

SPRING-FORD AREA SCHOOL DISTRICT
Property Committee
August 14th - 6:30 PM
District Office Conference Room
Minutes

Attendees: Dr. David Goodin, Tom DiBello, Mark Dehnert, Linda Frazzini, Clinton Jackson, Will Cromley, Robert Hunter, Barry Ziegler, Jim Fink

Acceptance of the Meeting Minutes by Tom DiBello

Old Business:

- A. Reviewed the High School expansion project and discussed milestones completed to date, construction scheduling and change orders submittals to date. Approved change orders will be paid from the contingency funding allocated. There is a clarification on the contingency allowance discussed for this project which was 10% of the overall project cost. The actual figure is 5%.
- B. Reviewed the status of the specifications provided by Upstage Video (Consultant) for the video scoreboard. Upstage Video will be providing names of companies in our area experienced in the equipment and installation of video scoreboards whom we will be requesting pricing from for budgetary purposes.
- C. Reviewed the classroom door window covering samples and discussed the rationale why they are needed. Discussed the District will be moving forward with the procurement and installation of the Classroom Security Blinds product for classroom doors District wide.
- D. Reviewed the CMMS (Computerized Maintenance Management System) needs for the District that will support asset management, work order management, scheduling and reporting. Reviewed the 3 systems evaluated for consideration which were Q ware, FMX and E Maintenance.

New Business:

- A. Discussed 3rd year renewal for trash removal service with Advanced Disposal. This is the last of 3 renewal options and the contract will go out to bid early next year.
- B. Reviewed the purchase of 3 replacement vehicles per the 20 year plan.
- C. Reviewed status of 2018 summer projects. All schools ready for 8/27/18 first day.

Other Business:

- A. Discussed the scheduled installation date of 8/20/18 for the dugout protective fencing in Ram Stadium.

Actionable Items:

- A. Recommend approval to move forward with E Maintenance CMMS at a first year not to exceed cost of \$13,000.00 including an 8 week implementation cost and an annual reoccurring not to exceed cost of \$10,000.00
- B. Recommend approval to purchase 3 replacement vehicles for the 2002 GMC stake body, 2011 GMC pickup and 2002 Chevy van.
- C. Recommend approval of year 3 of 3 renewal option with Advanced Disposal.

Needs for Next Meeting:

- A. Status of High School Expansion Project

Board Comment:

Mr. Jackson requested copies of the change order request. Will be delivered by 8/17/18