

On June 24, 2019 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Kelly J. Spletzer

Region II:

Region III: Mark P. Dehnert and Christina F. Melton

Presiding Officer: Colleen Zasowski

Superintendent: Dr. David R. Goodin

Chief Financial Officer: James D. Fink

Solicitor: Mark Fitzgerald, Esq.

Student Reps.: Julianna Lelli and Eshika Seth

The following Board Member participated via phone: **Linda C. Fazzini**

The following Board Members were absent: **Thomas J. DiBello, Dawn R. Heine and Clinton L. Jackson**

ANNOUNCEMENTS

Mrs. Zasowski announced that Mrs. Linda Fazzini was participating in tonight's board meeting via phone.

Eshika announced that nearly 100 students came back to school today for the start of Cool School. She stated that Cool School offers courses for students completing grades K-6 focusing on enrichment, arts and sports. Eshika advised that registration is still open for Week 2 and Week 3 through the Spring-Ford website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. BOARD AND COMMITTEE REPORTS

Student Rep. Report Julianna Lelli/Eshika Seth

Julianna and Eshika reported on what happened in June saying that there were many field trips, awards banquets for academics, athletics and music, field days and the final student day on June 14th. The Class of 2020 scheduled their senior portraits and the last day for seniors before finals was June 6th. Graduation was held on June 14th and they shared some pictures from graduation. They next shared the upcoming events which included summer break and the first day of school for the 2019-2020 school year on August 26th.

WMCTC Dehnert, Dressler, Heine 1st Mon. 7:00 p.m.

Dr. Dressler reported that the Joint Operating Committee of the WMCTC met on June 3, 2019 for an extremely brief meeting. He advised that the high point of Mr. Moritzen's report was that there was a slight increase in the number of students from 640 last year to 644.

PSBA Liaison

Dr. Edward Dressler

Dr. Dressler reported that the Pennsylvania School Board Association has reminded everyone that this is the last week for school districts to submit a proposal to be presented to the legislative platform. He recalled that in a previous year Spring-Ford initiated a platform submission that asked the legislature to keep funding the Science in Motion Program which was floundering at that time. He advised that as a result of that initiative, the Science in Motion Program seems to be flourishing again, at least in this region. Dr. Dressler urged anyone who may have any initiatives they would like to have the PSBA submit to the legislature then this is the week to do it.

Superintendent Eval.

Dr. Edward Dressler

(As Needed)

Dr. Dressler reported that all of the information relevant to the Board for evaluating the performance of the Superintendent and Assistant Superintendent over this past year was sent to all of the Board asking them for feedback but none was received. Mrs. Melton advised that she had sent Dr. Dressler a full document with her summary and feedback. Dr. Dressler did not recall seeing an attachment but indicated that he would take another look at the email from Mrs. Melton. He reminded the Board that they are up against the time limit for Dr. Goodin's evaluation. Mrs. Zasowski asked that the Board Members make sure to take a look at the information and provide their feedback. Mrs. Melton indicated that she has also asked that the Superintendent Evaluation Committee meet but nothing had occurred as of yet.

Mr. Fitzgerald suggested that the Superintendent Evaluation Committee hold a brief meeting at the conclusion of tonight's Board Meeting to develop a plan to get the evaluation finalized. Mrs. Zasowski asked that the information then be communicated to the rest of the Board once the committee meets so that they can make decisions going forward.

Dr. Dressler asked if the Board must vote on the Superintendent Evaluation Committee's recommendation and Mr. Fitzgerald replied that it does not have to be a formal vote but a discussion should occur in an executive session on some level of the findings. He requested that the full Board meet to conclude on the evaluation findings.

Legislative Committee

Christina Melton

3rd Weds. 7:30 p.m.

Mrs. Melton reported that the proposed state budget will likely pass as it will go to the House tomorrow for discussion and vote. She added that the budget includes basic education funding of an additional \$160 million, special education early education of \$50 million and the school safety grants will remain at the \$60 million as they were this year. Mrs. Melton reported on the status of House and Senate Bills being proposed, discussed and voted on by the state legislature.

Superintendent Report

Dr. David R. Goodin

Dr. Goodin expressed his thanks to staff members who he has worked closely with over the past several years. He acknowledged Mary Chrisman on her retirement saying we are finding out now about all that she has done and how much she has done for us and stated that she will be sorely missed. Dr. Goodin stated that her contribution to the district and in working with him keeping him straight is greatly appreciated. Dr. Goodin next acknowledged Mrs. Bast who has submitted her resignation and stated that she has done a yeoman's job with the Curriculum Department as far as the work she has done for the district. He expressed his appreciation for all she has accomplished and wished her well. Dr. Goodin next said he wanted to acknowledge the work of his Assistant Superintendent Dr. Roche. He stated that it has been a pleasure working with him and he wished him the best.

Mrs. Zasowski stated that there are many here that echo that sentiment.

Solicitor's Report

Mark Fitzgerald

There was no report.

III. MINUTES

Mrs. Spletzer made a motion to approve Items A-B and Mrs. Melton seconded it. The motion passed 6-0.

A. The Board approved the May 20, 2019 Work Session minutes. **(Attachment A1)**

B. The Board approved the May 28, 2019 Board Meeting minutes. **(Attachment A2)**

IV. PERSONNEL

Mrs. Spletzer made a motion to approve Items A-O and Mr. Dehnert seconded it. The motion passed 6-0.

Mrs. Spletzer made a motion to approve Item P and Mrs. Melton seconded it. There was a roll call vote with Dr. Dressler, Mrs. Spletzer and Mrs. Fazzini voting yes. Mr. Dehnert, Mrs. Zasowski and Mrs. Melton voted no. The motion did not pass as the vote was 3-3.

Mrs. Zasowski asked that Dr. Goodin put together procedures that would include School Board Members for interviews of those positions of director and above. Mrs. Zasowski said she wanted to state for the record that she would like the candidate who appeared on the agenda tonight to be reconsidered once vetted through the process that Dr. Goodin will put together for the Board as requested by Mrs. Zasowski.

Mrs. Melton agreed with Mrs. Zasowski as she felt the timing was difficult with not having the opportunity to meet the candidate. She stated that this is a critical role for the district and she feels it is important that they have the opportunity to vet through the information.

Dr. Goodin asked for clarification that what he was hearing the Board say was that from now on was that those positions of director and above will require that the Board be involved in the interview process at the end. Mrs. Zasowski confirmed this was correct.

Dr. Dressler asked if the Board needed to vote on that directive. Dr. Goodin replied that he was being asked to put together a set of procedures that includes their final review of the candidates for a position. He stated that in the past they have hired directors and when a Board Member expressed interest in being involved he would send out communication to the entire Board asking if anyone else wanted to be involved. Dr. Goodin added that since he did not receive any communication from any Board Members wanting to be involved then he went ahead and assumed that we were proceeding and that he would bring them the candidate that was recommended. Dr. Goodin stated that from now on the process at the HR level will be to put together an interview of the Board before a candidate makes it to the board agenda.

Mr. Dehnert asked if a policy to govern this was necessary and Mr. Fitzgerald replied that he did not feel a policy was needed but possibly something that is built into an internal HR manual on the subject.

Mrs. Zasowski stated that they are only asking for senior level positions/directors. She asked if any further vote, motion or anything was needed to ask Dr. Goodin to move forward with this and Mr. Fitzgerald responded no that a formal vote was not needed as the Board directed him to go back and develop what those procedures will look like and will be subject to deviations as issues present themselves.

Dr. Dressler commented that this is based on “a” Board Members opinion and not necessarily the “Board’s” opinion. He asked how this becomes law. Mr. Fitzgerald stated that if there was objection to this then one should bring up their objection. Dr. Dressler stated that he trusted that in this particular case that the administration has done the appropriate vetting of this candidate. He stated that he felt they had a very good candidate and he objected to the delaying of the process of hiring this person. Mr. Fitzgerald stated that he wanted to clarify that there were two different issues. The first was that there was a vote against the appointment of this individual for this position and second was the directive to Dr. Goodin to develop procedures. He asked if Dr. Dressler was objecting to the procedures aspect or both. Dr. Dressler said he wanted to know what the procedures mean in terms of this candidate and was the Board not going to vote to accept this person?

Mrs. Zasowski stated that she had said she wanted to go on record that she does want this candidate to be reconsidered once they are vetted through this process. She commented that she believes that what happened here was a miscommunication where Dr. Goodin has been prompted in the past by School Board Members saying that they wanted to be part of the process as opposed to some of the School Board Members thinking that maybe that was the way it went. She stated that she felt this was where the communication breakdown was and while she also does not want to delay this forever she does not want to rush into this decision if this is something the Board feels would make them more comfortable.

Dr. Goodin advised that at this point there is a pool of candidates for the Board to consider and he just needs for the Board to let him know when they would like to get together and interview these individuals. Mrs. Zasowski asked that the Board reach out to Dr. Goodin with a few dates that they are available so that this can be accomplished quickly. Mrs. Spletzer asked that the administration narrow the candidate pool down to their top candidates.

A. Resignations

1. **Emily J. Castillo**; Special Education Teacher, Senior High School. Effective: June 3, 2019.
2. **Anne Falcone**; Part-time Food Service, Oaks Elementary School, for the purpose of retirement. Revised effective date: June 12, 2019.
3. **Donald J. Miller**; Elementary Teacher; 5/6th Grade Center. Effective: August 10, 2019.

B. Leave of Absence

1. **Racquel C. Richter**; Social Studies Teacher, 8th Grade Center, for a child-rearing leave per the Professional Agreement. Effective: September 3, 2019 through the first semester of the 2019-2020 school year.

New Leave of Absence

2. **Katherine J. Beerer**; Art Teacher, 5/6th Grade Center, for an extension of child-rearing leave per the Professional Agreement. Effective: August 21, 2019 through the first marking period of the 2019-2020 school year.

C. Professional Staff

1. **Suzanne E. Shelton**; English Teacher, Senior High School, replacing Kate Grohoski who resigned. Compensation has been set at MS, Step 3, \$51,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Adriana M. Segaline**; Special Education Teacher, 7th Grade Center, replacing Christine M. Kramer who retired. Compensation has been set at MS, Step 4, \$52,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Mollie B. Smith**; Special Education Teacher, Senior High School. Compensation has been set at MS+30, Step 7, \$68,623.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

D. Temporary Professional Staff

1. **Jacquelyn M. Lippencott**; Special Education Teacher, Senior High School. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Jaclyn A. McDermott**; Special Education Teacher, 7th Grade Center. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Thomas J. Reuther**; Special Education Teacher, Senior High School, replacing Vanessa Mayer who resigned. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement: Effective: August 21, 2019.

E. Support Staff

1. **Carrie A. Duarte**; Instructional Assistant, Upper Providence Elementary School, replacing Tiffany M. Landis who resigned. Compensation has been set at \$17.36/hr. (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.

F. Changes of Status

1. **Sue M. Choi**; Mathematics Staff Coach, Upper Providence Elementary School, to 10-Month Elementary Principal, Spring City Elementary School. Compensation has been set at \$103,548.00 with benefits per the Principals and the Act 93 Administrators Plan. Effective: August 1, 2019.
2. **Barbara W. Dilks**; Level III Secretary, Brooke Elementary School, to Level II Administrative Assistant, Brooke Elementary School. Compensation has been set at \$23.16/hr. with benefits per the Secretarial Plan. Effective: July 1, 2019.

G. Substitute

1. **Jason Corropolese** Maintenance Rate \$17.95/hr.

- H. The Board approved hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00/hr. plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Jean Marie Lare**
 2. **Marykay O'Callaghan**
- I. The Board approved hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Amy Faith Janetka**
 2. **Joanna B. Shanley**
- J. The Board approved the following staff to be hired for Summer Band Camp/New Registration program. Compensation will be set at \$40.00/hr. plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Stacey C. Huntington**
 2. **Melissa L. Wasko**
- K. The Board approved the following staff to be hired as substitute nurses for the Extended School Year Program. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Amy L. Bonner**
 2. **Stacey C. Huntington**
 3. **Tara L. Santangelo**
 4. **Rachael A. Schauder**
 5. **Melissa L. Wasko**
- L. The Board gave approval for administration to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2019-2020 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2019-2020 General Fund Budget.
- M. The Board approved the Salary Book for the 2019-2020 school year.
- N. The Board approved the attached extra-curricular contracts for the 2019-2020 school year. * Designates new additions since last week. **(Attachment A3)**

New Personnel Motions

- O. The Board approved a commission and contract for **Mr. Robert W. Rizzo**, for the position of Assistant Superintendent of Schools, replacing Dr. Allyn J. Roche who resigned. Mr. Rizzo's salary for the 2019-2020 school year will be \$165,000.00 prorated with benefits. Effective: To be determined pending receipt of all applicable clearances.

- P. The Board did not approve **Kelly M. Murray, Ed.D.**, Director of Curriculum and Instruction, District Office, replacing Kimberly Ann Bast who resigned. Compensation will be set at \$139,000.00 prorated with benefits as per the Act 93 Agreement. Effective: To be determined pending receipt of all applicable clearances.

V. FINANCE

Mr. Dehnert made a motion to approve Items A-H and Mrs. Melton seconded it. The motion passed 6-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 207166 – 207435 \$ 1,205,567.27
2. Food Service Checks
Check No. 1624 – 1665 \$ 44,823.65
3. Capital Reserve Checks
Check No. 2056 – 2064 \$ 375,947.58
4. Capital Projects
Reserve Fund: Check No. 36-43 \$ 14,682.19
Bond Fund: Check No. 42-45 \$ 685,834.74
5. General Fund, Food Service, & Capital Reserve ACHs
ACH 181901509 – 181901684 \$ 1,452,733.66
6. Procurement Payments and Wires
201800076 – 201800078 \$ 752,870.92
7. Scholarships
Check No. 84 – 154 \$ 25,250.00

C. The following monthly Board reports were approved:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement, Scholarships and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **The Timothy School – Berwyn, PA.** Provide Extended School Year and related services for four special needs students as per their IEPs. Services will be provided for 28 days. Funding will be paid from the Special Education Budget and shall not exceed \$29,130.00.

2. **Dr. Kara Schmidt – Swarthmore, PA.** Conduct an independent educational evaluation for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,450.00.
3. **Behavior Interventions – King of Prussia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Registered Behavior Technician services will be provided for 304 hours at a rate of \$55.00 per hour (\$16,720.00). In addition, BCBA Behavior Supervision services will be provided for a total of 58 hours at a rate of \$100.00 per hour (\$5,800.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$22,520.00.
4. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Direct Speech/Language Therapy services and consultation for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 90 hours at a rate of \$67.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,030.00.
5. **Capstone Academy - East Norriton, PA.** Provide Extended School Year services for four special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$43,927.00.
6. **Chester County Intermediate Unit – Downingtown, PA.** Provide Educational services for two special needs students who attend The Learning Center as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$14,902.57.
7. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 7 weeks. Funding will be paid from the Special Education Budget and shall not exceed \$5,903.00.
8. **Lakeside Educational Network – North Wales, PA.** Provide 5 In-School Counselors and 10 student slots for special education services during the 2019-2020 school year at the Lakeside School, Lakeside Girls Academy, Souderton Vantage Academy or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$736,024.00.
9. **Overbrook School for the Blind – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided at a rate of \$275.00 per day for 20 days. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
10. **Valley Forge Educational Services – Malvern, PA.** Provide Extended School Year services for five special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$42,300.00.
11. **Hideaway Day Camp – Collegeville, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 8 weeks. Funding will be paid from the special education budget and shall not exceed \$3,350.00.
12. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for nine special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY support programming for each student (\$41,310.00).

In addition, Variety Club will provide a Personal Care Assistant, Speech services, Occupational Therapy services and Physical Therapy services (\$13,738.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$55,048.00.

13. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided for 35 days at a rate of \$479.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$16,765.00.
14. **Montgomery County Community College – Blue Bell, PA.** The MCCC Bridge to College Program will provide Direct Intervention for Transition services during the summer of 2019 for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
15. **The Melmark School – Berwyn, PA.** Provide Educational and related services for five special needs students during the Extended School Year Program and the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$403,325.00.
16. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year and related services for eight special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$41,733.61.
17. **The Milagre School – Hatboro, PA.** Provide Extended School Year and 2019-2020 School Year Educational and related services for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$185,460.00.
18. **Montgomery County Intermediate Unit – Norristown, PA.** Provide School-Based ACCESS Program billing services for the 2019-2020 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.
19. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
20. **Reconstructive Orthopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
21. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2019-2020 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per

game depending on the requirement of stay. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.

New Independent Contracts

22. **Vanguard School – Malvern, PA.** Provide Educational services for a special needs student during the 2019-2020 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$64,625.00.
 23. **The Lincoln Center for Family and Youth – Audubon, PA.** Provide Counseling services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$640.00.
- E. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Access Services – Fort Washington, PA.** Provide Question Persuade Refer (QPR) Training to all 9th grade students. Students will learn to recognize the warning signs, clues, and suicidal communications of people in trouble, and gain skills to act vigorously to prevent a possible tragedy. There is no cost to the district for this training.
 2. **Access Services – Fort Washington, PA.** Provide an assembly prior to the 9th grade student QPR Training entitled “Hope 4 Tomorrow”. This assembly is geared to educate students about mental health and suicide by engaging them and fostering discussion and thoughts about their own mental wellness and supports as well as awareness of resources in the school and community. There is no cost to the district for this assembly.

New Independent Contract

3. **Kim Hogan – Bethlehem, PA.** Provide an Artist-in-Residency Program for all students at Limerick Elementary in connection with a glass mosaic mural project which will be displayed in the building for all to view. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$7,076.00.
- F. The Board approved an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide psychology services from July 1, 2019 through August 30, 2019. Funding will come from the Special Education Budget and shall not exceed \$43,155.00.
- G. The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 180 Mill Road (Condo 3-D) in Upper Providence Township and further identified as tax parcel No. 61-00-03682-50-5 setting the assessment of the property at \$5,344,500.00 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property’s assessment pursuant to applicable law.

- H. The Board approved a renewal contact for the 2019-2020 school year with EI US, LLC dba Learn Well Services formerly Education, Inc. in Plymouth, MA to provide educational tutoring services on an as-needed basis when students have been admitted to a hospital or behavioral health center setting. Learn Well Services will follow the district's curriculum in working with students thereby easing the transition back into school. Services will be provided at a rate of \$35.00 per hour for a maximum of 5 hours per week per student.

VI. PROPERTY

Mrs. Spletzer made a motion to approve Items A-C and Mr. Dehnert seconded it. The motion passed 6-0.

- A. The Board approved S.J. Thomas Company to install water and sewer to the Ram Stadium bathrooms per Contract KPN 201801JOCC-26. Funding will come from the Capital Reserve and shall not exceed \$197,800.00.
- B. The Board approved the purchase and installation of 2N Phones/Cameras/ Intercoms and Vestibule Intercoms from PSX for the district's 9 exterior building locations and 11 interior building vestibules (the 7th Grade Center, Upper Providence Elementary and Spring City Elementary already have the 2N outdoor units). The camera and intercom system quotation PSX 18Q8027 will be procured through the Costars Purchasing Agreement. Funding will come the Capital Reserve and shall not exceed \$94,665.00.

New Property

- C. The Board approved the purchase of a 2019 Chevrolet Express 9 passenger van from Fleet Turnpike Chevrolet located in Morgantown, PA to replace the 2004 GMC Savana van to be taken out of service. This van is used for various before, during and after school extra-curricular activities and trips. The vehicle will be procured through the Costars Purchasing Agreement and shall not exceed \$42,000.00. Funding will come from the Capital Reserve.

VII. PROGRAMMING AND CURRICULUM

Mr. Dehnert made a motion to approve Items A-M and Mrs. Melton seconded it. The motion passed 6-0.

- A. The Board approved a renewal of the contract with SRC Solutions, Inc. for Registration Gateway for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$36,000.00.
- B. The Board approved the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to eligible Spring-Ford High School students.
- C. The Board approved the Smart Futures On-line Program to manage Act 339 evidence for all students K-12. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- D. The Board approved the purchase of Leveled Literacy Intervention Materials to continue to support our K-5 students. The purchase included K-5 materials as well as teacher training. Funding will come from the Curriculum Budget and shall not exceed \$140,000.00.

- E. The Board approved a renewal of the contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. The annual membership fee is \$5,700.00 and will be paid from the Curriculum Budget.
- F. The Board approved the 2019-2020 student-funded exchange program with Coláiste Chiaráin High School in Limerick, Ireland. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at Coláiste Chiaráin High School. Exact dates to be determined.
- G. The Board approved the 2019-2021 student-funded exchange program with FEG (Friedrich-Eugens-Gymnasium) High School in Stuttgart, Germany. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at FEG High School. Exact dates to be determined.
- H. The Board approved Pebble Go, an online database for Elementary Libraries to support Library Curriculum, ELA and Social Studies. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- I. The Board approved the participation in year three of the Leadership Design Academy at the Montgomery County Intermediate Unit for the school year 2019-2020. A team of eight administrators would join this academy and participate in a one-year cohort designed to integrate personalized learning more fully into the district. The total cost of this academy is \$1,500.00. Funding will come from the Superintendent's Budget.
- J. The Board approved a renewal of the contract with BSGI for support on the access control system for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$8,000.00.
- K. The Board approved a renewal of the contract with Raptor for the visitor management system support for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$7,000.00.
- L. The Board approved the purchase of time clocks, hardware and support from Touchpoint Industries. Funding will come from the Capital Reserve and will be replenished from the Technology Budget and shall not exceed \$90,000.00.

New Programming and Curriculum

- M. The Board approved a contract between the Spring-Ford Area School District and Troxell for a one-year subscription of Hapara; software needed for the 9th Grade Modernized Learning initiative. Funding will come from the Technology Budget and shall not exceed \$4,200.00.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-C and Mrs. Spletzer seconded it. The motion passed 6-0.

The following individuals were approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

ROYERSFORD ELEMENTARY

- A. **Rachael Schauer**, School Nurse, to attend *“Basic Life Support (BLS) Instructor Training (CPR Instructor)”* in Allentown, PA on July 10, 2019. The total cost of this training is \$409.99 (registration and cost of the CPR book). No substitute is needed.

DISTRICT-WIDE

- B. **Melissa Yonchuk**, Behavior Specialist, to attend *“Non-violent Crisis Intervention: Train the Trainer Renewal”* at the Lancaster Lebanon Intermediate Unit in Lancaster, PA from September 9 through September 12, 2019. The total cost of this training is \$1,725.64 (registration and mileage). No substitute is needed.
- C. **Amy Bonner**, School Nurse, **Joan Clare Callow**, Instructional Assistant, **April Collins**, **Lucinda Iezzi** and **Treasure Maack**, Teachers, to attend *“Healthy Bodies Healthy Minds Institute”* in Pottstown, PA on August 14, 2019. The total cost of this conference is \$250.00 (registration). No substitutes are needed.

IX. OTHER BUSINESS

Mr. Dehnert made a motion to approve Items A-E and Mrs. Spletzer seconded it. The motion passed 6-0.

- A. The Board appointed **Thomas DiBello** and **Dr. Edward Dressler** to serve as the district's 2 voting delegates for the 2018 Delegate Assembly. This year's assembly will be held on Friday, October 18, 2019.
- B. The Board gave permission for the High School Cheerleading Squad to attend the UCA Cheerleading Camp located at Pine Forest Camp in Olyphant, Pennsylvania from Thursday, August 15th through Sunday, August 18th, 2019. The cost per student-athlete will be \$300.00. The cheerleaders and staff will conduct fund raising events to help defray the costs. Student-athletes will not miss any school days since this is prior to first day of classes. There will be no cost to the district.
- C. The Board approved Board the appointment of **James D. Fink**, Chief Financial Officer, to the Office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the term of one (1) year, effective July 1, 2019.
- D. The following policies were approved:
1. Policy #108 – PROGRAMS: Adoption of Textbooks (**Attachment A4**)
 2. Policy #705.1 – PROPERTY: School Police Officer(s) and Security Personnel (**Attachment A5**)
 3. Policy #815 – OPERATIONS: Acceptable Use of the Electronic Communications Systems (**Attachment A6**)
- E. The following policy was approved:
1. Policy #707 – PROPERTY: Use of School Facilities (**Attachment A7**)

X. BOARD COMMENT

Mr. Dehnert thanked Dr. Roche for his service for the last 8 years. He stated that they did not always see eye to eye on everything but he respects that Dr. Roche gave his opinion. Mr. Dehnert said he felt Dr. Roche was very candid, very fair and that he would

do a great job at Upper Perkiomen. He commented that Upper Perkiomen was very lucky to have Dr. Roche. Mr. Dehnert next recognized Mary Chrisman saying she has helped him be a better Board Member and she will be missed. Mr. Dehnert welcomed Mr. Rizzo to Spring-Ford.

Mrs. Spletzer stated ditto from all of them.

Mrs. Melton commented that she believes Dr. Roche will do a great job and said we are all lucky that all their paths will continue to cross over the years. She said she is looking forward to continuing to work with him in a different way and she wished him and his family all the best. Mrs. Melton stated that Upper Perkiomen was lucky to have him and Spring-Ford will certainly miss him. She welcomed Mr. Rizzo to the district and said she is excited to have him join and become a member of the team.

Dr. Goodin commented that in case the motion went by without anyone recognizing, they did not let Dr. Roche's seat get cold as they have his replacement. He added that everyone certainly welcomes Mr. Rizzo and his family to the district and they look forward to working with him.

Mrs. Zasowski welcomed Mr. Rizzo to the district and if he would like to stay around afterwards for a few words then that would be a good time for that. Mrs. Zasowski stated that she has nothing more than what she has already said to him and she has really enjoyed working with him, has learned so much from him and thanks him for everything. She wished him good luck.

XI. PUBLIC TO BE HEARD

Zachary Laurie, Spring-Ford Education Association (SFEA) President, said he comes bearing gifts tonight. He commented that recently PSEA Mideast-Region had an author, Avi, come and do a presentation. Mr. Laurie stated that PSEA and SFEA are happy to donate 2 copies of his new book, *The End of the World and Beyond*. He advised that one copy is for the 7th Grade Center and one copy is for the 8th Grade Center.

The Board thanked him for the donation.

XII. ADJOURNMENT

Mr. Dehnert made a motion to adjourn and Mrs. Melton seconded it. The motion passed 6-0. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On May 20, 2019 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:38 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Linda C. Fazzini and Kelly J. Spletzer
Region II: Dawn R. Heine and Colleen Zasowski
Region III: Mark P. Dehnert and Christina F. Melton
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Nandini M. Patel and Julianna Lelli

The following Board Members were absent: **Clinton Jackson** and **Dr. Edward Dressler**

ANNOUNCEMENTS

Nandini and Julianna reminded parents that there is a Staff In-service day tomorrow, May 21st which means there is no school for students. They also advised all seniors from Brooke, Evans and Oaks Elementary Schools to RSVP for the Class of 2019 Elementary Reunion. Senior can visit the High School webpage for dates, times and RSVP information.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. ACTION ITEMS

Mr. Dehnert made a motion to approve Items A-N and Mrs. Heine seconded it. The motion passed 7-0.

- A. The Board approved **Resolution 2019-11** commending the **Spring- Ford Middle School Indoor Guard Program** for successfully placing first at the Cavalcade Indoor Association Championships, first at the Tournament Indoor Association Chapter 3 Championships, second at the Tournament Indoor Association Atlantic Coast Championship in the Scholastic Middle School Division, finishing with an undefeated season in the Cavalcade Indoor Association and being rewarded for being one of the best Scholastic Indoor Middle School Programs in the region. **(Attachment A1)**
- B. The Board approved **Resolution 2019-12** commending **Ingrid Shu** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Orchestra. **(Attachment A2)**
- C. The Board approved **Resolution 2019-13** commending **Peter Boretskii** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A3)**

- D. The Board approved **Resolution 2019-14** commending **Lauren Dougherty** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A4)**
- E. The Board approved **Resolution 2019-15** commending **Daniel Meade** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A5)**
- F. The Board approved **Resolution 2019-16** commending **Rachel Pragman** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A6)**
- G. The Board approved **Resolution 2019-17** commending **Owen Wright** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A7)**
- H. The Board approved **Resolution 2019-18** commending **Colleen McDermott** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Band Festival as well as the 2019 District 11 Orchestra Festival. **(Attachment A8)**
- I. The Board approved **Resolution 2019-19** commending the **Spring-Ford High School Girls' Track Team** and their coaches, **Danielle Stauffer, Geoffrey Kahler, Richard Loughhead, Amanda Birnbrauer, Damien Boham, David Cain, Heather Giovagnoli, John Kraynak** and **Matthew Varady** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' Track Championship. **(Attachment A9)**
- J. The Board approved **Resolution 2019-20** commending **Nene Mokonchu** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' 400 Meter Dash Championship. **(Attachment A10)**
- K. The Board approved **Resolution 2019-21** commending **Nene Mokonchu** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' High Jump Championship. **(Attachment A11)**
- L. The Board approved **Resolution 2019-22** commending **Dean Wright** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Long Jump Championship. **(Attachment A12)**
- M. The Board approved **Resolution 2019-23** commending the **Spring-Ford Boys' Lacrosse Team** and their coaches **Kevin Donnelly, Kevin Czapor, and Chuck Baker** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Lacrosse Championship. **(Attachment A13)**
- N. The Board approved **Resolution 2019-24** commending the **Spring-Ford Boys' Tennis Team** and their coaches **John Brennan, Ryan Rendick** and **Brent Kissel** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Tennis Championship. **(Attachment A14)**

Mr. DiBello advised that Item O needed to be modified. He stated that the amount should read not to exceed \$21,000.00.

Mrs. Heine made a motion to approve newly modified Item O and Mrs. Melton seconded it. The motion passed 7-0.

- O. The Board approved a contract between the Spring-Ford Area School District and KIT Communications for wiring of the high school addition. The cost shall not exceed \$21,000.00 through the Co-Stars state contract and will be paid from the Capital Project Fund.

Mrs. Melton made a motion to approve Item P and Mrs. Fazzini seconded it. The motion passed 7-0.

- P. The Board approved Aramark to manage the District Food Services Program, effective for the 2019-2020 fiscal year, with the opportunity of four one-year renewals to this agreement. The agreement is consistent with the terms of the District's RFP as approved by the Pennsylvania Department of Education. Aramark will provide management services and will fill positions upon attrition of Spring-Ford Food Service Employees.

III. PRESENTATIONS

Dr. Carboy stated that they are here tonight and excited to present the meaning of Career Day at Royersford Elementary and how it impacts students. She introduced a video which gave a glimpse of the Career Day activities that took place at Royersford Elementary on May 7th.

Mrs. Rusinski commented that in helping to meet Act 339 requirements, Ram QUEST Teachers conducted student surveys. She reported that the Interest Profiler Survey was completed online by students through pacareerzone.org. She advised that the results of the survey helped students with the types of jobs they may want to explore based on their interests.

Fourth grade students from Royersford introduced themselves and spoke about their results from the Interest Profiler Survey.

Tommy Ricci reported that his top 3 career suggestions were medical scientist, allergist/immunologist, physical medicine/rehabilitation physician. He stated that he is most interested in becoming a medical scientist.

Seth Maddox reported that his top 3 career suggestions were police, security manager, and government official. He stated that he is most interested in becoming an officer of the law.

Piper Kornegay reported that her top 3 career suggestions were architect except landscape and novel, landscape architect, and poets/lyricist/creative writer. She stated that she is most interested in becoming a landscape architect.

Emerson Smith reported that her top 3 career suggestions were medical scientist, astronomer and political scientist. She stated that she is most interested in becoming an astronomer.

Simon Savage reported that his top 3 career suggestions were zoologist/wildlife biologist, hydrologist and soil/plant scientist. He stated that he is most interested in becoming a zoologist/wildlife biologist.

Stephen Ferrari reported that his top 3 career suggestions were a pilot, tae quan do master and a sports store owner. He stated that he is most interested in becoming a pilot.

Board Members who participated in the survey spoke about the results of their Interest Profiler Survey. They expressed that it was something that they found very interesting to participate in.

Mrs. Carboy invited the Board Members to consider being presenters next year for Career Day.

- A. **Dr. Teresa Carboy**, Principal, and **Mrs. Jessica Rusinski**, Ram QUEST Teacher, along with Students to present on “**Career Day**” at Royersford Elementary School.

Christopher Moritzen gave an overview of the Western Montgomery Career and Technology Center covering the past, the present and the future. He spoke of the renovation project at the Western Center to make it a state of the art career and technology center. Mr. Moritzen reported on the many changes during the past 9 years including the statistic that over the last 6 years they have achieved over the state and national average on the NOCTI Scores. He spoke about the new programs that have evolved over the past 9 years and are now available to students which include Sports Medicine, Bio Medical, Dental, Diesel and the addition of a 9th Grade Program. Mr. Moritzen reported on the enrollment growth which saw numbers go from the high 300's in 2014 to a projection of 644 for the 2019-2020 school year. He spoke of the efforts spent on the non-traditional recruitment process. He added that they now have roughly 36 young ladies in non-traditional programs such as metal tech, automotive, carpentry, diesel, and electrical. Mr. Moritzen reported on the Girls Night Out Event which allows female students to visit the Western Center and test out all of the programs offered as well as hear women in the industry speak about their careers in these fields. He discussed the rebranding and marketing of the Western Center which was done following the renovations adding that they are now being recognized at the state level and nationally including the Pennsylvania Department of Education for their success with special education students. Mr. Moritzen presented on the future plans for the Western Center which included the expansion of programs to include welding in the 2020-2021 school year. Mr. Moritzen expressed pride on the credentials, certifications and increased job placements students are receiving. He added that they plan to continue to build a vested interest from local and state legislators in order to increase exposure and the need for additional funding on a state and federal level. Mr. Moritzen stated that the overall goal is to prepare students for both career and college Readiness and his personal goal is to help students be able to earn a life sustaining wage. Mr. Moritzen commented that the goal is to move from Good to Great and that the theme at the Western Center is Together We Build.

Discussion took place on how to best advertise and recruit students to take advantage of the opportunities available at the Western Center, getting the information to younger grades, the use of social media for recruitment, and how to educate parents on what is available for their students.

- B. **Mr. Christopher Moritzen**, Administrative Director, to present “**Western Montgomery Career and Technology Center: Past, Present and Future**”.

Dr. Nugent thanked the Board for their support in engaging in the possible opportunity for another cultural experience for our students. Dr. Nugent introduced the High School German Teacher Ms. Ingrid Huss. He reported that he and Ingrid traveled to Stuttgart Germany to visit The exchange school, Friedrich-Eugens-Gymnasium, and learned of the opportunities there for our students. Dr. Nugent advised that the week prior to their travel to Germany, a contingent from the German school visited Spring-Ford to tour our district. Dr. Nugent provided the back-

ground on how the district was contacted by the German school to explore an exchange program. Dr. Nugent detailed the demographics of the school and showed pictures of the visit to the school. Ms. Huss spoke about the travel opportunities for students while abroad which included several areas of Germany, Austria and Switzerland. The German Exchange Program would be similar to the Ireland Exchange Program except that our students would travel every other year to Germany with their students coming here on our off years. Dr. Nugent stated that he would like to see a scholarship program developed so that possibly students who may not be able to afford a trip like this could potentially go. He expressed that he would like to see the German students travel here this fall.

Mr. DiBello expressed support of this initiative and stated that he would like to see the district do many exchange programs in order for students to see what the world has to offer. The only cost to the district would be for the travel costs and substitute coverage for the teacher chaperones.

- C. **Dr. Patrick Nugent**, High School 10-12 Principal, and **Ms. Ingrid Huss**, World Language Teacher, to provide an overview of the **German Exchange Program**.

Mr. DiBello on behalf of the School Board thanked **Nandini Patel** for her 2 years of service as the Student Representative to the School Board and wished her well as she moves onto college. Nandini thanked the Board and Dr. Nugent. She stated that being a student representative helped increase her skills for public speaking. Nandini expressed her gratefulness for the student representative program. She wished Eshika the new student representative luck and said that she will definitely miss Julianna her fellow student representative. Mr. DiBello spoke of the growth that everyone had witnessed in Nandini from her first meeting when she was quiet to the representative she is today. He wished her well as she heads onto college next year.

- D. **Mr. Thomas J. DiBello**, School Board President, to bid farewell to the current Student Representative to the School Board, **Nandini Patel**.

Mr. DiBello on behalf of the School Board introduced and welcomed **Eshika Seth** the new Student Representative to the School Board.

- E. **Mr. Thomas J. DiBello**, School Board President, to introduce the new Student Representative to the School Board, **Eshika Seth**.

IV. **BOARD AND COMMITTEE REPORTS**

Student Rep. Report Nandini Patel/Julianna Lelli

Julianna and Nandini gave their student report for the month of May. Julianna reported that prom was held and that both she and Nandini had fun which they captured in pictures taken from the evening. Nandini spoke about Senior Decision Day which she said was a blast and she commented that her parents loved seeing all the seniors who were going to Penn State in the fall. Julianna reported that the Senior Impact Awards were held and Nandini mentioned that she chose Mrs. Champion as a teacher who impacted her the most during her school career. Julianna advised that applications were sent out last month to student who expressed interest in the Student Ambassador Program. She commented that they had 10+ interviews over the past two weeks. She added that the blazers will be ordered shortly and the goal is to present the Student Ambassadors next month. Nandini reported that coming up there will not

be any school tomorrow and on May 27th. She advised that also upcoming events include many field trips taking place, the senior academic recognition banquet on May 23rd, the senior athletic banquet, final exams and lastly graduation for the Class of 2019.

Curriculum/Technology Dawn Heine 1st Tues. 6:30 p.m.

Mrs. Heine reported on the Curriculum/Technology Committee Meeting held on May 7, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Policy Colleen Zasowski 2nd Mon. 7:30 p.m.

Report next week.

Extracurricular Christina Melton 2nd Mon. 6:30 p.m. (alt. months)

Report next week.

Legislative Committee Christina Melton 3rd Weds. 7:30 p.m.

Mrs. Melton reported that only the House was in session last week but there are a number of bills of importance. She stated that key things to keep an eye on are mandated reporter penalties, hunting license bill, homebound student bill, 4 charter school bills and dual enrollment bill. Mrs. Melton commented that these are critical areas and it is important to get in touch and have our residents get in touch with state legislators as the community needs to more fully understand the potential impact to tax dollars. Mrs. Melton advised that House Bill 227 was approved by the Senate and clarifies that all candidates for office of school director will have to submit 10 signatures for nomination whereas before it had varied from district to district. She commented that another bill deals with mental health services age of consent which defines current law with regards to voluntary inpatient and outpatient mental health treatment and release of medical records for minors aged 14-18. Mrs. Melton stated that it defines that a parent or guardian has the right to consent to inpatient or outpatient treatment on behalf of a minor less than 18 without the minor's consent and also that minors 14 years and older can consent for treatment without the consent of their parent or guardian. She added that another bill gives Children and Youth Agencies access to student records without parental consent. Mrs. Melton also advised that House Bill 1423 would require school districts to put into place threat assessment teams to analyze potential problems and areas of concern that could lead to problems.

Finance Thomas J. DiBello 2nd Tues. 6:30 p.m.

Mr. DiBello reported on the Finance Committee Meeting held on May 14, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Property Thomas J. DiBello 2nd Tues. 7:30 p.m.

Mr. DiBello reported on the Property Committee Meeting held on May 14, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Mr. Dehnert thanked Chief Boyer for the work he did in getting the \$300,000 grant to upgrade the district's communication system.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that he had the honor and pleasure to visit and support Spring-Ford students as they participated in the Montgomery County Special Olympics taking place at Souderton High School. He stated that each year he is amazed at the passion and energy from the students and appreciates the teacher, instructional assistant and parental support from Spring-Ford and all of the surrounding schools. Dr. Roche added that the students from

across the county had a perfect weather day for the event and from the students and staff he spoke with, everyone was enjoying the Special Olympic experience. Dr. Roche shared that Spring-Ford is finishing up the first full year of being an active member of the Social Emotional Learning Connection Consortium that is led by Thom Stecher and Associates in partnership with the Chester County Intermediate Unit. He stated that the work of the consortium is centered on the belief that Social Emotional Learning (SEL) will influence all parts of a school community and that all stakeholders in the school community, administration, staff, paraprofessional, students and parents must all be active participants and support the SEL work. He added that as a part of the consortium, Spring-Ford was able to have over 50 faculty and staff members participate in professional development focused on various aspects of Social Emotional Learning and that sessions were also attended by some Spring-Ford elementary, middle and high school students as well as team of Spring-Ford parents. Dr. Roche commented that last week the district received its end of year report as a part of the data collection process that provides baseline data from sight visits to each of our schools as well as feedback collected from a faculty survey on Social Emotional Learning. He stated that the next steps are to share the results with our principals and administrative team in anticipation of goal setting for next school year. Dr. Roche added that a quick review of the report shows the many ways and programs that Spring-Ford already has in place with daily practices in our classrooms as well as the various Unity Days, Clubs and Resiliency efforts that support our students. He stated that the district has opportunities for growth and additional SEL work but the report acknowledges the current efforts and passion for Social and Emotional Learning at Spring-Ford.

Solicitor's Report

Mark Fitzgerald

There was no report.

V. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the April 15, 2019 Work Session minutes.
(Attachment A15)

VI. PERSONNEL

Mr. Dehnert asked about Item L wondering how much money the total compensation for this position would be. Mrs. Leiss replied that this position would be placed upon the professional salary schedule under athletic trainers. She added that athletic trainers come in at 80% of the teacher salary schedule so it would depend upon the educational level of that individual coming in. Mr. Dehnert asked for a ballpark figured including benefits and Mrs. Leiss responded that conservatively it was around \$65,000-\$70,000 with full benefits. Mr. Dehnert expressed that he was not in support of adding this position. Mr. DiBello commented that many high schools are moving in this direction and he felt it was a position that was definitely warranted. It was then suggested by Mrs. Melton that the job description be broadened to say it will benefit all of the students as right now it seems to lean towards athletes.

A. Resignations

1. **Kimberly A. Bast**; Director of Curriculum & Instruction, District Office. Effective: July 5, 2019.
2. **Stephanie Compton-Bain**; Extended School Year - School Counselor, 5/6th Grade Center. Effective: April 26, 2019.

3. **Anne Falcone**; Part-time, Food Service, Oaks Elementary School, for the purpose of retirement. Effective: June 16, 2019.
4. **Joan C. Flack**; Extended School Year - Instructional Assistant, 5/6th Grade Center. Effective: April 26, 2019.
5. **Katie A. Grohoski**; English Teacher, Senior High School. Effective: June 17, 2019.
6. **Anna E. Haring**; Instructional Support Teacher, Evans Elementary School. Effective: June 17, 2019.
7. **Jessie L. Hollinger**; Elementary Teacher, Evans Elementary School. Effective: June 17, 2019.
8. **Erin E. Hughes**; Extended School Year – Instructional Assistant, 5/6th Grade Center. Effective: May 14, 2019.
9. **Vanessa L. Mayer**; Special Education Teacher, Senior High School. Effective: June 17, 2019.
10. **Emily M. McCallister**; Special Education Teacher, Limerick Elementary School. Effective: July 25, 2019
11. **Debra A. Orner**; Instructional Assistant, 8th Grade Center, for the purpose of retirement. Effective: June 17, 2019.
12. **Susan M. Rorick**; Instructional Assistant, Evans Elementary School, for the purpose of retirement. Effective: June 17, 2019.
13. **Kathy E. Savage**; Level II Secretary, Senior High School, for the purpose of retirement. Effective: August 3, 2019.
14. **Dorothy M. Williams**; New Account Standards, District Office, for the purpose of retirement. Effective: July 1, 2019.

B. Leave of Absence

1. **Lindsay N. Miller**; Special Education Teacher, Senior High School, for a child-rearing leave per the Professional Agreement. Effective: August 21, 2019 through the end of the 2019-2020 school year.

C. Professional Staff

1. **Erin E. Hughes**; Instructional Support Teacher, Upper Providence Elementary School, replacing Michelle Fonte who retired. Compensation has been set at MS+30, Step 5, \$63,522.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Andrea M. Weber**; Instructional Support Teacher, Evans Elementary School, replacing Anna Haring who resigned. Compensation has been set at BS, Step 2, \$49,000.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

D. Support Staff

1. **Kenneth L. Rhoads**; Maintenance II – HVAC, replacing Michael A. Francis who resigned. Compensation has been set at \$23.93/hour with benefits per the Maintenance Benefit Summary. Effective: May 6, 2019.
2. **Maria G. Romano**; Part-time, Food Service (4 hours/day), Upper Providence Elementary School, replacing Heather Miscavage who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: May 8, 2019.
3. **Marie A. Smith**; Part-time, Food Service (4 hours/day), 8th Grade Center, replacing Carol Y. Keene who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: May 13, 2019.

E. Temporary Professional Employee

1. **Emily Castillo**; Special Education Teacher, Senior High School, replacing Cory Lush who had a change of assignment. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

F. Status Change

1. **Elaine M. Ruppert, Ed.D.**; 10-month House Principal to 12-month House Principal. Compensation has been set at \$117,815.22, with benefits per the Spring-Ford Principals and Administrators Association. Effective: July 1, 2019.

- G. Administration recommends approval of the following Special Education Teachers to be hired for the 2019 Extended School Year – Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from IDEA funds.

- | | |
|-------------------------------|----------------------------------|
| 1. Celeste Baumgardner | 5. Alice B. Hollingsworth |
| 2. Amanda Burr | 6. Kevin Lewis |
| 3. Greta Ertzgard | 7. Kara C. McQuaid |
| 4. Deirdre A. Gilinger | 8. Michelle M. Stead |

- H. Administration recommends approval of the following Support Staff to be hired for the 2019 Extended School Year Program(s). Compensation for new employees will be set at \$16.36 - \$19.40/hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from IDEA funds.

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|-----------------------------|--------------------------------|
| 1. Mary Abraham | 6. Marisa Moley |
| 2. Brittany L. Berry | 7. Kristin Richter |
| 3. Ronda Brisbois | 8. Trisha L. Santangelo |
| 4. Michelle A. Mack | 9. Sara K. Stoltzfus |
| 5. Viola S. McCollum | |

- I. Administration recommends hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
 1. **Mary K. Burkholder**
 2. **Stephanie C. Compton-Bain**
 3. **Elyse F. Ohms**
 4. **Jennifer L. Ott**

- J. Administration recommends hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
 1. **Joan Clare Callow**
 2. **Shannon E. Dauphin**
 3. **Erin E. Hughes**
 4. **Elise Marie A. Lannutti**

- K. Administration recommends approval of the following Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be paid at the Instructional Assistant's current hourly rate plus benefits (FICA & Retirement).
 1. **Joan D. Flack**

- L. Administration recommends approval of the attached job description for Strength and Conditioning Coach. **(Attachment 16)**

VII. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

- B. Checks:
 1. General Fund Checks
 Check No. 206694 – 207165 \$2,917,172.03

 2. Food Service Checks
 Check No. 1573 – 1623 \$ 55,322.27

 3. Capital Reserve Checks
 Check No. 2054 - 2055 \$ 219,609.31

 4. Capital Projects
 Reserve Fund: Check No. 34-35 \$ 10,937.00
 Bond Fund: Check No. 34-41 \$1,057,573.05

 5. General Fund, Food Service, & Capital Reserve ACHs
 ACH 181901263 – 181901508 \$3,042,466.76

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|---|----------------|
| 6. <u>Procurement Payments and Wires</u>
201800056 – 201800075 | \$1,935,765.66 |
|---|----------------|

C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
- Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
- ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. Administration recommends approval of the following independent contracts:

1. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations, provide standing orders and consultation regarding school-based medical issues during the 2019-2020 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$20.00 per student physical.
2. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2019-2020 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$5.00 per screening.
3. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services during the Extended School Year Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$14,688.00.
4. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services during the school day for the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$77,760.00.
5. **Maxim Healthcare Services, Inc. – Exton, PA.** Provide Nursing services during the Extended School Year Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$7,256.48.
6. **Maxim Healthcare Services, Inc. – Exton, PA.** Provide Nursing services during the school day for the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$77,338.80.
7. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the Extended School Year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
8. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.
9. **Lakeside Educational Network (Lakeside School) – Fort Washington, PA.** Provide an Extended School Year Program and related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$8,250.00.

10. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the Extended School Year as per the IEP. Direct Program Supervision will be provided for up to 10 hours per month for 2 months at a rate of \$100.00 per hour (\$2,000.00). In addition, Direct ABA services will be provided for a total of 42 hours during the ESY Program at a rate of \$35.00 per hour (\$1,470.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$3,470.00.
11. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Direct Program Supervision will be provided for up to 14 hours per month for 10 months at a rate of \$100.00 per hour (\$14,000.00). In addition, Direct 1-1 Intervention services will be provided for 4 hours per week for 42 weeks at a rate of \$35.00 per hour (\$5,880.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$19,880.00.
12. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Direct Program Supervision will be provided for up to 10 hours per month for 10 months at a rate of \$100.00 per hour (\$10,000.00). In addition, Direct ABA services will be provided for 16 hours per month for 10 months at a rate of \$35.00 per hour (\$5,600.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$15,600.00.
13. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing services during the Extended School Year Program for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed a total of \$13,440.00.
14. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for seven special needs students as per their IEPs. Support Programming services will be provided for 7 weeks at a total cost of \$30,360.00. In addition, Variety Club will provide 38 sessions of Speech services, 35 sessions of Occupational Therapy and 7 sessions of Physical Therapy for a total cost of \$6,000.00. Funding will be paid from the Special Education Budget and shall not exceed \$36,360.00.
15. **The Pathway School – Jeffersonville, PA.** Provide Extended School Year services for three special needs students as per their IEPs. Services will be provided for 30 days. Funding will be paid from the Special Education Budget and shall not exceed \$35,990.00.
16. **Pediatric Services of America, Inc. dba Aveanna Healthcare – Atlanta, GA.** Provide Nursing services for the Extended School Year Program for three special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$14,430.00.
17. **Pediatric Services of America, Inc. dba Aveanna Healthcare – Atlanta, GA.** Provide Nursing services for the 2019-2020 school year during the school day and while transporting for three special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$80,160.00.
18. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 27 days at a rate of \$533.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$14,391.00.

19. **Vanguard School – Malvern, PA.** Provide Extended School Year services for 5 special needs students as per their IEPs. The Vanguard School will provide a two week Summer L.I.F.E. Program and services. Funding will be paid from the Special Education Budget and shall not exceed \$11,510.00.
 20. **Behavior Interventions – King of Prussia, PA.** Provide Extended School Year services for a special needs student as per the IEP. 1-1 Registered Behavior Technician services will be provided for 5 hours per day for 19 days at a rate of \$55.00 per hour (\$5,225.00). In addition, Behavior Supervision services will be provided for a total of 10 hours at a rate of \$100.00 per hour (\$1,000.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$6,225.00.
 21. **Chester County Intermediate Unit – Downingtown, PA.** Provide 1-1 Support services during the Extended School Year Program for 2 special needs students as per their IEPs. Services will be provided for 5 hours per day for 19 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,080.00.
 22. **Chester County Intermediate Unit – Downingtown, PA.** Provide 1-1 Support services during the Extended School Year Program for a special needs student as per the IEP. Services will be provided for 5 hours per day for 19 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$3,040.00.
 23. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide 1-1 Support services during the Extended School Year Program for 3 special needs students as per their IEPs. Services will be provided for a total of 400 hours at a rate of \$35.00 per hour (\$14,000.00). In addition, 12 hours of Behavior Supervision services will be provided at a rate of \$95.00 per hour (\$1,140.00). Funding will be paid from the Special Education Budget and shall not exceed \$15,140.00.
- E. Administration recommends approval of the Telemedicine Management, Inc. SwiftMD Client Agreement to provide certain types of urgent and primary care medical diagnosis and treatment services over the telephone and on the internet. Funding will come from the General Fund and shall not exceed \$3.33 per employee per month.
- F. Administration recommends approval of the Frontline Educator Agreement in the amount of \$38,583.00 to provide additional software services in recruiting and retention processes, applicant tracking, screening assessments as well as an electronic employee records system to manage employee information online. Funding will come from the General Fund.
- G. Administration recommends approval of a confidential settlement and release agreement **#2019-02** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$172,157.00.
- H. Administration recommends approval of a confidential settlement and release agreement **#2019-03** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$96,362.30.
- I. Administration recommends approval of an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide speech and language and psychology services during the 2018-2019 school year. Funding will come from the Special Education Budget and shall not exceed \$58,158.00.

- J. Administration recommends approval of the addendum to the Blended Learning Services Agreement between the Spring-Ford Area School District and VLN Partners, LLP, originally approved at the June 27, 2016 School Board meeting. VLN under this addendum shall provide a fully supported course bundle option for a transferrable seat, for up to 7 credits, to be used with district or student provided equipment. Each seat will be purchased and valid for the school year in which it is purchased and only one student may occupy a seat at any given time. Pricing for the fully supported course bundle with Spring-Ford Area School District providing the technology hardware shall be \$3,500.00 per school year (prorated to \$2,750.00 for students starting in quarter 2, and \$2,250.00 for students starting in quarters 3 and 4.
- K. Administration recommends approval to continue with the legal services, for the 2019-2020 school year, of **Fox Rothschild LLP** at a blended hourly rate of \$195.00 per hour for those services listed in the agreement. Items not covered under the Agreement of Services Letter will be billed at the established rates under the Miscellaneous Matters and Rates as outlined in the Fox Rothschild agreement.
- L. Administration recommends approval of the Montgomery County Intermediate Unit Shared Services Plan for the 2019-2020 school year. Funding will be paid from the Special Education Budget and shall not exceed \$1,002,043.94.
- M. Administration recommends approval of **Resolution 2019-25** for the adoption of the 2019-2020 General Fund Budget in the amount of \$169,214,126.00 which represents a tax increase of 2.30% (millage 27.4777). (**Attachment A17**)
- N. Administration recommends approval of **Resolution 2019-26** for the 2019-2020 Homestead and Farmstead Exclusion. (**Attachment A18**)
- O. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 430 Linfield Trappe Road in Limerick Township and further identified as tax parcel No. 37-00-02465-00-9 setting the assessments of the property at \$4,215,000.00 for tax year 2016 (school tax year 2016-2017), \$4,207,500.00 for tax year 2017 (school tax year 2017-2018), \$4,219,800.00 for tax year 2018 (school tax year 2018-2019), and \$3,970,200.00 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- P. Administration recommends approval to transfer \$2,517,882.00 from the General Fund to the Capital Reserve Fund. The transfer includes the following: \$1,167,882.00 in accordance with the budgeted 5 year Technology Plan, and \$1,350,000.00 in accordance with the district's budgeted long-term Facilities Maintenance Plan.
- Q. Administration recommends approval of the Western Montgomery Career and Technology Center's 2019-2020 Budget in the amount of \$6,499,102.00. Spring-Ford's share of the cost is \$2,004,401.00 or an increase of \$160,522.00 from the prior year's budget. The district's contribution calculation is based on the 5-year average ADM ratio per agreement.

VIII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval for Johnson Controls to service the control system for HVAC, boilers/chillers, hot water heaters and walk-in freezers, including updates

throughout the year and programming as needed district-wide. Funding will come from the Maintenance Budget and shall not exceed \$121,000.00.

- B. Administration recommends approval for S.J. Thomas Company to pave the Brooke Elementary School parking lots and driveways per Contract KPN 201801JOCC-30. Funding will come from the Capital Reserve and shall not exceed \$171,458.53.
- C. Administration recommends approval for the 9th Grade Tennis Court resurfacing by S.J. Thomas Company per Contract KPN 201801JOCC-30. Funding will come from the Capital Reserve and shall not exceed \$67,118.79.
- D. Administration recommends approval for the High School Phase 2 Roof Coating by Weatherproofing Technologies Inc., Contract KPN/AEPA IFB #017-F. Funding will come from the Capital Reserve and shall not exceed \$310,776.04.
- E. Administration recommends approval of a three year contract with 2 renewal options for district-wide cleaning services and employee staffing with Interstate Maintenance Corporation of Horsham PA. Year 1: 0% increase, Year 2: 1.5% increase and Year 3: 1.5% increase. Approval is subject to entering into a final contract subject to review and approval of the administration and solicitor's office. Funding will come from the Maintenance Budget.

Year 1 pricing:

Classroom cleaning	\$664,880.70 annual cost
Full-time employee staffing	\$28.41 hourly rate
Supplemental employee staffing	\$26.00 hourly rate

IX. PROGRAMMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval to once again participate in the Pennsylvania Youth Survey (PAYS) for students in grades 6, 8, 10 and 12. Administration of this survey helps the district's eligibility for Montgomery County Drug and Alcohol Funding. This funding enables the district to continue delivering drug and alcohol prevention and intervention based programs to our students. The district has participated in this survey which is administered every two years since 1989. There is no cost to the district to participate in this survey.
- B. Administration recommends approval of a contract between the Spring-Ford Area School District and TLS: Teaching, Learning, Succeeding, LLC for Professional Development services for Modernizing Learning and Induction. The cost will not exceed \$165,000.00 and will be paid from the Curriculum and Instruction Budget.
- C. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for Safari Montage. Funding will come from the Technology Budget and shall not exceed \$7,700.00.
- D. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for RWAN Services (Internet Connection). Funding will come from the Technology Budget and shall not exceed \$19,000.00.

- E. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for E-Rate Services. Funding will come from the Technology Budget and shall not exceed \$3,100.00.
- F. Administration recommends approval of a contract between the Spring-Ford Area School District and the Lancaster County Intermediate Unit for Microsoft Office 365 EES. Funding will come from the Technology Budget and shall not exceed \$85,000.00.
- G. Administration recommends approval of a contract between the Spring-Ford Area School District and Norstar Networks for a Mitel Phone System through the Co-Stars state contract. The one-time cost shall not exceed \$600,000.00 and will be paid from the Capital Reserve Fund and replenished over 10 years from the Technology Budget. A recurring yearly cost not to exceed \$75,000.00 will be paid from the Technology Budget.
- H. Administration recommends approval of a contract between the Spring-Ford Area School District and Visual Sound for 100 Smart Panels, Installation and related components through the Co-Stars state contract as part of the district's continued commitment to its modernized classroom initiatives and five-year rolling Technology Plan. The total gross equipment and installation cost shall not exceed \$500,000.00. Funding will come from the Capital Reserve Fund which will be replenished over five years from the Technology Department's annual operating budget.

X. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Elizabeth Leiss**, Director of Human Resources, to attend "*The National School Public Relations Association (NSPRA) National Seminar*" in Washington, DC from July 14 through July 17, 2019. Mrs. Leiss will be taking the place of Dr. Allyn Roche who was previously approved to attend at the February 25, 2019 School Board Meeting. There is no change in the cost.
- B. **Robert Hunter**, Director of Planning, Operations and Facilities, to attend the "*Hillyard Facility Management Clinic*" in Valley Forge, PA on June 27, 2019. The total cost of this clinic is \$175.00 (registration). No substitute is needed.

XI. OTHER BUSINESS

There were no questions or comments.

- A. Administration recommends approval for the Spring-Ford Area High School Girls' Basketball Team to accept the invitation to participate in the KSA Events Holiday Classic Tournament, and games, December 18, 2019 – December 22, 2019 in Orlando, Florida. The team will be scheduled to participate in 3 regular season contests which are part of the 2019-2020 schedule, which allows a maximum of 22 contests per PIAA by-laws. The cost per student-athlete will be approximately \$1,700.00 including transportation. The High School Girls' Basketball Program and staff will conduct fundraising events to help defray the costs. There will be no cost to the school district. Student-athletes will miss four school days and will be responsible for all missed work. No substitutes are needed for the coaching staff.

- B. Administration recommends approval of the following annual report of income and expenses as required by Policy #229 – Student Fund Raising.
 - 1. Spring City American Legion Baseball, Inc.
- C. The following policies are submitted as a first reading:
 - 1. Policy #108 – PROGRAMS: Adoption of Textbooks (**Attachment A19**)
 - 2. Policy #705.1 – PROPERTY: School Police Officer(s) and Security Personnel (**Attachment A20**)
 - 3. Policy #815 – OPERATIONS: Acceptable Use of the Electronic Communications Systems (**Attachment A21**)

XII. Informational Items

Mr. DiBello thanked all of the home and school organizations for all of the hard work they do to raise money and provide these donations to the district.

- A. Administration acknowledges the acceptance of the donation in the amount of \$36,459.40 from the Limerick Elementary Home and School Association to be used towards the installation of a walking path.
- B. Administration acknowledges the acceptance of the donation in the amount of \$1,934.00 from the Spring City Elementary Home and School Association to be used towards the purchase of playground equipment.
- C. Administration acknowledges the acceptance of the donation in the amount of \$46,825.00 from the 5/6/7 Grade Center Home and School Association to be used towards the purchase of (2) Outdoor Classroom Projects.
- D. Administration acknowledges the acceptance of the donation of \$17,161.00 from the Evans Elementary Home and School Association to be used towards the purchase of playground equipment.

XIII. BOARD COMMENT

Mr. Dehnert thanked Mr. Catalano and his staff for making it possible for him to attend board meetings remotely.

Mrs. Zasowski commented that they held the President's Council Meeting and she had the opportunity to talk with all of the home and school organizations and learned about some of the contributions they are making. She thanked them for being a part of the meeting.

XIV. PUBLIC TO BE HEARD

There were no comments.

XV. ADJOURNMENT

Mrs. Spletzer made a motion to approve and Mrs. Heine seconded it. The motion passed 7-0. The meeting adjourned at 9:39 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On May 28, 2019 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Linda C. Fazzini and Kelly J. Spletzer
Region II: Dawn R. Heine and Colleen Zasowski
Region III: Mark P. Dehnert and Christina F. Melton
Presiding Officer: Thomas J. DiBello
Assistant Superintendent: Dr. Allyn J. Roche
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Eshika Seth and Julianna Lelli

The following Board Members were absent: **Dr. Edward T. Dressler** and **Clinton L. Jackson**

ANNOUNCEMENTS

Eshika announced that there are only 13 days remaining in the school year. She invited everyone to visit the Spring-Ford End-of-Year webpage for important end of year information including summer dates, resources and upcoming events as well as the last day of school signs.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. ACTION ITEM

Mrs. Heine made a motion to approve Item A and Mrs. Fazzini seconded it. The motion passed 7-0.

- A. The Board approved **Resolution 2019-27** commending the **Spring- Ford High School Softball Team** and their coaches, **Timothy Hughes, Shawn Corropelese** and **Mallory Greene** for winning the 2019 Pioneer Athletic Conference (PAC) Softball Championship. **(Attachment A1)**

III. PRESENTATIONS

Mr. Tom Kelly, Education Representative, from Zeswitz Music stated that he is here to bestow an honor from the NAMM Foundation; The Best Communities for Education Award. He spoke of the opportunity he has had to work with the instrumental staff in the district on a weekly basis. Mr. Kelly provided the history and background of the award and the overall importance music plays. Mr. Kelly presented the award to Dr. Roche and Mr. DiBello.

- A. **Tom Kelly of Zeswitz Music** recognized the Spring-Ford Area School District on being named as one of the **“Best Communities for Music Education”**.

Ms. Kris Jennings introduced the Middle School Indoor Guard, spoke of their success and presented them with a resolution in honor of their accomplishments.

- B. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-11** commending the **Spring-Ford Middle School Indoor Guard Program** for successfully placing first at the Cavalcade Indoor Association Championships, first at the Tournament Indoor Association Chapter 3 Championships, second at the Tournament Indoor Association Atlantic Coast Championship in the Scholastic Middle School Division, finishing with an undefeated season in the Cavalcade Indoor Association and being rewarded for being one of the best Scholastic Indoor Middle School Programs in the region. **(Attachment A2)**

Ms. Emily McGranahan introduced Ingrid Shu, spoke of her success and presented Ingrid with a resolution in honor of her accomplishment.

- C. **Emily McGranahan**, String Ensemble and Honors Orchestra Director, presented **Resolution 2019-12** commending **Ingrid Shu** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Orchestra. **(Attachment A3)**

Ms. Kris Jennings introduced Peter Boretskii, Lauren Kuerschner, Daniel Meade, Rachel Pragman and Owen Wright. She spoke of their successes and presented them with resolutions in honor of their accomplishments.

- D. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-13** commending **Peter Boretskii** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A4)**
- E. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-14** commending **Lauren Kuerschner** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A5)**
- F. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-15** commending **Daniel Meade** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A6)**
- G. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-16** commending **Rachel Pragman** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A7)**
- H. **Kris Jennings**, Music Department Head and Middle School Instrumental Director, presented **Resolution 2019-17** commending **Owen Wright** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A8)**

Dawn Heine left at 7:55 PM

Mr. Seth Jones introduced Colleen McDermott, spoke about her success and presented Colleen with a resolution in honor of her accomplishments.

- I. **Seth Jones**, High School Instrumental and Jazz Ensemble Director, presented **Resolution 2019-18** commending **Colleen McDermott** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Band Festival as well as the 2019 District 11 Orchestra Festival. **(Attachment A9)**

Dr. Robb Colyer did the presentation since Mr. McDaniel was needed at the Girls' Softball Team's Playoff game.

Dr. Colyer acknowledged and recognized the Middle School 7th/8th Grade Girls' Track Team, the 7th/8th Grade Boys' Track Team and the 7th Grade Boys' Lacrosse Team for ending their seasons with undefeated records. He had the team members that were present come forward, introduce themselves and be recognized for their season accomplishments.

Dr. Colyer invited each of the High School Teams and the Individual Athletes along with their coaches to come forward. He asked each of the members to introduce themselves. Dr. Colyer spoke about the success the teams and the individuals had this year. He presented them with resolutions in recognition of their accomplishments.

- J. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-19** commending the **Spring-Ford High School Girls' Track Team** and their coaches, **Danielle Stauffer, Geoffrey Kahler, Richard Loughhead, Amanda Birnbrauer, Damien Boham, David Cain, Heather Giovagnoli, John Kraynak** and **Matthew Varady** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' Track Championship. **(Attachment A10)**
- K. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-20** commending **Nene Mokonchu** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' 400 Meter Dash Championship. **(Attachment A11)**
- L. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-21** commending **Nene Mokonchu** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' High Jump Championship. **(Attachment A12)**
- M. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-22** commending **Dean Wright** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Long Jump Championship. **(Attachment A13)**
- N. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-23** commending the **Spring-Ford Boys' Lacrosse Team** and their coaches **Kevin Donnelly, Kevin Czapor**, and **Chuck Baker** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Lacrosse Championship. **(Attachment A14)**
- O. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-24** commending the **Spring-Ford Boys' Tennis Team** and their coaches **John Brennan, Ryan Rendick** and **Brent Kissel** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Tennis Championship. **(Attachment A15)**

- P. **Dr. Robb Colyer**, Principal, presented **Resolution 2019-27** commending the **Spring-Ford High School Softball Team** and their coaches, **Timothy Hughes**, **Shawn Corroplese** and **Mallory Greene** for winning the 2019 Pioneer Athletic Conference (PAC) Softball Championship. (**Attachment A1**)
- Q. **Dr. Robb Colyer**, Principal, recognized the following Teams on their Undefeated Seasons.
- 7th/8th Grade Girls' Track Team**
7th/8th Grade Boys' Track Team
7th Grade Boys' Lacrosse Team

IV. **BOARD AND COMMITTEE REPORTS**

Policy **Colleen Zasowski** **2nd Mon. 7:30 p.m.**
Mrs. Zasowski reported on the Policy Committee Meeting that took place on May 13, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Extracurricular **Christina Melton** **2nd Mon. 6:30 p.m. (alt. months)**
Mrs. Melton reported on the Extracurricular Committee Meeting that took place on May 13, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Mr. DiBello commented that there is a growing concern about student athletes who may participate in one sport and also be part of another Spring-Ford sponsored program that are being benched following their return after choosing to participate in the other event over the athletic event. Mr. DiBello stated that he has heard from one parent multiple times on this topic. Mr. DiBello felt that this is something that needed to be looked at.

Mrs. Melton indicated that they would put this on the September Extracurricular agenda for further discussion. She reminded that they must also consider the safety of the students and when there is a student who has been out for an extended period of time then they may not be physically in shape to perform the sport's function so it may have to fall under the coach's discretion.

Discussion took place on having uniform rules and awareness of what the expectations are in these types of circumstances.

WMCTC **Dehnert, Dressler, Heine** **1st Mon. 7:00 p.m.**
Mr. Dehnert reported that the Joint Operating Committee met and had 2 major presentations. The first was on the Advanced Manufacturing Technology Program and splitting it into two programs. He stated that between welding and machining if there were not two different programs like there are at the other centers then the students may not get enough training on one or the other. The second presentation was in regards to the employee benefits for healthcare changing to a different company.

PSBA Liaison **Dr. Edward Dressler**
There was no report.

MCIU

Thomas J. DiBello

4th Weds. 7:00 p.m.

Mr. DiBello reported that the meeting focused on the remodeling of the old MCIU building. He advised that the bids for the remodeling project came in too high so they redid the bid Package and will be going out again for bids.

Superintendent's Report Dr. Allyn J. Roche

Dr. Goodin was absent so Dr. Roche provided the report from Dr. Goodin. He congratulated all of the students and staff at the Intermediate School on their participation in the Dietz and Watson "Pretty in Pig" Fundraising Program. Dr. Roche announced that the total donations added up to \$5,601.00 and are a result of the 5th and 6th grade participation in the "More Than Pink Community Service Project". Dr. Roche advised that there were 2 homerooms of note and they were Mrs. Wagenseller's 5th grade homeroom who collected \$754.00 and Ms. Rays 6th grade homeroom who collected \$223.00. He added that each of these homerooms will receive a pizza party and a trophy. Dr. Roche stated that proceeds of this fundraiser will go to the Susan G. Komen Breast Cancer Foundation. He congratulated the Intermediate School on their participation in this worthy cause. Dr. Roche announced that during the summer months there will be many facility improvement projects happening in the district including completion of the High School Project for later July, replacement of the windows at the 9th Grade Center, a new walking path at Limerick Elementary thanks to the generosity of the Home and School Association and several of the school parking lots will be repaved. Dr. Roche stated that Dr. Goodin wanted to commend the custodial and maintenance crews for all their hard work and dedication throughout the hot summer. He also commended the Ramoires Staff as their 2018-2019 edition is excellent including several significant short stories, poems, digital art and photography entries. He hoped that everyone will get a chance to enjoy the student work.

Solicitor's Report

Brian Subers

Mr. Subers advised that the District Solicitor Mark Fitzgerald was not able to be at the meeting this evening. He reported on Mr. Fitzgerald's behalf that Policy 707 was reviewed by his office and feedback was provide back to Dr. Roche. Mr. Subers stated that the content of that feedback has been incorporated into the policy that appears on this evening's agenda as a first reading.

V. MINUTES

Mr. Dehnert made a motion to approve Items A-B and Mrs. Melton seconded it. The motion passed 6-0.

A. The Board approved the April 15, 2019 Work Session minutes. **(Attachment A16)**

New Minutes

B. The Board approved the April 23, 2019 Board Meeting minutes. **(Attachment A17)**

VI. PERSONNEL

Mr. DiBello noted that on Items G and H the funding should read that is coming from the Special Education Budget not IDEA Funds.

Mr. Dehnert asked that Items L and M be separated.

Mrs. Spletzer made a motion to approve Items A-K plus N and Mrs. Zasowski seconded it. The motion passed 6-0.

A. Resignations

1. **Kimberly A. Bast**; Director of Curriculum & Instruction, District Office. Effective: July 5, 2019.
2. **Stephanie Compton-Bain**; Extended School Year - School Counselor, 5/6th Grade Center. Effective: April 26, 2019.
3. **Anne Falcone**; Part-time, Food Service, Oaks Elementary School, for the purpose of retirement. Effective: June 16, 2019.
4. **Joan C. Flack**; Extended School Year - Instructional Assistant, 5/6th Grade Center. Effective: April 26, 2019.
5. **Katie A. Grohoski**; English Teacher, Senior High School. Effective: June 17, 2019.
6. **Anna E. Haring**; Instructional Support Teacher, Evans Elementary School. Effective: June 17, 2019.
7. **Jessie L. Hollinger**; Elementary Teacher, Evans Elementary School. Effective: June 17, 2019.
8. **Erin E. Hughes**; Extended School Year – Instructional Assistant, 5/6th Grade Center. Effective: May 14, 2019.
9. **Vanessa L. Mayer**; Special Education Teacher, Senior High School. Effective: June 17, 2019.
10. **Emily M. McCallister**; Special Education Teacher, Limerick Elementary School. Effective: July 25, 2019
11. **Debra A. Orner**; Instructional Assistant, 8th Grade Center, for the purpose of retirement. Effective: June 17, 2019.
12. **Susan M. Rorick**; Instructional Assistant, Evans Elementary School, for the purpose of retirement. Effective: June 17, 2019.
13. **Kathy E. Savage**; Level III Secretary, Senior High School, for the purpose of retirement. Effective: August 3, 2019.
14. **Dorothy M. Williams**; New Account Standards, District Office, for the purpose of retirement. Effective: July 1, 2019.

New Resignation

15. **Ryan G. Rendick**; Co-Ed Fitness Intramural #17. Effective: May 19, 2019.

B. Leave of Absence

1. **Lindsay N. Miller**; Special Education Teacher, Senior High School, for a child-rearing leave per the Professional Agreement. Effective: August 21, 2019 through the end of the 2019-2020 school year.

C. Professional Staff

1. **Erin E. Hughes**; Instructional Support Teacher, Upper Providence Elementary School, replacing Michelle Fonte who retired. Compensation has been set at MS+30, Step 5, \$63,522.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

New Professional Staff

2. **Deborah A. Flad**; Family & Consumer Science Teacher, Senior High School, replacing Diana M. Ward who retired. Compensation has been set at MS, Step 7, \$58,422.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

D. Support Staff

1. **Kenneth L. Rhoads**; Maintenance II – HVAC, replacing Michael A. Francis who resigned. Compensation has been set at \$23.93/hour with benefits per the Maintenance Benefit Summary. Effective: May 6, 2019.
2. **Maria G. Romano**; Part-time, Food Service (4 hours/day), Upper Providence Elementary School, replacing Heather Miscavage who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: May 8, 2019.
3. **Marie A. Smith**; Part-time, Food Service (4 hours/day), 8th Grade Center, replacing Carol Y. Keene who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: May 13, 2019.

E. Temporary Professional Employee

1. **Emily Castillo**; Special Education Teacher, Senior High School, replacing Cory Lush who had a change of assignment. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Andrea M. Weber**; Instructional Support Teacher, Evans Elementary School, replacing Anna Haring who resigned. Compensation has been set at BS, Step 2, \$49,000.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

F. Status Change

1. **Elaine M. Ruppert, Ed.D.**; 10-month House Principal to 12-month House Principal. Compensation has been set at \$117,815.22, with benefits per the Spring-Ford Principals and Administrators Association. Effective: July 1, 2019.

New Status Change

2. **Mary R. Newett**; Administrative Assistant - Accounts Receivable to Staff Accountant, Business Office, replacing Lori A. Stumpfrock who resigned. Compensation has been set at \$45,000.00, prorated with benefits. Effective: May 29, 2019.
- G. The Board approved the following Special Education Teachers to be hired for the 2019 Extended School Year – Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
- | | |
|-------------------------------|----------------------------------|
| 1. Celeste Baumgardner | 6. Alice B. Hollingsworth |
| 2. Amanda Burr | 7. Kevin Lewis |
| 3. Grace L. Donovan | 8. Kara C. McQuaid |
| 4. Greta Ertzgard | 9. Abigail E. Pilgermayer |
| 5. Deirdre A. Gilinger | 10. Michelle M. Stead |
- H. The Board approved the following Support Staff to be hired for the 2019 Extended School Year Program(s). Compensation for new employees will be set at \$16.36 - \$19.40/hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from the Special Education Budget.
- | | |
|-----------------------------|--------------------------------|
| 1. Mary Abraham | 6. Marisa Moley |
| 2. Brittany L. Berry | 7. Kristin Richter |
| 3. Ronda Brisbois | 8. Trisha L. Santangelo |
| 4. Michelle A. Mack | 9. Sara K. Stoltzfus |
| 5. Viola S. McCollum | |
- I. The Board approved hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Mary K. Burkholder**
 2. **Stephanie C. Compton-Bain**
 3. **Elyse F. Ohms**
 4. **Jennifer L. Ott**
- J. The Board approved hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Joan Clare Callow**
 2. **Shannon E. Dauphin**
 3. **Erin E. Hughes**
 4. **Elise Marie A. Lannutti**
 5. **Alicia M. Spatzer**

- K. The Board approved the following Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be paid at the Instructional Assistant's current hourly rate plus benefits (FICA & Retirement).

1. Joan D. Flack

Mrs. Melton made a motion to approve Item L and Mrs. Fazzini seconded it.

Mr. Dehnert expressed his opposition to this position feeling it was not needed from an education perspective in a tough budget year.

Mrs. Zasowski asked for an explanation on why the position was needed in addition to the athletic trainers. Mr. DiBello explained that it is not an athletic trainer position but rather someone who would be in the fitness room providing guidance and education around the proper use of the equipment and how students should be exercising.

Discussion took place on the Board Members feelings of the pros and cons of this position.

The motion passed 5-1 with Mr. Dehnert voting no.

- L. The Board approved the attached job description for Strength and Conditioning Coach.
(Attachment 18)

New Personnel Motions

Mrs. Melton made a motion to approve Item M and Mrs. Spletzer seconded it.

Mr. Dehnert commented that in the last 3 years or so we had hired another person for that department so this will now triple the personnel in the Future Planning Center without really seeing an increase in our students. He felt that we keep on building positions and in a tough budget year we are adding more positions. He felt we should be getting by with what we have rather than keep adding administrative positions.

Mrs. Melton commented that her experience with the Future Planning Center is that they are extremely busy and they do not always have the ability to meet the full needs of our students. She spoke of the complexity of the college application process which takes up valuable time. Mrs. Melton commented that the work done in the Future Planning Center is not limited to college as it deals with a student's future no matter if it is college, the workforce, or a career in the military.

Mrs. Spletzer spoke of the difference in work that is now done by guidance counselors and the college and career advisors. She commented that since the district added the 2nd college and career advisor she, as a parent, has seen the improvement in the work the Future Planning Center is able to accomplish for students.

Mrs. Bast advised that the Act 339 requirements were a driving factor for this position and it simply cannot be done without another person. Dr. Roche acknowledged that it is a tough budget year but on the heels of Act 339 Spring-Ford has taken an aggressive and assertive approach to support the students to get their career and college counseling. He added that this position is to provide secretarial support in the Future Planning Center to those advisors and clarified that it is not an administrative position.

The motion passed 5-1 with Mr. Dehnert voting no.

- M. The Board approved the attached job description for Future Planning Secretary.
(Attachment A19)
- N. The Board approved the following Music Teachers for the 2019 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.
1. **Sarah Becker-Fralich**
 2. **James Westlake**

VII. FINANCE

Mr. DiBello stated that since they keep talking about it being a tough budget year he wanted to reiterate that the administration put forth over \$2.5 million in new positions. He added that the Finance Committee in working with Mr. Fink and staff worked diligently in reducing the overall request for new positions. Mr. DiBello stated that unfortunately there are requirements and different things that cause us to grow. He advised that the budget the Board will be approving has somewhere around \$1.5 million in new positions. He reported that this information was available to the Board for almost 3 months now. Mr. DiBello stated that if the Board wants to eliminate new positions then he would say they should eliminate all new positions because all of the reasons stated for those new positions on the agenda tonight could be stated for any one of the new positions in the budget. Mr. DiBello commented that he knows that Dr. Goodin, Dr. Roche and Mr. Fink pushed back hard on every new position. Mr. DiBello added that if they want to take a position to saying no to one position then he would suggest they eliminate all new positions and reduce the budget by \$1.5 million.

Mr. Dehnert asked that Item M be separated.

Mrs. Spletzer made a motion to approve Items A-L and Mrs. Fazzini seconded it. The motion passed 6-0.

Mr. Dehnert made a motion to approve Items N-Q and Mrs. Spletzer seconded it. The motion passed 6-0.

Mrs. Spletzer made a motion to approve Item M and Mrs. Melton seconded it.

Mr. Dehnert stated that he cannot support a tax increase of 2.3% and felt that it needed to be under 2%.

Mr. DiBello asked where the recommended cuts should take place totaling \$300,000 – \$400,000 and Mr. Dehnert replied new positions. Mr. DiBello advised Mr. Dehnert that he needed to make a motion to cut out that amount from the budget in new positions.

Mr. Dehnert made a motion to cut out \$400,000 in new positions to reduce the budget to a 1.9% tax increase.

Mr. Subers advised that currently there is a motion and second to approve the budget as presented so a motion could be made to amend the original motion but that a new motion could not be made at this time.

Mr. Dehnert made a motion to amend the original budget motion to reflect a reduction to the total budget as presented by \$400,000 coming from new positions.

Mrs. Spletzer questioned how they have discussion on this amendment in order to determine from administration what the impacts of that cut would be.

Mr. Subers interjected that the Board had a motion but there had not been a second as of yet. Mrs. Spletzer seconded the motion so that a discussion could occur.

Discussion took place on the budget, the amount of time it has been available for discussion over the past few months and the new positions which had been presented to the Board Members at committee meetings and in their weekly update from Dr. Goodin. A concern was raised that the Board did not want to get into this level of micro-managing. It was also expressed that they did not want to minimize the process and all the work that has gone into putting the budget together.

The amended motion did not pass by a vote of 1-5 with Mrs. Zasowski, Mr. DiBello, Mrs. Spletzer, Mrs. Melton and Mrs. Fazzini voting no.

The original motion was back on the table. The motion passed by a vote of 5-1 with Mr. Dehnert voting no.

A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. <u>General Fund Checks</u>	
Check No. 206694 – 207165	\$2,917,172.03
2. <u>Food Service Checks</u>	
Check No. 1573 – 1623	\$ 55,322.27
3. <u>Capital Reserve Checks</u>	
Check No. 2054 - 2055	\$ 219,609.31
4. <u>Capital Projects</u>	
Reserve Fund: Check No. 34-35	\$ 10,937.00
Bond Fund: Check No. 34-41	\$1,057,573.05
5. <u>General Fund, Food Service, & Capital Reserve ACHs</u>	
ACH 181901263 – 181901508	\$3,042,466.76
6. <u>Procurement Payments and Wires</u>	
201800056 – 201800075	\$1,935,765.66

C. The following monthly Board reports were approved:

- Skyward Reports
- Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
- ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations, provide standing orders and consultation regarding school-based medical issues during the 2019-2020 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$20.00 per student physical.
2. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2019-2020 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$5.00 per screening.
3. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services during the Extended School Year Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$14,688.00.
4. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services during the school day for the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$77,760.00.
5. **Maxim Healthcare Services, Inc. – Exton, PA.** Provide Nursing services during the Extended School Year Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$7,256.48.
6. **Maxim Healthcare Services, Inc. – Exton, PA.** Provide Nursing services during the school day for the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$77,338.80.
7. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the Extended School Year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
8. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.
9. **Lakeside Educational Network (Lakeside School) – Fort Washington, PA.** Provide an Extended School Year Program and related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$8,250.00.
10. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the Extended School Year as per the IEP. Direct Program Supervision will be provided for up to 10 hours per month for 2 months at a rate of \$100.00 per hour (\$2,000.00). In addition, Direct ABA services will be provided for a total of 42 hours during the ESY Program at a rate of \$35.00 per hour (\$1,470.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$3,470.00.

11. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Direct Program Supervision will be provided for up to 14 hours per month for 10 months at a rate of \$100.00 per hour (\$14,000.00). In addition, Direct 1-1 Intervention services will be provided for 4 hours per week for 42 weeks at a rate of \$35.00 per hour (\$5,880.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$19,880.00.
12. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Direct Program Supervision will be provided for up to 10 hours per month for 10 months at a rate of \$100.00 per hour (\$10,000.00). In addition, Direct ABA services will be provided for 16 hours per month for 10 months at a rate of \$35.00 per hour (\$5,600.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$15,600.00.
13. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing services during the Extended School Year Program for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed a total of \$13,440.00.
14. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for seven special needs students as per their IEPs. Support Programming services will be provided for 7 weeks at a total cost of \$30,360.00. In addition, Variety Club will provide 38 sessions of Speech services, 35 sessions of Occupational Therapy and 7 sessions of Physical Therapy for a total cost of \$6,000.00. Funding will be paid from the Special Education Budget and shall not exceed \$36,360.00.
15. **The Pathway School – Jeffersonville, PA.** Provide Extended School Year services for three special needs students as per their IEPs. Services will be provided for 30 days. Funding will be paid from the Special Education Budget and shall not exceed \$35,990.00.
16. **Pediatric Services of America, Inc. dba Aveanna Healthcare – Atlanta, GA.** Provide Nursing services for the Extended School Year Program for three special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$14,430.00.
17. **Pediatric Services of America, Inc. dba Aveanna Healthcare – Atlanta, GA.** Provide Nursing services for the 2019-2020 school year during the school day and while transporting for three special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$80,160.00.
18. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 27 days at a rate of \$533.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$14,391.00.
19. **Vanguard School – Malvern, PA.** Provide Extended School Year services for 5 special needs students as per their IEPs. The Vanguard School will provide a two week Summer L.I.F.E. Program and services. Funding will be paid from the Special Education Budget and shall not exceed \$11,510.00.

20. **Behavior Interventions – King of Prussia, PA.** Provide Extended School Year services for a special needs student as per the IEP. 1-1 Registered Behavior Technician services will be provided for 5 hours per day for 19 days at a rate of \$55.00 per hour (\$5,225.00). In addition, Behavior Supervision services will be provided for a total of 10 hours at a rate of \$100.00 per hour (\$1,000.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$6,225.00.
21. **Chester County Intermediate Unit – Downingtown, PA.** Provide 1-1 Support services during the Extended School Year Program for 2 special needs students as per their IEPs. Services will be provided for 5 hours per day for 19 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,080.00.
22. **Chester County Intermediate Unit – Downingtown, PA.** Provide 1-1 Support services during the Extended School Year Program for a special needs student as per the IEP. Services will be provided for 5 hours per day for 19 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$3,040.00.
23. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide 1-1 Support services during the Extended School Year Program for 3 special needs students as per their IEPs. Services will be provided for a total of 400 hours at a rate of \$35.00 per hour (\$14,000.00). In addition, 12 hours of Behavior Supervision services will be provided at a rate of \$95.00 per hour (\$1,140.00). Funding will be paid from the Special Education Budget and shall not exceed \$15,140.00.

New Independent Contracts

24. **Brain Wash Game Show – Delanco, NJ.** Provide 3 one hour game show assemblies for students in 5th and 6th grade. Funding will be paid by the 5th and 6th Grade Home and School Association and shall not exceed \$2,050.00.
 25. **Camphill Special School – Glenmoore, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Educational and related services will be provided for 20 days at a rate of \$238.89 per day (\$4,777.80). A 1:1 aide will be provided for 20 days at a rate of \$215.00 per day (\$4,300.00). Funding will be paid from the Special Education Budget and shall not exceed \$9,077.80.
 26. **Lakeside Educational Network – North Wales, PA.** Provide services through the Lakeside Mobile Support Program for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$16,932.30.
- E. The Board approved the Telemedicine Management, Inc. SwiftMD Client Agreement to provide certain types of urgent and primary care medical diagnosis and treatment services over the telephone and on the internet. Funding will come from the General Fund and shall not exceed \$3.33 per employee per month.
 - F. The Board approved the Frontline Educator Agreement in the amount of \$38,583.00 to provide additional software services in recruiting and retention processes, applicant tracking, screening assessments as well as an electronic employee records system to manage employee information online. Funding will come from the General Fund.

- G. The Board approved a confidential settlement and release agreement **#2019-02** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$172,157.00.
- H. The Board approved a confidential settlement and release agreement **#2019-03** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$96,362.30.
- I. The Board approved an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide speech and language and psychology services during the 2018-2019 school year. Funding will come from the Special Education Budget and shall not exceed \$68,861.00.
- J. The Board approved the addendum to the Blended Learning Services Agreement between the Spring-Ford Area School District and VLN Partners, LLP, originally approved at the June 27, 2016 School Board meeting. VLN under this addendum shall provide a fully supported course bundle option for a transferrable seat, for up to 7 credits, to be used with district or student provided equipment. Each seat will be purchased and valid for the school year in which it is purchased and only one student may occupy a seat at any given time. Pricing for the fully supported course bundle with Spring-Ford Area School District providing the technology hardware shall be \$3,500.00 per school year (prorated to \$2,750.00 for students starting in quarter 2, and \$2,250.00 for students starting in quarters 3 and 4.
- K. The Board gave approval to continue with the legal services, for the 2019-2020 school year, of **Fox Rothschild LLP** at a blended hourly rate of \$195.00 per hour for those services listed in the agreement. Items not covered under the Agreement of Services Letter will be billed at the established rates under the Miscellaneous Matters and Rates as outlined in the Fox Rothschild agreement.
- L. The Board approved the Montgomery County Intermediate Unit Shared Services Plan for the 2019-2020 school year. Funding will be paid from the Special Education Budget and shall not exceed \$1,002,043.94.
- M. The Board approved **Resolution 2019-25** for the adoption of the 2019-2020 General Fund Budget in the amount of \$169,214,126.00 which represents a tax increase of 2.30% (millage 27.4777). **(Attachment A20)**
- N. The Board approved **Resolution 2019-26** for the 2019-2020 Homestead and Farmstead Exclusion. **(Attachment A21)**
- O. The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 430 Linfield Trappe Road in Limerick Township and further identified as tax parcel No. 37-00-02465-00-9 setting the assessments of the property at \$4,215,000.00 for tax year 2016 (school tax year 2016-2017), \$4,207,500.00 for tax year 2017 (school tax year 2017-2018), \$4,219,800.00 for tax year 2018 (school tax year 2018-2019), and \$3,970,200.00 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

- P. The Board approved transferring \$2,517,882.00 from the General Fund to the Capital Reserve Fund. The transfer includes the following: \$1,167,882.00 in accordance with the budgeted 5 year Technology Plan, and \$1,350,000.00 in accordance with the district's budgeted long-term Facilities Maintenance Plan.
- Q. The Board approved the Western Montgomery Career and Technology Center's 2019-2020 Budget in the amount of \$6,499,102.00. Spring-Ford's share of the cost is \$2,004,401.00 or an increase of \$160,522.00 from the prior year's budget. The district's contribution calculation is based on the 5-year average ADM ratio per agreement.

VIII. PROPERTY

Mrs. Dehnert made a motion to approve Items A-E and Mrs. Melton seconded it. The motion passed 6-0.

- A. The Board approved Johnson Controls to service the control system for HVAC, boilers/chillers, hot water heaters and walk-in freezers, including updates throughout the year and programming as needed district-wide. Funding will come from the Maintenance Budget and shall not exceed \$121,000.00.
- B. The Board approved S.J. Thomas Company to pave the Brooke Elementary School parking lots and driveways per Contract KPN 201801JOCC-30. Funding will come from the Capital Reserve and shall not exceed \$171,458.53.
- C. The Board approved the 9th Grade Tennis Court resurfacing by S.J. Thomas Company per Contract KPN 201801JOCC-30. Funding will come from the Capital Reserve and shall not exceed \$67,118.79.
- D. The Board approved the High School Phase 2 Roof Coating by Weatherproofing Technologies Inc., Contract KPN/AEPA IFB #017-F. Funding will come from the Capital Reserve and shall not exceed \$310,776.04.
- E. The Board approved a three year contract with 2 renewal option for district-wide cleaning services and employee staffing with Interstate Maintenance Corporation of Horsham PA. Year 1: 0% increase, Year 2: 1.5% increase and Year 3: 1.5% increase. Approval is subject to entering into a final contract subject to review and approval of the administration and solicitor's office. Funding will come from the Maintenance Budget.

Year 1 pricing:

Classroom cleaning	\$664,880.70 annual cost
Full-time employee staffing	\$28.41 hourly rate
Supplemental employee staffing	\$26.00 hourly rate

IX. PROGRAMMING AND CURRICULUM

Mr. Dehnert made a motion to approve Items A-I and Mrs. Zasowski seconded it. The motion passed 6-0.

- A. The Board gave approval to once again participate in the Pennsylvania Youth Survey (PAYS) for students in grades 6, 8, 10 and 12. Administration of this survey helps the district's eligibility for Montgomery County Drug and Alcohol Funding. This funding enables the district to continue delivering drug and alcohol prevention and intervention based programs to our students. The district has participated in this survey which is administered every two years since 1989. There is no cost to the district to participate in this survey.

- B. The Board approved a contract between the Spring-Ford Area School District and TLS: Teaching, Learning, Succeeding, LLC for Professional Development services for Modernizing Learning and Induction. The cost will not exceed \$165,000.00 and will be paid from the Curriculum and Instruction Budget.
- C. The Board approved a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for Safari Montage. Funding will come from the Technology Budget and shall not exceed \$7,700.00.
- D. The Board approved a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for RWAN Services (Internet Connection). Funding will come from the Technology Budget and shall not exceed \$19,000.00.
- E. The Board approved a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for E-Rate Services. Funding will come from the Technology Budget and shall not exceed \$3,100.00.
- F. The Board approved a contract between the Spring-Ford Area School District and the Lancaster County Intermediate Unit for Microsoft Office 365 EES. Funding will come from the Technology Budget and shall not exceed \$85,000.00.
- G. The Board approved a contract between the Spring-Ford Area School District and Norstar Networks for a Mitel Phone System through the Co-Stars state contract. The one-time cost shall not exceed \$600,000.00 and will be paid from the Capital Reserve Fund and replenished over 10 years from the Technology Budget. A recurring yearly cost not to exceed \$75,000.00 will be paid from the Technology Budget.
- H. The Board approved a contract between the Spring-Ford Area School District and Visual Sound for 100 Smart Panels, Installation and related components through the Co-Stars state contract as part of the district's continued commitment to its modernized classroom initiatives and five-year rolling Technology Plan. The total gross equipment and installation cost shall not exceed \$500,000.00. Funding will come from the Capital Reserve Fund which will be replenished over five years from the Technology Department's annual operating budget.

New Programming and Curriculum

- I. The Board gave approval to the purchase student laptops, student iPads, laptop charging carts, and monitors as part of the district's technology refresh plan to replace staff, student and administrator equipment. The 4 competing quotes were received through government contract via Costars and are awarded as follows: CDW \$450,000.00, Omega Systems \$50,000.00, SHI \$250,000.00, GovConnection \$225,000.00 and Apple \$225,000.00. The total equipment cost shall not exceed \$1,200,000.00 and will be self-financed initially from the Capital Reserve Fund, which will be replenished in equal annual installments over four years from the Technology Budget.

X. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-C and Mrs. Zasowski seconded it. The motion passed 6-0.

The following individuals were approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Elizabeth Leiss**, Director of Human Resources, to attend "*The National School Public Relations Association (NSPRA) National Seminar*" in Washington, DC from July 14 through July 17, 2019. Mrs. Leiss will be taking the place of Dr. Allyn Roche who was previously approved to attend at the February 25, 2019 School Board Meeting. There is no change in the cost.
- B. **Robert Hunter**, Director of Planning, Operations and Facilities, to attend the "*Hillyard Facility Management Clinic*" in Valley Forge, PA on June 27, 2019. The total cost of this clinic is \$175.00 (registration). No substitute is needed.

New Conference/Workshop Recommendation

- C. **Parker Loomis**, History Teacher, to attend the "*Advanced Placement U.S. History Summer Institute*" at the Montgomery County Intermediate Unit from June 24 through June 27, 2019. The total cost of this training is \$995.00 (registration). No substitute is needed.

XI. OTHER BUSINESS

Mr. Dehnert made a motion to approve Items A-B and Mrs. Zasowski seconded it. The motion passed 6-0.

- A. The Board gave approval for the Spring-Ford Area High School Girls' Basketball Team to accept the invitation to participate in the KSA Events Holiday Classic Tournament, and games, December 18, 2019 – December 22, 2019 in Orlando, Florida. The team will be scheduled to participate in 3 regular season contests which are part of the 2019-2020 schedule, which allows a maximum of 22 contests per PIAA by-laws. The cost per student-athlete will be approximately \$1,700.00 including transportation. The High School Girls' Basketball Program and staff will conduct fundraising events to help defray the costs. There will be no cost to the school district. Student-athletes will miss four school days and will be responsible for all missed work. No substitutes are needed for the coaching staff.
- B. The Board approved the following annual report of income and expenses as required by Policy #229 – Student Fund Raising.
 - 1. Spring City American Legion Baseball, Inc.
- C. The following policies are submitted as a first reading:
 - 1. Policy #108 – PROGRAMS: Adoption of Textbooks (**Attachment A22**)
 - 2. Policy #705.1 – PROPERTY: School Police Officer(s) and Security Personnel (**Attachment A23**)
 - 3. Policy #815 – OPERATIONS: Acceptable Use of the Electronic Communications Systems (**Attachment A24**)

New Other Business

- D. The following policy is submitted as a first reading:
 - 1. Policy #707 – PROPERTY: Use of School Facilities (**Attachment A25**)

XII. Informational Items

Mr. DiBello commented that these informational items are projects that are going on and are being funded by the Home and School Organizations and also by the Class of 2019. He thanked them for their support of the district.

Dr. Roche clarified that all buildings have water bottle filling stations and the ones being added below are in addition to the ones the district has supplied.

- A. Administration acknowledges the acceptance of the donation in the amount of \$36,459.40 from the Limerick Elementary Home and School Association to be used towards the installation of a walking path.
- B. Administration acknowledges the acceptance of the donation in the amount of \$1,934.00 from the Spring City Elementary Home and School Association to be used towards the purchase of playground equipment.
- C. Administration acknowledges the acceptance of the donation in the amount of \$46,825.00 from the 5/6/7 Grade Center Home and School Association to be used towards the purchase of (2) Outdoor Classroom Projects.
- D. Administration acknowledges the acceptance of the donation of \$17,161.00 from the Evans Elementary Home and School Association to be used towards the purchase of playground equipment.

New Informational Items

- E. Administration acknowledges the acceptance of a gift from the Class of 2019 to purchase (3) water bottle filling stations for the High School and (1) for the 9th Grade Center. There is no cost to the district.
- F. Administration acknowledges the acceptance of a gift from the Gifted Students Program at Oaks Elementary School and Upper Providence Elementary School to purchase (1) water bottle filling station for each of those buildings. There is no cost to the district.

XIII. BOARD COMMENT

There were no comments.

XIV. PUBLIC TO BE HEARD

Linda Weaver, Schwenksville, thanked board for televising the School Board meetings. She stated that she is here to talk about 2 issues. The first on the article in The Mercury on the Owen J. Roberts School Board weighing sleep options. She stated that their board is looking at several issues with sleep study. She stated that with several surrounding districts looking at this issue she wanted to respectfully request that the Board consider taking advantage of the free sleep study for Spring-Ford students. Ms. Weaver felt the outcome of the study could help form a discussion with the community and a database decision could be made with this information. Ms. Weaver commented that the Proposed Preliminary Budget for the next school year that has been discussed tonight includes a tax increase of 2.3% to close an approximately \$2.4 million budget gap. She stated that she understood that the anticipated revenues fell short of the expenditures but expressed that what she did not understand was why at the same meeting that a tax increase is announced, a decision to buy a sign for the football field that will ultimately cost more than \$142,000 plus installation costs was also made. Ms. Weaver stated that she understood that the sign issue was studied and discussed for two years but wondered why the two-year window was not

used an opportunity for fundraising or a Booster Club effort. She added that raising taxes and expending that amount of money at the same meeting sends a very poor message to taxpayers.

Mr. DiBello replied that with regards to the first comment, they are looking at options to determine how they wish to proceed for the sleep study. He stated that with regards to the second comment, the increase in the budget for next year is because expenses have risen between 3% - 3.5% per year and the revenues do not quite come up to that. Mr. DiBello advised that 82% of our funding comes from the local tax base which is residences and businesses. He added that there have been very good years where there has been a 0% tax increase and years where there has been a 2% increase and it is all based on the growth of the district and the needs of the district. Mr. DiBello stated that they have trimmed the budget over the years as in the past we have seen the district expenses grow between 8% - 9%. Mr. DiBello advised that there had been a contract negotiation that occurred and teacher salaries increase every year and with over 600 teachers in the district when their salaries including benefits go up there is an impact to the district. He commented that the scoreboard is like everything else in the district with regards to our facilities which are maintained at a level of pride and he added that we are very frugal with how we go about spending. Mr. DiBello stated that the scoreboard is about .009% of the budget will be amortized over 15 years so it will cost us about \$10,000 per year. He advised that this is a piece of equipment that is needed and is no different than any other equipment that we replace on a 20 year plan. Mr. DiBello added that a few years ago we had to returf the field and although he was not happy about that, it was something that needed to be done. He stated that these are the things that unfortunately have to be done to keep our facilities at the level of where they are at. He stated that in the greater scheme of life when you have a \$169 million budget when you have over 1,000 employees this is unfortunately the cost of doing business. He invited anyone who may be interested in coming to a Finance Committee meeting to challenge any expenditure to do so as he would welcome them to explain where they felt cuts could be made and why.

Ms. Weaver stated that she was not questioning the necessity of the sign but rather the timing when announcing a budget increase.

Mrs. Melton advised that this was being paid out of the Capital Reserve which is replenished year after year so that when items do age out and require replacement then the money can be used from that. Ms. Weaver replied that she understood that.

Mrs. Spletzer referenced the millions of dollars that were approved earlier tonight for special education items and wanted Ms. Weaver to keep in mind that although the scoreboard has garnered much discussion, there are many expenses that may not get this kind of attention but are approved.

XV. ADJOURNMENT

Mr. Dehnert made a motion to adjourn and Mrs. Melton seconded it. The motion passed 6-0. The meeting adjourned at 9:27 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

**2019-2020 EXTRACURRICULAR CONTRACTS
JUNE 2019**

	Contract Title	Season	Last	First	Stipend
1	Volunteer Assistant Football Coach - HS	Fall	Algeo	James	Volunteer
2	Asst. Cross Country-Girls'-Grade 7/8	Fall	Amersbach	Courtney M.	\$3,681.91
3	Track Coach (7/8th Grade)	Spring	Amersbach	Courtney M.	\$2,966.00
4	Field Hockey Coach-HS	Fall	Anderson	Jennie	\$6,146.91
5	Reading Olympics – Evans Elementary	Year	Angstadt	Adria	\$402.00
6	7 th Gr. Club #10	Winter	Baisch	Ashley E.	\$402.00
7	Middle Strings Ensemble - 7th & 8th Grades	Year	Baisch	Ashley E.	\$2,500.00
8	Detention Duty - Grades 5/6 & 7 (1/2 Contract)	Year	Baldan	Joseph J.	\$1,813.00
9	Head Cheerleading Fall-7th Grade	Fall	Barnett	Rebecca C.	\$1,875.00
10	Head Cheerleading Winter-7th Grade	Winter	Barnett	Rebecca C.	\$1,875.00
11	HS Club #1	Year	Barnett	Rebecca C.	\$402.00
12	Detention Duty - Grades 5/6 & 7 (1/2 Contract)	Year	Bean	Kevin M.	\$1,813.00
13	Guidance-Sec/Elem- Department Head (1/2 Contract)	Year	Beideman	Kristin A.	\$2,097.00
14	Co-Ed Fitness Intramural # 16 - Grade 5-6	Spring	Belisario	Emily	\$402.00
15	Co-Ed Fitness Intramural # 17 - Grade 5-6	Spring	Belisario	Emily	\$402.00
16	Co-Ed Fitness Intramural # 20 - Grade 5-6	Spring	Belisario	Emily	\$402.00
17	Marching Band Mallet Percussion-HS	Fall	Benner	Adam F.	\$2,215.00
18	Commencement-HS	Spring	Blackledge	Danielle C.	\$1,471.00
19	Asst. Field Hockey Coach-HS	Fall	Bogus	Stacey	\$4,190.55
20	Student Council-HS (9-12)	Year	Bogus	Stacey	\$1,471.00
21	7 th Gr. Club #9	Year	Bologa	Tara	\$402.00
22	Co-Ed Fitness Intramural # 13 - Grade 7	Fall	Bologa	Tara	\$402.00
23	Co-Ed Fitness Intramural # 16 - Grade 7	Fall	Bologa	Tara	\$402.00
24	Director of Intramurals-Grade 7 (1/2 contract)	Year	Bologa	Tara	\$1,125.50
25	Homework Club Advisor - Grade 7 (1/2 Contract)	Year	Bologa	Tara	\$735.50
26	Kiwanis Builders' Club - Grade 7 (1/2 Contract)	Year	Bologa	Tara	\$552.00
27	SAP Building Coordinator – Grade 7	Year	Bologa	Tara	\$402.00
28	Asst. Swimming Coach-HS	Winter	Borgnis	Melinda J.	\$5,189.00
29	HS Club #15	Year	Bowen	Melanie F.	\$402.00
30	HS Club #20 (1/2 Contract)	Year	Bowen	Melanie F.	\$201.00
*31	Co-Ed Fitness Intramural # 3 - Grade 7	Fall	Bower	Melinda A.	\$402.00
*32	Co-Ed Fitness Intramural # 6 - Grade 7	Winter	Bower	Melinda A.	\$402.00
33	Stage & Make-Up-Grades 7 & 8	Year	Bowers	Todd G.	\$1,873.00
34	TV Studio Coordinator, Grade 8	Year	Bowers	Todd G.	\$1,471.00
35	8 th Gr. Club #3	Fall	Bowers	Todd G.	\$402.00
36	8 th Gr. Club #4	Winter	Bowers	Todd G.	\$402.00
37	Health Services- Department Head (1/2 Contract)	Year	Bradfield	Cathy E.	\$1,934.00
38	Golf Coach-HS - Girls'	Fall	Brennan	John A.	\$4,790.00
39	Tennis Coach-Boys'-HS	Spring	Brennan	John A.	\$6,680.43
40	Class Advisor-Grade 9 - Reside in 9th Grade Center	Year	Briggs	Janine	\$1,471.00
41	HS Club #23	Year	Briggs	Janine	\$402.00
42	Ski Board Club-HS	Winter	Bright	Andrew V.	\$678.00
43	Athletic Event Supervisor-Winter-MS	Winter	Brobst	Bruce D.	\$1,240.05
44	Scoreboard Operator (as needed)	Year	Brobst	Bruce D.	\$50/game
*45	Volleyball Intramural-HS	Fall	Brobst	Bruce D.	\$678.00
46	HS Club #25	Year	Brock	Lauren E.	\$402.00
47	Ram Buddies-MS (1/2 Contract)	Year	Brooke	Krista M.	\$552.00
48	Football Coach-HS	Fall	Brubaker	Chadwin R.	\$12,016.68
49	Media- Department Head (1/2 Contract)	Year	Brubaker	Chadwin R.	\$1,934.00
*50	8 th Gr. Club #11	Year	Burr	Amanda L.	\$402.00
51	Asst. Golf Coach- Developmental Boys/Girls -HS	Fall	Butterweck	Daniel R.	\$4,771.07
*52	8 th Gr. Club #5	Year	Caceres	Jill C.	\$402.00
53	Cross Country Coach-HS	Fall	Cain	David W.	\$5,322.00
54	Cross Country-Girls' (7/8th Grade)	Fall	Caldwell	David A.	\$3,979.44
55	Co-Ed Fitness Intramural # 19 - Grade 7	Year	Calvin	Krista L.	\$402.00
56	9th Grade Basketball Coach-Girls'	Winter	Cappelletti	Matthew J.	\$4,526.00
57	Asst. Football Coach - (9th Grade)	Fall	Cappelletti	Matthew J.	\$4,785.68

**2019-2020 EXTRACURRICULAR CONTRACTS
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58	Asst. Track Coach-Girls' & Boys'-HS	Spring	Christofas	Amanda V.	\$4,190.55
59	Co-Ed Fitness Intramural # 4 - Upper Providence	Year	Cieszkowski	Katherine M.	\$402.00
60	Director of the Spring Production - Musicale -HS	Spring	Cifelli	Alexander	\$5,760.00
61	Men's Choir Director - HS	Year	Cifelli	Alexander	\$1,560.00
62	Spring Musical Piano - HS (1/2 Contract)	Spring	Cifelli	Alexander	\$1,000.00
63	5/6 Club #14	Winter	Coletti	Alicia	\$402.00
64	Lacrosse Coach - Girls' (7th Grade)	Spring	Compton-Bain	Stephanie C.	\$2,772.00
*65	7 th Gr. Club #8	Year	Cooper	Cynthia A.	\$402.00
66	8 th Gr. Club #10	Year	Cooper	Cynthia A.	\$402.00
67	Reading Olympics – Evans Elementary	Year	Cooper	Stephanie M.	\$402.00
68	Safety Patrol Sponsor – Evans Elementary	Year	Cooper	Stephanie M.	\$585.00
69	Foreign Language- Department Head	Year	Cope	Bruce A.	\$3,868.00
70	Asst. Football Coach - (9th Grade)	Fall	Corropolese	Shawn R.	\$5,024.97
71	Asst. Softball Coach-HS	Spring	Corropolese	Shawn R.	\$5,566.10
72	Scoreboard Operator (as needed)	Year	Corropolese	Shawn R.	\$50/game
73	Kiwanis Builders' Club - IMS (1/2 Contract)	Year	Craig	Jessica M.	\$552.00
74	Reading Olympics – 5/6	Winter	Craig	Jessica M.	\$402.00
75	Asst. Cheerleading-Fall-HS	Fall	Criswell	Jenelle E.	\$2,682.75
76	Art Enrichment - HS	Year	Culp	Amy B.	\$402.00
77	Asst. Lacrosse Coach-Boys'-HS	Spring	Czapor	Kevin M.	\$4,609.61
78	HS Club #14	Year	Czapor	Kevin M.	\$402.00
79	Phys. Ed./Health- Department Head	Year	Czapor	Kevin M.	\$4,194.00
80	Reading Olympics – 5/6	Winter	Davidheiser	Juliet R.	\$402.00
81	Yearbook - IMS	Year	Davidheiser	Juliet R.	\$1,471.00
82	Ram Buddies-HS	Year	DeLange	Karen M.	\$1,471.00
*83	Lighting-HS (Both Fall & Spring Productions)	Year	Denning	Joshua C.	\$1,471.00
84	Lacrosse Coach-Boys'-HS	Spring	Donnelly	Kevin J.	\$7,422.39
85	Baseball Coach (7th Grade)	Spring	D'Orazio	Joseph T.	\$3,681.91
86	Reading Olympics – Spring City Elementary	Year	Eaton	Deborah M.	\$402.00
87	8 th Gr. Club #13	Year	Ehnot	Jane D.	\$402.00
88	Co-Ed Fitness Intramural # 1 - Grade 8	Year	Ehnot	Jane D.	\$402.00
89	Co-Ed Fitness Intramural # 16 - Grade 8	Year	Ehnot	Jane D.	\$402.00
90	Co-Ed Fitness Intramural # 2 - Grade 8	Year	Ehnot	Jane D.	\$402.00
91	Co-Ed Fitness Intramural #3 - Grade 8	Year	Ehnot	Jane D.	\$402.00
92	Director of Intramurals-Grade 8	Year	Ehnot	Jane D.	\$2,251.00
93	Field Hockey Coach (8th Grade)	Fall	Ehnot	Jane D.	\$3,201.66
94	Asst. Football Coach 7/8th Grade	Fall	Entenman	Steven E.	\$3,603.00
95	Asst. Football Coach 7/8th Grade	Fall	Ervin	Khaili	\$3,783.15
96	HS Club #24	Year	Eveland	James L.	\$402.00
*97	8 th Gr. Club #6	Year	Ewing	Jasmine	\$402.00
98	5/6 Club #7	Year	Fallstich	Kimberly A.	\$402.00
99	English- Department Head	Year	Farischon	Jennifer M.	\$4,845.00
100	HS Club #2	Year	Farischon	Jennifer M.	\$402.00
101	7 th Gr. Club #5	Winter	Ferko	Elizabeth	\$402.00
102	Co-Ed Fitness Intramural # 2 - Grade 5-6	Winter	Finnegan	Maura K.	\$402.00
103	SAP Building Coordinator – 5/6	Year	Fleisher	Alisa D.	\$402.00
104	Robotics Club	Year	Flynn	Patricia A.	\$1,104.00
105	Student Council-HS (9-12)	Year	Frain	Adrian L.	\$1,471.00
106	Asst. Soccer Coach-Boys'-HS	Fall	Fulks	Kyle X.	\$4,190.55
107	Assistant Play Director-HS (Fall)	Fall	German	Kelly L.	\$2,000.00
108	Class Advisor-Grade 11 -HS	Year	German	Kelly L.	\$1,873.00
109	Scoreboard Operator (as needed)	Year	German	Kelly L.	\$50/game
110	Asst. Cross Country Coach-HS	Fall	Giovagnoli	Heather L.	\$4,190.55
111	5/6 Club #5	Year	Glass	Patricia M.	\$402.00
112	5/6 Club #6	Year	Glass	Patricia M.	\$402.00
113	Reading Olympics – Evans Elementary	Year	Gnias	John A.	\$402.00
114	Co-Ed Fitness Intramural # 5 - Grade 8	Spring	Greco	Jay N.	\$402.00
115	Asst. Bowling Coach-Girls & Boys-HS	Winter	Greene	Mallory R.	\$3,592.00
116	Asst. Field Hockey Coach-HS	Fall	Greene	Mallory R.	\$5,301.05

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117	Asst. Softball Coach-HS	Spring	Greene	Mallory R.	\$4,190.55
118	Marching Band Battery Percussion-HS	Fall	Gross	Cody S.	\$2,215.00
119	Academic Decathlon Coach-HS	Winter	Group	Mary Ann C.	\$1,028.00
120	Yearbook-Business Advisor-HS	Year	Group	Mary Ann C.	\$1,873.00
121	Soccer Coach-Girls'-HS	Fall	Hadadi	Mohammad	\$5,322.00
122	HS Club #12	Year	Hafer	Rachelle	\$402.00
123	Asst. Soccer Coach-Girls' -HS	Fall	Hang	Minh C.	\$3,991.00
124	Athletic Coordinator-MS (8th Grade- 1/2 contract)	Year	Harrison, Jr.	Richard L.	\$2,711.50
125	Basketball Coach-Boys' (8th Grade)	Winter	Harrison, Jr.	Richard L.	\$4,231.80
126	Co-Ed Fitness Intramural # 10 - Grade 8	Fall	Harrison, Jr.	Richard L.	\$402.00
127	Co-Ed Fitness Intramural # 11 - Grade 8	Winter	Harrison, Jr.	Richard L.	\$402.00
128	Co-Ed Fitness Intramural # 12 - Grade 8	Winter	Harrison, Jr.	Richard L.	\$402.00
129	Co-Ed Fitness Intramural # 13 - Grade 8	Winter	Harrison, Jr.	Richard L.	\$402.00
130	Co-Ed Fitness Intramural # 14 - Grade 8	Winter	Harrison, Jr.	Richard L.	\$402.00
131	Co-Ed Fitness Intramural # 15 - Grade 8	Winter	Harrison, Jr.	Richard L.	\$402.00
132	Co-Ed Fitness Intramural # 7 - Grade 8	Fall	Harrison, Jr.	Richard L.	\$402.00
133	Co-Ed Fitness Intramural # 8 - Grade 8	Fall	Harrison, Jr.	Richard L.	\$402.00
134	Co-Ed Fitness Intramural # 9 - Grade 8	Fall	Harrison, Jr.	Richard L.	\$402.00
135	SAP District Coordinator	Year	Herb	Khrystin-Jo	\$1,471.00
136	Co-Ed Fitness Intramural # 3 - Upper Providence	Year	Higgins	Christine M.	\$402.00
137	Volunteer Assistant Football Coach - HS	Fall	Hill	Eric J.	Volunteer
138	SAP Building Coordinator – Grade 8	Year	Hillegas	Susan L.	\$402.00
139	7 th Gr. Club #13	Year	Hoinowski	Michael	\$402.00
140	Band Director-5th Grade	Year	Hoinowski	Michael	\$2,215.00
141	Band Director-6th Grade	Year	Hoinowski	Michael	\$2,215.00
142	Asst. Golf Coach-Boys' HS	Fall	Hollingsworth, Jr.	Gerald A.	\$5,009.63
143	Asst. Track Coach (7/8th Grade)	Spring	Hollingsworth, Jr.	Gerald A.	\$3,866.00
144	Scoreboard Operator (as needed)	Year	Hollingsworth, Jr.	Gerald A.	\$50/game
145	Lacrosse Coach-Girls'-HS	Spring	Holstein	Kristi M.	\$5,588.10
146	HS Club #27	Year	Horne	Rodger J.	\$402.00
147	Head Cheerleading- Fall-HS	Fall	Householder	Dawn M.	\$3,869.25
148	Guidance-Sec/Elem- Department Head (1/2 Contract)	Year	Hughes	John T.	\$2,097.00
149	Softball Coach-HS	Spring	Hughes	John T.	\$7,422.39
150	HS Club #13	Year	Huss	Ingrid	\$402.00
*151	Elementary Strings Ensemble - 4th Grade	Spring	Hwang	Sunny	\$2,215.00
152	9th Grade Field Hockey Coach	Fall	Iezzi	Lucinda J.	\$3,679.83
153	Asst. Cross Country-Boys'-Grade 7/8	Fall	Jarema	Matthew J.	\$3,681.91
154	Co-Ed Fitness Intramural # 14 - Grade 7	Fall	Jarema	Matthew J.	\$402.00
155	Kiwanis Builders' Club - Grade 7 (1/2 Contract)	Year	Jarema	Matthew J.	\$552.00
156	Ram Buddies-MS (1/2 Contract)	Year	Jeffers	Victoria L.	\$552.00
157	Instrumental Director (Marching, Winter Indoor, and Concert Bands)-MS	Year	Jennings	Krisnoel	\$5,498.00
158	Jazz Ensemble Director-MS	Year	Jennings	Krisnoel	\$4,735.00
159	Music- Department Head	Year	Jennings	Krisnoel	\$4,194.00
*160	Class Advisor-Grade 10 -HS	Year	Johnston	Denise E.	\$1,873.00
161	HS Instrumental Director (Marching & Concert Bands)	Year	Jones	Seth	\$9,273.18
162	Jazz Ensemble Director-HS	Spring	Jones	Seth	\$4,735.00
163	Asst. Track Coach-Girls' & Boys'-HS	Spring	Kahler	Geoffrey I.	\$5,301.05
164	Cross Country-Boys' (7/8th Grade)	Fall	Kahler	Geoffrey I.	\$2,996.00
165	HS Club #7	Year	Karalius	Victoria L.	\$402.00
166	Intermediate/Middle Strings Ensemble - 5th Grade	Year	Katzianer	Kristen K.	\$2,215.00
167	Intermediate/Middle Strings Ensemble - 6th Grade	Year	Katzianer	Kristen K.	\$2,215.00
168	Co-Ed Fitness Intramural # 2 - Grade 7	Fall	Kenney	Joan E.	\$402.00
169	Co-Ed Fitness Intramural # 8 - Grade 7	Spring	Kenney	Joan E.	\$402.00
170	Friends in the Community-MS (1/3 Contract)	Year	Kenney	Joan E.	\$368.00
171	Lacrosse Coach - Girls (8th Grade)	Spring	Kenney	Joan E.	\$3,679.83
172	Scoreboard Operator (as needed)	Year	Kenney	Joan E.	\$50/game
173	7th, 8th, & 9th Grade Wrestling Coach	Winter	Kerkusz	Jason A.	\$4,752.30
174	8 th Gr. Club #1	Fall	Kerkusz	Jason A.	\$402.00
175	8 th Gr. Club #2	Winter	Kerkusz	Jason A.	\$402.00

**2019-2020 EXTRACURRICULAR CONTRACTS
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176	9th Grade Football Coach- Head	Fall	Kerkusz	Jason A.	\$7,568.83
177	Art Consultant - Gr. 8	Year	Kerkusz	Jason A.	\$936.50
178	Co-Ed Fitness Intramural # 4 - Grade 8	Winter	Kerkusz	Jason A.	\$402.00
179	Co-Ed Fitness Intramural # 6 - Grade 8	Spring	Kerkusz	Jason A.	\$402.00
180	Reading Olympics – 5/6	Winter	Kirby	Yvonne M.	\$402.00
181	7 th Gr. Club #1	Spring	Kissel	Brent E.	\$402.00
182	7 th Gr. Club #2	Spring	Kissel	Brent E.	\$402.00
183	7 th Gr. Club #3	Winter	Kissel	Brent E.	\$402.00
184	Art Consultant - Gr. 7	Year	Kissel	Brent E.	\$936.50
185	Asst. Tennis Coach-Boys'-HS	Spring	Kissel	Brent E.	\$3,592.00
186	Soccer Coach-Boys'-HS	Fall	Kissel	Brent E.	\$5,588.10
187	5/6 Club #15	Spring	Kraeer	Brian J.	\$402.00
188	5/6 Club #2 (1/2 Contract)	Winter	Kramer-Zabrecchi	Cheryl A.	\$201.00
189	5/6 Club #3	Fall	Kramer-Zabrecchi	Cheryl A.	\$402.00
190	Asst. Cross Country Coach-HS	Fall	Kraynak	John	\$3,991.00
191	Basketball Coach-Boys' (7th Grade)	Winter	Laky	James R.	\$3,186.00
192	Asst. Wrestling Coach-HS	Winter	Landis	Doug W.	\$5,189.00
193	HS Club #10 (1/2 Contract)	Year	Landis	Doug W.	\$201.00
194	HS Club #4 (1/2 Contract)	Year	Landis	Doug W.	\$201.00
195	Ireland Trip Coordinator	Year	Landis	Doug W.	\$1,104.00
196	Scoreboard Operator (as needed)	Year	Landis	Doug W.	\$50/game
197	HS Club #3	Year	Lawrence	Rachel	\$402.00
198	Volunteer Assistant Golf Coach - Girls'-HS	Fall	Lebow	Patricia A.	Volunteer
199	Friends in the Community-MS (1/3 Contract)- 2018-2019 School Year	Year	Lemuell	Nicholas C.	\$368.00
*200	Set Builder - All Productions - HS (Both Fall & Spring Productions)	Year	Love	Richard M.	\$1,200.00
*201	Set Designer -All Productions-HS (1/2 Contract)	Fall	Love	Richard M.	\$800.00
202	Asst. Soccer Coach-Boys'-HS	Fall	Lush	Cory A.	\$4,190.55
203	Lacrosse Coach - Boys' (7th Grade)	Spring	Marcellus	Jason	\$3,201.66
204	Band Front Visual Facilitator-HS	Fall	Marone	Danielle M.	\$3,197.00
205	Academic Decathlon Coach-HS	Winter	McAnallen	Erin L.	\$1,028.00
206	Basketball Coach-Girls'-HS	Winter	McDaniel	Michael P.	\$7,375.83
*207	Class Advisor-Grade 9 - Reside in 9th Grade Center	Year	McDonough	Nancy A.	\$1,471.00
208	Honors Orchestra Director - HS	Year	McGranahan	Emily C.	\$2,215.00
209	Montgomery County Honors Strings Director	Fall	McGranahan	Emily C.	\$1,170.00
210	String Ensemble Director - HS	Year	McGranahan	Emily C.	\$2,215.00
211	Volunteer Marching Band Staff	Fall	McGuigan	Frank P.	Volunteer
212	Co-Ed Fitness Intramural # 2 - Evans	Fall	McNeil Murphy	Laura	\$402.00
213	Co-Ed Fitness Intramural # 4 - Evans	Spring	McNeil Murphy	Laura	\$402.00
214	Health Services- Department Head (1/2 Contract)	Year	McNeil Murphy	Laura	\$1,934.00
215	Volleyball Coach-Girls'-HS	Fall	McNulty	Joshua R.	\$6,761.37
*216	Safety Patrol Sponsor – Upper Providence Elementary	Year	Mest	Steven M.	\$585.00
217	Asst. Football Coach-HS	Fall	Mich, Jr.	James E.	\$9,462.79
218	Assistant Athletic Director-7-12	Year	Miscavage	Daniel A.	\$10,010.39
219	Game Announcer (as needed)	Year	Miscavage	Daniel A.	\$50/game
220	Athletic/Activity Business Liaison-7-12	Year	Miscavage	Joseph A.	\$5,694.15
221	Scoreboard Operator (as needed)	Year	Miscavage	Joseph A.	\$50/game
222	Asst. Football Coach 7/8th Grade	Fall	Morgan	Mark M.	\$5,024.91
223	Asst. Track Coach (7/8th Grade)	Spring	Morgan	Mark M.	\$3,866.00
224	Newspaper Advisor-HS (RAMPAGE-HS)	Year	Moser	Paul E.	\$3,626.00
225	Co-Ed Fitness Intramural # 10 - Grade 5-6	Winter	Moyer	Jeffrey S.	\$402.00
226	Co-Ed Fitness Intramural # 9 - Grade 5-6	Winter	Moyer	Jeffrey S.	\$402.00
227	Director of Intramurals-Grades 5/6	Year	Moyer	Jeffrey S.	\$2,215.00
228	5/6 Club #13	Winter	Moyer	Jeffrey S.	\$402.00
229	Volunteer Assistant Football Coach - HS	Fall	Moyer	Stephen J.	Volunteer
230	National Junior Honor Society - 8th Grade (1/2 Contract)	Year	Mozi	Meghan A.	\$552.00
*231	Class Advisor-Grade 10 -HS	Year	Murgia	Cheryl B.	\$1,873.00
232	WSFR-TV Club Advisor-HS (1/2 Contract)	Year	Murgia	Cheryl B.	\$735.50
233	Head Cheerleading Fall-8th Grade	Fall	Needles	Joy S.	\$1,875.00
234	Head Cheerleading Winter-8th Grade	Winter	Needles	Joy S.	\$1,875.00

**2019-2020 EXTRACURRICULAR CONTRACTS
JUNE 2019**

235	Asst. Football Coach-HS	Fall	Nesley, III	Charles	\$7,124.25
236	Class Advisor-Grade 11-HS	Year	Oblak	Aimee M.	\$1,873.00
237	Play Director-HS (Fall)	Fall	Oblak	Aimee M.	\$4,000.00
238	Sound Production -HS (Both Fall & Spring Productions) (1/2 Contract)	Fall	Oblak	Aimee M.	\$735.50
239	Special Education- Department Head	Year	Oblak	Aimee M.	\$4,845.00
240	Theater Business Manager-HS	Year	Oblak	Aimee M.	\$1,873.00
241	Chorus & Concert Choir Director - HS	Year	O'Dea	Yvonne L.	\$1,560.00
242	Competition Vocal Ensemble Director - HS	Year	O'Dea	Yvonne L.	\$4,680.00
243	Select Vocal Ensemble Director - HS	Year	O'Dea	Yvonne L.	\$1,560.00
244	Women's Choir Director - HS	Year	O'Dea	Yvonne L.	\$1,560.00
245	Yearbook - IMS	Year	O'Drain	Mari J.	\$1,471.00
*246	8 th Gr. Club #7	Fall	Okonski	Christopher	\$402.00
*247	8 th Gr. Club #9	Winter	Okonski	Christopher	\$402.00
248	Detention Duty-HS	Year	O'Toole	Tara L.	\$3,626.00
249	8 th Gr. Club #8	Year	Papa	Jennifer M.	\$402.00
250	Science- Department Head	Year	Parker	Karen F.	\$4,845.00
251	Reading Olympics – Evans Elementary	Year	Pence	Bernadette R.	\$402.00
*252	Blue & Gold Director - Grade 8 (1/2 Contract)	Year	Perry	Joseph	\$936.50
*253	Chorus - 7th & 8th Grade (1/2 Contract)	Year	Perry	Joseph	\$936.50
254	HS Assistant Marching Band Director	Fall	Perry	Joseph	\$5,498.00
255	Music Director (Spring)- HS	Spring	Perry	Joseph	\$3,000.00
256	Spring Musical Orchestra Director - HS	Spring	Perry	Joseph	\$2,200.00
257	Spring Musical Piano - HS (1/2 Contract)	Spring	Perry	Joseph	\$1,000.00
258	Reading Olympics-Grade 7	Winter	Pinard	Sarah	\$1,104.00
259	Asst. Colorguard Coach - Fall - Grades 7 & 8	Fall	Platchek	Dawn E.	\$1,104.00
260	Co-Ed Fitness Intramural # 1 - Evans	Fall	Polsz	Jody L.	\$402.00
261	Co-Ed Fitness Intramural # 3 - Evans	Spring	Polsz	Jody L.	\$402.00
262	Co-Ed Fitness Intramural # 5 - Grade 5-6	Winter	Powers, III	John B.	\$402.00
263	Marching Band Program Planner-HS (1/2 Contract)	Fall	Prowse	Zachary M.	\$1,813.00
264	SAP Building Coordinator – HS/9th	Year	Purdy	Alynn L.	\$402.00
265	Co-Ed Fitness Intramural # 18 - Grade 5-6	Spring	Quigley	Melissa M.	\$402.00
266	Co-Ed Fitness Intramural # 19 - Grade 5-6	Spring	Quigley	Melissa M.	\$402.00
267	HS Club #16	Year	Quinby	Julie C.	\$402.00
268	HS Club #20 (1/2 Contract)	Year	Quinby	Julie C.	\$201.00
269	Mathematics- Department Head	Year	Ramil	Allison	\$4,845.00
270	Ramoirs Advisor-HS	Year	Reagan	Jennifer E.	\$585.00
271	Co-Ed Fitness Intramural # 10 - Grade 7	Winter	Reagan	Todd M.	\$402.00
272	Co-Ed Fitness Intramural # 20 - Grade 7	Winter	Reagan	Todd M.	\$402.00
273	Co-Ed Fitness Intramural # 4 - Grade 7	Spring	Reagan	Todd M.	\$402.00
274	Co-Ed Fitness Intramural # 9 - Grade 7	Winter	Reagan	Todd M.	\$402.00
275	Director of Intramurals-Grade 7 (1/2 contract)	Year	Reagan	Todd M.	\$1,125.50
276	Game Announcer (as needed)	Year	Reagan	Todd M.	\$50/game
277	Scoreboard Operator (as needed)	Year	Reagan	Todd M.	\$50/game
278	Tennis Coach-Girls'-HS	Fall	Reagan	Todd M.	\$6,680.43
279	Tech Ed.- Department Head	Year	Reichwein	Alison L.	\$3,868.00
280	Co-Ed Fitness Intramural # 14 - Grade 5-6	Spring	Reidnauer	Megan M.	\$402.00
281	Co-Ed Fitness Intramural # 15 - Grade 5-6	Spring	Reidnauer	Megan M.	\$402.00
282	Media- Department Head (1/2 Contract)	Year	Reitnauer	April L.	\$1,934.00
283	Asst. Tennis Coach-Girls'-HS	Fall	Rendick	Ryan G.	\$3,771.60
284	Ski Board Club-HS	Winter	Rendick	Ryan G.	\$678.00
285	HS Club #11	Year	Richardson	Ann	\$402.00
286	Athletic Event Supervisor-Fall-MS	Fall	Rinehimer	Jeffrey W.	\$1,240.05
287	Athletic Event Supervisor-Spring-MS	Spring	Rinehimer	Jeffrey W.	\$1,240.05
288	Co-Ed Fitness Intramural # 13 - Grade 5-6	Spring	Rivera	Tamura J.	\$402.00
289	Co-Ed Fitness Intramural # 17 - Grade 8	Fall	Robison	Ryan M.	\$402.00
290	Co-Ed Fitness Intramural # 18 - Grade 8	Fall	Robison	Ryan M.	\$402.00
291	Co-Ed Fitness Intramural # 19 - Grade 8	Winter	Robison	Ryan M.	\$402.00
292	Co-Ed Fitness Intramural # 20 - Grade 8	Winter	Robison	Ryan M.	\$402.00
293	Student Council-Grade 8	Year	Robison	Ryan M.	\$1,471.00

**2019-2020 EXTRACURRICULAR CONTRACTS
JUNE 2019**

294	WSFR-TV Club Advisor-HS (1/2 Contract)	Year	Rothermel	Andrew T.	\$735.50
295	Reading Olympics - Spring City Elementary	Year	Rudinsky	Janet L.	\$402.00
296	Festival of Arts Coordinator - HS (1/2 Contract)	Spring	Rudloff	Corrine P.	\$552.00
297	Yearbook-Literary Advisor-HS	Year	Rudloff	Corrine P.	\$3,626.00
298	Detention Duty-Grade 8	Year	Ruppel	Brandon D.	\$3,626.00
299	Yearbook- Grade 8	Year	Ruppel	Brandon D.	\$1,471.00
300	Assistant Senior High Condition Facilitator	Fall	Savalia	Hardikkumar P.	\$2,215.00
301	Co-Ed Fitness Intramural # 1 - Upper Providence	Year	Saylor	Kristen M.	\$402.00
302	Co-Ed Fitness Intramural # 2 - Upper Providence	Year	Saylor	Kristen M.	\$402.00
303	Volunteer Assistant Football Coach - 9th Grade	Fall	Scarcelle	Michael V.	Volunteer
304	HS Club #8	Year	Scheck	Carol L.	\$402.00
305	Business Ed.- Department Head	Year	Scheck	Jamie	\$3,868.00
306	Asst. Football Coach-HS	Fall	Schein	Steve	\$9,462.79
307	Chorus-Grade 5-IS	Year	Seislove	Bevin A.	\$2,215.00
308	Athletic Coordinator-MS (7th Grade- 1/2 contract)	Year	Seislove	Timothy J.	\$2,711.50
309	Football Coach (7th Grade)	Fall	Seislove	Timothy J.	\$6,881.26
310	Wrestling Coach-HS	Winter	Seislove	Timothy J.	\$9,648.28
311	HS Club #6	Year	Shaw	Heather L.	\$402.00
312	HS Club #19	Year	Shelly	Janell M.	\$402.00
313	Asst. Volleyball Coach-Girls'- HS	Fall	Shields	Elizabeth	\$4,391.00
314	Soccer Coach - Girls' (7th Grade)	Fall	Short	Amy S.	\$2,772.00
315	9th Grade Basketball Coach-Boys'	Winter	Siuchta	Michael	\$5,227.53
316	TV Studio Coordinator, Grade 7	Year	Skarbek	Amy M.	\$1,471.00
317	Reading Olympics-Grade 8	Year	Skrzat	Maria Elena	\$1,104.00
318	7 th Gr. Club #11	Winter	Snelling	Deanne L.	\$402.00
319	School Newspaper-Grade 7	Year	Snelling	Deanne L.	\$1,471.00
320	Asst. Football Coach 7/8th Grade	Fall	Souder	Ryan N.	\$3,783.15
321	Bowling Coach Boys' and Girls'- HS	Winter	Souder	Ryan N.	\$4,790.00
322	Asst. Tennis Coach-Girls'-HS	Fall	Staino	Devon L.	\$4,771.07
323	Co-Ed Fitness Intramural # 5 - Grade 7	Spring	Staino	Devon L.	\$402.00
324	Class Advisor-Grade 12 -HS	Year	Stallard	Leah R.	\$1,873.00
325	Track Coach Boys' & Girls'-Winter-HS	Winter	Stauffer	Danielle L.	\$9,648.28
326	Track Coach-Boys' & Girls'-HS	Spring	Stauffer	Danielle L.	\$7,263.90
327	Art Consultant - Digital Graphic Artist HS	Year	Strickler	Chadwick A.	\$1,873.00
328	Art- Department Head	Year	Strickler	Chadwick A.	\$4,194.00
329	Asst. Football Coach-HS	Fall	Strickler	Chadwick A.	\$9,462.79
330	Festival of Arts Coordinator - HS (1/2 Contract)	Spring	Strickler	Chadwick A.	\$552.00
331	HS Club #10 (1/2 Contract)	Year	Strickler	Chadwick A.	\$201.00
332	9th Grade Baseball Coach	Spring	Swavely	Adam	\$4,231.80
333	Asst. Football Coach-HS	Fall	Swier, III	Robert A.	\$7,124.25
334	Asst. Wrestling Coach (7/8/9th Grade)	Winter	Swier, III	Robert A.	\$4,445.70
335	HS Club #22	Year	Swier, III	Robert A.	\$402.00
336	Basketball Coach-Boys'-HS	Winter	Talley	Christopher R.	\$7,375.83
337	Asst. Football Coach 7/8th Grade	Fall	Tatum	Brian R.	\$3,603.00
338	Basketball Coach-Girls' (7th Grade)	Winter	Templeton	Mark E.	\$4,231.80
339	Softball Coach - 8th Grade	Spring	Templeton	Mark E.	\$2,910.60
340	Baseball Coach-HS	Spring	Terry	Vincent E.	\$2,772.00
341	Soccer Coach - Boys' (7th Grade)	Fall	Terry	Vincent E.	\$2,772.00
*342	Marching Band Percussion-HS	Fall	Thurston	Mark D.	\$5,498.00
343	HS Club #4 (1/2 Contract)	Year	Tier	Nicholas A.	\$201.00
344	Scoreboard Operator (as needed)	Year	Tier	Nicholas A.	\$50/game
345	Social Studies- Department Head	Year	Tier	Nicholas A.	\$4,845.00
*346	Percussion Coordinator - Grade 7 & 8	Fall	Tobin	Frank J.	\$2,215.00
347	HS Club #26	Year	Tornambe	Lydia J.	\$402.00
348	Class Advisor-Grade 12 -HS	Year	Truskowski	Brittany N.	\$1,873.00
349	HS Club #18	Year	Truskowski	Brittany N.	\$402.00
350	Asst. Cross Country Coach-HS	Fall	Varady	Matthew J.	\$3,991.00
351	Family & Consumer Science- Department Head	Year	Viscardi	Cheryl C.	\$3,868.00
352	Asst. Soccer Coach-Girls' -HS	Fall	Waller	Peter S.	\$4,190.55

**2019-2020 EXTRACURRICULAR CONTRACTS
JUNE 2019**

353	Basketball Coach-Girls' (7th Grade)	Winter	Wallis	Kaylee J.	\$3,186.00
354	Asst. Lacrosse Coach-Girls'-HS	Spring	Ward	Rose M.	\$4,190.55
*355	Field Hockey Coach (7th Grade)	Fall	Ward	Rose M.	\$2,910.60
*356	Co-Ed Fitness Intramural #1 - Grade 7	Spring	West	Cheryl A.	\$402.00
*357	Homework Club Advisor - Grade 7 (1/2 Contract)	Year	West	Cheryl A.	\$735.50
*358	Spring Play Director-Grade 8	Spring	West	Cheryl A.	\$1,471.00
*359	Winter Play Director-Grade 7	Winter	West	Cheryl A.	\$1,471.00
*360	Yearbook- Grade 7 (1/2 Contract)	Year	West	Cheryl A.	\$735.50
361	Senior Elementary Band Director - 4th Grade	Spring	Westlake	James S.	\$2,215.00
*362	Reading Olympics - Oaks Elementary	Spring	Wike	Christine N.	\$402.00
363	Safety Patrol Sponsor – Limerick Elementary	Year	Williams	Kristin K.	\$402.00
364	8 th Gr. Club #12	Year	Wise	Laura A.	\$402.00
365	Reading Olympics – 5/6	Winter	Wobensmith	Melissa A.	\$402.00
366	7 th Gr. Club #4	Year	Yura-Brown	Jaclyn	\$402.00

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: ADOPTION OF TEXTBOOKS

ADOPTED: March 25, 1991

REVISED: April 26, 2011

REVIEWED: May 13, 2019

	108. ADOPTION OF TEXTBOOKS
1. Purpose SC 508, 801, 803	It is the responsibility of the Board to adopt all textbooks used as part of the educational program of this district.
2. Definition	For purposes of this policy, textbooks shall be defined as those books, both print and digital, which are to be used as the basic source of any information in any class.
3. Delegation of Responsibility SC 508, 803	The Superintendent shall be responsible for the selection and recommendation of textbooks for Board consideration. No adoption or change of textbook shall be made without the Superintendent's recommendation except by a two-thirds vote of the Board.
4. Guidelines	<p><u>Selection</u></p> <p>The Superintendent shall develop a plan for the selection of textbooks according to the following guidelines:</p> <ol style="list-style-type: none"> 1. Professional and administrative staff members selected by the Superintendent or designee shall participate in the selection process. 2. Textbooks shall be evaluated in accordance with a planned cycle. 3. Textbooks currently in use shall be periodically evaluated for their continuing usefulness and relevance. <p><u>Standards For Approval</u></p> <p>In considering the approval of any proposed textbook, the Board will evaluate its relationship to the curriculum, its manner of selection and its cost.</p> <p><u>Record</u></p> <p>A list of all approved textbooks shall be prepared and maintained. It shall be reviewed annually by the Superintendent or designee and made available, when requested for the members of the Board.</p>

108. ADOPTION OF TEXTBOOKS - Pg. 2

References:

School Code – 24 P.S. Sec. 508, 801, 803

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: SCHOOL POLICE OFFICER(S)
AND SECURITY PERSONNEL

ADOPTED: April 22, 2013

REVISED:

REVIEWED: April 23, 2019

<p>1. Purpose</p> <p>2. Authority SC 510.1, 778 53 Ps. C.S.A. Sec. 2161 et seq</p> <p>3. Delegation of Responsibility</p>	<p>705.1. SCHOOL POLICE OFFICER(S) AND SECURITY PERSONNEL</p> <p>The Board is committed to providing a safe and secure environment for student, staff and the public while in school and at school functions. The Board is further committed to the protection of its real and personal property. To assure a safe and secure environment for students, staff, and the public and to assure the protection of real and personal property of the District, the Board has established an Office of Safety, Security, and Emergency Preparedness (School Police Department or Department) consisting of school police officers and security personnel. One of the school police officers shall also serve as the School Chief of Police. In this policy the use of the term School Police Officers shall include the School Chief of Police.</p> <p>In order to achieve that purpose, school police officer(s) who are properly certified in accordance with the laws of the Commonwealth of Pennsylvania are approved to carry a District-issued firearm on their person while exercising their duties. Nothing herein shall prevent the District from contracting with or employing additional persons to work as school security persons.</p> <p>The use of force is a serious responsibility. While there is no way to specify the exact amount or type of reasonable force to be applied in any situation, each officer is expected to follow established procedures to make such decisions in a professional, impartial, and safe manner. The Superintendent or designee shall be responsible for the overall operation of the Department and establish guidelines for the operation of the department. There shall be a designated School Chief of Police who will be responsible for the daily operation of the Department and for supervision of the police officers and security personnel. District administration shall be responsible for controlling behavior and enforcing the Student Code of Conduct. District administrators and the Department shall work collaboratively in matters concerning student conduct and discipline while attending school and at school events.</p>
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[illegible]

<p>4. Guidelines</p>	<p>Procedural guidelines for School Police Officer(s) in the Spring-Ford Area School District will be developed by the administration and School Chief of Police to provide direction and requirements in the areas of:</p> <ol style="list-style-type: none"> 1. Firearms and ammunition to be utilized by school police officer(s) and the manner in which firearms to be carried by officer(s). 2. To the extent an individual is authorized by this policy and through the job duties assigned by the district to carry a firearm, the only such firearm and ammunition used or carried by the individual on school grounds or while in the performance of duties on behalf of the School District shall be those that are issued by and are the property of the School District. No personally owned firearms or ammunition shall be brought by any school employee onto school property. 3. Use of force guidelines and procedures 4. Firearms storage, maintenance, issuance, and return procedures 5. Firearms safety and retention procedures 6. Training requirements and qualifications 7. Records maintenance pertaining to training, qualification, and inventory 8. Investigative procedures for discharge of a firearm 9. Conditions affecting an officer's ability to carry a firearm 10. Duties and responsibilities of school police officer(s) and the School Chief of Police 11. The School Chief of Police shall ensure all School Police Officers are annually trained in all of the requirements of Pennsylvania Act 44 Safe Schools and in concert with the Municipal Police Officers Education and Training Commission. <p>This policy shall be periodically reviewed and any necessary changes adopted by the Board of School Directors.</p> <p>The school district shall be covered by appropriate liability insurance at all times for all duties and obligations in this policy and related procedures.</p>
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705.1. SCHOOL POLICE OFFICER(S) AND SECURITY PERSONNEL - Pg. 4

	<p>In the event it is necessary, all such authorized school police officer(s) shall be provided legal counsel through the District's law enforcement insurance policy, and subsequent umbrella liability policy, except in the event that the officer commits a willful, intentional and grossly negligent, or illegal act.</p> <p>All costs and expenses necessary for the implementation of this policy and related procedures shall be borne solely by the school district, which shall include the required periodic training and qualification of school police officer(s).</p> <p>It is the responsibility of the school police officer to conduct himself/herself with the highest standards of professionalism while on or off duty and to follow all established school district policies and procedures.</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: ACCEPTABLE USE OF THE
**ELECTRONIC
COMMUNICATIONS
SYSTEMS**

ADOPTED: January 26, 1998

REVISED: October 26, 2015

REVIEWED: April 23, 2019

<p>1. Purpose</p>	<p style="text-align: center;">815. ACCEPTABLE USE OF THE ELECTRONIC COMMUNICATIONS SYSTEMS</p> <p>The Spring-Ford Area School District (school district) provides employees, students, and guests (users) access to technology resources including, but not limited to, electronic communications systems, computers, computer networks, networked devices, hardware, software, internet access, mobile devices, peripherals, copiers, and cameras.</p> <p>The Board of School Directors supports the use of the district's technology resources to facilitate teaching and learning, to provide access to information, to aid in research and collaboration, to foster the educational mission of the district, and to carry out the legitimate business and operation of the district.</p> <p>The use of the district's technology resources is for appropriate school related educational and operational purposes and for the performance of job duties consistent with the educational mission of the district. Use for educational purposes is defined as use that is consistent with the curriculum adopted by the district as well as the varied instructional needs, learning styles, abilities and developmental levels of students. All use for any purpose must comply with this policy and all other applicable codes of conduct, policies, procedures, and rules and must not cause damage to the district's technology resources.</p> <p>All employees and students are responsible for the appropriate and lawful use of the district's technology resources. This policy is intended to ensure that all users continue to have access to the district's technology resources and that such resources are utilized in an appropriate manner and for legitimate purposes.</p> <p>The school district intends to strictly protect its district technology resources against numerous outside and internal risks and vulnerabilities. Users are important</p>
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	<p>and critical players in protecting these school district assets and in lessening the risks that can destroy these important and critical assets. Consequently, users are required to fully comply with this policy, and to immediately report any violations or suspicious activities to the Director of Technology and/or designee through their supervisor or teacher. Conduct otherwise will result in actions further described below in Consequences for Inappropriate, Unauthorized and Illegal Use, found in the last section of this policy, and provided in relevant school district policies.</p>
<p>2. Definitions 18 U.S.C. Sec. 2256</p>	<p>Child Pornography - under federal law, any visual depiction, including any photograph, film, video, picture, or computer or computer-generated image or picture, whether made or produced by electronic, mechanical, or other means, of sexually explicit conduct, where:</p> <ol style="list-style-type: none"> 1. The production of such visual depiction involves the use of a minor engaging in sexually explicit conduct. 2. Such visual depiction is a digital image, computer image, or computer-generated image that is, or is indistinguishable from, that of a minor engaging in sexually explicit conduct. 3. Such visual depiction has been created, adapted, or modified to appear that an identifiable minor is engaging in sexually explicit conduct.
<p>18 Pa. C.S.A. Sec. 6312</p>	<p>Under Pennsylvania law, child pornography includes any book, magazine, pamphlet, slide, photograph, film, videotape, computer depiction or other material depicting a child under the age of eighteen (18) years engaging in a prohibited sexual act or in the simulation of such act.</p> <p>District Technology Resources - includes any school district-owned, leased or licensed or user-owned personal hardware, software, or other technology used on school district premises or at school district events, or connected to the school district network, containing school district programs or school district or student data (including images, files, and other information) attached or connected to, installed in, or otherwise used in connection with a computer. District technology resources includes, but is not limited to, school district and users': desktop, notebook, tablet, PC or laptop computers, printers, facsimile machine, cables, modems, and other peripherals; specialized electronic equipment used for students' special educational purposes; global positioning system (GPS) equipment; cell phones, with or without Internet access and/or recording and/or camera/video and other capabilities; mobile phones or wireless devices; two-way radios/telephones; laser pointers and attachments; and any other such technology developed.</p> <p>Electronic Communications Systems - any messaging, collaboration, publishing, broadcast, or distribution system that depends on electronic communications resources to create, send, forward, reply to, transmit, store, hold, copy, download,</p>

<p>20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254</p>	<p>display, view, read, or print electronic records for purposes of communication across electronic communications network systems between or among individuals or groups, that is either explicitly denoted as a system for electronic communications or is implicitly used for such purposes. Further, an electronic communications system means any wire, radio, electromagnetic, photo optical or photoelectronic facilities for the transmission of wire or electronic communications, and any computer facilities or related electronic equipment for the electronic storage of such communications. Examples include, but are not limited to, the Internet, intranet, electronic mail services, global positioning systems, personal digital assistants, facsimile machines, cell phones with or without Internet access and/or electronic mail and/or recording devices, cameras/video, and other capabilities.</p> <p>Educational purpose - includes use of the district technology resources for classroom activities, professional or career development, and to support the school district's curriculum, policy and mission statement.</p> <p>Harmful to Minors - under federal law, any picture, image, graphic image file or other visual depictions that:</p> <ol style="list-style-type: none"> 1. Taken as a whole, with respect to minors, appeals to the prurient interest in nudity, sex or excretion. 2. Depicts, describes, or represents in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual content, actual or simulated normal or perverted sexual acts, or lewd exhibition of the genitals. 3. Taken as a whole lacks serious literary, artistic, political, educational or scientific value as to minors.
<p>18 Pa. C.S.A. Sec. 5903</p>	<p>Under Pennsylvania law, the term includes any depiction or representation in whatever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse, when it:</p> <ol style="list-style-type: none"> 1. Predominantly appeals to the prurient, shameful, or morbid interest of minors. 2. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors. 3. Taken as a whole, lacks serious literary, artistic, political, educational or scientific value for minors.
<p>47 U.S.C. Sec. 254</p>	<p>Minor - for purposes of compliance with the Children's Internet Protection Act (CIPA), an individual who has not yet attained the age of seventeen (17). For other purposes, minor shall mean the age of minority as defined in the relevant law.</p>

<p>18 U.S.C. Sec. 1460 20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254</p>	<p>Obscene - under federal law, analysis of the material meets the following elements:</p> <ol style="list-style-type: none"> 1. Whether the average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest. 2. Whether the work depicts or describes, in a patently offensive way, sexual conduct specifically designed by the applicable state or federal law to be obscene. 3. Whether the work taken as a whole lacks serious literary, artistic, political, educational or scientific value.
<p>18 Pa. C.S.A. Sec. 5903</p>	<p>Under Pennsylvania law, analysis of the material meets the following elements:</p> <ol style="list-style-type: none"> 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest. 2. The subject matter depicts or describes in a patently offensive way, sexual conduct described in the law to be obscene. 3. The subject matter, taken as a whole lacks serious literary, artistic, political, educational or scientific value.
<p>18 Pa. C.S.A. Sec. 5903 18 U.S.C. Sec. 2246</p>	<p>Sexual Act and Sexual Contact - as defined at 18 U.S.C. §2246(2) and at 18 U.S.C. §2246(3), and 18 Pa. C.S.A. §5903.</p>
<p>47 U.S.C. Sec. 254</p>	<p>Technology Protection Measure(s) - a specific technology that blocks or filters Internet access to visual depictions that are obscene, child pornography or harmful to minors.</p> <p>User - means anyone who utilizes or attempts to utilize district technology resources while on or off district property. The term includes, but is not limited to, students, staff, parents and/or guardians, and any visitors to the district that may use district technology.</p>
<p>3. Authority</p>	<p>The Board establishes that access to the school district's technology resources through school resources is a privilege, not a right, which may be revoked at any time. The district's technology resources are the property of the district. The district provides these resources for educational and operational purposes as stated herein and are not provided as a public access service or to provide a public forum.</p>

<p>20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254</p> <p>4. Delegation of Responsibility</p> <p>5. Guidelines</p> <p>Policy 815.1</p>	<p>The Superintendent or his/her designee is ultimately responsible for overseeing the district's technology resources. The Superintendent will designate the Director of Technology who will serve as the coordinator and supervisor of the district's technology resources and networks, and who will work with other regional and state organizations as necessary to educate users, approve activities, provide leadership for proper training for all users in the use of the district's technology resources and the requirements of this policy, and who will establish a system to ensure that users who access district technology resources have agreed to abide by the terms of this policy.</p> <p>The Superintendent or his/her designee is directed to implement Internet safety measures to effectively address the following, both through general policy and through the use of filtering technology:</p> <ol style="list-style-type: none"> 1. Access by minors to inappropriate or harmful content. 2. Safety and security of minors when using electronic mail, chat rooms, and social networking. 3. Prevention of unauthorized access of district technology resources. 4. Prevention of unauthorized disclosure and dissemination of minors' personal information. <p>The Director of Technology and/or designee will serve as the coordinator to oversee the school district's technology resources and will work with other regional or state organizations as necessary, to educate users, approve activities, provide leadership for proper training for all users in the use of the district technology resources and the requirements of this policy, establish a system to ensure adequate supervision of the district technology resources, maintain executed user agreements, and interpret and enforce this policy.</p> <p>The Superintendent or designee shall ensure students are educated on network etiquette and other appropriate online behavior.</p> <p>District Provided Resources:</p> <p>District technology resources may be assigned or allocated to an individual user for his or her use (e.g. individual email accounts, laptop computers, etc.). Despite being allocated to a particular user, the technology resources remain the property of the district and may be revoked, suspended, or inspected at any time to ensure compliance with this and other district policies. Users do not</p>
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	<p>have an expectation of privacy in any district provided technology resource or any of its contents. See Policy 815.1</p> <p>Monitoring:</p> <p>District technology resources shall be periodically monitored to ensure compliance with this and other district policies including monitoring of users' online activities. The Director of Technology and/or designee shall ensure that regular monitoring is completed pursuant to this section.</p> <p>However, in the event of a device being lost or stolen, the Director of Technology and/or designee, may implement procedures to locate that lost or stolen district technology resource through tracking software. Tracking software will not be utilized to track the whereabouts or movements of individuals. In addition, the district will not remotely activate cameras and/or microphones.</p> <p>Security:</p> <p>System security is protected through the use of passwords and encryption. Failure to adequately protect or update passwords could result in unauthorized access to personal or district files. To protect the integrity of the system, these guidelines shall be followed:</p> <ol style="list-style-type: none">1. Employees and students shall not reveal their passwords to another individual.2. Users are not to use a computer that has been logged in under another student's or employee's name.3. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the network. <p><u>School District Limitation of Liability</u></p> <p>The district will educate staff and students on best practices and will assist in the event of a data loss or service interruption, but ultimately the district is not responsible, and will not be held responsible, for any loss of data and or documents, any delays, nondelivered and or missed deliveries of electronic communications, or services interrupted. Staff and students may use the district's technology resources at their own risk.</p>
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	<p><u>Prohibitions</u></p> <p>The use of the school district’s technology resources for illegal, inappropriate, unacceptable, or unethical purposes by users is prohibited. Such activities engaged in by users are strictly prohibited and illustrated below. The school district reserves the right to determine if any activity not appearing in the list below constitutes an acceptable or unacceptable use of the district technology resources.</p> <p><i>General Prohibitions –</i></p> <ol style="list-style-type: none"> 1. Use of technology resources to violate the law, facilitate illegal activity, or to encourage others to do so. 2. Use of technology resources to violate any other district policy. 3. Use of technology resources to engage in any intentional act which might threaten the health, safety, or welfare of any person or persons. 4. Use of technology resources to cause or threaten to cause harm to others or damage to their property. 5. Use of technology resources to bully, or to communicate terroristic threats, discriminatory remarks, or hate. 6. Use of technology resources to communicate words, photos, videos, or other depictions that are obscene, indecent, vulgar, profane, or that advocate illegal drug use. 7. Use of technology resources to create, access, or to distribute obscene, profane, lewd, vulgar, pornographic, harassing, or terroristic materials, firearms, or drug paraphernalia. 8. Use of technology resources to attempt to interfere with or disrupt district technology systems, networks, services, or equipment including, but not limited to, the propagation of computer “viruses” and “worms”, Trojan Horse and trapdoor program codes. 9. Altering or attempting to alter other users’ or system files, system security software, system or component settings, or the systems themselves, without authorization. 10. The attempted physical harm or attempted destruction of district technology resources. 11. Use of technology resources in a manner that jeopardizes the security of the district’s technology resources, or in a manner that attempts to circumvent any system security measures.
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	<ul style="list-style-type: none">12. Without permission or authorization of the user or the district, use of technology resources to intentionally obtain or modify files, passwords, and/or data belonging to other users or to the district.13. Use that conceals or attempts to conceal a user's identity, including the use of anonymizers, or the impersonation of another user.14. Unauthorized access, unauthorized interference, unauthorized possession, or unauthorized distribution of confidential or private information. An example includes a user accessing another student's grades and or schedule.15. Using technology resources to send any district information to another party, except in the ordinary course of business as necessary or appropriate for the advancement of the district's business or educational interests.16. Use of technology resources to commit plagiarism.17. Installing, loading, or running software programs, applications, or utilities on school district technology resources that are not explicitly authorized by the district technology staff.18. Installing unauthorized computer hardware, peripheral devices, network hardware, or system hardware onto technology resources.19. Copying district software without express authorization from a member of the district's technology staff.20. Political Lobbying, as defined by the Pennsylvania Lobbying Registration, as amended, and the Pennsylvania Election Code, as amended. District employees and students may use the system to communicate with their elected representatives and to express their opinion on political issues.21. Use of district technology resources to tether or otherwise connect to a non-district owned device to access an unfiltered and/or unmonitored Internet connection.22. The use of proxies or other means to bypass Internet content filters and monitoring.23. The use of technology resources to gamble.24. Unauthorized access into a restricted system or changing settings or access rights to a restricted system or account.
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	<p>25. The use of encryption software that has not been previously approved by the district.</p> <p>26. Sending unsolicited mass email messages, also known as spam.</p> <p>27. Scanning the district’s technology resources for security vulnerabilities.</p> <p>Access and Security Prohibitions –</p> <p>Users must immediately notify the Director of Technology and/or designee if they have identified a possible security problem.. The following activities related to access to the school district’s technology resources and information are prohibited:</p> <ol style="list-style-type: none"> 1. Misrepresentation (including forgery) of the identity of a sender or source of communication. 2. Acquiring or attempting to acquire passwords of another user. Users will be held responsible for any misuse of their username or passwords, resulting from sharing their password, leaving passwords unprotected or devices left unattended and accessible, whether intentional or through negligence. 3. Using or attempting to use computer accounts of others; these actions are illegal, even with consent, or if only for the purpose of “browsing”. 4. Altering a communication originally received from another person or computer with the intent to deceive. 5. Using school district resources to engage in any illegal act, which may threaten the health, safety or welfare of any person or persons, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal activity, or being involved in a terroristic threat against any person or property. 6. Disabling or circumventing any school district security, program or device, for example, but not limited to, anti-spyware, anti-spam software, and virus protection software or procedures. 7. Transmitting electronic communications anonymously or under an alias unless authorized by the school district. <p><i>Operational Prohibitions –</i></p> <p>The following operational activities and behaviors are prohibited:</p> <ol style="list-style-type: none"> 1. Interference with or disruption of the district technology resources, network accounts, services or equipment of others, including, but not limited to, the
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	<p>propagation of computer worms and viruses, Trojan Horse and trapdoor program code, distasteful jokes, and the inappropriate sending of broadcast messages to large numbers of individuals or hosts. The user may not hack or crack the network or others' computers, whether by parasiteware or spyware designed to steal information, or viruses and worms or other hardware or software designed to damage the district technology resources, or any component of the network, or strip or harvest information, or completely take over a person's computer, or to "look around".</p> <ol style="list-style-type: none"> 2. Altering or attempting to alter files, system security software or the systems without authorization. 3. Unauthorized scanning of the district technology resources for security vulnerabilities. 4. Attempting to alter any school district computing or networking components (including, but not limited to, file servers, bridges, routers, or hubs) without authorization or beyond one's level of authorization. 5. Unauthorized wiring, including attempts to create unauthorized network connections, or any unauthorized extension or re-transmission of any computer, electronic communications systems, or network services, whether wired, wireless, cable, or by other means. 6. Connecting unauthorized hardware and devices to the district technology resources. 7. Loading, downloading, or use of unauthorized games, programs, files, or other electronic media, including, but not limited to, downloading music files. 8. Intentionally damaging or destroying the integrity of the school district's electronic information. 9. Intentionally destroying the school district's computer hardware or software. 10. Intentionally disrupting the use of the district technology resources. 11. Damaging the school district's technology resources or networking equipment through the users' negligence or deliberate act. 12. Failing to comply with requests from appropriate teachers or school district administrators to discontinue activities that threaten the operation or integrity of the district technology resources.
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Pol. 814	<p><u>Content Guidelines</u></p> <p>Information electronically published on the school district's technology resources shall be subject to the following guidelines:</p> <ol style="list-style-type: none">1. Published documents including, but not limited to, audio and video clips or conferences, may not include a student's phone number, street address, or box number, name (other than first name) or the names of other family members without parental consent.2. Documents, web pages, electronic communications, or videoconferences may not include personally identifiable information that indicates the physical location of a student at a given time without parental consent.3. Documents, web pages, electronic communications, or videoconferences may not contain objectionable materials or point directly or indirectly to objectionable materials.4. Documents, web pages and electronic communications must conform to all school district policies and guidelines, including the copyright policy.5. Documents to be published on the Internet must be edited and approved according to school district procedures before publication. <p><u>Due Process</u></p> <p>The school district will cooperate with the school district's Internet Service Provider (ISP) rules, local, state, or federal officials to the extent legally required in investigations concerning or relating to any illegal activities conducted through the school district's technology resources.</p> <p>If students or employees possess due process rights for discipline resulting from the violation of this policy, they will be provided such rights.</p> <p>The school district may terminate the account privileges by providing notice to the user.</p> <p><u>Search and Seizure</u></p> <p>User violations of the district's Acceptable Use Policy, the Student Disciplinary Code, district policy or the law may be discovered by routine maintenance and monitoring of the district system, or any method stated in this policy, or pursuant to any legal means. Users' violations of this policy, any other school district policy, or the law may be discovered by routine maintenance and monitoring of the school district system or any method stated in this policy, or pursuant to any</p>
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<p>17 U.S.C. Sec. 101 et seq Pol. 814</p>	<p>legal means.</p> <p>District employees should be aware that their personal files may be discoverable and could be discoverable in the event of any form of litigation. Everything that district employees place in their personal files should be written as if a third party would review it. The school district reserves the right to monitor, track, log and access any electronic communications, including, but not limited to, Internet access and emails at any time, for any reason. Users should not have the expectation of privacy in their use of the school district's CIS systems, and other school district technology, even if they misuse the CIS system for personal reasons. Further, the school district reserves the right, but not the obligation, to legally access any personal technology device of students and employees brought onto the school district's property or at school district events, or connected to the school district network, containing school district programs or school district or student data (including images, files, and other information) to ensure compliance with this policy and other school district policies, to protect the school district's resources, or to obtain information/data that the school district reasonably believes involves criminal activity.</p> <p>The district reserves the right to monitor any electronic communications, including but not limited to Internet access and emails. Students and employees should not have the expectation of privacy in electronic communications, even when used for personal reasons. Everything that users place in their personal files should be written as if a third party will review it.</p> <p><u>Copyright Infringement and Plagiarism</u></p> <p>Federal laws, cases and guidelines pertaining to copyright will govern the use of material accessed through the school district resources. Users will make a standard practice of requesting permission from the holder of the work and complying with license agreements. Employees will instruct users to respect copyrights, request permission when appropriate, and comply with license agreements. Employees will respect and comply as well.</p> <p>Violations of copyright law can be a felony and the law allows a court to hold individuals personally responsible for infringing the law. The school district does not permit illegal acts pertaining to the copyright law. Therefore, any user violating the copyright law does so at their own risk and assumes all liability.</p> <p>Violations of copyright law include, but are not limited to, the making of unauthorized copies of any copyrighted material (such as commercial software, text, graphic images, audio and video recording), distributing copyrighted materials over computer networks, deep-linking and framing into the content of others' websites.</p>
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<p>Pol. 243</p>	<p>Further, the illegal installation of copyrighted software or files for use on the district's computers is expressly prohibited. This includes all forms of licensed software – shrink-wrap, clickwrap and electronic software downloaded from the Internet.</p> <p>School district guidelines on plagiarism will govern use of material accessed through the school district's technology resources. Users will not plagiarize works that they find. Teachers will instruct students in appropriate research and citation practices.</p> <p><u>Selection of Material</u></p> <p>School district policies on the selection of materials will govern use of the school district's technology resources.</p> <p>When using the Internet for class activities, teachers will select material that is appropriate for students and that is relevant to the course objectives. Teachers will preview the materials and websites they require or recommend students access to determine the appropriateness of the material contained on or accessed through the website. Teachers will provide guidelines and lists of resources to assist their students in channeling their research activities effectively and properly. Teachers will assist their students in developing the critical thinking skills necessary to ascertain the truthfulness of information, distinguish fact from opinion, and engage in discussions about controversial issues while demonstrating tolerance and respect for those who hold divergent views.</p> <p>Conduct otherwise will result in actions further described in Consequences For Inappropriate, Unauthorized And Illegal Use of this policy and provided in relevant school district policies.</p> <p><u>Safety and Privacy</u></p> <p>To the extent legally required, users of the school district's technology resources will be protected from harassment or commercially unsolicited electronic communication. Any user who receives threatening or unwelcome communications must immediately send or take them to the Director of Technology and/or designee.</p> <p>Unless part of job function or with authorization by the district, the user may not disclose, use or disseminate personal information of other students or employees including, but not limited to, student's grades, Social Security numbers, home addresses, telephone numbers, school addresses, work addresses, credit card numbers, health and financial information, evaluations, psychological reports, and educational records. Personal contact information includes home address, telephone numbers, school address, and work address.</p>
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<p>24 P.S. Sec. 4604</p>	<p><u>Consequences For Inappropriate, Unauthorized And Illegal Use</u></p> <p>General rules for behavior, ethics, and communications apply when using the district technology resources and information, in addition to the stipulations of this policy. Users must be aware that violations of this policy or other policies, or for unlawful use of the district technology resources, may result in loss of access and a variety of other disciplinary actions, including, but not limited to, warnings, usage restrictions, loss of privileges, position reassignment, oral or written reprimands, suspensions (with or without pay for employees), dismissal, expulsions, and/or legal proceedings on a case-by-case basis.</p> <p>This policy incorporates all other relevant district policies, such as, but not limited to, the student and professional employee discipline policies, copyright policy, property policies, curriculum policies, terroristic threat policy and harassment policies.</p> <p>The user is responsible for damages to the network, equipment, electronic communications systems, and software resulting from deliberate and willful acts. The user will also be responsible for incidental or unintended damage resulting from willful or deliberate violations of this policy.</p> <p>Violations as described in this policy may be reported to the school district, appropriate legal authorities, whether the ISP, local, state, or federal law enforcement. The school district will cooperate to the extent legally required with authorities in all such investigations.</p> <p>Vandalism will result in cancellation of access to the school district's technology resources and resources and is subject to discipline.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1303.1-A, 1317.1</p> <p>PA Crimes Code – 18 Pa. C.S.A. Sec. 5903, 6312</p> <p>Child Internet Protection Act – 24 P.S. Sec. 4601 et seq.</p> <p>U.S. Copyright Law – 17 U.S.C. Sec. 101 et seq.</p> <p>Sexual Exploitation and Other Abuse of Children – 18 U.S.C. Sec. 2256</p> <p>Enhancing Education Through Technology Act – 20 U.S.C. Sec. 6777</p>
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	<p>Internet Safety, Children’s Internet Protection Act – 47 U.S.C. Sec. 254</p> <p>Children’s Internet Protection Act Certifications, Title 47, Code of Federal Regulations – 47 CFR Sec. 54.520</p> <p>Board Policy – 103, 218, 218.2, 220, 233, 237, 243, 248, 249, 317, 348, 814</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: USE OF SCHOOL FACILITIES

ADOPTED: March 25, 1991

REVISED: May 24, 2010

REVIEWED: February 19, 2019

	707. USE OF SCHOOL FACILITIES
1. Purpose SC 775	<p>The Board recognizes the needs of parent and community to utilize district facilities for educational, cultural, recreational, civic or social purposes when they are not scheduled for district programs or maintenance. District facilities are intended for use primarily by the schools and district and then by the residents and community groups which are located within the district's boundaries.</p>
2. Authority	<p>District facilities that may be made available under this policy include, but are not limited to, buildings, fields, parking lots and, in certain circumstances, equipment.</p>
3. Delegation of Responsibility SC 775	<p>The Superintendent and/or designee shall develop procedures for the granting of permission to use school facilities and shall develop rules and regulations for such use which shall include the following:</p> <ol style="list-style-type: none"> 1. The use of facilities by the district, schools and the students precludes and supersedes all commitments to other groups. In the event of a conflict where an outside organization requests a facility and then a district, school or student requires the use of the same facility, the outside organization will need to adjust their event and reschedule or cancel to allow the district or school event to take place. 2. Permission to use school buildings and facilities will be based upon an established approval process that prioritizes the use of facilities first to Spring-Ford Area School District sponsored activities and events, followed by tax-exempt organizations located within District boundaries and lastly other outside organizations. Please refer to the classification section later in this policy. For organizations with multiple teams or groups, individual rosters for each team that include each participant's name and permanent address may be requested to be submitted for each request to determine the appropriate classification for the activity. <p>3. Requests for Use of Facility permits will be accepted only for the current school</p>

<p>35 P.S. Sec. 1223.5 20 U.S.C. Sec. 7182, 7183</p> <p>10 P.S. Sec. 311 et seq Title 61 Sec. 901.701</p> <p>SC 511 Pol. 218.1</p>	<p>year (July 1 – June 30). Requests for Use of Facility permits for Summer Facility Usage (July and August) will be reviewed no earlier than the previous March 1st. The term of the permit cannot exceed one (1) year.</p> <p>4. Use of Facility applications must be received thirty (30) days in advance for single events and sixty (60) days in advance for long-term events or activities.. Applications received less than thirty (30) days from the event could be denied and/or delayed for review due to the short time-frame, staffing restrictions and availability.</p> <p>5. Groups may not schedule any event which would include animal rides, mechanical rides, hot air balloons, fireworks or bonfires or any other event which may create a danger or risk because of the inherent nature of the activity. The District reserves the right to check with its insurance company and legal counsel to obtain direction on events that might be of this nature and the District may increase the insurance coverage requirements based upon the nature of the activities. In addition, Class II, III and IV organizations may not use an open flame, charcoal, canned-heat source (Sterno), and/or wax candles in District facilities and on District property. Outdoor gas grills are prohibited as well except for Class IA, Class IB and Class II groups that make a specific request and provide required information about the event and the gas grill specifications.</p> <p>6. All events and activities must conclude on or before 9:30 p.m. on weekdays and 10:30 p.m. on weekends, unless special approval is obtained prior to the event from the Superintendent or designee.</p> <p>7. Smoking, vaping and any use of tobacco products by any persons is prohibited in school buildings and on school grounds. Groups that fail to follow this provision may lose the privilege to use District facilities for up to one (1) year.</p> <p>8. Gambling, games of chance, lotteries, raffles, or other activities require a Pennsylvania Small Games License attached to the Use of School Facilities application. This requirement will be strictly enforced in school buildings and on school grounds. Groups are responsible for contacting the Montgomery County Treasurer Office (610-278-3066), and attach license to “Use of School Facilities” application.</p> <p>9. Possession, use or distribution of illegal drugs and/or alcoholic beverages is strictly prohibited in school buildings and on school grounds. Violators will be reported to the local police for prosecution and escorted off school property.</p> <p>10. Possession of weapons or replica of weapons as defined in Policy 218.1 - Weapons are strictly prohibited in school buildings and on school grounds.</p>
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	<p>Violators will be reported to the local police for prosecution and escorted off school property.</p> <p>11. Conduct that would alter, damage, or be injurious to any district property, equipment or furnishings is strictly prohibited in school buildings and on school grounds. Violators will be reported to the local police for prosecution and escorted off school property.</p> <p>12. Conduct that would constitute a violation of the Pennsylvania Crimes Code, and/or state and federal laws and regulations is strictly prohibited in school buildings and on school grounds. Violators will be reported to the local police for prosecution and escorted off school property.</p> <p>13. All safety rules and regulations of the Department of Labor and Industry or any other applicable agency shall be observed.</p> <p>14. If insurance is required, the user shall present evidence of the purchase of organizational liability insurance during the approval process to the limit prescribed by district rules (see Addendum 707a).</p> <p>15. The Board and School District employees shall be indemnified and held harmless by the group/ organization/user of the facility for any liability that arises from the use of school facilities by any nonschool related organization, individual or activity. The lessee assumes responsibility for using only those areas in the facility designated on the Use of Facility application permit (see Addendum 707b). The facility must be returned to the same or better condition than when it was initially occupied. Before the Use of Facility application will be processed, a current Insurance Certificate and Hold Harmless agreement must be attached to the application.</p> <p>16. No group or person receiving a Use of Facility permit shall assign their rights under said contract to another group or person. Use of facility permits may not be transferred. Transferring the permit or allowing another team, group or organization to use the facility may result in the entire organization losing the privilege to use District facilities for up to one (1) year.</p> <p>17. Users shall be financially liable for damage to the facilities and for proper supervision of all attendees to events and locations on the permit. If police or security officers are required for an event, official school police or security officers shall be employed and the cost of such services shall be borne by the organization using the facilities.</p> <p>18. All payments for Rental Fees and Service Charges are to be made by check, payable to Spring-Ford Area School District. No payments are to be made directly to employees or service personnel. Prepayment of rental fees is required</p>
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	<p>from all Class IV rentals.</p> <p>19. School equipment such as stage lighting, kitchen equipment, public address system, technology labs, and any other specialized equipment must be operated by and under the direction of authorized school district personnel or approved instructor knowledgeable about the equipment. Groups that use school equipment without written permission or listed specifically in the permit may lose the privilege to use District facilities for up to one (1) year. Damage to any school equipment must be reported and remediated immediately and the organization may not be able to use any facility in the District until the damaged equipment is properly inspected and approved by the Superintendent or designee. Charges for the service must be paid to the school district by the organization utilizing the facilities.</p> <p>20. In general, indoor and outdoor facilities will be available for requests to use on most days during the school year (September-early June) with limited availability on Sundays. Indoor facilities will have limited availability during the summer and are not available on the weekends in the summer (mid-June – end of August). Outdoor facility rentals will also have limited availability during the summer and requests for summer weekend usage will be approved on a case-by-case basis.</p> <p>21. Facility requests to use multiple indoor and/or outdoor locations or fields for the purpose of a tournament or showcase type of event may be subject to additional requirements and charges. These types of requests need to be pre-approved and the request must include the specific list of items needed for that particular event.</p> <p>22. In addition, all indoor and outdoor facilities are closed for rental for Classes II, III and IV on the following days each year: January 1st, Spring Break (Thursday-Monday), Memorial Day, July 4th, Labor Day, Thanksgiving Break (Thursday-Sunday) and Winter Break. As of the approval date of this policy, groups with long-term established contracts on Sundays or any of these holidays will be “grandfathered” under this provision and will continue to have access on Sundays and the previously scheduled specific holidays but not add on new holidays.</p> <p>23. The Spring-Ford Area School District School Board reserves the right to deny the use of a building or a facility if district-provided (custodial, event supervisor, electrician/maintenance) is not available.</p> <p>24. Regardless of the user’s classification and payment, additional service charges may be applied if the organization does not adequately clean up after the activity or changes the hours (arrive early or stay late) or needs (requesting additional rooms or locations) that are not listed on the permit.</p>
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<p>4. Guidelines</p>	<p>25. Political forums such as Meet the Candidates' night are permitted as a bi-partisan or non-partisan effort.</p> <p>26. No food, drinks, or refreshments of any kind are to be served, sold or consumed without specific permission granted in advance and included in the permit.</p> <p>27. Any organization that uses approved school facilities is responsible for monitoring and supervising the conduct of participants and spectators. All organizations shall have adults assigned to monitor the traffic flow, ensure supervision of the activity, and see that the group(s) activity is restricted to the part of the building requested for the activity. Doors may not be propped open for any reason and the main entrance area cannot be unattended at any time. Failure to follow this required safety precaution may result in the organization losing the privilege to use District facilities. First offense will result in a First Warning Letter to the organization. Second offense will result in a Final Warning Letter to the organization. Third offense will result in loss of District facility privileges for up to one (1) month – seven (7) day minimum. Additional offenses by the same organization in the same school year will result in the loss of facility privileges for a minimum of one (1) month for each incident.</p> <p>28. The Business Office may request supporting information from any applicant at any time, and from time to time, to verify the applicant's classification.</p> <p>CLASSIFICATIONS:</p> <p>All users of district facilities (Class I, II and III) must be groups that are open to district residents without restriction to race, creed, national origin, or political affiliation, and may not have a charter or admission policy that violates state, county and federal statutes and regulations. Class IV organizations may originate outside the Spring-Ford Community and not be open to Spring-Ford community members, but must have a charter or admission policy that does not violate state, county and federal statutes and regulations. Political campaigning on district property, other than at designated polling areas on Election Day, is prohibited. All users of district facilities will fall into one (1) of the following types (Classes) as defined below:</p> <p>Class IA – Spring-Ford Area School District school, building and district sponsored activities and events (including all school district activities, academic programs, and interscholastic and intramural athletic programs). Rental Fees or Service Charges will not be assessed to any Class IA activity unless the event is a fundraiser where 100% of the activities' profits are not 100% used to benefit a SFASD school or program. In this case, one half of the Service Charges for the specific activity will need to be covered prior to the fundraised</p>
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	<p>profits leaving the district.</p> <p>Class IB - Spring-Ford Area School District associated not-for-profit groups which are organized solely for the purposes of supporting and enhancing the mission of the school for which it is formed, and 100% of the group's proceeds from the facility use will benefit Spring-Ford Area District schools and programs. Examples of not-for profit groups include Parent Teacher Associations, Home and School Leagues, Home and School Associations, Music Association, Booster Club, Spring-Ford Educational Foundation and Students Need an Alternative Party (SNAP) – all of which have achieved a 501(c)3 status. No Rental Fees will be assessed for any Class IB organization. Service Charges will apply for any Class IB activity including fundraisers based upon the established Service Charge schedule (subject to usage on weekends to cover the costs to the District). Fundraisers by Class IB organizations that are held in SFASD facilities where the proceeds from the event are not 100% used to benefit a SFASD school or program, may be considered Class II for the fundraising event and may be charged as a Class II organization for the specific event. Each Class IB organization shall be granted four (4) events each school year in which the service charge will not be charged to the organization. Security and specialists (sound systems person, special lightning, etc.) costs are the responsibility of the group. The kitchen is not included and will be billed separately, if requested for use.</p> <p>Class II – Organizations that are tax-exempt and are located within the Spring-Ford Area School District boundaries and have a membership comprised of at least 50% residents. Class II organizations must have a primary purpose on the betterment of the community and are providing the services to the residents whose sponsors and organizers are volunteers. An organization that has at least 50% residents but is sponsored and organized by paid coaches or advisors would be considered Class III. Class II organizations include community recreation leagues, community theater groups, community service organizations, Scout Programs and Fire Companies). Class II organizations can charge membership fees which benefit the continuation of the program developed by the organization. Class II also includes elected officials of Federal, State or local government or local civic groups when conducting community or official business. Standing school board agreements and subsequent renewals for Spring City American Legion Baseball Committee and Spring-Ford Rams Youth Football will remain in effect and will not be impacted by adjusted Rental Fee and Service Charge schedules governed by this policy.</p> <p>Class III - Organizations that are tax-exempt and are located within the Spring-Ford Area School District boundaries and have a membership comprised less than 50% residents. Class III organizations must have a primary purpose on the betterment of the community and are providing the</p>
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	<p>services to the residents whose sponsors and organizers are volunteers. Class III organizations can charge membership fees which benefit the continuation of the program developed by the organization. An organization that has less than 50% residents but is sponsored and organized by paid coaches or advisors would be considered Class IV.</p> <p>Class IV – Other organizations not defined in Class I, II or III including religious and residential groups, “not-for-profit” and commercial organizations, colleges and universities as well as other groups that serve the community but do not originate in the community.</p> <p><u>Fees/Charges Established By Business Office</u></p> <ol style="list-style-type: none"> 1. <i>Before and After School Child Care Delivered on Spring-Ford Area School District Property –</i> The Business Office may establish annually the usage and fee schedule for the service provider who operates the before and after school child care program that provides this service to our Spring-Ford families for Spring-Ford Area School District students on Spring-Ford Area School District property. 2. <i>Activities of Spring-Ford Area School District Athletic Camps and Summer Enrichment Programs (including Cool School and Summer Music Lessons) –</i> These activities are sponsored by the Spring-Ford Area School District that provide athletic or educational programs primarily for the benefit of Spring-Ford Area School District residents. The Business Office will establish annually all fees, expenses and compensations for such activities; provided however that non-resident participants shall be charged a higher compensatory fee than Spring-Ford Area School District resident participants. A portion of each participant’s fee will be paid to the District to help offset the use of facilities costs for each school year camp and summer camp sponsored by the District or one of the District’s teams/organizations. Proceeds from the District Summer Camps, after all expenses are paid, will be distributed to the team account of the specific team hosting the camp. The Business Office will process all revenue and expenditures. The District Athletic Camps are developmental programs that will enhance the established athletic programs by providing training to younger students and support the team as these opportunities are considered fundraisers. <p>Non-District summer camp Use of Facility requests will be negotiated and fees determined by the Business Office. These requests are “for-profit” and shall be consistent with the Rental Fee and Service Charge schedule for Class IV organizations.</p> <ol style="list-style-type: none"> 3. <i>PIAA Post-Season Use of Facility Requests - Spring-Ford Area School District facilities are often requested to host PIAA league, district, regional</i>
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<p>SC 775</p>	<p>and/or state post-season games, tournaments, competitions or other similar events. Based upon the request to use Spring-Ford facilities for these types of events, the administration has the ability to work with the PIAA officials to negotiate an appropriate user fee for each separate game, tournament, competition or similar event.</p> <p style="text-align: center;">RENTAL CHARGES AND SERVICE FEES</p> <p>The Board shall establish a schedule of Rental Fees and Service Charges for the use of school facilities based upon listed group classifications. (See Addendum 707c) Rental Fees are defined as fixed charges for the use of the facilities. Service Charges are defined as: the combined cost of a custodial employee rate and benefits and the cost for utilities (electricity, water, and sewer) supplies and cleaning costs for one (1) hour of time. Each organization is responsible for paying both the Rental Fee and Service Charge for every use of facility. If a facility usage for a single event exceeds the capacity of a single custodial employee, additional Service Charges may be added to the rental agreement.</p> <p>Special events as determined by the Spring-Ford Area School District on weekends, over multiple days, or unique requests may have additional charges for on-site supervision, additional custodial needs, security and services according to the established Service Charge schedule. Potential charges must be addressed at the time of the facility request to be included in the permit and negotiated prior to approval.</p> <p>Organizations in all classes, including Class IB, are responsible for the cost of additional services required beyond the normal operation of a school district and shall pay the cost of additional services required for the event. Additional service charges can include cafeteria, kitchen, stage crew, security, police, set-up and clean-up services and additional custodial support, if needed.</p> <p>Each school year, the Rental Fee and Service Charge Schedule for the following school year will be approved by the School Board no later than March 31st.</p> <p>See Addendum 707c – Facility Rental Fee and Service Charge Schedules (including additional service charges, as required and/or requested).</p> <p><u>Additional Information:</u></p> <ul style="list-style-type: none"> • <u>Rubber soled sneakers or gym shoes must be worn when gyms are used for any athletic event.</u> • <u>No food, drinks, or refreshments of any kind are to be served or consumed without specific permission granted in advance.</u>
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	<p><u>Application Approval/Usage Permit Guidelines/Procedures</u></p> <ol style="list-style-type: none"> 1. Application for facility usage must be completed on the district application form (see Addendum 707d) available on the district webpage and/or in the office of the Director of Athletics. All application forms are submitted to the Athletic Director's Office for initial consideration and review. If necessary, the Athletic Director's Office will work with the Business Office for estimated Rental Fees and Service Charges as well as insurance paperwork. Approvals/Denials for all use of facility requests will be communicated from the Athletic Director's office to the applicant. 2. Application forms must be submitted at least thirty (30) days in advance for single events and sixty (60) days in advance for long-term events or activities. The Director of Athletics or designee will be responsible for notifying the building principal and maintenance staff of potential use of the facility and will work to resolve any conflicts and concerns. 3. Rental Fees for Class IV organizations are due ten (10) days prior to the event or activity. Rental Fees for Class II and III organizations and Service Charges for all Classes (IB, II, III and IV) will be invoiced following the event and are due ten (10) days after the date of the invoice. All payments are to be submitted to the Business Office and checks/money orders made payable to Spring-Ford Area School District. 4. Annually, the Athletic Director's Office will send a copy of Policy #707: Use of School Facilities to all organizations utilizing district facilities, if changes are made to the policy. Preference for Use of Facilities will be given to Class IA and IB groups followed by Class II and III groups, respectively. In Class I, priority will be given to Class IA (school-sponsored, academic, athletic and band programs) and then Class IB groups. 5. If district schools are closed or dismissed early because of inclement weather or other emergencies, all Class II, III and IV functions that were previously scheduled on that day are automatically cancelled for that day. The Superintendent and/or designee will evaluate the situation for events scheduled for Class IA and IB organizations on days when district schools are closed for inclement weather or other emergencies and make appropriate notifications. 6. If inclement weather or an emergency occurs on a weekend, the office of the Director of Athletics or designee will be responsible for canceling events and activities, if necessary, and notifying the appropriate sponsors.
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	<p><u>Required Insurance</u></p> <table> <tr> <td>1. Comprehensive</td><td>General Liability</td></tr> <tr> <td>\$1,000,000</td><td>Per Occurrence</td></tr> <tr> <td>\$2,000,000</td><td>General Aggregate</td></tr> <tr> <td>\$1,000,000</td><td>Products/Completed</td></tr> <tr> <td></td><td>Operations/Aggregate</td></tr> <tr> <td>\$1,000,000</td><td>Personal/Advertising</td></tr> <tr> <td>\$ 50,000</td><td>Fire Damage Liability</td></tr> <tr> <td>\$ 5,000</td><td>Medical Payments</td></tr> </table> <p>2. Products Liability – Only required if food will be sold and/or prepared and served.</p> <p>3. Automobile Liability – Only required if vehicles will be used as part of the event.</p> <p>4. Workers Compensation – Only required if organization or individuals utilizing the facility has an employee(s).</p> <p>Liability insurance carried by the Spring-Ford Area School District protects only the school district and its employees and named insured. No insurance protection is provided by the district to other groups or organizations using school facilities.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 511, 775, 779</p> <p>State Board of Education Regulations – 22 PA Code Sec. 403.1</p> <p>Department of Revenue Regulations – 61 PA Code Sec. 901.1, 901.701</p> <p>Local Option Small Games of Chance Act – 10 P.S. Sec. 311 et seq.</p> <p>School Tobacco Control – 35 P.S. Sec. 1223.5</p> <p>Pro-Children Act of 2001 – 20 U.S.C. Sec. 7181 et seq.</p> <p>Boy Scouts of America Equal Access Act – 20 U.S.C. Sec. 7905</p>	1. Comprehensive	General Liability	\$1,000,000	Per Occurrence	\$2,000,000	General Aggregate	\$1,000,000	Products/Completed		Operations/Aggregate	\$1,000,000	Personal/Advertising	\$ 50,000	Fire Damage Liability	\$ 5,000	Medical Payments
1. Comprehensive	General Liability																
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