirement. Ms. Dibbern is a graduate of West Chester University with certification in Elementary Education. Compensation will be set at \$36,500, BS + 18, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
 8. **Erin Elton**, Royersford, PA, for the Math/Science position teaching 6th grade at the Intermediate School replacing Margaret Wright who accepted the Math/Support position with the district. Ms. Elton is a graduate of Neumann College with certification in Early Childhood and Elementary Education. Ms. Elton is currently a per diem substitute with the district. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
 9. **Ian Fickert**, Lansdale, PA, for the Technology Education position at the Middle School replacing Timothy Thum who retired. Mr. Fickert is a graduate of Millersville University with certification in Industrial Art/Technology Education. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
 10. **Cheri Krell-Morris**, Perkiomenville, PA, for the School Psychologist position at the High School replacing Ted Goldberg who retired. Ms. Krell-Morris is a graduate of University of Nevada with a Master's Degree and Immaculata University with certification as School Psychologist. Compensation will be set at \$42,900 MS + 30, Step 2, with benefits as per the Collective Bargaining Agreement, effective September 2, 2003.
 11. **Zachary A. Laurie**, Collegeville, PA, for the Elementary position teaching 3rd grade at Brooke Elementary School replacing Mary Burkholder who resigned. Mr. Laurie is a graduate of Miami University with certification in Elementary Education. Mr. Laurie was a Long Term Substitute for the district last year. Compensation will be set at \$36,000, BS, Step 2, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
 12. **Joelle L. Maguire**, Pottstown, PA, for the New .5 Health & Physical Education at the High School. Ms. Maguire is a graduate of West Chester University with certification in Health & Physical Education. Ms. Maguire is currently a per diem substitute for the district. Compensation will be set at \$17,750 (.5 position) BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.

- 13. Diane H. Myers**, Schwenksville, PA, for the New English position at the High School. Ms. Myers is a graduate of West Chester University with certification in English. Ms. Myers was Long Term Substitute for the district last year. Compensation will be set at \$37,400 BS + 18, step 2, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
- 14. David M. Parker**, Bryn Mawr, PA, for the New Learning Support position at the Upper Providence Elementary School. Mr. Parker is a graduate of Bloomsburg University with a Bachelor's Degree and a graduate of Immaculata University with certification in Special Education. Compensation will be set at \$36,500 BS + 18, step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
- 15. Bernadette R. Pence**, Boyertown, PA, for the Elementary position teaching 1st grade at Limerick Elementary School replacing Margaret Shiley who transferred to Spring City and position transferring from the Intermediate School due to an employee retirement. Ms. Pence is a graduate of Shippensburg University with certification in Elementary Education and Early Childhood. Ms. Pence has been Long Term Substitute with the district. Compensation will be set at \$36,500, BS, Step 3, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
- 16. Edward A. Ritti, III**, Douglassville, PA, for the New Mathematics –PSSA position at the High School. Mr. Ritti is a graduate of West Chester University with certification in Mathematics. Compensation will be set at \$36,000, BS, Step 2, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
- 17. Dr. Mary Ann Rudy**, Shippensburg, PA, for the New Reading Specialist position at the High School. Dr. Rudy, a graduate of Temple University with a Master's Degree, received her Doctorate from University of Pennsylvania and has certifications in English, French and Reading Specialist. Compensation will be set at \$42,900 Masters + 30, Step 2, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
- 18. Abbey L. Smith**, Ardsley, PA, for the New .5 Science position at the High School. Ms. Smith is a graduate of Ursinus College with certification in Biology. Compensation will be set at \$17,750, BS, Step 1, prorated for the .5 position, plus benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
- 19. Elizabeth A. Smith**, Harleysville, PA, for the Certified School Nurse Position at Brooke Elementary School replacing Debbie Zelle who moved to Upper Providence Elementary School. Ms. Smith is a graduate of Eastern College with certification as School Nurse. Compensation will be set at \$38,200, MS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
- 20. Jenifer P. Smith**, Schwenksville, PA, for the Speech Therapist position replacing contracted services. Ms. Smith is a graduate of Clarion University with certification as a Speech Therapist. Compensation will

be set at \$44,200 MS, Step 6, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.

21. **Rebecca R. Stauffer**, Phoenixville, PA, for the new Learning Support position at the Upper Providence Elementary School. Ms. Stauffer is a graduate of Duquesne University with certification in Elementary Education and Immaculata University with certification in Special Education. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
22. **Elise M. Woland**, Royersford, PA, for the Speech Therapist position with the district replacing Deborah Longwell who moved to the ESL position with the district. Ms. Woland is a graduate of the University of Central Florida with a Bachelor's Degree and a graduate of Penn State University with a Master's Degree and certification as a Speech Therapist. Compensation will be set at \$43,100, MS + 18, Step 3, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
23. **Julie Deuterman**, Perkiomenville, PA, for the New Home & School Visitor for the District. Ms. Deuterman is a graduate of Bryn Mawr College with certification as a Home & School Visitor. Compensation will be set at \$43,000, MS, Step 5, with benefits as per the Collective Bargaining Agreement, effective September 2, 2003.
24. **Andrea Lorio**, King of Prussia, PA, for the New .5 Gifted Elementary Teacher at Royersford Elementary School. Ms. Lorio is a graduate of Chestnut Hill College with a Master's Degree and certification in Elementary Education and Penn State University with a Bachelor's Degree in Speech. Ms. Lorio is currently a per diem substitute with the district. Compensation will be set at \$19,100, MS, Step 1, prorated for the .5 position, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
25. **Amanda Kielbasa**, Reading, PA, for the .5 Kindergarten Teacher at Spring City Elementary School replacing Karen Davis who moved to Upper Providence Elementary School. Ms. Kielbasa is a graduate of Bloomsburg University with certification in Elementary Education and Early Childhood. Compensation will be set at \$17,750, BS, Step 1, prorated for the .5 position, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
26. **Nancy Saul**, Collegeville, PA, for the Speech Therapist position replacing a contract position provided by contracted services. Ms. Saul is a graduate of George Washington University with certification as a Speech Therapist. Compensation will be set at \$59,000, MS + 30, Step 9, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.

J. The board approved of the following **Long-Term Substitutes**:

- 1 **Patricia M. McGee**, King of Prussia, PA, for the Elementary position teaching 2nd grade at Limerick Elementary School replacing Stephanie Cooper who will be on a Maternity Leave of Absence for the 1st semester of the 2003/2004 school year. Ms. McGee is a

graduate of Our Lady of Angels College with a Business Education Degree and a graduate of Eastern College with certification in Elementary Education. Ms. McGee is currently a per diem substitute with the district. Compensation will be set at \$36,500, BS + 18, Step 1, prorated for the 1st semester, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.

2. **Jacklyn M. Ritter**, Collegeville, PA, for the English position at the High School replacing Diane Conrad who will be on a Childrearing Leave of Absence for the 2003/2004 school year. Ms. Ritter is a graduate of Bloomsburg University with certification in English. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
3. **Kathryn Donohue**, North Wales, PA, for the Learning Support Position at the Middle School replacing Adrianna Segaline who will be on childrearing leave for the 2003/2004 school year. Ms. Donohue is a graduate of West Chester University with certification in Mentally and Physically Handicapped. Ms. Donohue is currently a per diem substitute. Compensation will be set at \$36,000, BS, Step 2, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
4. **Marguerite Hartman**, Pottstown, PA, for the Elementary position teaching 2nd grade at Brooke Elementary School replacing Susan Godshalk who will be on maternity leave for the 1st semester of the 2003/2004 school year. Ms. Hartman is a graduate of West Chester University with certification in Elementary Education. Ms. Hartman is currently a per diem substitute. Compensation will be set at \$18,000, BS, Step 2, prorated for the 1st semester, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.

K. The board approved of the following **support staff**:

1. **Josephine Albert**, Collegeville, PA, for the new part-time (4.5 hour) Food Service worker at Upper Providence Elementary School. Ms. Albert is currently a per diem substitute with the district. Compensation will be set at \$11.18 an hour without benefits as per the Food Service Plan, effective August 25, 2003.
2. **Rose Ames**, Royersford, PA, for the new full time (6-hour) food service worker at Upper Providence Elementary School. Ms. Ames is currently a 4.5 hour food service person with the district. Compensation will be set at \$11.18 an hour with benefits as per the Food Service Plan, effective August 25, 2003.
3. **Denise M. Bedard**, Limerick, PA, for the one-on-one Instructional Assistant position at Royersford Elementary School replacing Lisa Cornish who resigned. Ms. Bedard is currently an Instructional Assistant at Oaks & Limerick Elementary Schools. Compensation will be set at \$12.70 an hour with benefits as per the Assistants' plan, effective August 20, 2003.
4. **Catherine M. Brittingham**, Royersford, PA, for the Library Assistant position at Brooke Elementary School replacing Vicki Sayko who moved to the Library Assistant position at Upper Providence Elementary School.

Compensation will be set at \$12.70 an hour, plus \$.25 an hour for degree, for a total of \$12.95 an hour, with benefits as per the Assistants' plan, effective August 20, 2003.

5. **Elizabeth D. Evans**, Spring City, PA, for the new Instructional Assistant position at the Intermediate School. Ms. Evans is currently a support staff substitute with the district. Compensation will be set at \$12.70 an hour with benefits as per the Assistants' Plan, effective August 20, 2003.
6. **Mary Jo Galen**, Royersford, PA, for the part-time (4.5 hour) Food Service Worker at the Middle School replacing Rose Ames who accepted another food service position. Ms. Galen is currently a 3 hour part time food service worker. Compensation will be set at \$11.18 an hour without benefits as per the Food Service Plan, effective August 25, 2003.
7. **Nancy Gambino**, for the Summer Library Program at Spring City Elementary School effective July 8, 2003 through August 14, 2003. Compensation will be set at \$12.35 an hour for approximately 56 hours for a cost of \$691.60 plus benefits (FICA and Retirement) at a cost of \$39.50 for a total cost of \$731.10.
8. **Charlotte Hettrick**, Spring City, PA, for the new part-time (4.5 hour) Food Service position at Upper Providence Elementary School. Ms. Hettrick is currently a per diem substitute with the district. Compensation will be set at \$11.18 an hour without benefits as per the Food Service Plan, effective August 25, 2003.
9. **David C. Imes**, Royersford, PA, for the new one-on-one Instructional Assistant position at the Intermediate School. Compensation will be set at \$12.70 an hour, plus \$.25 an hour for degree for a total of \$12.95 an hour with benefits as per the Assistants' Plan, effective August 20, 2003.
10. **Julie L. Oberneder**, Limerick, PA, for the ESY Summer program at Limerick Elementary School. Compensation will be set at \$12.35 an hour up to 143 hours for a cost of \$1766 plus benefits (FICA & Retirement) at a cost of \$100.84 for a total cost of \$1866.84. Funding will be from IDEA funds.
11. **Barbara J. Nichols**, Royersford, PA, for the new Instructional Assistant position at the Limerick Elementary School. Ms. Nichols is currently a per diem substitute with the district. Compensation will be set at \$12.70 an hour, with benefits as per the Assistants' Plan, effective August 20, 2003.
12. **Vicki Sayko**, Phoenixville, PA, for the new Library Assistant at Upper Providence Elementary School. Ms. Sayko is currently an employee at Brooke Elementary School in the same capacity. Compensation will be set at \$12.70 an hour, plus \$.25 an hour for degree for a total of \$12.95 an hour, pending receipt of transcript, with benefits as per the Assistants' Plan, effective August 20, 2003.
13. **Robin Saylor**, Gilbertsville, PA, for the part-time Food Service (3 hour) position at the Middle School replacing Mary Jo Galen who accepted another food service position. Ms. Saylor is currently a per diem substitute with the district. Compensation will be set at \$11.18 an hour

with out benefits as per the Food Service Plan, effective August 25, 2003.

14. **Lisa M. Ward**, Royersford, PA, for the one-on-one Instructional Assistant position at Royersford Elementary School replacing Jennifer McCabe who resigned. Compensation will be set at \$12.70 an hour with benefits as per the Assistants' plan, effective August 20, 2003.
 15. **Paula H. Wagner**, Royersford, PA, for the one-on-one Instructional Assistant position at the Intermediate School due to Marie Yoder moving to another Instructional Assistant position at the Intermediate School. Ms. Wagner is currently a per diem substitute with the district. Compensation will be set at \$12.70 an hour with benefits as per the Assistants' plan, effective August 20, 2003.
 16. **Erika Whitmore**, Phoenixville, PA, for the new part-time clerical assistant (photocopier clerk) at the Administration Building. Ms. Whitmore is currently a per diem substitute with district. Compensation will be set at \$11.00 per hour without benefits as per the Secretarial Plan effective August 26, 2003.
- L. The board approved of an additional part-time two-hour per day Playground Aide position. This will allow Upper Providence Elementary School to have a total of two (2) Playground Aides as is similar to other buildings. Hourly rate of pay for this position is \$10.30 for a total of \$3,871.20 (includes FICA) for the 2003-04 school year to be paid from the budgetary reserve.
- M. The board approved of the following **independent contract(s)**:
1. **Lovaas Institute**, Cherry Hill, NJ, to provide a behavior support program in the home and/or school for a special needs student as per the child's IEP at a total cost not to exceed \$4,686.00 for the time period 7/1/03 to 6/30/04. The cost for these services will be paid through IDEA funds for 7/1/03 to 8/24/03 and from 2003-2004 Special Education Budget for 8/25/03 to 6/30/04. This is a revision, due to cost increases, to the original request approved at the June 23, 2003 Board Meeting.
 2. **Jackie Fox**, Lancaster, PA, to provide Everyday Math Training for all new K-6 teachers as part of their In-Service Training. The cost of the contract is not to exceed \$550.00 total for training (not to exceed two hours) on August 21, 2003. Funding will be from the 2003-2003 Curriculum and Instruction Budget.
 3. **Jeannette Hellauer**, Limerick, PA, to continue to provide instructional and consultative services for a student as per the IEP. This position was originally approved January 2001. Effective dates of services will be August 25, 2003 through July 31, 2004. Compensation will be set at \$30.00 per hour for 6 hours of instruction per week not to exceed \$12,000.00. Compensation will be funded through the 2003-2004 Special Education Budget.
 4. **Community Services Foundation**, Pipersville, PA, to provide an Alternative Education Program at an Approved Private Placement for the 2003-2004 school year for 4 special education students as per their IEP's. Cost per student is \$17,760.60 (180 days @ \$98.67 per day = 1

student rate), to be funded from the 2003-2004 Alternative Education Budget.

5. **Phoenixville YMCA**, Phoenixville, PA, to provide swimming for autistic support students as per their IEP's (18 sessions during the 2003-2004 school year). The cost is not to exceed \$300.00. This will be funded through the 2003-2004 Special Education Budget.
 6. **Lapreziosa Occupational Therapist Services**, Pottstown, PA, for the provision of occupational therapy for the 2003-2004 school year. The contract addresses direct intervention, consultation, indirect services (i.e., meetings, in-service, paperwork), evaluations, home visits for students who receive occupational therapy services. The contract is effective 8/15/03 through 6/30/04. The contract will be paid from funds budgeted in the 2003-2004 Special Education Budget. The total contract cost shall not exceed \$295,818.00.
 7. **Ms. Karen Raudenbush**, Collegeville, PA, for the provision of applied behavior analysis support for a special education student as part of the IEP. Direct intervention services, consultation and training will be provided to parents and school staff not to exceed 144 hours between 8/15/03 and 6/30/04 at \$20.00 per hour. The total contract will not exceed a total of \$2,880.00. Funding will be paid through 2003-2004 Federal IDEA Funds.
 8. **Invo Health Care Associates, Inc.**, Doylestown, PA, to provide Physical Therapy services for the 2003-2004 school year. The contract will address direct intervention with special education students, consultation, indirect services (i.e., meetings, in-service, paperwork), and school-age evaluations. The contract is for 56.25 hours of service per week at \$52.00 per hour for 36 weeks, effective August 15, 2003 through July 31, 2004. The contract will be paid from funds budgeted in the 2003-2004 Special Education Budget. The total contract cost will not exceed \$105,300.00.
 9. **Invo Health Care Associates, Inc.**, Doylestown, PA, to provide Psychological and Counseling support services provided by a psychologist, as a related service and outlined in the student IEP, for students who receive special education services. Payment will be made on the basis of \$60.00 per hour, for a total of 400 hours, effective August 15, 2003 until July 31, 2004. The total contract cost will not exceed \$24,000.00. The contract will be paid from funds budgeted in the 2003-2004 Special Education budget.
- N. The board approved of payment to **Dr. Mary F. Lazar**, 2949 Morris Road, Ardmore, PA 19403. Dr. Lazar will conduct an evaluation and provide a Neuropsychological Evaluation Report. This evaluation was requested during a Re-evaluation Team Meeting for a student with an IEP. The Evaluation will include Neuropsychological, psychological and academic testing, the provision of a written report and attendance and professional support during an Evaluation Report and IEP Team meeting. The contract will be paid from funds budgeted in the 2003-2004 Special Education Budget/General Fund. The contract will not exceed a total of \$2,500.00. Services provided May 2003 and June 2003.

- O. The board approved of **Nova Care-Rehabilitation Athletic Training Services**, King of Prussia, PA, to provide athletic training services and medical assistance services performed in connection with Spring-Ford Area School District athletic programs. The cost of the contract will be for 40 hours per week for two specialists for a cost of \$60,000 annually not to exceed 1720 hours. Additional sponsored events will be set at \$25.00 an hour and will be effective from August 11, 2003 through June 12, 2004. Funding will be from the General Fund.
- Q. The board approved of the attached **Substitute Listing** for 2003/2004 school year:

Mr. Cummins asked how assistant coaches could earn more than coaches. Mr. McDaniel said football runs 3.5 months while baseball runs 2.5 months. Dr. Coale said that Dr. Rodriguez would do a cost comparison with five other school districts. Mrs. Block made a motion to approve Item P. Mrs. Stokes seconded it. The board approved it 7-1 with Mr. Cummins voting no.

- P. Administration recommends approval of the following **extracurricular/ supplemental contract(s)**:

Middle School

1.	Jim Zawislak	9 th Grade Head Football Coach	\$4,269, C
2.	Barry Shafer	Athletic Coordinator	\$4,269, C
3.	Wayne Christman	7/8 th Gr. Football Coach	\$3,668, D
4.	Jason Kerkusz	9 th Grade Asst. Football Coach	\$2,809, E
5.	Shawn Corropolese	9 th Gr. Asst. Football Coach	\$2,809, E
6.	Michael Badger	7/8 th Gr. Asst. Football Coach	\$2,809, E
7.	Mark Morgan	7/8 th Gr. Developmental Football Coach	\$2,809, E
8.	Richard Harrision	7/8 th Gr. Developmental Football Coach	\$2,809, E
9.	Shelley Glossner	7 th Gr. Field Hockey Coach	\$1,715, H
10.	Scott Ziegler	7/8 th Asst. Boys' Soccer Coach	\$1,450, I
11.	Amy Schroer	Asst. Color Guard Coach	\$856, K

High School

1.	Jason Meyer	SH Asst. Football Coach	\$4,259, C
2.	Damon Atwater	SH Asst. Football Coach	\$4,259, C
3.	Chadwick Strickler	SH Asst. Football Coach	\$4,259, C
4.	John Brennan	SH Asst. Boys' Basketball Coach	\$3,668, D
5.	Kent Hallman	SH Head Baseball Coach	\$3,668, D
6.	Arminty Brewer	SH Yearbook Literary Advisor	\$2,809, E
7.	Michelle D. Albright	SH Marching Band Front Visual Facilitator	\$2,477, F
8.	Gerald Hollingsworth	SH Asst. Golf Coach	\$2,477, F
9.	Jacklyn Ritter	SH Asst. Field Hockey Coach	\$2,477, F
10.	Meghan Barnett	SH Asst. Field Hockey Coach	\$2,477, F
11.	Abbey L. Smith	SH Asst. Girls' Soccer Coach	\$2,477, F
12.	Doug Landis	SH Asst. Girls' Soccer Coach	\$2,477, F
13.	Andrew S. Bugosh	SH Asst. Band Director	\$2,120, G
14.	Jeremy Daross	SH Marching Band Battery Percussion Leader	\$1,715, H
15.	Jill Cardamone	SH Science Coordinator	\$1,715, H
16.	Ellen Reilly	SH Yearbook Business Advisor	\$1,450, I

17.	Aimee Cantello	SH 12th Gr. Class Advisor	\$1,450, I
18.	Danielle Blackledge	SH 9th Gr. Class Advisor	\$1,140, J
19.	Rebecca Herr	SH 9th Gr. Class Advisor	\$1,140, J
20.	Susan Miscavage	SH Student Council Advisor	\$1,140, J
21.	Joanne DeMeno	SH Academic Decathlon Team Co-Head Advisor	\$796.50, J/L
22.	Linda Crane	SH Festival Arts Co-Coordinator	\$428, K1/2
23.	Robyn Burckhardt	SH Festival Arts Co-Coordinator	\$428, K1/2
24.	Kent Hallman	SH Intramural Baseball Coach	\$526, LB
25.	Daniel Leppold	SH Science Club Advisor	\$312, M
26.	Joanne DeMeno	SH Community Service Club Advisor	\$313, M
27.	Karen D'Orazio	SH Pep Club Advisor	\$312, M
28.	Aimee Cantello	SH Community Service Club Advisor	\$312, M
29.	Mary Palladino	SH Math Club Advisor	\$312, M

FINANCE

Mr. Grispon made a motion to approve Items A-N. Mr. Cummins seconded it. It was approved 7-1 with Mr. Cummins voting no.

A. The board approved of payment for the following invoices for the month of **AUGUST**, in connection with the **SERIES G.O.B. 2000.:**

1. INTERMEDIATE SCHOOL/MIDDLE SCHOOL PROJECT

Arro Consulting, Inc.	Professional Services	\$	600.00
DLR Group	Professional Services	\$	11,250.00
Power & Communication Data, Phone Catv Cabling		\$	152,255.00
Fox Rothschild LLP	Professional Services (5 Inv.)	\$	5,252.22
Schiller & Hersh	Professional Services	\$	5,462.50
R.M. Shoemaker Co	Applic. # 19-General Contractor	\$	1,556,356.00
Spring-Ford Sch Dis.	Clerk of the Works	\$	67,565.18
Upper Providence Twp.	Professional Services	\$	385.00
DLR Group	Professional Services	\$	22,500.00
Fox Rothschild LLP	Professional Service (2 Inv.)	\$	3,409.10
U.S. Engineering	Soil Testing & inspection	\$	1,512.72
*R.M. Shoemaker Co.	Applic. #20-General Contractor	\$	962,563.00
*Upper Providence Twp.	Professional Services (3 Inv.)	\$	180.00
	TOTAL		\$2,789,290.72

2. UPPER PROVIDENCE ELEMENTARY SCHOOL

Canon Business	Fax/3 Yr. Maintenance Agrmt.	\$	1,228.00
Mario D'Orsaneo	Install By-Pass Valves/Chiller	\$	865.00
Clark Food Service	Small Kitchen Equipment	\$	6,417.05
Medtronic	AED Cabinet	\$	205.92
P.E.M.CO.	514 Student/Computer Chairs	\$	17,706.60
School Specialty Inc.	588 Folding Chairs/7 Carts	\$	9,079.42
Recreation Resource	Play Ground Equipment	\$	27,366.00
R.M. Shoemaker Co	Applic. #17-General Contractor	\$	310,430.00
Virco Inc.	446 Student Chairs/2 Tabletruck	\$	13,532.50
Clover Farms Dairy	Refreshments	\$	87.48
Fox Rothschild LLP	Professional Services (3 Inv.)	\$	5,117.23
Dave Kuterbach	Labor/Equip/dig area/installation Of Kindergarten Playgrd. Area	\$	1,530.00
Landes Brothers	Refreshments	\$	635.26
McKinney's Copy Center	(38) 30"x40" Prints	\$	316.54
Officenter, Inc.	Furniture/Teachers	\$	67,200.64
School Health Corp.	Nursing Supplies	\$	613.12
Upper Providence Twp.	Professional Services	\$	385.00
Virco Inc.	(628) Student Desks	\$	38,590.60
Clark Food Service	Small Kitchen Equipment	\$	665.66
DLR Group	Professional Services (4 Inv.)	\$	14,992.50
Fox Rothschild LLP	Professional Services (3 Inv.)	\$	3,559.70
Mid-Island Medical	Nursing- Equipment	\$	385.00
Virco Inc.	4 Student Chairs	\$	119.00
*Chem Seal	Sealcoating (Playground Area)	\$	1,475.00
*Eshbach Mulch	270 cu yds Playground Material	\$	3,375.00
*Dave Kuterbach	Labor/Equip.-Dig for Electric Inst	\$	375.00
*Officenter, Inc.	Furniture-Spec Ed/Principal Off.	\$	1,720.56
*Nicholas Pipino Inc.	4 Language Master-(Califones)	\$	556.40
*R.M. Shoemaker Co.	Applic. #18- General Contractor	\$	279,850.00
*Troxell Comm., Inc.	46 Panasonic DVD/VCR Combo	\$	6,828.24
*Virco Inc.	26 Trapezoid Tables	\$	936.00
	TOTAL	\$	816,144.42

***NEW BUSINESS**

- B. The board approved of payment for the following invoices for the month of **AUGUST** in connection with the **CAPITAL RESERVE ACCOUNT- Fund 22:**

Evaluation of Land Parcels

Indian Valley Appraisal	Professional Services	\$	1,800.00
Fox Rothschild LLP	Professional Services	\$	510.00
Fox Rothschild LLP	Professional Services	\$	348.50
	TOTAL	\$	2,658.50

Phase II – Design Athletic Fields

Upper Providence Twp	Grading Permit	\$	25.00
	TOTAL	\$	25.00

- C. The board approved of the following **exonerations** from the per capita tax for 2003-2003:

Limerick Township	No. 1-7
Royersford Borough	No. 1-7
Spring City Borough	No. 1-3
Upper Providence Township	No. 1-17

- D. The board approved of the **Cafeteria Listing** of Bills:

Checks #4686-4702	\$72,125.06
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- E. The board approved of the following Treasurers' Reports:

Status Summary of Accounts – July 31, 2003
 General Fund – Checking Accounts – July 31, 2003
 General Fund – Money Market – July 1, 2003
 Tax Account – July 1, 2003
 Flex CD – July 31, 2003
 Treasurer's Report – July 31, 2003
 General Fund – July 31, 2003
 Natatorium Fund – July 31, 2003
 Investment Schedule – July 31, 2003
 Series A 2001 – July 31, 2003
 Note of 2002 – July 31, 2003
 Capital Reserve Fund – July 31, 2003
 Investment – Capital Reserve – July 31, 2003
 Note of 2000 – July 31, 2003
 Athletic Fund – July 31, 2003
 Spring-Ford Middle School Activity Report – July 31, 2003
 Spring-Ford High School Activity Account – July 31, 2003
 Debt Service Fund – July 31, 2003
 Payroll Account – July 31, 2003

New Intermediate School – July 31, 2003
 Upper Providence Elementary – July 31, 2003
 General Fund – Money Market – July 31, 2003
 Treasurer's Report – June 30, 2003
 Flex CD -- June 30, 2003
 Natatorium Fund – June 30, 2003
 General Fund – June 30, 2003
 Payroll Account – June 30, 2003
 Spring-Ford High School Activity Account – June 30, 2003
 Investment Schedule – June 30, 2003
 Athletic Fund – June 30, 2003
 Treasurer's Report – June 30, 2003
 Capital Reserve Fund – June 30, 2003
 Tax Account – June 1, 2003
 Note of 2002 – June 30, 2003
 Series A 2001 – June 30, 2003
 Note of 2000 – June 30, 2003
 G.O.B. 1999 – June 30, 2003
 A La Carte Prices – August 1, 2003
 Cafeteria M/M Account – July 31, 2003
 Cafeteria Checking Account – July 31, 2003

- F. The board approved of the following reports:
 - Cafeteria Savings Schedule
 - Cafeteria Investment Schedule
 - Cafeteria Money Market Account – July 31, 2003
 - Cafeteria Checking Account – July 31, 2003
 - Cafeteria Participation Report
 - Cafeteria Profit and Loss Statement – June 30, 2003
 - Cafeteria Savings Schedule
 - Cafeteria Investment Schedule
 - Cafeteria List of Bills
 - Cafeteria Money Market Account – June 30, 2003
 - Cafeteria Checking Account – June 30, 2003

- G. The board approved of a change order to Power and Communications, technology wiring contractor for the Bechtel site buildings, in the amount of \$7,476.44 for the installation of an IDF (Intermediate Distribution Frame) to accommodate the additional classrooms at Upper Providence Elementary. Distances prevent the use of existing wiring closets to service the new rooms. Funding will come from the Construction Fund.

- H. The board approved of purchase of “Maps & Globes” for the Upper Providence Elementary School from the lowest responsible bidder. The bids received are as follows: (Kurtz Brothers- \$15,992.30; Nystrom- \$15,545.00; Valiant- \$9,408.75). The administration recommends approval from the board to give authority for the administration to award bid (after review) to the lowest responsible vendor. Funds for this purchase will be from the Upper Providence Construction Account.

- I. The board approved of purchase “Band Equipment” from the lowest responsible bidder to Washington Music Center, Wheaton, MD in the amount of \$37,246.95. Funds of \$50,000 have been budget to purchase new replacement equipment.

- J. The board approved of purchase of a 2004 nine-passenger “School Van” from Wolfington Body Co. & Inc., Exton, PA in the amount of \$29,319 to be delivered October/November. Funds will be from the Access funds received from the State.

- K. The board approved of rejection of all bids received for the band uniforms and to re-bid. The specifications were too general and Ms. Kris Jennings recommended we allow more time for vendors to review specifications.

- L. The board approved quotations for student accident insurance that had been accepted by the Montgomery County Intermediate Unit. In the past, Spring-Ford Area School District has also considered quotations for purchasing all-sports and extra curricular coverage (Grades 5-12) and catastrophic medical coverage. Administration recommends approval of CBIZ Benefits & Insurance Services to utilize the services of A-G Administrators and the Life Insurance Company of North America for student accident insurance. The cost is \$6,950 for all sports coverage and \$2,150 for the catastrophic limited to \$5 million. Total cost is \$9,100. (Attachment)

All sports & intramural sports – grades 5-12	\$ 6,950.00
Catastrophic medical coverage – grades 5-12	\$ 750.00
TOTAL	\$ 7,700.00
 Voluntary school- time coverage	 \$ 22.50

Voluntary 24-hour coverage \$ 90.00

M. The board approved award of bids for Kitchen Equipment to the bidders who were closest to spec. Bids were due July 8, 2003, and were awarded as follows:

1 Groen Steamer (Natural Gas) Unit for Upper Providence Elementary - awarded to Singer Equip. Co. for \$8,242.66

1 Blodgett Convection Oven Unit for Upper Providence Elementary – awarded to Tri State Restaurant Equip. Co. for \$7,798.00
Funding will come from the GOB 2000 – Construction Funds.

1 Groen Steamer (Natural Gas) Unit for Intermediate School – awarded to Singer Equip. Co. for \$8,242.66

1 Groen Kettle w/Hinged Cover Unit for Intermediate School - awarded to Calico Industries, Inc. for \$12,928.00
Funding will come from the Cafeteria Fund.

N. BIDS - The board approved acceptance of the following bid awards for the 2003-2004 school year:

DENTAL SUPPLIES

School Health Corporation	\$532.14
Sullivan-Schein Dental	\$356.00
United Health Supplies Inc.	<u>\$342.66</u>
TOTAL	\$1,230.80

MEDICAL SUPPLIES

Henry Schein	\$1,425.80
Moore Medical Corp.	\$741.63
National Health	\$1,110.25
School Health Corporation	\$82.97
Spring-Ford Pharmacy	\$567.71
United Health Supplies	<u>\$1,707.22</u>
TOTAL	\$5,635.58

SCIENCE – MIDDLE SCHOOL

Carolina Biological	\$170.58
Connecticut Valley Bio. Sup. Co.	\$74.40
Delta Education Incorporated	\$218.76
Fisher Scientific Company, LLC	\$727.54
Flinn Scientific Inc.	\$28.16
Frey Scientific Company	\$33.00
Nasco	\$455.37
VWR Scientific Products	\$836.31
Wards Natural Science Inc.	<u>\$503.49</u>
TOTAL	\$3,047.61

MEDICAL EQUIP. – UPPER PROV. ELEMENTARY

National Health Supply Corp.	\$350.00
School Health Corporation	<u>\$2,153.56</u>
TOTAL	\$2,503.56

SMALL KITCHEN EQUIP. – UPPER PROV. ELEMENTARY

Calico Industries, Inc.	<u>\$19,233.46</u>
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Clark Food Service Equip.	\$7,082.71
Singer Equipment Co.	\$13,168.16
Todd Devin Food Equip.	<u>\$1,642.50</u>
TOTAL	\$41,126.83

PUBLICATIONS

Kalil's	\$10,912.00 Newsletters (4 issues)
Kalil's	\$8,078.00 Calendars
Kalil's	\$4,092.00 Handbooks (Middle School)
Select Agendas	\$6,365.00 Handbooks (Senior High)
Zap Digital	<u>\$6,295.00</u> Handbooks (All Elem. & Intermed. Sch.)
TOTAL	\$35,742.00

PROPERTY

Mrs. Block expressed concern about moving forward with new school construction in the wake of a slowdown in enrollment reported by Pennsylvania Department of Education. Dr. Coale said by her calculations, new construction is still warranted. Mr. Roccio said full-day kindergarten would fill another school. Mrs. Block said full-day kindergarten may not occur and hinted that a future board might use it as a way to deprive a community of a community school. Mr. Masciandaro said there is natural fluctuation in enrollment figures. Mr. Schroeder said the enrollment data should be reviewed. Dr. Coale said she always checks projections and said that a new mandate requiring English as a Second Language would increase demand for classrooms. Mr. Pettit asked the chair of the property committee to put this item on the agenda.

Mrs. Stokes made a motion to approve Items A, B, and E under Property. Mr. Masciandaro seconded it. It was approved 7-1 with Mr. Cummins voting no.

- A. **UPES – Change Order G-14**
The board approved a deduct credit for the exoendosol for the geo-thermal system as per the letter from the engineer for a total deduct **\$17,500.**
- B. **New Intermediate - Change Order G-15**
The board approved a deduct credit for the exoendosol for the geo-thermal system as per the letter from the engineer for a total deduct **\$30,800.**
- E. The board approved the submission to the Pennsylvania Department of Education of materials for PlanCon Part I: Interim Reporting for the Upper Providence Elementary Project. These materials include the approved changeorders and the cost breakdown for proposed work.

Mrs. Stokes made a motion to approve Items C, D, and F under Property. Mr. Masciandaro seconded it. It was approved 4-3 with Mr. Cummins, Mr. Grispon, and Mrs. Block voting no.

- C. The board approved Schiller and Hersh Associates, mechanical engineers, to do a test to determine the size and how large the geo-thermal field will have to be for the Winnies Project. The total cost for this work is **\$9,800** with funds coming from the project.

- D. The board approved an amendment to the contract with DLR Group for the new elementary school at the Winnie’s site to allow for a \$29,950 increase in the civil engineering allowance.
- F. The board approved the submission to the Pennsylvania Department of Education of materials for PlanCon Part D: Project Accounting Based on Estimates to the Pennsylvania Department of Education for the new K-4 elementary school on the Winnies site in Limerick Township.

PSBA REPORT John S. Grispon

Mr. Grispon said not much is going on in Harrisburg because of the deadlock between governor and legislators over the budget. He said the County Business Manager would have its annual workshop in September, which would cover topics such as self-funded medical program, tax assessments, legislative issues, imaging options for record retention, food service profit making, and school insurance.

NEW BUSINESS

VII. PROGRAMMING AND CURRICULUM

Mrs. Block made a motion to approve Item A. Mr. Grispon seconded it. It was approved 7-1 with Mr. Cummins voting no.

- A. The board approved of a settlement agreement with the parents of a special education student in the amount of \$26,401.30.

VIII. CONFERENCE/WORKSHOP RECOMMENDATIONS

Mr. Grispon made a motion to approve Items A-H. Mr. Roccio seconded it. It was approved 7-1 with Mr. Cummins voting no.

The board approved following individuals for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Dr. Genevieve D. Coale**, Superintendent of Schools, to attend *“Testing 101: Understanding and Using Standardized Test Results”* in Exton, PA on Wednesday, October 8, 2003. The total cost of the conference is \$95.00 from the 580 account.
- B. **Timothy C. Anspach**, Business Manager, to attend *“Montgomery and Chester County Business Managers Workshop”* in Lake Harmony, PA from Wednesday, September 24, 2003 through Friday, September 26, 2003. A full agenda of speakers and discussions relating to the operations of a school district will be presented. The total cost of the conference is \$438.00 from the 580 account.
- C. **Timothy Anspach**, Business Manager, to attend *“Piggyback Purchasing Opportunities/Public Access to School Entity Information”* in Malvern, PA on

Wednesday, October 22, 2003. The total cost of the conference is \$140.00 from the 580 account.

- D. **Dr. Leticia M. Rodriguez**, Director of Human Resources, to attend "*American Association of School Personnel Administrators 65th Annual Conference*" in Baltimore, Maryland from Wednesday, October 15, 2003 through Saturday, October 18, 2003. The total cost of the conference is \$1,275.00 from the 580 account.
- E. **Shirley Rhoads**, Assistant Business Manager, to attend "*Preparing the AFR in Compliance with GASB*" at the Montgomery County Intermediate Unit on Monday, September 22, 2003. The total cost of the conference is \$99.00 from the 580 account.
- F. **Shirley Rhoads**, Assistant Business Manager, to attend "*What Every Business Manager Should Know About Child Accounting*" in Allentown, PA on Friday, November 7, 2003. The total cost of the conference is \$145.00 from the 580 account.
- G. **Mary Ann Lorenzo**, Executive Secretary, Business Office, District Office to attend seminar entitled "*Piggy Back Purchasing Opportunities/Public Access to School Entity Information*" at Great Valley/Malvern on October 22, 2003. The total cost of the seminar is \$135 from the 580 account.
- H. **Debbie Smith**, Administrative Asst./Child Accounting, District Office to attend seminar entitled "*What Every Business Manager Should Know About Child Accounting*" at Allentown, PA on November 17, 2003. The total cost of the seminar is \$175 from the 580 account.

BECHTEL MAINTENANCE BLDG.

- I. **Tom Melissen**, Maintenance, to attend training seminar sponsored by Beacon II Refrigeration System which is used throughout the district on September 18, 2003 in Syracuse, NY. The total cost of the seminar is \$263 from the 580 account.

MIDDLE SCHOOL

- J. **Kris Jennings**, Middle School Band Director, to attend "*International Association for Jazz Education 31st Annual International Conference*" at the New York Hilton Hotel in New York, NY from Wednesday, January 21st through Saturday, January 24th, 2004. This conference will give Kris the opportunity to participate in a myriad of clinics, workshops and concerts devoted to music education and jazz ensembles as well as make contacts with clinicians, musicians, agents and jazz educators from all over the world to exchange ideas and teaching strategies. The total cost of the conference is \$755.00 from the 580 account. No substitute is needed.

BROOKE

- K. **Susan Pronchik**, Guidance Counselor at Brooke, to attend "*Facilitating Support Groups for Bullies and Targets*" at the Montgomery County Intermediate Unit on Tuesday, September 23, 2003. This conference will help Susan obtain additional ideas to help students resolve bullying and create a more caring environment which in turn benefits all students.

IX. OTHER BUSINESS

Mr. Roccio made a motion to approve Item A. Mrs. Stokes seconded it. It was approved 8-0.

A. The board approved of the following policies:

1. Policy #105.1 – Curriculum Review by Parents & Students
2. Policy #142 – Migrant Students
3. Policy # 216.1 – Supplemental Discipline Records
4. Policy #250 – Student Recruitment

Mr. Grispon made a motion to approve Item B. Mrs. Stokes seconded it. It was approved 6-2 with Mrs. Block and Mr. Schroeder voting no.

B. The board approved that student number 50203 be expelled from the Spring-Ford Area School District in accordance with the conditions presented by the Superintendent.

PERSONNEL

Mrs. Block made a motion to approve Items A-H. Mrs. Stokes seconded it. It was approved 8-0.

A. The board approved of the following **resignation(s) from the District**, with regret:

1. **Patricia Walsh-Coates**, Social Studies Teacher at the High School, effective August 19, 2003.

B. The board approved of the following employee **resignations from their current positions** to accept other positions within the District:

1. **Jill Ujobai**, 1st grade teacher at Upper Providence Elementary School, effective August 19, 2003.
2. **Margaret D. Wright**, Math/Science Teacher at the Intermediate School, effective August 19, 2003.
3. **Patrick Connors**, Instructional Assistant at Spring-Ford High School, effective August 19, 2003.
4. **Debbie Diehl**, 3.5 hour Food Service Worker at the Middle School, effective August 25, 2003.
5. **Christine Dixon**, 3 hour Food Service Worker at the Middle School, effective August 25, 2003.
6. **Marlene McClintock**, 4.5 hour Food Service Worker at the Intermediate School, effective August 25, 2003.
7. **Terri McGinness**, Playground Assistant at Limerick Elementary School, effective August 18, 2003.
8. **Sharon Platchek**, Food Service Worker at Oaks Elementary School, effective August 19, 2003.

9. **Maggie Walsh**, Playground Assistant at Upper Providence Elementary School, effective August 19, 2003.
- C. The board approved of **Christina V. Berkheiser**, Special Education Teacher at the Intermediate School for a Maternity Leave of Absence effective tentatively October 17, 2003 until the end of the 1st semester of 2003/2004 school year.
 - D. The board approved of **Patricia Jackson**, Custodian at Limerick Elementary School for a Family Leave of Absence effective August 12, 2003 through the remaining eligible balance of FMLA Leave for the 2003/2004 school year.
 - E. The board approved of the following **Temporary Professional Employees**:
 1. **Michele Fonte**, Pennsburg, PA, for the New Learning Support position at Upper Providence Elementary School. Ms. Fonte is a graduate of Kutztown University with certifications in Elementary Education and Mentally and Physically Handicapped. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
 2. **Delores McCarter**, Collegeville, PA, for the Secondary Guidance Counselor at the Middle School replacing C. Michele Poruban who resigned. Ms. McCarter is a graduate of Eastern University with certification as Secondary School Counselor. Compensation will be set at \$46,100, MS + 18, Step 5, with benefits as per the Collective Bargaining Agreement, effective September 8, 2003.
 3. Administration recommends approval of **Keri Brennan**, Pottstown, PA, for the Long Term Substitute position teaching English at the Middle School replacing Lyndi Puleo who is on a Childrearing Leave of Absence for the 2003/2004 school year. Ms. Brennan is a graduate of West Chester University with certification in English. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective date to be determined.
 4. Administration recommends approval of **Jamie Scheck**, for the Department Head-Business Education position replacing Joyce Force who retired. Compensation will be \$2,997, effective for the 2003/2004 school year.
 5. Administration recommends approval of **Mary Palladino**, for the Department Head-Mathematics position replacing Larry Ebert who retired. Compensation will be \$3,753, effective for the 2003/2004 school year.
 6. Administration recommends approval of **Yvonne O'Dea**, for the Department Head-Music position replacing Bruce Roberts who resigned from the position. Compensation will be \$3,249, effective for the 2003/2004 school year.
 - F. The board approved of the following **support staff**:
 1. **Helen Brennan**, Royersford, PA, for the Instructional Assistant position at the Middle School replacing Kate Baker who resigned. Ms. Brennan is currently a per diem substitute with the district. Compensation will be set at \$12.70 an hour with benefits as per the Assistants' plan, effective August 20, 2003.

2. **Courtney Briddes**, Collegeville, PA, for the New Instructional Assistant position at Upper Providence Elementary School. Compensation will be set at \$12.70 an hour with benefits as per the Assistants' plan, effective August 20, 2003.
3. **Bradford Brunner**, Boyertown, PA, for the New Instructional Assistant position at the High School. Compensation will be set at \$12.70 an hour with benefits as the Assistants' plan, effective August 20, 2003.
4. **Nathaniel Fisher**, Pottstown, PA, for the Instructional Assistant position at Limerick Elementary School replacing Denise Bedard who moved to another Instructional Assistant position at Royersford Elementary School. Compensation will be set at \$12.70 an hour \$.25 an hour for a degree for a total of \$12.95 an hour, pending receipt of transcript, with benefits as per the Assistants' plan, effective August 20, 2003.
5. **Karen L. Kohr**, Elverson, PA, for the Instructional Assistant position at the High School replacing Patrick Connors who accepted a teaching position at the High School. Compensation will be set at \$12.70 an hour with benefits as per the Assistants' plan, effective August 20, 2003.
6. **Terri McGinness**, Collegeville, PA, for the New Instructional Assistant position at the High School. Ms. McGinness was a Playground Assistant at Limerick Elementary School. Compensation will be set at \$12.70 an hour with benefits as per the Assistants' plan, effective August 20, 2003.
7. **Allison Milantoni**, Royersford, PA, for the Instructional Assistant position at Limerick Elementary School replacing Betsy Ferry who resigned. Compensation will be set at \$12.70 an hour, plus \$.25 an hour for degree, for a total of \$12.95 an hour, pending receipt of transcript and current clearances, with benefits as per the Assistants' plan, effective August 20, 2003.
8. **Sharon Platchek**, Pottstown, PA, for the New Instructional Assistant position at the Middle School. Ms. Platchek was a Food Service Worker at Oaks Elementary School. Compensation will be set at \$12.70 an hour with benefits as per the Assistants' plan, effective August 20, 2003.
9. **Maggie Walsh**, Phoenixville, PA, for the Lunchroom Assistant position at the Intermediate School replacing Carol Boldassare who accepted a full-time instructional assistant position at the Intermediate School. Ms. Walsh was a Playground Assistant at Upper Providence Elementary School. Compensation will be set at \$10.30 an hour without benefits as per the Assistants' plan, effective August 25, 2003.
10. **Karen Guza**, Royersford, PA, for the Playground Asst. at Upper Providence Elementary School replacing Maggie Walsh who accepted the Lunchroom Asst. at the Intermediate School. Compensation will be set at \$10.30 an hour without benefits as per the Assistants' plan, effective August 25, 2003.
11. **Marlene McClintock**, Spring City, PA, as a full-time 6 hour Food Service Worker at Oaks Elementary School replacing Sharon Platchek who has accepted another position in the District. Ms. McClintock was a part-time food service worker at the Intermediate School. Compensation will be set at

\$11.18 per hour, as per the Food Service Employee Plan effective August 25, 2003.

- 12. **Debbie Diehl**, Spring City, PA, as a full-time 6 hour Food Service Worker at Royersford Elementary School, replacing Pat Bainbridge who has retired. Ms. Diehl was a part-time food service worker at the Middle School. Compensation will be set at \$11.18 per hour, as per the Food Service Employee Plan effective August 25, 2003.
- 13. **Christine Dixon**, Limerick, PA, as a part-time 3 ½ hour Food Service Worker at Spring-Ford Middle School, replacing Debbie Diehl who has accepted a full-time position at Royersford Elementary School. Ms. Dixon was a part-time food service worker at the Middle School. Compensation will be set at \$11.18 per hour, as per the Food Service Employee Plan effective August 25, 2003.

G. The board approved of the following **extra-curricular/ supplemental contract(s)**:

1. **Middle School**

1.	Laura McQuaid	8/9 th Gr. Asst. Cheerleading Coach	\$697.50, I
2.	Jane Piersol	School Newspaper Advisor	\$1,140, J
3.	Maria Kardick	Yearbook	\$1,140, J
4.	Matthew Hillegas	7/8 th Gr Asst. Football Coach	\$2,809, E

High School

1.	Barbara Hubley	SH Asst. Boys' Soccer Coach	\$2,477 F
2.	Kelly Meyer	SH Head Girls' Soccer Coach	\$3,668 D

- 2. **Mobile Ed Productions, Inc.**, Redford, MI, to provide nine (9) 30 minute assemblies entitled "The Earth Dome" relating to oceans, mountains, rivers, time zones, geology and plate tectonics at Royersford Elementary School. The cost of the contract will not exceed \$595 and will be in effect on September 19, 2003. Funding is from the Royersford PTO.

H. The board approved of the following **professional substitute(s)**:

Dorothy Finger	Elementary Education/Early
Boyertown, PA	Childhood
	Lock Haven State College

FINANCE

Mrs. Stokes made a motion to approve Item A. Mr. Rocchio seconded it. It was approved 7-1 with Mr. Cummins voting no.

- A. The board approved of next month's payroll, taxes, all benefits, transportation contracts, IU contracts, vo-tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices:*

Check List

- 1. June
Check No. 92079-92324 \$1,437,157.13
- 2. July

	Check No. 92325-92652	\$1,579,273.74
3.	<u>August</u> Check No. 92653-92975	\$1,315,879.97
4.	<u>Check List Held for August Board Approval</u> Check No. 92976-93124	\$295,585.92
5..	<u>Athletic Fund- June</u> Check No. 295087-295127	\$51,328.24
6.	<u>Athletic Fund- July</u> Check No. 295128-295132	\$1,939.94

PROPERTY

Mr. Masciandaro made a motion to refer Items A-E under New Business, Property to the property committee since it involved a significant amount of money. Mr. Grispon seconded the motion. The board voted 8-0 to approve the motion. Items A-E TABLED.

- A. The board TABLED Contract 1, with **Horst Excavating, Lancaster, PA** for the High School Fields, HS-3, HS-4, HS-5 in the amount of **\$520,018.36**.
- B. The board TABLED Contract 2 with **Horst Excavating, Lancaster, PA** for the High School Fields, HS-6 and HS-7 in the amount of **\$160,504.42**.
- C. The board TABLED the Deduction amount offered by with **Horst Excavating, Lancaster, PA**, if awarded Contracts 1 & 2 for the High School Fields in the amount of – **(\$10,610.00)** for fields HS-3, HS-4, HS-5, HS-6, HS-7 for a combined total of **\$669,912.78**.
- D. The board TABLED Contract 3, submitted by **Horst Excavating, Lancaster, PA**, for the Intermediate School Fields, Int.-5, and Int.-6 due to the foot print of the building in the amount of **\$210,545.23**.
- E. The board TABLED Contract 4, with **Horst Excavating, Lancaster, PA**, for the Middle School Fields, MS-3, MS-4, MS-5 in the amount of **\$107,785.13**.

PROGRAMMING AND CURRICULUM

Mrs. Block made a motion to approve Item A. Mr. Masciandaro seconded it. It was approved 8-0.

- A. The board approved contracting with Delaware County IU of Morton, PA to provide auditory verbal therapy for a special education student as per the IEP. The cost of these services is \$116.00 per hour for on hour per week for 36 weeks during the 2003-2004 school year. The total cost is \$4,176.00. This cost will be funded through the 2003-2004 Special Education Budget.

X. CONFERENCE/WORKSHOP RECOMMENDATIONS

Mrs. Block made a motion to approve Items A-C. Mr. Schroeder seconded it. It was approved 8-0.

The board approved the following individuals for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Dr. Marsha R. Hurda**, Assistant Superintendent, to attend “38th Annual National Association of Pupil Services Administrators Conference” in San Diego, California from Sunday, October 5, 2003 through Sunday, October 12, 2003. This conference will be filled with relevant information to assist in providing effective student services in public schools as well as focusing on Alternative Education Programs. The total cost of the conference is \$1,299 from the 580 account.
- B. **Dolores Furlan, Joseph Krueger and Dr. Ed Coombe**, Supervisors of Special Education, to attend “Progress Monitoring in Special Education” at PATTAN in King of Prussia, PA from Wednesday, September 10, 2003 through Friday, September 12, 2003. The total cost of the conference is \$150.00 from the 580 account.
- C. **Carol Frankel**, Lead Teacher for Special Education at the Middle School, **Deidre Gillinger**, Learning Support Teacher at Oaks, **Susan Purtell**, Learning Support Teacher at Brooke, and **Caroline Salerno**, Learning Support Teacher at the High School, to attend “Progress Monitoring in Special Education 2003-2004” PATTAN in King of Prussia, PA on Thursday, September 11th and Friday, September 12, 2003. Attendance at this conference is mandatory in order to develop skills and methods for IEP progress reporting. The total cost of the conference will not exceed \$846.40 - \$166.40 from the Special Education Account and \$680 from the Substitute Account.

XI. OTHER BUSINESS

Mrs. Block made a motion to refer Item A under New Business, Other Business to the Community/Dedication Committee. Mr. Grispon seconded the motion. The board voted 8-0 in favor of TABLING the motion and referring it to the Community/Dedication Committee.

- A. The board TABLED a community committee to address the celebration of achievement of fifty years as the Spring-Ford Area School District. The fiftieth year is school year 2004-05.

Mrs. Block asked how much the bronze plaques are listing the names of board members and learned that they cost approximately \$500 according to Mr. Cooper. She said that she would prefer spending the money on an outdoor sign identifying the school.

PUBLIC COMMENT

Diana Dodson, Home and School, Spring City PTA president Urged the board to look at ratios of students per classroom rather than total numbers.

ADDENDUM

FINANCE

Mrs. Block made a motion to approve Item A. Mr. Schroeder seconded it. It was approved 8-0.

- A. The board approved advertising and selling of obsolete equipment. Purchase of equipment will be awarded to the highest bids received by September 30, 2004. (See attached equipment listing.)

PERSONNEL

Mrs. Block made a motion to approve Items A-E. Mr. Schroeder seconded it. It was approved 8-0.

- A. The board approved of a change in the starting date for **Cheri Krell-Morris**, Perkiomenville, from September 2, 2003 to August 25, 2003. Ms. Krell-Morris has been hired for School Psychologist position.
- B. The board approved of **Amanda Kielbasa**, Reading, PA, for the New .5 Kindergarten Teacher at Spring City Elementary School due to increased enrollment. Ms. Kielbasa had been previously recommended for the .5 position making this a 1.0 position. Ms. Kielbasa is a graduate of Bloomsburg University with certification in Elementary Education and Mentally and Early Childhood. Compensation will be set at \$35,500, BS, Step 1, with benefits as per the Collective Bargaining Agreement, effective August 20, 2003.
- C. The board approved of **Maria Santangelo**, Limerick, PA, for the Part-time 3-hour Food Service Worker at the Middle School replacing Christine Dixon who accepted a 3.5 hour position in the cafeteria. Ms. Santangelo had been a per diem substitute with the district. Compensation will be set at \$11.18 an hour without benefits as per the Food Service Plan, effective August 25, 2003.
- D. The board approved of **Gayle Kern**, Spring City, PA, for the Part-time 4.5 hour Food Service Worker at the Intermediate School replacing Marlene McClintock who accepted a 6-hour position in the cafeteria. Ms. Kern had been a per diem substitute with the district. Compensation will be set at \$11.18 an hour without benefits as per the Food Service Plan, effective August 25, 2003.
- E. The board approved of the change in the stipend for **Barbara Nichols**, Instructional Assistant at Limerick Elementary School from \$12.70 an hour to \$12.70 an hour, plus \$.25 an hour for degree for a total of \$12.95 an hour with benefits as per the Assistants' Plan, effective August 20, 2003.

XII. SOLICITOR'S REPORT

The solicitor reported that there was an executive session prior to the board meeting on a personnel issue.

XIII. PUBLIC COMMENT

There was none.

Mrs. Block requested an executive session to discuss property and personnel. Mr. Pettit announced a short break at 8:35 p.m. as the board broke into executive session.

The board returned at 9:20 p.m. from executive session. There was a short discussion of handicapped access. Dr. Coale said it was being worked on at Royersford Elementary.

XIV. ADJOURNMENT

Mrs. Stokes made a motion to adjourn the meeting. Mr. Grispon seconded it. The board adjourned at 9:20 p.m.

Respectfully submitted,

Martha Magee Block
Board Secretary

Pat Dillon
Recording Clerk