

On March 27, 2017 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Kelly J. Spletzer
Region II:	Dawn R. Heine and Colleen Zasowski
Region III:	Mark P. Dehnert
Presiding Officer:	Thomas J. DiBello
Asst. Superintendent:	Dr. Allyn J. Roche
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Taylor Stevens

The following Board Members were absent: **Joseph P. Ciresi, Dr. Edward T. Dressler, Bernard F. Pettit and Todd R. Wolf.**

The following Student Representative was absent: **Daniel J. Ciresi**

ANNOUNCEMENTS

Taylor reminded parents that children living in the Spring-Ford Area School District who will be five years old by August 31, 2017 should register for Kindergarten for the 2017-2018 school year. She added that kindergarten registration will begin on February 22, 2017 and run through March 29, 2017. Additional information is available by visiting the Spring-Ford website.

Mr. DiBello welcomed Robert Catalano to his first official Board Meeting as today was his first day in the district as the new Director of Technology.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATIONS

Mr. McDaniel announced that it was a special privilege to recognize one of the high school wrestlers tonight and also the 9th Grade Boys' Basketball Team. Mr. McDaniel stated that this is a night where they get to shine and the public gets to see what hard work, character, determination, persistence, and how those attributes that make you a champion make you successful.

Mr. McDaniel introduced Matthew Lepore and his Head Coach Tim Seislove. Mr. McDaniel reported that Matthew Lepore was the lone PAC Champion and reported that Matthew won his championship with a pin in 2 minutes and 20 seconds. Mr. McDaniel congratulated Matthew and Coach Seislove. Mr. DiBello presented Matthew and Coach Seislove with a resolution in recognition of this accomplishment.

- A. Presentation of **Resolution 2017-02** commending **Matthew Lepore** for winning the 2017 Pioneer Athletic Conference (PAC) Wrestling Championship. (**Attachment A1**)

Mr. McDaniel asked the 9th Grade Boys' Basketball Team along with their Coach Michael Siuchta to come forward. He announced that the team this year was 15-0 and in conference they were 12-0. Mr. McDaniel stated that one cool and unique thing was that they developed a tremendous student following who travelled to the away games as well as attending the home games. Coach Siuchta introduced all of the players present. The Board and the public applauded them on their great accomplishment. Mr. DiBello stated that they have had so much success at the middle school and with the JV Teams that over the past couple of years the Board wanted to start recognizing them at the Board meetings as well. Mr. DiBello commented that it is exciting to see not only the success we see at the high school but to see that the kids that are continually coming through, the programs are strong and there is excitement and a lot of support in the community. Mr. DiBello stated that the hope is that this will continue over the years. He added that this is the 3rd or 4th team from the middle school or 9th grade that we have recognized at a Board Meeting for having undefeated seasons and that is really impressive.

A parent in the audience commented that she would like to recognize the coaching and that the kids learned a lot about character from their coach. Mr. DiBello thanked her for her comment and said that it is something that Mr. McDaniel and the district strives for. He asked Mr. McDaniel if he knew how many sportsmanship awards Spring-Ford has won over the years and Mr. McDaniel replied about 50.

- B. Recognition of the **Spring-Ford Area 9th Grade Boys' Basketball Team** on their Undefeated Season.

Mrs. Havrilla stated that Evans Elementary was represented tonight by 2 school guidance counselors, Donna Sullivan and Steven Mest, as well as 4 students, Sterling Groff, Jacob Henson, Stella Stein and Emma Harvie. She stated that not only is it important to educate the mind but you must educate the heart also. Mrs. Havrilla spoke of the social-emotional learning skills and their importance in life. Mrs. Havrilla stated that at Evans as well as at all elementary schools they work to integrate activities to help children learn these skills which will eventually assist them in life to become happy, healthy, contributing citizens of our society. The video was shown. Mrs. Havrilla spoke about the benefits of Social Emotional Learning (SEL) and the importance of student's learning Pro-Social Behavior. Mrs. Sullivan provided an overview of the School Counseling Program and how it is incorporated into classroom lessons, grade level activities and individual/group counseling. Mr. Mest and Mrs. Sullivan spoke about the classroom lessons that are used at various grade levels at Evans Elementary. Mrs. Sullivan next expanded on the school-wide pro-social initiatives taking place at Evans which included a pro-social pledge, good choice tickets, virtues of the month, pro-social assemblies, Unity Day and the kindness challenge. Jacob Henson spoke about being recognized this year for going above and beyond in showing responsibility. Jacob spoke about what being responsible means to him and stated that he felt very honored to have received this award. Stella Stein spoke about her experiences with Unity Day. Sterling Groff provided his overview of what he believes Unity Day is and his experiences. Mr. Mest spoke about a team building activity he does with his third graders which he called a rite of passage to fourth grade. Mr. Mest asked Stella to respond to the question he posed on whether the first group or the last group in the activity had the bigger advantage. Stella indicated that she felt the last group had the bigger advantage as they were able to watch the other group's strategies to see what worked and what did not work. Emma Harvie spoke about the kindness challenge saying she always tries to be kind but she found it rewarding to be able to check things off of the kindness challenge checklist that they were given. She added that it felt even better to see other kids doing kind things for others around the school. Emma started that she especially liked the kindness tree

that Mrs. Moyer painted in the cafeteria. Emma explained that as the students did acts of kindness they were able to place a heart on the tree.

Mrs. Spletzer thanked the 4 students for coming out and stated that she thinks it takes a lot of character to go above and beyond as well as a lot of courage to come here and show everyone what is going on in their school.

Mrs. Heine commented that she loved that they were able to demonstrate all of the different things they are doing to enact these pro-social skills and instilling this in the children at such a young age will definitely have lifelong lasting effects for them. She thanked Mrs. Havrilla and her staff for all of their work.

Mrs. Zasowski stated that she saw a lot of these things just starting at Evans when her children were still there and she found it interesting to see how they have grown into almost programs that have blossomed and can continue to be built on. Mrs. Zasowski added that these programs builds those traits in the kids that they hopefully take with them when they move on.

Dr. Roche thanked Mrs. Havrilla, the students and the teachers at Evans for coming out here this evening. Dr. Roche indicated that he is out and about in many schools on a weekly basis and until you hear about everything that went into a wall display you cannot appreciate the effort that went into it or what the true meaning is. Dr. Roche stated that this was very eye opening for him.

Mr. DiBello acknowledged and had the audience acknowledge the 4 students who spoke tonight. He stated that we love having kids do these presentations as it gives all of us an opportunity to see how special our students really are and added that they did a great job tonight. Mr. DiBello asked if these types of lessons help teach children to understand the aspects that bullying would have and he wondered if the kids were starting to see at an early age how it can be hurtful to other kids. Mrs. Havrilla replied from an administrator's point of view, she has very little discipline issues at Evans Elementary and she stated that she attributes this to not only the great students and families that she has but also to this type of teaching that they integrate into their academics. Mr. Mest commented that he believes that a lot of this comes back to the constant conversations they have starting at the beginning of the day. Mrs. Sullivan added that they have seen a decrease in bad behavior and they are able to teach through counseling lessons and then activities showing them how to apply it. Mr. DiBello asked if role play was incorporated into this and Mr. Mest replied that they do practice role playing in their lessons as a way to plant seeds with kids and language and this process of experimenting and taking risks with that language sometimes in itself is a challenge. Mr. Mest stated that kids are self-centered at a younger age but to have them take on other people's perspectives and other kid's points of view on how a situation plays out is important.

Mrs. Zasowski stated that it sounds like there are a lot of reinforcements going on whether it be something visual in the hallway, something auditory that they hear on the morning announcements, something being handed to them, individual group counseling, and classroom or grade level activities. She added that it seems like they are being hit from every different angle and with every different format and she does not think there could ever be enough reinforcement of that. Mrs. Zasowski commended the Evans' staff for their hard work.

- C. **Jacqueline Clarke-Havrilla**, Principal, **Steven Mest** and **Donna Sullivan**, Guidance Counselors, to present on Social Emotional Learning at Evans Elementary for School and Life Success.

III. BOARD AND COMMITTEE REPORTS

Student Rep. Report Daniel Ciresi/Taylor Stevens

Taylor announced that Miller-Keystone will be having a Student Blood Drive on Friday, April 21st in the Auxiliary Gymnasium from 7:30 a.m. - 1:00 p.m. To schedule an appointment go to: GIVEaPINT.org and use SFHS Code: 7145 or sign up during lunch on April 5th, 6th, & 7th. She advised that students must be at least 17 years old to donate. Taylor reminded sophomores that applications are now being accepted for anyone who is interested in taking her place as the Junior Student Representative to the School Board. Taylor stated that if anyone is interested they can stop in the main lobby and talk to Mrs. Savage for more information and an application. All applications are due by April 5th.

Policy Colleen Zasowski 2nd Mon. 7:30 p.m.

Mrs. Zasowski reported that the Policy Committee met on March 13th and discussed the policy on the assessment of student progress and the committee decided to move the policy forward for a first reading. They next discussed co-curricular activities and Dr. Roche asked them for some time to review the policy changes with a few stakeholders before he brings a draft back to the committee in April for a final read hopefully before moving the policy forward for a full board meeting. The committee reviewed the most recent draft of the new Use of Facilities Policy and discussed several aspects that might have impacts on certain organizations based upon the fee structure. Dr. Roche plans to work more with the Business Office and the Facilities Department to confirm the draft of the fees associated with the policy changes. She stated that Dr. Roche will bring back some scenarios of potential facility usage associated with the updated fee structure to discuss with the committee. The next revision of the draft will be shared with the committee in April. Mrs. Zasowski reported that the committee also reviewed the Community Use of School Grounds and Playgrounds policy and will discuss this further at the April meeting along with the Use of the All-Weather Track by Residents.

Community Relations Colleen Zasowski 3rd Mon. 6:30 p.m.

Mrs. Zasowski reported that the Community Relations Committee met on March 20th and focused on town hall meeting and schedule for event which took place last Thursday. She added that they will resume their normal meetings at the April meeting.

Mr. DiBello commented about the town hall meeting on March 23rd and stated that there were 350+ people in attendance. He stated that a lot of information was presented regarding the high school expansion and there were a lot of good questions and comments. Mr. DiBello encouraged the community and the public to stay engaged. He added that this will be a continued topic at board meetings probably for the next few months as we keep stepping forward to the next steps toward the final renderings on how and if the board will proceed forward. He again encouraged the community to stay involved.

WMCTC Ciresi, Dressler, Heine 1st Mon. 7:00 p.m.

There was no report.

Legislative Committee Joseph Ciresi 3rd Weds. 7:30 p.m.

There was no report.

PSBA Liaison Dr. Edward Dressler

There was no report

MCIU Tom DiBello 4th Weds. 7:00 p.m.

Mr. DiBello reported that the MCIU Board met on March 22nd and the majority of the meeting was focused on the budget which our board will vote on this evening. The MCIU Board also viewed a

presentation by Montgomery County on Narcan. He stated that there is an initiative underway by the county and supported by the state. Mr. DiBello reported that the good thing is that Spring-Ford was one of the first schools that changed its policy and has Narcan available in our high school 9-12 in the event there is an emergency. Mr. DiBello stated that the county commissioner provided some overwhelming statistics on what is taking place not so much across the state but more at home in Montgomery County with regards to the number of overdoses since January including the 3rd and 4th quarter of last year as well. Mr. DiBello reported that heroin is definitely an epidemic across the country and there are multiple approaches to try and stop this epidemic. He added that one approach is to have Narcan available to use if there is a situation where someone is suffering from an overdose. Mr. DiBello advised that Narcan must be administered in the first 4-6 minutes before serious damage or even death can occur. Mr. DiBello said this is something that no one wants to talk about but it is an epidemic that is everywhere. He added that he would hope that as a community and as a country we can get ahead of this and win the battle. Mr. DiBello stated that they also talked about legislation that is underway and one of the big things is the state budget and we are waiting to see first drafts come through in order to see where we are at. Mr. DiBello next reported that there are two large cases in Pennsylvania, one in Boyertown and another in Western Pennsylvania, under way with regards to the use of gender neutral locker rooms and rest room facilities. Mr. DiBello stated that it is going to be interesting as Pennsylvania is the first state where there are two lawsuits underway.

Mr. Fitzgerald stated that it will be interesting to see which of these two cases will get to the third circuit first to create what we would suspect will be the law of this region as relates to these issues. He commented that a lot is still to be determined as a lot of districts are still in the dark. He added that PSBA just put out notice that the law is evolving and they do not have specific direction for school districts.

Mr. DiBello assured that at Spring-Ford we will continue to do everything we possibly can to accommodate all of our students. Mr. DiBello stated that based on the outcome of both or one of these cases it will probably start to set the direction of where school districts need to go moving forward.

Personnel

Bernard Pettit

(As Needed)

Mr. DiBello reported that the Personnel Committee met and had conversations as we are in informal contract negotiations with the teachers. He stated that they look forward to moving forward in a positive fashion.

Superintendent's Report

Dr. David R. Goodin

There was no report.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported that an interesting aspect of the survival of the Affordable Care Act this weekend is the fact that without any sense that there will be any change to the law, employers still have the excise Cadillac Tax to worry about. Mr. Fitzgerald stated that a lot of districts have negotiated recently with the misguided belief that on day one of a new presidency there was going to be a repeal of this law. Mr. Fitzgerald commented that this has not occurred therefore the excise tax for districts is still scheduled to be implemented effective January 1, 2020. Mr. Fitzgerald advised that this is something that would take an act of Congress to change and there is no indication that there is a desire to revisit it at this point.

Extracurricular

Thomas J. DiBello

Mr. DiBello reported that the Extracurricular Committee met on March 13th and had a presentation from Mr. Kissel on the many highlights of the Art Club over the years. Mr. DiBello encouraged

everyone to try and come out to the art shows towards the end of the year as the talent our student's possess is unbelievable. Mr. DiBello reported that Ms. Ehnot and Mr. Reagan shared a video on middle school intramurals of the 8th grade laying floor hockey. They also showed a PowerPoint containing the highlights and statistics for the year to date. Mr. McDaniel provided a recap of the winter sports season and it was reported that the student involvement was up slightly from last year and overall it was a successful season. Mr. DiBello advised that there will be a request coming before the board after being reviewed at the Finance Committee for the consideration of bowling, a PIAA recognized sport for both boys and girls at the high school level, to be considered at Spring-Ford for potentially the 2017-2018 school year. Mr. DiBello reported that there was an update on the mandatory coaching education which will run about \$90 per coach which will be covered under the Athletic Budget. Mr. DiBello stated that the only discussion still to be had is how to handle volunteers for this mandatory coaching education.

Mrs. Spletzer stated that she attended this month's extracurricular committee meeting and in speaking with the administration it was found that there was difficulty finding somebody to take the contract to facilitate the Science Club at the high school. Mrs. Spletzer commented that for a board of 9 that has been pushing STEM, STEAM, Science and Math the administration came back and said that they were unable to find anybody who would oversee the Science Club. Mrs. Spletzer stated that due to this the Science Club funding was discontinued and sent over to the Ping Pong Club. Mrs. Spletzer added that she understands that everybody needs to have a club that they feel they can be a part of and we need to provide lots of choices for kids but in her opinion we also need to push the academics as well. She said for our district not to have anyone oversee the Science Club and for us to switch the money over to the Ping Pong Club where there was tons of interest she believes sends the wrong message.

Mrs. Zasowski stated that Kelly was speaking for her as well as she agrees completely. She added that it would be nice to have a Ping Pong Club if that is where there is some interest but not at the cost of a Science Club.

Mrs. Spletzer said she did not think that it was at the cost of the Science Club as administration contended that they tried to get somebody to oversee this club. She added that the district sits in a big pharmaceutical area and those businesses want to get into our schools and talk with our kids. Mrs. Spletzer stated that she believes we could have gotten a volunteer to oversee the club instead of making it to go away and instead encouraging ping pong and bowling.

Mr. DiBello said he agrees as well and this is unfortunate. He asked Dr. Roche to speak about the student participation if any.

Dr. Roche replied that there was no student interest at the time. Mrs. Spletzer asked if it was advertised and Dr. Roche replied that it was not advertised this year as there was not an advisor. Dr. Roche clarified that this was not a case of let's replace the Science Club with a Ping Pong Club. He added that the Science Club was a contract that was not being filled this year so now there was money for another interest group that was there so it shifted over. He also advised that this was on the extracurricular agenda since September but since they did not meet in June, September, October and November it is coming in now. Dr. Roche stated that the two clubs are totally unrelated and we are talking about a very small contract and he did not believe it was a shift away from saying that we are not valuing the sciences or STEM.

Mr. DiBello stated that he would hope that if there was student participation or requests that we would be able to find an advisor for that group. Mr. DiBello commented that it was his understanding that it was more because there was no student interest. Mrs. Spletzer pointed out that Dr. Roche just said that it was not advertised because there wasn't an advisor.

Dr. Roche responded that if there is a question about the contracts that are there then now is the time to ask as they are going through discussions with the Teacher Association for the contract listings that are there.

Mr. DiBello commented that one of the things suggested at the table was that we have specific advisor contracts and that we also as part of that portion of the agreement have generic contracts that could be used based on student interest. Mr. DiBello said there may not be a Science Club this year but could be one next year and with generic contracts then we would not have to go and find where we were going to shift funds from. Mr. DiBello stated that we have so many kids that are involved in the sciences and he would hope that this is something that would be picked up again in the near future. Mr. DiBello spoke about the large amount of student participation in the Robotics Club so there are other technology type clubs that are under way here at Spring-Ford but there is that one club that has a lack of interest from both an advisory and from a student standpoint. Dr. Roche stated that this type of trading contracts happens on a yearly basis.

Mrs. Spletzer stated that she understands this but she would like to see the administration push this rather than say there was not somebody who wanted to take over this so we didn't advertise it. She added that there needed to be an active push to get kids interested in these things. Dr. Roche stated that they would need direction on what clubs the Board wanted them to push and Mrs. Spletzer stated not Ping Pong.

Mr. DiBello commented that there are clubs that run every year and then might not run for two or three years and then are back running again. He added that he agrees that they have pushed the whole STEAM initiative here and hopefully this is a club that we will see back the next school year.

Mrs. Zasowski stated that it was unfortunate that the end of one came at the same time as another one was coming into play. Mr. DiBello said this goes on all the time.

IV. MINUTES

Mr. Dehnert made a motion to approve Items A-B and Mrs. Heine seconded it. The motion passed 5-0.

A. The Board approved the February 21, 2017 Work Session minutes. **(Attachment A2)**

New Minutes

B. The Board approved the February 27, 2017 Board Meeting minutes. **(Attachment A3)**

V. PERSONNEL

Mr. Dehnert asked that Item B be separated. Mr. Dehnert made a motion to approve Items A and C-F and Mrs. Spletzer seconded it. The motion passed 5-0.

Mrs. Heine made a motion to approve Item B and Mrs. Spletzer seconded it. The motion failed by a vote of 4-1 with Mr. Dehnert voting no.

A. Resignations

1. **Kathleen S. Boughton**; Instructional Assistant, 8th Grade Center, for the purpose of retirement. Effective: June 15, 2017.
2. **Nancy M. Clark**; Instructional Assistant, 7th Grade Center, for the purpose of retirement. Effective: June 15, 2017.

3. **Brian Casey Murphy**; Instructional Assistant, 5/6th Grade Center. Effective: March 10, 2017.
4. **Jennifer M. Weaver**; Special Education Teacher, Limerick Elementary School. Effective: June 15, 2017.
5. **Ernest L. Woolf**; Special Education Teacher, 5/6th Grade Center. Effective: May 8, 2017.
6. **Margaret A. Wright**; Family and Consumer Science Teacher, Senior High School, for the purpose of retirement. Effective: June 15, 2017.

New Resignations

7. **Kim M. Hagendorf**; Instructional Assistant, Brooke Elementary School. Effective: March 30, 2017.
8. **Leigh-Ann Sims**; Instructional Assistant, 5/6th Grade Center. Effective: April 5, 2017.
9. **Susan E. Sparhawk**; Food Service, part-time 4 hours/day, Evans Elementary School. Effective: April 3, 2017

B. Professional Employee

1. **Cynthia M. Poruban**; Elementary School Counselor, 5/6th Grade Center, replacing Anne Marie Brown who resigned. Compensation has been set at MS+18, Step 6, \$59,800.00 prorated with benefits per the Professional Agreement. Effective: April 24, 2017.

C. Temporary Professional Employee

1. **Allison L. Dorn**; Special Education Teacher, Senior High School – 9th Grade, replacing Katie A. Davis who had a change of status. Compensation has been set at MS, Step 1, \$45,700.00, prorated with benefits per the Professional Agreement. Effective: March 16, 2017.

D. Support Staff Employees

1. **Gemma E. Bonetti**; Instructional Assistant, Brooke Elementary School, replacing Kyle Smolsky who resigned. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: March 29, 2017.
2. **Denise Charlton**; Clerical Assistant, Senior High School, replacing Joan E. Bickley who had a change of status. Compensation has been set at \$14.13/hour (degree rate) per the Secretarial Plan. Effective: March 8, 2017.
3. **Sarah L. Fusco**; Part-time Food Service (3 hours/day), Senior High School – 9th Grade Center, replacing Jennifer H. Reid who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: March 16, 2017.

4. **Angela Hall**; Instructional Assistant, Limerick Elementary School. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 3, 2017.

E. Support Staff Substitutes

1. **Tonia Leonard** Office/Clerical Substitute
2. **Jennifer Morelli** Food Service Substitute

- F. The Board approved the attached extra-curricular contracts for the 2016-2017 school year.
(Attachment A4)

VI. FINANCE

Mr. Dehnert made a motion to approve Items A-F and Mrs. Spletzer seconded it. The motion passed 5-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 164559 – 164885	\$2,622,664.85
ACH 161700417 - 161700480	\$ 541,451.30
2. Capital Reserve Checks

Check No. 1234	\$ 12,168.47
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3. Food Service Checks

Check No. 13315 – 13369	\$ 89,118.11
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- C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report

- D. The Board approved the 2017-2018 Montgomery County Intermediate Unit's Member Services Budget in the amount of \$1,518,580.00.

- E. The Board approved WSFS Bank as an additional district depository of funds. WSFS Bank offers competitive interest rates and has branches that are locally based. All funds deposited over the FDIC insurance level of \$250,000.00 will be collateralized by WSFS Bank in accordance with Pennsylvania Act 72.

F. The Board approved the following independent contracts:

1. **Chester County Intermediate Unit – Downingtown, PA.** Provide educational and related services during the 2016-2107 school year for a special needs student as per the IEP. Services will be provided for 75 days at a rate of \$282.54 per day. Funding will be paid from the Special Education Budget and shall not exceed \$21,190.50.
2. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 24 Days at a rate of \$153.40 per day. Funding will be paid from the Special Education Budget and shall not exceed \$3,681.60.
3. **Lakeside Educational Network – North Wales, PA.** Provide for two-tenths (.2) of an In-School Counselor for the remainder of the 2016-2017 school year. This agreement addendum will be added onto the original contract entered into with Lakeside in June 2016. Funding will be paid from the Special Education Budget and shall not exceed \$6,900.00.
4. **Chester County Intermediate Unit – Downingtown, PA.** Provide educational and related services during the 2016-2107 school year for a special needs student who attends the Technical County High School – Pickering Campus as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$24,125.08
5. **Dr. Lisa Hain – Narvon, PA.** Conduct a Neuropsychological Evaluation for two elementary special needs students including written reports and participation in the follow up meeting for each student. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00 per evaluation or a total of \$7,000.00.
6. **Chester County Intermediate Unit – Downingtown, PA.** Provide a personal care assistant as part of the Extended School Year Program for 2 special needs students as per their IEPs. Services will be provided for 6 hours per day for 30 days at a rate of \$32.00 per day per student. Funding will be paid from the Special Education Budget and shall not exceed \$11,520.00.
7. **Variety Club Camp & Developmental Center – Worcester, PA.** Provide Extended School Year Programs for 5 special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY support programming for each student at a total cost of \$22,100.00. In addition, Variety Club will provide 56 sessions of speech services, 42 sessions of Occupational Therapy and 14 sessions of Physical therapy for a total cost of \$10,080.00. Variety Club will also provide 3 one to one assistants for a total cost of \$9,750.00. Funding will be paid from the Special Education Budget and shall not exceed a total of \$41,930.00.
8. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide one to one support during the 2016-2017 school year for a special needs student as per the IEP. Services will be provided for 6.5 hours per day for 75 days at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$17,062.50.
9. **Lakeside Educational Network – North Wales, PA.** Provide educational services for a special needs student attending the Lakeside School for the remainder of the 2016-2017 school year. Services will be provided for 67 days at a rate of \$236.25 per day. Funding will be paid from the Special Education Budget and shall not exceed \$15,828.75.

New Independent Contracts

10. **Alison Ueland (Party Animal Express) – Sumneytown, PA.** Provide four exotic animal assemblies in conjunction with Earth Week for students at Brooke Elementary School. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$450.00.
11. **Humanus Corporation – King of Prussia, PA.** Provide Psychological Services for special needs students. Services will be provided for 37.5 hours per week for 12 weeks at a rate of \$70.00 per hour. Funding will be paid from the 2016-2017 special education budget and shall not exceed \$31,500.00.

VII. PROPERTY

Mr. Dehnert made a motion to approve Items A-D and Mrs. Spletzer seconded it. The motion passed 5-0.

- A. The Board gave approval to purchase new LED efficiency lighting for the parking lots within the district to replace the old high sodium pressure lighting due to age and inefficiency. The lights will be purchased through Co-Stars Purchasing Agency. Funding will be paid from the Capital Reserve and shall not exceed \$52,707.99. The work will be completed over the summer of 2017 by in-house staff.
- B. The Board approved going out to bid and awarding to the lowest responsible bidder a contract for the sanding/refinishing and cleaning/recoating gym floors district-wide as needed. Funding will be paid from the 2017-2018 General Maintenance Budget and shall not exceed \$42,000.00. The work will be completed over the summer of 2017.
- C. The Board approved awarding to the lowest responsible contractor Shaw Contract Flooring Services, Inc. dba Shaw Sport Turf a contract to replace the synthetic turf at Coach McNelly Stadium. The base bid was \$420,666.00, accepting alternates #1 and #2 rejecting all other alternates, for a grand total of \$431,934.00 with a replacement cost of \$1.75 per square foot for repair of any E-Layer as needed. Funding will be paid from the Capital Reserve. The work will be completed over the summer of 2017. The Coach McNelly Stadium turf field will be closed for this work from June 20th thru August 15th 2017.
- D. The Board approved going out and receiving bids for the district-wide paving, concrete, sidewalk and curbing repairs as needed. Funding will be paid from the 2017-2018 General Maintenance Budget.

VIII. PROGRAMING AND CURRICULUM

Mr. Dehnert made a motion to approve Items A-G and Mrs. Spletzer seconded it. The motion passed 5-0.

- A. The Board approved purchasing server and data storage equipment from Omega Systems to replace outdated equipment owned by the district. The 5 replacement physical servers will be hosting our current 75 plus virtual servers that run all applications used for daily operation of the school district. The new storage array will be used for all electronic data storage. All replacement equipment will be purchased through state contract, shall not exceed \$220,000.00 and will be self-funded by the district saving approximately \$25,000.00 over five years (assuming a 6% five year lease option). Funding will come from the Capital Reserve which will be replenished in equal installments over five years from the Technology Operating Budget beginning in 2017-2018.

- B. The Board approved the following Special Education Teachers to be hired for the 2017 Extended School Year – Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$30.00 per hour plus benefits (FICA & Retirement). Funding will be from 2016-2017 IDEA funds.

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|-----------------------------------|----------------------------------|
| 1. Nicole M. Accor | 13. Lindsay N. Miller |
| 2. Gillian M. Arganetto | 14. Megan L. Miller |
| 3. Krista M. Brooke | 15. John E. Raber |
| 4. Laura E. Capper | 16. Robin Riegel |
| 5. April Collins | 17. Dana Rosenblum |
| 6. Christna M. Dahms | 18. Shana L. Savard |
| 7. Allison L. Dorn | 19. Elizabeth Shields |
| 8. Stacy M. Eddinger | 20. Erin M. Siuchta |
| 9. Brenda A. Haydt | 21. Ashley Stadtfeld |
| 10. Alice B. Hollingsworth | 22. Christopher R. Talley |
| 11. Gina L. Lasky | 23. Gina G. Walters |
| 12. Vanessa L. Mayer | 24. Crystal Zakszeski |

- C. The Board approved the following Support Staff to be hired for the 2017 Extended School Year Program). Compensation for new employees will be set at \$16.36 - \$18.78 per hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from 2016-2017 IDEA funds.

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|--------------------------------|--------------------------------|
| 1. Nancy T. Birtch | 14. Andrew T. Howe |
| 2. Maryann Christy | 15. Cynthia Isabella |
| 3. Lisa M. Collins | 16. Lynn Marie D. Keene |
| 4. Janet T. Copenhaver | 17. Colleen Kriebel |
| 5. Debra A. DeMitis | 18. Tiffany M. Landis |
| 6. Lisa J. Denner | 19. April D. Mayes |
| 7. Judy Denning | 20. Laura B. McQuaid |
| 8. Carol L. DiFrancesco | 21. Patrice M. Mullen |
| 9. Paula T. Donatelli | 22. Melanie A. Pierce |
| 10. Brian R. Fisher | 23. Kara Truex |
| 11. Allison M. Fuhr | 24. Ashlee E. Watson |
| 12. Laura Gilmore | 25. Patricia A. Wynn |
| 13. Dallas A. Groshardt | 26. Patricia A. Young |

- D. The Board approved the following teachers to be hired for the 2017 Cool School Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions. There will be no cost to the district.

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|-------------------------------|-----------------------------------|
| 1. Brian W. Aikens | 11. Christine M. Higgins |
| 2. Susan L. Albright | 12. Erin E. Hughes |
| 3. Kris R. Bautsch | 13. John Hughes |
| 4. Emily A. Beiter | 14. Kristen K. Katzianer |
| 5. Matthew T. Bergey | 15. Mark L. Kehl |
| 6. Gillian Cedrone | 16. Russell J. Landis, Jr. |
| 7. Maria Lena Cottman | 17. Joshua A. Lang |
| 8. Patricia Flynn | 18. Jean Marie Lare |
| 9. Keith A. Heffner | 19. Ellen B. Luchette |
| 10. Shannon A. Hetrick | 20. Kaitlyn A. Morrison |

21. **Daniel P. Mountz**
22. **Lauren M. O'Brien**
23. **Keira M. Philips**
24. **Amy Reinert**
25. **Jessica A. Rusinski**

26. **Rachael A. Schauder**
27. **Leanne Stolpe**
28. **David Susek**
29. **James S. Westlake**
30. **Dacia A. Williams**

E. The Board approved the 2017 Summer Instrumental Lesson Program to be held at the 7th Grade Center for students in grades 4-12. The program will run in conjunction with the district's summer school programs, 4 days a week for 5 weeks, Monday, June 26 through Thursday, July 27, 2017. Lessons will be offered to students on a tuition basis at a cost of \$21.00 per half-hour private lesson. Teachers will be paid at the current summer school salary rate of \$30.00 per hour plus benefits. There will be no cost to the district as all expenses will be covered by the student tuition fees.

F. The Board approved the following Teacher for the Pre-K Summer Readiness Program. Compensation will be set at \$30.00 per hour.

1. **Jessica A. Mecleary**

G. The Board approved the following Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be set at \$18.11 per hour.

1. **Debra J. Mohr-Kehs**

****Mrs. Fern asked for a clarification on whether Item B under Personnel failed with a 4-1 vote. Mr. Fitzgerald clarified that a yes vote of the majority of the entire Board was needed for it to pass so the motion did not pass.**

IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-J and Mrs. Heine seconded it. The motion passed 5-0.

The following individuals were approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations
DISTRICT-OFFICE

- A. **Elizabeth Leiss**, Director of Human Resources, to attend the *"Quality School Leadership Identification Training"* at State College, PA from March 20 through March 22, 2017. There is no cost for this training as all expenses are being paid by the Pennsylvania Department of Education. No substitute is needed.
- B. **Deborah Smith**, Administrative Assistant – Child Accounting, to attend *"Attendance/Child Accounting Professional Association (A/CAPA) East Spring Meeting"* in Hershey, PA from the afternoon of March 30 through March 31, 2017. There is no cost for this meeting as all expenses are paid by A/CAPA since Ms. Smith serves as the President of the Association. No substitute is needed.
- C. **Deborah Smith**, Administrative Assistant – Child Accounting, to attend *"Attendance/Child Accounting Professional Association (A/CAPA) West Spring Meeting"* on April 6 and April 7, 2017 in Pittsburgh, PA. There is no cost for this meeting as all expenses are paid by A/CAPA since Ms. Smith serves as the President of the Association. No substitute is needed.

HIGH SCHOOL

- D. **Jaclyn Ritter**, English Teacher, to attend “*2017 AP Summer Institute – AP Capstone*” in Baltimore, MD from June 25th through June 30, 2017. Ms. Ritter was approved at last month’s board meeting to attend this training but an adjustment in price is needed for an additional \$75.00 in registration fees. The total cost of the training including the additional \$75.00 in registration will now be \$2,035.00 (registration, mileage, lodging and meals).
- E. **Diana Ward**, Family Consumer Science Teacher and Department Chair, to attend “*PA Family Consumer Science 2017 Annual Conference*” in State College, PA on April 27 and April 28, 2017. The total cost to the district for this conference is \$300.00 (2 days of substitute coverage). All other expenses are being paid by Ms. Ward.
- F. Administration recommends approval to revise the funding source on the motion previously approved at the January 23, 2017 Board Meeting. **Chadwin Brubaker**, **Dale Bergman** and **James Mich, Jr.** were approved to attend the “*2017 PSFCA Coaches Clinic*” in State College, PA . The original motion showed that all costs, other than the cost of substitutes, were being paid from the Athletic Booster Fund. The correct funding source should have been the General Fund as the costs are being paid from monies collected from the summer football camp and shall not exceed \$618.31.

5/6/7 GRADE CENTER

- G. **Joan Kenney**, Speech-Language Pathologist, to attend “*Language Sample Analysis: Assessment & Intervention Planning*” in Harrisburg, PA on May 11, 2017. There is no cost to the district and no substitute is needed.
- H. **Marlene Kimble**, Gifted Support Teacher, to attend “*Acceleration: There’s More to it Than You Think*” at the Capital Area Intermediate Unit in Enola, PA on April 26, 2017. There is no cost to the district and no substitute is needed.

New Conferences and Workshops

- I. **Ava Gonteski**, Human Resources Secretary, and **Susan Saylor**, Benefits Specialist, to attend “*HR Assistants and Support Staff Workshop*” at the Harrisburg Sheraton-Hershey Hotel on April 4, 2017. The total cost for this workshop is \$266.00 (registration and mileage). No substitutes are needed.
- J. **Tracy Bogucki**, Secretary, **Robert Catalano**, Director of Technology, **Dr. Robert Colyer**, House Principal, **Rachael Fenyus**, Accountant, **Melody Hendricks**, Executive Secretary, **Joseph Mayo**, Information Systems Administrator, **Mary Quintrell**, Bookkeeper, and **Christine Raber**, Supervisor of Special Education, to attend the “*Skyward 2017 Keystone State User Group Conference*” at the Holiday Inn Hershey in Grantville, PA on April 19 and April 20, 2017. The total cost for this conference is \$2,051.75 (registration, mileage, lodging, and meals). No substitutes are needed.

X. OTHER BUSINESS

Mr. Dehnert made a motion to approve A-D and F-G and Mrs. Zasowski seconded it. The motion passed 5-0.

- A. The following policy was approved:
1. Policy #801.1 – OPERATIONS: Electronic Records Retention (**Attachment A5**)
- B. The Board gave approval for the High School Cheerleading Squad to attend the Pine Forest Cheerleading Camp, from Thursday, August 17 through Sunday, August 20, 2017 in Olyphant, Pennsylvania. The total cost per student-athlete will be \$300.00. The cheerleading squad and staff will conduct fund raising events to help defray the costs. Student-athletes will not miss any school days since this is prior to first day of classes. There will be no cost to the district.
- C. The Board gave approval for the Spring-Ford Area High School Girls' Basketball Team to accept the invitation to participate in the Kaylee Scholarship Association 1st Annual Caribbean Challenge Basketball Tournament, from December 17, 2017 through December 22, 2017 in San Juan, Puerto Rico. The trip will include 3 games which are part of the PIAA schedule and 3 days of cultural and historical awareness. The total cost per student-athlete will be approximately \$1,299.00 plus transportation. The High School Girls' Basketball Program and staff will conduct fundraising events to help defray the costs. Student-athletes will miss four days of school and will be responsible for all missed work. The total cost to the district will be \$600.00 for one substitute for the four days for a member of the coaching staff.
- D. The Board gave approval for the Spring-Ford Area High School Boys' Basketball Team to accept the invitation to participate in the Kaylee Scholarship Association 1st Annual Caribbean Challenge Basketball Tournament, from December 17, 2017 through December 22, 2017 in San Juan, Puerto Rico. The trip will include 3 games which are part of the PIAA schedule and 3 days of cultural and historical awareness. The total cost per student-athlete will be approximately \$1,299.00 plus transportation. The High School Boys' Basketball Program and staff will conduct fundraising events to help defray the costs. Student-athletes will miss four days of school and will be responsible for all missed work. The total cost to the district will be \$600.00 for one substitute for the four days for a member of the coaching staff.
- E. The following policy is submitted for a first reading:
1. Policy #213 – PUPILS: Assessment of Student Progress (**Attachment A6**)

New Other Business

- F. The Board approved the revised 2016-2017 school calendar reflecting the use, thus far, of the 3 built in snow/emergency days. If additional snow and/or emergency days are needed in the 2016-17 school year, the District will use the pre-determined dates to make up those lost days (April 12, April 13 and April 19). The tentative last day for students is Wednesday, June 14, 2017 and the tentative last day for teachers is Thursday, June 15, 2017. (**Attachment A7**)
- G. The Board approved the Spring-Ford Area School District Graduation Commencement to be set for the evening of Wednesday, June 14, 2017 at 7:00 PM in Coach McNelly Stadium. In the event of bad weather, commencement will be moved indoors to the High School 10-12 Grade Center.

XI. BOARD COMMENT

Mrs. Spletzer asked for clarification on the calendar and whether we still had April 12th, 13th and 19th off and if we were to get another snow day between now and then we would lose those days. Dr. Roche confirmed this was correct but graduation was firm regardless of any more additional days off.

Mrs. Spletzer spoke about the town hall meeting and the corridor issue that was raised and that she had not heard about this previously. She asked that the Property Committee seriously consider bringing that forward as a separate item at their next meeting.

Mr. Dehnert stated that he would like to see this separated from the expansion project as it is a totally different issue. Mr. Dehnert added that if this is really a serious safety issue then he thinks we should find some kind of work around until we decide what to do in order to prevent any issues with this situation.

Mrs. Spletzer stated that it is her understanding that this has been going on for a while and they are making do with what they have but the video itself was really eye opening to see and she believes this needs to be addressed.

Mrs. Heine commented that she agreed the video was very eye opening and she agrees that it was the first time she heard about it. Mrs. Heine said we talk all the time about making decisions based on facts and felt that we needed factual information. She added that while the video was very compelling in relation to the fact that it is a safety issue but felt that we needed to ensure that our numbers are in a place where they are or are not safe as she has heard some mixed reports out in the public. Mrs. Heine stated that she agreed that it needed to be a separate item and they need to make sure that they do have some type of work around if one is needed and if it is deemed as a safety issue.

Mrs. Zasowski commented that she did not think that the corridor issue was new to anything that they haven't openly discussed as they have addressed this during the Property Committee meetings. Mrs. Zasowski stated that they have reviewed the video and talked about what is happening in that corridor and she believed that from what she has heard from Dr. Nugent that they are doing what they can to alleviate that traffic flow and the congestion that takes place. She agreed that this was something that they should possibly separate from the expansion project.

Mr. DiBello cautioned against using the wording safety issue as he did not think it was necessarily stated that way. Mrs. Heine replied that this is why she wanted clarification as well as it is a very strong word. Mr. DiBello said he believes that Mr. Ciresi had spoken about this during his Property Committee updates but probably what should have happened is that the video should have been shown at the Board meeting. Mr. DiBello stated that all of this must be taken into consideration over the next month at Property and then brought forward with recommendations. Mr. DiBello said he believes that there were expected costs with the whole expansion project but if we do the corridor separately he questioned whether the cost would change or if the numbers presented were all-inclusive.

Mr. Cooper replied that if you just do the hallway on a standalone then you probably would pay possibly 5%-10% more because it is a smaller project for a contractor. Mr. Cooper stated that they are going to be discussing this again at Property this month as they are trying to determine how to move the project the fastest as it is a large project and it takes just about as much time to bid just the hallway project as it would all three. Mr. Cooper

added that they could opt to bid all three together and get one price and then decide to move forward with taking option 1, option 2, option 3 or all three.

Mr. DiBello reiterated that the takeaway from the town hall meeting was that no decisions have been made on anything and obviously there must be further work done and presented to the Board from the Property Committee. He added that there are still a lot of decisions to be made but none have been made yet on whether we are moving forward with the project or not as we are still fact finding.

Mr. Dehnert said he would like to see if there were any other alternatives rather than spending \$2 million to solve that problem. Mr. DiBello responded that this was part of what was going to be discussed at Property and then brought forward to the full Board. Mr. Dehnert asked about the schematic design phase and where we are with that and Mr. Cooper replied that it is pretty much completed and they are doing some final numbers right now with regards to square footage. He indicated that he expected to have an update on this at the next Property Committee meeting.

Mrs. Zasowski asked if the information will be available April 11th and then it will come back to the work session and the board meeting in April. Mr. Cooper replied that was correct if the Property Committee elects to do that. Mr. DiBello cautioned that this was the goal but there have been times where the Property Committee has determined that it was not time to bring things to the full Board and sent it back for more detail. Mr. DiBello stated that as of right now the project has a range and it is not to exceed that range.

Mr. Dehnert asked what will happen if it exceeds the range and Mr. DiBello said then the Board will take a vote on what they want to do moving forward. Mr. DiBello stated that the Board has to vote on next steps no matter what and if something drastically changes then the Board has to make a decision on how and if they want to move forward. Mr. DiBello added that if the bids come in exceeding the range then it is a dead project and it is not moving forward. Mr. Dehnert stated that the next step is getting cost of construction estimates from the schematics. He asked about the costs presented at the town hall meeting and whether they came from Crabtree as they were different from the ones they saw the previous week. Mr. Cooper replied that they were from Crabtree and the next step is for the Board to make a decision if they want to go through with design development and go out to bid which would require a vote to move that far. He added that the next step then would be after the bids come in to vote again to see what alternates you want and then make sure it is within budget before moving forward. Mr. DiBello commented that it may also be that the Board decides to only move forward with the hallway or not to move forward with anything. Mr. DiBello stated that the one thing he wants is all of the facts and then the Board must make a decision.

Mrs. Zasowski stated that to date they have actually made some progress and the town hall meeting has helped with putting transparency out there. She added that she felt it was a much more rock solid number then where they were before and she felt that the town hall meeting was a fabulous outlet to be able to be transparent to the parents and the community and those that want to have some kind of input. Mr. DiBello added that a lot of the comments he heard were that the town hall meeting put to rest a lot of rumors that were being propagated out in the community. He stated that they hope to be able to focus on the facts so that hopefully in the near future the Board is able to give direction as far as the projects either being off the books or what the next steps may be.

Mr. Dehnert commented that he would consider transparency to be that the Board got to see the figures, understood the figures and were able to ask questions before they were presented at a town hall meeting. He also stated that they were different numbers than they had seen before and he was not sure if the numbers included more than the cost of construction. He asked if the figures were just cost of construction or did they include other things like the architect's fee, the furnishings for the room and the cost of a bond.

Mrs. Zasowski commented that she was not able to be at the town hall meeting but did watch it from start to finish and she did not feel that there was anything new there that had not been covered previously in the property meetings, work session, board meetings and also in the recent community relations meeting where all Board Members were invited to come. Mrs. Zasowski stated that they went through the itinerary and the finishing touches on the presentation may have been put on the day of the town hall meeting but all of the materials that were an integral part of the presentation were all pieces of information that had been discussed in a number of different outlets a number of times. She added that nothing was new and the town hall meeting gave them an opportunity to have all of the information in one place and present it to the community as facts.

Mr. Dehnert disagreed that the figures presented were the same as those at the Property Committee meeting. He also disagreed that the community relations agenda included anything about the presentation and stated that they did not find out that this was going to be discussed at the community relations committee meeting until the morning of the meeting. Mr. Dehnert stated that he did not agree that there was transparency as the Board never saw the numbers and he still does not understand the numbers as they were never presented to them and he never had the opportunity to ask any questions before a town hall meeting.

Mrs. Zasowski commented that even if the invitation went out later than Mr. Dehnert expected, every Board Member is invited and welcome to attend any committee meeting across the board no matter what committee is meeting. Mrs. Heine added that the public may attend as well. Mr. Dehnert asked why it was not on the agenda that had been posted on the website and Mrs. Zasowski replied that there was a personal invitation that went out the Board with the itinerary. Mr. Dehnert argued that this was not putting it on the agenda and it was less than a 12 hour notice. Mrs. Zasowski asked what other information Mr. Dehnert wanted and he replied that he wanted to know what the numbers consisted of as he still does not know. Mrs. Heine said she believes that this was thoroughly addressed at the meeting and was addressed more than once as to what was included and the equipment and the rooms were all-inclusive. Mr. Dehnert disagreed. Mrs. Heine asked Mr. Fink if this was correct and he confirmed it was. Mr. Dehnert stated that there were no details presented as they only saw a range of two different numbers and a corridor. He added that the property meeting a week before had two different numbers. Mr. Dehnert commented that they did not see detail, the board-at-large was not part of the presentation, the board-at-large did not get to ask questions and this is not transparency to the Board.

Mr. DiBello stated that all of the information was provided and Mr. Dehnert was there at the property meeting and the take away from that meeting was that the range was clearly communicated and it was \$7 million to \$10 million. Mr. DiBello added that it was also stated and explained that there were other alternatives if the Board had an appetite beyond what they were talking about. Mr. DiBello commented that the direction given from the Property Committee was that they were focused on the \$7 million to \$10 million range, that's it, and the only other thing that is going to be communicated was about the hallway and those numbers were presented. Mr. DiBello said at the town hall meeting Dr. Goodin was asked, Mr. Fink

was asked and Mr. Dehnert was sitting right there in the front row and it was clearly answered that the numbers were all-inclusive. Mr. DiBello stated that they have been talking about this for several months and some of it for several years and the information has been communicated both through the finance committee reports and property committee reports so there was nothing presented at the town hall meeting that had not been presented before.

Mr. Dehnert felt Mr. DiBello was wrong and disagreed saying they did not get a presentation to the Board of those costs. He added that the numbers were different the week before and they mysteriously went down. Mr. Dehnert did not feel that there were any details but rather only a range of numbers that were presented at the town hall meeting and at the property committee meeting. Mr. Dehnert said the numbers presented at the property committee meeting were read off of a sheet of paper as there was nothing handed out and nothing to look at. Mr. Dehnert stated that this would not happen in his line of work.

Mr. Cooper explained that the spread of numbers that Mr. Dehnert is talking about have to do with alternate bids and will only be considered if the costs come in at the lower end of the \$7 million to \$10 million range. Mr. Cooper advised that he always has the drawings with him any time he is meeting with anyone about the project and everyone is welcome to view them. Mr. Dehnert stated that the information was read from a sheet of paper, there was no presentation, there was not one slide put up onto a screen, there was nothing handed out to the Board as there was simply reading from notes that were handwritten of what the figures were. Mr. Dehnert added that for a \$10 million project he thought they should see a little more detail than that. He commented that he still has not seen any of the details of what makes up that cost.

Mrs. Zasowski asked Mr. Dehnert where his responsibility lies in this as if he has questions that are unanswered then how does he plan to get that information. Mr. Dehnert asked what meeting he was supposed to ask those questions at as he was at the property meeting. Mrs. Zasowski asked if he raised any of those questions at property and Mr. Dehnert replied there was only a number of \$10 million to \$15 million given but no detail. Mrs. Zasowski asked if he requested any detail and Mr. Dehnert said he did not ask for detail as there was no detail there. Mrs. Zasowski replied that they cannot read minds and Mr. Dehnert questioned if his role as a Board Member was to extract detail and not have a presentation given to him for a \$10 million project. Mrs. Zasowski said that there had been presentations and if he had questions then she feels it is his responsibility or any member's responsibility to ask those questions to get that specific information. Mrs. Zasowski stated that this goes for any project whether it is for a \$100 project or a \$10 million project. Mrs. Zasowski asked if Mr. Cooper if there was specific information that Mr. Dehnert would like if he could provide it to him. Mr. Dehnert stated that the details of what makes up the number should be sent to him and then he will take a look at it.

Mr. DiBello asked Mr. Fink and Mr. Cooper if anything had changed in 4 or 5 months and Mr. Cooper replied that small parts of the footprint have changed after they met with the committees. Mr. DiBello stated that he was talking about the range that they have been discussing and Mr. Cooper replied no. Mr. DiBello asked Mr. Fink if the range changed and Mr. Fink responded no it has not. Mr. DiBello questioned if they both can attest that they have discussed this at the meeting, seen presentations on the screen, have seen dollar ranges and discussions have been had regarding those numbers to which Mr. Fink replied that is correct.

Mr. Dehnert responded that those numbers from months ago were not from schematic drawings or details from meetings that were held with stakeholders as they were numbers that were a rough sketch. Mr. Dehnert stated that now they should have some solid drawings

that estimates would be provided from. He added that at the property meeting there were only two numbers mentioned and he recalls Mr. DiBello saying he was done and he was not going to vote for anything. Mr. DiBello said he said "over \$10 million". Mr. Dehnert disputed this saying that Mr. DiBello stated that he was out, he didn't care and he wasn't voting for one dollar for this project. Mr. Dehnert recounted that Mr. Ciresi said they should keep it at \$10 million and then the meeting basically ended. Mr. Dehnert stated that the Board did not see how they got to \$10 million because they had \$10 million and \$15 million. He said no details were presented to the Board for this and the impression he had from the end of the Property Committee meeting was that they wanted to keep it at \$10 million and then they came to the town hall meeting a week later with numbers that somehow got to less than \$10 million. Mr. Dehnert stated that he got the impression from the Property Committee meeting that the \$10 million - \$15 million were construction costs.

Mr. DiBello stated that Mr. Dehnert was wrong and he wanted to reiterate that what he said at the Property Committee meeting, because Mr. Cooper was discussing alternatives, was that he was done and he would not vote for anything over that number and he would not support that. Mr. DiBello stated that nothing has changed and all they did was refine same pictures that they have been looking at for the past several months. He asked Mr. Cooper if other than some rooms shifting around if anything else has changed and Mr. Cooper replied no. Mr. Cooper said what Mr. Dehnert is asking for is design development as that is when you break down construction documents and you put your materials in it. Mr. Cooper advised that the schematics give you the footprint and what the people want in it and that is what we have. Mr. Cooper stated that the schematic we have now and the one we have from September you could lay over top of one another as they are basically the same. Mr. DiBello commented that nothing has changed and the only difference from where we were at is that the amount came in slightly lower because you are refining the square footage which all of the numbers are based on. Mr. DiBello reiterated that it has been stated several times that those costs are all-inclusive.

Mr. Dehnert stated that since we seem to have the detail which he has not seen to please send it to me so that he can take a look at it. He added that if he looked at the contract correctly, during this phase Crabtree is supposed to provide a cost of construction and this is the cost which their 7% fee will be based on. Mr. Dehnert asked if that is not what we are waiting for; the final schematics to be completed and then the cost of construction estimate from Crabtree.

Mr. Cooper replied that all of the other costs are soft costs and that was on the drawings that were shown here. Mr. Cooper stated that this has appeared on every property meeting he has been at, on every paper he has had and if Mr. Dehnert would like to come to his office he would be glad to show him from day one to now soft cost breakdowns. He added that this is about as far detailed as they get with schematics until you now sit down and pick materials.

Mr. Dehnert stated that his question was not answered and he asked again if in the schematic design phase Crabtree was supposed to provide the estimated cost of construction. Mr. Cooper replied that he just told Mr. Dehnert that it was on the drawings he showed him. Mr. Dehnert disputed being shown any drawings. Mr. Cooper said he showed it at a Board meeting the soft costs and breakdown and he has them at property every month.

Mr. DiBello commented that what Mr. Dehnert is asking is the next step which is to get the finalized drawings from Crabtree, get the finalized numbers and present those numbers to the Board. Mr. DiBello stated that at this point and as it appears, based on all of the information they

have been talking about for several months, the range is still where we are at and the only difference is that this hallway or corridor is an additional aspect of the expansion. Mr. DiBello commented that this is the only difference and it requires more conversation, more detail to be presented to the Board for further approvals and next steps. He added that the next part of all of this, as they have talked about, is that you are going to get finalized information from Crabtree which is now taking the last couple things that you have, getting it all into a finalized packet, coming back with the estimate of what they are going to say based on what they are presenting and this will be presented to the Board and then they can have an open conversation around what that is and if by chance there is a change to that range or something that we are not expecting that is what will be presented to the Board. Mr. DiBello said as it is right now, we will be seeing it in the near future and it will be presented at the property meeting and then here before the full Board.

Mr. Dehnert asked for clarification to his question which was that the schematic design phase is that Crabtree will present an estimated cost of construction. Mr. Cooper stated that he cannot answer that anymore and Mr. Dehnert stated it that it is a yes or no. Mr. Cooper said he already gave this to them and he can walk over to his office right now if Mr. Dehnert wants to go with him and show him again what he showed them before. Mr. DiBello told Mr. Cooper to just say yes and Mr. Cooper replied yes. Mr. Dehnert said he thought when he asked earlier that the schematic designs were not quite finished yet but now he is hearing that schematics are finished and we do have the estimated costs of construction and Mr. Cooper replied yes and that it was shown at the meeting the other night. Mr. Dehnert said he thought Mr. Cooper told them the last time that it wasn't finished yet.

Mr. DiBello stated that the conversation was enough as they were just going round in circles. Mr. Dehnert felt that he was entitled to ask a question and Mr. DiBello said Mr. Dehnert can take the question offline and ask Mr. Cooper. Mr. Dehnert commented that he that he would have to go back and watch the video as he was sure he heard that the schematics were not finished last Monday. Mr. DiBello replied that the schematics would be finalized either by the April Property Committee or to the May Property Committee to be viewed and make sure they are at a point where they are ready to come to the full Board and then from that there will be a recommendation from the Board to Mr. Cooper and Mr. Fink regarding the next step. Mr. DiBello said he is not sure how they can be any clearer than that.

XII. PUBLIC TO BE HEARD

Christina Melton, Limerick Township, commended the administration on what she felt was a wonderful presentation at the town hall meeting. She stated that Board participation was great as well and she felt it was a very well thought out presentation. Mrs. Melton added that she felt it was comprehensive and really shed light on the needs within the district and that it really provided a soup to nuts perspective on this building specifically as far as where we are and where it began. Mrs. Melton asked about recent court cases that Mr. DiBello spoke about with regards to transgender students and whether there was a school policy and if that had been communicated so that our parents and students can be aware of what the district's position is and what the district is doing. Mrs. Melton next referenced the situation that occurred at Perkiomen Valley with regards to the gentleman who walked into the women's locker room during a swim meet and was taking pictures. She stated that this certainly is a concern and questioned if there was an opportunity to really evaluate our current security contracts and make sure that during extracurricular activities or when third parties are using our facilities that we have appropriate security.

Mrs. Zasowski commented that when that incident did take place they actually had a policy meeting right in and around that time and they did address this and third parties using the facilities. Dr. Roche expanded that the topic of use of facilities in the evening by either outside groups or inside groups is a challenge as the way the current policy is written it says that someone will be by the door at all times to let people in and out. Dr. Roche stated that if you have attended our facilities in the evening you may find that this is not necessarily the case. He added that the conversation that took place at the table was about having something in the policy that's enforceable so that is something they are still working on.

Mr. DiBello asked Mr. McDaniel if it was not correct that exterior access to the locker rooms are kept locked unless someone happens to open them and Mr. McDaniel confirmed this was correct. Mr. DiBello said he knows Mr. McDaniel has monitored this over the years and our locker rooms are pretty much kept in a lock down mode that you can only enter coming in from the floor. Mrs. Melton asked if spectators could access the locker rooms and Mr. DiBello replied no but the old saying is that locks are only as good as when they are used. He stated that we have all of this in place and you try to reinforce it but schools over the years have made policy changes when different things have occurred and we try to lock down everything as much as we possibly can. Mr. DiBello added that these doors need to stay locked and he feels we need to do a better job of enforcing it.

Dr. Roche addressed Mrs. Melton's first question saying that the Policy Committee has been looking at a draft policy regarding transgender students and access to school in general as well as locker rooms, bathrooms, etc. He reported that under the advice from Mr. Fitzgerald as well as information Mr. DiBello has received at the MCIU, the policy is on hold. He stated that the topic is on the Policy Committee agenda every month but with the unsure court cases we are not ready to make a line in the sand at this time. Dr. Roche stated that if anything comes up to any of our administrators then we are handling it on a case by case basis. Dr. Roche added that he, Mrs. Leiss and Dr. Goodin are point people to offer advice on any cases within the district that may come up in order to address and support our student's needs.

Mr. DiBello commented then when this first became an issue the district was waiting for a more definitive policy from the Office for Civil Rights (OCR) and it did not come so Spring-Ford like a lot of districts took a wait and see approach. Mr. DiBello stated that the district tries to address all of our student needs.

Mr. Fitzgerald stated that Spring-Ford is in the vast majority of districts who do not have a policy and are taking a wait and see approach which is he strongly believes is the proper guidance at this point. Mr. Fitzgerald cautioned that they must also deal with FERPA related issues when it comes to particular students.

Mrs. Spletzer advised the public that all of our school district policies are available on our district website.

XIII. ADJOURNMENT

Mrs. Spletzer made a motion to adjourn and Mrs. Heine seconded it. The motion passed 5-0. The meeting adjourned at 9:27 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Joseph P. Ciresi
Board President

Thomas J. DiBello
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Dawn R. Heine
Region II

Bernard F. Pettit
Region I

Kelly J. Spletzer
Region I

Todd R. Wolf
Region II

Colleen Zasowski
Region II

RESOLUTION 2017 – 02

The Spring-Ford Area School District Board of Education commends Matthew Lepore, a member of the Spring-Ford High School Wrestling Team, and Spring-Ford Wrestling Head Coach Tim Seislove and Assistant Coaches Mike Busa and Giancarlo Morreale,

Whereas, the Spring-Ford High School Wrestling team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Matthew Lepore, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference 285 pound weight class and,

Whereas, Spring-Ford High School's Matthew Lepore won the Pioneer Athletic Conference Boys' 285 pound weight class with a pin at two minutes and twenty seconds and qualified for the PIAA District Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2017 Pioneer Athletic Conference 285 pound weight class Champion, Matthew Lepore, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **March, 2017**.

By: _____
Joseph P. Ciresi
Board President

By: _____
Diane M. Fern
Board Secretary

On February 21, 2017 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:34 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Dr. Edward T. Dressler, Bernard F. Pettit and Kelly J. Spletzer
Region II:	Dawn R. Heine and Colleen Zasowski
Region III:	Mark P. Dehnert and Thomas J. DiBello
Presiding Officer:	Joseph P. Ciresi
Superintendent:	Dr. David R. Goodin
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Daniel J. Ciresi and Taylor Stevens

The following Board Member was absent: **Todd R. Wolf**

ANNOUNCEMENTS

Taylor announced that the Spring-Ford Educational Foundation 5K Run/Walk is just around the corner. She advised that the 5K benefits the Senior Impact Dinner and that beginning with the class of 2006, Spring-Ford has honored individuals nominated by graduating seniors who have made an impact on their educational experience. A dinner is held for nominees and the seniors who nominated them to celebrate how each individual has impacted his/her life. Taylor reminded everyone that the 5K will take place on Friday, April 21, 2017. Registration opens at 5:30 p.m. with the Kids Fun Run beginning at 6:15 p.m. and 5K beginning at 6:30 p.m. For additional information and online registration please go to the district's website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

Arthur Lebofsky, 408 Peters Way, Phoenixville, asked about Finance Letter A with regards to federal grants. He asked if the district receives any money through federal grants which impact the district's programs. Dr. Goodin replied that we receive Title I, Title II and Title III federal grant money. Mr. Lebofsky asked if there was any flow through money from the federal to the state that comes to the district and Mr. Fitzgerald responded that the district also receives some IDEA funding for special education. Mr. Lebofsky stated that the reason he mentions this is that he is hoping that the Board is carefully monitoring what is occurring on the federal level under the Department of Education with the appointment of the new Secretary of Education who seems to be generally opposed to programs that are funded by the federal government to the state level. He urged the Board on behalf of the children of the district to monitor and closely watch and if necessary disavow anything that would come from the department of education that would seem to hurt the children of our district. He thanked the Board Members for their time.

Mr. DiBello responded that it really does not matter who was recently appointed as the Board on an annual basis continually look at funds and programs both at the federal and state level. He added that they look at how any decisions made impact our children and

the community at large. Mr. DiBello stated that Spring-Ford is very fortunate as far as where we are financially due to roughly the 84% of the funding that comes from the local tax base. Mr. DiBello commented that the district gets minimal dollars from the federal government so whatever is decided at the federal level is going to have a minimal impact at Spring-Ford.

Mr. Lebofsky stated that he appreciated Mr. DiBello's comments. He spoke of his past experience working in a fellowship with the U.S. Senate. He expressed his concern on the funding from the federal government due to the past comments made by the newly appointed Secretary of Education.

Mr. DiBello reiterated that the district looks at every program and everything that is past at the federal and state level continuously and understand the impacts good or bad that it may have on our students.

Mr. Lebofsky thanked Mr. DiBello and stated that he feels diligence is really required at this point.

II. ACTION ITEM

Dr. Goodin introduced Robert G. Catalano, the candidate for the Director of Technology position. Dr. Godin stated that Mr. Catalano comes to us with a vast amount of experience and he is pleased to be able to recommend him for approval this evening.

Mr. Dehnert made a motion to approve Action Item A and Mr. Pettit seconded it. The motion passed 8-0.

Mr. Ciresi welcomed Mr. Catalano and stated that they look forward to working with him in continuing to look toward the future for integrating technology into our education.

- A. Administration recommends approval of **Robert G. Catalano**; Director of Technology, District Office, replacing Justin C. Webb who resigned. Compensation will be set at \$120,000.00 prorated with benefits per the Administrator's Plan. Effective: To be determined.

III. PRESENTATION

Mrs. Long stated that she along with Mrs. DeAngelis are excited to share with every-one a wonderful video production put together by Steve Bonetz on the Bird Feeder Watch Program at Brooke Elementary. Mrs. Long stated that she has brought a few Brooke Students with her this evening who are featured in the video. Mrs. Long commented that birdwatching is something that everyone can do in their own backyards which can spark some student learning and some science based inquiry learning. The video was shown.

Mrs. Long introduced each of the students present and in the video. She next introduced Mrs. Mary DeAngelis who is the media center specialist at Brooke Elementary. Mrs. Long stated that Mrs. DeAngelis has really spearheaded this project and is hitting all of the things that she must hit under the umbrella of media specialist but has found a really nice way of taking a personal passion and spark some inquiry based learning for the students.

Mrs. DeAngelis reported that some of the standards they are addressing with this project are migration, adaptations, data gathering and data reporting. She stated that she is excited to share with the elementary students that they can be a part of a real citizen science project by contributing data which helps the scientists at Cornell.

Mrs. Spletzer asked how long the Cornell experiment runs and whether there was a definitive time and Mrs. DeAngelis replied that it runs from November to April. Mrs. Spletzer asked if this was every year and the reply was yes. Mrs. Spletzer asked if there were any plans to bring this to other elementary schools and Mrs. DeAngelis stated that she would be happy to share the information with the other buildings.

Mrs. Long stated that this is something that anyone can go to the Cornell website and sign up to do. She added that this project has really sparked an interest by their students. Mrs. Long commented that they are very fortunate that the Brooke Home and School was generous enough to make the purchase for the binoculars that the students use as this really does make quite a difference and they are very thankful to the home and school for this.

Mr. DiBello commented that he had the pleasure of sitting down with Mrs. DeAngelis and hearing about this project when he was at Brooke helping out with the Winter Carnival. He stated that the excitement does not come out in the video. He asked if Cornell would be receptive to other schools participating in this project and the response was yes, there are many, many, people participating both at home and in schools. Mr. DiBello asked the students how much fun they are having watching the birds and they all responded yes.

Dr. Goodin asked if any rare birds had ever come to the feeders and what that bird may be and the response was a Cedar Waxwing. Dr. Goodin asked what the specific name was for the activity of someone who watches birds and the response was Ornithology.

Mr. Ciresi asked what the most common bird was that visited the bird feeder and the response was the White-Breasted Nuthatch and the European Starling. The students reported that the European Starling was an invasive species. Mrs. DeAngelis advised that the students were able to see firsthand why this bird is labeled as an invasive species as there were 50 of them that descended at one time into the area and devoured all of the food in the bird feeders. Dr. Goodin asked if this was the same bird that they refer to as cow birds which you see flying in large groups and Mrs. DeAngelis explained that they were different species of birds as the ones the students saw were the European Starlings. Mr. Ciresi thanked them for the great presentation and said that it is great to see the kids involved in this type of activity and it is something that they will take with them the rest of their life. He added that he agreed with Mr. DiBello and would love to see this expanded to the other schools.

- A. **Mary Pat Long**, Principal, and **Mary DeAngelis**, Media Specialist, to present on the Bird Watching/Learning Lab that has been incorporated into the Brooke Elementary School student library experience.

IV. BOARD AND COMMITTEE REPORTS

Student Rep. Report Daniel Ciresi/Taylor Stevens

Danny reminded seniors that it is that time of year for impact award nominations. He advised that any senior can nominate any Spring-Ford staff member that has had a huge impact on their life. The Senior Impact Awards dinner will be held on Tuesday, April 25th at the 5/6/7 Grade Center cafeteria. Senior English teachers have posted a link on their Fusion pages, where nomination forms can be found and submitted by the deadline of March 8th. Danny announced that the senior trip to Pocono Valley will be on May 30th and the cost of the trip is \$100 which includes two meals and an all you can eat ice cream bar, S'mores and full access to the entire facility including zip lining, multiple swimming pools and many other activities. Trip money is due to either Mrs. Oblak in or Mrs. German by March 24th. Danny advised that

with Penn State having their THON just this past weekend it is now time for our school to do the same. He added that for anyone interested in helping set up the annual mini THON, there is a meeting March 1st, at 2:30, in room 221. Danny announced that the Spring-Ford Area High School Theatre will present Fiddler on the Roof on March 3rd and March 4th. Tickets are \$12 for adults, \$10 for students and senior citizens. Danny wished the Spring-Ford Basketball Team good luck as they play a district playoff game in Cheltenham this evening. Danny advised that today both he and Taylor along with Dr. Nugent made a trip to Pottsgrove High School to meet with two of their school board student representatives as well as two from the Pottstown School District. He stated that it was a great afternoon with great discussion regarding how each school board works and what they can do to collaborate with each other and make each other better. Danny advised that they were able to share great insight and ideas and that he hoped to see this council expanded to all of the schools in the PAC in the future. Danny thanked Dr. Nugent for setting this council up for them. Mr. Ciresi asked Danny what they learned and what we are doing well and what we could change? Danny replied that what he learned from Pottsgrove was that they use social media a lot to promote what is going on in the school and here the student representatives do not have a social media page so possibly that is something that could be done. Danny said that they were able to share with Pottstown about ideas for how to get their students more involved since we get great student involvement here. Danny stated that they shared information about our spirit week as it helps get students involved. Danny added that they talked with the Principals and Faculty of each school along with the Superintendent's from those districts and some school board members. Danny reported that they found it interesting to hear what the other school board representatives do.

Curriculum/Technology

Dawn Heine

1st Tues. 6:30 p.m.

Report next week.

Policy

Colleen Zasowski

2nd Mon. 7:30 p.m.

Mrs. Zasowski reported that the Policy Committee met on February 13th and reviewed the Electronic Records Retention Policy which has been updated and is on the agenda for a first reading tonight. The committee next reviewed the Assessment of Student Progress and proposed clarifications and the discussion on this will occur again next month. Mrs. Zasowski reported that they also discussed co-curricular activities and discussed the costs for trips and competitions beyond a certain level. Also discussed was the preapproval process for such competitions and defining the difference between extra-curricular and co-curricular activities. The committee addressed the policy on the use of facilities and viewed new classifications and the proposed fee schedule based on Class 1, 2, 3 or 4. The committee will continue to define the parameters of this policy and will meet again next month.

Extracurricular

Tom DiBello

2nd Mon. 6:30 p.m.

Report next week.

Finance

Tom DiBello

2nd Tues. 7:30 p.m.

Mr. DiBello reported that the Finance Committee met on February 14th and reviewed the monthly reports which showed that right now we are on target with budgeted expenses and revenues. The 2017-2018 budget was briefly discussed and Mr. Fink and his staff are working diligently on getting into the five-year forecasted plan as well as diving in to each of the buildings and understanding their expenses. Mr. DiBello stated that it was anticipated that when the Finance Committee meets in March they will go over all of Mr. Fink's findings in order to iron out the budget for the 2017-2018 school year. Mr. DiBello added that they are looking at what the state has proposed as far as an increase in public education funding which is approximately \$100 million. Mr. DiBello stated that what this translates to with

regards to Spring-Ford is roughly an additional \$200,000 in the budget. Mr. DiBello reported that they are anxious to see what the state will raise the PSERS contribution amount to for the district. He added that the state talks about education getting more funding but then they quietly increase the contribution amount for PSERS which not only takes away the additional funding but even more. Mr. DiBello stated that they are also looking at banking options as it is always in the district's best interest to continually look at competitive pricing. He advised that Mr. Fink's department has been doing their due diligence on those banks and they will be making a recommendation at the next Finance Committee meeting which will be brought to the entire Board.

Mr. Ciresi announced that the Board met in an executive session tonight prior to the meeting to discuss personnel.

Property

Joseph Ciresi

2nd Tues. 6:30 p.m.

Mr. Ciresi reported that the Property Committee met on February 14th and had a pretty extensive meeting. The committee discussed the possible high school expansion and they are waiting for reports to come back from Crabtree in the next few days and they will discuss this further at the March Property Meeting. Mr. Ciresi reminded everyone of the Town Hall Meeting on March 23rd in the High School 10-12 Auditorium at 7:00 PM. He stated that the public is invited to come out for this meeting and find out more information on the project. The committee also discussed the replacement of furniture in the high school media center and bids on this will be coming back soon. Mr. Ciresi next reported that they received an update on construction of the Innovation Area which was formerly called Makerspace. He added that there will be a bid going out on the new lighting system for the high school auditorium for a dimmer control and for the dimmers to interact along with the controls for the stage lights. Repairs will be made to the bleachers as part of a regular yearly maintenance. The committee began to discuss bids for the replacement of the turf at the high school as it has played out its life at this point. This work will take place over the summer months. Mr. Ciresi stated that the committee discussed the replacement of the sign at Upper Providence Elementary with an electronic digital sign which would serve all 4 buildings located on the property. Mr. Cooper reported to the committee on the custodial service savings over the past 5 years and the amount was approximately \$7.7 million that the district has saved. Mr. Ciresi reported that they talked about the rigging at the high school which has been tested, passed code and is ready to go for the upcoming show. The committee spoke about the district playgrounds which all need maintenance done to them on a yearly basis per the code which changes every year. Discussion also took place on the possibility in the future of having a distribution center district-wide and also looking into the high school track and field and how we use the area as far as sheds go and what other opportunities exist for there.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that Ram Country TV is now streaming 24/7 on the RCTV web site. He added that the stream will mirror what is showing on RCTV Comcast Channel 969 and Verizon 44. The community can see district programs, sporting events, school board meetings, and information boards for the different Spring-Ford schools. Dr. Roche next advised parents of children living in the Spring-Ford Area School District who will be five years old by August 31, 2017 that they are eligible for kindergarten in the 2017-2018 school year. He stated that kindergarten registration will begin on February 22, 2017 and end on March 29, 2017 ideally so that the district can compile the enrollment and staffing numbers for the start of the next school year. Parents should visit the district's website and select Student Registration on the left side of the page. He advised that once the online registration information is complete, parents will be prompted to select a date and time

for the appointment, which will be held at their child's elementary school. Parents who are unsure of their elementary school, or are unable to select an appointment, may call 610-705-6120. Dr. Roche announced that parents and children in grades K-6 are invited to attend the district's family literacy night on March 21st from 6 to 7:30 p.m. at Upper Providence Elementary School. Families will have the opportunity to participate in various station activities that are related to reading, writing, speaking, and listening. Everyone is asked to bring a gently used book to be used as part of a book swap. Dr. Roche advised that on this evening's agenda is the proposed 2017-2018 school calendar which will hopefully be approved at next week's meeting. He added that the plan for the current year's calendar is to have the revised 2016-2017 calendar on the March agenda for approval to finalize the dates for graduation, the last student day and the last teacher day.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported on two issues; one having a short-term impact and the other having potentially a long-term impact. Mr. Fitzgerald spoke of a district court in Texas that issued an injunction with regards to overtime rules. He stated that this district as did every other district and employer put into place an expansion of who would be eligible for overtime in response to an order issued by President Obama. The court is now asking the current Department of Labor and Department of Justice what their position is on an order that was executed by the last president. Mr. Fitzgerald added that he thinks the conventional wisdom was that there would be a new order clarifying the position of the Executive Branch but that has not occurred. Mr. Fitzgerald advised that what occurred today was a request for a 60 day extension on a response by the Department of Justice and Department of Labor so right now it is still in limbo. He added that one of the issues that observers are indicating is that the AFLCIO may now intervene to advocate for this order by President Obama. Mr. Fitzgerald reported that the other issue is a matter out of the Northern District of California who rendered an opinion that indicated that aggrieved applicants of open positions can bring a disparate impact claim even if the policy for hiring was neutral. Mr. Fitzgerald explained that in this case the company in question only made available to its' applicants who were at college age the ability to apply via an online program for those open positions. The court ruled that this was a disparate impact towards individuals that are beyond college age, possibly over 40, and thus individuals over 40 can bring a claim stating that in this case a neutral policy still discriminated against their ability to get a job. Mr. Fitzgerald stated that districts do not have policies that discriminate but sometimes districts and many employers have policies that are neutral on its' face but can actually discriminate in the impact on people.

Mr. Dehnert asked for an example of how this could affect the district and Mr. Fitzgerald replied that in the court case the company was targeting individuals that were 2-3 years out of college which resulted in people possibly over 40 not getting the job as you are focusing on specific demographic. Mr. Fitzgerald added that a school district could be affected in that we want to hire everyone on Step 1 which could be considered discriminatory to those who are on higher steps. Mr. Dehnert added that we do offer people that have experience lower steps on the pay scale and asked how this would be discriminatory. Mr. Fitzgerald replied that this would not discriminate but what would be the issue is if we sought a blanket policy to exclusively hire on Step 1.

Mr. Pettit asked if there was any chance of this going up to the Supreme Court and Mr. Fitzgerald responded that it seems that everything these days is going up to the Supreme Court. He added that the issue here is young as it is in a District Court the 9th Circuit and the 11th Circuit has a law that is completely opposite to it so if it goes it won't go for at least a couple of years. Mr. Fitzgerald commented that if the balance of power on the Supreme

Court shifts then it would probably be more of a management friendly court which would obviously be good for where the findings would be.

Dr. Dressler asked in terms of policies if there was a School Board policy, state policy or local policy on Board Members being required to attend meetings to a certain number or be absent to a certain number. Mr. Fitzgerald replied that there is no specific policy as it relates to a requirement to attend meetings per say. Dr. Dressler questioned if you can be elected to the Board and then never attend and Mr. Fitzgerald responded theoretically yes, however, failure to attend meetings does give the Board the ability to act on what they could perceive to be a vacancy but that would be a determination of the Board. Dr. Dressler questioned whether this would be based on a motion and Mr. Fitzgerald stated that it is not as clear cut as that as unfortunately as a position on the Board is a property right so theoretically they would be afforded some level of due process.

Mr. Dehnert stated that we have a policy which he believes stated 3 consecutive meetings if not attended then the Board could vote to remove you. Mr. Fitzgerald replied that everybody does have a removal policy on it but there is not a requirement that you have to remove the person as it is not a mandatory requirement.

Dr. Dressler questioned whether Mr. Dehnert had indicated that we have a policy and Mr. Dehnert replied yes that we have a policy that says 3 consecutive meetings if you do not attend then the Board can remove you. Mr. Fitzgerald confirmed that this was from the school code. Mr. Dehnert stated that under this policy they could vote to remove someone who missed 3 meetings. Mr. Dehnert stated that he was not sure if it was clear whether it meant 3 work session or 3 regular meetings. Mr. Fitzgerald said this issue comes up in a number of districts for whatever reason and the law is unclear as to whether the work session would be one of those meetings and whether the one meeting a board member attends cures the other two. Mr. Fitzgerald added that ultimately if this were to occur the Board would have to bring forth a notice to the individual that they have missed meetings and they could cure this before it even went to due process.

Mrs. Zasowski asked what the clear process was if they wanted to have a discussion about this and what the steps would be. Mr. Fitzgerald responded that the steps would be to put the Board Member on notice of the failure to attend and the steps that the Board could take to remove that individual based on policy.

V. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the January 17, 2017 Work Session minutes. **(Attachment A1)**
- B. Administration recommends approval of the January 23, 2017 Board Meeting minutes. **(Attachment A2)**

VI. PERSONNEL

There were no questions or comments.

A. Resignations

- 1. **Melissa A. Albitz**; Administrative Assistant-Technology, District Office, for the purpose of retirement. Effective: February 17, 2017.

2. **Anne Marie Brown**; School Counselor, 5th/6th Grade Center. Effective: March 27, 2017.
3. **Jamie L. Gray**; Asst. Track Coach-Girls & Boys, Senior High School. Effective: February 9, 2017.
4. **Jennifer Holcomb**; Instructional Assistant, Senior High School. Effective: January 31, 2017.
5. **Jessica M. Houck**; Instructional Assistant, Upper Providence Elementary School. Effective: February 17, 2017.
6. **Jennifer H. Reid**; Food Service, Part-time 3 hour/day, Senior High School-9th Grade. Effective: February 10, 2017.
7. **Kyle J. Smolsky**; Instructional Assistant, Brooke Elementary School. Effective: February 3, 2017.

B. Leaves of Absence

1. **Kim M. Hagendorf**; Instructional Assistant, Brooke Elementary School, for an unpaid leave of absence per Board Policy. Effective: February 1, 2017 through March 29, 2017.
2. **Catherine W. Cabrera**; Speech Teacher, Oaks Elementary, for a military leave of absence per Board Policy. Effective: April 2, 2017 through May 18, 2017.

C. Temporary Professional Employee

1. **Stephanie C. Hundermark**; Behavior Specialist, Senior High School. Compensation has been set at MS+18, Step 3, \$54,000.00, prorated with benefits per the Professional Agreement. Effective: To be determined.

D. Support Staff Employees

1. **Ava M. Gonteski**; Secretary (Level III), District Office. Compensation has been set at \$16.20/hour (degree rate) with benefits per the Secretarial Plan. Effective: March 13, 2017.
2. **Danielle M. Imperial**; Instructional Assistant, 5th/6th Grade Center, replacing Linda Rossi who resigned. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: February 21, 2017.
3. **Joseph B. Mayo**; Information System Administrator, Senior High School-9th Grade Center, replacing Sarah K. Sacks who retired. Compensation has been set at \$75,000.00, prorated with benefits. Effective: February 6, 2017.

E. Change of Status

1. **Katie A. Davis**; Special Education Teacher, Senior High School-9th Grade Center, to Supervisor of Special Education (Grades 7-9), Senior High School-9th Grade

Center. Compensation will be set at \$115,000.00, prorated with benefits per the Administrators' Plan. Effective: February 28, 2017.

F. Support Staff Substitutes

- | | |
|-----------------------------------|-------------------------|
| 1. Donna L. Kelly | Substitute Food Service |
| 2. Kathleen O. Kelsh | Substitute Food Service |
| 3. Tonia M. Leonard | Substitute Food Service |
| 4. Patricia M. Mastrangelo | Substitute Food Service |
| 5. Vincenzo Selli | Substitute Food Service |
| 6. Laura M. Tutarice | Substitute Food Service |

G. Personnel Information Item

The individual listed below has completed three (3) years of satisfactory service as a temporary professional employee and is, therefore, entitled to tenure status:

- | | | |
|------------------------|------------------------|------------------------|
| 1. Trisha Smith | Certified School Nurse | Oaks Elementary School |
|------------------------|------------------------|------------------------|

H. Administration recommends approval of the 2017 Extended School Year Program (ESY) and the positions identified below to be held at the 5/6th Grade Center. The program will be held June 22, 2017 through July 27, 2017; Monday through Thursday from 8:30 AM to 2:30 PM.

1. Twenty-six (26) Special Education Teachers at a rate of \$30.00 per hour.
2. Eight (8) Special Education Teachers-Tutors at a rate of \$30.00 per hour.
3. Four (4) Speech Therapists at a rate of \$30.00 per hour.
4. One (1) Behavioral Specialist at a rate of \$30.00 per hour.
5. Five (5) Teachers-Tutors with WILSON experience for individual students as per the students' ESY IEP's at a rate of \$30.00 per hour.
6. Fifty-three (53) Instructional Assistants. Rates will vary between \$16.36 – \$19.35 per hour depending on experience and educational degree.
7. One (1) Certified School Nurse or Registered Nurse (5 hours/day), \$30.00 per hour.

I. Administration recommends approval of the 2017 Cool School Program. This program will be open to all elementary students. Approximately 40 teachers will instruct the courses and their reimbursement will be at the contract established rate of \$30.00 per hour plus benefits. A stipend of \$5,000.00 will be paid to **Kristin A. Landis as the Coordinator of the Cool School Program. There will be no cost to the district as all expenses will be covered by the student tuition fees.**

J. Administration is seeking approval to offer the Pre-Kindergarten Summer Readiness Program during the summer of 2017 for the third consecutive year. All Pre-K students will be invited to participate in a screening progress to qualify for the summer program which will run from July 10th through August 11th. The program will run 4 days a week for those 5 five weeks at Brooke Elementary School. Students will be instructed in the areas of Reading Readiness, Listening and Speaking, Math Readiness, Fine Motor Readiness, and Social/Emotional Readiness. The program will be staffed by one teacher and one instructional assistant per classroom. Funding has been built into the Curriculum and Instruction Budget and shall not exceed \$17,000.00 (cost for 2 teachers, 2 assistants, materials).

- K. Administration recommends approval of the attached extra-curricular contracts for the 2016-2017 school year. **(Attachment A3)**

VII. FINANCE

Dr. Dressler commented on the special needs finances and said that he wanted the public to be aware that if you add up all of the numbers for special education it comes to \$180,000 just for this one session. He added that this gives people an idea of how much money we have to spend on this one list alone but yearly it is in the millions. Dr. Dressler stated that he actually took some time to look at the numbers and spoke to a neighbor of his who was a school psychologist in order to see if the numbers are reasonable and in line and it was confirmed they were in fact what the costs are for these particular services. Dr. Dressler advised that this is where a lot of the tax dollars are going and then clarified that he is not saying they should not go there but when you want to know where the money goes this is a big obligation of ours that we gladly fulfill.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 164081 – 164558	\$2,608,781.54
ACH 161700330 - 161700416	\$ 748,364.90

2. Capital Reserve Checks

Check No. 1233	\$ 462.78
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3. Food Service Checks

Check No. 13261 – 13314	\$ 106,997.94
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4. Procurement Payments

201601572 – 201601685	\$ 99,929.62
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- C. The following monthly Board reports are submitted for your approval:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Procurement Check Register
 - Summary Revenue Report
 - Summary Expense Report

- D. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Benmor Enterprises – Bushkill, PA.** Provide an assembly for 3rd grade students at Brooke Elementary School entitled “Rocks, Minerals and Fossil Show” as well as two 30 minute dig workshops. Funding will be paid from the Brooke Elementary Home and School Association and shall not exceed \$525.00.
 2. **Zuzu Acrobats, Inc. – Kirkland, WA.** Provide two assemblies for students in 1st grade through 4th grade for students at Upper Providence Elementary School in conjunction with Black History Month. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$1,000.00.
 3. **Musicopia – Philadelphia, PA.** Provide an assembly for students at Spring City Elementary entitled “Recycled Sounds with Dende Macdeo”. There is no cost to the district for this assembly as this is being funded through the Bard Foundation Grant and the PA Council on the Arts.
 4. **Musicopia – Philadelphia, PA.** Provide a musical mini Artist in Residency Program for 4th grade students at Spring City Elementary entitled “Bucket Drumming with Leon Jordan”. There is no cost to the district for this assembly as this is being funded through the Bard Foundation Grant and the PA Council on the Arts.
 5. **Aaron Christ – Fresh Start Fitness – Pottstown, PA.** Provide 3 assemblies (2 at Limerick Elementary and 1 at Spring City Elementary) entitled “Fresh Start Fitness: Fitness Concert”. Funding shall be split between the Limerick Home and School League (\$810.00) and the Spring City Elementary Assembly Budget (\$496.00) and shall not exceed a total of \$1,306.00.
- E. Administration recommends approval of the following independent contracts:
1. **Chester County Intermediate Unit – Downingtown, PA.** Provide educational and related services during the 2016-2107 school year for a special needs student attending The Learning Center (Options Program). Funding will be paid from the Special Education Budget and shall not exceed \$50,597.50.
 2. **Chester County Intermediate Unit – Downingtown, PA.** Provide a one-to-one assistant for the last two quarters of the 2016-2017 school year for a special needs student attending The Vanguard School as per the IEP. Services will be provided for 7.5 hours per day for 90 days at a rate of \$75.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$21,600.00.
 3. **Dr. Emily Perlis – Bryn Mawr, PA.** Provide an independent educational evaluation for a special needs student. This motion replaces one that appeared on the November 2016 Board agenda for the district to reimburse the parent for this service but a request was made for the district to issue payment directly to the psychologist. Funding will be paid from the Special Education Budget and shall not exceed \$3,800.00.
 4. **Lakeside Educational Network – Souderton Vantage Academy.** Provide educational services during the 2016-2017 school year for a special needs student as per the IEP. Services will be provided for 90 days at a rate of \$236.25 per day. Funding will be paid from the Special Education Budget and shall not exceed \$21,262.50.

5. **Education Alternatives – Limerick, PA.** Provide educational services for the 2016- 2017 school year for a special needs student as per the IEP. Direct Program Supervision will be provided for 20 hours per month for 9 months at a rate of \$95.00 per hour (\$17,100.00). In addition, one staff member trained in CPI Nonviolent Crisis Intervention will provide PCA services for 140 hours per month for 9 months at a revised rate of \$35.00 per hour (\$44,100.00). Funding will be paid from the Special Education Budget and shall not exceed \$61,200.00.
 6. **Dr. Claudia Chernow – Dresher, PA.** Conduct a psychiatric evaluation of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$2,000.00.
 7. **Education Alternatives – Limerick, PA.** Provide Applied Behavior Analysis/CPI services for the 2016-2017 school year for a special needs student as per the IEP. Services will be provided for 6.5 hours per day for 60 days at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$13,650.00.
 8. **Dr. Lisa Hain – Narvon, PA.** Conduct a neuropsychological evaluation for a special needs student and participate in the follow up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00.
 9. **Devereux Advanced Behavioral Health (Dr. Rand Coleman) – King of Prussia, PA.** Conduct classroom observations of a special needs student and provide consultation with school personnel. Funding will be paid from the Special Education Budget and shall not exceed \$2,000.00.
 10. **FreeCycle Action Sports Team, LLC – Adamstown, PA.** Provide two assemblies for students at Evans Elementary School in conjunction with pro-social and counseling programs focusing on healthy, responsible choices, respecting others and never giving up. Funding will be paid from the Evans Elementary Guidance Budget and shall not exceed \$1,570.00.
 11. **Benmor Enterprises – Bushkill, PA.** Provide an assembly for 3rd grade students at Evans Elementary School entitled “Rocks, Minerals and Fossil Show” as well as three 30 minute digs. Funding will be paid from the Evans Elementary Assembly Budget and shall not exceed \$575.00.
- F. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 180 Mill Road (Condo 3-D) in Upper Providence Township and further identified as tax parcel No. 61-00-03682-50-5 setting the assessments of the property at \$5,827,940 for tax year 2016 (school tax year 2016-17) and \$5,817,570 for tax year 2017 (school tax year 2017-18) and for each subsequent tax year until a change in the property’s assessment pursuant to applicable law.
- G. Board approval is needed to declare identified televisions and audio/visual equipment as obsolete and authorize administration to contract with Sycamore for the disposal of such obsolete equipment at no cost to the district.

VIII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval of a contract with WTI, Beachwood, Ohio, the lowest bidder through the State KPN process, for the replacement of the High School flat roof area and the roof of the 7th Grade Center side of the flex building. The cost for these roof replacements will be \$334,073.02 for the High School and \$190,018.12 for the 7th Grade Center. Funding will come from the Capital Reserve and shall not exceed \$524,091.14. The work will be completed over the summer of 2017.
- B. Administration recommends approval to contract with Earth Engineering and Master Locators to complete site work for the High School additions. The work is required for the design work to be completed for the placement of the footings and compaction loads for the project and to obtain final costs for the schematic design. This work was referenced in the contract approved for Crabtree and is the responsibility of the school district. Funding will come from the General Fund and shall not exceed \$15,000.00.

IX. PROGRAMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval of the following new curricular resources for 2017-2018. Funding will be made from the 2016-2017 Curriculum Budget and shall not exceed \$339,000.00.

<u>Course</u>	<u>Textbook</u>	<u>Publisher</u>
1. 8 th Gr. Social Studies (\$62,013.27)	Discovering Our Past, A History of the United States	Glencoe McGraw Hill Columbus, Ohio
<i>6 years consumable and online access for all students and teachers</i>		
2. HS Microsoft Office 1&2 (\$15,901.88)	Bundle: Microsoft Office 365 & Office 2016 Student Addition	Cengage Learning Independence, KY
3. Introduction to Microsoft (\$5,255.25)	Discovering Computers, Essentials, Digital Technology, Data & Devices	Cengage Learning Independence, KY
4. Math Grades 6, 7 & 8 (\$178,355.92) Materials (\$5,500.00)	Glencoe Math Course 1, Glencoe Math Course 2, Glencoe Math Course 3	Glencoe McGraw Hill Columbus, OH
<i>Seven years of E access and consumables</i>		

****All Teacher materials have been provided free of charge for the purchase above.***

- 5. Algebra I & Geometry (7-12) CPM: College Prep Math Alg I CPM
(\$69,260.00) CPM: College Prep Math Geometry Elk Grove, CA
Materials (\$2,000.00)
Eight years of E access and free professional development

- B. Administration recommends approval of the following new curricular resource for 2017-2018. Funding will be made from the 2017-2018 Curriculum Budget and shall not exceed \$114,000.00.

1. Math Grades 5 & 6 (\$76,000.00)	Glencoe: My Math	Glencoe McGraw Hill Columbus, OH
<i>Seven years of E access and consumables</i>		

****All Teacher materials have been provided free of charge for the purchase above.***

2. Algebra II (9-12) (\$38,000.00)	CPM: College Prep Math Algebra II	CPM Elk Grove, CA
<i>Eight years of E access and free professional development</i>		

X. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT-WIDE

- A. **Kim Bast**, Director of Curriculum and Instruction, **Dr. Patrick Nugent**, **Dr. Melissa Patschke** and **Dr. Michael Siggins**, Principals, to attend the “*PASA 2017 Education Congress: Delving Deeper into the Every Student Succeeds Act*” in Camp Hill, PA on March 29th and March 30, 2017. The total cost for this conference is \$2,171.20 (registration, mileage, and lodging). No substitutes are needed.
- B. **Cathy Bradfield** and **Laura McNeil Murphy**, Certified School Nurses and Department Chairs, to attend “*PA School Nurse Association Conference*” in State College, PA from March 31, 2017 through April 2, 2017. The total cost for this conference is \$1,772.00 (registration, mileage, lodging, meals and one day of substitute coverage for both nurses).
- C. **Carol Ganister**, PIMS and Data Specialist, to attend “*PDE Data Summit – 2017*” in Hershey, PA from March 12 through March 15, 2017. The total cost for this conference is \$862.07 (registration, mileage, lodging and meals). No substitute is needed.
- D. **Deborah Eaton**, **Janet Rudinsky**, **Susan Snyder** and **Catherine Wright**, Teachers, to attend “*Hybrid Learning Institute*” at Lehigh Carbon Community College on March 21, 2017. The total cost to attend is \$600.00 (one day of substitute coverage for each of the teachers).

HIGH SCHOOL

- E. **Tricia Falco**, College Career Coordinator, to attend “*Pennsylvania State System of Higher Education Counselor Information Day*” at Millersville University on March 13, 2017. The total cost to attend this conference is \$62.64 (mileage). No substitute is needed.
- F. **Rachelle Hafer**, Gay Straight Alliance Advisor, to attend “*5th Annual Rainbow Connection Leadership Conference*” at West Chester University on April 7, 2017. The total cost for this conference is \$168.36 (mileage and one day of substitute coverage).

- G. **Jaclyn Ritter**, English Teacher, to attend *"2017 AP Summer Institute – AP Capstone"* at Goucher College in Baltimore, MD from June 26 through June 30, 2017. The total cost to attend is \$1,960.00 (registration, mileage, lodging and meals). No substitute is needed.
- H. **Marissa Bowlby**, College Career Coordinator, to attend *"PACAC Southeastern PA College Counseling Workshop"* at Cabrini University on March 3, 2017. There is no cost for this workshop and no substitute is needed.

5TH/6TH GRADE CENTER

- I. **Jen Smith**, Speech Pathologist, and **Shonna Schulz**, Teacher, to attend *"We've Assessed with the VB-Mapp, Now What?"* at the Montgomery County Intermediate Unit in Norristown, PA on March 7, 2017. The total cost for the conference is \$150.00 (one day of substitute coverage for Ms. Schulz).
- J. **Sue Boring**, Instructional Assistant, and **Jen Smith**, Speech Pathologist, to attend *"Use of ABA Programming in the Classroom: Evidence-based Teaching Strategies"* at the Montgomery County Intermediate Unit in Norristown, PA on April 20, 2017. The total cost for the conference is \$150.00 (one day of substitute coverage).
- K. **Shonna Schulz**, Autistic Support Teacher, to attend *"Increasing Academic Rigor for Classrooms Implementing ABA Programs"* at the Montgomery County Intermediate Unit in Norristown, PA on May 23, 2017. The total cost for this conference is \$75.00 (1/2 day of substitute coverage).
- L. **Danielle Imperial**, Instructional Assistant, to attend *"CPI Training"* at the Montgomery County Intermediate Unit in Norristown, PA on March 8 and March 9, 2017. The total cost for this training is \$330.00 (mileage and two days of substitute coverage).

LIMERICK

- M. **Kathryn Ellor**, Autistic Support Teacher, and **Caren Yucha**, Speech Pathologist, to attend *"Language Acquisition Through Motor Planning CHOP"* at CHOP in Philadelphia, PA on March 24, 2017. The total cost of this conference is \$498.00 (registration and one day of substitute coverage for each teacher).

UPPER PROVIDENCE

- N. **Dr. Reesa Wurtz**, Psychologist, to attend *"Calming an Overactive Brain"* in King of Prussia, PA on March 24, 2017. The total cost for this conference is \$79.00 (registration). No substitute is needed.

XI. OTHER BUSINESS

There were no questions or comments.

- A. Administration recommends approval for all Spring Athletic Teams/Individuals that qualify for post season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board meeting. Funding will be paid from the Athletic Budget.

- B. Administration recommends approval of the 2017-2018 school calendar. **(Attachment A4)**
- C. The following policy is submitted for a first reading:
 - 1. Policy #801.1 – OPERATIONS: Electronic Records Retention **(Attachment A5)**

XII. BOARD COMMENT

Mr. Dehnert commented that as we see more and more houses being built in the Oaks sending area he would like to know what we are doing to plan for that long term. Dr. Goodin stated that they are monitoring the attendance at Oaks and they have also taken steps to move one of the district-wide programs that we had housed at Oaks to Brooke Elementary where we have room in order to create some breathing room at Oaks. Dr. Goodin stated that this is the immediate plan right now and they will continue to monitor the numbers and the projections as they get information on the house sales and registrations that are coming in. Mr. Dehnert said he thinks we should consider taking a look at the houses being built and those people not living there yet and consider possibly sending them to Spring City Elementary where there is capacity as it would be tougher to do it later after people live here rather than for those who do not live here yet.

Mr. Ciresi stated that the much larger issue which he has mentioned for 3-4 years is to look at the district in general and redistrict and move attendance boundaries. He added that he understands that the word redistricting makes people's hair stand up but we have redistricted before and it has worked without a problem. Mr. Ciresi stated that he is strong advocate for Spring City Elementary as it is a great school. He reiterated that we need to look at a plan to redistrict boundaries for the elementary schools and in turn that will give us a better idea of the needs for the future may be with whether we may need to expand a school or build a school. Mr. Ciresi said he is not advocating for either one of these options right now but we will have a better understanding rather than wait until that school again is at capacity. Mr. Ciresi stated that redistricting has to be in the vocabulary of our district because of the growth that we have had.

Mrs. Zasowski commented that when someone does go and look at a property in the Oaks and they think that they are going to a certain elementary school then we send them somewhere else then this could create a nightmare for the real estate transaction in and of itself. Mr. Dehnert responded not if you tell the developer which school the students are attending then his diligence would be to tell the client that. Mrs. Zasowski stated that she believes it would have to go beyond that as there are so many pieces of the puzzle and so many players that it would have to be put out there. She added that she agrees with Mr. Ciresi that if we are going to think about moving people around then the best way to do that fairly and upfront would be to redistrict as there would not be any grey areas. Mr. Dehnert stated that we are going to wake up one day and say that Oaks is at 100+ percent and we do not want to wait that long. Mrs. Zasowski agreed with Mr. Dehnert.

Mrs. Heine stated that she agrees that we do not want to wait that long but she feels that what Mr. Ciresi has suggested is a much needed effort in order to move forward. Mrs. Heine reported that she has been through the redistricting twice as far as the elementary schools and the second one went much smoother than the first one but the transition still happened. Mrs. Heine commented that there was great communication and great linking of kids from different schools coming together as a community. Mrs. Heine stated that she agreed with Mr. Ciresi in that it can be done as it has been done but we need to start looking at it so that we are not in the situation that Mr. Dehnert spoke about with waking up one morning or one year and realize that we are above capacity to manage the building.

Mr. Dehnert questioned if this was an official asking for administration to start the process or form some kind of committee to start taking a look at it practically now. Mr. Ciresi asked the Board if they had an appetite to give a directive to the administration to start the process for looking into this and Mr. Dehnert replied he does.

Mr. DiBello said he believes they are jumping the gun a little bit as they did a feasibility study, they know what is going on and the administration is watching the enrollment numbers. Mr. DiBello felt that what they should be saying to the administration is for them to come back with a plan to the Board as far as what the next year, two years or three years look like and within that plan he would think that administration would be talking about the possibilities of redistricting or redrawing the lines. Mr. DiBello said he did not agree that they could just say pick a school and now we are going to send kids to that school. Mr. DiBello recommended that the Board ask the administration to come back with a strategy with what the next three to four years look like and within that strategy he would hope that they would be recommending looking at and studying what redistricting would look like.

Mr. Dehnert felt that both he and Mr. DiBello were saying the same thing which was to pro-actively look at where we are going and the long term solution, whatever it may be, so that we do not wake up a year or two years from now and find that we are at capacity. He added that he did not know what the projection may be whether it be next year, two years or five years from now.

Dr. Goodin commented that as a matter of course and operation on a regular basis they watch the student registrations, the housing starts and where they are occurring. He stated that they did feel there was capacity at one of the elementary schools so they chose to take a district program out of the Oaks area. Dr. Goodin said this is certainly something that is on their radar because they do see the growth like everyone else does. Dr. Goodin added that he did not think that they would be looking at a complete redistricting and redrawing complete boundary lines as much as targeting some boundary lines for specific schools.

Dr. Dressler asked if the option of using temporary buildings was ever considered for classrooms and Dr. Goodin replied that they have not had to cross that path yet. Mr. Ciresi added that it was a road that we do not want to go down as Spring-Ford has a checkered past with portable units. Dr. Dressler questioned what was meant by checkered past and Mr. Ciresi replied that both he and Mr. Pettit were on the Board when this went down years ago and one of the commitments they said was that they would hold off until the dying hour because of how controversial they were. Dr. Dressler stated that he goes right down Egypt Road and at the next school district he sees them and they don't seem to be so checkered there. Mr. Ciresi said that is another school district. Mr. Pettit commented that this is not a road that we want to take. Mr. DiBello commented that the temporary buildings that they put out today are 200% better than anything that Spring-Ford brought in 10-15 years ago. Dr. Goodin agreed with Mr. DiBello saying that he has seen some of the modulares that have been put out on school sites in the past and they were just emptied out trailers that were hooked together and considered a classroom. He stated that this is not what they are talking about anymore as the modulares that are brought in now are quite nice.

Mr. Ciresi stated that he is not debating what the modular would look like and whether they would do it or not as it gets to the whole study overall as a modular is not going to take care of the issue at hand.

Mrs. Spletzer commented that there needs to be a breakeven point where you look at the projections starting with the feasibility study we had done, looking at the buildings that are coming in and saying what our school can handle and figuring out what the projected number is where we know we have an issue and if that is going to be two, three or four years and then we can back in to start looking at it.

Mr. Dehnert stated that the feasibility study did project that Oaks was going to be over capacity soon so he believes that at a minimum they need to have a presentation on what they are doing. He suggested that they hear the presentation and then consider what the next step should be.

Mr. Ciresi asked Dr. Goodin to put together a presentation to the Board on the when, where and how in the next couple of months. Dr. Goodin agreed to do this.

XIII. PUBLIC TO BE HEARD

Linda Fazzini, Upper Providence, stated that she is here to ask the public to write, call, email or use social media to tell the stated legislators that we are strongly against SB 76, the Property Tax Bill. Mrs. Fazzini stated that she moved to the district over 20 years ago and has had children attending Spring-Ford for over 15 years. She stated that when she moved here Spring-Ford was not a particularly good school district but over the last 20 years especially the last 10 she has watched the school district become an educational powerhouse. She stated that she believes it is a very strong school district and she has been very happy with it. Mrs. Fazzini said she can personally attest that the district K-12 takes children and creates responsible hard working young adults who are successful. She commented that she wants the school district to continue to thrive and improve but is concerned that this bill will severely hurt our school district and our state. Mrs. Fazzini reported that bill that is being reintroduced was defeated by 1 vote in 2015 and it is being misrepresented as a bill that will help taxpayers. She advised that she read over the previous bill as the new bill has not been put out yet but they are saying that it is very similar. Mrs. Fazzini stated that the bill ends property tax for corporations as well as school property taxes but this only helps homeowners in the short term. She added that this bill will devastate funding to the public schools, increase sales tax in the state from 6% to 7%, it also expands the sales tax to additional sales and services including food. Mrs. Fazzini said she believes strongly in property tax reform but does not believe this is the bill that is the answer to that. She added that Pennsylvania already has the 6th most regressive tax system in the nation and the bill would raise and expand the sales tax, increase personal income tax shifting even more burden to the lower and middle income residents and only benefit large companies, wealthy landowners and the real estate industry. Mrs. Fazzini commented that the large companies and the realtors are the people pushing this agenda and righting the strong anti-tax movement that is currently in this country. She stated that this will not reduce the overall taxes for most of the people in the school district but will increase it and allows corporations to avoid paying their own share. Mrs. Fazzini urged the public to please contact their legislators and let them know that you oppose this bill.

Mrs. Zasowski stated that she appreciates everything that Mrs. Fazzini said but as a realtor she wants her to know that realtors who do understand the Property Tax Reform Bill are not supporting it because it will have detrimental effects on the property as well. She added that property values will go down therefore their income will go down and sales will come to a halt. Mrs. Zasowski commented that if you truly understand what the bill is all about then you are not for it.

Andreina Erwin, Linfield, asked about the \$9 million over budget that the Board had talked about and what the impact was to the taxpayers for that and if the district had to pay interest on that amount? Mr. Ciresi clarified that she was talking about the original construction of the expansion and explained that they had taken out a bond for \$36 million and there was \$9 million left over. He stated that they paid part of it back towards the bond but not the full amount so yes there was an impact to the taxpayers on the \$9 million that was leftover. Mrs. Erwin commented that some people are opposing the new addition which it is clear that we need and if we are talking about over population in our school it is more than clear that we need the addition. Mrs. Erwin said she wants to make sure that we will not go to referendum to try and stop this addition. Mrs. Erwin spoke about the new PISA results for math, reading and science which showed sadly that the United States did not crack the top ten in ranking. She stated that we are always talking about how good Spring-Ford School District is but we must understand that we have to compete globally. Mrs. Erwin showed the report she had with her showing the PISA averages. Mrs. Erwin spoke about the town hall meeting and said she would like to invite our senators to the meeting. She also extended an invitation to State Representative Tom Quigley. Mrs. Erwin spoke about the newly appointed Secretary of Education and questioned how her views will impact our school district and education. She added that she would like to make sure that the school district emphasizes dual enrollment and believes that parents need to know that kids have the opportunity to start this in 9th grade. Mr. Ciresi commented that Ms. Crew had invited all of the Pennsylvania elected officials to the town hall meeting and as of now we have heard back from the governor who is unable to attend.

Christina Melton, Limerick Township, stated that she wanted to piggyback on Mrs. Fazzini's comments saying she was hoping that possibly through the Legislative Committee or the Intermediate Unit that Spring-Ford might be able to put together some kind of form letters that parents and members of the community can utilize to send to the legislators. She added that it is really important the message be clear, concise and really express what we need to have happen as it relates to the Property Tax Reform Bill. Mrs. Melton stated that she felt it would be helpful to put together some really strong letters that would represent the district's position and that which would benefit our students, our community and our parents. Mr. Ciresi responded that he knows some of the districts have put out resolutions against the Property Tax Reform Bill and possibly Mr. Fitzgerald could bring some samples of what he has seen in other districts. Mr. Fitzgerald stated that a good number of districts have done this and he knows that Great Valley put out a YouTube video on the ins and outs of the proposed bill. Mr. Ciresi stated that he thinks as a Board they should consider that in order to put out the message in a formal way to make our public aware of it. He added that as a Board they need to accept that this is what they stand for and how they feel about it before they put out a letter. Mr. Ciresi commented that as a whole Board the message needs to come from them and he asked that this topic be put on the agenda for discussion at the next board meeting.

Arthur Lebofsky, Phoenixville, stated that he supports the 5K and requested that they create an age category for 70 and above. Mr. Lebofsky commented that he was at a meeting of the Upper Providence Recreation Commission and they were looking at the remaining land in the township. He reported that they gave an interesting statistic as they said that Upper Providence is 91% built out. Mr. Lebofsky expressed that as the Board is doing their study of where the district heads from this particular point that they make sure they are in touch with the town to try and guide some of the decision making. Mr. Lebofsky stated that he was sure the district already has this type of relationship with the town. He next commended Brooke Elementary on their excellent presentation on bird watching as it was special to see that kind of staff and student involvement in that

kind of learning. He advised that there is a section under National Science Foundation Grants which is referred to as Informal Science Education and they are looking to give money away as very few grants are applied for in that particular category. Mr. Lebofsky stated that if the district would like to expand this type of program to other schools then National Science Foundation monies might be available so it may be worth looking into on their website under Informal Science Education

XIV. ADJOURNMENT

Mr. Pettit made a motion to adjourn and Mrs. Heine seconded it. The motion passed 8-0. The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On February 27, 2017 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Dr. Edward T. Dressler, Bernard F. Pettit and Kelly J. Spletzer
Region II:	Dawn R. Heine and Colleen Zasowski
Region III:	Mark P. Dehnert and Thomas J. DiBello
Presiding Officer:	Joseph P. Ciresi
Superintendent:	Dr. David R. Goodin
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Taylor Stevens

The following Board Members were absent: Todd R. Wolf and Daniel J. Ciresi (Student Representative)

ANNOUNCEMENTS

Taylor reported that the Spring-Ford Area High School Future Planning Center is excited to announce the Third Annual Career Month is taking place this March. The Future Planning Center will host a variety of professionals to speak to Spring-Ford High School students about their careers. She advised that the presentations are open to all students in the 10-12 building. The career speakers will present about their profession, education, and career experiences. These presentations will allow students to learn about a potential career from professionals in the field. Each presenter will have a Question and Answer portion of their presentation so students can ask specific career related questions. Taylor reported that the 2017 lineup includes College Coaching from Gwynedd Mercy College. Sports Industry with 97.5 The Fanatic, Military Academies with West Point Cadet Kesti and Research Science from Merck plus many more. She advised that anyone interested in more information can visit the Future Planning Center.

I. PRESENTATIONS

Mr. Cifelli invited everyone to this year's musical show *Fiddler on the Roof*. He stated that this year's show represents one of the largest casts in recent memory at Spring-Ford High School with approximately 150 students collaboratively working on this production. Mr. Cifelli spoke about the story behind the show. He expressed his pride in the students and staff who have put in thousands of man hours into the production. Mr. Cifelli thanked the School Board for their support of this activity and invited everyone to sit back and enjoy a preview of the opening number from the show. The students performed "Tradition" from the show.

Mr. Ciresi commended the students on a great job this evening and stated that it was wonderful to see so many students involved in the production.

- A. **Alexander Cifelli**, Teacher and Spring Musical Director, to provide a glimpse of Spring-Ford Area High School's Spring Musical *Fiddler on the Roof*.

Mr. Ciresi moved onto the Public to be Heard section of the meeting before moving onto the second presentation.

II. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

Arthur Lebofsky, Phoenixville, stated that he was here last week and make a plea about watching what the federal government is doing at this particular point as it will impact our funding. Mr. Lebofsky stated that he was given a percentage figure last week when he was here about how much money the government might be contributing to the district and he said that it came out to about \$20 million. Mr. Ciresi stated that this information was not correct and Mr. Lebofsky said he was given a figure of 13%. Mr. Ciresi said the figure was actually about .9%. Mr. DiBello asked where he was given the figure of 13% and Mr. Lebofsky said that it was a figure he wrote down that he had been given by a member of the board. Mr. Lebofsky said the point he is making is that even with .9% the federal government provides to the district not only the funding but also a sense of direction of how the funding should be spent. Mr. Lebofsky commented that he wanted to make the Board aware that the House introduced a bill, HR 610, which is being called the Choices in Education Act of 2017. He added that this bill basically repeals the Elementary and Secondary Education Act of 1965, limits the authority of the Department of Education and only will grant block grants to the states. Mr. Lebofsky reported that there is a condition applied to the block grants for all federal money and that condition is that the state must comply with an education voucher program. Mr. Lebofsky stated that as the Board is aware this is a contentious issue not only in congress but nationally in terms of how money will be disbursed based on vouchers and will have an impact on public education.

Mr. Fitzgerald stated that Mr. Lebofsky comments are not specific to an action item which the Board is taking tonight. He asked Mr. Lebofsky to reserve this component of his comments to the second public comment period as that would adhere to the comment procedures. Mr. Lebofsky commented that he spoke at this point in the meeting as the Board does deal with financial items throughout the agenda and he just wants to caution them that the House is taking action, bills are being sent to Committee and it really is crucial that they monitor these bills because philosophically they are stating how they expect education to be funded nationally and within the state and obviously the impact locally on our children.

Kathy Drennan, Collegeville, asked for clarification on Item H5 under Finance H5 which talks about ESY and money that is going to be expended for this. She stated that this item mentions the need for 5 of the teachers who will be tutors during ESY who are to be Wilson Language experienced and she wanted to know why they are not required to be certified in Wilson Language. Mrs. Drennan also asked if the teachers are not required to be Wilson certified if they would be under the direction of a Wilson certified specialist. Dr. Goodin responded that he was not sure about this but would follow up on this to see if there was a Wilson certified person. He added that he was not sure if we had a Wilson certified person in the district but he was sure that we had Wilson experienced people in the district. Dr. Goodin advised that the Extended School Year Program is written into the student's IEPs and he will follow up on this and get back to Mrs. Drennan with a response.

PRESENTATIONS (Continued)

Mrs. Bast invited the Ram QUEST teachers and students to come up and join her at the podium. She stated that they are all very excited to be here this evening and that the plan is to get the Board involved in this presentation as well. Mrs. Bast reported that when they

describe to anyone who is asking what Ram QUEST is they respond that it is a hands-on learning lab. She added that they want students to experience inquiry based instruction in reading, math, science and technology. The first through fourth grade students attend this class once per cycle just like art, music, physical education and library. Mrs. Bast added that they named it Ram QUEST because they want students to be Questioning, Understanding, Exploring, Searching and Teaming. Mrs. Bast introduced each of the Ram QUEST teachers present and asked them to in turn introduce their students and then take a spot at their assigned work table. Mrs. Bast invited the Board to check their seats for a number which will correspond to a group of students at a table and then to take their spot at that table. The Board and the students were assigned a task of taking a single piece of paper and constructing a base from that paper that would be strong enough to support a textbook. At the conclusion of the task Mr. Ciresi's group was determined to have successfully completed the task in the shortest period of time. Mrs. Bast explained the process and all of the problem solving skills the students and Board Members used in order to complete the assigned task. Mrs. Bast spoke of the success the teachers are seeing through their students involvement in the Ram QUEST Program and the excitement the students have shown for the program.

Mr. DiBello asked if the exercise they just completed was part of the packet being used for Ram QUEST and Mrs. Bast replied that the task was one that the teachers have done for a quick little warm up with some students but none of the students here this evening have ever seen this task before so they had no prior knowledge of this assignment. Mrs. Bast added that normally there is more of a challenge involved but she just wanted them to see the design process.

Mr. Ciresi thanked Mrs. Bast, the Ram QUEST teachers and the students for coming out tonight. He stated that he thinks this is a great program and to see our students so involved and excited about STEAM under Ram QUEST is a great thing. Mr. Ciresi added that this really shows what we offer in this district and how education has changed so much from when many of us were in school. He again thanked everyone involved in the presentation and stated that they all did a great job.

B. **Kimberly Bast**, Director of Curriculum and Instruction, **Zachary Laurie, Jill Shull, Shawn Riordan, Steven Hull** and **Jessica Rusinski**, RamQUEST Teachers, to present "RamQUEST in Action" in the Spring-Ford Area School District.

III. BOARD AND COMMITTEE REPORTS

Community Relations Colleen Zasowski 3rd Mon. 6:30 p.m.

Mrs. Zasowski reported that the Community Relations Committee meet last week prior to the work session and discussed customer service consistency and spoke about different options to improve the customer service our district provides to parents and community members. They discussed the vision of the district office welcome area and some potential changes to really enhance this area. The committee discussed some past events and reviewed positive feedback received regarding the Parent Camp, the fall sports athletic signing and the Vex Robotics Challenge. The committee spoke about upcoming events such as the Spring-Ford Family Literacy Night on March 21st at 6PM, the Town Hall Meeting on March 23rd at 7PM and the Spring-Ford Educational 5K Run on April 21st. Mrs. Zasowski reported that Steve Bonetz gave an update on RCTV and also provided the committee with some great news that he will receive the 2017 PSADA Robert Buckanavage Citation on March 23rd. Mrs. Zasowski offered her congratulations to Steve Bonetz. Mr. Ciresi offered his congratulations and stated that RCTV is a great channel with great programming. He

referenced the students working at the meeting tonight who were manning the cameras and stated that they are very involved with several aspects of the programming as well.

Curriculum/Technology Dawn Heine 1st Tues. 6:30 p.m.

Mrs. Heine reported that the Curriculum and Technology Committee met on February 27th and received some good news on Mrs. Bast's attendance at the AP and Dual Enrollment meetings where she was able to answer many various questions from parents during those evenings. The committee discussed the February 17th in-service and the reinstatement of the Professional Development Committee. The committee received an update on STEAM which showed that the offering of computer science for the first time at the 9th grade level has gone very well. Celebration of Engineer's Week will take place in the Ram QUEST, Computer Technology and PLTW classes the week of February 19th. Class Rank took up a majority of the discussion at the meeting where Dr. Nugent provided two samples of schools with and without class rank. Mrs. Heine reported that the College Career Coordinators spoke about the school profile that is sent to colleges providing highlights of the academics provided at Spring-Ford, the number of AP classes as well as other school information. They also spoke about their own experiences in college admission offices and how class rank was handled. The topic of class rank will be discussed further next month's meeting. Mrs. Rochlin provided the committee with a report on the state of the Coaching Program which has had very positive staff feedback. She advised that currently there are 4 coaches with each set being divided K-6 and 7-12; 2 for Math and 2 for English Language Arts. The committee was provided with Pre-K Readiness Program data which indicated that it was a successful initiative and benefitted those students who participated. The committee gave approval for curriculum resources to be placed on the School Board agenda for approval. Those resources included Social Studies for 8th grade, business class materials, and various math materials for grades 5-12. The committee was also given an English Language Arts Update on the 9-12 AP Capstone, gifted classes and the K-8 Journey's implementation. Mrs. Heine reported that there was an update on modernized learning which showed that the next cohort of 15 high school teachers have been identified. The goal is to ensure that all materials needed for these classes will be ordered by June in order to have everything in house and ready for the next school year. The Hybrid Learning model will be rolled out into 4th grade next year at Royersford Elementary. Mrs. Heine advised that Dr. Goodin meets with the Technology Team weekly in order to ensure that the implementation of various projects continue as well as to track how things are progressing. It was reported that the technology infrastructure is being reviewed, there is a need for a new server which has gone out for bid and more information on this will be provided once all of the bids are received and reviewed.

Mr. DiBello asked about the additional teachers for the modernized learning cohort and how many that brought the district up to and Mrs. Heine replied approximately 45. Mr. DiBello stated that he would assume that when doing the budget for next year with the rollout of additional teachers we will be able to identify how many more students we are basically touching with technology in the classroom as we have over a 1,000 for this year so we are pretty much halfway in some fashion. Mrs. Heine stated that it is true but also not as some kids may be repeating the use of technology in various classes. She added that we are involving several kids as opposed to only one class which would be the case if we just had a classroom rolled out with a 1-1 initiative.

Dr. Dressler commented on the class ranking discussion saying that he spoke with the assistant superintendent at Lower Merion who indicated that they did away with class ranking 8 years ago. Dr. Dressler asked what they do if a parent inquires as to where their student is ranked and the response was that he had never had a record of anybody

asking what their student's ranking was. Dr. Dressler added that he was advised that if a school application required this information then they would work to figure out the ranking in order to satisfy that application requirement. Dr. Dressler indicated that he asked if they still have the valedictorian and salutatorian and he was advised that Lower Merion still has it is hoped that they will do away with this very soon.

Mrs. Zasowski asked about the Advanced Honors English Program and said it is her understanding that this will be focused more on non-fiction and in preparation for the 2 AP Capstone courses. She asked if it was a precursor to those and Mrs. Bast replied yes that the design is to specifically set students up for the capstone courses. Mrs. Zasowski asked what grade level the capstone courses would be available at and Mrs. Bast responded 10th and 11th grade this year.

WMCTC

Ciresi, Dressler, Heine

1st Mon. 7:00 p.m.

Dr. Dressler reported that the Joint Operating Committee met on February 6th where Mr. Moritzen introduced Cheri Free who discussed the financial report and provided each of the JOC Members with a bound booklet containing the details of her report. Her report indicated that the Western Center had outperformed their budget and they therefore had an unqualified evaluation with the only recommendation being that they needed to have a better invoice system. Dr. Dressler reported on the Skills USA Competition and advised that 6 students from the Western Center will be moving on from the district to the state competition. Spring-Ford has one student who will be competing in cabinet making. Dr. Dressler next reported that online applications to attend WMCTC are now at 254 which is 127 above last year at this time. He commented that next month the 2017-2018 budget will be presented to the Board. Dr. Dressler invited everyone to come out for the WMCTC Community Dinner next month on March 6th with a Mexican Food theme and added that 70 reservations thus far have been secured. Dr. Dressler commented that Principal Weneck gave a report indicating that there were 64 freshman in the class with 34 being from Spring-Ford, 19 from Upper Perkiomen, and 11 from Pottsgrove. There are 28 applicants applying for the Sports Medicine Program which obviously is going to be a popular program. Dr. Dressler reported that the Chairperson of the Board, Patti Grimm, mentioned that a drug task force is going to meet the second Tuesday in March and additional details will follow. The JOC concluded their evening with an executive session to discuss budgetary and personnel matters.

Superintendent Eval.

Dr. Edward Dressler

(As Needed)

Dr. Dressler reported that the Superintendent Evaluation Committee spoke with the Superintendent and it was pointed out that the goals of the Superintendent and Assistant Superintendent are on the website for anyone interested in viewing them. He added that at the end of the school year the Superintendent Evaluation Committee will discuss whether the goals have been met or not.

PSBA Liaison

Dr. Edward Dressler

Dr. Dressler reported that there is the issue of House Bill 76 for property tax elimination which PSBA is definitely opposed to as they do not feel that the budget gaps will be satisfied by the new taxing initiatives being proposed in the bill. Dr. Dressler advised that he spoke to Senator Rafferty's office this morning to try and get some idea of when they might make a move on the bills but he did not receive a return call. Dr. Dressler next reported that the other big topic is the transgender bathroom issue that the Trump Administration has rescinded and it seems that these issues will have to be settled in the courts rather than by any decree by Administration. Dr. Dressler stated that this sums up the two current PSBA issues.

Dr. Dressler stated that he also wanted to mention that he had the privilege of attending the Regional Choral Festival that was held at Strath Haven Middle School. Dr. Dressler commented that one of Spring-Ford's students, Jarod Moyer, participated in this terrific presentation and he will be going beyond that competition to the state competition in Erie, PA. Dr. Dressler commented that he wanted to acknowledge Jarod Moyer's tremendous performance in this field. Dr. Dressler stated that the choral singers in this group are fabulous and if you ever have a chance to see their presentations you should take advantage of it.

Mr. DiBello cautioned the Board on comments being made at the table as what is occurring with regards to the transgender population is a lot deeper than just the bathroom issue. He added that what was pulled back was just the guidelines that were put forth previously. Mr. DiBello advised that we were waiting for the Office of Civil Rights (OCR) to come forward with what we should follow. Mr. DiBello added that there are issues with regards to Title IX and other parts of that which are not just related to one thing as this is a very complex issue. Mr. DiBello stated that Spring-Ford does take all of the students into consideration and provides a safe environment.

Mr. Fitzgerald commented that there is an accommodations component, a discrimination, anti-harassment and bullying component to it. He stated that the harassment and bullying side of it is clear and the most recent directive from the OCR reiterated that. Mr. Fitzgerald added that what continues to be the issue of the day is essentially the accommodations side of it. He stated that it is now OCR's or at least the Department of Education's position that Title IX does not cover transgender students. He spoke of a case before the Supreme Court that is to be heard in late March and concerns whether Title IX covers the term gender along with sex and secondly the more important legal issue is what level of constitutional protection do transgender students get with regards to the equal protection argument. Mr. Fitzgerald said there are a lot of layers to this to be determined.

Dr. Dressler stated that to be specific the Trump Administration lifted the 2016 directive that had threatened to cut federal funding to those schools that banned transgender students from using bathrooms and locker rooms of their choice. Mr. Fitzgerald said that was correct but to be clear there was already a nationwide injunction in place from the Northern District of Texas so it really did not affect districts per say. Mr. Fitzgerald stated that at this point Spring-Ford will not have OCR knocking on the door asking what your policies are for transgender students.

Mr. Dehnert commented that the Trump Administration did what they did because they said it should be a state decision not a federal decision.

Mr. DiBello agreed with Mr. Dehnert and stated that there is a lot more detail and he does not want to get into the politics behind it. He said he just wants to make it clear as far as what we are doing here at Spring-Ford and the decisions we have made that our goal is to provide every environment that meets all of our student's needs. He added that we try very hard to do that and will continue to do that and what the federal government does or doesn't do will not impact the decisions we are making here for our students.

MCIU

Tom DiBello

4th Weds. 7:00 p.m.

Mr. DiBello reported that the MCIU Board met and are in the process of approving the budgets. He added that the majority of the meeting was focused on a couple of things with the first being Governor Wolf's proposed budget for the 2017-2018 school year. The proposal does call for an overall spending increases of about \$670 million. Mr. DiBello advised that the state will

dangle little carrots with regards to increases in funding and from Spring-Ford's standpoint, we will see roughly \$200,000 in additional basic education funding and approximately \$80,000 in special education funding. He cautioned that typically when they do this there will be fanfare around the state's increase in funding but it will be kept quiet when the state communicates the increase in PSERS funding that school districts have to contribute to the state. Mr. DiBello recalled that last year when they did this he believes that the district received an additional \$400,000 in educational spending and we had to give back about \$350,000 additional for PSERS so the net ended up being roughly and additional \$50,000 in funding from the state. Mr. DiBello stated that last year the MCIU was awarded the Head Start Grant for the state which has been a very successful program. He commented that the MCIU has moved their location to a newer building and tried to sell the old location which was prior to them being awarded the Head Start Program. Mr. DiBello reported that since that time they have been running the Head Start Program through that old building and they have taken a portion of the building and have been rehabbing it. He added that they are not rehabbing the entire building but are focused rather on about 25% of it which is being re-utilized.

Extracurricular

Tom DiBello

2nd Mon. 6:30 p.m.

Mr. DiBello reported that the Extracurricular Committee met on February 13th and viewed a few presentations. The first presentation was from the Gay-Straight Alliance Club where the students and their advisors shared a PowerPoint containing highlights, activities and discussed their goals. Mr. DiBello advised that the mission of the group is to give students a safe space for self-expression, provide an education of awareness about the LGBTQ. He added that what they feel is important is a space for self-acceptance, builds a community for students for learning in a positive environment, constructive discussion and sharing. The group has tripled the membership since the group was established about 3 years ago as the membership has grown to roughly 50-60 kids participating. Mr. DiBello commented that the students meet with guidance counselors to spread awareness and offer resources, they promote and participate in a day of silence, and they participated in local holiday parades as well. Mr. DiBello reported that they then had a presentation of Middle School Activities of the fall play entitled "*The Trial of the Wicked Witch*". He commented that there were 30 active parts plus the stage crew. There was one performance that was sold out. They are now looking forward to their spring play entitled "*Never Tell a Lie at George Washington*" and parts for the spring play have been picked and practice is under way. Mr. DiBello stated that they also had a presentation of additional extracurricular requests one of which is that PIAA is exploring adding bowling. Mr. McDaniel is exploring what this could look like as far as having a budget as there will be roughly 22 matches and 2 practices per week. They are working with Limerick Lanes to come up with a pricing schedule that would be very fair to our students as far as what they would charge our students for practices and home matches. Mr. DiBello stated that he did not have the information at hand but thought that the costs, if we want to add bowling as a PIAA sport, with matches, practices and transportation it would be around \$20,000 to \$25,000. Mr. DiBello reported that they next discussed the mandatory coaching education and first aid requirements and Mr. McDaniel has put forth a strategy and they have been executing on this strategy. He stated that they are looking to have about 40 additional coaches go through the training in the upcoming school year with the cost being approximately \$90 per coach for the coursework and the taking of the test. Mr. DiBello added that they are looking to shift the 8th Grade Computer Club to 5th–8th Grade Montgomery County Computer Competition. They are also looking at shifting at the High School the Science Club which has not had really any participation to the Ping Pong Club which is a very popular club. Mr. DiBello felt that possibly the Science Club had lost some interest for students due to all of the STEAM initiatives taking place from the elementary level to the high school level. Dr. Dressler expressed his concern over the elimination of the Science Club and it being replaced with a Ping Pong Club. Mr. DiBello explained that this was a club that had been inactive as there was no interest on either the student side or the advisor side.

Legislative Committee

Joseph Ciresi

3rd Weds. 7:30 p.m.

There was no report.

Personnel

Bernard Pettit

(As Needed)

Mr. Pettit reported that the Personnel Committee met on February 23rd for the purpose of continuing discussions with the Teacher's Union on a possible early bird contract and these discussions are continuing.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin reported that this summer Spring City Borough will be celebrating their 150th Anniversary. He announced that the Spring-Ford Music Department along with the Spring-Ford Music Association will organize a Spring-Ford Alumni Band to march in the Spring City parade. Dr. Goodin thanked Seth Jones for taking on this task and added that he looks forward to seeing generations of Spring-Ford musicians play together on August 11th in the parade. Dr. Goodin stated that he was proud to announce that our parents have ranked Spring-Ford Area High School 20th on the Niche list of the 2017 Best Public High Schools in Pennsylvania. He added that information can be viewed by accessing the Niche.com website and that information gathered is heavily based on reviews from students and parents. He encouraged parents to visit the site and leave their own positive feedback.

Mr. Ciresi commented that he was really glad to see that we were ranked 20th as he believes last year we may have been ranked around 100 so he was glad to see that the district really moved up. He added that this report is not as scientific as the other reviews and rankings that we have seen but we are definitely up there in the rankings.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported that in a follow to an inquiry Mr. Ciresi had asked for at last week's meeting with regards to what other districts were doing in terms of House Bill 76 and Senate Bill 76, he followed up with Tina Viletto at the MCIU who shared with him the model resolution that a number of school districts in Montgomery County have been using. Mr. Fitzgerald stated that Ms. Viletto also shared a number of FAQ's that districts are placing on their websites.

Mr. Ciresi asked if Mr. Fitzgerald could get that information to the Board and Dr. Goodin said he would send this out to the Board.

IV. MINUTES

Mr. Dehnert made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 8-0.

A. The Board approved the January 17, 2017 Work Session minutes. **(Attachment A1)**

B. The Board approved the January 23, 2017 Board Meeting minutes. **(Attachment A2)**

V. PERSONNEL

Mr. Dehnert made a motion to approve Items A-K and Mrs. Heine seconded it. The motion passed 8-0.

A. Resignations

1. **Melissa A. Albitz**; Administrative Assistant-Technology, District Office, for the purpose of retirement. Effective: February 17, 2017.
2. **Anne Marie Brown**; School Counselor, 5th/6th Grade Center. Effective: March 27, 2017.
3. **Jamie L. Gray**; Asst. Track Coach-Girls & Boys, Senior High School. Effective: February 9, 2017.
4. **Jennifer Holcomb**; Instructional Assistant, Senior High School. Effective: January 31, 2017.
5. **Jessica M. Houck**; Instructional Assistant, Upper Providence Elementary School. Effective: February 17, 2017.
6. **Jennifer H. Reid**; Food Service, Part-time 3 hour/day, Senior High School-9th Grade. Effective: February 10, 2017.
7. **Kyle J. Smolsky**; Instructional Assistant, Brooke Elementary School. Effective: February 3, 2017.

B. Leaves of Absence

1. **Kim M. Hagendorf**; Instructional Assistant, Brooke Elementary School, for an unpaid leave of absence per Board Policy. Effective: February 1, 2017 through March 29, 2017.
2. **Catherine W. Cabrera**; Speech Teacher, Oaks Elementary, for a military leave of absence per Board Policy. Effective: April 2, 2017 through May 18, 2017.

C. Temporary Professional Employee

1. **Stephanie C. Hundermark**; Behavior Specialist, Senior High School. Compensation has been set at MS+18, Step 3, \$54,000.00, prorated with benefits per the Professional Agreement. Effective: To be determined.

D. Support Staff Employees

1. **Ava M. Gonteski**; Secretary (Level III), District Office. Compensation has been set at \$16.20/hour (degree rate) with benefits per the Secretarial Plan. Effective: March 13, 2017.
2. **Danielle M. Imperial**; Instructional Assistant, 5th/6th Grade Center, replacing Linda Rossi who resigned. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: February 21, 2017.
3. **Joseph B. Mayo**; Information System Administrator, Senior High School-9th Grade Center, replacing Sarah K. Sacks who retired. Compensation has been set at \$75,000.00, prorated with benefits. Effective: February 6, 2017.

E. Change of Status

1. **Katie A. Davis**; Special Education Teacher, Senior High School-9th Grade Center, to Supervisor of Special Education (Grades 7-9), Senior High School-9th Grade Center. Compensation will be set at \$115,000.00, prorated with benefits per the Administrators' Plan. Effective: February 28, 2017.

F. Support Staff Substitutes

- | | |
|-----------------------------------|-------------------------|
| 1. Donna L. Kelly | Substitute Food Service |
| 2. Kathleen O. Kelsh | Substitute Food Service |
| 3. Tonia M. Leonard | Substitute Food Service |
| 4. Patricia M. Mastrangelo | Substitute Food Service |
| 5. Vincenzo Selli | Substitute Food Service |
| 6. Laura M. Tuteurice | Substitute Food Service |

G. Personnel Information Item

The individual listed below has completed three (3) years of satisfactory service as a temporary professional employee and is, therefore, entitled to tenure status:

- | | | |
|------------------------|------------------------|------------------------|
| 1. Trisha Smith | Certified School Nurse | Oaks Elementary School |
|------------------------|------------------------|------------------------|

- H. The Board approved the 2017 Extended School Year Program (ESY) and the positions identified below to be held at the 5/6th Grade Center. The program will be held June 22, 2017 through July 27, 2017; Monday through Thursday from 8:30 AM to 2:30 PM.

1. Twenty-six (26) Special Education Teachers at a rate of \$30.00 per hour.
2. Eight (8) Special Education Teachers-Tutors at a rate of \$30.00 per hour.
3. Four (4) Speech Therapists at a rate of \$30.00 per hour.
4. One (1) Behavioral Specialist at a rate of \$30.00 per hour.
5. Five (5) Teachers-Tutors with WILSON experience for individual students as per the students' ESY IEP's at a rate of \$30.00 per hour.
6. Fifty-three (53) Instructional Assistants. Rates will vary between \$16.36 – \$19.35 per hour depending on experience and educational degree.
7. One (1) Certified School Nurse or Registered Nurse (5 hours/day), \$30.00 per hour.

- I. The Board approved the 2017 Cool School Program. This program will be open to all elementary students. Approximately 40 teachers will instruct the courses and their reimbursement will be at the contract established rate of \$30.00 per hour plus benefits. A stipend of \$5,000.00 will be paid to **Kristin A. Landis** as the Coordinator of the Cool School Program. There will be no cost to the district as all expenses will be covered by the student tuition fees.

- J. The Board approved the Pre-Kindergarten Summer Readiness Program to be offered during the summer of 2017 for the third consecutive year. All Pre-K students will be invited to participate in a screening progress to qualify for the summer program which will run from July 10th through August 11th. The program will run 4 days a week for those 5 five weeks at Brooke Elementary School. Students will be instructed in the areas of Reading Readiness, Listening and Speaking, Math Readiness, Fine Motor Readiness, and Social/Emotional Readiness. The program will be staffed by one

teacher and one instructional assistant per classroom. Funding has been built into the Curriculum and Instruction Budget and shall not exceed \$17,000.00 (cost for 2 teachers, 2 assistants, materials).

- K. The Board approved the attached extra-curricular contracts for the 2016-2017 school year. **(Attachment A3)**

VI. FINANCE

Mr. Dehnert made a motion to approve Items A-G and Mr. Petti seconded it. The motion passed 8-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 164081 – 164558	\$2,608,781.54
ACH 161700330 - 161700416	\$ 748,364.90

2. Capital Reserve Checks

Check No. 1233	\$ 462.78
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3. Food Service Checks

Check No. 13261 – 13314	\$ 106,997.94
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4. Procurement Payments

201601572 – 201601685	\$ 99,929.62
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- C. The following monthly Board reports were approved:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Procurement Check Register
 - Summary Revenue Report
 - Summary Expense Report

- D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Benmor Enterprises – Bushkill, PA.** Provide an assembly for 3rd grade students at Brooke Elementary School entitled "Rocks, Minerals and Fossil Show" as well as two 30 minute dig workshops. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$525.00.

2. **Zuzu Acrobats, Inc. – Kirkland, WA.** Provide two assemblies for students in 1st grade through 4th grade for students at Upper Providence Elementary School in conjunction with Black History Month. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$1,000.00.
3. **Musicopia – Philadelphia, PA.** Provide an assembly for students at Spring City Elementary entitled “Recycled Sounds with Dende Macdeo”. There is no cost to the district for this assembly as this is being funded through the Bard Foundation Grant and the PA Council on the Arts.
4. **Musicopia – Philadelphia, PA.** Provide a musical mini Artist in Residency Program for 4th grade students at Spring City Elementary entitled “Bucket Drumming with Leon Jordan”. There is no cost to the district for this assembly as this is being funded through the Bard Foundation Grant and the PA Council on the Arts.
5. **Aaron Christ – Fresh Start Fitness – Pottstown, PA.** Provide 3 assemblies (2 at Limerick Elementary and 1 at Spring City Elementary) entitled “Fresh Start Fitness: Fitness Concert”. Funding shall be split between the Limerick Home and School League (\$810.00) and the Spring City Elementary Assembly Budget (\$496.00) and shall not exceed a total of \$1,306.00.

New Independent Contracts that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

6. **Benmor Enterprises – Bushkill, PA.** Provide an assembly for 2nd grade students at Limerick Elementary School entitled “Rocks, Minerals and Fossil Show” as well as two 30 minute dig workshops. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$525.00.
7. **Benmor Enterprises – Bushkill, PA.** Provide an assembly for 2nd grade students at Royersford Elementary School entitled “Rocks, Minerals and Fossil Show” as well as two 30 minute dig workshops. Funding will be paid by the Royersford Elementary Parent Teacher Organization and shall not exceed \$525.00.

E. The Board approved the following independent contracts:

1. **Chester County Intermediate Unit – Downingtown, PA.** Provide educational and related services during the 2016-2017 school year for a special needs student attending The Learning Center (Options Program). Funding will be paid from the Special Education Budget and shall not exceed \$50,597.50.
2. **Chester County Intermediate Unit – Downingtown, PA.** Provide a one-to-one assistant for the last two quarters of the 2016-2017 school year for a special needs student attending The Vanguard School as per the IEP. Services will be provided for 7.5 hours per day for 90 days at a rate of \$75.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$21,600.00.
3. **Dr. Emily Perlis – Bryn Mawr, PA.** Provide an independent educational evaluation for a special needs student. This motion replaces one that appeared on the November 2016 Board agenda for the district to reimburse the parent for this service but a request

was made for the district to issue payment directly to the psychologist. Funding will be paid from the Special Education Budget and shall not exceed \$3,800.00.

4. **Lakeside Educational Network – Souderton Vantage Academy.** Provide educational services during the 2016-2017 school year for a special needs student as per the IEP. Services will be provided for 90 days at a rate of \$236.25 per day. Funding will be paid from the Special Education Budget and shall not exceed \$21,262.50.
5. **Education Alternatives – Limerick, PA.** Provide educational services for the 2016- 2017 school year for a special needs student as per the IEP. Direct Program Supervision will be provided for 20 hours per month for 9 months at a rate of \$95.00 per hour (\$17,100.00). In addition, one staff member trained in CPI Nonviolent Crisis Intervention will provide PCA services for 140 hours per month for 9 months at a revised rate of \$35.00 per hour (\$44,100.00). Funding will be paid from the Special Education Budget and shall not exceed \$61,200.00.
6. **Dr. Claudia Chernow – Dresher, PA.** Conduct a psychiatric evaluation of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$2,000.00.
7. **Education Alternatives – Limerick, PA.** Provide Applied Behavior Analysis/CPI services for the 2016-2017 school year for a special needs student as per the IEP. Services will be provided for 6.5 hours per day for 60 days at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$13,650.00.
8. **Dr. Lisa Hain – Narvon, PA.** Conduct a neuropsychological evaluation for a special needs student and participate in the follow up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00.
9. **Devereux Advanced Behavioral Health (Dr. Rand Coleman) – King of Prussia, PA.** Conduct classroom observations of a special needs student and provide consultation with school personnel. Funding will be paid from the Special Education Budget and shall not exceed \$2,000.00.
10. **FreeCycle Action Sports Team, LLC – Adamstown, PA.** Provide two assemblies for students at Evans Elementary School in conjunction with pro-social and counseling programs focusing on healthy, responsible choices, respecting others and never giving up. Funding will be paid from the Evans Elementary Guidance Budget and shall not exceed \$1,570.00.
11. **Benmor Enterprises – Bushkill, PA.** Provide an assembly for 3rd grade students at Evans Elementary School entitled “Rocks, Minerals and Fossil Show” as well as three 30 minute digs. Funding will be paid from the Evans Elementary Assembly Budget and shall not exceed \$575.00.

New Independent Contract

12. **Bromley Productions, LLC – Highland, MD.** Provide an assembly for 3rd and 4th grade students at Evans Elementary entitled “YoJo Shows – Ace Your PSSA”. Funding will be paid from the Evans Elementary Assembly Budget and shall not exceed \$800.00.

- F. The Board authorized Fox Rothschild LLP to enter into an agreement for the property located at 180 Mill Road (Condo 3-D) in Upper Providence Township and further identified as tax parcel No. 61-00-03682-50-5 setting the assessments of the property at \$5,827,940 for tax year 2016 (school tax year 2016-17) and \$5,817,570 for tax year 2017 (school tax year 2017-18) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- G. The Board approved declaring the identified televisions and audio/visual equipment as obsolete and authorize administration to contract with Sycamore for the disposal of such obsolete equipment at no cost to the district.

VII. PROPERTY

Mr. Dehnert made a motion to approve Items A-B and Mrs. Spletzer seconded it. The motion passed 8-0.

- A. The Board approved entering into a contract with WTI, Beachwood, Ohio, the lowest bidder through the State KPN process, for the replacement of the High School flat roof area and the roof of the 7th Grade Center side of the flex building. The cost for these roof replacements will be \$334,073.02 for the High School and \$190,018.12 for the 7th Grade Center. Funding will come from the Capital Reserve and shall not exceed \$524,091.14. The work will be completed over the summer of 2017.
- B. The Board approved entering into a contract with Earth Engineering and Master Locators to complete site work for the High School additions. The work is required for the design work to be completed for the placement of the footings and compaction loads for the project and to obtain final costs for the schematic design. This work was referenced in the contract approved for Crabtree and is the responsibility of the school district. Funding will come from the General Fund and shall not exceed \$15,000.00.

VIII. PROGRAMING AND CURRICULUM

Mr. Dehnert made a motion to approve Items A-B and Mrs. Heine seconded it. The motion passed 8-0.

- A. The Board approved the following new curricular resources for 2017-2018. Funding will be made from the 2016-2017 Curriculum Budget and shall not exceed \$339,000.00.

<u>Course</u>	<u>Textbook</u>	<u>Publisher</u>
1. 8 th Gr. Social Studies (\$62,013.27)	Discovering Our Past, A History of the United States	Glencoe McGraw Hill Columbus, Ohio
<i>6 years consumable and online access for all students and teachers</i>		
2. HS Microsoft Office 1&2 (\$15,901.88)	Bundle: Microsoft Office 365 & Office 2016 Student Addition	Cengage Learning Independence, KY
3. Introduction to Microsoft (\$5,255.25)	Discovering Computers, Essentials, Digital Technology, Data & Devices	Cengage Learning Independence, KY

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|---|---|-------------------------------------|
| 4. Math Grades 6, 7 & 8
(\$178,355.92)
Materials (\$5,500.00)
<i>Seven years of E access and consumables</i> | Glencoe Math Course 1,
Glencoe Math Course 2,
Glencoe Math Course 3 | Glencoe McGraw Hill
Columbus, OH |
|---|---|-------------------------------------|

****All Teacher materials have been provided free of charge for the purchase above.***

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|---|---|----------------------|
| 5. Algebra I & Geometry (7-12)
(\$69,260.00)
Materials (\$2,000.00)
<i>Eight years of E access and free professional development</i> | CPM: College Prep Math Alg I
CPM: College Prep Math Geometry | CPM
Elk Grove, CA |
|---|---|----------------------|

- B. The Board approved the following new curricular resource for 2017-2018. Funding will be made from the 2017-2018 Curriculum Budget and shall not exceed \$114,000.00.

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| 1. Math Grades 5 & 6
(\$76,000.00)
<i>Seven years of E access and consumables</i> | Glencoe: My Math | Glencoe McGraw Hill
Columbus, OH |
|---|------------------|-------------------------------------|

****All Teacher materials have been provided free of charge for the purchase above.***

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| 2. Algebra II (9-12)
(\$38,000.00)
<i>Eight years of E access and free professional development</i> | CPM: College Prep Math
Algebra II | CPM
Elk Grove, CA |
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IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Pettit made a motion to approve Items A-P and Mrs. Spletzer seconded it. The motion passed 8-0.

The following individuals were approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT-WIDE

- A. **Kim Bast**, Director of Curriculum and Instruction, **Dr. Patrick Nugent**, **Dr. Melissa Patschke** and **Dr. Michael Siggins**, Principals, to attend the “*PASA 2017 Education Congress: Delving Deeper into the Every Student Succeeds Act*” in Camp Hill, PA on March 29th and March 30, 2017. The total cost for this conference is \$2,171.20 (registration, mileage, and lodging). No substitutes are needed.
- B. **Cathy Bradfield** and **Laura McNeil Murphy**, Certified School Nurses and Department Chairs, to attend “*PA School Nurse Association Conference*” in State College, PA from March 31, 2017 through April 2, 2017. The total cost for this conference is \$1,772.00 (registration, mileage, lodging, meals and one day of substitute coverage for both nurses).
- C. **Carol Ganister**, PIMS and Data Specialist, to attend “*PDE Data Summit – 2017*” in Hershey, PA from March 12 through March 15, 2017. The total cost for this conference is \$912.07 (registration, mileage, lodging and meals). No substitute is needed.

- D. **Deborah Eaton, Janet Rudinsky, Susan Snyder and Catherine Wright**, Teachers, to attend *“Hybrid Learning Institute”* at Lehigh Carbon Community College on March 21, 2017. The total cost to attend is \$600.00 (one day of substitute coverage for each of the teachers).

HIGH SCHOOL

- E. **Tricia Falco**, College Career Coordinator, to attend *“Pennsylvania State System of Higher Education Counselor Information Day”* at Millersville University on March 13, 2017. The total cost to attend this conference is \$62.64 (mileage). No substitute is needed.
- F. **Rachelle Hafer**, Gay Straight Alliance Advisor, to attend *“5th Annual Rainbow Connection Leadership Conference”* at West Chester University on April 7, 2017. The total cost for this conference is \$168.36 (mileage and one day of substitute coverage).
- G. **Jaclyn Ritter**, English Teacher, to attend *“2017 AP Summer Institute – AP Capstone”* at Goucher College in Baltimore, MD from June 26 through June 30, 2017. The total cost to attend is \$1,960.00 (registration, mileage, lodging and meals). No substitute is needed.
- H. **Marissa Bowlby**, College Career Coordinator, to attend *“PACAC Southeastern PA College Counseling Workshop”* at Cabrini University on March 3, 2017. There is no cost for this workshop and no substitute is needed.

5TH/6TH GRADE CENTER

- I. **Jen Smith**, Speech Pathologist, and **Shonna Schulz**, Teacher, to attend *“We’ve Assessed with the VB-Mapp, Now What?”* at the Montgomery County Intermediate Unit in Norristown, PA on March 7, 2017. The total cost for the conference is \$150.00 (one day of substitute coverage).
- J. **Sue Boring**, Instructional Assistant, and **Jen Smith**, Speech Pathologist, to attend *“Use of ABA Programming in the Classroom: Evidence-based Teaching Strategies”* at the Montgomery County Intermediate Unit in Norristown, PA on April 20, 2017. The total cost for the conference is \$150.00 (one day of substitute coverage).
- K. **Shonna Schulz**, Autistic Support Teacher, to attend *“Increasing Academic Rigor for Classrooms Implementing ABA Programs”* at the Montgomery County Intermediate Unit in Norristown, PA on May 23, 2017. The total cost for this conference is \$75.00 (1/2 day of substitute coverage).
- L. **Danielle Imperial**, Instructional Assistant, to attend *“CPI Training”* at the Montgomery County Intermediate Unit in Norristown, PA on March 8 and March 9, 2017. The total cost for this training is \$330.00 (mileage and two days of substitute coverage).

LIMERICK

- M. **Kathryn Ellor**, Autistic Support Teacher, and **Caren Yucha**, Speech Pathologist, to attend *“Language Acquisition Through Motor Planning CHOP”* at CHOP in Philadelphia, PA on March 24, 2017. The total cost of this conference is \$498.00 (registration and one day of substitute coverage for each teacher).

UPPER PROVIDENCE

- N. **Dr. Reesa Wurtz**, Psychologist, to attend "*Calming an Overactive Brain*" in King of Prussia, PA on March 24, 2017. The total cost for this conference is \$79.00 (registration). No substitute is needed.

New Conferences and Workshops

- O. **Michael McDaniel**, Director of Athletics, to attend "*Pennsylvania State Athletic Directors Association 50th Anniversary Conference*" at the Hershey Lodge in Hershey, PA from March 21 through March 24, 2017. The total cost of the conference is \$964.77 (registration, mileage, lodging and meals). No substitute is needed.
- P. **Daniel Badway**, STEM Teacher, to attend "*PLTW Refresher Training for Principles of Engineering and Digital Electronics*" at Bucknell University in Lewisburg, PA on March 14, 2017. The total cost of this conference is \$295.00 (mileage, meals and one day of substitute coverage).

X. OTHER BUSINESS

Mr. Dehnert made a motion to approve Items A-B and Mrs. Spletzer seconded it.

Mr. Ciresi asked about Item B regarding when the first day of school is and the response was August 28, 2017.

The motion passed 8-0.

- A. The Board gave approval for all Spring Athletic Teams/Individuals that qualify for post season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board meeting. Funding will be paid from the Athletic Budget.
- B. The Board approved the 2017-2018 school calendar. **(Attachment A4)**
- C. The following policy is submitted for a first reading:
1. Policy #801.1 – OPERATIONS: Electronic Records Retention **(Attachment A5)**

XI. BOARD COMMENT

Mrs. Zasowski stated that she wanted to add to Dr. Dressler's report on the Western Center that information recently came out that there will be a summer camp related to the Sports Medicine Program. She added that there has been some interest shown for this and that the camp will only further pull some additional students into the program. Mr. DiBello asked who the summer camp would be offered to and Mrs. Zasowski replied Spring-Ford students as well as the other 2 sending district's students in grades 5-8.

Mrs. Spletzer commented that on April 10th there will be various groups from our Performing Arts Department that will be performing at the Kimmel Center. Mrs. Spletzer stated that she did not have all of the details but was sure that they could be found on the Spring-Ford Music Association website and tickets could be purchased to go see them at this music festival. She advised that Spring-Ford has about 5 different groups that will be performing there. Mr. Ciresi

said he was glad that this was shared with him as he works there and did not know about the performance.

DiBello commented that there will be a Town Hall Meeting on March 23rd and the main portion of the meeting is to talk about and put out the facts relating to the high school addition with regards to where we are at, what's going on, steps that have been taken thus far, the reasons why we are doing it, and what the actual cost range could be. Mr. DiBello stated that it is hoped that this meeting can put an end to any rumors about the project such as a pool being built. Mr. DiBello encouraged everyone to come out to the meeting on March 23rd to hear what is really going on as opposed to all of the rhetoric that is put out there.

XII. PUBLIC TO BE HEARD

Clinton Jackson, Collegeville, PA, commented that at last week's work session there was discussion on the capacity at Oaks Elementary, redistricting and growth in the township. Mr. Jackson stated that he sits on the Upper Providence Township Zoning Hearing Board and as such he is very concerned about the growth in the district and the direction that the township is moving in. Mr. Jackson questioned when Administration will present projections to the Board so that they can talk to the public regarding Oaks and where do we really stand with redistricting or boundary realignment. Dr. Goodin replied that as he had mentioned last week the first phase in addressing any potential issues over at Oaks was to take the ESL Program for the 2017-2018 school year and move it from Oaks to Brooke Elementary. Dr. Goodin stated that they have already made the announcement of the program being moved and we have been working with the parents of these students. He added that this will free up approximately 50 seats over at Oaks Elementary. Dr. Goodin advised that they are now in the process of looking at the second phase and the district-wide projections. Dr. Goodin agreed that Oaks was the troublesome area and they are in the process of looking at how we may phase in additional steps, if needed, once we take a look at see what the result is once the ESL Program is pulled out. Mr. Jackson stated that we know at some point and time this is going to be an issue and asked how long the district intended on kicking the can down the road until we realize that now we have a problem. He commented that he looks at the growth in the township and if you drive down Route 29 there are many developments coming online and many kids coming into the area. He stated that he is curious as to where the district stands with this and Dr. Goodin replied that they still have not seen the growth that was projected as it has been holding pretty consistent over at the Oaks area. He added that in anticipation of the growth they wanted to move forward and take the steps to pull the ESL Program out of Oaks Elementary because this was something that could easily be moved and room for it existed in another elementary school. Dr. Goodin stated that the next step is to take a look at how we might redraw some lines to balance our elementary schools. Dr. Goodin commented that he was just talking to one of the Board Members today and they are projecting that by April they should be able to come out and present some kind of phased approach should those moves be necessary.

Mr. Spletzer questioned if this would be based on looking at the proposed building and increase in population and then determining that once we get to this much here is where we will implement x, y, and z. Dr. Goodin replied that the key is that we want to make sure that as we look at a phased approach that we allow communications to occur and people to prepare for any changes that may be forthcoming.

Mr. Dehnert asked about the Crabtree projections which indicated we were at 97% capacity at Oaks and he wondered how pulling the two classes of ESL students out of Oaks will help percentage wise. Dr. Goodin replied that we are looking at approximately 50 students which are skewed across the K-4 grade levels. Mr. Dehnert did not think this would quite cut it as it was only picking up 2 classrooms. Dr. Goodin explained that it cannot be looked at that way as what you will see is a reduction in students across many classrooms and he gave the example that if you are talking 50 students it may be 3-5 students per class. Mr. Dehnert said it was 10 per grade if you average it.

Dr. Dressler questioned if it was true that most of the developments up on Route 29 would be outside of the Oaks boundaries and Dr. Goodin replied no that if you are talking about the development across from Rivercrest that is clearly in the Oaks area.

Mr. Jackson added that the development will be big as it is carriage homes and single family homes so that is a lot of kids coming out of there.

Dr. Dressler stated that a lot of the Upper Providence area that is being developed is outside of the Oaks area such as the area up around Wegman's. He added that much of the development in the Oaks area is for 55 and over.

Mr. Dehnert stated that he believes the Crabtree projections were for 115% by 2025 so it will grow gradually in Oaks based on the projections if they are accurate.

Mrs. Zasowski commented that the focus of the growth is in the Oaks area, in the Upper Providence area and in the Limerick area as well.

Mr. Jackson stated that he has faith in Administration and in the Board Members.

Linda Fazzini, Upper Providence, asked for clarification on HR Bill 610 saying she had heard at the Phoenixville Town Hall Meeting that the Choices Education Act would not only be tied to the Federal Block Grants that you could not receive if you were not doing what the federal government required of you but they could supposedly tie them so that you would not get the state money either. She questioned whether this was legal and Mr. Fitzgerald replied that he was not aware of that but he could not see how it would tie state dollars which are driven by state revenue to what districts receive. He added that the federal pass through dollars can have strings attached.

Mr. DiBello commented that this goes back to his point that there is a lot of information percolating out there and a lot of it is half stories. Mr. DiBello stated that the federal government has pushed mandates onto school districts with minimal funding for the past 20 – 30 years. Mr. DiBello urged everyone to worry about what is going at the state level because that will have a tremendous impact on the school district. He added that the current deficit is about \$1.5 billion and if nothing changes they are predicting a \$3 billion deficit going into this budget year. He stated that he applauds people for wanting to get involved with things at the federal level but would like to encourage and redirect people to pay attention to what is going on at the state level. Mr. DiBello stated that Spring-Ford is positioned as far as the funding and the mandates that we see at the federal level versus what we see at the state level and basically what our public funding is through our taxes that are generated locally which makes up about 82% of our budget. Mr. DiBello encouraged the public to take the energy they are showing and focus on the state because the decisions that are going to be made in the next 12–24 months at the state level are going to have a dramatic impact on public education.

Mrs. Spletzer questioned if they could get the federal funding that the district received this year and Mr. Fink replied that we received directly about \$690,000 and then in pass through funds through the Intermediate Unit in IDEA Funds for special education we receive about \$1.5 million. Mrs. Spletzer clarified that this was out of a \$150 million budget.

Mr. DiBello said we are seeing a little over \$2 million at the federal level compared to the state which is roughly about \$24-\$25 million and Mr. Fink clarified that it is about \$27 million. Mr. DiBello pointed out the difference in the impact on public education as the federal would be \$2 million whereas the state would be \$27 million.

Arthur Lebofsky, Phoenixville, commented that he is in full agreement and feels that Mr. DiBello laid out where the interests and energies have to be. Mr. Lebofsky stated that the dilemma is the tone that is being set as there is an anti-public education tone that has started at the Department of Education and is working its way through Congress right now. He added that bills are being introduced but admittedly are at the committee level and they are trial balloons and everyone is trying to stay on top of them in order to get a sense of what is being said. Mr. Lebofsky commented that public education is under attack and the voucher system is only one step in that direction. He stated that he is fully confident that the board, all levels of administration and the solicitor's office are staying on top of it. Mr. Lebofsky warned that we have not seen this kind of attack at the state and federal level. He added that the only reason he is saying that we have not seen this level is due to the sour discourse and public education is under attack and the board has the responsibility of defending the children. He stated that it is not just about the dollars as it is about the standards that the state and federal governments set as well.

Mr. DiBello responded that he agrees with a lot of what Mr. Lebofsky is saying but the only difference between now and previous years is that it is reported more in the news. He added that public education has been under attack for the past 6-8 years full blown at both the state and federal levels. Mr. DiBello spoke of the Board Members who have travelled to Harrisburg and talked and presented at the Capitol. He commented that in talking with the state legislators they stated point blank that they want the state to be out of public education.

Clinton Jackson, Collegeville, asked about the town hall meeting and whether the architect would have their consultants there and would it be an open dialogue with the public. Mr. Ciresi directed administration to have a representative from the architectural firm present. He added that as far as the format, there will be a presentation along with questions and comments from the public so it will be an open forum. Mr. Ciresi stated that anyone who is shy about talking at the microphone can write their questions down and submit them that evening. Mrs. Heine reported that questions could also be submitted online via the RSVP link.

XIII. ADJOURNMENT

Mr. Pettit made a motion to adjourn and Mrs. Heine seconded it. The motion passed 8-0. The meeting adjourned at 9:07 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

2016-2017 EXTRA-CURRICULAR CONTRACTS
MARCH 2017

Contract Title	Season	Last Name	First Name	Contract Rate
Lacrosse Coach-Boys	Spring	Baker	Charles	\$3,186.00
Asst. Softball Coach - HS	Spring	Corroplese	Shawn R.	\$3,991.00
Lacrosse Coach-Girls-9th Grade	Spring	Fuzi	Corey	\$3,186.00
Ram Buddies Club - Grade 8 (1/2 contract)	Year	Jeffers	Victoria	\$552.00
Volunteer Assistant Baseball Coach - HS	Spring	Krause	Timothy	Volunteer
Asst. Track Coach-Girls & Boys - HS	Spring	Monzo	Daniel	\$3,991.00
Volunteer Asst. Lacrosse Coach-Boys-HS	Spring	Monzo	Zachary	Volunteer
Volunteer Asst. Track Coach-Boys & Girls-HS	Spring	Poole	Dustin	Volunteer
Volunteer Asst. Baseball Coach-Boys-HS	Spring	Vining	Louis	Volunteer

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: ELECTRONIC RECORDS
RETENTION

ADOPTED: January 25, 2010

REVISED: October 24, 2011

REVIEWED: February 13, 2017

	801.1. ELECTRONIC RECORDS RETENTION
1. Purpose	<p>In today's school district environment, employees and students create and maintain an increasing portion of their records using computers. Electronic records must be managed alongside traditional records to ensure compliance with state and federal regulations and to preserve institutional history.</p> <p>The purpose of this policy is to inform all school district employees of the requirements and responsibilities for management and disposition of electronic records.</p>
2. Authority	<p>The electronic records retention policy set forth herein applies to all employees of the school district and applies to all electronic records that are made or received in the transaction of the school district or in the operations of the school district.</p>
3. Definitions	<p>The term electronic record means any record that is created, received, maintained or stored on school district workstations or servers, flash drives, CD's, archival or backup drives or media. Examples include, but are not limited to:</p> <ol style="list-style-type: none"> 1. Electronic mail (e-mail). 2. Word processing documents, spreadsheets, power points, photo story. 3. Databases, videos, pod casts, vod casts, voice mail. <p>The term Document Custodian shall mean the originator of an email message or the creator of any other electronic document, if that person is a school district employee, School Board member, contractor or agent (collectively "district personnel"); otherwise it is the school district employee to whom the message is addressed or to whom the electronic document is sent. If the record is transferred, then that person becomes the Document Custodian.</p>

<p>4. Guidelines</p> <p>65 P.S. Sec. 67.101 et seq Pol. 801</p>	<p>Where multiple school district employees are the recipient of an electronic document from a non-district personnel, the individual to whom the document is addressed shall forward or otherwise transfer the document to the individual with primary responsibility over the subject of the document on a day-to-day basis, who will then be the Document Custodian, as above.</p> <p>For electronic documents relating to district personnel's official role within the district that originate outside the district and are transmitted to district personnel who are not school district employees, the recipients of such electronic records shall forward a copy of the electronic document to the school district employee with primary responsibility over the topic of the electronic document or, where the nonschool district employee has that primary responsibility, to a designated member of the district administration for retention.</p> <p>Where district personnel who are not school district employees are the Document Custodians of electronic documents relating to that district personnel's official role within the district, such district personnel shall maintain such electronic documents in a manner and using such a medium that permits the Technology Director to access and archive those documents. Where these individuals maintain such electronic documents off-site and/or using a medium otherwise inaccessible to the Technology Director, such individuals shall periodically transfer copies of these documents to appropriate district employees for disaster recovery storage.</p> <p>No school district employee shall maintain electronic documents of the district on machines other than those permitted by the Technology Director.</p> <p>Official records retention and disposition schedules are the general and departmental program schedules that have been approved by the Superintendent or his/her designee.</p> <p><u>General Requirements</u></p> <p>Maintenance and disposal of electronic records, as determined by the content, is the responsibility of the Document Custodian and must be in accordance with guidelines established by the Board of School Directors and also in compliance with approved records retention and disposition schedules. Failure to properly maintain electronic records may expose the school district and individuals to legal risks.</p> <p>The Technology Director is responsible for ensuring compliance with this policy and with the public records act. This individual will ensure the necessary actions take place to be in compliance with this policy through coordination with the building principal or other appropriate administrator.</p>
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When an employee leaves the school district or is transferred to a different building, the immediate supervisor, in conjunction with the Technology Director, is responsible for designating a new custodian and ensuring that records in the separating employee's possession are properly transferred to the new custodian.

The Technology Director is responsible for the transfer of the electronic records to the new custodian before the accounts are scheduled to be deleted.

Each employee is responsible for periodically reviewing any application files, documents, spreadsheets, databases or other electronic records to ensure the timely deletion of records that are no longer needed to conduct school district business, which will allow adequate storage space on school district servers. Document custodians shall also be responsible for deletion of documents on any records retention or destruction schedule set by the Board.

Electronic Mail

Work-related email is a school district record and must be treated as such. Email that does not meet the definition of a public record, e.g., personal email or junk email, should be deleted immediately from the email user's account. Use of the email system is reserved for school district purposes and does not include use for personal purposes. However, all email will be preserved by the archiving server pending final deletion at the end of the retention period.

Audio Records

Voice mail and other electronically recorded audio files will be disposed of in a manner consistent with other electronic files. In accordance with applicable law, including but not limited to Pennsylvania's wiretapping laws, the school district reserves the right to record telephone conversations for safety, security and quality control purposes.

Spring-Ford Area School District email servers are NOT intended for long-term records retention. The school district does utilize an archival server for long-term records retention. Email records **for faculty, administration, and staff** will be retained for a period of twenty-four (24) months and then deleted from the archive servers except as provided for under Litigation Holds. **Email records for students will be retained until graduation or until no longer attending our district for educational purposes except as provided for under Litigation Holds.**

As a clerical function with respect to non-email electronic documents, employees are directed to archive as appropriate or delete files that are older than twenty-four (24) months. Employees choosing to archive documents older than twenty-four (24) months shall do so using a medium other than district online storage spaces.

<p>Pol. 317, 417, 517</p>	<p><u>Instant Messaging</u></p> <p>The school district does not maintain any records relating to the use of instant messaging by individuals.</p> <p><u>Backup Files</u></p> <p>Information Technology Services performs a backup on a regular schedule of the email and electronic files stored on servers for disaster recovery. These backups are to be used for system restoration purposes only. The Technology Director or the technology staff is not the Document Custodian of messages or records, which may be included in such backups.</p> <p><u>Litigation Holds</u></p> <p>When litigation against the school district or its employees is filed or threatened, the law imposes a duty upon the school district to preserve all documents and records that pertain to the issues. As soon as the Superintendent is made aware of pending or threatened litigation, a litigation hold directive will be issued to the Document Custodians. The litigation hold directive overrides any records retention schedule that may have otherwise called for the transfer, disposal or destruction of the relevant documents, until the hold has been cleared by the Superintendent after consultation with the solicitor. Email and computer accounts of separated employees that have been placed on a litigation hold will be maintained by the Technology Director until the hold is released. No employee who has been notified of a litigation hold may alter or delete an electronic record that falls within the scope of that hold. Violation of the hold may subject the individual to disciplinary action, up to and including dismissal, as well as personal liability for civil and/or criminal sanctions by the courts or law enforcement agencies.</p> <p><u>Security Of Electronic Records</u></p> <p>The school district shall implement and maintain an effective records security program that incorporates the following:</p> <ol style="list-style-type: none">1. Ensure that only authorized personnel have access to electronic records.2. Provide for backup and recovery of electronic records to protect against information loss. Documented disaster recovery plans and procedures shall be established for all electronic records systems by the Technology Director. Disaster recovery plans and procedures must be reviewed and updated at least annually.
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801.1. ELECTRONIC RECORDS RETENTION - Pg. 5

<p>Pol. 317, 417, 517</p> <p>5. Delegation of Responsibility</p> <p>SC 433</p>	<p>3. Ensure school district personnel are trained to safeguard sensitive or classified electronic information.</p> <p>4. Minimize the risk of unauthorized alteration or erasure of electronic records.</p> <p><u>Enforcement</u></p> <p>Failure to comply with the <i>Electronic Records Retention Policy</i> and associated guidelines and procedures will result in disciplinary action and penalties applicable by law.</p> <p><u>Review</u></p> <p>This policy will be reviewed periodically by the Technology Director in cooperation with other administrators to ensure the policy remains current with the evolving technology structure of the school district.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 433, 518</p> <p>Right-to-Know Law – 65 P.S. Sec. 67.101 et seq.</p> <p>Board Policy – 317, 417, 517, 801</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ASSESSMENT OF STUDENT
PROGRESS

ADOPTED: March 25, 1991

REVISED: August 23, 2010

REVIEWED: March 13, 2017

	213. ASSESSMENT OF STUDENT PROGRESS
1. Purpose Pol. 212, 216	The Board recognizes that a system of assessing student achievement can help the student, teachers, and parents/guardians to understand and monitor the student's progress toward personal educational goals (See Pol. 212 and 216).
2. Definition	<p>Assessment shall be the system of measuring and recording student progress and achievement which enables the student, parents/guardians and teachers to:</p> <ol style="list-style-type: none"> 1. Determine the students' attainment of established academic standards. 2. Learn the student's strengths and weaknesses. 3. Plan an educational and vocational future for the student in the areas of the greatest potential for success. 4. Know where interventions are needed to meet the expected performance level on standards. <p>Such assessment shall measure the student's progress on all course standards.</p>
3. Authority SC 1531, 1532	The Board directs that the instructional program of this district include a system of assessment for all pupils which is consistent with the educational goals of the district.
4. Delegation of Responsibility	<p>The Superintendent shall develop procedures for assessment which include the following:</p> <ol style="list-style-type: none"> 1. Each student should know what end result and achievements are expected at the outset of any course of study. 2. Each student should be kept informed of his/her personal progress during the course of a unit of study. 3. Methods of assessment shall be appropriate to the course of study and the maturity of students, including formative and summative assessments.

5. Guidelines

4. Assessment should effectively evaluate and provide feedback to students on their performance.
5. Students should be encouraged to evaluate their own achievements.
6. All reporting systems are subject to continual review and revision.

The progress report/report card is the communication to the home concerning the child's performance in school.

Elementary –

Spring-Ford Area School District uses a standards-based report card in grades K-4 and measures student performance on a 4-3-2-1 scale. The goal for students is to attain a “3” – consistently demonstrating mastery of grade level standards. Though some children may exceed and earn a “4”, this is not the expectation with standards-based grading. The elementary standards-based report cards and progress reports use the following indicators of progress:

	Descriptor	Explanation
4	Consistently Exceeds	Demonstrates at all times, requires little to no teacher assistance
3	Consistently Demonstrates	Demonstrates at this time, requires minimal teacher assistance
2	Developing	Demonstrates progress towards mastery, requires some teacher assistance
1	Area of Concern	Demonstrates difficulty with skills, requires constant teacher assistance

Intermediate -

In grades five and six, Spring-Ford Area School District utilizes progress reports that are standards-based and sent home periodically. Quarterly reporting is done on a report card using the grading scale below.

A	90-100	Excellent
B	80-89	Good
C	70-79	Average

D	65-69	Below Average
F	Below 65	Failure

Honor Roll – Recognition on a Quarterly Basis

To be placed on Honor Roll, a student must earn a ninety percent (90%) or above grade point average with all grades of A, ninety percent (90%), or B eighty percent (80%), in all major and minor subjects in the given marking period.

To be placed on the Distinguished Honor Roll, student must earn a ninety-five percent (95%) or above grade point average with all As, ninety percent (90%), in major subjects and must not have more than one (1) B, eighty percent (80%), in his/her minor subjects in a given marking period.

Middle-

In grades seven and eight, Spring-Ford Area School District use this scale and adhere to the following procedures:

A	90-100	Excellent
B	80-89	Good
C	70-79	Average
D	65-69	Below Average
F	Below 65	Failure

Honor Roll – Recognition on a Quarterly Basis

To be placed on Honor Roll, a student must earn a ninety percent (90%) or above grade point average with all grades of A, ninety percent (90%), or B eighty percent (80%), in all major and minor subjects in the given marking period.

To be placed on the Distinguished Honor Roll, student must earn a ninety-five percent (95%) or above grade point average with all As, ninety percent (90%), in major subjects and must not have more than one (1) B, eighty percent (80%), in his/her minor subjects in a given marking period.

Extracurricular Eligibility

To be eligible to participate in an extracurricular activity, a student must maintain a seventy percent (70%) or above grade point average in his/her four (4) major subjects.

High School

In grades 9-12, Spring-Ford Area School District will use this scale and adhere to the following procedures:

A	90-100	Excellent
B	80-89	Good
C	70-79	Average
D	65-69	Below Average
F	Below 65	Failure

Honor Roll – Recognition on a Quarterly Basis

To be placed on the Honor Roll, a student must earn a ninety percent (90%) or above **non-weighted** grade point average with all grades of A, ninety percent (90%), or B, eighty percent (80%), in all major and minor subjects **in the given marking period.**

To be placed on the Distinguished Honor Roll, a student must earn a ninety-five percent (95%) or above **non-weighted** grade point average with all As, ninety percent (90%), in major subjects and must not have more than one (1) B, eighty percent (80%), in his/her minor subjects **in the given marking period.**

Senior Academic Recognition Banquet

Any senior who has earned a cumulative **weighted grade point average (beginning in 9th grade)** of ninety-five percent (95%) or above at the end of the **third** marking period of his/her senior year will be invited to the Academic Recognition Banquet.

Criteria For Weighted Grades

Advanced Placement and honors courses (**grades 9-12**) will receive additional grade weighting if the student achieves a seventy percent (70%) or above in the course.

Extracurricular Eligibility

To be eligible to participate in an extracurricular activity, a student must maintain a seventy percent (70%) or above grade point average in his/her four (4) major subjects.

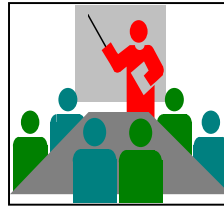
213. ASSESSMENT OF STUDENT PROGRESS - Pg. 5

School Code 1531, 1532 PA Code Title 22 Sec. 4.51, 4.52	
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**2016-2017
SPRING-FORD AREA SCHOOL DISTRICT
STUDENT SCHOOL CALENDAR**

REVISED

Aug 23rd	T	Staff In-Service K-12
Aug 24th	W	Staff In-Service K-12
Aug 25th	Th	Staff In-Service K-12
Aug 29th	M	First Day of School for Students
Sept 2nd	F	No School for Students & 10 Month Employees
Sept 5th	M	Labor Day (school closed)
Oct 3rd	M	No School for Students & 10 Month Employees
Oct 12th	W	Staff In-Service K-12
Nov 8th	T	Staff In-Service K-12
Nov 21st	M	Parent Conferences K-12
Nov 22nd	T	Parent Conferences K-12
Nov 23rd	W	No School for Students & 10 Month Employees
Nov 24th	TH	Thanksgiving Break (school closed)
Nov 25th	F	Thanksgiving Break (school closed)
Dec 26th	M	Winter Break (school closed)
Dec 27th	T	Winter Break (school closed)
Dec 28th	W	Winter Break (school closed)
Dec 29th	TH	Winter Break (school closed)
Dec 30th	F	Winter Break (school closed)
Jan 2nd	M	Winter Break (school closed)
Jan 16th	M	Martin Luther King Day (school closed)
Feb 17th	F	Conferences/Staff In-Service
Feb 20th	M	President's Day (school closed)
Apr 12th	W	No School for Students & 10 Month Employees
Apr 13th	TH	Spring Break (school closed)
Apr 14th	F	Spring Break (school closed)
Apr 17th	M	Spring Break (school closed)
May 16th	T	Staff In-Service K-12
May 29th	M	Memorial Day (school closed)
June 14th	W	Tentative Last Day for Students
June 15th	TH	Tentative Last Day for Teachers



Legend

No School for Students	
Staff In-Service days	
Add'l Emergency Days	
2 Hour Delay	
Snow Day	

The 2016-2017 calendar has 3 emergency days built into it in the event of school cancellations. If additional days are needed, the following days will be converted into student/teacher school days: November 21, November 22, February 20, April 12, April 13 and/or April 17.

The calendar will be revised as needed throughout the school year by the Board to reflect 180 student days and 190 teacher days.

	Student Days		Teacher Days	12 month
	Elem	Second		
Aug	3	3	6	21 Jul
Sept	20	20	20	23 Aug
Oct	19	19	20	22 Sep
Nov	16	16	19	21 Oct
Dec	17	17	17	22 Nov
Jan	20	20	20	22 Dec
Feb	17	17	18	20 Jan
Mar	21	21	21	20 Feb
Apr	16	16	16	23 Mar
May	21	21	22	20 Apr
June	10	10	11	23 May
	180	180	190	22 Jun
				261

7/16	8/16	9/16	10/16
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11/16	12/16	1/17	2/17
S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W TH F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
3/17	4/17	5/17	6/17
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