

The September 22, 2003 board meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the faculty lunchroom of the Spring-Ford High School with the following in attendance:

- Region I: Mike Masciandaro and Ray Rocchio, Jr.
- Region II: Martha Magee Block, Janet Stocks, Robert A. Weber
- Region III: Ed Cummins, John S. Grispon, and Richard Schroeder
- Presiding Officer: Bern Pettit
- Solicitor: Marc Davis, Esq.

I. PUBLIC COMMENT

Polly Keiser, Royersford, PA

Said her daughter, Sarah, attends the middle school and has allergies, asthma, and had gotten pneumonia. Said the results from Karl and Associates showed elevated levels of cladosporium and wants to know what has been remediated. She also presented a list of questions to board members.

II. INTRODUCTION

A. Dr. Coale introduced **Judy Kuhns**, the new technology integration specialist.

III. PRESENTATION

A. **Pat Nugent**, Spring-Ford Senior High School principal, and **Mickey McDaniel**, athletic director, presented Bern Pettit with the Sportsmanship Award. Spring-Ford Senior High School has won the honor for the 5th straight year for good sportsmanship.

B. **John Schlosberg**, president of Karl and Associates, John Schlosberg, president of Karl and Associates, said that he had close to 30 years experience working in the environmental health field including working at the EPA and consulting firms. The rainy weather has produced mold amplification in schools. He has worked with Spring-Ford Area School District for three years. He said the district was unique in trying to anticipate and prevent problems while some schools reacted after heavy infestation of mold was discovered. Mold produces toxic effects: mild to severe. There is no standard of safety for exposure to mold – he works with consensus guidelines. Spores are everywhere since they enter buildings through ventilation systems, shoes, clothing, etc. He makes recommendations and comes back to check to see if the recommendations have been followed. He said that he thinks that it is

unlikely that there will be standards but state-wide or a national program to define responsibilities to protect citizens is needed.

Questions from the board

Mr. Cummins asked what encourages mold? Heat, source of food, and water said Mr. Schlosberg. Do those conditions exist in the district's buildings? Two of three do, said Mr. Schlosberg. The condition that does not exist is water since the district is working proactively to deal with water when it is an issue. Mr. Cummins made an analogy to radon and said there are no standards, which makes it an issue that he as a home inspector wouldn't touch. He also said that if he thought there was a problem, he would be screaming about it. He expressed confidence in what was being done. Mr. Masciandaro asked what amplification was. Mr. Schlosberg said amplification was when the mold becomes bigger and visible as one single organism. Mr. Masciandaro asked about the charges of amplification in room 402. Mr. Schlosberg said the level was higher than what he would like to see but it was not indicative of amplification. He said levels of 1 million were a concern and room 402 had levels of a half million. Mr. Schroeder said he was comfortable with the actions the district was taking. He said the district changes filters three times more frequently than anyone else. Mr. Schlosberg said filters were not effective against mold since spores travel with building traffic. Mrs. Block said the district was the most aggressive in the country in its testing, cleaning, retesting, recleaning against mold program. Individuals may have asthma, pulmonary issues, and sensitivities to dust and mold where most people don't. She said the district is equally concerned about all kids and that kids with problems can use a 504 plan. Buildings can not be made mold-free, she added.

Mr. Grispon asked whether air inside the building would contain less mold than the outside. Mr. Schlosberg said generally though the sampling was a snapshot that could show higher levels at times. Mr. Rocchio asked if other rooms were higher than a half million. No said Mr. Schlosberg. Mrs. Stokes asked for figures on costs of the additional testing and additional cleaning requested by parents. Mr. Weber asked whether Mr. Schlosberg had other recommendations. Mr. Schlosberg said that he would be very satisfied if an independent party tested every school every two years in the school district that they attended. In sum, he could not think of anything else that could be done within reason. Mr. Grispon asked that the results of the lab tests be posted on the district website. Mr. Schlosberg promised to send the data to the district.

Questions from the Public

Mr. Pettit said that members of the public could take 10 minutes each to ask questions.

Alan Dovberg, Limerick

Asked about room 402 having the highest count, what made this happen, is there a leak from the ceiling, are you satisfied with the cleaning products, and have you personally observed the cleaning procedure.

- C. The board approved of the following **Leave of Absences**:
1. **Joann Drewicz**, 1st Grade teacher at Royersford Elementary School for a Family Leave of Absence, effective tentatively October 10, 2003 through the remaining eligible balance of FMLA leave for the 2003/2004 school year.
 2. **Susan J. Merrill**, Gifted Support Teacher at the Highs School for a Maternity/Childrearing Leave of Absence, effective tentatively October 20, 2003 for the balance of the 2003/2004 school year.
 3. **Jennifer Moyer**, LA/Social Studies Teacher at the Intermediate School for a Maternity/Childrearing Leave of Absence, effective tentatively November 7, 2003 for the balance of the 2003/2004 school year.
 4. **Cindy Hane**, Instructional Assistant for Technology at Limerick Elementary School for a Family & Medical Leave of Absence, effective August 20, 2003 to September 10, 2003.
 5. **George J. Vermuth, Jr.** Instructional Assistant for Technology at the High School for an Uncompensated Leave of Absence, effective August 20, 2003 through December 31, 2003.
- D. The board approved of **Cheryl Rabinowitz**, Phoenixville, PA as a **Professional Employee** for the Gifted Support Teacher at the Middle School replacing Virginia Farrington who retired. Ms. Rabinowitz is a graduate of College of New Jersey with Master's Degree and certification in Elementary Education and Reading Specialist. Compensation will be set at \$43,100, MS + 18, Step 3, prorated with benefits as per the Collective Bargaining Agreement, effective date to be determined.
- E. The board approved **Joelle L. Maguire**, Pottstown, PA, for the Health & Physical Education at the High School replacing Patricia Morris who resigned. Ms. Maguire is a graduate of West Chester University with certification in Health & Physical Education. Ms. Maguire was employed as the .5 Health & Physical Education Teacher. Compensation will be set at \$35,500 BS, Step 1, prorated, with benefits as per the Collective Bargaining Agreement, effective retroactive to September 9, 2003.
- F. The board approved of **Nancy Quain**, Royersford, PA, as a **Long-Term Substitute** for the .6 School Psychologist position at Spring City Elementary School replacing Kristine Raichle who is on a Childrearing Leave of Absence for the 2003/2004 school year. Ms. Quain is a graduate of Wake Forest University with certification as a School Psychologist. Compensation will be set at \$22,920, MS, Step 1, prorated, for the .6 position with benefits as per the Collective Bargaining Agreement, effective retroactive to September 17, 2003.

- G. The board approved of **Donna A. Sullivan**, Collegeville, PA, as a **Long-Term Substitute** for the .4 Elementary School Counselor position at Spring City Elementary School replacing Kristine Raichle who is on a Childrearing Leave of Absence for the 2003/2004 school year. Ms. Sullivan is a graduate of Immaculata University with certification as an Elementary School Counselor. Compensation will be set at \$15,280, MS, Step 1, prorated, for the .4 position with benefits as per the Collective Bargaining Agreement, effective retroactive to September 10, 2003.
- H. The board approved of the following **support staff**:
1. **Alexandra Carrasco**, Royersford, PA, for the new Instructional Assistant at the High School. Compensation will be set at \$12.70 an hour plus \$.25 an hour for degree for a total of \$12.95 an hour with benefits as per the Assistants' Plan, effective retroactive to August 20, 2003.
 2. **Janelle Rafferty**, Schwenksville, PA, for the New Playground Assistant position at Upper Providence Elementary School. Compensation will be set at \$10.30 an hour without benefits as per the Assistants' Plan, effective September 23, 2003.
 3. **Christine Schoch**, Limerick, PA, for the Playground Assistant position replacing Terry McGuinness who accepted an Instructional Assistant position at the High School. Compensation will be set at \$10.30 an hour without benefits as per the Assistants' Plan, effective September 23, 2003.
 4. **Karen Wilson**, Royersford, PA, for the Playground Assistant position replacing Michele DuFour who resigned. Compensation will be set at \$10.30 an hour without benefits as per the Assistants' Plan, effective September 23, 2003.
- I. The board approved of the following **independent contract(s)**:
1. **Franklin Institute**, Philadelphia, PA, to present assemblies in connection with Life in Space, Electricity, Hot & Cold, and Chemistry at the Intermediate School. The cost will be \$630 per show for 4 shows for a total cost not to exceed \$2520 and will be in effect from September 3, 2003 until March 2004. Funding will be from the Intermediate School Home & School Association.
 2. **Great Valley Nature Center**, DeVault, PA, to present Outreach Programs for Science and Social Studies Programs at Limerick Elementary School. The total cost will not exceed \$300 and will be in effect from September 3, 2003 until June 10, 2004. Funding will be from the Limerick Home & School Association.
 3. **Inter Act Story Theater**, Silver Springs, MD, to present an assembly on accepting responsibility. The total cost will not exceed \$3872 and will be in effect from March 1 until March 31, 2003. Funding will be

Limerick, Brooke, Royersford, Oaks, and Spring City Elementary Schools Home and School Association.

4. **Eric Paul**, Phoenixville, PA, to present a 45 minute theme magic show with regards to becoming hooked on books and reading at Spring City Elementary School. The total cost will not exceed \$250 and will be in effect on November 19, 2003. Funding will be from the Spring City Building Budget.
5. **Nick Gregory of Give and Take Jugglers**, Philadelphia, PA, to present 4 30-minute assemblies in connection with School Wide Spirit and Picnic Day at Upper Providence Elementary School. The total cost will not exceed \$725 and will be in effect on August 13, 2003. Funding will be from Pro Social Skills.
6. **Perfection on Wheels**, LaJolla, CA, to present an assembly in conjunction with the Red Ribbon Program for Drug & Alcohol. The cost of the program will not exceed \$900 and will be in effect on August 25, 2003 until December 31, 2003. Funding will be from the Intermediate School Home & School Association.
7. **Perkiomen Valley Watershed**, Schwenksville, PA, to present an assembly entitled "Winter Secrets Assembly," on January 22, 2003. The cost of the program will not exceed \$150. Funding will be from the Spring City Home & School Association.
8. **Ms. Claire Choutka**, Limerick, PA, for provision of applied behavior analysis support in the school setting for a special education student as part of the IEP. Direct intervention services, consultation and training will be provided to school staff not to exceed eight (8) hours a month between 8/15/03 and 6/30/04 at one hundred dollars (\$100.00) an hour. The total contract will not exceed a total of seven thousand two hundred dollars (\$7,200). Funding will be paid through Federal IDEA Funds.
9. **American Red Cross** for CPR and First Aid Training and initial Certification for 63 instructional assistants on Tuesday, October 14, 2003. The cost of the training is \$65.00 per attendee. The contract shall not exceed \$4,095.00. Cost of the training is to be paid through ACCESS Funds.
10. **American Red Cross** for CPR and First Aid Training and recertification for 48 instructional assistants. The cost of the training is \$50.00 per attendee. The contract shall not exceed \$2,400.00. Cost of the training is to be paid through ACCESS Funds.

J. The board approved of the following **extra-curricular/supplemental contract(s)** for the **High School**:

1.	Patrick Connors	Fitness Room	\$526, LB
2.	Brian M. Philipanis	SH Football Volunteer	\$1.00 (Code 1)

K. The board approved of the following **extra-curricular/supplemental contract(s)** for the **Middle School**:

1.	Douglas Landis	8/9 th Gr. Wrestling Coach	\$3,668, D
2.	Laurie Exeter	Detention Duty	\$1404.50, E 1/2
3.	William Racich	Cross County Head Coach	\$1715, H
4.	Jennifer Hannis	7/8 th Gr. Asst. Track Coach	\$1,450, I
5.	Jennifer Hannis	7/8 Gr. Asst. Soccer Coach Girls'	\$1,450, I
6.	Todd Bowers	WSFR Radio Club	\$1,140, J
7.	Angie Cremins	Math Counts Sponsor	\$428, K1/2
8.	William Racich	Wrestling Intramural	\$526, L-B
9.	William Racich	Intramural Track	\$312, L-C
10.	William Racich	Volleyball Intramural	\$312, L-C
11.	William Racich	Fitness Training Session 1	\$312, L-C
12.	William Racich	Fitness Training Session 2	\$312, L-C
13.	William Racich	Fitness Training Session 3	\$312, L-C
14.	Kathryn Kruemmling	Fall Girls' Basketball	\$312, L-C
15.	Jason Corropolese	Fall Boys' Basketball Intramural	\$312, L-C
16.	Alyssa Kutz	Arboretum Club	\$312, L-C
17.	Rachel Custer	Computer Club, 2 nd M. P.	\$312, L-C
18.	Rachel Custer	Computer Club, 3 rd M. P.	\$312, L-C
19.	Rachel Custer	Computer Club, 4 th M. P.	\$312, L-C
20.	Helen Hiles	Writing Club	\$312, L-C
21.	Rachel Custer	Magazine Club	\$312, L-C
22.	Craig Kehl	8/9 th Gr. Scorekeeper-Football	\$26/Hr, N

L. The board approved of the following **extra-curricular/supplemental contract(s)** for the **Intermediate School**:

1.	Megan Seip	Softball Intramurals	\$312, LC
2.	Stephanie Hahn	Softball Intramurals	\$312, LC

M. The board approved of the following **Professional substitutes**:

1. **Michele L. Alexander**, Audubon, PA, Elementary Education K-6 from Shippensburg University.
2. **Lisa M. Bealer**, Boyertown, PA, Elementary Education and Early Childhood, Shippensburg University.
3. **Rebecca L. Hasselman**, Pottstown, PA, Elementary Education K-6, Elizabethtown College.

4. **Lindsey T. Leavitt**, Norristown, PA, Elementary Education K-6, Brigham Young University.
 5. **Philena M. Myers**, Collegeville, PA, Business, Computers Information Technology K-12, Gwynedd-Mercy College.
 6. **C. Michele Poruban**, Pottstown, PA, Guidance Counselor, Elementary and Secondary and Biology from West Chester University.
 7. **Geri L. Schumacher**, Glenside, PA, Elementary Education K-6 from Drexel University.
 8. **Karen Simon**, Royersford, PA, Elementary Education K-6 from Chestnut Hill College.
 9. **Darren M. Thompson**, Jeffersonville, PA, Elementary Education K-6, Mathematics 7-12, & Social Studies from Cabrini College.
 10. **Kimberly A. Warburton**, Oaks, PA, Elementary Education K-6 from Cabrini College.
- N. The board approved of the following **Support Staff substitutes**:
1. **James F. Brobst**, Spring City, PA, Custodian/Maintenance.
 2. **Dorothy M. McNellis**, Royersford, PA, Office/Clerical.
 3. **Lisa M. McCague**, Collegeville, PA, Office/Clerical, Instructional/Clerical Asst., Playground Asst./Lunchroom Asst.
 4. **Leah A. Quay**, Boyertown, PA, Instructional Assistant.
 5. **Janelle Rafferty**, Schwenksville, PA, Playground Asst.
 6. **Rick Reehle**, Green Lane, PA, Instructional Assistant for Technology.
 7. **Christine Schoch**, Limerick, PA, Playground Asst.
 8. **Karen Wilson**, Royersford, PA, Playground Asst.

VI. FINANCE

Mr. Masciandaro made a motion to approve Items A-L, excluding Item B. Mr. Schroeder seconded it. It was approved 9-0.

- A. The board approved of payment for the following invoices for the month of **SEPTEMBER**, in connection with the **SERIES G.O.B. 2000**:

1. INTERMEDIATE SCHOOL/MIDDLE SCHOOL PROJECT

Mario D’Orsaneo	Fabric/Install 2 Stands/Chillers	\$	700.00
Mario D’Orsaneo	Fabric/Install Supports/Stands	\$	3,560.00
Reading Foundry	(1) Relief Valve	\$	415.00
Power & Communication Data,	Phone Catv Cabling	\$	39,549.57
U.S. Engineering	Soil Testing & Inspection	\$	2,873.48
*DLR Group	Professional Services	\$	33,750.00
*R.M. Shoemaker Co	Applic. #21-General Contractor	\$	805,545.00
	TOTAL	\$	886,393.05

2. UPPER PROVIDENCE ELEMENTARY SCHOOL

Calico	Small Kitchen Equipment	\$	19,125.21
Todd Devin Equip.	Small Kitchen Equipment	\$	1,642.50
Fox Rothschild LLP	Professional Services	\$	89.00
P.E.M.CO.	2 Student Chairs	\$	64.80
Nicholas Pipino Inc.	42 Wilson A/V Carts	\$	2,453.64
School Health	Vision Screener & Audiometer	\$	2,351.35
Singer Equipment Co	Groen Steamer	\$	8,242.66
Spring-Ford Sch. Dist	Reimburse Benefits	\$	15,384.30
Star Audio Visual	35 Overhead Projectors	\$	8,531.25
Tri-State Rest. Equip	Blodgett Convection Oven	\$	7,798.00
Trophies-N-More	Signage (Name Signs)	\$	422.85
U.S. Engineering	Soil Testing & Inspection	\$	957.83
*Brodart Co.	Laminator Stand	\$	271.50
*DLR Group	Professional Services	\$	1,475.00
*Eckadams	Task Chair (Dr. Wurtz)	\$	511.80
*Nystrom/HerffJones	Classroom Maps & Globes	\$	15,545.00
*R.M. Shoemaker	Applic. #19-General Contractor	\$	<u>362,414.00</u>
	TOTAL	\$	447,280.69

*NEW BUSINESS

- C. The board approved of payment for the following invoices for the month of **SEPTEMBER**, in connection with the **SERIES G.O.B. 2003:**

MIDDLE SCHOOL PROJECT

Fox Rothschild LLP	Professional Services	\$	128.00
*Altchem Enviromen.	Applic. #2-Asbestos Abatement	\$	<u>5,143.50</u>
	TOTAL	\$	5,271.50

*NEW BUSINESS

- D. The board approved of payment for the following invoices for the month of **SEPTEMBER**, in connection with the **CAPITAL RESERVE ACCOUNT – Fund 22:**

Evaluation of Land Parcels

Fox Rothschild LLP	Professional Services (2 Inv.)	\$	<u>405.00</u>
	TOTAL	\$	405.00

Phase II – Design Athletic Fields

Fox Rothschild LLP	Professional Services	\$	<u>1,550.00</u>
	TOTAL	\$	1,550.00

- E. The board approved of the following **exonerations** from the per capita tax for 2003-2003:

Limerick Township	No.
Royersford Borough	No.
Spring City Borough	No.
Upper Providence Township	No.

- F. The Board approved of the following **additions/deletions** from the per capita tax for 2003-2003:

Limerick Township Deletions	No.
Royersford Borough Deletions	No.
Spring City Borough Additions	No.
Spring City Borough Deletions	No.
Upper Providence Township Additions	No.

- G. The board approved of the **Cafeteria Listing** of Bills:

Checks #4706-4757	\$147,912.66
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- H. The board approved of the following Treasurers' Reports:

- Treasurer's Report – August 31, 2003
- Money Market – August 31, 2003
- Naturium Fund – August 31, 2003
- Checking Accounts – August 31, 2003
- Payroll Account – August 31, 2003
- Athletic Fund – August 31, 2003
- Investment Schedule – August 31, 2003
- Note of 2000 – August 31, 2003
- Note of 2002 – August 31, 2003
- Note of 2003 – August 31, 2003
- Capital Reserve Fund – August 31, 2003
- Investments – August 2003
- Spring-Ford High School Activity Account – August 31, 2003
- Middle School Activity Account – August 31, 2003
- General Fund – August 31, 2003
- Debt Service Account – August 31, 2003
- General Fund – Tax Account – August 1, 2003
- Revenue Budget Report – August 31, 2003
- Summary Budget Report –
- Check Register – August 31, 2003
- Cafeteria M/M Account – August 31, 2003
- Cafeteria Checking Account – August 31, 2003

- I. The following reports were submitted for the board's information:

- Cafeteria Savings Schedule
- Cafeteria Investment Schedule
- Cafeteria List of Bills

J. The board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, vo-tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices:

1. August
 Check No. 93125-93184 \$794,930.72
2. September
 Check No. 93185-93421 \$869,616.08
3. Check List Held for September Board Approval
 Check No. 93422-93714 \$550,769.02
4. Athletic Fund- August
 Check No. 295133-295192 \$27,151.54

K. The board approved acceptance of the changes to the Chester County School's Healthcare Affiliation agreement. Spring-Ford is a member of the Chester County Healthcare Affiliation and has benefited with lower rates compared to our Montgomery County consortium. The affiliation meets monthly and members benefit by continuing reviewing health care plan designs and recommendations. The group also has a healthcare consultant to interpret the reports from Blue Cross and gives valuable assistances in negotiating rate and reductions of the various fees from Blue Cross in order to benefit the affiliation. Each year, Spring-Ford pays a fee to help defray expenses for the affiliation. The fee has increased from \$3,000 to \$6,000.

L. The board approved active pursuit of corrections to the encroachment of property line. The 3 areas that have the encroachment are the Oaks Elementary School, Middle School, and the Brooke Elementary School. A surveyor will mark the property line in paint for the Brooke Elementary School in order to ascertain how many properties are over the property line.

Mrs. Block made a motion to approve Item B. Mr. Masciandaro seconded it. It was approved 7-2 with Mr. Weber and Mr. Grispon voting no.

B. The board approved payment for the following invoices for the month of **SEPTEMBER**, in connection with the **SERIES G.O.B. 2002:**

<u>WINNIES PROJECT</u>		
*Burish Assoc. Inc.	Professional Services	\$ 495.39
*DLR Group	Professional Services	<u>\$ 37,500.00</u>
	TOTAL	\$ 37,995.39

VII. PROPERTY

Mr. Grispon made a motion to approve Items A, C, E-G. Mr. Cummins seconded it. It was approved 8-1 with Mr. Weber voting no.

- A. The board approved of **Bursich Associates Inc.** to do test pits to determine the percolation of the soil for the underground detention basin at the Winnies Tract for a lump sum not-to-exceed **\$2,800.00**.
- C. The board approved **REJECTION** of Contract 3, submitted by **Horst Excavating**, Lancaster, PA for the Intermediate School Fields, Intermediate 5 and 6 due to the footprint of the building in the amount of **\$210,545.23** pending solicitor's review.
- E. The board approved working with Royersford Borough to obtain approval from PennDot to have flashing lights installed on Fifth Avenue by Royersford Elementary School.
- F. **Change Order - Intermediate 5-7 Building**
GC – 16
The board approved installation of wood gym flooring in-lieu of VCT in the adaptive gym, two basketball backstops and wall padding for all four walls for a total add of \$62,042.
- G. **Change Order - Intermediate 5-7 Building**
GC – 17
The board approved installation to have a rubber sports floor in-lieu of VCT in the auxiliary gym, basketball backstops and wall padding for all four walls for a total add of \$65,214.

Mr. Masciandaro made a motion to approve Items B and D. Mr. Schroeder seconded it. It was approved 9-0. Mr. Grispon asked if there was a priority list and Mr. Cooper described it. Mrs. Stokes asked if there was enough personnel to maintain it.

- B. The board approved awarding Horst Excavating, Lancaster, PA contracts 1 & 2 for the High School fields for fields HS-3, HS-4, HS-5, HS-6, HS-7 for a combined total of **\$669,912.78**, which includes a deduct of \$10,610, pending solicitor's review. Payment will be from the Capital Reserve Account.
- D. The board approved of Contract 4, with **Horst Excavating**, Lancaster, PA for the Middle School Fields, MS 3, 4 and 5 in the amount **\$107,785.13** pending solicitor's review. Payment will be from the Capital Reserve Account.

PSBA REPORTJohn S. Grispon

The PSBA legislative committee met regarding public school funding and the budget impasse. Options are to increase property taxes or borrowing. Expansion of gaming to include slot machines was DOA. The House Education Committee met regarding HB1250 to require both public hearing and referendum rather than either. Other items covered were HB 1068 regarding reimbursement for mobile units and SB 596 regarding character educations and grants. (end of report)

The solicitor announced that there would be an executive session on personnel and another executive session would follow the meeting for personnel issues.

VIII. CONFERENCE/WORKSHOP RECOMMENDATIONS

Mrs. Block made a motion to approve Item A. Mr. Schroeder seconded it. It was approved 8-1 with Mr. Weber voting no.

The board approved of the following individuals for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

A. **Bernard Pettit**, Board President, **Martha Magee Block, Ed Cummins, John Grispon, Ray Rocchio, Jr., Rick Schroeder, Janet Stokes**, Board Members, **Dr. Genevieve D. Coale**, Superintendent of Schools, **Richard Cechak**, President of Spring-Ford Education Association and a **Parent from the Home and School Association** to attend *“Together Organized for Public Schools Leadership Dinner”* at the Radisson Valley Forge in King of Prussia, PA on Tuesday, September 30, 2003. The total cost of the conference is \$455.00 from the 580 account.

Mrs. Block made a motion to approve Items B-T. Mr. Schroeder seconded it. It was approved 8-1 with Mr. Weber voting no.

B. **Bernard F. Pettit**, Board President, and **Dr. Genevieve D. Coale**, Superintendent of Schools, to attend *“National School Boards Association 64th Annual Conference”* in Orlando, FL from Thursday, March 26, 2004 through Tuesday, March 30, 2004. The total cost of the conference is \$5,400.00 from the 580 account.

C. **Dr. Leticia M. Rodriguez**, Director of Human Resources, to attend *“Pennsylvania Association of School Personnel Administrators Conference”* in Harrisburg, PA on Thursday, November 20, 2003 and Friday, November 21, 2003. The total cost of the conference is \$695.00 from the 580 account.

- D. **Dolores Furlan** and **Joseph Krueger**, Supervisors of Special Education, to attend *"Progress Monitoring in Special Education"* at PaTTAN in King of Prussia, PA on Thursday, November 20, 2003. The total cost of the conference is \$35.00 from the 580 account.
- E. **Dolores Furlan** and **Joseph Krueger**, Supervisors of Special Education, to attend *"The New IDEA: What It Says and What It Means for States and Schools"* at PaTTAN in King of Prussia, PA on Wednesday, November 19, 2003. The total cost of the conference is \$15.00 from the 580 account.
- F. **Joseph Krueger** and **Dr. Ed Coombe**, Supervisors of Special Education, to attend *"Eastern Pennsylvania Special Education Administrative Conference"* at Pocono Manor Inn in Pocono Manor, PA from Wednesday, October 22, 2003 through Friday, October 24, 2003. The total cost of the conference is \$216.00 from the 580 account.
- G. **Shirley A. Rhoads**, Assistant Business Manager, to attend *"A/CAPA Fall Meeting"* in Hershey, PA on Monday, October 20, 2003. This conference is a review of source documents regarding child accounting, status report for on-line system including frequently made errors, Act 80/Instructional Summary and questions and answers pertaining to child accounting. The total cost of the conference is \$10.00 from the 580 account.
- H. **Dr. Leslie T. Morrill**, Staff Development Specialist, to attend *"Administrators Technology Leadership Academy"* at the Montgomery County Intermediate Unit in Norristown, PA on Tuesday, October 21, 2003 and Thursday, October 23, 2003. This conference will emphasize technology leadership consistent with the Technology Standards for School Administrators. The total cost of the conference is \$670.00 from the 580 account.
- I. **Debbie Smith**, Administrative Assistant, Child Accounting, District Office to attend A/CAPA Fall Meeting in Hershey, PA, October 20, 2003. The total cost from the 580 account will be \$85.00.

HIGH SCHOOL

- J. **Larry Byers**, Guidance Counselor, to attend *"Over-Indulged Children/At Risk Youth & Enabling Parents"* at the Courtyard Philadelphia Downtown in Philadelphia, PA on Thursday, October 16, 2003. This workshop will better enable Larry to serve students with conduct disorder issues, their families, and their teachers. Life Management skills will also be addressed during this workshop. The total cost of the conference is \$169.00 from the 580 Account. No substitute is needed.

- K. **Julie Deutermann**, Home and School Visitor, and **Shannon Dallahan**, Guidance Counselor at the Intermediate School, to attend “*SAP – Fall Training*” at the MCIU in Norristown, PA on Tuesday, September 30th, Wednesday, October 1st, Wednesday, October 8th and Thursday October 9th, 2003. This Pennsylvania Department of Education training is mandated for any teacher wishing to serve on the SAP Team and has been written into our school’s Safe & Drug Free Initiative Grant. The total cost of the conference is \$650.00 from the Safe & Drug Free School’s Initiative Grant. No substitute is needed.
- L. **Chip Mulvany**, Department Chair for Technology Education, to attend “*Technology Education Association of PA Conference*” at the Penn Harris Convention Center in Camp Hill, PA from Thursday, November 6th through Saturday, November 8th, 2003. This conference will help Chip acquire knowledge of the latest technology learning activities, assessment techniques and resources. The total cost of the conference is \$440.68 - \$270.68 from the 580 account and \$170.00 from the substitute account.
- M. **Lisa Pupo**, English Teacher, to attend “*Mid Atlantic Region – Association of Asian Studies 2003 Annual Conference: Mobile Global Asia*” at George Washington University in Washington, D.C. on Friday, October 24, 2003. Lisa has been asked to be a presenter on Teaching Empires through Literature at this year’s conference. There is no cost for this conference other than a substitute as all expenses are being paid by the Freeman Foundation. Substitute costs to be paid by the district will be \$85.00.
- N. **Judy Wambold**, Department Chair for Foreign Language, to attend “*American Council on the Teaching of Foreign Languages 2003 Annual Meeting and Exposition*” at the Pennsylvania Convention Center in Philadelphia, PA on Friday, November 21st, 2003. This conference will enable Judy to participate in workshops concerning state and national foreign language standards, she will also be able to make contacts with textbook publishers which will be important since this a review year for our district. The total cost of the conference is \$253.40 - \$168.40 from the 580 account and \$85.00 from the substitute account.
- O. **Elise Woland**, Speech Therapist, **Amanda DeMaria**, Speech Therapist at Brooke Elementary, and **Nancy Saul**, Speech Therapist at Limerick Elementary to attend “*Assistive Technology Core Team Training*” at the MCIU in Norristown, PA on Thursday, September 25th, Wednesday, October 15th, and Wednesday, November 19th, 2003. This is mandated training. The total cost of this conference is \$892.80 - \$137.80 from the 580 account and \$755 from the substitute account.

MIDDLE SCHOOL

- P. **Jane Ehnot**, Health & Physical Education Teacher, to attend "*Ideas, Activities and Games to Expand, Enrich and Enhance Your P.E. Program*" at the Desmond Hotel in Malvern, PA on Thursday, October 23, 2003. This conference will help Jane learn the tools, strategies and activities necessary to build a high quality physical education program. The total cost of the conference is \$274.00 - \$189.00 from the 580 account and \$85.00 from the substitute account.
- Q. **Paul Karwoski**, Learning Support Teacher, to attend "*Literacy and The Young Adolescent Mind*" at the Hilton Valley Forge in King of Prussia, PA on Thursday, December 4th, 2003. This conference will help Paul find ways to enable 7th and 8th grade learners become better readers. The total cost of the conference is \$275.00 - \$175.00 from the 580 account and \$100.00 from the substitute account.

BROOKE

- R. **Barbara Monahan**, 1st Grade Teacher, to attend "*PA State First Grade Teacher Convention*" at the Marriott Harrisburg-Hershey in Harrisburg, PA on Monday, December 8th and Tuesday, December 9th, 2003. This conference will allow Barbara to gather new strategies to enrich the educational classroom program by learning techniques based on the latest research. The total cost of the conference is \$626.00 - \$426.00 from the 580 account and \$200 from the substitute account.

ROYERSFORD

- S. **Francine Caputo**, psychologist, to attend the "*Fall Conference of International Dyslexia Association/Dyslexia: Taking a Closer Look*" at the Radisson Hotel in Trevoze, PA on Friday, October 10, 2003. This conference will allow Francine to improve skills with diagnosis and intervention for Dyslexia. The total cost for this conference is \$135.00 from the Psychologist Account. No substitute is needed.

UPPER PROVIDENCE

- T. **Gina Lasky-Butterweck**, Speech Therapist, to attend "*AT Core Team Update*" at the MCIU in Norristown, PA on Friday, October 10, 2003, and Wednesday, April 21, 2004. These workshops will allow assistive technology team members to share, plan, and hear of updates on products, information and training. The only cost to the district is for a substitute - \$210.00 from the substitute account.

IX. OTHER BUSINESS

Mrs. Block made a motion to approve Item A. Mr. Weber seconded it. It was approved 9-0.

- A. The board approved of the following annual reports of income and expenses as required by Policy #229, Student Fund Raising:
1. Spring-Ford Athletic Booster Club
 2. Spring-Ford Intermediate Home and School Association
 3. Brooke Elementary Home & School Association
 4. Limerick Elementary School Home and School League
 5. Royersford Elementary Parent Teacher Organization

Mrs. Block made a motion to approve Item B. Mr. Weber seconded it. It was approved 9-0.

- B. The board approved entering into an agreement with WordWork Communications of West Point, PA for written communication services for an hourly rate of \$105 per hour at a total cost not to exceed \$3,150.

X. NEW BUSINESS**PERSONNEL**

Mr. Masciandaro made a motion to approve Items A-L. Mr. Weber seconded it. It was approved 8-1 with Mr. Cummins voting no.

- A. The board approved of the **resignation** of **Joelle Maguire**, .5 Health and Physical Education Teacher at the High School from her current position to accept another position in the district, effective September 8, 2003.
- B. The board approved of the **resignation**, with regret, **Elizabeth Lytle**, Part-time Food Service Worker at the High School, effective August 21, 2003.
- C. The board approved of **Joanne Drewicz**, 1st grade teacher at Royersford Elementary School for a **Professional Development Leave of Absence** for the purpose of educational study, effective the second semester of the 2003/2004 school year.
- D. The board approved of **Polly Patrono-Carlson**, Social Studies Teacher at the High School for a **Maternity/Childrearing Leave of Absence**, effective tentatively November 24, 2003 through the end of the 2003/2004 school year.
- E. The board approved of **Jennifer Rinehimer**, Chemistry Teacher at the High School for a **Maternity/Childrearing Leave of Absence**, effective tentatively December 23, 2003 through the end of the 2003/2004 school year.

F. The board approved of **John A. Brennan**, Royersford, PA, for the Social Studies position at the High School replacing Tricia Walsh-Coates who resigned. Mr. Brennan is a graduate of Lebanon Valley College with certification in Social Studies. Compensation will be set at \$36,500, BS, Step 3, with benefits as per the Collective Bargaining Agreement, effective date to be determined.

G. The board approved of the attached **Job Description for Home and School Visitor**.

H. The board approved of the following **extra-curricular/supplemental contract(s)** at the High School:

- | | | |
|-----------------------------|-------------------------------|-------------|
| 1. Brandie Moroskie | Cheerleading Coach –Fall Head | \$2,120 , G |
| 2. Patrick Connors | Fitness Room – Supv. Fall | \$ 526, LB |
| 3. Gary Rhodenbaugh | Fitness Room – Supv., Winter | \$ 526, LB |
| 4. Victoria Karalius | Spanish Club Advisor | \$ 312, M |

I. The board approved of the following **extra-curricular/supplemental contract(s)** at the Middle School:

- | | | |
|-----------------------|-----------------------------|--------------|
| 1. Marty Moore | Athletic Event Supv. – Fall | \$ 858, H1/2 |
|-----------------------|-----------------------------|--------------|

J. The board approved of the following **extra-curricular/supplemental contract(s)** at the Intermediate School:

- | | | |
|--------------------------|---------------|------------|
| 1. Kerry Mihalcik | Fitness Club | \$312, - M |
| 2. Linda Wilson | Magazine Club | \$312, - M |

K. The board approved of the following **Professional substitutes**:

1. **Kelly P. Clark**, Phoenixville, PA, Elementary Education from Marywood University.
2. **Karen S. Murray**, Limerick, PA, Elementary Education from Cabrini College.

L. The board approved of the following **Support Staff substitute(s)**:

1. **Holly Bradley**, Spring City, Instructional/Clerical Asst., Library Asst., Playground/Lunchroom Asst., and Office/Clerical Support.

CONFERENCE/WORKSHOP RECOMMENDATIONS

Mr. Schroeder made a motion to approve Items A-C. Mrs. Block seconded it. It was approved 9-0.

CODE: 580 Account: Conference/Training, registration, food, and accommodations

- A. **Dr. Marsha R. Hurda**, Assistant Superintendent, to attend "*Privacy of Health Information in a School Entity*" in Grantville, PA on Tuesday, September 30, 2003. The total cost of the conference is \$214.00 from the 580 account.
- B. **Timothy C. Anspach**, Business Manager, and **Dr. Leticia M. Rodriguez**, Director of Human Resources, to attend "*Privacy of Health Information in a School Entity*" in Malvern, PA on Thursday, October 9, 2003. The total cost of the conference is \$280.00 from the 580 account.
- C. **Jeffrey A. Kollar** and **William R. Shirk, Jr.**, Assistant Principals, to attend "*The Pennsylvania Association of Elementary and Secondary School Principals Conference*" in Camp Hill, PA on Monday, October 20, 2003 and Tuesday, October 21, 2003. This conference will focus on school standards and curriculum as well as safety, school environment and diversity. The total cost of the conference is \$828.00 from the 580 account.

OTHER BUSINESS

Mr. Grispon made a motion to approve Item A. Mrs. Block seconded it. It was approved 9-0.

- A. The board approved of adoption of **Resolution 2003-12** condemning two separate parcels of ground in Limerick Township to hold, construct, improve, maintain and operate a school and related facilities.

Mrs. Block made a motion to approve Item B. Mr. Schroeder seconded it. It was approved 8-1 with Mr. Grispon voting no. The solicitor added wording in italic.

- B. The board approved of the amendment to the Act 93 plan for administrators *for those positions on the attached list*. (The list was given to board members in their packet.)

NEW BUSINESS

PERSONNEL

Mrs. Block made a motion to approve Item M. Mr. Schroeder seconded it. It was approved 9-0.

M. The board approved of the following **independent contract**:

1. **Courage to Speak Foundation, Inc.**, Norwalk, CT, to present two assemblies regarding drug prevention on October 27 and October 28, 2003, at the Senior High School for students and parents. The total cost will not exceed \$4,000. Funding will be from the Senior High School general fund account.

Mr. Schroeder made a motion to approve Item C. Mrs. Block seconded it. It was approved 8-1 with Mr. Grispon voting no.

- C. The board approved of the Board WCTS Committee recommendation that the Board adopt the following as the issues Spring-Ford Area School District submits for the agenda for the WCTS Convention:

1. **Capital Expenses -**

- A. Review and consider amending the definition of "capital expenses" as stated in the Articles of Agreement for Continuation and Operation of the Western Montgomery County Area Vocational Technical School, dated July 1, 1975, as amended ("Articles of Agreement").
- B. Review and consider amending the formula for determining each district's contribution toward "capital expenses."

2. **Operating Expenses –**

- A. Review and consider amending the definition of "operating expenses" as stated in the Articles of Agreement
 - B. Review and consider amending the funding formula for determining each district's contribution toward "operating expenses."
3. Discuss and adopt a procedure, either within the Articles of Agreement or otherwise, to determine how the sending districts can keep moving the WCTS forward in curriculum and operations.

INFORMATION ITEM

- D. Spring-Ford Area School District has been notified by the Pennsylvania Association of School Business Officials (PRASBO) that Tim Anspach, business manager, and Shirley Rhoads, assistant business manager, have met the rigid personal, ethical, and professional standards established by the organization and have been granted a renewal of their status as a Pennsylvania Registered School Business Official for a period of four years.

XII. SOLICITOR'S REPORT

There was none.

XIII. PUBLIC COMMENT

Alan Dovberg

Thanked the board for the opportunity to find out that the district has done all that it can.

XIV. BUILDING REPORTS

XV. ADJOURNMENT

The board adjourned at 9:40 p.m.

Respectfully submitted

Martha Magee Block
Board Secretary

Pat Dillon
Recording Clerk