116. TUTORIAL INSTRUCTION

1. Purpose
   The Board realizes that a student may occasionally need the extra help which tutoring can offer; however, the Board assumes no responsibility for the cost of tutoring.

2. Definition
   **Tutorial instruction** shall be interpreted to mean individualized instruction in addition to, and in support of, regular classroom instruction, provided by persons not employed by the district or acting as employees of the district, and chosen by the parent/guardian of the student.

3. Authority
   In certain cases where extra help is desirable and the parents/guardians request such assistance, the Superintendent, or his/her designee, may recommend that the parents/guardians secure tutorial services for the student from a list of available tutors maintained by the principals.

   The Spring-Ford Area School District assumes no responsibility or liability for any tutoring for which payment is a condition. The district does not assume responsibility for the quality of instructional outcomes between any individual tutor and a student.

   Arrangements for tutoring are the responsibility of the parent/guardian.

   District facilities, equipment, supplies and materials are not available to a tutor unless authorization has been granted through the school principal and Superintendent or his/her designee.

4. Guidelines
   **Excusal From School**

   Title 22
   Sec. 11.22

   Upon the written request of the parent/guardian, a student may be excused during school hours for tutoring in a field not offered in the district curriculum if such excusal does not interfere with the regular program.

   The tutor’s qualifications must be approved by the Superintendent.
The district may establish reasonable conditions for excusal of a student for such tutoring.

References:

School Code – 24 P.S. Sec. 1327

State Board of Education Regulations – 22 PA Code Sec. 4.52, 11.22, 11.31