

On October 24, 2004, the board meeting of the Board of School Directors of the Springfield Area School District was called to order at 7:40 p.m. in the cafeteria of the Springfield High School with the following in attendance:

Region I: Michael Masciandaro and Raymond Rocchio, Jr.

Region II: Ammon Morgan, Jr., Janet A. Stokes,
and Donna Williams

Region III: Joseph P. Ciresi, Richard Schroeder,
and Ed Cummins

Presiding Officer: Bernard F. Pettit

Solicitor: Marc B. Davis, Esq.

I. DISTRICT GOALS

II. PRESENTATION

A. Bob Fieo, Chair of the Upper Providence Board of Supervisors, and David Toal, Esq., and John Lynch, one of the property owners along Route 29, made a follow-up presentation on LERTA/Route 29 Development. Mr. Fieo distributed papers to the board. Mr. Lynch said two years ago, the effort was to address regional infrastructure, zoning, right of way, and accessibility. All of these issues were resolved. Now the issue is becoming ultracompetitive. Mr. Lynch said that assistance was needed to develop the property. Mr. Toal referred to four parcels of land. If the project moves forward, the total rollback is a total of \$704,000. Six percent interest goes to the county. He said the impact of LERTA in constant dollars would be \$6.3 million (discounted at 6%) to the county and school district. In terms of regular dollars (not discounting it), the total would be \$25 million.

Mr. Ciresi asked when the appraisal was done. Mr. Toal said the figures were taken from the County Assessment records. Mr. Schroeder asked whether the \$9 million infrastructure mentioned would take place regardless of LERTA. Yes, Mr. Toal said. Mr. Fieo said it is a 20-year projection and it can be toned down if the planned tenants don't come, if LERTA doesn't occur, or if federal money is acquired. The highway may be scaled back from five lanes to two and as development occurs, it could be expanded. Mr. Schroeder asked whether the LERTA program would accelerate purchase and development of properties to finance infrastructure. Mr. Toal said it also put properties on the tax rolls sooner. The land will develop eventually but not as you may want and not within the time frame, he added. The infrastructure would be phased in, Mr. Fieo said. It also cuts the time needed to deal with municipalities and permits, added Mr. Toal. Large companies tend to abandon projects if approvals take too much time. Various increments of development within ten years can occur, a discussion concluded. Mr. Morgan asked about the number of land parcels. Mr. Toal said the correct amount is four parcels and the earlier presentation was incorrect. Mr. Masciandaro asked when the

district would recoup lost tax revenues. The breakeven point is 2016 said Mr. Toal. Mr. Ciresi asked what a lifestyle center was. Mr. Fieo said it's a high-end outdoor mall similar to Route 30 in Exton. Mr. Masciandaro recommended having the finance committee deliberate on this issue. Mr. Toal left his card and said he was the contact person. Mr. Schroeder asked for examples of developments where LERTA was granted in the local area. The Exton development was private said Mr. Fieo. Mr. Davis said Lower Pottsgrove school district completed a LERTA. Mr. Fieo said he would provide examples. Mr. Ciresi asked about the land left between Limerick exit and Valley Forge Park. This is it beside the Oaks development said Mr. Fieo.

- B. Dr. Coale made a presentation on district enrollment, projections, class size, and classroom utilization. Research shows that class sizes of 1-15 showed over a decade ago show that students achieve higher grades, participate more in school, and exhibit better behavior. More recent research confirms these conclusions.

Mr. Schroeder asked about a contingency if the phase-in plan doesn't work. Dr. Coale said discussions on this are underway regarding a dual schedule and that the construction timeline is on time at this point. Mr. Morgan asked about enrollment increases. Dr. Coale said the increases have been over 100 but by 2008-09, 15 more classrooms will be needed. She acknowledged that growth has been uneven but said it is increasing again. Class sizes would be based on what's in the enrollment report. Mr. Masciandaro asked about the projections. Projections for grades 2, 3, and 4 were higher than projected and were slightly below in kindergarten and first grade, Dr. Coale said. Mr. Masciandaro said he wanted actual enrollments for each year and projections for that year from 1997 forward (projections from 1997 against actuals for all the years from 1997 forward). He said that he wanted to compare Pennsylvania Department of Education, PEL, and actual enrollment figures. Dr. Coale said Pennsylvania Department of Education caught up in 1999 and the difference got smaller. Mr. Pettit asked for consensus and appeared to get it. Mr. Schroeder said the K-12 growth for next year could be expected to be 160+. Dr. Coale said the Pennsylvania Economy League projections show strong growth in the next three to five years. Mr. Anspach asked if another elementary school beyond Winnies was needed and Dr. Coale said that earlier projections said yes, though data should be recalculated.

- C. Kevin Jacey and Herb Lewis from The DLR Group made a presentation on their proposal for the proposed elementary school on the Winnies site. Mr. Jacey reported that the roof construction is nearing completion, interior demolition is nearing completion, interior fit-out of the administration area has begun, the addition of the gym and media center has begun. Mr. Lewis said construction of the Ninth Grade Center is on schedule. He reviewed the plans for the Ninth Grade Center. The L&I permit has been filed for. The soil and erosion permit is outstanding and the building permit from Harrisburg is outstanding. The Health Department review is expected. There are two PlanCon submissions

being submitted this evening for approval. Mrs. Stokes asked when the approvals were expected to go out for bid. Mr. Lewis said they were expected to go out for bid at the end of December. Mr. Schroeder asked about the Health Department review. It involves the kitchen equipment said Mr. Lewis. Mrs. Stokes asked how long the construction phase would last. Up to 24 months and the school would be ready in August 2007, said Mr. Lewis. Mr. Schroeder asked whether all steel has been delivered and if the footings have been installed. The steel has been delivered but not all of the footings are in. Mr. Lewis said the plan was to have the additions roofed in before the cold weather arrives. The contractor promised to work extra shifts to complete the work. Mr. Morgan asked if the project is multi or single prime. Mr. Lewis said single prime. Mr. Rocchio asked that a timeline be presented next time.

III. PUBLIC TO BE HEARD AGENDA ITEMS

Melanie Volpe referred to the policy stipulating a participation rate requirement for class trips and asked if a number could be required since 50% would still be a lot with the growth of the district. Mr. Pettit said the policy committee would discuss it.

Mark Russell, senior class president, said the class wanted to start a tradition and he was requesting assistance from the board. He said the high participation rate discouraged his classmates from trying to fundraise. He suggested if the percentage was low that the class might exceed it.

Mrs. Williams asked whether there was dialog between teachers and administration. Mrs. Volpe said the administration has been supportive and Mrs. Williams asked what would happen to the students who did not participate in the trip. Mrs. Volpe said that substitutes would be required for teachers who were chaperoning but not all teachers would be teaching seniors and would require a sub. One for 20 students would be needed. Mrs. Williams said she wanted to see more information on this. Mrs. Williams also asked if there was thought about the timing conflicting with sports events and was told yes. Mr. Ciresi asked whether the trip could be held during spring break and was told that it might conflict with holiday celebrations and Dr. Coale said the spring break was only Wednesday, Thursday, Friday, and Monday. Mr. Ciresi asked why the trip indicated Clearwater when most of the time would be spent in Disney World. Mrs. Volpe said that was taken from the trip request since the students would start there. Danielle Quinn suggesting waiving the participation rate to give students hope to participate. She suggested that the first year could be a benchmark from which to start. Mrs. Stokes asked if she was confident that 50% of students would participate. Roughly 50% of students indicated interest said Mrs. Volpe but she couldn't predict. Mr. Pettit asked for clarification of the request and the teachers said they were seeking to waive a participation rate.

Thea Block, Limerick, asked as a former member of the strategic planning committee, how a class trip to Disney World advance the educational mission of the district and fit into the strategic plan? Class trips should visit important historical sites such as New York City to see the Statue of Liberty for a day or

Gettysburg as an overnight trip. Asked what should be done for students can't afford the trip.

Mary Deckert, parent of a senior student, said she thought that a senior field trip would be a neat experience since it would be great for team building, bullying reduction, and it would be a unique experience for students to be with their school friends.

Steve Henry, Upper Providence, said he agreed with the last mother. The trip is a bonding moment and might motivate kids to stay out of trouble.

Diana Dodson, Spring City, said she is hearing about projected enrollment and is not hearing about advancing into full day kindergarten. Said an additional 23 classrooms would allow the district to have full-day kindergarten. Students are learning in kindergarten and it is part of the strategic plan. Opening Winnie by 2007 would not allow enough room for full-day kindergarten. Dr. Coale acknowledged that an additional elementary school would be needed to allot space for full-day kindergarten.

Joe Petrowski, Limerick, said he had a petition asking the school board and administration to delay construction on the Winnies site until taxpayer concerns are addressed. The residents feel that the efforts to reduce class size is comparable to private school. They request that a risk assessment address the housing price bubble, which may burst and how it will have an impact on people moving into the district. He referred to the housing bust of 1989 when house sales stalled. The petition called for class sizes comparable to other school districts in the county and there should be a committee comprised of a cross-section of senior citizens, taxpayers with and without children, administration, and the school board. The study could be completed in 9-15 months. The petition is signed by 250 taxpayers. He said 98% of those people approached signed the petition. The only people who did not sign it were those who were closely associated with the district or those who didn't feel safe signing. He estimated that he would get 2,000 to 3,000 signatures at the polls on Tuesday. Limerick, Spring City, Royersford, and Oaks is a working class community and has the second lowest number of children in the county. Says being number one is not necessary and being average is fine to maintain control over taxes. He said the enrollment projections were short by 160 one year out and he questioned the accuracy of the rest of the report regarding housing and interest rates. He asked the board to act with caution.

Alan Dovberg, Limerick, said building a megaplex as proposed by the earlier presenters, would spur the housing market. People moving in would pay \$4,000 in taxes while each child entering the district would cost \$12,000. Questioned whether the district could afford it. Suggested doing a study of like developments and impact on school districts. Believes school board members should attend conventions. Raised concern over cost and questioned \$6,000 for NSBA convention. Asked if spouses are being paid for. No, Dr. Coale said. Asked if school members travel first class and stay at most expensive hotels. Said he came up with \$4,200 for two people to travel to the conference. Said he had an additional 40 signatures on the petition. Regarding the class trip, said students learn at Epcot, as well as logistics, planning, and cleanliness at Disney.

Mrs. Block, Upper Providence, requested that Winnies be bid in both multi and single prime. Said the district is not insulated from being sued if bids are done only by single prime. The purpose of LERTA is to stimulate distressed properties that are not likely to be developed unless the community provides an incentive to a business. Said she represented Lower Providence Township's LERTA application and Sanatoga Manor, a nursing home/assisted living facility was built, which had no impact on the school district. She asked about the benefits of doing the LERTA exemption and what the new users will provide to the district. Asked if new enrollment would occur in a short amount of time.

IV. APPROVAL OF MINUTES

Mrs. Stokes made a motion to approve the minutes. Mr. Masciandro seconded it. It was approved 9-0.

- A. The board approved of the September 20, 2004 board work session minutes.
- B. The board approved of the September 27, 2004 board meeting minutes.

V. PERSONNEL

Mrs. Stokes made a motion to approve Items A-R. Mr. Ciresi seconded it. It was approved 9-0.

- A. The individual(s) listed below have completed three years of satisfactory service as **temporary professional employee(s)** and are, therefore, entitled to tenure status. The **Public School Code** requires that a record of this accomplishment be incorporated in the Minutes of this Board of School Directors. The board approved to authorize the execution and presenting of a **professional employee** contract to:

Kathryn C. Kruemmling	Elementary Education Mentally/Physically Handicapped
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- B. The board approved of the following **resignations**:
 1. **Daniel Miscavage**, 8th Grade Girls' Basketball Coach, effective October 8, 2004.
 2. **Chad Strickler**, Assistant Varsity Wrestling Coach, effective September 28, 2004.
 3. **Marci E. Benkoski**, Clerical Assistant at the Intermediate School, effective October 15, 2004.
 4. **Michael R. Benner, Sr.**, Instructional Assistant at the High School, effective October 1, 2004.

5. **Stephanie Breccia**, Playground Assistant at Oaks Elementary School, effective October 1, 2004, to accept an Instructional Assistant position at Oaks Elementary School.
- C. The board approved of the following **leave(s) of absence**:
1. **Kristin Rouyer**, French Teacher at the Middle School, 7th Grade Center, for a Leave of Absence in accordance with the Professional Agreement, effective tentatively February 18, 2005 until the end of the 2004/2005 school year.
 2. **Margaret D. Wright**, Math/Support Teacher at Brooke Elementary School, for a Leave of Absence in accordance with Board Policy, effective October 13, 2004.
 3. **Diane Bearde**, Administrative Assistant at the District Office, for a Leave of Absence in accordance with Board Policy, effective October 4, 2004.
 4. **John Podbielski**, Head Custodian at Spring City Elementary School, for a Leave of Absence in accordance with Board Policy, effective September 23, 2004.
- D. The board approved of **Dr. Mary Ann Rudy**, Reading Specialist at the High School, for the PSSA Remedial Reading position at the High School. Compensation will be set at \$30.00 an hour as per the Collective Bargaining Agreement, effective September 27, 2004.
- E. The board approved of **Leah Quay**, Instructional Assistant at the Intermediate School, 5/6th Grade Center, to receive an increase of \$.50 an hour over base rate of pay due to the receipt of her college transcript in accordance with the Assistants' plan, effective October 1, 2004.
- F. The board approved of **Joseph Bean**, Spring City, PA, for the Head Custodian position at the High School replacing Denise Whitmore who accepted the Lead Custodian Position. Mr. Bean is currently a custodian at the High School. Compensation will be set at \$17.94 an hour as per the Custodial Plan, effective October 26, 2004.
- G. The board approved of **Stephanie Breccia**, Royersford, PA, for the Instructional Assistant position at Oaks Elementary School replacing Tanya Hesh George who resigned. Ms. Breccia is currently a Playground Assistant at Oaks Elementary School. Compensation will be set at \$12.10 an hour with benefits as per the Assistants' Plan, effective date upon receipt of hiring documentation.
- H. The board approved of **Teri Cameron**, Limerick, PA, for the Instructional Assistant position at the High School replacing Cynthia Deabler who resigned. Ms. Cameron is currently a per diem substitute for the District. Compensation will be set at \$12.10 an hour with benefits as per the Assistants' Plan, effective date upon receipt of hiring documentation.

- I. The board approved of **Susan Kennedy**, Royersford, PA, for the Library Assistant position at the High School replacing Sharon Ritson who transferred to an Instructional Assistant position at the High School. Ms. Kennedy is currently a per diem substitute with the District. Compensation will be set at \$12.10 an hour, plus \$.50 an hour for degree for a total of \$12.60 an hour with benefits as per the Assistants' Plan, effective date upon receipt of hiring documentation.
- J. The board approved of **Elaine Moore**, Royersford, PA, for the Instructional Assistant position at the High School replacing Michael Benner who resigned. Ms. Moore is currently a per diem substitute for the District. Compensation will be set at \$12.10 an hour with benefits as per the Assistants' Plan, effective date upon receipt of hiring documentation.
- K. The board approved of **Gailey T. Stoddard**, Royersford, PA, for the New Instructional Assistant position at Brooke/Upper Providence Elementary School. Compensation will be set at \$12.10 an hour plus \$.50 an hour for degree for a total of \$12.60 an hour with benefits as per the Assistants' Plan, effective date upon receipt of hiring documentation.
- L. The board approved of the personnel contract for **Employment Practice Solutions**, Philadelphia, PA, to provide training services for the Spring-Ford Area School District. The total cost of the contract will not exceed \$1,450, effective October 8, 2004. Funding will be from the General Fund.
- M. The board approved of the **supplemental/extra-curricular contracts** for the **Intermediate, 5/6th Grade Center**:
 - 1. **Jennifer Donovan**, Variety Show Advisor, \$324, Code M
- N. The board approved of the following **supplemental/extra-curricular contracts** for the **Middle School, 8th Grade Center**:
 - 1. **Timothy Seislove**, Boys' Football Coach, \$3,814, Code D
 - 2. **Scott Kinder-Pyle**, Assistant Boys' Soccer Coach, \$1,508, Code I
 - 3. **Maria Kardick**, Yearbook, \$1,186, Code J
Replacing Misty Gormly who resigned for the 1/2J Contract
 - 4. **Jane Ehnnot**, Girls' Lacrosse Coach, \$324, Code L-C
 - 5. **Maria Kardick**, Volleyball Intramurals, \$324, Code L-C
 - 6. **Richard Harrison**, Field Hockey Coach, \$324, Code L-C
 - 7. **Paul Karwoski**, Spring Girls' Softball Coach, \$324, Code L-C
 - 8. **Joseph Alex Miscavage**, Fall Girls' Basketball Intramural Coach, \$324, Code L-C
 - 9. **Kory Parsia**, Tennis Coach, \$324, Code L-C

O. The board approved of the **supplemental/extra-curricular contracts** for the **High School**:

1. **James Young**, Basketball Coach, \$3,814, Code D
2. **Bruce Brobst**, Intramural Baseball Coach, \$547, Code LB

P. The board approved of the following **professional Substitute(s)**:

1. **Diane Bodick**, Cabrini College, Elementary Education
2. **Michele Brown**, Immaculata University, Elementary Education
3. **Meghan Hoyer**, Wyomissing, PA, Shippensburg University, Elementary Education and Early Childhood
4. **Annie Karl**, King of Prussia, PA, West Chester University, Elementary Education
5. **Kirsten Krasley**, Spring City, PA, East Stroudsburg University, Elementary Education
6. **Jessica Markowitz**, Secane, PA, St. Joseph's University, Elementary Education
7. **Elizabeth Nackard**, Malvern, PA, Kutztown University, Art
8. **Kathleen O' Connell**, Colledgeville, PA, Chestnut Hill College, Elementary Education
9. **Steven Rodgers**, Philadelphia, PA, West Chester University, Social Studies
10. **Susan Ramondo**, Phoenixville, PA, University of Pennsylvania, Elementary Education
11. **Jodie Sell**, Royersford, PA, Elmira College, English
12. **Carolyn Stewart**, Lansdale, PA, West Chester University, Elementary Education
13. **Wendy Stricker**, Pottstown, PA, West Chester University, Elementary Education
14. **Megan Sutterfield**, Royersford, PA, Elizabethtown University, Elementary Education
15. **Arnold Thompson**, Exton, PA, Marywood University, Elementary Education

Q. The board approved of the following **Support Substitutes**:

1. **Joelle Burke**, Phoenixville, PA, Instructional Assistant
2. **Stephanie Breccia**, Royersford, PA, Instructional Assistant
3. **Teri Cameron**, Limerick, PA, Instructional Assistant
4. **Bonnie Kincade**, Limerick, PA, Food Service
5. **Perry Pervis**, Royersford, PA, Custodian
6. **Gailey Stoddard**, Royersford, PA, Instructional Assistant.
7. **Bonnie Wysochanski**, Pottstown, PA, Food Service

R. The board approved of the attached job description for a grant writer.
(Attachment)

VI. FINANCE

Mrs. Stokes made a motion to approve Items A-I with the exception of Item A-2 and E-4. Mr. Ciresi seconded it. It was approved 9-0.

A. Administration recommends approval of payment for the following invoices for the month of **OCTOBER**, in connection with the **SERIES G.O.B. 2002**:

1.WINNIES PROJECT

Bursich Assoc., Inc.	Professional Services	\$	5,653.28
DLR Group	Professional Services (2 Inv.)	\$	67,568.65
Fox Rothschild LLP	Professional Services (3 Inv.)	\$	<u>5,464.60</u>
	TOTAL	\$	78,686.53

3.UPPER PROVIDENCE ELEMENTARY SCHOOL

U.P.E. Cafeteria	Refreshments-Bldg. Dedication	\$	10.86
Clover Farms Dairy	Refreshments-Bldg. Dedication	\$	84.50
Crown Trophy	Gold Dedication Key	\$	40.00
Fox Rothschild	Professional Services	\$	3,894.76
Jackie Plewinski	Refreshments-Bldg. Dedication	\$	9.42
Van Bennett Food Co	Refreshments-Bldg. Dedication	\$	<u>172.50</u>
	TOTAL	\$	4,212.04

- B. The board approved of payment for the following invoices for the month of **OCTOBER**, in connection with the **SERIES G.O.B. 2003:**

MIDDLE SCHOOL PROJECT

Fox Rothschild	Professional Services (2 Inv.)	\$	320.00
Perkins/T.P. Trailers	6 Storage Container Rental	\$	450.00
Rahns Construction	1 Inlet Box/Grate	\$	470.00
Zap Digital	3 -30"x42" Prints	\$	102.29
*Adams-Bickel Assoc	Applic. #2- Renovations	\$	<u>785,829.60</u>
	TOTAL	\$	787,171.89

*** NEW BUSINESS**

- C. The board approved of payment for the following invoices for the month of **OCTOBER**, in connection with the **CAPITAL RESERVE ACCOUNT – Fund 22:**

*McMahon Associates	Traffic Signal Design	\$	<u>2,663.14</u>
	TOTAL	\$	2,663.14

Potential Land Purchase

Fox Rothschild	Professional Services	\$	255.95
*Fox Rothschild	Professional Services	\$	<u>405.00</u>
	TOTAL	\$	660.95

New District Office

*Fox Rothschild	Professional Services	\$	<u>169.21</u>
	TOTAL	\$	169.21

- D. The board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.

***NEW BUSINESS**

- E. Checks:

1. September
Check No. 99807-99900 \$555,406.22
2. October
Check No. 99901-100210 \$1,073,430.62
3. Check List Held for October Board Approval
Check No. 100211-100397 \$448,822.16
5. Athletic Fund- September
Check No. 296287-296444 \$42,184.77

- F. The board approved of the following Treasurers' Reports:
- Checking Accounts – September 30, 2004
 - Money Market – September 30, 2004
 - Payroll Account – September 30, 2004
 - Investments, Flex CD – September 30, 2004
 - PLGIT – September 30, 2004
 - PSDLAF – September 30, 2004
 - PSDMAX – September 30, 2004
 - Note of 2004 – September 30, 2004
 - Treasurer's Report – September 30, 2004
 - Note of 2003 – September 30, 2004
 - Note of 2004 – September 30, 2004
 - Tax Account – September 30, 2004
 - Alumni Association – September 30, 2004
 - High School Activity Acct – September 30, 2004
 - Elementary Activity Acct – September 30, 2004
 - Middle School Activity Acct – September 30, 2004
 - 7th Gr Activities Acct – September 30, 2004
 - Athletic Account – September 30, 2004
 - Investment Schedule – September 30, 2004
 - Investment Schedule – Capital Reserve – September 30, 2004
 - Capital Reserve Fund – September 30, 2004
 - Cafeteria Checking Account – September 30, 2004
 - Cafeteria Money Market Account -- – September 30, 2004

- G. The board approved of the following reports for your information:
- Cafeteria Savings Schedule
 - Cafeteria Investment Schedule
 - Cafeteria Participation Report
 - Cafeteria List of Bills
 - Use of Facilities Report

- H. The board approved of the following **exonerations** from the per capita tax for 2003-2004:

Limerick Township	No. 15-16
Royersford Borough	No. 12-13

- I. The board approved of the following **independent contracts**:

1. **Mr. Eric Paul, PO Box 803**, Phoenixville, PA 19460 for 2 – 45 minute magic and comedy shows on Friday June 3 (rain date Monday, June 6) at 11:20 and 12:20. This program is designed to enhance the school environment with common experiences and activities that will create a positive school climate. Program not to exceed Seven hundred and forty five dollars (\$745.00). Funding is from the Upper Providence Home and School Budget.

2. **Jason J. Tardy of Two:** High Energy Juggling, 190 Parrish St. Apt 123, Canadaigua, NY 14424. This program is for 10 - 45 minute performances or 10 character education performances (2 at each of the district elementary schools). The high energy juggling performance will support the district's pro-social goals and objectives. Program not to exceed Five thousand eight hundred dollars, (\$5,800.00). Funding is from the following elementary schools as list:

Brooke Elementary –	Home & School
Limerick Elementary –	Home & School
Oaks Elementary -	Home & School
Royersford Elementary	Home & School
Spring City Elementary	11-2120-610-000-000-00-19-06
Upper Providence Elementary	11-1100-329-000-000-00-19-07

3. **Franklin Institute, Philadelphia, PA,** 5th & 6th Grade Science Curriculum – for services on October 28, 2004: Life in Space – 6th grade @ 9:10 am, 1:35pm, and 2:30 pm. Program not to exceed Six hundred seventy five dollars (\$675.00). effective September 13, 2004. Funding is from the SFIS Home and School Association.

4. **Peter Catalanotto,** 4331 Wismer Rd., Doylestown, PA 18901 to provide student assemblies for Author Day Programs at Royersford Elementary.

Program 1: AM Kindergarten and 1st Grade
 Program 2: 4th Grade
 Program 3: PM Kindergarten, 2nd and 3rd Grade.
 All Programs will be approx. 45 minutes in length.
 Compensation will not exceed One thousand five hundred dollars. (\$1,500.00) Funding will be from the Artist-in-Residence Fund account number: 11-1100-321-000-000-00-19-05.

5. **Jennifer Byrd,** 1069 Mount Pleasant Avenue, Wayne, PA 19087, to provide instructional services (home bound) for a student with an IEP. Effective dates of service will be September 15, 2004 through June 30, 2005. Compensation will be set at thirty (\$30.00) dollars per hour for five (5) hours of instruction per week not to exceed six thousand (\$6,000.00) dollars. Funding will be from 2004-2005 Special Education Budget.

6. **Christina Wynn,** 174 Azalea Circle, Limerick, PA 19468, to provide one hundred fifty (150) hours of in-home ABA therapy to a special needs student as per the IEP during the 2004-2005 school year. The total cost of this program will be three thousand (\$3,000.00) dollars. Funding will be from the 2004-2005 Special Education Budget.

7. **Lakeside Educational Network,** 240 New York Drive, P.O. Box 127, Fort Washington, PA 19034, to provide special education student instruction per an IEP at an Approved Alternative Placement – Lakeside Educational Network Pregnancy & Parenting Program

Mrs. Stokes made a motion to approve Item A-2. Mr. Ciresi seconded it. It was approved 8-1 with Mr. Rocchio voting no.

- A. The board approved of payment for the following invoices for the month of **OCTOBER**, in connection with the **SERIES G.O.B. 2002:**

2.INTERMEDIATE SCHOOL/MIDDLE SCHOOL PROJECT

Amazon.Com	Books- Library	\$	56.33
Brodart Company	Media Center-General Supplies	\$	24.95
Brodart Company	12 Library Book Trucks	\$	2,744.81
Calico Industries	Convection Steamer	\$	11,588.00
Calico Industries	Small Kitchen Equip. (5 Inv.)	\$	18,749.56
Clark Equip,	Small Kitchen Equip. (4 Inv.)	\$	10,302.95
George F. Cram Co.	72 Maps & Globes	\$	23,483.18
Custom Computer Inc	13 AM/FM Cassette/CD Players	\$	772.72
Fox Rothschild	Professional Services (2 Inv.)	\$	8,164.94
Flex-Y-Plan	Furniture - Receptionist Area	\$	594.00
New Penn Motor Frt.	Freight	\$	52.07
Nickerson	69 Tablet Arm Desks	\$	4,699.59
Office Basics	Office Supplies	\$	225.00
Office Basics	Paper Cutter/Ladder-Food Serv.	\$	770.00
Officenter, Inc.	Furniture-Rm177 Dr. Candeloro	\$	1,207.08
Pitt Ohio Express	Freight	\$	91.07
Recreation Resource	10' Double Bike Rack	\$	582.50
Schiller & Hersh	Professional Services	\$	15,970.00
Singer Equip. Co.	Small Kitchen Equip.	\$	1,980.89
Spring-Ford S. D.	Reimburse General Fund	\$	1,751.80
Star Audio/Visual	6 Overhead Projectors-Media	\$	1,372.86
Wabash Valley	8 Trash Receptacles w/Liners	\$	1,862.50
Wenger	Risers, 3 Storage/Moving Carts	\$	23,058.00
	70 Music Stands/Storage Carts		
*Advanced Technol. Consultant	Industrial Technology-7 th Grade GP2020 Management Pkg, Furniture, Install., Training & Set-Up	\$	99,324.55
*Calico Industries	Small Kitchen Equipment	\$	2,274.72
*Clark Equip.	Small Kitchen Equipment (2 Inv.)	\$	7,832.85
*Enslow Publishers	Library Books	\$	106.73
*Nicholas Pipino Inc	6 Wilson A/V Carts	\$	348.84
*School Nurse Supply	6 Utility Cabinet/Cart-Nursing	\$	1,254.00
*Singer Equipment	Small Kitchen Equip. (5 Inv.)	\$	1,157.99
	TOTAL	\$	242,404.48

***NEW BUSINESS**

VII. PROPERTY

Mrs. Stokes made a motion to approve Items A-C. Mr. Ciresi seconded it. It was approved 9-0.

- A. The board approved to award to the lowest bidder Lenni Electric to install the traffic light at Lewis Rd between the high school and the 9th Grade Center in the amount of \$116,528 pending solicitor's review of all documents. Funding will come from the Capital Reserve Account.
- B. The board approved of award to the lowest bidder Charlestown Paving for the repaving of the hard surface play area at the Spring City Elementary School in the amount of \$24,400 pending solicitor's review of all documents. Funding will be as budgeted from the General Maintenance Fund.
- C. The board approved of award to the lowest bidder Har-Pat Carpets, Inc. for the carpet replacement with Vinyl Composite Tile (VCT) at the Brooke and Royersford Elementary Schools for selected classrooms in the amount of \$17,500 pending solicitor's review of all documents. Funding will be as budgeted from the General Maintenance Fund.

VIII. PROGRAMMING AND CURRICULUM

Mrs. Stokes made a motion to approve Items A-C. Mr. Rocchio seconded it. It was approved 9-0.

- A. The board approved of the following new courses to be implemented in the 2005-2006 school year. Board approval is requested so that administration may begin the processes of planning for curriculum development, budgeting, and inclusion of courses in the students' course guide.

NEW COURSES FOR SPRING-FORD SENIOR HIGH SCHOOL 2005-2006

* Unless otherwise noted, these recommendations will not require additional staff.

BUSINESS DEPARTMENT

A. Business Law (.5 Minor course addition)

1. **Rationale:** The availability of additional business courses would greatly enrich our students while simultaneously improving the business department. The course curriculum would include the following: the court system, criminal law, personal injury law, liability law, contracts, torts, consumer protection and employment contracts. As part of the curriculum guest speakers would be employed from the legal as well as police profession. These

speakers could in turn speak about the career opportunities available in their respectful fields. In addition field trips to the Montgomery County Correctional Facility and the Montgomery County Courthouse have proven invaluable to the students.

Previous experience has demonstrated that a course of this nature is invaluable to those students seeking a career in this field. It has also shown to be a unique opportunity for those who previously exhibited little interest in this field. A course such as the aforementioned could be the ground work for a greatly enhanced business department.

2. Cost:

a. Initial Curriculum Development (19 hours)	\$ 570.00
b. Initial Texts (30 texts @\$53 ea. + 1 teacher's text @\$80)	\$ 1,670.00
c. Initial Materials	\$ 0.00
d. Initial Equipment	\$ 0.00
e. Other	\$ 0.00
f. Initial Additional Staff	\$ 0.00
g. Recurring Annual Cost	<u>\$ 0.00</u>
Total Cost	\$ 2,240.00

B. Marketing (.5 Minor course addition)

1. **Rationale:** Marketing is a dynamic program designed to enable students to understand and apply marketing, management, and entrepreneurial principals; to make rational economic decisions and to exhibit social responsibility in a global economy. This course would involve discovering what customers want and need, creating products, advertising products and selling products. This course is designed to introduce the student to the field of marketing covering such topics as: advertising, promotions, product development, marketing research, selling, human relations, and career exploration.

2. Cost:

a. Initial Curriculum Development (est. 19 hrs.)	\$ 570.00
b. Initial Texts	\$ 1,500.00
c. Initial Materials	\$ 430.00
d. Initial Equipment	\$ 0.00
e. Other	\$ 0.00
f. Initial Additional Staff	\$ 0.00
g. Recurring Annual Cost	<u>\$ 0.00</u>
Total Cost	\$ 2,500.00

SCIENCE

A. Advanced Placement Physics (1.0 Major course addition)

1. Rationale: Advanced Placement Physics is designed to challenge the above average student who is interested in gaining advanced placement for physics. The course outline follows the advanced placement physics guide as published by the College Board. Topics include: kinematics, dynamics, energy, momentum, rotational kinematics, rotational dynamics, electricity, and magnetism. This course was previously offered beginning in 1984 through the mid nineties

2. Cost:

a. Initial Curriculum Development	\$	570.00
b. Initial Text	\$	2,000.00
c. Initial Materials	\$	0.00
d. Initial Equipment	\$	0.00
e. Other	\$	0.00
f. Initial Additional Staff	\$	0.00
g. Recurring Annual Cost	\$	0.00
Total Cost	\$	2,570.00

B. The board approved of the following **new textbooks** as part of the curriculum cycle adoption for 2004-2005.

<u>Textbook</u>	<u>Publisher</u>	<u>Cost</u>
1. Music – Strings Program <i>Daily Warm-Ups for String Orchestra</i>	Hal Leonard Corp.	\$280.00
2. Music – Strings Program <i>Artistry in Strings Book 1 for Violin</i>	Neil A. Kjos Music Co.	\$995.00
3. Music – Strings Program <i>Artistry in Strings Book 1 for Viola</i>	Neil A. Kjos Music Co.	\$199.00
4. Music – Strings Program <i>Artistry in Strings Book 1 for Cello</i>	Neil A. Kjos Music Co.	\$199.00
5. Music – Strings Program <i>Artistry in Strings Book 1 for Bass</i>	Neil A. Kjos Music Co.	\$ 49.75
6. Music – Strings Program <i>Artistry in Strings Book 1 Accompaniment</i>	Neil A. Kjos Music Co.	\$ 6.95
7. Music – Strings Program <i>Artistry in Strings Book 1 – CD set</i>	Neil A. Kjos Music Co.	

		\$ 6.95
8. Music – Strings Program		
<i>Artistry in Strings Book 2 for Violin</i>	Neil A. Kjos Music Co.	\$ 99.50
9. Music – Strings Program		
<i>Artistry in Strings Book 2 for Viola</i>	Neil A. Kjos Music Co.	\$ 49.75
10. Music – Strings Program		
<i>Artistry in Strings Book 2 for Cello</i>	Neil A. Kjos Music Co.	\$ 49.75
11. Music – Strings Program		
<i>Artistry in Strings Book 2 for Bass</i>	Neil A. Kjos Music Co.	\$ 49.75
12. Music – Strings Program		
<i>Artistry in Strings Book 2 / Piano Accompaniment</i>	Neil A. Kjos Music Co.	\$ 6.95
13. Music – Strings Program		
<i>Artistry in Strings Book 2 – CD set</i>	Neil A. Kjos Music Co.	\$ 6.95
14. Music – Strings Program		
<i>Concert Tunes for Beginning Strings 20 Original Compositions for Violin</i>	JLJ Music Publishing Co.	\$544.50
15. Music – Strings Program		
<i>Concert Tunes for Beginning Strings 20 Original Compositions for Viola</i>	JLJ Music Publishing Co.	\$123.75
16. Music – Strings Program		
<i>Concert Tunes for Beginning Strings 20 Original Compositions for Cello</i>	JLJ Music Publishing Co.	\$123.75
17. Music – Strings Program		
<i>Concert Tunes for Beginning Strings 20 Original Compositions for Bass</i>	JLJ Music Publishing Co.	\$ 49.50
18. Music – Strings Program		
<i>Concert Tunes for Beginning Strings 20 Original Compositions – Accompaniment</i>	JLJ Music Publishing Co.	\$ 6.95

- C. The board approved the purchase of the Turnitin.com program to be used at the secondary level. The cost of this program will be eighteen hundred seventy (\$1,870.00) dollars of which sixteen hundred twenty (\$1,620.00) dollars will be funded by high school account 11-1100-640-000-000-00-39-38 and two hundred fifty (\$250.00) dollars funded by Curriculum and Instruction account 11-1100-640-000-151-00-29-26. Future yearly costs of this program will be funded by Curriculum and Instruction.

PSBA REPORTRAYMOND J. ROCCHIO, JR.
There was no report.

IX. CONFERENCE/WORKSHOP RECOMMENDATIONS

Mr. Cummins made a motion to approve Items A-U. Mr. Ciresi seconded it. It was approved 9-0.

The board approved of the following individuals for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Joseph Ciresi**, Board Member and **Dr. Genevieve D. Coale**, Superintendent of Schools, to attend "*65th Annual NSBA Conference*" in San Diego, California from Thursday, April 14, 2005 through Tuesday, April 19, 2005. The total cost of the conference is \$6,026.00 from the 580 account.
- B. **Timothy C. Anspach**, Business Manger, to attend "*Facilities Benchmarking Web Conference*" at the Chester County Intermediate Unit on Wednesday, December 8, 2004. The cost of this conference is \$95.00 from the 580 account.
- C. **Sarah K. Sacks**, Software Specialist, to attend "*Linux System Administration*" in Exton, PA from Monday, November 15, 2004 through Thursday, November 18, 2004. This workshop will address administrative tasks and concepts as they relate to users, file system disk management, performance monitoring and security in a Linux System. The total cost of this workshop is \$1,580.00 from the 580 account.

BROOKE

- D. **Dr. Ed Mackel**, principal, to attend the Suburban Philadelphia Artist in Education Consortium at the Chester County Intermediate Unit on October 22, 2004. Attendance is critical to select residency dates and design with the residency artist. The total cost of this conference is \$22.50 from the 580 account. There is no need for a substitute.

LIMERICK

- E. **Jacqueline Havrilla**, principal, to attend the Suburban Philadelphia Artist in Education Consortium at the Chester County Intermediate Unit on October 22, 2004. Attendance is critical to select residency dates and design with the residency artist. The total cost of this conference is \$22.50 from the 580 account. There is no need for a substitute.
- F. **Beverly Albright**, Autistic Support Teacher, to attend "*Teaching Verbal Behavior – Hands On*" at Gwynedd Mercy College from Monday,

December 6 through Wednesday, December 8, 2004. This is mandated due to the addition of students from Early Intervention who have been trained using Verbal Behavior Therapy. The total cost of this conference is \$1065.00 - \$765.00 from the Special Education Budget and \$300.00 from the substitute account.

- G. **Traci Evans**, art teacher, to attend "*Artist in Residence Orientation / Planning Session*" at the Chester County Intermediate Unit in Downingtown, PA on Friday, October 22, 2004. This planning session is to select dates and refine the artist in residency for our school. Traci is the coordinator for this residency at Limerick. The only cost for this planning session is \$100.00 from the substitute account.
- H. **Nancy Saul**, Speech Therapist, to attend "*Voice Therapy for Children*" at PATTAN in King of Prussia, PA on Friday, October 29, 2004. This workshop will update Nancy's skills in voice therapy which will help those students who have significant voice quality problems that interfere with communication. There is no cost to the district for this conference.

OAKS

- I. **Terrie Grove**, Guidance Counselor, to attend "*Asperger's Disorder and Autism*" at The Ramada Inn in Philadelphia, PA on Tuesday, November 30, 2004. This conference will help Terrie learn the latest strategies for recognizing symptoms of Asperger's Syndrome and focus on school based interventions for social communication issues. The total cost of this conference is \$149.00 from the Special Education Budget. No substitute is needed.

ROYERSFORD

- J. **Barbara Paige**, Speech Therapist, to attend "*Strategies for Working with Students with Asperger's Syndrome and Autism*" at the Hilton in King of Prussia, PA on Tuesday, November 23, 2004. This conference will teach Barbara practical ideas and strategies to support students with Asperger's Syndrome and Autism in general and special education classrooms. The total cost of this conference is \$201.60 from the Special Education Budget. No substitute is needed.
- K. **Virginia Prevost**, Guidance Counselor, to attend "*Facilitating Support Groups for Bullies and Targets*" at the MCIU in Norristown, PA on Thursday, November 18, 2004. This conference will give Ginny information to help students who are targets and their bullies to bring about positive change. There is no cost to the district for this conference.

5/6 GRADE CENTER

- L. **Alisa Aerow and Mari O'Drain**, Guidance Counselors, to attend "*Ending the Girl Wars: Club Ophelia Training Program*" at Penn State Great Valley in Malvern, PA on Friday, November 12, 2004. This conference requires 2 member teams and will support the bully prevention program by

enhancing the ability to combat girl bullying. The total cost of the conference is \$496.00 from the Safe Schools Initiative Grant. No substitutes are needed.

- M. **Khrystin Dickey**, Learning Support Teacher and SAP Coordinator, to attend *Pennsylvania Association of Student Assistance Professionals* in Pittsburgh, PA from Sunday, March 13 through Tuesday, March 15, 2005. This conference will allow Khrystin to bring back ideas and programs to help all of Spring-Ford students in regards to SAP. Khrystin is required to attend as a board member of PASAP. There is no cost for the conference other than \$200.00 from the substitute account.
- N. **Julie Deuterman**, Home and School Visitor, to attend *PA Association of School Social Work Personnel Annual Conference: Communicating Strategies and Interventions* at the Milton Hershey School in Hershey, PA on Friday, October 22, 2004. This conference will address issues pertinent to Home and School Visitors and will provide Julie with an opportunity to network with other Home and School Visitors and Social Workers. The total cost of this conference is \$113.08 from the 580 Account.
- O. **Julie Deuterman**, Home and School Visitor, to attend *Child Abuse: New Approaches* at Marlborough Elementary in Green Lane, PA on Wednesday, October 27, 2004. This ½ day workshop will assist Julie in her work with abused and neglected students. There is no cost to the district for this conference.
- P. **Tim Seislove**, Teacher and Head Wrestling Coach, to attend *2004 PA Wrestling Coaches' Convention* in Hershey, PA on Saturday, October 30, 2004. This convention will cover interpretation of the PIAA's rules and is required for all PIAA wrestling coaches. The total cost of the conference is \$200.00 from the Athletic Budget. No substitute is needed.

7TH GRADE CENTER

- Q. **Alicia Forgione**, emotional support teacher, to attend *Monitoring Student Behaviors* at the MCIU in Norristown, PA on Tuesday, November 16, 2004. This conference will help Alicia write better behavior goals and learn additional methods and procedures for monitoring progress of behavior goals. The total cost of this conference is \$120.00 - \$20.00 from the special education budget and \$100.00 from the substitute account.

8th GRADE CENTER

- R. **Yvonne O'Dea**, Music Department Chairperson, to attend *Pennsylvania Music Educator's Conference* in Hershey, PA from Thursday, April 21 through Saturday, April 23, 2005. This conference is filled with sessions that help with classroom music and ensembles and offers a great opportunity to observe other music teacher's ensembles from the state.

The total cost of the conference is \$741.00 - \$491.00 from the 580 account and \$250.00 from the substitute account.

- S. **Renee Wielgomas**, teacher, to attend “*Student Assistance Program Training*” at the MCIU in Norristown, PA on Wednesday, November 3, Thursday, November 4, Tuesday, November 9, and Wednesday, November 10, 2004. This is mandated training for anyone wishing to serve on the SAP team. The total cost of this conference is \$755.00 - \$355.00 from the Safe and Drug Free Grant and \$400.00 from the substitute account.

HIGH SCHOOL

- T. **Ken DeAngelo**, Track Coach, to attend “*U.S. Allstar Clinic*” in Atlantic City, NJ on Thursday, December 16 and Friday December 17, 2004. This conference will give Ken the latest skills expertise for coaching the high school track team. The total cost of this conference is \$250.00 from the Athletic Budget. No substitute is needed.
- U. **Chip Mulvaney**, Technology Department Chairperson, to attend “*Technology Education Association of PA Conference*” at the Penn Harris Convention Center in Camp Hill, PA on Thursday, November 4 and Friday, November 5, 2004. This conference will give Chip the opportunity to acquire knowledge of the latest technology learning activities, assessment techniques, and ways to implement PA state standards. The total cost of this conference is \$486.68 - \$286.68 from the 580 account and \$200.00 from the substitute account.

X. OTHER BUSINESS

Mr. Masciandaro made a motion to approve Items A-B. Mrs. Williams seconded the motion. It was approved 9-0.

- A. The board approved student number 10405 to be expelled from the Spring-Ford Area School District in accordance with the conditions presented by the Superintendent.
- B. The board approved of the following annual reports of income and expenses as required by Policy #229 – Student Fund Raising.
 - 1. Brooke Elementary Home and School Association
 - 2. Spring-Ford Middle School Home and School Association
- C. The board reviewed the following policies that were submitted as a first reading for board approval at the board meeting in November:
 - 1. Policy # 001 – LOCAL BOARD PROCEDURES: Name and Classification
 - 2. Policy # 005 – LOCAL BOARD PROCEDURES: Organization
 - 3. Policy # 101 – PROGRAMS: Philosophy of Education
 - 4. Policy # 204 – PUPILS: Attendance
 - 5. Policy # 226 – PUPILS: Searches
 - 6. Policy # 243 – PUPILS: Plagiarism

XI. INFORMATION ITEM

- A. The board approved naming the district newsletter *Spring-Ford Link*. At the October 18, 2004 board work session, the members of the board of directors agreed that the district newsletter is to be named *Spring-Ford Link*.

NEW BUSINESS

XII. NEW PERSONNEL

Mrs. Stokes made a motion to approve Items A-J. Mr. Masciandaro seconded it. It was approved 9-0.

- A. The board approved of the following **resignation**:
 - 1. **Joseph Miscavage**, 8th Grade Boys Basketball Coach, effective October 20, 2004.
- B. The board approved of **Alyssa Yergey**, Pottstown, PA, for the **Long Term Substitute** position at the High School replacing Amy Sullens who will be on a Leave of Absence until the end of the 2004/2005 school year. Ms. Yergey is a graduate of Kutztown University with certification in Art. Compensation will be set at \$35,750, BS, Step 1, prorated with benefits as per the Collective Bargaining Agreement, retroactive to August 31, 2004.
- C. The board approved of **Brandy Nelson**, Mont Clare, PA, for the **Long Term Substitute** position at Upper Providence Elementary School replacing Karen Davis who will be on a Leave of Absence until the end of the 2004/2005 school year. Ms. Nelson is a graduate of Shippensburg University with certification in Elementary Education. Ms. Nelson is current per diem substitute for the District. Compensation will be set at \$35,750, BS, Step 1, prorated with benefits as per the Collective Bargaining Agreement, effective tentatively September 29, 2004.
- D. The board approved of **Susan Vukovich**, Royersford, PA, for the Registered Nurse position at Limerick Elementary School replacing Susan Nunn who resigned. Compensation will be set at \$22.50 an hour, with benefits as per the Nurses Plan, effective date upon receipt of hiring documentation.
- E. The board approved **Teri Cameron**, Instructional Assistant at the High School, to receive an increase of \$.50 an hour over base rate of pay due to the receipt of her college transcript in accordance with the Assistants' plan, effective October 26, 2004.

- F. The board approved of the **attached job description**:
1. Coordinator of Lifelong Learning
- G. The board approved of the **supplemental/extra-curricular contracts** for the **High School**:
1. **Tina Weigner**, Special Education Department Head, \$3,903, Tier 1
 2. **Alexandra Baello**, Winter Cheerleading Coach, \$1,784, Code H
 3. **Alexandra Baello**, Fall Cheerleading Coach, \$1,784, Code H
 4. **Kirsten Ferry**, Winter Track Club Advisor, \$1,186, Code J
- H. The board approved of the **supplemental/extra-curricular contract(s)** for the **Intermediate School, 5/6 Grade Center**:
1. **Shayne Tobin**, Fitness Club Advisor, \$324, Code M
- I. The board approved of the following **professional Substitute(s)**:
1. **Andrea Bersaglia**, Pottstown, PA, Elementary Education and Special Education
 2. **Jaime Clark**, Norristown, PA, Elementary Education
 3. **Mary DeAngelis**, Royersford, PA, Library Science, and Environmental Education
 4. **Jacqueline Groux**, Downingtown, PA, Elementary Education
 5. **Sean Hickey**, Phoenixville, PA, Social Studies
 6. **Elizabeth Keretzman**, Morgantown, PA, Elementary Education
 7. **Crystal Lilliok**, Norristown, PA, Elementary Education
 8. **Clare Myer**, Royersford, PA, Elementary Education
 9. **Nicole Piffer**, Birdsboro, PA, Elementary Education
- J. The board approved of the following **Support Substitutes**:
1. **Robert Kulp**, Pottstown, PA, Custodial
 2. **Denise Mea**, Royersford, PA, Instructional Assistant, Library Assistant, and Secretarial
 3. **Patricia Napoli**, Phoenixville, PA, Instructional Assistant, Library Assistant, Secretarial, Lunchroom Assistant, and Playground Assistant

4. **Shannon Solvason**, Limerick, PA, Instructional Assistant, Library Assistant, and Secretarial
5. **Michelle Steinman**, Royersford, PA, Instructional Assistant, Library Assistant, Secretarial, and Food Service
6. **Carolyn Supplee**, Gilbertsville, PA, Custodial

XIII. NEW FINANCE

Mr. Morgan asked when the board would see a bill from Curtis Cheney. Dr. Coale said she would check. Mrs. Stokes made a motion to approve Items A-D. Mr. Ciresi seconded it. It was approved 9-0.

- A. The board approved nine obsolete up-right pianos “as is condition” and accept the highest amount offered. (Listing attached)
- B. The board approved **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.)**, 1569 Medical Drive, Suite 202, Pottstown, PA 19464, to perform school physical examinations, provide standing orders and consultation regarding school-based medical issues. This agreement shall be in full force and effect from 7/1/04 through 6/30/07. Terms of agreement set at seven dollars and fifty cents (\$7.50) per student physical for the 2004-2005 school year, eight dollars and fifty cents (\$8.50) per student physical for the 2005-2006 school year, and nine dollars and fifty cents (\$9.50) per student physical for the 2006-2007 school year. Funding will be from the District General Budget.
- C. The board approved **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.)**, 1569 Medical Drive, Suite 202, Pottstown, PA 19464. A motion to approve a correction to the contract with Spring-Ford Family Practice previously approved on September 27, 2004. This contract covers services performed in connection with reviewing PA ACCESS IEP’s and completion of any necessary paperwork in connection with these files. The cost per IEP reviewed should be ten dollars and fifty cents (\$10.50) rather than ten dollars (\$10.00) as indicated on the contract, not to exceed a total of five thousand dollars (\$5,000.00). Funding will be from the 2004-2005 PA ACCESS budget.
- D. The board approved **Community Service Foundation – Buxmont Academy**, P.O. Box 283, Pipersville, PA 18947. A motion to approve a correction to the contract previously approved on September 27, 2004. This contract covers services for provision of special education student instruction per IEP at an Approved Private School, Buxmont Academy, for the 2004-2005 school year. The cost per student should be ninety-two dollars and twenty cents (\$92.20) per day per student (regular education), one hundred two dollars and twenty cents (\$102.20) per day per student for special education. Total cost of the agreement is not to exceed seventy-three thousand five hundred eighty-four dollars (\$73,584.00). Funding will be from the 2004-2005 Alternative Education Budget.

XIV. NEW PROPERTY

Mr. Cummins made a motion to approve Item A. Mrs. Stokes seconded it. It was approved 7-2 with Mrs. Williams and Mr. Morgan voting no.

- A. The board approved Resolution 2004-13 for The DLR Group to submit **PlanCon E** – Design Development for the Spring-Ford Area School District new elementary project for grades K-4 located on Sunset Road in Limerick Township.

Mrs. Stokes made a motion to approve Item B. Mr. Cummins seconded it. It was approved 7-2 with Mrs. Williams and Mr. Morgan voting no.

- B. The board approved Resolution 2004-14 for The DLR Group to submit **PlanCon F** – Construction documents for the Spring-Ford Area School District new elementary project for grades K-4 located on Sunset Road in Limerick Township

XV. NEW CONFERENCES & WORKSHOPS

Mrs. Stokes made a motion to approve Items A-E. Mr. Rocchio seconded it. It was approved 9-0.

The board approved of the following individuals at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

- A. **Dr. Leslie Morrill**, Supervisor of Staff Development, to attend PASCD 54th Annual Conference on Sunday, November 21, 2004. This session will focus on implementing new PDE evaluation forms and designing a program for making effective tenure decisions. The total cost of the conference is \$116.76 from the 580 Account.
- B. **Mary Ann Lorenzo**, Executive Secretary, to attend “*Best Value Purchasing*” at the Montgomery Count Intermediate Unit, on Thursday, November 11, 2004. The total cost of the conference is \$85.00 from the 580 account.
- C. **Melissa Patschke**, Principal at Upper Providence, **Susan DiGuiseppe and Matt Nice**, Brooke teachers, to attend “*Artist in Residence Grant Orientation/Planning Session*” at the Chester County Intermediate Unit in Downingtown, PA on Friday, October 22, 2004. This one day orientation/planning session is critical for participating schools to attend in order to select residency dates and refine the residency design for their schools with their residency artist. The total cost of this conference is \$249.85 - \$49.85 from the 580 account and \$200.00 from the substitute account.

5TH & 6TH GRADE CENTER

- D. **Erin Siuchta**, learning support teacher, to attend *“Practical Strategies for Working with Students with Asperger Syndrome”* at the Hilton in King of Prussia, PA on Tuesday, November 23, 2004. Due to the exceptionalities in Erin’s class this conference is necessary in order to learn practical strategies for working with those students with Asperger Syndrome, high functioning autism and other social differences. The total cost of the conference is \$303.80 - \$203.80 from the Special Education Budget and \$100.00 from the substitute account.

7TH GRADE CENTER

- E. **Kerry Mihalcik**, nurse, to attend *“SAP Training”* at the MCIU in Norristown, PA on Wednesday, November 3, Thursday, November 4, Tuesday, November 9, and Wednesday, November 10, 2004. This is mandatory training for anyone wishing to serve on the SAP team. The total cost of this conference is \$835.00 – \$435.00 from the Safe & Drug Free Grant and \$400.00 from the substitute account.

XVI. NEW DISCUSSION ITEM

Mr. Pettit said the policy would be discussed at the policy committee.

- A. Policy #121 – Field Trips/Educational Trips

XVII. NEW OTHER BUSINESS

Mrs. Stokes made a motion to approve Item A. Mr. Masciandaro seconded it. It was approved 9-0.

- A. The board approved waiving the 75% class participation quota and instead require 50% class participation in the senior class trip for 2005 to Clearwater, Florida.

Mr. Masciandaro made a motion to table Item B. Mr. Schroeder seconded it. The board TABLED the motion by 8-1 with Mr. Cummins voting against tabling.

- B. The board approved of Melanie Volpe and Elaine Ruppert, Senior class advisors, to take the Class of 2005 on a five-day trip to Clearwater Beach and Orlando, Florida from Thursday, April 21 to Monday April 25, 2005. The cost of the trip will be approximately eight hundred forty-nine (\$849.00) dollars per student, less any senior class fund supplement. This trip will be conducted in accordance with Board Policy #121, which outlines the specific requirements for Overnight Field Trips.

Mr. Masciandaro made a motion to approve Item C. Mr. Ciresi seconded it. It was approved 9-0.

- C. The board approved of 20,000 placemats with a profile of Spring-Ford Area School District to be printed at a cost not to exceed \$1,000. Funding will be from the board 550 account.

PSBA REPORT**RAYMOND J. ROCCHIO, JR.**
There was no report.

IX. CONFERENCE/WORKSHOP RECOMMENDATIONS

Mr. Ciresi asked Dr. Coale to address Mr. Dovberg’s questions about the conference cost. Dr. Coale explained that the figure is a not-to-exceed figure, spouses are not being paid for, she and Mr. Ciresi are traveling by coach, and they have reservations for the lower cost hotels though they are not sure of which one yet. There are no extras or extra places being included. Mr. Dovberg said he priced the tickets in the \$400 range non-stop with US Air. Mr. Dovberg asked whether they were staying within \$40 a day for food and Mr. Anspach said it was actually lower than that. Mrs. Stokes made a motion to approve Items A-U. Mr. Rocchio seconded it. It was approved 9-0.

The board approved of the following individuals to attend the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Joseph Ciresi**, Board Member and **Dr. Genevieve D. Coale**, Superintendent of Schools, to attend “65th Annual NSBA Conference” in San Diego, California from Thursday, April 14, 2005 through Tuesday, April 19, 2005. The total cost of the conference is \$6,026.00 from the 580 account.
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BROOKE

- D. **Dr. Ed Mackel**, principal, to attend the Suburban Philadelphia Artist in Education Consortium at the Chester County Intermediate Unit on October 22, 2004. Attendance is critical to select residency dates and

design with the residency artist. The total cost of this conference is \$22.50 from the 580 account. There is no need for a substitute.

LIMERICK

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- G. **Traci Evans**, art teacher, to attend *“Artist in Residence Orientation / Planning Session”* at the Chester County Intermediate Unit in Downingtown, PA on Friday, October 22, 2004. This planning session is to select dates and refine the artist in residency for our school. Traci is the coordinator for this residency at Limerick. The only cost for this planning session is \$100.00 from the substitute account.
- H. **Nancy Saul**, Speech Therapist, to attend *“Voice Therapy for Children”* at PATTAN in King of Prussia, PA on Friday, October 29, 2004. This workshop will update Nancy’s skills in voice therapy which will help those students who have significant voice quality problems that interfere with communication. There is no cost to the district for this conference.

OAKS

- I. **Terrie Grove**, Guidance Counselor, to attend *“Asperger’s Disorder and Autism”* at The Ramada Inn in Philadelphia, PA on Tuesday, November 30, 2004. This conference will help Terrie learn the latest strategies for recognizing symptoms of Asperger’s Syndrome and focus on school based interventions for social communication issues. The total cost of this conference is \$149.00 from the Special Education Budget. No substitute is needed.

ROYERSFORD

- J. **Barbara Paige**, Speech Therapist, to attend *“Strategies for Working with Students with Asperger’s Syndrome and Autism”* at the Hilton in King of Prussia, PA on Tuesday, November 23, 2004. This conference will teach Barbara practical ideas and strategies to support students with Asperger’s Syndrome and Autism in general and special education classrooms. The total cost of this conference is \$201.60 from the Special Education Budget. No substitute is needed.

- K. **Virginia Prevost**, Guidance Counselor, to attend "*Facilitating Support Groups for Bullies and Targets*" at the MCIU in Norristown, PA on Thursday, November 18, 2004. This conference will give Ginny information to help students who are targets and their bullies to bring about positive change. There is no cost to the district for this conference.

5/6 GRADE CENTER

- L. **Alisa Aerow and Mari O'Drain**, Guidance Counselors, to attend "*Ending the Girl Wars: Club Ophelia Training Program*" at Penn State Great Valley in Malvern, PA on Friday, November 12, 2004. This conference requires 2 member teams and will support the bully prevention program by enhancing the ability to combat girl bullying. The total cost of the conference is \$496.00 from the Safe Schools Initiative Grant. No substitutes are needed.
- M. **Khrystin Dickey**, Learning Support Teacher and SAP Coordinator, to attend *Pennsylvania Association of Student Assistance Professionals*" in Pittsburgh, PA from Sunday, March 13 through Tuesday, March 15, 2005. This conference will allow Khrystin to bring back ideas and programs to help all of Spring-Ford students in regards to SAP. Khrystin is required to attend as a board member of PASAP. There is no cost for the conference other than \$200.00 from the substitute account.
- N. **Julie Deuterman**, Home and School Visitor, to attend "*PA Association of School Social Work Personnel Annual Conference: Communicating Strategies and Interventions*" at the Milton Hershey School in Hershey, PA on Friday, October 22, 2004. This conference will address issues pertinent to Home and School Visitors and will provide Julie with an opportunity to network with other Home and School Visitors and Social Workers. The total cost of this conference is \$113.08 from the 580 Account.
- O. **Julie Deuterman**, Home and School Visitor, to attend "*Child Abuse: New Approaches*" at Marlborough Elementary in Green Lane, PA on Wednesday, October 27, 2004. This ½ day workshop will assist Julie in her work with abused and neglected students. There is no cost to the district for this conference.
- P. **Tim Seislove**, Teacher and Head Wrestling Coach, to attend "*2004 PA Wrestling Coaches' Convention*" in Hershey, PA on Saturday, October 30, 2004. This convention will cover interpretation of the PIAA's rules and is required for all PIAA wrestling coaches. The total cost of the conference is \$200.00 from the Athletic Budget. No substitute is needed.

7TH GRADE CENTER

- Q. **Alicia Forgione**, emotional support teacher, to attend "*Monitoring Student Behaviors*" at the MCIU in Norristown, PA on Tuesday,

November 16, 2004. This conference will help Alicia write better behavior goals and learn additional methods and procedures for monitoring progress of behavior goals. The total cost of this conference is \$120.00 - \$20.00 from the special education budget and \$100.00 from the substitute account.

8th GRADE CENTER

- R. **Yvonne O'Dea**, Music Department Chairperson, to attend "*Pennsylvania Music Educator's Conference*" in Hershey, PA from Thursday, April 21 through Saturday, April 23, 2005. This conference is filled with sessions that help with classroom music and ensembles and offers a great opportunity to observe other music teacher's ensembles from the state. The total cost of the conference is \$741.00 - \$491.00 from the 580 account and \$250.00 from the substitute account.
- S. **Renee Wielgomas**, teacher, to attend "*Student Assistance Program Training*" at the MCIU in Norristown, PA on Wednesday, November 3, Thursday, November 4, Tuesday, November 9, and Wednesday, November 10, 2004. This is mandated training for anyone wishing to serve on the SAP team. The total cost of this conference is \$755.00 - \$355.00 from the Safe and Drug Free Grant and \$400.00 from the substitute account.

HIGH SCHOOL

- T. **Ken DeAngelo**, Track Coach, to attend "*U.S. All-Star Clinic*" in Atlantic City, NJ on Thursday, December 16 and Friday December 17, 2004. This conference will give Ken the latest skills expertise for coaching the high school track team. The total cost of this conference is \$250.00 from the Athletic Budget. No substitute is needed.
- U. **Chip Mulvaney**, Technology Department Chairperson, to attend "*Technology Education Association of PA Conference*" at the Penn Harris Convention Center in Camp Hill, PA on Thursday, November 4 and Friday, November 5, 2004. This conference will give Chip the opportunity to acquire knowledge of the latest technology learning activities, assessment techniques, and ways to implement PA state standards. The total cost of this conference is \$486.68 - \$286.68 from the 580 account and \$200.00 from the substitute account.

X. OTHER BUSINESS

Mrs. Williams asked whether the student was one known during the past few weeks and was told no. Mr. Masciandaro made a motion to approve Items A-B. Mrs. Williams seconded it. It was approved 9-0.

- A. The board approved that student number 10405 be expelled from the Spring-Ford Area School District in accordance with the conditions presented by the Superintendent.
- B. The board approved of the following annual reports of income and expenses as required by Policy #229 – Student Fund Raising.
 - 3. Brooke Elementary Home and School Association
 - 4. Spring-Ford Middle School Home and School Association
- C. The following policies are submitted as a first reading for board approval at the board meeting in November:
 - 7. Policy # 001 – LOCAL BOARD PROCEDURES: Name and Classification
 - 8. Policy # 005 – LOCAL BOARD PROCEDURES: Organization
 - 9. Policy # 101 – PROGRAMS: Philosophy of Education
 - 10. Policy # 204 – PUPILS: Attendance
 - 11. Policy # 226 – PUPILS: Searches
 - 12. Policy # 243 – PUPILS: Plagiarism

XI. INFORMATION ITEM

- A. Members of the board community relations committee recommended naming the district newsletter *Spring-Ford Link*. At the October 18, 2004 board work session, the members of the board of directors agreed that the district newsletter is to be named *Spring-Ford Link*.

NEW BUSINESS

XII. NEW PERSONNEL

Mrs. Stokes made a motion to approve Items A-J. Mr. Masciandro seconded it. It was approved 9-0.

- A. The board approved of the following **resignations**:
 - 1. **Joseph Miscavage**, 8th Grade Boys Basketball Coach, effective October 20, 2004.
- B. The board approved of **Alyssa Yergey**, Pottstown, PA, for the **Long Term Substitute** position at the High School replacing Amy Sullens who will be on a Leave of Absence until the end of the 2004/2005 school year. Ms. Yergey is a graduate of Kutztown University with certification in Art. Compensation will be set at \$35,750, BS, Step 1, prorated with benefits as per the Collective Bargaining Agreement, retroactive to August 31, 2004.
- C. The board approved of **Brandy Nelson**, Mont Clare, PA, for the **Long Term Substitute** position at Upper Providence Elementary School

replacing Karen Davis who will be on a Leave of Absence until the end of the 2004/2005 school year. Ms. Nelson is a graduate of Shippensburg University with certification in Elementary Education. Ms. Nelson is current per diem substitute for the District. Compensation will be set at \$35,750, BS, Step 1, prorated with benefits as per the Collective Bargaining Agreement, effective tentatively September 29, 2004.

- D. The board approved of **Susan Vukovich**, Royersford, PA, for the Registered Nurse position at Limerick Elementary School replacing Susan Nunn who resigned. Compensation will be set at \$22.50 an hour, with benefits as per the Nurses Plan, effective date upon receipt of hiring documentation.
- E. The board approved of **Teri Cameron**, Instructional Assistant at the High School, to receive an increase of \$.50 an hour over base rate of pay due to the receipt of her college transcript in accordance with the Assistants' plan, effective October 26, 2004.
- F. The board approved of the **attached job description**:
 - 1. Coordinator of Lifelong Learning
- G. The board approved of the **supplemental/extra-curricular contracts** for the **High School**:
 - 1. **Tina Weigner**, Special Education Department Head, \$3,903, Tier 1
 - 2. **Alexandra Baello**, Winter Cheerleading Coach, \$1,784, Code H
 - 3. **Alexandra Baello**, Fall Cheerleading Coach, \$1,784, Code H
 - 4. **Kirsten Ferry**, Winter Track Club Advisor, \$1,186, Code J
- H. The board approved of the **supplemental/extra-curricular contract(s)** for the **Intermediate School, 5/6 Grade Center**:
 - 1. **Shayne Tobin**, Fitness Club Advisor, \$324, Code M
- I. The board approved of the following **professional Substitute(s)**:
 - 1. **Andrea Bersaglia**, Pottstown, PA, Elementary Education and Special Education
 - 2. **Jaime Clark**, Norristown, PA, Elementary Education
 - 3. **Mary DeAngelis**, Royersford, PA, Library Science, and Environmental Education
 - 4. **Jacqueline Groux**, Downingtown, PA, Elementary Education
 - 5. **Sean Hickey**, Phoenixville, PA, Social Studies
 - 6. **Elizabeth Keretzman**, Morgantown, PA, Elementary Education

7. **Crystal Lilliok**, Norristown, PA, Elementary Education
8. **Clare Myer**, Royersford, PA, Elementary Education
9. **Nicole Piffer**, Birdsboro, PA, Elementary Education

J. The board approved of the following **Support Substitutes**:

1. **Robert Kulp**, Pottstown, PA, Custodial
2. **Denise Mea**, Royersford, PA, Instructional Assistant, Library Assistant, and Secretarial
3. **Patricia Napoli**, Phoenixville, PA, Instructional Assistant, Library Assistant, Secretarial, Lunchroom Assistant, and Playground Assistant
4. **Shannon Solvason**, Limerick, PA, Instructional Assistant, Library Assistant, and Secretarial
5. **Michelle Steinman**, Royersford, PA, Instructional Assistant, Library Assistant, Secretarial, and Food Service
6. **Carolyn Supplee**, Gilbertsville, PA, Custodial

XIII. NEW FINANCE

Mr. Cummins made a motion to approve Items A-D. Mrs. Stokes seconded it. It was approved 9-0.

- A. The board approved sale of nine obsolete up-right pianos “as is condition” and accept the highest amount offered. (Listing attached)
- B. The board approved **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.)**, 1569 Medical Drive, Suite 202, Pottstown, PA 19464, to perform school physical examinations, provide standing orders and consultation regarding school-based medical issues. This agreement shall be in full force and effect from 7/1/04 through 6/30/07. Terms of agreement set at seven dollars and fifty cents (\$7.50) per student physical for the 2004-2005 school year, eight dollars and fifty cents (\$8.50) per student physical for the 2005-2006 school year, and nine dollars and fifty cents (\$9.50) per student physical for the 2006-2007 school year. Funding will be from the District General Budget.
- C. The board approved **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.)**, 1569 Medical Drive, Suite 202, Pottstown, PA 19464. A motion to approve a correction to the contract with Spring-Ford Family Practice previously approved on September 27, 2004. This contract covers services performed in connection with reviewing PA ACCESS IEP’s and completion of any necessary paperwork in connection with these files. The cost per IEP reviewed should be ten dollars and fifty

cents (\$10.50) rather than ten dollars (\$10.00) as indicated on the contract, not to exceed a total of five thousand dollars (\$5,000.00). Funding will be from the 2004-2005 PA ACCESS budget.

- D. The board approved **Community Service Foundation – Buxmont Academy**, P.O. Box 283, Pipersville, PA 18947. A motion to approve a correction to the contract previously approved on September 27, 2004. This contract covers services for provision of special education student instruction per IEP at an Approved Private School, Buxmont Academy, for the 2004-2005 school year. The cost per student should be ninety-two dollars and twenty cents (\$92.20) per day per student (regular education), one hundred two dollars and twenty cents (\$102.20) per day per student for special education. Total cost of the agreement is not to exceed seventy-three thousand five hundred eighty-four dollars (\$73,584.00). Funding will be from the 2004-2005 Alternative Education Budget.

XIV. NEW PROPERTY

Mr. Cummins made a motion to approve Item A. Mrs. Stokes seconded it. It was approved 7-2 with Mrs. Williams and Mr. Morgan voting no.

- A. The board approved Resolution 2004-13 for The DLR Group to submit **PlanCon E** – Design Development for the Spring-Ford Area School District new elementary project for grades K-4 located on Sunset Road in Limerick Township.

Mr. Cummins made a motion to approve Item B. Mrs. Stokes seconded it. It was approved 7-2 with Mrs. Williams and Mr. Morgan voting no.

- B. The board approved Resolution 2004-14 for The DLR Group to submit **PlanCon F** – Construction documents for the Spring-Ford Area School District new elementary project for grades K-4 located on Sunset Road in Limerick Township.

XV. NEW CONFERENCES & WORKSHOPS

Mrs. Stokes made a motion to approve Items A-E. Mr. Rocchio seconded it. It was approved 9-0.

The board approved of the following individuals for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

- A. **Dr. Leslie Morrill**, Supervisor of Staff Development, to attend PASCD 54th Annual Conference on Sunday, November 21, 2004. This session will focus on implementing new PDE evaluation forms and designing a program for

making effective tenure decisions. The total cost of the conference is \$116.76 from the 580 Account.

- B. **Mary Ann Lorenzo**, Executive Secretary, to attend “*Best Value Purchasing*” at the Montgomery County Intermediate Unit, on Thursday, November 11, 2004. The total cost of the conference is \$85.00 from the 580 account.
- C. **Melissa Patschke**, Principal at Upper Providence, **Susan DiGuisepe** and **Matt Nice**, Brooke teachers, to attend “*Artist in Residence Grant Orientation/Planning Session*” at the Chester County Intermediate Unit in Downingtown, PA on Friday, October 22, 2004. This one day orientation/planning session is critical for participating schools to attend in order to select residency dates and refine the residency design for their schools with their residency artist. The total cost of this conference is \$249.85 - \$49.85 from the 580 account and \$200.00 from the substitute account.

5TH & 6TH GRADE CENTER

- D. **Erin Siuchta**, learning support teacher, to attend “*Practical Strategies for Working with Students with Asperger Syndrome*” at the Hilton in King of Prussia, PA on Tuesday, November 23, 2004. Due to the exceptionalities in Erin’s class this conference is necessary in order to learn practical strategies for working with those students with Asperger Syndrome, high functioning autism and other social differences. The total cost of the conference is \$303.80 - \$203.80 from the Special Education Budget and \$100.00 from the substitute account.

7TH GRADE CENTER

- E. **Kerry Mihalcik**, nurse, to attend “*SAP Training*” at the MCIU in Norristown, PA on Wednesday, November 3, Thursday, November 4, Tuesday, November 9, and Wednesday, November 10, 2004. This is mandatory training for anyone wishing to serve on the SAP team. The total cost of this conference is \$835.00 – \$435.00 from the Safe & Drug Free Grant and \$400.00 from the substitute account.

XVI. NEW DISCUSSION ITEM

Mr. Pettit announced that the policy would be reviewed in the policy committee.

- A. Policy #121 – Field Trips/Educational Trips

XVII. NEW OTHER BUSINESS

Mrs. Stokes made a motion to approve Item A. Mr. Masciandaro seconded it. Mr. Cummins said that the class advisors said 50% was high and suggested lowering it. Ms. Quinn, student representative, suggested giving students a chance to build up the number it would encourage more participation in the class trip. Mr. Schroeder said he supported the class trip but was concerned with costs and liability. He wanted to know the need for substitutes and the overlap in the senior and band trips. Mr. Pettit suggested tabling the issue since 50% seemed arbitrary. Mrs. Williams said to stay fixed at the chosen number. She expressed

concern with the trip not being educational. Mr. Pettit and Mr. Cummins disagreed mentioning EPCOT. Mr. Ciresi said he was not against the trip but expressed concern about missing three days of schools and paying for substitutes. He asked whether the principal signs off on the trip and that he is not comfortable with that. The board discussed liability. The nature of the contract is approved by school board said Mr. Anspach. Mr. Anspach and Dr. Coale sign contracts. Any contract is reviewed by the solicitor. Mr. Davis said he hasn't reviewed it yet. Mr. Anspach said to consider whether the contract allowed a refund or rescheduling in the event of a terrorist act. Mr. Cummins said missing school in May should not be a problem since by that time most students are just showing up. Mrs. Stokes said that she supported the class trip but wanted to see at least 50% of the students attend. Mr. Schroeder expressed concern for students who could not afford to go. Mr. Rocchio said as the class grows, the numbers required to meet the percentage will increase. Mrs. Williams asked if vo-tech students are invited and was told yes. Motion A was approved 9-0.

- A. The board approved waiver of the 75% class participation quota and instead require 50% class participation in the senior class trip for 2005 to Clearwater, Florida.

A motion was made to approve Item B and it was seconded. Mr. Masciandaro said that he wanted to hear more details about the trip next month. Ms. Quinn said she'll have more information and a report on the participation rate next month. Mr. Rocchio requested that the contracts be reviewed before students send in money. Mr. Masciandaro made a motion to **TABLE** Item B. Mr. Schroeder seconded it. It was tabled 8-1 with Mr. Cummins voting against tabling.

- B. The board **TABLED** Melanie Volpe and Elaine Ruppert, Senior class advisors, to take the Class of 2005 on a five-day trip to Clearwater Beach and Orlando, Florida from Thursday, April 21 to Monday April 25, 2005. The cost of the trip will be approximately eight hundred forty-nine (\$849.00) dollars per student, less any senior class fund supplement. This trip will be conducted in accordance with Board Policy #121, which outlines the specific requirements for Overnight Field Trips.

Mr. Masciandaro made a motion to approve Item C. Mr. Ciresi seconded it. It was approved 9-0.

- C. The board approved of printing and distribution of 20,000 placemats with a profile of Spring-Ford Area School District to be printed at a cost not to exceed \$1,000. Funding will be from the board 550 account.

XVIII. NEW INFORMATION ITEM

- A. Dr. Dennis Booher, Assistant Principal, Intermediate School, has developed a group for 6th grade students who showed strengths in leadership and citizenship in the 5th grade. Specific students were nominated by professional employees and were invited to participate in this group. They meet monthly to discuss leadership, listen to speakers, and conduct community service projects.

XIX. OLD BUSINESS

XX. SOLICITOR'S REPORT

There was none.

XXI. PUBLIC TO BE HEARD

There was none.

XXII. ACTION REVIEW

Mr. Pettit announced that there was an executive session held prior to the board meeting to discuss real estate. Mrs. Stokes made a motion to tender estimated just compensation in the amount of \$450,000 for the Greenstein property and to tender just compensation of \$3,600,000 for the Sukonik property. Mr. Ciresi seconded it. It was approved 9-0.

PUBLIC TO BE HEARD

Joe Petrowski, Limerick, said the board passed Plancon E and F and asked if it meant the board would ignore the petitions. Mr. Pettit said the board would review the petitions and Dr. Coale said the district is moving forward as planned. Mrs. Stokes said that no one at the table wants to build a school that is not needed. The board has studied these numbers for years and takes public opinion seriously. Mr. Petrowski said enrollment was lower than what Pennsylvania Department of Education estimated and that nine to 15 months is not a long time to be off in estimates. He said other school districts have similar enrollment and are getting the same SATs with lower budgets.

Marta Pecharo said that expecting a 50% participation rate for the senior class trip was unrealistic. She recommended that students be creative and do it in a different way.

Thea Block voiced concern about policies regarding supervision on the senior class trip and that a ratio of 1 chaperone to 20 students was insufficient. Mr. Pettit said it would be discussed at the policy committee.

Alan Dovberg asked if the school slated for the Winnies project was not ready in 2007 whether the school district would survive. Mr. Pettit said yes. Mr. Dovberg asked why the rush and why not wait to see what happens. Mr. Masciandaro said the incoming kindergarten class has 565 students and this year, the senior class was 390. Mr. Pettit said enrollment continues to grow. Mr. Cummins requested that Mr. Pettit use the gavel when residents attending the board meeting speak while business is being conducted by the board.

Mr. Rocchio requested having an executive session on personnel. There was mention of parking being a problem at the Intermediate School during events and that it would be discussed at the property committee. Mr. Ciresi requested that principals make 15-minute presentations about schools in November. Mrs. Williams indicated willingness to do so only if the board gives up discussing goals. Mr. Schroeder said that principals had

made presentations in the past and that the practice had been abandoned. Mr. Pettit said the board would ponder this issue.

XXIII. ADJOURNMENT

Mrs. Stokes made a motion to adjourn. Mr. Cummins seconded it. The meeting adjourned at 10:24 p.m.

XIX. OLD BUSINESS

XX. SOLICITOR'S REPORT

XXI. PUBLIC TO BE HEARD

XXII. ACTION REVIEW

XXIII. ADJOURNMENT

Spring-Ford Goals May 14, 2004

Actions from last meeting:

1. Each committee assigned will begin working their goal and report progress at the board work session.
2. We gave a piece of goal 5 to the Community Relations committee, see below.
3. The Board made a request to the administration to begin creating baselines, especially for goal 5. We are looking for this to be completed in May.
4. Reaffirmed that the original goals should be used as reference.

Process for working goals:

1. Define goals clearly. A good goal is a measurable result. The Board articulates the desired result or end, not the means.
2. The goals are given to the administration for execution. The following are the steps the administration is responsible for:
 - Establishing the baseline or current state
 - Formulating plans for goal achievement
 - Costs or other resource requirements
 - Recommendations on intermediate steps in goal achievement.
3. Board approval is obtained
4. The administration reports progress toward the goal in the district report card.

Goal Action Proposals:

1. Reduce class sizes (Original Goal #1)
Assignment: Property and Facilities Committees
2. Perform Feasibility Study on creation of "in house" alternative educational program (Original Goal #3)
Assignment: Curriculum Committee
3. Student Health and Safety - Reduce drug usage. (Original Goal #2)
Assignment - Extra Curricular Committee

4. Improve public perceptions of the district, Local industry as a district partner and alternative funding. Non-Monetary Employee Incentive: (Original Goals #4, 5, 16)

Assignment: Community Relations Committee

5. Key Measures: (Original Goals #6, 7, 8, 9,12)

Graduation rate increase, Increase percent of graduates going to post secondary school, Establish a listing of our graduates continuing education school placement, Increase scholarships achieved by our students. Graduate acceptance at top universities and colleges

Assignment: Full Board.

Tracking graduates to see how we are doing.

Assignment: Community Relations

6. School Media centers / libraries open weekends, evenings and summer. Create continuing education programs. (Original Goals #10, 11)

Assignment: Curriculum Committee

7. Reduce Childhood obesity:(Original Goal #13)

Assignment: Healthy Choices Committee

8. Increase PSSA and Terra Nova Test Scores: (Original Goal #14)

Assignment: Full Board

9. Plan for District wide Construction needs: (Original Goal #15)

Assignment: Facilities Committee

10. Establish a Blue Ribbon School (Original Goal #17)

Assignment: Curriculum Committee

11. Develop and implement a Five Year Financial Plan (Original Goal #18)

Assignment: Finance Committee

12. District Office replacement (Original Goal #19)

Assignment: Full Board

Referenced below are the original goals:

Spring-ford goals Feb 24, 2004 Version 2

Proposals:

1. Reduce class sizes

- Establish and maintain smaller class sizes K - 6 to lower levels than present that would be in keeping with the desires of the community as established as a goal, of the Districts' Strategic Plan.

- Class Size: establish a standard of smaller class size through out the district. Begin with K-6 and move into the middle and high school.

2. Reduce drug usage

Formally Establish a beefed up Drug prevention program that will both quantify and qualify the types of drugs that are prevalent in the SF School district. Include alcohol, inhalants, and over the counter drugs along with all illicit drugs. Formulate a

plan that will address these findings, thru awareness programs, counseling programs, possibly integrated with community based programs. Also provide strong prevention and intervention measures. All results to be reported publicly to the Board twice a year.

3. Reduce costs and provide more services for alternative education.

- Establish a program for alternative Education within the district. Feature career based programs. programs should be of high quality with approved articulation agreements with Technical institutes and various colleges. DO NOT OVERLAP Programs that are available at WCTS. It is important to keep 'OUR STUDENTS' interested in their future. Any program must be flexible, It should offer Flex hours, day care, internships, intense counseling, and ultimately job placement components. We should stop sending our difficult students out of the district, and along with them hundreds of thousands of our communities tax dollars with them. It is time to treat this issue with respect and dignity and be accountable for all of our students.

- Determine the feasibility of operating our own alternative school.

- Special needs Children: Would like to see a study on what the district spends on these children and if possible for the district to bring these children back into the district and instruct them in a district building. With the state cutting its share of funding every year, and tuition going up we need to look at this matter and maybe set up a five-year goal

4. Improve public perceptions of the district

- Drastically Improve public relations getting positive as well as (possible negative) information to the immediate community expeditiously.

5. Local industry as a district partner

- Establish a program that beseeches large local industry to be part of District initiatives. This will create an environment that brings fresh ideas (from industry leaders) as well as possible project funding (such as help with technical initiatives, adult evening courses, co-ops etc.

- Alternative Funding: Interview companies that deals exclusively in marketing and sponsorship/grants to help the district target possible sources of revenue i.e. Merck, Peco, GM , etc., to help advance programing opportunities in the district.

6. Graduation rate increase

7. Increase percent of graduates going to post secondary school

- Establish a listing of our graduates continuing education school placement.

Create diversity guidelines.

8. Increase scholarships achieved by our students

9. Tracking graduates to see how we are doing:

- Create a graduate report, where are they 10, 20 and 30 years later

- Track graduates to see where and what careers they pursue.

10. School Media centers / libraries open weekends, evenings and summer

11. Create continuing education programs

- Renew Spring-Ford's commitment to Life-Long Learning by commissioning an Adult Ed Board responsible for oversight and operation of said adult education separate

from the operations and involvement of the SFASD Board and Administration, similar to the model currently in use for many successful years in Owen J. Roberts SD.

12. Graduate acceptance at top universities and colleges:

- Improve the prospects for Spring-Ford students being accepted at top universities and colleges.

13. Reduce Childhood obesity:

- Promote healthy lifestyles to combat the growing epidemic of childhood obesity.

14. Increase PSSA and Terra Nova Test Scores:

- Alarming number of test scores in the below average category in the 9th grade of the terra nova test scores in reading and mathematics. I would like to see these numbers brought into the single digits. The same holds true for the 11th grade PSSA test in mathematics. These numbers also need to be brought up into the single percentages also

15. Plan for District wide Construction needs:

- I would like for this board to sit down together and come up with a plan for future needs based on actual numbers. Keep in mind that the state is still looking at some kind of education reform. We do not know what future state funding will be and we may possibly lose the ability to direct the portion of taxes that we collect

16. Non-Monetary Employee Incentive:

- Work with local business to establish a discount or a special rate for example on mortgage and car loans for our staff. This will help in the bargaining process and help to retain good employees.

17. Establish a Blue Ribbon School

18. Financial Plan:

- Develop and implement a Five Year Financial Plan indicating not only debt service and capital reserve, but also projecting future operating costs and additional personnel costs as impacted by the opening of new buildings and renovation of current buildings. As part of this five-year plan, use the information to project future budget and tax increases.

19. District Office:

- Commit to a plan, with a time line of no longer than 18 to 24 months (start to finish), to move district office operations to the Bechtel Road site. If this site is unsuitable, find another.

Respectfully submitted,

Pat Dillon
Board Secretary