

On November 23, 2015 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:31 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Willard D. Cromley and Kelly J. Spletzer
Region II: Dawn R. Heine and Clinton L. Jackson
Region III: Thomas J. DiBello
Presiding Officer: Mark P. Dehnert
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Dana K. Ludgate and Daniel J. Ciresi

The following Board Members were absent: **Todd R. Wolf**

The following Board Members arrived late: **Bernard F. Pettit** (arrived 7:41) and
Joseph P. Ciresi (arrived at 8:12)

ANNOUNCEMENTS

Mr. Dehnert requested a moment of silence for Joe Burns, a Spring-Ford Employee, who recently passed away. Mr. Dehnert reported that Mr. Burns was a Master Plumber employed by the district for the last 8 years. He was an avid hunter and fisherman who loved the outdoors. Mr. Dehnert added that Mr. Burns was also a talented furniture refinisher, antique collector and enjoyed travelling with his wife Marie on their Harley Davidson.

Danny announced that he wanted to address a rumor that has been circulating this week. He stated that contrary to popular belief, eating turkey isn't the main reason you feel sleepy after a Thanksgiving feast. Danny advised that according to an article published by Live Science, the oft-repeated turkey myth stems from the fact that turkey contains the amino acid tryptophan, which forms the basis of brain chemicals that makes people tired. He stated that turkey is not any more sleep-inducing than other foods and in fact; consuming large amounts of carbohydrates may be the real cause of a post-Thanksgiving meal snooze. Danny commented that on behalf of himself and Dana, he would like to wish everyone an enjoyable break and an even more enjoyable turkey dinner.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. BOARD AND COMMITTEE REPORTS

Curriculum/Technology Dawn Heine

1st Tues. 6:30 p.m.

Mrs. Heine reported that the Curriculum and Technology Committee met on November 4th and started the meeting with good news regarding the High School SPP score of 97.3 which is the highest to date. The committee next received a STEAM update from Mrs. Bast

who shared an action plan with the group which will be a regular part of the meeting and included in the monthly committee minutes. The committee also discussed the Project Lead the Way Advisory Board who held their first meeting of the year on October 19th and saw business contacts, community members, teachers, administrators, and many students present. Mrs. Heine advised that they will be having an Hour of Code encompassing the entire district this year and plans are still in the works for this with the event being held sometime between December 7th and December 18th. The committee received an update on report cards with the K-4 report card remaining the same with a 1 through 4 scaling but some changes were made to the wording of categories in order to better align with the PA Core Standards. Mrs. Heine reported that there are some new resources that are being purchased this year with Board approval and they are books for French III, Spanish III, 7th grade Social Studies, High School Government, Psychology and Sociology. Mrs. Heine reported that there were some Technology Education changes discussed which were Technology Systems II and Materials Manufacturing II which will be changing next year from majors to minors in the hopes of attracting more students. The next topic discussed was the K-6 ELA Curriculum where Mrs. Gardy reviewed and presented the choices for the new program. Reviewed were the stakeholders involved, the steering committee that was selected and included teachers, principals, reading specialists, curriculum supervisors, and the discussion with MCIU Literacy Supervisors. Mrs. Heine reported that stakeholder input was sought from all teachers including librarians, ISTs and others. Mrs. Heine added that all staff were invited to sessions for questions and answers and were given the opportunity to provide input, full investigations were done, reading and discussion of research for alignment with PA Core, vendor presentations and site visits were conducted to review both of the contenders in action. Mrs. Heine reported that the recommendation of the committee is to purchase Houghton Mifflin Harcourt Journeys as their reading research supports have a balanced literacy approach, they have alignment with current supplemental resources which is Foundations, they have alignment with Dellicker which ties into our Hybrid Learning Model, they have qualitative and quantitative supported decisions, this came recommended from the teachers and was the most fiscally responsible. Mrs. Heine reported that the cost is approximately \$1,018,893.92. Mrs. Heine stated that she was happy to report that it included all teacher and student printed resources, a 7 year online resource availability and 7 years of all consumable products. She added that the team is looking into additional professional development which may or may not be needed in support of the items. Mrs. Heine thanked Mrs. Gardy for the hard work she did on this incredibly aggressive timeline to get this done and in doing so we will have the materials in hand and be able to provide our teachers with the professional development prior to the end of the school year in hopes of a smooth roll out next year. Dr. Goodin provided the committee with an update on Modernized Learning which also included an action plan for Hybrid including the Hybrid Elementary Model. Mrs. Heine advised that this action plan will also be shared at monthly meetings with updates provided and will also be part of the committee meeting minutes.

Finance

Mark Dehnert

2nd Tues. 7:00 p.m.

Mr. Dehnert reported that the Finance Committee met on November 10th and reviewed the monthly executive reports which revealed that as of the end of October we had collected 70% of our budgeted revenue and are short \$5 million on state revenues due to the budget impasse. Earned income tax revenues are about \$400,000 under budget and this will continue to be monitored as this fluctuates widely month to month. Mr. Dehnert reported that net assessments were up \$11 million which includes the Teleflex assessment appeal that resulted in a \$1 million assessment reduction. The Target appeal resulted in no change to the assessment. Mr. Dehnert advised that the self-funded insurance claims are in line with the budget. Food Service is showing an \$82,000 deficit due to ticket sales

being down and part of this is being attributed to seven less school days for the year which totals about \$20,000. Mr. Dehnert reported that Ed Murray from our bond company of Boenning and Scattergood was at the meeting and talked about 2 refunding candidates. One was the 2010 Series which is callable April 1st of next year and this bond presents an opportunity of \$228,000 in savings. The other bond is the 2007 Series which is callable in March of 2017 but we will have to wait to see what the potential savings would be on this one. Mr. Dehnert stated that the Western Center Bonds will have a February 2018 call date and Dr. Goodin will be discussing this with the Western Center at their next meeting. Mr. Dehnert advised that the committee also reviewed the 2016-2017 preliminary budget that was presented last week and is to be approved tonight for advertising.

Property

Clinton Jackson

2nd Tues. 8:00 p.m.

Mr. Jackson reported that the Property Committee met on November 10, 2015 and discussed the installation of a pavilion by the Home and School Organization at Upper Providence Elementary School. There was a verbal update based on the meetings held with Crabtree regarding the high school weight room and another meeting was due to be held today with the initial stakeholders. Mr. Jackson reported that there was an update and discussion on the feasibility study and this will be addressed at the January Work Session. The committee also received an update on the geothermal fields and an RFP was accepted in the amount of \$18,000 and this appears on tonight's agenda for approval. Discussion took place on paving district-wide and this work will be handled through the summer and funding will come out of the Capital Budget.

Mr. Pettit arrived at 7:41 p.m.

PSBA Liaison

Todd Wolf

There was no report.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin announced that he is pleased to report that Spring-Ford Area High School was recognized as one of 425 districts across the U.S. and Canada in the 6th Annual AP District Honor Roll. The Honor Roll recognizes districts who have increased access to Advanced Placement course work while simultaneously maintaining or increasing the percentage of students earning scores of 3 or higher on AP Exams. He added that reaching these goals indicates that these districts are successfully identifying motivated, academically prepared students who are likely to benefit from rigorous AP course work. Dr. Goodin added that Spring-Ford is one of only 43 districts in Pennsylvania, which made the list. Inclusion is based on the examination of three years of AP data, from 2013 to 2015, for criteria including increased student participation, improved performance levels and overall growth of the AP Program. Dr. Goodin reported that the district has consistently increased the number of AP courses offered each year and have seen great results from our students. He noted that our students recognize the long-term benefit of taking AP courses in high school and see that they are ahead of the game when they reach college and find they are more comfortable with collegiate level work. Dr. Goodin offered his congratulations to Dr. Nugent and his staff for this outstanding achievement. Dr. Goodin wished the Board, the staff and the public a very Happy Thanksgiving holiday.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported that there is a parameters resolution on the agenda this evening with regard to the refinance of the 2010 General Obligation Bonds. He stated that being it is a parameters resolution the Board will be empowering Mr. Murray, the district's financial

consultant, to a minimum savings under the resolution. Mr. Fitzgerald stated that based on his office's discussion with Mr. Murray the anticipation is that the bonds will be going to sale sometime right after the new year.

III. MINUTES

Mrs. Spletzer made a motion to approve Items A-B and Mrs. Heine seconded it. The motion passed 7-0.

A. The Board approved the October 19, 2015 Work Session minutes. **(Attachment A1)**

NEW MINUTES

B. The Board approved the October 26, 2015 Board Meeting minutes. **(Attachment A2)**

IV. PERSONNEL

Mr. DiBello asked that Item G be separated.

Mr. DiBello made a motion to approve Items A-F, Item H and Mr. Pettit seconded it. The motion passed 7-0.

Mrs. Heine made a motion to approve Item G and Mr. Cromley seconded it. The motion passed 5-2 with Mr. DiBello and Mr. Jackson voting no.

A. Resignations

1. **Stacy A. Bogus**; Softball Coach – Grade 8. Effective: November 5, 2015.
2. **Kate E. Gabel**; Talent Show – Grades 7 & 8. Effective: October 14, 2015.
3. **Wendy Monte**; Instructional Assistant, Senior High School. Effective: November 27, 2015.
4. **Holly Yabroski**; Secretary 10-month, Senior High School. Effective: November 3, 2015.

New Resignations

5. **Susan J. Kelly**, Instructional Assistant; Oaks Elementary School. Effective: November 13, 2015.
6. **Jacquelyn M. Raco**, Certified School Nurse; 5/6th Grade Center. Effective: November 19, 2015.
7. **Jacquelyn M. Raco**, Health Services Department Head. Effective: November 19, 2015
8. **Susan J. Reber**, Technical Support-10 month; 7th Grade Center, for the purpose of retirement. Effective: January 15, 2016.

B. Leaves of Absence

1. **Jennifer Basom**; Elementary Teacher, Oaks Elementary School; for an extension of child-rearing leave per the Professional Agreement. Effective: January 29, 2016 through the 2015-2016 school year.
2. **Miranda Paradise**; Elementary Teacher, Oaks Elementary School; for an extension of child-rearing leave per the Professional Agreement. Effective: January 29, 2016 through the 2015-2016 school year.
3. **Racquel Richter**; Social Studies Teacher, 8th Grade Center; for an extension of child-rearing leave per the Professional Agreement. Effective: January 29, 2016 through the 2015-2016 school year.

C. Support Staff Employees

1. **Nicole L. Collins**; Part-time Food Service (3 hour/day), 5/6th Grade Center, replacing Billie J. Amerine who had a change of assignment. Compensation will be set at \$12.91/hour per the Food Service Plan. Effective: October 26, 2015.
2. **Tricia A. Falco**; College Career Coordinator, Senior High School, replacing Maren L. Bhalla who resigned. Compensation will be set at \$45,000.00, prorated with benefits. Effective: December 1, 2015.
3. **Katie F. Johns**; Instructional Assistant, Senior High School-9th Grade, replacing Lisa J. Denner who resigned. Compensation will be set at \$17.36 (degree rate) with benefits per the Instructional Assistants' Plan. Effective: November 30, 2015.
4. **Brittany L. Kern**; Part-time Food Service (3 hour/day), 5/6th Grade Center, replacing Annette Freed who had a change of assignment. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: October 26, 2015.
5. **Colleen A. Lewis**; Instructional Assistant, Senior High School. Compensation will be set at \$17.36 (degree rate) with benefits per the Instructional Assistants' Plan. Effective: November 16, 2015.
6. **Jayne M. Oyler**; Part-time Food Service (3 hour/day), Senior High School-9th Grade, replacing Kathleen Pingon who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: November 16, 2015.
7. **Susan S. Warren**; Instructional Assistant, Senior High School-9th Grade, replacing Beth C. Morello who resigned. Compensation will be set at \$17.36 (degree rate) with benefits per the Instructional Assistants' Plan. Effective: November 16, 2015.

New Support Staff Employees

8. **Rachael Fenyus**; Staff Accountant, District Office. Compensation will be set at \$51,000.00, prorated with benefits. Effective: December 14, 2015.

9. **Andrew T. Rothermel**, Media Communication Assistant, Senior High School, replacing Nancy R. Gambino who resigned. Compensation has been set at \$20.00 an hour. Effective: November 30, 2015.
- D. The Board approved **Justin C. Webb** as the Director of Technology, District Office, replacing Steven Reynolds who resigned. Compensation will be set at \$125,000.00 prorated with benefits per the Administrator's Plan. Effective: November 30, 2015.
- E. The Board approved the addition of the following extra-curricular clubs/contracts at the High School level as reported in the November minutes from the Extra-curricular Committee.
 1. Tech Club – High School
 - A. Advisor \$1,104.00
- F. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A3)**
- G. The Board approved an agreement with Mary Roberts and approval of her resignation effective June 20, 2016.

New Personnel Motion

H. Support Staff Substitute

1. **Arlene M. Blevins** Food Service

V. FINANCE

Mr. DiBello made a motion to approve Items A-R and Mr. Cromley seconded it. The motion passed 7-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.
- B. Checks:
 1. General Fund Checks

Check No. 159023 – 159375	\$2,617,842.42
ACH 151600147 – 151600173	\$ 9,416.01
 2. Athletic Fund Checks

Check No. 308537 – 308664	\$ 46,821.98
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 3. Capital Reserve Checks

Check No. 1180	\$ 30,609.00
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 4. Food Service Checks

Check No. 12430 – 12497	\$ 236,369.11
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- C. The following monthly Board reports were approved:
- Cash Balances – Liquidity
 - Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report
- D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations and the Parent Teacher Organizations:
1. **Great Valley Nature Center – Devault, PA.** Provide four assemblies entitled “Animal Colors”, “Winter Wonders”, “Eggstraordinary Spring” and “Reptiles” for the students at Limerick Elementary School. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$596.00.
 2. **Trudy Phillips/Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide four assemblies entitled “Winter Secrets.....Animals in Winter” for the Kindergarten classes at Evans Elementary School. Funding will be paid by the Evans Elementary Home and School Association and shall not exceed \$550.00.
 3. **Sciencetellers – Hillsborough, NJ.** Provide two assemblies entitled “The Super Power of Science” for the students in grades 1-4 at Royersford Elementary School. Funding will be paid by the Royersford Elementary Parent Teacher Organization and shall not exceed \$900.00.
 4. **The Montgomery County SPCA – Conshohocken, PA.** Provide an assembly entitled “Pet Care” for the 2nd grade students at Royersford Elementary School. There is no cost for this assembly.
 5. **Slim Goodbody Live – Tobyhanna, PA.** Provide an assembly entitled “The Musical Health Show” for students at Spring City Elementary School. Funding will be paid by the Spring City Home and School Association and shall not exceed \$500.00.
 6. **Benmore Enterprises – Bushkill, PA.** Provide an assembly entitled “Dino Dig” for the 2nd grade students at Royersford Elementary School. Funding will be paid by the Royersford Elementary Parent Teacher Organization and shall not exceed \$525.00.
 7. **John D. Hadfield – Newark, DE.** Provide an assembly entitled “The Science Show” for students at Limerick Elementary School. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$475.00.
- New Independent Contract**
8. **Thom Stecher & Associates – Malvern, PA.** Provide an assembly on Resiliency in conjunction with Upper Providence Elementary’s Unity Day. Funding shall not exceed \$1,000.00 and will be paid by the Upper Providence Home and School Association.

- E. The Board approved the following independent contracts:
1. **Education Alternatives – Limerick, PA.** Provide Applied Behavior Specialist services for the 2015-2016 school year for two special needs students as per their IEPs. Services will be provided for 8 hours per month/per student for 7 months at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$10,640.00.
 2. **Education Alternatives – Limerick, PA.** Provide Applied Behavior Specialist services for the 2015-2016 school year for a special needs student as per the IEP. Services will be provided for 8 hours per month for 8 months at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,080.00.
 3. **MCIU – Amber Molloy – Norristown, PA.** Provide Literacy Professional Development to secondary English Teachers during the November 24, 2015 in-service. Funding will be paid from the Curriculum & Instruction Budget and shall not exceed \$675.00.
- F. The Board approved the following Independent Educational Evaluators to be utilized on an as-needed basis for specialized evaluations and /or Independent educational evaluations at a cost not to exceed \$3,500.00 per evaluation.
1. Mrs. Kara Canale
 2. Dr. Lisa Hain
 3. Dr. Margret Kay
- G. The Board approved a confidential settlement and release agreement **#2015-06** with the parents of a student in special education and authorization of a special needs trust in the amount of \$20,000.00. The district also agrees to reasonable attorney fees in the amount of \$10,000.00. Funding will be paid from the Special Education Budget and shall not exceed \$30,000.00.
- H. The Board approved seeking bids for supplies for the 2016-2017 school year. Supplies would include but not be limited to custodial, art, paper, physical education, science, technology education, and furniture.
- I. The Board approved participating in the Montgomery County Intermediate Unit bid for copier paper and other bids deemed to be advantageous for the 2016-2017 school year.
- J. The Board approved a High School Activities account for the 2015-2016 school year. Each activity group has completed signature records and a listing of officers.
- K. The Board approved an 8th Grade Center Activities account for the 2015-2016 school year. Each activity group has completed signature records and a listing of officers.
- L. The Board approved a 7th Grade Center Activities account for the 2015-2016 school year. Each activity group has completed signature records and a listing of officers.

- M. The Board approved the establishment of the Class of 2019 High School Activity account.
- N. The Board approved the applications for **Use of Facilities Permits** from October 1, 2015 through November 11, 2015.
- O. The Board approved making public the 2016-2017 Proposed Preliminary Budget for the required 20 days and advertise the Board's intent to adopt the Preliminary Budget on January 27, 2016 and to submit referendum exceptions to the PA Department of Education before February 11, 2016.
- P. The Board approved the reimbursement of costs incurred (\$857.57) for the overnight travel of one Boys' Golf Team Member and Coach who advanced to the PIAA State Individual Championship. The student-athlete and coach traveled Sunday, October 25 through Tuesday, October 27, 2015. Dr. Goodin approved the qualifier and coach for travel and Board approval is now being sought. Funding will come from the Athletic Budget.
- Q. The Board approved the reimbursement of costs incurred (\$472.74) for the overnight travel of two Girls' Cross Country Team Members and Coaches who advanced to the PIAA State Individual Championship. The student-athletes and coaches traveled Friday, November 6 through Saturday, November 7, 2015. Dr. Goodin approved the qualifiers and coaches for travel and Board approval is now being sought. Funding will come from the Athletic Budget.
- R. The Board approved **Resolution 2015-30** authorizing the issuance of General Obligation Bonds, Series of 2016 in the maximum principal amount of \$9,880,000 in order to refund a portion of the General Obligation Bonds, Series of 2010.
(Attachment A4)

VI. PROPERTY

Mr. DiBello made a motion to approve Items A-F and Mr. Jackson seconded it. The motion passed 7-0.

- A. The Board approved a contract with SimplexGrinnell to install 3 Avigilon 2mp IP cameras in the High School 10-12 Grade Center. These cameras will replace the 3 analog cameras that are currently located by the gym and the band room. Funding will come from the Capital Reserve and shall not exceed \$3,370.40.
- B. The Board approved awarding a contract for Snow Removal Services district-wide to C&C Landscaping Inc. - Glen Clarke, Royersford, PA, the lowest responsible hourly RFP. The cost will be \$68.00 per hour/per truck, \$68.00 per hour/per 6 wheel dump truck, \$85.00 per hour for skid loader, \$125.00 per hour for loader. Funding will come from the 2015-2016 Maintenance General Fund Budget.
- C. The Board approved the development of specifications for re-paving district-wide as per the Capital Improvement Plan. This work will be completed over the summer of 2016. Funding will come from the Maintenance Capitol Plan.
- D. The Board approved going out to bid and/or receiving RFPs for the Maintenance Department service contracts district-wide for the 2016/2017 school year. All of these bids and RFPs will be placed on the June 2016 Board Agenda for approval. Funding will be come from the 2016-2017 Maintenance Budget.

- E. The Board approved having the library furniture replaced at the 8th Grade Center. The existing library furniture is over 30 years old, outdated, and in poor condition. The furniture will be supplied by Benjamin Roberts Office Interiors, Lancaster PA who is a state contract vendor for a total cost of \$42,376.45. Funding will come from the Capitol Reserve Fund.
- F. The Board approved having Master Locators Inc., Glen Mills, PA locate the Geo Thermal fields at the 5/6/7 Building, Upper Providence Elementary, 9th Grade Center and Evans Elementary to insure the existing location of these fields. Funding will come from the Maintenance Budget and shall not exceed \$18,000.00.

VII. PROGRAMMING AND CURRICULUM

Mr. Dehnert asked that Item B be separated.

Mrs. Spletzer made a motion to approve Item A and Mr. Cromley seconded it. The motion passed 7-0.

Mrs. Spletzer made a motion to approve Item B and Mr. Cromley seconded it. Mr. Dehnert questioned the money being taken out of the Capital Reserve Fund and wondered how the money would be replenished back into this account. Dr. Goodin replied that the money for this expenditure had been budgeted to be put back into the Capital Reserve. Mr. Dehnert asked if this would be for the 2016-17 budget and Dr. Goodin replied it is in the 2015-16 and the 2016-17 budget. The motion passed 6-0 with Mr. Dehnert abstaining from the vote stating that the company is a client of his company. Mr. DiBello asked if a Board Member could abstain from voting for this reason and Mr. Fitzgerald confirmed this was acceptable if the Board Member felt that there was a conflict of interest.

- A. The Board approved submitting the required information to the Pennsylvania Department of Education Division of Federal Programs in order for Spring City Elementary Hybrid Learning School to be considered and recognized as a National Title I Distinguished School for the State of Pennsylvania. If Spring City is chosen, the district will send two representatives to the national conference and the award ceremony in Houston, Texas in January 2016. The total cost shall not exceed \$1,500.00 (travel expenses and meals). PDE will pay the registration and the lodging for the two representatives.
- B. The Board approved the adoption of a new K-6 English/Language Arts (ELA) Program for 2016-2017. Funding will come from the Capital Reserve Fund and shall not exceed \$1,100,000.00.

Course
K-6 ELA

Textbook Program
Journeys, c. 2017

Publisher
Houghton Mifflin Harcourt
9205 South Park Center Loop
Orlando, FL. 32819

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Cromley made a motion to approve Items A-B and Mr. Jackson seconded it. The motion passed 7-0.

The following individuals were approved for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Dr. Allyn J. Roche**, Assistant Superintendent, **Kimberly Bast**, Director of Curriculum & Instruction, **Catherine Gardy**, Literacy Supervisor, and **David Krakower**, Special Education Supervisor, to attend *"The SAS Institute –College and Career Readiness: Strategies for Student Success"* from December 6 through December 8, 2015 at the Hershey Lodge and Convention Center in Hershey, PA. The total cost of the conference is \$1371.40 (registration, mileage, lodging and meals) from the 324 and 580 accounts. No substitutes are needed.

DISTRICT-WIDE

- B. **Gillian Arganetto**, **Stacy Eddinger**, **Dana Green**, **Emily Norman**, **Sarah Pinard**, **Susan Prophet**, and **Michael Siuchta**, Teachers, to attend *"Adolescence and Autism: Addressing Hygiene and Sexuality"* on December 8, 2015 in the morning only at the MCIU in Norristown, PA. The total cost of this conference is \$589.52 (\$64.52 registration, mileage and \$525.00 for 7 half-day substitutes) to be paid from the Ice for Autism Funds.

IX. OTHER BUSINESS

Mr. Cromley made a motion to approve Items A-F and Mrs. Spletzer seconded it. The motion passed 7-0.

- A. The Board approved the following policies:
1. Policy #216 – PUPILS: Student Records (**Attachment A5**)
 2. Policy #819 – OPERATIONS: Suicide Awareness, Prevention and Response (**Attachment A6**)
 3. Policy #916 – COMMUNITY: Community Volunteers (**Attachment A7**)
- B. The Board approved the following annual reports of income and expenses as required by Policy #229 – Student Fund Raising.
1. Brooke Elementary Home and School Association
 2. Evans Elementary Home and School Association
 3. Limerick Elementary Home and School League
 4. Oaks Elementary Parent Teacher Association
 5. Royersford Elementary Parent Teacher Organization
 6. Spring City Elementary Hybrid Learning School Home and School Association
 7. Upper Providence Home and School Association
 8. Spring-Ford 5/6 Grade Home and School Association
 9. Spring-Ford Middle School Home and School Association
 10. Spring-Ford High School Home and School Association
 11. Spring-Ford Athletic Booster Club
 12. Spring-Ford Music Association

- C. The Board approved the removal of **Mary E. Davidheiser**, Controller, as Board Treasurer, effective at the end of business on December 15, 2015 and the approval of the appointment of **James D. Fink**, Chief Financial Officer, to the office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the remainder of the one-year term ending June 30, 2016.
- D. The Board approved the removal of **Mary E. Davidheiser**, Controller, from School District bank accounts, signature lines on the accounts payable checks and payroll checks, and replaced with **James D. Fink**, effective December 15, 2015. Additionally, effective December 15, 2015, **Mary E. Davidheiser** shall be removed as an authorized signer for purchase orders and replaced with **James D. Fink**.
- E. The Board gave approval for all Winter Athletic Teams/Individuals that qualify for post season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board meeting. Funding will be paid from the Athletic Budget.
- F. The Board approved the following high school winter sport teams for overnight travel during the 2015-2016 school year. There will be no cost to the district as funds for lodging and meals will be paid from the respective team's Booster Club Account.

Wrestling

- 1. Cumberland Valley Tournament – Depart 12/4/15 - Return 12/5/15
- 2. Manheim Central Holiday Classic – Depart 12/28/15 – Return 12/30/15

Girls' Basketball

- 1. Art Turner Memorial Showcase, Fairfax, VA – Depart 12/5/15 – Return 12/6/15
- 2. New York-Philly Challenge, Oyster Bay, NY – Depart 1/2/16 – Return 1/3/16

Indoor Boys' & Girls' Track

- 1. New Balance Games – New York City, NY – Depart 1/23/16 – Return 1/24/16
- 2. PTFCA State Championships – Penn State University in University Park, PA – Depart 2/27/16 – Return 2/28/16

- G. The following policies are submitted for a first reading:
 - 1. Policy #137 – PROGRAMS: Home Education Programs (**Attachment A8**)
 - 2. Policy #317 – ADMINISTRATIVE EMPLOYEES: Disciplinary Procedures (**Attachment A9**)
 - 3. Policy #417 – PROFESSIONAL EMPLOYEES: Disciplinary Procedures (**Attachment A10**)
 - 4. Policy #517 – CLASSIFIED EMPLOYEES: Disciplinary Procedures (**Attachment A11**)

X. INFORMATION ITEM

There were no questions or comments.

- A. Upper Providence Elementary school wishes to work with the Home and School Association for a fundraiser to install a Pavilion which is approximately 20' X 24' at the rear of the building. The pavilion will be similar to the ones located at Royersford, Limerick, and Oaks Elementary Schools to be used for outdoor activities and classroom time. The total cost will be approximately \$15,000.00 which will be paid for by the Upper Providence Home and School Association. There will be no cost to the district.

XI. PUBLIC TO BE HEARD

Gordon Pealock, Upper Providence Township, stated that he was specifically here on behalf of the Rivercrest Homeowners Association in their continuing effort to request that an exception be made and that the School Board would allow busses to enter the Rivercrest community and alleviate the dangerous circumstances that exist at both of the bus stops that service this community. Mr. Pealock commented that tonight there were a couple of folks from the community, residents who have dealt with the issue over the years and they would just like their voice to be heard in order to try and alleviate this issue.

Joel Vincent, Upper Providence Township, stated that he has lived in Rivercrest for about 5 years now and he feels like this is an accident waiting to happen. He spoke of the bus picking up 50 +/- students at Rivercrest Drive and Route 29 and there being people who blow past the bus coming up 29 as it is a 35 – 45 mile per hour road. Mr. Vincent commented that he believes it is foolish that the bus was not being directed to come into the community where he feels it is a safer opportunity for the kids to exit and enter the bus. Mr. Vincent stated that he did not know how long this topic has been going on but he thinks that the 5 years that he has been living there is too long.

Emily Moore, Upper Providence Township, commented that she has lived in the Rivercrest neighborhood for 10 years and this discussion has been going on since that time. Ms. Moore stated that she has a daughter who is heading into 10th grade and since she was in kindergarten Ms. Moore has been dealing with this. She indicated that she had contacted Dr. Hurda previously and also circulated petitions. Ms. Moore stated that she believes this is a very dangerous situation and in past years the bus had travelled in the opposite direction so that students were actually crossing Route 29 or Blackrock Road to get on their bus. Ms. Moore advised that at least every other week they are seeing cars blow by and she feels that this is an extremely dangerous situation. Ms. Moore relayed that when she spoke with the Transportation Office they said it was a liability issue but she felt that it would be more of a liability issue if a child gets injured or killed rather than having the busses come in.

Nirav Shah, Upper Providence Township, reported that 3 months ago his wife was involved in an accident where her car was nearly totaled with his kids being in the car at the time of the bus pick up. Mr. Shah stated that there are about 20 parents who line up on the road to pick up their kids. Mr. Shah commented that he believes it is extremely unsafe and the speed limit is not enforced as people are driving a lot faster than 45 miles per hour. Mr. Shah stated that he feels it is a very simple solution as the community is shaped so a bus can come into one entrance and go out the other. Mr. Shah spoke of another issue he has heard about is that because it is a private drive it is not allowed but his understanding is that the rule is not set in place as there are other communities in the

school system where the bus does drive on the private drive. Mr. Shah stated that they would strongly recommend the Board reconsider for the safety of the kids.

Ravi Ghanta, Upper Providence Township, stated that he has been living in Rivercrest for about 7 years and has 3 children, 2 of which attend the Spring-Ford School District. He commented that he has seen several near misses and the Board just heard of one accident already. He added that it is not if something will happen but rather when. Mr. Ghanta said he does not get the luxury of picking his kids up every day but when he picks them up once a week he holds his breath. He advised that his children get picked up on Black Rock Road in front of the police station where he sees people cutting through the school bus. Mr. Ghanta stated that he holds his breath for any student who is not paying attention as he believes one day someone is going to get killed. Mr. Ghanta added that as a community they represent a huge number of families and students so by number alone they have a good number of people who attend the school district and secondly as a tax base they pay a disproportionate amount of taxes compared to most other communities in the district. Mr. Ghanta stated that he does not see what benefit they are getting from this. Mr. Ghanta said he is asking and begging that this be reconsidered and give them an opportunity to have a safer pick up for their children. He added that their community is only growing and as the Board has probably seen there are more developments that are going on in the area in a very short distance from the Rivercrest community so the traffic situation is only getting worse.

Mr. Jackson asked Mr. Shah to provide more details on the car accident his wife was involved in. Mr. Shah stated that it occurred at the time of the bus pick up so there were anywhere from 20 some cars lined up as parents were waiting to pick up their kids. He reported that his wife was getting out of the development and turning on 29 with cars parked along the side. He stated that the bus was not there yet but the traffic is getting pretty insane even in the morning when he is leaving. Mr. Shah indicated that he has to be very careful and look 10 times to make sure no kids are crossing just even within the development not even considering Route 29. Mr. Shah added that he believes it is extremely dangerous and as he indicated there could be 15-20 cars when the bus is coming. Mr. Shah stated that if you look at the number of kids coming from the development it is adding up now as there are quite a few so he thinks that making three separate stops within the community is very feasible. Mr. Jackson asked if the incident had been a near miss and Mr. Shah replied that his car was nearly totaled and confirmed that there was an actual accident but no one was injured luckily.

Debbie Warren, Upper Providence Township, stated that she is here about the same issue and wanted to provide information on how large the community is. She commented that they have almost 400 houses in 4 different sections, three school bus stops between all of the schools and she feels this is a dangerous situation from a safety standpoint because the stops are on Blackrock Road or Route 29. Ms. Warren stated that it does not matter if children are crossing the road or not to board a bus as it is the same problem from a safety standpoint. Ms. Warren added that as the children get older and are in 5th grade and up, there are two working parents and the kids walk to the bus stops and to have them walk through the development 3-4 blocks to a bus stop in her opinion is not a safe situation. Ms. Warren stated that safety is not just about traffic but about enabling their youngsters to have the empowerment to walk to their own bus stop independently at the age of 10-14 years old. Ms. Warren said they are talking about many, many children in grades K-12 that are experiencing this and she hoped that the Board would reconsider about coming into the development. She added that the 5th grade bus stop in her com-

munity starts at 8:17 and consistently the bus was late so kids were not getting to school until 9:10 so they were consistently tardy. She reported that the school bus driver was advising 5th and 6th graders, not the parents, to come earlier at 8:05. Ms. Warren indicated that car pools had been set up in order to take children on a 7 minute school ride rather than have them take a bus at 8:17 to get there at 9:15 so that children can be on time for their classroom. Ms. Warren asked that the Board consider all of this entire situation, revisit the direction of the bus and the number of students on it so that they can be safe and not exhausted after a 1 hour bus ride as and evaluate the routes.

Gregg Warren, Upper Providence Township, stated that as a parent, and he would assume that all of the Board has children here, that if they saw what the Rivercrest parents saw then it would be a no-brainer. He felt that the Board would be looking at this and saying it was crazy. Mr. Warren commented that he believed the solution was simple as the busses should be allowed to come into the community.

Praveen Gurukar, Upper Providence Township, commented that he just moved in about a year ago and was surprised that the busses do not come in. He stated that this could be one of the factors actually preventing him from moving into the community. Mr. Gurukar said that he believes this is not only an inconvenience and safety issue for them but it is also an inconvenience to everyone on Route 29 as they see the bus stopped for 5 minutes and there are about 20 cars backed up from there. He asked that the Board reconsider this for everyone's safety and convenience.

Mr. Pettit stated that he wanted to express his appreciation for the people from Rivercrest presenting the fact that there is a real safety issue here. Mr. Pettit advised that come the next Board meeting this will be on the agenda and he wanted to assure them of that. Mr. Pettit said that he is very, very concerned about the safety issue above all and he felt that this must have primary consideration. Mr. Pettit said that they cannot wait for some child to be struck by a car speeding along Route 29 or any other roads as then it is too late. Mr. Pettit stated that he will do his best to see that this gets reconsidered at the next upcoming meeting.

Mrs. Spletzer commented that she does appreciate the traffic concerns on Blackrock and Route 29 and has seen the pictures that have been presented to the Board. She added that she also wanted to make everyone aware that she has children at Royersford Elementary, which is a predominately walking school, and they have third graders, second graders, and kindergarteners who are walking 15 blocks and across Main Street. Mrs. Spletzer reported that there is a crossing guard at maybe one or two streets so if they choose to cross at a different street you will have a 7 year old walking in any weather condition across Main Street in Royersford to get to school. Mrs. Spletzer stated that it is not just 3 or 4 blocks to get to their bus stop as it is a district-wide consideration that you have to figure out with regards to how far the busses go, how many kids they can carry and what the best logistics are in a policy that you can apply consistently across the district.

Joel Vincent stated that he appreciates that but in Royersford he does not believe that there are speed limits of 45 miles per hour where the school district is mandating that 30+ children congregate within a short distance to where traffic is moving at 45 miles per hour. He stated that he does not believe that they have this in Royersford but that is what they currently have and that is what the school district is saying to their children. Mr. Vincent said he appreciates Mr. Pettit's point of getting it on the agenda for next

month. He added that the solution is simple which is to take an extra 7-8 minutes and have the bus hang a right and come into the community, stop at the stop sign on a 20 mile per hour road, have children get on and off the bus and then swing on out. Mr. Vincent stated that he realizes this will add money to the district's costs and 7-10 minutes. He added that it will take 30-40 children off of a 45 mile per hour road where people do not stop for a bus. He urged the Board to poll the transportation company and ask how many times the drivers are blowing the horn at people coming right through there to the point where the residents have asked the Upper Providence Police Department to come out and try to enforce traffic. Mr. Vincent commented that traffic slows down when there is a police car but they cannot sit there every day in the morning and at night. He stated that while he appreciates the Royersford children having to walk to school in the rain, sleet and snow as he feels that is a valid point but he doubts they are walking through 45 mile per hour intersections.

Al Vagnozzi, Upper Providence Township, stated that they have been talking about this for the better part of a year. He commented that the election is now over and some people were reelected and some were not; it is time for this Board to act. Mr. Vagnozzi reported that he was elected to the Supervisor of Upper Providence Township and he is not going away. He commented that this Board needs to fix this problem because he assured that they are not going away. Mr. Vagnozzi stated that it was not going to cost \$1 million, elections are over and this is good government doing the right thing as that is what they are here for. Mr. Vagnozzi commented that he looks forward to next month's meeting.

Mr. DiBello asked if the goal was to still come in off of Route 29 by the golf course and come up through the service road and back out onto Blackrock and Mr. Vagnozzi replied that at this point that is the most logical path for the bus. He added that the community is open to looking at the options of exactly how to get it done and when to get it done as they know it takes time for the Superintendent and his team to work with the Transportation Department to get this done correctly. Mr. Vagnozzi said they just want a commitment to fix this and they are not demanding that it be fixed tomorrow but just give them a timeline to fix it. Mr. DiBello asked if the community had talked to the owners of the golf course. Mr. Pealock responded that he wanted to clarify that the road Mr. DiBello referenced as a service road is not a service road but rather a fully functioning road. Mr. Pealock next addressed Mr. DiBello's question saying that he and Mr. Vagnozzi 3-6 months ago they presented a viable, workable solution to have the busses enter off of Route 29 and they have the agreement of the golf club to allow for both parking and congregating of the kids in areas around the golf club or in common areas within the community. Mr. Pealock stated that from standpoint of providing a viable, workable expedient they feel that from their side that this has been presented and the only thing holding it up is that they are hanging their hat on the letter of a regulation rather than the spirit.

Mark Backer, Limerick Township, stated that he wanted to address the issue of the fitness center. He commented that he spent a few days researching this and what he finds disturbing is how a project that was supposed to cost anywhere from a little over \$1 - \$8.3 million was blown up to \$10-\$12 million. He referenced a presentation by the Superintendent that showed the top price at \$8.3 million if that particular design was used. Mr. Backer stated that the only discussions he sees in the paperwork he had with him was discussions that went back and forth with what they were going to do. Mr. Backer said

he found it very disturbing that if the picture he held up from the presentation was the weight room then the fire marshal would shut them down in 5 minutes because they exceed the legal capacity in a room. Mr. Backer questioned how this room was even being used. Mr. Backer stated that the Superintendent had made clear that they need a room for 85 people which is based on the current needs now but he felt that some of the suggestions were that they needed to look past what they need now because then whatever you build will become obsolete if you build for what your needs are now. Mr. Backer stated that the costs will really depend on what you want to do and he understands the wellness center and whatever that is going to be but he feels there is no way the kids can use the current room in the condition it is in now. He advised that one parent had commented that kids had to go get memberships at a private club because the room just wasn't usable for them and they were not using it. Mr. Backer questioned why kids should have to do that. He said that once you understand what they call occupancy load which is the minimum square footage necessary for the equipment and student's to use it then that would be your base to get you started. He added that you then have to decide, whatever you build, how many years you want the facility to last before you possibly have to replace it or add to it. Mr. Backer stated that he believes the idea of a separate building makes more sense because this township still has a lot of area that has not been developed so our base is only going to grow. Mr. Backer commented that he believes it is a disservice when somebody puts out there that they stopped this building from being built when it never was voted on and the Board has not even agreed on what they want. Mr. Backer stated that he cannot understand why it has taken over 4 years as the need is clearly there. He added that he understood that the district now has an outside organization that is going to come back with a study in January so they will know where they need to go. He questioned why the Board could not sit down and say that they know they need a facility that will handle 85 people and have that be their baseline so that will be the minimum cost. Mr. Backer next suggested that the Board then look at a facility that will last 20 years and look at what the needs will be 20 years out. He stated that if they build a facility like this then they will save money in the long run. Mr. Backer spoke of the district he lived in prior to moving here which was Quakertown and he spoke of their high school project which came about as a result of the poor planning and then not planning for the future of the building and is now costing them a ton of money. Mr. Backer stated that he understands people do not want their taxes increased but he suggested that the Board put information on the website to show taxpayers exactly where the money comes in from and where it goes. Mr. Backer referenced literature he received from Representative Quigley that detailed the legislators wanting to take future tax increases out of the hands of the legislators and into the hands of the electorate. Mr. Backer spoke of how this will not work and stated that you will still have an inequity in education which still exists in this state. Mr. Backer concluded by stated that he feels that the School Board needs to get the electorate educated.

Mr. Ciresi arrived at 8:12 p.m.

Christina Melton, Limerick Township, asked for clarification on the preliminary budget presentation where it had been indicated that there were no new positions included in the budget that was passed tonight. Dr. Goodin replied that no new positions were included in the preliminary budget calculations. Mrs. Melton asked about the three new positions for next year that were approved at last month's meeting with regards to the three new classes being added that required additional staffing. She stated that these positions were not included nor were the positions from last year's budget that had been deferred for next year which are critical needs as we are starting to see high school level classrooms over 30 students and she asked if this was correct. Dr. Goodin responded

that in the preliminary budget they did not calculate any new positions and he emphasized that it was preliminary. Mrs. Melton urged Administration as well as the Board to keep their finger on the pulse of what is needed both in the classroom by the teachers as well as the students. Mrs. Melton said she believes the class size at this point is over 30 students in some classes as the current 9th grade class has 40 or more students over our current 12th grade class. Mrs. Melton commented that they need to make sure the staffing levels are appropriate and that the class sizes do not continue to grow. She added that she believes this is really becoming a strain on our students as well as our teachers. Mrs. Melton again urged that as they look to build out the budget that they make sure that the needs of the teachers and students are in the forefront and our priority.

Dr. Goodin introduced Justin Webb the newly approved Director of Technology and stated that Mr. Webb will be joining the district on November 30, 2015. Dr. Goodin stated that the district is very pleased to have him here and welcomed him to Spring-Ford.

Mr. Dehnert stated that we have 2 Board Members who are attending their last meeting here on the School Board and those individuals are Will Cromley and Clinton Jackson. Mr. Dehnert thanked them for their service and said he has gotten to know both of them very well in the last couple of years. Mr. Dehnert stated that they have contributed a lot to the Board and they will be missed.

Mr. DiBello stated that it was important that everyone understands and watches what is going on in Harrisburg as it is greatly going to impact Spring-Ford as well as all of the school districts in Pennsylvania. Mr. DiBello said there is a lot of talk and he would urge and encourage the residents and taxpayers to contact their legislators. Mr. DiBello stated that everyone needs to understand what is going on because there are a few things happening in Harrisburg that will directly impact the district such as additional staffing which Mrs. Melton spoke about. Mr. DiBello reported that the legislators have taken a position to focus their energy on local school boards and what those school boards can and cannot do. Mr. DiBello relayed that when you talk to other school boards around the county the same is pretty clear that they are trying to push things off onto the school boards. Mr. DiBello cautioned that if they pass the sales tax of 7.25% then there is nothing in place as to how that money is going to get re-funneled back to the school districts. Mr. DiBello added that there is nothing in place to clearly define if there is going to be a property tax reduction. Mr. DiBello spoke of Senate Bill 76 which was tabled and keeps rising up and then going back down but even in that bill there is nothing clearly defined as to how the money will be distributed to the school districts and how property tax will be eliminated and sustained. Mr. DiBello added that every study that has come back and been published has stated that even with the increase in sales tax and the potential increase in income tax, there is still a shortfall. Mr. DiBello said he has heard number up to \$2 -\$3 billion in shortfall and they do not know how they are going to find the money to completely eliminate property tax. Mr. DiBello stated that there is also no plan in place to sustain this after year 1. He added that most school districts see an annual increase of 5%-7% annual increase in operational expenses which include daily operations, salary, benefits and health care. Mr. DiBello stated that nothing has been demonstrated by Harrisburg on how this will be sustained. Mr. DiBello commented that from his perspective there is the referendum where they want to have every tax increase approved by the voters and he does not have any secrets but we have trained voters over the last several years to completely hate property tax. Mr.

DiBello cautioned that if votes go to referendum and voters will have their say he would hope the voters are educated when they have their say. He added that if Boards are forced to go to referendum and voters vote it down, which he anticipated would happen the first couple of years; this will have a direct impact on school districts. Mr. DiBello advised that 95% of the district's budget is already defined as far as salaries, benefits, etc. He said that there is not a lot else as far as what you call discretionary spending from the district standpoint. Mr. DiBello encouraged the taxpayers/voters to educate themselves on what really goes on with school budgeting and what is going on in Harrisburg. Mr. DiBello said that what is going on in Harrisburg right now is that they are passing the buck back to school boards and they are creating a mechanism where we won't be able to increase taxes when necessary to fund and keep the district moving forward. He added that we will still have to pay for all of the mandates that come down from the state. He provided an example of the residents from Rivercrest who spoke this evening asking for bussing to go through their community which will be an expense and these are all of the things that will be directly impacted by all of the stuff going on in Harrisburg right now. Mr. DiBello again encouraged everyone to really educate themselves and really understand what is going on right now because if certain decisions are made with the budget and some bills that are being presented, it will have a detrimental impact on education overall. Mr. DiBello commented that everyone has seen in other states where education suffered greatly and states saw property values and everything else plummet and this is what will happen. He added that we have a strong district here in Spring-Ford that we are all proud of and we are really making a mark as far as creating an environment where our kids are getting the best educational experience possible compared to other areas. Mr. DiBello said that with the changes going on in Harrisburg, they will impact all of the stuff that we are so proud of right now.

Mr. Dehnert cautioned the public that eliminating property taxes would not just be for residential properties but for businesses as well which means that the burden of millions, possibly billions of dollars in Pennsylvania would have to be picked up by the taxpayers. Mr. Dehnert stated that this needs to be considered before eliminating property taxes as everyone will then have to pay more sales tax, more income tax and other taxes in order to make up for the loss of the commercial property taxes being paid today in Pennsylvania.

XII. ADJOURNMENT

Mr. Pettit made a motion to adjourn and Mr. Ciresi seconded it. The motion passed 8-0. The meeting adjourned at 8:22 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On October 19, 2015 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Willard D. Cromley, Bernard F. Pettit and Kelly J. Spletzer
Region II: Dawn R. Heine
Region III: Joseph P. Ciresi and Thomas J. DiBello
Presiding Officer: Mark P. Dehnert
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Dana K. Ludgate and Daniel J. Ciresi

The following Board Members were absent: **Todd R. Wolf**

The following Board Member arrived late: **Clinton L. Jackson** (7:51 p.m.)

ANNOUNCEMENTS

Dana invited everyone to travel with Alice as she plunges down the rabbit hole and becomes involved in a series of adventures immortalized by Lewis Carroll. A kaleidoscope of action and madness, with the necessary elements of suspense, will make this an event to remember! Dana announced that Spring-Ford's Alice in Wonderland will open on Friday, November 13 at 7 p.m., with a day performance on Saturday, November 14 at 12 p.m. Tickets are \$8 for students and \$10 for adults. She advised that everyone could also attend a special Mad Hatter's Tea Party with the cast on Saturday, November 14 at 10:30 a.m. Tickets for tea and the show are \$15. For more information you can contact Mrs. Oblak.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. ACTION ITEMS

Mr. Cromley made a motion to approve Items A-B and Mr. Ciresi seconded it.

Mr. Dehnert stated that he had a couple of issues with both of these motions. He commented that the motion states that we are paying to do this study for the deficiency at the high school and he did not believe that we had even identified from administration what that deficiency is. Dr. Goodin replied that since he has been here for the past 4 and a half years it has been repeatedly talked about how more room was needed in the facility, it is overcrowded, you cannot get enough students in there and this has been a repeated issue that has been brought forward. Dr. Goodin indicated that the problem has been discussed but how the problem is solved has been open to debate. Mr. Dehnert stated that this is the first he heard this problem with the gym classes as back in January Dr. Goodin told them that the facility was big enough for the phys-ed classes and he asked if this was not true to which Dr.

Goodin replied that he did not think he said that the facility was big enough for the gym classes. Dr. Goodin explained that he believes he made allusion to the fact that from a curricular standpoint and the way our curriculum was set right now it appeared that we had the facilities that we needed but if you want to increase and improve your curriculum then the new facility is going to help that. Dr. Goodin stated that as far as there being a need for space that has never changed.

Mr. Ciresi stated that he is blown away by the conversation and the waste of time. Mr. Ciresi said that it has been 4 years that they have known that the room was too small. Mr. Ciresi stated that the administration brought this to them 4 years ago. Mr. Ciresi advised that Mr. Dehnert was at the same Property Committee meeting that he was at on Tuesday night and he sat there, heard what the proposal was and offered no push back.

Mr. Dehnert disputed that the deficiency had ever been identified and asked if the facility was unsafe as it is used today.

Mr. Cooper reported that at the Property Committee meeting a letter was handed out from Crabtree that stated that there was a deficiency and they needed to start looking at this. Mr. Dehnert again asked what the deficiency was and Mr. Cooper replied that it is not large enough for the capacity of the school for the purpose it is being used for. Mr. Cooper said they are not asking for anything more than the ability to bring back options to the Board to correct the problem. Mr. Cooper added that they are not asking to build anything only to find out what is needed and what options would be best for the district both now and in the future.

Mr. Dehnert stated that he had talked to hundreds of people over the past few months who are being taxed out of their homes and cannot afford to pay more. Mr. Dehnert commented that they need to be careful about spending money on things that do not have a direct impact on education. Mr. Dehnert added that a line needed to be drawn and the school district has a responsibility with regards to education and that athletics is something above and beyond. He stated that the district does a lot for athletics currently but there are people who cannot afford to keep paying higher and higher tax increases for things that are not really core education issues.

Mr. Ciresi questioned the story that Mr. Dehnert was telling the hundreds of people he spoke to as you will get different responses based on the story. Mr. Ciresi spoke about the previous high school expansion project and how at that time the facility was not made large enough. He added that since then the issue of what we are going to do about the weight room that is too small has been discussed over and over again. Mr. Ciresi stated that with the election year upon us, this has become a tremendous issue.

Mr. DiBello commented that this issue had been brought up numerous times over the past few years and various options had been explored including looking at a storage room next to the weight room facility, looking at expanding into the hallway at the weight room facility, and looking at moving the wall out which was going to cost well over \$1 million. Mr. DiBello reported that he has been getting calls from people asking him why Mr. Dehnert is leading the effort to stop a \$12 million fitness center to which Mr. Dehnert replied he is. Mr. DiBello asked Mr. Dehnert to share with him where they are building a \$12 million fitness center and where they voted to build one. Mr. DiBello stated that all Mr. Dehnert is doing is giving rhetoric to the community and firing people up and getting them scared because he is trying

to win a re-election and he is not focused on what is most important in this community which is the education of the students and the taxpayer. Mr. DiBello added that Mr. Dehnert has yet to produce any information showing that this district made a motion or proposed anywhere that they are building an \$8 million or \$12 million fitness center. Mr. DiBello stated that Mr. Dehnert sat at the Property Committee meeting on Tuesday night where options were presented once again and he did not say a word. Mr. Dehnert asked what options were presented at the Property meeting and Mr. DiBello replied that it was exactly what is being presented on the agenda this evening. Mr. DiBello reported that at the Property meeting, Mr. Jackson went around the table and asked if any Board Member present that evening had any issue with this being placed on the agenda and he sat there and did not say a word. Mr. Dehnert replied that he did not have a problem with this being on the agenda as this is the time to talk about things like this. Mr. DiBello disputed this as he felt that was the purpose of the committee meetings. Mr. Dehnert stated that he felt that the place to discuss motions is at the work session so that the whole board can hear what came out of the committee meeting and the public can hear the discussion as well. Mr. Dehnert stated that he is not for things that are not core educational things. He added that there are other solutions to solving problems and he is not sure what the real problem is; we have a deficiency, sometimes it is overcrowded but he doesn't know when, he doesn't know how much or if it is a twelve month thing, a three month thing, a football thing, a wrestling thing, a basketball thing, all he hears is that there is a deficiency over and over again but they haven't really had a definition of what that is. Mr. Dehnert stated that you cannot go out and solve a problem until you have defined it and this has not been done yet.

Mr. Pettit responded that the deficiency has been noted over and over again and clearly there is not enough room in the weight room for all of the students that want to utilize it. Mr. Pettit felt this was made clear over the past 4-5 years. He added that he supported the study that the district was looking to do as they have to do something to get a little more room. Mr. Pettit stated that using modular rooms would be rather inexpensive. Mr. Pettit commented that he believes Mr. DiBello was correct in there had been no vote or anything else that was recommending a \$12 million expenditure. Mr. Pettit stated that no one on the Board to his knowledge would favor something to that magnitude. Mr. Pettit stated that there simply was not enough room and something needs to be done about it.

Mr. Dehnert responded that he did not say a vote had occurred but that they have been talking about this health and wellness center for several years and they had a presentation at a Board meeting and they had discussion on it. He stated that this was not something that was made up as there was a real discussion and the time to stop something like this is in the planning stages and he does not want to have anything like this come to a vote. Mr. Dehnert said he believes this has not gone anywhere as a result of the Property Committee not moving on this. Mr. Pettit commented that he is questioning where the \$8 - \$12 million figure came from. Mr. Dehnert responded that he will show Mr. Pettit the meeting minutes.

Mr. Ciresi referenced the high school expansion project and stated that he was not on the Board when they approved a \$37 million expansion when they did not need that much money although Mr. Dehnert was and this problem could have been corrected back then for a lot less than they are talking about now. Mr. Ciresi commented that last month at the Board Meeting the weight room topic came up and the question was raised as to what they needed to do in order to rectify the problem. Mr. Ciresi stated that Mr. Dehnert suggested that this go back to the Property Committee for discussion. Mr. Ciresi added that they all met in a public Property Committee meeting and 20 people chose to come although the entire community

could have attended. Mr. Ciresi reported that they talked about options and one option was to send this to Crabtree to do a study and come back to the Board and present their findings at another public meeting. Mr. Ciresi stated that he could not believe they had spent so much time with Mr. Dehnert in leadership talking about this rather than the educational issues we have in Spring-Ford and supporting our teacher's needs, our student's needs and our community's needs. Mr. Dehnert stated that he will continue to vote against things that he believes are wasteful.

Mrs. Spletzer asked about the minimum of 8 meetings that Crabtree will hold and wondered if they were committee meetings or public meetings. Dr. Goodin replied that he believed the meetings had to do with focus groups.

Mr. Jackson arrived at 7:51 p.m.

Mr. DiBello commented that approving meeting minutes was being confused with taking action by the Board. Mr. DiBello stated that he was challenging Mr. Dehnert to demonstrate where this Board had taken any action on an \$8 - \$12 million fitness center, now being called a health and wellness center. Mr. DiBello stated that he proposed a health and wellness center as a conceptual idea years ago and that is what this whole thing has masked into. Mr. DiBello stated that Mr. Dehnert has sat at the Board table when several options were presented and the Board did not take any action on any option. Mr. DiBello advised that the only action taken thus far was that the Board directed Mr. Jackson to go back to the Property Committee and look at Options 5 and 7 in order to get a full understanding of what the building costs could be if they wanted to move in any type of direction because everything was a conceptual idea. Mr. DiBello added that he felt Mr. Dehnert wanted to turn this into where he was leading the effort to stop something that does not exist but he still challenged him to demonstrate where they had agreed to build a \$12 million fitness center. Mr. DiBello next stated that Mr. Jackson had made it clear that they were not building a \$12 million fitness center nor were they ever planning to build this. Mr. DiBello doubted Mr. Dehnert's comments that he was unaware of what the deficiencies were when this topic had been discussed at many meetings.

Mr. Dehnert again asked for someone to define the problem and said that he still had not heard the deficiencies defined. Mr. Dehnert stated that he never said the Board voted on a fitness center but rather that he said it was presented to them and they discussed it. Mr. Dehnert added that the bottom line is that they are trying to go out and find a deficiency that has not been clearly defined other than anecdotally. Mr. Dehnert stated that it has been said that the room is crowded at certain times but he does not know what those times are, if it is a 12 month a year problem or a problem between the hours of 7 and 9. Mr. Dehnert said all he knows is that they keep hearing that there is a deficiency and he questioned what that meant and when the room is oversubscribed. Mr. Dehnert stated that he is being asked to approve spending \$25,000 to do a study on the deficiency in the weight room and he is fundamentally against this. He added that he is entitled to his opinion and that he represents all of Region III and he has not heard one person say that they are for expanding things that do not have a primary educational benefit.

Mr. Ciresi stated that he also represents Region III as well as the entire district and he asked that Mr. McDaniel, the Football Coach or Mr. Jackson to speak about this topic.

Mr. Jackson recapped that they had talked about this topic at the Property Committee meeting and they need information before they can move forward. Mr. Jackson stated that just because they discussed an item does not mean it will come to life but rather that they are just more intelligent going forward. Mr. Jackson added that it did not matter what had been discussed previously as they are here now so they need to deal with the issue that is here now. Mr. Jackson reported that the feasibility study had determined that there was a deficiency and his understanding is that it is a capacity issue. Mr. Jackson advised that at the Property Committee meeting he had indicated that he was bringing this back to the full Board and no one objected or said anything about this. Mr. Jackson stated that there is either an issue or there is not an issue and his understanding is that there is an issue and that is why he brought it forth before the Board.

Mr. Cromley urged the Board to just vote on this.

Mr. DiBello asked that they be clear that they are not building anything as they are approving administration to go out and bring information back to the Board so that they can, from a logical or educated standpoint, make the best decision for the Spring-Ford Area School District. Mr. DiBello emphatically stated that this is all they are doing and they are not building anything.

Mr. Ciresi asked that the motion be read out loud.

Mrs. Spletzer asked if it was necessary for the Board to vote on Item B giving permission for administration to look into exploring costs as she thought they had to vote on the actual expenditures. Dr. Goodin responded that they have always requested permission to go out and look for prices as is evident under the property part of the agenda where the same types of motions have been placed. Dr. Goodin further explained that vendors providing estimates to us also want to know that the Board is behind this project before they spin their wheels providing the district with those costs.

Mr. DiBello asked that the motion be read out loud so that everyone was clear on what they were voting on and the public was clear on this as well.

Mr. Fitzgerald stated that there were two action items A and B that will be taken together this evening. He read the following motions:

Administration is recommending approval to enter into a proposal with Crabtree, Rohrbaugh and Associates of Mechanicsburg, PA to perform a complete analysis and hold a minimum of 8 meetings to help with addressing and determining the best solution for the deficiency at the high school in the weight room/wellness area. All findings and data will be brought back to the full Board following all of the meetings along with recommendations for possible Board action. The total up front cost will be based on an hourly fee as per their fee schedule with an estimated cost of \$25,000.00. Funding will come from Capital Reserve.

Administration is recommending approval to look into the costs associated with leasing additional equipment for the high school weight room and adding additional space through the use of modular units to help with the overcrowding conditions currently in the existing weight room.

The motion passed 7-1 with Mr. Dehnert voting no.

- A. The Board approved entering into a proposal with Crabtree, Rohrbaugh and Associates of Mechanicsburg, PA to perform a complete analysis and hold a minimum of 8 meetings to help with addressing and determining the best solution for the deficiency at the high school in the weight room/wellness area. All findings and data will be brought back to the full Board following all of the meetings along with recommendations for possible Board action. The total up front cost will be based on an hourly fee as per their fee schedule with an estimated cost of \$25,000.00. Funding will come from Capital Reserve.
- B. The Board approved looking into the costs associated with leasing additional equipment for the high school weight room and adding additional space through the use of modular units to help with the overcrowding conditions currently in the existing weight room.

III. BOARD AND COMMITTEE REPORTS

Student Rep. Report Dana Ludgate/Daniel Ciresi

Danny reported that today marked the first day of the high school's Spirit Week of 2015. He stated that this is very fun and exciting week for high school students to show their school spirit and team pride. Danny advised that with homecoming this weekend, many fun activities are planned for this weekend. He invited everyone on Friday to come to Coach McNelly Stadium at 6 o'clock to watch the powder puff game where junior and senior girls will be playing football and competing with the support of the male cheerleaders. Following the powderpuff game at 8 o'clock, Battle of the Bands will be held in the 9th grade auditorium. All proceeds will benefit the SNAP Organization. Danny next advised that on Saturday, the 24th the annual parade will take place at 12p.m. and then the SFEA picnic right will follow. He invited everyone to come out and support the Spring-Ford Football Team as they take on Pottstown at 2:00 p.m. at Coach McNelly Stadium. Later that night, the Homecoming Dance will take place in the high school gymnasium. The doors will open at 7:30 and the dance will end promptly at 10:30. Tickets were available for students the last two weeks at their lunches. Danny reported that with Halloween coming up, our elementary schools are preparing for their annual parades and parties. These festivities will be held on Friday, October 30th. Additional information can be found on any of the elementary school's websites. Danny announced that the 7th and 8th grade students will have their annual Dodgeball Tournament on November the 2nd, from 7:00 – 9:00 in the 7th Grade Center gym. Additional information is available on the 7th and 8th grade websites. Danny advised all students in grades 8-12 that there will be an athletic scholarship and recruiting seminar on October 28th, in the high school auditorium at 7:30. Danny announced that this past week all 10th and 11th grade students were given the opportunity to take the PSAT which showed how the new SAT will be set up. He added that this was a great way for students to prepare for the real tests. Danny commented that November 9th marks the end of the first marking period for all students. He added that students and teachers have all gotten off to a great start and will finish this marking period strong. Danny wished everyone a safe homecoming weekend and time to enjoy the fall weather.

WMCTC

Ciresi, Cromley, Heine

1st Mon. 7:00 p.m.

Mr. Cromley reported that the WMCTC Joint Operating Committee met on October 5, 2015. Mr. Cromley advised that there was an Executive Session held prior to the meeting to discuss personnel. Mr. Moritzen reported to the JOC on the NOCTI pre-tests which helps staff professionals prepare their student achievement plans to help pinpoint areas of need for

students to be successful on the NOCTI. Mr. Cromley reported that the results of the pretests showed a score of 87% in total. Mr. Cromley reported that a public relations event entitled "Go Mom Pampering Event" was held at the Spring Valley YMCA where cosmetology students gave out pedicures and manicures to attendees. Mr. Renna and his eTeam will host 2 working sessions during the community dinner night on November 2. These sessions will cover topics such as Facebook basics and Google drive – learning about the Cloud. Mr. Cromley reported that on October 22, 2015 the Skills USA Spaghetti and Meatball dinner will be held from 5:00 p.m. to 8:00 p.m. The Skills USA Fall Leadership Conference will take place from November 18 – 20, 2015 at Pocono Manor, PA. Costs for students to attend will be paid fully by students and offset by their fund raising efforts. Mr. Cromley reported that 2 advisors and 20 students will be in attendance this year. Mr. Cromley advised that Mr. Moritzen had met with Lake Regional Medical regarding establishing a partnership with the Metal Technology class. Lake Region is the largest producer of metal tubing for medical devices and is located right here in Limerick Township. Starting wages are approximately \$8 per hour and our Western students with their certifications and trainings are likely candidates. Mr. Cromley reported that the Collision Repair attended the I-CAR 2 night trip to Chicagoland Speedway from September 17th through the 19th. Mr. Cromley asked Dr. Goodin if he and Mrs. Fern had scheduled that test drive on the newly purchased John Deere XUV550 Gator.

Curriculum/Technology**Dawn Heine****1st Tues. 6:30 p.m.**

Report next week.

Extracurricular**Tom DiBello****2nd Mon. 6:00 p.m.**

Mr. DiBello reported that the Extracurricular Committee met on October 14th and viewed a presentation from Chris Israel and Calista Dominy on a proposal to create a Debate Club. Mr. DiBello added that Chris and Calista were very well dressed and their presentation provided the details on what a Debate Club is and highlighted the benefits and the need for a one at Spring-Ford. Mr. DiBello reported that they had instituted a trial Debate Club late last year and had well over 30 students participating on a weekly basis. Mr. DiBello stated that the Extracurricular Committee agreed to develop a Debate Club by dissolving the Anchor Club since much of the work they did has been picked up by other clubs. He added that Mrs. Rebecca Barnett will oversee this club as their advisor. The hope is that the club will continue to grow and that they will be able to formalize more debates with other high schools that have these clubs. Mr. DiBello stated that this is underway and does not require Board approval since it is being swapped out with another club. The committee next reviewed the student surveys that are conducted at the end of each season and the Athletic Department is working on making some changes as far as refining the survey so that it provides the best information possible back to our coaches. Mr. DiBello stated that the surveys are focused on constructive criticism and are not a forum for bashing coaches. He stressed that the surveys are completely anonymous. Mr. DiBello reported that there will be some changes to the football scheduling for next year as PIAA has added more districts compared to the 4 that we have been used to over the years. Mr. DiBello added that each school will also have the option of having 10 games and 1 scrimmage or 9 games and 2 scrimmages which could create some problems when it comes time to figure out final division placements for playoffs. The committee also received an update on the new high school gymnasium floor and there are a few items left on the punch list that are being worked through the Maintenance and Operations Office.

Policy

Will Cromley

2nd Mon. 7:00 p.m.

Mr. Cromley reported that the Policy Committee met on October 14th and discussed Policy 819 Suicide Awareness, Prevention and Response which was moved forward to the Board meeting for a first reading. Mr. Cromley advised that this is a boiler plate policy from PSBA and our school counselors and psychologists have provided their reflections and specific input. Policy 246 Student Wellness was moved forward to the agenda for review with no changes. Policy 916 Community Volunteers Limited and Substantial review was recommended and small changes were made to the policy to streamline the in-house paperwork as part of the compliance process. This was moved forward to the board meeting for a first reading. All in-house paperwork comes to the district office. Mr. Cromley provided an example of limited participation which would be a single day field trip community volunteer. Policy 216 Student Records was reviewed and moved forward to the Board agenda for a first reading. He reported that this policy is 23 pages in length and he asked that the Board Members review this at their leisure. Mr. Cromley advised that this policy had been word-smithed through a lot of individuals across the district in many departments. Policy 137 Home Education Programs will be followed up on at the next meeting. Mr. Cromley stated that the new policy items they are working on is Policy 606 Tax Collection and Mr. Fink and Mrs. Davidheiser will provide an update on this policy at the November meeting. Mr. Cromley asked Mr. Fink if the tax collectors had provided any discourse and the response was that they had been involved in the meetings on this policy and they will be followed up with once an internal draft has been gone through. Policy 217 Graduation Requirements will need greater clarity, based on specific situations at the high school, in order to define the process and parameters for dual enrollment both part-time and full-time as well as early college admission. Mr. Cromley reported that Dr. Nugent will be invited to the November Policy Committee meeting to review the recommended changes. Policy 815 Acceptable Use of Computers, Network, Internet, Electronic Communications and Information Systems will be reviewed when the new Director of Technology has been hired.

Mr. Ciresi commented that Policy 246 if you really read through this, it somewhat addresses the whole issue from earlier tonight and it states in a safe environment and he felt that the Board really needed to think about how they present themselves. He read aloud the section of the policy where the wording stated “physical social environment that encourages safe and enjoyable activity for all students shall be maintained”. Mr. Ciresi stated that all this is about curriculum-based education and he felt that this is an interesting policy to have up for review as they are looking at what they are doing for the future.

Finance

Mark Dehnert

2nd Tues. 7:00 p.m.

Mr. Dehnert reported that the Finance Committee met on October 13 where Mr. Fink reported on the year to date activity which is in line with the budget expectations with the exception of state funding which the district is not receiving due to the budget stalemate in Harrisburg. Mr. Fink also advised the committee that the Business Office had made some operational changes in order to close the books faster. Mr. Fink also noted that there were 2 major parcels for assessment appeals for 2 Target locations and the ruling on this was that there would be no change in their assessment so no tax money will be lost on this barring any appeal of this decision. The committee also discussed the earned income tax budget versus the actual and how this continues to fluctuate. This will need to be monitored due to it being a volatile number for the last several months. The committee also discussed the self-funded insurance claims and one of the key points is that the stop gap insurance we have to cover large expenses above \$200,000 resulted in a savings of \$600,000 for the district. The Food Service report showed a deficit for the first quarter and a lot of this was thought to be due to there being 5 less school days resulting in lower sales

and less a la carte sales. The charter school enrollment was reviewed and is pretty much in line with the budget. The committee discussed the upcoming 2016-2017 budget and noted that the Act 1 Index will be 2.4% and due to the primary for the presidential election, the public inspection for the budget is due by January 7th. Mr. Dehnert reported that Mr. Fink will be reviewing the preliminary budget at the next Finance Committee meeting. Mr. Fink also advised the committee that the budget for next year will be built from the bottom up and he will be changing some of the ways that the forecasting is done so hopefully there will be good results from doing it this way.

Property

Clinton Jackson

2nd Tues. 8:00 p.m.

Mr. Jackson reported that the Property Committee met and one of the key points discussed was the district-wide feasibility study and information on this is expected to be available in early December. Mr. Jackson stated that two areas that required attention were the weight room at the high school and Oaks Elementary which is 10% over the PDE capacity. Mr. Jackson added that there was a presentation by Spring-Ford Youth Football regarding permanent lights at the 5/6/7 Grade Center. Mr. Jackson stated that discussion on this will have to continue based on where they hoped to put the lights with regards to the location of the geo thermal wells. Mr. Jackson reported that the committee had also discussed the resurfacing of the all-weather track at Coach McNelly Stadium. Discussion also took place on the resurfacing of the turf field at Coach McNelly Stadium but the field appears to have two more years of life before needing to be resurfaced. There was an update on the Capital Reserve major equipment plan. Discussion also took place on the weight room/health and wellness center for the high school and it was decided to move along with the feasibility study. The committee also discussed the 8th Grade Center drying and locker room areas, the possibility of a TV studio trailer which will require more information before further consideration, and the advertisement for a new grounds crew maintenance employee.

MCIU

Tom DiBello

4th Weds. 7:00 p.m.

Mr. DiBello reported that at the last MCIU meeting they as a Board had to agree to give administration the authority to borrow a \$10 million note in order to keep the IU operations moving forward. This was due to the lack of there being a state budget and 85% of the IU's funding coming from the state. He stated that the IU is in critical mode depending on what happens with the state budget. Mr. DiBello added that the Board is doing everything they can to alleviate any stoppage at the IU. Mr. DiBello commented that it was not clear who would be responsible for paying the interest for those districts that were forced to take a note.

Mrs. Heine asked how long it is anticipated that the money will last and Mr. DiBello replied that it is believed that it will cover 2-3 months of operation. Mrs. Heine asked what districts in the county are in this same predicament. Mr. Fitzgerald replied that he is not aware of any district within the county that has had to take a revenue anticipation note out as of yet. Mr. Fitzgerald cautioned that this could change any day now. He advised that there are districts that are severely impoverished that are mostly in the rural parts of the state that have taken notes out.

Mr. DiBello added that it was safe to say that several districts in Montgomery County that receive more state funding and are watching very closely as far as where their line is when they will not have money to continue forward operations.

Mrs. Spletzer asked about impact to our district when the IU can no longer provide services and Mr. DiBello replied that it is hard to predict and what they are trying to do from a Board

perspective it to try and keep the doors open. Mr. Fitzgerald added that the IU has multiple budgets and his guess would be that the revenue budget such as the special education supports will be uninterrupted since they get their funding from us the client for these services. Mr. DiBello agreed that there are different budgets but the main operational budget is what comes from the state and that is what the IU Board was addressing. Mr. DiBello stated that there could be an impact but it is difficult to say what that might be as it is tough to say what is going to happen right now. Mr. DiBello indicated that he will keep the Board informed on this as it is a hot topic at the IU. Mr. Fitzgerald added that this is happening across the state and is not just a Montgomery County issue.

PSBA Liaison

Todd Wolf

There was no report.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche was not able to be present at the meeting but provided a brief video.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported that last week the Department of Education decided to raid trust fund dollars (state gaming dollars) that are due and owed to school districts to pay charter schools. Mr. Fitzgerald stated that what is fascinating about this is that the law as written clearly articulates that these dollars are earmarked specifically for taxpayer relief to the school districts. He added that PDE issued a notice that essentially said they are doing this and districts can challenge it but they are going to do it anyway. Mr. Fitzgerald advised that there is one district that they are aware of and it happens to be Phoenixville who is taking the lead on this and are submitting an emergency petition to PDE on this issue. Mr. Fitzgerald stated that he believes that this was an illegal action by PDE.

Mr. DiBello commented that based on that he would recommend that the Board look at a positioning statement as well because he was blown away at this as there 500 school districts across the state and there are districts who are teetering on actually closing their doors and the first action of the state is to take money and give it to charter schools. Mr. Fitzgerald informed the Board that his office has been in discussion with PSBA on potentially getting a bunch of school districts together to take action.

Mr. Dehnert asked if they were talking about legal action and Mr. Fitzgerald replied he would describe it as emergency injunctive relief from PDE.

Mr. Ciresi reported that this past weekend the High School Marching Band performed in a national band competition with over 20 bands from around the United States. He stated that they placed 2nd in their division which is a huge accomplishment and placed 6th overall for the Eastern seaboard of the United States which qualified them for the nationals. Mr. Ciresi commented that this is a huge accomplishment for this district and this is the reason why they sit at these tables for the advancement of what our kids do both educationally and through extra-curriculars. Mr. Ciresi said as a community we should be proud of how far our programs have come over the years and how far they will continue to come. He offered congratulations to Seth Jones, all his staff and all of the members of the Marching Band.

IV. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the September 21, 2015 Work Session minutes. **(Attachment A1)**

V. PERSONNEL

There were no questions or comments.

A. Resignations

1. **Shawn Corroplese**; Asst. Softball Coach, Senior High School. Effective: September 25, 2015.
2. **Kelly A. Grant**; Spring Play Director, 8th Grade Center. Effective: October 2, 2015.
3. **Janet C. Heffentrager**; Part-time Food Service (4 hour/day), 5/6th Grade Center. Effective: October 13, 2015.
4. **Beth C. Morello**; Instructional Assistant, Senior High School-9th Grade. Effective: October 28, 2015.
5. **Kathleen Pingon**; Part-time Food Service (3 hour/day), Senior High School-9th Grade. Effective: October 9, 2015.
6. **Yvonne Rivera**; Part-time (.25) Social Studies Teacher-Dual Enrollment, Senior High School. Effective: January 28, 2016.

B. Leaves of Absence

1. **Brittany Dunbar**; Social Studies Teacher, 9th Grade Center, for child-rearing leave per the Professional Agreement. Effective: December 10, 2015 through the 2015-2016 school year.
2. **Shannon M. Tolas**; Learning Support Teacher, Evans Elementary School, for child-rearing leave per the Professional Agreement. Effective: September 3, 2015 through January 28, 2016.

C. Temporary Professional Employee

1. **Christina M. Dahms**; Speech Therapist, Royersford Elementary School, replacing Jamie N. McGee who resigned. Compensation has been set at MS, Step 2, \$46,900.00, prorated with benefits per the Professional Agreement. Effective: November 9, 2015.

D. Support Staff Employees

1. **Lenore W. Bianco**; Part-time Food Service (3 hour/day), 5/6th Grade Center, replacing Carol Findley who had a change of assignment. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: October 8, 2015.
2. **Louise A. Quinn**; Part-time Food Service (3 hour/day), 8th Grade Center, replacing Kathleen P. Rhodenbaugh who retired. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: October 13, 2015.

3. **Linda Rossi**; Part-time Food Service (4 hour/day), Limerick Elementary School, replacing Elaine M. Byrd who resigned. Effective: October 19, 2015.

E. Status Change

1. **Annette Freed**; Part-time Food Service (3 hour/day), 5/6th Grade Center, to Part-time Food Service (4 hour/day), replacing Susan Wedemeyer who had a change of assignment. Effective: October 5, 2015.
2. **Susan Wedemeyer**; Part-time Food Service (4 hour/day), 5/6th Grade Center, to Part-time Food Service (3.5 hour/day), replacing Carol Findley who had a change of assignment. Effective: October 5, 2015.

F. Support Staff Substitute

1. **Hope R. Embree** Food Service Substitute

- G. Administration recommends approval of the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A2)**

VI. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 158745 – 159022 \$1,922,393.89
ACH 151600104 – 151600146 \$ 4,921.37
2. Athletic Fund Checks
Check No. 308346 – 308536 \$ 48,156.40
3. Capital Reserve Checks
Check No. 1179 \$ 10,410.61
4. Food Service Checks
Check No. 12408 – 12429 \$ 314,362.33

- C. The following monthly Board reports are submitted for your approval:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register

- Summary Revenue Report
 - Summary Expense Report
- D. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations and the Parent Teacher Organizations:
1. **Great Valley Nature Center – Devault, PA.** Provide two assemblies entitled “Colonial Life” for the kindergarten classes at Upper Providence Elementary School. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$244.00.
 2. **Great Valley Nature Center – Devault, PA.** Provide two assemblies for the kindergarten classes at Upper Providence Elementary School entitled “Eggstraordinary Spring”. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$244.00.
 3. **Trudy Phillips/Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide three assemblies entitled “Winter Secrets.....Animals in Winter” for the kindergarten classes at Brooke Elementary School. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$330.00.
 4. **Jerry Ackerman Productions, Inc. – McCordsville, IN.** Provide one assembly for 5/6 Grade Center students entitled “I Will Defend” and one assembly for 7th Grade Center students entitled “Dude, Be Nice”. Funding will be paid by the 5th/6th and 7th Grade Home and School Associations and shall not exceed \$799.00.
 5. **Benmore Enterprises – Bushkill, PA.** Provide an assembly for all second grade classes at Oaks Elementary School on dinosaurs and provide a dinosaur dig. Funding will be paid by the Oaks Elementary Parent Teacher Association and shall not exceed \$525.00.
 6. **Jerry Pallotta – Boston, MA.** Provide three assemblies for the students at Evans Elementary School in conjunction with Author Day. Funding will be paid by the Evans Elementary Home and School Association and shall not exceed \$2,100.00.
- E. Administration recommends approval of the following independent contracts:
1. **Jerry Pallotta – Boston, MA.** Provide three assemblies for the students at Royersford Elementary in conjunction with Author Day. Funding will be paid from the Royersford Elementary Assembly Budget and shall not exceed \$2,100.00.
 2. **Paul Hadfield – Frederick, MD.** Provide a total of five assemblies entitled “Everyone Belongs” for students at Royersford Elementary, Oaks Elementary, Brooke Elementary, Evans Elementary and Upper Providence Elementary. Funding will be paid by the Royersford, Oaks, Brooke and Upper Providence Elementary School’s PTA/Home and School or PTO as well as the Evans Elementary Assembly Account and shall not exceed a total of \$4,000.00.

3. **Benmore Enterprises – Bushkill, PA.** Provide an assembly for students at Evans Elementary School entitled “Rocks, Minerals and Fossil Show”. Funding will be paid from the Evans Elementary Assembly Budget and shall not exceed \$575.00.
 4. **Education Alternatives – Limerick, PA.** Provide Applied Behavior Analysis Therapy for a special needs student as per the IEP. Services will be provided for 10 hours at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$950.00.
 5. **Buxmont Academy – Pipersville, PA.** Provide an educational placement and services during the 2015-2016 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$24,755.64.
 6. **Melmark School – Berwyn, PA.** Provide an educational placement and services during the 2015-2016 school year for a special needs student as per the IEP. Services will be provided for 160 days at a rate of \$519.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$83,040.00.
 7. **Capraro Associates, LLC. – Stamford, CT.** Provide a compensation study for administrative and secretarial positions to ensure salaries are equitable and in line with the surrounding market (school district and private industry). The total cost for this study shall not exceed \$11,010.00 plus applicable out-of-pocket expenses. Funding will be paid from the General Fund.
 8. **Dr. Lisa Hain – Narvon, PA.** Conduct a Neuropsychological Evaluation, provide a written report and participate in the follow-up meeting for a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
 9. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations, provide standing orders and consultation regarding school-based medical issues during the 2015-2016 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$17.00 per student physical.
- F. Administration recommends approval of the applications for **Use of Facilities Permits** received during the months of September 2015 through October 2015.
- G. Administration recommends approval of the following **exonerations** from the per capita tax for the 2015-2016 school year:
- | | |
|--------------------|---------------|
| Royersford Borough | No. 001 - 014 |
|--------------------|---------------|
- H. Administration recommends approval of an additional payment of \$15,486.00 to North Eastern Hardwood Floors, West Berlin, NJ for the replacement of the main gym floor at the Senior High School. The original project total of \$193,569.00 was approved at the April 20, 2015 Board Meeting. The additional cost is due to the results of the moisture test which required water proofing material to be installed

under the floor as per the specifications and was necessary for the required warranty.

VII. PROPERTY

There were no questions or comments.

- A. Administration is recommending approval to enter into a contract with Turf, Track and Court LLC of Hershey, PA to prepare, go out to bid, complete construction documents, bidding administration and construction observations for the purpose of having the all-weather track resurfaced and repainted due to age and normal wear/tear of the track for a total cost of \$17,715.00. Funding will come from the Capital Reserve.
- B. Administration is recommending approval to obtain quotes for the purpose of conducting an analysis of the geothermal field locations within the district and bring these proposals with costs back to the Property Committee for review. There will be no cost to the district at this time.
- C. Administration is recommending approval to obtain quotes to purchase a replacement backhoe for the district for safety reasons due to the age and wear/tear of the existing one. If approved, this replacement backhoe can be ordered and received by early Spring 2016. Funding will come from the Capital Reserve Plan as indicated.

VIII. PROGRAMMING AND CURRICULUM

Mr. DiBello stated that he was at the Curriculum Committee meeting and he wanted to point out that a big portion of the meeting was spent talking about the addition of the 2 new AP courses which brings our total to 23 AP courses. He added that last year we had over 800 kids take AP Exams which was a record for Spring-Ford and is a huge accomplishment for the district.

Mr. Dehnert commented that he has some questions on Items B and C. He stated that the agenda shows the purchase of more computers and he would like to know what the plan is before this is approved. Mr. Dehnert stated that there was a pilot program but that he was not sure what the end game was and he questioned if we were going to continue to buy so many every year until we have 1800. He asked what the long range plan was going forward for buying this technology to use in these classrooms.

Dr. Goodin responded that the immediate plan is to make sure that rather than just going out and buying individual laptops and handing them to students we want to make sure that the technology is actually being used within the classroom. Dr. Goodin stated that he had presented in September that they looked at the pilot program in existence and found that the most successful classes were the ones that not only had students using laptops but the teachers were able to procure a classroom set for use in their other classes. Dr. Goodin added that they want to make sure that when we make technology purchases that the equipment is actually being used in the classroom. Dr. Goodin advised that last month the Board approved a contract with Dr. Grande's company to provide professional development and right now we have 14 teachers impacting 10 classrooms and almost 1,000 students who will all have access to be able to use technology in the classroom. Dr. Goodin added that using technology in the classroom is not just a matter of turning on a computer, taking notes or surfing the internet but it is actually training our teachers how to use this equipment for instruction. Dr. Goodin

stated that he knows the Board has been putting money away into the budget each year for the purpose of bringing our instructional practices in line with the use of technology in the classroom and right now we have 10 subjects being impacted, 14 teachers and almost 1,000 students. Dr. Goodin added that as far as the end game, if you were to continue doing this, you would eventually reach a tipping point where if there were enough laptops out there you would have a 1:1 but before that would actually happen you would have created a culture where this equipment is actually being used within the classroom and that is the goal. Dr. Goodin stated that it is his plan to run this cohort this year and he fully expects this to be successful as the professional development piece is in place and then next year, based upon the success of the program, broaden it out so that a lot of our science and math classes are using technology within the classroom which is certainly in line with the overall STEM initiative in the district. Dr. Goodin commented that he felt this was the best approach to take with this and he would like to start small and build interest in this. He added that what he does not want to do is to recommend to the Board that they purchase a bunch of laptops and then have them not used. Dr. Goodin again stated that the immediate game plan is to run this cohort this year, evaluate it as it goes along, conduct classroom observations, report back to the Board as we progress towards the end of the year and then the goal would be to broaden it out so that more of our classes have access to this technology.

Mr. Dehnert asked how the success of the classes from last year was measured and he stated that the goal of any program should be increasing academic achievement and not just using technology because it is different. Mr. Dehnert added that he believes this needs to be the primary goal and if we are more successful, how do we measure it and how are we going to measure the success of buying almost 300 more computers. He questioned if by doing this we are increasing achievement or is it just a different way of doing it then we are doing it today.

Dr. Goodin stated that he would argue that using technology in the classroom does indeed increase student engagement in the learning activities as when students are more engaged they are more focused and you are going to see a natural levels of higher learning taking place.

Mr. Dehnert questioned how the success of the program last year was measured. Dr. Goodin replied that the two teachers who had the devices to use with every class did indeed use this tool as part of their daily instruction. He added that it has been discussed many times that there is not a lot of data out there that shows a direct causation between the introduction of technology and student scores but there is certainly data out there that shows higher levels of student engagement and interaction between the students and the teacher with the course content. Mr. Dehnert argued that if that is the case, we are not trying to get engagement but rather achievement so we are going to spend a lot of money to not get it. Dr. Goodin stated that it goes hand in hand and if your students are not engaged then you are not going to have achievement. Mr. Dehnert stated that you could show a movie and discuss a movie all day and have a lot of engagement but that does not mean you improved education. Mr. Dehnert commented that if you are going to spend millions of dollars going forward on technology, we should be getting a benefit academically and performance-wise not just something that is not measurable and says we get kids more engaged. He added that the end result is not "engagement" and however you measure that but how do we achieve more whether it is a computer, a different book, or a different curriculum as we want to get results out of this not just engagement.

Mrs. Heine commented that achievement is not measured strictly by tests and scores as it is also measured by the success and the preparedness of our students for the next level. Mrs. Heine said this is part of what they have been tasked, charged with and are attempting to do with implementing the new technologies into the classroom. The hope is that when these kids leave these 4 walls they are ready for their next level whether it is a job, a technical center, or further education. Mrs. Heine added that if they do not have the technical resources and the integration of technology in their classrooms, they will be lost. Mrs. Heine stated that this was further reiterated to them in a meeting previous to this that Mrs. Bast hosted regarding the Project Lead the Way Partnership in which she indicated in the Curriculum Committee meeting with regards to preparing kids that a district teacher had received a note from a former student saying that having been in her classroom prepared her for her first week in college. Mrs. Heine said these are the notes that you cannot quantify through a test score.

Mr. DiBello stated that the Board has challenged administration to put together a plan because they have voted year after year to approve millions of dollars in expenditures on the computer labs that exist in these buildings that are not really used to their capacity. Mr. DiBello stated that Spring-Ford was ranked in the top 500 high schools in the United States last year and because they sit at the Board table and have these types of conversations we are not ranked anymore. Mr. DiBello said this is what is happening to this district and we have to get our faces back into the game and figure out where education is going, support our administration, support our teachers and give our students the type of environment that they need to achieve and learn. Mr. DiBello commented that they are not there to increase performance overall but to educate students as this is their primary goal. Mr. DiBello added that these are the tools that are now in the majority of the high schools across the country who are way beyond us in this area. Mr. DiBello stated that all we are trying to do is to get back to where we need to be as a school district and make the tools available to our students. He added that today a kid's whole life is technology from the time they get up until they go to bed and this is what is evolving in education. Mr. DiBello commented that he believes it is a crying shame that they are going to sit here and question the administration's recommendation. Mr. DiBello added that they need to do what is best for the school community and he struggled to understand the questions being asked.

Mr. Dehnert stated that Mr. DiBello made a statement that the computer labs are not utilized to their maximum capacity for efficiency and he asked what basis that statement was made upon.

Mr. Ciresi commented that he has made the argument for about 6 years to put computers into each one of our student's hands. He pointed out the every one of the administrators at the Board table all had computers in front of them and we are telling kids that they need computers to do their jobs but that students upon leaving Spring-Ford do not need to know how to work a computer. Mr. Ciresi added that if our students do not need computers then our teachers should not need computers. Mr. Ciresi referenced his son and all of his son's friends and said that their phones are attached to their hands 24/7 as this is their world. Mr. Dehnert stated that it was a social device that they were using it for. Mr. Ciresi disputed that statement and said that there is more memory on phones nowadays than some computers. Mr. Dehnert again stated his position that kids wake up and use this as a social device and not a tool for learning. Mr. Ciresi reported that he had a long conversation with someone in administration at Lower Merion and he had asked them to tell him about the success of the program they introduced 6 years ago. Mr. Ciresi added that Lower Merion is not only ranked among the top school districts in Pennsylvania but in the United States. The Lower Merion Administration advised Mr. Ciresi that the success of their program has been overwhelming. Mr. Ciresi expressed that he is in disagreement with the proposal from the administration as he felt that by this point the high school should have been

integrated with every student having a computer in their hands. He added that when our students leave these 4 walls and head onto college they all have computers. Mr. Ciresi asked Mr. Cromley who speaks highly of Penn State University if they require students to have computers when they arrive on campus and Mr. Cromley confirmed that was correct. Mr. Ciresi shared his concept of taking the computers out of the computer labs and putting them in the hands of students and then adding whatever additional computer were needed to complete the process. He stated that once this is done then they could back the program down from the high school down to the 8th grade and then 7th grade and so on. Mr. Ciresi spoke about the success of the Hybrid Learning Initiative and the engagement of the students. He also spoke about Kate Seward's 7th grade classroom which was outfitted with 8 Smartboards and how amazing the student engagement was and how the students could not wait to show up for class. Mr. Ciresi said when you see the engagement of those kids in the classrooms you realize that this is why you are here. Mr. Ciresi stated that he agrees that he does not want to spend the taxpayer's money just to spend it but they have a moral responsibility and a responsibility to the students. Mr. Ciresi added that phone are not just social devices and that the teachers are asking kids to pull out their phones and use them in the classroom, not to text each other, not to Facetime or whatever the kids do but to use it for educational purposes. He commented that we need to teach the kids at the level that they learn. Mr. Ciresi stated that he believes they will be doing themselves a disservice to again begin to debate this for possibly another 4 years while Lower Merion which is 20 minutes down the road is number 1. Mr. Ciresi questioned why we could not be number 1 and stated that he feels this is one of the reasons why we fail.

Mr. Dehnert stated that Lower Merion has been one of the top districts for decades and that did not just happen in the last 7 years. Mr. Dehnert commented that he was glad Mr. Ciresi mentioned Penn State because he happens to know something about Penn State's Information Technology Program since his son is a senior there. Mr. Dehnert advised that he asked his son if he takes a computer to his classes or if he uses a computer in his classes and his son replied no. Mr. Dehnert said that Penn State is one of the top Information and Science Technology Programs in the country and they do not use these devices in class nor does he take one to class. Mr. Dehnert stated that he cannot speak for any other colleges as he only has experience with this one. Mr. Dehnert stated that the bottom line is that when you spend money there is an expectation that the end game is that we increase achievement. Mr. Dehnert added that there are school districts such as a Los Angeles one that bought computers and then backed off and took them away. Mr. Dehnert said this is not a cure-all and when we spend money we need to see how it will improve education as sooner or later the engagement needs to show up on the test score otherwise it is not real.

Mr. Ciresi stated that they could debate this until they are blue in the face and he respects that Mr. Dehnert's son is at Penn State and that he would know better than himself. Mr. Cromley added that Mr. Dehnert's son would know about the requirements for the department he is in. Mr. DiBello stated that he knows engineering students and all they do is work on their computers so all they are doing right now is going round and round so it is best to move on. Mr. Ciresi said that he would like to see if there is a way to survey our student body on what they use computers for, what their idea of using computers is and if they can get by an entire day without using technology or computers. Mr. Ciresi added that he felt the high school teachers would also come back and say that this is the way the kids learn today. Mr. Ciresi added that the Board Members are from a different generation. He relayed a story of when some of the Board travelled to Europe, on their own dime, and they visited Dell's Headquarters 3-4 years ago. Dell advised them that they had brought in students to show them future technology and the students had no idea what a keyboard

was as all they knew was the world of Smartboards. Mr. Ciresi questioned the Board sitting there arguing about giving kids laptops. Mr. Ciresi stated that although he disagrees with the process of not integrating a full grade each year, he agrees with the idea of introducing this technology and sometimes we have to compromise which is unique. Mr. Ciresi added that he would rather see them move forward then do nothing at all.

Mr. Dehnert commented that he is not against technology but he does not believe that a program where every child is given a computer is where they want to go. Mr. Dehnert said if they can use technology in a way that improves education and improves achievement then he is for it. He did not feel that the district should be leaning towards slowly getting to a computer for every kid and then one day we wake up and they all have one and we wonder how we got there. Mr. Dehnert cautioned that there were other costs that were not in the figures listed such as additional IT support and software costs. Mr. Dehnert questioned what the complete cost was for getting 300 new computers into the high school.

Dr. Goodin explained that the reason for not seeing a plan to put a laptop into every student's hand is because we are trying to be fiscally responsible and we want to make sure that the devices we are deploying are actually being used in the classrooms for instruction. Dr. Goodin added that with regards to whether the Board, down the road, wishes to put a laptop into every student's hands is certainly up to the Board but his goal is to make sure that the equipment we are deploying is actually being used in the classroom. Dr. Goodin stated that his thought would be if we see a successful year, an increase in student engagement and seeing these teachers who are part of the cohort using it and being successful with it will indeed produce greater interest and other teachers using this technology. Dr. Goodin added that as far as technical support within the classroom for the additional devices, he does believe that there will be a need to increase the technology support but that remains to be seen as far as what degree the support needs to be. Dr. Goodin stated that he is incrementally approaching this because he wants to make sure our students are engaged with the latest technology to prepare them to move on into their other careers.

Mrs. Spletzer stated that she attended the Curriculum and Technology meeting and this was a very well presented and thought out plan. She added that there are classes today that she would even question how they could be taught without a computer such as Statistics. Mrs. Spletzer added that she understood that there are textbooks but to get into the detailed calculations involved with doing Statistical Analysis you need to know Excel. Mrs. Spletzer stated that this was explained at the Curriculum and Technology Committee meeting and the devices that are on the agenda for approval next week were targeted for specific courses and classes that would benefit from the use of this technology.

Mr. Pettit commented that it is this type of analysis that needs to be done going forward. He added that the district is lacking in technology compared to other districts but he feels that we are on the right track now and this is a start.

Mrs. Heine stated that she understood Mr. Ciresi's frustration with the implementation of this plan not being done by grade level but she felt that we would be hitting more students than any one of our class sizes by hitting almost 1,000 students. Mrs. Heine commented that she felt for the cost and the number of student who will be impacted it was a bigger bang for our dollar.

Mr. Dehnert asked what the long-term plan was and if we were trying out the devices and we are going to get to 1:1 or 1:1/2. He stated that he does not see what the plan is. Dr. Goodin replied that as he has said, the goal is to make sure that the devices we are deploying are being used to maximize engagement and differentiation. Dr. Goodin added that how far we move with this is

completely up to this Board. Mr. Dehnert felt that administration should be putting forward a plan for what we expect to do long-term and Dr. Goodin replied that they do have a plan. Mr. Dehnert asked what the plan was and Dr. Goodin responded the plan was to do the cohort this year and then next year do that cohort again the following year. Mr. Dehnert asked if the plan was to roll out another 300 devices next year and Dr. Goodin replied that was very possible. Mr. Dehnert asked about subsequent years and if each year another 300 would be rolled out and he asked if we were trying to get to 1:1. Dr. Goodin responded that his belief was that we were trying to get to the point where we were actually using technology within our classrooms effectively.

Mr. DiBello commented that he was not sure why the conversation kept going back to 1:1. He indicated that from the beginning he and Mr. Ciresi had differed on putting a computer into every kid's hand. Mr. Ciresi wanted to move in this direction whereas Mr. DiBello felt that for it to be effective it was necessary to see how the computers would be used in the classrooms and how to engage the teachers to roll it into their curriculum. Mr. DiBello said it amazes him how we go from point A to point Z and he recapped that there was a pilot program last year with 4 teachers that saw some successes and some things that were learned throughout the process. Mr. DiBello added that they took this information and asked Dr. Goodin what his plan was for this year and he came forward with his plan for this year. There were 14 teachers who came forward to be a part of this year's program which was 10 more than the previous year so the plan was working. Dr. Goodin presented that he has 14 teachers on board and with the purchase of "x" number of computers we can reach close to 1,000 students. Mr. DiBello stated that they were kidding themselves if they thought that by buying a tool the kids would then go on to become brain surgeons but rather we are providing a new educational approach partnered with the curriculum, the technology in the classroom and eBooks. Mr. DiBello commented that they are trying to at least get their foot in the door where other districts have run past us. Mr. DiBello stated that we wait and we talk and talk and it is like the whole world is moving forward and all we are talking about is trying to provide the best educational experience possible for our students while being fiscally responsible for our taxpayers. He added that the number one priority is to provide education to our students. Mr. DiBello spoke about the presentation given by the administration at the Curriculum and Technology meeting presented a full plan and the committee was in support of the plan. Mr. DiBello commented that to sit here and throw on administration that they cannot approve anything that does not enhance student performance then they should not be voting on anything because there is nothing at this table that any of them have voted on that has guaranteed student performance. Mr. DiBello likened his point to the Board approving resurfacing of the track or purchasing new instruments for the band and questioned whether this increased student performance. Mr. Dehnert argued that they were discussing curriculum and not the track or the band. Mr. DiBello challenged Mr. Dehnert that if he is making a statement that he stand behind it and he asked what on the agenda they have voted on has guaranteed student performance and Mr. Dehnert replied that the premise of the question being asked was flawed and he was not even going to bother answering it. Mr. DiBello said it was because Mr. Dehnert could not answer it.

Mr. Dehnert questioned again what the plan was for this, what were are all of the costs and what we expected to get out of it achievement-wise and stated that these are fair questions that anybody who makes prudent decisions should evaluate and hear the answers. Mr. Dehnert stated that he did not expect that people would argue this around the surface and never get to the bottom line of what they expect to get out of it. He questioned whether they could spend their money doing something differently that would be better such as hiring special teachers for certain things or buying a different curriculum. Mr. Dehnert added that they are only looking at trying technology to see whether it engages our students more or not and to him this is not what they should be getting at which is improving achievement. Mr. Dehnert questioned the statements being made that everybody is doing this except us and we do not even know if that is true. He

added that the bottom line is that he is asking legitimate fair questions as to what the plan is, what the total costs are and what benefits do we expect to get out of this from a performance perspective.

Mr. DiBello spoke about the presentation that Dr. Goodin did in August where he laid out the plan of bringing on the next wave of teachers. Mr. DiBello commented that they have gone through this and they continue to go round and round.

Mr. Pettit stated that a plan is a work in progress and what we are talking about is a goal which is student achievement in the end. Mr. Pettit stated that this is the initial feed and although he felt we were a little late in getting to it we are finally getting there. He added that we have an excellent core of teachers who will need training and it will be provided. Mr. Pettit commented that the teachers will step up to the plate because they are excellent but with that being said this needs to be fed to them and we need to prepare them which is what we are doing. Mr. Pettit stated that the plan is that we are preparing to give the kids the tools they need to achieve when they leave here.

Mr. Dehnert stated that he has said his piece; he has asked his questions and has not heard any answers so they can continue to discuss this more and go in circles or move on.

Mr. Jackson asked that they bring closure to this. He requested that Dr. Goodin possibly respond later on as to go back and forth on this is counter-productive. Mr. Jackson stated that at the end of the day everyone at the table has a commitment to this school district and everyone is doing what they think is right so at some point they have to collectively compromise. Mr. Jackson again asked that they close this item and move on.

A. **NEW COURSES FOR SPRING-FORD SENIOR HIGH SCHOOL 2016-2017**

1. **AP Macroeconomics:**

This major course will provide a higher level course offering for those students interested in Global Studies and/or Social Studies and will enrich the curriculum of Spring-Ford's Social Studies and AP Program. From College Board: *The AP Macroeconomics course provides students with a thorough understanding of the principles of economics and how economists use those principles to examine aggregate economic behavior. Students learn how the measures of economic performance, such as gross domestic product (GDP), inflation, and unemployment are constructed and how to apply them to evaluate the macroeconomic conditions of an economy. The course recognizes the global nature of economics and provides ample opportunities to examine the impact of international trade and finance on national economies. Various economic schools of thought are introduced as students consider solutions to economic problems.* This course would be a part of the Global Studies program, but open to any qualified junior or senior student.

Staffing:

Additional staffing would be needed to run this course.

Cost:

Initial Curriculum Development (12.0 Hours)	\$ 360.00
AP Training	\$ 2,000.00
Textbooks (50 @ \$88.00 each)	\$ 4,440.00
Initial Materials Sample Exams \$42.00 per pack of 10	\$ 210.00
TOTAL	\$ 7,010.00

2. **AP Art History:**

This major course will provide a higher level course offering for those students interested in this history of art and artistic movements throughout history and around the globe.

From College Board: Advanced Placement® Art History builds the visual literacy and critical thinking skills needed to effectively analyze art across time and place. The framework of the AP® Art History course encourages students to develop deep understanding of representative art works from diverse cultures, including the fundamental knowledge that places these works in context and articulates the relationships among them.

The curriculum conveys the big ideas and essential questions at the center of an investigation into the world art and art production. Clear learning objectives that represent the art historical skills valued by art historians and higher education faculty will inform class assignments.

Students will acquire a comprehensive knowledge of historically significant artists, movements, aesthetic theories and practices, ranging from the prehistoric times to the significant contributions in the 21st Century. Art production of all cultures will be studied in relative proportion to their representation on the Art History Advanced Placement Exam.

Staffing:

Additional staffing would be needed to run this course.

Cost:

Initial Curriculum Development (12.0 Hours)	\$ 360.00
AP Training	\$ 2,000.00
Textbooks (50 @ \$88.00 each)	\$ 4,440.00
TOTAL	\$ 6,800.00

3. **Project Lead the Way: Digital Electronics (course three):**

The PLTW Pathway To Engineering (PTE) program is a sequence of courses which follows a proven hands-on, real-world problem-solving approach to learning. Throughout PTE, students learn and apply the design process, acquire strong teamwork and communication proficiency, and develop organizational, critical-thinking, and problem-solving skills. Students use the same industry-leading 3D design software used by companies like Intel and Lockheed Martin. It's STEM education, and it's at the heart of today's high-tech, high-skill global economy.

Digital Electronics is the third of four courses in the sequence. The course description from PLTW reads: *"From smart phones to appliances, digital circuits are all around us. This course provides a foundation for students who are interested in electrical engineering, electronics, or circuit design. Students study topics such as combinational and sequential logic and are exposed to circuit design tools used in industry, including logic gates, integrated circuits, and programmable logic devices."* This course would be a major course with honors weight, open to any interested 10th – 12th grade student.

Staffing:

Current staff would be utilized if enrollment numbers warrant. As the program grows, we anticipate needing additional staff.

Cost:	Start Up	Recurring
Participation Fee	\$ 3,000.00	\$ 3,000.00
Training for 1 teacher	\$ 2,200.00	\$ 0.00
Lab Inventory	\$ 7,600.00	\$ 1,250.00
TOTAL	\$12,800.00	\$ 4,250.00

- B. Administration recommends approval of a lease agreement with ePlus Group, Inc., for 288 Lenovo Yoga 11E ThinkPads with 3 year ADP solution. The total cost including extended protection shall not exceed \$254,769.93 and will be divided into three annual lease payments not to exceed \$84,923.31 per year. Funding will come from the Capital Reserve.
- C. Administration recommends approval of a lease agreement with ePlus Group, Inc., for 9 Cloud32 Chromebook Carts. The total cost shall not exceed \$14,877.54 and will be divided into three annual lease payments not to exceed \$4,959.18 per year. Funding will come from the Technology Budget.

IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mrs. Spletzer commented that she is very excited about the work that Mrs. Bast has been doing and she is glad to see her attending the conference on the Downingtown STEM Academy. Mrs. Spletzer felt that exploring these types of opportunities in order to further define and expand our STEM/STEAM Program is very exciting.

The following individuals are recommended for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

HIGH SCHOOL

- A. **Khrystin Herb**, SAP Coordinator, to attend "*PASAP-PAMLE Conference*" at State College, PA from February 27 through March 1, 2016. The total cost of this conference is \$526.00 - \$226.00 from the 580 account (mileage and meals) and \$300.00 for a substitute for 2 days from the substitute account. Registration fees are being paid by PASAP.
- B. **Katie McNeill**, College Career Coordinator, to attend "*PA Liberal Arts College Tour: Albright College, Elizabethtown College, Juniata College, Lebanon Valley College, Lycoming College and Messiah College*" from November 17 through November 20, 2015. There is no cost for this college tour as all fees are covered by the colleges. No substitute is needed.
- C. **Alison Reichwein**, Teacher, to attend "*2015 Annual Technology & Engineering Education Association Conference*" at the Radisson Hotel in Camp Hill, PA on November 6, 2015. The total cost for this conference is \$150.00 for a substitute.

BROOKE

- D. **Carrie Kuklinski**, Speech-Language Therapist, to attend "*Refresher Course for See-the-Sound Visual Phonics: Making Phonemes Visible to Students*" at PaTTAN

in King of Prussia, PA on December 1, 2015. The total cost for this conference is \$150.00 for a substitute.

OAKS

- E. **James Westlake**, Elementary Instrumental Music Specialist, to attend "*PMEA District 11 11th Annual Professional Staff Development Conference*" at the Montgomery County Community College on November 3, 2015. The total cost of this conference is \$25.00 from the 324 account. No substitute is needed.

5TH/6TH GRADE CENTER

- F. **Gillian Arganetto** and **Stacy Eddinger**, Autistic Support Teachers, to attend "*What Makes A Girl on the Spectrum So Different*" at the Montgomery County Intermediate Unit in Norristown, PA on November 10, 2015 for a ½ day in the morning. The total cost for this conference is \$150.00 for two ½ day substitutes to be paid from the Ice for Autism Funds.

DISTRICT-WIDE

- G. **Sue Choi**, K-6 Math Instructional Coach, to attend "*PDE Item Writing and Scoring Training Workshops ELA, Mathematics and Science*" at the Doubletree Philadelphia –Valley Forge on November 16 and November 17, 2015. There is no cost for this conference and no substitute is needed.
- H. **Dr. Robb Colyer**, 10th Grade House Principal, **Daniel Badway**, **Allison Reichwein**, and **Todd Roussey**, Teachers, **Katie McNeil**, College Career Coordinator, and **Darryl Perecko**, Guidance Counselors, to attend the "*2015 Project Lead the Way Pennsylvania State Conference*" at Wilson High School in West Lawn, PA on November 10, 2015. The total cost for this conference is \$300.00 for two substitutes from the substitute account.
- I. **Kimberly Bast**, Assistant Director of Curriculum and Instruction, and **Dr. Patrick Nugent**, Principal, to attend "*Behind the Scenes of the Downingtown STEM Academy*" at Penn State University in University Park, PA on November 10, 2015. The total cost for this conference is \$530.55 (registration and mileage) from the 324 and 580 accounts. No substitutes are needed.

X. OTHER BUSINESS

Mr. Cromley commented that there has been a lot of work on the Student Records Policy and he encouraged the Board Members to be well-informed by reading the 23 pages of this policy. Mr. Cromley stated that there has been an immeasurable amount of input from across the district in various areas.

- A. The following policies are submitted as a second reading for approval at next week's meeting:

1. Policy #121 – PROGRAMS: Field Trips/Educational Trips (**Attachment A3**)
2. Policy #121.1 – PROGRAMS: Overnight/Foreign Travel (**Attachment A4**)
3. Policy #815 – OPERATIONS: Acceptable Use of the Computers, Network, Internet, Electronic Communications and Information Systems (**Attachment A5**)

- B. The following policy is submitted for your review:
 - 1. Policy #246 – PUPILS: Student Wellness (no changes) (**Attachment A6**)
- C. The following policies are submitted for a first reading:
 - 1. Policy #216 – PUPILS: Student Records (**Attachment A7**)
 - 2. Policy #819 – OPERATIONS: Suicide Awareness, Prevention and Response (**Attachment A8**)
 - 3. Policy #916 – COMMUNITY: Community Volunteers (**Attachment A9**)

XI. INFORMATION ITEM

Mr. Pettit expressed appreciation to Brooke Elementary Home and School and all of the home and school organizations and stated that he cannot say enough about all of the wonderful assistance they have given the district. He added that there is a deep appreciation for all of the help they provide to their schools.

Mr. Ciresi said he agrees with Mr. Pettit 100% but questioned the type of projector system that they are planning to put in. Mr. Ciresi asked why it was not being paid for by the district since it will be used for educational use. Mr. Ciresi stated that this has always been his argument that as a School Board they should put in the technology and put in the things that advance education so that they can use the \$10,785.00 for something else they want for the kids. Mr. Ciresi felt this was the district's responsibility. He added that he appreciated everything that the home and school did at Oaks Elementary and for years he has gone back and forth with them buying all of the Smartboards because he felt it was the Board's responsibility to advance education and purchase it. Mr. Ciresi felt this was a wonderful idea but felt it was the Board's responsibility and if what they were buying was the same type of set-up as was being used in the high school cafeteria then he would rather see the Board vote on it to put this in and then have the home and school could go back and use the money for something else. Mr. Ciresi thanked them for the donation and said that this is not anything against them but he felt that this is something the Board should be doing. Mr. Ciresi asked for clarification on what this equipment actually is for and if it is something similar to the equipment overhead in the high school then he feels that all schools should have the same amount of technology when it comes to that as it is the whole engagement issue.

- A. Brooke Elementary Home and School will be conducting fundraising activities for the purpose of purchasing a projector system for Brooke Elementary's multi-purpose gymnasium/cafeteria. The cost for this system will be approximately \$10,785.00. There will be no cost to the district.

XII. PUBLIC TO BE HEARD

Mr. DiBello reported that he was contacted by a couple of parents regarding a trip to Peru that is being planned with high school students costing around \$4,000 per student. Mr. DiBello said the parents who contacted him were very upset as they could not believe that the district would have a school trip to Peru for \$4,000. Mr. DiBello indicated that he advised the parents that it is not a trip organized by the school district but rather by some organization that works with interested parties to plan these trips over the summer for students who are interested in going to a foreign country. Mr. DiBello said the concern expressed to him was that if this was the case then why was this trip being discussed in the classrooms during the day. Mr. DiBello stated that they have had this

conversation before where if there were staff that were going to plan a trip overseas with students that it is done afterschool and advertised through handouts that students could bring home to parents and strictly done outside of Spring-Ford. He added that it pains him, if this is true, that we are back to this and that this is occurring during the day as it should not be occurring while our students are in the classroom. Mr. DiBello asked that this be addressed and looked into.

Mr. Jackson advised that one of his daughters texted him today about this and on the form there are 4 teachers listed and his question was whether this was a Spring-Ford event. He added that there some small print at the bottom that said it is not a Spring-Ford sponsored event nor is Spring-Ford responsible for it. Mr. Jackson stated that the program is advertised through the school district so it sort of sends this false sense of endorsement.

Mr. DiBello stated that this occurred a couple of years ago and there is a company that plans these trips and works with teachers on the planning. Mr. DiBello commented that from the Board and the Administration's perspective it was understood that this is not supposed to happen during the school day. He added that although there is a disclaimer in very small print at the bottom of the form a lot of the parents are under the belief that this is a Spring-Ford sponsored \$4,000.00 trip to Peru. The other concern parents have is that this is being sold to the kids during the school day.

Mr. Jackson reported on the dialogue taking place between his daughter and her friends and said that the information is out there and is out there on a very large scale. Mr. Jackson stated that before he invests his money he wants to know the validity of this company.

Mr. Fitzgerald advised that the company connects directly with the individual employees and there is no relation to the Spring-Ford Area School District and he believed the disclaimer is on every document. He added that the district's policy spells out this process. Mr. Fitzgerald noted that the documents clearly note that it is not a Spring-Ford sponsored trip and the teachers have been directed by Dr. Goodin to convey to the students and the parents that the School Board and the School District has no relationship to this company or the events. Mr. Fitzgerald stated that the separate issue is to how it is advertised and the teachers have been directed as far as he knows to not be doing this during class time.

Mr. DiBello commented that he did not feel it was right that the teachers were using parent email addresses obtained through the district to send this propaganda home to the students when we do not allow anyone else to do this nor do we provide this information to any outside organizations. He asked Dr. Goodin if this was correct and Dr. Goodin replied that we do not provide outside organizations with parent email addresses but he did not think that they were using email addresses to communicate this information.

Mr. Dehnert stated that this should fall under the same criteria as all of the other information and activities that are communicated by putting flyers on the community section of the Spring-Ford webpage.

Mr. Fitzgerald advised that he did not want any involvement in the communication of this and if the teachers take it upon themselves in an entrepreneurial way to collect 40 people to do a trip that is fine but we are not going to be a facilitator of that process. Mr. Fitzgerald stated that information should not be on teacher time and the disclaimer

that the Board and the district are not involved in any way should be on all documentation being issued.

Mr. Dehnert felt that a policy was needed and Mr. Fitzgerald stated that there was a policy and Mr. Dehnert stated that the policy should be adhered to.

Mr. Jackson commented that the small print aside the overall representation is that it is district sponsored because contact information listed gives a school phone number and school email address. Mr. Jackson said he is looking at this from a parent's perspective and not as a School Board Member and he just wanted to make sure there was some validity to this. Mr. Fitzgerald stated that in terms of the contact information he was not surprised that they put this on there and in terms of the company itself he did not think that the district had vetted the company or its qualifications nor would he direct us to vet it as that would tie us closer into the company itself. Mr. Fitzgerald added that we allow the teachers to gain access to the students to potentially develop a trip but we have no involvement in it. He stated that the disclaimer assists in this but the policy gives us that process.

Mr. Ciresi asked what stops a teacher from running a business through our school as we are using the district's resources for a teacher's benefit on a personal level.

Mr. DiBello read the bottom of the first page from the district's policy on overnight and foreign travel dealing with non-endorsed trips which stated that "no staff member may solicit district students for such trips in class, on school grounds, using school email or school provided technology or within the district facilities without Board or Superintendent permission". Dr. Goodin responded that everything that is printed in bold on the policy is exactly what was conveyed to the teacher.

Mr. Cromley commented that many times policies come out and they don't read them thoroughly and the concern is that these policies take time to be reviewed and obtain input from various people from all areas. Mr. Cromley added that everyone including administration, board members and parents should be aware of these policies and read them.

Mr. Fitzgerald added that the Board can develop any policy they want and take it through committee and put language in there but the problem in many districts is the implementation of such. Mr. Fitzgerald offered the Acceptable Use of Technology Policy as an example and stated that this policy is revised every 18 months because what was standard use of technology in 2011 is different from today. The same holds true for the Student Records Policy which changes every couple of years. He commented that the people who have to implement the Board Policy are not the 9 Board Members here as they are the administrators, the teachers and your principals and the problem is that you have hundreds of policies.

Mr. Ciresi stated that there are also hundreds of laws and if you break the law because you did not know it was a law you are going to jail. He added that the only goal of the Board is really to implement policy and that should be carried out by administration. Mr. Ciresi stated that his concern is not the validity of the trip and all that the kids get out of it but more so how do you stop another employee from doing this for another reason if you have allowed one person to do this. Mr. Fitzgerald replied that the staff will have professional standards that they will have to adhere to and they will be directed that their

responsibilities are to educational initiatives of the district. Mr. Fitzgerald added that this is a long standing issue that has been codified through policy.

Mr. DiBello commented that he did not expect a long discussion on this and the only reason he brought this up is that there is a trip to Peru being planned and he knows that there is a disclaimer on the form but from a parent's standpoint they thought that the trip was a school district trip. Mr. DiBello suggested that possibly the teachers reiterate that it is not school district sponsored to the parents. Mr. DiBello stated that his only point was that if this was occurring during the school day that it has to stop.

Mr. Jackson stated that he brought it up because it involves his daughter as it happened today and also Mr. DiBello raised the concern. Mr. Jackson asked if informational meetings can occur on this on school property in a classroom and the response was that a use of facilities must be filled out. Mr. Fitzgerald replied that he would have to see what the policy restricts on this issue. Mr. Jackson read information handed out that stated that there would be an informational meeting held in January in one of the 8th grade classrooms. Mr. Jackson stated that they can sit here and say that the small print does not represent Spring-Ford but every tentacle of this program ties Spring-Ford in.

Mr. Dehnert asked Dr. Goodin to look into this and Dr. Goodin responded that he had looked into it and there are a group of teachers who are organizing a trip this summer and this had gone on for about 10 years. He added that last year there were 56 students who participated along with 21 adults. Dr. Goodin stated that there is question with regards to policy on whether they can disseminate information. He questioned if they cannot disseminate the information then how do the students know about it. Dr. Goodin stated that this might be something that needs to be tightened up in the policy when we are reviewing it. Mr. Dehnert responded that the information should be disseminated via the community flyer and event section of the website.

Mr. Cromley advised that the Policy Committee will talk about the dissemination of information at their next meeting.

Ed Dressler, Oaks, wanted to speak on the technology issues. Mr. Dressler stated that he has the advantage of having grandchildren who attend school districts across the states and country. He commented that he can say that Spring-Ford is definitely behind those school districts that he has some experience with. He felt that the district is also behind in how we finance these projects. Mr. Dressler stated that he has grandchildren who are in the Upper Dublin School District and in that district every student from grades 5-12 gets a tablet. He added that the parents are charged \$70 per school year and after three years of charges the child may keep it and for those students who cannot afford the payments there is a fund set up to help pay for them. Mr. Dressler advised that money is also put into this program through donations from corporations in return for a tax break. Mr. Dressler urged the Board that they need to advance these types of programs but also figure out how to finance these initiatives without having the money come out of our budget.

Christina Melton, Limerick Township, said that she wanted to piggyback off of Mr. Dressler's comments and stated that she has also done a significant amount of research on the use of technology in the classroom. She reported that there have been a number of studies that have indicated that students are not prepared for college at the technology level and are therefore not able to perform basic functions utilizing key software like Data Base Access and Excel. She

added that students who have not been exposed to this or had the opportunity to learn it and utilize it on a daily basis are not sufficiently prepared to perform well in their future endeavors. Mrs. Melton offered to pull some of the reports for Mr. Dehnert and share them with him. She stated that the district needs to continue to want to drive this so that our students can be prepared and successful in their college careers and not be behind their peers. Mrs. Melton advised that there are a number of funding solutions that exist and she believes that they need to look outside of the box. She added that saying no all the time is getting old and it is necessary to come up with solutions as they need to look for alternative funding, be creative, come up with alternative resources within the community, tap county, state and even country resources to help support the advancement of education within our district. Mrs. Melton stated that they cannot continue to tap the taxpayer. Mrs. Melton added that the proposed 1.9% tax increase would have broken many, many people and thankfully that came down to 1.22% which still broke many people. Mrs. Melton stated that she believes they really need to evaluate how they fund many programs. She thanked the Board Members who voted in favor of moving forward with gathering information, understanding what the deficiency is, understanding what the need is, and what the community needs. Mrs. Melton stated that they just can't say no as they have to understand what is needed and then make a decision and when you jump to no you do not know what the missed opportunities are. Mrs. Melton added that this is tying the hands of our school district, our community and our students. Mrs. Melton asked Mr. Dehnert to let her know if he would like her to provide him the reports she pulled and he declined her offer.

Mr. Dehnert replied that the bottom line is that he did not say no but asked 3 fundamental questions about the technology which he did not get answers to. Mr. Dehnert added that as far as the weight room is concerned the football team is undefeated so he does not believe there is a significant issue with them not performing. Mr. Dehnert stated that he has spoken with many people and they do not want to pay for things like that.

Mrs. Melton replied that without gathering information and understanding whether there is a safety issue, which is first and foremost...Mr. Dehnert interrupted her and asked her to save her campaigning for the campaign trail and not for School Board Meetings.

Mr. Ciresi stated that Mr. Dehnert campaigned the whole beginning of the meeting and that Mrs. Melton should be allowed to speak.

Mrs. Melton commented that the safety of the students has to come first and because of the way in which the feasibility study is reported and it only says a deficiency they do not know whether or not the overcrowding issues create a safety issue for students. She added that they have to understand those risks and then make a decision. Mrs. Melton said that you cannot just say that there is overcrowding as you do not know what overcrowding means and without that definition and without that study to define it you cannot make the right decisions and you cannot move forward. Mrs. Melton added that they also have not thought outside of the box for alternative funding solutions and possibly there are partnerships that could be engaged in. Mrs. Melton stated that Mr. Dehnert had brought up students going to the YMCA to work out but there would be a cost for bussing the kids over there. She concluded by saying that they need to understand what all of the options are before a decision is made.

Mr. Dehnert stated that he asked Dr. Goodin if we were operating our weight room unsafely today because he keeps hearing this and if we are then we should fix that today and not wait until an accident happens if it is truly unsafe.

Mr. DiBello stated that it has been said time after time and by administration that the weight room is only equipped to handle 40-50 kids and anything beyond that is an issue. He asked what information Mr. Dehnert was looking for and then asked Mr. Cooper had stated that information. Mr. Cooper replied that he had done this and that it was also brought up in the feasibility paperwork that he brought to the Property Committee meeting.

Mr. Dehnert commented that if the fitness room is unsafe today the way we are operating then they need to not have so many people in there so that it is safe. Mr. Dehnert added that if the room is designed for 50 people and there are 80 in there then they should not be having 80 in there and if 40 is the safe number then no more than 40 should be in there.

Mr. DiBello stated that in agreement with Mr. Dehnert he believes the Board needs to make a motion that there are no more than 40 students in the weight room. Mr. Dehnert disputed that this was not what he was saying as he does not know what the number should be. Mr. DiBello replied that Mr. Cooper has already said that 40 was the number that was presented to the Board. Mr. Cooper confirmed that 40 was the number that is being used. Mr. DiBello stated that what he hears Mr. Dehnert saying is that there needs to be a directive of no more than 40 students in the weight room at any given time. Mr. Dehnert denied that this is what he was saying and clarified that he was saying if we are operating unsafely today then we need not to operate it unsafely, whatever that number is. Mr. Dehnert commented that he keeps hearing that we are operating it in an unsafe manner and people are going to get hurt so we should not do that. Mr. Dehnert added that a motion was not needed for the administration to do the right thing. He asked again if the weight room today was being operated unsafely. Dr. Goodin replied that there is no doubt that we need to limit the number of students that have access to that facility and the issue is that we have more students wanting to use the facility then there is space for it to be used. Mr. Dehnert stated that whatever the current number is to be safe is the number we should not be going over.

Colleen Zasowski, stated that she has been listening to discussion on this health and wellness center for such a long time and it seems like it comes up and there is drama and then it goes away and then comes back. She commented that one of the things she keeps hearing over and over tonight is what is the deficiency. She stated that what she hears is that the deficiency is defined as a capacity issue but not until the last few minutes was the word safety used. Mrs. Zasowski commented that if they are talking about safety and a weight room and preparing specifically our football players then we are leaving out a whole group of other students in this day when there is a big focus on health and wellness in our community. She added that heart disease is an epidemic and there are things our children need to do now so that does not crush them as adults. Mrs. Zasowski asked if anyone had seen the statistics on number of football players that have died and clarified that she is not saying that this is related to a weight room issue or improper training and quite frankly that she did not know what it was related to. She reported that there have been 6 football player deaths since September and urged that if in any way the weight room provides inadequate weight room training methods then this does need to be addressed right away. Mrs. Zasowski stated that when she looks at the two motions on the agenda and the administrative recommendations she believes it does say that they care about the kids enough that they are not going to allow this to happen to them. Mrs. Zasowski stated that she does not know what the reason is for those deaths happening but felt that we needed to look at what we are giving our students and if we were preparing them enough in a safe environment. Mrs. Zasowski said she wanted to also comment on the technology discussion this evening and feels

that it would be foolish and unwise for anyone on the Board to say that the goal is to get a laptop in to each individual person's hands. She commented that technology changes all of the time and we have to change with it. Mrs. Zasowski concluded by saying that she believes that to give our children the best and brightest future possible they have to roll with this, move with this and be flexible enough to do it.

XIII. ADJOURNMENT

Mr. Cromley made a motion to adjourn and Mr. Pettit seconded it. The motion passed 8-0. The meeting adjourned at 9:52 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On October 26, 2015 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Willard D. Cromley and Kelly J. Spletzer
Region II: Dawn R. Heine
Region III: Joseph P. Ciresi and Thomas J. DiBello
Presiding Officer: Mark P. Dehnert
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Dana K. Ludgate and Daniel J. Ciresi

The following Board Members were absent: **Bernard F. Pettit** and **Todd R. Wolf**

The following Board Member arrived late: **Clinton L. Jackson** (7:35 p.m.)

ANNOUNCEMENTS

Danny reported that Spring-Ford Spirit Week was a fun and exciting week for high school students to show their school spirit and ram pride. Danny reluctantly congratulated the senior class who were the winners of spirit week pride and competition and as a junior he is anticipating that the senior class will win again next year. Danny congratulated the new Homecoming King and Queen, Tyler Smith and Sky Moore. Danny stated that he also wanted to take time to recognize the school's donation to the Julia Grace Foundation and announced that they were able to raise over \$8,500. He thanked all of the students and staff that helped with raising the funds. Danny added that the Powder Puff Game was well attended and those in attendance made many generous donations. Danny reported that Mrs. Eveland, the founder of the Julia Grace Foundation, offered her gratitude for the great generosity shown.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

Christina Melton, Limerick Township, stated that at last week's work session there was discussion regarding a Brooke Home and School donation and whether the equipment they were looking to purchase was something that was for educational purposes and therefore should be purchased by the district. She asked if there had been any changes or resolution regarding this. Mr. Dehnert stated that there had been no change. Mr. Ciresi asked if Dr. Goodin had looked into whether other schools had this type of equipment and Dr. Goodin replied that they did not. Mrs. Melton asked about Policy 121.1 Overnight/Foreign Travel and wondered if there were any changes being made to the policy or was it being passed as it appeared on the agenda. Dr. Goodin advised that at each Board Member's seat there was a revised version of the policy which includes language that clarifies those types of trips. Mrs. Melton stated that on the agenda was a motion for the purchase of additional laptops for the classrooms and she knows that there has been some conversation and concern with regards to the value of computers in the classroom. She advised that she had personally done a fair

amount of research and she asked the Board to consider when they are talking about the cost of the computers they also consider the savings that will be realized from the implementation of technology such as the reduction in the cost of textbooks. She added that the information the students will be receiving will be more timely, accurate and up to date which is very critical. Mrs. Melton commented that with regards to the purchase of the laptops, there had been some discussion on finding alternative financing and different mechanisms to pay for the laptops and she encouraged the Board to continue exploring this. She expressed hope that every member of the Board would take into consideration the need and value of laptops within our classrooms and move forward with the initiative.

II. PRESENTATIONS

Mr. Reigner introduced himself and stated that it is his distinct honor and pleasure to be here tonight to honor 5 Spring-Ford High School senior students for their outstanding performance in the National Merit Scholarship Program. Mr. Reigner reported that each of these 5 students has been named as a Commended Student. Mr. Reigner announced each student's name and called them to come forward so that Dr. Goodin and Dr. Nugent could present them with a letter of commendation from the National Merit Scholarship Program.

- A. **Douglas Reigner**, 12th Grade House Principal, to recognize **Daniel A. Callos, Dalton P. Decerio, Aaron J. Frye, Claire E. Kraft** and **Ryan E. Smith** on being named as "Commended Students" in the 2016 National Merit Scholarship Program. These five seniors were among the 34,000 high performers, out of the more than 1.5 million students, who took the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) last October and qualified as commended students.

Mr. Reigner announced that at this time they would recognize the National Merit Scholarship Semi-Finalists. He stated that Spring-Ford High School is pleased to announce that 6 senior students were named as Semi-Finalists in the National Merit Scholarship Program. Mr. Reigner reported that these 6 students achieved this status because they scored better than 99% of the 1.5 million students who took the Preliminary SAT/National Merit Scholarship Qualifying Test. Mr. Reigner stated that these 6 students have the opportunity to continue in the competition to be considered for a monetary award but will have to fulfill several requirements such as submit a detailed scholarship application, be endorsed and recommended by a high school official, write an essay, and earn SAT scores that confirm their earlier performances on the PSAT exam. Mr. Reigner commented that the high school is extremely proud of these students and their efforts. Mr. Reigner announced each student's name and called them to come forward so that Dr. Goodin and Dr. Nugent could recognize them on their accomplishment of being named as a Semi-Finalist in the National Merit Scholarship Program

- B. **Douglas Reigner**, 12th Grade House Principal, to recognize **Eash V. Aggarwal, Calista L. Dominy, Edward W. Lin, Roshni M. Mehta, Kyle C. Rosenblum** and **Haley E. Spletzer** on being named as "Semi-Finalists" in the 2016 National Merit Scholarship Program. These six seniors were among the 16,000 highest performers, out of the more than 1.5 million students, who took the Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) last October and qualified as semi-finalists.

Dr. Goodin presented data on the PSSA and stated that this year was the first year that there was a change to the PSSA tests as they are now aligned with the PA Common Core Standards. Dr. Goodin reported that due to this, across the state they did see a dip in the

scores in general but he is proud to say that our district's scores are still significantly higher for the most part than the state averages. Dr. Goodin presented proficiency percentages for grades 3 and 4 in ELA, Math and Science for each individual elementary building and showed the comparison to the state proficiency percentages. Dr. Goodin presented the data for grades 5 and 6 in ELA and Math, grade 7 for ELA and Math and grade 8 in ELA, Math and Science.

Dr. Weidenbaugh presented information on the Keystone Exams and stated that they are a graduation requirement. She added that students are required to pass Keystone end of course exams on Algebra, Literature and Biology. Dr. Weidenbaugh explained how the Keystone Exams are taken by students in grades 7-10 depending on when they complete the course. The main objective is to make sure that the student has demonstrated proficiency on the Keystone Exam prior to their senior year in order to graduate. Dr. Weidenbaugh provided the proficiency results for grades 7, 8, 9, and 10 for the years 2013, 2014 and 2015 in the three required subject areas.

Dr. Nugent spoke about the difficulty in maintaining the proficiency levels as the numbers can be misleading. He stated that you may have 100 students may take the initial test in 7th grade and then another 100 take it in 8th grade. By the time the students move up to 9th grade you may have 45-60 students move in or move out of the district from that initial 7th grade class which makes it difficult to maintain the data and have a true sense of what the overall percentages are. Dr. Nugent commented that they are working very diligently with the current junior class who have the current graduation requirement of passing all three Keystone Exams because if they do not pass the exams they will not graduate next year with their class. Dr. Nugent reported that there is word from the state that there will be a moratorium on this and it will be put on hold and pushed back to the class of 2019 but no definitive answer has been given on this. Dr. Nugent reported on the results of the AP Exams which showed that there were 138 students that performed at the scholarly level with 47 being named as AP Scholars, 28 AP Scholars with Honor, 58 AP Scholars with Distinction and 5 as National AP Scholars. Dr. Nugent advised that in 2015 there were 871 AP Exams taken with 219 scoring a 5, 238 scoring a 4, 259 scoring a 3, 122 scoring a 2 and 33 scoring a 1. Dr. Nugent next presented data on the ACT Exams including comparisons to the state averages. He reported that the state averages have gone down while ours has gone up. Dr. Nugent commented that most of us are very familiar with SAT scores and that ACT exams were originally focused in the southern and mid-western states but now are very prevalent across the United States. Dr. Nugent stated that our district has made significant increases in our ACT Exams. Dr. Nugent provided data on the SAT results which also showed that the district had made significant increases in our scores. Dr. Nugent reported that when you compare Spring-Ford with other surrounding districts we are right in the mix and when compare us to the state you will notice that the state scores have gone down while those of Spring-Ford have gone up every year over the past three years. Dr. Nugent advised that coming in March 2016 there will be a new SAT which will be curriculum based and will contain 4 parts; Reading, Writing/Language, Math and an optional SAT essay. The scale for scoring will be between 400–1600. Dr. Nugent commented that there are more and more colleges that are not requiring that students have taken SATs or the ACTs. He stated that the colleges are looking at many other pieces such as the whole student and what courses they are taking in school and what activities they are involved in. Dr. Nugent reported that if a student takes the PSAT they have access to a program entitled My College Quick Start which is an individualized SAT study plan based on how they did on the PSAT. He added that this is for the current SAT. Dr. Nugent next stated that current students have the option for the next year of submitting

scores for the current SAT or take the new SAT and use those scores since colleges right now are accepting both. Dr. Nugent advised that the high school also offers a one-day boot camp for the SAT and the ACT which provides students with important skills on how to take the test and time management skills. Dr. Nugent added that another outlet for students to obtain help is through the Khan Academy which is major preparatory company for these types of standardized tests. Khan Academy has partnered with The College Board and they offer a significant amount of free SAT prep online. Dr. Nugent pointed out that Montgomery County Community College also offers SAT prep several times a year and students can sign up for this. In addition Kaplan, a company that provides test preparation, rents space in our facility and they also offer a course to students. Dr. Nugent stated that students have multiple opportunities to prepare for these exams outside of what the high school provides. Dr. Nugent next showed everyone an SAT/ACT conversion chart and stated that the high school would encourage students to use this chart and send both sets of scores into to colleges they are applying to.

Mr. DiBello noted that back in 2010 the district offered 11 AP courses and this evening there are two more on the agenda for approval which will bring the district's total up to 23. He added that it is good to see the number of course offerings going up and it appears from the numbers presented tonight that more and more students are taking AP courses. Mr. DiBello commented that he believes that a majority of the Board feel that it is necessary to provide a well-rounded educational experience for students as it is not just about an SAT or ACT test. He added that he agrees with Dr. Nugent that a lot of colleges are not even looking at that anymore but rather they are looking at what the child's experience has been in high school and what they are involved in as far as extra-curricular activities. Mr. DiBello stated that there is a lot that goes into providing an educational experience for students beyond just math and English.

Mr. Dehnert stated that it would be interesting to see our SAT ranking in the state as well as the percentage of who is number one and how many of the kids take the SAT all the way down the line. Dr. Nugent stated that this information is available and he looks at all of the comparable information available down to the size of schools and the geographic area. Dr. Nugent added that last year they had 871 seats filled in AP courses and this year there were over 1,000 seats filled. Dr. Nugent stated that one of his goals is to have over 1,000 AP Exams taken and with the way the students are performing it does put them in a great position with their future.

Mr. Ciresi stated that in light of the last couple of days and the president coming out about standardized testing, he wondered if the district heard anything from the State Education Office or the Secretary of Education on this. Dr. Goodin replied that the statement made did in deed cause ripples as he was at a superintendent's meeting this morning and that was the topic of conversation. Dr. Goodin stated that how they are going to approach that with the conditions that are laid out in the No Child Left Behind Act will be very interesting. Dr. Goodin added that as far as he is aware, nothing has come out about this.

- C. **Dr. David R. Goodin**, Superintendent of Schools, **Dr. Theresa Weidenbaugh**, Principal of the High School 9th Grade Center, and **Dr. Patrick Nugent**, Principal of the High School 10-12 Grade Center, to present an overview of the 2014-2015 Spring-Ford Area School District Assessment (PSSA/Keystones/SAT/ACT/AP).

III. BOARD AND COMMITTEE REPORTS**Curriculum/Technology Dawn Heine****1st Tues. 6:30 p.m.**

Mrs. Heine reported that the Curriculum and Technology Committee met on October 6th and on the curriculum side of the agenda the first item discussed was the addition of the three new courses for the 2016-2017 school year. These courses appear on the agenda tonight for approval. Mrs. Heine reported that the Digital Electronics course is the 3rd course offered as part of the Project Lead the Way Program. She added that the other two courses are AP courses with the first one being AP Macroeconomics and the second one being AP Art History. Mrs. Heine stated that the district's AP Program has been growing for a number of years and that currently there are 38 AP courses associated with College Board with Spring-Ford offering 21 currently and 23 as of next year. Mrs. Heine noted that even if Spring-Ford does not offer an AP course in-house they can still make accommodations for students to test on any of those 38 courses and some students do take us up on this. Mrs. Heine reported that the committee next received and update on STEAM and they discussed the focus of the program, work that has been completed and upcoming events planned for this school year. She commented that some planned events include an Hour of Code, a STEM Fair, and an initial meeting for the PLTW Advisory Board. Mrs. Heine stated that there have been a lot of questions regarding the Core Curriculum so a Core Curriculum Night is planned for November 5th. Mrs. Gardy presented to the Committee an ELA series update which included a very aggressive schedule that included site visits in order to have the new ELA Program approved in November or December with full implementation in the 2016-2017 school year. On the technology side of the agenda, Dr. Goodin provided a hybrid update and indicated that we are progressing according to the timeline and all facets should be in place for implementation at Royersford Elementary during the second quarter. The committee also received a Modernized Learning update and information from Dr. Grande regarding the training that has been taking place with the 14 teachers that are involved with this program for this year. Mrs. Heine noted that with the motion that appears on the agenda tonight that even though there are 14 teachers involved with this program there will be 997 students who will be touched by this initiative which is more students than are in any one single class. Mrs. Heine stated that this roll out is providing not only support for the teachers but it is also providing an additional opportunity for many more students through this approach.

Community Relations**Todd Wolf****3rd Mon. 6:30 p.m.**

No report.

PSBA Liaison**Todd Wolf**

No report.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin reported that the district is working with K-12 Insight again to administer our staff/parent survey. The first, which will launch in November, is a "Joint Questionnaire" used to gather perception data from staff and parents on the school climate from the first few months of the school year. Results could be used to inform decision-making at the site and district-levels. He added that a second survey will be launched, the School Climate Survey, this spring and explained that the Climate Survey is part of the district's commitment to engaging parents and guardians in an honest conversation about their children's education, so we understand what we are doing well and where we can improve. Dr. Goodin also reported that he would like to congratulate our SADD students

for completing a successful Spirit Week fundraiser and raising more than \$8,500 for Julia's Grace Foundation. Dr. Goodin stated that as many of you know, Julia was a student at Brooke Elementary school when she lost her battle with childhood cancer. He added that this was the largest amount raised during Spirit Week thus far and congratulated SADD on a job well done. Dr. Goodin announced that tonight was Dr. Floyd's last meeting with Spring-Ford as he is moving on to new adventures. He thanked Dr. Floyd for his years of service to the district and wished him well on his future endeavors.

Mr. DiBello commented that Dr. Floyd has been a tremendous asset to the district over the last few years since coming here. He stated that Dr. Floyd will definitely be missed and when he first came on board he was quickly harnessed with the Global Studies initiative and the district has seen a lot of success around this program. Mr. DiBello added that another item of success was the Hybrid Learning roll out in Spring City Elementary and a lot of hard work went into this and Dr. Floyd will be missed. He wished Dr. Floyd good luck on his new endeavors.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald reported that in reviewing the two motions under Programming and Curriculum regarding proposed lease agreements with ePlus Group he is recommended that they modify both Items B and C to reflect additional language. He clarified that he is asking for this due to the fact that lease agreements with groups such as ePlus Group require official opinions by the solicitor's office due to debt limit issues. Mr. Fitzgerald requested that the following language be added to the end of both motions: "This approval is contingent upon final review and approval by the solicitor's office, and the rendering of any necessary legal opinions as applicable".

Mr. Dehnert asked if the legal opinion would be on whether they were a sound company and Mr. Fitzgerald replied no that they were a sound company as they see lease agreements with this company for many districts. He stated that it is with regards to any leases that districts do as there is a significant number attached to it so in most of these deals there are opinions required of the solicitor's office or general counsel.

IV. MINUTES

Mrs. Spletzer made a motion to approve Items A-B and Mr. Cromley seconded it. The motion passed 7-0.

- A. The Board approved the September 21, 2015 Work Session minutes.
 (Attachment A1)

NEW MINUTES

- B. The Board approved the September 28, 2015 Board Meeting minutes. **(Attachment A2)**

V. PERSONNEL

Mr. Cromley made a motion to approve Items A-H and Mr. Ciresi seconded it. The motion passed 7-0.

A. Resignations

1. **Shawn Corroplese**; Asst. Softball Coach, Senior High School. Effective: September 25, 2015.
2. **Kelly A. Grant**; Spring Play Director, 8th Grade Center. Effective: October 2, 2015.
3. **Janet C. Heffentrager**; Part-time Food Service (4 hour/day), 5/6th Grade Center. Effective: October 13, 2015.
4. **Beth C. Morello**; Instructional Assistant, Senior High School-9th Grade. Effective: October 28, 2015.
5. **Kathleen Pingon**; Part-time Food Service (3 hour/day), Senior High School-9th Grade. Effective: October 9, 2015.
6. **Yvonne Rivera**; Part-time (.25) Social Studies Teacher-Dual Enrollment, Senior High School. Effective: January 28, 2016.

New Resignation

7. **Lisa J. Denner**; Instructional Assistant, Senior High School-9th Grade. Effective: November 4, 2015.

B. Leaves of Absence

1. **Brittany Dunbar**; Social Studies Teacher, 9th Grade Center, for child-rearing leave per the Professional Agreement. Effective: December 10, 2015 through the 2015-2016 school year.
2. **Shannon M. Tolas**; Learning Support Teacher, Evans Elementary School, for child-rearing leave per the Professional Agreement. Effective: September 3, 2015 through January 28, 2016.

C. Temporary Professional Employee

1. **Christina M. Dahms**; Speech Therapist, Royersford Elementary School, replacing Jamie N. McGee who resigned. Compensation has been set at MS, Step 2, \$46,900.00, prorated with benefits per the Professional Agreement. Effective: November 9, 2015.

D. Support Staff Employees

1. **Lenore W. Bianco**; Part-time Food Service (3 hour/day), 5/6th Grade Center, replacing Carol Findley who had a change of assignment. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: October 8, 2015.
2. **Louise A. Quinn**; Part-time Food Service (3 hour/day), 8th Grade Center, replacing Kathleen P. Rhodenbaugh who retired. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: October 13, 2015.

3. **Linda Rossi**; Part-time Food Service (4 hour/day), Limerick Elementary School, replacing Elaine M. Byrd who resigned. Effective: October 19, 2015.

E. Status Change

1. **Annette Freed**; Part-time Food Service (3 hour/day), 5/6th Grade Center, to Part-time Food Service (4 hour/day), replacing Susan Wedemeyer who had a change of assignment. Effective: October 5, 2015.
2. **Susan Wedemeyer**; Part-time Food Service (4 hour/day), 5/6th Grade Center, to Part-time Food Service (3.5 hour/day), replacing Carol Findley who had a change of assignment. Effective: October 5, 2015.

F. Support Staff Substitute

1. **Hope R. Embree** Food Service Substitute

- G. The Board approved the attached extra-curricular contracts for the 2015-2016 school year. **(Attachment A3)**

- H. The Board gave Administration approval to employ a Director of Technology during the interval between the October Board meeting and the November Board meeting if a suitable candidate is found during the final interview process.

VI. FINANCE

Mr. Ciresi made a motion to approve Items A-H and Mr. Cromley seconded it. The motion passed 7-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 158745 – 159022 \$1,922,393.89
ACH 151600104 – 151600146 \$ 4,921.37
2. Athletic Fund Checks
Check No. 308346 – 308536 \$ 48,156.40
3. Capital Reserve Checks
Check No. 1179 \$ 10,410.61
4. Food Service Checks
Check No. 12408 – 12429 \$ 314,362.33

- C. The following monthly Board reports were approved:

- Cash Balances – Liquidity

- Skyward Reports
 - General Fund Check Register
 - Athletic Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report
- D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations and the Parent Teacher Organizations:
1. **Great Valley Nature Center – Devault, PA.** Provide two assemblies entitled “Colonial Life” for the kindergarten classes at Upper Providence Elementary School. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$244.00.
 2. **Great Valley Nature Center – Devault, PA.** Provide two assemblies for the kindergarten classes at Upper Providence Elementary School entitled “Eggstraordinary Spring”. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$244.00.
 3. **Trudy Phillips/Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide three assemblies entitled “Winter Secrets.....Animals in Winter” for the kindergarten classes at Brooke Elementary School. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$330.00.
 4. **Jerry Ackerman Productions, Inc. – McCordsville, IN.** Provide one assembly for 5/6 Grade Center students entitled “I Will Defend” and one assembly for 7th Grade Center students entitled “Dude, Be Nice”. Funding will be paid by the 5th/6th and 7th Grade Home and School Associations and shall not exceed \$799.00.
 5. **Benmore Enterprises – Bushkill, PA.** Provide an assembly for all second grade classes at Oaks Elementary School on dinosaurs and provide a dinosaur dig. Funding will be paid by the Oaks Elementary Parent Teacher Association and shall not exceed \$525.00.
 6. **Jerry Pallotta – Boston, MA.** Provide three assemblies for the students at Evans Elementary School in conjunction with Author Day. Funding will be paid by the Evans Elementary Home and School Association and shall not exceed \$2,100.00.
- E. The Board approved the following independent contracts:
1. **Jerry Pallotta – Boston, MA.** Provide three assemblies for the students at Royersford Elementary in conjunction with Author Day. Funding will be paid from the Royersford Elementary Assembly Budget and shall not exceed \$2,100.00.

2. **Paul Hadfield – Frederick, MD.** Provide a total of five assemblies entitled “Everyone Belongs” for students at Royersford Elementary, Oaks Elementary, Brooke Elementary, Evans Elementary and Upper Providence Elementary. Funding will be paid by the Royersford, Oaks, Brooke and Upper Providence Elementary School’s PTA/Home and School or PTO as well as the Evans Elementary Assembly Account and shall not exceed a total of \$4,000.00.
 3. **Benmore Enterprises – Bushkill, PA.** Provide an assembly for students at Evans Elementary School entitled “Rocks, Minerals and Fossil Show”. Funding will be paid from the Evans Elementary Assembly Budget and shall not exceed \$575.00.
 4. **Education Alternatives – Limerick, PA.** Provide Applied Behavior Analysis Therapy for a special needs student as per the IEP. Services will be provided for 10 hours at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$950.00.
 5. **Buxmont Academy – Pipersville, PA.** Provide an educational placement and services during the 2015-2016 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$24,755.64.
 6. **Melmark School – Berwyn, PA.** Provide an educational placement and services during the 2015-2016 school year for a special needs student as per the IEP. Services will be provided for 160 days at a rate of \$519.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$83,040.00.
 7. **Capraro Associates, LLC. – Stamford, CT.** Provide a compensation study for administrative and secretarial positions to ensure salaries are equitable and in line with the surrounding market (school district and private industry). The total cost for this study shall not exceed \$11,010.00 plus applicable out-of-pocket expenses. Funding will be paid from the General Fund.
 8. **Dr. Lisa Hain – Narvon, PA.** Conduct a Neuropsychological Evaluation, provide a written report and participate in the follow-up meeting for a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
 9. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations, provide standing orders and consultation regarding school-based medical issues during the 2015-2016 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$17.00 per student physical.
- F. The Board approved the applications for **Use of Facilities Permits** received during the months of September 2015 through October 2015.
- G. The Board approved the following **exonerations** from the per capita tax for the 2015-2016 school year:

Royersford Borough

No. 001 - 014

- H. The Board approved an additional payment of \$15,486.00 to North Eastern Hardwood Floors, West Berlin, NJ for the replacement of the main gym floor at the Senior High School. The original project total of \$193,569.00 was approved at the April 20, 2015 Board Meeting. The additional cost is due to the results of the moisture test which required water proofing material to be installed under the floor as per the specifications and was necessary for the required warranty.

VII. PROPERTY

Mr. DiBello made a motion to approve Items A-C and Mr. Ciresi seconded it. The motion passed 7-0.

- A. The Board approved entering into a contract with Turf, Track and Court LLC of Hershey, PA to prepare, go out to bid, complete construction documents, bidding administration and construction observations for the purpose of having the all-weather track resurfaced and repainted due to age and normal wear/tear of the track for a total cost of \$17,715.00. Funding will come from the Capital Reserve.
- B. The Board approved obtaining quotes for the purpose of conducting an analysis of the geothermal field locations within the district and bringing these proposals with costs back to the Property Committee for review. There will be no cost to the district at this time.
- C. The Board approved obtaining quotes to purchase a replacement backhoe for the district for safety reasons due to the age and wear/tear of the existing one. If approved, this replacement backhoe can be ordered and received by early Spring 2016. Funding will come from the Capital Reserve Plan as indicated.

VIII. PROGRAMMING AND CURRICULUM

Mr. Dehnert asked that Item A be separated from B and C. Mrs. Spletzer made a motion for Item A and Mr. Ciresi seconded it. The motion passed 7-0.

A. NEW COURSES FOR SPRING-FORD SENIOR HIGH SCHOOL 2016-2017

1. AP Macroeconomics:

This major course will provide a higher level course offering for those students interested in Global Studies and/or Social Studies and will enrich the curriculum of Spring-Ford's Social Studies and AP Program. From College Board: *The AP Macroeconomics course provides students with a thorough understanding of the principles of economics and how economists use those principles to examine aggregate economic behavior. Students learn how the measures of economic performance, such as gross domestic product (GDP), inflation, and unemployment are constructed and how to apply them to evaluate the macroeconomic conditions of an economy. The course recognizes the global nature of economics and provides ample opportunities to examine the impact of international trade and finance on national economies. Various economic schools of thought are introduced as students consider solutions to economic problems.* This course would be a part of the Global Studies program, but open to any qualified junior or senior student.

Staffing:

Additional staffing would be needed to run this course.

Cost:

Initial Curriculum Development (12.0 Hours)	\$ 360.00
AP Training	\$ 2,000.00
Textbooks (50 @ \$88.00 each)	\$ 4,440.00
Initial Materials Sample Exams \$42.00 per pack of 10	\$ 210.00
TOTAL	\$ 7,010.00

2. AP Art History:

This major course will provide a higher level course offering for those students interested in this history of art and artistic movements throughout history and around the globe.

From College Board: Advanced Placement® Art History builds the visual literacy and critical thinking skills needed to effectively analyze art across time and place. The framework of the AP® Art History course encourages students to develop deep understanding of representative art works from diverse cultures, including the fundamental knowledge that places these works in context and articulates the relationships among them.

The curriculum conveys the big ideas and essential questions at the center of an investigation into the world art and art production. Clear learning objectives that represent the art historical skills valued by art historians and higher education faculty will inform class assignments.

Students will acquire a comprehensive knowledge of historically significant artists, movements, aesthetic theories and practices, ranging from the prehistoric times to the significant contributions in the 21st Century. Art production of all cultures will be studied in relative proportion to their representation on the Art History Advanced Placement Exam.

Staffing:

Additional staffing would be needed to run this course.

Cost:

Initial Curriculum Development (12.0 Hours)	\$ 360.00
AP Training	\$ 2,000.00
Textbooks (50 @ \$88.00 each)	\$ 4,440.00
TOTAL	\$ 6,800.00

3. Project Lead the Way: Digital Electronics (course three):

The PLTW Pathway To Engineering (PTE) program is a sequence of courses which follows a proven hands-on, real-world problem-solving approach to learning. Throughout PTE, students learn and apply the design process, acquire strong teamwork and communication proficiency, and develop organizational, critical-thinking, and problem-solving skills. Students use the same industry-leading 3D design software used by companies like Intel and Lockheed Martin. It's STEM education, and it's at the heart of today's high-tech, high-skill global economy.

Digital Electronics is the third of four courses in the sequence. The course description from PLTW reads: "*From smart phones to appliances, digital circuits are all around us. This course provides a foundation for students who are interested*

in electrical engineering, electronics, or circuit design. Students study topics such as combinational and sequential logic and are exposed to circuit design tools used in industry, including logic gates, integrated circuits, and programmable logic devices.” This course would be a major course with honors weight, open to any interested 10th – 12th grade student.

Staffing:

Current staff would be utilized if enrollment numbers warrant. As the program grows, we anticipate needing additional staff.

Cost:	Start Up	Recurring
Participation Fee	\$ 3,000.00	\$ 3,000.00
Training for 1 teacher	\$ 2,200.00	\$ 0.00
Lab Inventory	\$ 7,600.00	\$ 1,250.00
TOTAL	\$12,800.00	\$ 4,250.00

Mr. DiBello made a motion to approve Items B and C with the changes that were outlined by the solicitor and Mrs. Spletzer seconded it.

Mr. Fitzgerald reread the changes he suggested for Items B and C.

Mr. Dehnert commented on Items B and C saying that he is for technology but when he looks at something he likes to make sure there is a benefit to doing it and what he did not hear is an educational performance benefit nor the total cost including any support that goes along with it. Mr. Dehnert stated that he cannot support something without having those two things as part of any consideration for spending this kind of money. He added that there needs to be a clear projection or expectation of how spending this money is going to increase our performance in education. Mr. Dehnert commented that we have a limited number of resources and we need to spend them in the best place we can and without that kind of justification he cannot support something like this.

Dr. Goodin replied that the advantage of doing this is the increased student engagement that we will have by teachers and students utilizing technology which is certainly going to happen when our students move onto the college level. Dr. Goodin state that the introduction of technology is an area that we have been moving towards in the class- rooms and this is the next logical step. Dr. Goodin added that he knows Mr. Dehnert has asked before about the correlation or causation of the introduction of technology and increased test scores and that data is simply not conclusive as far as he is aware but he does know that there is increased student engagement with the introduction of technology and that is why we are moving in this area.

Mrs. Heine commented that at the Curriculum Committee meetings they have discussed that as they are moving towards a hard copy and a soft copy of our books that soft copy gets updated instantaneously so we will never be out of date waiting for books to be approved. She added that these are multi-year information pieces that we have when we purchase books with some of the companies. Mrs. Heine stated that we not only able to get a book but we also have the software associated with the book and that is getting instantaneous updates and without the technology we would not be able to update that.

Mr. Dehnert commented that the students are not taking the devices home so if we had electronic copies of books they would not be able to take them home. Mr. Dehnert stated that he asked the question last week on what the long-term plan was for technology and he did not hear that so we need to know this. He stated that if we are planning to get to a computer for every child and there are costs involved or savings benefits to having eBooks or things associated with that then we need to know the plan. He added that they need to know the total benefit and the total cost as there is more to buying a computer than the cost of the computer as there is software and a lot of support that goes into having hundreds or thousands of computer so there could be significant costs.

Mr. DiBello responded that he believes it has been clearly stated for over a year as far as when they rolled out the Pilot Program and called it Modernized Learning. Mr. DiBello reported that they took on an initiative last year, purchased some computers, tried some ideas in the classroom and saw a lot of positives that came out of it. Mr. DiBello stated that they also gave direction to Administration to continue rolling the plan forward as we grow, learn and understand what the impacts in the district and from using technologies within the classroom. He reported that Administration has come back with a recommendation in working with and through the Curriculum and Technology Committee and he feels it is a very economical, viable plan to purchase roughly 300 computers to provide access to close to 1,000 students on a daily basis. Mr. DiBello expressed his frustration with watching the district spend roughly \$700,000 to \$800,000 per year with the refresh initiative we have in the district where we are constantly turning computer over in the labs. Mr. DiBello stated that the only way the labs are being used is with teachers bringing students from the classroom into the labs with some type of assignment. Mr. DiBello advised that 4 years ago they actually worked with the teachers and stakeholders in the building at Evans Elementary and came up with a strategy of purchasing carts that were used in the classrooms. Mr. DiBello stated that they found out that there was more involvement by the students, the technology was utilized more, curriculum was integrated in with the technology and this basically started to set the trend or the direction for the district. Mr. DiBello commented that he believes we can move away from spending \$700,000 - \$800,000 per year on computer labs throughout the district and see the utilization go up with students using them in the classroom. He added that he knows the teachers who signed on this year are very energized with moving forward with this initiative at the high school and he believes that as a Board they need to support not only the Administration with their recommendation but also show the teachers that we support them on taking on this initiative of integrating technology into their classrooms. Mr. DiBello stated that he has said numerous times that putting a computer into a child's hand is not going to make him a scholar student. He further commented that this is where education is going and this is another tool. Mr. DiBello said there is a lot of excitement building with our staff and we need to support that.

Mr. Cromley asked that the Board call for a vote.

Mrs. Spletzer commented that she does not speak on this issue very often but wanted to state that in the committee meeting as opposed to a 1:1 initiative where every person is assigned a laptop, this was strategically planned to be advantageous in particular classrooms. Mrs. Spletzer provided the example of teaching Statistics and said that teaching this course with a pencil and paper is nearly impossible. Mrs. Spletzer stated that she believes the rollout that was planned for these devices was really well thought out.

Mr. Jackson said this discussion is like a record going round and round. He stated that he supports Mr. Cromley on this and would like to move forward with the vote.

Mr. Dehnert questioned why we are taking money out of the Capital Reserve account every year for three years for a lease rather than purchase these items outright and not incur any interest charges.

Dr. Goodin replied that the lease is the model has been the one the district has been using since before he came here and the decision was made at some point to use a leasing option and he is following that same model.

Mr. Dehnert commented that the expense for the computers came out of the Operating Fund and not the Capital Reserve so this is change. Mr. Dehnert stated that the way he looks at things is the way we did things before does not mean we do it forever and we should do things based on a financial consideration. He added that leasing is a financial decision and is basically a loan as you are borrowing money when doing a lease versus paying right out of your pocket. Mr. Dehnert stated that if we are going to go down the route of leasing then we need to understand that there is a cost to that and we have money in the Capital Reserve that we will be taking out anyway over the next 3 years. He added that we do not get basically any interest on the Capital Reserve money but we do pay interest when leasing. Mr. Dehnert objected to the statement that we are leasing because we have always done it that way.

Mrs. Heine commented that, although she cannot speak directly about this item, with regards to the leases it is not because that is the way we have always done it as they did a cost analysis benefit last year in the Curriculum meetings. She reported that they found that it would cost them significantly more over the course of time to buy versus lease because of the amount of output. She said that she is more than comfortable with the lease based on the information utilized in making the decisions last year.

Mr. DiBello stated that the Board needs to keep in mind that the reason they are saying it is coming out of the Capital Reserve is because over the past couple of years money has been put into the Capital Reserve to support the Modernized Technology initiative and the Smart Classroom technology as well. Mr. DiBello elaborated that they are putting a certain amount away each year and to be able to manage what they are doing they are utilizing that money versus trying to now put more money into the Capital Reserve upfront and then exhaust those funds and not have anything to add onto it moving forward. Mr. DiBello stated that the previous business manager did all of the analysis went through all of the numbers and when it was all said and done this was his recommendation at the time. Mr. DiBello commented that possibly with Mr. Fink coming on board he can do an analysis again the next time they look at this.

Mr. Dehnert commented that anyway you add up the number when you lease it you pay more than when you buy them and there is no other way to look at it as it is simple arithmetic.

The motion passed 6-1 with Mr. Dehnert voting no.

- B. The Board approved a lease agreement with ePlus Group, Inc., for 288 Lenovo Yoga 11E ThinkPads with 3 year ADP solution. The total cost including extended protection shall not exceed \$254,769.93 and will be divided into three annual lease

payments not to exceed \$84,923.31 per year. Funding will come from the Capital Reserve.

- C. The Board approved a lease agreement with ePlus Group, Inc., for 9 Cloud32 Chromebook Carts. The total cost shall not exceed \$14,877.54 and will be divided into three annual lease payments not to exceed \$4,959.18 per year. Funding will come from the Technology Budget.

IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Cromley made a motion to approve Items A-I and Mr. Jackson seconded it. The motion passed 7-0.

The following individuals were approved for attendance at the following conferences:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

HIGH SCHOOL

- A. **Khrystin Herb**, SAP Coordinator, to attend "*PASAP-PAMLE Conference*" at State College, PA from February 27 through March 1, 2016. The total cost of this conference is \$526.00 - \$226.00 from the 580 account (mileage and meals) and \$300.00 for a substitute for 2 days from the substitute account. Registration fees are being paid by PASAP.
- B. **Katie McNeill**, College Career Coordinator, to attend "*PA Liberal Arts College Tour: Albright College, Elizabethtown College, Juniata College, Lebanon Valley College, Lycoming College and Messiah College*" from November 17 through November 20, 2015. There is no cost for this college tour as all fees are covered by the colleges. No substitute is needed.
- C. **Alison Reichwein**, Teacher, to attend "*2015 Annual Technology & Engineering Education Association Conference*" at the Radisson Hotel in Camp Hill, PA on November 6, 2015. The total cost for this conference is \$150.00 for a substitute.

BROOKE

- D. **Carrie Kuklinski**, Speech-Language Therapist, to attend "*Refresher Course for See-the-Sound Visual Phonics: Making Phonemes Visible to Students*" at PaTTAN in King of Prussia, PA on December 1, 2015. The total cost for this conference is \$150.00 for a substitute.

OAKS

- E. **James Westlake**, Elementary Instrumental Music Specialist, to attend "*PMEA District 11 11th Annual Professional Staff Development Conference*" at the Montgomery County Community College on November 3, 2015. The total cost of this conference is \$25.00 from the 324 account. No substitute is needed.

5TH/6TH GRADE CENTER

- F. **Gillian Arganetto** and **Stacy Eddinger**, Autistic Support Teachers, to attend "*What Makes A Girl on the Spectrum So Different*" at the Montgomery County Intermediate Unit in Norristown, PA on November 10, 2015 for a ½ day in the morning. The total

cost for this conference is \$150.00 for two ½ day substitutes to be paid from the Ice for Autism Funds.

DISTRICT-WIDE

- G. **Sue Choi**, K-6 Math Instructional Coach, to attend *“PDE Item Writing and Scoring Training Workshops ELA, Mathematics and Science”* at the Doubletree Philadelphia/ Valley Forge on November 16 and November 17, 2015. There is no cost for this conference and no substitute is needed.
- H. **Dr. Robb Colyer**, 10th Grade House Principal, **Daniel Badway**, **Allison Reichwein**, and **Todd Roussey**, Teachers, **Katie McNeil**, College Career Coordinator, and **Darryl Perecko**, Guidance Counselors, to attend the *“2015 Project Lead the Way Pennsylvania State Conference”* at Wilson High School in West Lawn, PA on November 10, 2015. The total cost for this conference is \$300.00 for two substitutes from the substitute account.
- I. **Kimberly Bast**, Assistant Director of Curriculum and Instruction, and **Dr. Patrick Nugent**, Principal, to attend *“Behind the Scenes of the Downingtown STEM Academy”* at Penn State University in University Park, PA on November 10, 2015. The total cost for this conference is \$530.55 (registration and mileage) from the 324 and 580 accounts. No substitutes are needed.

X. OTHER BUSINESS

Mr. Cromley made a motion to approve Item A and Mr. Ciresi seconded it. The motion passed 7-0.

Mrs. Heine commented that Mrs. Fern raised a question on Item A1 and Policy 121 wondering if the Board was approving the policy that was attached to the agenda or the revised one that was placed at each Board Member's seat this evening. Mr. Dehnert stated that he made the assumption that the one being approved was the one placed in front of them this evening. Mrs. Heine stated that was not correct as the motion was relating to the policy that was attached to the agenda. Mrs. Fern clarified that the revised policy went home to the Board in their Friday memo and was at their place this evening if they chose to discuss it and vote on that one. The one attached to the agenda was not the revised one and the Board had approved that one.

Dr. Goodin stated that due to the discussion last week the policy was revised and sent to the solicitor for review. The revised policy contains clear language on those trips that are not sponsored by the district.

Mr. Ciresi made a motion to approve the revised policy and Mrs. Heine seconded it. Mr. DiBello read the revision on the policy. The motion passed 5-2 with Mr. Jackson and Mrs. Spletzer voting no.

A. The following policies were approved:

- 1. Policy #121 – PROGRAMS: Field Trips/Educational Trips (**Attachment A4**)
- 2. Policy #121.1 – PROGRAMS: Overnight/Foreign Travel (**Attachment A5**)
- 3. Policy #815 – OPERATIONS: Acceptable Use of the Computers, Network, Internet, Electronic Communications and Information Systems (**Attachment A6**)

B. The following policy is submitted for your review:

1. Policy #246 – PUPILS: Student Wellness (no changes) (**Attachment A7**)

C. The following policies are submitted for a first reading:

1. Policy #216 – PUPILS: Student Records (**Attachment A8**)
2. Policy #819 – OPERATIONS: Suicide Awareness, Prevention and Response (**Attachment A9**)
3. Policy #916 – COMMUNITY: Community Volunteers (**Attachment A10**)

XI. INFORMATION ITEM

There were no comments.

- A. Brooke Elementary Home and School will be conducting fundraising activities for the purpose of purchasing a projector system for Brooke Elementary's multi-purpose gymnasium/cafeteria. The cost for this system will be approximately \$10,785.00. There will be no cost to the district.

XII. PUBLIC TO BE HEARD

Mr. DiBello commented that at the September 28th Board Meeting it was stated by one person that they did not know that President's Council meetings were occurring and he actually went back through his old emails and found at least 6-7 from 2011 through 2014 where all Board Members were invited by Ms. Fern along with all of the then representatives from the parent groups. He stated that he wanted to make it clear because he thinks Ms. Fern does an enormous amount of work for the district and works extremely hard to communicate outward to everyone involved. Mr. DiBello added that he wanted to point out that there were emails sent out to all Board Members informing them of the President's Council meetings that were scheduled and when they were and where they were at.

Matt Cubbler, Limerick Township and also a business owner of MaxOut Strength Systems, stated that he wanted to talk about the article in The Mercury about the proposed expansion of the weight room at the high school. Mr. Cubbler commented that he has the fortunate benefit of being able to experience the kids firsthand at his business with training them physically and mentally. He added that he is also in the equipment manufacturing business so he has both sides of the equation. Mr. Cubbler stated that the one thing he has concern over is that historically public schools do not spend a lot of time on strength and conditioning as far as planning an annual training cycle. Mr. Cubbler said that a year to a year and a half ago there was discussion on building a fitness training facility and he was brought into those discussions. Mr. Cubbler stated that the one thing that stood out to him was that if we have a plan and do our homework we can actually try to create an opportunity for kids to stay healthy first and foremost. He added that sports are an important part of the academic process throughout high school. Mr. Cubbler stated that childhood obesity is a very big problem and creating an environment within the school where kids have an opportunity to be healthy to train their bodies appropriately, learn proper eating habits, learn proper exercising habits that they can use for the rest of their life is very important. He added that training the body wrong is not better than not training and if you are going to train someone in the gym downstairs, there better be a plan and someone who knows what they are doing in there or else you are actually hurting that child. Mr. Cubbler commented that it is

necessary to create an environment where these children can actually learn how to train their body properly so they can learn how to be healthy and understand what exercises are good and which ones are not good. He stated that ultimately if you have the right plan and you implement it correctly you can keep our children healthy and that is the responsibility as a School Board. Mr. Cubbler stated if he can help promote any of this then he will help. He asked the Board to do their homework and if they are going to expand and spend \$100,000, \$300,000 or \$1 million to expand the weight room then do it smartly, do it with a purpose, do it with a plan and with the education of the children as the focal point.

Mr. DiBello commented that the motion on the agenda last week was to bring in a firm, work with them and find a long term strategy and what makes sense for Spring-Ford. He added that there would be 8 meetings which would include a lot of stakeholders and community members to find out what that plan or strategy needs to be.

Christina Melton, Limerick Township, stated that she has a comment on the same article that Mr. Cubbler was referring to and she has a concern with Board Members expressing their lack of support for extra-curricular activities within our school district. She stated that when we are talking about student athletes, marching band and the debate club which is a new activity, these are all activities that connect our students to our schools and encourage our students to do better. Mrs. Melton commented that students are able to find a sense of purpose and are engaged in the school process. She added that students understand that their team relies on them and through that they gain a sense of maturity. Mrs. Melton stated that Mr. Dehnert seems to be the type of person who wants the proof and she did her research and one thing that really stuck out at her was that College Board has a number of articles that speak to how students can be successful at the next level and what is most important is their involvement in extra-curricular activities as it helps students with their ability to prioritize, time management, motivation and responsibility. She stated that she believes College Board is a reliable source as we rely on them to measure our student performance. She added that there are also articles from the National Center for Educational Statistics, Association for Supervision and Curricular Development and on and on. Mrs. Melton stated that we need to make sure and she sure that no one at the table is looking to frivolously spend money or waste taxpayer dollars. She said that there are a number of ways that we can be successful but we need to provide our students with the opportunities to be successful, be confident, do their best, be their best and to find their passion. Mrs. Melton stated that she believes this is the responsibility of everyone at the table.

XIII. ADJOURNMENT

Mr. Jackson made a motion to adjourn and Mrs. Spletzer seconded it. The motion passed 7-0. The meeting adjourned at 9:06 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary.

2015-2016
EXTRA-CURRICULAR CONTRACTS

	Contract Title	Season	Last Name	First Name	Contract Rate			
1	Debate Club - HS	Year	Barnett	Rebecca C.	\$402.00			
2	Marching Band Condition Facilitator - HS (1/2 contract)	Fall	Bracciante	Matthew P.	\$1,598.50			
3	Volunteer Girls Basketball Coach - HS	Winter	Brittingham	Daniel	Volunteer			
4	Basketball Coach-Girls - 9th Grade (1/2 contract)	Winter	Brock	Lauren E.	\$2,263.00			
5	Asst. Wrestling Coach - HS	Winter	Busa	Michael G.	\$5,189.00			
6	Mont. Co. Science Research Competition - Gr. 7	Year	Croll	Elizabeth H.	\$201.00			
7	Head Cheerleading Fall-8th Grade	Fall	Custer	Rachel M.	\$1,875.00			
8	Basketball Coach-Girls - 9th Grade (1/2 contract)	Winter	Druckenmiller	Katie	\$2,263.00			
9	Mont. Co. Science Research Competition - Gr. 8	Year	Rendick	Ryan G.	\$201.00			
10	Volunteer Girls Basketball Coach - HS	Winter	Rosato	Stacie	Volunteer			
11	Indoor Percussion Director - HS	Winter	Thurston	Mark D.	\$3,197.00			
12	Indoor Percussion - HS	Winter	Lalli	Michael	\$2,215.00			
13	Marching Band Mallet Percussion - HS	Fall	Lalli	Michael	\$2,215.00			



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Mark P. Dehnert
Board President

Thomas J. DiBello
Board Vice President

Joseph P. Ciresi
Region III

Willard D. Cromley
Region I

Dawn R. Heine
Region II

Clinton L. Jackson
Region II

Bernard F. Pettit
Region I

Kelly J. Spletzer
Region I

Todd R. Wolf
Region II

RESOLUTION 2015-30

SPRING-FORD AREA SCHOOL DISTRICT MONTGOMERY AND CHESTER COUNTIES, PENNSYLVANIA

AUTHORIZING AND DIRECTING INCURRING OF NONELECTORAL DEBT THROUGH ISSUANCE OF GENERAL OBLIGATION BONDS OF SPRING-FORD AREA SCHOOL DISTRICT IN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$9,880,000.00; AUTHORIZING AND DIRECTING ISSUANCE OF BONDS AND DESCRIBING SAME; FIXING THE MANNER OF EXECUTION OF BONDS; STATING CERTAIN PAYMENT PROVISIONS; SETTING FORTH THE METHOD FOR DETERMINING INTEREST RATES AND MATURITY DATES AND AMOUNTS OF BONDS; SETTING FORTH AND APPROVING A FORM OF BOND; AWARDING BONDS AT PRIVATE SALE BY NEGOTIATION; COVENANTING AS TO ARBITRAGE; PROVIDING FOR REBATE OF ARBITRAGE; COVENANTING TO INCLUDE DEBT SERVICE IN ANNUAL BUDGETS, TO MAKE APPROPRIATIONS AND TO PAY SAME EACH FISCAL YEAR PUNCTUALLY AND PLEDGING FULL FAITH, CREDIT AND TAXING POWER OF SCHOOL DISTRICT; ESTABLISHING SINKING FUND FOR BONDS; APPOINTING SINKING FUND DEPOSITARY AND PAYING AGENT; AUTHORIZING AND DIRECTING PREPARATION, VERIFICATION AND FILING OF REQUIRED DEBT STATEMENT AND PROVIDING FOR CERTIFICATION AND FILING OF PROCEEDINGS WITH DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; AUTHORIZING PREPARATION, APPROVAL AND CIRCULATION OF A PRELIMINARY OFFICIAL STATEMENT AND OFFICIAL STATEMENT; AUTHORIZING PREPARATION, PRINTING, EXECUTION AND DELIVERY OF BONDS AND OTHER DOCUMENTS AND SUCH OTHER ACTION AS MAY BE NECESSARY TO EFFECTUATE ISSUANCE, SALE AND DELIVERY OF BONDS.

RECITALS

WHEREAS Spring-Ford Area School District, Montgomery and Chester Counties, Pennsylvania ("School District" or "Local Government Unit") has heretofore issued its General Obligation Bonds, Series of 2010 (the "2010 Bonds"); and

WHEREAS, the proceeds of the 2010 Bonds were used for the purposes of (1) advance refunding the School District's outstanding General Obligation Bonds, Series of 2002 (the "2002 Bonds"), and (4) paying the costs and expenses related to the issuance of the Bonds; and

WHEREAS, the proceeds of the 2002 Bonds were used for the purposes of financing (i) the planning, designing, constructing, furnishing and equipping of an intermediate school facility and elementary school facility located in Upper Providence Township; (ii) planning, designing and construction of a new elementary school on the Winnies site and improvements thereon; (iii) certain other capital expenditures; and (iv) the costs and expenses of issuing the 2002 Bonds; and

WHEREAS, the School District has determined to undertake a project (the "Project"), consisting of: (a) the current refunding of a portion of the 2010 Bonds (the "Refunded Bonds"), and (b) paying the costs and expenses related to the issuance of the Bonds hereinafter defined; and

WHEREAS, the School District has determined that the private sale by negotiation of the Bonds to finance the Project and the expenses of the financing is in the best financial interest of the School District; and

WHEREAS, the increase of debt to be authorized hereby, and the existing net debt of the School District, as determined under the provisions of Article II of the Local Government Unit Debt Act, Act No. 177 of December 19, 1996, P.L. 158, as amended (the "Act"), do not in the aggregate exceed the limitations of the Act; and

WHEREAS, the School District has received a proposal (the "Proposal") for the purchase at private sale by negotiation of its General Obligation Bonds, Series of 2016 in the principal amount of up to \$9,880,000.00 (the "Bonds") by Boenning & Scattergood, Inc. (the "Purchaser"), which Bonds are to be issued in accordance with the terms and conditions of the Proposal and as to be described in detail in the form of an official statement of the School District which will be prepared in advance of the issue date and will contains detailed reports of the material and essential facts relating to the School District in connection with the issuance and sale of the Bonds, and the Board of School Directors desires to accept such proposal and to authorize and direct certain acts and things necessary and proper to effectuate the issuance, sale and delivery of the Bonds.

NOW, THEREFORE, BE IT ADOPTED AND RESOLVED by the Board of School Directors as follows:

SECTION 1: DEFINITIONS

Section 1.01 Definitions. In addition to the terms defined in the foregoing recitals, the following terms and phrases shall be defined as follows for the purposes of this Resolution:

"Authorized Officer of the School District" shall mean any officer of the School District and, with respect to any particular act or document, (i) any person authorized by a Certified School District Resolution, a copy of which has been delivered to the Paying Agent, or (ii) any person designated to act on behalf of the School District by the President of the Board, as evidenced by a written certificate furnished to the Paying Agent containing the specimen signature of such person and signed on behalf of the Board by its Secretary, under its official seal. Such resolution or certificate may designate more than one person, each of whom shall be entitled to perform all duties of the Authorized Officer of the School District.

"Board" shall mean the Board of School Directors of the School District.

"Certified School District Resolution" shall mean a copy of a resolution or resolutions certified by the Secretary or Assistant Secretary of the Board, under its official seal, to have been duly adopted by the Board and to be in full force and effect on the date of such certification.

“DTC” shall mean The Depository Trust Company and any successor thereto.

“Bondowner” or “Bondholder” or “Holder” or “Owner” shall mean the registered owner of any Bond.

“Bond Register” shall mean the books and records (whether in written or electronic form) maintained by the Bond Registrar for the purpose of recording ownership, transfer or exchange of the Bonds.

“Bond Registrar” shall mean, initially, the Paying Agent, acting in the capacity of registrar for the Bonds and if, at any time, the School District shall appoint another entity with the qualifications set forth herein to serve as successor Bond registrar for the Bonds. “Bond Registrar” shall mean the Person so acting in the capacity of registrar for the Bonds.

“Paying Agent” shall mean U.S. Bank, National Association, and any successor thereto, acting in the capacity of paying agent and sinking fund depository with respect to the Bonds or, if the School District at any time shall have appointed another bank, bank and trust company or national bank qualified under the Act to serve as successor paying agent and sinking fund depository with respect to the Bonds, the successor so appointed and any successor thereto.

“Person” shall mean natural persons, firms, partnerships, associations, corporations and public bodies.

“Resolution” shall mean this Resolution as amended or supplemented from time to time by all resolutions supplemental hereto.

“Supplemental Resolution” shall mean any resolution supplemental to this Resolution.

SECTION 2: ISSUANCE, SALE AND DELIVERY OF BONDS; PLEDGE OF TAXING POWER

Section 2.01 **Bonds Authorized.** An increase in the authorized nonelectoral debt of the School District is hereby authorized and directed in the amount of up to \$9,880,000.00, which increase together with the existing net debt of the School District will not result in a violation of the limitations of the Constitution of the Commonwealth of Pennsylvania or of the Act through the issuance of the General Obligation Bonds, Series of 2016, of the School District in the aggregate principal amount of up to \$9,880,000.00, issued for the purpose of providing funds for the Project and to pay the costs of issuance of the Bonds as set forth in greater detail in the recital hereto and incorporated herein by reference and hereby approved as if recited herein at length. The Project is being undertaken by the School District for the purpose of reducing debt service, in compliance with Section 8241(b)(1) of the Act. The Bonds are to be sold and delivered as hereinafter provided.

Section 2.02 **Private Sale by Negotiation.** The private sale by negotiation of the Bonds to finance the Project and the costs and expenses of the financing is hereby determined to be in the best financial interest of the School District.

Section 2.03 **Cost Estimates and Useful Life.** The realistic estimated useful lives of the projects financed or refinanced with the proceeds of the Refunded Bonds were determined at the time of issuance of the Refunded Bonds or the obligations that were refunded with the

proceeds of the Refunded Bonds. An aggregate principal amount of the Bonds equal to the costs of the projects financed or refunded with the proceeds of the Refunded Bonds shall mature prior to the end of the useful lives of the capital projects financed or refinanced with the proceeds of the Refunded Bonds. The average estimated useful life of the projects financed or refinanced with the proceeds of the Refunded Bonds extends beyond the last maturity of the Bonds.

Section 2.04 **Execution, Issuance and Delivery Authorized.** The Bonds, when issued, shall be executed either manually or by facsimile by the President or Vice President of the Board of School Directors and shall have the corporate seal or facsimile thereof of the School District affixed thereto and be duly attested by the Secretary or Assistant Secretary (or any acting Secretary or Assistant Secretary appointed for such purpose) of the Board of School Directors. The Bonds shall be authenticated by the manual signature of the Paying Agent. Furthermore, the President or Vice President and Secretary (or any acting Secretary or Assistant Secretary appointed for such purpose) are authorized and directed to deliver the Bonds, but only after the Department has certified its approval pursuant to Section 8204 of the Act, and to execute and deliver such other documents and to take such other action as may be necessary or appropriate in order to effectuate the issuance, sale and delivery of the Bonds, all in accordance with this Resolution and the Act and/or the Proposal.

Section 2.05 **Acceptance of Proposal.** The School District hereby acknowledges receipt of a form of Proposal from the Purchaser submitting a final Proposal in the form thereof pursuant to which the School District agrees to sell the Bonds to the Purchaser subject to the Purchaser satisfying the conditions and parameters set forth therein as shall be confirmed as set forth below which is hereby approved, and the proper officers of the School District, as described below, are hereby authorized to execute the Proposal on behalf of the School District. A copy of the form of Proposal, as well as any addenda thereto, shall be delivered to the Secretary of this School District and shall be affixed to and shall become part of this Resolution. Upon a determining by the President or Vice President that any addendum submitted to the School District by the Purchaser meets the parameters set forth below, the President and Secretary of the Board of Directors or the Vice President or Assistant Secretary, in the absence of the President or Secretary, respectively, or any duly appointed successors, as the case may be, are hereby authorized and directed to accept and execute the addendum on behalf of the School District in accordance therewith, and deliver a copy of the same to the Secretary of the Board of Directors of the School District pursuant to the procedure set forth below.

If the proposal for the purchase of the Bonds offering the lowest interest cost to the School District is based on insurance for the Bonds, the officers of the School District are hereby authorized to purchase a policy of insurance guaranteeing the payment of the principal of and interest on the Bonds, to pay the premium for such policy from the proceeds of the Bonds and to execute such documents as may be necessary to effect the issuance of such policy. If applicable, the Bonds issued under this Resolution may include a statement of the terms of such insurance policy and the Authentication Certificate of the Paying Agent appearing on each Bond may include a statement confirming that the original or a copy of the insurance policy is on file with the Paying Agent.

Section 2.06 **Pledge of Taxing Power.** It is hereby covenanted to and with the holders from time to time of the Bonds that the School District shall include in its budget in each fiscal year to the fullest extent authorized under law the amount of the debt service on the Bonds for each fiscal year in which such sums are payable, shall appropriate such amounts to the payment of such debt service on the Bonds, and shall duly and punctually pay or cause to be paid the principal of

and interest on the Bonds at the dates and places and in the manner stated in the Bonds according to the true intent and meaning thereof, and for such budgeting, appropriation and payment, the School District pledges its full faith, credit and taxing power. As provided in Section 8104 of the Act, this covenant shall be specifically enforceable.

Section 2.07 **Department Filing.** The President and Secretary of the Board of Directors or the Vice President or Assistant Secretary, in the absence of the President or Secretary, respectively, or any duly appointed successors, as the case may be, are hereby directed to prepare and certify and to file the debt statement required by Section 8110 of the Act, to execute and deliver the Bonds evidencing the debt to be incurred to the purchaser thereof, and to prepare and certify all filings required pursuant to Section 8111 of the Act, pertaining to submission to the Pennsylvania Department of Community and Economic Development (the "Department"), of the transcript of the proceedings, which shall include certified copies of this Resolution, proofs of proper publication, the accepted proposal for the purchase of the Bonds and such other documents as may be necessary in connection with the same and to take all such further action and to execute and deliver such other documents as may be necessary or appropriate to comply with all requirements of the Act or to carry out the intent and purposes of this Resolution.

Section 2.08 **Official Statement.** The Bonds will, unless privately marketed, be sold pursuant to a Preliminary Official Statement and/or an Official Statement (collectively, "Official Statement"). The President or Vice President of the Board are hereby authorized to approve the form and content of the Official Statement to be presented to them for approval and to declare that the Official Statement is deemed to be final for the purposes of Rule 15c2-12(b)(1) of the Securities Exchange Commission. The Official Statement, as so approved, and the preparation and the arrangements by Purchaser are hereby authorized and approved and the distribution thereof by the Purchaser is authorized. The President or Vice President of the Board is hereby authorized, empowered and directed on behalf of the School District to execute the Official Statement in substantially the form approved with such additions, deletions or changes as are necessary to make such document in its final form conform to the terms and conditions of the Proposal and to deliver same to the Purchaser.

Section 2.09 **Necessary Further Action.** The President or Vice President of the Board and the Secretary or Assistant Secretary of the School District, as the case may be, are authorized, empowered and directed to take such further action and to do or cause to be done any and all acts and things as may be necessary or appropriate to execute or carry out the purposes of this Resolution, to incur the debt hereby authorized and to effectuate the issuance, sale and delivery of the Bonds as variable or fixed rate Bonds, and such actions of such officers shall be deemed the actions of the School District.

The School District's Bond Counsel, Fox Rothschild LLP, is hereby authorized and directed to prepare all documents required in connection with the issuance, sale and delivery of the Bonds as Bond Counsel deems necessary or appropriate and to arrange for the printing thereof and of the Bonds.

SECTION 3: THE BONDS

Section 3.01 Form and Terms of Bonds.

(a) The School District hereby establishes that the Bonds authorized hereunder shall be subject to the following parameters: (a) the Bonds shall not exceed \$9,880,000.00 in

aggregate principal amount (net original issue discount); (b) the Bonds shall not mature later than the dates set forth on Schedule "A" attached hereto and made part hereof; (c) the purchase price for the Bonds shall not be less than 90% or more than 125% of par of the Bonds; (d) the Underwriter's discount shall not exceed \$6.50 per \$1,000.00 of Bonds; (e) the net present value savings resulting from the Project shall not be less than two percent (2.0%) of the principal amount of the Refunded Bonds refunded by each series of Bonds, net of costs of issuance; and (f) the maximum interest rate shall not exceed six percent (6.0%) per annum.

(b) The Purchaser shall determine the final terms of the Bonds within the parameters set forth in the Proposal and this Resolution, including without limitation the final interest rates, interest rate mode, initial offering prices and yields and any other appropriate terms and conditions applicable to the Bonds, and shall present such final terms to the Business Manager of the School District. The Business Manager is hereby authorized and directed to review and approve the final terms of each series of the Bonds presented by the Purchaser and to determine if such terms are within the parameters established hereunder. Upon presentation by the Purchaser of the final terms of each series of the Bonds in satisfaction of the conditions and parameters set forth in the Proposal and this Resolution, and with the concurring approval of the Business Manager of the School District, the President and Secretary of the Board of Directors or the Vice President or Assistant Secretary, in the absence of the President or Secretary, respectively, or any duly appointed successors, as the case may be, are hereby authorized and directed to confirm in writing that such conditions and parameters have been satisfied, to accept the final terms of the applicable series of the Bonds, to execute and deliver an Addendum to the Bond Purchase Contract setting forth the final terms of the Bonds and to authorize the release of the Bonds upon settlement thereof.

Section 3.02 **Bond Register; Status of Registered Owners.** The Bond Registrar shall keep books for the registration of ownership, transfer and exchange of Bonds in the manner provided therein and herein so long as any Bonds shall remain outstanding. As to any Bond, the School District and the Paying Agent may deem and treat the Person or Persons in whose name(s) ownership of such Bond is registered on the Bond Register as the absolute owner thereof for all purposes, whether such Bond shall be overdue or not, and payment of the principal of, premium, if any, and interest on any such Bond shall be made only to or upon the order of the registered owner thereof or his legal representative, but such registration may be changed as herein provided. All such payments shall be valid and effectual to satisfy and discharge the liability upon any such Bond, to the extent of the sum or sums so paid, and neither the School District nor the Paying Agent shall be affected by any notice to the contrary.

Section 3.03 **Registration, Transfer and Exchange of Bonds.** All Bonds shall be issued in registered form and the ownership thereof shall be recorded by the Bond Registrar upon the Bond Register upon original issuance thereof and upon subsequent transfer of ownership or exchange as herein provided. Registration of a transfer of ownership of any Bond shall be made upon the Bond Register upon surrender of such Bond to the Bond Registrar, at its Designated Office, accompanied by a written instrument or instruments of assignment and transfer in form, with instructions, and with guaranty of signature satisfactory to the Bond Registrar, duly executed by the Owner of such Bond or his attorney-in-fact or legal representative. The Bond Registrar shall enter any transfer of ownership of such Bond in the Bond Register and shall authenticate and deliver at the earliest practicable time in the name of the transferee or transferees a new fully registered Bond or Bonds of like tenor in authorized denomination(s) for the aggregate principal amount which the transferee is entitled to receive. Any of the Bonds, upon surrender thereof at the Designated Office of the Bond Registrar,

accompanied by written instructions satisfactory to the Bond Registrar, duly executed by the Owner thereof or his attorney or legal representative, may be exchanged for a like aggregate principal amount of Bonds of like tenor of other authorized denominations. All such registration of transfers and exchanges shall be made without cost to the Holder or his transferee, but any taxes or other governmental charges required to be paid with respect to the same shall be paid by the Holder requesting such transfer or exchange as a condition precedent to the exercise of such privilege.

The School District and the Bond Registrar shall not be required to issue or register the transfer of or exchange any Bonds during the period beginning at the close of business on the fifteenth (15th) day next preceding any date of selection of such Bonds to be redeemed and ending at the close of business on the day of mailing of the notice of redemption or to register the transfer of or exchange any portion of any Bond selected for redemption until after the redemption date.

Section 3.04 **Bond Identification Numbers and Legends.** Any Bond may bear such number, or other marks of identification or designation, including "CUSIP" numbers, may be endorsed with or have incorporated in the text thereof such legends or recitals with respect to transferability, and may contain such provisions, specifications and descriptive words not inconsistent in any case with the provisions of this Resolution, as may be determined by the Board and approved by the Paying Agent and Bond Registrar. Neither the School District, the Bond Registrar nor the Paying Agent shall be deemed to make any representation as to the accuracy or correctness of any "CUSIP" numbers, either as printed on the Bonds or in any notice of redemption.

Section 3.05 **Authentication.** None of the Bonds shall be entitled to any benefit under this Resolution, nor shall any of the Bonds be valid, obligatory or enforceable for any purpose until such Bond shall have been registered and authenticated by the Certificate of Authentication endorsed thereon duly signed by the Bond Registrar; and the Bond Registrar is hereby authorized to register and authenticate the Bonds in accordance with the provisions hereof.

Section 3.06 **Book-Entry System for Bonds.** The Depository Trust Company, New York, New York ("DTC"), shall act as securities depository for the Bonds on behalf of the firms which participate in the DTC book-entry system ("DTC Participants"). The ownership of one fully registered Bond for each maturity of the Bonds will be registered in the name of Cede & Co., as nominee for DTC. Each Bond will be in the aggregate principal amount of such maturity as established in accordance with the final terms of the Bonds within the parameters set forth herein shown on Schedule "A" attached hereto and as accepted by the School District in accordance with Section 1 hereof. The School District shall cause the Bonds to be delivered to DTC for the benefit of the Purchaser on or before the date of issuance of the Bonds.

Pursuant to the book-entry only system, any person for whom a DTC Participant acquires an interest in the Bonds (the "Beneficial Owner") will not receive certificated Bonds and will not be the registered owner thereof. Ownership interest in the Bonds may be purchased by or through DTC Participants. Each DTC Participant will receive a credit balance in the records of DTC in the amount of such DTC Participant's interest in the Bonds, which will be confirmed in accordance with DTC's standard procedures. Receipt by the Beneficial Owners (through any DTC Participant) of timely payment of principal, premium, if any, and interest on the Bonds, is subject to DTC making such payment to DTC Participants and such DTC Participants making payment to Beneficial Owners. Neither the School District nor the Paying Agent will have any

direct responsibility or obligation to such DTC Participants or the persons for whom they act as nominees for any failure of DTC to act or make any payment with respect to the Bonds.

The School District is authorized to execute such documents as may be necessary or desirable in connection with DTC's services as securities depository. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the School District and discharging its responsibilities with respect thereto under applicable law. Under such circumstances, the School District officials are hereby authorized to designate a successor securities depository or to deliver certificates to the Beneficial Owners of the Bonds.

SECTION 4: SINKING FUND.

Section 4.01 **Creation of Funds and Accounts.** There is hereby created a special fund for the Bonds (referred to herein as the "Sinking Fund"), to be held by the Paying Agent as required by the Act. The School District shall cause to be kept, and the Paying Agent is hereby directed to keep, at the designated corporate trust offices of the Paying Agent, books for the registration, exchange and transfer of Bonds in the manner provided herein and therein so long as Bonds shall remain outstanding. The Paying Agent is hereby directed to make such registrations, exchanges and transfers without charge to Bondholders, except for actual costs, including postage, insurance and any taxes or other governmental charges required to be paid with respect to the same.

Section 4.02 **The Sinking Fund.** The School District hereby appoints the Paying Agent as the sinking fund depository with respect to the Sinking Fund and covenants to make payments out of the Sinking Fund, or out of any other of its revenues or funds, at such times and in such annual amounts, as shall be sufficient for prompt and full payment of all obligations of the Bonds when due. The President or Vice President and the Secretary or Assistant Secretary of the Board are hereby authorized and directed to contract with the Paying Agent for its services as paying agent and sinking fund depository with respect to the Bonds and the Sinking Fund, and for such purposes are hereby authorized and directed to execute, to attest, if appropriate, and to deliver an agreement with the Paying Agent for its services and fees, such agreement to be in the form approved by the officers of the Board who shall execute the same, their execution thereof to constitute conclusive evidence that such approvals have been given or received.

The School District Treasurer shall pay the amounts required pursuant to the covenants contained herein into the Sinking Fund which shall be maintained until the Bonds are paid in full. Sums sufficient to meet the requirements of the semi-annual interest payments and scheduled maturities shall be deposited into the Sinking Fund not later than the date when interest and/or principal is to become due on the Bonds. The funds in the Sinking Fund shall be subject to withdrawal by the Paying Agent only to pay the principal and interest on the Bonds as the same becomes due and payable in accordance with the terms thereof. The School District hereby covenants that such monies, to the extent required, will be applied to such purpose. The principal of and interest on the Bonds shall be payable in lawful money of the United States of America at the designated corporate trust offices of the Paying Agent.

Section 4.03 **Application of Proceeds.** The purchase price of the Bonds and any accrued interest payable by the Purchaser shall be paid to the Paying Agent on behalf of the School District. In addition, the School District shall deposit with the Paying Agent the bid security and make such additional deposits of cash from the funds of the School District as shall be necessary to cover all of the issuance costs of the Bonds. Upon receipt of such funds, the

Paying Agent shall deposit the same in a settlement account. From the settlement account, the Paying Agent shall transfer to the paying agent for the applicable Refunded Bonds the sums required to effect the applicable portion of the Project and shall make the deposits and disbursements set forth on the Closing Statement executed by the officers of the School District, including payment of the issuance costs on behalf of the School District upon presentation of proper invoices therefor, and shall deposit the remaining proceeds of the Bonds, if any, in the Sinking Fund.

Section 4.04 **Moneys to Be Held for All Bondholders, with Certain Exceptions.** As provided in the Act, all money deposited in the Sinking Fund as required by the Act and all investments and proceeds of investments thereof shall, without further action or filing, be subject to a perfected security interest for the Holders of the Bonds until such money or investments shall have been properly disbursed or sold.

Section 4.05 **Other Funds/Accounts.** The proper authorities of the School District are authorized and directed to create one or more other funds or accounts as necessary or desirable to comply with the terms of the Bonds.

SECTION 5: REDEMPTION

Section 5.01 **Redemption Provisions.** The Bonds shall be subject to redemption upon payment of a redemption price of 100% of the principal amount plus accrued interest to the date fixed for redemption. Specific redemption provisions, including mandatory redemption provisions, if any, will be set forth in the Bonds.

The Paying Agent shall give notice of any such redemption by first-class mail, postage prepaid, mailed not less than thirty (30) nor more than forty-five (45) days prior to the redemption date to each registered owner of Bonds to be redeemed at its registered address as it appears on the Bond register maintained by the Paying Agent, or such other notice of redemption as deemed appropriate. Such notice having been mailed and funds sufficient for redemption having been deposited with the Paying Agent, the Bonds so called for redemption shall become due and payable on the date fixed for redemption and interest thereafter shall cease to accrue thereon, whether such Bonds shall be presented for payment or not.

SECTION 6: COMPLIANCE WITH CODE; CONTINUING DISCLOSURE; MISCELLANEOUS

Section 6.01 **Compliance with Code.** The School District hereby covenants with the Holders of the Bonds that (i) it will not take any action, or fail to take any action, if any such action or failure to take action would adversely affect the exclusion from gross income of the interest on the Bonds under Section 103 and 148 of the Code; and (ii) it will make no investment or other use of the proceeds of the Bonds, which, if such investment or use had been reasonably expected on the date of issuance of the Bonds, would cause the Bonds to be "arbitrage Bonds" within the meaning of Section 148 of the Code and the rules and regulations promulgated thereunder and that this covenant shall extend throughout the term of the Bonds and shall apply to all amounts which are proceeds of the Bonds for the purposes of said section, rules and regulations. Neither the Paying Agent nor any other official or agent of the School District shall make any investment inconsistent with the foregoing covenant. The Treasurer and all other School District officials responsible for investment shall follow the advice or direction of Bond Counsel in respect to the Bonds as to investments which may be made in compliance with this covenant.

Section 6.02 **Rebate.** The School District covenants, if it is required to do so by the Code, to rebate to the United States an amount equal to the sum of (A) the excess of (i) the amount earned on all nonpurpose investments (other than investments attributable to an excess described in this Section), over (ii) the amount which would have been earned if such nonpurpose investments were invested at a rate equal to the yield on the Bonds, plus (B) any income attributable to the excess described in (A) above except as regulations may otherwise provide. The amount which is required by this Section to be paid to the United States shall be paid in installments at least once every five years. Each installment shall be in an amount which ensures that 90% of the amount calculated under this Section at the time payment is required shall have been paid to the United States. The last installment shall be made no later than 60 days after the day on which the last Bond is redeemed and shall be in an amount sufficient to pay the remaining balance of the amount calculated with respect to the Bonds.

Section 6.03 **Continuing Disclosure.** The School District covenants to provide, pursuant to Rule 15c2-12(b) promulgated by the Securities and Exchange Commission, for the benefit of the holders of the Bonds certain financial and operating data in accordance with the terms of a continuing disclosure agreement to be executed by the School District in connection with the issuance of the Bonds, upon terms and in the form approved by the solicitor and bond counsel to the School District.

Section 6.04 **Refunding of Refunded Obligations.** The proper officers of the School District are hereby authorized and directed to contract with each of the respective paying agents for the Refunded Bonds as the true and lawful attorney and agent of the School District to effect the redemption and payment, including payment of interest, of the Refunded Bonds on such date as may be approved by the President or Vice President of the School District with the advice of the School District Solicitor and Bond Counsel. The applicable paying agent, in the name, place and stead of the School District, shall mail, with respect to the Refunded Bonds, a notice of redemption as required by the terms of the Refunded Bonds. The School District hereby agrees to provide for payment of the expenses of such mailings from proceeds of the Bonds or from moneys otherwise made available by the School District and gives and grants each of the paying agents full authority to do and perform all and every act and thing whatsoever requisite and necessary to effectuate said purposes as the School District might do on its own behalf, and hereby ratifies and confirms all that said agent shall do or cause to be done by virtue thereof.

Subject only to completion of delivery of, and settlement for, the respective series of Bonds, the proceeds of which will be used for the refunding of the Refunded Bonds, the School District hereby calls for redemption and payment of the Refunded Bonds on such date as may be approved by the President or Vice President of the School District with the advice of the School District Solicitor and Bond Counsel. The President and Vice President and Secretary or Assistant Secretary (or any Acting Secretary or Assistant Secretary appointed for such purpose), or any duly appointed successors, as the case may be, are hereby authorized to execute any agreements or documents deemed appropriate concerning the same, including, but not limited to, a tax compliance agreement and/or escrow and pledge agreements.

Section 6.05 **Mandatory Provisions of Act.** This Resolution is adopted pursuant to the Act, the Public School Code of 1949, Act No. 14 of March 10, 1949, P.L. 30, as amended, and the laws and the Constitution of the Commonwealth of Pennsylvania, and the School District hereby determines and declares that each and every matter and thing provided for herein is necessary and desirable to carry out and effect the public purposes of the School District in accordance with

such laws. All of the mandatory provisions of the Act shall apply hereunder whether or not explicitly stated herein and are specifically incorporated herein by reference.

Section 6.06 **Contractual Obligation.** In consideration of the purchase and acceptance of the Bonds authorized to be issued hereunder by those who shall purchase the same from time to time, this Resolution shall be deemed to be and shall constitute a contract between the School District and the Holders from time to time of the Bonds; and the covenants and agreements herein set forth to be performed on behalf of the School District shall be for the benefit, protection and security of the Holders from time to time of the Bonds. If the School District shall default in the performance of any of its obligations hereunder, under the Bonds or under the Act, the holders or registered owners of the Bonds shall be entitled to all of the rights and remedies provided by the Act in the event of such default.

Section 6.07 **Severability.** In the event that any one or more of the provisions contained in this resolution or in the Bonds issued pursuant hereto shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Resolution or of the Bonds, and this Resolution or the Bonds shall be construed and enforced as if such invalid, illegal or unenforceable provision had never been contained herein or therein.

Section 6.08 **Supplemental Resolutions.** The School District may, from time to time and at any time, adopt a supplemental resolution (a) to cure any ambiguity, formal defect or omission in this Resolution or in any supplemental resolution; or (b) to grant to and confer upon the holders from time to time of the Bonds any additional rights, remedies, powers, authority or security that may be lawfully granted to or conferred upon same; or (c) to comply with any requirements of the Code after regulations and rulings interpreting the Code are promulgated.

Section 6.09 **Exclusive Rights.** Nothing in this Resolution, expressed or implied, is intended or shall be construed to confer upon, or to give any person, firm or corporation other than the School District, its agents, and the Holders from time to time of the Bonds any right, remedy or claim under or by reason of this Resolution or any covenant, condition or stipulation hereof; and the covenants, stipulations and agreements contained in this Resolution are and shall be for the sole and exclusive benefit of the School District, its agents, and the Holders of the Bonds.

Section 6.10 **Effectiveness of Resolution.** The award of the Bonds shall be effective immediately as required by Section 8107 of the Act and the balance of this Resolution shall become effective in accordance with, and on the earliest date permitted by, the Act.

Section 6.11 **Repeal of Inconsistent Resolutions.** All resolutions or parts thereof inconsistent herewith are hereby repealed, rescinded, cancelled and annulled.

Section 6.12 **Governing Law.** The laws of the Commonwealth of Pennsylvania shall govern the construction and interpretation of this Resolution.

Section 6.13. **Qualified Tax-Exempt Obligations.** In accordance with the Code, the School District hereby represents and warrants, after due investigation and to the best of its knowledge, that: (i) the Bonds are not "private activity bonds" within the meaning of Section 141 of the Code, and (ii) the aggregate face amount of "qualified tax-exempt obligations" within the meaning of Section 265(b)(3)(B) of the Code (which includes qualified 501(c)(3) bonds but not any other private activity bonds) issued or to be issued by the School District (and all other issuers which must be aggregated with the School District pursuant to the Code) during the

2016 calendar year (including the Bonds, but excluding current refunding obligations not required to be taken into account for purposes of that Section of the Code and further excluding those Bonds “deemed designated” under the Code), is not reasonably expected to exceed \$10,000,000. To the extent not “deemed designated”, the School District hereby designates each of the Bonds as a “qualified tax-exempt obligation” within the meaning of Section 265(b)(3)(B) of the Code. The School District hereby authorizes the proper officers of the School District to execute a certificate to that effect at the time of the closing.

(signature page following)

ADOPTED by the Board of School Directors of the Spring-Ford Area School District this 23rd day of November, 2015.

SPRING-FORD AREA SCHOOL DISTRICT

Attest: _____
Diane M. Fern
School Board Secretary

BY: _____
Mark P. Dehnert
School Board President

SCHEDULE "A"

MAXIMUM INTEREST RATE AND MATURITY SCHEDULE

Date	Maximum Principal	Not to exceed Coupon	Interest	Total P+I
04/01/2016	1,180,000.00	6.000%	148,200.00	1,328,200.00
04/01/2017	1,050,000.00	6.000%	522,000.00	1,572,000.00
04/01/2018	1,185,000.00	6.000%	459,000.00	1,644,000.00
04/01/2019	1,225,000.00	6.000%	387,900.00	1,612,900.00
04/01/2020	1,260,000.00	6.000%	314,400.00	1,574,400.00
04/01/2021	1,295,000.00	6.000%	238,800.00	1,533,800.00
04/01/2022	1,335,000.00	6.000%	161,100.00	1,496,100.00
04/01/2023	1,350,000.00	6.000%	81,000.00	1,431,000.00
Total	\$9,880,000.00	-	\$2,312,400.00	\$12,192,400.00

FORM OF BOND

Unless this certificate is presented by an Authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the Issuer or its agent for registration of transfer, exchange or payment, and any certificate issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), ANY TRANSFER, PLEDGE, OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL in as much as the registered owner hereof, Cede & Co., has an interest herein.

NO: R-1
\$000,000.00

SPRING-FORD AREA SCHOOL DISTRICT
MONTGOMERY AND CHESTER COUNTIES, PENNSYLVANIA
GENERAL OBLIGATION BONDS
SERIES of 2016

INTEREST RATE	MATURITY DATE	DATED DATE OF SERIES	CUSIP
0.000%	April 1, 20__	, 2016	000000

REGISTERED OWNER: CEDE & CO.

PRINCIPAL SUM: DOLLARS

SPRING-FORD AREA SCHOOL DISTRICT, Montgomery and Chester Counties, Commonwealth of Pennsylvania, (the "School District"), for value received, hereby promises to pay to the registered owner named above, or registered assigns, on the maturity date specified above, unless this Bond shall have been previously called for redemption in whole or in part and payment of the redemption price shall have been duly made or provided for, the principal sum shown above and to pay interest thereon calculated on the basis of a 360-day year, at the annual rate specified above from the interest payment date next preceding the date of registration and authentication of the Bond, unless: (a) such Bond is registered and authenticated as of an interest payment date, in which event such Bond shall bear interest from said interest payment date, or (b) such Bond is registered and authenticated after a Record Date (hereinafter defined) and before the next succeeding interest payment date, in which event such Bond shall bear interest from such interest payment date, or (c) such Bond is registered and authenticated on or prior to the Record Date preceding the first payment date of _____ 1, 2016, in which event such Bond shall bear interest from _____, 2016, or (d) as shown by the records of the Paying Agent, interest on such Bond shall be in default, in which event such Bonds shall bear interest from the date to which interest was last paid on such Bond. Interest shall be paid initially on _____ 1, 2016, and thereafter, semi-annually on April 1 and _____ 1 of each year, until the principal sum is paid. The principal or redemption price of and interest on this Bond may be paid in any coin or currency of the United States of America, which, at the time of payment, is legal tender for the payment of public or private debts.

The principal or redemption price of this Bond is payable upon presentation and surrender hereof at the principal corporate office of U.S. Bank National Association, Philadelphia Pennsylvania, as Paying Agent (the "Paying Agent"). Interest shall be paid by check mailed to the registered owner hereof as shown on the registration books kept by the Paying Agent as of the close of business on the applicable Record Date (as hereinafter defined) or at the election of such registered owner of a Bond in a denomination of \$500,000 or more, by wire transfer to a designated account, provided that any such election shall be received by the Paying Agent in writing not less than 10 days prior to the first payment of interest to which it relates.

Interest on each Bond is payable by check drawn on the Paying Agent which shall be mailed to the registered owner whose name and address shall appear at the close of business on the fifteenth (15) day (whether or not a day on which the Paying Agent is open for business) next preceding each interest payment date (the "Record Date"), on the registration books maintained by the Paying Agent, irrespective of any transfer or exchange of the Bond subsequent to such Record Date and prior to such interest payment date, unless the School District shall be in default in payment of interest due on such interest payment date. In the event of any such default, such defaulted interest shall be payable to the person in whose name the Bond is registered at the close of business on a special record date for the payment of such defaulted interest established by notice mailed by the Paying Agent to the registered owners of such Bonds not less than fifteen (15) days preceding such special record date. Such notice shall be mailed to the persons in whose names such Bonds are registered at the close of business on the fifth (5th) day preceding the date of mailing.

If the date for payment of the principal of or interest on any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth of Pennsylvania are authorized by law or executive order to close, then the date for payment of such principal or interest shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date established for such payment

This Bond is not insured.

This Bond is one of a duly authorized issue of \$_____ principal amount of General Obligation Bonds, Series of 2016 (the "Bonds") of the School District consisting of Bonds in the denomination of \$5,000 or integral multiples thereof initially maturing on April 1, 2016 and on each April 1 thereafter to and including April 1, 2023. The Bonds are issued in accordance with the Local Government Unit Debt Act of the Commonwealth of Pennsylvania, as codified by the Act of December 19, 1996 (P.L. 1158, No. 177) (the "Act"), without the assent of the electors, pursuant to a resolution of the Board of School Directors of the School District adopted November 23, 2015 (the "Resolution") which authorized issuance of the Bonds. The Bonds have been issued by the School District for the purposes of: (i) currently refunding a portion of the School District's General Obligation Bonds, Series of 2010, and (ii) paying the costs and expenses related to the issuance of the Bonds.

Reference is hereby made to the Resolution and the Act for a complete statement of the right of the holders hereof, which by acceptance of this Bond, such holder accepts.

Reference is hereby also made to the further provisions of this Bond set forth in the terms and conditions, which provisions shall for all purposes have the same effect as if set forth in full herein.

This Bond shall not be valid or become obligatory for any purpose unless the Certificate of Authentication shall have been signed by the manual signature of an authorized signatory of the Paying Agent.

(intentionally left blank)

IN WITNESS WHEREOF, the School District has caused this Bond to be executed in its name by the facsimile signature of its President and attested by the facsimile signature of its Secretary.

SPRING-FORD AREA SCHOOL DISTRICT

Attest: _____
Diane M. Fern
School Board Secretary

By: _____
Mark P. Dehnert
School Board President

(SEAL)

TERMS AND CONDITIONS

OPTIONAL REDEMPTION

The Bonds maturing on or after _____, 20__ are subject to optional redemption prior to maturity, at the option of the School District out of monies deposited with or held by the Paying Agent for such purpose as a whole or in part on _____, 20__ or any date thereafter, in either case upon payment of a redemption price of 100% of principal amount plus interest accrued to the redemption date. If less than all Bonds of any particular maturity are to be so redeemed, the Bonds are to be redeemed by maturities and amounts designated by the School District and by lot within each maturity.

MANDATORY REDEMPTION

The Bonds maturing on _____, 20__ in the amount of \$00,000.00 (the "Term Bonds") are subject to mandatory redemption prior to maturity, in part, by lot from monies to be deposited in the sinking fund created under the Resolution at a redemption price of 100% of the principal amount thereof plus accrued interest to the redemption date. The School District covenants that it will or will cause the Paying Agent to select by lot, give notice of redemption, and redeem Term Bonds at said redemption price in the principal amount as outlined in the Resolution on _____ of the following years in the following amounts:

Bonds stated to mature _____, 20__

20__:	\$0,000
20__:	\$0,000
20__:	\$0,000*

*final maturity

NOTICE OF REDEMPTION

Notice of any redemption shall be given by depositing a copy of the redemption notice by first class mail, postage prepaid, not more than forty-five (45) days and not less than thirty (30) days prior to the date fixed for redemption addressed to each of the registered owners of Bonds to be redeemed, in whole or in part, at the addresses shown on the registration books maintained by the Paying Agent. Such notice shall also be mailed to *The Bond Buyer*, or if no longer published, to such substitute financial journal as shall be acceptable to the Paying Agent. Such notice shall be given in the name of the School District, shall identify the Bonds to be redeemed (and, in the case of a partial redemption of any Bonds, the respective principal amount thereof to be redeemed), shall specify the redemption date and the redemption price, and shall state that on the redemption date the Bonds called for redemption will be payable at the designated corporate trust office of the Paying Agent and that from the date of redemption interest will cease to accrue. The Paying Agent shall use "CUSIP" numbers (if then generally in use) in notices of redemption as a convenience to Bond owners, provided that any such notice shall state that no representation is made as to the correctness of such numbers either as printed on the Bonds or as contained in any notice of redemption and that reliance may be placed only on the identification numbers prefixed "R-" printed on the Bonds. Failure to give such notice by mailing, or any defect therein or in the mailing thereof, shall not affect the validity

of any proceeding for redemption of other Bonds called for redemption as to which proper notice has been given.

With respect to any optional redemption of Bonds, if at the time of mailing such notice of redemption, the School District shall not have deposited with the Paying Agent moneys sufficient to redeem all the Bonds called for redemption, such notice may state that it is conditional, that is, subject to the deposit of the redemption moneys with the Paying Agent not later than the redemption date, and such notice shall be of no effect unless such moneys are so deposited.

On the date designated for redemption, notice having been provided as aforesaid, and money for payment of the principal and accrued interest being held by the Paying Agent, interest on the Bonds or portions thereof so called for redemption shall cease to accrue and such Bonds or portions thereof shall cease to be entitled to any benefit or security under the Resolution, and registered owners of such Bonds or portions thereof so called for redemption shall have no rights with respect to such Bonds, except to receive payment of the principal of and accrued interest on such Bonds to the date fixed for redemption. Any notice of redemption of Bonds may state that the redemption is conditioned upon the deposit of sufficient funds prior to the redemption date. If sufficient funds are not received, such notice of redemption shall be of no effect.

If a Bond is of a denomination larger than \$5,000, a portion of such Bond may be redeemed. For the purposes of redemption, a Bond shall be treated as representing that number of Bonds which is obtained by dividing the principal amount thereof by \$5,000, each \$5,000 portion of such Bond being subject to redemption. In the case of partial redemption of a Bond, payment of the redemption price shall be made only upon surrender of such Bond in exchange for Bonds of authorized denominations in aggregate principal amount equal to the unredeemed portion of the principal amount thereof.

If the redemption date for any Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Commonwealth of Pennsylvania are authorized by law or executive order to close, then the date for payment of the principal, if any, and interest upon such redemption shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of redemption.

If the School District deposits with the Paying Agent funds sufficient to pay the principal or redemption price of any Bonds becoming due at maturity, by call for redemption or otherwise, together with interest accrued to the due date, interest on such Bonds will cease to accrue on the due date, and thereafter the holders shall have no rights with respect thereto, except to receive payment of principal to be redeemed and accrued interest thereon to the date fixed for redemption.

This Bond is registered as to both principal and interest on the registration books to be kept for that purpose at the principal office of the Paying Agent, and both principal and interest shall be payable only to the registered owner hereof. This Bond is transferable or exchangeable by the registered owner thereof upon surrender of the Bond to the Paying Agent, at its principal corporate trust office, accompanied by a written instrument or instruments in form, with instructions, and with guaranty of signature satisfactory to the Paying Agent, duly executed by the registered owner of such Bond in the registration books, or his/her attorney-in-fact or legal representative. The Paying Agent shall enter any transfer of ownership of Bonds in the

registration books and shall authenticate and deliver in the name of the transferee or transferees a new fully registered bond or bonds of authorized denominations of the same maturity and interest rate for its aggregate principal amount which the registered owner is entitled to receive at the earliest practicable time. The School District and the Paying Agent shall not be required (a) to register the transfer of or exchange any Bonds then considered for redemption during a period beginning at the close of business on the fifteenth (15) day next preceding any interest payment date or any date of selection of Bonds to be redeemed and ending at the close of business on the day on which the applicable notice of redemption is mailed or (b) to register the transfer of or exchange any portion of any Bond selected for redemption until after the redemption date. Bonds may be exchanged for a like aggregate principal amount of Bonds of other authorized denominations of the same series, maturity and interest rate. The School District and Paying Agent may deem and treat the registered owner of this Bond as the absolute owner hereof for all purposes, whether or not this Bond shall be overdue, and shall not be affected by any notice to the contrary.

This Bond is not valid unless the Paying Agent Authentication Certificate endorsed hereon is duly executed.

The School District, pursuant to recommendations made by the Committee on Uniform Security Identification Procedures, has caused CUSIP numbers to be printed on the Bonds, and has directed the Paying Agent to use such numbers in notices of redemption and other notices, if any, as a convenience to bondholders. No representation is made as to the accuracy of such numbers either as printed on the Bonds or as contained in any notice and reliance may be placed only on the identification number printed hereon.

No recourse shall be had for the payment of the principal of, or interest on this Bond, or for any claim based hereon or on the Resolution against any director, officer, or employee, past, present, or future, of the School District or of any successor body, as such, either directly or through the School District or any such successor body, under any constitutional provision, statute or rule of law, or by the enforcement of any assessment or by any legal or equitable proceeding or otherwise, and all such liability of such directors, officers or employees is released as a condition of and as consideration for the issuance of this Bond.

It is hereby certified that the approval of the Department of Community and Economic Development of the Commonwealth of Pennsylvania for the School District to issue and deliver this Bond has been duly given pursuant to the Act; that all acts, conditions and things required by the laws of the Commonwealth of Pennsylvania to exist, to have happened or to have been performed precedent to or in the issuance of this Bond or in the creation of the debt of which this Bond is evidence, exist, have happened and have been performed in regular and due form and manner as required by law; that this Bond, together with all other indebtedness of the School District, is within every debt and other limit prescribed by the Constitution and the statutes of the Commonwealth of Pennsylvania; and that the School District has established with the Paying Agent as Sinking Fund Depositary a sinking fund for the Bonds and shall deposit therein amounts sufficient to pay the principal of and interest on the Bonds as the same shall become due and payable.

This Bond is hereby declared to be a general obligation of the School District. The School District, in the Resolution authorizing the issuance of the series of Bonds of which this Bond is one, has covenanted with the holders from time to time, of the Bonds of said series that, to the fullest extent authorized by law, the School District will include the amount of the debt service charges on the same for each fiscal year in which such sums are payable, in its budget

for that year, that it will appropriate such amounts to the payment of such debt services, and will duly and punctually pay or cause to be paid the principal of every Bond, and the interest thereon and will duly and punctually pay or cause to be paid the maturity amount of every Bond, at the dates and places and in the manner stated in the Bonds, according to the true intent and meaning thereof, and for such budgeting, appropriation and payment, the School District has irrevocably pledged its full faith, credit and taxing power. This covenant is specifically enforceable.

[intentionally left blank]

AUTHENTICATION CERTIFICATE

This Bond is one of the Spring-Ford Area School District's General Obligation Bonds, Series of 2016 described in the within mentioned Resolution. Printed on the reverse hereof is the complete text of the opinion of Fox Rothschild LLP, 10 Sentry Parkway, Suite 200, Blue Bell, PA 19422, Bond Counsel to the Spring-Ford Area School District, a signed copy of which is on file with the undersigned, which was dated the date of initial delivery of, and payment for, the Bonds.

U.S. BANK NATIONAL ASSOCIATION as
Paying Agent

BY: _____
Authorized Signature

Date of Authentication: _____, 2016

(FORM OF ASSIGNMENT)

ASSIGNMENT

For value received _____ hereby sells, assigns and transfers unto _____, # _____ (please insert social security or taxpayer-identification number) the within Bond issued by the _____ and all rights thereunder, hereby irrevocably appointing _____ Attorney to transfer said Bond on the Bond Register, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed: _____

Notice: Signature(s) must be guaranteed by an approved eligible guarantor institution, an institution which is a participant in a Securities Transfer Association recognized signature guarantee program.

Notice: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular without alteration or any change whatsoever.

(FORM OF ABBREVIATIONS)

The following abbreviations, when used in the inscription on the face of the within Bond shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common
TEN ENT - as tenants by the entireties
JT TEN - as joint tenants with the right of survivorship and not as tenants in common

UNIFORM GIFT MIN ACT - _____ Custodian _____
(Cust) (Minor)
under Uniform Gifts to Minors Act _____
(State)

Additional abbreviations may also be used though not in the above list.

PURCHASER'S PROPOSAL

CERTIFICATE

I, the undersigned, Secretary of the Board of School Directors of the Spring-Ford Area School District, Montgomery and Chester Counties, Pennsylvania (the "School District"), certify that: the foregoing is a true and correct copy of a Resolution that was duly adopted by affirmative vote of a majority of all members of the Board of School Directors of the School District at a meeting duly held on the 23rd day of November, 2015; said Resolution has been duly recorded in the minute book of the Board of School Directors of the School District; a notice with respect to the intent to adopt said Resolution has been published as required by law; said Resolution was available for inspection by any interested citizen requesting the same in accordance with the requirements of the Local Government Unit Debt Act of the Commonwealth of Pennsylvania and such notice; and said Resolution has not been amended, altered, modified or repealed as of the date of this Certificate.

I further certify that the Board of School Directors of the School District met the advance notice requirements of Act No. 175 of the General Assembly of the Commonwealth of Pennsylvania, approved July 19, 1974, as amended, by advertising the time and place of said meeting and by posting prominently a notice of said meeting at the public building in which said meeting was held.

I further certify that: the total number of members of the Board of School Directors of the School District is nine (9); the vote of members of the Board of School Directors of the School District upon said Resolution was called and duly was recorded upon the minutes of said meeting; and members of the Board of School Directors of the School District voted upon said Resolution in the following manner:

<u>Name</u>	<u>Vote</u>
Mark P. Dehnert	
Joseph P. Ciresi	
Willard D. Cromley	
Thomas J. DiBello	
Dawn R. Heine	
Clinton L. Jackson	
Bernard F. Pettit	
Kelly J. Spletzer	
Todd R. Wolf	

IN WITNESS WHEREOF, I set my hand and affix the official seal of the School District this 23rd day of November, 2015.

SPRING-FORD AREA SCHOOL DISTRICT

(SEAL)

BY: _____
Diane M. Fern, School Board Secretary
Board of School Directors

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: STUDENT RECORDS

ADOPTED: March 25, 1991

REVISED: August 23, 1999

REVIEWED: October 14, 2015

	216. STUDENT RECORDS
1. Purpose	The educational interests of students require the collection, retention, and use of data and information about individuals and groups of students while ensuring the individual's right to privacy. The school district will maintain educational records for students for legitimate educational purposes.
2. Authority SC 1305-A, 1306-A, 1402, 1409, 1532, 1533 Title 22 Sec. 4.52, 12.31, 12.32, 15.9 20 U.S.C. Sec. 232g 34 CFR Part 99	<p>The Board recognizes its responsibility for compilation, retention, disposition and security of student records. The Board also recognizes the legal requirement to maintain the confidentiality of student records.</p> <p>The Board is responsible for adopting a comprehensive plan for all aspects of student records that conforms to the mandates of the Family Education Rights and Privacy Act (FERPA) and its regulations; and the Standards for Special Education. Only educational records mandated by federal and state statutes and regulations, or otherwise permitted by the Board, may be compiled by district staff.</p> <p>Parents/Guardians and eligible students eighteen (18) years and older shall be notified annually, and upon initial enrollment, of their rights concerning student records.</p>
3. Delegation of Responsibility	<p>The Superintendent or designee shall be responsible for developing and implementing a comprehensive plan for records of regular students and students with disabilities that meets the requirements of all state and federal statutes and regulations, and is approved by the Board.</p> <p>The designated administrator shall establish reasonable safeguards to protect the student and his/her family from an invasion of privacy by any outside third party during the course of collecting, retaining and disseminating student information and providing access to authorized persons.</p>

<p>SC 1532 Pol. 213, 215</p> <p>4. Definitions</p> <p>20 U.S.C. Sec. 1232g 34 CFR Part 99 20 U.S.C. Sec. 1417 (c) 34 CFR Sec. 300.610- 300.627 20 U.S.C. Sec. 1232h 34 CFR Part 98 SC 510, 1305-A 1306-A 1307-A 1409, 1532 22 Pa. Code Sec. 1231, 1232 Basic Education Circular 22 Pa. Code Sec. 12.31 (Pa. Dept. Educ. Sept. 1, 1997)</p>	<p>In accordance with law, each district teacher shall prepare and maintain a record of the work and progress of each student, including the final grade and a recommendation for promotion or retention.</p> <p>The following terms as used in this policy shall have the following meanings:</p> <p>1.1 Directory information. The name, address, telephone number, electronic mail address, date and place of birth, names of parents and siblings, dates of attendance, whether the student graduated and the date of graduation, schools attended within the District, and student identification number, user identification number, or code when such number or code cannot alone be used to access education records, without some other identifier known only to the authorized user of an electronically accessed information system or data base. Directory information may also include but is not limited to the following examples: school and district awards received, participation in District-approved extracurricular activities, weight and height of interscholastic athletic team members, and photographs.</p> <p>1.2 Disclose; disclosure. Permit access to or release, transfer, or otherwise communicate to any person or entity, by any means or medium, personally identifiable information contained in the education record of the student.</p> <p>1.3 Education record. Any personally-identifiable information recorded or stored by any means—including, but not limited to, information that is handwritten, typed, printed, or stored on computer media, microfilm, microfiche, video or audio tape, film, or digital medium—that is directly related to the student and is maintained by the District or by an individual or agency acting on behalf of the District regardless of the current location of such record. The term does not include the following:</p> <ul style="list-style-type: none"> (a) Records of instructional, supervisory, and administrative personnel and educational personnel ancillary to those persons—including, but not limited to, instructional support teachers, counselors, therapists and clinicians, school psychologists and psychiatrists, nurses, and instructional aides—that are kept in the sole possession of the maker of the record and the contents of which are not accessible or revealed to any other person except a substitute for the maker of the record; (b) Records that contain only information about the student from a period after s/he is no longer a student in the District or receiving District-supported education; (c) Grades and other forms of peer assessment or rating before they are collected and recorded by a teacher; and
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	<p>(d) Other records specifically excluded from the definition of “education record” under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and its implementing regulations, 34 CFR Part 99.</p> <p>1.4 Eligible student. A present or former student who has attained the age of eighteen (18) or a former student who is attending an institution of post-secondary education.</p> <p>1.5 Emancipated minor. A student below the age of twenty-one (21) who has chosen to establish a domicile apart from the continued control and support of parents. The term includes a minor living with a spouse.</p> <p>1.6 IEP. Individualized Education Program.</p> <p>1.7 Maintain, maintained or maintenance In the case of personally identifiable information on paper or stored on magnetic or video tape, the term shall mean kept in a secure file or desk drawer or in the continuous and secure control of a school official with a legitimate educational interest in the content thereof. In the case of personally-identifiable digital information that is electronically-stored, including electronic mail, the term shall mean kept in a secure database located on a server or servers, disk partition, or other electronic storage system specifically designed by the Superintendent or designee as a “student records maintenance site”. The District electronic mail server or servers, or directory or directories, and the files on local disk drives dedicated to the storage of sent or received electronic mail, shall not for any purpose constitute a “student records maintenance site” and any mail stored thereon shall either be deleted in conformity with Policy 801.1 or moved to the “student records maintenance site.” If deleted in this manner, electronic mail shall not be considered to be “maintained” by the District or by any individual or agency acting on behalf of the District.</p> <p>1.8 Parent. The biological or adoptive parents of a student, regardless of residency or physical custodial status; the legal guardian or guardians of a student; or an individual acting as a parent in the absence of a natural parent or guardian, unless the right of any such person to receive personally-identifiable information has been terminated or restricted by order of court (including where a Pennsylvania court has taken away “legal custody” from a parent).</p> <p>1.9 Personally identifiable information. Any one (1) or more of the following:</p> <p>(a) The student’s full name;</p> <p>(b) The name, including maiden names, of any member of the student’s family;</p>
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	<p>(c) The current or past address, or the date or place of birth, of the student or any member of the student's family;</p> <p>(d) A personal identifier such as a social security number, student number or code, or biometric information consisting of one (1) or more measurable biological or behavioral characteristic that can be used for automatic identification of an individual;</p> <p>(e) Information that, alone or in combination, is linked or linkable to a specific student such that a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, could use such information to identify the student with reasonable certainty; or</p> <p>(f) Information requested by a person whom the educational agency or institution reasonably believes knows the identity of the student to whom such information relates.</p> <p>1.10 School official with a legitimate educational interest. Any employee, officer, agent, consultant, or contractor of, or any volunteer acting on behalf of,</p> <p>(a) The District,</p> <p>(b) The Intermediate Unit,</p> <p>(c) A vocational technical school, or</p> <p>(d) Any public or private school or facility that the District is using or is proposing to use to provide elementary or secondary education to the student in place of a public school, who is or will be responsible for providing or supervising the provision of education, education-related services, or extracurricular activities or experiences to or for the student, when:</p> <p>(i) Particular information concerning that student is presently or potentially relevant to the design or provision of instruction or other education, education-related services, testing or assessments, behavior interventions and strategies, or extracurricular activities or experiences either to the student, to particular groups of students, or to whole schools, grade-levels, or the student population of the District at large, regardless of whether the student is part of the group or population that will be effected; or</p>
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	<p>(ii) Such information is necessary to protect the health, safety, or welfare of the student or others with whom the student might have direct or indirect contact.</p> <p>The phrase also applies to clerical staff of the entities enumerated above who are responsible for the maintenance and security of education records and to attorneys, consultants, and school Board members when school Board action concerning the student is required by law or when the education or treatment of the student is the subject of present or potential litigation or legal dispute. When the “school official with a legitimate educational interests” is not an employee of the District, such individual may receive “personally-identifiable information” only when s/he is under the direct control of the District, by contract or otherwise, with respect to the use and maintenance of education records in his/her possession and only when such individual is prohibited from re-disclosure of such information to any other party without written parent or eligible student consent.</p> <p>1.11 Secure file. A student or subject-specific compilation of information stored on paper, audio or visual tape, microfiche, microfilm, computer storage disk or removable drive, or similar medium that can be maintained in a physically segregated form that is maintained in a locked file drawer, cabinet, desk, or room dedicated to secure files or, if unlocked, in the immediate custody and control of the custodian thereof, or a student or subject-specific compilation maintained on a computer storage system to which access is limited by security software that conforms to current computer industry standards.</p> <p>1.12 Student with disabilities. A student age three (3) through twenty-one (21) who has or is thought to have one (1) or more of the disabilities described in the Individuals with Disabilities Education Act, 20 U.S.C. §§ 1400 <i>et seq.</i>, or any preceding or succeeding legislation, for which s/he is eligible or thought to be eligible for special education and related services.</p> <p><u>Collection, Maintenance, And Destruction Of Education Records</u></p> <p>2.1 The District shall collect and maintain the types of records described in the following subparagraphs (a) through (c) and may collect and maintain records described in following subparagraphs (d) through (j):</p> <p>(a) Core data, consisting of the name of the student; last known address and domicile within the District of the parents of the student or, if the student is emancipated, of the student; the birth date of the student; the course, subject area, or project work completed by the student and the level of achievement attained; the last grade attended or the date</p>
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<p>SC 1305-A 1306-A 1307-A</p>	<p>of graduation and type diploma issued; testing results to determine grade level at enrollment; and attendance data;</p> <p>(b) Discipline and law enforcement records, including the sworn statement or affirmation of suspension or expulsion required at registration and the record of incidents of violence maintained in a form prescribed by the Pennsylvania State Police as required under Section 1307-A of the Pennsylvania Public School Code, 24 P.S. § 13-1307-A, and, in a file maintained separately from other records concerning the student, information from the Office of Juvenile Probation concerning adjudications of delinquency; law enforcement records will not be considered educational records and shall be maintained separately.</p> <p>(c) Health records, including immunization information, results of vision and hearing screenings, results of state-mandated physical examinations, in-school treatment and drug dispensing or administration orders or prescriptions from physicians, treatment and drug dispensing or administration logs, and health-related information provided by parents;</p> <p>(d) Student work samples and teacher grade books retained for purposes of ongoing assessment, instructional planning, or grade calculation; the results of District-wide group standardized or criterion-referenced testing and statewide criterion-referenced assessments, if any, in which the student participated; and noncumulative report cards;</p> <p>(e) Guidance department, psychologist, and student assistance team records, although personal records and notes maintained strictly in accordance with Section 1.3(a) of this policy are not considered records subject to this policy;</p> <p>(f) Results of vocational and career aptitude and interest surveys, or of surveys to assist in planning for and providing guidance, health, or drug and alcohol abuse prevention instruction or programs;</p> <p>(g) Reports of and other information describing or summarizing the results of individual testing and assessment by instructional support, child study, multidisciplinary, or IEP teams, or by professional staff responsible for determining eligibility for Title I, ESL, and other remedial programs, or by agencies and individuals not employed by or working on behalf of the District; instructional support or child study team action plans; IEPs; and service agreements or accommodation plans;</p> <p>(h) Protocol sheets and booklets; scoring sheets; answer books; rating forms; observation notes; anecdotal logs; running record forms; and</p>
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<p>20 U.S.C. Sec. 1232h, as Amended by the No Child Left Behind Act, P. L. 107-110, § 1061, 115 STAT. 1426 (Jan. 8, 2002)</p>	<p>other forms of raw data gathered in the course of testing and assessment or progress monitoring and assessment;</p> <p>(i) Records of awards and distinctions earned by students for work or activities in school and in the community and of participation in District-approved extracurricular activities; and</p> <p>(j) Other records required by law or deemed by instructional or supervisory staff to be both accurate and necessary to the provision of education, education-related services, or extracurricular activities or experiences.</p> <p>2.2 By adoption of this policy, the District Board of School Directors gives consent for the collection of records and information described in Subsections (a), (d), and (e) of Section 2.1 of this policy.</p> <p>2.3 By adoption of this policy, the District Board of School Directors gives consent for the collection of records and information described in Subsections (b), (c), and (f) of Section 2.1 of this policy, unless the collection of such records and information is accomplished by use of a survey, analysis, or evaluation that requires or encourages the student to reveal:</p> <p>(a) Political affiliations or beliefs of the student or the student’s family;</p> <p>(b) Mental or psychological problems of the student or the student’s family;</p> <p>(c) Sexual behavior or attitudes;</p> <p>(d) Illegal, anti-social, self-incriminating, or demeaning behavior;</p> <p>(e) Critical appraisals of persons with whom the student has close family relationships;</p> <p>(f) Information protected by legal privilege;</p> <p>(g) Income, unless income information is required by law to determine eligibility for participation in a program of assistance;</p> <p>(h) Religious practices, affiliations, or beliefs of the student or the student’s family.</p> <p>Upon approval from the Superintendent and/or designee, specific surveys that are mandated or needed by local agencies for continue support of the students in the District, an assumed consent form can be used to inform the parents of the survey content and dates of administration and allow them the opportunity to “opt out” of</p>
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	<p>participating in the survey. When a survey, analysis, or evaluation is used to obtain such information, the District shall obtain prior informed consent in writing and in a form consistent with Section 2.6 of this policy. For purposes of this policy, the phrase “survey, analysis, or evaluation” shall be limited to a planned method of inquiry or information collection used on a group or individual basis. The phrase does not apply to the ordinary give-and-take exchange that occurs in the course of the counselor-student, psychologist-student, teacher-student, or nurse-student relationship when the student initiates the contact or otherwise participates in it voluntarily or the practices of either the school’s law enforcement unit or administration investigating student misconduct. Consent otherwise required by this Section is not required to investigate or substantiate a good faith suspicion of child abuse or neglect when the person from whom consent would be required is suspected of the abuse or neglect.</p> <p>2.4 To collect records and information described in Subsection (f) of Section 2.1 of this policy, the District shall obtain prior informed consent in writing and in a form consistent with Section 2.6 of this policy.</p> <p>2.5 To collect records and information described in Subsections (g) and (h) of Section 2.1 of this policy, other than reports and other documents provided by parents or other agencies, the District shall obtain prior informed consent in writing and in a form required by applicable state or federal law or, in the absence of a specific applicable law, in a form consistent with Section 2.6 of this policy. For purposes of collecting information in the form of an instructional support or child study team action plan, an IEP, or a service agreement or accommodation plan, a written invitation to the parents and, when required by law, the student to participate in the development of such document shall constitute an adequate means of obtaining consent to develop the document, even if the parents or student do not participate in the meeting at which the content of the document is discussed. The description in an action plan, IEP, or service agreement or accommodation plan of a means of data collection or ongoing progress monitoring or assessment shall suffice to allow such activities without need for additional written consent.</p> <p>2.6 When state or federal law does not specifically prescribe the form for obtaining prior written consent as required by this policy, such consent shall be obtained by mailing to the residence of record, as established in accordance with Section 4 of this policy, or by hand delivery to the parent or emancipated minor a written consent form that complies with the following requirements and is received a reasonable time prior to the information collection activity for which consent is sought:</p> <p>(a) The form shall use language that a layperson can readily understand and shall be written in the native language of the parent or emancipated minor from whom consent is sought;</p>
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	<p>(b) The form shall contain an explanation of the type of information sought, the purpose for which the information is sought, and the specific types of testing, assessment, or data collection to be used to obtain the information;</p> <p>(c) The form shall make clear to the parent or emancipated minor that consent is required to proceed with the information collection activity or activities proposed; shall contain an assurance that such activity or activities will not proceed without consent; shall specify the duration of the consent or shall clearly provide that consent shall be considered effective until revoked in writing by the person giving consent; and shall contain a clear explanation of the time and place for responding to the form;</p> <p>(d) The form shall contain the name and number of a contact person whom the parents or emancipated minor can contact to obtain additional information about or seek clarification concerning the proposed activity;</p> <p>(e) The form shall provide a space for the parent or emancipated minor to elect whether to grant or withhold consent by marking one (1) of two (2) clearly-worded options and by signing their name.</p> <p>2.7 When a student who has attended another public or private school registers to attend public school in the District, the District shall immediately:</p> <p>(a) Request all current records, including special education records, necessary to ensure that the student is placed in appropriate classes at the appropriate grade level and that the District is able to meet all obligations to the student under State and federal law.</p> <p>(b) Request an official copy of the student's disciplinary record and a copy of the student's health record from the public or private school the student last attended.</p> <p><i>Maintenance - Time</i></p> <p>2.8 Core data of the kind described in Subsection (a) of Section 2.1 of this policy shall be maintained for a period of six (6) years beyond the school year during which the student to whom such data pertains attains age twenty-one (21) with the exception of those records specified in subsection (d) below. The following additional records shall also be maintained as "core data" for this period:</p> <p>(a) For students with disabilities or who are identified as mentally gifted, copies of the first and last evaluation reports of the multi-disciplinary team, the notice of recommended assignment or educational placement,</p>
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<p>SC 1409</p>	<p>or similar document by which the parents of the student initially consented to the provision of special education services, and the first and last IEP, last notice of recommended assignment or educational placement, and the summary of performance developed for the student;</p> <p>(b) For students receiving accommodations or modifications to instruction or other activities under a service agreement or accommodation plan, copies of the first and last such plan and the notice by which the parents of the student initially consented to the provision of accommodations or modifications;</p> <p>(c) For students evaluated to determine eligibility either for special education services in accordance with state and federal law or for accommodations or modifications in accordance with Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, and who were determined to be ineligible, copies of all evaluation reports supporting the determination of ineligibility and of all notices by which the parents of the student indicated agreement with such determination.</p> <p>(d) The following records will be maintained for a period of 100 years: high school transcript, last evaluation report, and last Individual Education Program, if applicable.</p> <p>2.9 Health records of the sort described in Subsection (c) of Section 2.1 of this policy shall be maintained for a period of at least two (2) years beyond the date on which the student ceases to be enrolled in the public schools of the District.</p> <p>2.10 For students with disabilities or who are identified as mentally gifted, or for students who were evaluated to determine eligibility for special education services and who were determined to be ineligible for such services, a copy of all records identified in Subsections (b) through (g) of Section 2.1 of this policy shall be maintained for a period of at least six (6) years from the conclusion of the school year during which such records were made or received by the District;</p> <p>2.11 All other education records described in Section 2.1 of this policy shall be maintained as long as the information contained therein remains relevant to the education of the particular student or to the design and provision of educational programs in general or as long as such information remains essential to the protection of the legal interests of the District. The District alone shall determine whether education records remain relevant to education or essential to the protection of legal interests.</p> <p><i>Maintenance - Location</i></p> <p>2.12 Education records that might be necessary to the provision of education,</p>
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education-related services, or extracurricular activities or experiences to a student during any given school year shall be maintained during that school year in a secure file located in the building to which that student is assigned during that school year. Education records that are essential to the day-to-day provision of education, education-related services, or extracurricular activities or experiences may be maintained in a secure file in the personal possession, offices, or classrooms of school officials with a legitimate educational interest therein.

2.13 The discipline record of a student shall be maintained in a secure file in the building to which that student is currently assigned or maintained electronically with access to the files only provided to the necessary school officials with a legitimate educational interest. Information furnished by the Office of Juvenile Probation in accordance with Section 6341(b.1) of the Juvenile Act, 42 P.S. § 6341(b.1), shall be maintained in a secure file separately from other records concerning the student.

2.14 The health record of a student shall be maintained in a secure file in the nurse's office or health suite in the building to which that student is currently assigned or in the personal possession or office of the nurse assigned to that building.

2.15 Copies of a student's initial IEP, current IEP, most recent multi-disciplinary team evaluation report, current service agreement or accommodation plan, and instructional support or child study team data and action plan shall be maintained:

- (a) In a secure hard copy or electronic file in the building to which the student is currently assigned; and
- (b) In a secure file in the District office of special education, together with other special education records that remain relevant to the education of the particular child or the design and provision of educational programs in general or essential to the protection of the legal interests of the District.

Maintenance - Transfer and Conversion

2.16 When a student assignment changes from one building to another within the District the education records described in Sections 2.12, 2.13, 2.14, and 2.15 of this policy, including the separately-maintained information from the Office of Juvenile Probation, shall be transferred to the new building in sufficient time to enable school officials with a legitimate educational interest to review such records, if necessary, prior to the arrival of the student in the new building or as soon as possible thereafter.

	<p>2.17 Nothing in this policy shall preclude the transfer or conversion of education records or information from one form or storage medium to another, as long as such transfer or conversion:</p> <ul style="list-style-type: none"> (a) Allows for similar accessibility of information to parents, eligible students, and school officials with a legitimate educational interest; (b) Provides at least the level of security that could be obtained with physically locked conventional storage and, in the case of computer storage, conforms to the current standards established in the computer industry; (c) Clearly reproduces educationally or legally necessary graphic information, handwriting, and signatures; and (d) Allows for the use of an access record in accordance with Section 2.18 of this policy. <p>2.18 Every file from which access might be had by, or disclosure might be made to, persons or agencies other than the parents or the eligible student, shall have as part thereof an access and disclosure log that shall be maintained for as long as the records in that file are maintained and that shall consist of the following:</p> <ul style="list-style-type: none"> (a) The identity of such person or agency to which access is granted to or disclosure made from the file; (b) The purpose for which access was granted or disclosure made; (c) The date of access or disclosure; (d) The name of the administrator granting access and/or person making the disclosure; (e) In the case of disclosures to persons who will make further disclosures or allow further access on behalf of the District, the identity of the person or agency to whom or to which, and the specific purpose for which, such further disclosure or access will be made or allowed; (f) Any record of further disclosures made by State or federal agencies that are permitted to do so under law. <p><i>Destruction</i></p> <p>2.19 The District shall destroy core data, special education records as defined in 2.10, and health records once the applicable time period for maintenance of</p>
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	<p>such records, as established in Sections 2.8, 2.9, and 2.10 respectively, has lapsed. Protocol sheets and booklets as defined in 2.1(h) will be destroyed two (2) years or at the end of the school year following the two year time frame after the results have been reported to the parent or guardian, absent a notice from the parent to retain the same.</p> <p>2.20 The District shall destroy all other education records once it determines at its sole discretion that such records are no longer relevant to the education of the particular student or to the design and provision of educational programs in general or that such records are not essential to the protection of the legal interests of the District.</p> <p>2.21 When the time periods described in Sections 2.8 and 2.10 of this policy have lapsed, and the District determines that any portion of the education record of a student with disabilities is or will be at a prescribed time no longer relevant to the education of the particular student, it shall so notify in writing (hard copy and/or electronic communication) either his/her parents or the student directly, if s/he is an eligible student, of this determination. The written notice shall be in the native language of the parents or the eligible student, shall be mailed to the last known address of the parent or the eligible student, and shall:</p> <ul style="list-style-type: none"> (a) Identify the specific records or categories of record that are no longer relevant; (b) Contain an explanation that the District <i>shall</i> destroy the records thus identified if a parent or the eligible student so requests and that the District <i>may</i> destroy such records without a request; and (c) Contain the name and number of a contact person whom the parents or eligible student can contact to obtain additional information about or seek clarification concerning the records thus identified. <p>If the parent or eligible student so requests in writing after receipt of the notice, the District shall destroy the education records thus identified or shall destroy them at the prescribed time at which they are no longer relevant. As a general practice, educational records will be destroyed eleven (11) years after the graduation year unless the records are needed for other specified reasons.</p> <p>2.22 A record is “destroyed” for purposes of this policy when, at a minimum, all personally identifiable information is removed from it or is otherwise obscured or obliterated. Nothing in this policy shall require the destruction of an education record except under the conditions described in Section 2.21 of this policy.</p>
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2.23 The District shall not destroy any record that is the subject of a request for access from a parent or eligible student.

Amendment Of Records And Due Process

3.1 A parent or eligible student may request in writing that the District amend any portion of an education record that s/he believes is inaccurate, misleading, or in violation of the student's right to privacy. If a parent or eligible student makes such a request verbally, the person to whom such request is made shall inform the parent of the obligation to make such request in writing.

3.2 Within thirty (30) school days of the receipt of the written request to amend the education record, the administrator who is primarily responsible for maintenance of the challenged record shall notify the parent or eligible student in writing of whether the District will amend the record. If the District determines that it will grant the request to amend, the notice to the parent or eligible student shall either describe the amendment, which can include the expungement or deletion of records or information contained therein, or enclose a copy of the amended record. If the District determines that it will not amend the record, the notice shall so inform the parent or eligible student and shall contain a statement explaining that the parent or eligible student has the right to request in writing a hearing before a disinterested school official to challenge the determination not to amend.

3.3 Within ten (10) school days of receipt of a request for a hearing to challenge a determination not to amend an education record, the District shall notify the parents or eligible student of the date, time, and location of the hearing. The notice shall be mailed certified, return receipt requested, or by similarly secure and verifiable means, in such time that the parent or eligible student receives it at least five (5) school days before the hearing. The hearing shall occur within thirty (30) days of receipt of the request for the hearing from the parent or eligible student.

3.4 The hearing shall be held before the Superintendent or designee or, if the Superintendent or designee has a direct interest in the outcome of the hearing, before the principal of the building to which the student is currently assigned or designee.

3.5 The hearing shall be informal, unrecorded, and not subject to formal rules of evidence or procedure other than those required to maintain order. The parent or eligible student shall have a full and fair opportunity to present evidence in support of his/her position and may be represented at his/her expense by an adviser, including an attorney. If the parent or eligible student includes an attorney, the District reserves the right to include the District's attorney at the hearing.

3.6 Within thirty (30) days of the completion of the hearing, the District shall issue to the parent or eligible student a written decision concerning the amendment of the record that shall either:

- (a) Describe the amendment, which can include the expungement or deletion of records or information contained therein, or
- (b) Explain the reasons for denying the request to amend and inform the parent or eligible student of the right to place a statement in the education record of the student commenting on the contested information in the record or explaining why he or she disagrees with the decision not to amend, or both.

The written decision shall be based solely on the evidence presented at the hearing and shall summarize the evidence thus presented and the reasons for the decision to amend or refuse amendment.

3.7 If the parent or eligible student chooses to submit a statement in the education record of the student commenting on the contested information in the record or explaining why s/he disagrees with the decision not to amend, the District shall:

- (a) Maintain such statement as part of the record for as long as the District maintains the contested record or information; and
- (b) Disclose the statement whenever it discloses that portion of the record to which the statement pertains.

Access And Disclosure

4.1 Education records subject to this policy, other than those records or portions of records that contain “directory information,” are not considered “public records” subject to access or disclosure under the Pennsylvania Right to Know Law (“RTKL”), 65 P.S. §§ 67.101-67.3104, or any similar law affecting public records. Pursuant to the RTKL, the District will not release any minor’s names, addresses or dates of birth.

The District shall allow the parents or eligible student to inspect and review the education record of the student in the school building or at the District office within forty-five (45) calendar days of receipt of a verbal or written request to do so. District staff shall make every reasonable effort to ensure that requested records are provided to the parents at the earliest possible date.

	<p>4.2 The District shall respond to all reasonable requests from the parents or eligible student for an explanation or interpretation of information contained in the education record. A school district representative shall be made available to accompany the file review with the parent or eligible student. The total time allotted for the parent or eligible student to review the records per day will be a maximum of 1.5 hours.</p> <p>4.3 If circumstances effectively preclude the parents or eligible student from inspecting or reviewing the education record, or any portion thereof, the District shall provide the parents or the eligible student with a copy of the record subject to the request. When copies are not required to ensure that the parents or the eligible student has the opportunity to inspect and review the education record, the District may charge a fee of twenty-five cents (\$.25) per page to copy requested portions of the education record, unless the parents or the eligible student can establish that they are unable to pay the amount thus charged. An additional administrative fee of \$25.00 will be added to the cost of the copies if more than 75% of the student records need to be copied. The costs are the same for requests for digital copies of student records. Requests for both digital copies and hard copies of the student records are subject to an additional \$25.00 charge.</p> <p>4.4 When the District receives a request to inspect and review the education record of a student with disabilities in anticipation of a meeting of the IEP or multi-disciplinary team or a due process hearing, the District shall respond to such request within a reasonable time prior to the meeting or hearing, the time allowed by Section 4.1 of this policy notwithstanding.</p> <p>4.5 When parents or an eligible student seek to inspect and review a record that contains personally identifiable information concerning more than one (1) student, the District shall provide access only to that portion of the record that pertains to the student in question. Where necessary, the District shall redact identifying information pertaining to any other student.</p> <p>4.6 School officials with a legitimate educational interest may at any time inspect and review, and obtain copies of, the education record and personally identifiable information in which they have such interest without prior parental approval.</p> <p><i>Disclosure</i></p> <p>4.7 Any disclosure of personally identifiable information concerning a student to any person other than the parent, the eligible student, or school officials with a legitimate educational interest shall require the prior written consent of the parent or the eligible student. Any document providing such consent shall:</p> <p>(a) Identify the particular portions of the education record or the particular information or types of information concerning the student</p>
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	<p>that shall be disclosed;</p> <p>(b) Identify the person or agency to whom or to which disclosure will be made; and</p> <p>(c) Contain the signature of at least one (1) parent or the eligible student, and the date of such signature.</p>
34 CFR Sec. 99.31	<p>4.8 Prior written consent from the parent or the eligible student is not required when the disclosure of education records or information is to one of the following persons or agencies under the following circumstances:</p>
34 CFR Sec. 99.34	<p>(a) To an educational agency or institution at which the student seeks to enroll, intends to enroll, or is enrolled, or from which the student receives services, when that agency or institution requests such records, as long as:</p> <p>(1) The parent or eligible student is provided on request with a copy of the records thus disclosed; and</p> <p>(2) The parent or eligible student is afforded on request a hearing as described in Section 3 of this policy; and</p> <p>(3) The disclosure is for purposes related to the student's enrollment or transfer.</p>
34 CFR Sec. 99.36	<p>(b) To appropriate parties in connection with an articulable and significant health or safety emergency, when such disclosure is necessary to protect the health or safety of the student or others, provided, however, that for each such disclosure, the District shall maintain a record indicating:</p>
34 CFR Sec. 99.37	<p>(1) The articulable and significant threat that justified such disclosure; and</p> <p>(2) The parties to whom the District disclosed such information;</p> <p>(c) To state and federal educational and other agencies for purposes of investigation and auditing, when those agencies are bound by the provisions of the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g;</p> <p>(d) To persons seeking directory information, when:</p> <p>(1) Parents and eligible students have received notice in the form of the annual publication of this policy in a newspaper of general distribution or a school publication of the Policy of the District to</p>

<p>51 P.S. Sec. 20222</p>	<p>disclose directory information without parental consent; and</p> <p>(2) The parent or the eligible student objecting to the release of such information without consent has not notified the District in writing on or before the first day of the school term that they object to the disclosure of some or all of the information designated in Section 1.1 of this policy as “directory information”;</p> <p>(3) Except that pursuant to the RTKL, the District will not release names, addresses or dates of birth of minors except where otherwise required by law.</p> <p>(e) To the student who is not an eligible student;</p> <p>(f) To the parents of an eligible student who remains a “dependent student” as defined in the Internal Revenue Code;</p> <p>(g) To accrediting organizations to carry out their accrediting functions;</p> <p>(h) To comply with the terms of a judicial order or lawfully-issued subpoena, when the District has made reasonable effort to notify the parent or eligible student of the order or subpoena and given such a parent or eligible student a reasonable opportunity to seek a protective order in advance of compliance, unless the terms of a judicial order bar such notification;</p> <p>(i) To a court or administrative hearing officer in the context of litigation between the District and the parents or the eligible student, when the information disclosed is relevant to the action or proceeding and when the District has made reasonable effort to notify the parent or eligible student of the intent to disclose such information;</p> <p>(j) To armed forces recruiters seeking such information, a list of the names, addresses, and, if available, telephone numbers of all students expected to graduate high school at the end of the school term during which, or in anticipation of which, such request is made, provided, however, that such disclosure shall be subject to the limitations established by law and this policy upon the disclosure of directory information;</p> <p>(k) To State or local Juvenile justice authorities when such disclosure is in accordance with an Act of the Pennsylvania General Assembly and enables the juvenile justice system to serve effectively and prior to adjudication the student to whom the records pertain, provided, however, that any such authority must certify in writing to the District that such records will not be redisclosed to any other party unless permitted by</p>
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	<p>State law or unless written parent or eligible child consent is obtained;</p> <p>(l) To organizations conducting studies for, or on behalf of, the District to develop, validate, or administer predictive tests; administer student aid programs; or improve instruction, when:</p> <p>(1) The organization conducting the study does not permit access to personally-identifiable information to any party other than representatives of the organization who have a legitimate educational interest in that information;</p> <p>(2) The information is destroyed when no longer needed for the purposes for which the study was conducted; and</p> <p>(3) The organization enters into a binding agreement with the District under which the organization is obligated to adhere to the requirements of this policy; that defines the purposes, scope, and duration of the study and the information to be disclosed to the organization; and that limits the use of the disclosed information to the purposes expressly identified in the agreement;</p> <p>(m) Under such additional circumstances and to such additional persons and agencies as are permitted by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and its implementing regulations.</p> <p>4.9 Any disclosure made in accordance with paragraph 4.8 of this policy shall be made under the explicit condition that the party to which or to whom such disclosure is made shall not redisclose such information to any other party without written parent or eligible student consent, unless the record of the original disclosure identifies the additional parties to whom such disclosure is to be made under Section 4.8 of this policy and the legitimate interest that such additional parties have in such information, or unless such original disclosure is to state or federal agencies in accordance with the requirements of Sections 99.32(b) and 99.33(b) of the implementing regulations of the Family Educational Rights and Privacy Act, 34 CFR §§ 99.32(b) and 99.33(b).</p> <p>4.10 Copies of all special education and discipline records of a student currently identified as a child with a disability within the meaning of the Individuals with Disabilities Education Act shall be transmitted to a law enforcement agency to which the District has reported a crime committed by such student, provided, however, that prior to transmission of such records, the District shall obtain written consent from the parent or eligible student as required by, and in accordance with the provisions of, Section 4.7 of this policy or that such transmission is permitted without such consent in accordance with the provisions of Subsections (b), (h), or (k) of Section 4.8 of this policy.</p>
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<p>34 CFR Sec. 99.7</p>	<p><u>Miscellaneous Provisions</u></p> <p>5.1 The Policy of the District is to comply in full with the requirement of state and federal law governing the maintenance of records and other personally identifiable information and the privacy rights of students and their families. To the extent that any provision of this policy is construed as or found to be inconsistent with federal or state law, the District will treat that provision as null and void. The Superintendent or designee shall ensure that all persons responsible for the maintenance of any student record are aware of the provisions of this policy and receive regular training concerning its requirements. When feasible, the Superintendent or designee shall provide for the use of physical or technological access controls to ensure that access to education records by school officials with a legitimate educational interest in them is limited to that information in which those officials have a legitimate educational interest.</p> <p>5.2 The District shall send or deliver all notices and requests for consent required under this policy to the address identified as the residence of the child in the registration information maintained by the District. Unless it receives specific written information to the contrary, the District shall presume that all persons with authority to make educational decisions for the student have received or had the opportunity to review and respond to notices and requests sent or delivered to such address.</p> <p>The District will send notices and requests to separate addresses only when:</p> <ul style="list-style-type: none"> (a) A person with joint authority to make educational decisions for the student, such as a divorced or separated natural parent, resides at that separate address; and (b) That person notifies the District in writing that s/he is not receiving or has not had the opportunity to review and respond to notices and requests sent to the residence to which the student is registered. <p><u>Public Notice</u></p> <p>6.1 Annually, at least thirty (30) days prior to the beginning of the school term, the District shall publish to all parents of students currently in attendance and to all eligible students currently in attendance in English and Spanish. The following notice shall precede the text of this policy and shall appear with the heading in boldface type or other similarly conspicuous format:</p>
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NOTICE OF IMPORTANT RIGHTS

Concerning the Maintenance, Access to, and Amendment and Disclosure of Education Records by the Spring-Ford Area School District

Printed below is the full text of the Education Records Policy of the Spring-Ford Area School District. This policy contains information of importance to students attending public schools and public school sponsored programs. Several provisions of this policy warrant careful attention:

Designation of certain records containing personally identifiable information as “directory information.” In Section 1.1 of this policy, the District designates certain kinds of information as “directory information.” The District will provide this information to any interested person, including armed forces recruiters who request it, without seeking consent from the parents of the student or the student. If you do not want the District to disclose such information, you must so notify the District in writing on or before the first day of the school term, which is _____. Your written notice must identify the specific types of directory information that you do not want the District to disclose without consent. If you fail to notify us in writing by the first day of the school term, we may release directory information upon request and without consent.

Disclosure of records containing personally identifiable information to other schools and institutions. Section 4.8(a) of this policy allows the District to disclose personally identifiable information concerning a student to an educational agency or institution at which the student seeks to enroll, intends to enroll, or is enrolled, or from which the student receives services, when that agency or institution requests such records, as long as the disclosure is for purposes related to the student’s enrollment or transfer.

Access to records by school officials with a “legitimate educational interest.” Section 4.6 of this policy allows school officials with a legitimate educational interest to have access to personally identifiable information without parent or student consent. In Section 1.8 of this policy, the District designates those persons who have a “legitimate educational interest” that would allow such access to education records.

Amendment of education records. Section 3 of this policy describes how a parent or a student who has attained the age of eighteen (18) can request that records be amended. This Section also describes in detail the right of the parent or eligible student to request a hearing to challenge a decision by the District not to amend records that the parent or student believes are inaccurate, misleading, or in violation of the student’s right to privacy.

Complaints to the United States Department of Education. Complaints concerning alleged failure of the District to comply with the requirements of the Family Educational Rights and Privacy Act may be addressed to the United States Department of Education as follows:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, DC 20202-4605

RESIDENTS OF THE SPRING-FORD AREA SCHOOL DISTRICT WITH CHILDREN IN PUBLIC SCHOOL OR WHO ATTENDED PUBLIC SCHOOL IN THE DISTRICT IN THE PAST SHOULD READ THIS POLICY CAREFULLY FOR A FULL EXPLANATION OF THEIR PRIVACY RIGHTS AS A PARENT OR STUDENT.

References:

School Code - 24 P.S. Sec. 510, 1305-A, 1306-A, 1307-A, 1402, 1409, 1532, 1533

State Board of Education Regulations - 22 PA Code Sec. 4.52, 12.31, 12.32, 15.9

Pennsylvania Right-to-Know Law - 65 P.S. Sec. 67.101 *et seq.*

Armed Forces Recruiting Act - 51 P.S. Sec. 20221 *et seq.*

Family Educational Rights and Privacy Act - 20 U.S.C. Sec. 1232g

The Hatch Act - 20 U.S.C. Sec. 1232h

Individuals with Disabilities Education Act - 20 U.S.C. Sec. 1400 *et seq.*

Family Educational Rights and Privacy, Title 34, Code of Federal Regulations -
34 CFR Part 98, Part 99

Basic Education Circular - 22 PA. Code Sec. 12.31 (Pa. Dept. Educ. Sept. 1, 1997).

Owasso Indep. School District v. Falvo, 534 U.S. 426, 122 S.Ct. 934 (2002)

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: SUICIDE AWARENESS,
PREVENTION AND RESPONSE

ADOPTED:

REVISED:

REVIEWED: October 14, 2015

<ol style="list-style-type: none"> 1. Purpose SC 1526 Pol. 103.1, 248, 249, 806 2. Authority Title 22 Sec. 12.12 Pol. 207, 216, 236 3. Guidelines SC 1526 SC 1526 	<p style="text-align: center;">819. SUICIDE AWARENESS, PREVENTION AND RESPONSE</p> <p>The Board is committed to protecting the health, safety and welfare of its students and school community. This policy supports federal, state and local efforts to provide education on youth suicide awareness and prevention; establish methods of prevention, intervention, and response to suicide or suicide attempt; and to promote access to suicide awareness and prevention resources.</p> <p>In compliance with state law and regulations, and in support of the district's suicide prevention measures, information received in confidence from a student may be revealed to the student's parents/guardians, the building principal or other appropriate authority when the health, welfare or safety of the student or any other person is deemed to be at risk.</p> <p>The district shall utilize a multifaceted approach to suicide prevention which integrates school and community-based supports.</p> <p>The district shall notify district employees, students and parents/guardians of this policy and shall post the policy on the district's website.</p> <p style="text-align: center;">SUICIDE AWARENESS AND PREVENTION EDUCATION</p> <p><u>Protocols for Administration of Student Education</u></p> <p>Students shall receive age-appropriate education on the importance of safe and healthy choices, coping strategies, how to recognize risk factors and warning signs, as well as help-seeking strategies for self or others including how to engage school resources and refer friends for help.</p> <p>Lessons shall contain information on comprehensive health and wellness, including emotional, behavioral and social skills development.</p>
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<p>SC 1526 Pol. 333</p>	<p><u>Protocols for Administration of Employee Education</u></p> <p>All district employees, including but not limited to secretaries, coaches, bus drivers, custodians and cafeteria workers, shall receive information regarding risk factors, warning signs, response procedures, referrals, and resources regarding youth suicide prevention.</p> <p>As part of the district's professional development plan, professional educators in school buildings serving students in grades five (5) through twelve (12) shall participate in four (4) hours of youth suicide awareness and prevention training every five (5) years.</p> <p>Additional professional development in risk assessment and crisis intervention shall be provided to school counselors, district mental health professionals and school nurses.</p> <p><u>Resources for Parents/Guardians</u></p> <p>The district may provide parents/guardians with resources including, but not limited to, health promotion and suicide risk, including characteristics and warning signs; and information about local behavioral/mental health resources.</p>
<p>SC 1526</p>	<p style="text-align: center;">METHODS OF PREVENTION</p> <p>The methods of prevention utilized by the district include, but are not limited to, early identification and support for students at risk; education for students, staff and parents/guardians; and delegation of responsibility for planning and coordination of suicide prevention efforts.</p> <p><u>Suicide Prevention Coordinators</u></p> <p><i>District-Wide –</i></p> <p>A district-wide suicide prevention coordinator shall be designated by the Superintendent. This may be an existing district employee. The district suicide prevention coordinator shall be responsible for planning and coordinating implementation of this policy.</p> <p><i>Building Level –</i></p> <p>Each building principal shall designate a school suicide prevention coordinator to act as a point of contact in each school for issues relating to suicide prevention and policy implementation. This may be an existing district employee.</p>

	<p><u>Early Identification Procedures</u></p> <p>Early identification of individuals with one (1) or more suicidal risk factors or of individuals exhibiting warning signs, is crucial to the district's suicide prevention efforts. To promote awareness, district employees, students and parents/guardians should be educated about suicidal risk factors and warning signs.</p> <p>Risk factors refer to personal or environmental characteristics that are associated with suicide including, but not limited to:</p> <ul style="list-style-type: none"> • Behavioral Health Issues/Disorders: <ul style="list-style-type: none"> - Depression. - Substance abuse or dependence. - Previous suicide attempts. - Self injury. • Personal Characteristics: <ul style="list-style-type: none"> - Hopelessness/Low self-esteem. - Loneliness/Social alienation/isolation/lack of belonging. - Poor problem-solving or coping skills. - Impulsivity/Risk-taking/recklessness. • Adverse/Stressful Life Circumstances: <ul style="list-style-type: none"> - Interpersonal difficulties or losses. - Disciplinary or legal problems. - Bullying (victim or perpetrator). - School or work issues. - Physical, sexual or psychological abuse. - Exposure to peer suicide.
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<p>SC 1526</p>	<ul style="list-style-type: none"> • Family Characteristics: <ul style="list-style-type: none"> - Family history of suicide or suicidal behavior. - Family mental health problems. - Divorce/Death of parent/guardian. - Parental-Child relationship. <p>Warning signs are indications that someone may be in danger of suicide, either immediately or in the near future. Warning signs include, but are not limited to:</p> <ul style="list-style-type: none"> • Expressions such as hopelessness, rage, anger, seeking revenge, feeling trapped, anxiety, agitation, no reason to live or sense of purpose. • Recklessness or risky behavior. • Increased alcohol or drug use. • Withdrawal from friends, family, or society. • Dramatic mood changes. <p><u>Referral Procedures</u></p> <p>Any district employee who has identified a student with one (1) or more risk factors or who has an indication that a student may be contemplating suicide, shall refer the student for further assessment and intervention.</p> <p><u>Documentation</u></p> <p>The district shall document the reasons for referral, including specific warning signs and risk factors identified as indications that the student may be at risk.</p> <p style="text-align: center;">METHODS OF INTERVENTION</p> <p>The methods of intervention utilized by the district include, but are not limited to, responding to suicide threats, suicide attempts in school, suicide attempts outside of school, and completed suicide. Suicide intervention procedures shall address the development of an emotional or mental health safety plan for students identified as being at increased risk of suicide.</p>
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<p>Pol. 806</p>	<p><u>Procedures for Students at Risk</u></p> <p>A suicide risk assessment interview may be conducted by trained mental health staff such as counselors, psychologists and/or social workers.</p> <p>Parents/Guardians of a student identified as being at risk of suicide shall be notified by the school. If the school suspects that the student’s risk status is the result of abuse or neglect, school staff shall immediately notify Children and Youth Services.</p> <p>The district shall identify mental health service providers to whom students can be referred for further assessment and assistance.</p> <p>Mental health service providers – may include, but not be limited to, hospital emergency departments, psychiatric hospitals, community mental health centers, psychiatrists, psychologists, social workers, and primary care providers.</p> <p>The district shall create an emotional or mental health safety plan to support a student and the student’s family if the student has been identified as being at increased risk of suicide.</p> <p><u>Students With Disabilities</u></p> <p>For students with disabilities who are identified as being at risk for suicide or who attempt suicide, the appropriate team shall be notified and shall address the student’s needs in accordance with applicable law, regulations and Board policy.</p> <p>If a student is identified as being at risk for suicide or attempts suicide and the student may require special education services or accommodations, the Director of Special Education Supervisor shall be notified and shall take action to address the student’s needs in accordance with applicable law, regulations and Board policy.</p> <p><u>Documentation</u></p> <p>The district shall document observations, recommendations and actions conducted throughout the intervention and assessment process including verbal and written communications with students, parents/guardians and mental health service providers.</p> <p>The Superintendent or designee shall develop administrative regulations providing recommended guidelines for responding to a suicide threat.</p>
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<p>SC 1526</p>	<p style="text-align: center;">METHODS OF RESPONSE TO SUICIDE OR SUICIDE ATTEMPT</p> <p>The methods of response to a suicide or a suicide attempt utilized by the district include, but are not limited to:</p> <ol style="list-style-type: none"> 1. Identifying and training the school crisis response/crisis intervention team. 2. Determining the roles and responsibilities of each crisis response team member. 3. Notifying students, employees and parents/guardians. 4. Working with families. 5. Responding appropriately to the media. 6. Collaborating with community providers. <p>The Superintendent or designee shall develop administrative regulations with recommended guidelines for responding to a suicidal act or attempt on school grounds or during a school-sponsored event.</p> <p><u>Re-Entry Procedures</u></p>
<p>Pol. 103.1, 113, 113.2, 113.3, 117, 204</p>	<p>A student's excusal from school attendance after a mental health crisis and the student's return to school shall be consistent with state and federal laws and regulations.</p> <p>A district-employed mental health professional including school counselors, the building principal or suicide prevention coordinator shall meet with the parents/guardians of a student returning to school after a mental health crisis, and, if appropriate, meet with the student to discuss re-entry and applicable next steps to ensure the student's readiness to return to school.</p> <p>When authorized by the student's parent/guardian, the designated district employee shall coordinate with the appropriate outside mental health care providers.</p> <p>The designated district employee will periodically check in, as needed, with the student to facilitate the transition back into the school community and address any concerns.</p>

SC 1526	<p style="text-align: center;">REPORT PROCEDURES</p> <p>Effective documentation assists in preserving the safety of the student and ensuring communication among school staff, parents/guardians and mental health service providers.</p> <p>When a district employee takes notes on any conversations or situations involving or relating to an at-risk student, the notes should contain only factual or directly observed information, not opinions or hearsay.</p> <p>As stated in this policy, district employees shall be responsible for effective documentation of incidents involving suicide prevention, intervention and response.</p> <p>The suicide prevention coordinator shall provide the Superintendent with a copy of all reports and documentation regarding the at-risk student. Information and reports shall be provided, as appropriate, to guidance counselors, district mental health professionals and school nurses.</p>
SC 1526	<p style="text-align: center;">SUICIDE AWARENESS AND PREVENTION RESOURCES</p> <p>A listing of resources regarding suicide awareness and prevention shall be attached to this policy.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1526</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.12</p> <p>Board Policy – 103.1, 113, 113.2, 113.3, 114, 117, 146, 204, 207, 216, 236, 248, 249, 333, 805, 806</p>

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: COMMUNITY VOLUNTEERS

ADOPTED: January 28, 2008

REVISED: August 24, 2015

REVIEWED: October 14, 2015

	<p style="text-align: center;">916. COMMUNITY VOLUNTEERS</p> <p>1. Purpose The Board values the unique contributions made by parent/guardian and community volunteers to the educational and extracurricular programs of the school district. Accordingly, the Board encourages the use of parent/guardian and community volunteers, subject to certain requirements and procedures as set forth below.</p> <p>2. Definition A volunteer is defined as any individual who performs a service for the school district without compensation, remuneration or other consideration and who otherwise meets the requirements of this policy. A volunteer must be at least eighteen (18) years of age. A volunteer need not be a parent/guardian of a student enrolled in the school district. A volunteer for purposes of this policy shall include but is not limited to the following opportunities:</p> <ul style="list-style-type: none"> • Serving as a daily classroom, library or office assistant • Assisting with classroom or building special events/celebrations • Chaperoning a single day field trip and/or overnight field trip/competition • Volunteering with any of the district interscholastic athletic teams, musical performance groups, home and school organizations and/or parent organizations including booster clubs, S.N.A.P. and working in concession stands or similar roles. • Advising or assisting an extracurricular activity • Providing supplemental assistance to a student
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<p>3. Guidelines</p>	<p><u>Volunteer Status Based Upon Student Contact Category</u></p> <p>Holding the position of a volunteer is not a right, but a privilege conferred upon the volunteer by the Board, acting through the building principal of each school within the school district. According to this policy, all volunteers will be placed into one (1) of two (2) categories.</p> <ol style="list-style-type: none"> 1. Limited Contact Volunteer – A volunteer in this category is in the range of volunteers who may perform a role with little to no contact with students, indirect contact with students, direct contact with students up to roles with or in close proximity to a school district employee while performing his/her volunteer service and there is NO time when the volunteer is alone with a student or in a secluded, isolated or remote area with a student without a school district employee being present. Limited Contact volunteers include, but are not limited to, chaperones for single day field-trips, working events with home and school and other parent organizations, working in the concession stand or similar role, serving as a daily classroom, library or office assistant and/or assisting with classroom or building special events. 2. Substantial Contact Volunteer – A volunteer in this category may or will reasonably have direct contact with a student(s) while performing his/her volunteer service without direct supervision by a school district employee. Direct contact time may include, but is not limited to, coaching and/or assisting with an athletic team or musical performing group, advising an extracurricular activity, chaperoning an overnight field trip or competition, and/or providing supplemental assistance to a student, without direct supervision by a school district employee. <p><u>Volunteer Requirements</u></p> <p>All volunteers have specific requirements differentiated by category (Limited and Substantial) that need to be completed PRIOR to participating in any volunteer experience.</p> <ul style="list-style-type: none"> • <u>For Limited Contact Volunteers</u> – each Limited Contact Volunteer shall be required to complete and sign on an annual basis the Spring-Ford Volunteer Registration and Disclosure Statement and the Tuberculosis Exposure Risk Assessment Questionnaire for Volunteers or provide documentation of a negative tuberculosis test within one (1) year of beginning volunteer service in the district. In addition, each Limited Contact Volunteer shall be required to complete and submit Act 34 – Criminal History
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	<p>Clearance Report, and Act 151 – Child Abuse Clearance Report. Finally, each Limited Contact Volunteer must either complete and submit the Act 114 – FBI Criminal Clearance Report or if the volunteer has been a resident of the Commonwealth of Pennsylvania for the entirety of the previous ten (10) years, they must complete the Volunteer Affidavit swearing and affirming that they are not disqualified from volunteer service. All paperwork including the Spring-Ford Volunteer Registration and Disclosure Statement and the Tuberculosis Exposure Risk Assessment Questionnaire for Volunteers and all clearance documents and the signed Volunteer Affidavit, if applicable, will be submitted, recorded and coordinated at the district office level. The cost for obtaining these required background clearances shall be covered by the volunteer. Clearance documents for Limited Contact Volunteers are valid with the district for a maximum of five (5) years and must be updated and resubmitted in order to continue as a Limited Contact Volunteer.</p> <ul style="list-style-type: none"> • <u>For Substantial Contact Volunteers</u> - each volunteer shall be required to complete and sign on an annual basis the Spring-Ford Volunteer Registration and Disclosure Statement and the Tuberculosis Exposure Risk Assessment Questionnaire for Volunteers or provide documentation of a negative tuberculosis test within one (1) year of beginning volunteer service in the district. In addition, each Substantial Contact Volunteer shall be required to complete and submit Act 34 - Criminal History Clearance Report, Act 151 - Child Abuse Clearance Report and the Act 114 - FBI Criminal Clearance Report. All paperwork including the Spring-Ford Volunteer Registration and Disclosure Statement and the Tuberculosis Exposure Risk Assessment Questionnaire for Volunteers and all clearance documents will be submitted, recorded and coordinated at the district office level. The cost for obtaining these required background clearances shall be covered by the volunteer. Clearance documents for Substantial Contact Volunteers are valid with the district for a maximum of five (5) years and must be updated and resubmitted in order to continue as a Substantial Contact Volunteer. <p>If a volunteer completes the paperwork and clearance criteria for the Substantial Contact Volunteer, they also meet the criteria for the Limited Substantial Volunteer. Substantial Contact Volunteers cannot submit the Volunteer Affidavit in lieu of the Act 114 – FBI Criminal Clearance Report.</p> <p>Currently enrolled students in good standing who are performing unpaid district sponsored services such as tutoring, mentoring or similar activities are here deemed to be participants in district curricular, co-curricular and extra-curricular activities and are not “volunteers” under the applicable law or this policy. Therefore, such students are not required to complete the paperwork and volunteer clearances otherwise required by this policy.</p>
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<p>SC 111 Title 22 Sec. 8.1 et seq 23 Pa. C.S.A. Sec. 6301 et seq</p>	<p>Under no circumstances shall a volunteer be considered an employee or independent contractor of the school district. A volunteer shall not receive wages, salary or other valuable consideration for the performance of his/her services; provided, however that, without altering a person's status as a volunteer, the applicable building principal, in his/her sole discretion, may reimburse costs incurred by volunteers. A volunteer may not direct or supervise a school-sponsored program, group of students, or an individual student belonging to any such program outside the immediate supervision of a professional staff member. A volunteer is not permitted to impose or administer school discipline, though he or she may bring an individual's actions to the staff or administration's attention.</p> <p>Volunteers shall follow all applicable administrative procedures established pursuant to this policy and shall follow all other rules, regulations and administrative guidelines concerning the conduct of the professional and paraprofessional staff of the school district; provided however that such rules, regulations and administrative procedures and guidelines shall not be deemed to expand the responsibility, authority or scope of activity applicable to volunteers under this policy. The local school administrator has the authority and sole discretion to dismiss a volunteer and direct that the volunteer leave district property when that administrator feels it is appropriate to do so.</p> <p>The Board authorizes the district administration to investigate any allegations of impropriety involving a volunteer, and authorizes the district Superintendent to involve the solicitor and/or law enforcement authorities in any such investigation as deemed necessary and appropriate.</p> <p><u>Safety Requirements</u></p> <p>All volunteers and/or visitors will be required to check in through the security system utilized by the district before being granted access beyond the school office. A temporary identification badge must be worn at all times by all volunteers while working with students and/or serving as a school volunteer.</p> <p>Except as specifically authorized by the Superintendent on a case-by-case basis, volunteers shall not be permitted to operate any motor vehicles owned by or under the control of the school district, and volunteers shall not be permitted to transport students by motor vehicle in support of any school program. Any volunteer operating a school owned vehicle or vehicle under the control of the school district must provide a Department of Motor Vehicles (DMV) 10-year Driving Record Report prior to operating the vehicle. The DMV 10-year Driving Record must be submitted on a yearly basis and will be kept on file in the Transportation Department at the district office. The cost of obtaining the DMV report will be covered by the volunteer. The Transportation Department in conjunction with the administrator in charge of the activity is responsible for verifying the approval by the Superintendent or designee authorizing the volunteer to operate the vehicle, verifying the DMV</p>
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<p>20 U.S.C. Sec. 1232g</p> <p>4. Delegation of Responsibility SC 111 Title 22 Sec. 8.1 23 Pa. C.S.A. Sec. 6301 et seq</p> <p>Pol. 345, 445, 545</p>	<p>Driving Record and coordinating the exchange of keys and essential paperwork.</p> <p><u>Confidentiality</u></p> <p>Each volunteer shall keep strictly confidential all information s/he may learn, during the course of performing services, about the students enrolled in the school district.</p> <p><u>Delegation</u></p> <p>In conjunction with the administration, each school within the school district shall adopt its own administrative procedures for the recruitment, selection and assignment of volunteers. Each building principal or designee shall assume general authority and responsibility over the volunteers performing services of any kind at or on behalf of the school, including, without limitation, the responsibility for implementing the security system utilized by the district, overseeing volunteer paperwork and confirming with the district office in regard to the clearances.</p> <p>No such procedures adopted by the schools within the school district shall be inconsistent with the terms and conditions of this policy.</p> <p>With regard to volunteer coaches, the high school principal or designee shall assume general authority over volunteer coaches on the high school level, principals or designees at the 7th, 8th and 9th grade centers shall assume responsibility for volunteer coaches at those respective schools. The head coach in charge of the volunteer coach will assume daily responsibility for the actions and training of his/her volunteer coaches.</p> <p>All such procedures adopted by the schools within the school district shall be subject to the approval of the Superintendent or designee.</p> <p>Notwithstanding the previously granted authority and discretion of the local school administrator, the Board directs that the building principal in which the volunteer is assigned will dismiss any volunteer who, with or without previous warning, violates this policy or any other policy or guideline of the district, including the Staff-Student Communication/Relations policies or whose presence is considered a danger to the school population.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 111, 510, 1418</p>
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	<p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq.</p> <p>State Department of Health Regulations – 28 PA Code Sec. 23.44</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 345, 445, 545</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: HOME EDUCATION PROGRAMS

ADOPTED: April 23, 2012

REVISED:

REVIEWED: November 9, 2015

	137. HOME EDUCATION PROGRAMS
1. Authority SC 1327, 1327.1 Title 22 Sec. 11.31a	Home education programs for students of compulsory school age residing in the school district shall be conducted in accordance with state law and regulations.
2. Definitions SC 1327.1	<p>Appropriate Education - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.</p> <p>Hearing Examiner - shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.</p> <p>Home Education Program - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.</p> <p>Supervisor - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.</p>
3. Delegation of Responsibility	The Superintendent or designee shall develop and distribute administrative regulations for registering and monitoring home education programs.
4. Guidelines SC 1327.1	<p><u>Notarized Affidavit</u></p> <p>Prior to the commencement of the home education program, and annually thereafter on August 1, the parent/guardian or other person having legal custody of the child or children shall file a notarized affidavit with the Superintendent setting forth the information required by law.</p>

SC 1327.1	<p><u>Instructional Program</u></p> <p><u>The instructional program for home education students shall include such courses as required by law.</u></p>
SC 1327.1	<p><u>Loan of Instructional Materials</u></p> <p>At the request of the supervisor, the district shall lend to the home education program copies of the school's planned courses, textbooks and curriculum materials appropriate to the student's age and grade level.</p>
SC 1327.1	<p><u>Student Portfolio and Evaluations</u></p> <p>For each student participating in a home education program, the supervisor shall:</p> <ol style="list-style-type: none"> 1. Maintain a portfolio of records and materials. 2. Provide an annual written evaluation of the student's educational progress.
SC 1327.1	<p><u>Graduation Requirements</u></p> <p>The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.</p>
SC 1327.1	<p><u>Diplomas</u></p> <p>Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or an approved diploma-granting organization.</p>
SC 1327	<p><u>Students With Disabilities</u></p> <p>A home education program meets compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid Pennsylvania certificate to teach special education, a licensed clinical psychologist or a certified school psychologist. Written notice of such approval must be submitted with the required affidavit.</p>
SC 1327	<p>The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a</p>

	disability.
SC 1327	<p>When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in district schools or in a private school licensed to provide such programs and services.</p> <p><u>Appropriate Education/Compliance Determination</u></p>
SC 1327.1	<p>A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent shall send a letter to the supervisor notifying the supervisor that s/he has ten (10) days to submit the certification.</p>
SC 1327.1	<p>If the Superintendent has a reasonable belief at any time during the school year that appropriate education may not be occurring in the home education program, s/he may submit a letter to the supervisor requiring an evaluation be conducted and that an evaluator's certification stating that an appropriate education is occurring be submitted to the district by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent's reasonable belief.</p>
SC 1327.1	<p>If the Superintendent has a reasonable belief that the home education program is out of compliance, s/he shall submit a letter to the supervisor requiring a certification be submitted within thirty (30) days indicating the program is in compliance. The letter shall include the basis for the Superintendent's reasonable belief.</p>
SC 1327.1	<p>As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter.</p> <p><u>Hearings</u></p>
SC 1327.1	<p>If the supervisor fails to submit a certification as required, the Board shall provide a hearing by a qualified and impartial hearing examiner within thirty (30) days.</p>
SC 1327.1	<p>If the hearing examiner finds that an appropriate education is not taking place in the home education program, the home education program will be determined out of compliance; and the student will be enrolled promptly in a district school, a nonpublic school or a licensed private academic school.</p>

SC 1327.1	<p><u>Appeal</u></p> <p>The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education program may continue during the appeals process.</p>
SC 1327.1	<p><u>Transfers</u></p> <p>If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to relocation.</p>
SC 1327.1	<p>The Superintendent shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.</p>
SC 1327.1	<p>The supervisor shall file the letter of transfer with the Superintendent of the new district of residence.</p>
SC 1327.1	<p>If a home education program is out of compliance, the Superintendent shall inform the home education supervisor and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.</p>
SC 1327.1	<p>If a home education program is in hearing procedures, the Superintendent shall inform the home education supervisor, hearing examiner and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.</p>
SC 1327.1	<p>If the Superintendent is informed of pending proceedings related to a home education program relocating to the district, s/he shall continue the home education program until the appeal process is finalized.</p>
Pol. 137.1	<p><u>Extracurricular Activities</u></p> <p>Students enrolled in home education are permitted to participate in the district's extracurricular activities and interscholastic athletic programs sponsored by the Spring-Ford Area School District as per Policy 137.1 – Extracurricular Participation by Home Education Students.</p>

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	<p>References:</p> <p>School Code – 24 P.S. Sec. 111, 1327, 1327.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 11.31a, 11.33</p> <p>Board Policy – 203, 209</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: ADMINISTRATIVE EMPLOYEES

TITLE: DISCIPLINARY PROCEDURES

ADOPTED: March 25, 1991

REVISED: August 24, 2015

REVIEWED: November 9, 2015

	317. DISCIPLINARY PROCEDURES
1. Purpose SC 510, 514	Effective operation of the district's programs requires the cooperation of all district employees in working together under a system of policies and rules applied fairly and uniformly to all employees. The orderly conduct of the district's business requires uniform compliance with these policies and rules, and uniform penalties and disciplinary procedures for violations.
2. Authority	There shall be established procedures whereby administrative employees shall be informed as to the disciplinary actions that are considered appropriate, and that are to be applied, for violation of district policies and regulations.
3. Delegation of Responsibility SC 1151	<p>The Superintendent shall prepare and promulgate disciplinary rules for violations of district policies and rules which provide progressive penalties including where appropriate, verbal warning, written warning, suspension, or dismissal. Based upon Act 24 of 2011 (Act 24), all school employees are required to report to the Superintendent or designee within seventy-two (72) hours any arrest or conviction of an offense listed on PDE-6004 form. Failure to report any arrest or conviction in the time frame will result in disciplinary action against the employee, up to and including termination. In addition, the Superintendent or designee must report to the Department of Education: any educator who has been provided notice of intent to dismiss or remove for cause, notice of nonrenewal for cause, notice of removal from eligibility lists for cause or notice of a determination not to reemploy for cause. The report shall be filed within fifteen (15) days after notice is provided by a school entity.</p>
2 Pa. C.S.A. Sec. 551 et seq	<p>In addition, all employees are required to update Act 34, Act 151 and Act 114 clearances every five (5) years. If an employee's clearance lapse, the employee will no longer be eligible to work for the school district and will face suspension without pay or possible termination of employment.</p> <p>In the event it is necessary to demote or dismiss, a hearing shall be provided as required by statute.</p>

<p>SC 1122, 1127</p>	<p>When charges are filed against a professional employee pursuant to the School Code, the Board after hearing the case in accordance with the procedures established in the School Code may vote to discharge any such employee or authorize a lesser punishment short of a discharge such as a suspension without pay or lesser degrees of punishment.</p> <p>The vote to discharge shall be by a two-thirds vote of all members of the Board. A vote to provide a degree of punishment less than a discharge shall be by a majority of a quorum present at a meeting at which such vote is to be taken.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 111, 510, 514, 1121, 1122, 1126, 1127, 1128, 1129, 1130, 1151</p> <p>State Board of Education Regulations, Code of Professional Practice and Conduct for Education – 22 PA Code Sec. 235.1 et seq.</p> <p>Local Agency Law – 2 Pa. C.S.A. Sec. 551 et seq.</p> <p>Educator Discipline Act – 24 P.S. Sec. 2070.1a et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 351</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: DISCIPLINARY PROCEDURES

ADOPTED: March 25, 1991

REVISED: August 24, 2015

REVIEWED: November 9, 2015

	417. DISCIPLINARY PROCEDURES
1. Purpose SC 510, 514	Effective operation of the district's programs requires the cooperation of all district employees in working together under a system of policies and rules applied fairly and uniformly to all employees. The orderly conduct of the district's business requires uniform compliance with these policies and rules, and uniform penalties and disciplinary procedures for violations.
2. Authority	There shall be established procedures whereby professional employees shall be informed as to the disciplinary actions that are considered appropriate, and that are to be applied, for violation of district policies and regulations.
3. Delegation of Responsibility SC 1151	The Superintendent shall prepare and promulgate disciplinary rules for violations of district policies and rules which provide progressive penalties including, where appropriate, verbal warning, written warning, suspension, or dismissal. Based upon Act 24 of 2011 (Act 24), all school employees are required to report to the Superintendent or designee within seventy-two (72) hours any arrest or conviction of an offense listed on PDE-6004 form. Failure to report any arrest or conviction in the time frame will result in disciplinary action against the employee, up to and including termination. In addition, the Superintendent or designee must report to the Department of Education: any educator who has been provided notice of intent to dismiss or remove for cause, notice of nonrenewal for cause, notice of removal from eligibility lists for cause or notice of a determination not to reemploy for cause. The report shall be filed within fifteen (15) days after notice is provided by a school entity.
	In addition, all employees are required to update Act 34, Act 151 and Act 114 clearances every five (5) years. If an employee's clearances lapse, the employee will no longer be eligible to work for the school district and will face suspension without pay or possible termination of employment.
2 Pa. C.S.A. Sec. 551 et seq	In the event it is necessary to demote or dismiss, a hearing shall be provided as required by statute.

<p>SC 1122, 1127</p>	<p>When charges are filed against a professional employee pursuant to the School Code, the Board after hearing the case in accordance with the procedures established in the School Code, may vote to discharge any such employee or authorize a lesser punishment short of discharge such as a suspension without pay or lesser degrees of punishment.</p> <p>The vote to discharge shall be by a two-thirds vote of all members of the Board. A vote to provide a degree of punishment less than a discharge shall be by a majority of a quorum present at a meeting at which such vote is to be taken.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 111, 510, 514, 1121, 1122, 1126, 1127, 1128, 1129, 1130, 1151</p> <p>State Board of Education Regulations, Code of Professional Practice and Conduct for Education – 22 PA Code Sec. 235.1 et seq.</p> <p>Local Agency Law – 2 Pa. C.S.A. Sec. 551 et seq.</p> <p>Educator Discipline Act – 24 P.S. Sec. 2070.1a et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 451</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: CLASSIFIED EMPLOYEES

TITLE: DISCIPLINARY PROCEDURES

ADOPTED: March 25, 1991

REVISED: August 24, 2015

REVIEWED: November 9, 2015

	517. DISCIPLINARY PROCEDURES
1. Purpose SC 510, 514	Effective operation of the district's programs requires the cooperation of all district employees in working together under a system of policies and rules applied fairly and uniformly to all employees. The orderly conduct of the district's business requires uniform compliance with these policies and rules, and uniform penalties and disciplinary procedures for violations.
2. Authority	There shall be established procedures whereby classified employees shall be informed as to the disciplinary actions that are considered appropriate, and that are to be applied, for violation of district policies and regulations.
3. Delegation of Responsibility SC 1151	<p>The Superintendent shall prepare and promulgate disciplinary rules for violations of district policies and rules which provide progressive penalties including, where appropriate, verbal warning, written warning, suspension, or dismissal. Based upon Act 24 of 2011 (Act 24), all school employees are required to report to the Superintendent or designee within seventy-two (72) hours any arrest or conviction of an offense listed on PDE-6004 form. Failure to report any arrest or conviction in the time frame will result in disciplinary action against the employee, up to and including termination.</p> <p>In addition, all employees are required to update Act 34, Act 151 and Act 114 clearances every five (5) years. If an employee's clearances lapse, the employee will no longer be eligible to work for the school district and will face suspension without pay or possible termination of employment.</p>
2 Pa. C.S.A. Sec. 551 et seq	In the event it is necessary to demote or dismiss, a hearing shall be provided as required by statute.

	<p>References:</p> <p>School Code – 24 P.S. Sec. 111, 510, 514, 1121, 1122, 1126, 1127, 1128, 1129, 1130, 1151</p> <p>State Board of Education Regulations, Code of Professional Practice and Conduct for Education – 22 PA Code Sec. 235.1 et seq.</p> <p>Local Agency Law – 2 Pa. C.S.A. Sec. 551 et seq.</p> <p>Educator Discipline Act – 24 P.S. Sec. 2070.1a et seq.</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>Board Policy – 551</p>
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