

On April 18, 2017 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:34 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Bernard F. Pettit  
Region II: Dawn R. Heine and Colleen Zasowski  
Region III: Mark P. Dehnert and Thomas J. DiBello  
Presiding Officer: Joseph P. Ciresi  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.

Student Reps.:

The following Board Members were absent: **Kelly J. Spletzer** and **Todd R. Wolf** (Student Representatives) **Daniel J. Ciresi** (arrived at 8:00 p.m.) and **Taylor Stevens** (Absent)

Mr. Ciresi asked for a moment of silence in remembrance of the student who passed away last week and for other students who are battling different issues. Mr. Ciresi stated that on behalf of the Board our thoughts and prayers remain with the family and friends. He asked that the Spring-Ford community supports each other through these times and supports those students who are in need of our help. A moment of silence was held.

## **ANNOUNCEMENTS**

Mrs. Fern reminded everyone that the Spring-Ford 5K will take place this Friday, April 21<sup>st</sup> starting at 6:15 p.m. She advised that you can sign-up online or in person on Friday.

Mr. Ciresi announced that the Board met in an Executive Session to discuss personnel issues.

### **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no comments from the public.

### **II. PRESENTATION**

Mr. Mark Moyer commented that throughout the school year they have had an opportunity to hear a lot about curriculum initiatives across the district. Mr. Moyer stated that they are here tonight to talk about something special they started this year called "The Musical Gym". He said this is their opportunity to showcase the fine arts which do not always get the notoriety at the elementary level. Mr. Moyer introduced Ms. Treasure Maack, Physical Education Teacher at Oaks and Ms. Heather Steele, Music Teacher at Oaks who started this initiative at Oaks this year. Mr. Moyer stated that also with them this evening are two Oaks Elementary Students; Patrick Getzfread and Brooke Pappa to share their thoughts on this as well. Ms. Steele said that the idea for this came about from her own children's school where every spring they do a week combined of music class and gym class involving dances. She stated that she shared the idea and with Oaks staff and they all thought the idea was cool and figured out a way to adopt this at Oaks. They presented a PowerPoint that explained what Musical Gym is, the

objectives of Musical Gym, the importance of music and movement, the skills developed during Musical Gym, and also contained a video of showing a Musical Gym activity in action where students were moving and shaking a parachute choreographed to Star Wars music.

Brooke Pappa reported that in Musical Gym they do fun activities that go along with the music they are listening to. She spoke about the rhythm sticks they use to create moves to go along with the rhythm of the music. Brooke stated that if someone saw them doing Musical Gym they would see students having fun while being active. She said that she thinks the viewer would think it was a good idea and would want to join in. Brooke reported that her favorite thing about Musical Gym is doing the parachute activity and added that she also likes that they join with another class where they can see more of their friends.

Patrick Getzfread reported that Musical Gym is when you have a parachute and you do things with the parachute to the beat of the music. Patrick described what a person might see if they were participating in a Musical Gym activity saying they would see the students learning and having a lot of fun. Patrick stated that his favorite part about Musical Gym is when they go under the parachute and lay down as the parachute comes down on them as the music gets slower.

Ms. Maack and Ms. Steele thanked Brooke and Patrick for coming out tonight and helping with the presentation.

Dr. Goodin thanked the students and the Oaks staff for coming tonight. He asked if this was a program that they came up with or if it was happening in other schools and Ms. Steele replied that it was a combined idea as it was something her own children do in their school and she brought the idea to Oaks and both she and Ms. Maack worked on incorporating it at Oaks with their own activities. Dr. Goodin asked how long they have been doing this and Ms. Maack said they started it in October. Ms. Maack stated that they are always coming up with new activities for the students to try. Ms. Steele added that it is a work in progress and as they get new ideas and see how it is working with students they make it a little better each time. Dr. Goodin asked about student engagement and Ms. Maack replied that the kids are very engaged and love the concept of Musical Gym. Ms. Steele responded that it also involves cooperation between the teachers as she as the music teacher loves to use the parachute as it is not something she normally gets to use and Ms. Maack as the gym teacher now gets to work with music sticks which is something she does not normally get to use. Dr. Goodin stated that it appears that everyone is involved and having a good time.

Mr. Ciresi asked if the students who may not enjoy gym are now enjoying it and Ms. Maack replied that it is tough to find a student who does not like gym. Mr. Ciresi applauded the teachers for coming up with this cross curricular idea and Mr. Moyer for allowing this concept to develop in building. He expressed hope that other schools will be inspired to adopt this concept as well.

Dr. Dressler reported that he heard over and over at the NSBA Conference he attended is the relationship between studying music and skills in math and technology in later years. He stated that the more students understand the music theory the better they will be able to deal with abstract concepts in math and technology. He encouraged them to keep up the good work and explore it more deeply if they can.

- A. **Mark Moyer**, Principal, **Treasure Maack**, Physical Education Teacher, and **Heather Steele**, Music Teacher, to present "Musical Gym" the integration of Music and Physical Education taking place at Oaks Elementary School.

**III. BOARD AND COMMITTEE REPORTS**

**Student Rep. Report**                      **Daniel Ciresi/Taylor Stevens**  
Report next week

**Curriculum/Technology**              **Dawn Heine**                              **1<sup>st</sup> Tues. 6:30 p.m.**  
Report next week

**Policy**    **Colleen Zasowski**                              **2<sup>nd</sup> Mon. 7:30 p.m.**  
Report next week

**Extracurricular**                              **Tom DiBello**                              **2<sup>nd</sup> Mon. 6:30 p.m.**

Mr. Dehnert reported that the Extracurricular Committee met on April 10<sup>th</sup> and accepted the minutes from the March meeting. There was a presentation by SADD which now stands for Students Against Distracted Driving. The mission of SADD is to encourage student to make healthy decisions and it also provides the opportunity to give back to the community. The SADD fundraising activities were presented and proceeds raised are donated to local charities. The Mr. Dehnert advised that the Powder Puff Football Game and the Mr. Spring-Ford contest raise the most money for SADD and in the past three years has raised over \$10,000.00 which was donated to local charities. Mr. Dehnert reported that there was also a presentation by Kris Jennings on the Middle School Fine Arts Instrumental Program which include the Marching Band, the Concert Band and the Jazz Ensemble. Mr. Dehnert reported on the number of students that participate in each of these groups with 126 in Marching Band, 95 in the Concert Band and 32 in the Jazz Ensemble.

**Asst. Superintendent Rpt. Dr. Allyn J. Roche**

Dr. Roche offered congratulations to Spring-Ford High School Teacher, Mrs. Flynn, Senior Robert Meade and Sophomores Chris Lambert and Ryan Weast for finishing in 8th place out of 12,576 registered teams, consisting of both high schools and college teams, in the Carnegie Mellon picoCTF Cybersecurity Contest. He explained that picoCTF is a two week online event where participants must reverse engineer, break, hack, decrypt, or do whatever it takes to solve 72 challenges and "capture the flag" for each one. Students spent time coding, learning new architectures and assembly languages, and researching in-depth cybersecurity concepts such as penetration testing for software security. Dr. Roche advised that with two college teams ahead of the Spring-Ford Team, they actually finished 6th in the world for high school. Dr. Roche reported that the Cool School summer courses offer fun summer activities for students completing grades K-6 with a focus on enrichment, arts and sports. He stated that this summer's courses, taught by some of the student's favorite Spring-Ford teachers are open for registrations and additional information can be found on the main District Webpage.

Dr. Dressler asked if there were not two students competing this weekend in Erie and Mrs. Melton responded from the audience confirming this and provided the two student's names. Dr. Dressler stated that this is a very prestigious event. He wished them a lot of luck and added that they are very talented people.

**Solicitor's Report**                              **Mark Fitzgerald**  
There was no report..

**IV. PERSONNEL**

There were no questions or comments.

**A. Leave of Absence:**

1. **Kenya H. Kistler**; School Psychologist, Limerick Elementary School, for child-rearing leave per the Professional Agreement. Effective: February 28, 2017 through June 30, 2017.

**B. Support Staff Employees**

1. **Michelle E. Albanese**; Instructional Assistant, Upper Providence Elementary, replacing Jessica Houck who resigned. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 18, 2017.
2. **Brittany L. Harrington**; Instructional Assistant, Senior High School, replacing Donna L. Viscuso who retired. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: April 3, 2017.

**C. Support Staff Substitute**

1. **Kathleen A. Ruddy** Office/Clerical Substitute

- D. Administration recommends approval of the following Special Education Teachers to be hired for the 2017 Extended School Year – Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$30.00 per hour plus benefits (FICA & Retirement). Funding will be from 2016-2017 IDEA funds.

1. **Celeste Baumgardner**
2. **Karen DeLange**
3. **Debra C. Dietrich**
4. **Emily Emerson**
5. **Catherine M. Forcey**
6. **Dana Freas**
7. **Kevin Lewis**
8. **Kyle J. Smolsky**

- E. Administration recommends approval of the following Support Staff to be hired for the 2017 Extended School Year Program. Compensation for new employees will be set at \$16.36 - \$19.40 per hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from 2016-2017 IDEA funds.

1. **Cheryl Colmary**
2. **Angela DeRosato**
3. **Dana Freas**
4. **Danielle R. Gniewoz**
5. **Brittany Harrington**
6. **Marissa Hoffman**
7. **David Kinch**
8. **Patricia McCormick**
9. **Jessica Meals**
10. **Stefani Mortimer**
11. **Marlo Oslon**
12. **Dustin L. Poole**

- F. Administration recommends approval of the following teacher to be hired for the 2017 Cool School Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions. There will be no cost to the district.

1. **Eric S. Hetrick**

- G. Administration recommends approval of the following Registered Nurse to work five (5) hours per day for the 2017 Extended School Year Program at a rate of \$30.00 per hour.

1. **Suzanne Mosebrook**

- H. Administration recommends approval of the Spring-Ford Area School District **Instructional Assistants' Plan**, effective July 1, 2017 to June 30, 2019.

- I. Administration recommends approval of the Spring-Ford Area School District **Nurses' Plan**, effective July 1, 2017 to June 30, 2019.

- J. Administration recommends approval of the Spring-Ford Area School District **Maintenance Plan**, effective July 1, 2017 to June 30, 2019.

- K. Administration recommends approval of the attached extra-curricular contracts for the 2016-2017 school year. **(Attachment A1)**

**V. FINANCE**

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 164886 – 165226	\$1,375,804.05
ACH 161700481 - 161700541	\$ 438,073.04

2. Capital Reserve Checks

Check No. 1235 - 1237	\$ 99,647.98
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3. Food Service Checks

Check No. 13370 – 13421	\$ 102,009.60
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4. Procurement Payments

201601686 – 201601749	\$ 47,211.44
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- C. The following monthly Board reports are submitted for your approval:

- Cash Balances – Liquidity
- Skyward Reports
  - General Fund Check Register
  - Capital Reserve Check Register
  - Food Service Check Register

- Procurement Check Register
  - Summary Revenue Report
  - Summary Expense Report
- D. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Bureau of Lectures & Concert Artists, Inc. – Lawrence, KS.** Provide two assemblies for students in grades 1-4 at Upper Providence Elementary in connection with Skateboard Science. Concepts explored are Distribution of Force, Center of Gravity, Momentum/Inertia, and Center of Mass. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$900.00.
  2. **Eric Belcher, Give & Take Jugglers – Merion, PA.** Provide two juggling assemblies for students in grades 1-4 at Upper Providence Elementary entitled “The Little Circus”. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$1,200.00.
  3. **Science Rocks! Craig Daniel – Allentown, PA.** Provide four assemblies for students in 4<sup>th</sup> grade at Upper Providence Elementary entitled “The Story of Life”. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$500.00.
  4. **Bureau of Lectures & Concert Artists, Inc. – Lawrence, KS.** Provide two assemblies for students in grades 1-4 at Upper Providence Elementary entitled “The Fabulous Chinese Acrobats”. Funding will be paid by the Upper Providence Elementary Home and School Association and shall not exceed \$850.00.
  5. **Infinite Kids Yoga LLC – Phoenixville, PA.** Provide school-wide yoga instruction for students at Royersford Elementary with the purpose of promoting mindfulness and self-regulation of behavior. Funding will be paid by the Royersford Elementary Parent Teacher Organization and shall not exceed \$250.00.
- E. Administration recommends approval of the following independent contracts:
1. **Theraplay, Inc. – West Chester, PA.** Provide Direct Speech and Language Therapy including consultation for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 25 hours at a rate of \$90.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$2,250.00.
  2. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide 1-1 Direct Applied Behavior Analysis services for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 5.5 hours per day for 20 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$3,520.00.
  3. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide 1-1 Direct Applied Behavior Analysis services for a special needs student during the remaining 2016-2017 school year as per the IEP. Services will be provided for 6.5 hours per day

for 80 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$16,640.00.

4. **The Milagre School – Hatboro, PA.** Provide educational services during the Extended School Year Program and through the 2017-2018 school year. Services will be provided for 12 months at a rate of \$7,050.00 per month. Funding will be paid from the Special Education Budget and shall not exceed \$84,600.00.
5. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide 1-1 Direct Applied Behavior Analysis services for a special needs student during the 2017-2018 school year as per the IEP. Services will be provided for 6.5 hours per day for 181 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$37,648.00.
6. **Dr. Lisa Hain – Narvon, PA.** Conduct a Neuropsychological Evaluation for an elementary student. Services shall include the completion of the evaluation, a written report and participation in the follow-up meeting. Funding will be paid from the Special Education Budget and shall not exceed \$3,500.00.
7. **Silver Springs Martin Luther School – Plymouth Meeting, PA.** Provide an Extended School Year Program and related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,550.00.
8. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for 4 special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY Programming for each student at a cost of \$4,420.00 per student for a total of \$17,680.00. In addition, Variety Club will provide 28 sessions of Speech Therapy, 35 sessions of Occupational Therapy, and 10 sessions of Physical Therapy for a total cost of \$6,570.00. Variety Club will also provide 1 individual assistant for a cost of \$3,250.00. Funding will be paid from the Special Education Budget and shall not exceed \$27,500.00.
9. **Camp Hideaway – Collegeville, PA.** Provide an Extended School Year Program for a special needs student as per the IEP. Services will be provided for 8 weeks at a cost of \$402.50 per week. Funding will be paid from the Special Education Budget and shall not exceed \$3,220.00.
10. **Education Alternatives – King of Prussia, PA.** Provide 1-1 Direct Applied Behavior Analysis/CPI services for a special needs student for the remaining 2016-2017 school year as per the IEP. Services will be provided for 6.5 hours per day for 50 days at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$11,375.00.
11. **Chester County Intermediate Unit – Downingtown, PA.** Provide Educational services for a special needs student as per the IEP. The CCIU school providing services will be the Technical County High School – Pickering Campus. Funding will be paid from the Special Education Budget and shall not exceed \$43,229.02.
12. **Bucks County Intermediate Unit – Doylestown, PA.** Provide an Instructional Assistant for a special needs student attending LifeWorks Schools – Foundations Behavioral Health as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$47,954.00.

13. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for 9 special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY Programming for each student at a total cost of \$46,290.00. In addition, Variety Club will provide 63 sessions of Speech Therapy, 31 sessions of Occupational Therapy, and 16 sessions of Physical Therapy for a total cost of \$9,900.00. Funding will be paid from the Special Education Budget and shall not exceed \$56,190.00.
14. **Allison Watman, Give & Take Jugglers – Merion, PA.** Provide an assembly for students at Royersford Elementary School entitled “The Little Circus”. Funding will be paid by the Royersford Elementary Assembly Budget and shall not exceed \$1,200.00.
- F. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 303 W. Ridge Pike in Limerick Township and further identified as tax parcel No. 37-00-04183-00-1 (i) setting the standard assessment of the property at \$2,542,000 for tax year 2013 (school tax year 2013-14), \$2,599,400 for tax year 2014 (school tax year 2014-15), \$2,357,500 for tax year 2015 (school tax year 2015-16), \$2,304,200 for tax year 2016 (school tax year 2016-17) and \$2,300,100 for tax year 2017 (school tax year 2017-18) and for each subsequent tax year until a change in the assessment of the property pursuant to applicable law, and (ii) setting the preferential assessment of the property at \$1,970,050 for tax year 2013 (school tax year 2013-14), \$2,014,540 for tax year 2014 (school tax year 2014-15), \$1,827,060 for tax year 2015 (school tax year 2015-16), \$1,785,760 for tax year 2016 (school tax year 2016-17) and \$1,782,580 for tax year 2017 (school tax year 2017-18) and for each subsequent tax year until a change in the assessment of the property pursuant to applicable law.
- G. Administration recommends approval to submit PlanCon K documents to the Pennsylvania Department of Education. This submission seeks the Department’s approval for PlanCon reimbursements of the District’s Series A 2016 Bonds referenced in District Resolution #2016-28.
- H. Administration recommends approval of the Montgomery County Intermediate Unit’s contract for District ACCESS Medical Practitioner Review/Authorization Services for the 2017-2018 school year. The MCIU will obtain the required Medical Practitioner Reviews/ Authorizations, as per the School-Based ACCESS Program Guidelines. Funding will be paid from the Medical ACCESS funds and shall not exceed \$2,570.00.

## VI. PROPERTY

Mr. Dehnert asked about Item A wondering if this was not something we had done previously. Mr. Cooper advised that this work was for the 2 classroom areas in the High School auditorium and that the previous work was in the main part of the auditorium and not these two areas.

- A. Administration recommends approval of Schiller & Hersch Associates Inc., Blue Bell, PA for their design work, bidding documents review, and submittals review for the High School auditorium lighting and dimming system per their fee schedule. Funding will come from the Capital Reserve and shall not exceed \$7,000.00.
- B. Administration recommends approval of a contract with Franklin Flooring of Pottstown PA thru the NJPA/CO-STAR bidding for the replacement of the carpet in the 9<sup>th</sup> Grade Center office area. This work will be completed over the summer of 2017 by in-house staff. Funding will come from the Capital Reserve and shall not exceed \$24,300.00.



- C. Administration recommends approval of a service contract with Johnson Controls to service the control system for the HVAC, boilers/chillers, hot water heaters and walk-in freezers, including updates throughout the year on obsolete equipment and programming as needed district-wide. Funding will come from the 2017-2018 Maintenance Budget and shall not exceed \$121,000.00.
- D. Administration recommends approval of a service contract with ProSys Managed Water Solutions to provide water treatment for heat pumps, chilled water loops, and hot water systems district-wide. Funding will come from 2017-2018 Maintenance Budget and shall not exceed \$17,500.00.
- E. Administration recommends approval to award to the lowest RFP, Oaks Industrial Supply, a contract for filters for indoor air quality district-wide. Funding will come from the 2017-2018 Maintenance Budget and shall not exceed \$10,100.00 for both the custom and standard size filters.
- F. Administration recommends approval to upgrade the fire alarm at the High School due to aging parts that are no longer available for replacement. The work will be completed by Tyco Simplex Grinnell thru state contract #4400015469. Funding will come from the Capital Reserve and shall not to exceed \$48,700.00.
- G. Administration recommends approval to purchase attachments for the backhoe due to the wear, tear and incompatibility of the existing equipment. Funding will come from the Capital Reserve and shall not exceed \$19,500.00.
- H. Administration is recommending the Board authorize the Administration to award to the lowest qualified bidder for custodial supplies district-wide, and rejecting all other bids. Funding will come from the Maintenance Budget and shall not exceed a total of 200,000.00.

## VII. PROGRAMING AND CURRICULUM

Mr. DiBello asked about Item A with regards to the not to exceed amount not adding up to the amounts listed for the 3 curricular resources. Mrs. Fern replied that the not to exceed amount was incorrect and was a typo on her part. She indicated that she would correct this for next week.

- A. Administration recommends approval of the following new curricular resources for 2017-2018. Funding will come from the 2017-2018 Curriculum Budget and shall not exceed \$339,000.00.

<u>Course</u>	<u>Textbook</u>	<u>Publisher</u>
1. Level 4 French (\$6,876.28)	T'es brache? 35 texts, 75 eLicenses for 6 years	EMC School 875 Montreal Way St. Paul, MN 55102
<i>All Teacher Materials have been provided free of charge for the purchase above</i>		
2. Level 4 Spanish (\$6,876.28)	Advancemos, Level 4 125 texts, 175 eLicenses for 6 years	Houghton Mifflin Harcourt 9205 South Park Ctr. Loop Orlando, FL 32819
3. American Government (\$34,044.70)	US Government – Our Democracy 120 texts, 250 eLicenses for 6 years	McGraw Hill Education PO Box 182605 Columbus, OH 43218
<i>All Teacher Materials have been provided free of charge for the purchase above</i>		

- B. Administration recommends approval of the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to eligible Spring-Ford High School students.
- C. Administration recommends approval of the Memorandum of Understanding with Montgomery County Community College (MCCC) for the Dual Enrollment courses offered through MCCC to eligible Spring-Ford High School students.
- D. Administration recommends approval to purchase a TriCaster 8000 by Newtek for use in the District's TV Studio as part of the technology five-year refresh plan. This equipment will replace the current equipment that has reached its end of life. The old equipment will be repurposed in the Media Center's Innovation Space. The new equipment will be purchased through the state contract Co-Stars Purchasing Agency. Funding will come from the Capital Reserve and shall not exceed \$29,995.00. The vendor has agreed to a promotional price through April 30<sup>th</sup> which is saving the district \$7,000.00.

#### VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

<b>CODE: 580 Account: Conference/Training, registration, food, and accommodations</b>
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#### HIGH SCHOOL

- A. **Bruce Brobst**, Teacher, to attend "*Basic Life Support for Healthcare Providers*" in Reading, PA on May 19, 2017. The total cost for this training is \$258.00 (registration, mileage and one day of substitute coverage).

#### IX. OTHER BUSINESS

There were no questions or comments.

- A. The following policy is submitted as a second reading for approval at next week's meeting:
  - 1. Policy #213 – PUPILS: Assessment of Student Progress (**Attachment A2**)
- B. Administration recommends approval for the Spring-Ford Middle School Indoor Guard to attend and compete in the 2017 Tournament Indoor Association Atlantic Coast Championships in Wildwood, NJ from Thursday, May 4<sup>th</sup> through Saturday, May 6<sup>th</sup>, 2017. The Middle School Indoor Guard will be traveling by bus and staying at a motel in Wildwood, NJ. The estimated cost of the trip is \$220.00 per person paid for by the individual participants with the costs for transportation being covered by the school district. Students will miss no more than two days of school, depending on departure time, on Thursday, May 4<sup>th</sup> and Friday, May 5<sup>th</sup> and will be responsible for any missed work.
- C. The following policy is submitted for a first reading:
  - 1. Policy #122 – PROGRAMS: Co-Curricular and Extra-Curricular Activities (**Attachment A3**)

**X. BOARD COMMENT**

Mr. Dehnert said he wanted to read a comment regarding the horribly tragedy that happened in the district last week. He read a statement that urged the district to take a look in the mirror to see what they did wrong or did not do right that may have contributed to Julia's passing. He felt that simply putting up anti-bullying signs and talking about it was not enough and action was required. He stated that everyone collectively must be involved even the student body in standing up to bullies. Mr. Dehnert stated that those who pass the message of a bully along through words, phones or social media are enabling the bully and helping them achieve their goal to dominate or demean the victim. Mr. Dehnert said cell phones are too often the tool of the bully and allow people to hide behind technology and say things that they would never say to another person face to face. He felt that everyone needed to take immediate action to prevent this from ever happening to another student. Mr. Dehnert asked the Board to take the following actions; immediately suspend the use of cell phones by students during the school day until they understand what role it played in this tragedy and other incidences and what, if any, changes need to be made to the existing policy, and authorize the superintendent to form a commission to exam procedures on how to handle bullying including counseling and supporting the victim after being bullied as well as develop recommendations for potential adoption to address bullying. Mr. Dehnert stated that school should be a safe place for all students and they need to do whatever it takes to make this happen. He commented that the email he received on was without a doubt the worst email he ever received in his life as he has known Julia since she was a baby and he never wants to receive another email in which a student has taken his/her own life after being bullied.

Mr. Ciresi asked Dr. Goodin to address what the district has done in the past and what the roadmap is for the district in the future.

Dr. Goodin replied that he does not want to be part of a myth that perpetuates that we have adults standing around watching students be bullied and not addressing it. He stated that all of his administrators know that when a bullying situation comes before them it is addressed in a zero tolerance manner and that has been the case since he has been here. Dr. Goodin addressed the use of cell phones during the school day and said that many times bullying behavior happens outside of the school. He stated that he will not be a part of perpetuating a myth that the school does not do anything to stop bullying as that is absolutely incorrect. Dr. Goodin said he can only speak for the time he has been here but in the past 6 years there has been a tremendous amount of focus to alleviate bullying situations. Dr. Goodin commented that a majority of the district's programming either through the guidance staff or the work with the Pottstown Health and Wellness Foundation has been focused towards building resiliency. He added that the number of programs and the things we do in the district to alleviate bullying is quite extensive as was noted in the 6 pages of programs the district does district-wide to prevent bullying that was included in last week's Board packet. Dr. Goodin assured Mr. Dehnert that he will go back and review what they have been doing. He stated that everyone in the district does not want to see this kind of tragedy happen again. He added that in the past they have received support from the community and the Friend Watch initiative, which is still used extensively in the district, was actually initiated by a parent in the district. Dr. Goodin spoke about the outside agencies such as Spring-Ford Counseling and Lakeside Counseling that provide programming to talk about cyberbullying as well as the parent programs that the district sponsors to address cyberbullying and the opioid crisis. He commented that programs to address the social and emotional health of our students is paramount within the district. He stated that they must also recognize that they have to balance this with a myriad of other things like teaching math and reading. Dr. Goodin stated that this is not to say that they won't go back and take a look at what we are doing and try to readjust. Dr. Goodin added that as

superintendent of this school district it is of the utmost importance that he is able to say that they are working to do everything they can to promote a safe school environment for our students as students do not learn in unsafe environments. Dr. Goodin said he wants to go on record that the whole idea that we have adults standing around that are doing nothing and that bullying in this school district is tolerated is absolutely false and he will not perpetuate that myth. He said he will continue to work with his administrative team to protect students as much as they can both while they are here at school and when they are not at school. Dr. Goodin said he will take Mr. Dehnert's recommendation and act upon it and he hoped that they never have a tragedy like this again but he cannot guarantee it only do the best to try and make sure it does not happen again.

Mr. DiBello pointed out that the district does and will continue to work with the county district attorney's office. He commented that as Dr. Goodin said there are programs that the district does provide for parents and he encouraged all parents to come out to those evening presentations as there is very valuable knowledge provided.

Mrs. Zasowski added that the district welcomes parents to get involved and to talk to the Board and all work together to not only educated but to keep the kids safe. Mrs. Zasowski asked Mr. Dehnert where the letter came from that he read and he replied that it was not a letter but a comment and he wrote it.

Mr. Dehnert commented that student input is the key to understanding what is happening and what they see and think. He added that they are there and see it and they may have some different ideas from the counselors and psychologists. He clarified that he was not accusing anyone of standing around and watching bullying as he does not believe that happens but he wants to make sure that the students see it is important as they are the ones who have the most input in stopping it. Mr. Dehnert felt that students should be involved in the solution as they may have insight that we as adults don't have.

Mrs. Zasowski stated that students certainly are more educated with technology than many parents. She felt that the Board has more inside knowledge than parents do on all that the district does to stop bullying. Mrs. Zasowski added that possibly students could be involved in sharing how they perceive what the initiatives are and if they are reaching them. Mrs. Zasowski stated that the nine of them have an obligation and a responsibility to know more than most other people out there on what the initiatives are and to continue to push them. She added that they need to tell parents what is available and what they can talk to their children about.

Dr. Goodin invited and encouraged any parent who wants to contact his office or Dr. Roche's office with ideas for addressing this situation in the schools to do so. He felt that over simplified solutions or placing the blame in one place or the other was not helpful.

Mr. Ciresi advised that the district website has help areas for students, parents or families that may need help. He asked that this help section be made more accessible. Dr. Roche reported that he was able to find the site but would make sure that it was pulled forward and more accessible to all. Mr. Ciresi commented on the opioid issue and stated that we as well as the whole nation are facing this and it is imperative that we as a community take this head on.

Mrs. Heine spoke of a program that Perkiomen Valley hosted and it was reported to her that it was overwhelming to hear about the number of overdoses that are occurring.

Mr. Ciresi said we need to be a part of this as we all have children and need to be a part of their lives. He stated that this has become a massive epidemic. Mr. Ciresi agreed with Mr. Dehnert's point that the students need to be more engaged so that we can hear what they have to say. He added that students need to feel that they can come to any one of us and speak to us without the fear of being judged. Mr. Ciresi said this is all necessary so that we do not lose another kid to anything that could have been prevented.

Mr. Dehnert commented that many times students who have problems do not always have trust in adults and he suggested that they possibly look into a student mentoring program. Mrs. Zasowski agreed with this idea saying that this could possibly bridge the gap for kids.

Mrs. Heine said she knows there are several of those programs such as mentoring programs that take place from the high school down to the lower grades but possibly we could take a look at expanding them and looking at them to make sure we are meeting the student needs.

Dr. Goodin stated that whether this is something that needs to be expanded is certainly a possibility but we certainly have very thoughtful, mature high school students who do work in mentoring mostly our at-risk students in the lower grades such as at the 8<sup>th</sup> grade level. He commented that expanding this is certainly something we could look into doing and he agreed with Mr. Dehnert that there are times when students do not feel comfortable talking with adults.

Mr. Ciresi said he also wanted to take a minute to thank the district staff for all they do for students who may not have another avenue to turn to. He especially wanted to thank them for all they did this past week in light of the recent tragedy. He stated that he hoped we were providing every resource we can to our staff, our community and our administration to continue this work and broaden this spectrum as much as we feasibly and legally can.

Mr. DiBello spoke about SNAP and the fact that they are desperately trying to get volunteers for this year's post prom event. He stated that there are a lot of parents who have not signed up or even indicated a time when they can volunteer. Mr. DiBello commented that prom night is an extremely dangerous night for students and as a district we do everything we can to keep our students safe. Mr. DiBello stressed that without the parent volunteers and involvement this event will go away. He expressed hope that in a couple of years we are not sitting here talking about a tragedy that occurred on prom night due to there not being a post prom. He encouraged parents to volunteer to help with the event and also encouraged those who are hosting house parties to think twice about doing this.

Mrs. Zasowski reiterated that she did not want them to have this discussion after the prom and wanted them to recognize that this is a program for the safety of the kids and they need to generate support for it. She added that this is necessary to prevent them from having a horrible discussion and talking about another tragedy that no one needs. Mrs. Zasowski urged anyone who hears this message tonight to share it and get the volunteers to this event.

## **XI. PUBLIC TO BE HEARD**

**Brittany Volm, Limerick Township**, reported that she has a son in 8<sup>th</sup> grade and after the recent tragedy she said she was not here to blame but to hopefully provide solutions to improve what we have in place. Mrs. Volm stated that we need to think outside of the box because as a community what we are seeing it out of control. Mrs. Volm felt that Friend Watch was a great idea as were some of the others mentioned here today but we need to step it up a notch. Mrs. Volm spoke of an app that she found and that she spoke to them last week and even did a webinar in order to understand the app. She said it is similar to Friend Watch and as for the cost she was told that most likely the school district's insurance

would cover it 100% especially in light of what just happened. Mrs. Volm stated that what she loves about this app is that it is 2 buttons for the students as they are the users and they are all anonymous. She advised that the first button is a "Report Button" where students can click the button and a text box will come up where a student can write a report and they will also have the option to attach a picture, a screenshot of a text message, or even a video. Mrs. Volm stated that the administrators can decide where they want that report to be sent whether it be to the police, to multiple people or whomever they want. Mrs. Volm stated that once the student feels empowered she felt it would be a weight off their shoulder. Mrs. Volm advised that the second button is the "Get Help Button" which directs the issue to a 24/7 crisis center. She added that students can receive help via a call or they can text with the crisis center. Mrs. Volm stated that these kids are digital and in order to relate to them we need to be digital too. Mrs. Volm had asked the vendor what happens if a student does not have a hand held device and she was advised that the app is web based so a student can go onto any computer and submit a report. She reiterated again that this is all anonymous and that it might possibly provide a solution. Mrs. Volm offered to do whatever she can to help with the district getting the app and she was willing to raise money if need be. Mrs. Volm stated that she believes the district is doing everything they can and has a great model but she did not feel that we were empowering the students. She advised that the app is called Stop It. Mrs. Volm felt that the district also needed to change the consequences for students. Mrs. Volm stated that she thought the students who bully should be ostracized, embarrassed and know that this is wrong. She added that there may be a text sent that may cause a detention while other more nasty texts sent may require something else be done. She suggested that those students possibly write an essay on the fact that they bullied some student and then have to read it on the morning announcements. She commented that possibly they have to do some type of volunteer work or perhaps they are given an orange vest and made to do community service. Mrs. Volm also suggested that these students be given counseling. She said she is just trying to figure out different solutions to improve what we have and change what we have and make them think twice before they push a button and hurt somebody else.

Mr. Ciresi asked Mrs. Volm to leave the information on the app with Mrs. Fern. Mr. Ciresi thanked her for getting up and speaking about this and stated that it sounded like a great app. He added that one of our greatest challenges as parents is being involved in our children's lives and letting them know that there are consequences for their actions. Mr. Ciresi stated that as a school district we are on top of this within the law but there are only certain amount of things we can do.

Mr. Fitzgerald reported that the district adheres to Chapter 12 School Code requirements as relates to student discipline and ultimately when it comes to individual student discipline issues it is protected by federal law. Mr. Fitzgerald said if a student is disciplined for a specific incident then that is a confidential matter between the district and that family. He added that these are specific requirements under a law called FERPA. Mrs. Volm asked if the district was allowed to embarrass them and Mr. Fitzgerald said no you are not allowed to embarrass the children.

Mr. Ciresi said we need to deal with it and we have a lot of programs in place and we need to educate our parents, educate ourselves on how to deal with these issues and educate our students as well that this is not acceptable. Mr. Ciresi stated that many times today people think that if you bully via your phone by text or email that it is okay. He added that words speak loud and once it is in written form it takes on a totally different form than what it was. Mrs. Ciresi thanked Mrs. Volm for the information she provided and for speaking tonight. Mr. Ciresi stressed that they want to hear from the community.

**Stacey Fonish**, Upper Providence Township, asked how many people have seen the Netflix movie “13 Reasons Why” and stated that she thinks everyone should watch it as she has heard from her friends who have older children that it is pretty accurate. Ms. Fonish stated that tomorrow will be the 4<sup>th</sup> week of her son, who is in 5<sup>th</sup> grade, has gone without a permanent guidance counselor. She asked when another candidate will be brought forth for a vote. She commented that there are some children who need another adult that they can have contact with besides their full-time teacher. Ms. Fonish stated that what really made her mad, after the events of April 7<sup>th</sup>, was that she found out from a parent who was being texted by their child at school was that it was all hands on deck for all of the counselors in the district at the 9<sup>th</sup> Grade Center. Dr. Goodin replied that the information she had was not true. Ms. Fonish stated that regardless she thinks the position needs to be filled and she is upset at how it all went down with only 5 Board Members being present to vote and 1 of them voted no to save some money. Ms. Fonish reiterated that it is going on 4 weeks and asked when the counselor will be replaced. Dr. Goodin replied that the district did go through the process of interviewing candidates and a recommendation was made but it is the Board’s prerogative to approve or not approve candidates. Dr. Goodin advised that up until two years ago there were only 3 guidance counselors at the 5/6 building and the Board was amiable to adding a 4<sup>th</sup> guidance counselor. He stated that individual has resigned and is moving onto another position. Dr. Goodin reported that as of now in the month of April it has been primarily PSSA testing and we were reassured that the 5/6/7 Grade Center was stable at that time. Dr. Goodin added that the plan is to put a person in place to finish out the year as the position is reposted and we find another candidate. Ms. Fonish stated that there was a plan but when Dr. Goodin replied at the beginning of May.

**Carla Klipphahn**, Upper Providence Township, said she wanted to back up what Stacey said with the vote being taken and all of the Board Members not being present. Ms. Klipphahn stated that it has come to her attention that there is a particular Board Member who has not been present in over a year and said she is not sure how that is even able to happen. Ms. Klipphahn commented that the reason why an experienced counselor is so important is because she feels sometimes the school does not know what they are doing. She stated that she would like to present her story which is an example of how that occurred. Ms. Klipphahn relayed that on July 4, 2011 her husband committed suicide and she moved back here in order to have a fresh start with her kids. She commented that she had advised her kids not to say anything and she was very forthright with all of the staff about the incident so that if another student found out the staff would be ready and not shocked. Ms. Klipphahn said she did not feel the staff did anything as when her son was in 4<sup>th</sup> grade his peers kept asking him why he moved here and so he replied to them that his dad had shot himself. Ms. Klipphahn stated that this became a big deal as she was called, told what happened, her son was separated from the rest of the class and lectured about why he said anything then told that he cannot talk about these things at school. She was asked if she wanted to come and pick up her son. Ms. Klipphahn stated that her heart was broken for her son, the other kids who had to find out about suicide at such a young age, for herself who drove to the school not knowing what to do, what to say or how to handle it. Ms. Klipphahn reported that when she arrived at the school there was no counselor just her son sitting with the teacher by himself. She stated that perhaps if they had an experienced counselor they would have known how to handle it better. Ms. Klipphahn said she believes they really need someone who is more experience and not just someone who is qualified so if you have to spend the extra money then spend it as it is worth it.

Dr. Goodin commented that Ms. Klipphahn is more than welcome to follow up with him on that situation.

Mr. Ciresi stated that there are 9 of them here and they are not employees but volunteers. He added that most of them are parents sitting here at the table as they currently have kids in the system or previously had kids in the system. Mr. Ciresi urged parents to speak up when they feel that either the student has not been treated right, they as parents have not been treated right or there was an issue that was not dealt with right. He stated that they should not be afraid. Mr. Ciresi said he has often responded as a Board Member that parents know their kids better than anyone else and as a parent himself he feels that when it comes to his kid no one better get in his way as before he is a Board Member he is a parent first. Mr. Ciresi stated that if there is something a parent feels was not handled correctly then they need to make sure administration knows about it and if it has to go all the way to Dr. Goodin or the Board then please do that as they should not be afraid to communicate how they feel.

**XII. ADJOURNMENT**

Mr. Pettit made a motion to adjourn and Mrs. Heine seconded it. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary



**2016-2017 EXTRACURRICULAR CONTRACTS**  
**APRIL 2017**

<b>Contract Title</b>	<b>Season</b>	<b>Last Name</b>	<b>First Name</b>	<b>Contract Rate</b>
Asst. Track Coach-Girls & Boys - HS	Spring	Birnbrauer	Amanda	\$3,991.00
Montgomery County Computer Competition - 5th-8th Grade	Year	Emel	Denise M.	\$402.00
Volunteer Assistant Baseball Coach - HS	Spring	Hoff	James	Volunteer
Revision to 3/17 Agenda Asst. Track Coach-Girls & Boys-HS to Asst. Lacrosse Coach-Boys-HS	Spring	Monzo	Daniel	\$3,991.00
Lacrosse Coach-Boys - 8th Grade	Spring	Tatum	Brian	\$2,772.00

# SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: ASSESSMENT OF STUDENT  
PROGRESS

ADOPTED: March 25, 1991

REVISED: August 23, 2010

**REVIEWED: March 13, 2017**

	213. ASSESSMENT OF STUDENT PROGRESS
1. Purpose Pol. 212, 216	The Board recognizes that a system of assessing student achievement can help the student, teachers, and parents/guardians to understand and monitor the student's progress toward personal educational goals (See Pol. 212 and 216).
2. Definition	<p><b>Assessment</b> shall be the system of measuring and recording student progress and achievement which enables the student, parents/guardians and teachers to:</p> <ol style="list-style-type: none"> <li>1. Determine the students' attainment of established academic standards.</li> <li>2. Learn the student's strengths and weaknesses.</li> <li>3. Plan an educational and vocational future for the student in the areas of the greatest potential for success.</li> <li>4. Know where interventions are needed to meet the expected performance level on standards.</li> </ol> <p>Such assessment shall measure the student's progress on all course standards.</p>
3. Authority SC 1531, 1532	The Board directs that the instructional program of this district include a system of assessment for all pupils which is consistent with the educational goals of the district.
4. Delegation of Responsibility	<p>The Superintendent shall develop procedures for assessment which include the following:</p> <ol style="list-style-type: none"> <li>1. Each student should know what end result and achievements are expected at the outset of any course of study.</li> <li>2. Each student should be kept informed of his/her personal progress during the course of a unit of study.</li> <li>3. Methods of assessment shall be appropriate to the course of study and the maturity of students, including formative and summative assessments.</li> </ol>

## 5. Guidelines

4. Assessment should effectively evaluate and provide feedback to students on their performance.
5. Students should be encouraged to evaluate their own achievements.
6. All reporting systems are subject to continual review and revision.

The progress report/report card is the communication to the home concerning the child's performance in school.

**Elementary –**

**Spring-Ford Area School District uses a standards-based report card in grades K-4 and measures student performance on a 4-3-2-1 scale. The goal for students is to attain a “3” – consistently demonstrating mastery of grade level standards. Though some children may exceed and earn a “4”, this is not the expectation with standards-based grading. The elementary standards-based report cards and progress reports use the following indicators of progress:**

	<b>Descriptor</b>	<b>Explanation</b>
<b>4</b>	<b>Consistently Exceeds</b>	<b>Demonstrates at all times, requires little to no teacher assistance</b>
<b>3</b>	<b>Consistently Demonstrates</b>	<b>Demonstrates at this time, requires minimal teacher assistance</b>
<b>2</b>	<b>Developing</b>	<b>Demonstrates progress towards mastery, requires some teacher assistance</b>
<b>1</b>	<b>Area of Concern</b>	<b>Demonstrates difficulty with skills, requires constant teacher assistance</b>

***Intermediate -***

**In grades five and six, Spring-Ford Area School District utilizes progress reports that are standards-based and sent home periodically. Quarterly reporting is done on a report card using the grading scale below.**

<b>A</b>	<b>90-100</b>	<b>Excellent</b>
<b>B</b>	<b>80-89</b>	<b>Good</b>
<b>C</b>	<b>70-79</b>	<b>Average</b>

<b>D</b>	<b>65-69</b>	<b>Below Average</b>
<b>F</b>	<b>Below 65</b>	<b>Failure</b>

#### **Honor Roll – Recognition on a Quarterly Basis**

To be placed on Honor Roll, a student must earn a ninety percent (90%) or above grade point average with all grades of A, ninety percent (90%), or B eighty percent (80%), in all major and minor subjects in the given marking period.

To be placed on the Distinguished Honor Roll, student must earn a ninety-five percent (95%) or above grade point average with all As, ninety percent (90%), in major subjects and must not have more than one (1) B, eighty percent (80%), in his/her minor subjects in a given marking period.

#### ***Middle-***

In grades seven and eight, Spring-Ford Area School District use this scale and adhere to the following procedures:

<b>A</b>	<b>90-100</b>	<b>Excellent</b>
<b>B</b>	<b>80-89</b>	<b>Good</b>
<b>C</b>	<b>70-79</b>	<b>Average</b>
<b>D</b>	<b>65-69</b>	<b>Below Average</b>
<b>F</b>	<b>Below 65</b>	<b>Failure</b>

#### **Honor Roll – Recognition on a Quarterly Basis**

To be placed on Honor Roll, a student must earn a ninety percent (90%) or above grade point average with all grades of A, ninety percent (90%), or B eighty percent (80%), in all major and minor subjects in the given marking period.

To be placed on the Distinguished Honor Roll, student must earn a ninety-five percent (95%) or above grade point average with all As, ninety percent (90%), in major subjects and must not have more than one (1) B, eighty percent (80%), in his/her minor subjects in a given marking period.

#### **Extracurricular Eligibility**

To be eligible to participate in an extracurricular activity, a student must maintain a seventy percent (70%) or above grade point average in his/her four (4) major subjects.

***High School***

**In grades 9-12, Spring-Ford Area School District will use this scale and adhere to the following procedures:**

A	90-100	Excellent
B	80-89	Good
C	70-79	Average
D	65-69	Below Average
F	Below 65	Failure

**Honor Roll – Recognition on a Quarterly Basis**

To be placed on the Honor Roll, a student must earn a ninety percent (90%) or above **non-weighted** grade point average with all grades of A, ninety percent (90%), or B, eighty percent (80%), in all major and minor subjects **in the given marking period.**

To be placed on the Distinguished Honor Roll, a student must earn a ninety-five percent (95%) or above **non-weighted** grade point average with all As, ninety percent (90%), in major subjects and must not have more than one (1) B, eighty percent (80%), in his/her minor subjects **in the given marking period.**

**Senior Academic Recognition Banquet**

Any senior who has earned a cumulative **weighted grade point average (beginning in 9<sup>th</sup> grade)** of ninety-five percent (95%) or above at the end of the **third** marking period of his/her senior year will be invited to the Academic Recognition Banquet.

**Criteria For Weighted Grades**

Advanced Placement and honors courses (**grades 9-12**) will receive additional grade weighting if the student achieves a seventy percent (70%) or above in the course.

**Extracurricular Eligibility**

To be eligible to participate in an extracurricular activity, a student must maintain a seventy percent (70%) or above grade point average in his/her four (4) major subjects.

213. ASSESSMENT OF STUDENT PROGRESS - Pg. 5

School Code 1531, 1532  PA Code Title 22 Sec. 4.51, 4.52	
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TITLE: CO-CURRICULAR AND  
EXTRA-CURRICULAR  
ACTIVITIES

REVISÉD: February 28, 2000

	<b>122. CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES</b>
1. Purpose SC 511	<p>The Board believes that the goals and objectives of this District are best achieved by a diversity of learning experiences, some of which are more appropriately conducted outside the regular classroom curricular program of the school.</p> <p>All learning experiences offered by the schools of this District – <b>co-curricular and extra-curricular</b> - should be planned and integrated toward the attainment of the District's objectives. <b>Activities that are considered to be either co-curricular or extra-curricular are exclusively afforded to the students attending the Spring-Ford Area School District schools. Students that reside in the Spring-Ford Area School District that are not registered, enrolled and actively attending school at a District school or program (non-public school students) are not eligible to participate in any co-curricular or extra-curricular program with the exception of the students referenced in Policy 137.1 and Policy 140.1 for extra-curricular programs only.</b></p>
2. Definition	<p><b>Co-Curricular Activities</b> - For purposes of this policy, co-curricular activities shall be those activities which are sponsored or approved by the Board <b>that include an “in-school” or during the day component as well as an after school time commitment. Typically these activities have a direct link to a class on a student schedule as well as an expectation of after school practices, meetings or rehearsals. Co-curricular activities may have a credit toward graduation as part of the course expectation but the decision about course credit will be clearly established prior to enrollment in the course.</b> Such activities shall ordinarily be:</p> <ol style="list-style-type: none"> <li>Conducted <b>partly in the normal school day as well as</b> partly outside the regular school day.</li> <li>Available to all students who voluntarily elect to participate; except that where eligibility requirements are necessary or desirable (<b>pre-requisites</b>), the Board shall be so informed and must approve the establishment of eligibility standards before they may be operable, and that where disciplinary violations occur, students are excluded.</li> </ol> <p><b>Examples of co-curricular activities include but are not limited to</b></p>
Title 22 Sec. 5.217	

<p>3. Authority SC 511 P.L. 98-377</p>	<p><b>marching/symphonic band, vocal ensemble, chorus, orchestra, high school yearbook, broadcasting class and individual/group music lessons.</b></p> <p><b>Extra-Curricular Activities</b> – For purpose of this policy, extra-curricular activities shall be those activities which are sponsored or approved by the Board but are not offered for credit toward graduation nor associated with a specific course or have specific during the school day expectations. Such activities shall ordinarily be:</p> <ol style="list-style-type: none"> <li><b>1. Conducted primarily outside the regular school day,</b></li> <li><b>2. Available to all students who voluntarily elect to participate, join, apply and/or try-out; and that where disciplinary violations or academic deficiencies occur where students may be excluded.</b></li> </ol> <p><b>Examples of extra-curricular activities include but are not limited to specific band, chorus and orchestra groups (jazz band, indoor percussion and color guard, concert honors orchestra), athletics, intramurals, and most clubs, and philanthropical groups.</b></p> <p><b>Student Initiated Activities</b> - For the purposes of this policy, student initiated activities shall be those non-curriculum-related student group meetings that students wish to conduct within a limited open forum in the secondary school on the basis of the religious, political, philosophical or other content of the speech at the meetings.</p> <p><b>Non-Instructional Time</b> - Non-instructional time includes the hours before and after school, and the lunch <b>period</b> if other non-curricular student groups are permitted to meet during that time. The school has wide latitude in setting the times of day when student groups are permitted to meet provided the right to convene during non-instructional times are on equal terms to all student groups.</p> <p><u><b>Co-Curricular and Extra-Curricular Activities</b></u></p> <p>The Board shall make school facilities, supplies and equipment available and assign staff members for the support of a program of co-curricular <b>and/or extra-curricular</b> activities for students in grades K through 12.</p> <p>Co-curricular <b>and extra-curricular</b> activities shall be considered to be under the sponsorship of this Board when they have been approved by the Board on recommendation of the Superintendent.</p> <p>The Board shall maintain the program of co-curricular <b>and extra-curricular</b> activities at <b>as minimal cost as possible</b> to participating students <b>and in conjunction with Policy 122.1 – Student Activity Fee. Students and their</b></p>
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	<p><b>families</b> may assume all or part of the costs of travel and attendance at co-curricular and/or extra-curricular events and trips. <b>In addition, support from parent organizations and/or booster clubs to enhance and supplement the budgets, staff and overall experience for the students participating in the opportunities is permitted, pending administrative approval.</b></p> <p><b>In general, costs for travel, registration and/or other fees will be covered by the District for league play and the post season for athletics, local competitions located in Montgomery and the surrounding counties for competitions for academic teams, clubs and fine arts performances and other yearly similar programs.</b></p> <p><b><u>Specifically for Athletics:</u></b>  <b>Travel costs, registrations and/or other fees associated with non-league scheduled competitions, pre-season trips or special opportunities require pre-approval by the Athletic Director and Superintendent or designee. In many cases, athletic teams will need to utilize the team's Booster club funds to cover some or all of the costs or have players fundraise or pay individually for specific opportunities. PIAA Post Season – team and individuals that qualify and advance in the post season will have all reasonable costs covered, with pre-approval by the Athletic Director. The top level of coverage for travel expenses for any student athlete or team will be the PIAA State Tournament. No travel costs, registration and/or other fees will be covered by the District for anything beyond the PIAA State tournament including All State Honors, Big 33 or Big 26 multiple state recognition type events or All East or National Level events.</b></p> <p><b><u>Specifically for Fine Arts (Band, Chorus and Orchestra):</u></b>  <b>Travel costs, registrations and/or other fees associated with marching band, jazz band, concert band, the various choruses and orchestras as well as special opportunities require pre-approval by the School Principal and Superintendent or designee. In many cases, fine arts groups will need to plan, budget and collaborate with the Spring-Ford Music Associations to cover some or all of the costs or have members fundraise or pay individually for specific opportunities. Students who qualify and advance in the Pennsylvania Music Association (PMEA) select and audition groups (Regionals, Districts and States) will have all reasonable costs covered, with pre-approval by the School Principal. The top level of coverage for travel expenses for any fine arts student or team will be the PMEA State level. No travel costs, registration and/or other fees will be covered by the District for anything beyond the PMEA States including All East Coast and National Level performances or competitions.</b></p> <p><b><u>Specifically for Clubs and Student Groups:</u></b>  <b>Travel costs, registrations and/or other fees associated with clubs and student groups or special opportunities require pre-approval by the School Principal and Superintendent or designee. In general, travel costs, registrations and/or</b></p>
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<p>20 USC Sec. 4071 et seq</p> <p>4. Delegation of Responsibility</p>	<p><b>other fees are not covered by the District. Each club and student group has the ability to have a Student Activity account as well as propose fundraisers to raise funds to support the goals of the club. Fundraisers require pre-approval by the School Principal. Local daily transportation (busses or vans) for club and student group usage may be approved, if available, but clubs and student groups along with individual students and families are responsible for any travel costs, registrations and/or other fees.</b></p> <p><u>Student Initiated Activities</u></p> <p>The District shall provide secondary students the opportunity for one or more non-curriculum related student groups to meet on the school premises during non-instructional time for the purpose of conducting a meeting within a limited open forum on the basis of religious, political, philosophical, or other content of the protected speech at such meetings.</p> <p><u>Co-Curricular <b>and</b> Extra-Curricular Activities</u></p> <p>The Superintendent <b>or designee</b> shall prepare procedures to implement <b>both</b> co-curricular <b>and extra-curricular</b> programs which shall:</p> <ol style="list-style-type: none"> <li>1. Assess the needs and interests of the students of this District.</li> <li>2. Involve students in the planning of co-curricular <b>and extra-curricular</b> activities.</li> <li>3. Be responsive to the articulated needs of students.</li> <li>4. Ensure the provision of competent guidance and supervision of staff.</li> <li>5. Guard against the exploitation of students.</li> <li>6. Provide for a variety of experiences and a diversity of organizational models.</li> <li>7. Provide for the continuing evaluation of the co-curricular <b>and extra-curricular</b> programs.</li> <li>8. Ensure that all co-curricular <b>and extra-curricular</b> activities are open to all students <b>attending the Spring-Ford Area School District</b> and that all students are fully informed of the co-curricular <b>and extra-curricular</b> opportunities open to them.</li> </ol> <p><u>Student Initiated Activities</u></p>
<p>20 USC Sec. 4071 et seq</p>	<p>The Equal Access Act imposes several restrictions on the terms pursuant to a student group. If a student group violates the guidelines, the group may be given an</p>

	<p>opportunity to modify its violation to come into compliance. If the group resists, it may not meet. The guidelines include:</p> <ol style="list-style-type: none"> <li>1. Such meetings must be voluntary and student initiated.</li> <li>2. There is no sponsor of the meeting in any way by the school, its agents or employees.</li> <li>3. Employees or agents of the school are present at religious meetings only in a non-participatory capacity.</li> <li>4. The meetings cannot materially and substantially interfere with the orderly conduct of the educational activities within the school.</li> <li>5. Non-school persons do not direct, conduct, control or regularly attend activities of the student groups.</li> </ol> <p><u>Both Co-Curricular/<b>Extra-Curricular</b> and Student Initiated Activities</u></p> <p>The Superintendent or his/her designee shall establish the length of sessions, number per week, and other such limitations as felt reasonably necessary.</p> <p>The District retains the authority to maintain order and discipline on school premises to protect the well-being of students and employees and to ensure that the attendance of students at such meetings is on a voluntary basis.</p> <p><u>Conclusion of Activity</u></p> <p>On an annual basis, at the conclusion of a season or school year of each co-curricular <b>and extra-curricular</b> activity, the sponsors will prepare and submit a summary report of the activity to the Building Principal. This report shall include:</p> <ol style="list-style-type: none"> <li>1. The number of students participating at the beginning and conclusion of the activity.</li> <li>2. The inclusive dates of the activity.</li> <li>3. The frequency and length of the sessions.</li> <li>4. A brief description of the activity.</li> <li>5. Any recommendations for improving the activity.</li> </ol> <p>Activity Summary Report forms are available in the school offices. They should be completed and returned to the principal prior to the compensation payment dates.</p>
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<p>SC 511</p> <p>PA Code Title 22 Sec. 5.10</p> <p>20 USC Sec. 4071 et seq</p> <p>Related Policies 123 Interscholastic Athletics <b>122.1 – Student Activity Fee</b> <b>137 – Extra- Curricular Participation by Home Education Students</b> <b>140.1 – Extra- Curricular Participation by Charter-Cyber Charter Students</b></p>	
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