

**SPRING-FORD AREA SCHOOL DISTRICT**

**Property Committee**

**June 14, 2016 – 6:30 PM**

**District Office – Conference Room**

**AGENDA**

**MINUTES**

Attendees: Dr. Goodin, Joseph Ciresi, Tom DiBello, Mark Dehnert, Dawn Heine, Colleen Zasowski, and Bruce Cooper,

Public Guest Attendees: Will Cromley, Michelle Mitchell from the Band Boosters

1. Approval of the Minutes: Approved
2. Update on Summer Projects: The attached list was reviewed and all projects will be completed over the summer.
3. Royersford Elementary Cupola Roof: Discussion of a change order for the Royersford Elementary School roof. The change order will include new metal and fascia cupola roof which covers the bell tower which was not in the original bid documents. This item will be placed on the Board Agenda for approval.
4. Recommendations for Spring City Roof Maintenance: Discussion regarding the Spring City Elementary School Roof that is due for preventative maintenance. Three areas of discussion were: barrel roofs, EPM roofs and touch up throughout. This project is in the Capital Reserve Plan to have this roof Preventative Maintenance scheduled since the roof is now 20 plus years old. The roof overall is in good shape but needs preventive maintenance to extend the life span. There should be no more preventative maintenance on this roof for the next ten years. This item will be placed on the Board Agenda for approval.
5. Gottshall Property: Discussion on our Maintenance employees to complete the cosmetic repairs in the building to be able to rent out by Fall 2016 by a single tenant only. This is due to the early morning noises and late evening field activities in close vicinity.
6. TV Studio Trailer for Sporting Events: Full discussion on the reasoning and rationale for the district to purchase this trailer and also the benefits it would have for the students to further their education and curriculum. Additionally the benefits it would present for the district to video and record different functions throughout the district and sporting events on and off site. This item will be placed on the Board Agenda for approval.

7. Update on Grounds Crew: Update provided on how fields are kept and the excellent condition since employing our Grounds Crew Foreman. Our Foreman has changed the entire program of the grounds upkeep district wide.
8. Update on Service Contracts 2016-2017 year: A list of service contracts was discussed at the meeting and will be placed on the Board Agenda for approval.
9. Upper Providence Home and School Donation: List of four different Home and School along with Eagle Scout projects were discussed. These items will be placed on the Board agenda under Informational. All of these items are done at no cost to the district after the district reviews where and what types of items are being approved.
10. Lighting System at High School Auditorium: Discussion regarding the dimming and control system design. This system that is currently in the auditorium is an old analog system while the rest of the equipment is digital. The two separate systems cannot communicate which interferes with the programs. This item will be placed on the Board Agenda to have Center Stage Lighting design specifications to bid for a cost to replace to a digital system. This item will be placed on the Board Agenda for approval to have the bids come back to Property for review.
11. Safety Lift: Discussion on safety lift which is needed to have our employees go down and repair in the sewer pits. This lift is being bought for safety reasons so employees can enter and exit the manholes in a safe manner. This item is also placed on the Board Agenda for approval.
12. Update on the final Crabtree studies: Short discussion regarding the feasibility study and the update of the weight and band room areas at the high school. Total cost that was spent to date was provided. We are working with Dr. Goodin to create a complete scenario for a final presentation by the administration. Also explained that we have used Crabtree district wide for other items which they have been paid for. They have worked on designing a plate heater at the high school, sprinkler issue at 5/6/7 center, spray booth area at the high school, the chiller at the 8<sup>th</sup> grade and design of a room at the high school library. All of these items need to have an architect and/or engineer review to approve the design for the township and compatibility of the existing equipment without any extra costs occurring to the district for an incorrect design.
13. Additional discussion with regards to Band Boosters asking when we would be installing WIFI at the football stadium area and also asking to get access to their booster shed for repairs over the summer. This repair will be coordinated with the Maintenance Office over the summer.
14. Additional discussion on having some of the bushes district wide where they are dead or in poor condition removed and/or replaced. Most of the damage to the bushes in these areas is due to salt and snow plowing. We will work on these items over the summer and do the new plantings next fall.



## **2016 Summer projects :**

- Royersford phase II roof
- 8<sup>th</sup> carpet replacement in assistant Principal office and conference room
- 8<sup>th</sup> Carpet removal and VCT installed faculty room 2<sup>nd</sup> floor
- Limerick classroom carpet
- 8<sup>th</sup> Chiller replacement
- Spring City Duct cleaning gym and cafe
- High School Aux gym sand and refinish
- Evans gym sand and refinish
- UPE gym sand and refinish
- 8<sup>th</sup> ground floor ceramic wall till the rest of the walls to the café.
- Spring City replace windows in front of building
- Flex and UPE parking Lot lights to LED (some areas may be blocked off during this time)
- Oaks 97 wing upgrade DDC controls from Siemens to Johnson Controls
- District Wide Paving
- Resurfacing of Running Track
- Sound Studio at High School Library