

On May 28, 2019 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Linda C. Fazzini and Kelly J. Spletzer
Region II: Dawn R. Heine and Colleen Zasowski
Region III: Mark P. Dehnert and Christina F. Melton
Presiding Officer: Thomas J. DiBello
Assistant Superintendent: Dr. Allyn J. Roche
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Eshika Seth and Julianna Lelli

The following Board Members were absent: **Dr. Edward T. Dressler** and **Clinton L. Jackson**

ANNOUNCEMENTS

Eshika announced that there are only 13 days remaining in the school year. She invited everyone to visit the Spring-Ford End-of-Year webpage for important end of year information including summer dates, resources and upcoming events as well as the last day of school signs.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. ACTION ITEM

Mrs. Heine made a motion to approve Item A and Mrs. Fazzini seconded it. The motion passed 7-0.

- A. The Board approved **Resolution 2019-27** commending the **Spring- Ford High School Softball Team** and their coaches, **Timothy Hughes, Shawn Corropelese** and **Mallory Greene** for winning the 2019 Pioneer Athletic Conference (PAC) Softball Championship. **(Attachment A1)**

III. PRESENTATIONS

Mr. Tom Kelly, Education Representative, from Zeswitz Music stated that he is here to bestow an honor from the NAMM Foundation; The Best Communities for Education Award. He spoke of the opportunity he has had to work with the instrumental staff in the district on a weekly basis. Mr. Kelly provided the history and background of the award and the overall importance music plays. Mr. Kelly presented the award to Dr. Roche and Mr. DiBello.

- A. **Tom Kelly of Zeswitz Music** recognized the Spring-Ford Area School District on being named as one of the **“Best Communities for Music Education”**.

Ms. Kris Jennings introduced the Middle School Indoor Guard, spoke of their success and presented them with a resolution in honor of their accomplishments.

- B. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-11** commending the **Spring-Ford Middle School Indoor Guard Program** for successfully placing first at the Cavalcade Indoor Association Championships, first at the Tournament Indoor Association Chapter 3 Championships, second at the Tournament Indoor Association Atlantic Coast Championship in the Scholastic Middle School Division, finishing with an undefeated season in the Cavalcade Indoor Association and being rewarded for being one of the best Scholastic Indoor Middle School Programs in the region. **(Attachment A2)**

Ms. Emily McGranahan introduced Ingrid Shu, spoke of her success and presented Ingrid with a resolution in honor of her accomplishment.

- C. **Emily McGranahan**, String Ensemble and Honors Orchestra Director, presented **Resolution 2019-12** commending **Ingrid Shu** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Orchestra. **(Attachment A3)**

Ms. Kris Jennings introduced Peter Boretskii, Lauren Kuerschner, Daniel Meade, Rachel Pragman and Owen Wright. She spoke of their successes and presented them with resolutions in honor of their accomplishments.

- D. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-13** commending **Peter Boretskii** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A4)**
- E. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-14** commending **Lauren Kuerschner** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A5)**
- F. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-15** commending **Daniel Meade** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A6)**
- G. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-16** commending **Rachel Pragman** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A7)**
- H. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-17** commending **Owen Wright** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A8)**

Dawn Heine left at 7:55 PM

Mr. Seth Jones introduced Colleen McDermott, spoke about her success and presented Colleen with a resolution in honor of her accomplishments.

- I. **Seth Jones**, High School Instrumental and Jazz Ensemble Director, presented **Resolution 2019-18** commending **Colleen McDermott** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Band Festival as well as the 2019 District 11 Orchestra Festival. **(Attachment A9)**

Dr. Robb Colyer did the presentation since Mr. McDaniel was needed at the Girls' Softball Team's Playoff game.

Dr. Colyer acknowledged and recognized the Middle School 7th/8th Grade Girls' Track Team, the 7th/8th Grade Boys' Track Team and the 7th Grade Boys' Lacrosse Team for ending their seasons with undefeated records. He had the team members that were present come forward, introduce themselves and be recognized for their season accomplishments.

Dr. Colyer invited each of the High School Teams and the Individual Athletes along with their coaches to come forward. He asked each of the members to introduce themselves. Dr. Colyer spoke about the success the teams and the individuals had this year. He presented them with resolutions in recognition of their accomplishments.

- J. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-19** commending the **Spring-Ford High School Girls' Track Team** and their coaches, **Danielle Stauffer, Geoffrey Kahler, Richard Loughhead, Amanda Birnbrauer, Damien Boham, David Cain, Heather Giovagnoli, John Kraynak** and **Matthew Varady** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' Track Championship. **(Attachment A10)**
- K. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-20** commending **Nene Mokonchu** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' 400 Meter Dash Championship. **(Attachment A11)**
- L. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-21** commending **Nene Mokonchu** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' High Jump Championship. **(Attachment A12)**
- M. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-22** commending **Dean Wright** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Long Jump Championship. **(Attachment A13)**
- N. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-23** commending the **Spring-Ford Boys' Lacrosse Team** and their coaches **Kevin Donnelly, Kevin Czapor**, and **Chuck Baker** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Lacrosse Championship. **(Attachment A14)**
- O. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-24** commending the **Spring-Ford Boys' Tennis Team** and their coaches **John Brennan, Ryan Rendick** and **Brent Kissel** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Tennis Championship. **(Attachment A15)**

- P. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-27** commending the **Spring-Ford High School Softball Team** and their coaches, **Timothy Hughes**, **Shawn Corropelese** and **Mallory Greene** for winning the 2019 Pioneer Athletic Conference (PAC) Softball Championship. (**Attachment A1**)
- Q. **Dr. Robb Colyer**, Principal, recognized the following Teams on their Undefeated Seasons.
- 7th/8th Grade Girls' Track Team**
7th/8th Grade Boys' Track Team
7th Grade Boys' Lacrosse Team

IV. **BOARD AND COMMITTEE REPORTS**

Policy **Colleen Zasowski** **2nd Mon. 7:30 p.m.**
Mrs. Zasowski reported on the Policy Committee Meeting that took place on May 13, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Extracurricular **Christina Melton** **2nd Mon. 6:30 p.m. (alt. months)**
Mrs. Melton reported on the Extracurricular Committee Meeting that took place on May 13, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Mr. DiBello commented that there is a growing concern about student athletes who may participate in one sport and also be part of another Spring-Ford sponsored program that are being benched following their return after choosing to participate in the other event over the athletic event. Mr. DiBello stated that he has heard from one parent multiple times on this topic. Mr. DiBello felt that this is something that needed to be looked at.

Mrs. Melton indicated that they would put this on the September Extracurricular agenda for further discussion. She reminded that they must also consider the safety of the students and when there is a student who has been out for an extended period of time then they may not be physically in shape to perform the sport's function so it may have to fall under the coach's discretion.

Discussion took place on having uniform rules and awareness of what the expectations are in these types of circumstances.

WMCTC **Dehnert, Dressler, Heine** **1st Mon. 7:00 p.m.**
Mr. Dehnert reported that the Joint Operating Committee met and had 2 major presentations. The first was on the Advanced Manufacturing Technology Program and splitting it into two programs. He stated that between welding and machining if there were not two different programs like there are at the other centers then the students may not get enough training on one or the other. The second presentation was in regards to the employee benefits for healthcare changing to a different company.

PSBA Liaison **Dr. Edward Dressler**
There was no report.

MCIU

Thomas J. DiBello

4th Weds. 7:00 p.m.

Mr. DiBello reported that the meeting focused on the remodeling of the old MCIU building. He advised that the bids for the remodeling project came in too high so they redid the bid Package and will be going out again for bids.

Superintendent's Report Dr. Allyn J. Roche

Dr. Goodin was absent so Dr. Roche provided the report from Dr. Goodin. He congratulated all of the students and staff at the Intermediate School on their participation in the Dietz and Watson "Pretty in Pig" Fundraising Program. Dr. Roche announced that the total donations added up to \$5,601.00 and are a result of the 5th and 6th grade participation in the "More Than Pink Community Service Project". Dr. Roche advised that there were 2 homerooms of note and they were Mrs. Wagenseller's 5th grade homeroom who collected \$754.00 and Ms. Rays 6th grade homeroom who collected \$223.00. He added that each of these homerooms will receive a pizza party and a trophy. Dr. Roche stated that proceeds of this fundraiser will go to the Susan G. Komen Breast Cancer Foundation. He congratulated the Intermediate School on their participation in this worthy cause. Dr. Roche announced that during the summer months there will be many facility improvement projects happening in the district including completion of the High School Project for later July, replacement of the windows at the 9th Grade Center, a new walking path at Limerick Elementary thanks to the generosity of the Home and School Association and several of the school parking lots will be repaved. Dr. Roche stated that Dr. Goodin wanted to commend the custodial and maintenance crews for all their hard work and dedication throughout the hot summer. He also commended the Ramoires Staff as their 2018-2019 edition is excellent including several significant short stories, poems, digital art and photography entries. He hoped that everyone will get a chance to enjoy the student work.

Solicitor's Report

Brian Subers

Mr. Subers advised that the District Solicitor Mark Fitzgerald was not able to be at the meeting this evening. He reported on Mr. Fitzgerald's behalf that Policy 707 was reviewed by his office and feedback was provide back to Dr. Roche. Mr. Subers stated that the content of that feedback has been incorporated into the policy that appears on this evening's agenda as a first reading.

V. MINUTES

Mr. Dehnert made a motion to approve Items A-B and Mrs. Melton seconded it. The motion passed 6-0.

A. The Board approved the April 15, 2019 Work Session minutes. **(Attachment A16)**

New Minutes

B. The Board approved the April 23, 2019 Board Meeting minutes. **(Attachment A17)**

VI. PERSONNEL

Mr. DiBello noted that on Items G and H the funding should read that is coming from the Special Education Budget not IDEA Funds.

Mr. Dehnert asked that Items L and M be separated.

Mrs. Spletzer made a motion to approve Items A-K plus N and Mrs. Zasowski seconded it. The motion passed 6-0.

A. Resignations

1. **Kimberly A. Bast**; Director of Curriculum & Instruction, District Office. Effective: July 5, 2019.
2. **Stephanie Compton-Bain**; Extended School Year - School Counselor, 5/6th Grade Center. Effective: April 26, 2019.
3. **Anne Falcone**; Part-time, Food Service, Oaks Elementary School, for the purpose of retirement. Effective: June 16, 2019.
4. **Joan C. Flack**; Extended School Year - Instructional Assistant, 5/6th Grade Center. Effective: April 26, 2019.
5. **Katie A. Grohoski**; English Teacher, Senior High School. Effective: June 17, 2019.
6. **Anna E. Haring**; Instructional Support Teacher, Evans Elementary School. Effective: June 17, 2019.
7. **Jessie L. Hollinger**; Elementary Teacher, Evans Elementary School. Effective: June 17, 2019.
8. **Erin E. Hughes**; Extended School Year – Instructional Assistant, 5/6th Grade Center. Effective: May 14, 2019.
9. **Vanessa L. Mayer**; Special Education Teacher, Senior High School. Effective: June 17, 2019.
10. **Emily M. McCallister**; Special Education Teacher, Limerick Elementary School. Effective: July 25, 2019
11. **Debra A. Orner**; Instructional Assistant, 8th Grade Center, for the purpose of retirement. Effective: June 17, 2019.
12. **Susan M. Rorick**; Instructional Assistant, Evans Elementary School, for the purpose of retirement. Effective: June 17, 2019.
13. **Kathy E. Savage**; Level III Secretary, Senior High School, for the purpose of retirement. Effective: August 3, 2019.
14. **Dorothy M. Williams**; New Account Standards, District Office, for the purpose of retirement. Effective: July 1, 2019.

New Resignation

15. **Ryan G. Rendick**; Co-Ed Fitness Intramural #17. Effective: May 19, 2019.

B. Leave of Absence

1. **Lindsay N. Miller**; Special Education Teacher, Senior High School, for a child-rearing leave per the Professional Agreement. Effective: August 21, 2019 through the end of the 2019-2020 school year.

C. Professional Staff

1. **Erin E. Hughes**; Instructional Support Teacher, Upper Providence Elementary School, replacing Michelle Fonte who retired. Compensation has been set at MS+30, Step 5, \$63,522.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

New Professional Staff

2. **Deborah A. Flad**; Family & Consumer Science Teacher, Senior High School, replacing Diana M. Ward who retired. Compensation has been set at MS, Step 7, \$58,422.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

D. Support Staff

1. **Kenneth L. Rhoads**; Maintenance II – HVAC, replacing Michael A. Francis who resigned. Compensation has been set at \$23.93/hour with benefits per the Maintenance Benefit Summary. Effective: May 6, 2019.
2. **Maria G. Romano**; Part-time, Food Service (4 hours/day), Upper Providence Elementary School, replacing Heather Miscavage who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: May 8, 2019.
3. **Marie A. Smith**; Part-time, Food Service (4 hours/day), 8th Grade Center, replacing Carol Y. Keene who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: May 13, 2019.

E. Temporary Professional Employee

1. **Emily Castillo**; Special Education Teacher, Senior High School, replacing Cory Lush who had a change of assignment. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Andrea M. Weber**; Instructional Support Teacher, Evans Elementary School, replacing Anna Haring who resigned. Compensation has been set at BS, Step 2, \$49,000.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

F. Status Change

1. **Elaine M. Ruppert, Ed.D.**; 10-month House Principal to 12-month House Principal. Compensation has been set at \$117,815.22, with benefits per the Spring-Ford Principals and Administrators Association. Effective: July 1, 2019.

New Status Change

2. **Mary R. Newett**; Administrative Assistant - Accounts Receivable to Staff Accountant, Business Office, replacing Lori A. Stumpfrock who resigned. Compensation has been set at \$45,000.00, prorated with benefits. Effective: May 29, 2019.
- G. The Board approved the following Special Education Teachers to be hired for the 2019 Extended School Year – Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
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|-------------------------------|----------------------------------|
| 1. Celeste Baumgardner | 6. Alice B. Hollingsworth |
| 2. Amanda Burr | 7. Kevin Lewis |
| 3. Grace L. Donovan | 8. Kara C. McQuaid |
| 4. Greta Ertzgard | 9. Abigail E. Pilgermayer |
| 5. Deirdre A. Gilinger | 10. Michelle M. Stead |
- H. The Board approved the following Support Staff to be hired for the 2019 Extended School Year Program(s). Compensation for new employees will be set at \$16.36 - \$19.40/hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from the Special Education Budget.
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|-----------------------------|--------------------------------|
| 1. Mary Abraham | 6. Marisa Moley |
| 2. Brittany L. Berry | 7. Kristin Richter |
| 3. Ronda Brisbois | 8. Trisha L. Santangelo |
| 4. Michelle A. Mack | 9. Sara K. Stoltzfus |
| 5. Viola S. McCollum | |
- I. The Board approved hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Mary K. Burkholder**
 2. **Stephanie C. Compton-Bain**
 3. **Elyse F. Ohms**
 4. **Jennifer L. Ott**
- J. The Board approved hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Joan Clare Callow**
 2. **Shannon E. Dauphin**
 3. **Erin E. Hughes**
 4. **Elise Marie A. Lannutti**
 5. **Alicia M. Spatzer**

- K. The Board approved the following Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be paid at the Instructional Assistant's current hourly rate plus benefits (FICA & Retirement).

1. Joan D. Flack

Mrs. Melton made a motion to approve Item L and Mrs. Fazzini seconded it.

Mr. Dehnert expressed his opposition to this position feeling it was not needed from an education perspective in a tough budget year.

Mrs. Zasowski asked for an explanation on why the position was needed in addition to the athletic trainers. Mr. DiBello explained that it is not an athletic trainer position but rather someone who would be in the fitness room providing guidance and education around the proper use of the equipment and how students should be exercising.

Discussion took place on the Board Members feelings of the pros and cons of this position.

The motion passed 5-1 with Mr. Dehnert voting no.

- L. The Board approved the attached job description for Strength and Conditioning Coach.
(Attachment 18)

New Personnel Motions

Mrs. Melton made a motion to approve Item M and Mrs. Spletzer seconded it.

Mr. Dehnert commented that in the last 3 years or so we had hired another person for that department so this will now triple the personnel in the Future Planning Center without really seeing an increase in our students. He felt that we keep on building positions and in a tough budget year we are adding more positions. He felt we should be getting by with what we have rather than keep adding administrative positions.

Mrs. Melton commented that her experience with the Future Planning Center is that they are extremely busy and they do not always have the ability to meet the full needs of our students. She spoke of the complexity of the college application process which takes up valuable time. Mrs. Melton commented that the work done in the Future Planning Center is not limited to college as it deals with a student's future no matter if it is college, the workforce, or a career in the military.

Mrs. Spletzer spoke of the difference in work that is now done by guidance counselors and the college and career advisors. She commented that since the district added the 2nd college and career advisor she, as a parent, has seen the improvement in the work the Future Planning Center is able to accomplish for students.

Mrs. Bast advised that the Act 339 requirements were a driving factor for this position and it simply cannot be done without another person. Dr. Roche acknowledged that it is a tough budget year but on the heels of Act 339 Spring-Ford has taken an aggressive and assertive approach to support the students to get their career and college counseling. He added that this position is to provide secretarial support in the Future Planning Center to those advisors and clarified that it is not an administrative position.

The motion passed 5-1 with Mr. Dehnert voting no.

- M. The Board approved the attached job description for Future Planning Secretary.
(Attachment A19)
- N. The Board approved the following Music Teachers for the 2019 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.
 - 1. **Sarah Becker-Fralich**
 - 2. **James Westlake**

VII. FINANCE

Mr. DiBello stated that since they keep talking about it being a tough budget year he wanted to reiterate that the administration put forth over \$2.5 million in new positions. He added that the Finance Committee in working with Mr. Fink and staff worked diligently in reducing the overall request for new positions. Mr. DiBello stated that unfortunately there are requirements and different things that cause us to grow. He advised that the budget the Board will be approving has somewhere around \$1.5 million in new positions. He reported that this information was available to the Board for almost 3 months now. Mr. DiBello stated that if the Board wants to eliminate new positions then he would say they should eliminate all new positions because all of the reasons stated for those new positions on the agenda tonight could be stated for any one of the new positions in the budget. Mr. DiBello commented that he knows that Dr. Goodin, Dr. Roche and Mr. Fink pushed back hard on every new position. Mr. DiBello added that if they want to take a position to saying no to one position then he would suggest they eliminate all new positions and reduce the budget by \$1.5 million.

Mr. Dehnert asked that Item M be separated.

Mrs. Spletzer made a motion to approve Items A-L and Mrs. Fazzini seconded it. The motion passed 6-0.

Mr. Dehnert made a motion to approve Items N-Q and Mrs. Spletzer seconded it. The motion passed 6-0.

Mrs. Spletzer made a motion to approve Item M and Mrs. Melton seconded it.

Mr. Dehnert stated that he cannot support a tax increase of 2.3% and felt that it needed to be under 2%.

Mr. DiBello asked where the recommended cuts should take place totaling \$300,000 – \$400,000 and Mr. Dehnert replied new positions. Mr. DiBello advised Mr. Dehnert that he needed to make a motion to cut out that amount from the budget in new positions.

Mr. Dehnert made a motion to cut out \$400,000 in new positions to reduce the budget to a 1.9% tax increase.

Mr. Subers advised that currently there is a motion and second to approve the budget as presented so a motion could be made to amend the original motion but that a new motion could not be made at this time.

Mr. Dehnert made a motion to amend the original budget motion to reflect a reduction to the total budget as presented by \$400,000 coming from new positions.

Mrs. Spletzer questioned how they have discussion on this amendment in order to determine from administration what the impacts of that cut would be.

Mr. Subers interjected that the Board had a motion but there had not been a second as of yet. Mrs. Spletzer seconded the motion so that a discussion could occur.

Discussion took place on the budget, the amount of time it has been available for discussion over the past few months and the new positions which had been presented to the Board Members at committee meetings and in their weekly update from Dr. Goodin. A concern was raised that the Board did not want to get into this level of micro-managing. It was also expressed that they did not want to minimize the process and all the work that has gone into putting the budget together.

The amended motion did not pass by a vote of 1-5 with Mrs. Zasowski, Mr. DiBello, Mrs. Spletzer, Mrs. Melton and Mrs. Fazzini voting no.

The original motion was back on the table. The motion passed by a vote of 5-1 with Mr. Dehnert voting no.

A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. <u>General Fund Checks</u>	
Check No. 206694 – 207165	\$2,917,172.03
2. <u>Food Service Checks</u>	
Check No. 1573 – 1623	\$ 55,322.27
3. <u>Capital Reserve Checks</u>	
Check No. 2054 - 2055	\$ 219,609.31
4. <u>Capital Projects</u>	
Reserve Fund: Check No. 34-35	\$ 10,937.00
Bond Fund: Check No. 34-41	\$1,057,573.05
5. <u>General Fund, Food Service, & Capital Reserve ACHs</u>	
ACH 181901263 – 181901508	\$3,042,466.76
6. <u>Procurement Payments and Wires</u>	
201800056 – 201800075	\$1,935,765.66

C. The following monthly Board reports were approved:

- Skyward Reports
- Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
- ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations, provide standing orders and consultation regarding school-based medical issues during the 2019-2020 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$20.00 per student physical.
2. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2019-2020 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$5.00 per screening.
3. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services during the Extended School Year Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$14,688.00.
4. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services during the school day for the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$77,760.00.
5. **Maxim Healthcare Services, Inc. – Exton, PA.** Provide Nursing services during the Extended School Year Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$7,256.48.
6. **Maxim Healthcare Services, Inc. – Exton, PA.** Provide Nursing services during the school day for the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$77,338.80.
7. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the Extended School Year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
8. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.
9. **Lakeside Educational Network (Lakeside School) – Fort Washington, PA.** Provide an Extended School Year Program and related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$8,250.00.
10. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the Extended School Year as per the IEP. Direct Program Supervision will be provided for up to 10 hours per month for 2 months at a rate of \$100.00 per hour (\$2,000.00). In addition, Direct ABA services will be provided for a total of 42 hours during the ESY Program at a rate of \$35.00 per hour (\$1,470.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$3,470.00.

11. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Direct Program Supervision will be provided for up to 14 hours per month for 10 months at a rate of \$100.00 per hour (\$14,000.00). In addition, Direct 1-1 Intervention services will be provided for 4 hours per week for 42 weeks at a rate of \$35.00 per hour (\$5,880.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$19,880.00.
12. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Direct Program Supervision will be provided for up to 10 hours per month for 10 months at a rate of \$100.00 per hour (\$10,000.00). In addition, Direct ABA services will be provided for 16 hours per month for 10 months at a rate of \$35.00 per hour (\$5,600.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$15,600.00.
13. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing services during the Extended School Year Program for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed a total of \$13,440.00.
14. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for seven special needs students as per their IEPs. Support Programming services will be provided for 7 weeks at a total cost of \$30,360.00. In addition, Variety Club will provide 38 sessions of Speech services, 35 sessions of Occupational Therapy and 7 sessions of Physical Therapy for a total cost of \$6,000.00. Funding will be paid from the Special Education Budget and shall not exceed \$36,360.00.
15. **The Pathway School – Jeffersonville, PA.** Provide Extended School Year services for three special needs students as per their IEPs. Services will be provided for 30 days. Funding will be paid from the Special Education Budget and shall not exceed \$35,990.00.
16. **Pediatric Services of America, Inc. dba Aveanna Healthcare – Atlanta, GA.** Provide Nursing services for the Extended School Year Program for three special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$14,430.00.
17. **Pediatric Services of America, Inc. dba Aveanna Healthcare – Atlanta, GA.** Provide Nursing services for the 2019-2020 school year during the school day and while transporting for three special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$80,160.00.
18. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 27 days at a rate of \$533.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$14,391.00.
19. **Vanguard School – Malvern, PA.** Provide Extended School Year services for 5 special needs students as per their IEPs. The Vanguard School will provide a two week Summer L.I.F.E. Program and services. Funding will be paid from the Special Education Budget and shall not exceed \$11,510.00.

20. **Behavior Interventions – King of Prussia, PA.** Provide Extended School Year services for a special needs student as per the IEP. 1-1 Registered Behavior Technician services will be provided for 5 hours per day for 19 days at a rate of \$55.00 per hour (\$5,225.00). In addition, Behavior Supervision services will be provided for a total of 10 hours at a rate of \$100.00 per hour (\$1,000.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$6,225.00.
21. **Chester County Intermediate Unit – Downingtown, PA.** Provide 1-1 Support services during the Extended School Year Program for 2 special needs students as per their IEPs. Services will be provided for 5 hours per day for 19 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,080.00.
22. **Chester County Intermediate Unit – Downingtown, PA.** Provide 1-1 Support services during the Extended School Year Program for a special needs student as per the IEP. Services will be provided for 5 hours per day for 19 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$3,040.00.
23. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide 1-1 Support services during the Extended School Year Program for 3 special needs students as per their IEPs. Services will be provided for a total of 400 hours at a rate of \$35.00 per hour (\$14,000.00). In addition, 12 hours of Behavior Supervision services will be provided at a rate of \$95.00 per hour (\$1,140.00). Funding will be paid from the Special Education Budget and shall not exceed \$15,140.00.

New Independent Contracts

24. **Brain Wash Game Show – Delanco, NJ.** Provide 3 one hour game show assemblies for students in 5th and 6th grade. Funding will be paid by the 5th and 6th Grade Home and School Association and shall not exceed \$2,050.00.
 25. **Camphill Special School – Glenmoore, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Educational and related services will be provided for 20 days at a rate of \$238.89 per day (\$4,777.80). A 1:1 aide will be provided for 20 days at a rate of \$215.00 per day (\$4,300.00). Funding will be paid from the Special Education Budget and shall not exceed \$9,077.80.
 26. **Lakeside Educational Network – North Wales, PA.** Provide services through the Lakeside Mobile Support Program for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$16,932.30.
- E. The Board approved the Telemedicine Management, Inc. SwiftMD Client Agreement to provide certain types of urgent and primary care medical diagnosis and treatment services over the telephone and on the internet. Funding will come from the General Fund and shall not exceed \$3.33 per employee per month.
 - F. The Board approved the Frontline Educator Agreement in the amount of \$38,583.00 to provide additional software services in recruiting and retention processes, applicant tracking, screening assessments as well as an electronic employee records system to manage employee information online. Funding will come from the General Fund.

- G. The Board approved a confidential settlement and release agreement **#2019-02** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$172,157.00.
- H. The Board approved a confidential settlement and release agreement **#2019-03** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$96,362.30.
- I. The Board approved an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide speech and language and psychology services during the 2018-2019 school year. Funding will come from the Special Education Budget and shall not exceed \$68,861.00.
- J. The Board approved the addendum to the Blended Learning Services Agreement between the Spring-Ford Area School District and VLN Partners, LLP, originally approved at the June 27, 2016 School Board meeting. VLN under this addendum shall provide a fully supported course bundle option for a transferrable seat, for up to 7 credits, to be used with district or student provided equipment. Each seat will be purchased and valid for the school year in which it is purchased and only one student may occupy a seat at any given time. Pricing for the fully supported course bundle with Spring-Ford Area School District providing the technology hardware shall be \$3,500.00 per school year (prorated to \$2,750.00 for students starting in quarter 2, and \$2,250.00 for students starting in quarters 3 and 4.
- K. The Board gave approval to continue with the legal services, for the 2019-2020 school year, of **Fox Rothschild LLP** at a blended hourly rate of \$195.00 per hour for those services listed in the agreement. Items not covered under the Agreement of Services Letter will be billed at the established rates under the Miscellaneous Matters and Rates as outlined in the Fox Rothschild agreement.
- L. The Board approved the Montgomery County Intermediate Unit Shared Services Plan for the 2019-2020 school year. Funding will be paid from the Special Education Budget and shall not exceed \$1,002,043.94.
- M. The Board approved **Resolution 2019-25** for the adoption of the 2019-2020 General Fund Budget in the amount of \$169,214,126.00 which represents a tax increase of 2.30% (millage 27.4777). **(Attachment A20)**
- N. The Board approved **Resolution 2019-26** for the 2019-2020 Homestead and Farmstead Exclusion. **(Attachment A21)**
- O. The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 430 Linfield Trappe Road in Limerick Township and further identified as tax parcel No. 37-00-02465-00-9 setting the assessments of the property at \$4,215,000.00 for tax year 2016 (school tax year 2016-2017), \$4,207,500.00 for tax year 2017 (school tax year 2017-2018), \$4,219,800.00 for tax year 2018 (school tax year 2018-2019), and \$3,970,200.00 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

- P. The Board approved transferring \$2,517,882.00 from the General Fund to the Capital Reserve Fund. The transfer includes the following: \$1,167,882.00 in accordance with the budgeted 5 year Technology Plan, and \$1,350,000.00 in accordance with the district's budgeted long-term Facilities Maintenance Plan.
- Q. The Board approved the Western Montgomery Career and Technology Center's 2019-2020 Budget in the amount of \$6,499,102.00. Spring-Ford's share of the cost is \$2,004,401.00 or an increase of \$160,522.00 from the prior year's budget. The district's contribution calculation is based on the 5-year average ADM ratio per agreement.

VIII. PROPERTY

Mrs. Dehnert made a motion to approve Items A-E and Mrs. Melton seconded it. The motion passed 6-0.

- A. The Board approved Johnson Controls to service the control system for HVAC, boilers/chillers, hot water heaters and walk-in freezers, including updates throughout the year and programming as needed district-wide. Funding will come from the Maintenance Budget and shall not exceed \$121,000.00.
- B. The Board approved S.J. Thomas Company to pave the Brooke Elementary School parking lots and driveways per Contract KPN 201801JOCC-30. Funding will come from the Capital Reserve and shall not exceed \$171,458.53.
- C. The Board approved the 9th Grade Tennis Court resurfacing by S.J. Thomas Company per Contract KPN 201801JOCC-30. Funding will come from the Capital Reserve and shall not exceed \$67,118.79.
- D. The Board approved the High School Phase 2 Roof Coating by Weatherproofing Technologies Inc., Contract KPN/AEPA IFB #017-F. Funding will come from the Capital Reserve and shall not exceed \$310,776.04.
- E. The Board approved a three year contract with 2 renewal option for district-wide cleaning services and employee staffing with Interstate Maintenance Corporation of Horsham PA. Year 1: 0% increase, Year 2: 1.5% increase and Year 3: 1.5% increase. Approval is subject to entering into a final contract subject to review and approval of the administration and solicitor's office. Funding will come from the Maintenance Budget.

Year 1 pricing:

Classroom cleaning	\$664,880.70 annual cost
Full-time employee staffing	\$28.41 hourly rate
Supplemental employee staffing	\$26.00 hourly rate

IX. PROGRAMMING AND CURRICULUM

Mr. Dehnert made a motion to approve Items A-I and Mrs. Zasowski seconded it. The motion passed 6-0.

- A. The Board gave approval to once again participate in the Pennsylvania Youth Survey (PAYS) for students in grades 6, 8, 10 and 12. Administration of this survey helps the district's eligibility for Montgomery County Drug and Alcohol Funding. This funding enables the district to continue delivering drug and alcohol prevention and intervention based programs to our students. The district has participated in this survey which is administered every two years since 1989. There is no cost to the district to participate in this survey.

- B. The Board approved a contract between the Spring-Ford Area School District and TLS: Teaching, Learning, Succeeding, LLC for Professional Development services for Modernizing Learning and Induction. The cost will not exceed \$165,000.00 and will be paid from the Curriculum and Instruction Budget.
- C. The Board approved a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for Safari Montage. Funding will come from the Technology Budget and shall not exceed \$7,700.00.
- D. The Board approved a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for RWAN Services (Internet Connection). Funding will come from the Technology Budget and shall not exceed \$19,000.00.
- E. The Board approved a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for E-Rate Services. Funding will come from the Technology Budget and shall not exceed \$3,100.00.
- F. The Board approved a contract between the Spring-Ford Area School District and the Lancaster County Intermediate Unit for Microsoft Office 365 EES. Funding will come from the Technology Budget and shall not exceed \$85,000.00.
- G. The Board approved a contract between the Spring-Ford Area School District and Norstar Networks for a Mitel Phone System through the Co-Stars state contract. The one-time cost shall not exceed \$600,000.00 and will be paid from the Capital Reserve Fund and replenished over 10 years from the Technology Budget. A recurring yearly cost not to exceed \$75,000.00 will be paid from the Technology Budget.
- H. The Board approved a contract between the Spring-Ford Area School District and Visual Sound for 100 Smart Panels, Installation and related components through the Co-Stars state contract as part of the district's continued commitment to its modernized classroom initiatives and five-year rolling Technology Plan. The total gross equipment and installation cost shall not exceed \$500,000.00. Funding will come from the Capital Reserve Fund which will be replenished over five years from the Technology Department's annual operating budget.

New Programming and Curriculum

- I. The Board gave approval to the purchase student laptops, student iPads, laptop charging carts, and monitors as part of the district's technology refresh plan to replace staff, student and administrator equipment. The 4 competing quotes were received through government contract via Costars and are awarded as follows: CDW \$450,000.00, Omega Systems \$50,000.00, SHI \$250,000.00, GovConnection \$225,000.00 and Apple \$225,000.00. The total equipment cost shall not exceed \$1,200,000.00 and will be self-financed initially from the Capital Reserve Fund, which will be replenished in equal annual installments over four years from the Technology Budget.

X. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-C and Mrs. Zasowski seconded it. The motion passed 6-0.

The following individuals were approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Elizabeth Leiss**, Director of Human Resources, to attend "*The National School Public Relations Association (NSPRA) National Seminar*" in Washington, DC from July 14 through July 17, 2019. Mrs. Leiss will be taking the place of Dr. Allyn Roche who was previously approved to attend at the February 25, 2019 School Board Meeting. There is no change in the cost.
- B. **Robert Hunter**, Director of Planning, Operations and Facilities, to attend the "*Hillyard Facility Management Clinic*" in Valley Forge, PA on June 27, 2019. The total cost of this clinic is \$175.00 (registration). No substitute is needed.

New Conference/Workshop Recommendation

- C. **Parker Loomis**, History Teacher, to attend the "*Advanced Placement U.S. History Summer Institute*" at the Montgomery County Intermediate Unit from June 24 through June 27, 2019. The total cost of this training is \$995.00 (registration). No substitute is needed.

XI. OTHER BUSINESS

Mr. Dehnert made a motion to approve Items A-B and Mrs. Zasowski seconded it. The motion passed 6-0.

- A. The Board gave approval for the Spring-Ford Area High School Girls' Basketball Team to accept the invitation to participate in the KSA Events Holiday Classic Tournament, and games, December 18, 2019 – December 22, 2019 in Orlando, Florida. The team will be scheduled to participate in 3 regular season contests which are part of the 2019-2020 schedule, which allows a maximum of 22 contests per PIAA by-laws. The cost per student-athlete will be approximately \$1,700.00 including transportation. The High School Girls' Basketball Program and staff will conduct fundraising events to help defray the costs. There will be no cost to the school district. Student-athletes will miss four school days and will be responsible for all missed work. No substitutes are needed for the coaching staff.
- B. The Board approved the following annual report of income and expenses as required by Policy #229 – Student Fund Raising.
 - 1. Spring City American Legion Baseball, Inc.
- C. The following policies are submitted as a first reading:
 - 1. Policy #108 – PROGRAMS: Adoption of Textbooks (**Attachment A22**)
 - 2. Policy #705.1 – PROPERTY: School Police Officer(s) and Security Personnel (**Attachment A23**)
 - 3. Policy #815 – OPERATIONS: Acceptable Use of the Electronic Communications Systems (**Attachment A24**)

New Other Business

- D. The following policy is submitted as a first reading:
 - 1. Policy #707 – PROPERTY: Use of School Facilities (**Attachment A25**)

XII. Informational Items

Mr. DiBello commented that these informational items are projects that are going on and are being funded by the Home and School Organizations and also by the Class of 2019. He thanked them for their support of the district.

Dr. Roche clarified that all buildings have water bottle filling stations and the ones being added below are in addition to the ones the district has supplied.

- A. Administration acknowledges the acceptance of the donation in the amount of \$36,459.40 from the Limerick Elementary Home and School Association to be used towards the installation of a walking path.
- B. Administration acknowledges the acceptance of the donation in the amount of \$1,934.00 from the Spring City Elementary Home and School Association to be used towards the purchase of playground equipment.
- C. Administration acknowledges the acceptance of the donation in the amount of \$46,825.00 from the 5/6/7 Grade Center Home and School Association to be used towards the purchase of (2) Outdoor Classroom Projects.
- D. Administration acknowledges the acceptance of the donation of \$17,161.00 from the Evans Elementary Home and School Association to be used towards the purchase of playground equipment.

New Informational Items

- E. Administration acknowledges the acceptance of a gift from the Class of 2019 to purchase (3) water bottle filling stations for the High School and (1) for the 9th Grade Center. There is no cost to the district.
- F. Administration acknowledges the acceptance of a gift from the Gifted Students Program at Oaks Elementary School and Upper Providence Elementary School to purchase (1) water bottle filling station for each of those buildings. There is no cost to the district.

XIII. BOARD COMMENT

There were no comments.

XIV. PUBLIC TO BE HEARD

Linda Weaver, Schwenksville, thanked board for televising the School Board meetings. She stated that she is here to talk about 2 issues. The first on the article in The Mercury on the Owen J. Roberts School Board weighing sleep options. She stated that their board is looking at several issues with sleep study. She stated that with several surrounding districts looking at this issue she wanted to respectfully request that the Board consider taking advantage of the free sleep study for Spring-Ford students. Ms. Weaver felt the outcome of the study could help form a discussion with the community and a database decision could be made with this information. Ms. Weaver commented that the Proposed Preliminary Budget for the next school year that has been discussed tonight includes a tax increase of 2.3% to close an approximately \$2.4 million budget gap. She stated that she understood that the anticipated revenues fell short of the expenditures but expressed that what she did not understand was why at the same meeting that a tax increase is announced, a decision to buy a sign for the football field that will ultimately cost more than \$142,000 plus installation costs was also made. Ms. Weaver stated that she understood that the sign issue was studied and discussed for two years but wondered why the two-year window was not

used an opportunity for fundraising or a Booster Club effort. She added that raising taxes and expending that amount of money at the same meeting sends a very poor message to taxpayers.

Mr. DiBello replied that with regards to the first comment, they are looking at options to determine how they wish to proceed for the sleep study. He stated that with regards to the second comment, the increase in the budget for next year is because expenses have risen between 3% - 3.5% per year and the revenues do not quite come up to that. Mr. DiBello advised that 82% of our funding comes from the local tax base which is residences and businesses. He added that there have been very good years where there has been a 0% tax increase and years where there has been a 2% increase and it is all based on the growth of the district and the needs of the district. Mr. DiBello stated that they have trimmed the budget over the years as in the past we have seen the district expenses grow between 8% - 9%. Mr. DiBello advised that there had been a contract negotiation that occurred and teacher salaries increase every year and with over 600 teachers in the district when their salaries including benefits go up there is an impact to the district. He commented that the scoreboard is like everything else in the district with regards to our facilities which are maintained at a level of pride and he added that we are very frugal with how we go about spending. Mr. DiBello stated that the scoreboard is about .009% of the budget will be amortized over 15 years so it will cost us about \$10,000 per year. He advised that this is a piece of equipment that is needed and is no different than any other equipment that we replace on a 20 year plan. Mr. DiBello added that a few years ago we had to returf the field and although he was not happy about that, it was something that needed to be done. He stated that these are the things that unfortunately have to be done to keep our facilities at the level of where they are at. He stated that in the greater scheme of life when you have a \$169 million budget when you have over 1,000 employees this is unfortunately the cost of doing business. He invited anyone who may be interested in coming to a Finance Committee meeting to challenge any expenditure to do so as he would welcome them to explain where they felt cuts could be made and why.

Ms. Weaver stated that she was not questioning the necessity of the sign but rather the timing when announcing a budget increase.

Mrs. Melton advised that this was being paid out of the Capital Reserve which is replenished year after year so that when items do age out and require replacement then the money can be used from that. Ms. Weaver replied that she understood that.

Mrs. Spletzer referenced the millions of dollars that were approved earlier tonight for special education items and wanted Ms. Weaver to keep in mind that although the scoreboard has garnered much discussion, there are many expenses that may not get this kind of attention but are approved.

XV. ADJOURNMENT

Mr. Dehnert made a motion to adjourn and Mrs. Melton seconded it. The motion passed 6-0. The meeting adjourned at 9:27 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

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Board President

Colleen Zasowski
Board Vice President

Mark P. Dehnert
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Dr. Edward T. Dressler, Jr.
Region I

Linda C. Fazzini
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Dawn R. Heine
Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

RESOLUTION 2019-27

The Spring-Ford Area School District Board of Education commends the Spring-Ford High School Softball Team and their Coach Tim Hughes and his Assistant Coaches Shawn Corropelese and Mallory Greene for winning the Pioneer Athletic Conference Championship with a league record of 18 wins and 0 losses and,

Whereas, the Spring-Ford High School Softball Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Softball Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC Final Four Semi-finals over Upper Merion 10-2 and the PAC Final Four Championship Game over Methacton by a score of 5-0 and,

Whereas, the Spring-Ford High School Softball Team won their ninth PAC Championship in school history with an overall record of 21-0 and,

Whereas, the Spring-Ford High School Softball Team's varsity and junior varsity players all contributed and played a significant role in having a successful and outstanding softball season.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Softball Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **28th** day of **May, 2019**.

By: _____
Thomas J. DiBello
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION 2019-11

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

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Board President

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The Spring-Ford Area School District Board of Education commends the Spring-Ford Area Middle School Indoor Guard under the direction of Annette Eddowes Kiernan and Dawn Platchek and the volunteer staff Stephanie Dech, Gwen MacDonell and Rachael Murphy for successfully placing at the Cavalcade Indoor Association Championships in Royersford, PA on Saturday, March 23, 2019, the Tournament Indoor Association Chapter 3 Championships in Glen Mills, PA on April 27, 2019 and the Tournament Indoor Association Atlantic Coast Championships in Wildwood, NJ on May 3, 2019.

Whereas, the Spring-Ford Area Middle School Indoor Guard entered the Cavalcade Indoor Association Championship in Royersford, PA and was awarded first place in the Scholastic Middle School Division,

Whereas, The Spring-Ford Area Middle School Indoor Guard entered the Tournament Indoor Association Chapter 3 Championships in Glen Mills, PA and was awarded first place in the Scholastic Middle School Division,

Whereas, The Spring-Ford Area Middle School Indoor Guard entered the Tournament Indoor Association Atlantic Coast Championship in Wildwood, NJ and was awarded second place in the Scholastic Middle School Division

Whereas, the Spring-Ford Area Middle School Indoor Guard has completed an undefeated season in Cavalcade Indoor Association.

Whereas, the Spring-Ford Area Middle School Indoor Guard was rewarded for being one of the best scholastic indoor middle school programs in the region,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the middle school indoor guard staff for helping develop the students' talents in the marching arts and,

Further resolved, that the Spring-Ford Area School District is proud of the accomplishments, creativity, discipline, and drive of our color guard students who are so deserving of this public recognition and commendation.

NOW THEREFORE BE IT RESOLVED, this 20th day of May, 2019.

By: _____
Thomas J. DiBello
Board President

By: _____
Diane M. Fern
Board Secretary



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RESOLUTION #2019-12

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Ingrid Shu for her participation and support of the Spring-Ford Area School District Orchestra Music Program,

Whereas, Ingrid Shu successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11 Orchestra.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Ingrid Shu for her achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Ingrid Shu, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By: _____
Thomas J. DiBello
Board President

By: _____
Diane M. Fern
Board Secretary



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Region I

RESOLUTION #2019-13

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Peter Boretskii for his participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Peter Boretskii successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Peter Boretskii for his achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Peter Boretskii, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By: _____
Thomas J. DiBello
Board President

By: _____
Diane M. Fern
Board Secretary



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Kelly J. Spletzer
Region I

RESOLUTION #2019-14

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Lauren Kuerschner for her participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Lauren Kuerschner successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Lauren Kuerschner for her achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Lauren Kuerschner, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By: _____
Thomas J. DiBello
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

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857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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RESOLUTION #2019-15

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Daniel Meade for his participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Daniel Meade successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Daniel Meade for his achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Daniel Meade, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By: _____
Thomas J. DiBello
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

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Board Vice President

Mark P. Dehnert
Region III

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Region I

Linda C. Fazzini
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Dawn R. Heine
Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

RESOLUTION #2019-16

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Rachel Pragman for her participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Rachel Pragman successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Rachel Pragman for her achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Rachel Pragman, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

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RESOLUTION #2019-17

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Owen Wright for his participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Owen Wright successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Owen Wright for his achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Owen Wright, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

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RESOLUTION #2019-18

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Colleen McDermott for her participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Colleen participated in the Pennsylvania Music Educators Association 2019 District 11 Band Festival at Pottsgrove Middle School as well as the 2019 District 11 Orchestra Festival at Plymouth-Whitemarsh High School.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Colleen McDermott for her achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Colleen McDermott, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 20th day of May, 2019.

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RESOLUTION 2019-19

The Spring-Ford Area School District Board of Education commends the Spring-Ford High School Girls' Track Team and Head Coach Danielle Stauffer and her Assistant Coaches Geoffrey Kahler, Richard Loughead, Amanda Birnbrauer, Damien Boham, David Cain, Heather Giovagnoli, John Kraynak, and Matthew Varady for winning the Pioneer Athletic Conference Championship with a league record of 4 wins and 1 loss and,

Whereas, the Spring-Ford High School Girls' Track Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Girls' Track Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC Championship Meet with a score of 136 points and,

Whereas, the Spring-Ford High School Girls Track Team won their seventh PAC Championship in school history with an overall record of 4-1 and,

Whereas, the Spring-Ford High School Girls' Track Team's members all contributed and played a significant role in having a successful and outstanding track and field season and,.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Girls' Track Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By: _____
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RESOLUTION 2019-20

The Spring-Ford Area School District Board of Education commends Nene Mokonchu a member of the Spring-Ford High School Girls' Track Team and her coaches Danielle Stauffer and Damien Boham,

Whereas, the Spring-Ford High School Girls' Track Team is a member of the Pioneer Athletic Conference and,

Whereas, Nene Mokonchu, a member of the Spring-Ford High School Girls' Track Team, under the guidance, leadership, and direction of her coaches was able to win the Pioneer Athletic Conference Girls' 400 Meter Dash Championship and,

Whereas, Spring-Ford High School's Nene Mokonchu, won the Pioneer Athletic Conference Girls' 400 Meter Dash with a time of :59.34 and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2019 Pioneer Athletic Conference Girls' 400 Meter Dash Champion Nene Mokonchu, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By: _____
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RESOLUTION 2019-21

The Spring-Ford Area School District Board of Education commends Nene Mokonchu member of the Spring-Ford High School Girls' Track Team and her coaches Danielle Stauffer and Geoffrey Kahler,

Whereas, the Spring-Ford High School Girls' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Nene Mokonchu, a member of the Spring-Ford High School Girls' Track Team, under the guidance, leadership, and direction of her coaches was able to win the Pioneer Athletic Conference Girls' High Jump Championship and,

Whereas, Spring-Ford High School's Nene Mokonchu, won the Pioneer Athletic Conference Girls' High Jump with a jump of 5'6" and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals achieved by the 2019 Pioneer Athletic Conference Girls' High Jump Champion Nene Mokonchu, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By: _____
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RESOLUTION 2019-22

The Spring-Ford Area School District Board of Education commends Dean Wright a member of the Spring-Ford High School Boys' Track Team and his coaches Danielle Stauffer and Geoffrey Kahler,

Whereas, the Spring-Ford High School Boys' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Dean Wright, a member of the Spring-Ford High School Boys' Track Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference Boys' Long Jump Championship and,

Whereas, Spring-Ford High School's Dean Wright, won the Pioneer Athletic Conference Boys' Long Jump with a distance of 21'5" and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2019 Pioneer Athletic Conference Boys' Long Jump Champion Dean Wright, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By: _____
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RESOLUTION 2019-23

The Spring-Ford Area School District Board of Education commends the Spring-Ford Boys' Lacrosse Team and Head Coach Kevin Donnelly and his Assistant Coaches Kevin Czapor and Chuck Baker for winning the Pioneer Athletic Conference Championship with a league record of 11 wins and 0 losses and,

Whereas, the Spring-Ford High School Boys' Lacrosse Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Boys' Lacrosse Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC Final Four Semi-finals over Owen J Roberts 7-5 and the PAC Final Four Championship Game over Perkiomen Valley by a score of 10-3 and,

Whereas, the Spring-Ford High School Boys Lacrosse Team won their ninth consecutive PAC Championship and tenth overall in school history and,

Whereas, the Spring-Ford High School Boys' Lacrosse Team's varsity and junior varsity players all contributed and played a significant role in having a successful and outstanding lacrosse season.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Boys' Lacrosse Team demonstrated over and over throughout the season the toughness, goodwill, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this 20th day of May, 2019.

By: _____
Thomas J. DiBello
Board President

By: _____
Diane M. Fern
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RESOLUTION 2019-24

The Spring-Ford Area School District Board of Education commends the Spring-Ford High School Boys' Tennis Team and Head Coach John Brennan and his Assistant Coaches Ryan Rendick and Brent Kissel for winning the Pioneer Athletic Conference Championship with a league record of 10 wins, 1 loss and,

Whereas, the Spring-Ford Area High School Boys' Tennis Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford Area High School Boys' Tennis Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC Championship for the second consecutive year and,

Whereas, the Spring-Ford Area High School Boys' Tennis Team won their third PAC Championship in school history and,

Whereas, the Spring-Ford Area High School Boys' Tennis Team's varsity and junior varsity players all contributed and played a significant role in having a successful and outstanding tennis season.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford Area High School Boys' Tennis Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this 20th day of May, 2019.

By: _____
Thomas J. DiBello
Board President

By: _____
Diane M. Fern
Board Secretary

On April 15, 2019 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:4 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Linda C. Fazzini and Kelly J. Spletzer
Region II: Dawn R. Heine and Clinton L. Jackson
Region III: Christina F. Melton
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Nandini M. Patel and Julianna Lelli

The following Board Member participated via phone: **Mark P. Dehnert**

The following Board Member was absent: **Colleen Zasowski**

ANNOUNCEMENT

Mr. DiBello announced that the Board met in an executive session on Monday evening, April 8th and again tonight prior to the meeting to discuss personnel items.

Nandini reminded students and parents that Tuesday, April 16th at 4:00 PM they could log in to Skyward to view the 3rd marking period report card. She also reminded everyone that Spring Break starts this week and that there will be no school for students April 17th through April 22nd. Nandini announced that after today there are only 37 days left of school.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. ACTION ITEMS

Mrs. Melton made a motion to approve Action Items A – I and Mrs. Heine seconded it. The motion passed 8-0.

- A. The Board approved **Resolution 2019-01** commending the **Spring-Ford High School Girls' Basketball Team** and their coaches, **Michael McDaniel, John Murtin, Daniel Brittingham, Philip Roche** and **Marissa Moley** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' Basketball Championship. **(Attachment A1)**
- B. The Board approved **Resolution 2019-02** commending **Emma Thomas** for winning the 2019 Pioneer Athletic Conference (PAC) Womens' 500 Meter Freestyle Championship and qualifying for the PIAA District Championships. **(Attachment A2)**

- C. The Board approved **Resolution 2019-03** commending **Luke McKenna** for winning the 2019 Pioneer Athletic Conference (PAC) Mens' 500 Meter Freestyle Championship and qualifying for the PIAA District Championships. **(Attachment A3)**
- D. The Board approved **Resolution 2019-04** commending **Brendan Baganski, Corey Laing, Sean Laing, and Samuel Ricci** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' 200 Meter Freestyle Relay Championship. **(Attachment A4)**
- E. The Board approved **Resolution 2019-05** commending **Sean Brogan** for winning the 2019 PIAA District I North 285 Pound Weight Class Championship and qualifying for the PIAA Southeast Regional Championship. **(Attachment A5)**
- F. The Board approved **Resolution 2019-06** commending **Joseph Milano** for winning the 2019 PIAA District I North 182 Pound Weight Class Championship and the PIAA Southeast Regional Championship and qualifying for the PIAA State Championship **(Attachment A6)**
- G. The Board approved **Resolution 2019-07** commending **Shane Reynolds** for winning the 2019 PIAA District I North 113 Pound Weight Class Championship and qualifying for the PIAA Southeast Regional Championships and the PIAA State Championships. **(Attachment A7)**
- H. The Board approved **Resolution 2019-08** commending **Chase Smith** for winning the 2019 PIAA District I North 170 Pound Weight Class Championship and qualifying for the PIAA Southeast Regional Championships and the PIAA State Championships. **(Attachment A8)**
- I. The Board approved **Resolution 2019-09** commending the **Spring-Ford High School Wrestling Team** and their coaches, **Timothy Seislove, Michael Busa, Doug Landis** and **Brendan Zimmie** for winning the 2019 PIAA District I North Regional Championship. **(Attachment A9)**

III. PRESENTATIONS

Dr. Patschke thanked the Board for inviting them to the meeting this evening. She stated that one thing that Spring-Ford is highly proud of is the Music Department and all of this starts very young. Dr. Patschke introduced Sunny Hwang who is the instrumental music teacher for 4th grade for the entire district. Dr. Patschke stated that Ms. Hwang works tirelessly with beautiful young minds and starts the seed at the elementary level which ends up in amazing place by the time students end up in high school.

Ms. Hwang introduced herself and spoke about the Strings Program, the benefits of music education especially the Strings Program, and she advised that there are over 200 Strings Program students throughout the district. Ms. Hwang commented on how she eases students into becoming comfortable with the string instrument they may have an interest in playing. She reported that she has up to 8 classes per day with up to 6 students in each class grouped by students with the same instruments. She advised that students are pulled from their classes except for specials and target classes for approximately ½ hour once every 6 day cycle. She spoke of how she instructs students and gives them the confidence to play the string instruments. Ms. Hwang discussed some of the teaching practices she uses to help students learn their instrument. She had the students play 2 songs that they had learned this thus far this year. The students spoke about their favorite thing they like about the Strings Program and the instruments they have chosen to play.

Dr. Patschke thanked the School Board for their support of the arts and for starting the love of music at such a young age.

- A. **Dr. Melissa Patschke**, Principal, and **Mrs. Sunny Hwang**, Elementary Strings Teacher, along with Students to present on the “**Elementary Strings Program**” at Upper Providence Elementary School.

IV. BOARD AND COMMITTEE REPORTS

Curriculum/Technology **Dawn Heine**
Report next week.

1st Tues. 6:30 p.m.

Finance

Thomas J. DiBello

2nd Tues. 6:30 p.m.

Mr. DiBello reported on the Finance Committee Meeting held on April 9, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Property

Thomas J. DiBello

2nd Tues. 7:30 p.m.

Mr. DiBello reported on the Property Committee Meeting held on April 9, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Mrs. Spletzer questioned the discussion surrounding security, the officers as well as their training coming up under the Property Committee meeting and felt that there may be a better place for these discussions to take place at the committee level. She suggested possibly a new committee being established for security. Mr. DiBello replied that once the initial establishment of the security force including the safety and security manuals takes place that the majority of all security work will fall under facilities but if the Board wished to create a new committee then that could occur as well.

Mrs. Spletzer questioned the replacement of the scoreboard at Coach McNelly Stadium feeling that it was more expensive than the costs originally discussed. She expressed her concern for the cost of the scoreboard and said if it is not broke then why fix it. Mr. DiBello responded that the original costs were actually much higher and around \$300,000. He added that the replacement is needed due to the current scoreboard coming to the end of its life and that they have been looking at this for about 2 years now. He advised that to replace the board as it is today is around an \$80,000 - \$90,000 cost. Mr. DiBello stated that it is getting harder and harder to maintain and find replacement parts for it. Mr. DiBello commented that Mr. Hunter was able to find a company who came in and gave a proposal for a scoreboard that was basically half of what the original costs were going to be. Mr. DiBello stated that it is getting to a point where something has to be done.

Mrs. Melton stated that she recalled discussion taking place on selling advertising around the board and wondered if any thought or work had been done on this. She asked if any type of assessment had been done on the type or revenue we could be looking at. Dr. Goodin replied that there has been considerable thought on businesses we would be able to approach with advertising opportunities on the board but he has not deployed our resources to look into this without a Board directive. Mr. DiBello stated that there are opportunities to significantly sell advertising around the board and quite honestly if we take initiative on the board should pay for itself.

Mr. Jackson felt that the decision should be made to either go with the scoreboard or not without trying to determine if there would be any payback or not from the sale of advertising.

Mr. Dehnert stated that he is not in favor of spending \$140,000 on this and felt that they should use the current one until it needs to be replaced. He expressed his opinion that in the future any type of scoreboard with video capability will only get cheaper.

Mr. Jackson asked what the life expectancy of the scoreboard would be and Mr. Hunter replied there was a 7 year parts and labor warranty and based on usage it should last 10-12 years.

Dr. Dressler advised that he had attended talks at PSBA where school districts were able to get companies to buy their scoreboards. He added that \$140,000 was a lot to know what the score of the football game is. Mr. DiBello stated that the potential is there for us to be able to sell the advertising and reiterated that this is the recommendation from the Property Committee. Dr. Dressler felt that there should be a community organization that tries to raise money to pay for these things so that they do not come out of our educational budget. Mr. Dehnert agreed with Dr. Dressler's comments.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that even though the majority of the 4th marking period is left for this school year, many students and parents are shifting their attention to the Summer. He stated that at Spring-Ford you cannot think of summer without thinking about Cool School. He advised that the Cool School summer courses offer fun summer activities for students completing grades K-6, with a focus on enrichment, arts and sports. Dr. Roche added that there are three weeks of Cool School this summer and students can choose to attend one, two or all three weeks of the program. The summer's courses are taught by some of Spring—Ford's favorite teachers. He advised that information is available on the main District webpage. Dr. Roche reported that Ice for Autism will take place on Wednesday, April 24th beginning at 4:00 PM. He stated that many of Spring-Ford's favorite teachers and administrators (including Dr. Goodin) will be participating in the Ice for Autism event by helping to scoop water ice at Rita's Water Ice in both Royersford and Collegeville. Rita's Water Ice will be donating a portion of sales and as well as all proceeds from the puzzle pieces directly to Spring-Ford to help support Spring-Ford students. He encouraged everyone to come out to support this great event. Dr. Roche stated that if you only attend one afterschool event this spring, please make sure you attend the Unified Track and Field Meet that Spring-Ford students will be participating in on Thursday, May 9th. He advised that the Unified Track and Field Team is made up of student athletes both with and without disabilities on the same team and the experience is life changing. Dr. Roche announced that on May 9th, the Spring-Ford Unified Track and Field Team have a home match at 3:30 p.m. versus Abington and Springfield at Coach McNelly Stadium. He added that many, if not all, of our spring sports teams will be in the stands to support and cheer on the Unified Team as they compete. Dr. Roche commented that this is one of the highlights of the spring season that you do not want to miss.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald advised that his office is working with Chief Boyer regarding the handbook and policies that will be brought forward at some point to the Board. Mr. Fitzgerald stated that in doing this, one of the issues he sees arising is the need to make sure that our ever increasing police department understands the expectations of school districts as relates to legal obligations beyond just the criminal end. He added that over the next several weeks between his office, the police department side and the administrative side they want to make sure that everyone knows the expectations of both departments as it relates to Title IX, criminal investigations, etc. and how information can be shared in order to make sure departments are aligned. Mr. Fitzgerald stated that he believes coming forward as part of the Omnibus School Code revisions in June will be ever increasing momentum for a charter school law change. He added that, in particular,

as it relates to our cybers and how we can potentially avoid costs in the future should we ever own cyber. Mr. Fitzgerald continued that Senator Mario Scavello just became a cosponsor to the Senate Bill which clearly shows that there is additional momentum to what could be a fairly sizeable change in the next 60 days or so.

V. MINUTES

There were no questions or comments.

A. Administration recommends approval of the March 18, 2019 Work Session minutes.
(Attachment A10)

B. Administration recommends approval of the March 25, 2019 Board Meeting minutes.
(Attachment A11)

VI. PERSONNEL

There were no questions or comments.

A. Resignations

1. **Lori A. Stumpfrock**; Staff Accountant, District Office. Effective: April 10, 2019.
2. **Domenico Tammaro**; Maintenance III, District-wide, for the purpose of retirement. Effective: August 9, 2019.

B. Leaves of Absence

1. **Brian R. Fisher**; Instructional Assistant, Senior High School, for an unpaid leave of absence. Effective: April 5, 2019 for the remainder of the 2018-2019 school year.
2. **Karen L. Kohr**; Instructional Assistant, Senior High School, for an unpaid leave of absence. Effective: February 19, 2019 for the remainder of the 2018-2019 school year.
3. **Nancy G. Walfish**; Instructional Assistant, 8th Grade Center, for an unpaid leave of absence. Effective: April 4, 2019 for the remainder of the 2018-2019 school year.

C. Administration recommends approval of the following Special Education Teachers to be hired for the 2019 Extended School Year – Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from IDEA funds.

1. **Alyssa Brooks**
2. **Hannah Coath**

D. Administration recommends approval of the following Support Staff to be hired for the 2019 Extended School Year Program(s). Compensation for new employees will be set at \$16.36 - \$19.40 per hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from IDEA funds.

1. **Kelley A. Costello**

2. **Angie L. Cressman**
3. **Christa M. Loughlin**
4. **Adrianna Martinez**
5. **Colleen N. Steube**
6. **Alyssa D. Touey**
7. **Erin R. Ward**

- E. Administration recommends approval of the following teachers to be hired for the 2019 Cool School Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions. There will be no cost to the district.

- | | |
|--------------------------------|---------------------------------|
| 1. Susan L. Albright | 14. Kaitlyn A. Morrison |
| 2. Kris R. Bautsch | 15. Daniele P. Mountz |
| 3. Gemma E. Bonetti | 16. Tamura J. Rivera |
| 4. Maria Carroll | 17. Kristin L. Royer |
| 5. Maria L. Cottman | 18. Megan M. Reidnaur |
| 6. Keith A. Heffner | 19. Amelia M. Smith |
| 7. Eric Hetrick | 20. Kiera M. Phillips |
| 8. Shannon A. Hetrick | 21. Gabrielle G. Procaro |
| 9. Lauren M. Henzie | 22. Rachael Schauder |
| 10. Mark L. Kehl | 23. Katelyn A. Sperring |
| 11. Russ J. Landis, Jr. | 24. David Susek |
| 12. Ellen B. Luchette | 25. Danielle N. Timbario |
| 13. Lisa M. Michener | 26. James S. Westlake |

- F. Administration recommends approval of the following Certified School Nurse to work five (5) hours per day for the 2019 Extended School Year Program at a rate of \$40.00 per hour.

1. **Erin J. Lewandoski**

- G. Administration recommends approval for **Christopher R. Talley** to be hired as the Extended School Year Coordinator. Compensation has been set at \$40.00/hour, not to exceed 180 hours. Effective: April 25, 2019.

- H. Administration recommends hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.

- | | |
|--------------------------------|---------------------------------------|
| 1. Emily A. Beiter | 10. Kathryn L. Ellor |
| 2. Gemma E. Bonetti | 11. Amanda L. Gill |
| 3. Amanda L. Burr | 12. Jeanette T. Hellauer |
| 4. Jennifer A. Bowyer | 13. Susan Ibach |
| 5. Daniel R. Butterweck | 14. James R. Laky |
| 6. Laura E. Camp | 15. Kathy A. Lebedynsky-Pencak |
| 7. Diane E. Campbell | 16. Melissa A. Shimukonas |
| 8. Maria Carroll | 17. Megan Stauffer |
| 9. Karen E. Davis | 18. Rebekah J. Worley |

- I. Administration recommends hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.

- | | |
|-------------------------------|----------------------------------|
| 1. Emily A. Beiter | 8. Tari Lawson |
| 2. Brittany L. Berry | 9. Mary E. Lynch |
| 3. Shannon L. Dusko | 10. Patricia A. McCormick |
| 4. Maureen E. Faulkner | 11. Julie E. Reicher |
| 5. Brian R. Fisher | 12. Debra Anne Snyder |
| 6. Cheryl A. Goodwin | 13. Wendy H. Trump |
| 7. Charity A. Hurlock | |

- J. Administration recommends approval of the attached extra-curricular contracts for the 2018-2019 school year. **(Attachment A12)**
- K. Administration recommends approval of the Spring-Ford Area School District Maintenance Benefit Summary, effective July 1, 2019 to June 30, 2021.
- L. Administration recommends approval of the Spring-Ford Area School District Instructional Assistants' Benefit Summary, effective July 1, 2019 to June 30, 2021.
- M. Administration recommends approval of the Spring-Ford Area School District Registered Nurses Benefit Summary, effective July 1, 2019 to June 30, 2021.

VII. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

- | | |
|--|----------------|
| 1. <u>General Fund Checks</u> | |
| Check No. 206495 – 206693 | \$ 938,767.22 |
| 2. <u>Food Service Checks</u> | |
| Check No. 1533 – 1572 | \$ 36,406.61 |
| 3. <u>Capital Reserve Checks</u> | |
| Check No. 2053 | \$ 32,545.32 |
| 4. <u>Capital Projects</u> | |
| Reserve Fund: Check No. 30-33 | \$ 27,495.46 |
| Bond Fund: Check No. 31-33 | \$ 781,038.33 |
| 5. <u>General Fund, Food Service, & Capital Reserve ACHs</u> | |
| ACH 181901146 – 181901262 | \$1,278,757.17 |
| 6. <u>Procurement Payments and Wires</u> | |
| 201800032 – 201800055 | \$2,215,068.81 |
| 20180198 – 20180247 | \$ 35,228.63 |

- C. The following monthly Board reports are submitted for your approval:

- Skyward Reports

- Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
- D. Administration recommends approval of the Montgomery County Intermediate Unit's contract for District ACCESS Medical Practitioner Review/Authorization Services for the 2019-2020 school year. The MCIU will obtain the required Medical Practitioner Reviews/ Authorizations, as per the School-Based ACCESS Program Guidelines. Funding will be paid from the Medical ACCESS funds and shall not exceed \$2,600.00.
- E. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Pamela J. Gaal – Limerick, PA.** Provide an assembly entitled "Dog Safety" for 4th grade students at Brooke Elementary School instructing students how to approach dogs they do not know and how to be safe around unfamiliar dogs. There is no cost to the district for this assembly.
 2. **Eric Belcher – Philadelphia, PA.** Provide a total of six juggling shows by the "Give & Take Jugglers" for students at Upper Providence Elementary School. Funding will be paid for by Upper Providence Home and School League and shall not exceed \$2,550.00
- F. Administration recommends approval of the following independent contracts:
1. **Stephen Cerra, Flowstyle BMX – Blakely, PA.** Provide 3 total assemblies at Upper Providence Elementary (2 assemblies) and Spring City Elementary (1 assembly) addressing topics such as goal setting and perseverance while also introducing relevant topics of bullying, health and wellness and diversity. Funding shall not exceed \$1,249.00 and will be split between the Upper Providence Home and School League (\$750.00) and the General Fund (\$499.00).
 2. **Dialed Action Agency, LLC. – Lincoln Park, NJ.** Provide 2 Professional BMX Stunt Shows for students in grades K-4 at Royersford Elementary addressing the topic of making responsible choices. Funding shall not exceed \$1,850.00 and will be paid from the General Fund.
 3. **High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) during the 2019-2020 school year for special needs students as per their IEPs. Funding will come from the Special Education Budget and shall not exceed \$89,301.00.
 4. **High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) during the 2019 Extended School Year Program for special needs students as per their IEPs. Funding will come from the Special Education Budget and shall not exceed \$2,601.00.
 5. **Deaf-Hearing Communication Centre – Swarthmore, PA.** Provide Professional Sign Language Interpretation services for meetings and events held within the school for the remainder of the 2018-2019 school year and during the 2019-2020

school year for a special needs student/family. Funding will be paid from the General Fund and shall not exceed \$1,500.00.

6. **James Linahan – New York, NY.** Provide an anti-bullying assembly by J-Line Dance Crew focusing on respect, responsibility, settling life goals and overcoming obstacles for students at both Spring City Elementary School and Upper Providence Elementary School. Funding will be split between the Upper Providence Home and School League (\$1,195.00) and the Spring City Assembly Budget (\$695.00) and shall not exceed a total of \$1,890.00.
 7. **Jessica Gorlin-Liddell – Narberth, PA.** This is a correction to the independent contract for an Artist-in-Residence Program for students at Upper Providence Elementary School that was originally approved at the February 25, 2019 School Board Meeting. Funding will be split between the Upper Providence Home and School Association (changed from \$2,000.00 to \$1,575.00) and the General Fund (changed from \$2,200.00 to \$2,625.00) and shall not exceed a total of \$4,200.00.
- G. Administration recommends approval of an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide behavioral services during the 2018-2019 school year. Funding will come from the Special Education Budget and shall not exceed \$20,882.00.
- H. Administration recommends approval to sign a 3-year renewal contract with IOffice for the Copy Module for the print shop. This is a renewal of the current agreement which is set to expire the end of April 2019. The total cost is a monthly recurring charge of no more than \$575.00 for 36 months.

VIII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval to purchase two replacement zero turn mowers from Passmore Service Center for a total cost of \$22,540.40, PA state contract 4400011379. Funding will come from the Capital Reserve.
- B. Administration recommends approval to purchase a grounds utility vehicle from Lawn and Golf for a cost of \$8,880.96, PA State Contract 4400020096. Funding will come from the Capital Reserve.
- C. Administration recommends approval for professional services for a district wide facility condition assessment with ICS Consulting Inc. for a total cost of \$18,500.00. Funding will come from the 2019-2020 Maintenance Budget.
- D. Administration recommends approval for Johnson Controls to upgrade building HVAC controls and system reprogramming for dehumidification at Oaks Elementary for a total cost of \$38,530.96, Costars 008-415. Funding will come from the 2018-2019 Maintenance Budget.
- E. Administration recommends approval the replacement of scoreboard at McNelly Stadium by S.J. Thomas Company for a total cost not to exceed of \$142,715.00, KPN Contract 201801JOCC027. Funding will come from the Capital Reserve.

IX. PROGRAMMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval of the 2019 English Language Development (ELD) Summer Program to be held at Brooke Elementary for ELD students entering grades 1-4. The program will run for two weeks in the summer, 4 days a week, for two hours per day, Monday, July 8 through Thursday, July 11, 2019 and Monday, July 15 through Thursday, July 18, 2019. This program will be offered to students at no cost. Teachers will be paid at the current summer school salary rate of \$30.00 per hour plus benefits. There will be no cost to the district as all costs will be funded through Title III Funds and shall not exceed \$2,500.00 (including material costs and teacher compensation for instructional and preparation time).
- B. Administration recommends approval of the following new textbooks and curricular resources for the 2019-2020 school year. Funding will come from the Curriculum Budget and shall not exceed \$112,500.00.

<u>Course</u>	<u>Textbook</u>
1. FCS 7 & 8 (\$25,500.00)	<i>Discovering Life Skills</i> Glencoe McGraw Hill <i>Class set with 6 yr. online license for all students</i>

TEACHER MATERIALS provided FREE of charge

2. FCS 9-12 *(\$87,000.00)	Textbooks are listed below Goodheart-Wilcox Publisher
*Minor, Sewing, Design & Crafts (230 copies)	<i>Preparing for Life and Career</i> – FCS Major
*Prenatal & Infant Development, Parenting and Early Child Development (250 copies)	<i>Child Development</i> – FCS Major
*Child Development (60 copies)	<i>Working with Young Children</i> – FCS Major
*Personal Living Textiles & Design (185 copies)	<i>Succeed in Life</i> – FCS Major, FCS Minor
* Food and Nutrition (180 copies)	<i>Guide to Good Food</i>

TEACHER MATERIALS provided FREE of charge

X. OTHER BUSINESS

Mrs. Spletzer acknowledged Item B expressing thanks to the Oaks Elementary Parent Teacher Association for their donation saying that it is organizations like this that help supplement everything that we do here.

Mr. Jackson asked about Item B wondering who is responsible for the maintenance of playground equipment once it installed. Mr. DiBello replied that the district handles the maintenance but there are funds of approximately 20% that are included as part of the donation and are put aside to be used for the maintenance and upkeep of the equipment.

- A. The following policies are submitted as a second reading for approval at next week's meeting:
1. Policy #311 – ADMINISTRATIVE EMPLOYEES: Suspensions and Furloughs
(Attachment A13)
 2. Policy #411 – PROFESSIONAL EMPLOYEES: Suspensions and Furloughs
(Attachment A14)
 3. Policy #511 – CLASSIFIED EMPLOYEES – Suspensions and Furloughs
(Attachment A15)
- B. Administration acknowledges the acceptance of the donation from the Oaks Elementary Parent Teacher Association in the amount of \$40,566.25 for the purchase and installation of playground equipment at Oaks Elementary School. There will be no cost to the district.
- C. Administration recommends approval for the Spring-Ford Area High School Boys Basketball Team to accept the invitation to participate in the KSA Events Holiday Classic Tournament, and games, December 18, 2019 – December 22, 2019 in Orlando, Florida. The program will be for varsity level competition and the team will be scheduled to participate in three regular season contests which are part of the 2019-20 schedule, which allows a maximum of 22 contests as per PIAA by laws. The cost per student-athlete will be approximately \$1,700.00 including transportation. The High School Boys Basketball Program and staff will conduct fundraising events to help defray the costs. There will be no cost to the school district. Student-athletes will miss four school days and 1 substitute for four school days are needed for the coaching staff.

XI. BOARD COMMENT

Dr. Dressler stated that he hoped he was expressing the feelings of the Spring-Ford community when he expressed sympathy to the people of Paris on the tragic loss to their city.

Mr. Jackson advised that throughout the Upper Providence Township community a paving project will be starting. He stated that normally it is preferred for this to happen during the summer months but Upper Providence has opted to start this project now which will impact our bus routes. Mr. Jackson informed everyone that he reached out to Upper Providence Township to try and obtain a schedule so that it could be passed along to the Transportation Department in order for bus routes to be modified accordingly.

Mr. DiBello commented that in front of each Board Member's place was a sample resolution developed by PA Schools Work. He asked that the Board Members take it with them and look at it. He added that it is basically a resolution to be sent to the General Assembly talking about adequately investing in the public schools and students. Mr. DiBello stated that Pennsylvania ranks 46th among the 50 states when it comes to state subsidies and this is another initiative. Mr. DiBello relayed that he has been on the Board 10 years now and he is not sure how many resolutions related to adequately investing in public schools have been put in front of them at the board table that they have adopted and sent to Harrisburg. Mr. DiBello stated that this one could just be added to the list as being supportive of the group. He added that right now Pennsylvania does not even have the means to adequately fund education throughout the state. Mr. DiBello said on another note he has not heard anything in a while about the end of the season coach reviews and stated that he assumes this is still going on. Dr. Roche asked if Mr. DiBello was referring to the student surveys at the end of a sporting season and the response was yes. Dr. Roche informed that this is still taking place and that Mr. McDaniel follows up with an evaluation of the coach based on those surveys. Mr. DiBello commented that at the end of January the Board held a retreat

and he stated that as they are now getting past the budget cycle, they should really take a look at some of the things they talked about as there were some good points regarding curriculum and education that should become objectives for some of the committees to begin focusing on. Mr. DiBello advised that he will send out all of the notes from the retreat to the Board so that they can start prioritizing this. He asked that they have a brief discussion next week regarding some of these things. Mr. DiBello next reported that he and Dr. Goodin were contacted to meet with State Representative Shusterman on Friday at 2:00 but she never showed up. Mr. DiBello stated that this goes back to what he said before that they put themselves at this high level and he had taken off from work for the meeting and then she never showed up. He relayed that the district called her office multiple times and finally got through to one of her offices and they gave a statement saying "we forgot to tell her". Dr. Dressler said he would reach out to Representative Shusterman's office to find out what happened. Mr. DiBello stated that this is unacceptable as a state representative to reach out to the district to set up a meeting and then just blow it off. He reiterated that this is unacceptable no matter who they are and Dr. Dressler agreed.

Dr. Goodin advised that a Spring-Ford employee, Deb Huber, who was an instructional assistant passed away. He stated that it was quite a shock and impacted our Intermediate School this morning. He asked for a moment of silence for her and her family.

XII. PUBLIC TO BE HEARD

Diane Sullivan, Linfield, PA asked about the scoreboard that was discussed tonight wondering about the tracking of the timing and the placement for the track and field team. She stated that when you attend meets there currently is no way to know the order of who finished and the times for the teams competing. Ms. Sullivan asked if the scoreboard was just for football or will it provide support for the other athletic teams? Mr. DiBello responded that it is a multi-purpose board that can be programmed to accommodate all sports. Mr. Hunter also confirmed this was correct.

Mrs. Spletzer asked if the idea was to do just that and would scorekeepers for all events need to be hired. Dr. Goodin replied that scorekeepers would still be needed as they are now.

XIII. ADJOURNMENT

Mrs. Melton made a motion to adjourn and Mrs. Spletzer seconded it. The motion passed 8-0. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On April 23, 2019 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Linda C. Fazzini and Kelly J. Spletzer
Region II: Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski
Region III: Christina F. Melton
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Nandini M. Patel and Julianna Lelli

The following Board Member was absent: **Mark P. Dehnert**

ANNOUNCEMENTS

Nandini announced that Juniors and Seniors will enjoy the Spring-Ford High School 2019 Great Gatsby Prom on Saturday, April 27th. She stated that hundreds of students are expected to return to the high school following the prom for SNAP's Annual Post Prom Celebration. She explained that SNAP is a group of Spring-Ford parents and community members who work together in an effort to provide a spectacular free post-prom event for all Spring-Ford Juniors and Seniors, whether they attended the prom or not. Julianna reported that the post prom event will take place on April 27th from 11:00 PM to 4:00 AM. She invited community members to come out to see how the SNAP volunteers have transformed the high school into a movie extravaganza of fun activities. She added that Kona Ice will be there for food purchase and are graciously donating 25% of their profits from the evening back to SNAP. Julianna reminded everyone that dessert donations would be graciously accepted during the walk-through for students attending the post prom event to enjoy.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. ACTION ITEM

Mrs. Spletzer made a motion to approve Item A and Mrs. Heine seconded it. The motion passed 8-0.

- A. The Board approved **Resolution #2019-10** commending **Malchu Pascual** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Tennis Singles Championship and qualifying for the PIAA District One Boys' Tennis Tournament. **(Attachment A1)**

III. PRESENTATIONS

Mrs. Nuneviller stated that tonight's presentation is on the 7th grade cupcake wars. She spoke of the vision of the Ram QUEST initiative and how they have incorporated this idea into the 7th

grade level through this combined effort between the Family and Consumer Science classes and the Technology Education classes.

Mr. Fickert provided a quick overview of how this combined effort came to be. He indicated that Ms. Borgnis approached him regarding a joint project that would combine the two curriculums and as a result the Cupcake Wars Project was developed. He spoke of the group collaboration that goes on regarding how to make the cupcakes, the design for the icing and the planning and creation of a structure that will hold 15-20 cupcakes. A video was shown of the students as they participated in the baking and creating of the display structures.

Ms. Borgnis reported that they really wanted to focus on the STEM concepts of collaborating with each other, building teamwork and a little bit of engineering. She spoke of how the students love this project and the jam packed week of fun and working together.

Students spoke of how this project enabled them to express their creativity, the communication strategies they used, the challenges they faced during this project, the critical thinking involved with figuring out the dimensions of their structure and working as a productive team, their favorite part of the project which included making and eating the cupcakes, and the collaboration efforts they had to use.

Ms. Borgnis explained how as part of her Family and Consumer Science curriculum she has to demonstrate the recipes before the students have to make them. She spoke of how she worked with Andrew Rothermel to tape demo videos of her making several recipes. Students next year will be able to watch the demo videos at home as part of their homework for class and then come into school and practice what they learned through the video. She showed one of the videos that she created which demonstrated how to make a pizza bubble bread.

A. **Heather Nuneviller**, Principal, **Melinda Borgnis** and **Ian Fickert**, Teachers, along with Students to present on the “**5th/6th/7th Grade Center’s Cupcake Wars**”.

Mrs. O’Dea introduced the Choir President Sabrina Neff. Sabrina spoke about how being a part of the High School Choir has been life changing. She spoke of the amount of time they contribute to this activity and the friendships they form with each other which is one of the most rewarding parts. Sabrina spoke of the opportunities and accomplishments the High School Choir has achieved this past year such as winning the B101 Christmas Choir competition where they were able to sing live on the radio and perform at the Kimmel Center with the Philly Pops as well as winning \$5,000.00 for the Music Program. Sabrina next reported on their performance at Carnegie Hall in the Choirs of America Festival and all of their experiences while in New York.

Mrs. O’Dea thanked the Board for the opportunity to showcase the High School Vocal Ensemble tonight. She also thanked the Board, the administration, Dr. Nugent and Dr. Weidenbaugh, the assistant principals, and The Music Association for all of their support. Ms. O’Dea reported that the High School Choral Department is flourishing with 170 students in the program. Ms. O’Dea also recognized Alex Cifelli and Joseph Perry for their work with the students. She introduced the Vocal Ensemble and announced that they will be performing their version of Amazing Grace, the song they sang at Carnegie Hall which they dedicated to the children of the victims of 911.

The High School Vocal Ensemble performed their outstanding rendition of Amazing Grace to which they received a standing ovation.

- B. Presentation and Update by **Yvonne O'Dea**, High School Choir Director, and the **Spring-Ford High School Vocal Ensemble** on their recent performance at Carnegie Hall.

Mr. McDaniel introduced the Individual PAC Champion Athletes, Coaches and Teams and they were recognized by the Board and presented with resolutions commending them on their accomplishments.

- C. Presentation of **Resolution #2019-10** commending the **Malchu Pascual** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Tennis Singles Championship and qualifying for the PIAA District One Boys' Tennis Tournament. **(Attachment A1)**
- D. Presentation of **Resolution #2019-01** to the **Spring-Ford High School Girls' Basketball Team** and their coaches, **Michael McDaniel, John Murtin, Daniel Brittingham, Philip Roche** and **Marissa Moley** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' Basketball Championship. **(Attachment A2)**
- E. Presentation of **Resolution #2019-02** commending **Emma Thomas** for winning the 2019 Pioneer Athletic Conference (PAC) Womens' 500 Meter Freestyle Championship and qualifying for the PIAA District Championships. **(Attachment A3)**
- F. Presentation of **Resolution #2019-03** commending **Luke McKenna** for winning the 2019 Pioneer Athletic Conference (PAC) Mens' 500 Meter Freestyle Championship and qualifying for the PIAA District Championships. **(Attachment A4)**
- G. Presentation of **Resolution #2019-04** commending **Brendan Baganski, Corey Laing, Sean Laing**, and **Samuel Ricci** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' 200 Meter Freestyle Relay Championship. **(Attachment A5)**
- H. Presentation of **Resolution #2019-05** commending **Sean Brogan** for winning the 2019 PIAA District I North 285 Pound Weight Class Championship and qualifying for the PIAA Southeast Regional Championship. **(Attachment A6)**
- I. Presentation of **Resolution #2019-06** commending **Joseph Milano** for winning the 2019 PIAA District I North 182 Pound Weight Class Championship and the PIAA Southeast Regional Championship and qualifying for the PIAA State Championship **(Attachment A7)**
- J. Presentation of **Resolution #2019-07** commending **Shane Reynolds** for winning the 2019 PIAA District I North 113 Pound Weight Class Championship and qualifying for the PIAA Southeast Regional Championships and the PIAA State Championships. **(Attachment A8)**
- K. Presentation of **Resolution #2019-08** commending **Chase Smith** for winning the 2019 PIAA District I North 170 Pound Weight Class Championship and qualifying for the PIAA Southeast Regional Championships and the PIAA State Champion-ships. **(Attachment A9)**

- L. Presentation of **Resolution #2019-09** commending the **Spring-Ford High School Wrestling Team** and their coaches, **Timothy Seislove, Michael Busa, Doug Landis** and **Brendan Zimmie** for winning the 2019 PIAA District I North Regional Championship. **(Attachment A10)**

Mr. Fink spoke about the 2019-2020 proposed final budget starting with obstacles which included the state budget which has not yet been passed, increases in special education, and the professional contract. He next presented the revenue highlights. Mr. Fink spoke about the expenditures including personnel related costs, non-personnel costs, the cost of special education services, transportation costs, Western Center tuition and debt service, charter school tuition, technology equipment costs, and all other expenses district-wide. He commented that the expense side of the ledger was growing quicker than the revenue side of the ledger. Mr. Fink advised that the district is looking at a budget gap of \$2,436,769 which equates to a 2.3% tax increase or \$61.88 per \$100,000 assessed home value. He stated that the 2018-2019 millage rates for the district are the 6th lowest in the county with Spring-Ford having the 4th highest population. He spoke of the district highlights such as the fact that debt has been reduced by \$162 million over 10 years, received a Moody's rating of AA1, being rated one of the top districts in PA and having a high school that ranked as one of the top not only in the state but also in the country. Mr. Fink stated that the next steps are to adopt the proposed final budget tonight, make it public and advertise the intent to adopt the final budget on May 28, 2019.

Mr. DiBello reminded everyone that the budget approval process was moved up one month in order to give the Business Office staff and the tax collectors time to prepare the tax bills. He pointed out that the budget had to be prepared using last year's state funding numbers because of not knowing what the state is doing with regards to when they will pass their budget. Mr. DiBello spoke of special education funding and that Spring-Ford provides a top notch program at a cost of approximately \$35 million with only about \$5 million coming from federal and state funding. He spoke of the debt drop-off and how the debt has been cut significantly over the past 10 years and will be completely paid off in about 8 years.

Mr. Jackson thanked Mr. Fink for all of his efforts and those of the Business Office staff. He advised the public that the presentation would be posted on the district website for everyone to have access to.

Mrs. Spletzer thanked Mr. Fink for the presentation and for the transparency he has brought to the whole process. Mrs. Zasowski commented that she agrees with Mrs. Spletzer on the ease of following the budget process.

- M. **Mr. James D. Fink**, Chief Financial Officer, to present the 2019-2020 Proposed Final Budget.

IV. **BOARD AND COMMITTEE REPORTS**

Student Rep. Report Nandini Patel/Julianna Lelli

Nandini and Julianna gave a PowerPoint presentation that highlighted events that took place in April which included Spring Break, some senior student athletes signing their letter of intent to the colleges they are committing to, the high school students who are part of the Limerick to Limerick Exchange travelled to Ireland to stay with the host families and pictures of their trip were included in the presentation. Nandini and Julianna next spoke about events that are coming up such as the String Jamboree, Prom, Senior Decision Day and AP Exams.

Nandini and Julianna presented and modeled the Student Ambassador Program jackets. Mr. Jackson reminded Mr. DiBello that they agreed to pay for the jackets for this program.

Dr. Nugent advised that several students have applied for the Student Ambassador Program as well as the Student Representative to the School Board position that will need to be filled since Nandini will be graduating and heading to college.

Curriculum/Technology Dawn Heine 1st Tues. 6:30 p.m.

Dawn Heine reported on the Curriculum and Technology Committee Meeting that took place on April 2, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Policy Colleen Zasowski 2nd Mon. 7:30 p.m.

Colleen reported on the Policy Committee meeting that took place tonight before the Board Meeting. The minutes from this meeting will be posted on the district website once approved at the committee level.

Mr. DiBello asked Mrs. Bast to elaborate on the Spring-Ford High School student who took an AP test and scored a perfect score. Mrs. Bast commented that the test was the AP Government test and the student received the total number of possible points that could be awarded on the test and that is against students taking it globally and within the United States. Mrs. Melton added that there were a total of 113 people in the world who received perfect scores and Spring-Ford's Caitlin McGee was one of them. Mrs. Heine advised that she was also one of the students recognized by the Board in the National Merit Scholarship Program. Mr. DiBello pointed out that this is the 2nd student Spring-Ford had that scored a perfect score in AP Testing.

WMCTC Dehnert, Dressler, Heine 1st Mon. 7:00 p.m.

Dr. Dressler reported that the Western Center Joint Operating Committee met on April 1st and Mr. Moritzen updated the enrollment figures saying there were a total of 637 students with 176 from Pottsgrove, 242 from Spring-Ford and 223 from Upper Perkiomen. Dr. Dressler advised that the Western Center students took the NOCTI Exam which tests student on their abilities to be proficient in the career choices they have chosen. He reported that the results showed that the Western Center has achieved a 93.8% competent and advanced score versus the 88% state average and it is the 6th consecutive year of scoring over 90%. Dr. Dressler added that another outstanding number is that 83.8% of the special education population scored competent and advanced with 62% scoring advanced overall. Dr. Roche shared that Spring-Ford students at the Western Center scored 95% competent and advanced with 89% of the special education students scoring competent and advanced. Dr. Dressler reported that Senator Mensch visited the Western Center and was impressed with the programs being offered. Dr. Dressler also reported that the Secretary of Labor and Industry, Gerard Oleksiak, visited the Western Center to introduce a new program that Governor Wolf is looking to fund which is an ongoing commitment to expanding job training opportunities in career and technical education for students and adult learners in Southeast Pennsylvania through the proposed State Workforce Education and Accountability Program (SWEAP). He added that SWEAP builds upon PA Smart which launched last year and encourages school business and community partnerships to prepare people for jobs of today and the future. Dr. Dressler commented that through PA Smart Grants the Wolf Administration has provided nearly \$30 million to bolster STEM and Computer Science in schools and expanding apprenticeship and job training. Dr. Dressler advised that on May 6th the last Community Dinner will take place with a Greek theme. He also advised that the Annual Car Show will take place on May 4th with free admission although donations are greatly appreciated.

Mr. DiBello asked how much of the grant money the Western Center received and Dr. Dressler advised he did not have that information but would find out and provide it.

PSBA Liaison

Dr. Edward Dressler

Dr. Dressler reported that he recently attended the NSBA Conference in Philadelphia. He spoke about the sessions that he attended which included topics on the large number of jobs available for the number of students graduating, the statistics on the number of students who graduate from high school and go to college only to drop out after the first year and the fact that students coming out of high school lack many skills such as the ability to write a letter that is 2 paragraphs long. Dr. Dressler advised that it was suggested that we consider dealing with hard skills such as writing, problem solving skills, teaching students how to use Excel, and public speaking. Dr. Dressler spoke about a talk he attended from Apple entitled "Everyone Can Code" which he found to be informative. He added that the final session he attended was on all of the aspects available through Google. Dr. Dressler urged Board Members to consider attending future PSBA and NSBA conferences.

Legislative Committee

Christina Melton

3rd Weds. 7:30 p.m.

Mrs. Melton reported that the Legislative Committee meeting was cancelled but an update they received was that the House Education Committee met and there was nothing significant to report in terms of House Bill 1031, 1196 and 1210 all of which were approved in the committee and really just addressed outdated provisions. She advised that the one thing still be pushed is the cyber, charter and tuition bills. She stated that these are Senate Bill 34 and House Bill 526. Mrs. Melton stated that if the district has an in-house cyber-charter program then we are not responsible to pay for students to attend an outside cyber-charter program. Mrs. Melton stated that it appears there is no appetite right now for anyone to address funding issues specific to charter schools. She added that the district has an in-house cyber school and could take advantage of one of these bills. She commented that it is important that we continue to push back to our legislators to make sure they are hearing our voices and understand what they are putting us through and how it trickles down to our taxpayers via budgetary impacts. Mrs. Melton advised that she will be attending the Day of Advocacy in Harrisburg meeting with our legislators and expressing the needs of our district. She stated that this Day of Advocacy is through PSBA along with the Pennsylvania Association of Intermediate Units and the Pennsylvania Association of School Administrators to continue to push forward some of the basic issues such as basic education funding, special education funding, charter school finance reform and so on. Mr. Jackson expressed hope that the legislators would meet with us here rather than us having to go to Harrisburg.

MCIU

Thomas J. DiBello

4th Weds. 7:00 p.m.

Mr. DiBello reported that the meeting is tomorrow night. He added that they have been and will be talking about the remodeling of the old building. He added that due to the Pre-K, other programs and the success that they have been having, the old building has been utilized and they are looking at somewhere between \$7 million - \$10 million dollars in remodeling costs as these programs must exist in Montgomery County.

Superintendent's Report

Dr. David R. Goodin

Dr. Goodin provided an update on modernized learning saying that as of this current year the district has run approximately 5 cohorts of teachers which equals approximately 75 teachers that have been trained which includes all of the 9th grade teachers. He added that there is a training schedule for all 10-12 in order to make sure that any teacher who has not been trained as of yet will be picked up next year. Dr. Goodin informed everyone that the training for modernized learning instructional strategies has been included in the induction program so that every new group of teachers hired goes through that program. Dr. Goodin advised that they

have ordered laptops and they will be deployed next year. He added that tech room supports are in place at the 9th Grade Center for the deployment next year. Dr. Goodin advised that they are currently finalizing the Acceptable Use of Technology Policy and our legal counsel has given the green light to move forward with that. He provided an update on Safety, Security and Emergency Management saying they continue to work on the Safe 2 Say Program training, the Stop the Bleed training, and Alice training. Dr. Goodin commented that the Spring-Ford Police Department has provided a level of security for students and staff. He reported that Spring-Ford will be looking to develop a German Exchange Program similar to the one we currently have with Ireland. He advised that Dr. Nugent and Ms. Huss had visited a German school to view their program and that they are working on establishing the logistics for this potential program. He added that the German program will be a little different in that students will visit on an every other year basis.

Mr. Jackson asked if the Police Procedural Manual was vetted by the solicitor's office and Dr. Goodin replied yes and that it was also reviewed by the Human Resource Department.

Mrs. Zasowski reported that although the Community Relations Committee did not meet she wanted everyone to know that RCTV will be working on a spotlight video featuring the Future Planning Center and their 2 day Financial Literacy Fair. She added that some upcoming events are the String Jamboree, the 5K, Decision Day, Senior Impact Awards, Film-Fest Screening, and Graduation. Mrs. Zasowski commented that the district's Communication, Marketing and Media Department received 2 awards of honor from the Pennsylvania Schools Public Relations Association (PENSPRA) one for the school district's use of Instagram and the other for RCTV's Innovation Center Spotlight Video.

Mrs. Melton stated that she felt it was important for everyone to know that Decision Day is open to all High School Seniors and Families whether they plan on heading right into the working world, going into the military, heading off to a 2 year college or a 4 year college. She added that whatever the plan is post-graduation the event is open to all seniors to celebrate their next step.

Solicitor's Report Mark Fitzgerald

There was no report.

V. MINUTES

Mrs. Melton made a motion to approve Items A-B and Mrs. Heine seconded it. The motion passed 8-0.

A. The Board approved the March 18, 2019 Work Session minutes. **(Attachment A11)**

B. The Board approved the March 25, 2019 Board Meeting minutes. **(Attachment A12)**

VI. PERSONNEL

Mrs. Heine made a motion to approve Items A-N and Mrs. Spletzer seconded it.

Mrs. Heine commented on Item A3 offering her congratulations to Mary Chrisman on her retirement saying that she has been with the district a very long time. Mrs. Heine next commented on Item A5 saying that he will certainly be missed and that he has a great opportunity ahead of him. She wished him a lot of luck and success in his new position and stated that she will fortunately have the opportunity to work with him over at the Western Center for a few more months. She wished him luck and said she could not be more proud of what he has brought to the district in the time he was here.

Mrs. Zasowski said she would like to piggyback on that and stated that she will miss Dr. Roche very much but it is a great opportunity for him and that she hopes that she will see him at the Western Center also.

The motion passed 8-0.

A. Resignations

1. **Lori A. Stumpfrock**; Staff Accountant, District Office. Effective: April 10, 2019.
2. **Domenico Tammaro**; Maintenance III, District-wide, for the purpose of retirement. Effective: August 9, 2019.

New Resignations

3. **Mary E. Chrisman**; Executive Secretary, District Office, for the purpose of retirement. Effective: August 16, 2019.
4. **Deborah H. Keyser**; Chemistry Teacher, Senior High School, for the purpose of retirement. Effective: The last teacher work day of the 2018-2019 school year.
5. **Allyn J. Roche, Ed.D.**; Assistant Superintendent, District Office. Effective: June 28, 2019
6. **Robin L. Riegel**; Elementary Teacher, 5/6th Grade Center. Effective: The last teacher day of the 2018-2019 school year.

B. Leaves of Absence

1. **Brian R. Fisher**; Instructional Assistant, Senior High School, for an unpaid leave of absence. Effective: April 5, 2019 for the remainder of the 2018-2019 school year.
2. **Karen L. Kohr**; Instructional Assistant, Senior High School, for an unpaid leave of absence. Effective: February 19, 2019 for the remainder of the 2018-2019 school year.
3. **Nancy G. Walfish**; Instructional Assistant, 8th Grade Center, for an unpaid leave of absence. Effective: April 4, 2019 for the remainder of the 2018-2019 school year.

New Leaves of Absence

4. **Joanna M. Trautman**; School Counselor, Oaks/Royersford Elementary Schools, for child-rearing leave per the Professional Agreement. Effective: June 7, 2019 through the second marking period of the 2019-2020 school year.
5. **Catherine W. Cabrera**; Speech Therapist, Oaks Elementary School, for a military leave of absence per Board Policy. Effective: May 1, 2019 through May 3, 2019.

- C. The Board approved the following Special Education Teachers to be hired for the 2019 Extended School Year – Professional Staff including: Speech & Language Service and

Tutor Programs. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from IDEA funds.

1. **Alyssa Brooks**
2. **Hannah Coath**

- D. The Board approved the following Support Staff to be hired for the 2019 Extended School Year Program(s). Compensation for new employees will be set at \$16.36 - \$19.40 per hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from IDEA funds. *Designates new additions since last week's agenda.

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|-------------------------------|------------------------------|
| 1. Kelley A. Costello | 6. Colleen N. Steube |
| 2. Angie L. Cressman | 7. Alyssa D. Touey |
| 3. Christa M. Loughlin | 8. Erin R. Ward |
| 4. Adrianna Martinez | 9. *Kathryn E. Wilson |
| 5. *Amy Schmidhuber | |

- E. The Board approved the following teachers to be hired for the 2019 Cool School Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions. There will be no cost to the district. *Designates new additions since last week's agenda.

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|--------------------------------|----------------------------------|
| 1. Susan L. Albright | 15. Lisa M. Michener |
| 2. Kris R. Bautsch | 16. Kaitlyn A. Morrison |
| 3. *Jennifer Basam | 17. Daniele P. Mountz |
| 4. Gemma E. Bonetti | 18. Tamura J. Rivera |
| 5. Maria Carroll | 19. Kristin L. Royer |
| 6. Maria L. Cottman | 20. Megan M. Reidnaur |
| 7. *Heather M. Gardan | 21. Amelia M. Smith |
| 8. Keith A. Heffner | 22. Kiera M. Phillips |
| 9. Eric Hetrick | 23. Gabrielle G. Procario |
| 10. Shannon A. Hetrick | 24. Rachael Schauder |
| 11. Lauren M. Henzie | 25. Katelyn A. Sperring |
| 12. Mark L. Kehl | 26. David Susek |
| 13. Russ J. Landis, Jr. | 27. Danielle N. Timbario |
| 14. Ellen B. Luchette | 28. James S. Westlake |

- F. The Board approved the following Certified School Nurse to work five (5) hours per day for the 2019 Extended School Year Program at a rate of \$40.00 per hour.

1. **Erin J. Lewandoski**

- G. The Board gave approval for **Christopher R. Talley** to be hired as the Extended School Year Coordinator. Compensation has been set at \$40.00/hour, not to exceed 180 hours. Effective: April 25, 2019.

- H. The Board approved hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.

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|--------------------------------|---------------------------------------|
| 1. Emily A. Beiter | 10. Kathryn L. Ellor |
| 2. Gemma E. Bonetti | 11. Amanda L. Gill |
| 3. Amanda L. Burr | 12. Jeanette T. Hellauer |
| 4. Jennifer A. Bowyer | 13. Susan Ibach |
| 5. Daniel R. Butterweck | 14. James R. Laky |
| 6. Laura E. Camp | 15. Kathy A. Lebedynsky-Pencak |
| 7. Diane E. Campbell | 16. Melissa A. Shimukonas |
| 8. Maria Carroll | 17. Megan Stauffer |
| 9. Karen E. Davis | 18. Rebekah J. Worley |

- I. The Board approved hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.

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| 1. Emily A. Beiter | 8. Tari Lawson |
| 2. Brittany L. Berry | 9. Mary E. Lynch |
| 3. Shannon L. Dusko | 10. Patricia A. McCormick |
| 4. Maureen E. Faulkner | 11. Julie E. Reicher |
| 5. Brian R. Fisher | 12. Debra Anne Snyder |
| 6. Cheryl A. Goodwin | 13. Wendy H. Trump |
| 7. Charity A. Hurlock | |

- J. The Board approved the attached extra-curricular contracts for the 2018-2019 school year. **(Attachment A13)**
- K. The Board approved the Spring-Ford Area School District Maintenance Benefit Summary, effective July 1, 2019 to June 30, 2021.
- L. The Board approved the Spring-Ford Area School District Instructional Assistants' Benefit Summary, effective July 1, 2019 to June 30, 2021.
- M. The Board approved the Spring-Ford Area School District Registered Nurses Benefit Summary, effective July 1, 2019 to June 30, 2021.

New Personnel Motion

N. Substitute Employee

- | | | |
|----------------------------|-------------------------|--------------|
| 1. Robin H. Ritchie | Food Service Substitute | \$10.00/hour |
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VII. FINANCE

Mrs. Melton made a motion to approve Items A-J and Mrs. Zasowski seconded it. The motion passed 8-0.

- A. The Board gave approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1.	<u>General Fund Checks</u>	
	Check No. 206495 – 206693	\$ 938,767.22
2.	<u>Food Service Checks</u>	
	Check No. 1533 – 1572	\$ 36,406.61
3.	<u>Capital Reserve Checks</u>	
	Check No. 2053	\$ 32,545.32
4.	<u>Capital Projects</u>	
	Reserve Fund: Check No. 30-33	\$ 27,495.46
	Bond Fund: Check No. 31-33	\$ 781,038.33
5.	<u>General Fund, Food Service, & Capital Reserve ACHs</u>	
	ACH 181901146 – 181901262	\$1,278,757.17
6.	<u>Procurement Payments and Wires</u>	
	201800032 – 201800055	\$2,215,068.81
	20180198 – 20180247	\$ 35,228.63

C. The following monthly Board reports were approved:

- Skyward Reports
- Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
- ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the Montgomery County Intermediate Unit's contract for District ACCESS Medical Practitioner Review/Authorization Services for the 2019-2020 school year. The MCIU will obtain the required Medical Practitioner Reviews/ Authorizations, as per the School-Based ACCESS Program Guidelines. Funding will be paid from the Medical ACCESS funds and shall not exceed \$2,600.00.

E. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Pamela J. Gaal – Limerick, PA.** Provide an assembly entitled "Dog Safety" for 4th grade students at Brooke Elementary School instructing students how to approach dogs they do not know and how to be safe around unfamiliar dogs. There is no cost to the district for this assembly.
2. **Eric Belcher – Philadelphia, PA.** Provide a total of six juggling shows for students at Upper Providence Elementary by the "Give & Take Jugglers". Funding will be paid for by Upper Providence Home and School League and shall not exceed \$2,550.00

F. The Board approved the following independent contracts:

1. **Stephen Cerra, Flowstyle BMX – Blakely, PA.** Provide a total of three assemblies at Upper Providence Elementary (2 assemblies) and Spring City Elementary (1 assembly) addressing topics such as goal setting and perseverance while also introducing the relevant topics of bullying, health and wellness and diversity. Funding shall not exceed \$1,249.00 and will be split between the Upper Providence Home and School League (\$750.00) and the General Fund (\$499.00).
2. **Dialed Action Agency, LLC. – Lincoln Park, NJ.** Provide 2 Professional BMX Stunt Shows for students in grades K-4 at Royersford Elementary addressing the topic of making responsible choices. Funding shall not exceed \$1,850.00 and will be paid from the General Fund.
3. **High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) during the 2019-2020 school year for special needs students as per their IEPs. Funding will come from the Special Education Budget and shall not exceed \$89,301.00.
4. **High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) during the 2019 Extended School Year Program for special needs students as per their IEPs. Funding will come from the Special Education Budget and shall not exceed \$2,601.00.
5. **Deaf-Hearing Communication Centre – Swarthmore, PA.** Provide Professional Sign Language Interpretation services for meetings and events held within the school for the remainder of the 2018-2019 school year and during the 2019-2020 school year for a special needs student/family. Funding will be paid from the General Fund and shall not exceed \$1,500.00.
6. **James Linahan – New York, NY.** Provide Anti-bullying assemblies by J-Line Dance Crew for students at both Spring City Elementary and Upper Providence Elementary focusing on respect, responsibility, settling life goals and overcoming obstacles. Funding will be split between the Upper Providence Home and School League (\$1,195.00) and the General Fund (\$695.00) and shall not exceed a total of \$1,890.00.
7. **Jessica Gorlin-Liddell – Narberth, PA.** This is a correction to the independent contract for an Artist-in-Residence Program for students at Upper Providence Elementary School that was originally approved at the February 25, 2019 School Board Meeting. Funding will be split between the Upper Providence Home and School Association (changed from \$2,000.00 to \$1,575.00) and the General Fund (changed from \$2,200.00 to \$2,625.00) and shall not exceed a total of \$4,200.00.

G. The Board approved an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide behavioral services during the 2018-2019 school year. Funding will come from the Special Education Budget and shall not exceed \$20,882.00.

H. The Board approved a 3-year renewal contract with IOffice for the Copy Module for the print shop. This is a renewal of the current agreement which is set to expire the end of April 2019. The total cost is a monthly recurring charge of no more than \$575.00 for 36 months.

New Finance Motions

- I. The Board approved entering into a revised 3-year agreement with Stericycle, Inc. for the disposal of medical waste. The revised service agreement provides for pick up and disposal of medical waste from our buildings on demand. The cost shall not exceed \$2,500.00 per year.
- J. The Board adopted the Proposed Final Budget for the 2019-2020 school year in the amount of \$169,214,126.00. The proposed final budget must be approved thirty (30) days prior to the final budget adoption scheduled for May 28, 2019. The proposed final budget will be available for public inspection at least twenty (20) days prior to the date of the meeting at which the proposed final budget will be considered for adoption as the final budget.

VIII. PROPERTY

Mrs. Zasowski asked that Items C and E be separated.

Mrs. Spletzer made a motion to approve Items A, B and D and Mrs. Heine seconded it. The motion passed 8-0.

Mrs. Heine made a motion to approve Items C and E and Mrs. Melton seconded it.

Mrs. Zasowski asked about Item C and whether the company being recommended is the only company the district consulted with. Mr. Hunter advised that they received 3 estimates from 3 firms and this estimate was tied for the lowest.

Mrs. Zasowski commented on Item E and the amount being spent for the scoreboard.

Discussion took place on the need for the replacement, the lack of parts available for the current board, the cost compared to the amount of use and the potential for advertising.

Mrs. Spletzer asked that they vote on C and E separately.

The motion for Item C passed 8-0.

The motion for Item E passed 6-2 with Mrs. Zasowski and Mrs. Spletzer voting no.

- A. The Board approved purchasing two replacement zero turn mowers from Passmore Service Center for a total cost of \$22,540.40, PA state contract 4400011379. Funding will come from the Capital Reserve.
- B. The Board approved purchasing a grounds utility vehicle from Lawn and Golf for a cost of \$8,880.96, PA State Contract 4400020096. Funding will come from the Capital Reserve.
- C. The Board gave approval for professional services for a district wide facility condition assessment with ICS Consulting Inc. for a total cost of \$18,500.00. Funding will come from the 2019-2020 Maintenance Budget.
- D. The Board gave approval for Johnson Controls to upgrade building HVAC controls and system reprogramming for dehumidification at Oaks Elementary for a total cost of \$38,530.96, Costars 008-415. Funding will come from the 2018-2019 Maintenance Budget.

- E. The Board approved the replacement of scoreboard at McNelly Stadium by S.J. Thomas Company for a total cost not to exceed of \$142,715.00, KPN Contract 201801JOCC027. Funding will come from the Capital Reserve.

IX. PROGRAMMING AND CURRICULUM

Mrs. Heine made a motion to approve items A-B and Mrs. Zasowski seconded it. The motion passed 8-0.

- A. The Board approved the 2019 English Language Development (ELD) Summer Program to be held at Brooke Elementary for ELD students entering grades 1-4. The program will run for two weeks in the summer, 4 days a week, for two hours per day, Monday, July 8 through Thursday, July 11, 2019 and Monday, July 15 through Thursday, July 18, 2019. This program will be offered to students at no cost. Teachers will be paid at the current summer school salary rate of \$30.00 per hour plus benefits. There will be no cost to the district as all costs will be funded through Title III Funds and shall not exceed \$2,500.00 (including material costs and teacher compensation for instructional and preparation time).
- B. The Board approved the following new textbooks and curricular resources for the 2019-2020 school year. Funding will come from the Curriculum Budget and shall not exceed \$112,500.00.

<u>Course</u>	<u>Textbook</u>
1. FCS 7 & 8 (\$25,500.00)	<i>Discovering Life Skills</i> Glencoe McGraw Hill <i>Class set with 6 yr online license for all students</i>
<i>TEACHER MATERIALS provided FREE of charge</i>	
2. FCS 9-12 *(\$87,000.00)	Textbooks are listed below Goodheart-Wilcox Publisher
*Minor, Sewing, Design & Crafts (230 copies)	<i>Preparing for Life and Career</i> – FCS Major
*Prenatal & Infant Development, Parenting and Early Child Development (250 copies)	<i>Child Development</i> – FCS Major
*Child Development (60 copies)	<i>Working with Young Children</i> – FCS Major
*Personal Living Textiles & Design (185 copies)	<i>Succeed in Life</i> – FCS Major, FCS Minor
* Food and Nutrition (180 copies)	<i>Guide to Good Food</i>

TEACHER MATERIALS provided FREE of charge

X. OTHER BUSINESS

Mrs. Spletzer made a motion to approve Items A-D and Mrs. Heine seconded it. The motion passed 8-0.

A. The following policies were approved:

1. Policy #311 – ADMINISTRATIVE EMPLOYEES: Suspensions and Furloughs
(Attachment A14)
2. Policy #411 – PROFESSIONAL EMPLOYEES: Suspensions and Furloughs
(Attachment A15)
3. Policy #511 – CLASSIFIED EMPLOYEES – Suspensions and Furloughs
(Attachment A16)

B. The Board acknowledged the acceptance of the donation from the Oaks Elementary Parent Teacher Association in the amount of \$40,566.25 for the purchase and installation of playground equipment at Oaks Elementary School. There will be no cost to the district.

C. The Board gave approval for **Christopher R. Talley**, Varsity Head Coach, along with the Spring-Ford Area High School Boys Basketball Team to accept the invitation to participate in the KSA Events Holiday Classic Tournament, and games, from December 18, 2019 through December 22, 2019 in Orlando, Florida. The program will be for varsity level competition and the team will be scheduled to participate in three regular season contests which are part of the 2019-2020 schedule, which allows a maximum of 22 contests as per PIAA by laws. The cost per student-athlete will be approximately \$1,700.00 including transportation. The High School Boys' Basketball Program and staff will conduct fundraising events to help defray the costs. Student-athletes will miss four school days. The total cost to the district will be \$768.00 for four days of substitute coverage for the Mr. Talley.

New Other Business

D. The Board acknowledged the acceptance of the donation and installation of a Buddy Bench at Evans Elementary by **Mr. Scott and Mrs. Becky Magdycz**, owners of **ATA Martial Arts**. There will be no cost to the district.

XI. BOARD COMMENT

There were no Board comments.

XII. PUBLIC TO BE HEARD

Erica Spletzer, stated that she wanted to talk about DECA which is the Distributed Education Clubs of America. She said it was the school district's first year participating in it. She advised that DECA focuses on career interests in marketing, entrepreneurship, finance, hospitality and management for mainly students in high school. Erica stated that it was an overall great experience and thanked the district for participating in it. Mr. DiBello pointed out that the group did a great job their first year and Erica responded that she placed 3rd for hospitality and tourism at districts and she also had the opportunity to compete at states.

XIII. ADJOURNMENT

Mrs. Spletzer made a motion to adjourn and Mr. Jackson seconded it. The motion passed 8-0. The meeting adjourned at 9:51 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

SPRING-FORD AREA SCHOOL DISTRICT

Position Description

POSITION TITLE: STRENGTH AND CONDITIONING COACH

REPORTS TO: Athletic Director

POSITION GOAL: To establish and maintain a strength and conditioning program for students and student athletes to improve athletic performance, reduce athletic injuries, and teach lifelong fitness and movement skills.

ESSENTIAL FUNCTIONS

- Design and implement strength and conditioning programs in-season, off-season, and pre-season for all school-sanctioned athletic programs in a manner that reflects research-driven practices.
- Works in cooperation with the athletic trainers in the rehabilitation and strengthening of injured student athletes.
- Designs and implements policies and procedures for the strength and conditioning program **for students**.
- Be present and punctual for all workouts with **students** and student athletes.
- Provides expertise in the area of strength (weight) training and physical conditioning **as requested by the head coaches**.
- Maintains the fitness center and keeps records of all equipment in the fitness center.
- Oversees facility operations
- Monitors student activity behavior when coaches or Fitness Room Supervisors are not present.
- Provides equipment and/or supply requests to supervisor.

This Job Description in no way states or implies that these are the only duties to be performed by the employee occupying this position. The Strength and Conditioning Coach will be required to follow any other job-related instructions and perform other job-related duties requested by the Athletic Director.

POSITION SPECIFICATIONS – STRENGTH AND CONDITIONING COACH

Work Year:	Full-time, 12-month position not to exceed 1,640 hours. Evening and weekend hours are required.
Physical Demands:	Ability to demonstrate the appropriate skills and techniques to be used by the athletes. Sitting, standing, lifting and carrying (up to 50 lbs.), reaching, squatting, kneeling, and moving equipment/boxes (up to 50 lbs.)
Sensory Abilities:	Visual acuity to monitor student athletes. Visual acuity to read correspondence, computer screen Auditory acuity to be able to use telephone and converse with others Ability to speak clearly and distinctly
Work Environment:	Must be able to work within various degrees of noise and temperature. Work surfaces will vary from concrete to grass to wood floors. Subject to outside weather conditions.
Temperament:	Ability to work as member of a team Must be courteous and able to deal effectively with people Must be cooperative and congenial Ability to interact positively with student athletes, colleagues, and the public. Must be able to work under stressful conditions.
Educational Level:	Bachelor's Degree in Kinesiology or related field. National Strength and Conditioning Association (NSCA) membership preferred.
Clearances:	Act 34 Clearance Act 151 Clearance Act 114 Clearance
Specific Skills:	Current first aid, cardiopulmonary resuscitation (CPR), and automated external defibrillation (AED) certifications. Knowledge of universal hygiene precautions. Experience and/or expertise in strength and conditioning programming for high school populations. Strong motivational abilities.

The position holder must be able to perform the essential job functions with or without reasonable accommodation. It is the responsibility of the employee to inform the Director of Human Resources of any and all reasonable accommodations that will be required.

SPRING-FORD AREA SCHOOL DISTRICT

JOB DESCRIPTION

Position Title: High School-Future Planning Center Secretary

Reports To: Principal

Board Approval:

Position Summary – To provide overall secretarial support to ensure the smooth and efficient operation required of the Future Planning Center.

Essential Duties and Responsibilities:

- Performs clerical duties such as: filing, answering telephones, scheduling and maintaining outlook calendar, providing information in accordance with district policies, and providing support for Future Planning Center.
- Make additions and edits to the Future Planning Center website as directed.
- Interacts with students, staff, and parents; responds to routine inquiries and refers unusual or complex inquiries to appropriate person or department.
- Sends mass communication scripted by College Career Coordinators out to students, parents, and staff via Skyward as needed.
- Runs transcript reports for students and parents as needed and uploads to Naviance.
- Distributes and collects senior surveys to input end of year data in PIMS and Naviance.
- Tracks and submits K-12 Act 339 information to PIMS administrator.
- Tracks and fulfills teacher recommendation, counselor recommendation, and transcript requests in Naviance.
- Assist with collection and distribution of dual enrollment registration forms.
- Assist counselors in ASVABs, PSATs, APs, SATs, and ACTs.
- Make announcements/call students on public address system multiple times each day.
- Performs any other job related duties/projects assigned by the College Career Coordinators.
- Assist with evening parent programs that could result in occasional varied hours.

The position holder must be able to perform the essential job functions with or without reasonable accommodation. It is the responsibility of the employee to inform the Director of Human Resources of any and all reasonable accommodation that will be required.

POSITION TITLE	High School – Future Planning Center Secretary
Work Year:	Full-time: 7.5 hours/day, 12 month/year
Classification:	Secretary – Non-Exempt
Physical Demands:	<p>Regularly required to sit for extended periods of time</p> <p>Frequently required to stand and walk</p> <p>Frequently required to climb, bend, twist, reach, and grasp</p> <p>Occasionally required to kneel and squat</p> <p>Light lifting - up to 20 pounds</p> <p>Light carrying - up to 20 pounds</p> <p>Manual dexterity to prepare mailings and/or use office equipment</p> <p>Repetitive movement of fingers and hands for keyboarding</p>
Sensory Abilities:	<p>Ability to speak clearly and distinctly</p> <p>Auditory acuity to answer phones and relay messages correctly</p> <p>Visual acuity to read correspondence and computer screen</p>
Work Environment:	<p>Level of noise is quiet to moderate</p> <p>Inside year around</p>
Temperament:	<p>Must be cooperative, congenial and service oriented</p> <p>Ability to work in an environment with frequent interruptions</p> <p>Ability to work with others as a team</p> <p>Must be courteous and be able to deal effectively and responsibly with people</p>
Cognitive Ability:	<p>Ability to read, write and do simple computation</p> <p>Ability to use correct grammar, sentence structure, and spelling</p> <p>Ability to compose clear, concise sentences and paragraphs</p> <p>Ability to communicate effectively, both orally and in writing</p> <p>Ability to follow written and verbal directions</p> <p>Ability to complete tasks under general supervision/direction</p>
Specific Skills:	<p>Must be proficient with MS Windows and Office, including Outlook, Word, Power Point and Excel, as well as other software programs and the Internet.</p> <p>Must be able to type accurately and perform difficult typing duties (i.e., layouts for correspondence, newsletters, etc.)</p>
Educational Level:	High School diploma or equivalency
License/Clearance(s):	<p>Act 34 - Criminal History Clearance</p> <p>Act 151 - Child Abuse History Clearance</p> <p>Act 114 – Federal Criminal History Clearance</p>



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Thomas J. DiBello
Board President

Colleen Zasowski
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Linda C. Fazzini
Region I

Dawn R. Heine
Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

RESOLUTION 2019-25 2019-2020 BUDGET ADOPTION SPRING-FORD AREA SCHOOL DISTRICT

WHEREAS, under the terms of 24 P.S. §6-687 and 53 P.S. §6926.312 the Spring-Ford Area School District (the "District") is required to adopt an annual budget for the 2019-2020 school year ("2019-2020 budget") no later than June 30, 2019; and

WHEREAS, the District previously adopted a preliminary budget for the 2019-2020 school year on January 28, 2019 as required by 53 P.S. §6925.311 and a proposed final 2019-2020 budget on April 23, 2019 (no less than 30 days prior to adopting final budget) as required by 24 P.S. §6-687; and

WHEREAS, the District has made the proposed 2019-2020 budget available for inspection at the District's business office and on the District's web site since at least May 7, 2019 for at least twenty days; and

WHEREAS, the District advertised its intent to adopt the 2019-2020 budget on or before May 18, 2019, which is at least ten days prior to the date of adoption; and

WHEREAS, said 2019-2020 budget is attached hereto and made a part hereof; and

WHEREAS, pursuant to 24 P.S. §6-672.1, as the District lies in more than one county, the 2019-2020 budget reflects a tax rate that is equalized between the District's two counties through a means adopted by the District in May 1999 to permit a uniform millage rate for the entire district; and

WHEREAS, the District has set the millage rate necessary to fund this budget at an equalized 27.4777 mills (a copy of the calculations to reach this millage rate appears in the RETR section of the 2019-2020 budget); and

WHEREAS, the above millage increase does not exceed the District's index (with allowable exceptions) as certified by the Secretary of the Department of Education (the "Secretary") pursuant to 24 P.S. §6926.302 as increased by the District requested exceptions approved by the Secretary; and

WHEREAS, the District also wishes to reenact and reaffirm those other taxes previously levied pursuant to the Local Tax Enabling Act, 53 P.S. §6901, et. seq. ("LTEA") at the same rate as levied in the prior school year. Such taxes include, but are not limited to, earned income tax and real estate transfer tax; and

WHEREAS, the District approved Resolution 2012/13 in June 2012, allowing the ability to pay Real Estate Taxes in 3 equal installments by established dates to particular qualified taxpayers (excluding any interims or delinquent school property taxes), and

NOW THEREFORE, intending to be legally bound, the Board of School Directors of the Spring-Ford Area School District (the "Board") hereby resolved this 28th Day of May 2019 as follows:

1. The above referenced recitals are herein incorporated by reference and made a part hereof as if fully set forth, herein.
2. The 2019-2020 Budget, as attached, is hereby adopted by the Board along with the millage as set forth, therein.
3. The Board's action of May 1999 in determining a means to equalize property tax rates for properties in Chester County and Montgomery County is reaffirmed.
4. The Board's action of June 2012 allowing school Real Estate Taxes to be paid in installments to particular qualified taxpayers is reaffirmed.
5. The Board also re-affirms for the 2019-2020 school year the prior levy of taxes imposed pursuant to the LTEA, as well as any other prior lawfully imposed taxes, without limitation, at the same rate as previously levied.

BY: _____
Thomas J. DiBello
Board President
May 28, 2019

BY: _____
Diane M. Fern
Board Secretary
May 28, 2019



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION 2019-26

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Thomas J. DiBello
Board President

Colleen Zasowski
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Linda C. Fazzini
Region I

Dawn R. Heine
Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

2019-2020 Homestead and Farmstead Exclusion Resolution

WHEREAS, the Pennsylvania Department of Education (the "Department") has certified that, pursuant to Special Session Act 1 of 2006 (the "Taxpayer Relief Act" or Act 1), section 505(a)(4), that it will distribute funds during the 2019-2020 school year to the Spring-Ford Area School District (the "District") for property tax relief; and

WHEREAS, the Department's certification indicates it will give the District \$2,469,571.13 comprised of \$2,000,730.60 from the property tax relief formula and \$468,840.53 in Sterling Act reimbursements, which have both been prorated based on the total funds available for tax relief; and

WHEREAS, funds will be available during the 2019-2020 school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2018-2019 in the amount of \$2,392.45.

WHEREAS, total funds to be distributed during the 2019-2020 school year for real estate reduction will be \$2,471,963.45.

WHEREAS, the Montgomery County and Chester County assessor's office has certified, as required by Act 1 § 341(g)(3), the specific properties within the District that have been approved as Homesteads and Farmsteads within the District. Within that certification there are 12,325 approved Homesteads and 17 approved Farmsteads; and

WHEREAS, pursuant to Act 1 § 341, the District is required to designate the Homestead exclusion and to designate the Farmstead exclusion no later than the last day prior to the beginning of the year for which the exclusions will apply, and for budget year 2019-2020 that date will be June 30, 2019; and

WHEREAS, the Homestead exclusion and the Farmstead exclusion set by the District are each fixed dollar amounts that may not exceed one-half the median assessment on approved Homestead properties within the District as of the date of the county's certification and shall only apply to calculation of District property taxes; and

WHEREAS, pursuant to 53 Pa.C.S.A. § 8585, the Farmstead exclusion may be equal to or less than the Homestead exclusion, but may not be greater than the Homestead exclusion; and

WHEREAS, a mechanism exists in Act 1, Chapter 9 for the District to reject property tax reduction allocations subject only to voter approval through a referendum; and

NOW, THEREFORE, the Board of School Directors of the Spring-Ford Area School District (the "Board") hereby **RESOLVES** as follows:

1. On its own behalf and on behalf of the District's approved homestead and farmstead owners, the Board accepts all property tax allocations and earned income tax reimbursements offered to the District pursuant to Act 1 and declares it will not seek to reject any such funds as permitted under Act 1, Chapter 9.
2. In order to utilize, as directed in Act 1, the Certified Funds for property tax relief, the District resolves to set the maximum property tax reductions for its approved Homestead properties at \$201.93 and the maximum property tax reductions for its approved Farmstead properties shall be the same amount as the Homestead properties.
3. In the 2019-2020 school year, the real estate tax rate for the District is 27.4777 mills.
4. Using the District's millage rate, converting the maximum tax reduction for Homesteads and Farmsteads yields a \$7,349.00 calculated Homestead exclusion and Farmstead exclusion.
5. Therefore, the Board hereby sets the exclusion from assessed value for school property tax purposes of each approved Homestead and Farmstead at \$7,349.00 which is less than half the median assessed value of approved Homestead properties within the District.
6. Where the assessor has approved a property as both a Homestead and Farmstead, the property will receive multiple exclusions, however, whether eligible for multiple exclusions or not, no property may exclude an amount from its assessment greater than the assessed value of the property.
7. The exclusions will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.
8. Pursuant to 53 Pa.C.S.A. § 8584, any property, which loses its approval as a Homestead or Farmstead after the beginning of the District's budget year, shall be taxed from that point at the full assessed value without exclusion, and shall receive an interim tax bill reflecting the balance due.
9. Any funds received from the Department by the District to fund exclusions where the funds are unused due to exclusions lost on or after July 1, 2019 shall be held by the District and added to the funds used for exclusions in the following budget year.

Resolution approved by the Board of School
Directors of the Spring-Ford Area School
District on May 28, 2019

Thomas J. DiBello
President

_____ Yes / _____ No

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: ADOPTION OF TEXTBOOKS

ADOPTED: March 25, 1991

REVISED: April 26, 2011

REVIEWED: May 13, 2019

	108. ADOPTION OF TEXTBOOKS
1. Purpose SC 508, 801, 803	It is the responsibility of the Board to adopt all textbooks used as part of the educational program of this district.
2. Definition	For purposes of this policy, textbooks shall be defined as those books, both print and digital, which are to be used as the basic source of any information in any class.
3. Delegation of Responsibility SC 508, 803	The Superintendent shall be responsible for the selection and recommendation of textbooks for Board consideration. No adoption or change of textbook shall be made without the Superintendent's recommendation except by a two-thirds vote of the Board.
4. Guidelines	<p><u>Selection</u></p> <p>The Superintendent shall develop a plan for the selection of textbooks according to the following guidelines:</p> <ol style="list-style-type: none"> 1. Professional and administrative staff members selected by the Superintendent or designee shall participate in the selection process. 2. Textbooks shall be evaluated in accordance with a planned cycle. 3. Textbooks currently in use shall be periodically evaluated for their continuing usefulness and relevance. <p><u>Standards For Approval</u></p> <p>In considering the approval of any proposed textbook, the Board will evaluate its relationship to the curriculum, its manner of selection and its cost.</p> <p><u>Record</u></p> <p>A list of all approved textbooks shall be prepared and maintained. It shall be reviewed annually by the Superintendent or designee and made available, when requested for the members of the Board.</p>

108. ADOPTION OF TEXTBOOKS - Pg. 2

References:

School Code – 24 P.S. Sec. 508, 801, 803

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: SCHOOL POLICE OFFICER(S)
AND SECURITY PERSONNEL

ADOPTED: April 22, 2013

REVISED:

REVIEWED: April 23, 2019

<p>1. Purpose</p> <p>2. Authority SC 510.1, 778 53 Ps. C.S.A. Sec. 2161 et seq</p> <p>3. Delegation of Responsibility</p>	<p>705.1. SCHOOL POLICE OFFICER(S) AND SECURITY PERSONNEL</p> <p>The Board is committed to providing a safe and secure environment for student, staff and the public while in school and at school functions. The Board is further committed to the protection of its real and personal property. To assure a safe and secure environment for students, staff, and the public and to assure the protection of real and personal property of the District, the Board has established an Office of Safety, Security, and Emergency Preparedness (School Police Department or Department) consisting of school police officers and security personnel. One of the school police officers shall also serve as the School Chief of Police. In this policy the use of the term School Police Officers shall include the School Chief of Police.</p> <p>In order to achieve that purpose, school police officer(s) who are properly certified in accordance with the laws of the Commonwealth of Pennsylvania are approved to carry a District-issued firearm on their person while exercising their duties. Nothing herein shall prevent the District from contracting with or employing additional persons to work as school security persons.</p> <p>The use of force is a serious responsibility. While there is no way to specify the exact amount or type of reasonable force to be applied in any situation, each officer is expected to follow established procedures to make such decisions in a professional, impartial, and safe manner. The Superintendent or designee shall be responsible for the overall operation of the Department and establish guidelines for the operation of the department. There shall be a designated School Chief of Police who will be responsible for the daily operation of the Department and for supervision of the police officers and security personnel. District administration shall be responsible for controlling behavior and enforcing the Student Code of Conduct. District administrators and the Department shall work collaboratively in matters concerning student conduct and discipline while attending school and at school events.</p>
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[illegible]

<p>4. Guidelines</p>	<p>Procedural guidelines for School Police Officer(s) in the Spring-Ford Area School District will be developed by the administration and School Chief of Police to provide direction and requirements in the areas of:</p> <ol style="list-style-type: none"> 1. Firearms and ammunition to be utilized by school police officer(s) and the manner in which firearms to be carried by officer(s). 2. To the extent an individual is authorized by this policy and through the job duties assigned by the district to carry a firearm, the only such firearm and ammunition used or carried by the individual on school grounds or while in the performance of duties on behalf of the School District shall be those that are issued by and are the property of the School District. No personally owned firearms or ammunition shall be brought by any school employee onto school property. 3. Use of force guidelines and procedures 4. Firearms storage, maintenance, issuance, and return procedures 5. Firearms safety and retention procedures 6. Training requirements and qualifications 7. Records maintenance pertaining to training, qualification, and inventory 8. Investigative procedures for discharge of a firearm 9. Conditions affecting an officer's ability to carry a firearm 10. Duties and responsibilities of school police officer(s) and the School Chief of Police 11. The School Chief of Police shall ensure all School Police Officers are annually trained in all of the requirements of Pennsylvania Act 44 Safe Schools and in concert with the Municipal Police Officers Education and Training Commission. <p>This policy shall be periodically reviewed and any necessary changes adopted by the Board of School Directors.</p> <p>The school district shall be covered by appropriate liability insurance at all times for all duties and obligations in this policy and related procedures.</p>
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705.1. SCHOOL POLICE OFFICER(S) AND SECURITY PERSONNEL - Pg. 4

	<p>In the event it is necessary, all such authorized school police officer(s) shall be provided legal counsel through the District's law enforcement insurance policy, and subsequent umbrella liability policy, except in the event that the officer commits a willful, intentional and grossly negligent, or illegal act.</p> <p>All costs and expenses necessary for the implementation of this policy and related procedures shall be borne solely by the school district, which shall include the required periodic training and qualification of school police officer(s).</p> <p>It is the responsibility of the school police officer to conduct himself/herself with the highest standards of professionalism while on or off duty and to follow all established school district policies and procedures.</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: ACCEPTABLE USE OF THE
**ELECTRONIC
COMMUNICATIONS
SYSTEMS**

ADOPTED: January 26, 1998

REVISED: October 26, 2015

REVIEWED: April 23, 2019

<p>1. Purpose</p>	<p style="text-align: center;">815. ACCEPTABLE USE OF THE ELECTRONIC COMMUNICATIONS SYSTEMS</p> <p>The Spring-Ford Area School District (school district) provides employees, students, and guests (users) access to technology resources including, but not limited to, electronic communications systems, computers, computer networks, networked devices, hardware, software, internet access, mobile devices, peripherals, copiers, and cameras.</p> <p>The Board of School Directors supports the use of the district's technology resources to facilitate teaching and learning, to provide access to information, to aid in research and collaboration, to foster the educational mission of the district, and to carry out the legitimate business and operation of the district.</p> <p>The use of the district's technology resources is for appropriate school related educational and operational purposes and for the performance of job duties consistent with the educational mission of the district. Use for educational purposes is defined as use that is consistent with the curriculum adopted by the district as well as the varied instructional needs, learning styles, abilities and developmental levels of students. All use for any purpose must comply with this policy and all other applicable codes of conduct, policies, procedures, and rules and must not cause damage to the district's technology resources.</p> <p>All employees and students are responsible for the appropriate and lawful use of the district's technology resources. This policy is intended to ensure that all users continue to have access to the district's technology resources and that such resources are utilized in an appropriate manner and for legitimate purposes.</p> <p>The school district intends to strictly protect its district technology resources against numerous outside and internal risks and vulnerabilities. Users are important</p>
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	<p>and critical players in protecting these school district assets and in lessening the risks that can destroy these important and critical assets. Consequently, users are required to fully comply with this policy, and to immediately report any violations or suspicious activities to the Director of Technology and/or designee through their supervisor or teacher. Conduct otherwise will result in actions further described below in Consequences for Inappropriate, Unauthorized and Illegal Use, found in the last section of this policy, and provided in relevant school district policies.</p>
<p>2. Definitions 18 U.S.C. Sec. 2256</p>	<p>Child Pornography - under federal law, any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where:</p> <ol style="list-style-type: none"> 1. The production of such visual depiction involves the use of a minor engaging in sexually explicit conduct. 2. Such visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct. 3. Such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.
<p>18 Pa. C.S.A. Sec. 6312</p>	<p>Under Pennsylvania law, child pornography includes any book, magazine, pamphlet, slide, photograph, film, videotape, computer depiction or other material depicting a child under the age of eighteen (18) years engaging in a prohibited sexual act or in the simulation of such act.</p> <p>District Technology Resources - includes any school district-owned, leased or licensed or user-owned personal hardware, software, or other technology used on school district premises or at school district events, or connected to the school district network, containing school district programs or school district or student data (including images, files, and other information) attached or connected to, installed in, or otherwise used in connection with a computer. District technology resources includes, but is not limited to, school district and users': desktop, notebook, tablet, PC or laptop computers, printers, facsimile machine, cables, modems, and other peripherals; specialized electronic equipment used for students' special educational purposes; global positioning system (GPS) equipment; cell phones, with or without Internet access and/or recording and/or camera/video and other capabilities; mobile phones or wireless devices; two-way radios/telephones; laser pointers and attachments; and any other such technology developed.</p> <p>Electronic Communications Systems - any messaging, collaboration, publishing, broadcast, or distribution system that depends on electronic communications resources to create, send, forward, reply to, transmit, store, hold, copy, download,</p>

20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254	<p>display, view, read, or print electronic records for purposes of communication across electronic communications network systems between or among individuals or groups, that is either explicitly denoted as a system for electronic communications or is implicitly used for such purposes. Further, an electronic communications system means any wire, radio, electromagnetic, photo optical or photoelectronic facilities for the transmission of wire or electronic communications, and any computer facilities or related electronic equipment for the electronic storage of such communications. Examples include, but are not limited to, the Internet, intranet, electronic mail services, global positioning systems, personal digital assistants, facsimile machines, cell phones with or without Internet access and/or electronic mail and/or recording devices, cameras/video, and other capabilities.</p> <p>Educational purpose - includes use of the district technology resources for classroom activities, professional or career development, and to support the school district's curriculum, policy and mission statement.</p> <p>Harmful to Minors - under federal law, any picture, image, graphic image file or other visual depictions that:</p> <ol style="list-style-type: none"> 1. Taken as a whole, with respect to minors, appeals to the prurient interest in nudity, sex or excretion. 2. Depicts, describes, or represents in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual content, actual or simulated normal or perverted sexual acts, or lewd exhibition of the genitals. 3. Taken as a whole lacks serious literary, artistic, political, educational or scientific value as to minors.
18 Pa. C.S.A. Sec. 5903	<p>Under Pennsylvania law, the term includes any depiction or representation in whatever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse, when it:</p> <ol style="list-style-type: none"> 1. Predominantly appeals to the prurient, shameful, or morbid interest of minors. 2. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors. 3. Taken as a whole, lacks serious literary, artistic, political, educational or scientific value for minors.
47 U.S.C. Sec. 254	<p>Minor - for purposes of compliance with the Children's Internet Protection Act (CIPA), an individual who has not yet attained the age of seventeen (17). For other purposes, minor shall mean the age of minority as defined in the relevant law.</p>

<p>18 U.S.C. Sec. 1460 20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254</p>	<p>Obscene - under federal law, analysis of the material meets the following elements:</p> <ol style="list-style-type: none"> 1. Whether the average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest. 2. Whether the work depicts or describes, in a patently offensive way, sexual conduct specifically designed by the applicable state or federal law to be obscene. 3. Whether the work taken as a whole lacks serious literary, artistic, political, educational or scientific value.
<p>18 Pa. C.S.A. Sec. 5903</p>	<p>Under Pennsylvania law, analysis of the material meets the following elements:</p> <ol style="list-style-type: none"> 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest. 2. The subject matter depicts or describes in a patently offensive way, sexual conduct described in the law to be obscene. 3. The subject matter, taken as a whole lacks serious literary, artistic, political, educational or scientific value.
<p>18 Pa. C.S.A. Sec. 5903 18 U.S.C. Sec. 2246</p>	<p>Sexual Act and Sexual Contact - as defined at 18 U.S.C. §2246(2) and at 18 U.S.C. §2246(3), and 18 Pa. C.S.A. §5903.</p>
<p>47 U.S.C. Sec. 254</p>	<p>Technology Protection Measure(s) - a specific technology that blocks or filters Internet access to visual depictions that are obscene, child pornography or harmful to minors.</p> <p>User - means anyone who utilizes or attempts to utilize district technology resources while on or off district property. The term includes, but is not limited to, students, staff, parents and/or guardians, and any visitors to the district that may use district technology.</p>
<p>3. Authority</p>	<p>The Board establishes that access to the school district's technology resources through school resources is a privilege, not a right, which may be revoked at any time. The district's technology resources are the property of the district. The district provides these resources for educational and operational purposes as stated herein and are not provided as a public access service or to provide a public forum.</p>

<p>20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254</p> <p>4. Delegation of Responsibility</p> <p>5. Guidelines</p> <p>Policy 815.1</p>	<p>The Superintendent or his/her designee is ultimately responsible for overseeing the district's technology resources. The Superintendent will designate the Director of Technology who will serve as the coordinator and supervisor of the district's technology resources and networks, and who will work with other regional and state organizations as necessary to educate users, approve activities, provide leadership for proper training for all users in the use of the district's technology resources and the requirements of this policy, and who will establish a system to ensure that users who access district technology resources have agreed to abide by the terms of this policy.</p> <p>The Superintendent or his/her designee is directed to implement Internet safety measures to effectively address the following, both through general policy and through the use of filtering technology:</p> <ol style="list-style-type: none"> 1. Access by minors to inappropriate or harmful content. 2. Safety and security of minors when using electronic mail, chat rooms, and social networking. 3. Prevention of unauthorized access of district technology resources. 4. Prevention of unauthorized disclosure and dissemination of minors' personal information. <p>The Director of Technology and/or designee will serve as the coordinator to oversee the school district's technology resources and will work with other regional or state organizations as necessary, to educate users, approve activities, provide leadership for proper training for all users in the use of the district technology resources and the requirements of this policy, establish a system to ensure adequate supervision of the district technology resources, maintain executed user agreements, and interpret and enforce this policy.</p> <p>The Superintendent or designee shall ensure students are educated on network etiquette and other appropriate online behavior.</p> <p>District Provided Resources:</p> <p>District technology resources may be assigned or allocated to an individual user for his or her use (e.g. individual email accounts, laptop computers, etc.). Despite being allocated to a particular user, the technology resources remain the property of the district and may be revoked, suspended, or inspected at any time to ensure compliance with this and other district policies. Users do not</p>
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	<p>have an expectation of privacy in any district provided technology resource or any of its contents. See Policy 815.1</p> <p>Monitoring:</p> <p>District technology resources shall be periodically monitored to ensure compliance with this and other district policies including monitoring of users' online activities. The Director of Technology and/or designee shall ensure that regular monitoring is completed pursuant to this section.</p> <p>However, in the event of a device being lost or stolen, the Director of Technology and/or designee, may implement procedures to locate that lost or stolen district technology resource through tracking software. Tracking software will not be utilized to track the whereabouts or movements of individuals. In addition, the district will not remotely activate cameras and/or microphones.</p> <p>Security:</p> <p>System security is protected through the use of passwords and encryption. Failure to adequately protect or update passwords could result in unauthorized access to personal or district files. To protect the integrity of the system, these guidelines shall be followed:</p> <ol style="list-style-type: none">1. Employees and students shall not reveal their passwords to another individual.2. Users are not to use a computer that has been logged in under another student's or employee's name.3. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the network. <p><u>School District Limitation of Liability</u></p> <p>The district will educate staff and students on best practices and will assist in the event of a data loss or service interruption, but ultimately the district is not responsible, and will not be held responsible, for any loss of data and or documents, any delays, nondelivered and or missed deliveries of electronic communications, or services interrupted. Staff and students may use the district's technology resources at their own risk.</p>
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	<p><u>Prohibitions</u></p> <p>The use of the school district’s technology resources for illegal, inappropriate, unacceptable, or unethical purposes by users is prohibited. Such activities engaged in by users are strictly prohibited and illustrated below. The school district reserves the right to determine if any activity not appearing in the list below constitutes an acceptable or unacceptable use of the district technology resources.</p> <p><i>General Prohibitions –</i></p> <ol style="list-style-type: none"> 1. Use of technology resources to violate the law, facilitate illegal activity, or to encourage others to do so. 2. Use of technology resources to violate any other district policy. 3. Use of technology resources to engage in any intentional act which might threaten the health, safety, or welfare of any person or persons. 4. Use of technology resources to cause or threaten to cause harm to others or damage to their property. 5. Use of technology resources to bully, or to communicate terroristic threats, discriminatory remarks, or hate. 6. Use of technology resources to communicate words, photos, videos, or other depictions that are obscene, indecent, vulgar, profane, or that advocate illegal drug use. 7. Use of technology resources to create, access, or to distribute obscene, profane, lewd, vulgar, pornographic, harassing, or terroristic materials, firearms, or drug paraphernalia. 8. Use of technology resources to attempt to interfere with or disrupt district technology systems, networks, services, or equipment including, but not limited to, the propagation of computer “viruses” and “worms”, Trojan Horse and trapdoor program codes. 9. Altering or attempting to alter other users’ or system files, system security software, system or component settings, or the systems themselves, without authorization. 10. The attempted physical harm or attempted destruction of district technology resources. 11. Use of technology resources in a manner that jeopardizes the security of the district’s technology resources, or in a manner that attempts to circumvent any system security measures.
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	<ul style="list-style-type: none">12. Without permission or authorization of the user or the district, use of technology resources to intentionally obtain or modify files, passwords, and/or data belonging to other users or to the district.13. Use that conceals or attempts to conceal a user's identity, including the use of anonymizers, or the impersonation of another user.14. Unauthorized access, unauthorized interference, unauthorized possession, or unauthorized distribution of confidential or private information. An example includes a user accessing another student's grades and or schedule.15. Using technology resources to send any district information to another party, except in the ordinary course of business as necessary or appropriate for the advancement of the district's business or educational interests.16. Use of technology resources to commit plagiarism.17. Installing, loading, or running software programs, applications, or utilities on school district technology resources that are not explicitly authorized by the district technology staff.18. Installing unauthorized computer hardware, peripheral devices, network hardware, or system hardware onto technology resources.19. Copying district software without express authorization from a member of the district's technology staff.20. Political Lobbying, as defined by the Pennsylvania Lobbying Registration, as amended, and the Pennsylvania Election Code, as amended. District employees and students may use the system to communicate with their elected representatives and to express their opinion on political issues.21. Use of district technology resources to tether or otherwise connect to a non-district owned device to access an unfiltered and/or unmonitored Internet connection.22. The use of proxies or other means to bypass Internet content filters and monitoring.23. The use of technology resources to gamble.24. Unauthorized access into a restricted system or changing settings or access rights to a restricted system or account.
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	<p>25. The use of encryption software that has not been previously approved by the district.</p> <p>26. Sending unsolicited mass email messages, also known as spam.</p> <p>27. Scanning the district’s technology resources for security vulnerabilities.</p> <p>Access and Security Prohibitions –</p> <p>Users must immediately notify the Director of Technology and/or designee if they have identified a possible security problem.. The following activities related to access to the school district’s technology resources and information are prohibited:</p> <ol style="list-style-type: none"> 1. Misrepresentation (including forgery) of the identity of a sender or source of communication. 2. Acquiring or attempting to acquire passwords of another user. Users will be held responsible for any misuse of their username or passwords, resulting from sharing their password, leaving passwords unprotected or devices left unattended and accessible, whether intentional or through negligence. 3. Using or attempting to use computer accounts of others; these actions are illegal, even with consent, or if only for the purpose of “browsing”. 4. Altering a communication originally received from another person or computer with the intent to deceive. 5. Using school district resources to engage in any illegal act, which may threaten the health, safety or welfare of any person or persons, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal activity, or being involved in a terroristic threat against any person or property. 6. Disabling or circumventing any school district security, program or device, for example, but not limited to, anti-spyware, anti-spam software, and virus protection software or procedures. 7. Transmitting electronic communications anonymously or under an alias unless authorized by the school district. <p><i>Operational Prohibitions –</i></p> <p>The following operational activities and behaviors are prohibited:</p> <ol style="list-style-type: none"> 1. Interference with or disruption of the district technology resources, network accounts, services or equipment of others, including, but not limited to, the
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	<p>propagation of computer worms and viruses, Trojan Horse and trapdoor program code, distasteful jokes, and the inappropriate sending of broadcast messages to large numbers of individuals or hosts. The user may not hack or crack the network or others' computers, whether by parasiteware or spyware designed to steal information, or viruses and worms or other hardware or software designed to damage the district technology resources, or any component of the network, or strip or harvest information, or completely take over a person's computer, or to "look around".</p> <ol style="list-style-type: none"> 2. Altering or attempting to alter files, system security software or the systems without authorization. 3. Unauthorized scanning of the district technology resources for security vulnerabilities. 4. Attempting to alter any school district computing or networking components (including, but not limited to, file servers, bridges, routers, or hubs) without authorization or beyond one's level of authorization. 5. Unauthorized wiring, including attempts to create unauthorized network connections, or any unauthorized extension or re-transmission of any computer, electronic communications systems, or network services, whether wired, wireless, cable, or by other means. 6. Connecting unauthorized hardware and devices to the district technology resources. 7. Loading, downloading, or use of unauthorized games, programs, files, or other electronic media, including, but not limited to, downloading music files. 8. Intentionally damaging or destroying the integrity of the school district's electronic information. 9. Intentionally destroying the school district's computer hardware or software. 10. Intentionally disrupting the use of the district technology resources. 11. Damaging the school district's technology resources or networking equipment through the users' negligence or deliberate act. 12. Failing to comply with requests from appropriate teachers or school district administrators to discontinue activities that threaten the operation or integrity of the district technology resources.
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Pol. 814	<p><u>Content Guidelines</u></p> <p>Information electronically published on the school district's technology resources shall be subject to the following guidelines:</p> <ol style="list-style-type: none">1. Published documents including, but not limited to, audio and video clips or conferences, may not include a student's phone number, street address, or box number, name (other than first name) or the names of other family members without parental consent.2. Documents, web pages, electronic communications, or videoconferences may not include personally identifiable information that indicates the physical location of a student at a given time without parental consent.3. Documents, web pages, electronic communications, or videoconferences may not contain objectionable materials or point directly or indirectly to objectionable materials.4. Documents, web pages and electronic communications must conform to all school district policies and guidelines, including the copyright policy.5. Documents to be published on the Internet must be edited and approved according to school district procedures before publication. <p><u>Due Process</u></p> <p>The school district will cooperate with the school district's Internet Service Provider (ISP) rules, local, state, or federal officials to the extent legally required in investigations concerning or relating to any illegal activities conducted through the school district's technology resources.</p> <p>If students or employees possess due process rights for discipline resulting from the violation of this policy, they will be provided such rights.</p> <p>The school district may terminate the account privileges by providing notice to the user.</p> <p><u>Search and Seizure</u></p> <p>User violations of the district's Acceptable Use Policy, the Student Disciplinary Code, district policy or the law may be discovered by routine maintenance and monitoring of the district system, or any method stated in this policy, or pursuant to any legal means. Users' violations of this policy, any other school district policy, or the law may be discovered by routine maintenance and monitoring of the school district system or any method stated in this policy, or pursuant to any</p>
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<p>17 U.S.C. Sec. 101 et seq Pol. 814</p>	<p>legal means.</p> <p>District employees should be aware that their personal files may be discoverable and could be discoverable in the event of any form of litigation. Everything that district employees place in their personal files should be written as if a third party would review it. The school district reserves the right to monitor, track, log and access any electronic communications, including, but not limited to, Internet access and emails at any time, for any reason. Users should not have the expectation of privacy in their use of the school district's CIS systems, and other school district technology, even if they misuse the CIS system for personal reasons. Further, the school district reserves the right, but not the obligation, to legally access any personal technology device of students and employees brought onto the school district's property or at school district events, or connected to the school district network, containing school district programs or school district or student data (including images, files, and other information) to ensure compliance with this policy and other school district policies, to protect the school district's resources, or to obtain information/data that the school district reasonably believes involves criminal activity.</p> <p>The district reserves the right to monitor any electronic communications, including but not limited to Internet access and emails. Students and employees should not have the expectation of privacy in electronic communications, even when used for personal reasons. Everything that users place in their personal files should be written as if a third party will review it.</p> <p><u>Copyright Infringement and Plagiarism</u></p> <p>Federal laws, cases and guidelines pertaining to copyright will govern the use of material accessed through the school district resources. Users will make a standard practice of requesting permission from the holder of the work and complying with license agreements. Employees will instruct users to respect copyrights, request permission when appropriate, and comply with license agreements. Employees will respect and comply as well.</p> <p>Violations of copyright law can be a felony and the law allows a court to hold individuals personally responsible for infringing the law. The school district does not permit illegal acts pertaining to the copyright law. Therefore, any user violating the copyright law does so at their own risk and assumes all liability.</p> <p>Violations of copyright law include, but are not limited to, the making of unauthorized copies of any copyrighted material (such as commercial software, text, graphic images, audio and video recording), distributing copyrighted materials over computer networks, deep-linking and framing into the content of others' websites.</p>
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<p>Pol. 243</p>	<p>Further, the illegal installation of copyrighted software or files for use on the district's computers is expressly prohibited. This includes all forms of licensed software – shrink-wrap, clickwrap and electronic software downloaded from the Internet.</p> <p>School district guidelines on plagiarism will govern use of material accessed through the school district's technology resources. Users will not plagiarize works that they find. Teachers will instruct students in appropriate research and citation practices.</p> <p><u>Selection of Material</u></p> <p>School district policies on the selection of materials will govern use of the school district's technology resources.</p> <p>When using the Internet for class activities, teachers will select material that is appropriate for students and that is relevant to the course objectives. Teachers will preview the materials and websites they require or recommend students access to determine the appropriateness of the material contained on or accessed through the website. Teachers will provide guidelines and lists of resources to assist their students in channeling their research activities effectively and properly. Teachers will assist their students in developing the critical thinking skills necessary to ascertain the truthfulness of information, distinguish fact from opinion, and engage in discussions about controversial issues while demonstrating tolerance and respect for those who hold divergent views.</p> <p>Conduct otherwise will result in actions further described in Consequences For Inappropriate, Unauthorized And Illegal Use of this policy and provided in relevant school district policies.</p> <p><u>Safety and Privacy</u></p> <p>To the extent legally required, users of the school district's technology resources will be protected from harassment or commercially unsolicited electronic communication. Any user who receives threatening or unwelcome communications must immediately send or take them to the Director of Technology and/or designee.</p> <p>Unless part of job function or with authorization by the district, the user may not disclose, use or disseminate personal information of other students or employees including, but not limited to, student's grades, Social Security numbers, home addresses, telephone numbers, school addresses, work addresses, credit card numbers, health and financial information, evaluations, psychological reports, and educational records. Personal contact information includes home address, telephone numbers, school address, and work address.</p>
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<p>24 P.S. Sec. 4604</p>	<p><u>Consequences For Inappropriate, Unauthorized And Illegal Use</u></p> <p>General rules for behavior, ethics, and communications apply when using the district technology resources and information, in addition to the stipulations of this policy. Users must be aware that violations of this policy or other policies, or for unlawful use of the district technology resources, may result in loss of access and a variety of other disciplinary actions, including, but not limited to, warnings, usage restrictions, loss of privileges, position reassignment, oral or written reprimands, suspensions (with or without pay for employees), dismissal, expulsions, and/or legal proceedings on a case-by-case basis.</p> <p>This policy incorporates all other relevant district policies, such as, but not limited to, the student and professional employee discipline policies, copyright policy, property policies, curriculum policies, terroristic threat policy and harassment policies.</p> <p>The user is responsible for damages to the network, equipment, electronic communications systems, and software resulting from deliberate and willful acts. The user will also be responsible for incidental or unintended damage resulting from willful or deliberate violations of this policy.</p> <p>Violations as described in this policy may be reported to the school district, appropriate legal authorities, whether the ISP, local, state, or federal law enforcement. The school district will cooperate to the extent legally required with authorities in all such investigations.</p> <p>Vandalism will result in cancellation of access to the school district's technology resources and resources and is subject to discipline.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1303.1-A, 1317.1</p> <p>PA Crimes Code – 18 Pa. C.S.A. Sec. 5903, 6312</p> <p>Child Internet Protection Act – 24 P.S. Sec. 4601 et seq.</p> <p>U.S. Copyright Law – 17 U.S.C. Sec. 101 et seq.</p> <p>Sexual Exploitation and Other Abuse of Children – 18 U.S.C. Sec. 2256</p> <p>Enhancing Education Through Technology Act – 20 U.S.C. Sec. 6777</p>
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	<p>Internet Safety, Children’s Internet Protection Act – 47 U.S.C. Sec. 254</p> <p>Children’s Internet Protection Act Certifications, Title 47, Code of Federal Regulations – 47 CFR Sec. 54.520</p> <p>Board Policy – 103, 218, 218.2, 220, 233, 237, 243, 248, 249, 317, 348, 814</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: USE OF SCHOOL FACILITIES

ADOPTED: March 25, 1991

REVISED: May 24, 2010

REVIEWED: May 13, 2019

	707. USE OF SCHOOL FACILITIES
1. Purpose SC 775	<p>The Board recognizes the needs of parent and community to utilize district facilities for educational, cultural, recreational, civic or social purposes when they are not scheduled for district programs or maintenance.</p> <p>District facilities are intended for use primarily by the schools and district and then by the residents and community groups which are located within the district's boundaries.</p>
2. Authority	<p>District facilities that may be made available under this policy include, but are not limited to, buildings, fields, parking lots and, in certain circumstances, equipment.</p>
3. Delegation of Responsibility SC 775	<p>The Superintendent and/or designee shall develop procedures for the granting of permission to use school facilities and shall develop rules and regulations for such use which shall include the following:</p> <ol style="list-style-type: none"> 1. The use of facilities by the district, schools and the students precludes and supersedes all commitments to other groups. In the event of a conflict where an outside organization requests a facility and then a district, school or student requires the use of the same facility, the outside organization will need to adjust their event and reschedule or cancel to allow the district or school event to take place. 2. Permission to use school buildings and facilities will be based upon an established approval process that prioritizes the use of facilities first to Spring-Ford Area School District sponsored activities and events, followed by tax-exempt organizations located within District boundaries and lastly other outside organizations. Please refer to the classification section later in this policy. For organizations with multiple teams or groups, individual rosters for each team that include each participant's name and permanent address may be requested to be submitted for each request to determine the appropriate classification for the activity.

<p>35 P.S. Sec. 1223.5 20 U.S.C. Sec. 7182, 7183</p> <p>10 P.S. Sec. 311 et seq Title 61 Sec. 901.701</p>	<ol style="list-style-type: none"> 3. Requests for Use of Facility permits will be accepted only for the current school year (July 1 – June 30). Requests for permits for Summer Facility Usage (July and August) will be reviewed no earlier than the previous March 1st. The term of the permit cannot exceed one (1) year. 4. Use of Facility applications must be received thirty (30) days in advance for single events and sixty (60) days in advance for long-term events or activities. Applications received less than thirty (30) days from the event could be denied and/or delayed for review due to the short time-frame, staffing restrictions and availability. 5. Groups may not schedule any event which would include animal rides, mechanical rides, hot air balloons, fireworks or bonfires or any other event which may create a danger or risk because of the inherent nature of the activity. The District reserves the right to check with its insurance company and legal counsel to obtain direction on events that might be of this nature and the District may increase the insurance coverage requirements based upon the nature of the activities. In addition, Class II, III and IV organizations may not use an open flame, charcoal, canned-heat source (Sterno), and/or wax candles in District facilities and on District property. Outdoor gas grills are prohibited as well except for Class IA, Class IB and Class II groups that make a specific request and provide required information about the event and the gas grill specifications. 6. All events and activities must conclude on or before 9:30 p.m. on weekdays and 10:30 p.m. on weekends, unless special approval is obtained prior to the event from the Superintendent or designee. 7. Smoking, vaping and any use of tobacco products by any persons is prohibited in school buildings and on school grounds. Groups that fail to follow this provision may lose the privilege to use District facilities for up to one (1) year. 8. Gambling, games of chance, lotteries, raffles, or other activities require a Pennsylvania Small Games License attached to the Use of School Facilities application. This requirement will be strictly enforced in school buildings and on school grounds. Groups are responsible for contacting the Montgomery County Treasurer Office (610-278-3066), and attach license to “Use of School Facilities” application. 9. Possession, use or distribution of illegal drugs and/or alcoholic beverages is strictly prohibited in school buildings and on school grounds. Violators will be reported to the local police for prosecution and escorted off school property.
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<p>SC 511 Pol. 218.1</p>	<p>10. Possession of weapons or replica of weapons as defined in Policy 218.1 - Weapons are strictly prohibited in school buildings and on school grounds. Violators will be reported to the local police for prosecution and escorted off school property.</p> <p>11. Conduct that would alter, damage, or be injurious to any district property, equipment or furnishings is strictly prohibited in school buildings and on school grounds. Violators will be reported to the local police for prosecution and escorted off school property.</p> <p>12. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations is strictly prohibited in school buildings and on school grounds. Violators will be reported to the local police for prosecution and escorted off school property.</p> <p>13. All safety rules and regulations of the Department of Labor and Industry or any other applicable agency shall be observed.</p> <p>14. If insurance is required, the user shall present evidence of the purchase of organizational liability insurance during the approval process to the limit prescribed by district rules (see Addendum 707a).</p> <p>15. The Board and School District employees shall be indemnified and held harmless by the group/organization/user of any facility for any liability that arises from the use of school facilities by any nonschool related organization, individual or activity. The lessee assumes responsibility for using only those areas in the facility designated on the Use of Facility application permit (see Addendum 707b). The facility must be returned to the same or better condition than when it was initially occupied. Before the Use of Facility application will be processed, a current Insurance Certificate and Hold Harmless agreement must be attached to the application.</p> <p>16. No group or person receiving a Use of Facility permit shall assign their rights under said contract to another group or person. Use of facility permits may not be transferred. Transferring the permit or allowing another team, group or organization to use the facility puts the entire organization losing the privilege to use District facilities for up to one (1) year.</p> <p>17. Users shall be financially liable for damage to the facilities and for proper supervision of all attendees to events and locations on the permit. If police or security officers are required for an event, official school police or security officers shall be employed and the cost of such services shall be borne by the organization using the facilities.</p>
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	<p>18. All payments for Rentals Fees and Services Charges are to be made by check, payable to Spring-Ford Area School District. No payments are to be made directly to employees or service personnel. Prepayment of rental fees is required from all Class IV rentals.</p> <p>19. School equipment such as stage lighting, kitchen equipment, public address system, technology labs, and any other specialized equipment must be operated by and under the direction of authorized school district personnel or approved instructor knowledgeable about the equipment. Groups that use school equipment without written permission or listed specifically in the permit may lose the privilege to use District facilities for up to one (1) year. Damage to any school equipment must be reported and remediated immediately and the organization may not be able to use any facility in the District until the damaged equipment is properly inspected and approved by the Superintendent or designee. Charges for the service must be paid to the school district by the organization utilizing the facilities.</p> <p>20. In general, indoor and outdoor facilities will be available for requests to use on most days during the school year (September-early June) with limited availability on Sundays. Indoor facilities will have limited availability during the summer and are not available on the weekends in the summer (mid-June – end of August). Outdoor facility rentals will also have limited availability during the summer and requests for summer weekend usage will be approved on a case-by-case basis.</p> <p>21. Facility requests to use multiple indoor and/or outdoor locations or fields for the purpose of a tournament or showcase type of event may be subject to additional requirements and charges. These types of requests need to be pre-approved and the request must include the specific list of items needed for that particular event.</p> <p>22. In addition, all indoor and outdoor facilities are closed for rental for Classes II, III and IV on the following days each year: January 1st, Spring Break (Thursday-Monday), Memorial Day, July 4th, Labor Day, Thanksgiving Break (Thursday-Sunday) and Winter Break. As of the approval date of this policy, groups with long-term established contracts on Sundays or any of these holidays will be “grandfathered” under this provision and will continue to have access on Sundays and the previously scheduled specific holidays but not add on new holidays.</p> <p>23. The Spring-Ford Area School District School Board reserves the right to deny the use of a building or a facility if district-provided (custodial, event supervisor, electrician/maintenance) is not available.</p>
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<p>4. Guidelines</p>	<p>24. Regardless of the user's classification and payment, additional service charges may be applied if the organization does not adequately clean up after the activity or changes the hours (arrive early or stay late) or needs (requesting additional rooms or locations) that are not listed on the permit.</p> <p>25. Political forums such as Meet the Candidates' night are permitted as a bi-partisan or non-partisan effort.</p> <p>26. No food, drinks, or refreshments of any kind are to be served, sold or consumed without specific permission granted in advance and included in the permit.</p> <p>27. Any organization that uses approved school facilities is responsible for monitoring and supervising the conduct of participants and spectators. All organizations shall have adults assigned to monitor the traffic flow, ensure supervision of the activity, and see that the group(s) activity is restricted to the part of the building requested for the activity. Doors may not be propped open for any reason and the main entrance area cannot be unattended at any time. Failure to follow this required safety precaution may result in the organization losing the privilege to use District facility. First offense will result in a First Warning Letter to the organization. Second offense will result in a Final Warning Letter to the organization. Third offense will result in loss of District facility privileges for up to one (1) month – seven (7) day minimum. Additional offenses by the same organization in the same school year will result in the loss of facility privileges for a minimum of one (1) month for each incident.</p> <p>28. The Business Office may request supporting information from any applicant at any time, and from time to time, to verify the applicant's classification.</p> <p>CLASSIFICATIONS:</p> <p>All users of district facilities (Class I, II and III) must be groups that are open to district residents without restriction to race, creed, national origin, or political affiliation, and may not have a charter or admission policy that violates state, county and federal statutes and regulations. Class IV organizations may originate outside the Spring-Ford Community and not be open to Spring-Ford community members but must have a charter or admission policy that does not violate state, county and federal statutes and regulations. Political campaigning on district property, other than at designated polling areas on Election Day, is prohibited. All users of district facilities will fall into one (1) of the following types (Classes) as defined below:</p> <p>Class IA – Spring-Ford Area School District school, building and district sponsored activities and events (including all school district activities, academic programs, and interscholastic and intramural athletic programs). Rental Fees</p>
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or Service Charges will not be assessed to any Class IA activity unless the event is a fundraiser where 100% of the activities' profits are not 100% used to benefit a SFASD school or program. In this case, one half of the Service Charges for the specific activity will need to be covered prior to the fundraised profits leaving the district.

Class IB - Spring-Ford Area School District associated not-for-profit groups which are organized solely for the purposes of supporting and enhancing the mission of the school for which it is formed, and 100% of the group's proceeds from the facility use benefit Spring-Ford Area District schools and programs. Examples of not-for profit groups include Parent Teacher Associations, Home and School Leagues, Home and School Associations, Music Association, Booster Club, Spring-Ford Educational Foundation and Students Need an Alternative Party (SNAP) – all of which have achieved a 501(c)3 status. No Rental Fees will be assessed for any Class IB organization. Service Charges will apply for any Class IB activity including fundraisers based upon the established Service Charge schedule (subject to usage on weekends to cover the costs to the District). Fundraisers by Class IB organizations that are held in SFASD facilities where the proceeds from the event are not 100% used to benefit a SFASD school or program, may be considered Class II for the fundraising event and may be charged as a Class II organization for the specific event. Each Class IB organization shall be granted four (4) events each school year in which the service charge will not be charged to the organization. Security and specialists (sound systems person, special lightning, etc.) costs are the responsibility of the group. The kitchen is not included and will be billed separately, if requested for use.

Class II – Organizations that are tax-exempt and are located within the Spring-Ford Area School District boundaries and have a membership comprised of at least 50% residents. Class II organizations must have a primary purpose on the betterment of the community and are providing the services to the residents whose sponsors and organizers are volunteers. An organization that has at least 50% residents but is sponsored and organized by paid coaches or advisors would be considered Class III. Class II organizations include community recreation leagues, community theater groups, community service organizations, Scout Programs and Fire Companies). Class II organizations can charge membership fees which benefit the continuation of the program developed by the organization. Class II also includes elected officials of Federal, State or local government or local civic groups when conducting community or official business. Standing school board agreements and subsequent renewals for Spring City American Legion Baseball Committee and Spring-Ford Rams Youth Football will remain in effect and will not be impacted by adjusted Rental Fee and Service Charge schedules governed by this policy.

	<p>Class III - Organizations that are tax-exempt and are located within the Spring-Ford Area School District boundaries and have a membership comprised less than 50% residents. Class III organizations must have a primary purpose on the betterment of the community and are providing the services to the residents whose sponsors and organizers are volunteers. Class III organizations can charge membership fees which benefit the continuation of the program developed by the organization. An organization that has less than 50% residents but is sponsored and organized by paid coaches or advisors would be considered Class IV.</p> <p>Class IV – Other organizations not defined in Class I, II or III including religious and residential groups, “not-for-profit” and commercial organizations, colleges and universities as well as other groups that serve the community but do not originate in the community.</p> <p><u>Fees/Charges Established By Business Office</u></p> <ol style="list-style-type: none"> 1. <i>Before and After School Child Care Delivered on Spring-Ford Area School District Property –</i> The Business Office may establish annually the usage and fee schedule for the service provider who operates the before and after school child care program that provides this service to our Spring-Ford families for Spring-Ford Area School District students on Spring-Ford Area School District property. 2. <i>Activities of Spring-Ford Area School District Athletic Camps and Summer Enrichment Programs (including Cool School and Summer Music Lessons) –</i> These activities are sponsored by the Spring-Ford Area School District that provide athletic or educational programs primarily for the benefit of Spring-Ford Area School District residents. The Business Office will establish annually all fees, expenses and compensations for such activities; provided however that non-resident participants shall be charged a higher compensatory fee than Spring-Ford Area School District resident participants. A portion of each participant’s fee will be paid to the District to help offset the use of facilities costs for each school year camp and summer camp sponsored by the District or one of the District’s teams/organizations. Proceeds from the District Summer Camps, after all expenses are paid, will be distributed to the team account of the specific team hosting the camp. The Business Office will process all revenue and expenditures. The District Athletic Camps are developmental programs that will enhance the established athletic programs by providing training to younger students and support the team as these opportunities are considered fundraisers. <p>Non-District summer camp Use of Facility requests will be negotiated and fees determined by the Business Office. These requests are “for-profit” and</p>
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<p>SC 775</p>	<p>should be consistent with the Rental Fee and Service Charge schedule for Class IV organizations.</p> <p>3. PIAA Post-Season Use of Facility Requests - Spring-Ford Area School District facilities are often requested to host PIAA league, district, regional and/or state post-season games, tournaments, competitions or other similar events. Based upon the request to use Spring-Ford facilities for these types of events, the administration has the ability to work with the PIAA officials to negotiate an appropriate user fee for each separate game, tournament, competition or similar event.</p> <p style="text-align: center;">RENTAL CHARGES AND SERVICE FEES</p> <p>The Board shall establish a schedule of Rental Fees and Service Charges for the use of school facilities based upon listed group classifications. (See Addendum 707c) Rental fees are defined as fixed charges for the use of the facilities. Service Charges are defined as the combined cost of a custodial employee rate and benefits and the cost for utilities (electricity, water, and sewer) supplies and cleaning costs for one (1) hour of time. Each organization is responsible for paying both the Rental Fee and Service Charge for every use of facility. If a facility usage for a single event exceeds the capacity of a single custodial employee, additional Service Charges may be added to the rental agreement.</p> <p>Special events as determined by the Spring-Ford Area School District on weekends, over multiple days, or unique requests may have additional charges for on-site supervision, additional custodial needs, security and services according to the established Service Charge schedule. Potential charges must be addressed at the time of the facility request to be included in the permit and negotiated prior to approval.</p> <p>Organizations in all classes, including Class IB, are responsible for the cost of additional services required beyond the normal operation of a school district and shall pay the cost of additional services required for the event. Additional service charges can include cafeteria, kitchen, stage crew, security, police, set-up and clean-up services and additional custodial support, if needed.</p> <p>Each school year, the Rental Fee and Service Charge Schedule for the following school year will be approved by the School Board no later than March 31st.</p> <p>See Addendum 707a – Facility Rental Fee and Service Charge Schedules (including additional service charges, as required and/or requested).</p>
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	<p><u>Additional Information:</u></p> <ul style="list-style-type: none"> • Rubber soled sneakers or gym shoes must be worn when gyms are used for any athletic event. • No food drinks, or refreshments of any kind are to be served or consumed without specific permission granted in advance. <p><u>Application Approval/Usage Permit Guidelines/Procedures</u></p> <ol style="list-style-type: none"> 1. Application for facility usage must be completed on the district application form (see Addendum 707d) available on the district webpage and/or in the office of the Director of Athletics. All application forms are submitted to the Athletic Director's Office for initial consideration and review. If necessary, the Athletic Director's Office will work with the Business Office for estimated Rental Fees and Service Charges as well as insurance paperwork. Approvals/Denials for all use of facility requests will be communicated from the Athletic Director's office to the applicant. 2. Application forms must be submitted at least thirty (30) days in advance for single events and sixty (60) days in advance for long-term events or activities. The Director of Athletics or designee will be responsible for notifying the building principal and maintenance staff of potential use of the facility and will work to resolve any conflicts and concerns. 3. Rental fees for Class IV organizations are due ten (10) days prior to the event or activity. Rental Fees for Class II and III organizations and Service Charges for all Classes (IB, II, III and IV) will be invoiced following the event and are due ten (10) days after the date of the invoice. All payments are to be submitted to the Business Office and checks/money orders made payable to Spring-Ford Area School District. 4. Annually, the Athletic Director's Office will send a copy of Policy #707: Use of School Facilities to all organizations utilizing district facilities, if changes are made to the policy. Preference for Use of Facilities will be given to Class IA and IB groups followed by Class II and III groups, respectively. In Class I, priority will be given to Class IA (school-sponsored, academic, athletic and band programs) and then Class IB groups. 5. If district schools are closed or dismissed early because of inclement weather or other emergencies, all Class II, III and IV functions that were previously scheduled on that day are automatically cancelled for that day. The Superintendent and/or designee will evaluate the situation for events scheduled for Class IA and IB organizations on days when district schools
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are closed for inclement weather or other emergencies and make appropriate notifications.

6. If inclement weather or an emergency occurs on a weekend, the office of the Director of Athletics **or designee** will be responsible for canceling events and activities, if necessary, and notifying the appropriate sponsors.

Required Insurance

- | | |
|--|--|
| <p>1. Comprehensive</p> <p>\$1,000,000</p> <p>\$2,000,000</p> <p>\$1,000,000</p> <p>\$1,000,000</p> <p>\$ 50,000</p> <p>\$ 5,000</p> | <p>General Liability</p> <p>Per Occurrence</p> <p>General Aggregate</p> <p>Products/Completed</p> <p>Operations/Aggregate</p> <p>Personal/Advertising</p> <p>Fire Damage Liability</p> <p>Medical Payments</p> |
|--|--|
2. Products Liability – Only required if food will be sold and/or prepared and served.
3. Automobile Liability – Only required if vehicles will be used as part of the event.
4. Workers Compensation – Only required if organization or individuals utilizing the facility has an employee(s).

Liability insurance carried by the Spring-Ford Area School District protects only the school district and its employees and named insured. No insurance protection is provided by the district to other groups or organizations using school facilities.

References:

School Code – 24 P.S. Sec. 511, 775, 779

State Board of Education Regulations – 22 PA Code Sec. 403.1

Department of Revenue Regulations – 61 PA Code Sec. 901.1, 901.701

Local Option Small Games of Chance Act – 10 P.S. Sec. 311 et seq.

School Tobacco Control – 35 P.S. Sec. 1223.5

707. USE OF SCHOOL FACILITIES - Pg. 11

	<p>Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.</p> <p>Boy Scouts of America Equal Access Act – 20 U.S.C. Sec. 7905</p>
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SPRING-FORD AREA SCHOOL DISTRICT

COMMUNITY USE OF SCHOOL FACILITIES

CERTIFICATE OF INSURANCE

The Board of School Directors shall reserve the right to require that applicants for the use of school facilities or grounds carry insurance to cover injuries or any damages that occur during the use of by the applicants.

Each application for use will be considered individually with respect to the need for insurance. The preferable form of certification shall be the assignment of Spring-Ford Area School District as an additional insured on the policy certificate.

The administration shall require a certificate of insurance for all activities meeting the following criteria.

Activities requiring insurance shall generally be those that involve physical activity (as sports and recreational exercise), the use of equipment (either powered or mechanical), or the use of certain places (stages, laboratories, and food preparation areas). Activities which will generally be exempt from insurance requirements are those low risk activities normally associated with meetings, classroom instruction or administrative functions of a sedentary nature.

Groups using school district property shall be held responsible for any damages to property resulting from such use.

SPRING-FORD AREA SCHOOL DISTRICT

HOLD HARMLESS CLAUSE

The undersigned agrees to hold harmless, indemnify and release the Spring-Ford Area School District, its administrators, agents, employees and directors for any damage or loss or injury which may occur during the course of the event proposed by the undersigned. The indemnification and release shall include indemnification for all acts or events created by the school district, its agents, employees, servants and directors and shall include, but not be limited to, all costs of the suit, defense or judgment entered against the district.

Signature: _____

Date: _____

Organization: _____

Witness: _____

Facility Rental Fee and Service Charge Schedules

Facility Rental Fee Schedule

Room Type	Class IA & IB Rate/ 4-Hour Block	Class II Rate/4-Hour Block		Class III Rate/4-Hour Block		Class IV Rate/ 4-Hour Block
		Mon-Fri 6:15p-10p	Sat, Sun Holiday/ Summer	Mon-Fri 6:15p-10p	Sat, Sun Holiday/ Summer	Anytime Rental
Instructional Space*						
Classroom (K-12)	NC	NC		\$15	\$25	\$100
Large Group Instruction Space/Library (K-9)	NC	NC		\$20	\$35	\$150
Library (10-12)	NC	NC		\$25	\$50	\$250
Hurda Center (10-12)	NC	NC		\$25	\$50	\$250
Band/Choral (9)	NC	NC		\$40	\$75	\$400
Band/Choral (10-12)	NC	NC		\$40	\$75	\$400
	* Computer Labs are available but at an additional Fee/Charge					
Cafeteria*						
Cafeteria (K-4)	NC	NC		\$50	\$100	\$300
Cafeteria/Stage (5-7)	NC	NC		\$100	\$200	\$600
Cafeteria (8, 9)	NC	NC		\$50	\$100	\$500
Cafeteria (10-12)	NC	NC		\$50	\$100	\$500
Café w/ Annex (10-12)	NC	NC		\$100	\$200	\$600
	* Fee does not include use of the Kitchen – Additional Fee/Charge for Kitchen Use					
Gymnasium						
Gymnasium (K-4)	NC	NC		\$100	\$200	\$400
Gym w/ LGI (K-4)	NC	NC		\$125	\$250	\$500
Gym - Main (5-7)	NC	NC		\$100	\$400	\$800
Gym - Aux (5-7)	NC	NC		\$75	\$150	\$300
Gym – Main (8, 9)	NC	NC		\$200	\$400	\$800
Gym – Aux (8, 9)	NC	NC		\$75	\$150	\$300
Gym – Main (10-12)	NC	NC		\$150	\$300	\$1,000
Gym – Aux (10-12)	NC	NC		\$125	\$250	\$500
Auditorium*						
Auditorium (8)	NC	NC		\$75	\$150	\$400
Auditorium (9)	NC	NC		\$100	\$200	\$800
Auditorium (10-12)	NC	NC		\$150	\$300	\$1,000
	* Additional charges to use advanced sound and lighting system in Auditorium					
Athletic Fields						
Grass/Ball Fields	NC	NC		\$15/hr	\$15/hr	\$75/hr
Softball or Baseball Stadium	NC	\$250	\$250	\$600	\$600	\$1,000
Tennis Courts	NC	NC		\$15/hr	\$15/hr	\$75/hr
Turf & Track Complex	NC	\$400	\$400	\$800	\$800	\$2,000
Cross Country Course	NC	\$20/hr	\$20/hr	\$35/hr	\$35/hr	\$100/hr
Outdoor Restrooms	NC	\$100/day		\$200/day		\$400/day
Parking Lot Rental for Outdoor Event Usage	NC	\$50/day		\$100/day		\$200/day

Facility Rental Fee and Service Charge Schedules

Service Charge Schedule – Only used in 2019-20 for Class 1B and Class II Existing Organizations

	Class IB Rate/Hour/Employee		Class II Rate/Hour/Employee		Class III Rate/Hour/Employee		Class IV Rate/Hour/Employee
	Mon-Fri 6:15p-10p	Sat, Sun Holiday/ Summer	Mon-Fri 6:15p-10p	Sat, Sun Holiday/ Summer	Mon-Fri 6:15p-10p	Sat, Sun Holiday/ Summer	Anytime Rental
K-4 Facility	NC	\$50	NC	\$50	\$56	\$75	\$75
5-7 Facility	NC	\$50	NC	\$50	\$66	\$85	\$85
8th Grade Center	NC	\$50	NC	\$50	\$60	\$80	\$80
9th Grade Center	NC	\$50	NC	\$50	\$60	\$80	\$80
10th- 12th Center	NC	\$50	NC	\$50	\$66	\$85	\$85
Outdoor Athletic Facilities	NC	NC	NC	\$10 per facility	\$20 per facility	\$30 per facility	\$62 per facility

Service Charge Schedule – In 2019-20 for New Organizations and in 2020-21 and forward for All Organizations

	Class IB Rate/Hour/Employee		Class II Rate/Hour/Employee		Class III Rate/Hour/Employee		Class IV Rate/Hour/Employee
	Mon-Fri 6:15p-10p	Sat, Sun Holiday/ Summer	Mon-Fri 6:15p-10p	Sat, Sun Holiday/ Summer	Mon-Fri 6:15p-10p	Sat, Sun Holiday/ Summer	Anytime Rental
K-4 Facility	NC	\$65	NC	\$75	\$56	\$75	\$75
5-7 Facility	NC	\$75	NC	\$85	\$66	\$85	\$85
8th Grade Center	NC	\$70	NC	\$80	\$60	\$80	\$80
9th Grade Center	NC	\$70	NC	\$80	\$60	\$80	\$80
10th- 12th Center	NC	\$75	NC	\$85	\$66	\$85	\$85
Outdoor Athletic Facilities	NC	NC	NC	\$30 per facility	\$20 per facility	\$30 per facility	\$62 per facility

Requests for use of bleachers, additional chairs and tables, equipment movement and similar requests during the Monday-Friday evening rentals **may** require additional costs based upon custodial availability/coverage.

Potential Additional Service Charges as Requested and/or Required for ALL Classes (Class I included):

- Additional Custodian (Based Upon Event/Usage) – Additional Service Charge Per Employee
- Event Supervisor (Needed for Stadiums, Track or Special Events/Requests) - \$45.00 per hour.
- Outdoor Lights (Requested for Stadiums, Track, Turf or Fields) - \$40.00 per hour.
- Spring-Ford Area School District Police (or local Police) - \$75.00 per hour / per person.
- Security Officers - \$40.00 per hour / per person.
- Scoreboard with Clock Operator: Indoor or Outdoor Scoreboards - \$45.00 per hour / per person.
- Sound System / Public Address: Indoor or Outdoor rental - \$10.00 per hour.
- Electrician / Maintenance Support (If needed) - \$75.00 per hour / per person.

Facility Rental Fee and Service Charge Schedules

Heating and Air Conditioning (HVAC): For most all Use of Facility rentals, the Spring-Ford Area School District buildings are set in “Unoccupied Mode” with predetermined temperatures between 60° and 80°. If an event has HVAC standards beyond what is listed above, the request must be noted on the use of facilities application for consideration at the time of the request for consideration and possible additional charges.

Please Attach Hold Harmless Clause
and Certificate of Insurance

Application # _____

SPRING-FORD AREA SCHOOL DISTRICT
APPLICATION FOR THE USE OF SCHOOL FACILITIES

Name of Policy _____

Policy Number _____

NAME OF SPONSORING ORGANIZATION**DATE OF APPLICATION**

The undersigned hereby makes application for use of school facilities as follows:

Name of Facility: _____

Part of Facility: _____

Day & Dates Desired: _____

Hours Desired: _____

Number Expected to Attend: _____

Number of Adult Sponsors in Attendance: _____

State Specific Purpose of Use - Be Complete: _____

☐ Heat/Cool beyond temperature settings \$150 per day check for yes and initial _____

Temperature is in energy mode after 4pm & weekends. Temperature is set at 60° (winter) and 80° (summer)

Will An Admission Fee Be Charged? Yes ___ No ___

If yes, for what will the proceeds be used? _____

Is the membership of the organization limited to residents of the Spring-Ford Area School District? Yes ___ No ___

If not, what percentage are Spring-Ford Area School District Residents? _____
(membership roster is to be attached)List Special Arrangements Needed (tables, equipment, scoreboard, cafeteria, kitchen, all-purpose room, etc.)

Signatures and addresses of two responsible officials of your organization who will be present at the time the facilities requested are being used, and who will accept responsibility for adherence to School District regulations. By signing, you also acknowledge that you have read and understand the rules and regulations.

Applicants' Printed Name and Address**Applicants' Printed Name and Address**

Printed Name _____ (Position) _____

Printed Name _____ (Position) _____

Signature _____

Signature _____

Email Address _____

Email Address _____

Address _____

Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone: _____ Home _____ Work _____

Phone: _____ Home _____ Work _____

SCHOOL DISTRICT USE ONLY

Usage Classification _____

Building Admin. Approval _____ Date _____

Rental Fee _____

Remarks _____

Service Fee (per hr.) _____

Athletic Director Approval _____ Date _____

Food Service Charges (per hr.) _____

Remarks _____

Other Charges _____

District Office Approval _____ Date _____

Remarks _____

Remarks _____