

On January 16, 2018 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Linda C. Fazzini and Kelly J. Spletzer
Region II: Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski
Region III: Mark P. Dehnert and Christina F. Melton
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Nandini M. Patel and Julianna Lelli

ANNOUNCEMENTS

Nandini announced that tickets are on sale for the 3rd Annual Spring-Ford SNAP Basket Raffle. She advised that this year's post prom theme is "Going to the Movies". She invited everyone to bring family, food and friends on March 16th to attend this fundraiser for SNAP. Nandini stated that tickets were available online and she urged anyone interested to buy their tickets early as it will be a sellout. Additional information can be found on the district's website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATIONS

Alex Cifelli thanked the Board and Administration saying he looks forward to this meeting every year as he gets the opportunity to show off the hard work and effort of 150 Spring-Ford students for the past 12 weeks. He stated that this year's production is "Once on This Island" and he provided the background on the show and the story behind the show. He urged everyone to come out and see this high energy show that is almost entirely set to music. Mr. Cifelli advised that the students would be performing the opening number from the show entitled "We Dance". He added that the shows will take place on March 1st and 2nd at 7PM with a matinee on March 2nd at 1PM. The students performed the opening number.

A. **Alexander Cifelli**, Teacher and Spring Musical Director, to provide a glimpse of the Spring-Ford Area High School's Spring Musical ***Once on This Island***.

Dr. Siggins stated that they are very excited to be here tonight to talk about a program that is at all of the secondary level schools entitled Ram Buddies. He introduced Mrs. Jeffers saying she facilitates this program along with her two assistants, Mrs. Copenhagen and Ms. Levengood.

Ms. Jeffers gave background on the start of the Ram Buddies Program. Ms. Jeffers provided information on the activities that take place as part of the program. Students in Mrs. Jeffers special needs class spoke about their Ram Buddies, the interaction they have with them and recalled some of their favorite memories from this year. The

students who act as Ram Buddies to the special needs students spoke of their role as a Ram Buddy, the activities they participate in and the rewarding, amazing and positive experience they have by participating in this program.

Dr. Siggins spoke about the positive impact these special needs students have on him and how they help him place everything in perspective. He thanked the students and especially their parents for bringing them out to the meeting tonight.

B. **Dr. Michael Siggins**, Principal, and **Mrs. Victoria Jeffers**, Learning Support Teacher, along with students to present on the 8th Grade Center's "**Ram Buddies**" Program.

Dr. Ruppert said the High School is pleased to announce that 5 seniors have been named as Finalists in the 2019 National Merit Scholarship Program. She introduced each student and they were presented with a certificate in recognition of this great accomplishment. Dr. Ruppert spoke of the process the students went through in order to be named as Finalists and be eligible for monetary awards.

C. **Dr. Elaine Ruppert**, 12th Grade House Principal, to recognize the following students on being named as "Finalists" in the 2019 National Merit Scholarship Program.

Anya Aggarwal
Sarah E. Chiaradonna
Megan A. Englert
Kristine Luo
Caitlin McGee

III. BOARD AND COMMITTEE REPORTS

Student Rep. Report Nandini Patel/Julianna Lelli

Julianna presented a PowerPoint highlighting some of the events that took place in February throughout the district. Also included was a video of the 100 Day of School Celebrations that took place district-wide. Nandini spoke about the Irish Exchange Program and advised that the students from Ireland arrived on February 8 and left on February 22nd. Nandini spoke of the various trips and events the Irish Exchange Students participated in. Nandini reported that the Spring-Ford students who are part of the Exchange Program will be traveling to Ireland on April 5th and will return on April 20th. Julianna spoke of the VEX Robotics Competition which was held on February 16th. Julianna reminded everyone that the Spring Musical is coming up on March 1st and 2nd. Nandini advised that they are thinking about starting a Student Ambassador Program which would involve a select group of students chosen to represent Spring-Ford High School at various school and community-related activities during the school year. She added that along with the Student Representatives to the School Board they would be the "Face of the District". Nandini spoke about the requirements for a student to be considered for the role of a School Board Ambassador. Nandini advised that there would be an application process and Julianna added that there would also be an essay question and that students would need two letters of recommendation. Julianna stated that they are hoping to begin advertising and accepting applications from high school students in grades 9-12 with the goal of having 2 per grade. They asked the Board for financial help in order to purchase blazers for the Student Ambassador Program. The Board applauded this initiative and thanked them for introducing this program. Nandini and Julianna thanked Dr. Nugent and Dr. Ruppert for their help with the program. A question was asked on the type of budget needed for this program and Dr. Nugent

replied approximately 12 blazers would be needed and the cost would be roughly \$60 per blazer. A suggestion was made to possibly get a company behind this to sponsor this program. Mr. DiBello indicated if funding was an issue then he would be happy to sponsor this initiative and Mr. Jackson offered to go ½ with Mr. DiBello if this were to happen.

WMCTC

Dressler, Heine, Dehnert 1st Mon. 7:00 p.m.

Dr. Dressler reported that the Joint Operating Committee met on February 4, 2019 on the same night at the Community Cajun Dinner which was another successful sellout. Mr. Moritzen was not able to be in attendance but Mr. Chominski was present and provided a brief report. Dr. Dressler advised that the enrollment report for next year as of their meeting date showed that there were 223 applicants; 55 from Pottsgrove, 95 from Spring-Ford and 73 from Upper Perkiomen. He added that since that time the enrollment numbers have grown to 280 with the deadline for applications being March 15th. Dr. Dressler invited everyone interested to get their reservations in soon for the next Community Buffet Dinner being held on March 4th with the theme being a Mexican buffet. Dr. Dressler next advised that on May 4th the annual car show will take place and May 22nd will be Senior Recognition Night. He noted that the JOC Board Members received the proposed budget which will be submitted for approval at the March 4th JOC meeting. Dr. Dressler commented that various outside organizations have been coming to visit the Western Center's Programs because of the efforts of Mr. Moritzen in creating new and interesting programs.

Mrs. Zasowski asked about the status of Mr. Moritzen coming to a future Board Meeting, as previously requested by Mr. Dehnert, to provide an update on the Western Center. It was determined that Mr. Dehnert would reach out to Mr. Moritzen since he serves as one of the JOC Members.

PSBA Liaison

Dr. Edward Dressler

Dr. Dressler reported that in the field of special education funding 2008-2016, the state increased the education budget by \$72 million. He added that unfortunately during that same time period, the total special education spending increased to \$1.54 billion. Dr. Dressler stated that we are way behind with funding to support our special education programs. He added that PSBA has published a state education report which gives some tremendous statistics about where our state programs are in comparison with other states. Dr. Dressler commented that the report was full of great statistics and in the 500 school districts not including charter schools in Pennsylvania there are 1,570,000 students being taught. He stated that in addition, our career and technical education programs have another 67,000 students being taught. Dr. Dressler advised that in the career and technical programs the highest number of students were in institutional food services, second was in cosmetology and third was in auto mechanics. He stated that unfortunately in the higher paying greater skilled fields the number and percentage of students keep going down such as in the field of welding. Dr. Dressler added that another interesting point is that 4 out of 25 students are now receiving special education services. He advised that there are only 5 other states in the country that require more funding from local revenues than Pennsylvania. He stated that Pennsylvania requires 55.9% of their budget from local revenues and that Pennsylvania ranks 9th in terms of expenditure per student with an amount of \$15,418 per student. He added that 30% of the \$15,418 per student goes towards employee benefits. Dr. Dressler urged the Board Members to view this PSBA educational report.

Legislative Committee Christina Melton 3rd Weds. 7:30 p.m.

Mrs. Melton reported that their meeting was postponed until next week but a few things going on are the Senate and House are currently on break. She stated that the focus has been on the state budget review and that Governor Wolf has proposed a basic education increase of \$200 million, special education increase of \$50 million, and career and technical education increase of \$10 million. She added that when you think about that in terms of what our budgets are and divide it over 498 school districts you will understand the minimal increases that we will be looking at again especially given that Spring-Ford will receive less than that equal share. Mrs. Melton cautioned that these are Governor Wolf's proposals but they have not been approved as of yet. She added that also in the proposal is a minimum teacher's salary increase to \$45,000 and any changes for any districts as a result of this for the upcoming year will be paid by Governor Wolf but what's really important to understand is who will pay for this the following year and how will it be sustained. She reported that there was some discussion around PA Teachers Work and Governor Wolf is encouraging taking teachers and putting them into business and work places so that they have a greater appreciation for what industry needs and what they may be looking for from students. Mrs. Melton advised that other topics they will be looking at next week at their meeting are school director candidate positions and the fact that they are not standard as different municipalities and different counties have different requirements. They will also discuss the safety and security grant as they have received many applications which must be reviewed to see where the grant money will go. Mrs. Melton relayed that they will also discuss the topic of compulsory age for attendance for students.

MCIU Thomas J. DiBello 4th Weds. 7:00 p.m.

Mr. DiBello advised that they will be meeting next week.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin reported that for the past two weeks we have had the robotics competition mentioned so a video was put together from the event to share with everyone. Dr. Goodin indicated that this was a very large event that was very well attended and that the Spring-Ford Teams did very well. The video was shown.

Solicitor's Report Mark Fitzgerald

There was no report.

Mr. Dehnert made a motion to approve Items IV through VIII. Mr. Jackson seconded it. The motion passed 9-0.

IV. MINUTES

- A. The Board approved the January 22, 2019 Board Meeting minutes. **(Attachment A1)**
- B. The Board approved the January 28, 2019 Board Meeting minutes. **(Attachment A2)**

V. PERSONNEL

A. Resignations

- 1. **Greta L. Ertzgard**; Instructional Assistant, 5/6th Grade Center. Effective: February 15, 2019.

2. **Phyllis A. Kitchick**; Instructional Assistant, Brooke Elementary School, for the purpose of retirement. Effective: The last work day of the 2018-2019 school year.
3. **Christine M. Kramer**; Special Education Teacher, 7th Grade Center, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
4. **Anne Marie Spohn**; Elementary Teacher, 5/6th Grade Center, for the purpose of retirement. Effective: October 7, 2019.

B. Temporary Professional Employee

1. **Danielle M. Hennigan**; Special Education Teacher, Senior High School – 9th Grade, replacing Janine Briggs who had a change of status. Compensation has been set at BS, Step 2, \$47,750.00 (prorated) with benefits per the Professional agreement. Effective: February 11, 2019.

C. Support Employees

1. **Susan L. Bing**; Part-time, Food Service (4 hours/day), 8th Grade Center, replacing Laura Marie Taturice who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: January 31, 2019.

D. Tenure Status

1. **Allison R. Eddinger**
2. **Briana L. Hayes**
3. **Lindsay N. Miller**

E. The Board approved **Jennifer A. Wentworth** to be hired as a Homebound Instructor. Compensation will be set at \$40.00/hour. Effective: February 25, 2018.

F. The Board approved the Extended School Year Coordinator position. This position will run from April 1, 2019 through July 25, 2019 at a rate of \$40.00/hour, not to exceed 180 hours.

G. The Board approved the attached extra-curricular contracts for the 2018-2019 school year. **(Attachment A3)**

VI. FINANCE

A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 205964 – 206255 \$ 1,327,624.59

2.	<u>Food Service Checks</u>	
	Check No. 1422 – 1471	\$ 102,612.94
3.	<u>Capital Reserve Checks</u>	
	Check No. 2050-2051	\$ 123,891.62
4.	<u>Capital Projects</u>	
	Reserve Fund: Check No. 27	\$ 2,705.04
	Bond Fund: Check No. 26	\$ 322,492.73
5.	<u>General Fund, Food Service, & Capital Reserve ACHs</u>	
	ACH 181900917 – 181901021	\$ 1,879,931.70

C. The following monthly Board reports were approved:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide two assemblies for kindergarten students at Royersford Elementary entitled “Winter Secrets: Animals in Winter”. Funding will be paid by the Royersford Elementary Parents Teacher Organization and shall not exceed \$268.00.
2. **Mobile Ed Productions, Inc. – Redford, MI.** Provide a portable hands-on STEAM Museum along including 6 sessions for students at Limerick Elementary. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$1,195.00.
3. **Benmore Enterprises – Bushkill, PA.** Provide two assemblies for second grade students on the study of dinosaurs at Limerick Elementary entitled “Dino Dig”. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$525.00.
4. **Bryn Mawr Rehab - Malvern, PA.** Provide two assemblies at the 10-12 Grade Center for all juniors and seniors. The assemblies will take place on Thursday, April 25, 2019 and the timing of the assembly is purposeful in the hopes that our students will make good choices, especially during prom season. There is no cost to the district as these assemblies are funded through a grant provided by Bryn Mawr Health.

E. The Board approved the following independent contracts:

1. **Jessica Gorlin-Liddell – Narberth, PA.** Provide an Artist-in-Residence Program for students at Upper Providence Elementary. Students along with the artist will create a Mosaic Mural for the Courtyard to complement the murals previously created. Funding

will be split between the Upper Providence Home and School Association (\$2,000.00) and the General Fund (\$2,200.00) and shall not exceed a total of \$4,200.00.

2. **Science Explorers – Mohonton, PA.** Provide an on-site field trip for students in third and fourth grade at Spring City Elementary including an assembly entitled “Motion Commotion” and three workshops. Funding will be paid from the General Fund and shall not exceed \$1,150.00.
3. **Buxmont Academy – Pipersville, PA.** Provide educational services for a special needs student during the remaining 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$17,424.80.
4. **Chester County Intermediate Unit – Downingtown, PA.** Provide Psychological Evaluations for students as needed. Funding will be paid from the Special Education Budget and shall not exceed \$19,370.00.
5. **Dr. Kara Schmidt – Swarthmore, PA.** Conduct an independent educational evaluation for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,500.00.
6. **Dr. Claudia Chernow – Dresher, PA.** Conduct a Psychiatric Evaluation for a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$2,000.00.

New Independent Contract

7. **Chester County Intermediate Unit – Downingtown, PA.** Provide PCA Services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$22,880.00.
- F. The Board approved entering into a three year agreement with Box Clever Incorporated for the use of their Bus Status System application. The application will provide parents/guardians more transparency with regards to the day-to-day status of their student(s) transportation status. The cost shall not exceed \$5,500.00 per year and will be funded from the Transportation Budget.
- G. The Board approved a contract with Vanco Company of Bloomington, MN to provide ASAP Connected (online registration and payment system) that parents can use to register their child(ren) for the Cool School Summer Program. The cost for this program is a \$500.00 one-time implementation fee and \$1,800.00 per year for a minimum of 350 students plus fees for online payment processing, There will be no cost to the district provided the minimum registrations are met as all costs will be paid from the registration fees collected for the Cool School Program.
- H. The Board approved entering into an agreement with MWB Consulting, LLC for consulting services in advising, preparing, evaluating and analyzing the Request for Proposal process for food services management outsourcing. The total cost of the agreement will not exceed \$8,500.00 and will be funded from the Food Services budget.

VII. PROGRAMMING AND CURRICULUM

- A. The Board approved the 2019 Cool School Program to run from June 24, 2019 – July 18, 2019. This program will be open to all elementary students. Approximately 40

teachers will instruct the courses and their reimbursement will be at the contract established rate of \$30.00 per hour plus benefits. A stipend of \$5,000.00 will be paid to **Kristin A. Landis** as the Coordinator of the Cool School Program. There will be no cost to the district as all expenses will be covered by the student tuition fees.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

The following individuals were approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Mary Davidheiser**, Controller, **Tracy Bogucki**, Food Service Administrative Assistant, **Rachael Fenyus**, Senior Accountant, **Ava Gonteski** and **Kate Haberman**, Special Education Administrative Assistants, **Melody Hendricks**, Human Resource Executive Secretary, **Jessica Kemp**, Child Accounting Administrative Assistant, **Joseph Mayo**, Information Systems Administrator, **Sydney McGill**, Human Resource Administrative Assistant, **Mary Newett**, Accounts Receivable Administrative Assistant, **Mark Smith**, Payroll Specialist, **Trisha Smith**, Certified School Nurse, **Lori Stumpfrock**, Staff Accountant, to attend “*Keystone State Skyward User Group*” in Harrisburg, PA on April 16 and April 17, 2019. The total cost for this conference is \$4,138.19 (registration, mileage, lodging, meals and one day of substitute coverage for Ms. Smith). No other substitutes are needed.
- B. **Dr. Allyn R. Roche**, Assistant Superintendent, **Erin Crew**, Director of Communications, Marketing and Media, and **Andrew Rothermel**, Manager of Communications Media, to attend “*The National School Public Relations Association (NSPRA) National Seminar*” in Washington, DC from July 14 through July 17, 2019. The total cost of this seminar is \$4,589.00 (registration, mileage, lodging and meals). No substitutes are needed.
- C. **Mary Davidheiser**, Controller, and **Catherine Gardy**, K-12 Literacy Supervisor, to attend “*The Pennsylvania Association Federal Program Coordinators (PAFPC) 2019 Annual Conference*” at Seven Springs Mountain Resort in Champion, PA from May 5 through May 8, 2019. The total cost of this conference is \$3,186.00 and will be paid with Title I Funds.
- D. **Gwendolyn Phillips**, School Police Officer, to attend the “*Mid-Atlantic Association of Women in Law Enforcement Annual Conference*” at CamelBack Lodge in Tannersville, PA on April 8 and April 9, 2019. The total cost of this conference is \$380.00 (registration, mileage and lodging). No substitute is needed.
- E. **David Boyer**, Chief of Police, and **Robert Greenwood**, School Police Officer, to attend “*Emergency Disaster Incident Training Symposium*” at Normandy Farm Hotel in Blue Bell, PA on May 7 and May 8, 2019. The total cost of this symposium is \$374.24 (registration and mileage). No substitutes are needed.

NEW CONFERENCES AND WORKSHOPS

- F. **Mickey McDaniel**, Athletic Director, to attend the “*Pennsylvania State Athletic Directors Association*” in Hershey, PA from March 19 through March 22, 2019. The total cost of this conference is \$1,080.00 (registration, transportation, lodging and meals). No substitute is needed.

- G. **Dr. Robin Moyer**, Principal, **Sandra Cerniglia** and **Tara Chester**, ELD Teachers, to attend “*PA Migrant Education Program and English Language Development Conference*” at the Sheraton Harrisburg Hershey Hotel in Harrisburg, PA on April 2 and April 3, 2019. The total cost of this conference is \$1,360.00 (transportation, lodging, two days of substitute coverage for Ms. Cerniglia and Ms. Chester) and will be paid from Title III Funds.
- H. **Sue Choi**, Teacher on Special Assignment, **Amy LeForge** and **Janet Rudinsky**, Teachers, to attend “*Defiant, Manipulative and Attention-Seeking Students*” at the Wyndham Garden in Philadelphia, PA on March 19, 2019. The total cost of the conference is \$883.08 (registration, transportation and one day of substitute coverage for Ms. LeForge and Ms. Rudinsky).
- I. **Mary DeAngelis**, Library Media Specialist, to attend the “*PSLA Annual Conference: Diversity by Design*” from March 28 through March 30, 2019. The total cost of the conference is \$726.60 (registration, transportation and two days of substitute coverage).
- J. **Angela Allen**, Teacher, to attend “*Oppositional, Defiant, and Disruptive Children and Adolescents*” at the Hilton Garden Inn in Allentown, PA on March 26, 2019. The total cost of the conference is \$421.99 (registration and one day of substitute coverage).

IX. OTHER BUSINESS

Mr. Dehnert questioned if the wording on A was correct as it says “for approval at next week’s meeting” and it was clarified that the wording was incorrect and it should just read “for approval” with no additional language after that.

Mr. Dehnert made a motion to approve Items A-C and Mrs. Heine seconded it. The motion passed 9-0.

A. The following policy was approved:

- 1. Policy #815.1 – OPERATIONS: District-Issued Devices: Student Use, Rights and Responsibilities (**Attachment A4**)

B. The Board gratefully acknowledges the acceptance of a donation from **Adam Rauscher**, a resident of Royersford, of an HP DesignJet 800 Plotter for the 10-12 Grade High School Innovation Center. Mr. Rauscher will deliver the Plotter to the High School. There will be no cost to the district.

New Other Business

C. The Board gave approval for Seth Jones (High School Band Director) to take the Spring-Ford High School Marching Band to compete and perform at the 2019 Chick-fil-A Peach Bowl in Atlanta, GA from Thursday, December 26, 2019 through Monday, December 30, 2019. The group will be traveling by bus to Atlanta and staying at a local hotel there. The cost of the trip is estimated to be less than \$1,200.00 per person which includes transportation. Students will not miss any days of school and no substitute coverage is necessary as the trip occurs over the winter break. There will be no cost to the district.

D. The following policies are listed as a first reading:

- 1. Policy #323 – ADMINISTRATIVE EMPLOYEES: Tobacco Use (**Attachment A5**)
- 2. Policy #423 – PROFESSIONAL EMPLOYEES: Tobacco Use (**Attachment A6**)
- 3. Policy #523 – CLASSIFIED EMPLOYEES: Tobacco Use (**Attachment A7**)

X. BOARD COMMENT

Mr. Dehnert informed the Board that he will not be at the next two meetings as he will be travelling for business to Australia. He indicated that he may be able to attend remotely but wasn't sure due to the time difference.

Mrs. Melton advised that she had the pleasure of attending the first half of the Shattering the Stigma session earlier this evening. She stated that it really brought such awareness for mental health for our students and their parents. Mrs. Melton added that there were about 75-80 people in attendance. She commented that it was an awesome turnout and people were really interested and really interactive. She advised that first responders were there and provided really great information to parents and students. Mrs. Melton relayed that students asked some really great questions. She thanked Dr. Roche for bringing the program here and also Ms. Crew for all her efforts in making sure our students and community were aware of the event this evening. She also thanked Mayor Jenna Antoniewicz, Royersford Township Police Department, Limerick Township Police Department, Friendship EMS, and the Upper Providence Police Department. She stated that the event was so well done and everyone deserved a pat on the back.

Mrs. Zasowski asked if Mr. Dehnert was going to be able to call into the March Work Session as the presentation on the Use of Facilities was going to take place at that meeting. Mr. Dehnert stated that he could not say as the time difference for Australia would have our Board meeting on that Monday night occurring during his Tuesday work day. He indicated that he would try to attend but could not definitively say at this time. Mrs. Zasowski stated that she would email the presentation to him and if he had anything that he wanted her to present then she would be happy to do so fairly and openly.

Dr. Dressler asked for an opinion regarding his meeting with one of the Upper Providence Township Supervisors to look at the Oaks access road question. Mr. DiBello informed that he had attended an Upper Providence Township meeting and spoke to them regarding this. Dr. Dressler asked what the outcome was and Mr. DiBello stated that it is their land and if they want to put an access road in then it is their prerogative. Dr. Dressler stated that he plans on going out to the access road site with the township supervisors to actually look at the issue and see what they think. Mr. DiBello asked what the issue was and Dr. Dressler replied to find out if they are willing to get involved and spend some money to create the access road. Board Members raised the point that the district is not asking for this road as it is the township's road and land so we are out and not involved. Dr. Dressler felt it was important to have an emergency access road. Mr. DiBello explained that the only reason he went to the Upper Providence Township meeting was because of an email that was sent and discussed at the Property Committee meeting. Board Members did not feel that this was a school district matter but that Dr. Dressler could speak as a resident who is also a School Board Member to the Upper Providence Township Supervisors if he wished but felt that he should not speak on behalf of the Board.

Mr. Fitzgerald advised Mr. DiBello to move on as this is not a School Board issue. He stated that Dr. Dressler can certainly attend an Upper Providence Township Meeting but there is no authorization given by Board Members for him to act on behalf of the School Board.

Mrs. Zasowski advised that the Policy Committee meeting will be moved to March 19th instead of March 11th. Dr. Roche added that both Policy and Extracurricular meetings are being moved to the 19th from the 11th.

XI. PUBLIC TO BE HEARD

Kate Doyle, Upper Providence Township, stated that she is the parent of two children who attend Evans Elementary School. She commented that last week she spoke about the mental and physical impact early school start times have on adolescents due to their biological shift in the release of melatonin. Ms. Doyle reported that national health organizations like the CDC, AMA, and AAP all recommend secondary schools start at 8:30 a.m. or later. She added that these recommendations are based on the detrimental impacts chronic adolescent sleep deprivation have on our children and the proven benefits when start times are moved to 8:30 or later. Ms. Doyle stated that many of our secondary school students assume they are expected to function with a lack of sleep, but sleep is not optional; it is biologically necessary. She commented that adolescents who do not get enough sleep night after night carry a significant risk for health complaints, tobacco and alcohol use, impaired cognitive function and decision-making, drowsy driving, emotional and behavioral problems such as irritability, depression, poor impulse control and violence as well as lower overall performance in everything from academics to athletics. She asked if anyone knew that when you are sleep deprived, you are as impaired as driving with a blood alcohol content of .08%, which is illegal for drivers in PA. Ms. Doyle stated that teen car crashes, the primary cause of death for teenagers, significantly decline when teens obtain more than eight hours of sleep per night. She commented that when we know better, we should do better. She added that issues such as changing transportation routes and altering the timing for other grade levels are often listed as factors that make a later secondary start times difficult and she recognized that schools must also consider the effects on after-school sports and activities. Ms. Doyle commented that communities that value maximum development for all of its children should also be willing to grapple with the solutions. She asked that the district consider doing two things; first, survey the students during school with a validated student sleep survey instrument that the Montgomery County Office of Public Health has developed for school districts across the county so that we can ascertain what the state of sleep is among our Spring-Ford adolescents; second, convene a Spring-Ford Area School District Taskforce with the appropriate stakeholders and over the next several months evaluate the student sleep survey results, the research about the high stakes of sleep debt and the numerous evidence-based interventions to determine what our district can implement to address the problem. She added that chronic adolescent sleep deprivation requires a multi-pronged solution which includes the low hanging fruit mentioned at the last meeting and in the handout she has for the Board Members as well as the crux of our problem which is early start times. She advised that she has a handout which provides guidance on the formation and activities of the taskforce. She stated that in the words of Dr. Judith Owens, the lead author of the American Academy of Pediatrics Policy Statement, "to do nothing is to do harm". Ms. Doyle stated that as parent she would find this unacceptable.

Stacey Fonash, Collegeville, stated that she has a 7th and 9th grader at Spring-Ford and that she was active with the Upper Providence Elementary for 7 years. She commented that her children have always had what she thought were great sleep habits so she never really gave thought to school start times. Ms. Fonash said she was interested in hearing what all the fuss was about and was invited by an acquaintance to attend a meeting with the Regional Adolescent Sleep Needs Coalition in Radnor. She stated that she was immediately impressed with the number of local districts involved, with the caliber of members from other districts including superintendents and school board presidents. Ms. Fonash added that after the meeting she read information on the science of a teenager's brain and the detrimental effects that early school start times have on their well-being. She stated that the more she thought about it she realized that science is science and maybe Spring-Ford should consider pushing back middle and high school start times to help benefit the children that they serve. Ms. Fonash advised that it was not until she asked her own children about their specific bedtime routines that she was truly convinced. She stated that she has self-

sufficient children that wake themselves up and get themselves ready for school which was much different from her experience in middle and high school. She stated that now she knows that it was just her adolescent brain needing more sleep. Ms. Fonash spoke of her son who is a freshman and is a hardworking, straight A student with nearly perfect attendance. She added that her son has zero social media with no TV or video games in his bedroom. Ms. Fonash reported that she asked her son two questions; what time he goes to bed and what time he goes to sleep? She stated that he told her he goes to bed at 8:00 but cannot fall asleep until almost 10:00. She advised that she was taken aback by this as she honestly thought he was sleeping when in reality he was staring at the ceiling. She continued that he wakes up as close to 6 AM for the 7 AM bus and when you do the math her son is only getting the bare minimum amount of sleep required for a teenager during the school week. Ms. Fonash added that she as an adult can run on the bare minimum of sleep but as a parent she wants what is best for her children as well as all of the children. She commented that her son is not overly involved in sports or other activities as they limit it to one sport per season. She stated that on the evenings he has too much homework, he refuses to go recreation league practice because academics are what is most important for him. Ms. Fonash advised that on weekends her son is a typical teen-ager who manages to stay up until 2-3 AM playing Xbox but then he sleeps until 12 or 1 as teenagers do. Mr. Fitzgerald advised her that she was over the 3 minute limit for speaking.

Joseph Ciresi, Limerick Township, stated that he is here tonight as a proud resident of Spring-Ford Area School District but also as one of the District's newly elected State Representatives and he is here tonight to address some of the state issues. He spoke of a bill that he would like to see passed that talks about cyber-charter schools, which Christina spoke about. Mr. Ciresi stated that it is an aggressive bill and his hope is that they will get it passed but he is not sure what will happen with the bill. He commented that it would save Spring-Ford on the cyber-charter school side about \$1.4 million per year in the budget. He added that in districts throughout the state it is estimated to be anywhere from about \$250 - \$400 million just for cyber-charter. Mr. Ciresi said there will be a bill that he will be introducing that says if you do not have a charter school within the sending district then the district has an opportunity not to pay to send children to that charter school. He added that he is hoping to get support for this and send it to the floor. Mr. Ciresi reported that one of the more important bills that he talked about for years along with Mr. DiBello concerned the budget and how districts have to ratify a budget before they even know what they are getting from the state. He stated that this bill is hopefully going to make it through committee and says that no school district needs to ratify their budget until 30 days after the state has ratified its' budget. Mr. Ciresi advised that he will be present at some meetings and has a staff member, Pam Hacker, who plans to be present at either the work session or the voting meeting. Mr. Ciresi reminded the Board that they all have access to him and his staff whenever they want especially this group of people. Mr. Ciresi thanked the Board for all they do and stated that he will be calling on them when it comes to the rallies in Harrisburg as education is extremely important and one of the biggest issues being dealt with in Harrisburg right now. He thanked them for their time.

XII. ADJOURNMENT

Mrs. Spletzer made a motion to adjourn and Mrs. Heine seconded it. The motion passed 9-0. The meeting adjourned at 9:16 p.m.

Respectfully submitted

Erin Crew
Assistant Board Secretary

Diane M. Fern
Board Secretary

On January 22, 2019 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:42 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Kelly J. Spletzer
Region II: Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski
Region III: Mark P. Dehnert and Christina F. Melton
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Stephen Kalis, Esq.
Student Reps.: Nandini M. Patel and Julianna Lelli

The following Board Members were absent: Linda C. Fazzini,

ANNOUNCEMENTS

Nandini announced that the Great Kindness Challenge was returning to Spring-Ford. She advised that the Great Kindness Challenge is held across the country from January 28 through February 1st and provides the opportunity for our students to care for each other in ways that go above and beyond their normal interactions. Nandini stated that as a result of this there is a noticeable impact on the school's culture with a decrease in bullying and an increase in compassion, unity and respect. She urged families to participate in this at home as well. Nandini invited everyone to visit the Great Kindness Challenge website to find more information.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATIONS

Dr. Moyer thanked the Board for their vision and support of the schools and the school programs. Dr. Moyer stated that the theme for Brooke this year is "Brooke Elementary.....A Great Place to Bee". He reported that he was joined here this evening by Mrs. Katie Bates, School Counselor, and some Brooke Elementary School students to speak about their Character Counts Program. A video was shown providing an overview of the program. Mrs. Bates introduced the students who were in the video. The students then handed out the personalized Character Counts postcards they had created for each of the Board Members as a thank you for all they do.

A. **Dr. Robin Moyer**, Principal and **Ms. Katie Bates**, School Counselor, to present on Brooke Elementary's "**Character Counts**" Program.

Mr. Seislove, thanked the school board and administration for allowing student athletes to come out tonight and be recognized. Mr. Seislove spoke of each team's undefeated season and invited the athletes and coaches present to come forward and introduce themselves so they could be recognized for their accomplishment.

- B. **Timothy Seislove**, Middle School Athletic Coordinator, to recognize the following teams on their Undefeated Seasons.

9th Grade Football
7th/8th Grade Football (Blue)
8th Grade Boys' Soccer

8th Grade Girls' Soccer
8th Grade Girls' Soccer (Gold)
7th Grade Boys' Soccer (Blue)

III. BOARD AND COMMITTEE REPORTS

Mr. DiBello announced that the Board met in an executive session prior to the meeting tonight and received a security update from Chief David Boyer.

Curriculum/Technology **Dawn Heine** **1st Tues. 6:30 p.m.**
Report next week.

Policy **Colleen Zasowski** **2nd Mon. 7:30 p.m.**
Mrs. Zasowski reported on the Policy Committee Meetings held on November 12, 2018 and January 17, 2019. The minutes from these meetings will be posted on the district website once approved at the committee level.

Extracurricular **Christina Melton** **2nd Mon. 6:30 p.m. (alt. months)**
Mrs. Melton reported on the Extracurricular Committee Meeting held on January 17, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Finance **Thomas J. DiBello** **2nd Tues. 6:30 p.m.**
Mr. DiBello reported on the Finance Committee Meeting held on January 8, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Property **Thomas J. DiBello** **2nd Tues. 7:30 p.m.**
Mr. DiBello reported on the Property Committee Meeting held on January 8, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that school safety continues to be a top priority for everyone in each of our schools and across the Spring-Ford Area School District. He stated that everyone of us plays a key role regarding the safety of students, parents, faculty, staff, administrators, visitors and the entire community. Dr. Roche commented that he is happy to share that Spring-Ford is taking another positive and progressive step toward overall school and community safety and added that many may have seen the new "Bleeding Control" kits that have been installed in each school building generally located near the building defibrillator. He advised that the kits are also referred to as "Stop the Bleed" kits and the purpose of the kits are to be available in the unfortunate situation where someone is bleeding and emergency personnel may not be readily available. He provided a description of the "Stop the Bleed" movement saying today we live in a world where terrorism, the actions of unstable people, and the dangerous impulses of friends and relatives are very real and becoming increasingly more frequent. BleedingControl.org is an initiative of the American College of Surgeons and the Hartford Consensus and contains diagrams, news, videos, and other resources contributed by a variety of other private and nonprofit partners to help prepare you in the event you are witness to one of these unspeakable events. Dr. Roche stated that Spring-Ford is fortunate to have our Police Officers trained to teach our faculty, staff and administrators on how to use the Stop the Bleed kits. Later this month, all

administrators and an additional 50 faculty and staff members will be trained on how to use the Stop the Bleed kits. The goal is to train as many faculty, staff, administration and employees as possible – if not all employees. He added that additional trainings will be available during the rest of this school year and into the 2019-20 school year as well. Dr. Roche commented that we know this is not the most pleasant of trainings, but it is very important as this training may save lives and can be used anytime – not just during an individual's time at Spring-Ford. Dr. Roche next reported that on January 14, 2019, the Safe 2 Say Something Program was launched by the PA Office of the Attorney General in partnership with Sandy Hook Promise. He advised that the program is first a training program focused on youth violence prevention as well as signs and signals of individuals who might be at risk of hurting themselves or others. He added that secondly, the training is also about the importance of everyone speaking up and saying something about what you have witnessed, what you heard might happen or if you know someone who needs help. Dr. Roche stated that everyone, from students in the intermediate, middle and high school need to know that it is Safe to Say Something to avoid any future incidents or anyone getting hurt. He added that finally, the third part of the training is to explain the anonymous reporting system that is now available for anyone to report and submit tips to trained professionals across the state to filter the information and determine if the information is a life safety concern or a non-life safety concern. Dr. Roche reported that when a tip is reported to the Crisis Center, the Spring-Ford Response Team will be notified and further action will be taken. The Safe to Say Something reporting system can be accessed from the Say Something mobile application, website (www.saysomething.net) or by calling 1-844-5-SAYNOW. He added that in addition, the RAM WATCH program will continue internally at Spring-Ford and the information that is submitted into RAM WATCH will be directed to the building administration team, as it has since the beginning of the program. The training for this program will be done in assemblies for students in grades 5 through 12 during the month of February. Dr. Roche advised that both he and Chief Boyer will be leading the training for all of the Spring-Ford students and faculty. He stated that both of the initiatives he spoke about are ones that we hope never have to be used but are important to the overall safety of our school community.

Solicitor's Report Stephen Kalis

There was no formal report. Mr. Kalis reminded the Board that his firm is assisting the Policy Committee with regards to Policy 815 and 815.1 which were referenced in the Policy Committee report earlier tonight.

Dr. Dressler advised that during the Curriculum and Technology Committee meeting it was reported that the Science in Motion Program is alive and well. He stated that it is well funded by the state. Dr. Dressler reported that he spoke with Dr. Victor Tortorelli who runs the program out of Ursinus College and he has 3 facilitators available to provide experimental equipment to the multitude of schools that they are handling. Dr. Dressler stated that the amount of equipment they have covers 5 pages on their website. He expressed that he hoped that Spring-Ford will take full advantage of this now that it appears this program appears to be appreciated by the Department of Education.

IV. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the November 19, 2018 Work Session minutes. **(Attachment A1)**

- B. Administration recommends approval of the November 26, 2018 Board Meeting minutes. **(Attachment A2)**
- C. Administration recommends approval of the December 3, 2018 Board Reorganization Meeting Minutes. **(Attachment A3)**

V. PERSONNEL

There were no questions or comments.

A. Resignations

1. **Maria Carroll**; 7th Grade Club #9, 7th Grade Center. Effective: December 12, 2018.
2. **Jacqueline A. Cody**; Science Teacher, 7th Grade Center, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
3. **Marilyn Erb**; Social Studies Teacher, 7th Grade Center, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
4. **Michele D. Fonte**; Instructional Support Teacher, Upper Providence Elementary School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
5. **Brittany L. Harrington**, Instructional Assistant, Senior High School. Effective: January 25, 2019.
6. **Sandra Lee Hoff**; Elementary Teacher (.5) and Gifted Teacher (.5), Brooke Elementary School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
7. **Jeffrey J. Mast**; Social Studies Teacher, 8th Grade Center, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
8. **Barbara C. O'Brien**; Library Science Teacher, Senior High School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
9. **Louise A. Plush**; English Teacher, 7th Grade Center, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
10. **Susan M. Purtell**; Special Education Teacher, Brooke Elementary School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
11. **Laura M. Tuturice**; Part-time Food Service (4 hours/day), 8th Grade Center. Effective: December 17, 2018.
12. **Carol A. Vogt**; Reading Specialist, Upper Providence Elementary School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
13. **Diana M. Ward**; Family & Consumer Science Teacher, Senior High School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.

B. Leave of Absence

1. **Katherine Macel**; Speech & Language Therapist, Limerick Elementary School, for an unpaid leave of absence per Board Policy. Effective: April 11, 2019 through May 22, 2019.

C. Professional Employee

1. **Robyn J. Michael**; Elementary School Counselor, Royersford Elementary School, replacing Virginia M. Prevost. Compensation has been set at MS, Step 10, \$67,021.00 (prorated) with benefits per the Professional Agreement. Effective: To be determined.

D. Support Employees

1. **Brittany L. Berry**; Instructional Assistant, Evans Elementary School, replacing Carli R. Ducko who resigned. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: January 2, 2019.
2. **Amy L. Bonner**; Registered Nurse, Limerick Elementary School, replacing Erin J. Lewandoski who had a change of status. Compensation has been set at \$27.25 an hour with benefits per the Registered Nurses' Plan. Effective: December 17, 2018.
3. **Benjamin E. Eubanks**; Part-time Food Service (3 hours/day), Spring City Elementary School, replacing Clarisse Boyer who had a change of status. Compensation has been set at \$12.91 an hour per the Food Service Plan. Effective: January 2, 2019.
4. **Robert R. Greenwood**; School Police Officer, Senior High School, replacing Timothy J. Keaveney who resigned. Compensation has been set at \$28.60 an hour with benefits. Effective: January 7, 2019.
5. **Jessica M. Kemp**; Level II - Administrative Assistant, District Office, replacing Deborah A. Smith who had a change of status. Compensation has been set at \$18.65 an hour with benefits per the Secretarial Plan. Effective: January 2, 2019.
6. **Deborah A. Oliver**; Level III - Secretary (10 month), 5/6/7th Grade Center, replacing Laura Piland who had a change of status. Compensation has been set at \$16.20 an hour with benefits per the Secretarial Plan. Effective: January 22, 2019.
7. **Michael R. Poteete**; Part-time Food Service (4 hours/day), Oaks Elementary School, replacing Mary M. Cass who resigned. Compensation has been set at \$12.91 an hour per the Food Service Plan. Effective: January 22, 2019.

E. Change of Status

1. **Sydney E. McGill**; Level III – Secretary to Level II – Administrative Assistant, District Office-Human Resources. Compensation has been set at \$18.65 an hour with benefits per the Secretarial Plan. Effective: January 29, 2019.

F. Substitute Employees

- 1. **Jessica A. Lydon** Athletic Trainer Substitute \$40.00/hour
- 2. **Michele J. Monaco** Athletic Trainer Substitute \$40.00/hour

G. Administration recommends approval of the 2019 Extended School Year Program (ESY) and the positions identified below to be held at the 5/6th Grade Center. The program will be held June 20, 2019 through July 25, 2019; Monday through Thursday from 8:30 AM to 2:30 PM.

- 1. Thirty (30) Special Education Teachers at a rate of \$40.00/hour.
- 2. Eight (8) Special Education Teachers-Tutors at a rate of \$40.00/hour.
- 3. Five (5) Special Education Teachers with WILSON experience for individual students as per the students' ESY IEP's at a rate of \$40.00/hour.
- 4. Four (4) Speech Therapists at a rate of \$40.00/hour.
- 5. One (1) Behavior Specialist at a rate of \$40.00/hour.
- 6. One (1) School Counselor at a rate of \$40.00/hour.
- 7. One (1) Certified School Nurse at a rate of \$40.00/hr.
- 8. Fifty-Five (55) Instructional Assistants. Rates will vary between \$16.36-\$20.63/hr. depending on experience and educational degree.

H. Administration recommends approval of the attached extra-curricular contracts for the 2018-2019 school year. **(Attachment A4)**

VI. FINANCE

There were no questions or comments.

A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1.	<u>General Fund Checks</u>	
	Check No. 205455 – 205963	\$ 1,833,829.56
2.	<u>Food Service Checks</u>	
	Check No. 1290 – 1421	\$ 140,214.81
3.	<u>Capital Reserve Checks</u>	
	Check No. 2049	\$ 1,372.50
4.	<u>Capital Projects</u>	
	Reserve Fund: Check No. 21 – 26	\$ 14,745.54
	Bond Fund: Check No. 20 - 25	\$ 1,295,697.90
5.	<u>General Fund, Food Service, & Capital Reserve ACHs</u>	
	ACH 181900660 – 181900916	\$ 2,660,343.80
6.	<u>Procurement Payments and Wires</u>	
	20180186 - 20180197	\$ 1,278.99

C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Musicopia – Philadelphia, PA.** Provide a Bucket Drumming Mini-Artist in Residency Program for fourth grade students at Spring City Elementary. There is no cost to the district for this program as it is being funded by the Robert L. and Agnes Cook Bard Foundation.
2. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide 3 one-hour presentations for the kindergarten classes at Brooke Elementary School entitled “Winter Secrets – Animals in Winter”. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$330.00.
3. **Stephanie Grace – Douglasville, PA.** Provide a total of 3 musical assemblies at Upper Providence Elementary (2) and Spring City Elementary (1) promoting positive messages in conjunction with Aavidum. Funding will be paid by the Upper Providence Home and School Association (\$500.00) and Spring City Elementary Professional Services Budget (\$250.00) and shall not exceed a total of \$750.00.
4. **Robyn Burckhardt, Art’s Alive – Spring City, PA.** Provide an Artist-in-Residency Program at Upper Providence Elementary in connection with the Clay Tile Mosaic Mural in the Courtyard Area. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$1,050.00.
5. **The National Theatre for Children – Minneapolis, MN.** Provide 2 assemblies for students at Upper Providence Elementary entitled “The Conservation Caper”. There is no cost to the district for this assembly.
6. **Shua Life Skills, Ron Shuali – Highland Park, NJ.** Provide 2 assemblies for students at Limerick Elementary in conjunction with building confident, healthy and calm learners. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$1,250.00.
7. **Full Effect Productions – Cliffwood, NJ.** Provide 2 assemblies for students at Upper Providence Elementary entitled “The Magic of Sharks”. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$990.00.
8. **The Montgomery County SPCA – Conshohocken, PA.** Provide a presentation for second grade students at Royersford Elementary School entitled “Pet Care”. There is no cost to the district for this presentation.

E. Administration recommends approval of the following independent contracts:

1. **Kim Hogan – Bethlehem, PA.** Provide an Artist-in-Residency Program for students at Spring City Elementary in connection with a glass mosaic mural project which will be displayed in the building for all to view. Funding will be paid from the Spring City Elementary Professional Services Budget and shall not exceed \$3,190.00.
2. **Chester County Intermediate Unit – Downingtown, PA.** Provide PCA services for a special needs student as per the IEP. Services will be provided for 6.4 hours per day for 140 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$29,120.00.
3. **The Lincoln Center for Family and Youth – Audubon, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$25,235.60.
4. **Devereux PA Children’s Behavioral Health Services, Mapleton – Malvern, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$20,448.00.
5. **Lakeside Educational Network – North Wales, PA.** Provide a one-to-one instructional assistant and tutoring services as part of the Lakeside Mobile Support Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$10,595.00.
6. **Chester County Intermediate Unit – Downingtown, PA.** Provide a Psychiatric Evaluation, 3 Psychological Evaluations and a Personal Care Assistant for special needs students. Funding will be paid from the Special Education Budget and shall not exceed \$38,741.24.
7. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing services during the school day and during transportation to and from school for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$33,840.00.
8. **Chester County Intermediate Unit (The Learning Center) – Downingtown, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$31,661.74.
9. **The Pathway School – Jeffersonville, PA.** Provide Educational services for a special needs student during the remaining 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$49,500.00.
10. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Registered Behavior Technician (RBT) services for a special needs student for the remainder of the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$19,320.00.

11. **Kara Canale – Collegeville, PA.** Provide Psychological services for students who require initial psychoeducational evaluations and/or reevaluations. Services will be provided for 15 hours per week for 12 weeks at a rate of \$70.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$12,600.00.
 12. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide increased Direct Trained PCA support services for a special needs student for the remainder of the school year as per the IEP. Services will be provided at an increased rate of \$35.00 per hour to accommodate certification needed to meet the student's needs. This is an amendment to the contract originally approved in August for a rate of \$32.00 per hour. In addition, Education Alternatives will provide up to an additional 100 hours of Behavior Supervision and support at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$11,615.00.
- F. Administration recommends approval of the Preliminary General Fund Budget for the 2019-2020 school year in the amount of \$170,897,412.00.
- G. Administration recommends approval to file with the Department of Education the 2019-2020 referendum exceptions for Special Education Expenditures (Approximately \$2.4 million) and Retirement Contributions (Approximately \$25,000.00), for a total estimated amount of \$2,425,000.00. These referendum exceptions represent approximately 2.2% and could be used for allowable millage over the Act 1 State Index cap amount of 2.3%. Exceptions are permitted due to the recognition that there are extraordinary district expenses above the rate of inflation.
- H. Administration recommends approval of the 2019-2020 Montgomery County Intermediate Unit's Member Services Budget in the amount of \$1,518,580.00. This amount represents no increase over the 2018-2019 overall budget amount. Spring-Ford's share for 2019-2020 is \$118,045.00 which is a \$1,138.00 increase over last year's amount.
- I. Administration recommends approval of a three-year agreement with MyPayment Network (SchoolPay) for providing merchant services and software used to accept payments online. The initial set up fee is \$2,500.00 and annual service fees of \$850.00 per year (waived for year one). Other fees are to be passed on to the payers.

VII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval of the service contract for district-wide mowing for the third year of a three-year option with Black Forest Landscaping and Snowplowing, Inc., as per the RFP. The total cost for Year 3 is \$1,333.00 per mowing based on an average of twenty-three mowings per year. Funding will come from the General Maintenance Budget.

VIII. PROGRAMMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval of the following new curricular resources for the 2019-2020 school year. Funding will come from the Curriculum Budget and shall not exceed **\$52,500.00**.

<u>Course</u>	<u>Textbook</u>
1. 10 th Grade Social Studies (\$50,000.00)	World History & Geography Modern Times, c.2018 <i>6 years online access for all Students and teachers</i>
<i>*All teacher materials have been provided free of charge for the purchase above</i>	
2. Accounting (10-12 Center) (\$2,500.00)	Accounting: An Integrated Approach, 6 th Edition

IX. NEW CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Dr. Allyn R. Roche**, Assistant Superintendent, **Elizabeth Leiss**, Director of Human Resources, **David Krakower**, Supervisor of Special Education, to attend the “*Greater Philadelphia Teacher Job Fair*” at the Oaks Expo Center in Oaks, PA on April 3, 2019. The total cost of this conference is \$425.00 (registration). No substitutes are needed.
- B. **Michael McDaniel**, Director of Athletics, to attend the “*PreK-12 Title IX Administrator Certification Course*” in Lansdale, PA from January 27 through January 29, 2019. The total cost of this course is \$899.00 (registration). No substitute is needed.
- C. **Katie Davis**, **Amy Hiller** and **Christine Raber**, Special Education Supervisors, to attend the “*2019 PDE Bureau of Special Education Annual Conference*” at the Hershey Lodge and Convention Center in Hershey, PA from March 11 through March 13, 2019. The total cost of this conference is \$1,464.00 (registration, mileage, lodging and meals). No substitutes are needed.
- D. **Edward Koneski**, Grounds Foreman, and **Gregory Detwiler**, Grounds Crew, to attend “*The 2019 Eastern PA SportsTurf Conference*” at the Maple Shade Conference Center in East Earl, PA on January 16, 2019. The total cost of this conference is \$170.00 (registration). No substitutes are needed.

HIGH SCHOOL

- E. **Douglas Reigner**, House Principal, and **Carol Scheck**, Business Teacher/FBLA Advisor, to attend “*Future Business Leaders of America-State Leadership Competition and Conference*” at the Hershey Lodge and Convention Center from April 8, 2019 through April 10, 2019. Ms. Scheck will attend on April 8th and 9th while Mr. Reigner will attend on April 9th and 10th and accompany those students who have advanced to the state level of competition. The total cost to attend this conference is \$1,067.00 (registration, lodging, and 2 days of substitute coverage for Ms. Scheck).
- F. **Khrystin Herb**, SAP Coordinator, to attend the “*PASAP-PAMLE Conference*” in State College, PA from February 23, 2019 through February 26, 2019. The total cost of the conference is \$599.00 (mileage, meals and 2 days of substitute coverage).

EVANS

- G. **Laura McNeil Murphy**, Certified School Nurse, to attend “*PA School Nurse Association Conference*” in State College, PA from March 29, 2019 through March 31, 2019. The total cost of the conference is \$1,072.76 (registration, mileage, lodging, meals and 1 day of substitute coverage).

X. OTHER BUSINESS

There were no questions or comments.

- A. The following policies are submitted as a second reading for approval at next week’s meeting:
1. Policy #006 – LOCAL BOARD PROCEDURES: Meetings (**Attachment A5**)
 2. Policy #217 – PUPILS: Graduation Requirements (**Attachment A6**)
- B. Administration recommends approval of the overnight trip request for **Douglas Reigner**, House Principal, and **Carol Scheck**, Business Teacher and FBLA Advisor to accompany students qualifying for the Future Business Leaders of America State Competition in Hershey, PA from April 8th through April 10th, 2019. Students will travel by district transportation. The cost of the trip is estimated to be \$425.00 per student for registration, lodging and meals. Students will miss 3 days of school and will be responsible for any missed work. The total cost to the district is for the transportation costs and 2 days of substitute coverage for Ms. Scheck.
- C. Administration recommends approval of the overnight trip request for **Robert Swier**, Business Education Teacher, and **Kaylee Wallis**, English Teacher, to accompany students qualifying for the DECA State Competition in Hershey, PA from February 20th through February 22nd, 2019. Students will travel via chartered transportation. The cost of the trip is estimated to be \$400.00 per student for registration, transportation, lodging and meals. Students will miss 3 days of school and will be responsible for any missed work. The total cost to the district is for 3 days of substitute coverage for Mr. Swier and Ms. Wallis.
- D. Administration recommends approval of the 2019-2020 school calendar. (**Attachment A7**)
- E. The following policy is listed as a first reading:
1. Policy #815.1 – OPERATIONS: District-Issued Devices: Student Use, Rights and Responsibilities (**Attachment A8**)

XI. INFORMATIONAL ITEM

There were no questions or comments.

- A. Effective January 1, 2019, the IRS mileage rate will be **58 cents per mile** which is an increase from the 2018 rate of 54.5 cents per mile.

XII. BOARD COMMENT

Dr. Dressler commented that the Phoenixville School District had voted to push back the school start times by about 30 – 45 minutes beginning in the 2019-2020 school year. Dr. Dressler stated that he has raised this issue here and believes that Dr. Goodin was going to take a look at this. Dr. Dressler felt that they should reconsider their point of view on this to see if there is any way to make some adjustments. Dr. Dressler added that this is

a wave that is sweeping across the country and Spring-Ford will either be on that wave or left behind.

The remaining Board Members were not in agreement with pursuing this. Mr. DiBello suggested that if there were parents who were in favor of this and want to see it addressed that they attend a Board meeting and speak about it during the public comment section of the meeting.

Nandini commented that both she and Julianna attended a student held meeting a week ago and they were able to speak with students from Phoenixville and Pottstown. She reported that the Phoenixville students had talked about the start times being pushed back next year. Nandini stated that by staying in touch with these students they will be able to bring forward the pros and cons from a student's point of view.

Mr. Jackson stated that this is not a simple matter and that a lot of time and work must go into evaluating this.

Mrs. Heine pointed out that Spring-Ford's start times are right in the mean and not as early as some districts.

Dr. Dressler commented that the CDC has indicated that later start times are more healthful for many issues related to high school students welfare.

Mr. Dehnert stated that he did not see this problem being put forth by Administration so he did not see a reason for moving forward with it.

Dr. Dressler added that reports have said that later start times can help students avoid injuries in sports, avoid some possible suicides, car accidents and all the other issues that people look at in reference to this.

The Board told Dr. Dressler to bring forth the data and have those parents who wish to talk about this come to the next meeting and speak about their concerns. It was cautioned that there will also be people with an opposing opinion who may come out to speak on why they do not want the start times changed.

XIII. PUBLIC TO BE HEARD

Dennis Rees, Upper Providence Township, stated that he has had 2 children go through the district and stated that he had personal experience of getting children up and out. He stated that we talk about bringing information to the Board and he felt appropriate information would be to turn around and look backwards at what the school district has done than think that this has to be changed to prevent some of the things stated. Mr. Rees felt that this was somewhat folly in his opinion.

XIV. ADJOURNMENT

Mrs. Melton made a motion to adjourn and Mr. Dehnert seconded it. The motion passed 8-0. The meeting adjourned at 8:56 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On January 28, 2019 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:37 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

- Region I: Dr. Edward T. Dressler and Linda C. Fazzini
- Region II: Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski
- Region III: Mark P. Dehnert and Christina F. Melton
- Presiding Officer: Thomas J. DiBello
- Superintendent: Dr. David R. Goodin
- Chief Financial Officer:
- Solicitor: Mark Fitzgerald, Esq.
- Student Reps.: Nandini M. Patel and Julianna Lelli

The following Board Member was absent: **Kelly J. Spletzer**

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

Nandini announced that Advanced Placement registration is now open. She advised that interested high school students must register by February 22nd and are encouraged to check in with the Future Planning Center to learn more about Advanced Placement opportunities as well as opportunities in Global Studies and Dual Enrollment.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATIONS

Dr. Patschke stated that this year she has the honor of being the Principal of Spring City Elementary. She added that she shares this honor with our Teacher on Assignment, Mrs. Sue Choi. Dr. Patschke advised that Mrs. Choi provides daily leadership at Spring City under her guidance and the guidance of the rest of the district.

Mrs. Choi thanked everyone for the opportunity to be here this evening. She stated that their presentation is about community connections and building connections which helps to build relationships. Spring City Elementary students and staff highlighted the various building activities that foster connections while pictures of these events were displayed.

- A. **Dr. Melissa Patschke**, Principal, and **Mrs. Sue Choi**, Teacher on Special Assignment, to present on Spring City Elementary's "**Recognition of Our Veterans**".

Dr. Goodin spoke about January being School Director Recognition Month and he commented on the School Board Members and the amount of time they dedicate to the district. He asked the Spring City Students to hand out gifts on behalf of the district to each of the School Board Members. A video was shown providing an overview of the work the School Board has supported throughout the district.

- B. Presentation honoring the **Spring-Ford Area School District Board of Directors** who volunteer their time for the betterment of public education in our community.

III. **BOARD AND COMMITTEE REPORTS**

Student Rep. Report Nandini Patel/Julianna Lelli

Nandini and Julianna reported on their building visits that took place in December at Royersford Elementary and in January at the 9th Grade Center. They spoke about the activities that were taking place at Royersford Elementary such as the gingerbread house contest, ice skating social and the kind wall. Nandini and Julianna next spoke about their visit to the 9th Grade Center and how they were able to visit all 3 lunch periods to speak to 9th grade students about the 10-12 Grade Center as well as observe some classrooms. They reported that their goal is to bridge the gap between the 9th Grade Center and the 10-12 Grade Center. Nandini and Julianna provided a summary of events that took place in December and January at all grade levels. They also reported that they met with student representatives along with superintendents and principals from Phoenixville High School, Pottstown High School and Pottsgrove High School where they discussed the process to become a student representative, how they present information to the school board, how they involve the entire district and how information is given out to the public. Nandini and Julianna expressed that they found the meeting to be a great experience.

Curriculum/Technology Dawn Heine 1st Tues. 6:30 p.m.

Mrs. Heine reported on the Curriculum/Technology Committee held on January 9, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

WMCTC Dehnert, Dressler, Heine 1st Mon. 7:00 p.m.

Dr. Dressler reported that the Joint Operating Committee met on January 7, 2019 where Mr. Moritzen gave his executive report. The Community Buffet was held on this same night and it was another sellout. Mr. Moritzen informed the JOC that they had 30 Western Center students participating in the Skills USA Competition hoping to move onto the state level. Dr. Dressler reported that 2/3 of the three school districts have completed their 9th grade tours and at that time there were approximately 135 applicants which is on par with what there have been in previous years. Dr. Dressler advised that since that time the numbers have grown to 176 applicants. He added that in terms of the budget, there was a meeting held by the Superintendents and Business Managers to review the budget prior to it being presented to the JOC. Dr. Dressler reported that Dr. Mike Curley from PDE had reviewed the Western Center programs and had nothing but glowing things to say about the job being done at the Western Center. Dr. Dressler advised that Dr. William Shirk is now the Superintendent of Record, Mrs. Heine was elected as the Board President and he was elected as the Board Secretary. He commented that the Western Center has seen amazing attendance records with a rate of 99% being reported. Dr. Dressler lastly added that the Western Center is looking into offering adult education programs and more information on this will follow.

Mrs. Zasowski felt that it would be helpful if a representative from the Western Center were able to attend the meeting that the district holds with 8th grade students regarding 9th grade course selections and Dressler said he could talk to Mr. Moritzen about it.

PSBA Liaison Dr. Edward Dressler

Dr. Dressler reported that PSBA is asking school districts to consider introducing their schools to their state legislators as part of the "Show Them What it Takes Project". He stated that the visits by the state representatives are set up through one of PSBA's six

advisory ambassadors. Dr. Dressler advised that districts are asked to contact the state legislators and invite them to come and learn about our programs through the PSBA Advisory Ambassador for our district, Larry Feinberg. Dr. Dressler suggested that we reach out to our local state representatives and invite them to come see the good work we are doing and find out what they may be able to help us with for future programs. Dr. Dressler asked for support on the district issuing the invite. Mr. DiBello expressed some opposition to this as invites had been sent in the past with no result. He agreed that if Dr. Dressler wanted to pursue this that it would be okay.

Legislative Committee Christina Melton 3rd Weds. 7:30 p.m.

Mrs. Melton reported that there was not a lot of activity right now as the committees are in the process of being formed at this point. She stated that most of the focus at this point is on the PA School's Work Program. Mrs. Melton explained that PA School's Work Program is an organization brought together to help direct funding and reach out to our legislators to express a need for public school funding. She advised that she will have a resolution to circulate to the Board for consideration next month supporting the initiative for continued increases in funding for the school systems across the state of Pennsylvania. She expressed that she felt it was important for us to come together with the other 499 districts in the state.

MCIU Thomas J. DiBello 4th Weds. 7:00 p.m.

Mr. DiBello reported that they met on January 23, 2019 and discussion took place on the remodeling of the old MCIU building for use by the Head Start Program, Early Intervention Program and the Pre-K Program as well as other additional programs that are being provided by the MCIU. He added that due to the success of the programming the enrollment numbers are growing so the old MCIU building must be utilized. Mr. DiBello stated that they are looking at remodeling ½ of the building and the cost is around \$8 - \$10 million which will be paid for by the cost of services provided by the Intermediate Unit as well as state funding.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin reported that children living in the district who will be 5 years old as of August 31, 2019 are eligible to attend kindergarten next year. He reminded parents to beat the rush and make their registration appointments which will begin mid-February and end on March 29th. He added that additional information can be found on the district website. Dr. Goodin advised that the High School course scheduling for the 2019-2020 school year has begun and the course selection book can be found on the high school website. Dr. Goodin asked parents and students to familiarize themselves with the timeline for course selection which was sent via email by Dr. Nugent to all families. He stated that the course selection guide has a wealth of information including details about Dual Enrollment, Advanced Placement classes and our partnership with Arcadia University. Dr. Goodin thanked the Curriculum and Instruction Team, especially Heidi Rochlin, for helping to secure a \$35,000.00 grant to enhance our Ram QUEST courses in grades 1-6. He added that the grant was structured so that our Ram QUEST Team can experience new and innovative training and can obtain materials in order to further implement hands-on learning in their classrooms.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald reported that on the agenda for approval tonight is Policy 006 Local Board Procedures. He explained that PSBA this past year proposed some significant modifications to the policy state-wide. He advised that his office reviewed the provisions and found that the changes are reflective of things being done legally that are required as well as practice that is currently in place with the Board. Mr. Fitzgerald stated that subsequently they will not see changes as it is really reflective of legal responsibilities in the first place.

IV. MINUTES

Mr. Dehnert made a motion to approve Items A-C and Mrs. Melton seconded it. The motion passed 8-0.

- A. The Board approved the November 19, 2018 Work Session minutes. **(Attachment A1)**
- B. The Board approved the November 26, 2018 Board Meeting minutes. **(Attachment A2)**
- C. The Board approved the December 3, 2018 Board Reorganization Meeting Minutes. **(Attachment A3)**

V. PERSONNEL

Mr. Dehnert made a motion to approved Items A-H and Mr. Jackson seconded it. The motion passed 8-0.

A. Resignations

1. **Maria Carroll**; 7th Grade Club #9, 7th Grade Center. Effective: December 12, 2018.
2. **Jacqueline A. Cody**; Science Teacher, 7th Grade Center, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
3. **Marilyn Erb**; Social Studies Teacher, 7th Grade Center, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
4. **Michele D. Fonte**; Instructional Support Teacher, Upper Providence Elementary School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
5. **Brittany L. Harrington**, Instructional Assistant, Senior High School. Effective: January 25, 2019.
6. **Sandra Lee Hoff**; Elementary Teacher (.5) and Gifted Teacher (.5), Brooke Elementary School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
7. **Jeffrey J. Mast**; Social Studies Teacher, 8th Grade Center, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
8. **Barbara C. O'Brien**; Library Science Teacher, Senior High School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
9. **Louise A. Plush**; English Teacher, 7th Grade Center, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
10. **Susan M. Purtell**; Special Education Teacher, Brooke Elementary School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
11. **Laura M. Tuturice**; Part-time Food Service (4 hours/day), 8th Grade Center. Effective: December 17, 2018.

12. **Carol A. Vogt**; Reading Specialist, Upper Providence Elementary School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
13. **Diana M. Ward**; Family & Consumer Science Teacher, Senior High School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.

B. Leave of Absence

1. **Katherine Macel**; Speech & Language Therapist, Limerick Elementary School, for an unpaid leave of absence per Board Policy. Effective: April 11, 2019 through May 22, 2019.

C. Professional Employee

1. **Robyn J. Michael**; Elementary School Counselor, Royersford Elementary School, replacing Virginia M. Prevost. Compensation has been set at MS, Step 10, \$67,021.00 (prorated) with benefits per the Professional Agreement. Effective: To be determined.

D. Support Employees

1. **Brittany L. Berry**; Instructional Assistant, Evans Elementary School, replacing Carli R. Ducko who resigned. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: January 2, 2019.
2. **Amy L. Bonner**; Registered Nurse, Limerick Elementary School, replacing Erin J. Lewandoski who had a change of status. Compensation has been set at \$27.25 an hour with benefits per the Registered Nurses' Plan. Effective: December 17, 2018.
3. **Benjamin E. Eubanks**; Part-time Food Service (3 hours/day), Spring City Elementary School, replacing Clarisse Boyer who had a change of status. Compensation has been set at \$12.91 an hour per the Food Service Plan. Effective: January 2, 2019.
4. **Robert R. Greenwood**; School Police Officer, Senior High School, replacing Timothy J. Keaveney who resigned. Compensation has been set at \$28.60 an hour with benefits. Effective: January 7, 2019.
5. **Jessica M. Kemp**; Level II - Administrative Assistant, District Office, replacing Deborah A. Smith who had a change of status. Compensation has been set at \$18.65 an hour with benefits per the Secretarial Plan. Effective: January 2, 2019.
6. **Deborah A. Oliver**; Level III - Secretary (10 month), 5/6/7th Grade Center, replacing Laura Piland who had a change of status. Compensation has been set at \$16.20 an hour with benefits per the Secretarial Plan. Effective: January 22, 2019.

- 7. **Michael R. Poteete**; Part-time Food Service (4 hours/day), Oaks Elementary School, replacing Mary M. Cass who resigned. Compensation has been set at \$12.91 an hour per the Food Service Plan. Effective: January 22, 2019.

New Support Employee

- 8. **Lori A. Stumpfrock**; Staff Accountant, Administration Building, replacing Samuel A. Mersky who resigned. Compensation has been set at \$50,000.00 prorated with benefits. Effective: January 29, 2019.

E. Change of Status

- 1. **Sydney E. McGill**; Level III – Secretary to Level II – Administrative Assistant, District Office-Human Resources. Compensation has been set at \$18.65 an hour with benefits per the Secretarial Plan. Effective: January 29, 2019.

F. Substitute Employees

- 1. **Jessica A. Lydon** Athletic Trainer Substitute \$40.00/hour
- 2. **Michele J. Monaco** Athletic Trainer Substitute \$40.00/hour

G. The Board approved the 2019 Extended School Year Program (ESY) and the positions identified below to be held at the 5/6th Grade Center. The program will be held June 20, 2019 through July 25, 2019; Monday through Thursday from 8:30 AM to 2:30 PM.

- 1. Thirty (30) Special Education Teachers at a rate of \$40.00/hour.
- 2. Eight (8) Special Education Teachers-Tutors at a rate of \$40.00/hour.
- 3. Five (5) Special Education Teachers with WILSON experience for individual students as per the students' ESY IEP's at a rate of \$40.00/hour.
- 4. Four (4) Speech Therapists at a rate of \$40.00/hour.
- 5. One (1) Behavior Specialist at a rate of \$40.00/hour.
- 6. One (1) School Counselor at a rate of \$40.00/hour.
- 7. One (1) Certified School Nurse at a rate of \$40.00/hr.
- 8. Fifty-Five (55) Instructional Assistants. Rates will vary between \$16.36-\$20.63/hr. depending on experience and educational degree.

H. The Board approved the attached extra-curricular contracts for the 2018-2019 school year. *Designates new additions since the work session (**Attachment A4**)

VI. FINANCE

Mr. Dehnert made a motion to approve Items A-I and Mrs. Heine seconded it. The motion passed 8-0.

A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

- 1. General Fund Checks
Check No. 205455 – 205963 \$ 1,833,829.56

2.	<u>Food Service Checks</u>	
	Check No. 1290 – 1421	\$ 140,214.81
3.	<u>Capital Reserve Checks</u>	
	Check No. 2049	\$ 1,372.50
4.	<u>Capital Projects</u>	
	Reserve Fund: Check No. 21 – 26	\$ 14,745.54
	Bond Fund: Check No. 20 - 25	\$ 1,295,697.90
5.	<u>General Fund, Food Service, & Capital Reserve ACHs</u>	
	ACH 181900660 – 181900916	\$ 2,660,343.80
6.	<u>Procurement Payments and Wires</u>	
	20180186 - 20180197	\$ 1,278.99

C. The following monthly Board reports were approved:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Musicopia – Philadelphia, PA.** Provide a Bucket Drumming Mini-Artist in Residency Program for fourth grade students at Spring City Elementary. There is no cost to the district for this program as it is being funded by the Robert L. and Agnes Cook Bard Foundation.
2. **Perkiomen Watershed Conservancy – Schwenksville, PA.** Provide 3 one-hour presentations for the kindergarten classes at Brooke Elementary School entitled “Winter Secrets – Animals in Winter”. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$330.00.
3. **Stephanie Grace – Douglasville, PA.** Provide a total of 3 musical assemblies at Upper Providence Elementary (2) and Spring City Elementary (1) promoting positive messages in conjunction with Aavidum. Funding will be paid by the Upper Providence Home and School Association (\$500.00) and Spring City Elementary Professional Services Budget (\$250.00) and shall not exceed a total of \$750.00.
4. **Robyn Burckhardt, Art’s Alive – Spring City, PA.** Provide an Artist-in-Residency Program at Upper Providence Elementary in connection with the Clay Tile Mosaic Mural in the Courtyard Area. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$1,050.00.
5. **The National Theatre for Children – Minneapolis, MN.** Provide 2 assemblies for students at Upper Providence Elementary entitled “The Conservation Caper”. There is no cost to the district for this assembly.

6. **Shua Life Skills, Ron Shuali – Highland Park, NJ.** Provide 2 assemblies for students at Limerick Elementary in conjunction with building confident, healthy and calm learners. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$1,250.00.
 7. **Full Effect Productions – Cliffwood, NJ.** Provide 2 assemblies for students at Upper Providence Elementary entitled “The Magic of Sharks”. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$990.00.
 8. **The Montgomery County SPCA – Conshohocken, PA.** Provide a presentation for second grade students at Royersford Elementary School entitled “Pet Care”. There is no cost to the district for this presentation.
- E. The Board approved the following independent contracts:
1. **Kim Hogan – Bethlehem, PA.** Provide an Artist-in-Residency Program for students at Spring City Elementary in connection with a glass mosaic mural project which will be displayed in the building for all to view. Funding will be paid from the Spring City Elementary Professional Services Budget and shall not exceed \$3,190.00.
 2. **Chester County Intermediate Unit – Downingtown, PA.** Provide PCA services for a special needs student as per the IEP. Services will be provided for 6.4 hours per day for 140 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$29,120.00.
 3. **The Lincoln Center for Family and Youth – Audubon, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$25,235.60.
 4. **Devereux PA Children’s Behavioral Health Services, Mapleton – Malvern, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$20,448.00.
 5. **Lakeside Educational Network – North Wales, PA.** Provide a one-to-one instructional assistant and tutoring services as part of the Lakeside Mobile Support Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$10,595.00.
 6. **Chester County Intermediate Unit – Downingtown, PA.** Provide a Psychiatric Evaluation, 3 Psychological Evaluations and a Personal Care Assistant for special needs students. Funding will be paid from the Special Education Budget and shall not exceed \$38,741.24.
 7. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing services during the school day and during transportation to and from school for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$33,840.00.

8. **Chester County Intermediate Unit (The Learning Center) – Downingtown, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$31,661.74.
 9. **The Pathway School – Jeffersonville, PA.** Provide Educational services for a special needs student during the remaining 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$49,500.00.
 10. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Registered Behavior Technician (RBT) services for a special needs student for the remainder of the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$19,320.00.
 11. **Kara Canale – Collegeville, PA.** Provide Psychological services for students who require initial psychoeducational evaluations and/or reevaluations. Services will be provided for 15 hours per week for 12 weeks at a rate of \$70.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$12,600.00.
 12. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide increased Direct Trained PCA support services for a special needs student for the remainder of the school year as per the IEP. Services will be provided at an increased rate of \$35.00 per hour to accommodate certification needed to meet the student's needs. This is an amendment to the contract originally approved in August for a rate of \$32.00 per hour. In addition, Education Alternatives will provide up to an additional 100 hours of Behavior Supervision and support at a rate of \$95.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$11,615.00.
- F. The Board approved the Preliminary General Fund Budget for the 2019-2020 school year in the amount of \$170,897,412.00.
- G. The Board approved filing with the Department of Education the 2019-2020 referendum exceptions for Special Education Expenditures (Approximately \$2.4 million) and Retirement Contributions (Approximately \$25,000.00), for a total estimated amount of \$2,425,000.00. These referendum exceptions represent approximately 2.2% and could be used for allowable millage over the Act 1 State Index cap amount of 2.3%. Exceptions are permitted due to the recognition that there are extraordinary district expenses above the rate of inflation.
- H. The Board approved the 2019-2020 Montgomery County Intermediate Unit's Member Services Budget in the amount of \$1,518,580.00. This amount represents no increase over the 2018-2019 overall budget amount. Spring-Ford's share for 2019-2020 is \$118,045.00 which is a \$1,138.00 increase over last year's amount.
- I. The Board approved a three-year agreement with MyPayment Network (SchoolPay) for providing merchant services and software used to accept payments online. The initial set up fee is \$2,500.00 and annual service fees of \$850.00 per year (waived for year one). Other fees are to be passed on to the payers.

VII. PROPERTY

Mr. Dehnert made a motion to approve Item A and Mr. Jackson seconded it. The motion passed 8-0.

- A. The Board approved the service contract for district-wide mowing for the third year of a three-year option with Black Forest Landscaping and Snowplowing, Inc., as per the RFP. The total cost for Year 3 is \$1,333.00 per mowing based on an average of twenty-three mowings per year. Funding will come from the General Maintenance Budget.

VIII. PROGRAMMING AND CURRRICULUM

Mrs. Melton made a motion to approve Item A and Mrs. Heine seconded it. The motion passed 8-0.

- A. The Board approved the following new curricular resources for the 2019-2020 school year. Funding will come from the Curriculum Budget and shall not exceed **\$52,500.00**.

<u>Course</u>	<u>Textbook</u>
1. 10 th Grade Social Studies (\$50,000.00)	World History & Geography Modern Times, c.2018 <i>6 years online access for all students and teachers</i>

**All teacher materials have been provided free of charge for the purchase above*

2. Accounting (10-12 Center) (\$2,500.00)	Accounting: An Integrated Approach, 6 th Edition
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IX. NEW CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-H and Mrs. Heine seconded it. The motion passed 8-0.

The following individuals are approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Dr. Allyn R. Roche**, Assistant Superintendent, **Elizabeth Leiss**, Director of Human Resources, **David Krakower**, Supervisor of Special Education, to attend the “*Greater Philadelphia Teacher Job Fair*” at the Oaks Expo Center in Oaks, PA on April 3, 2019. The total cost of this conference is \$425.00 (registration). No substitutes are needed.
- B. **Michael McDaniel**, Director of Athletics, to attend the “*PreK-12 Title IX Administrator Certification Course*” in Lansdale, PA from January 27 through January 29, 2019. The total cost of this course is \$899.00 (registration). No substitute is needed.
- C. **Katie Davis**, **Amy Hiller** and **Christine Raber**, Special Education Supervisors, to attend the “*2019 PDE Bureau of Special Education Annual Conference*” at the Hershey Lodge and Convention Center in Hershey, PA from March 11 through March 13, 2019. The total cost of this conference is \$1,464.00 (registration, mileage, lodging and meals). No substitutes are needed.

- D. **Edward Koneski**, Grounds Foreman, and **Gregory Detwiler**, Grounds Crew, to attend *"The 2019 Eastern PA SportsTurf Conference"* at the Maple Shade Conference Center in East Earl, PA on January 16, 2019. The total cost of this conference is \$170.00 (registration). No substitutes are needed.

HIGH SCHOOL

- E. **Douglas Reigner**, House Principal, and **Carol Scheck**, Business Teacher/FBLA Advisor, to attend *"Future Business Leaders of America-State Leadership Competition and Conference"* at the Hershey Lodge and Convention Center from April 8, 2019 through April 10, 2019. Ms. Scheck will attend on April 8th and 9th while Mr. Reigner will attend on April 9th and 10th and accompany those students who have advanced to the state level of competition. The total cost to attend this conference is \$1,067.00 (registration, lodging, and 2 days of substitute coverage for Ms. Scheck).
- F. **Khrystin Herb**, SAP Coordinator, to attend the *"PASAP-PAMLE Conference"* in State College, PA from February 23, 2019 through February 26, 2019. The total cost of the conference is \$599.00 (mileage, meals and 2 days of substitute coverage).

EVANS

- G. **Laura McNeil Murphy**, Certified School Nurse, to attend *"PA School Nurse Association Conference"* in State College, PA from March 29, 2019 through March 31, 2019. The total cost of the conference is \$1,072.76 (registration, mileage, lodging, meals and 1 day of substitute coverage).

New Conference and Workshop

- H. **Jessica Saloky**, Modernized Learning Coach, to attend *"PETE & C"* in Hershey, PA from February 10, 2019 through February 13, 2019. Ms. Saloky will be taking the place of Robert Catalano who was previously approved to attend. The total cost of this conference is \$1,008.52 (registration, mileage, lodging and meals). No substitute is needed.

X. OTHER BUSINESS

Mr. Dehnert made a motion to approve Items A-D and Mrs. Melton seconded it. The motion passed 8-0.

- A. The following policies were approved:

1. Policy #006 – LOCAL BOARD PROCEDURES: Meetings (**Attachment A5**)
2. Policy #217 – PUPILS: Graduation Requirements (**Attachment A6**)

- B. The Board approved the overnight trip request for **Douglas Reigner**, House Principal, and **Carol Scheck**, Business Teacher and FBLA Advisor to accompany students qualifying for the Future Business Leaders of America State Competition in Hershey, PA from April 8th through April 10th, 2019. Students will travel by district transportation. The cost of the trip is estimated to be \$425.00 per student for registration, lodging and meals. Students will miss 3 days of school and will be responsible for any missed work. The total cost to the district is for the transportation costs and 2 days of substitute coverage for Ms. Scheck.

C. The Board approved the overnight trip request for **Robert Swier**, Business Education Teacher, and **Kaylee Wallis**, English Teacher, to accompany students qualifying for the DECA State Competition in Hershey, PA from February 20th through February 22nd, 2019. Students will travel via chartered transportation. The cost of the trip is estimated to be \$400.00 per student for registration, transportation, lodging and meals. Students will miss 3 days of school and will be responsible for any missed work. The total cost to the district is for 3 days of substitute coverage for Mr. Swier and Ms. Wallis.

D. The Board approved the 2019-2020 school calendar. **(Attachment A7)**

E. The following policy is listed as a first reading:

1. Policy #815.1 – OPERATIONS: District-Issued Devices: Student Use, Rights and Responsibilities **(Attachment A8)**

XI. INFORMATIONAL ITEM

There were no comments.

A. Effective January 1, 2019, the IRS mileage rate will be **58 cents per mile** which is an increase from the 2018 rate of 54.5 cents per mile.

XII. BOARD COMMENT

There were no comments from the Board.

XIII. PUBLIC TO BE HEARD

There were no comments from the public.

XIV. ADJOURNMENT

Mr. Dehnert made a motion to adjourn and Mrs. Melton seconded it. The motion passed 8-0. The meeting adjourned at 8:29 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

**2018-2019 EXTRACURRICULAR CONTRACTS
FEBRUARY 2019**

	Contract Title	Season	Last	First	Stipend
1	Co-Ed Fitness Intramural # 19 - Grade 7	Year	Calvin	Krista L.	\$402.00
2	8 th Gr. Club #14	Spring	Ehnot	Jane D.	\$402.00
3	Co-Ed Fitness Intramural # 2 - Grade 5-6	Winter	Finnegan	Maura K.	\$402.00

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: DISTRICT-ISSUED DEVICES:
STUDENT USE, RIGHTS AND
RESPONSIBILITIES

ADOPTED:

REVISED:

REVIEWED: January 17, 2019

<p>1. Purpose</p> <p>2. Definitions</p>	<p style="text-align: center;">815.1. DISTRICT-ISSUED DEVICES: STUDENT USE, RIGHTS AND RESPONSIBILITIES</p> <p>The Board of School Directors recognizes the need to establish regulations for student use of District-Issued Devices consistent with the educational mission of the school district.</p> <p><i>Device</i> – refers to an identified Laptop, Tablet or other device issued by the District to a specific District student for use in connection with the academic program. This includes, but is not limited to, Laptop/Device issued by the District in connection with the Modernizing Learning Initiative, Spring-Ford Learning Initiative, Individualized Education Programs and Service Agreements for identified students with special needs, and other educational purposes.</p> <p><i>Modernizing Learning Initiative/Spring-Ford Learning Initiative</i> – The goal of Modernizing Learning is to maximize student engagement and increase differentiation in the classroom. The District initiative is to provide students with 21st Century learning environments both at home and in school, and to give all students increased access to technology resources and devices.</p> <p><i>Network Administrator</i> - an Information System Professional responsible for the day-to-day maintenance and upkeep of SFASD-Network.</p> <p><i>Remote Access of Devices</i> – a situation where a District employee or agent, using client management software, accesses a Device issued to a student and in the student’s possession. Software maintenance, which will download software and configuration changes automatically when a student connects to the SFASD-Network with the Device, does not constitute remote access of the Device.</p> <p><i>SFASD-Network</i> – refers to the District’s wide area network which permits the following uses, among others, by authorized students:</p> <ol style="list-style-type: none"> a. Internet access; b. Network shared resources such as printers; and
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<p>3. Authority</p>	<p>c. Network folder shares and backup folders.</p> <p><i>Software maintenance</i>- any software or configuration changes sent out to all Devices, even if it only affects certain Devices, that is necessary for the maintenance and security of the SFASD-Network and to ensure that only authorized software is installed on the Devices.</p> <p><i>System Integrity</i> – refers to the maintenance of accurate and consistent information throughout the SFASD-Network.</p> <p><u>Rules for District Issued Devices</u></p> <ol style="list-style-type: none">1. The Superintendent or designee shall provide formal notification to district parents and guardians whose child is eligible to be issued a Device before distribution containing information relating to specific policies and procedures regarding district issued Devices.2. Each student and the student’s parent or guardian must sign an agreement for the Device detailing the terms and conditions set forth in this and other policies and acknowledging receipt of Guidelines for use of the Device.3. The restrictions set forth in Policy No. 815, SFASD-Network: Student Use, Rights and Responsibilities apply in their entirety to district issued Devices whether or not the device is connected to SFASD-Network.4. A student does not need to be asked for permission prior to remote software maintenance or to resolve a technical issue with a Device. Software maintenance may involve the correction of altered code or programming and in some cases may remove files from the Device if the files are deemed to be a threat to the operation or security of the SFASD-Network or are stored in unauthorized software.5. Student files and documents stored on district issued Device may be viewed in the following circumstances:<ol style="list-style-type: none">a. After the Device has been returned by the student to the District:<ol style="list-style-type: none">1. At the end of a school year; or2. Any other time the student has been reasonably notified of the need to permanently return the Device.b. If the District has a reasonable suspicion that the student is violating District Policies, Rules, and Student Handbook, authorized District administrators may take immediate custody of the Device and review student files. “Reasonable suspicion” means reasonable grounds
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<p>4. Delegation of Responsibility</p>	<p>exists that the search will uncover evidence that the student violated the law or school rules or District policies. The scope of the search must be reasonably related to the violation which justified the search. Under no circumstances will a District employee access a Device remotely for the purpose of this subsection.</p> <p>c. Pursuant to Policy 815, that sets forth the ability of the District to access or review such files.</p> <p>d. Teachers and other school personnel may provide assistance to a student in locating that student’s files in the presence of and at the request of the requesting student.</p> <p>6. In the event that the parent/guardian or student refuse to sign the required agreement for Device use, the Superintendent or designee shall be responsible for ensuring that the District uses its best efforts to make necessary accommodations for the student to ensure that the student’s education is not adversely affected.</p> <p>7. The Superintendent shall establish regulations ensuring:</p> <p>a. adequate and timely training in connection with use of Devices of students to whom Devices are issued; and</p> <p>b. periodic orientations for parents and guardians of students to whom Devices are issued.</p> <p><u>Sanctions</u></p> <p>A student’s failure to abide by the rules and regulations of this policy will subject the student to the usual disciplinary procedures of the District as established in the applicable Student Code of Conduct or in District policies. Students may also have access to their Device limited during the school day if deemed appropriate.</p> <p>Parents, guardians and students may also be held financially responsible for all uninsured damage, loss or theft of the Device while the Device is in the possession, custody or control of student.</p> <p>Any theft of District-Issued Device must be accompanied by a written police report. All repairs to technology devices will be facilitated by the District technology staff. No outside vendors or other individuals are authorized to make repairs to District technology and Devices.</p> <p>The Superintendent of Schools and/or a designee shall create guidelines as cross-referenced below which describe how the policy will be implemented.</p>
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	<p>References:</p> <p>Policy No. 815, SFASD-Network: <i>Acceptable Use of Electronic Communications System - Student Use, Rights and Responsibilities</i></p> <p>Policy 345, 445, 545 – SFSD Staff-Student Communication/Relations</p> <p>Policy No. 224, <i>Care of School Property</i></p> <p>Policy No. 249, <i>Bullying and Cyber Bullying</i></p> <p>Policy No. 237 Electronic Communications</p> <p>Policy No. 218 Student Discipline</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: ADMINISTRATIVE
EMPLOYEES

TITLE: TOBACCO USE

ADOPTED: March 25, 1991

REVISED: February 4, 2004

REVIEWED: February 19, 2019

323. TOBACCO USE	
1. Purpose	The Board recognizes that tobacco use during school hours and on school property presents a health and safety hazard which can have serious consequences for the user and the non-user and the safety of the district and is, therefore, of concern to the Board.
2. Definition 18 Pa. C.S.A. Sec. 6306.1	For purposes of this policy, tobacco use shall mean all use of tobacco, including cigars, cigarettes, pipes, smokeless tobacco, and electronic cigarettes.
3. Authority 20 U.S.C. Sec. 7181 et seq 35 P. S. 1223.5	In order to protect students and staff from an environment that may be harmful to them, and because the Board cannot, even by indirection, condone the use of tobacco because of its possible harm to personal well-being, the Board prohibits tobacco use by administrative employees in a school building, and on any property, buses, vans and vehicles that are owned, leased, being used by students or employees in conjunction with a school activity or controlled by the school district. The Board prohibits tobacco use by administrative employees at school-sponsored activities that are held off school property.
4. Guidelines SC 1303-A	The district shall annually notify employees about the district's tobacco use policy by publishing such in handbooks, newsletters, posted notices, and other efficient methods. Incidents of possession, use and sale of tobacco by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year. A violation of this policy shall be punishable by a civil fine of not more than fifty dollars (\$50.00) and disciplinary action.
PA Code Title 22 Sec. 403.1	

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: TOBACCO USE

ADOPTED: March 25, 1991

REVISED: February 4, 2004

REVIEWED: February 19, 2019

<p>1. Purpose</p> <p>2. Definition 18 Pa. C.S.A. Sec. 6306.1</p> <p>3. Authority 20 U.S.C. Sec. 7181 et seq 35 P. S. 1223.5</p> <p>4. Guidelines</p> <p>SC 1303-A</p> <p>PA Code Title 22 Sec. 403.1</p>	<p style="text-align: center;">423. TOBACCO USE</p> <p>The Board recognizes that tobacco use during school hours and on school property presents a health and safety hazard which can have serious consequences for the user and the non-user and the safety of the district and is, therefore, of concern to the Board.</p> <p>For purposes of this policy, tobacco use shall mean all use of tobacco, including cigars, cigarettes, pipes, smokeless tobacco, and electronic cigarettes.</p> <p>In order to protect students and staff from an environment that may be harmful to them, and because the Board cannot, even by indirection, condone the use of tobacco because of its possible harm to personal well-being, the Board prohibits tobacco use by professional employees in a school building and on any property, buses, vans and vehicles that are owned, leased, being used by students or employees in conjunction with a school activity or controlled by the school district.</p> <p>The Board prohibits tobacco use by professional employees at school-sponsored activities that are held off school property.</p> <p>The district shall annually notify employees about the district’s tobacco use policy by publishing such in handbooks, newsletters, posted notices, and other efficient methods.</p> <p>Incidents of possession, use and sale of tobacco by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.</p> <p>A violation of this policy shall be punishable by a civil fine of not more than fifty dollars (\$50.00) and disciplinary action.</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: CLASSIFIED EMPLOYEES

TITLE: TOBACCO USE

ADOPTED: March 25, 1991

REVISED: February 4, 2004

REVIEWED: February 19, 2019

523. TOBACCO USE	
<p>1. Purpose</p>	<p>The Board recognizes that tobacco use during school hours and on school property presents a health and safety hazard which can have serious consequences for the user and the non-user and the safety of the district and is, therefore, of concern to the Board.</p>
<p>2. Definition 18 Pa. C.S.A. Sec. 6306.1</p>	<p>For purposes of this policy, tobacco use shall mean all use of tobacco, including cigars, cigarettes, pipes, smokeless tobacco, and electronic cigarettes.</p>
<p>3. Authority 20 U.S.C. Sec. 7181 et seq 35 P. S. 1223.5</p>	<p>In order to protect students and staff from an environment that may be harmful to them, and because the Board cannot, even by indirection, condone the use of tobacco because of its possible harm to personal well-being, the Board prohibits tobacco use by classified employees in a school building and on any property, buses, vans and vehicles that are owned, leased, being used by students or employees in conjunction with a school activity or controlled by the school district.</p> <p>The Board prohibits tobacco use by classified employees at school-sponsored activities that are held off school property.</p>
<p>4. Guidelines</p> <p>SC 1303-A</p>	<p>The district shall annually notify employees about the district's tobacco use policy by publishing such in handbooks, newsletters, posted notices, and other efficient methods.</p> <p>Incidents of possession, use and sale of tobacco by any person on school property shall be reported to the Office of Safe Schools on the required form at least once each year.</p> <p>A violation of this policy shall be punishable by a civil fine of not more than fifty dollars (\$50.00) and disciplinary action.</p>
<p>PA Code Title 22 Sec. 403.1</p>	