

On October 27, 2014 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:48 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Willard D. Cromley, Bernard F. Pettit and Kelly J. Spletzer

Region II: Dawn R. Heine, Clinton L. Jackson and Todd R. Wolf

Region III: Mark P. Dehnert and Thomas J. DiBello

Presiding Officer: Joseph P. Ciresi

Superintendent: Dr. David R. Goodin

Business Manager: Timothy Anspach

Solicitor: Mark Fitzgerald, Esq.

Student Reps.: Taylor M. Auman and Dana K. Ludgate

Board President, Mr. Ciresi, opened the meeting with the call to order and the Pledge of Allegiance.

ANNOUNCEMENTS

Mrs. Fern invited everyone to come out and support students at the Western Montgomery Career and Technology Center, located at 77 Graterford Road, Limerick, during a community dinner on Monday, November 3! Meals are \$12 for adults, \$8 for children under 12 years old and free for children under 2 years old. She informed everyone that a full menu is available online, and that reservations are recommended but not required. Mrs. Fern invited the community to join the Spring-Ford Area School District on November 2, 2014 for the Walk Now for Autism Speaks event at Citizen's Bank Park. She announced that friends, families and co-workers will walk to change the future for all who struggle with autism. She added that if anyone could not make the walk, but would like to support the team, shirts are being sold for \$15 and part of the proceeds from the shirts will go to Autism Speaks. Shirts will be delivered to their child at school the week of the walk. Anyone who would like to obtain more information on this can find it on the district website.

Mr. DiBello announced that Spring-Ford Area High School Marching Band yesterday won their 5th ACC Championship. He added that they not only won the championship but they also won Best Brass, Visual, Music and Percussion. Mr. DiBello reported that the 12th place band had a score somewhere around 80 – 83 and the 2nd place band had a score of 94. Spring-Ford finished in 1st place with a score of 97.25. Mr. DiBello stated that watching Spring-Ford compete was like watching a college level performance. He added that many in attendance from other schools applauded at the conclusion of Spring-Ford's performance. Mr. DiBello expressed how proud he was of the band and their accomplishments.

Mr. Ciresi commented that the district will have to make room for another banner to be hung. He congratulated the Band Program on their achievements.

PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

I. PRESENTATIONS

Mrs. Ruppert introduced the 12 outstanding high school students, **Jonathan Cooper, Brian T. DeAngelis, Malcolm C. Hoffman, Raghav Jain, Andrew M. Leisner, Connor K. McKeon, Aalok P. Patel, Jordan R. Reed, Tameka N. Sadler, Tyler J. Trimble, Ashwini Vatsamanu** and **Daniel J. Weisner** who were named as Commended Students in the 2015 National Merit Scholarship Program. She stated that this is the highest number of commended students in Spring-Ford history. She asked each student to come forward and receive a certificate in honor of their achievement. She expressed thanks to the parents and guardians of these students for all of the support and guidance they have provided the students over their school years.

Mrs. Ruppert explained the process the students must go through to advance to these levels.

Mrs. Ruppert next introduced the 3 outstanding high school senior students, **Hans Kumar, William G. Leisner** and **Alexander R. Tomarelli** who were named as Semi-Finalists in the 2015 National Merit Scholarship Program. She also introduced **Tameka N. Sadler**, an outstanding senior, who was also named as a Semi-Finalist in the 2015 National Achievement Scholarship Program.

- A. Recognition of **Tameka N. Sadler** on being named as a "Semi-Finalist" in the 2015 National Achievement Scholarship Program. Tameka was among the 1,600 seniors, out of the 160,000 who requested consideration in the program, whose scores in the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQQT) qualified them as a semi-finalist.
- B. Recognition of **Hans Kumar, William G. Leisner** and **Alexander R. Tomarelli** on being named as "Semi-Finalists" in the 2015 National Merit Scholarship Program. These three seniors were among the 16,000 highest performers, out of the more than 1.4 million students, who took the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) last October and qualified as semi-finalists.
- C. Recognition of **Jonathan Cooper, Brian T. DeAngelis, Malcolm C. Hoffman, Raghav Jain, Andrew M. Leisner, Connor K. McKeon, Aalok P. Patel, Jordan R. Reed, Tameka N. Sadler, Tyler J. Trimble, Ashwini Vatsamanu** and **Daniel J. Weisner** on being named as "Commended Students" in the 2015 National Merit Scholarship Program. These twelve seniors were among the 34,000 high performers, out of the more than 1.5 million students, who took the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) last October and qualified as commended students.

II. BOARD AND COMMITTEE REPORTS

Community Relations

Joseph Ciresi

3rd Mon, 6:30 p.m.

Mr. Ciresi reported that the Community Relations Committee met on October 20th and discussed Ms. Erin Crew's first 28 days with the district as the School and Community Engagement Consultant. He stated that the conversation pertained to ideas on how to change some of the communications and publications the district is putting out. They

also talked about branding and the continuation of branding throughout the district as well as the possibility of trademarking our logo which Dr. Roche is going to look into. Mr. Ciresi stated that they are also going to look into the opportunity of partnering up with businesses and the community moving forward.

Curriculum/Technology Dawn Heine

1st Tues. 6:30 p.m.

Mrs. Heine reported that the Curriculum/Technology Committee met on October 7th and received an update on Smart Classroom Projects. Mr. Reynolds provided information on the evaluation of the Epson Interactive Projector versus the Smart Projection Technology. It was determined based on responses from the teachers that we will be using all Smart Technology for the classrooms versus the interactive technology. Mrs. Heine reported that there will be 135 classrooms that will be receiving Smart Room Technology utilizing the \$410,000 that has been budgeted for technology. Bids will be sought for the installation of the projectors and Smart Boards. Board approval will be sought on the November agenda with an anticipated completion date of January 31st. The Committee discussed communication problems when working with the home and school organizations who are funding the installation of Smart Classrooms. It was pointed out that the building principals are the primary point of communication between the home and school and the Technology Department. Mrs. Heine reported that with regards to the Modernized Learning update there are weekly meetings that are held between Dr. Goodin, Dr. Floyd and Mr. Reynolds. The staff members who are willing to pilot this program have been met with and all are very excited. The order for the hardware items for these 4 pilot classes have been placed. The stakeholder meetings for the Modernized Learning will take place later this month. Mrs. Heine reported that the Hybrid Learning Program is running in 2014-2015 and there is a new Reading/Language Arts Program that has been added for the content. The PSSA data from the Hybrid Learning Center has been shared and information will continue to be collected. Mrs. Heine reported that now that 2 years of Hybrid Learning have been completed they are going to begin looking at possible expansion of the program. Mrs. Heine reported that the committee talked extensively about the health and wellness information and the current Health and Physical Education Programs are in excellent condition as all courses meet academic standards. Mrs. Heine stated that if there was a desire to change the programs then new courses would require scheduling and staffing changes as well as a cost from a writing standpoint of approximately \$4,000 per course plus the cost of any additional materials that would be needed. Mrs. Heine stated that at this time there is no existing space in our building to add any additional health and wellness courses that would require additional space for equipment. The AP College Board has given us a couple of grants; one for \$7,300 for Calculus AB, \$7,100 for Statistics, and \$1,800 for Environmental Science. The grants are for the purpose of increasing female and unrepresented minorities' participation in AP Courses considered part of STEM. Mrs. Heine spoke about other grants that have been applied for and we are currently waiting to hear about their status. The committee talked about potential new courses for 2015-2016; International Business, Global Citizenship, Principles of Engineering, and Pre-Algebra. The Curriculum Department will be getting quotes for the French II and Spanish II textbooks and those quotes will be brought to the Board either in November or December.

Mr. Dehnert asked about the cost differential between the Interactive Projector and the Smart Technology and Mr. Reynolds replied that it is about \$300. He stated that the total estimated price tags are \$4,600 and \$5,000 depending on the labor. Mrs. Heine added that part of the expense is for the licensing so the long term costs basically become nil. Mr. Reynolds stated that what really changes is the way Smart does their licensing as the SmartBoard used to come with a free software license that we now must pay for so this really leveled the pricing. Mr. Dehnert asked if it was a perpetual license or a subscription and Mr. Reynolds replied that

it is a perpetual license for that version of software but if you want the new version you must pay an annual maintenance fee.

Personnel

Bernard Pettit

(As Needed)

There was no report.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin stated that he would like to highlight the work of Students Against Destructive Decisions (SADD) who were able to raise and donate an impressive \$7,344 to Spring-Ford Counseling Services. The student led fundraiser took place during the Junior – Senior Powder Puff game on Friday, October 17th. The record setting fundraiser was the most successful one for the group and the presentation of the check took place during half-time of the homecoming football game. Dr. Goodin reported that the end of the first marking period is this Wednesday, October 29th and report cards will be distributed and available for viewing electronically by 4:00 PM on Monday, November 10th. Dr. Goodin reminded everyone that there is no school for students on Election Day, November 4th, and there will be an in-service for staff on that day. Dr. Goodin reported that there are many activities taking place in our schools in honor of Veteran's Day. He urged everyone to check their individual school's website to see what activities are planned. Dr. Goodin reported that the students from Limerick Ireland who are participating in the Limerick to Limerick Program will arrive here on November 15th to join their Spring-Ford peers. Dr. Goodin announced that American Education Week will take place from November 15th through November 22nd. He stated that many schools will hold special events and activities throughout the week. He added that many of the Board Members will attend school for a firsthand Spring-Ford Area School District educational experience. Dr. Goodin advised everyone to check the Spring-Ford website for school specific activities, dates and times.

Mr. Ciresi told the Board Members that if they wish to participate in the Board Back to School days to advise Dr. Goodin sooner rather than later of their wish to participate. Dr. Goodin stated that he will put the information out to the School Board but it will more than likely be Thursday and Friday of American Education Week. He stated that once he sends the information out to the teaching staff he will advise those interested Board Members of the specifics.

Solicitor's Report

Mark Fitzgerald

There was no report.

PSBA

Kelly Spletzer

Mrs. Spletzer reported that she attended the PASA/PSBA Conference last week along with hundreds of other school board members, administrators, superintendents, vendors and students. She stated that it was a great opportunity and experience. Mrs. Spletzer reported that she was able to network with other board members, made some good connections and got some great ideas to share with our administration. Mrs. Spletzer stated that she learned a lot about the mechanics of the business office and the vendors. Mrs. Spletzer reported that she attended the Delegate Assembly and participated in the vote on PSBA's new legislative platform. The 2015 platform focused on 4 key initiatives; Addressing the PA Pension Crisis, Enacting Meaningful Charter School Reform to Remove Inequities Within the System, Reform of the Charter School Formula for Special Education and Providing Adequate Equitable and Fair Funding by Increasing State Basic Education Funding for Public Schools. Mrs. Spletzer stated that the delegates also voted

to further define PSBA's core legislative principles and supporting concepts which are voted on annually. The delegates then voted on the amendments to the PSBA By-Laws which included the following changes; restructuring of the PSBA governing board, requiring PSBA officer at-large representative to have at least 4 years in a Pennsylvania School Board capacity to be eligible to run for office, expanded the number of groups able to propose by-law amendments and further clarification of duties for the PSBA officers at-large representatives, committee members, regional directors, and other elected officials in the PSBA. Mrs. Spletzer stated that at announcement was made of the results of the officer elections and the President was Kathy Swope, Vice President was Mark Miller, Treasurer was Otto Voit and the PSBA At-Large Representative (East) was Michael Faccinetto. Mrs. Spletzer concluded by saying that her experience was very interesting and wonderful opportunity.

Mr. Ciresi thanked Mrs. Spletzer for attending and stated that the Board never attends these conferences because they are always afraid of the cost and the perception. Mr. Ciresi said he believes it is important as a Board to reconsider this idea because it is not about going and playing but more about networking, learning and understanding. Mr. Ciresi said he is glad that Mrs. Spletzer had an opportunity to attend do this, network and get Spring-Ford's name out there. Mrs. Spletzer stated that it was good to attend and hear great things that other districts have to say about Spring-Ford.

III. APPROVAL OF MINUTES

Mr. Dehnert made a motion to approve Items A-B and Mr. Cromley seconded it. The motion passed 9-0.

A. The Board approved the September 15, 2014 Work Session minutes. (**Attachment A1**)

B. The Board approved the September 22, 2014 Board Meeting minutes. (**Attachment A2**)

IV. PERSONNEL

Mrs. Heine asked that Item F be separated. Mr. Dehnert made a motion to approve Items A-I minus F and Mrs. Heine seconded it. The motion passed 9-0.

Mr. Dehnert made a motion to approve Item F and Mr. Cromley seconded it.

Mrs. Heine expressed concern over the listing of extra-curricular contracts specifically the listing for the addition of the Games Club contract which she knows was discussed at the Extra-curricular Committee meeting. She commented that her concern is that we are not just adding clubs and contracts willy nilly and that we are actually supporting a process. Mrs. Heine stated that she knows in this particular case it was an oversight in how Mrs. Nuneviller accounted for this contract but not following a designated process is concerning to her.

The motion passed 9-0.

A. Resignations

1. **William E. Brown**, Custodian, Limerick Elementary School; for the purpose of retirement. Effective: January 5, 2015.

2. **Jessica Saloky**, Assistant Swim Coach, Senior High School. Effective: September 18, 2014.
3. **Lindsay J. Shaner**, Special Education Teacher, Senior High School. Effective: December 23, 2014.
4. **Megan E. Wiley**, Special Education Teacher, 5/6th Grade Center. Effective: on or before November 21, 2014.

B. Leaves of Absence

1. **Suzanne Bowman**, Art Teacher, Upper Providence Elementary School; for child-rearing leave of absence per the Professional Agreement. Effective: December 27, 2014 through the end of the 2014-2015 school year.
2. **Amanda K. Leslie**, Learning Support Teacher, Senior High School; for an extension of child-rearing leave of absence per the Professional Agreement. Effective: January 22, 2015 through the end of the 2014-2015 school year.

New Leave of Absence

3. **Donald J. Miller**, Elementary Teacher, 5/6th Grade Center; for child-rearing leave of absence per the Professional Agreement. Effective December 23, 2014 through the end of the second quarter of the 2015-2016 school year.

C. Support Staff Employees

1. **Jonathan B. Landis**, IT Support Tech-10 month, Senior High School; replacing David A. Schaeffer who resigned. Compensation will be set at \$19.36/hour with benefits. Effective: September 29, 2014.
2. **Megan G. Reischel**, Instructional Assistant, Oaks Elementary School; replacing Nina V. Calamaro who retired. Compensation will be set at \$17.36/hour (degree rate) with benefits. Effective: October 22, 2014.

D. Support Staff Substitutes

- | | |
|--------------------------------|-----------------|
| 1. Nicole L. Collins | Food Service |
| 2. Kristen S. Giangulio | Food Service |
| 3. Lorraine R. Moyer | Office/Clerical |

E. Personnel Information Item

The individual listed below has completed three (3) years of satisfactory service as a temporary professional employee and is, therefore, approved for tenure status:

1. **Maria Carroll** Special Education Teacher Upper Providence Elementary

- F. The Board approved the attached extra-curricular contracts for the 2014-2015 school year. **(Attachment A3)**

- G. The Board approved granting a commission to **Dr. David R. Goodin** for the position of Superintendent of Schools beginning July 1, 2015 for a period of four (4) years or until June 30, 2019 and adopting the contract governing the terms of his employment.
- H. The Board approved granting a commission to **Dr. Allyn J. Roche** for the position of Assistant Superintendent of Schools beginning July 1, 2015 for a period of four years (4) or until June 30, 2019 and adopting the contract governing the terms of his employment.

New Personnel

I. Change of Status

- 1. **Stacey C. Huntington**, Registered Nurse, Royersford Elementary School to Certified School Nurse at 7th Grade Center; replacing Beth A. Happ who resigned. Compensation will be set at BS, Step 2, \$44,700.00 prorated with benefits per the Professional Agreement. Effective: October 27, 2014

V. FINANCE

Mr. Dehnert made a motion to approve Items A-O and Mrs. Heine seconded it.

Mr. Dehnert questioned Item M wondering if it would not be better to amortize this money over the life of what the bond would have been in order to reduce the taxes from that amount of money. Mr. DiBello expressed some confusion on Mr. Dehnert's comment. Mr. Anspach provided an explanation of the motion and the funds. Mr. Anspach also pointed out that there was a typo in the dollar amount listed in the motion as there was an extra zero.

The motion passed 9-0.

***NEW ADDITIONS SINCE THE WORK SESSION**

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.

B. Checks:

1. Weekly Checks prior to Work Session

September

Check No. 155004 – 155070	\$ 276,279.26
ACH 141500106 – 141500115	\$ 3,201.23

October

Check No. 155071 – 155297	\$1,749,920.00
ACH 141500116 – 141500127	\$ 1,319.85

2. Athletic FundSeptember

Check No. 307240 – 307407	\$ 37,995.17
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3. *Weekly Checks prior to Board Meeting*October

*Check No. 155298 – 155368	\$ 575,469.04
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*ACH 141500128 – 141500131	\$ 208.95
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4. *Board Checks held for approval*October

*Check No. 155369 – 155408	\$ 63,482.36
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*ACH 141500132 – 141500171	\$ 6,241.75
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- C. The Board approved payment for the following invoices for the month of **OCTOBER** in connection with the **SERIES A of G.O.B. 2007**:

1. **OTHER CAPITAL PROJECTS***Capital Projects Checks held for approval*October

*Check No. 32858 – 32858	\$ 596.88
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- D. The Board approved payment for the following invoices for the month of **OCTOBER** in connection with the **CAPITAL RESERVE ACCOUNT – Fund 32**:

*October

*Architectural Studio	Professional Services (2 Inv.)	\$ 5,250.00
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*Central Restaurant	Sr. High Media Ctr.- Café -	
Products	Equipment (2 Inv.)	\$ 3,378.30

*ePlus Technology Inc.	Technology – District Wide	\$ 21,902.52
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*Karl & Associates	Professional Services	\$ 5,573.00
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*Neuber Environmental	Asbestos Removal - Bechtel Rd	\$ 63,774.00
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*Office Service Co.	Sr. High Media Ctr.- Café -	
	Furniture	\$ 5,718.30

*Pottstown Counter Top	Sr. High Media Ctr. Café -	
	Counter Top	\$ 5,060.00

*Spring-Ford ASD	Berkshire System-Sr. High	
	Café - AV System	\$ 1,083.00

*Spring-Ford ASD	Central Restaurant Prod. - Sr.	
	High Café - Equipment	\$ 267.99

*Waterproofing Tech.	Applic. #4 - 8 th Grade Center	
	Roof Repairs	\$ 19,550.48

TOTAL	\$ 131,557.59
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- E. The Board approved the following **independent contracts** that are being funded by the Home and School Associations, the Home and School League, the Parent Teacher Associations and the Parent Teacher Organizations:

1. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide three assemblies for kindergarten students at Brooke Elementary School entitled “Winter Secrets: Animals in Winter”. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$330.00.
 2. **Bureau of Lectures & Concert Artists, Inc. – Lawrence, KS.** Provide an assembly entitled Joe “The Trick-Star” Odhiambo which focuses on teaching students that all people can succeed in life through five attributes; Faith in Yourself, Persistence, Patience, Working Hard and Responsibility. Funding will be paid by the Limerick Home and School League and shall not exceed \$390.00.
 3. **Benmore Enterprises (Mike Straka) – Bushkill, PA.** Provide a Dinosaur Dig Presentation at Oaks Elementary School for second grade students. Funding will be paid by the Oaks Elementary Parent Teacher Association and shall not exceed \$525.00.
 4. **Benmore Enterprises (Mike Straka) – Bushkill, PA.** Provide a Dinosaur Dig Presentation at Royersford Elementary School for second grade students. Funding will be paid by the Royersford Elementary Parent Teacher Organization and shall not exceed \$525.00.
- F. The Board approved the following independent contracts:
1. **Chuck Favata – Lansdale, PA.** Provide two internet safety workshops for parents of Upper Providence Elementary students in grades K-4. Funding will be paid from the Upper Providence Elementary Budget and shall not exceed \$850.00.
 2. **Intelligent Education, LLC – Lancaster, PA.** Provide data analysis including insights to PVAAS and E-metric achievement at Upper Providence Elementary School. Funding will be paid from the Upper Providence Budget and shall not exceed \$400.00 for one hour of service.
 3. **American Red Cross, Southeastern Pennsylvania Chapter – Philadelphia, PA.** Provide initial CPR and First Aid training and recertification of staff. Funding will be paid from Medical Access Funds and shall not exceed \$1,360.00.
 4. **Amy McGinnis Behavioral Consulting – Collegeville, PA.** Provide Applied Behavior Analysis Therapy in the school setting for a special needs student as per the IEP. Direct Intervention services will be provided for 24 hours per month for 10 months at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$22,800.00.
 5. **Dr. Edward Moss – Bryn Mawr, PA.** Provide a neuropsychological evaluation of a special needs student, conduct an observation, prepare a report, and provide feedback to the district. Funding will be paid from the Special Education Budget and shall not exceed \$3,400.00.

6. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing Services for a special needs student as per the IEP. Services will be provided for 7 hours per day for 5 days per week for 8 weeks at a rate of \$44.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$12,320.00.
7. **The Pathway School – Norristown, PA.** Provide intensive one-on-one educational and behavioral services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$34,000.00.
8. **Dr. Timothy Davis – Cortland, NY.** Provide professional development on Adapted Physical Education for professional staff during the November 4, 2014 in-service. Funding will be paid from the Curriculum and Instruction Budget and shall not exceed \$900.00.
- G. The Board approved the following bid award for the 2014-2015 School Year:
1. **PUBLICATIONS**
Kalil's Printing \$3,235.20 Handbooks – Intermediate, Middle, Senior High
- H. The Board approved the following **Use of Facilities Permits**:
- Permits No. 4999 – 5054
- I. The Board approved the following **exonerations** from the per capita tax for the 2014-2015 school year:
- | | |
|----------------------------------|---------------|
| Royersford Borough Exonerations | No. 090 – 093 |
| Spring City Borough Exonerations | No. 024 – 025 |
- J. The Board approved the following **additions/deletions** to the per capita tax for the 2014-2015 school year:
- | | |
|------------------------------|---------------|
| Royersford Borough Deletions | No. 343 - 359 |
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New Finance

- K. The following Treasurers' Reports were approved:
- General Fund
- Money Market – September 2014
 - PSDLAF – September 2014
 - PSDMAX – September 2014
 - Checking Account – September 2014
 - PLGIT Account – September 2014
 - Investment Accounts & Investment Schedule - September 2014
 - Payroll Account – September 2014
 - Tax Account – September 2014
- Activity Accounts
- Elementary Activity – September 2014
 - 7th Grade Activity – September 2014
 - 8th Grade Activity – September 2014

- High School Activity – September 2014
- Athletic Account – September 2014
- Bond Funds
 - Note of 2007A – September 2014
- Other Funds
 - Capital Reserve Fund & Investment Schedule –September 2014
 - Debt Service Fund – September 2014
 - Reservation of Funds (Natatorium, Insurance, Retirement) – September 2014
- Cafeteria Fund
 - Cafeteria Money Market – September 2014
 - Cafeteria Checking Account – September 2014
 - Cafeteria PSDLAF Account – September 2014
 - Investment Account – September 2014

L. The Board approved the **Cafeteria Listing** of Bills:

SEPTEMBER

Check No. 11957 - 11981

\$ 294,708.95

- M. The Board approved the transfer from the General Fund \$1,000,000 to the Capital Reserve Fund (to meet Capital needs) and a transfer of \$1,131,831 to the Debt Service Fund (due to refinancing a bond), as required by GASB 54.
- N. The Board approved a transfer of the prior year's Assigned Fund balance of \$4,326,562, interest accumulated, and additional Self-Funded Health Care savings of \$2,300.000 (total \$6,630,517) to an Internal Service Fund – Health Care Stabilization.
- O. The Board approved a confidential settlement agreement and release agreement **#2014-05** with the parents of a student in special education and the authorization of creating a compensatory educational fund and attorney's fees in the amount of one hundred twenty three thousand dollars (\$123,000.00). Funding will be paid from the Special Education Budget.

VI. PROPERTY

Mr. Cromley asked that Item C be separated. Mr. Pettit made a motion to approve Items A-B and Mr. Dehnert seconded it. The motion passed 9-0.

Mrs. Heine made a motion to approve Item C and Mr. Pettit seconded it. Mr. Cromley asked if this position would be posted and Mr. Cooper replied yes. Mr. Cromley then commented that there was one part in the job description that was troubling to him since the job was listed as a job specialist position. Mr. Cromley stated that it says in the job description, "supervises HVAC mechanics and makes substantive recommendations for hiring, evaluations and termination of HVAC employees. Mr. Cromley said from his perspective he would assume that was an administrative position. Mr. Cooper replied that this person will work beside him and with him evaluating the HVAC division and help with hiring personnel since this person will work with this division day in and day out. Mr. Cooper stated that this person will be involved with the interview process because they will be more familiar with the technical terms. Mr. Cooper provided more details on some of supervisory requirements that this position demands. Mr. Cromley expressed concern over the wording evaluation and termination in the description.

Mrs. Leiss explained that the person hired for this position will not be the direct supervisor as Mr. Cooper will be and the language in the job description may need to be tweaked. Mrs. Leiss stated that as far as the status is concerned, because this is a manual type position, it does not fall under the Fair Labor Standards Act and is therefore not in a supervisory capacity. Mr. Cromley commented that his concern is with the word "supervises" being in the job description.

Mr. Cooper stated that possibly a better word would be assists or participates. Mr. Cromley said as a point of clarification, this position does not eliminate overtime for this person and Mrs. Leiss confirmed that was correct. Mr. Cromley asked if it would be salary plus benefits for the person and Mrs. Leiss replied that it is an hourly rate and anything over 40 hours is paid at time and a half.

Mr. Fitzgerald commented that he would agree that the language needs to be modified as the language is the direct language from the Act 93 provisions as to who would qualify to be under Act 93. Mr. Fitzgerald asked if there were any plans on this position going to Act 93 and Mrs. Leiss confirmed this was not the plan. Mr. Fitzgerald stated that it would be important to modify the language in the job description.

Mr. Ciresi asked if any change needed to be made to the motion and Mr. Fitzgerald replied that he would think that any motion passed would be done so with the understanding that the job description would be modified pertinent to the discussion this evening.

The motion passed 8-1 with Mrs. Spletzer voting no.

- A. The Board approved awarding a contract for Snow Removal Services district-wide to C & C Landscaping, Inc., Glen Clarke, Royersford, PA, and the lowest responsible hourly RFP. The cost will be \$68.00 per hour/per truck, \$65.00 per hour/ per 6 wheel dump truck, \$85.00 per hour for skid loader, \$125.00 per hour for loader. Funding will come from the 2014/2015 Maintenance General Fund Budget.
- B. The Board approved awarding a contract to Daktronics for the material, labor and installation of the new scoreboard at Ram Stadium which will replace the old and non-repairable existing scoreboard. The total cost for the project is \$43,502.00 with Spring City American Legion contributing \$17,500 toward the cost of the project and the balance of the funding will come from the 2014/2015 Maintenance General Fund Budget. (This will be completed through a co-star contract.)
- C. The Board approved the newly created Job Description for the HVAC Control Specialist as per the attached draft. The individual will report to the Director of the Planning, Operations and Facilities. **(Attachment A4)**

VII. PROGRAMMING AND CURRICULUM

Mr. Dehnert made a motion to approve Item A and Mrs. Heine seconded it. The motion passed 9-0.

- A. The Board approved the following new courses for the High School for the 2015-2016 school year. Board approval is requested so that administration may begin the process of planning for curriculum development, budgeting, and inclusion of the course.

1. International Business**Rationale:**

This minor course will provide a higher level course offering for those students interested in Global Studies and/or Business and will enrich Spring-Ford Area School District's Business and Global Studies Programs. The course is designed to introduce students to the complexity of international business, political, and economic systems. The units chosen will enhance student understanding of global currency, trade, marketing, and international consumer behavior. Students will also study the influence of culture on global business trends and our global economy.

This course would be a part of the Global Studies Program, but open to any qualified sophomore, junior or senior student.

Staffing:

Current staff would be utilized if enrollment numbers warrant.

Cost:

Textbooks	\$3,520.00	(40 books @ \$88 Each)
Initial Materials	\$ 350.00	(Teacher Resources & Supplemental Items)
TOTAL	<u>\$3,870.00</u>	

2. Project Lead the Way: Principles of Engineering (POE)**Rationale:**

The PLTW Pathway to Engineering (PTE) Program is a sequence of courses which follows a proven hands-on, real-world problem-solving approach to learning. Throughout PTE, students learn and apply the design process, acquire strong teamwork and communication proficiency, and develop organizational, critical-thinking, and problem-solving skills. Students use the same industry-leading 3D design software used by companies like Intel and Lockheed Martin. It's STEM education and it's at the heart of today's high-tech, high-skill global economy.

Principles of Engineering is the second course in the sequence and designed for 10th-12th grade students. Through problems that engage and challenge, students explore a broad range of engineering topics, including mechanisms, the strength of structures and materials, and automation. Students develop skills in problem solving, research, and design while learning strategies for design process documentation, collaboration, and presentation. This course would be a major course with honors weight, open to any interested 10th to 12th grade student who has completed the first PLTW course, Introduction to Engineering Design.

Staffing:

Current staff could be utilized if enrollment numbers warrant. As the program grows, we anticipate needing additional staff.

Cost:

Participation Fee	\$3,000.00
Training for 1 teacher	\$2,200.00
2015-16 Materials	\$ 950.00
Lab Inventory	<u>\$2,500.00</u>
TOTAL	<u>\$8,650.00</u>

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Pettit made a motion to approved Items A-J and Mrs. Heine seconded it.

Mr. Cromley commented on Item C saying that there are three outstanding professionals attending this conference and asked if they will be coming back and providing all grade levels with some additional in-servicing. Dr. Roche replied yes. Mr. Cromley asked if this is Common Core related and Dr. Roche responded that the attendees were first approved through Dr. Floyd's office in order to make sure they were the correct folks and attending the right workshops and bringing the information back to the district for future sharing as well as in-service opportunities.

The motion passed 9-0.

The following individuals are approved for attendance at the following conferences and workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT-WIDE

- A. **Dr. Allyn Roche**, Assistant Superintendent, **Kimberly Bast**, Assistant Director of Curriculum & Instruction, **Patrick Nugent**, High School Principal, and **Jennifer Rinehimer**, 6th Grade House Principal, to attend the "*SAS Institute – The Power of Performance Conference*" from December 7 through December 9, 2014 at the Hershey Lodge & Convention Center in Hershey, PA. The total cost of the conference is \$1,380.00 (registration, mileage and meals) from the 580 account. No substitutes are needed.
- B. **Karen DeLange**, Special Education Teacher, and **Angela Santello**, RN, to attend "*Caron Student Assistance Program (SAP) Training*" from November 11 through November 13, 2014 in Plymouth Meeting, PA and **Alexandra Collins**, Math Teacher to attend from February 10 through February 12, 2015. The total cost of this training is \$2,301.83 (registration, mileage, and substitutes). All fees are being paid from the Pottstown Area Health and Wellness Foundation Grant.
- C. **Keri Brennan**, **Kelly Grant**, and **Louise Plush**, Teachers, to attend "*The New Units of Study in Argument, Information, and Narrative Writing*" at the Hilton Philadelphia City Avenue on November 19, 2014. The total cost for this conference is \$1,087.00 (registration and substitutes for the three teachers).
- D. **Nick Lemuell** and **Susan Pronchik**, Guidance Counselors, to attend "*Pennsylvania School Counselors Association Annual Conference*" on December 4th and 5th, 2014 at Seven Springs Resort in Champion, PA. The total cost for this conference is \$1,984.00 (Registration, mileage, and lodging). No substitutes are needed. All fees are being paid from the Pottstown Area Health and Wellness Foundation Grant.

HIGH SCHOOL

- E. **Susan Hammond**, Teacher, invited to attend "*Project Based Assessment*" work sessions from October 14th through October 16, 2014 in Harrisburg, PA. Mrs. Hammond will work with a state-wide team on the creation of Keystone Project Based Assessments for

Biology. The total cost of this conference is \$450.00 (substitute) from the substitute account.

7TH GRADE CENTER

- F. **Kate Seward**, to attend "*SMART Collaborative Classroom Summit*" at Preston Middle School in Fort Collins, Colorado from October 23rd through October 26th, 2014. SMART Company will be covering all expenses for Ms. Seward other than substitute costs. The total cost to the district is \$300.00 for a substitute.

5TH/6TH GRADE CENTER

- G. **Brenda Haydt**, Learning Support Teacher, and **Jennifer Smith**, Speech Clinician, to attend "*PaTTAN Assistive Technology Expo 2014*" in King of Prussia, PA on November 13, 2014. The total cost to the district is \$150.00 for a substitute for one day for Ms. Haydt. No substitute is needed for Ms. Smith.
- H. **Timothy Glass** and **Jeff Moyer**, Health and Physical Education Teachers, to attend the "*2014 PSAHPERD Annual Convention*" at Seven Springs Mountain Resort in Champion, PA from November 20 through November 23, 2014. The total cost for this convention is \$2,130.00 (registration, mileage, lodging, meals and 2 days of substitutes for both Mr. Glass and Mr. Moyer) to be paid from the Pottstown Area Health and Wellness Foundation Grant.

ROYERSFORD

- I. **Ann Ricci**, Gifted Support Teacher, to attend "*Inside the Brainiac Brain*" and "*Apart & Away*" at the Montgomery County Intermediate Unit in Eagleville, PA on December 15, 2014 and March 18, 2015. The total cost for these conferences is \$573.20 (registration, mileage and substitutes for the two days).

NEW CONFERENCE AND WORKSHOP

- J. **Jennifer McGlade**, Reading Specialist, to attend "*PaTTAN Assistive Technology Expo 2014*" in King of Prussia, PA on November 13, 2014. The total cost to the district is \$150.00 for a substitute for one day for Ms. McGlade.

IX. OTHER BUSINESS

Mr. Dehnert made a motion to approve Item A and Mr. Cromley seconded it. The motion passed 9-0.

- A. The Board approved the following annual reports of income and expenses as required by Policy #229 – Student Fund Raising.
1. Brooke Elementary Home and School Association
 2. Evans Elementary Home and School Association
 3. Oaks Elementary Parent Teacher Association
 4. Spring City Elementary Home and School Association
 5. Upper Providence Home and School Association
 6. Spring-Ford High School Home and School Association
 7. Spring-Ford Athletic Booster Club

B. The following policies are submitted as a first reading:

1. Policy #217 – PUPILS: Graduation Requirements (**Attachment A5**)
2. Policy #223 – PUPILS: Use of Bicycles/Motor Vehicles/Skateboards (**Attachment A6**)
3. Policy #405 – PROFESSIONAL EMPLOYEES: Employment of Substitute Professional Employees (To Be Rescinded) (**Attachment A7**)

XI. PUBLIC TO BE HEARD

There were no comments from the public.

Dr. Goodin thanked the School Board for their continued confidence in Dr. Roche and himself. He stated that they look forward to working and serving within the district for another 4 years. Dr. Goodin commented that it has been their pleasure to work with the Board, the staff and within this community over the past 3 ½ years and they look forward to continuing that relationship.

XII. ADJOURNMENT

Mr. Pettit made a motion to adjourn and Mrs. Heine seconded it. The motion passed 9-0. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On September 15, 2014 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Willard D. Cromley, Bernard F. Pettit and Kelly J. Spletzer

Region II: Dawn R. Heine, Clinton L. Jackson and Todd R. Wolf

Region III: Mark P. Dehnert and Thomas J. DiBello

Presiding Officer: Joseph P. Ciresi

Superintendent: Dr. David R. Goodin

Business Manager: Timothy Anspach

Solicitor: Jeff Sultanik, Esq.

Student Reps.: Taylor M. Auman and Dana K. Ludgate

Board President, Mr. Ciresi, opened the meeting with the call to order and the Pledge of Allegiance.

ANNOUNCEMENTS

Mrs. Fern reminded everyone to mark their calendars for the Western Montgomery Career and Technology Center's Spaghetti and Meatball Dinner on Thursday, October 23rd, between 5:00 and 8:00 PM. Tickets are just \$8 with proceeds supporting the center's programming. Additional information is available on the district's website. Mrs. Fern also reminded parents to make sure they check out the district's community tab for events and flyers pertaining to the latest happenings in the area.

Mr. Nugent announced that Spring-Ford Area High School was recently notified by Newsweek Magazine that they have named as one of the top 500 high schools in the United States. Mr. Nugent stated that there were over 14,000 high schools that were considered for this honor. Mr. Nugent relayed that this is something he knows his staff has worked hard for and with the Board's support and Central Administration's support they have been able to accomplish this feat. Mr. Nugent stated that this could not have been done without the students as they have been outstanding and they continue to raise the bar academically. Mr. Nugent thanked the students for all of their efforts.

Mr. Ciresi thanked Mr. Nugent and asked him to thank his staff on behalf of the School Board. Mr. Ciresi stated that this is a great accomplishment. Mr. Ciresi added that this past month we found out great news with the SPP ranking and now the high school's Newsweek ranking. Mr. Ciresi on behalf of the board conveyed thanks to the staff, the administration and especially the students.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATIONS

Dr. Goodin stated that this evening he is here to provide an overview of the district's assessment scores for the 2013-2014 school year. He added that the assessment scores will include PSSA Tests, Keystone Exams, SATs, ACTs, and the AP Scores. Dr. Goodin stated that next week they will have the SPP scores and will present this information then. Dr. Goodin gave a brief overview of what the PSSA Tests measure and what the PVAAS. He next provided data on PSSA test scores for the district in reading, math and science. Dr. Goodin compared the scores for Spring City Elementary from 2013 versus 2014 since Spring City is not a Hybrid Learning Center. The scores from 2014 showed an increase over the scores from 2013. Dr. Goodin indicated that the PVAAS scores would be available in the fall.

Dr. Floyd presented information on the Keystone Exams and explained the remediation the district must provide to those students who do not score advanced or proficient. Dr. Floyd next presented the testing schedule for 2014-2015 for the Keystone Exams and the PSSA Exams. Dr. Floyd provided information on the Advanced Placement Scores for 2012, 2013 and 2014. The next data presented was the ACT and SAT Scores for the years 2010 through 2014. The schedules for testing were given for the AP Exams, the ACT Exams, the PSAT Exams and the SAT Exams.

The board expressed happiness at the improvement of scores at Spring City Elementary and questioned whether hybrid learning could be considered as a reason for this. Concern was expressed over the drop in scores at some of the other elementary buildings. Questions were raised on whether data should be broken down between regular education and special education. There were some concerns raised over the numbers lacking consistency. A reason for this was attributed to the tests evolving over time due to the changes in state standards. A question was asked if we needed to look at the aging reading and math series. The board asked if an improvement plan was in place for those schools that saw a drop in numbers and the response was that district administration was in the process of meeting with administrators to develop a plan to help improve scores. The board also questioned whether the district should look into turning the faltering schools into hybrid learning centers since Spring City was experiencing so much success. The Board was cautioned not to over-react to the numbers as the percentages tend to ebb and flow over a 3-4 year trend. Hybrid Learning was a 3 year pilot program and is now entering its third year so a determination will be made soon on expanding this to other buildings. The PVAAS scores will be available soon and they are a better indicator of student achievement as they track students over a longer period of time rather than just a snapshot of an individual grade.

Dr. Goodin commented that Spring-Ford is an extremely successful school district as evidenced in our scores and as students' progress through our system their achievement scores continually increase. Dr. Goodin spoke about consistency of teachers being in the classroom and how teachers being out on a long-term leave can impact scores. Dr. Goodin assured the Board he is meeting with administration in those schools that showed declining scores and the problems will be addressed.

- A. **Dr. David R. Goodin**, Superintendent of Schools, to present an overview of the 2013-2014 Spring-Ford Area School District Assessment (PSSA/Keystones/SAT/ACT/AP).

Dr. Goodin reported that this presentation this evening will provide an update on the Modernized Learning, talk about the Pilot Project Plan, discuss the potential next steps and

answer any questions the Board may have. Dr. Goodin stated that the Curriculum and Technology Committee defined the scope, schedule and budget for a modernized learning plan. A plan was developed to assemble a small group of stakeholders and define the parameters for a small-group pilot project.

Steve Reynolds stated that modernized learning really defines the scope for instructional practice to include one to one computing as well as digital content, online resources and technology rich learning management tools and practices. Mr. Reynolds stated that to support a modernized learning program and to maintain its effectiveness over time will require training, professional development, instructional coaching as well as technology support. Mr. Reynolds provided a proposed modernized learning schedule. Mr. Reynolds stated that the cost to launch the Pilot Program for 4 classrooms with around 100 students is around \$45,000. Phase 1 involving 400 students will have a cost of approximately \$280,000. Mr. Reynolds stated that this figure also includes allocation for an instructional coach as well as additional technology support personnel.

Dr. Floyd spoke about the composition of the stakeholder group which would include administrators, teachers, parents, students and community/business members. This group would act as an advisory group and provide feedback which would then be moved through the Curriculum and Technology Committee before being presented to the entire Board.

Questions were raised over the amounts stated and what exactly was included for the dollar amounts given. There was a discussion over the dollar amount of \$45,000, which was reported, being too low and the figure actually being closer to \$60,000 - \$70,000 for the pilot program. The Board discussed the goals for the pilot program.

The four teachers who volunteered to be a part of the pilot program were commended for their enthusiasm in embracing this pilot program with their classes.

Mrs. Spletzer asked about the steps being taken for data and information security. Mr. Reynolds replied that the tools being used only provide directory information and not necessarily information that we need to protect such as personally identifiable information. He added that data considered sensitive would be kept in-house.

The difference in the cost numbers presented was brought up and clarification was requested on what the actual amount was. Mr. Reynolds apologized for the error in the cost presented and stated that the pilot program would be using different types of devices so the cost per student was not the same. Mr. DiBello stated that what should have been used for calculating the cost for the pilot program is the average cost per unit since the units being purchased differ in price. The average cost per unit from the information presented this evening is approximately \$700 a piece or approximately \$70,000 for the 100 students plus possibly another \$10,000 for incidentals. Mr. Reynolds proposed that since this is a discussion item tonight and a board motion next week, he will follow up with an accurate not to exceed dollar figure with details for the Board to review.

What guidance the district was looking for from the stake-holders was asked and the response was that they might provide some perspective on skills they are looking for in the workforce.

The point was raised on the necessity and the benefit of this program as most students already have at home the equipment we are looking to provide them with. Dr. Floyd addressed this and spoke about the concerns with a teacher providing instruction to a class that has multiple types of devices brought from home as opposed to everyone being issued the same device and being able to work collaboratively.

Taylor asked about the devices being used, their operating systems and questioned why the pilot program would not start with the most cost effective models and then work up to the higher end models in order to see what needs to be integrated along the way. Mr. Reynolds replied that they are looking at Windows as one of the platforms and with that the latest version with some of the capabilities available for tablet use. He added that they are also exploring other platforms such as Android and Apple based computing.

The question was asked about the need to refresh the computer labs if students are being provided with technology devices and Mr. Reynolds responded that during the pilot phase the computer labs would still need to be operational but if it is moved forward then there would be an opportunity to remove traditional computer labs.

Mr. Jackson questioned what the potential savings might be if we replace books with digital content. Mr. Ciresi said you either buy the book and get the digital content for free or you purchase the digital and get the book for free but eventually you are not going to be able to purchase books so you will have to rely on the digital versions. Mr. DiBello stated that when you go with the digital content you have access to periodic updates which you do not get with books. Regarding Mr. Jackson's question about offset costs the reply was that it was tough to answer that especially with this being a pilot program. Mr. Reynolds was asked how subjects such as math could be taught using technology rather than writing and solving problems on paper and if there were any subjects that would not be able to use technology for instruction. Mr. Reynolds stated that he believes the potential is there to deliver content in most subject areas and he reported that one of the teachers who volunteered for the pilot program was a calculus teacher and was very optimistic and excited to incorporate this into the classroom.

B. **Dr. David R. Goodin**, Superintendent of Schools, **Dr. Keith Floyd**, Director of Curriculum & Instruction, and **Stephen Reynolds**, Director of Technology, to present a Modernized Learning Update & Pilot Project Plan Proposal.

III. BOARD AND COMMITTEE REPORTS

Student Rep. Report Taylor M. Auman/Dana Ludgate

Taylor stated that he would like to echo the announcement made this morning by Dr. Goodin, Mr. Nugent, and Mr. Ciresi by congratulating the Spring-Ford Senior High School in being named one of the top 500 high schools in the United States as reported by Newsweek. He added that this is an amazing accomplishment shared by all members of our community and he hoped that everyone is proud of the work we have done. Taylor announced that on Tuesday, September 16th at 7:00 p.m. the High School will be hosting its annual open house. Parents and guardians are invited to tour the building and follow their children's schedule throughout the night. Also, at Open House, senior orders, if not already submitted, will be collected. Taylor reminded members of either the junior or senior class that they should register by tomorrow for the Powder Puff football game. Registration is coupled with payment, so please, if you plan on participating have your registration and fee handed in to Mrs. German in Room 109 by tomorrow. Taylor announced that this Friday, September 19th, will be picture day for all high school students. Families wishing to purchase photographs may do so by completing the order form which

was handed out to every student during the first week of school. If you need an extra copy, you can go to your respective house office and pick one up. Taylor reminded everyone that if they have not already done so to please purchase a grade-specific parking pass through the office in order to lawfully park on the school grounds. Taylor wished all of the fall sports teams the best of luck throughout their seasons. He stated that many of the players spent countless hours preparing during the summer and he hoped that their hard work pays off during the season. Taylor acknowledged that the high school café is already popular amongst the students and many cannot wait for its finalization.

Property

Joseph Ciresi

2nd Tues. 6:00 p.m.

Mr. Ciresi announced that the Property Committee meeting is later this week so he will report on it at next week's meeting.

WMCTC

Ciresi, Cromley, Heine

1st Mon. 7:00 p.m.

Report next week.

Extracurricular

Will Cromley

2nd Mon. 6:00 p.m.

Report next week.

Finance

Tom DiBello

2nd Tues. 7:00 p.m.

Mr. DiBello reported that the Finance Committee met on September 9th and reviewed the monthly executive reports which show that we are in alignment with the amounts budgeted. The committee received an update on the issues from the former Upper Providence tax collector. Mr. DiBello reported that 478 delinquent tax notice letters were sent out and the Business Office is currently working on these issues. He added that approximately \$11,000 in additional payments had been collected. Mr. DiBello reported that 726 Per Capita correction letters were sent out to taxpayers who had mistakenly received a delinquent notice from Berkheimer. The committee also received and reviewed a charter school cost update which revealed that the cost for 2013-2014 was \$2.2 million which was about \$90,000 over the budgeted amount. The committee reviewed the state audit from the 2010-2011 and the 2011-2012 school years. Mr. DiBello reported that the committee had a lengthy conversation on the per capita tax. Ryan Wall, Limerick Township Tax Collector, gave a presentation. The committee voted 3-1 to put a motion in front of the entire board to eliminate the per capita tax. Mr. DiBello requested that this motion be put on the agenda next week for discussion and a possible vote. Mr. DiBello stated that they received information that the state index for the 2015-2016 school year will be 2.0%.

Mr. Dehnert suggested that the board wait on voting on eliminating the per capita tax until after the November election to see if between now and the election there is any property tax reform.

Mrs. Heine stated that some of local municipalities that rely on their portion of the per capita tax are in budget stages right now so if their budget is going to change based on us splitting the costs to collect the per capita taxes then they need to know this sooner rather than later.

MCIU

Tom DiBello

4th Weds. 7:45 p.m.

Mr. DiBello reported that the MCIU Executive Board met last month and majority of time was spent on interviewing and moving forward with the recommendation for a new director. He added that there was on candidate that was being looked at very favorably and had a strong background. Mr. DiBello reported that he was voted in as the Vice President on the MCIU Executive Board.

Curriculum/Technology

Dawn Heine

1st Tues. 6:30 p.m.

Mrs. Heine reported that the Curriculum & Technology Committee met on September 2 and the majority of the meeting was spent reviewing the revised 1:1 Plan which was just presented. She stated that the Language Arts and Math series being used in the elementary schools are in need of replacement. She estimated that the cost to replace the Language Arts series would be \$1 million with the cost for the Math series being \$600,000. Mrs. Heine stated that the Curriculum Team is finding resources to bridge the gaps between current curriculum and common core until the new purchases are made.

Policy

Dawn Heine

2nd Mon. 7:00 p.m.

Mrs. Heine reported that the Policy Committee met on September 3rd and discussed Policy #216 – Student Records. They talked about the updated draft of the policy which was reviewed by the Special Education Supervisors and Administration. The committee also discussed the Volunteer Policy updates which were rolled out this summer building-wide. The policy addresses two levels of volunteering; limited contact volunteers and substantial contact volunteers. Limited contact volunteer paperwork must be completed and submitted annually at the building level while substantial contact volunteer paperwork must be submitted annually to the district office along with clearances which are good for four years. Mrs. Heine reported that future policy items to be reviewed include Policy 217 Graduation Requirements, Policy 210 Use of Medications and Policy 210.1 Possession and Use of Asthma Inhalers and Epinephrine Auto-Injectors. Mrs. Heine advised every one that there had been a change made to the Policy Committee meeting schedule and that the November meeting would be held on November 12, 2014.

Personnel

Bernard Pettit

(As Needed)

No report.

PSBA Liaison

Kelly J. Spletzer

Mrs. Spletzer reported that she had provided everyone with a handout regarding the PSBA proposed amendments to their by-laws. She added that she will be voting on these amendments when she attends the Delegate Assembly meeting in October.

Asst. Superintendent's Rpt.

Dr. Allyn J. Roche

Dr. Roche reported that for the third straight school year, Spring-Ford Area School District has joined the Delaware Valley Consortium for Excellence and Equity (DVCEE). He stated that DVCEE is a collaborative network of twenty-eight regional school districts in PA, NJ, and DE, the Chester County Intermediate Unit and PSEA that have for the past nine years committed to learn and work together to support and nurture the school success of all of their students. Dr. Roche stated that as a part of the consortium, Spring-Ford teachers, counselors, students, administrators and school board members will participate in seminars, workshops, best practice sharing sessions and opportunities to work with practitioners from across the county as well as collaborate locally with partner districts in supporting our students. He added that in December, Spring-Ford will

be sending both middle school and high school students to Philadelphia to attend a full-day workshop focused on inspiring young men and women to seek high levels of personal and academic success and accept leadership responsibilities as part of their contribution to their school and society. Dr. Roche gave an update on the number of students at each grade level and at each school across the district based upon the 10th day enrollment figures. Dr. Roche spoke about the Walk Now for Autism Speaks event which will take place on November 2nd at Citizen's Bank Park. Dr. Roche reported that the District's Facebook page has a new look as it has been updated. He added that we will be increasing our on-line presence and promotion in the upcoming weeks. He reported that as of today, the Facebook page has 2,163 likes and the recent post about Spring-Ford Area High School being named one of America's Top High Schools was served to over 27,000 people. He reminded everyone to keep their eyes open for postings on more exciting happenings in the Spring-Ford Area School District.

Solicitor's Report Jeffrey Sultanik

Mr. Sultanik noted a correction of the PDE Act 1 Index which for the 2015-2016 school year will be 1.9% reflecting a reduction in the employment cost index for secondary schools.

Mr. Ciresi announced that the Board met in an Executive Session on personnel.

IV. APPROVAL OF MINUTES

There were no questions or comments.

- A. Administration recommends approval of the August 18, 2014 Work Session minutes. **(Attachment A1)**
- B. Administration recommends approval of the August 25, 2014 Board Meeting minutes. **(Attachment A2)**

V. PERSONNEL

There were no questions or comments.

A. Resignations

- 1. **Nina V. Calamaro**, Instructional Assistant, Oaks Elementary School; for the purpose of retirement. Effective: September 2, 2014.
- 2. **Sheldon Chamberlain**, Soccer Head Coach-Girls, Senior High School. Effective: August 23, 2014.
- 3. **Leslie A. Farrell**, Asst. Soccer Coach-Girls (7/8 Grade). Effective: August 22, 2014.
- 4. **Beth Happ**, Certified School Nurse, 9th Grade Center. Effective: October 1, 2014.
- 5. **Laura Veneziale**, Junior Varsity Cheerleading Coach, Senior High School. Effective: August 28, 2014.

B. Leave of Absence

1. **Miranda J. Paradise**, Elementary Teacher, Oaks Elementary School; for child-rearing leave of absence per the Professional Agreement. Effective: December 18, 2014 through the end of the 2014-2015 school year.

C. Temporary Professional Employees

1. **Ann Marie Brown**, Guidance Counselor, 5/6th Grade Center; replacing Shannon Dallahan who resigned. Compensation will be set at MS, Step 1, \$44,500.00 prorated with benefits per the Professional Agreement. Effective: September 8, 2014.
2. **Alicia Coletti**, Special Education - Learning Support Teacher, 5/6th Grade Center; replacing Crystal Stubbs who had a change of assignment. Compensation will be set at MS, Step 1, \$44,500.00 prorated with benefits per the Professional Agreement. Effective: August 27, 2014.

D. Support Staff Employees

1. **Celeste Baumgardner**, Instructional Assistant, Royersford Elementary School. Compensation will be set at \$17.36/hour (degree rate) per the Instructional Assistants' Plan. Effective: August 27, 2014.
2. **Susan J. Kelly**, Instructional Assistant, Oaks Elementary School; replacing Matthew Ricci who resigned. Compensation will be set at \$17.36/hour (degree rate) per the Instructional Assistants' Plan. Effective: August 25, 2014.

- E. Administration recommends approval of the attached extra-curricular contracts for the 2014-2015 school year. **(Attachment A3)**

VI. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.

B. Checks:

1. Weekly Checks prior to Work Session

August

Check No. 154587 – 154704	\$1,029,123.44
ACH 141500052 – 141500069	\$ 11,404.75

September

Check No. 154705 – 154882	\$1,652,755.13
ACH 141500070 – 141500085	\$ 15,050.14

2. Athletic Fund

AUGUST

Check No. 307184 – 307239

\$ 65,691.08

- C. Administration recommends approval of the following **independent contracts** that are being funded by the Home and School Associations, the Home and School League, the Parent Teacher Associations and the Parent Teacher Organizations:

1. **Thom Stecher & Associates – Malvern, PA.** Facilitate training for the Upper Providence Elementary staff and meet with grade level staff in conjunction with Upper Providence Elementary's Unity Day. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$2,000.00.
2. **Great Valley Nature Center – Devault, PA.** Provide two presentations for the kindergarten classes at Upper Providence Elementary entitled "Eggs-Traordinary Spring". Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$198.90.
3. **Great Valley Nature Center – Devault, PA.** Provide two presentations for the kindergarten classes at Upper Providence Elementary entitled "Colonial Times". Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$198.90.
4. **Great Valley Nature Center – Devault, PA.** Provide four assemblies for the students at Limerick Elementary on accepting responsibility entitled "Animal Colors", "Winter Wonders" "Eggs-Traordinary Spring" and "Reptiles". Funding will be paid by the Limerick Elementary Home and School League and shall not exceed a total of \$562.00.
5. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide three assemblies for kindergarten students at Royersford Elementary entitled "Winter Secrets: Animals in Winter". Funding will be paid by the Royersford Parent Teacher Organization and shall not exceed \$330.00.
6. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide an assembly for kindergarten students at Spring City Elementary entitled "Winter Secrets: Animals in Winter". Funding will be paid by the Spring City Home and School Association and shall not exceed \$110.00.
7. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide four assemblies for kindergarten students at Upper Providence Elementary entitled "Winter Secrets: Animals in Winter". Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$440.00.
8. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide five assemblies for kindergarten students at Evans Elementary entitled "Winter Secrets: Animals in Winter". Funding will be paid by the Evans Elementary Home and School Association and shall not exceed \$550.00.

D. Administration recommends approval of the following independent contracts:

1. **Thom Stecher & Associates – Malvern, PA.** Facilitate training for the entire staff and meet individually with the 7th grade level staff in conjunction with Unity Day. Funding will be paid from the Pottstown Area Health and Wellness Grant and shall not exceed \$10,000.00.
2. **Thom Stecher & Associates – Malvern, PA.** Provide district-wide Resiliency, Support and Training Sessions for grades 5-12. Funding will be paid from the Pottstown Area Health and Wellness Grant and shall not exceed \$10,000.00.
3. **TLS Teaching Learning Succeeding, LLC – Phoenixville, PA.** Provide consultation, planning and training in Assessment Principles, Differentiated Instruction and meeting the needs of high achieving learners, especially in English/Language Arts and Science. Services will be provided for 11 days with dates to be determined at a rate of \$575.00 per day. Funding will be paid from the Curriculum and Instruction Budget and shall not exceed \$6,325.00.
4. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2014-2015 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$4.00 per screening.

VII. PROGRAMMING AND CURRICULUM

Mr. Dehnert asked about Item A wondering why this was not being paid for from the General Fund as opposed to taking the money from the Capital Reserve Account. Mr. Reynolds replied that they do not have the flexibility this year in the Technology Budget to cover the full expense of this product and to take the full amount would be to the detriment of some of the other programs. He stated that this was a creative way of purchasing the product and avoid finance fees. There was discussion on a technology reserve account.

- A. Administration recommends approval for the purchase of the Barracuda Email Archive System to replace the existing Nearpoint Mimosa Email Archive System which is nearing the end of its useful life. The district is required, by policy and by law, to maintain a 2-year archive of all email messages that are sent and received through the district's email system. The cost of the Barracuda Archive System is \$32,753.78 and includes 5 years of software updates and hardware warranty. The Barracuda Archive System will be paid for with funds from the Capital Reserve Fund and will be reimbursed over 3 years with funds from the Technology Budget in the amount of \$10,951.26 per year, starting in the 2014-2015 fiscal year.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Cromley asked about Item C wondering if the individuals attending the conference would come to a future Curriculum Committee meeting and give a presentation on their attendance at this conference.

The following individuals are recommended for attendance at the following conferences/workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Elizabeth Leiss**, Director of Human Resources, to attend "*PA Association of School Personnel Administrators (PASPA) Annual State Conference*" in Harrisburg, PA from February 25 through February 27, 2015. The total cost of the conference is \$690.00 (registration, mileage, lodging) from the 580 account.
- B. **Daniel Currie, Dr. Jeanmarie Mason, and Christine Raber**, Supervisors of Special Education, to attend "*Eastern PA Special Education Administrators' Conference*" in Hershey, PA from October 29 through October 31, 2014. The total cost of the conference is \$1,362.00 (registration, lodging) from the 580 account.

DISTRICT-WIDE

- C. **Dr. Marilyn Nepps, Dr. Janet Gebhardt, Wendy Taylor and Jaime LaForgia** to attend the "*47th Annual Keystone State Reading Association (KSRA) Conference*" from October 26-29, 2014 in State College, PA. The total cost of the conference is \$3,800.00 from the Curriculum and Instruction Budget. No substitutes are needed.
- D. **Sue Choi, Mary Palladino and Holly Smith** to attend the "*Pennsylvania Council of Teachers of Mathematics Annual Conference*" on November 6 and 7, 2014 in Harrisburg, PA. The total cost of the conference is \$746.00 (registration, mileage, lodging and meals). No substitutes are needed.
- E. **Barbara Crist and Deanne Snelling**, Gifted Support Teachers, to attend "*Crucial Conversations: How to Grow Your Advanced & Gifted Learners*" at the Penn Center for Educational Leadership in Philadelphia, Pa on October 16, 2014 and at the Chester County Intermediate Unit in Downingtown, PA on October 17, 2014. The total cost for this conference is \$567.36 (registration and mileage). No substitutes are needed.
- F. **Julie Caterson**, Home and School Visitor, to attend "*2014 Meeting the Challenge Conference: PA's Education for Children & Youth Experiencing Homelessness Program*" on October 20 and 21, 2014. The total cost for this conference is \$104.16 (mileage). No substitute is needed.

UPPER PROVIDENCE

- G. **Debora Zelle**, Certified School Nurse, to attend "*Communications Network 2014 Conference*" at the Doubletree in Philadelphia, PA on October 9 and 10, 2014. Mrs. Zelle is on the board of the Pottstown Health and Wellness Foundation and has been asked to attend this conference. There is no cost to the district for this conference as Mrs. Zelle is paying her registration costs and the Pottstown Area Health and Wellness Foundation Grant is paying for the two days of substitutes.

IX. OTHER BUSINESS

Mrs. Spletzer asked how the voting would work and if the Board needed to pick their candidates tonight. It was explained that the voting would take place next week and at that time the Board Members would declare the candidate they were voting for.

- A. A Board majority vote is needed to select one candidate for the office of PSBA President-elect. The two candidates running for this office are **Kathy K. Swope** and **Charles H. Ballard**.
- B. A Board majority vote is needed to select the candidate for the office of PSBA Vice President. The unopposed candidate running for this office is **Mark B. Miller**.
- C. A Board majority vote is needed to select the candidate for the office of PSBA Treasurer. The unopposed candidate running for this office is **Otto W. Voit III**.
- D. A Board majority vote is needed to select one candidate for the office of the PSBA At-Large Representative (East) Representing Regions 7, 8, 10, 11, and 15. The three candidates running for this office are **Edward J. Cardow**, **Michael Faccinetto** and **Robert M. Schwartz**.

X. PUBLIC TO BE HEARD

Maria Kardick, President of the Teacher's Association, stated that she can appreciate the administration's and the school board's desire to look to the future, however, below the 9th grade there are many, many classrooms that are using very old technology like overhead projectors and VCRs. Mrs. Kardick added that these classrooms could really use some newer technology like multimedia projectors and SmartBoards in order for these classes to be brought into the present let alone the future.

Mr. Cromley asked Mr. Reynolds about the technology plan in place and Mr. Reynolds explained that they have allocated just shy of about 1/2 million this year alone to install SMART classroom technologies primarily in grades 5-8 due to the imbalance in the buildings.

Dr. Goodin asked how we stood with technology implementation at our elementary buildings and Mr. Reynolds replied that they are fortunate enough to have had support from home and school organizations to help advance the installation of SMART classroom technology. Mr. Reynolds stated that there are some buildings that are outfitted completely and those that are not should be complete within the next two years.

XI. ADJOURNMENT

Mr. Cromley made a motion to adjourn and Mr. Pettit seconded it. The meeting adjourned at 9:48 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On September 22, 2014 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:33 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Willard D. Cromley and Kelly J. Spletzer
Region II: Dawn R. Heine, Clinton L. Jackson and Todd R. Wolf
Region III: Mark P. Dehnert and Thomas J. DiBello
Presiding Officer: Joseph P. Ciresi
Superintendent: Dr. David R. Goodin
Business Manager: Timothy Anspach
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Taylor M. Auman and Dana K. Ludgate

The following Board Member was absent: **Bernard F. Pettit**

Board President, Mr. Ciresi, opened the meeting with the call to order and the Pledge of Allegiance.

ANNOUNCEMENTS

Mr. Ciresi announced that the Board met in an Executive Session prior to the meeting to discuss personnel.

Mrs. Fern reminded everyone of the programming that runs on RCTV which can be viewed online or on Comcast Channel 969 and Verizon Channel 44.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATION

Dr. Goodin introduced Dr. Patschke, Mr. Nugent and Mr. Reigner and stated that they are here along with some teachers and students to talk about the Life Skills Conference Resiliency Program. Dr. Patschke spoke about the Pottstown Health and Wellness Foundation and how it supports some critical initiatives in our schools and our community. She stated that the Resiliency Program is one of those initiatives. Dr. Patschke spoke about the select group of students that were chosen at the high school to represent their peers and participate in a Life Skills Conference which took place over this past summer. Dr. Patschke stated that the students are here tonight to talk about their experiences at the conference. She introduced Katie Davis, a Spring-Ford Teacher, who serves as one of the student leaders.

Ms. Davis spoke about the conference and reported that there were 120 participants from the various school districts who came together and felt like family by the time they

were leaving. Ms. Davis introduced the students and asked them to come forward to talk about their time at the Life Skills Conference. Students relayed the various activities they participated in and that the conference taught them respect, responsibility, how to build better relationships, the necessary steps for feeling secure within a group of strangers, how not to judge people, peer mentorship skills, how to deal with bullying, how to take the skills learned at the life skills conference with them when they leave high school and go out into the workplace, and helped them build on who they are and be confident with themselves. Students spoke about the need for a program like this being incorporated into the high school so that a positive influence could be created amongst all of the students. Each student summarized in one word what they took from the experience which included; responsibility, vulnerability, growth, respect, unity, trust, security, spiritual, non-judgmental, and strength.

Dr. Patschke thanked everyone for supporting the students and these initiatives around resiliency in our schools and stated that as you can see it truly matters. Dr. Goodin commended Dr. Patschke for taking something that was discussed 4 years ago in the wake of some tragedies and weaving the resiliency initiative throughout the district. He thanked her for spearheading this initiative.

A. **Dr. Melissa Patschke**, Upper Providence Elementary Principal, **Patrick Nugent**, High School 10-12 Grade Center Principal, **Douglas Reigner**, 11th Grade House Principal, **Katie Davis**, 9th Grade Teacher, **Gerry Rogers**, 10-12 Grade Teacher, **Mahala Femovich**, Ursinus College Representative, **Thom Stecher** and **Alex Fizz**, Representatives of Stecher and Associates, **Jale Aydin**, **Cole Callow**, **Ryan Chesler**, **Tina Demopolis**, **Cameron Ferry**, **Sky Moore**, **Ali Rich**, and **Reem Saffa**, Students, to present “Resiliency Through Life Skills: High School Action Team”.

III. BOARD AND COMMITTEE REPORTS

Property

Joseph Ciresi

2nd Tues. 6:00 p.m.

Mr. Ciresi reported that the Property Committee met on September 17th and looked at new opportunities and options for the scoreboard at Ram Stadium. Mr. Ciresi stated that one of the options looked at has a cost of \$44,000 and Spring City American Legion has committed to contributing \$17,500 towards the expense. The committee also discussed the demolition of the old district office and a motion for this is on the agenda this evening. He added that there were some issues with asbestos removal which pushed the cost of the demolition up a bit. Mr. Ciresi reported that the committee also discussed a walking path around Evans Elementary. The sign for the 5/6/7 Grade Center was discussed and hopefully in the near future it will be installed. The committee reviewed the PECO energy savings. The district-wide security audit was discussed. Mr. Ciresi invited everyone to attend the October 18th re-dedication ceremony for the 9th Grade Center Arboretum at 10:00 a.m.

Personnel

Thomas DiBello

Mr. DiBello stated that before he gives the Personnel Committee report he would like to ask that Item F under New Personnel be moved forward and be voted on now. The Board agreed.

Mr. DiBello made a motion to approve Item F under Personnel and Mrs. Heine seconded it. The Board held a roll call vote with the 8 board members present voting aye. There was one board member who was absent, Bernard Pettit.

- F. The Board approved the Mediator's Proposal for ratification of the Professional Agreement between the Spring-Ford Area School District and the Spring-Ford Educators Association.

Mr. DiBello read the highlights of the Mediator's Proposal which was just approved.

Mr. Ciresi thanked everyone involved with the agreement on behalf of the board especially the Negotiating Committee and the Personnel Committee. He stated that a lot of time and effort was put into this and we are now seeing the fruits of their labor. Mr. Ciresi stated that as a team we can move Spring-Ford forward and he looks forward to that.

WMCTC

Ciresi, Cromley, Heine

1st Mon. 7:00 p.m.

Mr. Cromley reported that the WMCTC Joint Operating Committee met on September 8th. Mr. Moritzen reported on the enrollment numbers for the Western Center which showed a total enrollment for all 3 sending districts of 497 with Spring-Ford's enrollment being 83 students in the AM classes and 96 in the PM for a total of 179. Mr. Cromley reported on the classes with the highest enrollments. Mr. Cromley spoke of the flag raising ceremony that was held on September 11th in memory of the tragic events that took place on 9/11/01. Mr. Moritzen advised the JOC that he had met with the culinary art students and they will be starting to serve themed culinary dinners on the same nights as the JOC meeting. Mr. Moritzen will meet with principals of the sending schools regarding a 9th grade exploratory program. There have been talks with Outback Steakhouse regarding starting an Outback Culinary Program. The Cosmetology Program will be offering an extended school day option that will allow students to get some clinical experience while generating revenue for the program. Mr. Cromley provided student success stories relating to projects being done in conjunction with the arboretum dedication ceremony. He reported that the Western Center is looking into an online application program that would also track enrollment numbers. The committee discussed the Kline Road House Project which is now at the stage where it can be put up for sale. Mr. Cromley reported that any future house construction projects will be conducted on-site at the Western Center. There is also a process to create an Emergency Medical Technician night course which could net the Western Center a profit of \$7,500 - \$8,000. Mr. Cromley reported that the WMCTC now has a new logo which he showed to everyone. Mr. Cromley reminded everyone of the Skills USA Spaghetti Dinner which will be held on October 23rd from 5:00 – 8:00.

Mr. DiBello asked the building of small houses on-site and he asked where they are being constructed. Mr. Cromley replied that the houses would be built on-site at the Western Center and that they would be similar to those houses that you would find at a camp site which can be broken down easily and moved to another location.

Mr. DiBello spoke about previous years when the numbers at the Western Center were much smaller and we were probably spending about \$25,000 to send a student there for ½ a day. Mr. DiBello stated that as our enrollment has gone up and the more we take advantage of this school this figure goes down.

Mr. Ciresi commented that the most important factor is that this is the first time in the past couple of years that the JOC has seen all three sending districts speaking the same language. He stated that the new director has many ideas to help expand the programs. Mr. Ciresi reported that the district plans on having Mr. Moritzen come out to a board meeting and meet everyone. He added that the Western Center is not the same as it

was years ago and everyone should take a look at the vastly improved facility.

Extracurricular

Will Cromley

2nd Mon. 6:00 p.m.

Mr. Cromley reported that the Extracurricular Committee met on September 3rd and viewed a presentation by Mr. McDaniel on highlights of the fall sports at the high school. The presentation included information that participation in athletics numbered well over 500 students. Mr. Cromley spoke of a trip the athletes took to Penn State where they had a tour of the campus. Mr. Cromley thanked Mrs. Valenteen for providing the committee with the pictures taken during the college experience. Mr. Cromley reported that there were potential revisions being made to the end of season surveys that student athletes are asked to complete. The changes are designed to clarify the varsity and the junior varsity surveys as well as to add two questions regarding communication skills. The committee received a follow-up of the professional lighting contract for the fall and spring fine arts programs and Mr. Nugent and Dr. Roche will be meeting with the potential candidate to fill this contract. Mr. Cromley added that discussion also took place on the possible use of outside organizations to support the lighting and sound program. He added that they also spoke about the potential of using professional musicians for the spring musical and more details will follow with regards to this. The November Extra-curricular meeting was changed from November 10th to November 12th.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin extended an invitation on behalf of the School Board to the public to attend the rededication ceremony of the 9th Grade Center Memorial Arboretum on Saturday, October 18th at 10:00 AM. Dr. Goodin announced that the district is honored to announce that two Spring-Ford High School students have been accepted into the United States All American Army Marching Band. The students were selected from more than 1300 students from 47 states by the National Association for Music Education All American Games and Drum Corp International. Dr. Goodin invited everyone to join the high school student body and administrative team in celebrating this special accomplishment with a special presentation by the U.S. Army Marching Band and a performance by the Spring-Ford Area High School Marching Band. The two students will be formally announced during this presentation on October 9th at 12:45 a.m. at the high school. Dr. Goodin next announced that the district is proud to announce that three high school students, Hans Kumar, William Leisner and Alexander Tomarelli, have been designated as National Merit Scholarship Semi-Finalists. He congratulated them on this impressive accomplishment. Dr. Goodin also announced that we have a student whose name cannot be released as of yet but who was named as a National Merit Achievement Finalist. Dr. Goodin stated that these students will be recognized at the October Board Meeting. Dr. Goodin reported on the Spring-Ford Senior High School Ram Buddies who will be participating in a new bowling training and competition program through the Special Olympics Scholastic Unified Sports Program. Dr. Goodin announced that this was the last meeting for Communication Solutions to attend and cover our school board meetings and he thanked Leza Raffel for all the work her company has done for the district over the past several years. Dr. Goodin announced that he is the proud grandfather of Elsie Joy who was born to his oldest son and daughter-in-law.

Solicitor's Report

Mark Fitzgerald

There was no report.

IV. APPROVAL OF MINUTES

Mr. Dehnert made a motion to approve Items A-B and Mr. Cromley seconded it. The motion passed 8-0.

A. The Board approved the August 18, 2014 Work Session minutes. (**Attachment A1**)

B. The Board approved the August 25, 2014 Board Meeting minutes. (**Attachment A2**)

V. PERSONNEL

Mr. Dehnert made a motion to approve Items A-E plus G, F was already approved, and Mrs. Heine seconded it. The motion passed 8-0.

A. Resignations

1. **Nina V. Calamaro**, Instructional Assistant, Oaks Elementary School; for the purpose of retirement. Effective: September 2, 2014.
2. **Sheldon Chamberlain**, Soccer Head Coach-Girls, Senior High School. Effective: August 23, 2014.
3. **Leslie A. Farrell**, Asst. Soccer Coach-Girls (7/8 Grade). Effective: August 22, 2014.
4. **Beth Happ**, Certified School Nurse, 9th Grade Center. Effective: October 1, 2014.
5. **Laura Veneziale**, Junior Varsity Cheerleading Coach, Senior High School. Effective: August 28, 2014.

New Resignations

6. **Kylene Malone**, Assistant Cheerleading Coach, Senior High School. Effective: September 3, 2014.
7. **Matthew J. Jarema**, Co-Ed Fitness Intramural #13, 7th Grade Center. Effective: September 15, 2014.
8. **James F. Holland, Jr.**, Custodian, District Office; for the purpose of retirement. Effective: December 1, 2014.

B. Leave of Absence

1. **Miranda J. Paradise**, Elementary Teacher, Oaks Elementary School; for child-rearing leave of absence per the Professional Agreement. Effective: December 18, 2014 through the end of the 2014-2015 school year.

C. Temporary Professional Employees

1. **Ann Marie Brown**, Guidance Counselor, 5/6th Grade Center; replacing Shannon Dallahan who resigned. Compensation will be set at MS, Step 1, \$44,500.00

prorated with benefits per the Professional Agreement. Effective: September 8, 2014.

2. **Alicia Coletti**, Special Education - Learning Support Teacher, 5/6th Grade Center; replacing Crystal Stubbs who had a change of assignment. Compensation will be set at MS, Step 1, \$44,500.00 prorated with benefits per the Professional Agreement. Effective: August 27, 2014.

D. Support Staff Employees

1. **Celeste Baumgardner**, Instructional Assistant, Royersford Elementary School. Compensation will be set at \$17.36/hour (degree rate) per the Instructional Assistants' Plan. Effective: August 27, 2014.
2. **Susan J. Kelly**, Instructional Assistant, Oaks Elementary School; replacing Matthew Ricci who resigned. Compensation will be set at \$17.36/hour (degree rate) per the Instructional Assistants' Plan. Effective: August 25, 2014.

New Support Staff Employee

3. **Joan C. Gerretz**, Part-time (3 hour/day) Food Service, Senior High School. Compensation will be set at \$12.91/hour per the Food Service Plan. Effective: September 22, 2014.

- E. The Board approved the attached extra-curricular contracts for the 2014-2015 school year. Bolded names are new additions since the Work Session.
(Attachment A3)

New Personnel Motion

- F. The Board approved the Mediator's Proposal for ratification of the Professional Agreement between the Spring-Ford Area School District and the Spring-Ford Educators Association.

New Professional Employee

- G. **Tammy L. Baumeister**, PT (.50) Reading Specialist, Royersford Elementary; replacing Wendy Taylor who had a change of assignment. Compensation will be set at MS, Step 2, \$45,700 prorated with benefits as per the Professional Agreement. Effective: TBD.

VI. FINANCE

Mrs. Heine made a motion to approve Items A-M and Mr. Cromley seconded it. Mr. DiBello asked that Item L be separated. Mrs. Heine withdrew her motion and Mr. Cromley withdrew his second.

Mr. Dehnert made a motion to approve Items A-M omitting L and Mr. Ciresi seconded it.

Mr. Cromley asked about Item E9 wondering why one of the elementary schools was not listed and whether it was a financial issue. Dr. Roche replied that he did not believe it was a financial issue and Spring City was visiting Limerick Elementary for a joint day so this is what it could be tied to.

The motion passed 8-0.

***DENOTES NEW PAYMENTS SINCE THE WORK SESSION**

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, Federal grants, insurance, and discounted invoices.

B. Checks:

1. Weekly Checks prior to Work Session

August

Check No. 154587 – 154704	\$1,029,123.44
ACH 141500052 – 141500069	\$ 11,404.75

September

Check No. 154705 – 154882	\$1,652,755.13
ACH 141500070 – 141500085	\$ 15,050.14

2. Athletic Fund

August

Check No. 307184 – 307239	\$ 65,691.08
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3. *Weekly Checks prior to Board Meeting

***September**

*Check No. 154883 – 154949	\$ 336,530.10
*ACH 141500086 – 141500092	\$ 2,232.19

4. *Board Checks held for approval

***September**

*Check No. 154950 – 155003	\$ 379,675.27
*ACH 141500093 – 141500105	\$ 974.69

- C. The Board approved payment for the following invoices for the month of **SEPTEMBER** in connection with the **SERIES A of G.O.B. 2007:**

1. ***OTHER CAPITAL PROJECTS**

*Capital Projects Checks held for approval

***September**

*Check No. 32856 – 32857	\$ 66,165.51
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- D. The Board approved payment for the following invoices for the month of **SEPTEMBER** in connection with the **CAPITAL RESERVE ACCOUNT – Fund 32:**

*CDW Government Inc.	Technology-Equip.	\$	572.99
*Central Restaurant Prd	Sr. High Media Ctr.-Café~ Equipment	\$	591.89
*Karl & Associates	Professional Services (2 Inv.)	\$	4,541.00
*Office Service Co.	Sr. High Media Ctr.-Café~ Equipment (2 Invoices)	\$	1,172.79
*Spring-Ford ASD	Simplex Grinnell-Royersford Elem-Fire Alarm Upgrade	\$	49,561.20
*Underwriter Inspection	Professional Services	\$	150.00
*Waterproofing Tech.	Applic. #3 - 8 th Grade Center Roof Repairs	\$	10,381.30
	TOTAL	\$	66,971.17

- E. The Board approved the following **independent contracts** that are being funded by the Home and School Associations, the Home and School League, the Parent Teacher Associations and the Parent Teacher Organizations:
1. **Thom Stecher & Associates – Malvern, PA.** Facilitate training for the Upper Providence Elementary staff and meet with grade level staff in conjunction with Upper Providence Elementary's Unity Day. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$2,000.00.
 2. **Great Valley Nature Center – Devault, PA.** Provide two presentations for the kindergarten classes at Upper Providence Elementary entitled "Eggs-Traordinary Spring". Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$198.90.
 3. **Great Valley Nature Center – Devault, PA.** Provide two presentations for the kindergarten classes at Upper Providence Elementary entitled "Colonial Times". Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$198.90.
 4. **Great Valley Nature Center – Devault, PA.** Provide four assemblies for the students at Limerick Elementary on accepting responsibility entitled "Animal Colors", "Winter Wonders" "Eggs-Traordinary Spring" and "Reptiles". Funding will be paid by the Limerick Elementary Home and School League and shall not exceed a total of \$562.00.
 5. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide three assemblies for kindergarten students at Royersford Elementary entitled "Winter Secrets: Animals in Winter". Funding will be paid by the Royersford Parent Teacher Organization and shall not exceed \$330.00.

6. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide an assembly for kindergarten students at Spring City Elementary entitled “Winter Secrets: Animals in Winter”. Funding will be paid by the Spring City Home and School Association and shall not exceed \$110.00.
7. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide four assemblies for kindergarten students at Upper Providence Elementary entitled “Winter Secrets: Animals in Winter”. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$440.00.
8. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide five assemblies for kindergarten students at Evans Elementary entitled “Winter Secrets: Animals in Winter”. Funding will be paid by the Evans Elementary Home and School Association and shall not exceed \$550.00.

New Independent Contract being funded by the parent organizations:

9. **Paul Hadfield – Jefferson, MD.** Provide six assemblies entitled “Everyone Belongs” for students at Brooke Elementary, Evans Elementary, Limerick Elementary, Oaks Elementary, Royersford Elementary, and Upper Providence Elementary. Funding will be paid from the individual buildings Parent Organization and from Limerick Elementary’s Guidance Fund.

F. The Board approved the following independent contracts:

1. **Thom Stecher & Associates – Malvern, PA.** Facilitate training for the entire staff and meet individually with the 7th grade level staff in conjunction with Unity Day. Funding will be paid from the Pottstown Area Health and Wellness Grant and shall not exceed \$10,000.00.
2. **Thom Stecher & Associates – Malvern, PA.** Provide district-wide Resiliency, Support and Training Sessions for grades 5-12. Funding will be paid from the Pottstown Area Health and Wellness Grant and shall not exceed \$10,000.00.
3. **TLS Teaching Learning Succeeding, LLC – Phoenixville, PA.** Provide consultation, planning and training in Assessment Principles, Differentiated Instruction and meeting the needs of high achieving learners, especially in English/Language Arts and Science. Services will be provided for 11 days with dates to be determined at a rate of \$575.00 per day. Funding will be paid from the Curriculum and Instruction Budget and shall not exceed \$6,325.00.
4. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2014-2015 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$4.00 per screening.

New Independent Contracts

5. **Kaleidoscope Family Solutions, Inc. – Bryn Mawr, PA.** Provide a speech therapist for 7.5 hours per day for 27 weeks at a rate of \$80.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$80,000.00.
6. **Medley and Mesaric Therapy Associates – Fort Washington, PA.** Review records, consult, train and make recommendations for a special needs student as per the IEP. Services will be provided for 20 hours at a rate of \$140.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$2,800.00.
7. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations; provide standing orders and consultation regarding school-based medical issues during the 2014-2015 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$17.00 per student physical.
8. **Catherine Forcey – Collegeville, PA.** Provide specialized reading instruction for a special needs student as per the IEP. Services will be provided for 5 sessions per week for 12 weeks at a rate of \$30.00 per session. Funding will be paid from the Special Education Budget and shall not exceed \$1,800.00.
9. **Steve Conway, Montgomery County ASPCA – Conshohocken, PA.** Provide two assemblies for the kindergarten classes at Upper Providence Elementary on basic pet care and pet safety awareness. There is no charge to the district for these presentations.

New Finance

- G. The following Treasurers' Reports were Board approved:

General Fund

- Money Market – August 2014
- PSDLAF – August 2014
- PSDMAX – August 2014
- Checking Account – August 2014
- PLGIT Account – August 2014
- Investment Accounts & Investment Schedule - August 2014
- Payroll Account – August 2014
- Tax Account – August 2014

Activity Accounts

- Elementary Activity – August 2014
- 7th Grade Activity – August 2014
- 8th Grade Activity – August 2014
- High School Activity – August 2014
- Athletic Account – August 2014

Bond Funds

- Note of 2007A – August 2014

Other Funds

- Capital Reserve Fund & Investment Schedule – August 2014
- Debt Service Fund – August 2014
- Reservation of Funds (Natatorium, Insurance, Retirement) – August 2014

Cafeteria Fund

- Cafeteria Money Market – August 2014
- Cafeteria Checking Account – August 2014
- Cafeteria PSDLAF Account – August 2014
- Investment Account – August 2014

H. The Board approved the **Cafeteria Listing** of Bills:

AUGUST

Check No. 11926 -11956	\$ 134,985.66
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I. The Board approved the following **Use of Facilities Permits**:

Permits No. 4876 – 4998

J. The Board approved the following **exonerations** from the per capita tax for the 2014-2015 school year:

Royersford Borough Exonerations No. 059 – 089

Spring City Borough Exonerations No. 016 – 023

K. The Board approved the following **additions/deletions** to the per capita tax for the 2014-2015 school year:

Royersford Borough Additions No. 001 - 144

Royersford Borough Deletions No. 285 - 342

M. The Board authorized Fox Rothschild LLP to enter into an agreement for the property located at 70 Buckwalter Road in Limerick Township, identified as Tax Parcel No. 37-00-05317-00-1, setting the assessment of the property at \$8,178,600 for tax year 2014 (school tax year 2014-2015) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

Mrs. Heine made a motion to approve Item L and Mr. DiBello seconded it.

Mr. Dehnert asked that Item L be tabled until after the election in November due to the push for property tax reform. Mr. Dehnert stated that there was no rush to do this now and he would like to see the Board wait on this.

Mr. Dehnert made a motion to table Item L and Mr. Jackson seconded it. The motion passed 5-3 with Mr. Jackson, Mr. Wolf, Mr. Cromley, Mr. Dehnert and Mrs. Spletzer voting yes and Mr. Ciresi, Mr. DiBello and Mrs. Heine voting no. The motion was tabled.

Mr. DiBello commented that the recommendation for this motion came from the Finance Committee and if the Board is not going to follow through with committee recommendations then why have committees spend long evenings discussing and going through all of the details on items placed on the agenda for approval.

The Board Members discussed their reasons for and against voting to table the motion. They also discussed their feelings on the value of committee meetings and recommendations that come out of committee meetings which are not approved. The Board spoke about property tax reform and the need for our local legislators to act on this.

- L. The Board tabled **Resolution 2014-22** which eliminates the Per Capita Tax, effective for the 2015-2016 school year. (**Attachment A4**)

VII. NEW PROPERTY

Mr. DiBello asked that Item C be separated. Mr. Dehnert made a motion to approve Items A-B and Mr. Cromley seconded it. The motion passed 8-0.

- A. The Board approved awarding a contract for the Asbestos and Hazardous Waste Removal at the Old Administration Building, 199 Bechtel Road, Collegeville, PA to the lowest responsible bidder, Neuber Environmental Services, Inc., in the amount of \$79,860.00, rejecting all other bids. Funding will come from the Capital Reserve Account.
- B. The Board approved awarding a contract for the Demolition of the Old Administration Building, 199 Bechtel Road, Collegeville, PA to the lowest responsible bidder, B.R.B. Contractors, Inc., in the amount of \$79,500.00. Administration also recommends Alternate Bid #G-1 to fill the basement area with structural fill, for an amount of \$5,500.00, rejecting all other bids. Funding will come from the Capital Reserve Account.

Mr. Dehnert made a motion to approve Item C and Mr. Cromley seconded it.

Mr. DiBello commented that millions of dollars were spent on the field and he questioned why it was necessary to resurface the track in such a short period of time. Dr. Goodin stated that his understanding from the Property Committee meeting and in talking with Mr. Cooper that it is time for the track to be recoated according to the maintenance plan he has. Mr. Ciresi clarified that they were just going out to bid and not committing any money at this point.

The motion passed 8-0.

- C. The Board approved seeking bids or obtain pricing from a state approved contract for the recoating and lining of the all-weather track at Coach McNelly Stadium as per the Capital Reserve Plan. Information obtained will be further discussed at the Property Committee meeting.

VIII. PROGRAMMING AND CURRICULUM

Mr. DiBello made a motion to approve Item A and Mr. Dehnert seconded it. The motion passed 8-0.

- A. Administration recommends approval for the purchase of the Barracuda Email Archive System to replace the existing Nearpoint Mimosa Email Archive System which is nearing the end of its useful life. The district is required, by policy and by law, to maintain a 2-year archive of all email messages that are sent and received through the district's email system. The cost of the Barracuda Archive System is

\$32,753.78 and includes 5 years of software updates and hardware warranty. The Barracuda Archive System will be paid for with funds from the Capital Reserve Fund and will be reimbursed over 3 years with funds from the Technology Budget in the amount of \$10,951.26 per year, starting in the 2014-2015 fiscal year.

Dr. Goodin spoke about the presentation last week on the Modernized Learning Pilot Program. He stated that there were some questions asked which he did address in this past week's board memo. Dr. Goodin stated that tonight the Board has an opportunity to move forward with entertaining a motion to move forward with this pilot program in order to answer the question of whether this is something that Spring-Ford wants to pursue on a larger scale. Dr. Goodin stated that he would like to see the board move forward with this modernized learning pilot and the management system that goes along with this.

Mr. DiBello made a motion to move forward with the Modernized Learning Pilot and purchase the computers for \$75,750.00. Mrs. Heine seconded the motion.

Mr. Ciresi opened the floor up for public comment. There were no comments from the public.

Mr. Dehnert commented that he is not in favor of moving forward with the pilot because he does not believe in the concept of one to one learning which will cost the district \$1 million. Mr. Dehnert stated that he does not believe this is a good place to spend the district's money.

Mr. Ciresi stated that during the open house at the high school, one of the things he heard about from the teachers was the out of date textbooks. He added that one of the benefits from modernized learning is the availability of electronic textbooks which are the most recent and have up to date information. Mr. Ciresi felt that this is a huge investment in moving the district to the next level.

Mr. DiBello stated that this was discussed at the Curriculum and Technology Committee meeting and we are no longer talking about one to one but rather modernized learning and the tools and technology that are available for our students today. He added that this is just a step to try this pilot program out to decide if we want to move forward with this on a larger scale. Mr. DiBello spoke about the cost to purchase textbooks versus the electronic textbooks where you purchase licenses and as a result have the recent updates available.

Mr. Ciresi asked how many computers are currently in the labs at the high school and Mr. Reynolds replied roughly 500 computers in the 9-12 labs and classrooms. Mr. Ciresi asked how much the computers cost and Mr. Reynolds replied anywhere between \$500 and \$800. Mr. Ciresi stated that the costs would be offset as we are already paying \$300,000 to \$400,000 for those computers. Mr. Reynolds stated that if we were to provide every student with access to have a computer in the classroom then the district could remove some of the computers in the labs and classrooms. Mr. Reynolds added that there are a few specialized labs that could not be replaced.

Dr. Goodin commented that one of the advantages of looking at a pilot program such as what we are entertaining tonight is that we are able to look at and answer some of these questions in detail.

Mr. Jackson questioned the difference in numbers being presented last week and stated that this concerns him. Mr. Jackson spoke about the Blackboard Program and asked how the district selects a program and knows that it is the right program. Dr. Goodin stated that this program is tried and true. Mr. Jackson commented that he would like to see other technology needs met before looking into this program such as upgrading technology K-8 where it may be lagging. Dr. Goodin responded that there is a schedule for technology to be rolled out into the buildings and it is budgeted for so that the purchase of technology is not just one big bite but rather small bites over time.

Mr. DiBello spoke about the money that has been budgeted and approved for spending towards technology and stated that the district will never meet the same needs in every classroom as technology is always evolving. He stated that the district needs to keep taking steps in that evolution.

Mr. Ciresi stated that he is in favor of buying technology throughout the district and we need to take this step because without it we are falling behind.

Mr. Dehnert stated that the original presentation was on 1:1 Learning and now we are calling it Modernized Learning. He questioned how we can modernize our instruction as opposed to just the technology piece. Mr. Dehnert stated that he is confused on what we are attempting to do and he needs to see a more detailed plan and a long term plan. He stated that he is not in favor of the 1:1 initiative.

Mr. Wolf asked for clarification on the motions being considered and Dr. Goodin provided the explanation.

Mr. Jackson asked about the costs and if they were hardware costs only. Dr. Goodin replied yes that this was a very scaled down pilot plan as we were using free software and are going to self-insure the equipment. He added that the pilot would also be run with the current technology staff until we can determine what support may be needed. Mr. Jackson asked about the Blackboard Program and questioned whether we asked them about what hardware to purchase. Mr. Reynolds replied that solutions like Blackboard have been developed recently to be platform independent so they allow users to access the same content whether you are using a tablet, a laptop or a netbook which opens up the users to many possible avenues to access the system.

Discussion took place over the various devices, the similarities and the differences of the devices and the purpose of piloting the various devices.

Mr. Dehnert asked about the change in the cost for the pilot program and wondered if the cost for Phase I was still the same and Mr. Reynolds replied that this was an estimate so that the Board could have an idea of what this might develop into. Mr. Reynolds stated that after getting further into the pilot program they would be better able to itemize the components of this type of program.

Mr. Wolf asked about the difference between leasing and purchasing and how this would affect administering the program. Mr. DiBello stated that the difference is the cost provided over 4 years with a lease plus a lease fee of approximately 3% or the purchase of the equipment and paying the costs upfront. Mr. Wolf stated that this is an experiment and he is all for experiments but just wants to understand the cost and how much we are committing to this in order to find out if it works or not.

Mrs. Spletzer asked if the lease comes with an early termination clause and Mr. Reynolds replied no not for this type of hardware acquisition.

Mr. Reynolds commented that the Board could ask staff in any of the buildings if the equipment purchased could be utilized and could value be gained from it and he believes the response would be a collective yes.

Dr. Goodin stated that there is no doubt that if we move forward with this equipment for the pilot and come back and present our findings at the end of the year and decide to move forward then we will have to recost the expense. Dr. Goodin added that if the decision was made not to move forward then the equipment we had purchased at that point would be utilized and repurposed.

The motion passed 6-2 with Mr. Dehnert and Mr. Jackson voting no.

Mr. DiBello made a motion to approve the purchase of 500 site licenses for Learning Management Systems for the purpose of the Modernized Learning Pilot for a cost not to exceed \$5,000.00. Mrs. Heine seconded it.

The floor was opened up for public comment. There were no comments from the public.

The motion passed 6-2 with Mr. Dehnert and Mr. Jackson voting no.

IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-G and Mr. Jackson seconded it. The motion passed 8-0.

The following individuals were approved for attendance at the following conferences and workshops:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Elizabeth Leiss**, Director of Human Resources, to attend "*PA Association of School Personnel Administrators (PASPA) Annual State Conference*" in Harrisburg, PA from February 25 through February 27, 2015. The total cost of the conference is \$690.00 (registration, mileage, lodging) from the 580 account.

- B. **Daniel Currie, Dr. Jeanmarie Mason, and Christine Raber**, Supervisors of Special Education, to attend "*Eastern PA Special Education Administrators' Conference*" in Hershey, PA from October 29 through October 31, 2014. The total cost of the conference is \$1,362.00 (registration, lodging) from the 580 account.

DISTRICT-WIDE

- C. **Dr. Marilyn Nepps, Dr. Janet Gebhardt, Wendy Taylor and Jaime LaForgia** to attend the "*47th Annual Keystone State Reading Association (KSRA) Conference*" from October 26-29, 2014 in State College, PA. The total cost of the conference is \$3,800.00 from the Curriculum and Instruction Budget (registration, mileage, lodging, meals and substitutes for Dr. Nepps and Dr. Gehhardt for the three days).
- D. **Sue Choi, Mary Palladino and Holly Smith** to attend the "*Pennsylvania Council of Teachers of Mathematics Annual Conference*" on November 6 and 7, 2014 in Harrisburg, PA. The total cost of the conference is \$746.00 (registration, mileage, lodging and meals). No substitutes are needed.
- E. **Barbara Crist and Deanne Snelling**, Gifted Support Teachers, to attend "*Crucial Conversations: How to Grow Your Advanced & Gifted Learners*" at the Penn Center for Educational Leadership in Philadelphia, Pa on October 16, 2014 and at the Chester County Intermediate Unit in Downingtown, PA on October 17, 2014. The total cost for this conference is \$567.36 (registration and mileage). No substitutes are needed.
- F. **Julie Caterson**, Home and School Visitor, to attend "*2014 Meeting the Challenge Conference: PA's Education for Children & Youth Experiencing Homelessness Program*" on October 20 and 21, 2014. The total cost for this conference is \$104.16 (mileage). No substitute is needed.

UPPER PROVIDENCE

- G. **Debora Zelle**, Certified School Nurse, to attend "*Communications Network 2014 Conference*" at the Doubletree in Philadelphia, PA on October 9 and 10, 2014. Mrs. Zelle is on the board of the Pottstown Health and Wellness Foundation and has been asked to attend this conference. There is no cost to the district for this conference as Mrs. Zelle is paying her registration costs and the Pottstown Area Health and Wellness Foundation Grant is paying for the two days of substitutes.

X. OTHER BUSINESS

Mrs. Spletzer commented that PSBA endorses Kathy K. Swope for the office of PSBA President.

Mr. DiBello made a motion to cast the Board's vote for Kathy K. Swope for the office of PSBA President and Mr. Dehnert seconded it. The motion passed 8-0.

- A. The Board voted for **Kathy K. Swope** as the candidate for the office of PSBA President-elect.

Mr. DiBello made a motion for Items B-C to cast the Board's vote for Mark B. Miller for the office of PSBA Vice President and Otto W. Voit III for the office of PSBA Treasurer. Mr. Dehnert seconded it. The motion passed 8-0.

B. The Board voted for **Mark B. Miller** as the candidate for the office of PSBA Vice-President.

C. The Board voted for **Otto W. Voit III** as the candidate for the office of PSBA Treasurer.

Mrs. Spletzer made a motion to cast the Board's vote for **Michael Faccinetto** for the office of PSBA At-Large Representative (East) Representing Regions 7,8,10,11 and 15 and Mr. DiBello seconded it. The motion passed 8-0.

D. The Board voted for **Michael Faccinetto** as the candidate for the office of PSBA At-Large Representative (East) Representing Regions 7,8,10,11 and 15

Mr. Ciresi asked Mrs. Spletzer to take back to the PSBA Conference that she is attending that the district needs a voice that is heard and they really need to pressure the politicians to do what is right for education. Mrs. Spletzer stated that she will be happy to tell them this.

NEW OTHER BUSINESS

Mr. Dehnert made a motion to approve Items E-F and Mr. Cromley seconded it. The motion passed 8-0.

E. The Board approved the Revised 2014-2015 school calendar. (**Attachment A5**).

F. The Board acknowledged the acceptance of the donation from the Oaks Elementary Parent Teacher Association to be used toward the purchase and installation of the remaining 2 complete SMART Classroom Presentation Systems. The total amount of the donation will be \$8,286.00.

XI. INFORMATION ITEM

Mr. Dehnert stated that he thought a motion was needed for this so that they could fundraise for this project.

Mr. Fitzgerald asked if this was money that the district would be accepting and would be controlling. Mr. Fitzgerald said to be cautious he would make it a motion if this is money that we are going to potentially have oversight over.

Mr. Dehnert made a motion to allow Evans Elementary to raise money for this walking path and Mr. Cromley seconded it.

Mr. DiBello questioned what happens if we authorize them to raise money for a walking path and they do not raise enough money for the walking path and we made a motion for a walking path then what happens. Mr. Dehnert stated that we did not make the motion for the walking path but rather for them to go out and raise money. Mr. DiBello commented that the motion should not say walking path. Mr. Fitzgerald stated that the motion is simply to give them the authority to raise money and we have no financial obligation to a path.

Mr. DiBello disputed the wording of the motion.

Mr. Ciresi asked if it could remain an information item and if enough money is raised then they come back to the board for approval to construct the walking path. Mr. Fitzgerald stated that if we are just going to limit it to the authority indicated then there is no need for a motion.

Mr. Ciresi explained that the Board has never had to give approval for a home and school to raise money but if they are doing this in order to construct a walking path and the board is not in favor of a walking path then they should not raise money for this. He asked the Board if they were supportive of putting a walking path around Evans Elementary that would be funded strictly by the home and school association. Mr. Fitzgerald stated that a motion would be needed for this.

Mr. Fitzgerald offered the following wording: "Board approval is needed to authorize the establishment of a walking path, on district property, to be funded by the Evans Home and School Association."

Mr. Dehnert withdrew his original motion in favor of the Solicitor's friendly amendment.

Mr. DiBello made the motion as stated above and Mrs. Spletzer seconded it.

Mr. Jackson asked about the maintenance of the walking path since it is on district property and Mr. Ciresi said yes. Mr. Dehnert said the discussion at the Property Committee meeting was that Brooke Elementary has the same type of path and there has not been any maintenance needed on it.

The motion passed 8-0.

The Board approved the establishment of a walking path, on district property, to be funded by the Evans Home and School Association."

- A. Evans Elementary School wishes to work with the Evans Home and School Association to begin fund-raising for the construction of a low maintenance walking path – ½ mile long (2640 feet) and 6 feet wide as per the plan submitted at the Property Committee meeting. The path would surround the playing field area, similar to the one at Brooke Elementary. The path will be a safe environment for the students and the community to walk/run and exercise thereby supporting the continuous efforts of encouraging a healthy active and safe lifestyle.

XII. PUBLIC TO BE HEARD

There were no comments from the public.

Mr. Cromley asked Dr. Goodin to pass along to the building administrators that their building reports are appreciated and valued.

Mr. Ciresi asked that the Board send a resolution to the state representatives and the governor asking for real property tax reform. The board could vote on the resolution and Mrs. Spletzer could take it with her when she goes to the PSBA Conference.

Discussion took place on the wording and the timeline for submitting this resolution. There was conversation resolution versus letter and it was decided that a letter could be sent out from the Board to the legislators to ask for property tax reform rather than just a campaign slogan. Mr. Ciresi asked if the Board was in favor of sending a letter out on their behalf.

Mr. Dehnert stated that he would like to see the letter first before it is sent out. Mr. Ciresi asked that a letter be sent out to the Board. He added that he will be sending a letter on his own and encouraged everyone to do the same as well as make phone calls.

Mr. DiBello made a recommendation to administration with regards to the per capita tax that as we try to fix the file we make sure that any of our deceased Spring-Ford students, especially ones that we lost over the last year or two, do not receive another per capita tax bill.

XIII. ADJOURNMENT

Mr. Dehnert made a motion to adjourn and Mr. Jackson seconded it. The motion passed 8-0. The meeting adjourned at 9:19 p.m.

Respectfully submitted,

Diane M. Fern
Board Secretary

**EXTRA-CURRICULAR CONTRACTS
OCTOBER 2014**

	Last Name	First Name	Contract Title	Season	Stipend	Comments	Agenda
1	Bean	Kevin	Games Club (5/6th)	Year	402.00		October-14
2	Cifelli	Alexander	Stage/Scenery-All Productions-HS (1/2 contract)	Spring	552.00		October-14
3	Cifelli	Alexander	Men's and Woman's Choir - HS (1/2 contract)	Year	1,169.50		October-14
4	Coletti	Alicia	Asst. Cheerleading-Fall-HS	Fall	2,555.00		October-14
5	Heffernan	Michael B.	Basketball Coach - Boys (7th Grade)	Fall	3,186.00		October-14
6	Luchette	Ellen B.	Head Cheerleading Fall-9th Grade	Fall	1,875.00		October-14
7	Lynch	Gary	Volunteer Contract - Basketball Boys	Winter	Volunteer		October-14
8	Miscavage	Joseph A.	Athletic/Activity Business Liaison - 7-12	Year	5,423.00		October-14
9	Rudloff	Corrine P.	Arboretum Club - Gr. 9	Year	402.00		October-14
10	Templeton	Mark E.	Asst. Soccer Coach-Boys (7/8th Grade)	Fall	2,772.00		October-14
11	Wappes	Emily C.	Asst. Color Guard Coach-Grades 7 & 8	Fall	1,104.00		October-14

**SPRING-FORD AREA SCHOOL DISTRICT
POSITION DESCRIPTION**

POSITION: HVAC Controls Specialist

REPORTS TO: Director of Planning, Operations, and Facilities

POSITION GOALS: Responsible for the controlled operation and scheduling of heating, air conditioning, and ventilation equipment in all buildings as assigned.

PRIMARY DUTIES AND RESPONSIBILITIES:

- Operates and monitors the Direct Digital Control (DDC) System and consistently reviews the DDC computer operations and assures appropriate measures are taken or communicated to the HVAC Specialist for corrective action.
- Performs digital controller application programming to achieve the sequence of operations detailed by project specifications.
- Works with HVAC Technician/HVAC Mechanics to verify proper functionality of controllers on assigned equipment.
- Completes scheduling for approved Use of Facilities permits and school related functions to meet the needs of those events.
- Coordinates the installation and operation of temperature control equipment.
- Must have and maintain working knowledge of programming Johnson/Siemans' DDC controllers and all other related equipment controls (i.e., VFD's) used on HVAC equipment.
- Performs scheduled maintenance on installed DDC control systems.
- Coordinates activities of subcontractors as needed.
- Operates controls to maintain components of boilers, chiller, cooling tower and distribution systems including pumps, motors and valves.
- Operates components of control systems including pneumatic and/or DDC controls.
- Ensures proper operation during seasonal changes and adjusts controls based on seasonal conditions to guarantee energy efficient operation.
- Adheres to all safety requirements for duties.
- Assists HVAC Specialist with scheduling preventive maintenance program based upon the district's needs.
- Assists HVAC Specialist with the scheduling of filter changes and/or filter bids.
- Assists HVAC Specialist with ordering/receiving HVAC parts required for maintenance and/or repairs.
- Assists HVAC Specialist with shut down of all HVAC equipment during electrical curtailment and/or emergency shut downs.
- Generates work orders for HVAC mechanics as requested by HVAC Specialist.
- In conjunction with the Director of Operations, Planning and Facilities, makes adjustments to controls remotely, as needed.
- Supervises HVAC Mechanics and makes substantive recommendations for hiring, evaluations, and termination of HVAC employees.

QUALIFICATIONS: Must have a minimum of three years of progressive experience in HVAC, DDC, and pneumatic controlling and scheduling with an emphasis in energy conservation. Must complete a minimum of 3.0 CEU per year and attend training for updates of controls technology.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS:

- Act 34 - Pennsylvania Criminal History Clearance
- Act 151 - Child Abuse History Clearance
- Act 114 – FBI Criminal History Clearance
- High School diploma, or equivalent

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training skill and/or ability necessary. As required under the Americans with Disabilities Act (ADA), reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to speak, understand, read and write in English; and use computer programs such as Word and Excel.
- Must be able to perform HVACR and maintenance related calculations involving proportions, percentages, angles, length, area, circumference, heat loss, electrical consumption, weight, volume, etc.
- Must be able to follow instructions furnished in written, oral, diagrammatic, or schedule form.
- Must be able to utilize the computerized work order system to generate, track, report and complete assigned work orders and maintain data in a timely, accurate and complete manner.
- Must be able to read and understand architectural, engineering, control and similar drawings and plans.
- Must be able to read and interpret documents such as safety rules, operating and maintenance instructions; and procedure manuals.
- Must be able to regularly use hands to finger, handle, or feel; reach with hands and arms.
- Must be able to regularly talk and hear.

This Job Description in no way states or implies that these are the only duties to be performed by the employee occupying this position. The HVAC Controls Specialist position will be required to follow any other job related instructions and perform other job related duties requested by the Director of Planning, Operations, and Facilities.

WORKING ENVIRONMENT

WORKING CONDITIONS: While performing the duties of this job, the employee is exposed to moving mechanical parts; high, precarious places; confined areas, fumes or airborne particles; chemicals, outside weather conditions including extreme cold; extreme heat; wet or dry weather, high humidity; and risk of electrical shock. The noise level in the work environment can be moderate to loud.

EQUIPMENT OPERATION REQUIRED:

- Boilers, chillers, AHUs, air compressors, control systems, and related HVAC systems / equipment
- Snow blowers, salt spreaders and snow shovels
- Welding, soldering and brazing equipment
- Motor vehicles of various sizes and configurations
- General power and hand tools including meters, cordless drills, grinders, welders, and saws.
- Mechanical and electronic test & control equipment related to HVACR and building maintenance

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training skill and/or ability necessary. As required under the Americans with Disabilities Act (ADA), reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to speak, understand, read and write in English; and use computer programs such as Word and Excel.
- Must be able to perform HVACR and maintenance related calculations involving proportions, percentages, angles, length, area, circumference, heat loss, electrical consumption, weight, volume, etc.
- Must be able to follow instructions furnished in written, oral, diagrammatic, or schedule form.
- Must be able to utilize the computerized work order system to generate, track, report and complete assigned work orders and maintain data in a timely, accurate and complete manner.
- Must be able to read and understand architectural, engineering, control and similar drawings and plans.
- Must be able to read and interpret documents such as safety rules, operating and maintenance instructions; and procedure manuals.
- Must be able to frequently lift and carry up to 50 pounds.
- Must be able to frequently push or pull a cart weighing up to 100 pounds up to 200 feet.
- Must be able to frequently climb and descend 30 steps on a ladder or stairs.
- Must be able to frequently work standing or walking for up to eight hours/day.
- Must be able to occasionally operate a trenching machine or similar equipment for up to eight hours/day.
- Must be able to regularly use hands to finger, handle, or feel; reach with hands and arms.
- Must be able to regularly talk and hear.
- Must be able to regularly balance; stoop, kneel, crouch, or crawl; and taste or smell.

TERMS OF EMPLOYMENT:

- Twelve (12) months per year, 261 days/year, 8 hours/day.
- Non-exempt employee
- Covered by provisions of Maintenance Plan

VERIFICATION: The undersigned has read and agrees to the information contained in this position description.

Employee / Applicant: _____ Date: _____

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: GRADUATION
REQUIREMENTS

ADOPTED: March 25, 1991

REVISED: August 27, 2012

REVIEWED: October 13, 2014

217. GRADUATION REQUIREMENTS	
1. Purpose	The Board will acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding a diploma at graduation ceremonies.
2. Authority Title 22 Sec. 4.24, 4.51, 4.52	The Board shall adopt the graduation requirements students must achieve, which shall include course completion and grades, and proficiency on district and state assessments.
SC 1611, 1613 Title 22 Sec. 4.13, 4.24 Pol. 100	The Board shall award a regular high school diploma to every student enrolled in this district who meets the requirements of graduation established by the Pennsylvania Department of Education as well as those established by the Spring-Ford Area School District Board of Directors.
SC 1614 Title 22 Sec. 11.27 Pol. 113	The Board may permit an identified student with a disability to participate in graduation ceremonies with his/her graduating class, even though the student will not be granted a diploma and will continue to receive educational services.
SC 1613 Title 22 Sec. 4.12 Pol. 102	A requirement for graduation shall be the completion of work and studies representing the instructional program assigned to grades 9 through 12. Credits toward graduation can only be earned when a student is in grade 9 through 12. High School courses taken by students in grades below 9th grade shall not count toward graduation requirements.
	The Board requires that each candidate for graduation shall have earned at least twenty-two (22) credits and demonstrate proficiency on district and state assessments to receive a diploma and be involved in the commencement ceremony.
3. Delegation of Responsibility	The Superintendent or designee shall be responsible for planning and executing graduation ceremonies that appropriately recognize this important achievement.
4. Guidelines Pol. 213, 216	Accurate recording of each student's achievement of academic standards shall be maintained, as required by law and state regulations.

	Students shall be informed of graduation requirements and the amount of credits they are required to complete.
Pol. 212	Periodic warnings shall be issued to students in danger of not fulfilling graduation requirements. Written notification shall be sent to parents/legal guardians of students in danger of not fulfilling graduation requirements at the end of the student's junior year and at the conclusion of the second and third marking periods of the student's senior year. A student who has completed the requirements for graduation shall not be denied a diploma as a disciplinary measure, but the student may be denied participation in the graduation ceremony when personal conduct so warrants.
Title 22 Sec. 11.4, 11.8	The fourth year of high school shall not be required if the student has been accepted by an accredited institution of higher learning and has completed all requirements for graduation. <u>Early Graduation</u> Students requesting early graduation must submit a written request executed by their parent/guardian to do so through their high school counselor, who shall confer with the student and parent prior to recommending the request for approval by the high school principal, Superintendent and Board. <u>Students desiring to graduate early must:</u> <ol style="list-style-type: none"> 1) <u>Request permission for early graduation by June 1st of his/her sophomore year (10th grade),</u> 2) <u>Have attended Spring-Ford Area School District for one (1) complete school year, and</u> 3) <u>Have an academic ranking in the top ten percent (10%) of their class.</u> <p>By June 1st of his/her sophomore year, the student will submit a plan detailing the manner in which all graduation requirements (twenty-two credits and proficiency on district and state assessments) will be satisfied. By June 30th, the Superintendent or designee will respond to the student and parent(s) regarding approval/denial of the submitted plan.</p> <p>Each course taken offsite and/or on-line needs to be separately approved using the Course Advancement Approval Process to ensure that the course meets the expectation of the Spring-Ford Area School District and graduation requirements. Courses taken offsite and/or on-line are not calculated toward GPA and/or honor roll.</p>

To graduate as an honor student, the student shall have a cumulative average of at least ninety percent (90%) at the end of first semester of eleventh grade. Students graduating early forgo their opportunity to be valedictorian or a commencement speaker.

Early College Admissions

Students requesting participation in an early college admissions program must submit a written request executed by their parent/guardian to do so through their high school counselor, who shall confer with the student and parent prior to recommending the request for approval by the high school principal, Superintendent and Board.

Students who request permission for early admissions application must be in at least the 11th grade and be achieving in the top quartile of their class, and have been in attendance in the Spring-Ford Area School District for one (1) complete school year.

The student must maintain a C average in his/her freshman year of college work and must be considered a full-time student before the school district will approve a request for a Spring-Ford diploma. Credits presented for the diploma must include all courses mandated by the State Board of Education regulations which have not been completed prior to college entrance.

To graduate as an honor student, the pupil shall have a cumulation honor average of at least ninety percent (90%) at the end of grade eleven and shall maintain an Honor Average or Dean's List as determined by the college. To be valedictorian or a commencement speaker, the student shall be a full-time member of the home school.

It shall be the obligation of the student to maintain communication with the home school before leaving for college in September and between semesters to finalize details of graduation and for information concerning student activities.

Part-Time College Attendance

Students currently enrolled in the twelfth grade may arrange college level courses, subject to restrictions noted above concerning pre-approval, continuing communication between the school district and college officials; must maintain a C average; and must conform with State Board of Education curriculum regulations for dual high school and college enrollment. Pre-approved college courses may be substituted for graduation requirements imposed by the school district.

	<p style="text-align: center;">DIPLOMAS FOR ELIGIBLE VETERANS</p> <p><u>Veterans of World War II</u></p> <p>SC 1611 In order to recognize and honor veterans who left high school prior to graduation to serve in World War II, the Board shall grant a diploma to a veteran who completes the required application and meets the following requirements:</p> <ol style="list-style-type: none"> 1. Was honorably discharged from the Armed Forces of the United States of America. 2. Served in the United States military between September 16, 1940 and December 31, 1946. 3. Attended high school between 1937 and 1946 and would have been a member of a graduation class during the years 1941 through 1950 but did not graduate due to entry into military service. <p><u>Veterans of Korean War</u></p> <p>SC 1611 In order to recognize and honor veterans who left high school prior to graduation to serve in Korean War, the Board shall grant a diploma to a veteran who completes the required application and meets the following requirements:</p> <ol style="list-style-type: none"> 1. Was honorably discharged from the Armed Forces of the United States of America. 2. Served in the United States military between June 27, 1950 and January 31, 1955. 3. Attended high school between 1947 and 1955 and would have been a member of a graduation class during the years 1951 through 1957 but did not graduate from high school due to entry into military service. <p>Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.</p> <p>The Superintendent shall submit to the Board for its approval the names of veterans eligible for a high school diploma.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1611, 1613, 1614</p>
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	<p>State Board of Education Regulations – 22 PA Code Sec. 4.12, 4.13, 4.24, 4.51, 4.52, 11.4, 11.5, 11.8, 11.27</p> <p>Board Policy – 100, 102, 113, 127, 212, 213, 216, 233</p>
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APPLICATION FOR DIPLOMA WORLD WAR II VETERANS

Name: _____

Current address: _____

Name and address of high school attended: _____

Dates of attendance: _____

Year veteran would have graduated: _____

Date entered military service: _____

Branch of service: _____

I verify that the above information is accurate.

Signature

Date

I am applying on behalf of _____, who is deceased. I verify that the above information is accurate.

Signature

Date

Relationship to Veteran



APPLICATION FOR DIPLOMA
KOREAN WAR VETERANS

Name: _____

Current address: _____

Name and address of high school attended: _____

Dates of attendance: _____

Year veteran would have graduated: _____

Date entered military service: _____

Branch of service: _____

I verify that the above information is accurate.

Signature

Date

I am applying on behalf of _____, who is deceased. I verify that the above information is accurate.

Signature

Date

Relationship to Veteran

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: USE OF BICYCLES/ MOTOR
VEHICLES/ SKATEBOARDS

ADOPTED: March 25, 1991

REVISED:

REVIEWED: October 13, 2014

	<p style="text-align: center;">223. USE OF BICYCLES/MOTOR VEHICLES/SKATEBOARDS</p>
1. Purpose	<p>The Board regards the use of bicycles and motor vehicles for travel to and from school by students as an assumption of responsibility by parents and students.</p>
2. Authority	<p>The Board will permit the use of bicycles and motorized vehicles in accordance with the following rules:</p> <p><u>General School Regulations and Information</u></p> <p>Those students driving cars, riding motorcycles, bicycles, etc., as a means of transportation to school shall abide by the regulations concerning same. Unless the following rules are observed, privileges of bringing the vehicles on the school grounds will be taken away. Drivers guilty of serious driving offenses on school property will be reported to a District Justice for action.</p> <ol style="list-style-type: none"> The Board shall permit the use of motor vehicles by secondary students in accordance with district rules, provided that such students are licensed drivers, have parental permission, and have been issued a current parking permit to drive and park a motor vehicle on school grounds. These vehicles shall not be used during the noon period or during the regular school day from 7:40 a.m. until 2:20 p.m. except by permission from the high school principal or such person who may be authorized by the high school principal to give such permission. All students are required to register the vehicle(s) which they drive to school in the Student Services Office. Proper forms are always available. All student vehicles in the parking lots of the school shall be parked in designated areas. The vehicles shall be driven or ridden in a proper and safe manner while on school grounds, both when arriving in the morning and when leaving in the afternoon. Ten (10) Miles Per Hour limit shall be observed on the driveways and parking lot.

	<ol style="list-style-type: none"> 5. Special care shall be exercised by operators of all vehicles while buses are loading or unloading and under no condition shall an automobile, scooter, or bicycle pass on the right side while the bus is loading or unloading passengers on the school grounds. 6. Loitering in cars in the morning before school or during any lunch period (10:15 a.m. to 12:30 p.m.) shall not be practiced and no car shall be entered at any time without permission of the owners. Loitering in or out of cars with visitors will not be tolerated at any time during the noon hour. If you need to meet anyone at noon time on the school grounds for a very definite purpose, please so state to the high school principal. The parking lot shall be considered out of-bounds during the school day. 7. The practice of driving to school and picking up friends to go for a ride before school opens is not approved. This has proven to be dangerous in several instances. 8. The school cannot be held liable for any thefts or damages to automobiles. 9. Unauthorized vehicles on school property may be subject to prosecution for criminal trespass. <p>3. Delegation of Responsibility</p> <p><u>The Superintendent or designee shall develop rules and regulations for operating and parking of bicycles and motor vehicles and shall disseminate those rules to affected students.</u></p> <p><u>The building principal or designee shall establish standards for granting permits, which contain the warning that infraction of these rules, may result in revocation of the permit.</u></p> <p>4. Guidelines</p> <p><u>Student Parking</u></p> <p>Student parking on school grounds is a privilege granted by the district and is subject to the rules and regulations as adopted by the district.</p> <p>Each student shall be informed of the conditions governing the ability to park his/her vehicle on school grounds when parking permits are issued and shall be required to sign waiver forms acknowledging that his/her vehicle is parked on school district property, and that s/he has only a limited expectation of privacy in his/her vehicle while it is on school grounds.</p> <p>School authorities may search any automobile driven onto school district property by a student and may seize any illegal materials if reasonable grounds for conducting the search exist. Seized materials may be used as evidence</p>
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	<p>against the student(s) in disciplinary proceedings.</p> <p>Prior to a search of an automobile, the student(s) shall be notified and given an opportunity to be present. However, where school authorities have a reasonable suspicion that the automobile contains materials which pose a threat to the health, welfare, and safety of students in the school, the automobile may be searched without prior warning.</p> <p>All motor vehicles are required to be registered with the security department. Each vehicle will be assigned a parking permit number.</p> <p>All drivers operating a vehicle on campus are expected to do so responsibly. A student who commits any acts that violate driving and parking rules and regulations will be issued parking tickets/citations/fines or have their driving/parking privileges revoked. The following actions are considered violation of school rules of regulations:</p> <ol style="list-style-type: none"> 1. Parking on campus without an authorized parking permit. Vehicles without a parking decal placed on the rearview mirror will result in the following actions: <ul style="list-style-type: none"> • 1st Offense: A warning notice will be placed on the student's vehicle, and the vehicle information will be entered into a data base. • 2nd Offense: A "boot" will be placed onto the vehicle, and 5 demerits will be assigned to the vehicle operator when the "boot" is removed. Parents will be contacted and discipline information will be recorded. • 3rd Offense (and all subsequent offenses): A "boot" will be placed onto the vehicle and a \$15 parking ticket will be issued to the vehicle's owner when the "boot" is removed. The ticket must be paid within 15 days or a state citation will be issued to the vehicle owner from Spring-Ford's police officer. 2. Parking in emergency lanes, safety areas, or in an irresponsible manner. 3. Unauthorized entry into a vehicle during school hours (including lunch periods) 4. Leaving school grounds without permission or transporting others off campus while school is in session. Passengers will also be subject to fines and loss of privileges.
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- 5. Duplicating a permit, selling a permit, or giving a parking permit to another student.**
- 6. Driving or bringing a vehicle on campus that contains weapons, drugs, alcohol, or any other prohibited controlled substances.**
- 7. Failure to cooperate with security personnel or school administrators.**
- 8. Any other conduct that is deemed unlawful or irresponsible by the school administration.**

Traffic Rules for Students

- 1. The bus lane is off limits to all traffic, except school buses, at all times.**
2. There shall be no passing at any time on school property.
3. No vehicle shall proceed against traffic at any time.
4. Parking next to building is prohibited in bus lane.
5. No student or faculty shall park in "For Visitors Only".
7. All cars will leave parking lot without passing through Bus Zone in front of school.
8. Violation of the above will result in loss of operating and parking privileges on school property.
- 9. Reckless driving, speeding, riding on the outside of a vehicle, or driving in a manner that is dangerous to oneself or others.**
10. Cars must be parked within a designated parking space. Diagonal parking across spaces is prohibited.
11. Students are to park their cars in designated areas.

SKATEBOARDS

The Spring-Ford Area School District, in the interest of safety and in order to protect the school district property, prohibits the use of skateboards, motorized recreational vehicles, three and four-wheel all-terrain vehicles, dirt bikes, and snowmobiles from being used on school district property at all times.

223. USE OF BICYCLES/MOTOR VEHICLES/SKATEBOARDS - Pg. 5

SC 510, 1519 PA Code Title 22 Sec. 12.3	
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SECTION: PROFESSIONAL EMPLOYEES

TITLE: EMPLOYMENT OF
SUBSTITUTE PROFESSIONAL
EMPLOYEES

ADOPTED: March 25, 1991

REVISED: October 28, 1991

RESCIND TENTATIVELY: November 24, 2014

SPRING-FORD AREA SCHOOL DISTRICT

405. EMPLOYMENT OF SUBSTITUTE PROFESSIONAL EMPLOYEES	
1. Purpose	Qualified and competent substitute teachers and other professional employees shall be employed in accordance with these guidelines.
2. Authority SC 1101 1106	The Board shall approve annually the names of potential substitute teachers and other substitute professional employees and the positions in which they may substitute, except that additional names may be added to the list of substitute teachers by the Board during the school year.
	The utilization of substitutes prior to approval by the Board is authorized when their use is required to maintain continuity in the educational program. Retroactive approval shall be recommended to the Board at the next regular meeting.
SC 111	No candidate shall be employed until such candidate has complied with the mandatory background check requirements for criminal history and the district has evaluated the results of that screening process.
SC 1148	Substitutes hired on a per diem basis shall be entitled only to the wages approved by the Board on a per diem basis.
SC 1148	Substitutes hired to fill a position for a period of 80 days or more shall be entitled to the wages provided to a beginning regular professional employee.
3. Delegation of Responsibility	The Superintendent shall recruit and screen candidates for substitute employment, and shall develop procedures for the assignment of substitutes and develop methods of evaluating substitute teachers.
	Selection of specific substitute teachers is dependent upon:
	the number of teachers absent on a given day;
	the number of substitutes on the Board approved substitute list;
	the willingness of a substitute teacher to respond to a call for daily or extended

<p>School Code 111, 1101, 1106, 1148</p>	<p>duty;</p> <p>the ability of a substitute teacher to adhere to the school schedule of the absent teacher;</p> <p>the substitute's willingness to substitute in any of the Spring-Ford Area School District Elementary schools;</p> <p>whether or not the substitute follows the plans of the absent teacher and leaves a note to the regular teacher explaining what has been covered;</p> <p>whether or not the substitute completes assigned duties of the absent teacher, such as marking papers and workbooks, keeping attendance, supervising of the pupils on the playground and in the cafeteria and bus duty;</p> <p>the evaluation of the substitute teacher by the absent teacher; and</p> <p>substitute completion of the evaluation form.</p>
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