

On March 20, 2017 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:

Region II: Dawn R. Heine and Colleen Zasowski

Region III: Mark P. Dehnert and Thomas J. DiBello

Presiding Officer: Joseph P. Ciresi

Superintendent: Dr. David R. Goodin

Chief Financial Officer: James D. Fink

Solicitor: Mark Fitzgerald, Esq.

Student Reps.: Daniel J. Ciresi

The following Board Members were absent: **Dr. Edward T. Dressler, Bernard F. Pettit, Kelly J. Spletzer** and **Todd R. Wolf**. Also absent was **Taylor Stevens** (Student Representative)

ANNOUNCEMENTS

Danny invited everyone on Tuesday, March 21st to join the Montgomery County Down Syndrome Interest Group of PA and wear their most colorful, spunky socks in celebration of people with Down Syndrome and the many ways that they make our world brighter. He stated that people all around the world will be celebrating. Danny also advised everyone to check the Spring-Ford social media accounts for rockin' sock pictures throughout the day.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. ACTION ITEM

Mr. DiBello made a motion to approve Item A and Mrs. Heine seconded it. The motion passed 5-0.

- A. The Board approved **Resolution 2017-02** commending **Matthew LePore** for winning the 2017 Pioneer Athletic Conference (PAC) Wrestling Championship. (**Attachment A1**)

III. PRESENTATIONS

Mr. Mitch Edmunds stated that it was a pleasure being here this evening and that they were here to talk about Wellness with their focus being on their most recent Wellness Day held at Limerick Elementary. Mr. Edmunds expressed pride in his students at Limerick and Spring City Elementary. Mr. Edmunds introduced Lucy Andes, Sarah Rutkowski, and Colin Varano who were the students that came out with him for the presentation this evening. Mr. Edmunds next introduced Julie Weber an intern in School Counseling who has been working at Limerick over the past couple of months, Steve Ferko a physical education teacher at Limerick and Spring City Elementary Schools, John Hughes a School Counselor at Limerick Elementary as well a Department Head for the elementary school counselors.

Mr. Ferko spoke about the second annual Wellness Day at Limerick which focuses on their five pillars of wellness which are; Physical, Social, Emotional, Environmental and Intellectual Wellness. Mr. Ferko stated that they strive to promote this with their students every day throughout the year. Mr. Ferko stated that during Wellness day the students rotate throughout the day through various presentations about the pillars.

The video of Limerick Elementary's Wellness Day was shown while being narrated.

Mr. Hughes stated that one of the reasons why this is such a successful day for everyone is that the sessions that are held on each of the pillars are all facilitated by staff members who bring something that they are passionate about after their school day to this day to share with students. This gives teachers a chance to highlight something they are passionate about with their students on this day. He explained that there were various presentations and exercises that students participated in which provided the connection between the activity taking place and the Wellness Pillar it dealt with.

Ms. Julie Weber spoke about the diversity exercise she involved students in which centered on the Social Pillar.

Mr. Ferko spoke about the fun activities students participated in centering on the Physical Pillar. He stated that one of the activities the students were involved with was Yoga which combines aspects of not only the Physical Pillar but also the Emotional Pillar as it helped show students ways to calm themselves through yoga when feeling upset.

Mr. Hughes reported that for the Intellectual Pillar they had Mr. Riordan guide students through activities centered on coding and Mrs. Williams worked with younger students on different ways of being smart. The Environmental Pillar activities were run by Mr. Bautsch and Mrs. Albright. They worked on ways to reduce, reuse or recycle items. The Emotional Pillar presentations were run by Mrs. Weaver and Mrs. Hess. Students were given ways to identify feelings that they have and then ways of coping with those feelings whether it be through exercises they were given or understanding those feelings further. Mr. Hughes invited the 4th grade students present to come forward and show everyone some of the exercises used to cope with feelings. Colin Varano led everyone in the "Sitting Mountain" breathing exercise. Lucy Andes demonstrated the "Lightbulb Brain" exercise. Sarah Rutkowski guided everyone through the "Cat" exercise. Mr. Hughes commented that teachers use many of these types of activities with students during their classes at various time throughout the day.

Dr. Goodin asked the students if they had tried any of the exercises that they demonstrated and Colin replied that he had not tried any of the exercises demonstrated but had done other exercises that his teacher, Mrs. Williams, had demonstrated. Lucy responded that she had done the "Sitting Mountain" exercise during math tests. Sarah replied that she had done a different exercise called the "Corkscrew" while in class.

Mr. DiBello stated that this is a great program as he believes that it has been documented that the more kids move around in a planned way during the day it really helps them stay focused and motivated. He asked if Mr. Edmunds had seen any differences in the students with these types of activities being implemented. Mr. Edmunds responded that they have seen some differences and one thing with elementary schools is that there is a lot of movement all day long. He stated that they have had a focus on this both at Limerick and at Spring City and they have seen a difference. Mr. Edmunds commented that he believes that as the staff and teachers become more comfortable with this then so will the students.

Mrs. Zasowski said she wanted to comment on the social and diversity piece and stated that she believes diversity is so important as it is such a big world out there and we only live in a very small part of it. Mrs. Zasowski spoke of a news story about two young boys who wanted the same haircut to confuse their teacher and how they were looking beyond skin color which was a great example of diversity.

Mr. Ciresi stated that every time he has been over at Limerick they are doing a dance exercise. He added that tonight's presentation was great as it was a good example of how anyone, even if you are working in a chair, can practice these. Mr. Ciresi commented that it is great to get the kids up and moving as it helps them perform better. He thanked Mr. Edmunds, his staff and the students for coming out this evening to provide this presentation.

A. **Mitch Edmunds**, Principal, **Steve Ferko**, Physical Education Teacher, **John Hughes**, School Counselor, **Lucy Andes**, **Sarah Rutkowski**, and **Colin Varano**, 4th Grade Students, to present on "Limerick Elementary's Wellness Day".

Dr. Weidenbaugh thanked board for having them here this evening. She stated that the presentation this evening is on the Advanced Placement Human Geography class that is offered to 9th graders as well as to those students at the 10-12 Grade Center. Dr. Weidenbaugh advised that AP Human Geography is the first AP class that has been offered to freshmen. She introduced Jordan Freeland, Lilly Evasew and Aashna Chakraborty, 9th grade students, as well as Mr. Nicholas Tier who teaches the class. Dr. Weidenbaugh commented that the video they will show will provide background on what AP Human Geography is. The video was shown while Dr. Weidenbaugh narrated. The students next came forward and described what they viewed as the benefits of taking AP Human Geography as a freshman. Some of the benefits included critical thinking rather than simple memorization, time management, the academic push it provided, appealing transcript, possible college credits, GPA boost, excellent preparation for future high school challenges, the need for a stronger work ethic for success in the class, provided world perspective, helps students learn how to answer AP style questions, and it is a great starter AP class which helps students understand if they are prepared for future AP courses. Students showed some of the projects they have worked on as part of the class and explained the purpose of the project as well as what they took away from the project.

Dr. Weidenbaugh commented that she believes one of the benefits students get from this course is that the students are all looking forward to choosing more AP classes for next year. Dr. Weidenbaugh thanked the Board for their support and for promoting advanced placement classes. She extended her thanks to Dr. Nugent for all his work on making sure the district has over 24 advanced placement classes. Dr. Weidenbaugh stated that all of this demonstrates the commitment of the Board, the Administration and the community to make sure that we have these courses to offer students to better prepare them for college and future studies.

Mr. DiBello commented that this was great and stated that the district has in fact over the past couple of years expanded to 24 AP courses and this has become a major part of Spring-Ford with the opportunities for our students. Mr. DiBello asked if students are advised on the additional AP offerings at Spring-Ford and Mr. Tier replied that this is something that is definitely talked about in class especially around course selection time. Mr. Tier advised that he also talks to 8th grade students who are deciding on what courses to take in 9th grade.

Mr. Ciresi stated that as he hears the kids talk excitedly about the programs they have in school he wishes that they would have had these kinds of programs when he was in school. Mr. Ciresi stated that these programs really keep students involved and wanting to learn. He added that it is not the same learning as having a teacher up at a chalkboard providing a lesson to the class as it is much more interactive. Mr. Ciresi stated that it was nice to see how enthused the students were.

Nice to see how enthused all students are. Thanked all for the presentation.

- B. **Dr. Theresa Weidenbaugh**, Principal, **Nicholas Tier**, Teacher, **Aashna Chakraborty**, **Lilly Evasew** and **Jordan Freeland**, Students, to present on the “Benefits of Taking AP Human Geography as a Freshman”.

Dr. Kollar thanked the Board for inviting them to come back. He reminded everyone that back in October the Board recognized 18 students who were named as semi-finalists in the National Merit Scholarship Program. He stated that out of those 18 semi-finalists we have 3 students who have been named as finalists. He introduced Emily Archey, Melissa Matthias and Sonal Tyagi and spoke of the process and requirements the students had to meet in order to be named as finalists. Dr. Kollar explained that each of these students now have the opportunity of receiving monetary scholarships. Dr. Kollar advised that the announcements on the monetary scholarship winners by the National Merit Scholarship Program will take place tomorrow and he will let everyone know once that takes place. Dr. Kollar invited the Emily, Melissa and Sonal to come forward so that the Board can recognize them and present them with certificates of their accomplishment from the National Merit Scholarship Program. Dr. Kollar expressed that everyone is very proud of these students.

Mr. Ciresi thanked the students and their families for coming out this evening and stated that everyone should be very proud of these students. He stated that we all look forward to the future accomplishments of these students.

- C. Recognition of **Emily E. Archey**, **Melissa A. Matthias** and **Sonal Tyagi** on being named as “Finalists” in the National Merit Scholarship Program.

IV. BOARD AND COMMITTEE REPORTS

Student Rep. Report **Daniel Ciresi/Taylor Stevens**
Report next week.

Curriculum/Technology **Dawn Heine** **1st Tues. 6:30 p.m.**

Mrs. Heine reported that the Curriculum and Technology Committee met on March 7, 2017 and stated that the good news for this month is the upcoming Literacy Night which will be held this Wednesday from 6-7:30 and as of the meeting there were 30 families with 85 participants registered to attend. She stated that the committee regarding curriculum discussed the training for the state assessment for all administrators took place on March 8th and this training will be provided to all test proctors in each building. The committee also received an update on the PVAAS roster verification taking place which is important for reporting purposes this spring. It was reported that Mrs. Gardy will be meeting with grade level facilitators to discuss progress, reflect and begin revisions of curriculum and/or assessments for the Journey’s program. She also continues to meet with and support 7th & 8th grade reading and English teachers. Mrs. Heine reported that the math materials approved at the last board meeting will be ordered shortly and Mrs. Rochlin continues to plan develop and deliver professional development to all teachers involved. The committee was provided with an update on the Pre-K data which showed that all students who participated are seeing great gains and due to the success of the program it is recommended that the district again provide the Pre-K Readiness Program. A motion for the approval of the program is on the agenda tonight for approval. On the technology side of the meeting the committee discussed moving forward with the purchase of a server and data storage equipment which Mr. Webb was working on prior to his leaving the district. Omega Systems was determined to be the best option for this purchase. A motion for the purchase of

this is on the agenda tonight. The committee received updates on the Modernized Learning Program at the high school and the plan is that once the new Technology Director is on board the district will move forward with securing laptops for the next cohort in order to ensure that the computers are here for the start of the next school year. Mrs. Heine advised that at Royersford Elementary the plan is to add 4th grade as the next phase of the Hybrid Learning Model.

Mrs. Bast clarified that the Literacy Night is actually on Tuesday of this week and not Wednesday as reported.

Policy **Colleen Zasowski** **2nd Mon. 7:30 p.m.**
Report next week.

Community Relations **Colleen Zasowski** **3rd Mon. 6:30 p.m.**
Mrs. Zasowski reported that the Community Relations Committee met this evening and the focus was on the Town Hall Meeting which will take place on Thursday, March 23rd at 7:00 PM.

Extracurricular **Tom DiBello** **2nd Mon. 6:30 p.m.**
Report next week.

Finance **Tom DiBello** **2nd Tues. 7:30 p.m.**
Mr. DiBello reported that the Finance Committee met on March 16th but did not have a quorum for the meeting so no meeting minutes were accepted but a meeting was held. The monthly reports were reviewed. Mr. Fink advised that the best numbers to use for comparison of budget versus actual will be the April-May numbers but all indications are that we will be good as far as the numbers being right on or potentially even a surplus. Mr. Fink discussed with the committee the details on looking at the different banks to make sure that we are getting the best rates and the best services for the district. Mr. DiBello reported that there will be a recommendation on the agenda for the district to use WSFS as a future depositor. The 2017-2018 budget was discussed and when the preliminary budget was presented we were looking at a 4 million dollar budget gap but that was back in the January-February timeline. Since that time, Mr. Fink and his staff have been looking at, working on and analyzing all of the building level budgets. Mr. DiBello stated that what is exciting is that this year when we get to the actual budget presentation we will not only see a budget for 2017-2018 but we will also see a rolling five-year forecast that will start to paint the picture of what the next four years will look like. Mr. DiBello cautioned that the numbers are not set in stone as things do change but it will help us start to look into the future in order to do the strategic planning. Mr. DiBello stated that there was discussion about the average growth and we are looking at a 4%-5% operational expense growth with the budget which has been pared down from previous years. Mr. DiBello commented that the district is doing really well at controlling expenses and keeping that in line with the projected revenue growth. Mr. DiBello reported that there was a brief discussion on the \$3 billion deficit in the state's budget which if not addressed and if allowed to grow could potentially have a drastic impacts on schools as well as state-wide services. Mr. DiBello stated that Mr. Fink and his staff are still continually working and looking at the budget with the goal being to get to as close as possible to a 0% tax increase.

Property **Joseph Ciresi** **2nd Tues. 6:30 p.m.**
Mr. Ciresi reported that the Property Committee met on March 16th and discussed the bids going out for the new turf for Coach McNelly Stadium. He added that the current field is about 10 years old so we have gone beyond the life expectancy we thought we would. The committee also discussed new library furniture for the media center and that will be going out to bid and discussed at the next meeting. Also reviewed was new lights and dimming system for the high school auditorium and bleacher safety inspection and repairs at Coach McNelly Stadium. The committee discussed the possibility of installing a new electronic digital sign where the current sign for UPE is

located with the new sign incorporating the 5/6/7 Grade Center and the administration building. The committee also talked about annual playground maintenance that will be taking place. Mr. Cooper provided the committee with a list of summer projects his department will be working on which included the turf, LED lights throughout the district, a boiler at Brooke, roof repairs and normal wear and tear repairs for macadam and curbing/sidewalks throughout the district.

Mr. Ciresi asked how much of the lighting had been replaced with LED lighting so far in the district and Mr. Cooper replied that all of the interior was done and now his department is working on the outside lighting so approximately 60% was complete. Mr. Ciresi asked what the savings district-wide were thus far and Mr. Cooper replied that there was about a 40% savings thus far.

Mr. Ciresi reported that the committee discussed the town hall meeting and the information provided by Crabtree. The committee also reviewed the savings the district is able to realize as a result of the PECO Energy Curtailment Program which this year was \$39,000 which has dropped significantly from the 1st year when our savings were \$100,000. Mr. Ciresi advised that it is believed that this is the last year PECO will offer the program and Mr. Cooper confirmed that this was the last year of this contract and there is no indication that PECO will offer it in the future.

Mr. Dehnert asked if the schematic design phase was complete as of yet and Mr. Cooper replied no as it will not be complete until after the town hall meeting as there will have to be some follow up on the schematics on what to do next. Mr. Cooper stated that the basic footprint is complete. Mr. Dehnert asked about the two estimates \$10 million and \$15 million that were discussed at the Property Committee meeting and whether they were from Crabtree or where they may have come from. Mr. Cooper stated that those numbers came from all of the information collected from all of the meetings held and all of the input received and the figures are a result of just using a square footage number. He added that we then take those numbers and determine where we want to be cost wise and right now the number is at \$8 million - \$10 million. Mr. Cooper stated that the cost could have gone up as high as Mr. Dehnert stated but that would have included all the alternate bids. Mr. Dehnert asked when the schematic design and estimates would be completed. Mr. Cooper said after the town hall meeting Crabtree will take the information from that meeting, go back and finalize the schematic design and determine the final costs. Mr. Dehnert stated that he felt the town hall meeting was to go over what the design would look like and how much it was estimated to be but he did not feel that it looked like we were there yet. Mr. Cooper stated that he felt that we were there but it just depended on what alternates we wanted to take. Mr. Dehnert again questioned where the \$10 - \$15 million estimate came from and Mr. Cooper replied it came from Crabtree but included all the estimates. Mr. Dehnert asked what estimates would be presented at the town hall meeting.

Mr. Ciresi stated that at the Property Committee meeting they went over the estimates and it was felt by administration that some of the alternates included in the \$15 million estimate were not needed and could be eliminated so that the project would not exceed \$10 million. Mr. Dehnert asked what would be presented and Mr. Ciresi replied that all of the details with a project max of \$10 million would be presented.

Mr. DiBello commented that the overall project schematics are pretty much at the point where they can be presented. The project that was originally projected to be between \$7 - \$10 million but at the Property Committee meeting the listing of the "like to have" and "be nice to have" was presented. Mr. DiBello stated that they want to look ahead and plan for the future to avoid looking back three years from now and saying that we should have done something different. Mr. DiBello stated that they wanted to find out the specific needs and then look at the wants and nice to have's. He added that in talking about the wants and nice to have's it was determined that if they were added to the project it would raise the total project to "x" number of dollars and the takeaway from

this was that at the Property Committee meeting they wanted to stay within the current proposed what we need to do which is in the \$7 - \$10 million range. Mr. DiBello said what would be presented to the Board would be if the bid comes in at \$7 million then if there is something that is considered a nice to have then maybe it would be an advantage to the district to build onto the project which would increase the overall cost but they are focused on keeping the project in the \$7 - \$10 million range. Mr. DiBello stated that this will be very well presented on Thursday night at the town hall meeting. Mr. DiBello commented that the focus of the meeting on Thursday is to get the real facts into the community and present what we are actually building, what's real, what the projections are, why we are doing this, what the recommendations are and not to focus on all of the fabricated stories and number that have been put out into the community.

Mr. Dehnert stated that he only heard 2 numbers at the Property Committee meeting and that was a \$10 low and a \$15 million high as he did not hear the \$7 - \$10 million. Mr. DiBello suggested that Mr. Dehnert left before the meeting ended and Mr. Dehnert confirmed he was present for the entire meeting.

Mr. Ciresi stated that Mr. Dehnert heard \$10 and \$15 million but as the meeting progressed the he also heard that the project will not go over \$10 million and that the Board will not support it going over \$10 million. Mr. Ciresi asked that they stick to the facts that the project will not go over \$10 million and that it could be as low as \$7 million or as high as \$10 million. Mr. Ciresi stated that the other alternate discussed which had not come up before was the addition of a hallway to alleviate some of the massive congestion outside of the cafeteria area which he felt was a mistake from a previous construction project they did. Mr. Ciresi stated that this alternate will also be presented as a totally separate project and an alternate. Mr. Ciresi advised that the \$15 million was there and then there was a conversation while Mr. Dehnert was in the room which said not to exceed \$10 million.

Mr. Dehnert asked when the Board would get to see the presentation as he does not want to be surprised but wants to be somewhat informed. Mr. Ciresi stated that there was an outline that they went over tonight at the Community Relations Committee meeting and once Erin Crew is done putting the full presentation together it will be sent out to the entire Board which hopefully will be in the next couple of days.

There was disagreement again on the figures and what was ready to be presented to the public. Mr. Dehnert again spoke of only hearing the \$10 million - \$15 million numbers and Mr. Ciresi stated and then you heard a not to exceed of \$10 million. Mr. Dehnert agreed that they said the project could not go over \$10 but they have no basis for that. Mr. DiBello accused Mr. Dehnert of playing games and Mr. Dehnert stated that the game is that he wants to see the information.

Mr. Ciresi stated that it was time to move on and that the Board will have the information prior to the town hall meeting.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that April is Autism Awareness Month. He stated that the highlight of the month is the annual Ice for Autism event. He invited everyone to come out on Wednesday, April 5th and Wednesday, April 19th to Rita's Water Ice in Collegeville or Royersford to see your favorite teachers and administrators (including Dr. Goodin) scooping water ice for a great cause. Dr. Roche advised that Rita's will donate 20% of their proceeds on both days to the Spring-Ford Educational Foundation. He added that many local businesses will be helping to support Ice for Autism by selling puzzle pieces in support of Autism. All proceeds from Ice for Autism directly support students in the Spring-Ford Area School District. Dr. Roche reported that over the past 9 years "Ice for Autism" has raised over \$20,000 to support students with special needs within

our very own district. Dr. Roche announced that due to the snow days last week the 3rd marking period will now conclude on Tuesday, April 4th with report cards being made available on April 19th. Dr. Roche provided an explanation the timeline between the end of the marking period and the report cards being made available. He advised that these dates will soon be published on our website.

Solicitor's Report Mark Fitzgerald

There was no report.

V. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the February 21, 2017 Work Session minutes.
(Attachment A2)

VI. PERSONNEL

Mr. DiBello commented on Item B1 saying he knows that they have talked about this several times as a Board and he struggles with us bringing someone in at a rate a little higher than he feels is necessary at this point.

Mr. Dehnert stated that he has the same reservations given the fact that we are trying to aggressively meet a budget number and his understanding is that there were 60 sum odd candidates for the position. Mr. Dehnert stated that he felt that one could have been found for Step 1 that is qualified and competent.

Dr. Goodin responded that the administration has been tasked to try and find the best possible candidate and they have always tried to do that. He added that they also try and do that at a starting salary that is commiserate with the need for the position and also the experience. Dr. Goodin stated that in this particular situation this individual is at that level based upon their prior experience within the district.

Mr. Fitzgerald added that there is a state law requirement to recognize previous years of experience within the district.

Mr. Dehnert commented that this person has not worked for the district in 15 years so that is not really current experience.

Mr. Fitzgerald stated that if the Board wants to talk specifically about this individual then he would suggest that they do it in an executive session. He commented that if they are rehiring, regardless of the break in service, a couple of Supreme Court cases require a school district to recognize years of experience.

Mr. DiBello clarified that he was not talking specifically about the individual but rather he is talking about the starting salary and not who the person is.

A. Resignations

1. **Kathleen S. Boughton**; Instructional Assistant, 8th Grade Center, for the purpose of retirement. Effective: June 15, 2017.
2. **Nancy M. Clark**; Instructional Assistant, 7th Grade Center, for the purpose of retirement. Effective: June 15, 2017.

3. **Brian Casey Murphy**; Instructional Assistant, 5/6th Grade Center. Effective: March 10, 2017.
4. **Jennifer M. Weaver**; Special Education Teacher, Limerick Elementary School. Effective: June 15, 2017.
5. **Ernest L. Woolf**; Special Education Teacher, 5/6th Grade Center. Effective: May 8, 2017.
6. **Margaret A. Wright**; Family and Consumer Science Teacher, Senior High School, for the purpose of retirement. Effective: June 15, 2017.

B. Professional Employee

1. **Cynthia M. Poruban**; Elementary School Counselor, 5/6th Grade Center, replacing Anne Marie Brown who resigned. Compensation has been set at MS+18, Step 6, \$59,800.00 prorated with benefits per the Professional Agreement. Effective: April 24, 2017.

C. Temporary Professional Employee

1. **Allison L. Dorn**; Special Education Teacher, Senior High School – 9th Grade, replacing Katie A. Davis who had a change of status. Compensation has been set at MS, Step 1, \$45,700.00, prorated with benefits per the Professional Agreement. Effective: March 16, 2017.

D. Support Staff Employees

1. **Gemma E. Bonetti**; Instructional Assistant, Brooke Elementary School, replacing Kyle Smolsky who resigned. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: March 29, 2017.
2. **Denise Charlton**; Clerical Assistant, Senior High School, replacing Joan E. Bickley who had a change of status. Compensation has been set at \$14.13/hour (degree rate) per the Secretarial Plan. Effective: March 8, 2017.
3. **Sarah L. Fusco**; Part-time Food Service (3 hours/day), Senior High School – 9th Grade Center, replacing Jennifer H. Reid who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: March 16, 2017.
4. **Angela Hall**; Instructional Assistant, Limerick Elementary School. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 3, 2017.

E. Support Staff Substitutes

1. **Tonia Leonard** Office/Clerical Substitute
2. **Jennifer Morelli** Food Service Substitute

- F. Administration recommends approval of the attached extra-curricular contracts for the 2016-2017 school year. **(Attachment A3)**

VII. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.
- B. Checks:
 1. General Fund Checks

Check No. 164559 – 164885	\$2,622,664.85
ACH 161700417 - 161700480	\$ 541,451.30
 2. Capital Reserve Checks

Check No. 1234	\$ 12,168.47
----------------	--------------
 3. Food Service Checks

Check No. 13315 – 13369	\$ 89,118.11
-------------------------	--------------
- C. The following monthly Board reports are submitted for your approval:
 - Cash Balances – Liquidity
 - Skyward Reports
 - General Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Summary Revenue Report
 - Summary Expense Report
- D. Administration recommends approval of the 2017-2018 Montgomery County Intermediate Unit's Member Services Budget in the amount of \$1,518,580.00.
- E. Administration recommends approval of WSFS Bank as an additional district depository of funds. WSFS Bank offers competitive interest rates and has branches that are locally based. All funds deposited over the FDIC insurance level of \$250,000.00 will be collateralized by WSFS Bank in accordance with Pennsylvania Act 72.
- F. Administration recommends approval of the following independent contracts:
 1. **Chester County Intermediate Unit – Downingtown, PA.** Provide educational and related services during the 2016-2107 school year for a special needs student as per the IEP. Services will be provided for 75 days at a rate of \$282.54 per day. Funding will be paid from the Special Education Budget and shall not exceed \$21,190.50.
 2. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 24 Days at a rate of \$153.40 per day. Funding will be paid from the Special Education Budget and shall not exceed \$3,681.60.
 3. **Lakeside Educational Network – North Wales, PA.** Provide for two-tenths (.2) of an In-School Counselor for the remainder of the 2016-2017 school year. This agreement

addendum will be added onto the original contract entered into with Lakeside in June 2016. Funding will be paid from the Special Education Budget and shall not exceed \$6,900.00.

4. **Chester County Intermediate Unit – Downingtown, PA.** Provide educational and related services during the 2016-2107 school year for a special needs student who attends the Technical County High School – Pickering Campus as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$24,125.08
5. **Dr. Lisa Hain – Narvon, PA.** Conduct a Neuropsychological Evaluation for two elementary special needs students including written reports and participation in the follow up meeting for each student. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00 per evaluation or a total of \$7,000.00.
6. **Chester County Intermediate Unit – Downingtown, PA.** Provide a personal care assistant as part of the Extended School Year Program for 2 special needs students as per their IEPs. Services will be provided for 6 hours per day for 30 days at a rate of \$32.00 per day per student. Funding will be paid from the Special Education Budget and shall not exceed \$11,520.00.
7. **Variety Club Camp & Developmental Center – Worcester, PA.** Provide Extended School Year Programs for 5 special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY support programming for each student at a total cost of \$22,100.00. In addition, Variety Club will provide 56 sessions of speech services, 42 sessions of Occupational Therapy and 14 sessions of Physical therapy for a total cost of \$10,080.00. Variety Club will also provide 3 one to one assistants for a total cost of \$9,750.00. Funding will be paid from the Special Education Budget and shall not exceed a total of \$41,930.00.
8. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide one to one support during the 2016-2017 school year for a special needs student as per the IEP. Services will be provided for 6.5 hours per day for 75 days at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$17,062.50.
9. **Lakeside Educational Network – North Wales, PA.** Provide educational services for a special needs student attending the Lakeside School for the remainder of the 2016-2017 school year. Services will be provided for 67 days at a rate of \$236.25 per day. Funding will be paid from the Special Education Budget and shall not exceed \$15,828.75.

VII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval to purchase new LED efficiency lighting for the parking lots within the district to replace the old high sodium pressure lighting due to age and inefficiency. The lights will be purchased through Co-Stars Purchasing Agency. Funding will be paid from the Capital Reserve and shall not exceed \$52,707.99. The work will be completed over the summer of 2017 by in-house staff.
- B. Administration recommends approval to go out to bid and award to the lowest responsible bidder a contract for the sanding/refinishing and cleaning/recoating gym floors district-wide as needed. Funding will be paid from the 2017-2018 General Maintenance Budget and shall not exceed \$42,000.00. The work will be completed over the summer of 2017.

- C. Administration recommends approval to award to the lowest responsible contractor Shaw Contract Flooring Services, Inc. dba Shaw Sport Turf a contract to replace the synthetic turf at Coach McNelly Stadium. The base bid was \$420,666.00, accepting alternates #1 and #2 rejecting all other alternates, for a grand total of \$431,934.00 with a replacement cost of \$1.75 per square foot for repair of any E-Layer as needed. Funding will be paid from the Capital Reserve. The work will be completed over the summer of 2017. The Coach McNelly Stadium turf field will be closed for this work from June 20th thru August 15th 2017.
- D. Administration recommends approval to go out and receive bids for the district-wide paving, concrete, sidewalk and curbing repairs as needed. Funding will be paid from the 2017-2018 General Maintenance Budget.

VIII. PROGRAMING AND CURRICULUM

Mr. DiBello stated that he wanted a little more information on Item A regarding the server and data storage being purchased for \$220,000 saying the cost seemed high based on the description. Dr. Goodin explained that the 5 physical servers are at the end of their life and they are the servers that host 60 of our virtual servers. Dr. Goodin added that they run everything and host everything that we do day to day such as Skyward, Track It, User Folders, Accounting, Student Folders, Printer Management and every bit of stored data in the district. Dr. Goodin advised that the ones we have are at their end of life and it is time that we replace them. Mr. DiBello felt that the motion should read a little different then because it says approval to purchase serve and data storage equipment. Mr. DiBello said it makes sense based on what Dr. Goodin said but he felt the cost seemed high.

- A. Administration recommends approval to purchase server and data storage equipment from Omega Systems to replace outdated equipment owned by the district. The total equipment cost shall not exceed \$220,000.00 and will be self-funded by the district saving approximately \$25,000.00 over five years (assuming a 6% five year lease option). Funding will come from the Capital Reserve Fund which will be replenished in equal installments over five years from the Technology Operating Budget beginning in 2017-2018.
- B. Administration recommends approval of the following Special Education Teachers to be hired for the 2017 Extended School Year – Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$30.00 per hour plus benefits (FICA & Retirement). Funding will be from 2016-2017 IDEA funds.

1. **Nicole M. Accor**
2. **Gillian M. Arganetto**
3. **Krista M. Brooke**
4. **Laura E. Capper**
5. **April Collins**
6. **Christna M. Dahms**
7. **Allison L. Dorn**
8. **Stacy M. Eddinger**
9. **Brenda A. Haydt**
10. **Alice B. Hollingsworth**
11. **Gina L. Lasky**
12. **Vanessa L. Mayer**
13. **Lindsay N. Miller**

14. **Megan L. Miller**
15. **John E. Raber**
16. **Robin Riegel**
17. **Dana Rosenblum**
18. **Shana L. Savard**
19. **Elizabeth Shields**
20. **Erin M. Siuchta**
21. **Ashley Stadtfield**
22. **Christopher R. Talley**
23. **Gina G. Walters**
24. **Crystal Zakszeski**

- C. Administration recommends approval of the following Support Staff to be hired for the 2017 Extended School Year Program). Compensation for new employees will be set at \$16.36 - \$18.78 per hour depending on experience and educational degree plus benefits

(FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from 2016-2017 IDEA funds.

1. **Nancy T. Birtch**
2. **Maryann Christy**
3. **Lisa M. Collins**
4. **Janet T. Copenhaver**
5. **Debra A. DeMitis**
6. **Lisa J. Denner**
7. **Judy Denning**
8. **Carol L. DiFrancesco**
9. **Paula T. Donatelli**
10. **Brian R. Fisher**
11. **Allison M. Fuhr**
12. **Laura Gilmore**
13. **Dallas A. Groshardt**

14. **Andrew T. Howe**
15. **Cynthia Isabella**
16. **Lynn Marie D. Keene**
17. **Colleen Kriebel**
18. **Tiffany M. Landis**
19. **April D. Mayes**
20. **Laura B. McQuaid**
21. **Patrice M. Mullen**
22. **Melanie A. Pierce**
23. **Kara Truex**
24. **Ashlee E. Watson**
25. **Patricia A. Wynn**
26. **Patricia A. Young**

- D. Administration recommends approval of the following teachers to be hired for the 2017 Cool School Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions. There will be no cost to the district.

1. **Brian W. Aikens**
2. **Susan L. Albright**
3. **Kris R. Bautsch**
4. **Emily A. Beiter**
5. **Matthew T. Bergey**
6. **Gillian Cedrone**
7. **Maria Lena Cottman**
8. **Patricia Flynn**
9. **Keith A. Heffner**
10. **Shannon A. Hetrick**
11. **Christine M. Higgins**
12. **Erin E. Hughes**
13. **John Hughes**
14. **Kristen K. Katzianer**
15. **Mark L. Kehl**

16. **Russell J. Landis, Jr.**
17. **Joshua A. Lang**
18. **Jean Marie Lare**
19. **Ellen B. Luchette**
20. **Kaitlyn A. Morrison**
21. **Daniel P. Mountz**
22. **Lauren M. O'Brien**
23. **Keira M. Philips**
24. **Amy Reinert**
25. **Jessica A. Rusinski**
26. **Rachael A. Schauder**
27. **Leanne Stolpe**
28. **David Susek**
29. **James S. Westlake**
30. **Dacia A. Williams**

- E. Administration recommends approval of the 2017 Summer Instrumental Lesson Program to be held at the 7th Grade Center for students in grades 4-12. The program will run in conjunction with the district's summer school programs, 4 days a week for 5 weeks, Monday, June 26 through Thursday, July 27, 2017. Lessons will be offered to students on a tuition basis at a cost of \$21.00 per half-hour private lesson. Teachers will be paid at the current summer school salary rate of \$30.00 per hour plus benefits. There will be no cost to the district as all expenses will be covered by the student tuition fees.

- F. Administration recommends approval of the following Teacher for the Pre-K Summer Readiness Program. Compensation will be set at \$30.00 per hour.

1. **Jessica A. Mecleary**

- G. Administration recommends approval of the following Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be set at \$18.11 per hour.

1. **Debra J. Mohr-Kebs**

IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT-OFFICE

- A. **Elizabeth Leiss**, Director of Human Resources, to attend the “*Quality School Leadership Identification Training*” at State College, PA from March 20 through March 22, 2017. There is no cost for this training as all expenses are being paid by the Pennsylvania Department of Education. No substitute is needed.
- B. **Deborah Smith**, Administrative Assistant – Child Accounting, to attend “*Attendance/Child Accounting Professional Association (A/CAPA) East Spring Meeting*” in Hershey, PA from the afternoon of March 30 through March 31, 2017. There is no cost for this meeting as all expenses are paid by A/CAPA since Ms. Smith serves as the President of the Association. No substitute is needed.
- C. **Deborah Smith**, Administrative Assistant – Child Accounting, to attend “*Attendance/Child Accounting Professional Association (A/CAPA) West Spring Meeting*” on April 6 and April 7, 2017 in Pittsburgh, PA. There is no cost for this meeting as all expenses are paid by A/CAPA since Ms. Smith serves as the President of the Association. No substitute is needed.

HIGH SCHOOL

- D. **Jaclyn Ritter**, English Teacher, to attend “*2017 AP Summer Institute – AP Capstone*” in Baltimore, MD from June 25th through June 30, 2017. Ms. Ritter was approved at last month’s board meeting to attend this training but an adjustment in price is needed for an additional \$75.00 in registration fees. The total cost of the training including the additional \$75.00 in registration will now be \$2,035.00 (registration, mileage, lodging and meals).
- E. **Diana Ward**, Family Consumer Science Teacher and Department Chair, to attend “*PA Family Consumer Science 2017 Annual Conference*” in State College, PA on April 27 and April 28, 2017. The total cost to the district for this conference is \$300.00 (2 days of substitute coverage). All other expenses are being paid by Ms. Ward.
- F. Administration recommends approval to revise the funding source on the motion previously approved at the January 23, 2017 Board Meeting. **Chadwin Brubaker, Dale Bergman and James Mich, Jr.** were approved to attend the “*2017 PSFCA Coaches Clinic*” in State College, PA. The original motion showed that all costs, other than the cost of substitutes, were being paid from the Athletic Booster Fund. The correct funding source should have been the General Fund as the costs are being paid from monies collected from the summer football camp and shall not exceed \$618.31.

5/6/7 GRADE CENTER

- G. **Joan Kenney**, Speech-Language Pathologist, to attend *“Language Sample Analysis: Assessment & Intervention Planning”* in Harrisburg, PA on May 11, 2017. There is no cost to the district and no substitute is needed.
- H. **Marlene Kimble**, Gifted Support Teacher, to attend *“Acceleration: There’s More to it Than You Think”* at the Capital Area Intermediate Unit in Enola, PA on April 26, 2017. There is no cost to the district and no substitute is needed.

X. OTHER BUSINESS

There were no questions or comments.

- A. The following policy is submitted as a second reading for approval at next week’s meeting:
 - 1. Policy #801.1 – OPERATIONS: Electronic Records Retention (**Attachment A4**)
- B. The High School Cheerleading Squad requests permission to attend the Pine Forest Cheerleading Camp, from Thursday, August 17 through Sunday, August 20, 2017 in Olyphant, Pennsylvania. The total cost per student-athlete will be \$300.00. The cheerleading squad and staff will conduct fund raising events to help defray the costs. Student-athletes will not miss any school days since this is prior to first day of classes. There will be no cost to the district.
- C. The Spring-Ford Area High School Girls’ Basketball Team requests permission to accept the invitation to participate in the Kaylee Scholarship Association 1st Annual Caribbean Challenge Basketball Tournament, from December 17, 2017 through December 22, 2017 in San Juan, Puerto Rico. The trip will include 3 games which are part of the PIAA schedule and 3 days of cultural and historical awareness. The total cost per student-athlete will be approximately \$1,299.00 plus transportation. The High School Girls’ Basketball Program and staff will conduct fundraising events to help defray the costs. Student-athletes will miss four days of school and will be responsible for all missed work. The total cost to the district will be \$600.00 for one substitute for the four days for a member of the coaching staff.
- D. The Spring-Ford Area High School Boys’ Basketball Team requests permission to accept the invitation to participate in the Kaylee Scholarship Association 1st Annual Caribbean Challenge Basketball Tournament, from December 17, 2017 through December 22, 2017 in San Juan, Puerto Rico. The trip will include 3 games which are part of the PIAA schedule and 3 days of cultural and historical awareness. The total cost per student-athlete will be approximately \$1,299.00 plus transportation. The High School Boys’ Basketball Program and staff will conduct fundraising events to help defray the costs. Student-athletes will miss four days of school and will be responsible for all missed work. The total cost to the district will be \$600.00 for one substitute for the four days for a member of the coaching staff.
- E. The following policy is submitted for a first reading:
 - 1. Policy #213 – PUPILS: Assessment of Student Progress (**Attachment A5**)

XI. BOARD COMMENT

There was no Board comment.

XII. PUBLIC TO BE HEARD

Christina Melton, Limerick Township, asked if any of the legislators that had been invited to the Town Hall Meeting had replied that they would be attending. Mr. Ciresi said he thinks that they all said they could not be there and Erin Crew confirmed that she had not heard from everyone but those that had responded had indicated that they would not be able to attend.

Andreina Erwin, Linfield, spoke about the PISA Assessment an international assessment. She provided the results for the United States saying in Science we were in 19th place, Reading 20th place, and Mathematics 31st place. She added that these results were based on 35 countries who participated in these assessments. Mrs. Erwin thanked the people involved in the presentation tonight regarding diversity and said she believes it is very important. Mrs. Erwin reported that Singapore has been number 1 in the PISA Assessments and she felt that the district should be thinking about benchmarking Singapore. Mrs. Erwin spoke about the advantages on dual enrollment and how much she enjoyed the presentation on AP classes. Mrs. Erwin stated that she would like the district to think about giving the same level of importance to dual enrollment classes as we do to AP classes. Mrs. Erwin shared with the Board her daughter's accomplishments and attributed them to dual enrollment. She questioned the timeline for the start of dual enrollment

Mrs. Bast commented that we have dual enrollment for some select 11th and 12th grade students because they get credit at Spring-Ford as well as the university. Mrs. Bast stated that she believed that what Mrs. Erwin's daughter did earlier than 11th grade was enrollment in the community college which any student can do so they get the credit through the community college just no credit at Spring-Ford. Mrs. Erwin stated that she was not interested in getting credits for her daughter at the high school but she is interested in the fact that other parents know they have this opportunity available to them.

Mr. Ciresi advised that a superintendent candidate many years before Dr. Goodin had come here had done a presentation and one of the things that he had said was that by the time most students reach 11th grade they have met all of their requirements so many students in their senior year were just taking classes in order to graduate. He felt that students would be better served to take college classes their senior year so that some would be halfway to achieving their associate's degree. Mr. Ciresi stated that Mrs. Erwin has brought to the Board before that we should be more aggressive with addressing dual enrollment at an earlier age and possibly put together a more aggressive program with Montco or possibly other colleges in the area. Mr. Ciresi said this is something that he believes is in the process and something that we should be looking at more and more. Mrs. Bast stated that we have not talked too much about freshman and sophomores participating for a number of different reasons but we have continued to talk about expansion for juniors and seniors. Mrs. Bast clarified that what she was hearing from Mrs. Erwin was not that she was interested in the dual enrollment piece but just that parents know the opportunities for younger students at the community college. Mrs. Erwin spoke about her daughter who is in 9th grade and taking classes at Montgomery County Community College. Mrs. Bast advised that one thing the district has done is expand the AP courses and students can test and get college credits. Mrs. Bast added that the district now has AP courses for 9th graders as well as the Project Lead the Way Courses 9-12 which students can apply for college credit through RIT or other universities. Mrs. Erwin stated that the difference with AP courses is that they are not always accepted by the universities. Mrs. Erwin suggested that parents check with the colleges to see what credits will transfer.

Mrs. Erwin asked Mr. Dehnert if he was as aggressive with the money we will be getting for our addition when he over budgeted us for \$9 million. Mrs. Erwin added that she believes that as taxpayers we have the right to know how much we had to pay in interest on that money. She said she knows the money was used for other purposes in the schools but the money was borrowed before the time it was needed and she is sure that we incurred interest. Mrs. Erwin said if we do not have the schematics ready for Mr. Dehnert then it is because he has been opposing this all of the time. Mr. Dehnert stated that he takes full responsibility.

Mr. DiBello said with dual enrollment he wanted to point out and he believes we are moving in the same direction that the goal of some of the high schools has been for students, by the time they get to graduate twelfth grade, that if they do not already have it they are very close to having an associate degree. Mr. DiBello added that this requires that we have really close partnerships with universities or colleges nearby. Mr. DiBello said he does not believe we are there yet but we have come a long way in getting to that point.

Mrs. Heine stated that she supports what Mr. DiBello said but some high level students are also athletes and those dual enrollment and college courses may not be NCAA eligible so they would not carry over. Mrs. Heine commented that she is just reporting this as it presents another whole set of issues. She added that she agrees that this should be looked at further.

Mr. DiBello stated that he just wanted to be clear that everything he talked about is a student option and it is strictly whatever they want to do as they have to make decisions for themselves. Mr. DiBello commented that they are just putting the foundation in place to move in that direction and if a student so chooses, based on decisions between them and their parents, the model will be there for them to take advantage of.

Christina Melton, commented that she believes dual credit courses are incredible and her son took advantage of them. She stated that one of the things that would be helpful from a parent perspective would be in looking for courses that would satisfy general education requirements. She added that she thinks some of the courses are so specialized that a student may take a dual credit course but while it may go to an elective it is not necessarily advancing them through their required coursework as they transfer their credits to a college or university. Mrs. Bast responded that this is usually problematic because general education is usually what the student takes at the high school and a lot of universities will not allow a student to take a general education course, some of the lower level ones, but they do transfer many as electives. She stated that it really depends on the university. Mrs. Melton commented that every school is going to be different in the way in which they handle it but she felt that it was important to give our kids an opportunity to check off some of those general education boxes such as English or Math and some of those 100 level courses.

Mr. Ciresi recommended that the Curriculum Department, the Guidance Department, and the Career Center take a harder look at this over the course of the next year and look at what other schools are doing not only in the general area but around the country. Mr. Ciresi said we are not competing any longer with the 10 districts that may lie around us but we are competing across the world. Mr. Ciresi asked that we think way out of the box and spend more time on this. Mr. Ciresi stated that if you can knock a year or two off college with the cost of college these days it will be well worth the time and effort.

Mrs. Erwin commented that she understands what was being said with kids being in sports as her students were in band and orchestra. Mrs. Erwin stated that it is of course a choice but it is a choice we need to present to parents and the kids. She added that as Mr. Ciresi said we are not just competing with 10 other school districts but rather with everyone else so we must take this into consideration. Mrs. Erwin stated that she is only talking about the general study classes and not advanced classes. She added that these classes are helping students figure out what they want to do when they grow up and what is in the future for them.

Mr. Ciresi stated that the Western Center is one of those places where students can have the opportunity to see if they want to pursue a certain career. Mr. Ciresi commented that he knows this is a bigger picture that we need to start to explore and it won't happen in a week or a month as it may take a year or two. He stated that we need to ask how we look at education differently than we have over the last 25 years in order to become more competitive.

Dr. Roche stated that it sounds like what is being discussed is strategic planning type of concepts and ideas that need to be discussed. He commented that we are throwing out ideas and giving recommendations for people to go do things. Dr. Roche cautioned that these are strong recommendations and he does not want people asking 3 months from now or 6 months from now where we are with this as we have to really make sure it fits within our current plans and current goals as we move forward.

Mr. Ciresi asked when the strategic plan review was and Dr. Roche replied that he was unsure of the sequence as PDE keeps bumping things around and changing it so he does not know the exact date. Mr. Ciresi stated that he knows that this is not something that happens in an hour or a week but the Curriculum Department can begin to take a look at this as this is over a course of time and as we move into a strategic plan it can be given a timeline.

XIII. ADJOURNMENT

Mr. DiBello made a motion to adjourn and Mrs. Heine seconded it. The motion passed 5-0. The meeting adjourned at 9:04 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Joseph P. Ciresi
Board President

Thomas J. DiBello
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Dawn R. Heine
Region II

Bernard F. Pettit
Region I

Kelly J. Spletzer
Region I

Todd R. Wolf
Region II

Colleen Zasowski
Region II

RESOLUTION 2017 – 02

The Spring-Ford Area School District Board of Education commends Matthew LePore, a member of the Spring-Ford High School Wrestling Team, and Spring-Ford Wrestling Head Coach Tim Seislove and Assistant Coaches Mike Busa and Giancarlo Morreale,

Whereas, the Spring-Ford High School Wrestling team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Matthew LePore, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference 285 pound weight class and,

Whereas, Spring-Ford High School's Matthew LePore won the Pioneer Athletic Conference Boys' 285 pound weight class with a pin at two minutes and twentyseconds and qualified for the PIAA District Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2017 Pioneer Athletic Conference 285 pound weight class Champion, Matthew LePore, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **March, 2017**.

By: _____
Joseph P. Ciresi
Board President

By: _____
Diane M. Fern
Board Secretary

On February 21, 2017 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:34 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Bernard F. Pettit and Kelly J. Spletzer
Region II: Dawn R. Heine and Colleen Zasowski
Region III: Mark P. Dehnert and Thomas J. DiBello
Presiding Officer: Joseph P. Ciresi
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Daniel J. Ciresi and Taylor Stevens

The following Board Member was absent: **Todd R. Wolf**

ANNOUNCEMENTS

Taylor announced that the Spring-Ford Educational Foundation 5K Run/Walk is just around the corner. She advised that the 5K benefits the Senior Impact Dinner and that beginning with the class of 2006, Spring-Ford has honored individuals nominated by graduating seniors who have made an impact on their educational experience. A dinner is held for nominees and the seniors who nominated them to celebrate how each individual has impacted his/her life. Taylor reminded everyone that the 5K will take place on Friday, April 21, 2017. Registration opens at 5:30 p.m. with the Kids Fun Run beginning at 6:15 p.m. and 5K beginning at 6:30 p.m. For additional information and online registration please go to the district's website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

Arthur Lebofsky, 408 Peters Way, Phoenixville, asked about Finance Letter A with regards to federal grants. He asked if the district receives any money through federal grants which impact the district's programs. Dr. Goodin replied that we receive Title I, Title II and Title III federal grant money. Mr. Lebofsky asked if there was any flow through money from the federal to the state that comes to the district and Mr. Fitzgerald responded that the district also receives some IDEA funding for special education. Mr. Lebofsky stated that the reason he mentions this is that he is hoping that the Board is carefully monitoring what is occurring on the federal level under the Department of Education with the appointment of the new Secretary of Education who seems to be generally opposed to programs that are funded by the federal government to the state level. He urged the Board on behalf of the children of the district to monitor and closely watch and if necessary disavow anything that would come from the department of education that would seem to hurt the children of our district. He thanked the Board Members for their time.

Mr. DiBello responded that it really does not matter who was recently appointed as the Board on an annual basis continually look at funds and programs both at the federal and state level. He added that they look at how any decisions made impact our children and

the community at large. Mr. DiBello stated that Spring-Ford is very fortunate as far as where we are financially due to roughly the 84% of the funding that comes from the local tax base. Mr. DiBello commented that the district gets minimal dollars from the federal government so whatever is decided at the federal level is going to have a minimal impact at Spring-Ford.

Mr. Lebofsky stated that he appreciated Mr. DiBello's comments. He spoke of his past experience working in a fellowship with the U.S. Senate. He expressed his concern on the funding from the federal government due to the past comments made by the newly appointed Secretary of Education.

Mr. DiBello reiterated that the district looks at every program and everything that is past at the federal and state level continuously and understand the impacts good or bad that it may have on our students.

Mr. Lebofsky thanked Mr. DiBello and stated that he feels diligence is really required at this point.

II. ACTION ITEM

Dr. Goodin introduced Robert G. Catalano, the candidate for the Director of Technology position. Dr. Godin stated that Mr. Catalano comes to us with a vast amount of experience and he is pleased to be able to recommend him for approval this evening.

Mr. Dehnert made a motion to approve Action Item A and Mr. Pettit seconded it. The motion passed 8-0.

Mr. Ciresi welcomed Mr. Catalano and stated that they look forward to working with him in continuing to look toward the future for integrating technology into our education.

- A. Administration recommends approval of **Robert G. Catalano**; Director of Technology, District Office, replacing Justin C. Webb who resigned. Compensation will be set at \$120,000.00 prorated with benefits per the Administrator's Plan. Effective: To be determined.

III. PRESENTATION

Mrs. Long stated that she along with Mrs. DeAngelis are excited to share with every-one a wonderful video production put together by Steve Bonetz on the Bird Feeder Watch Program at Brooke Elementary. Mrs. Long stated that she has brought a few Brooke Students with her this evening who are featured in the video. Mrs. Long commented that birdwatching is something that everyone can do in their own backyards which can spark some student learning and some science based inquiry learning. The video was shown.

Mrs. Long introduced each of the students present and in the video. She next introduced Mrs. Mary DeAngelis who is the media center specialist at Brooke Elementary. Mrs. Long stated that Mrs. DeAngelis has really spearheaded this project and is hitting all of the things that she must hit under the umbrella of media specialist but has found a really nice way of taking a personal passion and spark some inquiry based learning for the students.

Mrs. DeAngelis reported that some of the standards they are addressing with this project are migration, adaptations, data gathering and data reporting. She stated that she is excited to share with the elementary students that they can be a part of a real citizen science project by contributing data which helps the scientists at Cornell.

Mrs. Spletzer asked how long the Cornell experiment runs and whether there was a definitive time and Mrs. DeAngelis replied that it runs from November to April. Mrs. Spletzer asked if this was every year and the reply was yes. Mrs. Spletzer asked if there were any plans to bring this to other elementary schools and Mrs. DeAngelis stated that she would be happy to share the information with the other buildings.

Mrs. Long stated that this is something that anyone can go to the Cornell website and sign up to do. She added that this project has really sparked an interest by their students. Mrs. Long commented that they are very fortunate that the Brooke Home and School was generous enough to make the purchase for the binoculars that the students use as this really does make quite a difference and they are very thankful to the home and school for this.

Mr. DiBello commented that he had the pleasure of sitting down with Mrs. DeAngelis and hearing about this project when he was at Brooke helping out with the Winter Carnival. He stated that the excitement does not come out in the video. He asked if Cornell would be receptive to other schools participating in this project and the response was yes, there are many, many, people participating both at home and in schools. Mr. DiBello asked the students how much fun they are having watching the birds and they all responded yes.

Dr. Goodin asked if any rare birds had ever come to the feeders and what that bird may be and the response was a Cedar Waxwing. Dr. Goodin asked what the specific name was for the activity of someone who watches birds and the response was Ornithology.

Mr. Ciresi asked what the most common bird was that visited the bird feeder and the response was the White-Breasted Nuthatch and the European Starling. The students reported that the European Starling was an invasive species. Mrs. DeAngelis advised that the students were able to see firsthand why this bird is labeled as an invasive species as there were 50 of them that descended at one time into the area and devoured all of the food in the bird feeders. Dr. Goodin asked if this was the same bird that they refer to as cow birds which you see flying in large groups and Mrs. DeAngelis explained that they were different species of birds as the ones the students saw were the European Starlings. Mr. Ciresi thanked them for the great presentation and said that it is great to see the kids involved in this type of activity and it is something that they will take with them the rest of their life. He added that he agreed with Mr. DiBello and would love to see this expanded to the other schools.

- A. **Mary Pat Long**, Principal, and **Mary DeAngelis**, Media Specialist, to present on the Bird Watching/Learning Lab that has been incorporated into the Brooke Elementary School student library experience.

IV. BOARD AND COMMITTEE REPORTS

Student Rep. Report Daniel Ciresi/Taylor Stevens

Danny reminded seniors that it is that time of year for impact award nominations. He advised that any senior can nominate any Spring-Ford staff member that has had a huge impact on their life. The Senior Impact Awards dinner will be held on Tuesday, April 25th at the 5/6/7 Grade Center cafeteria. Senior English teachers have posted a link on their Fusion pages, where nomination forms can be found and submitted by the deadline of March 8th. Danny announced that the senior trip to Pocono Valley will be on May 30th and the cost of the trip is \$100 which includes two meals and an all you can eat ice cream bar, S'mores and full access to the entire facility including zip lining, multiple swimming pools and many other activities. Trip money is due to either Mrs. Oblak in or Mrs. German by March 24th. Danny advised that

FEBRUARY 21, 2017

with Penn State having their THON just this past weekend it is now time for our school to do the same. He added that for anyone interested in helping set up the annual mini THON, there is a meeting March 1st, at 2:30, in room 221. Danny announced that the Spring-Ford Area High School Theatre will present Fiddler on the Roof on March 3rd and March 4th. Tickets are \$12 for adults, \$10 for students and senior citizens. Danny wished the Spring-Ford Basketball Team good luck as they play a district playoff game in Cheltenham this evening. Danny advised that today both he and Taylor along with Dr. Nugent made a trip to Pottsgrove High School to meet with two of their school board student representatives as well as two from the Pottstown School District. He stated that it was a great afternoon with great discussion regarding how each school board works and what they can do to collaborate with each other and make each other better. Danny advised that they were able to share great insight and ideas and that he hoped to see this council expanded to all of the schools in the PAC in the future. Danny thanked Dr. Nugent for setting this council up for them. Mr. Ciresi asked Danny what they learned and what we are doing well and what we could change? Danny replied that what he learned from Pottsgrove was that they use social media a lot to promote what is going on in the school and here the student representatives do not have a social media page so possibly that is something that could be done. Danny said that they were able to share with Pottstown about ideas for how to get their students more involved since we get great student involvement here. Danny stated that they shared information about our spirit week as it helps get students involved. Danny added that they talked with the Principals and Faculty of each school along with the Superintendent's from those districts and some school board members. Danny reported that they found it interesting to hear what the other school board representatives do.

Curriculum/Technology

Dawn Heine

1st Tues. 6:30 p.m.

Report next week.

Policy

Colleen Zasowski

2nd Mon. 7:30 p.m.

Mrs. Zasowski reported that the Policy Committee met on February 13th and reviewed the Electronic Records Retention Policy which has been updated and is on the agenda for a first reading tonight. The committee next reviewed the Assessment of Student Progress and proposed clarifications and the discussion on this will occur again next month. Mrs. Zasowski reported that they also discussed co-curricular activities and discussed the costs for trips and competitions beyond a certain level. Also discussed was the preapproval process for such competitions and defining the difference between extra-curricular and co-curricular activities. The committee addressed the policy on the use of facilities and viewed new classifications and the proposed fee schedule based on Class 1, 2, 3 or 4. The committee will continue to define the parameters of this policy and will meet again next month.

Extracurricular

Tom DiBello

2nd Mon. 6:30 p.m.

Report next week.

Finance

Tom DiBello

2nd Tues. 7:30 p.m.

Mr. DiBello reported that the Finance Committee met on February 14th and reviewed the monthly reports which showed that right now we are on target with budgeted expenses and revenues. The 2017-2018 budget was briefly discussed and Mr. Fink and his staff are working diligently on getting into the five-year forecasted plan as well as diving in to each of the buildings and understanding their expenses. Mr. DiBello stated that it was anticipated that when the Finance Committee meets in March they will go over all of Mr. Fink's findings in order to iron out the budget for the 2017-2018 school year. Mr. DiBello added that they are looking at what the state has proposed as far as an increase in public education funding which is approximately \$100 million. Mr. DiBello stated that what this translates to with

regards to Spring-Ford is roughly an additional \$200,000 in the budget. Mr. DiBello reported that they are anxious to see what the state will raise the PSERS contribution amount to for the district. He added that the state talks about education getting more funding but then they quietly increase the contribution amount for PSERS which not only takes away the additional funding but even more. Mr. DiBello stated that they are also looking at banking options as it is always in the district's best interest to continually look at competitive pricing. He advised that Mr. Fink's department has been doing their due diligence on those banks and they will be making a recommendation at the next Finance Committee meeting which will be brought to the entire Board.

Mr. Ciresi announced that the Board met in an executive session tonight prior to the meeting to discuss personnel.

Property

Joseph Ciresi

2nd Tues. 6:30 p.m.

Mr. Ciresi reported that the Property Committee met on February 14th and had a pretty extensive meeting. The committee discussed the possible high school expansion and they are waiting for reports to come back from Crabtree in the next few days and they will discuss this further at the March Property Meeting. Mr. Ciresi reminded everyone of the Town Hall Meeting on March 23rd in the High School 10-12 Auditorium at 7:00 PM. He stated that the public is invited to come out for this meeting and find out more information on the project. The committee also discussed the replacement of furniture in the high school media center and bids on this will be coming back soon. Mr. Ciresi next reported that they received an update on construction of the Innovation Area which was formerly called Makerspace. He added that there will be a bid going out on the new lighting system for the high school auditorium for a dimmer control and for the dimmers to interact along with the controls for the stage lights. Repairs will be made to the bleachers as part of a regular yearly maintenance. The committee began to discuss bids for the replacement of the turf at the high school as it has played out its life at this point. This work will take place over the summer months. Mr. Ciresi stated that the committee discussed the replacement of the sign at Upper Providence Elementary with an electronic digital sign which would serve all 4 buildings located on the property. Mr. Cooper reported to the committee on the custodial service savings over the past 5 years and the amount was approximately \$7.7 million that the district has saved. Mr. Ciresi reported that they talked about the rigging at the high school which has been tested, passed code and is ready to go for the upcoming show. The committee spoke about the district playgrounds which all need maintenance done to them on a yearly basis per the code which changes every year. Discussion also took place on the possibility in the future of having a distribution center district-wide and also looking into the high school track and field and how we use the area as far as sheds go and what other opportunities exist for there.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that Ram Country TV is now streaming 24/7 on the RCTV web site. He added that the stream will mirror what is showing on RCTV Comcast Channel 969 and Verizon 44. The community can see district programs, sporting events, school board meetings, and information boards for the different Spring-Ford schools. Dr. Roche next advised parents of children living in the Spring-Ford Area School District who will be five years old by August 31, 2017 that they are eligible for kindergarten in the 2017-2018 school year. He stated that kindergarten registration will begin on February 22, 2017 and end on March 29, 2017 ideally so that the district can compile the enrollment and staffing numbers for the start of the next school year. Parents should visit the district's website and select Student Registration on the left side of the page. He advised that once the online registration information is complete, parents will be prompted to select a date and time

for the appointment, which will be held at their child's elementary school. Parents who are unsure of their elementary school, or are unable to select an appointment, may call 610-705-6120. Dr. Roche announced that parents and children in grades K-6 are invited to attend the district's family literacy night on March 21st from 6 to 7:30 p.m. at Upper Providence Elementary School. Families will have the opportunity to participate in various station activities that are related to reading, writing, speaking, and listening. Everyone is asked to bring a gently used book to be used as part of a book swap. Dr. Roche advised that on this evening's agenda is the proposed 2017-2018 school calendar which will hopefully be approved at next week's meeting. He added that the plan for the current year's calendar is to have the revised 2016-2017 calendar on the March agenda for approval to finalize the dates for graduation, the last student day and the last teacher day.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported on two issues; one having a short-term impact and the other having potentially a long-term impact. Mr. Fitzgerald spoke of a district court in Texas that issued an injunction with regards to overtime rules. He stated that this district as did every other district and employer put into place an expansion of who would be eligible for overtime in response to an order issued by President Obama. The court is now asking the current Department of Labor and Department of Justice what their position is on an order that was executed by the last president. Mr. Fitzgerald added that he thinks the conventional wisdom was that there would be a new order clarifying the position of the Executive Branch but that has not occurred. Mr. Fitzgerald advised that what occurred today was a request for a 60 day extension on a response by the Department of Justice and Department of Labor so right now it is still in limbo. He added that one of the issues that observers are indicating is that the AFLCIO may now intervene to advocate for this order by President Obama. Mr. Fitzgerald reported that the other issue is a matter out of the Northern District of California who rendered an opinion that indicated that aggrieved applicants of open positions can bring a disparate impact claim even if the policy for hiring was neutral. Mr. Fitzgerald explained that in this case the company in question only made available to its' applicants who were at college age the ability to apply via an online program for those open positions. The court ruled that this was a disparate impact towards individuals that are beyond college age, possibly over 40, and thus individuals over 40 can bring a claim stating that in this case a neutral policy still discriminated against their ability to get a job. Mr. Fitzgerald stated that districts do not have policies that discriminate but sometimes districts and many employers have policies that are neutral on its' face but can actually discriminate in the impact on people.

Mr. Dehnert asked for an example of how this could affect the district and Mr. Fitzgerald replied that in the court case the company was targeting individuals that were 2-3 years out of college which resulted in people possibly over 40 not getting the job as you are focusing on specific demographic. Mr. Fitzgerald added that a school district could be affected in that we want to hire everyone on Step 1 which could be considered discriminatory to those who are on higher steps. Mr. Dehnert added that we do offer people that have experience lower steps on the pay scale and asked how this would be discriminatory. Mr. Fitzgerald replied that this would not discriminate but what would be the issue is if we sought a blanket policy to exclusively hire on Step 1.

Mr. Pettit asked if there was any chance of this going up to the Supreme Court and Mr. Fitzgerald responded that it seems that everything these days is going up to the Supreme Court. He added that the issue here is young as it is in a District Court the 9th Circuit and the 11th Circuit has a law that is completely opposite to it so if it goes it won't go for at least a couple of years. Mr. Fitzgerald commented that if the balance of power on the Supreme

Court shifts then it would probably be more of a management friendly court which would obviously be good for where the findings would be.

Dr. Dressler asked in terms of policies if there was a School Board policy, state policy or local policy on Board Members being required to attend meetings to a certain number or be absent to a certain number. Mr. Fitzgerald replied that there is no specific policy as it relates to a requirement to attend meetings per say. Dr. Dressler questioned if you can be elected to the Board and then never attend and Mr. Fitzgerald responded theoretically yes, however, failure to attend meetings does give the Board the ability to act on what they could perceive to be a vacancy but that would be a determination of the Board. Dr. Dressler questioned whether this would be based on a motion and Mr. Fitzgerald stated that it is not as clear cut as that as unfortunately as a position on the Board is a property right so theoretically they would be afforded some level of due process.

Mr. Dehnert stated that we have a policy which he believes stated 3 consecutive meetings if not attended then the Board could vote to remove you. Mr. Fitzgerald replied that everybody does have a removal policy on it but there is not a requirement that you have to remove the person as it is not a mandatory requirement.

Dr. Dressler questioned whether Mr. Dehnert had indicated that we have a policy and Mr. Dehnert replied yes that we have a policy that says 3 consecutive meetings if you do not attend then the Board can remove you. Mr. Fitzgerald confirmed that this was from the school code. Mr. Dehnert stated that under this policy they could vote to remove someone who missed 3 meetings. Mr. Dehnert stated that he was not sure if it was clear whether it meant 3 work session or 3 regular meetings. Mr. Fitzgerald said this issue comes up in a number of districts for whatever reason and the law is unclear as to whether the work session would be one of those meetings and whether the one meeting a board member attends cures the other two. Mr. Fitzgerald added that ultimately if this were to occur the Board would have to bring forth a notice to the individual that they have missed meetings and they could cure this before it even went to due process.

Mrs. Zasowski asked what the clear process was if they wanted to have a discussion about this and what the steps would be. Mr. Fitzgerald responded that the steps would be to put the Board Member on notice of the failure to attend and the steps that the Board could take to remove that individual based on policy.

V. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the January 17, 2017 Work Session minutes. **(Attachment A1)**
- B. Administration recommends approval of the January 23, 2017 Board Meeting minutes. **(Attachment A2)**

VI. PERSONNEL

There were no questions or comments.

A. Resignations

- 1. **Melissa A. Albitz**; Administrative Assistant-Technology, District Office, for the purpose of retirement. Effective: February 17, 2017.

2. **Anne Marie Brown**; School Counselor, 5th/6th Grade Center. Effective: March 27, 2017.
3. **Jamie L. Gray**; Asst. Track Coach-Girls & Boys, Senior High School. Effective: February 9, 2017.
4. **Jennifer Holcomb**; Instructional Assistant, Senior High School. Effective: January 31, 2017.
5. **Jessica M. Houck**; Instructional Assistant, Upper Providence Elementary School. Effective: February 17, 2017.
6. **Jennifer H. Reid**; Food Service, Part-time 3 hour/day, Senior High School-9th Grade. Effective: February 10, 2017.
7. **Kyle J. Smolsky**; Instructional Assistant, Brooke Elementary School. Effective: February 3, 2017.

B. Leaves of Absence

1. **Kim M. Hagendorf**; Instructional Assistant, Brooke Elementary School, for an unpaid leave of absence per Board Policy. Effective: February 1, 2017 through March 29, 2017.
2. **Catherine W. Cabrera**; Speech Teacher, Oaks Elementary, for a military leave of absence per Board Policy. Effective: April 2, 2017 through May 18, 2017.

C. Temporary Professional Employee

1. **Stephanie C. Hundermark**; Behavior Specialist, Senior High School. Compensation has been set at MS+18, Step 3, \$54,000.00, prorated with benefits per the Professional Agreement. Effective: To be determined.

D. Support Staff Employees

1. **Ava M. Gonteski**; Secretary (Level III), District Office. Compensation has been set at \$16.20/hour (degree rate) with benefits per the Secretarial Plan. Effective: March 13, 2017.
2. **Danielle M. Imperial**; Instructional Assistant, 5th/6th Grade Center, replacing Linda Rossi who resigned. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: February 21, 2017.
3. **Joseph B. Mayo**; Information System Administrator, Senior High School-9th Grade Center, replacing Sarah K. Sacks who retired. Compensation has been set at \$75,000.00, prorated with benefits. Effective: February 6, 2017.

E. Change of Status

1. **Katie A. Davis**; Special Education Teacher, Senior High School-9th Grade Center, to Supervisor of Special Education (Grades 7-9), Senior High School-9th Grade

Center. Compensation will be set at \$115,000.00, prorated with benefits per the Administrators' Plan. Effective: February 28, 2017.

F. Support Staff Substitutes

- | | |
|-----------------------------------|-------------------------|
| 1. Donna L. Kelly | Substitute Food Service |
| 2. Kathleen O. Kelsh | Substitute Food Service |
| 3. Tonia M. Leonard | Substitute Food Service |
| 4. Patricia M. Mastrangelo | Substitute Food Service |
| 5. Vincenzo Selli | Substitute Food Service |
| 6. Laura M. Tutarice | Substitute Food Service |

G. Personnel Information Item

The individual listed below has completed three (3) years of satisfactory service as a temporary professional employee and is, therefore, entitled to tenure status:

- | | | |
|------------------------|------------------------|------------------------|
| 1. Trisha Smith | Certified School Nurse | Oaks Elementary School |
|------------------------|------------------------|------------------------|

H. Administration recommends approval of the 2017 Extended School Year Program (ESY) and the positions identified below to be held at the 5/6th Grade Center. The program will be held June 22, 2017 through July 27, 2017; Monday through Thursday from 8:30 AM to 2:30 PM.

1. Twenty-six (26) Special Education Teachers at a rate of \$30.00 per hour.
2. Eight (8) Special Education Teachers-Tutors at a rate of \$30.00 per hour.
3. Four (4) Speech Therapists at a rate of \$30.00 per hour.
4. One (1) Behavioral Specialist at a rate of \$30.00 per hour.
5. Five (5) Teachers-Tutors with WILSON experience for individual students as per the students' ESY IEP's at a rate of \$30.00 per hour.
6. Fifty-three (53) Instructional Assistants. Rates will vary between \$16.36 – \$19.35 per hour depending on experience and educational degree.
7. One (1) Certified School Nurse or Registered Nurse (5 hours/day), \$30.00 per hour.

I. Administration recommends approval of the 2017 Cool School Program. This program will be open to all elementary students. Approximately 40 teachers will instruct the courses and their reimbursement will be at the contract established rate of \$30.00 per hour plus benefits. A stipend of \$5,000.00 will be paid to **Kristin A. Landis as the Coordinator of the Cool School Program. There will be no cost to the district as all expenses will be covered by the student tuition fees.**

J. Administration is seeking approval to offer the Pre-Kindergarten Summer Readiness Program during the summer of 2017 for the third consecutive year. All Pre-K students will be invited to participate in a screening progress to qualify for the summer program which will run from July 10th through August 11th. The program will run 4 days a week for those 5 five weeks at Brooke Elementary School. Students will be instructed in the areas of Reading Readiness, Listening and Speaking, Math Readiness, Fine Motor Readiness, and Social/Emotional Readiness. The program will be staffed by one teacher and one instructional assistant per classroom. Funding has been built into the Curriculum and Instruction Budget and shall not exceed \$17,000.00 (cost for 2 teachers, 2 assistants, materials).

- K. Administration recommends approval of the attached extra-curricular contracts for the 2016-2017 school year. **(Attachment A3)**

VII. FINANCE

Dr. Dressler commented on the special needs finances and said that he wanted the public to be aware that if you add up all of the numbers for special education it comes to \$180,000 just for this one session. He added that this gives people an idea of how much money we have to spend on this one list alone but yearly it is in the millions. Dr. Dressler stated that he actually took some time to look at the numbers and spoke to a neighbor of his who was a school psychologist in order to see if the numbers are reasonable and in line and it was confirmed they were in fact what the costs are for these particular services. Dr. Dressler advised that this is where a lot of the tax dollars are going and then clarified that he is not saying they should not go there but when you want to know where the money goes this is a big obligation of ours that we gladly fulfill.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 164081 – 164558	\$2,608,781.54
ACH 161700330 - 161700416	\$ 748,364.90

2. Capital Reserve Checks

Check No. 1233	\$ 462.78
----------------	-----------

3. Food Service Checks

Check No. 13261 – 13314	\$ 106,997.94
-------------------------	---------------

4. Procurement Payments

201601572 – 201601685	\$ 99,929.62
-----------------------	--------------

- C. The following monthly Board reports are submitted for your approval:

- Cash Balances – Liquidity
- Skyward Reports
 - General Fund Check Register
 - Capital Reserve Check Register
 - Food Service Check Register
 - Procurement Check Register
 - Summary Revenue Report
 - Summary Expense Report

- D. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Benmor Enterprises – Bushkill, PA.** Provide an assembly for 3rd grade students at Brooke Elementary School entitled “Rocks, Minerals and Fossil Show” as well as two 30 minute dig workshops. Funding will be paid from the Brooke Elementary Home and School Association and shall not exceed \$525.00.
 2. **Zuzu Acrobats, Inc. – Kirkland, WA.** Provide two assemblies for students in 1st grade through 4th grade for students at Upper Providence Elementary School in conjunction with Black History Month. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$1,000.00.
 3. **Musicopia – Philadelphia, PA.** Provide an assembly for students at Spring City Elementary entitled “Recycled Sounds with Dende Macdeo”. There is no cost to the district for this assembly as this is being funded through the Bard Foundation Grant and the PA Council on the Arts.
 4. **Musicopia – Philadelphia, PA.** Provide a musical mini Artist in Residency Program for 4th grade students at Spring City Elementary entitled “Bucket Drumming with Leon Jordan”. There is no cost to the district for this assembly as this is being funded through the Bard Foundation Grant and the PA Council on the Arts.
 5. **Aaron Christ – Fresh Start Fitness – Pottstown, PA.** Provide 3 assemblies (2 at Limerick Elementary and 1 at Spring City Elementary) entitled “Fresh Start Fitness: Fitness Concert”. Funding shall be split between the Limerick Home and School League (\$810.00) and the Spring City Elementary Assembly Budget (\$496.00) and shall not exceed a total of \$1,306.00.
- E. Administration recommends approval of the following independent contracts:
1. **Chester County Intermediate Unit – Downingtown, PA.** Provide educational and related services during the 2016-2107 school year for a special needs student attending The Learning Center (Options Program). Funding will be paid from the Special Education Budget and shall not exceed \$50,597.50.
 2. **Chester County Intermediate Unit – Downingtown, PA.** Provide a one-to-one assistant for the last two quarters of the 2016-2017 school year for a special needs student attending The Vanguard School as per the IEP. Services will be provided for 7.5 hours per day for 90 days at a rate of \$75.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$21,600.00.
 3. **Dr. Emily Perlis – Bryn Mawr, PA.** Provide an independent educational evaluation for a special needs student. This motion replaces one that appeared on the November 2016 Board agenda for the district to reimburse the parent for this service but a request was made for the district to issue payment directly to the psychologist. Funding will be paid from the Special Education Budget and shall not exceed \$3,800.00.
 4. **Lakeside Educational Network – Souderton Vantage Academy.** Provide educational services during the 2016-2017 school year for a special needs student as per the IEP. Services will be provided for 90 days at a rate of \$236.25 per day. Funding will be paid from the Special Education Budget and shall not exceed \$21,262.50.

5. **Education Alternatives – Limerick, PA.** Provide educational services for the 2016- 2017 school year for a special needs student as per the IEP. Direct Program Supervision will be provided for 20 hours per month for 9 months at a rate of \$95.00 per hour (\$17,100.00). In addition, one staff member trained in CPI Nonviolent Crisis Intervention will provide PCA services for 140 hours per month for 9 months at a revised rate of \$35.00 per hour (\$44,100.00). Funding will be paid from the Special Education Budget and shall not exceed \$61,200.00.
 6. **Dr. Claudia Chernow – Dresher, PA.** Conduct a psychiatric evaluation of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$2,000.00.
 7. **Education Alternatives – Limerick, PA.** Provide Applied Behavior Analysis/CPI services for the 2016-2017 school year for a special needs student as per the IEP. Services will be provided for 6.5 hours per day for 60 days at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$13,650.00.
 8. **Dr. Lisa Hain – Narvon, PA.** Conduct a neuropsychological evaluation for a special needs student and participate in the follow up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00.
 9. **Devereux Advanced Behavioral Health (Dr. Rand Coleman) – King of Prussia, PA.** Conduct classroom observations of a special needs student and provide consultation with school personnel. Funding will be paid from the Special Education Budget and shall not exceed \$2,000.00.
 10. **FreeCycle Action Sports Team, LLC – Adamstown, PA.** Provide two assemblies for students at Evans Elementary School in conjunction with pro-social and counseling programs focusing on healthy, responsible choices, respecting others and never giving up. Funding will be paid from the Evans Elementary Guidance Budget and shall not exceed \$1,570.00.
 11. **Benmor Enterprises – Bushkill, PA.** Provide an assembly for 3rd grade students at Evans Elementary School entitled “Rocks, Minerals and Fossil Show” as well as three 30 minute digs. Funding will be paid from the Evans Elementary Assembly Budget and shall not exceed \$575.00.
- F. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 180 Mill Road (Condo 3-D) in Upper Providence Township and further identified as tax parcel No. 61-00-03682-50-5 setting the assessments of the property at \$5,827,940 for tax year 2016 (school tax year 2016-17) and \$5,817,570 for tax year 2017 (school tax year 2017-18) and for each subsequent tax year until a change in the property’s assessment pursuant to applicable law.
- G. Board approval is needed to declare identified televisions and audio/visual equipment as obsolete and authorize administration to contract with Sycamore for the disposal of such obsolete equipment at no cost to the district.

VIII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval of a contract with WTI, Beachwood, Ohio, the lowest bidder through the State KPN process, for the replacement of the High School flat roof area and the roof of the 7th Grade Center side of the flex building. The cost for these roof replacements will be \$334,073.02 for the High School and \$190,018.12 for the 7th Grade Center. Funding will come from the Capital Reserve and shall not exceed \$524,091.14. The work will be completed over the summer of 2017.
- B. Administration recommends approval to contract with Earth Engineering and Master Locators to complete site work for the High School additions. The work is required for the design work to be completed for the placement of the footings and compaction loads for the project and to obtain final costs for the schematic design. This work was referenced in the contract approved for Crabtree and is the responsibility of the school district. Funding will come from the General Fund and shall not exceed \$15,000.00.

IX. PROGRAMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval of the following new curricular resources for 2017-2018. Funding will be made from the 2016-2017 Curriculum Budget and shall not exceed \$339,000.00.

<u>Course</u>	<u>Textbook</u>	<u>Publisher</u>
1. 8 th Gr. Social Studies (\$62,013.27)	Discovering Our Past, A History of the United States	Glencoe McGraw Hill Columbus, Ohio
<i>6 years consumable and online access for all students and teachers</i>		
2. HS Microsoft Office 1&2 (\$15,901.88)	Bundle: Microsoft Office 365 & Office 2016 Student Addition	Cengage Learning Independence, KY
3. Introduction to Microsoft (\$5,255.25)	Discovering Computers, Essentials, Digital Technology, Data & Devices	Cengage Learning Independence, KY
4. Math Grades 6, 7 & 8 (\$178,355.92) Materials (\$5,500.00)	Glencoe Math Course 1, Glencoe Math Course 2, Glencoe Math Course 3	Glencoe McGraw Hill Columbus, OH
<i>Seven years of E access and consumables</i>		

****All Teacher materials have been provided free of charge for the purchase above.***

- 5. Algebra I & Geometry (7-12) CPM: College Prep Math Alg I CPM
(\$69,260.00) CPM: College Prep Math Geometry Elk Grove, CA
Materials (\$2,000.00)
Eight years of E access and free professional development

- B. Administration recommends approval of the following new curricular resource for 2017-2018. Funding will be made from the 2017-2018 Curriculum Budget and shall not exceed \$114,000.00.

1. Math Grades 5 & 6 (\$76,000.00)	Glencoe: My Math	Glencoe McGraw Hill Columbus, OH
<i>Seven years of E access and consumables</i>		

****All Teacher materials have been provided free of charge for the purchase above.***

2. Algebra II (9-12) (\$38,000.00)	CPM: College Prep Math Algebra II	CPM Elk Grove, CA
<i>Eight years of E access and free professional development</i>		

X. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT-WIDE

- A. **Kim Bast**, Director of Curriculum and Instruction, **Dr. Patrick Nugent**, **Dr. Melissa Patschke** and **Dr. Michael Siggins**, Principals, to attend the “*PASA 2017 Education Congress: Delving Deeper into the Every Student Succeeds Act*” in Camp Hill, PA on March 29th and March 30, 2017. The total cost for this conference is \$2,171.20 (registration, mileage, and lodging). No substitutes are needed.
- B. **Cathy Bradfield** and **Laura McNeil Murphy**, Certified School Nurses and Department Chairs, to attend “*PA School Nurse Association Conference*” in State College, PA from March 31, 2017 through April 2, 2017. The total cost for this conference is \$1,772.00 (registration, mileage, lodging, meals and one day of substitute coverage for both nurses).
- C. **Carol Ganister**, PIMS and Data Specialist, to attend “*PDE Data Summit – 2017*” in Hershey, PA from March 12 through March 15, 2017. The total cost for this conference is \$862.07 (registration, mileage, lodging and meals). No substitute is needed.
- D. **Deborah Eaton**, **Janet Rudinsky**, **Susan Snyder** and **Catherine Wright**, Teachers, to attend “*Hybrid Learning Institute*” at Lehigh Carbon Community College on March 21, 2017. The total cost to attend is \$600.00 (one day of substitute coverage for each of the teachers).

HIGH SCHOOL

- E. **Tricia Falco**, College Career Coordinator, to attend “*Pennsylvania State System of Higher Education Counselor Information Day*” at Millersville University on March 13, 2017. The total cost to attend this conference is \$62.64 (mileage). No substitute is needed.
- F. **Rachelle Hafer**, Gay Straight Alliance Advisor, to attend “*5th Annual Rainbow Connection Leadership Conference*” at West Chester University on April 7, 2017. The total cost for this conference is \$168.36 (mileage and one day of substitute coverage).

- G. **Jaclyn Ritter**, English Teacher, to attend *"2017 AP Summer Institute – AP Capstone"* at Goucher College in Baltimore, MD from June 26 through June 30, 2017. The total cost to attend is \$1,960.00 (registration, mileage, lodging and meals). No substitute is needed.
- H. **Marissa Bowlby**, College Career Coordinator, to attend *"PACAC Southeastern PA College Counseling Workshop"* at Cabrini University on March 3, 2017. There is no cost for this workshop and no substitute is needed.

5TH/6TH GRADE CENTER

- I. **Jen Smith**, Speech Pathologist, and **Shonna Schulz**, Teacher, to attend *"We've Assessed with the VB-Mapp, Now What?"* at the Montgomery County Intermediate Unit in Norristown, PA on March 7, 2017. The total cost for the conference is \$150.00 (one day of substitute coverage for Ms. Schulz).
- J. **Sue Boring**, Instructional Assistant, and **Jen Smith**, Speech Pathologist, to attend *"Use of ABA Programming in the Classroom: Evidence-based Teaching Strategies"* at the Montgomery County Intermediate Unit in Norristown, PA on April 20, 2017. The total cost for the conference is \$150.00 (one day of substitute coverage).
- K. **Shonna Schulz**, Autistic Support Teacher, to attend *"Increasing Academic Rigor for Classrooms Implementing ABA Programs"* at the Montgomery County Intermediate Unit in Norristown, PA on May 23, 2017. The total cost for this conference is \$75.00 (1/2 day of substitute coverage).
- L. **Danielle Imperial**, Instructional Assistant, to attend *"CPI Training"* at the Montgomery County Intermediate Unit in Norristown, PA on March 8 and March 9, 2017. The total cost for this training is \$330.00 (mileage and two days of substitute coverage).

LIMERICK

- M. **Kathryn Ellor**, Autistic Support Teacher, and **Caren Yucha**, Speech Pathologist, to attend *"Language Acquisition Through Motor Planning CHOP"* at CHOP in Philadelphia, PA on March 24, 2017. The total cost of this conference is \$498.00 (registration and one day of substitute coverage for each teacher).

UPPER PROVIDENCE

- N. **Dr. Reesa Wurtz**, Psychologist, to attend *"Calming an Overactive Brain"* in King of Prussia, PA on March 24, 2017. The total cost for this conference is \$79.00 (registration). No substitute is needed.

XI. OTHER BUSINESS

There were no questions or comments.

- A. Administration recommends approval for all Spring Athletic Teams/Individuals that qualify for post season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board meeting. Funding will be paid from the Athletic Budget.

- B. Administration recommends approval of the 2017-2018 school calendar. **(Attachment A4)**
- C. The following policy is submitted for a first reading:
 - 1. Policy #801.1 – OPERATIONS: Electronic Records Retention **(Attachment A5)**

XII. BOARD COMMENT

Mr. Dehnert commented that as we see more and more houses being built in the Oaks sending area he would like to know what we are doing to plan for that long term. Dr. Goodin stated that they are monitoring the attendance at Oaks and they have also taken steps to move one of the district-wide programs that we had housed at Oaks to Brooke Elementary where we have room in order to create some breathing room at Oaks. Dr. Goodin stated that this is the immediate plan right now and they will continue to monitor the numbers and the projections as they get information on the house sales and registrations that are coming in. Mr. Dehnert said he thinks we should consider taking a look at the houses being built and those people not living there yet and consider possibly sending them to Spring City Elementary where there is capacity as it would be tougher to do it later after people live here rather than for those who do not live here yet.

Mr. Ciresi stated that the much larger issue which he has mentioned for 3-4 years is to look at the district in general and redistrict and move attendance boundaries. He added that he understands that the word redistricting makes people's hair stand up but we have redistricted before and it has worked without a problem. Mr. Ciresi stated that he is strong advocate for Spring City Elementary as it is a great school. He reiterated that we need to look at a plan to redistrict boundaries for the elementary schools and in turn that will give us a better idea of the needs for the future may be with whether we may need to expand a school or build a school. Mr. Ciresi said he is not advocating for either one of these options right now but we will have a better understanding rather than wait until that school again is at capacity. Mr. Ciresi stated that redistricting has to be in the vocabulary of our district because of the growth that we have had.

Mrs. Zasowski commented that when someone does go and look at a property in the Oaks and they think that they are going to a certain elementary school then we send them somewhere else then this could create a nightmare for the real estate transaction in and of itself. Mr. Dehnert responded not if you tell the developer which school the students are attending then his diligence would be to tell the client that. Mrs. Zasowski stated that she believes it would have to go beyond that as there are so many pieces of the puzzle and so many players that it would have to be put out there. She added that she agrees with Mr. Ciresi that if we are going to think about moving people around then the best way to do that fairly and upfront would be to redistrict as there would not be any grey areas. Mr. Dehnert stated that we are going to wake up one day and say that Oaks is at 100+ percent and we do not want to wait that long. Mrs. Zasowski agreed with Mr. Dehnert.

Mrs. Heine stated that she agrees that we do not want to wait that long but she feels that what Mr. Ciresi has suggested is a much needed effort in order to move forward. Mrs. Heine reported that she has been through the redistricting twice as far as the elementary schools and the second one went much smoother than the first one but the transition still happened. Mrs. Heine commented that there was great communication and great linking of kids from different schools coming together as a community. Mrs. Heine stated that she agreed with Mr. Ciresi in that it can be done as it has been done but we need to start looking at it so that we are not in the situation that Mr. Dehnert spoke about with waking up one morning or one year and realize that we are above capacity to manage the building.

Mr. Dehnert questioned if this was an official asking for administration to start the process or form some kind of committee to start taking a look at it practically now. Mr. Ciresi asked the Board if they had an appetite to give a directive to the administration to start the process for looking into this and Mr. Dehnert replied he does.

Mr. DiBello said he believes they are jumping the gun a little bit as they did a feasibility study, they know what is going on and the administration is watching the enrollment numbers. Mr. DiBello felt that what they should be saying to the administration is for them to come back with a plan to the Board as far as what the next year, two years or three years look like and within that plan he would think that administration would be talking about the possibilities of redistricting or redrawing the lines. Mr. DiBello said he did not agree that they could just say pick a school and now we are going to send kids to that school. Mr. DiBello recommended that the Board ask the administration to come back with a strategy with what the next three to four years look like and within that strategy he would hope that they would be recommending looking at and studying what redistricting would look like.

Mr. Dehnert felt that both he and Mr. DiBello were saying the same thing which was to pro-actively look at where we are going and the long term solution, whatever it may be, so that we do not wake up a year or two years from now and find that we are at capacity. He added that he did not know what the projection may be whether it be next year, two years or five years from now.

Dr. Goodin commented that as a matter of course and operation on a regular basis they watch the student registrations, the housing starts and where they are occurring. He stated that they did feel there was capacity at one of the elementary schools so they chose to take a district program out of the Oaks area. Dr. Goodin said this is certainly something that is on their radar because they do see the growth like everyone else does. Dr. Goodin added that he did not think that they would be looking at a complete redistricting and redrawing complete boundary lines as much as targeting some boundary lines for specific schools.

Dr. Dressler asked if the option of using temporary buildings was ever considered for classrooms and Dr. Goodin replied that they have not had to cross that path yet. Mr. Ciresi added that it was a road that we do not want to go down as Spring-Ford has a checkered past with portable units. Dr. Dressler questioned what was meant by checkered past and Mr. Ciresi replied that both he and Mr. Pettit were on the Board when this went down years ago and one of the commitments they said was that they would hold off until the dying hour because of how controversial they were. Dr. Dressler stated that he goes right down Egypt Road and at the next school district he sees them and they don't seem to be so checkered there. Mr. Ciresi said that is another school district. Mr. Pettit commented that this is not a road that we want to take. Mr. DiBello commented that the temporary buildings that they put out today are 200% better than anything that Spring-Ford brought in 10-15 years ago. Dr. Goodin agreed with Mr. DiBello saying that he has seen some of the modulares that have been put out on school sites in the past and they were just emptied out trailers that were hooked together and considered a classroom. He stated that this is not what they are talking about anymore as the modulares that are brought in now are quite nice.

Mr. Ciresi stated that he is not debating what the modular would look like and whether they would do it or not as it gets to the whole study overall as a modular is not going to take care of the issue at hand.

Mrs. Spletzer commented that there needs to be a breakeven point where you look at the projections starting with the feasibility study we had done, looking at the buildings that are coming in and saying what our school can handle and figuring out what the projected number is where we know we have an issue and if that is going to be two, three or four years and then we can back in to start looking at it.

Mr. Dehnert stated that the feasibility study did project that Oaks was going to be over capacity soon so he believes that at a minimum they need to have a presentation on what they are doing. He suggested that they hear the presentation and then consider what the next step should be.

Mr. Ciresi asked Dr. Goodin to put together a presentation to the Board on the when, where and how in the next couple of months. Dr. Goodin agreed to do this.

XIII. PUBLIC TO BE HEARD

Linda Fazzini, Upper Providence, stated that she is here to ask the public to write, call, email or use social media to tell the stated legislators that we are strongly against SB 76, the Property Tax Bill. Mrs. Fazzini stated that she moved to the district over 20 years ago and has had children attending Spring-Ford for over 15 years. She stated that when she moved here Spring-Ford was not a particularly good school district but over the last 20 years especially the last 10 she has watched the school district become an educational powerhouse. She stated that she believes it is a very strong school district and she has been very happy with it. Mrs. Fazzini said she can personally attest that the district K-12 takes children and creates responsible hard working young adults who are successful. She commented that she wants the school district to continue to thrive and improve but is concerned that this bill will severely hurt our school district and our state. Mrs. Fazzini reported that bill that is being reintroduced was defeated by 1 vote in 2015 and it is being misrepresented as a bill that will help taxpayers. She advised that she read over the previous bill as the new bill has not been put out yet but they are saying that it is very similar. Mrs. Fazzini stated that the bill ends property tax for corporations as well as school property taxes but this only helps homeowners in the short term. She added that this bill will devastate funding to the public schools, increase sales tax in the state from 6% to 7%, it also expands the sales tax to additional sales and services including food. Mrs. Fazzini said she believes strongly in property tax reform but does not believe this is the bill that is the answer to that. She added that Pennsylvania already has the 6th most regressive tax system in the nation and the bill would raise and expand the sales tax, increase personal income tax shifting even more burden to the lower and middle income residents and only benefit large companies, wealthy landowners and the real estate industry. Mrs. Fazzini commented that the large companies and the realtors are the people pushing this agenda and righting the strong anti-tax movement that is currently in this country. She stated that this will not reduce the overall taxes for most of the people in the school district but will increase it and allows corporations to avoid paying their own share. Mrs. Fazzini urged the public to please contact their legislators and let them know that you oppose this bill.

Mrs. Zasowski stated that she appreciates everything that Mrs. Fazzini said but as a realtor she wants her to know that realtors who do understand the Property Tax Reform Bill are not supporting it because it will have detrimental effects on the property as well. She added that property values will go down therefore their income will go down and sales will come to a halt. Mrs. Zasowski commented that if you truly understand what the bill is all about then you are not for it.

Andreina Erwin, Linfield, asked about the \$9 million over budget that the Board had talked about and what the impact was to the taxpayers for that and if the district had to pay interest on that amount? Mr. Ciresi clarified that she was talking about the original construction of the expansion and explained that they had taken out a bond for \$36 million and there was \$9 million left over. He stated that they paid part of it back towards the bond but not the full amount so yes there was an impact to the taxpayers on the \$9 million that was leftover. Mrs. Erwin commented that some people are opposing the new addition which it is clear that we need and if we are talking about over population in our school it is more than clear that we need the addition. Mrs. Erwin said she wants to make sure that we will not go to referendum to try and stop this addition. Mrs. Erwin spoke about the new PISA results for math, reading and science which showed sadly that the United States did not crack the top ten in ranking. She stated that we are always talking about how good Spring-Ford School District is but we must understand that we have to compete globally. Mrs. Erwin showed the report she had with her showing the PISA averages. Mrs. Erwin spoke about the town hall meeting and said she would like to invite our senators to the meeting. She also extended an invitation to State Representative Tom Quigley. Mrs. Erwin spoke about the newly appointed Secretary of Education and questioned how her views will impact our school district and education. She added that she would like to make sure that the school district emphasizes dual enrollment and believes that parents need to know that kids have the opportunity to start this in 9th grade. Mr. Ciresi commented that Ms. Crew had invited all of the Pennsylvania elected officials to the town hall meeting and as of now we have heard back from the governor who is unable to attend.

Christina Melton, Limerick Township, stated that she wanted to piggyback on Mrs. Fazzini's comments saying she was hoping that possibly through the Legislative Committee or the Intermediate Unit that Spring-Ford might be able to put together some kind of form letters that parents and members of the community can utilize to send to the legislators. She added that it is really important the message be clear, concise and really express what we need to have happen as it relates to the Property Tax Reform Bill. Mrs. Melton stated that she felt it would be helpful to put together some really strong letters that would represent the district's position and that which would benefit our students, our community and our parents. Mr. Ciresi responded that he knows some of the districts have put out resolutions against the Property Tax Reform Bill and possibly Mr. Fitzgerald could bring some samples of what he has seen in other districts. Mr. Fitzgerald stated that a good number of districts have done this and he knows that Great Valley put out a YouTube video on the ins and outs of the proposed bill. Mr. Ciresi stated that he thinks as a Board they should consider that in order to put out the message in a formal way to make our public aware of it. He added that as a Board they need to accept that this is what they stand for and how they feel about it before they put out a letter. Mr. Ciresi commented that as a whole Board the message needs to come from them and he asked that this topic be put on the agenda for discussion at the next board meeting.

Arthur Lebofsky, Phoenixville, stated that he supports the 5K and requested that they create an age category for 70 and above. Mr. Lebofsky commented that he was at a meeting of the Upper Providence Recreation Commission and they were looking at the remaining land in the township. He reported that they gave an interesting statistic as they said that Upper Providence is 91% built out. Mr. Lebofsky expressed that as the Board is doing their study of where the district heads from this particular point that they make sure they are in touch with the town to try and guide some of the decision making. Mr. Lebofsky stated that he was sure the district already has this type of relationship with the town. He next commended Brooke Elementary on their excellent presentation on bird watching as it was special to see that kind of staff and student involvement in that

kind of learning. He advised that there is a section under National Science Foundation Grants which is referred to as Informal Science Education and they are looking to give money away as very few grants are applied for in that particular category. Mr. Lebofsky stated that if the district would like to expand this type of program to other schools then National Science Foundation monies might be available so it may be worth looking into on their website under Informal Science Education

XIV. ADJOURNMENT

Mr. Pettit made a motion to adjourn and Mrs. Heine seconded it. The motion passed 8-0. The meeting adjourned at 8:43 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

2016-2017 EXTRA-CURRICULAR CONTRACTS
MARCH 2017

Contract Title	Season	Last Name	First Name	Contract Rate
Lacrosse Coach-Boys	Spring	Baker	Charles	\$3,186.00
Asst. Softball Coach - HS	Spring	Corroplese	Shawn R.	\$3,991.00
Ram Buddies Club - Grade 8 (1/2 contract)	Year	Jeffers	Victoria	\$552.00
Volunteer Assistant Baseball Coach - HS	Spring	Krause	Timothy	Volunteer
Asst. Track Coach-Girls & Boys - HS	Spring	Monzo	Daniel	\$3,991.00
Volunteer Asst. Lacrosse Coach-Boys-HS	Spring	Monzo	Zachary	Volunteer
Volunteer Asst. Track Coach-Boys & Girls-HS	Spring	Poole	Dustin	Volunteer
Volunteer Asst. Baseball Coach-Boys-HS	Spring	Vining	Louis	Volunteer

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: ELECTRONIC RECORDS
RETENTION

ADOPTED: January 25, 2010

REVISED: October 24, 2011

REVIEWED: February 13, 2017

	801.1. ELECTRONIC RECORDS RETENTION
1. Purpose	<p>In today's school district environment, employees and students create and maintain an increasing portion of their records using computers. Electronic records must be managed alongside traditional records to ensure compliance with state and federal regulations and to preserve institutional history.</p> <p>The purpose of this policy is to inform all school district employees of the requirements and responsibilities for management and disposition of electronic records.</p>
2. Authority	<p>The electronic records retention policy set forth herein applies to all employees of the school district and applies to all electronic records that are made or received in the transaction of the school district or in the operations of the school district.</p>
3. Definitions	<p>The term electronic record means any record that is created, received, maintained or stored on school district workstations or servers, flash drives, CD's, archival or backup drives or media. Examples include, but are not limited to:</p> <ol style="list-style-type: none"> 1. Electronic mail (e-mail). 2. Word processing documents, spreadsheets, power points, photo story. 3. Databases, videos, pod casts, vod casts, voice mail. <p>The term Document Custodian shall mean the originator of an email message or the creator of any other electronic document, if that person is a school district employee, School Board member, contractor or agent (collectively "district personnel"); otherwise it is the school district employee to whom the message is addressed or to whom the electronic document is sent. If the record is transferred, then that person becomes the Document Custodian.</p>

<p>4. Guidelines</p> <p>65 P.S. Sec. 67.101 et seq Pol. 801</p>	<p>Where multiple school district employees are the recipient of an electronic document from a non-district personnel, the individual to whom the document is addressed shall forward or otherwise transfer the document to the individual with primary responsibility over the subject of the document on a day-to-day basis, who will then be the Document Custodian, as above.</p> <p>For electronic documents relating to district personnel's official role within the district that originate outside the district and are transmitted to district personnel who are not school district employees, the recipients of such electronic records shall forward a copy of the electronic document to the school district employee with primary responsibility over the topic of the electronic document or, where the nonschool district employee has that primary responsibility, to a designated member of the district administration for retention.</p> <p>Where district personnel who are not school district employees are the Document Custodians of electronic documents relating to that district personnel's official role within the district, such district personnel shall maintain such electronic documents in a manner and using such a medium that permits the Technology Director to access and archive those documents. Where these individuals maintain such electronic documents off-site and/or using a medium otherwise inaccessible to the Technology Director, such individuals shall periodically transfer copies of these documents to appropriate district employees for disaster recovery storage.</p> <p>No school district employee shall maintain electronic documents of the district on machines other than those permitted by the Technology Director.</p> <p>Official records retention and disposition schedules are the general and departmental program schedules that have been approved by the Superintendent or his/her designee.</p> <p><u>General Requirements</u></p> <p>Maintenance and disposal of electronic records, as determined by the content, is the responsibility of the Document Custodian and must be in accordance with guidelines established by the Board of School Directors and also in compliance with approved records retention and disposition schedules. Failure to properly maintain electronic records may expose the school district and individuals to legal risks.</p> <p>The Technology Director is responsible for ensuring compliance with this policy and with the public records act. This individual will ensure the necessary actions take place to be in compliance with this policy through coordination with the building principal or other appropriate administrator.</p>
---	---

When an employee leaves the school district or is transferred to a different building, the immediate supervisor, in conjunction with the Technology Director, is responsible for designating a new custodian and ensuring that records in the separating employee's possession are properly transferred to the new custodian.

The Technology Director is responsible for the transfer of the electronic records to the new custodian before the accounts are scheduled to be deleted.

Each employee is responsible for periodically reviewing any application files, documents, spreadsheets, databases or other electronic records to ensure the timely deletion of records that are no longer needed to conduct school district business, which will allow adequate storage space on school district servers. Document custodians shall also be responsible for deletion of documents on any records retention or destruction schedule set by the Board.

Electronic Mail

Work-related email is a school district record and must be treated as such. Email that does not meet the definition of a public record, e.g., personal email or junk email, should be deleted immediately from the email user's account. Use of the email system is reserved for school district purposes and does not include use for personal purposes. However, all email will be preserved by the archiving server pending final deletion at the end of the retention period.

Audio Records

Voice mail and other electronically recorded audio files will be disposed of in a manner consistent with other electronic files. In accordance with applicable law, including but not limited to Pennsylvania's wiretapping laws, the school district reserves the right to record telephone conversations for safety, security and quality control purposes.

Spring-Ford Area School District email servers are NOT intended for long-term records retention. The school district does utilize an archival server for long-term records retention. Email records **for faculty, administration, and staff** will be retained for a period of twenty-four (24) months and then deleted from the archive servers except as provided for under Litigation Holds. **Email records for students will be retained until graduation or until no longer attending our district for educational purposes except as provided for under Litigation Holds.**

As a clerical function with respect to non-email electronic documents, employees are directed to archive as appropriate or delete files that are older than twenty-four (24) months. Employees choosing to archive documents older than twenty-four (24) months shall do so using a medium other than district online storage spaces.

<p>Pol. 317, 417, 517</p>	<p><u>Instant Messaging</u></p> <p>The school district does not maintain any records relating to the use of instant messaging by individuals.</p> <p><u>Backup Files</u></p> <p>Information Technology Services performs a backup on a regular schedule of the email and electronic files stored on servers for disaster recovery. These backups are to be used for system restoration purposes only. The Technology Director or the technology staff is not the Document Custodian of messages or records, which may be included in such backups.</p> <p><u>Litigation Holds</u></p> <p>When litigation against the school district or its employees is filed or threatened, the law imposes a duty upon the school district to preserve all documents and records that pertain to the issues. As soon as the Superintendent is made aware of pending or threatened litigation, a litigation hold directive will be issued to the Document Custodians. The litigation hold directive overrides any records retention schedule that may have otherwise called for the transfer, disposal or destruction of the relevant documents, until the hold has been cleared by the Superintendent after consultation with the solicitor. Email and computer accounts of separated employees that have been placed on a litigation hold will be maintained by the Technology Director until the hold is released. No employee who has been notified of a litigation hold may alter or delete an electronic record that falls within the scope of that hold. Violation of the hold may subject the individual to disciplinary action, up to and including dismissal, as well as personal liability for civil and/or criminal sanctions by the courts or law enforcement agencies.</p> <p><u>Security Of Electronic Records</u></p> <p>The school district shall implement and maintain an effective records security program that incorporates the following:</p> <ol style="list-style-type: none">1. Ensure that only authorized personnel have access to electronic records.2. Provide for backup and recovery of electronic records to protect against information loss. Documented disaster recovery plans and procedures shall be established for all electronic records systems by the Technology Director. Disaster recovery plans and procedures must be reviewed and updated at least annually.
---------------------------	---

801.1. ELECTRONIC RECORDS RETENTION - Pg. 5

<p>Pol. 317, 417, 517</p> <p>5. Delegation of Responsibility</p> <p>SC 433</p>	<p>3. Ensure school district personnel are trained to safeguard sensitive or classified electronic information.</p> <p>4. Minimize the risk of unauthorized alteration or erasure of electronic records.</p> <p><u>Enforcement</u></p> <p>Failure to comply with the <i>Electronic Records Retention Policy</i> and associated guidelines and procedures will result in disciplinary action and penalties applicable by law.</p> <p><u>Review</u></p> <p>This policy will be reviewed periodically by the Technology Director in cooperation with other administrators to ensure the policy remains current with the evolving technology structure of the school district.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 433, 518</p> <p>Right-to-Know Law – 65 P.S. Sec. 67.101 et seq.</p> <p>Board Policy – 317, 417, 517, 801</p>
--	--

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ASSESSMENT OF STUDENT
PROGRESS

ADOPTED: March 25, 1991

REVISED: August 23, 2010

REVIEWED: March 13, 2017

	213. ASSESSMENT OF STUDENT PROGRESS
1. Purpose Pol. 212, 216	The Board recognizes that a system of assessing student achievement can help the student, teachers, and parents/guardians to understand and monitor the student's progress toward personal educational goals (See Pol. 212 and 216).
2. Definition	<p>Assessment shall be the system of measuring and recording student progress and achievement which enables the student, parents/guardians and teachers to:</p> <ol style="list-style-type: none"> 1. Determine the students' attainment of established academic standards. 2. Learn the student's strengths and weaknesses. 3. Plan an educational and vocational future for the student in the areas of the greatest potential for success. 4. Know where interventions are needed to meet the expected performance level on standards. <p>Such assessment shall measure the student's progress on all course standards.</p>
3. Authority SC 1531, 1532	The Board directs that the instructional program of this district include a system of assessment for all pupils which is consistent with the educational goals of the district.
4. Delegation of Responsibility	<p>The Superintendent shall develop procedures for assessment which include the following:</p> <ol style="list-style-type: none"> 1. Each student should know what end result and achievements are expected at the outset of any course of study. 2. Each student should be kept informed of his/her personal progress during the course of a unit of study. 3. Methods of assessment shall be appropriate to the course of study and the maturity of students, including formative and summative assessments.

5. Guidelines

4. Assessment should effectively evaluate and provide feedback to students on their performance.
5. Students should be encouraged to evaluate their own achievements.
6. All reporting systems are subject to continual review and revision.

The progress report/report card is the communication to the home concerning the child's performance in school.

Elementary –

Spring-Ford Area School District uses a standards-based report card in grades K-4 and measures student performance on a 4-3-2-1 scale. The goal for students is to attain a “3” – consistently demonstrating mastery of grade level standards. Though some children may exceed and earn a “4”, this is not the expectation with standards-based grading. The elementary standards-based report cards and progress reports use the following indicators of progress:

	Descriptor	Explanation
4	Consistently Exceeds	Demonstrates at all times, requires little to no teacher assistance
3	Consistently Demonstrates	Demonstrates at this time, requires minimal teacher assistance
2	Developing	Demonstrates progress towards mastery, requires some teacher assistance
1	Area of Concern	Demonstrates difficulty with skills, requires constant teacher assistance

Intermediate -

In grades five and six, Spring-Ford Area School District utilizes progress reports that are standards-based and sent home periodically. Quarterly reporting is done on a report card using the grading scale below.

A	90-100	Excellent
B	80-89	Good
C	70-79	Average

D	65-69	Below Average
F	Below 65	Failure

Honor Roll – Recognition on a Quarterly Basis

To be placed on Honor Roll, a student must earn a ninety percent (90%) or above grade point average with all grades of A, ninety percent (90%), or B eighty percent (80%), in all major and minor subjects in the given marking period.

To be placed on the Distinguished Honor Roll, student must earn a ninety-five percent (95%) or above grade point average with all As, ninety percent (90%), in major subjects and must not have more than one (1) B, eighty percent (80%), in his/her minor subjects in a given marking period.

Middle-

In grades seven and eight, Spring-Ford Area School District use this scale and adhere to the following procedures:

A	90-100	Excellent
B	80-89	Good
C	70-79	Average
D	65-69	Below Average
F	Below 65	Failure

Honor Roll – Recognition on a Quarterly Basis

To be placed on Honor Roll, a student must earn a ninety percent (90%) or above grade point average with all grades of A, ninety percent (90%), or B eighty percent (80%), in all major and minor subjects in the given marking period.

To be placed on the Distinguished Honor Roll, student must earn a ninety-five percent (95%) or above grade point average with all As, ninety percent (90%), in major subjects and must not have more than one (1) B, eighty percent (80%), in his/her minor subjects in a given marking period.

Extracurricular Eligibility

To be eligible to participate in an extracurricular activity, a student must maintain a seventy percent (70%) or above grade point average in his/her four (4) major subjects.

High School

In grades 9-12, Spring-Ford Area School District will use this scale and adhere to the following procedures:

A	90-100	Excellent
B	80-89	Good
C	70-79	Average
D	65-69	Below Average
F	Below 65	Failure

Honor Roll – Recognition on a Quarterly Basis

To be placed on the Honor Roll, a student must earn a ninety percent (90%) or above **non-weighted** grade point average with all grades of A, ninety percent (90%), or B, eighty percent (80%), in all major and minor subjects **in the given marking period.**

To be placed on the Distinguished Honor Roll, a student must earn a ninety-five percent (95%) or above **non-weighted** grade point average with all As, ninety percent (90%), in major subjects and must not have more than one (1) B, eighty percent (80%), in his/her minor subjects **in the given marking period.**

Senior Academic Recognition Banquet

Any senior who has earned a cumulative **weighted grade point average (beginning in 9th grade)** of ninety-five percent (95%) or above at the end of the **third** marking period of his/her senior year will be invited to the Academic Recognition Banquet.

Criteria For Weighted Grades

Advanced Placement and honors courses (**grades 9-12**) will receive additional grade weighting if the student achieves a seventy percent (70%) or above in the course.

Extracurricular Eligibility

To be eligible to participate in an extracurricular activity, a student must maintain a seventy percent (70%) or above grade point average in his/her four (4) major subjects.

213. ASSESSMENT OF STUDENT PROGRESS - Pg. 5

School Code 1531, 1532 PA Code Title 22 Sec. 4.51, 4.52	
---	--