

On October 24, 2005, the board meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Raymond J. Rocchio, Jr.
Region II:	Ammon G. Morgan, Jr., Janet A. Stokes, and Donna L. Williams
Region III:	Joseph P. Ciresi, Ed Cummins, and Richard J. Schroeder
Presiding Officer:	Michael V. Masciandaro
Superintendent:	Dr. Marsha R. Hurda
Business Manager:	Tim Anspach
Solicitor:	Marc Davis, Esq.
Student Rep.:	Kiley Morsch

Announcement

Mr. Masciandaro announced that there would be an executive session immediately following the board meeting regarding contract issues.

I. District Goals - no comments

II. Public to Be Heard on Agenda Items

Mr. Morgan commented on his absence last Monday from the work session as he had to leave and could not stay due to back spasms. He wanted to comment on the Winnies Project and the multiple prime/single prime bids. Mr. Morgan read from the November 22, 2004 meeting minutes under property, he read Mr. Schroeder made a motion to approve item A, Mr. Cummins seconded it and it was approved 6-2 with Mrs. Williams and Mr. Morgan voting no. The motion read as such, the board approved the changing of DLR's contract for the Winnies Project for bidding this project from a single prime to a multiple prime project, this will take extra changes in the drawings and specifications and will be added costs for DLR to complete, there will also be added costs for coordination for DLR in the field observation portion. He wanted to clarify that the comment claiming Mrs. Williams and himself were responsible for the bidding process changes when they were not. Mrs. Stokes asked Mr. Morgan if he wanted the board to believe that he was in favor of the single prime instead of the multiple prime? Mr. Morgan said he was against going to the multiple prime because of the cost. Mrs. Stokes restated her questions and Mr. Morgan said yes.

Mr. Pettit arrived at 7:39

Mr. Schroeder said that Mr. Morgan pushed for multiple prime in property to the point where he actually in the past has brought in members of the electrical union and various union members to espouse the multiple prime position that he so strongly desired. It was only the board's willingness to stop the bickering and not allow the submarining of

the Winnies Project based on the fact that Mr. Morgan wasn't going to assist the board in moving forward with this project under a single prime situation. The board did move forward to vote with the multiple prime, we incurred additional expense but it was all at the movements and roadblocks being put up for us to pursue multiple prime versus the single prime. Mr. Schroeder said that Mr. Morgan has consistently voted against everything for the Winnies Project from the very beginning with the exception of one vote. Mrs. Stokes asked Mr. Morgan if he had been present last week and not out due to back spasms how he would have voted? Mr. Morgan stated that he would have voted as he continues to do, he feels we are not ready for the new school. Mr. Morgan stated that if we would have started the project 22 months ago we would be sitting here with an empty school because our elementary schools are enjoying the lowest classroom sizes in more than 10 years. Mr. Morgan stated that he has always supported a Winnies School but feels we should build it at a time when the residents are here to use it. Mrs. Stokes followed by asking so you would have voted no? Mr. Morgan said yes.

III. PRESENTATION

A. District Office Options

Dr. Hurda said one of the board goals was to commit to a plan with a timeline of no longer than 18-24 months to either renovate the present district office, move the district office to the Bechtel Dairy Site, or find another suitable location to purchase or lease. In order to fully explore these 3 options we had to identify how many employees we anticipate being in the district office over the next 10 -20 years. We presently have 30 employees and anticipate we will increase to approximately 44 in the future. Dr. Hurda also said the options are not as simple as saying; I like the present site or the Bechtel Site as there are lots of ramifications regarding PDE, reimbursements and so forth. We asked Foreman Architects to help us understand the reimbursement process. The 3 options are the current district office site, the Bechtel Dairy site or a leased location. We asked Foreman Architects, who have not been contracted in any way, to help us understand the reimbursement process.

Mr. Ortiz said he was asked by the district to look at the different options and scenarios and how PDE will or will not allow us to build our district office. He presented 4 options of which only three are viable.

Option 1 is to build a brand new district office. This option cannot be done due to the Act 34 law in the State of PA. This law imposes cost limits of 20% and this limit is so low that we would not be able to build a new district office for that amount.

Option 2 is to add to the existing building. This project will be reimbursable as long as the amounts do not exceed the 20% limits. Forman Architects figured out how much square footage is needed per person and designed a floor plan. This floor plan eliminated offices in the basement due to the ceiling height. After adding electrical and mechanical improvements we would be left with roughly 7 ½ foot ceilings which are considered to be very low. The floor plan would add out onto the first floor and this would put us close to 30% and over the 20% limit which would make this not reimbursable until you go through an Act 34 Hearing. This therefore would not be very desirable for the district. The estimated cost for this would be \$2.5 million dollars with a bond issue cost of \$3.2 million.

Option 3 is to renovate the Bechtel Dairy Building. This would require demolishing the loading area and the old storage structures behind the building. This would leave us

with 10,200 square feet and we would then add and additional 1,800 square feet to that. This would be reimbursable and would not present as an Act 34 Hearing project as the addition would not be more than the 20% limit. The estimated cost for this would be \$2.2 million with a bond issue cost of \$3.0 million. PDE on 10/1/05 raised reimbursements in a variety of ways. They did not just raise the reimbursement amounts but also stated that if a district is doing a renovation project they will be eligible for additional reimbursements as well. Since this is a renovation project we would be eligible for both reimbursements.

Option 4 is to lease office space. We have checked into renting space at The Needlework's Offices. This would not be an Act 34 Project. The owner has provided us with a floor plan. The estimated cost is \$1.3 million with a bond issue cost \$1.8 million. The disadvantage is that we are paying a lease instead of using a building we own and eventually may end up being as expensive as adding onto a present building.

Plan layouts were done for each one of the options and they have the same number of offices and space. Option 3 has one less cubicle but other than that they are all the same. Mr. Rocchio referred to paperwork the board members were given and asked about the difference between the \$500,000 furnishings budget allowance and the \$1.3 million dollar amount in Mr. Ortiz's proposal. Mr. Masciandro asked Dr. Hurda to address this as the Needlework's proposal was not being presented by Forman Architects. Dr. Hurda explained that the Needlework's is a rental property owned by Souder Family Partnership. They gave us a schematic showing what the district office would look like in their rented first floor office space. Needlework's will fit out their office space using modular architectural interiors (movable ceiling panels), approximately 10 feet high. This plan would not have stationary walls but modular furniture which would create the offices. Their estimate includes basic office furniture which can be upgraded for quality. Wiring for communication and technology is also not in the estimate. Their estimate is \$500,000 but if other specifications are required by us as a school district then the estimate would need to be adjusted. Using the estimate we were given, we are looking at \$500,000 to outfit the space with this modular furniture and then approximately \$150,000 per year in lease payments for the first three years and increasing after that to the CPI or a minimum of 3%. The monthly lease includes water, sewer, trash removal, snow removal and grass cutting. Needlework's is looking at a very different interior than the other options we are looking into which would have hard walls and specific offices. Mr. Rocchio asked about the 44 positions of which 30 are current, if we renovate do we have to have the support staff of the business office in the central office? Mr. Ortiz said regarding the decentralizing of the district office, PDE wants the core of the administration building kept together. Mr. Rocchio clarified that he was only referring to the support staff of the business office. Mr. Ortiz said that the superintendent, assistant superintendent, business office and their support staff must stay together as per PDE. Mrs. Williams asked about the budget exclusions and additional American Disabilities Act (ADA) requirements to the exterior entry and the impact this would have on us. Dr. Hurda said that there are two doors in the back of the building that would be at ground level and could be used as an ADA entrance. Since our main entrance would be from Washington Street for visitors we would have to do some work to make that an ADA entrance or walk. Mrs. Williams asked if we would have to add that to the cost and Mr. Ortiz said that he did add additional building costs to offset these types of expenses. Mrs. Stokes asked if we have a guaranteed number of parking spaces and Dr. Hurda said that behind the building are two parking lots and we would have access to those spots. We do not see a problem for employee parking but visitor parking could be a problem as they would park on Washington Street in order to use the

front door entrance. Mr. Pettit asked what the square footage charge is and Mr. Cummins said we were looking at \$11.00 per square foot. Mr. Masciandaro asked what option we should consider and Mr. Ortiz said in his opinion our best options are the Bechtel Dairy site or the lease site as the difference is a little under one million dollars. Since we are looking at \$150,000 per year in lease payments the Bechtel site seems to be the best option since we own the building. The dairy building may cost more up front but over time will be the best option as the lease will always be there. Dr. Hurda said her recommendation would be to renovate the Bechtel site as it is a perfect campus location, already has a hookup for sewer and water and has room to expand if needed in the future. Dr. Hurda said that although the Needlework's is a wonderful location, the Bechtel site is in the best interest of taxpayers as it is the most cost effective. Mr. Masciandaro asked Dr. Hurda what action she needs the board to take to help take the next step. He asked the board members to give their opinions and he said he would like to go ahead with Dr. Hurda's recommendation. Mr. Rocchio asked about the 1800 square foot addition we are looking to put on option 2 and if there is any time commitment for going back to PDE for the purpose of adding additional space. Mr. Ortiz said we are not limited and we need additional space added on in the future we can do so and it would be reimbursable. Mr. Cummins asked what the cost would be if we added and additional 1800 square feet to the Bechtel site now and not later when we bring in additional employees. Mr. Ortiz said that right now we are too close to the Act 34 number but we can do this addition in the future without a problem. Mr. Masciandaro asked for board input on how they felt about these options. Mrs. Williams said she favored option 2 and all the board members raised their hand in support of this option as well. Mr. Masciandaro asked Dr. Hurda to look into plans for renovating the Bechtel Dairy site. Mr. Ciresi asked if Dr. Hurda can come back to the board with ideas on what we can use the old district office for in the future or should we sell it. Mrs. Williams said since we are already looking into adding to the Bechtel site that we carefully figure out what our next step should be and plan accordingly. Mr. Ortiz said the designs presented to the board were preliminary and now that the board has decided to move forward with the Bechtel site any new plans would be looked at carefully for future expansion. Mr. Masciandaro thanked Mr. Ortiz for putting together a proposal without charging the district. He also thanked Dr. Hurda for all her efforts and that the information presented was exactly what the board was looking for.

B. Refinancing Bonds

Ed Murray of Boenning & Scattergood made a presentation regarding the options for refinancing bonds which is on the agenda under Finance, Item J. The refunding proposal is looking at one specific refunding and that is the one that makes economic sense and is for the series of 1997. The series of 1997 at this point cannot be advanced refunded and that is what we would be looking at. The first potential call date is February 1, 2007 so due to current tax law you can't effect a normal advance refunding. However, two years ago the law did change to provide you with a different structure which is this forward bond proposal. We would be locking in a rate in November that would stay good until February 1, 2007. The bonds you would issue (refunding bonds) would not take effect until February 2007. The recommendation really needs to be supported in the belief that interest rates are going up. This proposal takes out interest rate risk in that it locks you in now. The risk against would be lost opportunity cost and there is a cost of doing business here today, if interest rates are lower in 2007 then they are today then it would not have been good to take advantage of this today. Five options were presented:

Option 1 – Advanced Refund of Series 1997 is not permissible but if it were the savings today would be \$1,554,200.00.

Option 2- Current Refunding of Series 1997 if today's interest rates held until 2/1/07. The savings would be \$1,573,000.00.

Option 3 – Forward Swaption (forward purchase proposal) which would be to lock in the rate now until 2/1/07. The savings would be \$1,341,670.00.

Option 4 – Current Refunding of Series 1997 with rates going up 25 basis points. The savings would be \$1,151,440.00.

Option 5 – Current Refunding of Series 1997 with rates going up 50 basis points. The savings would be \$749,890.00.

Mr. Murray said that his firm feels that option 3 and the \$1,341,670.00 is a very good deal for the district to be able to lock in or eliminate the interest risk and we would not have to worry about interest rates going higher in the future. Mr. Murray showed the board example of the trend of interest rates and showed that we are within 10 % of the historic 40 year low. The charts showed that within the last six weeks interest rates have started moving back up again due to inflation fears have crept back in due to CPI numbers being higher as effects from Hurricane Katrina are about to impact consumer prices and producer prices. Mr. Ciresi asked if there was any extension to the bond and Mr. Murray said no. Mr. Pettit asked what the benefit is to the counter party doing this for us? Mr. Murray said they are willing to lock us in at a certain interest rate and to do that they will ask someone else on a variable rate to take the same amount so that they can remain in the middle. Mr. Rocchio asked if the new bonds have a call function on them and Mr. Murray said that the bonds we would be issuing in the future are variable rate bonds and they will be refundable upon 30 days notice although the third party who is locking us in at the fixed rate has the option of not letting us out of our contract with the fixed rate. Mr. Rocchio asked if we pay for the expenses up front and Mr. Murray said that we pay for some expenses up front and some of the expenses are paid in escrow for 2007. Mr. Rocchio asked if in the future we wanted to get out of this type of arrangement what the costs would be and Mr. Murray said it would depend on the interest rate at the time. Mrs. Stokes asked Mr. Murray to explain when the \$1.3 million comes to the district. Mr. Murray said that the \$1.3 million could come to us next month in the form of cash or it could come to us in a period of years or it could come to us at the call date of 2/1/07. We can almost pick how we want to have it distributed. Mrs. Williams asked Mr. Masciandaro what the finance committee's recommendation is on how we should take the savings and what are the plans for the money? Mr. Masciandaro said he believes the finance committee said we should take the money for cash and assign it to the capital reserve account. Mr. Schroeder said he was not sure that the finance committee left the decision that way; he believed the finance committee said they would take the business office's recommendation as to how the district would be best served. Mr. Anspach said he feels the money should be put in to the capital reserve account or a capital improvement fund. Mr. Anspach said we could use the funds for one-time maintenance items and not for reoccurring expenses, we could earmark approximately \$200,000 per year to be used for capital improvements. Mr. Masciandaro questioned Mr. Murray about the minimum amount the board should set in order to go ahead with this tonight? Mr. Murray said he believes the finance committee set a \$1.15 million dollar amount as the minimum for doing this transaction. Mr. Masciandaro asked that the \$1.15 minimum be added to item J under finance. Mr. Masciandaro asked that the following wording be added, the minimum savings after the cost of issuance must be \$1.15 million. Mr. Masciandaro said that what item J is authorizing is not the issuance of the bonds but for Mr. Murray to go forward and prepare

that so that at the November meeting we can entertain the motion of approving that. Mr. Murray said he would like to come back to the finance committee meeting and make the presentation so that we could possibly take action at the board work session. Mr. Masciandaro thanked Mr. Murray for his effort in putting this information together.

Mr. Ciresi commented that the board heard two presentations tonight and had packets in front of them but the public did not have anything in front of them. Mr. Ciresi asked that future presentations be on the overhead or have enough copies for everyone present.

IV. Approval of the Minutes

Mrs. Stokes made motion to approve Items A-B. Mr. Ciresi seconded it. The motion was approved 9-0.

- A. The board approved of the September 19, 2005 work session minutes.
- B. The board approved of the September 26, 2005 board meeting minutes.

V. Board and Committee Reports

Mr. Rocchio gave his PSBA report. The full senate passed Senate Bill #361 that requires all school districts to allow home schooled students to participate in extracurricular activities such as club sports, musical assemblies and theatrical productions. Senate Bill #361 requires home school students to meet the equivalent participation and tryout criteria as students enrolled in the district. Senate Appropriations Committee approved House Bill #87 that would exempt from any further millage increases any properties purchased by local governments to maintain open spaces provided however that all taxing bodies including school districts agree to this exemption. The Senate Local Government Committee voted to disapprove House Bill #102 that amends the Pennsylvania municipalities planning code to require an applicant for a plot to notify the superintendent of the resident school district within five days of filing the application by certified mail. The school district would have thirty days to submit written comments although applicants would be required to submit their plan to the school district before the planning agency would consider it. The district would not be able to deny or approve the application. Senate Rules House approved Senate Bill #1291 that requires perspective school employees to receive both federal and state criminal history background checks beginning April 1, 2006. The federal check would require applicants to submit a set of fingerprints to the F.B.I. for a review of criminal convictions in other states as well as federal offenses. The House Appropriations Committee approved House Bill #349 that would require the Pennsylvania Department of Education to enter into a contract with Penn State University for the development and administration of a test for individuals who want to be certified as a vocational technical teacher. Penn State would also create and administer an alternative method for teachers who do not pass the test. House Local Government Committee Sub-Committee on Boroughs approved a package of bills concerning advertising and bidding of contracts. These bills will now be considered for the Full Local Government Committee and essentially increases the amount of contracts from \$4000.00 to \$10,000.00 that require bidding. Next week's PSBA Legislative Policy Council will meet to determine the association's 2006 legislative platform which will take place on Thursday, October 27 at 8:30 at the Hershey Lodge.

VI. Finance

Mr. Pettit made a motion to approve Item A-1 and Mr. Ciresi seconded it. The motion was approved 8-1 with Mr. Ammon voting no.

- A. Administration approved the payment for the following invoices for the month of **OCTOBER**, in connection with the **SERIES G.O.B. 2003**:

1. **WINNIES PROJECT**

Bursich Assoc. Inc.	Professional Services	\$ 226.00
Fox Rothschild LLP	Professional Services	\$ 1,217.50
DLR	Professional Services	<u>\$ 6,418.95</u>
	TOTAL	\$ 7,862.45

Mr. Pettit made a motion to approve Item A-2 through I and Mr. Rocchio seconded it. Mr. Schroeder asked what was revised in Item E. Mr. Anspach explained that before Washington Music had most of the bid we went through the bids as there was some clarification that was needed. The company NEMC received a pro-ration of \$16,000.00. Mr. Anspach did not have the exact numbers from the previous agenda. Mr. Schroeder asked for a ballpark figure on how much the item changed. Mr. Anspach said the amount was in the same ballpark it was just a matter of who was the successful, responsible bidder. Mr. Schroeder asked if it was just reallocation of the bid and regrouping it. Mr. Pettit read from a previous agenda that on September 26 the band equipment district wide showed a total of \$55,407.00 so the difference on this agenda is a reduction of a few dollars. Mr. Anspach confirmed what Mr. Pettit had read. Mr. Ciresi asked about check #106403 to Indoor Air Technologies in the amount of \$19,400.00 and what this was for. Mr. Anspach said he believed it was for duct cleaning. Mr. Cooper said the check was for the duct cleaning in the high school. The motion was approved 9-0.

- A.

2. **INTERMEDIATE SCHOOL/MIDDLE SCHOOL PROJECT**

Fox Rothschild LLP	Professional Services (3 Inv.)	\$ 2,516.70
Spring-Ford Area SD	Reimburse General Fund (R. M. Shoemaker)	<u>\$ 169,699.00</u>
	TOTAL	\$ 172,215.70

3. **9th GRADE CENTER**

Berkshire Sys., Inc.	Connect H.S. Audio w/9 th Grd Ctr	\$ 952.52
Brodart Company	Library Supplies	\$ 1,151.90
Bursich Assoc. Inc.	Professional Services	\$ 1,250.00
Marshall Cavendish	Encyclopedias/Library (1 Set)	\$ 459.95
Cunningham Piano	Storage/Steinway Piano 2 mths.	\$ 100.00
Educational Innovat.	Density Flow Meter -Science	\$ 378.76
Edwards Bus. Sys.	Panasonic Fax/Maint. Agrmt.	\$ 1,385.00
General Binding Corp	Laminator Cabinet –Media	\$ 300.00
Gopher	Physical Education Equipment	\$ 11,464.60
Hutts Glass Co.	Replace Glass in Existing Wind.	\$ 2,285.00
J & L Building Mater.	Misc. Construction Supplies	\$ 2,458.44
Kelvin Electronics	Indust. Tech. Equip/Supplies	\$ 1,219.40
Donald Mace	Signage (2 Invoices)	\$ 4,558.00

Madsen, Inc.	Misc. Plumbing-Girls Locker Rm	\$	3,938.00
Midwest Technology	20" Delta Planer –Indust Tech	\$	3,799.00
Power Ad Co., Inc	2 Scorer's Tables/Bleacher	\$	5,590.00
	Model -Athletic Dept.	\$	
Ray Supply Co.	GBC Ultima Laminator	\$	1,147.56
Sax Arts & Crafts	F. C. S. Supplies	\$	414.65
Singer Equipment Co.	Small Kitchen Equipment	\$	1,169.04
Triple Crown Sports	Physical Education Equipment	\$	584.00
Tri-State Restaur. Eq.	Small Kitchen Equipment	\$	2,224.55
U.S. FoodService	Convection Gas Steamer	\$	9,975.71
Ward's Nat. Science	Science Equipment	\$	595.00
Zimmerman Supply	Wastebasket Rectng (72)	\$	396.00
Advanced Technol.	Technology Education Program	\$	107,002.00
Custom Computer	CD/AM/FM Boombox (5)	\$	296.80
Education Furn. Sol.	Shelving	\$	7,700.00
Fixtures Furniture	Furniture Office Areas	\$	8,076.18
Follett Software Co.	Follett Software Contract (1 yr.)	\$	6,000.00
Montco Fence LLC	Chain Link Fence w/Gate	\$	1,480.00
Perma-Bound	(3) Library Books	\$	39.66
Porters Camera	Technology Ed. Equipment	\$	632.32
S.A.N.E.	FCS Supplies	\$	3,348.20
Sax Arts & Crafts	FCS Supplies	\$	4.21
School Nurse Supply	2 Utility Carts-Health Services	\$	418.00
Singer Equipment	Small Kitchen Equipment	\$	42.66
Sportime	Physical Education Equipment	\$	8,305.58
	TOTAL	\$	201,142.69

B. Administration approved the payment for the following invoices for the month of **OCTOBER**, in connection with the **CAPITAL RESERVE ACCOUNT – Fund 22:**

Traffic Signal

Sukonik/Greenstein Condemnation

Fox Rothschild LLP	Professional Services	\$	925.10
Indian Valley Appras.	Professional Services	\$	1,575.00
	TOTAL	\$	2,500.10

Phase II – Design Athletic Fields

Brooke Elementary School-Re-Roofing Project

New District Office

Senior High- Hot Water Heater Replacement

Schiller & Hersh	Professional Services	\$	4,970.50
	TOTAL	\$	4,970.50

School of the 21st Century

Sweet Steven Tucker	Professional Services	\$	471.20
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TOTAL \$ 471.20

C. Administration approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.

D. Checks:

1. Weekly Checks prior to Work Session

<u>September</u>	
Check No. 106120-106196	\$1,001,588.08
 <u>October</u>	
Check No. 106197-106376	\$ 408,876.76
2. Weekly Checks prior to Board Meeting

Check No. 106377-106449	\$ 501,068.00
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3. Board Checks held for approval

Check No. 106450-106652	\$ 456,489.16
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4. Plotts Checks

Check No.	\$
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5. Scott Foresman Checks

Check No. 106653	\$ 1,186.86
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6. Athletic Fund-September

Check No. 297418-297588	\$ 35,142.49
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E. BIDS - Administration approved acceptance of the following bid awards for the 2005-2006 school year for the following:

Band Equipment- District Wide (REVISED)

NEMC National Educational Music Co.	\$ 16,006.00
Washington Music Company	\$ 36,212.00
Woodwind and Brasswind	<u>\$ 1,835.00</u>
TOTAL	\$ 54,053.00

F. Administration approved the **Cafeteria Listing** of Bills:

Checks No. 5959 - 6012	\$232,366.12
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G. The board approved the following Treasurers' Reports:

General Fund

- Money Market – Sept. 2005
- PSDLAF – Sept. 2005
- PSDMAX – Sept. 2005
- Checking Account – Sept. 2005
- PLGIT Account – Sept. 2005
- Investment Accounts & Investment Schedule – Sept. 2005
- Payroll Account – Sept. 2005
- Tax Account – Sept. 2005

Activity Accounts

- Elementary Activity – Sept. 2005
- 7th Grade Activity – Sept. 2005
- 8th Grade Activity – Sept. 2005
- High School Activity – Sept. 2005
- Athletic Account – Sept. 2005

Bond Funds

- Note of 2003 – Sept. 2005
- Note of 2004 – Sept. 2005

Other Funds

- Capital Reserve Fund & Investment Schedule – Sept. 2005
- Debt Service Fund – Sept. 2005
- Reservation of Funds (Natorium, Insurance, Retirement) – Sept. 2005

Cafeteria Fund

- Cafeteria Money Market – Sept. 2005
- Cafeteria Checking Account – Sept. 2005
- Cafeteria PSDLAF Account – Sept. 2005
- Investment Account – Sept. 2005

H. Then board approved the following **independent contracts**:

1. **Perkiomen Watershed Conservancy** - Schwenksville, PA. This program will be for the five (5) kindergarten classes at Limerick Elementary and will focus on "Winter Secrets". The program is not to exceed three hundred seventy-five dollars (\$375.00). Funding is from the Limerick Home and School League.
2. **Laurie Morris Betts, M.D.** - Royersford, PA, to continue to coordinate grant-related Healthy Choices activities. Compensation for Dr. Betts will be fifty dollars (\$50.00) per hour for a maximum of 360 hours, not to exceed eighteen thousand dollars (\$18,000.00), effective July 1, 2005 and completed by June 30,

2006. Funding is from the Pottstown Area Health and Wellness Grant.

- 3. **People’s Light and Theatre Company**, Malvern, PA, to provide a two-hour, after-school workshop training for elementary language arts teachers to be held on November 9, 2005. Cost will not exceed two hundred dollars (\$200.00). Funding is through the Curriculum & Instruction budget.
- 4. **People’s Light and Theatre Company**, Malvern, PA, to provide a two-hour, after-school workshop training for secondary teachers to be held on November 14, 2005. Cost will not exceed two hundred dollars (\$200.00). Funding is through the Curriculum & Instruction budget.
- 5. **Buxmont Academy**, Pipersville, PA, to provide instruction to a special education student as per the IEP at an approved private placement for the 2005-2006 school year – Community Service Foundation, Mont Clare, PA. The contract is for 180 days at one hundred four dollars and forty-seven cents (\$104.47) per day for a total contract not to exceed eighteen thousand eight hundred four dollars and sixty cents (\$18,804.60). Funding shall be provided through the Alternative Education Fund.

- I. The Board approved the following **exonerations** from the per capita tax for the 2005 – 2006 school year:

Spring City Borough	No. 4-6
Limerick Township	No. 11

Mr. Pettit made a motion to approve Item J through L and Mr. Cirese seconded it. The motion was approved 9-0.

- J. Administration recommends approval of **Resolution #2005-15**, outlining the District’s desire to investigate the entering into of a forward starting bond purchase agreement and interest rate management agreement (collectively, the “Swap Documents”) for the issuance of bonds in the approximate amount of \$30,365,000.00 to finance the current refunding of the remaining balance of the District’s Series of 1997 General Obligation Bonds with a minimum savings after the cost of issuance to be no less than \$1.15 million.

New Finance

- K. The Board approved the following **Use of Facilities Permits** for the 2005-2006 school year:

Permit No. 1265 – 1319

- L. The board approved the purchase of an AAI Indoor Batting cage to be installed in the high school for use by the baseball and softball teams. The batting cage will be purchased from the Ken J. Barrick Co. in Carlisle, PA. The cost of the batting cage will not exceed eight thousand six hundred dollars (\$8,600.00). Price includes 14' x 70' frame, 14' x 14' x 70' batting cage net, installation and freight charges.

VII. Property

Mr. Cummins made a motion to approve Items A-B and Mr. Rocchio seconded it. The motion was approved 9-0.

A. Ninth Grade Center

1. Change Order # 5 – 9th Grade Center

The board approved of Change Order # 5 to make changes to the kitchen panel box to install a shunt-trip breaker for override protection not shown on the drawings for a total **increase of one thousand seventy-six dollars and forty cents (\$1,076.40)** for Change Order # 5.

2. Change Order # 6 – 9th Grade Center

The board approved of Change Order # 6, the final phase of window treatments to be added to the classrooms to replace the old window treatments that were in poor condition and were discarded, for a total **increase of seven thousand two hundred thirteen dollars and thirty-eight cents (\$7,213.38)** for Change Order # 6

- C. Administration approved **Foreman Architects Engineers, Inc.**, located in Manheim, PA to provide consulting services on the Winnies Project up to the PlanCon Part "G" approval from the Pennsylvania Department of Education. Hourly rates are \$120/hour for Project Management and \$55.00/hour for Support Personnel, not to exceed four thousand five hundred dollars (\$4,500.00). These charges will be deducted from outstanding DLR architectural fees.

VIII. PERSONNEL

Mr. Rocchio made a motion to approve Items A-D and Mr. Morgan approved it. The motion was approved 9-0.

Administration approved the following:

A. RESIGNATIONS

1. **Cheryl Rabinowitz**, 7th Grade Center: Gifted Support Teacher, effective December 9, 2005 or until a replacement can be hired.
2. **Janelle Crawford-Rafferty**, Upper Providence Elementary School: Playground Assistant, effective September 30, 2005.
3. **Jennifer Moyer**, Fitness Club, effective September 27, 2005.

4. **James R. Young**, Department Head Guidance Counselor, effective September 27, 2005.
5. **Michael Young**, High School Boys' Basketball Assistant Coach, effective September 26, 2005.

NEW RESIGNATIONS

6. **James R. Young**, 9th Grade Boys' Basketball Coach, effective October 20, 2005.

B. LEAVES OF ABSENCE

1. **Amy Short**, High School: Biology Teacher, effective tentatively January 6, 2006 until the beginning of the 4th quarter of the 2005/2006 school year.
2. **Holly Smith**, 5/6 Bldg: Elementary Teacher, effective tentatively November 24, 2005 until the beginning of the 4th quarter of the 2005/2006 school year.
3. **Michele Cabot**, Royersford Elementary School: School Nurse, effective October 3, 2005.
4. **Cathy A. Emswiler**, High School: Instructional Assistant, effective September 26, 2005.

C. LONG TERM SUBSTITUTE EMPLOYEE

1. **Christine Wojnicki**, Intermediate School, 5/6th Grade Center: Special Education, compensation will be set at \$39,000, MS, Step 1, prorated, with benefits, effective retroactive to September 19, 2005 until the end of the 1st semester of 2005/2006 school year.

D. SUPPORT STAFF EMPLOYEES

1. **Ellen C. Daw**, 5/6th Grade Center; Clerical Assistant, compensation will be set at \$11.00 per hour, plus \$1.00 per hour for degree for a total of \$12.00 per hour with benefits as per the Secretarial plan, effective November 1, 2005.
2. **Nancy A. Gilbert**, High School; Library Assistant, compensation will be set at \$12.53 per hour, plus \$.50 per hour for degree for a total of \$13.03 per hour with benefits as per the Assistants' plan, effective October 25, 2005.
3. **Jennifer M. Keown**, Upper Providence Elementary School; Instructional Assistant, compensation will be set at \$12.53 per hour, plus \$.50 per hour for degree for a total of \$13.03 per hour with benefits as per the Assistants' plan, effective October 25, 2005.

Mr. Cummins made a motion to approve Item E and Mr. Rocchio seconded it. Mr. Cummins commented that he feels Coach Young is a wonderful choice to be the head boys' basketball coach as he has put in a lot of years coaching under Coach Caldwell. Mr. Cummins requested that the administration give some formal recognition to Coach Caldwell at the next board meeting for his extraordinary achievements in his 20 or more years of coaching here. Not so much recognition for his wins and losses but for what he has done for the student athletes. The motion was approved 9-0.

E. EXTRA-CURRICULAR CONTRACTS: HIGH SCHOOL

1. **Michael Young**, Head Boys' Basketball Coach, \$5,487, Code B
2. **Vanessa Ferrier**, Asst. Fall Cheerleading Coach, \$1,855 Code H

Mrs. Stokes made a motion to approve Items F through K and Mr. Ciresi seconded it. The motion was approved 9-0.

Administration approved the following

F. EXTRA-CURRICULAR CONTRACTS: 8TH GRADE CENTER

1. **Steven Anspach**, Developmental Football Coach, \$3,038, Code E
2. **Patrick Connors**, Developmental Football Coach, \$3,038, Code E
3. **Timothy Seislove**, 7th Grade Football Coach, \$3,038, Code E
4. **Alicia Forgione**, Cheerleading Coach – Fall, \$928, Code H1/2
5. **David Phillips**, Science Coordinator, \$928, Code H1/2

G. EXTRA-CURRICULAR CONTRACTS: 5/6TH GRADE CENTER

1. **Shayne Tobin**, Fitness Club Advisor, \$337, Code M

H. PROFESSIONAL STAFF SUBSTITUTES

- | | |
|------------------------------|----------------------|
| 1. Karen Agnew | Elementary Education |
| | Mid-Level English |
| 2. Lauren Carr | Elementary Education |
| 3. Rachel Constanzer | Art Education |
| 4. Katie McCall | Elementary Education |
| 5. Jeannine Plintnick | Elementary Education |
| 6. Mark Snyder | Elementary Education |
| 7. Ann Van-Dyke | Early Childhood |

I. SUPPORT STAFF SUBSTITUTES

- | | |
|-------------------------------------|---------|
| 1. Suzanne Bananni | Support |
| 2. Janelle Crawford-Rafferty | Support |
| 3. Debra Demitis | Support |
| 4. Shelly Gibson | Support |
| 5. Dora Karwoski | Support |
| 6. Wendy Keyser | Support |
| 7. Rose Marie Kimble | Support |
| 8. Jacqueline McAteer | Support |

- | | |
|------------------------|---------|
| 9. Lisa O'Hara | Support |
| 10. Maria Young | Support |

J. NEW LONG TERM SUBSTITUTE

1. **Vicki Ellis**, Spring City Elementary, to continue as a Long Term Substitute for the 2nd semester of the 2005-2006 school year. Compensation will be set at \$37,700, BS + 18, Step 2.

K. NEW SUPPORT STAFF

1. **Maureen Salas**, Limerick Elementary: Instructional Assistant – compensation will be set at \$13.03 per hour (degree rate), with benefits as per the Assistants' plan, effective October 25, 2005.

IX. Conference/Workshop Recommendations

Mr. Cummins made a motion to approve Items A through AA and Mr. Morgan seconded it. The motion was approved 9-0.

The following individuals were approved for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Dr. Marsha R. Hurda**, Superintendent, **Timothy Anspach**, Business Manager and **Bruce Cooper**, Director of Planning, Operation and Facilities to attend "*PDE PlanCon Workshop*" in Harrisburg, PA on Tuesday, October 25, 2005. The total cost of the workshop is \$255.00 from the 580 account.
- B. **Dr. Marsha R. Hurda**, Superintendent, to attend "*PASA-PSBA 2005 School Leadership Conference*" in Hershey, PA on Wednesday, October 26, and Thursday, October 27, 2005. The total cost of this conference is \$990.00 from the 580 account.
- A. **Shirley Rhoads**, Assistant Business Manager, to attend "*E-Rate Workshop*" at the Colonial Intermediate Unit in Easton, PA on Monday, November 7, 2005. The total cost of this conference is \$50.00 from the 580 account.
- B. **Dr. Lucille Candeloro**, Supervisor of Curriculum & Instruction, to attend "*NSDC Annual Conference*" in Philadelphia, PA from Sunday, December 4 through Wednesday, December 7, 2005. The total cost of this conference is \$733.00 from the 580 account.
- C. **Carol Frankel**, Special Education Supervisor, and **Jo-Ann Messer**, Learning Support Teacher, to attend "*Effective Social Skills Programming and Strategies for Home and School*" in East Norriton, PA on Friday, November

11, 2005. The total cost for this conference is \$305.50 – \$100.50 from the Special Education Budget - \$105.00 from the 580 account and \$100.00 from the substitute account.

- D. **Diane Fern**, Administrative Assistant, to attend *“PAN Notary Seminar”* at the Days Inn in Shillington, PA on Tuesday, October 11, 2005. The total cost of this conference is \$112.94 from the 580 account.
- E. **Carol Crossman**, Executive Secretary Human Resources, to attend *“Essentials for Personnel & Human Resource Assistants”* in King of Prussia, PA on Friday, November 18, 2005. The total cost of this conference will be \$269.00 from the 580 account.
- F. **Judy Kuhns**, Technology Integration Specialist, to attend *“Podcasting Workshop”* at the Montgomery County Intermediate Unit in Norristown, PA on Wednesday, December 7, 2005. The total cost of this conference is \$28.91 from the 580 account.

HIGH SCHOOL

- G. **Chip Mulvany**, Technology Education Department Chairperson, to attend *“Technology Education Association of PA Conference”* at the Penn Harris Convention Center in Camp Hill, PA from Thursday, November 3 through Friday, November 4, 2005. The total cost of this conference is \$516.68 - \$316.68 from the 580 account and \$200.00 from the substitute account.

9TH GRADE CENTER

- J. **Jason Corropelese and Steven Randolph**, School Police Officers, to attend *“Defuse and Manage Problem Students and Confrontational Parents”* at the Four Points Sheraton in Allentown, PA on Wednesday, November 16, 2005. The total cost of this conference is \$483.00 from the 580 account.

8TH GRADE CENTER

- K. **Yvonne O’Dea**, Music Department Chairperson, to attend *“PA Music Educator’s Conference”* in Valley Forge, PA from Thursday, March 30 through Saturday, April 1, 2006. The total cost of this conference is \$421.00 - \$171.00 from the 580 account and \$250.00 from the substitute account.
- L. **Cathy Bradfield**, Certified School Nurse, to attend *“Student Assistance Program Training”* at the Montgomery County Intermediate Unit in Norristown, PA on November 9, 10, 15 and 16, 2005. The total cost of this conference is \$757.00 - \$357.00 from the Safe & Drug Free Grant and \$400.00 from the substitute account.
- M. **Stacy Shiffer**, Learning Support Teacher, to attend *“Strategic Instruction Model: Sentence Writing Strategy”* at the Montgomery County Intermediate Unit in Norristown, PA on Wednesday, November 16, 2005. The only cost for this conference is \$125.00 from the substitute account.

- N. **Stacy Shiffer**, Learning Support Teacher, to attend "*Strategic Instruction Model: The LINC'S Vocabulary Strategy*" and "*Strategic Instruction Model: The Paraphrasing Strategy*" at the Montgomery County Intermediate Unit in Norristown, PA on Thursday, December 1, 2005. These conferences are both for half a day with one taking place in the morning and the other in the afternoon. The only cost for this conference is \$125.00 from the substitute account.

7TH GRADE CENTER

- O. **Arlene Major**, Learning Support Teacher, to attend "*Reading Excellence: Word Attack Rate Development Strategies*" at the Montgomery County Intermediate Unit in Norristown, PA on Thursday, December 8, 2005. The total cost of this conference is \$155.00 - \$30.00 from the Special Education Budget and \$125.00 from the substitute account.

BROOKE

- P. **Jo-Ann Messer and Sharon Hohenstein**, Learning Support Teachers, to attend "*Progress Monitoring Training*" at the Montgomery County Intermediate Unit in Norristown, PA on Tuesday, November 1, 2005 and Tuesday, January 24, 2006. The total cost of this conference is \$526.00 - \$76.00 from the Special Education Budget and \$450.00 from the substitute account.

OAKS

- Q. **Lucinda Iezzi**, Health/PE Teacher, to attend "*2005 PSAHPERD Convention*" in Lancaster, PA on Thursday, November 17 and Friday, November 18, 2005. The total cost of this conference is \$522.38 - \$272.38 from the 580 account and \$250.00 from the substitute account.

ROYERSFORD

- R. **David Willauer**, Principal, to attend "*PA School Study Council – Managing Use of Time and Competing Priorities in the Principalship*" at Penn State University in University Park, PA on Tuesday, November 8, 2005. The total cost of this conference is \$408.00 from the 580 account.
- S. **Francine Caputo and Reesa Wurtz**, Psychologists, to attend "*The Science of Reading: Overcoming Dyslexia*" in Baltimore, Maryland on Friday, October 21, 2005. The total cost of this conference is \$525.00 from the Special Education Budget.
- T. **Kathryn Pogwist**, Reading Specialist, to attend "*Literacy Fest 2005*" at Arcola Intermediate School in Norristown, PA on Saturday, October 29, 2005. The total cost of this conference is \$58.04 from the 580 account.

UPPER PROVIDENCE

- U. **Wendy Pflugler**, Media Specialist, to attend “*Sneak Previews 2005*” at the Montgomery County Public Library in Norristown, PA on Wednesday, November 16, 2005. The total cost of this conference is \$132.00 - \$32.00 from the 580 account and \$100.00 from the substitute account.
- V. **Wendy Pflugler**, Media Specialist, to attend “*8th Annual Kutztown University Children’s Literature Conference*” at Kutztown University for a half day on Friday, April 28 and on Saturday, April 29, 2006. The total cost of this conference is \$182.50 - \$120.00 from the 580 account and \$62.50 from the substitute account.
- W. **Debora Zelle**, Certified School Nurse, to attend “*Asperger’s Syndrome*” at the Sheraton Park Hotel in King of Prussia, PA on Thursday, December 8, 2005. The total cost of this conference is \$284.55 - \$159.55 from the 580 account and \$125.00 from the substitute account.

NEW CONFERENCE/WORKSHOP RECOMMENDATIONS

- X. **Erin Siuchta**, Learning Support Teacher, to attend “*Progress Monitoring Training*” at the Montgomery County Intermediate Unit in Norristown, PA on Tuesday, November 1, 2005 and Tuesday, January 24, 2006. The total cost of this conference is \$270.00 - \$20.00 from the Special Education Budget and \$250.00 from the substitute account.
- Y. **Jeffrey Moyer**, Health/PE Teacher, to attend “*PSAHPERD Convention*” in Lancaster, PA from Thursday, November 17 through Saturday, November 19, 2005. The total cost of this conference is \$649.00 - \$399.00 from the 580 account and \$250.00 from the substitute account.
- Z. **Kristin Beideman**, Guidance Counselor, to attend “*Ethical & Legal Issues in Pupil Services/Challenges Facing Pupil Services*” in Kulpville, PA on Friday, November 4, 2005. The total cost of this conference is \$95.00 from the 580 account. No substitute is needed.
- AA. **Matt Bornais and Laura Clark**, Teachers, to attend a half day conference titled “*Challenger eMission*” at the Montgomery County Intermediate Unit in Norristown, PA on Wednesday, November 16, 2005. The total cost of this conference is \$139.00 - \$14.00 from the 580 account and \$125.00 from the substitute account.

X. Other Business

Mr. Cummins made a motion to approve Items A through C and Mrs. Stokes approved it. The motion was approved 9-0.

- A. The following policy was approved at tonight’s board meeting:

1. Policy #616 – FINANCES: Payment of Bills

- B. Administration approved the following annual reports of income and expenses as required by Policy #229 – Student Fund Raising.
 - 1. Royersford Elementary Parent Teacher Organization
- C. Administration approved for Shawn P. Hebb, a current Spring-Ford junior to spend his senior year in college. Signed letters of recommendation have been made by the high school principal and his guidance counselor. The student is ranked in the top ten percent of his class and meets the qualifications under the Spring-Ford Guidelines for Early College Admissions.

XI. Old Business

- A. Possible dates for a town meeting on property tax relief for senior citizens

Dr. Hurda gave an update on Item A regarding a town meeting on property tax relief for low income and senior citizens. She indicated that Representative Tom Quigley would be available on November 16, 17, 18, 29 and 30. Once we confirm a date we can set this meeting up with him. Mr. Masciandaro asked the board members to pick a date and the board said Thursday, November 17 would be the best night for this town meeting. Mr. Davis recommended that the board get some direction from the business office as to how much of a burden some of the administrative issues would be and what the savings or loss would be. Mr. Masciandaro said that the district will schedule and advertise the meeting very soon and have something on the website also. Mr. Schroeder asked that when the information is put together we go through the items in an agenda type format so that we can discuss each item and go through the pros and cons and keep an order to what we are discussing. Mr. Davis also suggested that we have copies of his letter available to the public so that no one is frustrated with what we can and cannot do.

XII. Discussion Item

- A. Proposed Coordinator of Public Outreach job description

Dr. Hurda said over the past few months we have talked about a number of positions that need to be filled throughout the district. In looking at these various positions we thought we could bring them all together under the job title of Coordinator of Public Outreach. This position would involve acting as the liaison between the district and business and industry, writing grants, seeking additional funding for the district, creating as well as supervising and organizing our Lifelong Learning Program, implementing marketing strategies for public outreach programs, and working with our Educational Foundation in terms of fundraising activities. Rather than hire a person to be a grant writer and a person who would be responsible for lifelong learning and doing those as independent contracts it was discussed that it might be better to put all those responsibilities under one position and hire that person as a contracted employee of the district. A job description was developed and we are now looking for some direction as to how the board would like us to proceed. Mr. Morgan said that he feels this is a very positive idea. Mrs. Stokes asked how much money is in the budget for this type of position. Dr. Hurda said there is about \$50,000 in the budget for this position but with all the extra responsibilities we may need to expand the salary a little bit. Mr. Schroeder said from a district prospective we can see a real need for this type of position but any individual doing all this work is going to need some staff to support them. He feel we are going to have to look at this realistically as to the benefits which can be great and what

the real costs are going to be. Mr. Schroeder had some concerns on the job duties and the person working with various groups. He would like to see boundaries put on this person and the groups they are working with so as to avoid conflict. Mr. Ciresi asked if Dr. Hurda could contact other districts to see what they have written into the job duties. Dr. Hurda said that she had done this and that is where our job description came from. Mr. Schroeder asked what type of staff the position used in other districts and what type of budget they used for that.

XIII. Solicitor's Report – no report.

XIV. Public to be Heard

Joe Petrowski, Limerick Township, thanked Mr. Ciresi for the openness to the public to provide the information. He would like the board to consider going a step further when having a presentation like the one Mr. Ortiz made. He feels it is very tough for the public to be heard on agenda items before the presentation is made. He questioned whether or not the Bechtel Dairy Site was occupied. Mr. Masciandaro said the building was not occupied.

Julie Mullin, Upper Providence Township, wanted to ask Mr. Morgan about his vote on the Winnies Project. Mr. Masciandaro asked her to make her question specific. Mrs. Mullin said she wanted to know why he voted against item A-1. Mr. Masciandaro said that the nature of her question should be a one on one discussion.

Mr. Rocchio wanted to make mention that there was a Strategic Plan meeting on Thursday, October 27 from 6-9 in the cafeteria annex and he invited the public to attend. Dr. Hurda said that dinner is served at 6:00 and the meeting begins at 6:30. Mr. Rocchio also wanted to state that he was not able to vote on the new school last week as he was at a funeral. He stated that he is clearly in support of the new school and wanted the record clear for the public.

Mrs. Williams said she was present for the Act 34 Hearing and when she left she made it clear why. She had to leave as Mr. Morgan was in a wheelchair and had just come out of the hospital after a 5 day stay. Mrs. Williams had a fever herself of 101 so it was necessary to leave the meeting. Mrs. Williams commented that a bully always takes advantage of a victim's vulnerabilities. Mrs. Williams stated that Mr. Schroeder began a long dialogue and she would like to make some return comments. She said Mr. Schroeder claimed they had submarined the project and they had not. She commented that he said they increased the cost and she would like to know where. Mrs. Williams said that Mr. Schroeder said the building would cost more and they saved \$1.7 million in operating costs approximately per year. Mrs. Williams said there was not a petition push initiated by either Mr. Morgan or herself, they did not circulate any nor did they sign them. Regarding the single prime push there was not a waiver given for the Winnies Project but there was a waiver given for the 9th Grade Center. She stated that they were waiting for a court decision to come down to validate the need to go multi-prime. Mrs. Williams said that in August of 2004 attending the first opening day for the teaching staff, Dr. Coale in her speech had said that the number had softened. The board was very thoughtful in taking the time to look at the numbers to ask and explore what the petition signers were requesting. Mrs. Williams said that at no time did any of the people say that they did not want Winnies built but their concern was that it would open too soon. The original date for Winnies to open was August of 2005. Mrs. Williams said that had Winnies been built and opened there would have not been any students in the building.

Mrs. Williams said that as far as portraying anyone who questions apparently what 6 or 7 other people think and say that they are not child advocates, she wanted to point out that she was on the previous board that purchased the land for Winnies. She was on the board responsible for renovating Spring City, taking Royersford from 3 separate buildings where children had to put coats on to use the lavatory into one building, the addition at Oaks, built the high school they are in now and she feels that at no time did Mr. Schroeder not have the votes to pursue the Winnies Project as seven votes are always larger than two. Mrs. Williams said Mr. Schroeder can blame Donna Williams and Ammon Morgan all that you want but you always had the votes to approve Winnies at anytime. Mr. Schroeder said he appreciated Mrs. Williams's comments.

XIV. Adjournment

Mr. Ciresi made a motion for adjournment and Mr. Cummins seconded it. The motion was approved 9-0. The meeting adjourned

Spring-Ford Goals May 14, 2004

Actions from last meeting:

1. Each committee assigned will begin working their goal and report progress at the board work session.
2. We gave a piece of goal 5 to the Community Relations committee, see below.
3. The Board made a request to the administration to begin creating baselines, especially for goal 5. We are looking for this to be completed in May.
4. Reaffirmed that the original goals should be used as reference.

Process for working goals:

1. Define goals clearly. A good goal is a measurable result. The Board articulates the desired result or end, not the means.
2. The goals are given to the administration for execution. The following are the steps the administration is responsible for:
 - Establishing the baseline or current state
 - Formulating plans for goal achievement
 - Costs or other resource requirements
 - Recommendations on intermediate steps in goal achievement.
3. Board approval is obtained
4. The administration reports progress toward the goal in the district report card.

Goal Action Proposals:

1. Reduce class sizes (Original Goal #1)
Assignment: Property and Facilities Committees
2. Perform Feasibility Study on creation of "in house" alternative educational program (Original Goal #3)
Assignment: Curriculum Committee
3. Student Health and Safety - Reduce drug usage. (Original Goal #2)
Assignment - Extra Curricular Committee
4. Improve public perceptions of the district, Local industry as a district partner and alternative funding. Non-Monetary Employee Incentive: (Original Goals #4, 5, 16)

Assignment: Community Relations Committee

5. Key Measures: (Original Goals #6, 7, 8, 9,12)
Graduation rate increase, Increase percent of graduates going to post secondary school, Establish a listing of our graduates continuing education school placement, Increase scholarships achieved by our students. Graduate acceptance at top universities and colleges

Assignment: Full Board.

Tracking graduates to see how we are doing.

Assignment: Community Relations

6. School Media centers / libraries open weekends, evenings and summer. Create continuing education programs. (Original Goals #10, 11)

Assignment: Curriculum Committee

7. Reduce Childhood obesity:(Original Goal #13)

Assignment: Healthy Choices Committee

8. Increase PSSA and Terra Nova Test Scores: (Original Goal #14)

Assignment: Full Board

9. Plan for District wide Construction needs: (Original Goal #15)

Assignment: Facilities Committee

10. Establish a Blue Ribbon School (Original Goal #17)

Assignment: Curriculum Committee

11. Develop and implement a Five Year Financial Plan (Original Goal #18)

Assignment: Finance Committee

12. District Office replacement (Original Goal #19)

Assignment: Full Board

Referenced below are the original goals:

Spring-Ford goals Feb 24, 2004 Version 2

Proposals:

1. Reduce class sizes

- Establish and maintain smaller class sizes K - 6 to lower levels than present that would be in keeping with the desires of the community as established as a goal, of the Districts' Strategic Plan.

- Class Size: establish a standard of smaller class size through out the district.

Begin with K-6 and move into the middle and high school.

2. Reduce drug usage

Formally Establish a beefed up Drug prevention program that will both quantify and qualify the types of drugs that are prevalent in the SF School district. Include alcohol, inhalants, and over the counter drugs along with all illicit drugs. Formulate a plan that will address these findings, thru awareness programs, counseling programs, possibly integrated with community based programs. Also provide strong prevention and intervention measures. All results to be reported publicly to the Board twice a year.

3. Reduce costs and provide more services for alternative education.
 - Establish a program for alternative Education within the district. Feature career based programs. programs should be of high quality with approved articulation agreements with Technical institutes and various colleges. DO NOT OVERLAP Programs that are available at WCTS. It is important to keep 'OUR STUDENTS' interested in their future. Any program must be flexible, It should offer Flex hours, day care, internships, intense counseling, and ultimately job placement components. We should stop sending our difficult students out of the district, and along with them hundreds of thousands of our community's tax dollars with them. It is time to treat this issue with respect and dignity and be accountable for all of our students.
 - Determine the feasibility of operating our own alternative school.
 - Special needs Children: Would like to see a study on what the district spends on these children and if possible for the district to bring these children back into the district and instruct them in a district building. With the state cutting its share of funding every year, and tuition going up we need to look at this matter and maybe set up a five-year goal
4. Improve public perceptions of the district
 - Drastically Improve public relations getting positive as well as (possible negative) information to the immediate community expeditiously.
5. Local industry as a district partner
 - Establish a program that beseeches large local industry to be part of District initiatives. This will create an environment that brings fresh ideas (from industry leaders) as well as possible project funding (such as help with technical initiatives, adult evening courses, co-ops etc.
 - Alternative Funding: Interview companies that deals exclusively in marketing and sponsorship/grants to help the district target possible sources of revenue i.e. Merck, PECO, GM , etc., to help advance programming opportunities in the district.
6. Graduation rate increase
7. Increase percent of graduates going to post secondary school
 - Establish a listing of our graduate's continuing education school placement. Create diversity guidelines.
8. Increase scholarships achieved by our students

9. Tracking graduates to see how we are doing:
 - Create a graduate report, where are they 10, 20 and 30 years later
 - Track graduates to see where and what careers they pursue.
10. School Media centers / libraries open weekends, evenings and summer.
Establish a timeline of Fall 2006 for Lifelong Learning.
11. Create continuing education programs
 - Renew Spring-Ford's commitment to Life-Long Learning by commissioning an Adult Ed Board responsible for oversight and operation of said adult education separate from the operations and involvement of the SFASD Board and Administration, similar to the model currently in use for many successful years in Owen J. Roberts SD.
12. Graduate acceptance at top universities and colleges:
 - Improve the prospects for Spring-Ford students being accepted at top universities and colleges.
13. Reduce Childhood obesity:
 - Promote healthy lifestyles to combat the growing epidemic of childhood obesity.
14. Increase PSSA and Terra Nova Test Scores:
 - Alarming number of test scores in the below average category in the 9th grade of the terra nova test scores in reading and mathematics. I would like to see these numbers brought into the single digits. The same holds true for the 11th grade PSSA test in mathematics. These numbers also need to be brought up into the single percentages.
- 15 Plan for District wide Construction needs:
 - I would like for this board to sit down together and come up with a plan for future needs based on actual numbers. Keep in mind that the state is still looking at some kind of education reform. We do not know what future state funding will be and we may possibly lose the ability to direct the portion of taxes that we collect
16. Non-Monetary Employee Incentive:
 - Work with local business to establish a discount or a special rate for example on mortgage and car loans for our staff. This will help in the bargaining process and help to retain good employees.
17. Establish a Blue Ribbon School
18. Financial Plan:
 - Develop and implement a Five Year Financial Plan indicating not only debt service and capital reserve, but also projecting future operating costs and additional personnel costs as impacted by the opening of new buildings and renovation of current buildings. As part of this five-year plan, use the information to project future budget and tax increases.
19. District Office:
 - Commit to a plan, with a time line of no longer than 18 to 24 months

October 24, 2005

(start to finish), to move district office operations to the Bechtel Road site. If this site is unsuitable, find another. Review this topic in August 2005 (six months from February 2005).

Respectfully submitted,

Diane Fern
Board Secretary