

SPRING-FORD AREA SCHOOL DISTRICT ONLINE LEARNING TIPS

We recognize that you may be struggling with the transition to Online Learning, and that's OK. Making a plan will allow you to ensure all your academic responsibilities are met, and will help you feel a greater sense of control during this transition. Give these helpful Online Learning tips a try!



PLAN YOUR DAY

Spring-Ford's Online Learning is *asynchronous*, which means students will not be required to complete an assignment or participate in something at a specific time in the day. The expectations are DAILY expectations and students will be expected to complete the posted assignment at some time during the day. It is important to set your intention for the day by making and sticking to a plan.

- Log in, look at your daily assignments, and plan your day accordingly.
- Understand what works for you might work for your sibling or a friend. Once you've checked your assignments, you can map your day.

MAP YOUR PLAN

Online Learning requires focus and dedication. You might try a few plans before falling into a rhythm that works for you. Practicing trial and error is ok!

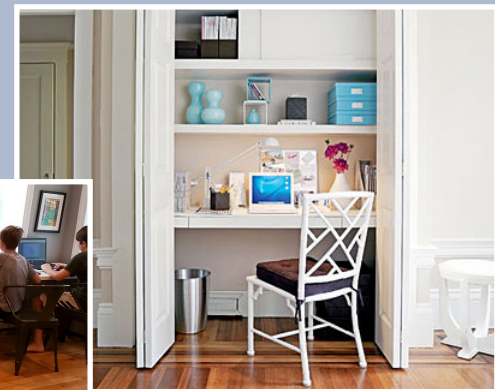
- Joey likes to follow his regular school schedule, so he plans to follow the same schedule from home
- Jenny would rather keep to a consistent daily schedule, so she will work on the same subject at the same time Monday through Friday.
- All assignments will be posted the day before so families will have the entire day to work on assignments when it fits their schedule.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
English	English	English	English	English
10min Break	10min Break	15min Break	10min Break	15min Break
Calculus	Calculus	Calculus	Calculus	Calculus
10min Break	10min Break	15min Break	10min Break	15min Break
Spanish	Spanish	Lunch!	Spanish	Lunch!
Lunch!	Lunch!	Spanish	Lunch!	Spanish
AP Seminar	AP Seminar	15min Break	AP Seminar	15min Break
15min Break	15min Break	Economics	15min Break	Economics
Economics	Economics	Phys Ed	Economics	Art

SET UP YOUR WORKSPACE

Once you've established your daily routine, focus on establishing a regular workspace.

- Find a place with minimal distractions – this could be harder than it sounds!
- Work in a row rather than across from someone.
- Consider a non-traditional space, like a closet or pantry (ask for permission first!)
- Get creative with your workspace! If reading by a window works for English, but not for Math, then adjust and finish strong!



ASK FOR HELP!

Online Learning is new for everyone. If you have a question, there is a strong likelihood that a classmate has the same question.

- Ask your teacher - your teachers are here to help! Reach out to your specific teacher with a question during their scheduled "office hours."
- Ask a peer, sometimes peer-to-peer chats can help better understand material.
- Check in with Tech Support! The Tech Support Zoom Room is open from 7 a.m. to 9 p.m.: <https://zoom.us/j/790380856>

