

On April 27, 2020 the Zoom Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. with the following in attendance virtually:

Region I: Wendy Earle, Linda C. Fazzini and Dr. Margaret D. Wright
Region II: Clinton L. Jackson and David R. Shafer
Region III: Thomas J. DiBello, Christina F. Melton and Diane C. Sullivan
Presiding Officer: Colleen Zasowski
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Julianna Lelli and Eshika Seth

ANNOUNCEMENTS

Mrs. Zasowski reminded everyone of the process for the school board meeting. Mrs. Zasowski announced that the Board met in a virtual Executive Session prior to tonight's meeting to discuss personnel.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

Joseph Sollazzo, Royersford, suggested that once Mr. Fink completes his budget presentation that the public be permitted to make their comments then. Mrs. Zasowski responded that the public has the opportunity to comment now and again at the end of the meeting.

II. PRESENTATION

Mrs. Zasowski asked that prior to Mr. Fink's presentation that Mr. DiBello provide a recap of the Special Finance Committee meeting that took place last Thursday as it is all related to tonight's discussion on the budget.

Mr. DiBello advised that last Thursday they held a special finance meeting for the purpose of continuing to work on the budget with regards to looking at potential increases to loss revenues and growing expenses. Mr. DiBello stated that at last week's board meeting they had asked the administration to come back to the board with some recommendations on reductions that might be made and they came back with about \$9 million in cuts to the budget. He added that they also discussed the impacts of those reductions for this year and in the years to follow. Mr. DiBello reminded everyone that this is a tough budget year in an unprecedented time right now. He reported that following the discussion the Finance Committee has put forth their recommendations on reductions which will be presented tonight along with what the potential impact could be. He cautioned everyone that these are just recommendations and no decisions have been made.

Mr. Fink showed an Excel spreadsheet with all the scenarios that were discussed at the special finance meeting for 2020-2021 budget reductions including new hires, retirement replacements, elimination of salary increases for non-teaching staff, potential program elimination or cuts, extracurriculars, school police reduction, elimination of instructional coaches, increasing class sizes, the delay of the transfer of capital project funds, the delay of the deferral of funds for curriculum budget and the delay of the deferral of funds for the

technology budget. Mr. Fink reported that the Finance Committee's recommendation after gathering input from the rest of the Board Members who were present at the meeting was to not move forward with most of these options due to the impact to the district. Those cuts that were considered are the elimination from this year's budget of 5 new hires, the deferral of \$500,000 in capital project funds, \$487,587 in curriculum funds and \$251,000 in technology funds. The additional amounts that would normally be deferred would have to be made up over time. These additional cuts from the budget result in a difference from the previously presented budget of about \$1.1 million. Mr. Fink advised that with these additional cuts the new budget deficit came down to \$3.6 million down from the previous \$4.7 million and a tax impact of 3.2% down from the previous 4.3%. Mr. Fink also reported that due to some of the reduction to the funding deferrals the upcoming budget for the 2021-2022 school year would see an additional tax impact.

Mr. DiBello spoke of the need for the district to hold a virtual town hall meeting in order to explain the budget details to the community so that everyone can see and understand what we are faced with. The Board Members were in agreement with the need for this town hall meeting. Mr. DiBello asked if any of the Board wanted to have further discussion on any of the reductions that were talked about. The Board wanted clarification that that the approval tonight is solely to keep in line with the budget timeline process mandated by the state and that any vote tonight is not an approval of the final budget but just the approval to move the process along with further discussion and work on the budget to continue. Mr. Fitzgerald and Mr. DiBello confirmed this was correct. The Board decided that they would like to hold another Finance Committee meeting in the near future to further discuss and work on the budget.

Mr. Fink next presented figures which he stated were his best guess estimate based on figures he could extrapolate on unemployment rates which indicated that the country rate is at approximately 16%, with the state being at approximately 12.5% and Montgomery County at approximately 12.6%. The Board thanked him for all of his work and stated that these figures are helpful in determining the impact of a tax increase on the community.

- A. **Mr. James D. Fink**, Chief Financial Officer, Presentation and Discussion of the 2020-2021 Proposed Final Budget.

III. **BOARD AND COMMITTEE REPORTS**

Student Rep. Report Julianna Lelli/Eshika Seth

Eshika reported on events that had previously occurred. She advised that she and Julianna had visited Limerick Elementary where they viewed the Limerick Elementary Student Wall of Fame, Senior Decision Day pictures were due yesterday, online learning began on March 30th, the amazing High School Spring Musical of 42nd Street took place and the 3rd quarter marking period ended and the 4th quarter has begun. Julianna reported on those events that will be taking place which included Senior Decision Day on May 1st, the taping of individual graduation ceremonies will start on May 26th and will air online on June 12th at 7:00 PM. She reminded everyone to continue to check the updates from Dr. Nugent as this is where all the information will be coming from. She added that the last online day for seniors will be May 22nd, there will be no final exams but dual enrollment students are encouraged to check with their instructors as this may differ, and AP exams will be taking place but dates have been changed so AP students should follow up with The College Board for those dates. Mr. DiBello asked Julianna and Eshika what the student perspective is on what they would prefer to see occur with regards to end of the year activities for seniors. Julianna expressed that she believes the survey the board discussed would be a good idea to get their responses. She added that she has heard very good things with regards to all that administration is doing but

for prom and graduation she commented that while she understands it is very difficult to determine what to do at this point and she feels the survey would be the best way to tell how students are feeling about this. Eshika agreed with Julianna that a survey would be a good option. Mr. DiBello felt that a survey should be done and the rest of the Board was in agreement.

Finance

Thomas DiBello

Special Meeting

Mr. DiBello earlier in the meeting had reported on the Special Finance Committee meeting that took place via Zoom on April 23, 2020. The minutes from these meetings will be posted on the district-wide website once approved at the committee level.

WMCTC

DiBello/Melton/Zasowski

1st Mon. 7:00 p.m.

Mrs. Zasowski reported that they held a very brief Joint Operating Committee Meeting via Zoom on April 6, 2020 and discussed normal business.

PSBA Liaison

David Shafer

Mr. Shafer stated that PSBA has done a very good job providing updates on how all of this is progressing and he wanted to take the opportunity to thank the Administration as he did not find anything that they have failed to relay. He added that our District Leadership has done an excellent job in keeping the Board informed. Mrs. Zasowski spoke about the timeline for the submission of applications for presentations at the fall School Leadership Conference saying that from correspondence she has received it appears that PSBA will be moving to an online forum so it appears that the district's thoughts and designs on presenting may have to be put on hold. Mr. Shafer stated that he believes it is still a process in motion as there may be an opportunity to present through what they are classifying as a virtual experience. Mrs. Zasowski asked what the timeline is for submitting an application for presenting and Mr. Shafer replied that he would look through his information and advise the Board. Mrs. Melton reminded the Board that Advocay Day has been rescheduled as a Virtual Advocacy Day on May 11th so anyone interested should go onto PSBA and sign up to participate.

Mr. Shafer found information on the PSBA fall conference and advised the Board that there would be a virtual combined PASA and PSBA conference in the fall but that the call for presentations has not been published yet. He stated that he will keep an eye open for this and will report once it is provided.

Legislative Committee

Christina Melton

3rd Weds. 7:30 p.m.

Mrs. Melton reported that the legislative focus has primarily on COVID-19 and the response to COVID. She added that they continue to get great updates on what is happening and she wanted to continue to highlight House Bill 1776 - Homeowner Protection Bill which would freeze all property taxes. Mrs. Melton stated that this bill made it out of committee today and had its first consideration on the House floor today. She cautioned that HB 1776 would force school districts into a 0% tax increase. She added that this Bill will more than likely move quickly one way or the other. Mrs. Melton commented that this could greatly hurt the district's budget efforts as our budget is about 80% local taxes so we would be forced to make large cuts across the board. She urged the community to reach out to their legislators.

MCIU

Thomas J. DiBello

4th Weds. 7:00 p.m.

Mr. DiBello reported the main part of the virtual MCIU Board Meeting centered on handling the business at-hand. He advised that the majority of his time as an MCIU Board Member was spent on conducting interviews of candidates for the position of Executive Director since Dr. George has moved on an accepted a position of being

a mentor to all Intermediate Units in the state. Mr. DiBello reported that they had some excellent candidates and he feels they will be making an offer to one of those individuals interviewed. He also advised that as of now the MCIU is still managing the Harrisburg School District but feels that hopefully in the next few months the process will begin to give the management back to the local school board with minimal oversight.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin reported that he would like to give a shout out to the Spring-Ford Food Services Team which up to this date have prepared and distributed 19,456 meals since the state mandated shut down. He reported that Monday through Friday any child under the age of 18 can pick up a breakfast and a lunch from one of three schools; Royersford Elementary, Spring City Elementary and the 5/6/7 Grade Center. Dr. Goodin added that just this past week the district added reheatable meals. He gave special thanks to Jill Christman, Lisa Davis, Dawn Dechant, Raelene Jeffers, Dawn Peiffer and Scott Orsini for their endless dedication to our students and our community as they continue to prepare thousands of meals for those in need.

Solicitor's Report Mark Fitzgerald

There was no report.

IV. MINUTES

Mr. Jackson made a motion to approve Item A and Mrs. Fazzini seconded it. The motion passed 9-0.

- A. The Board approved the March 23, 2020 Virtual Board Meeting minutes.
(Attachment A1)

V. PERSONNEL

Mrs. Zasowski advised that there were changes to Motions C and D as the dates and times for the ESY Program have reverted back to the original times and language was added to the end of the motions as per our solicitor's advice.

Mr. DiBello made a motion to approve Items A-E and Mrs. Earle seconded it. The motion passed 9-0.

A. Resignations

1. **Lynn Marie Keene**; Instructional Assistant, Limerick Elementary School, for the purpose of retirement. Effective: June 11, 2020.
2. **Lindsay N. Miller**; Special Education Teacher, Senior High School. Effective: April 7, 2020.
3. **Marion Pergine**; Level II - Administrative Assistant, Senior High School – 9th Grade Center, for the purpose of retirement. Effective: June 19, 2020.
4. **Abigail E. Pilgermayer**; Speech Therapist, Limerick Elementary School. Effective: May 22, 2020.
5. **Susan F. Yaroach**; Support Technician, Senior High School. Effective: April 7, 2020.

B. Leave of Absence

1. **Ashley E. Fogarty**; Special Education Teacher, Senior High School – 9th Grade Center, for a child-rearing leave of absence per the Professional Agreement. Effective: On or about June 12, 2020 through the end of the second marking period of the 2020-2021 school year.

- C. The Board approved the following Professional Staff for the 2020 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 29, 2020 through July 29, 2020. Compensation has been set at \$40.00/ hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget. The appointments herein shall be contingent upon the reopening of schools and a discontinuation of any school closure orders from the Governor's office.

1. **Tara L. Grant**

- D. The Board approved ten (10) additional Special Education Teachers at a rate of \$40.00/hour plus benefits (FICA & Retirement) for the 2020 Extended School Year Program (ESY) due to the ESY calendar modifications and an increased number of students participating in the Extended School Year Program as a result of the mandated school closure. The appointments herein shall be contingent upon the reopening of schools and a discontinuation of any school closure orders from the Governor's office.

VI. FINANCE

Mrs. Melton asked that Item E be separated. Mrs. Melton made a motion to approve Items A-D and Mr. DiBello seconded it. The motion passed 9-0.

Mrs. Melton made a motion to approve Item E and Mrs. Fazzini seconded it.

Mrs. Zasowski commented that this vote is to only to put this information out and make it available for public inspection. She state that it is not to approve the budget the way it is now.

Mr. DiBello said many questions may come up later on how the budget will be published and he asked Mr. Fink to clarify how that will be done. Mr. Fink replied that the required publishing of it is on the Pennsylvania Department of Education's Form 2028.

The motion passed 9-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 209992 – 210147 \$1,280,597.76
2. Food Service Checks
Check No. 1847 – 1853 \$ 2,146.27

3. General Fund, Food Service, & Capital Reserve and Projects ACHs
ACH 192001088 – 192001269 \$2,321,120.44
4. Wires
201900061 – 201900073 \$1,573,769.93

C. The following monthly Board reports were approved:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **Capstone Academy - East Norriton, PA.** Provide additional related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$1,300.00.
2. **Montgomery County Intermediate Unit – Norristown, PA.** Provide school-based ACCESS Program billing services for the 2020-2021 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.

E. The Board approved the adoption of the Proposed Final Budget for the 2020-2021 school year in the amount of \$172,948,497.00. The proposed final budget must be approved thirty (30) days prior to the final budget adoption. The proposed final budget will be available for public inspection at least twenty (20) days prior to the date of the meeting at which the proposed final budget will be considered for adoption as the final budget.

VII. PROGRAMMING AND CURRICULUM

Mr. Jackson made a motion to approve Item A and Mrs. Fazzini seconded it.

Mrs. Zasowski advised that Item B which appeared on last week's agenda was pulled because it was related to the Extended School Year Program and the decision was made to hold off until we see if schools will be open for an in-house program this summer.

The motion passed 9-0.

A. The Board approved the following new textbooks and curricular resources. Funding will come from the Curriculum Budget and shall not exceed \$3,500.00.

Course

1. **K & 1**

(\$3,500.00)

Textbook

Heggerty Phonemic Awareness Curriculum
(13 Kindergarten Kits and 27 Grade 1 Kits)

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Jackson made a motion to approve Item A and Mrs. Fazzini seconded it. The motion passed 9-0.

The following individual was approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

HIGH SCHOOL

- A. **Brent Kissel**, Art Teacher, to attend “*Advanced Placement Summer Institute in Art and Design*” at Goucher College in Baltimore, MD from June 21, 2020 through June 25, 2020. Mr. Kissel will be teaching Advanced Placement 2D Design starting in the fall of 2020 and needs to be AP Certified in order to teach this class. The total cost of this summer institute is \$2,736.00 (registration, mileage, lodging and meals). No substitute is needed.

IX. OTHER BUSINESS

Mr. DiBello made a motion to approve Items A-B and Mr. Jackson seconded it. The motion passed 9-0.

- A. The Board designated **Thomas J. DiBello** as the district’s representative to continue to serve on the **Montgomery County Intermediate Unit Board of Directors**. Mr. DiBello’s currently serves in this capacity and his term is up on June 30, 2020. The appointment is for a 3-year term expiring June 30, 2023.
- B. The following policies were approved:
 - 1. Policy #138 – PROGRAMS: Language Instruction Education Program for English Learners (**Attachment A2**)
 - 2. Policy #220 – PUPILS: Student Expression/Distribution and Posting of Materials (**Attachment A3**)
 - 3. Policy #702.2 – PROPERTY: Crowdfunding (**Attachment A4**)

X. INFORMATIONAL ITEM

- A. The district has not used the 3 built in snow/emergency days from the approved 2019-2020 calendar, therefore, the last day for students is Wednesday, June 10, 2020, the last day for teachers is Thursday, June 11, 2020 and graduation will take place on June 12, 2020. Additional information on the Class of 2020 Commencement will follow, once it is determined.

XI. BOARD COMMENT

Mrs. Melton asked about the status of the real estate and rental rebate for those community members we can offer that to. She explained that the state has a real estate and rental rebate for those who qualify. She commented that she would propose that the district extend that to those that would qualify at the state level and offer some percentage of the state rebate. Mrs. Melton advised that at the state level the rebate runs between \$250 and \$650 per household. She recommended that the district select around 30%-40% of that to offer a rebate to those who qualified under the requirements set forth by the state which would be those over the age of 65, widows and widowers over the age of 50 and disabled individuals over the age of 18 who meet certain thresholds from an income perspective.

Mr. Jackson asked Mr. Fitzgerald to speak on this as he is wondering how quickly the district could implement this.

Mr. Fitzgerald responded that this could be implemented fairly quickly as the structure for it is already in place in that a neighboring district has done this and his firm helped them with that. Mr. Fitzgerald advised that he shared the resolution process with Mr. Fink's office and added that what would need to occur is that sometime between now and the time when you would actually consider approving it is to have it reviewed at the committee level in order to make sure that this is something that is supported as well as the mechanics of it. He stated that at that point it could be brought before the full board.

Dr. Wright commented that she has seen this in action by other school boards and she is in support of us taking a look at it and going further with the process.

Mrs. Melton asked that this be added as an agenda item for the next Finance Committee meeting.

Mr. Shafer asked that they also be prepared to talk about this at the town hall meeting as well as the impacts that it may or may not have on the budget.

Mr. DiBello agreed that this should be discussed and expressed that if, how, and when this is done that they must remember that it comes with a cost that must be rolled in and made up elsewhere. He stated that he hoped that this could be put in place this year.

XII. PUBLIC TO BE HEARD

Megan Goldstein, Schwenksville, expressed that she agreed that if a survey does go out to the senior with regards to prom and graduation that it must be done fast. She spoke about seeing other schools having already picked dates for future celebrations. She stated that if it has to be virtual then fine but they just need to know this sooner rather than later. Ms. Goldstein added that she has a senior and she knows that the kids really want to walk across the stage at graduation and have some kind of prom as many have their dresses.

Joy Crowle, Collegeville, thanked Spring-Ford for all they do in the good times, the bad times and even the crazy times. She thanked Mr. DiBello for bringing up the idea of the survey. Ms. Crowle expressed that she agrees with Ms. Goldstein that many other districts have dates on the books. She spoke of how disappointed the senior class is as from the time they enter school all they talk about is graduation, getting to the end and putting your best foot forward. Ms. Crowle congratulated Spring-Ford for the job of getting into the top 100 schools in PA. She stated that the Class of 2020 deserves a huge shout out as they are a huge part of getting the district into that top 100. She added that these kids deserve to have a walking graduation on the field with their class so they can walk down the field, move their tassels, go up and get their diploma and throw their hats up together as the Class of 2020. Ms. Crowle commented that if the state is open and it is safe then let's make this happen for them.

Isabel Crowle, Collegeville, commented that she is a senior who appreciates what the district is doing. She stated that she wants to show that the seniors do have a voice and she has spoken to many seniors and all of her friends and all they really want is a real graduation ceremony and even a prom if possible. She added that she had heard that there may be a senior picnic and wanted to suggest that possibly there could be a graduation held prior to the picnic. Ms. Crowle commented that she has seen the postings of events other districts have scheduled for later in the summer and if the state is open and we do not have anything scheduled then she knows her and other seniors will be very upset. She urged the district to put a plan in place.

Kim Schempp, Schwenksville, stated that she loves the survey idea Mr. DiBello recommended but feels that this need to be done a couple weeks ago as they are being pressed for dates and times. She stated that she agrees with the other callers tonight that a date needs to be set for sometime in August so that if we are able to be together then we have something already on the books that people can plan for. Ms. Schempp stated that what she is finding from her senior is that these kids are in a state of limbo as they have gone through 13 years of school if you include kindergarten and all of a sudden everything stopped in the middle of their 13th year. She reiterated that the kids are in a state of limbo and what they really need is closure which is graduation. Ms. Schempp said that in order for these kids mentally to move onto the next stage of life which is college, they need closure and a graduation. She said the kids need to walk down the aisle, across the field with all of the other students, throw their hats up into the air and celebrate. She commented that even if they needed to limit the amount of guests, whatever needed to be done then as much as possible should be done to get these kids a graduation. Ms. Schempp added that mentally and in order for the kids to successfully make the transition into college then what they really and truly need is a graduation. She urged the district to get a date scheduled so that we can get all of this together and said that all of the parents will be willing to help out. She added that the Air Force Academy just graduated 967 cadets in this time of quarantine in April and families were not included and her hope is that by August families could be included even if the number of guests needed to be limited. She urged the district to get the kids out onto the field to graduate as they should. She expressed appreciation for what the district has set up for seniors in May and June.

Jen Lancenese, Collegeville, commented that she agrees with Ms. Crowle in that she would love to see the kids have a real graduation. She offered her help in any way she can assist. She thanked the district for all they are doing.

Rachael Ladd, Pottstown, stated that she saw an email come out today regarding the 4th marking period not being graded and she wondered how students will be evaluated to go to the next grade level. Dr. Murray responded that due to COVID-19 we are not able to retain students so the district is trying to continue the education as best as possible for students. Dr. Murray stated that if a parent has a question about their child being retained then it is likely that there would have already been conversations held with parents. She encouraged any parent with a concern on their student being retained to reach out to the principal to discuss this. Ms. Ladd questioned that if no conversation had been had as of yet that the assumption is that their student will be moving onto the next grade level and Dr. Murray replied most likely but she would encourage this be directed to her child's teacher and building principal.

Shelly Brice, Phoenixville, stated that she has 2 seniors and it was very emotional for all of them when school was cancelled. She commented that just like the other moms she really wants to see her kids graduate. She added that the kids have been robbed of all of these experiences that everyone should have. Ms. Brice said she understands what the district is doing but hears of all these other schools that are setting dates and she questioned if Spring-Ford had even checked into what other schools are doing or looked at other possibilities. She asked that the district do anything possible for the kids as she feels they deserve it and have worked hard.

Dr. Goodin commented that he believes everyone would like to see a normal traditional graduation but he does not feel that this will be able to happen. He stated that he is aware of what other districts are proposing to their families for events later in the summer but our thought was to come up with a plan that was going to meet our need due to the current circumstances.

Discussion arose regarding Val Arkoosh's statements about no graduation ceremonies be held in the spring. There was some question on whether she had this authority to make that directive and Mr. Fitzgerald was asked to comment. Mr. Fitzgerald stated that he had shared a communication with Dr. Goodin on Friday which was shared with the Board. He stated that Val Arkoosh cannot act unilaterally based on analysis but she did speak at a press conference. Mr. Fitzgerald stated that to the extent that the Board of Commissioners would desire to enter into some type of restrictive practice for the school districts, it is believed that they likely could, but to date that has not occurred yet at the county level. He said that his sense is generally that whatever is going to happen at the county level is going to be dictated by what the State Department of Health and the Secretary of Health say we can do.

Suzy Snyder, Phoenixville, commented that her son is a senior and she takes a different standpoint. She stated that she appreciates what Dr. Goodin and Dr. Nugent have planned for the seniors. She liked the idea of students being able to walk across the stage and for their family to be able to come and take pictures. Ms. Snyder felt that it was a great opportunity for the kids and family. She agreed that this whole scenario stinks of not being able to have a normal graduation. Ms. Snyder commented that she agrees that if the district gave them another date that it would not be able to be kept and that would be just one more disappointment for the kids. She again expressed her thanks to Dr. Nugent and Dr. Goodin and said her son is happy with this idea.

Joseph Sollazzo, Royersford, commented that he has grade school children and his concern is the displacement his kids have with not being able to have live interactions with their teachers and he wondered if there was any thought on how this could be improved if it were to go into the fall. He stated that with the asynchronous learning it feels like kids are just completing tasks and not actually learning. Dr. Goodin relayed that we are a brick and mortar school and not a cyber-school so this is not optimal but rather the best plan we could put together. He added that the hope is that it will not extend into the fall but if it does then given time he believes improvements will come into play but he does not see us ever doing synchronous learning. He stated that this will have to be determined as we get further into the summer. Dr. Murray added that they did just roll out Microsoft Teams which will allow more of an opportunity to provide interaction. She stated that this just started this week and the hope is that families will start to see and feel more teacher interaction occurring. Mr. DiBello commented that Mr. Sollazzo raises a good point and if this continues the district needs to figure out how to get as closely to synchronous learning as possible. He advised that Montgomery County is still in the red category so he is not sure when the county will open up. He stated that we will have to look and prepare on what will happen come late August and how to improve this for the fall if it continues. Dr. Goodin stated that he agrees with this wholeheartedly and that planning will be taking place during the summer if we will be continuing with an online learning environment using the experience we gained this spring.

Rachel Schempp, Schwenksville, thanked everyone for all of their efforts on graduation and senior events. She stated that she and her peers have put a ton of work into their schooling, homework, projects, and quizzes. She commented that they feel that graduation is a necessary event as they wear their caps and gowns and take pictures like other seniors have gotten to do. She said this event gives them closure and lets them move on so if this is possible she thinks the district should do it. Ms. Schempp stated that if they are able to have a senior bar-b-que or something like that then they should have a graduation too. She again expressed her thanks for all of the efforts being put into these events.

XIII. ADJOURNMENT

Mr. Jackson made a motion to adjourn and Mrs. Melton seconded it. The motion passed 9-0. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On March 23, 2020 the Virtual Board Meeting of the Board of School Directors of the Springfield Area School District was called to order at 7:30 p.m. with the following in attendance via Zoom:

Region I:	Wendy Earle, Linda C. Fazzini and Dr. Margaret D. Wright
Region II:	Clinton L. Jackson and David R. Shafer
Region III:	Thomas J. DiBello, Christina F. Melton and Diane C. Sullivan
Presiding Officer:	Colleen Zasowski
Superintendent:	Dr. David R. Goodin
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Julianna Lelli and Eshika Seth

ANNOUNCEMENTS

Mrs. Zasowski thanked everyone for joining the meeting this evening via this format and working together to support the district administration, teachers, support staff, parents, students and community members. She noted that presentations and committee reports have been suspended for this evening's meeting but should the virtual platform work well and if the shutdown continues then the plan may be to hold committee meetings via the online format as well going forward. Mrs. Zasowski reported that the Board met in a virtual executive session tonight at 6:30 p.m.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no public comments related to agenda items only.

II. ACTION ITEM

Mrs. Earle made a motion to approve Item A and Mr. Jackson seconded it. The motion passed 9-0.

- A. The Board approved temporarily suspending Section 2 Paragraph 2 of **Policy #006 LOCAL BOARD PROCEDURES: Meetings** during the term of the Governor's Statewide Shutdown due to the Coronavirus (COVID-19). **(Attachment A1)**

III. MINUTES

Mr. Jackson made a motion to approve Items A-B and Mrs. Fazzini seconded it. The motion passed 9-0.

- A. The Board approved the February 18, 2020 Work Session minutes. **(Attachment A2)**
- B. The Board approved f the February 24, 2020 Board Meeting minutes. **(Attachment A3)**

IV. PERSONNEL

Mr. DiBello made a motion to approve Items A-Q and Mr. Jackson seconded it. Mrs. Zasowski commented that she had asked about Item Q was advised that if there is no season then the extracurricular contracts will not be paid. The motion passed 9-0.

A. **Resignations**

1. **Amanda A. Gill**; Behavioral Specialist, Evans Elementary School. Effective: To be determined, but will not exceed April 21, 2020.
2. **Victoria L. Sayko**; Instructional Assistant, Spring City Elementary School for the purpose of retirement. Effective: The last day of the 2019-2020 school year.
3. **James S. Westlake**; Music Teacher, Oaks Elementary School for the purpose of retirement. Effective: April 17, 2020.
4. **James S. Westlake**; Senior Elementary Band Director – 4th Grade. Effective: April 17 2020.

B. **Leave of Absence**

1. **Meredith L. Bozzuto**; English Teacher, Senior High School-9th Grade Center for a child-rearing leave of absence per the Professional Agreement. Effective: On or about April 27, 2020 through the 2020-2021 school year.

C. **Professional Staff**

1. **Lauren Nealon**; Elementary Teacher, Royersford Elementary School, replacing Rachel M. Friend who resigned. Compensation has been set at MS, Step 2, \$50,500.00 prorated with benefits per the Professional Agreement. Effective: To be determined.

D. **Support Staff**

1. **Karen Beasley**; Assistant Payroll Specialist, District Office replacing Dorothy M. Williams who retired. Compensation has been set at \$20.50/hour with benefits per the Administrative Support Benefits Summary. Effective: February 25, 2020.
2. **Devon A. Berryann**; Instructional Assistant, Limerick Elementary School, replacing Danitza E. Lerten who retired. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistants' Benefit Summary. Effective: March 9, 2020.
3. **Janine M. Justice**; Instructional Assistant, Royersford Elementary School. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistants' Benefit Summary. Effective: March 9, 2020

E. The Board approved **Christopher R. Talley** to be hired as the 2020 Extended School Year Coordinator. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement), not to exceed 210 hours. Effective: April 1, 2020.

F. The Board approved **Kiera M. Phillips** to be hired as the Coordinator of the 2020 Cool School Program with a stipend of \$5,000.00.

G. The Board approved the following Professional Staff for the 2020 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 29, 2020 through July 29, 2020. Compensation has been set at \$40.00/ hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

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|------------------------------------|-------------------------------------|
| 1. Gabrielle V. Adelsberger | 22. Alice B. Hollingsworth |
| 2. Ashley L. Brod | 23. Joan E. Kenney |
| 3. Krista M Brooke | 24. Patricia M. Konschak |
| 4. Mary K. Burkholder | 25. Gina L. Lasky |
| 5. Kathryn A. Calvert | 26. Kevin M. Lewis |
| 6. Laura E. Camp | 27. Jacquelyn M. Lippincott |
| 7. Katherine M. Cieszkowski | 28. Jessica A. Mayer |
| 8. Hannah Z. Coath | 29. Jaclyn A. McDermott |
| 9. April Collins | 30. Barbara J. McGuigan |
| 10. Karen M. DeLange | 31. Kara C. McQuaid |
| 11. Grace Donovan | 32. Abigail E. Pilgermayer |
| 12. Allison L. Dorn | 33. Lauren N. Raugh |
| 13. Wayne F. Downs | 34. Gary W. Rhodenbaugh, Jr. |
| 14. Jennifer L. Elliott | 35. Shana L. Savard |
| 15. Shannon L. Farley | 36. Elizabeth Shields |
| 16. Allison L. Fauerbach | 37. Jenifer P. Smith |
| 17. Chelsea K. Flynn | 38. Mollie M. Smith-Wood |
| 18. Catherine J. Garger | 39. Kyle J. Smolsky |
| 19. Kathleen D. Gebhard | 40. Johannah M. Timbario |
| 20. Maura F. Groff | 41. Greta L. Verma |
| 21. Brenda Haydt | |

- H. The Board approved the following Support Staff for the 2020 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 29, 2020 through July 29, 2020. Compensation for new employees will be set at \$16.36/hour. Current hourly employees will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

- | | |
|---------------------------------|----------------------------------|
| 1. Mary Abraham | 20. Naomi L. Keen |
| 2. Jennifer M. Baker | 21. Sally A. Knab |
| 3. Nancy T. Birtch | 22. Alexander M. Kraft |
| 4. Lauren M. Boylan | 23. Doreen D. Krebs |
| 5. Ronda I. Brisbois | 24. Colleen Kriebel |
| 6. Bruce Cartwright | 25. Adrianna Martinez |
| 7. Maryann Christy | 26. Viola S. McCollum |
| 8. Janet T. Copenhaver | 27. Patricia A. McCormick |
| 9. Kelley A. Costello | 28. Laura B. McQuaid |
| 10. Angie L. Cressman | 29. Marisa Moley |
| 11. Debra A. DeMitis | 30. Sherri K. Molishus |
| 12. Lisa J. Denner | 31. Trisha L. Santangelo |
| 13. Judy Denning | 32. Natalie A. Stark |
| 14. Paula T. Donatelli | 33. Alyssa D. Touey |
| 15. Vanessa G. Donatelli | 34. Erin R. Ward |
| 16. Shannon L. Dusko | 35. Tiffany S. Williams |
| 17. Dana Freas | 36. Kathryn E. Wilson |
| 18. Angeline T. Fusco | 37. Patricia A. Young |
| 19. Laura Gilmore | |

- I. The Board approved the following Certified School Nurse to be hired for the 2020 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 29, 2020 through July 29,

2020. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **Erin J. Lewandoski**

- J. The Board approved hiring the following Support Staff as substitutes for the 2020 Extended School Year Program. The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 29, 2020 through July 29, 2020. Compensation will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **Deborah S. Barth**
2. **Shannon E. Dauphin**
3. **Susan J. Kelly**
4. **Joanna B. Shanley**

K. **Tenure Status**

1. **Allison L. Dorn**

- L. The Board approved the Spring-Ford Area School District Act 93 Plan, effective July 1, 2020 to June 30, 2022.
- M. The Board approved the Spring-Ford Area School District Custodian Benefit Summary, effective July 1, 2020 to June 30, 2022.
- N. The Board approved the Spring-Ford Area School District Food Service Benefit Summary, effective July 1, 2020 to June 30, 2022.
- O. The Board approved the Spring-Ford Area School District Administrative Assistants, Secretaries and Copy Clerks Benefit Summary, effective July 1, 2020 to June 30, 2022.
- P. The Board approved the addition of the following Strings Jamboree positions to the Extra-Curricular listing under Fine Arts, effective with the 2020-2021 school year:
1. String Jamboree - High School Director (14 hours) = \$560.00 Stipend
 2. String Jamboree - 7/8 Grade Director (13 hours) = \$520.00 Stipend
 3. String Jamboree - 5/6 Grade Director (11 hours) = \$440.00 Stipend
 4. String Jamboree - 4th Grade Director (11 hours) = \$440.00 Stipend
- Q. The Board approved the attached extra-curricular contracts for the 2019-2020 school year. (**Attachment A4**)

V. **FINANCE**

Mrs. Melton made a motion to approve Items A-K and Mr. DiBello seconded it. Mrs. Zasowski spoke about Item D4 and E1-4 and advised that if these assemblies do not take place then no payment would be required. The motion passed 9-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 209721 – 209991 \$2,399,225.01
2. Food Service Checks
Check No. 1838 – 1846 \$ 2,684.88
3. Capital Projects
Reserve Fund: Check No. 79 - 81 \$ 16,068.24
4. General Fund, Food Service, & Capital Reserve and Projects ACHs
ACH 192000961 – 192001087 \$2,467,875.60
5. Wires
201900054 – 201900060 \$ 994,197.02

C. The following monthly Board reports were approved:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **Dr. Kara Schmidt – Swarthmore, PA.** Conduct an independent educational evaluation for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,600.00.
2. **Chester County Intermediate Unit – Downingtown, PA.** Provide School Year and related services for two special needs students during the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$50,681.30.
3. **Lakeside Educational Network – North Wales, PA.** Provide services through the Lakeside Mobile Support Program for a special needs student during the 2019-2020 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$13,854.00.
4. **National Circus Project – Westbury, NY.** Provide an Artist in Residence Program related to teaching students in grades 1-4 at Spring City Elementary the benefits of physical fitness and a variety of physical activities. Funding will be paid from the General Fund and shall not exceed \$4,660.00.

E. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Ari Paul Entertainment – Schwenksville, PA.** Provide an assembly for students at Oaks Elementary involving magic to encourage students to let their imagination take flight. Funding will be paid by the Oaks Elementary Parent Teacher Association and shall not exceed \$800.00.
 2. **Jesse Rothacker – Manheim, PA.** Provide a Reptile Presentation for students at Oaks Elementary teaching students about reptile homes, habitats and diet. Funding will be paid by the Oaks Elementary Parent Teacher Association and shall not exceed \$900.00.
 3. **Bodymetrix – Limerick, PA.** Provide an assembly for students at Oaks Elementary teaching students about the color of the rainbow as it relates to nutrients our bodies need to thrive. Funding will be paid through the Pottstown Area Health and Wellness Foundation Grant and shall not exceed \$500.00.
 4. **Dialed Action Agency, LLC. – Lincoln Park, NJ.** Provide an assembly for students at Brooke Elementary featuring a bicycle stunt show that addresses anti-bullying and bike safety. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$1,850.00.
- F. The Board approved transferring \$3,090,892.00 from the General Fund to the Capital Reserve Fund. The transfer includes the following: \$1,697,490.00 in accordance with the budgeted 5 year Technology Plan, and \$1,393,402.00 in accordance with the district's budgeted long-term Facilities Maintenance Plan.
- G. The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 100 Cresson Blvd. in Upper Providence Township and further identified as tax parcel No. 61-00-01208-18-9 setting the assessment of the property at \$616,250 for tax year 2020 (school tax year 2020-21) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- H. The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 197 Royersford Road in Limerick Township and further identified as tax parcel No. 37-00-04319-00-9 setting the assessments of the property at (i) \$712,600 for tax year 2019 (school tax year 2019-20) and (ii) \$690,200 for tax year 2020 (school tax year 2020-21) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- I. The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 312-326 N. Lewis Road in Limerick Township and further identified as tax parcel No. 37-00-01516-00-4 setting the assessments of the property at (i) \$2,545,000 for tax year 2019 (school tax year 2019-20) and (ii) \$2,465,000 for tax year 2020 (school tax year 2020-21) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- J. The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 300 Thoms Drive in Upper Providence Township and further identified as tax parcel No. 61-00-04470-34-7 setting the assessments of the property at (i) \$1,705,150 for tax year 2019 (school tax year 2019-20) and (ii) \$1,651,550 for tax year 2020 (school tax year 2020-21) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.

- K. The Board authorized the payment of non-essential support and confidential staff at their regular rate of pay for the time period of March 16, 2020 through March 29, 2020 only, in compliance with any applicable laws.

VI. **PROPERTY**

Mr. Jackson made a motion to approve Items A-D and Mrs. Earle seconded it. The motion passed 9-0.

- A. The Board approved purchasing LED exterior light fixtures from Colonial Electric Supply for the 9th Grade Center and the 10-12 Grade Center. Funding will come from the Capital Reserve and shall not exceed \$35,473.00, COSTARS 008-223.
- B. The Board approved the carpet replacement by Franklin Flooring, Inc. at Spring City Elementary School. Funding will come from the Capital Reserve and shall not exceed \$24,944.00, COSTARS MRO 008-477.
- C. The Board approved the replacement of the basement wood floor by S.J. Thomas Company at the 8th Grade Center. Funding will come from the Capital Reserve and shall not exceed \$53,870.43, KPN Contract 201801JOCC-26.
- D. The Board approved the painting of the 9th Grade Center by S.J. Thomas Company. Funding will come from the Capital Reserve and shall not exceed \$498,500.00, KPN Contract 201801JOCC-26.

VII. **PROGRAMMING AND CURRICULUM**

Mrs. Melton made a motion to approve Items A-C and Mrs. Fazzini seconded it. The motion passed 9-0.

- A. The Board approved the purchase of Chromebooks, cases and 4-year warranty as part of the District's ongoing Spring-Ford Learning Initiative for the 2020-2021 School Year. The three competing quotes were received through government contract via Costars. The total equipment cost shall not exceed \$875,000.00 and will be self-financed initially from the Capital Reserve Fund, and then repaid from the Technology Operating Fund over the next 4 years.
- B. The Board approved the purchase of networking equipment to support the Spring-Ford Learning Initiative. This will include access points, cabling, switches, material and labor off of the PEPPM bid and covered under the E-rate Program at a 40% refund rate. The total equipment upfront cost shall not exceed \$330,000.00 with 40% refund later in the year. This will be self-financed initially from the Capital Reserve Fund and then repaid from the Technology Operating Fund over the next 4 years.
- C. The Board approved the following new textbooks and curricular resources. Funding will come from the Curriculum Budget and shall not exceed \$154,564.20.

Course

Textbook

- 1. AP Spanish
(\$4,928.12)

Temas 2nd Edition, Vista
(30 student textbooks, 2 teacher guides
and digital licenses for 7 years)

- 2. French 4 & 5
(\$10,344.08)

Controverses, Cengage
(35 student textbooks, 2 teacher guides
and 105 digital licenses for 7 years)

3. AP Microeconomics (\$7,549.70)	Economics for the AP Course 3 rd Edition, Bedford, Freeman & Worth (35 student textbooks plus study guides and digital licenses for 6 years)
4. AP Psychology (\$16,450.30)	Psychology for the AP Course 3 rd Edition, Bedford, Freeman & Worth (35 student textbooks and 105 digital licenses for 6 years)
5. K-12 Music (\$115,292.00)	SmartMusic, FAME (Feierabend), Sight Reading Factory, Music K-8 (Includes professional development, teacher resources and classroom supplies)

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mrs. Fazzini made a motion to approve Items A-F and Mrs. Earle seconded it. Mrs. Zasowski advised that if the conferences do not take place that the district is not liable for any costs and Dr. Goodin confirmed this was correct. The motion passed 9-0.

The following individuals were approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT-OFFICE

- A. **Kelly Murray**, Director of Curriculum and Instruction, to attend and present at the “*ASCD Conference on Teaching Excellence*” in Aurora, Colorado on June 25, 2020. The total cost of this conference is \$1,764.43 (transportation, lodging and meals). No substitute is needed.
- B. **Dr. Kathleen Kotch** and **Douglas Reigner**, Principals, to attend “*PA Educational Leadership Summit*” at the Lancaster Marriott at Penn Square in Lancaster, PA from August 2, 2020 through August 4, 2020. The total cost of this conference is \$1,410.00 (registration, mileage and lodging). No substitutes are needed.
- C. **Catherine Gardy**, Literacy Curriculum Supervisor, to attend “*Which Strategies Work Best When?*” at the Montgomery County Intermediate Unit in Norristown, PA on April 1, 2020. The total cost of this conference is \$200.00 (registration). No substitute is needed.
- D. **Mark Smith**, Payroll Specialist, **Karen Beasley**, Assistant Payroll Specialist, **Tracy Bogucki**, Food Service/Child Accounting Administrative Assistant, **Jessica Kemp**, Child Accounting Administrative Assistant, to attend the “*2020 Keystone State Skyward User Group*” in Harrisburg, PA on April 21, 2020. The total cost for this conference is \$840.00 (registration and mileage). No substitutes are needed.
- E. **Katie Davis**, Special Education Supervisor, and **Melody Bish**, School Psychologist, to attend “*School Refusal: It Is Not An Anxiety Disorder; It’s Not Even A Psychiatric Diagnosis, It’s A Behavior. How To Conceptualize It And How To Address It*” at the MCIU in Norristown, PA on April 24, 2020. The total cost of this conference is \$260.00 (registration). No substitutes are needed.

HIGH SCHOOL

- F. **Susan Miscavage**, Social Studies Teacher, to attend “*University of Pittsburgh College in High School Teacher Orientation & Training*” at the University of Pittsburgh on May 15, 2020. The total cost of this training is \$849.48 (transportation, lodging and meals). No substitute is needed.

IX. OTHER BUSINESS

Mrs. Melton made a motion to approve Items A-C and Mrs. Fazzini seconded it. The motion passed 9-0.

- A. The Board approved **Resolution 2020-01** urging the Pennsylvania General Assembly to revise the Charter School Funding Systems for regular and special education. **(Attachment A5)**
- B. The Board approved all 2019-2020 Spring Athletic Teams/Individuals that qualify for post season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board meeting. Funding will be paid from the Athletic Budget.
- C. The following policies were approved:
1. Policy #150 – PROGRAMS: Title I – Comparability of Services **(Attachment A6)**
 2. Policy #808 – OPERATIONS: Food Services **(Attachment A7)**
- D. The following policies are submitted as a first reading:
1. Policy #138 – PROGRAMS: Language Instruction Education Program for English Learners **(Attachment A8)**
 2. Policy #220 – PUPILS: Student Expression/Distribution and Posting of Materials **(Attachment A9)**
 3. Policy #702.2 – PROPERTY: Crowdfunding **(Attachment A10)**

X. BOARD COMMENT

Mr. DiBello reminded everyone that the Board will have to focus on working on the budget soon as there has not been any relief provided on timelines as of yet. Mrs. Melton suggested possibly diving into the budget deeply during the Finance Committee meeting or scheduling an additional meeting for this purpose. She stated that these are trying times and that the Board just wants to be diligent in making sure that the budget and potential tax increase is held to a minimum. Mr. DiBello added that they are always diligent in their work and that the budget is where it is as of now. He stated that the whole Board needs to give guidance to the Finance Committee and a recommendation to the Administration on whatever their projected goal may be for the budget. He commented that there is not much if any lead way that can be cut or taken out of the budget. Mrs. Zasowski questioned whether they were going to provide direction before there is a budget presentation or how would it be preferred that this discussion take place. Mr. DiBello stated that the original plan was to do a budget presentation at the March Finance Committee meeting. He added that if the Board determines at this point that they want to make changes to the budget then right now it would come down to

making some cut. Mrs. Zasowski asked if the Board would like to schedule a meeting specifically pertaining to the budget or can it wait for the April Work Session. Mr. DiBello advised that if they wait until the April Work session then they will not have a budget done in time to be advertised in May. He added that this can certainly be done as they have a month built into the schedule but they worked very hard to get away from doing it this way. Mr. DiBello commented that this does not have to be decided tonight as he just wanted to put this on everyone's radar.

Mrs. Earle expressed that she was amazed and very impressed with the administrative staff at the reaction to the chaos going on. She added that their response has been incredible with regards to how quickly and innovatively they have put things into operation. Dr. Goodin thanked her for her comments and stated that last week and so far this week we have been operating under an enrichment framework providing enrichment activities that were non-graded. He advised that coming this Monday, March 30th, they will have rolled out and communicated to students and families what our online education will look like for the duration of the closure. Dr. Goodin stated that they are working with teachers to set up the Google Classrooms and this information will be communicated out by the end of the week so that students will be able to start attending classes where attendance will be taken and the activities will be subject to grading. Dr. Goodin gave credit to the Curriculum Department and stated that they have done a phenomenal job in putting this plan together. Dr. Goodin reported that the closure as of now is going until April 6th and that all activities and events that were scheduled to take place during this closure are cancelled. He added that they will do their best to try and reschedule any event cancelled as a result of the closure but it will depend on how long the closure lasts. Mrs. Zasowski asked how the results of the technology survey went and he advised that there were close to 8,000 responses and that there are some students and families that they will have to give special focus to as these families may not have internet access or devices. Mrs. Zasowski applauded the level of communication that the district has provided and said it was very much appreciated.

Mrs. Melton said she wanted to give a shout out to the teachers, the food service staff, Dr. Murray and her staff and Erin Crew as their efforts have been outstanding. She stated that she is proud to be a part of this organization and this district.

Dr. Wright stated that she too is hugely impressed with the work Dr. Goodin and his staff have done in all aspects of this as it has been difficult. She questioned the online work beginning on Monday being graded work and whether it was keeping in line with FAPE and IDEA and if the state has this piece figured out. Dr. Goodin replied that it is a work in progress and we are doing the best we can to anticipate FAPE issues that may or may not arise. He added that the special education supervisors have been very diligent about trying to provide teletherapy and other resources in order to meet our obligations to our students and their IEPs. Dr. Goodin stated that the district also has contingency plans in case we do have difficulty in servicing students. Dr. Wright how difficult and how innovative the district must be in order to meet the needs of the special education student population and she expressed her thanks for all of the efforts the district is putting into this. Dr. Goodin credited all of the staff and in particular his Administrative Team for all of the hours they have put in solving problems that they have never had to tackle before.

Mr. DiBello asked Julianna Lelli, Student Representative to the Board, what she was hearing from the kids in the district. Julianna replied that from her friends in the senior class, they would like to be back in school as soon as possible as they are missing all of the end of year senior stuff going on. She added that she had not heard much from elementary students but her cousins who are in elementary school have indicated that

they are very bored. Dr. Goodin commented that the district also wants to get kids back in school and undoubtedly the seniors but we have to stay closed as long as the state mandates is necessary but the hope is that it will not go too long.

Ms. Sullivan asked if the district had heard from any parents who are now being forced to work from home and the fact that there may only be one computer in the household which will present a problem for the student and parent to both share the one device.

Dr. Goodin replied that the District has worked on a plan to deploy laptops to those families who have indicated a need through the survey.

XI. PUBLIC TO BE HEARD

The public submitted questions posted via a chat forum, no identifying information was provided through this format so it is not possible to list the requestor's information. The Board randomly addressed some of the questions asked. Responses to many questions will be compiled and will be put into a FAQ sheet which will be posted on the district's website to provide parents with the information they are seeking.

The "Raise Your Hand" feature was opened up and members of the public were then able to be called upon one by one to verbally identify themselves and ask their question.

Judy Denning, Royersford, commented that she is speaking on behalf of a lot of the instructional assistants are experiencing great anxiety over what their role is going to be. She stated that they are wondering how they will be able to work and be paid beyond March 30th as many of their families depend on them for their income and insurance to survive. She added that they are looking for some reassurance somewhere that this will be addressed and taken care of. Mrs. Zasowski thanked her for her comment and stated that these concerns will be addressed as they have more information available.

Srini D, Phoenixville, thanked everyone for all of the hard work they are doing. He asked if it would be possible to have a Q & A on a weekly basis so that the public can ask questions or could there be a place set up on the website for them to post questions that can then be consolidated and responded to via FAQ's. Dr. Goodin responded that on the bottom of the website where the directions on how to access this meeting were posted the public can find an email address entitled "Board Comment" and all of the questions going into that email address are being checked. He added that from the questions coming in during the meeting tonight and those posed to this email address, the FAQ will be developed based upon this information.

Michelle Bolonski, Limerick, expressed her appreciation for the work being done. She commented that she is a parent whose daughter was not in school on Thursday, the last day before the closure. Ms. Bolonski stated that all her daughter's belongings including textbooks are in her locker. She commented that some of the assignments coming through involve textbooks and things that her daughter would normally have home with her and she asked if there would be efforts to have the textbooks online. Dr. Murray advised that one of the things they are stressing with the teachers as they roll out the online learning will be flexibility as families throughout the district are in various positions with regards to resources. She added that this is conveyed in the guidelines provided to teachers so flexibility is practiced throughout with teachers, students and families.

Eshika Seth, Student Representative, asked what was happening with grades since we were nearing the close of the 3rd marking period. Dr. Goodin replied that in the discussions he has had the solution has been to split the difference by moving the date of the close of the 3rd as well as the beginning date for the start of the 4th marking period.

Kara Carty, Limerick, asked how the end of the year will be determined and Mr. DiBello replied that as of now we are operating under the current school calendar but this could change based on the directives given by the state. She asked about graduation and whether there would be a ceremony. Mr. DiBello responded that we are operating under the current calendar and as we get closer to year's end then those determinations can be made based on the guidance, directions and mandates we get from the state. Dr. Goodin added that because this whole thing is very fluid there are things that we cannot answer at this point.

Staci Silar, Collegeville, stated that she is a university professor and wanted to advise the district that a lot of online publishers are allowing free online access for students to textbooks. She suggested that possibly the Curriculum Committee could look into this. She thanked everyone in the district for all of their hard work.

Leighann Graham, Limerick, thanked Dr. Goodin for all of the information provided thus far but was wondering, as a working parent of a special needs student, how the materials will be delivered to students with IEPs from a technology perspective knowing that some students in the Special Education Program need additional assistance. Dr. Goodin replied that everything will be online and that the Special Education Supervisors are aware that there are some students who will need special accommodations so they are working on this. He added that the supervisors will be communicating with the families of those students needing special accommodations. Dr. Goodin advised that learning support teachers will be included in the Google Classrooms. He stated that the Special Education Supervisors will each be working with their student's families to make sure that the students are being serviced. Ms. Graham commented that she would like to see the topic of digital access for special education students revisited in the future in terms of what access is being provided and how these students can be instructed digitally. Dr. Murray advised that the Curriculum Department is working with the Special Education Supervisors, the teachers and the families to make sure that we are understanding each student's needs and how it is going to look in this medium.

A question was posted on how parents can gain access to the medication their student has secured in their child's school nurse's office. Dr. Goodin advised that the District's overall message has been that parents should contact their medical provider and ask for a new prescription that can be filled so that the student has the medication on hand at home during the school closure.

Heather Gally, Royersford, asked if families will have pre-access to the Google Classrooms and if there will be a test run for attendance so that everyone is not trying to log in on Monday to find that it is not working. Dr. Murray stated that there will be flexibility and this is being stressed with teachers. She advised that the attendance piece will not be a hard timeline but rather a question posed on the page in the Google Classroom that students will log in during the day and answer the question which will account for their attendance for the day. Dr. Murray stated that this is going to be asynchronous instruction as some families may need to work in the morning while others in the afternoon or evening. She again stressed that flexibility is going to be the key. Dr. Murray stated that there will not be a test run and that families will receive their login information and everything will be operational come Monday.

The topic of parents gaining access to their student's medication in the nurse's office resumed with discussion taking place on some families insurance not allowing for another prescription, the cost involved for some to get the second prescription filled, the impact of opening up a building for this purpose and keeping the building closed for students to access items in their lockers. After much discussion it was determined that Dr. Goodin would look into this, look into the legalities of it, get a count on the number of prescriptions held in the nurse's office and work out a plan for those prescription medications currently secured in the nurse's office.

Mrs. Melton expressed her appreciation for the public participation in tonight's meeting and the comments and questions provided. She stated that there are so many things that we don't know as this is revolving on a daily basis and is a moving target. She stated that she appreciated everyone's patience as we continue to navigate the waters with them. Dr. Wright concurred with Mrs. Melton's statements.

Mrs. Zasowski thanked the Board Members and everyone involved in working on this new platform and trying to support our community right now.

XII. ADJOURNMENT

Mr. Jackson made a motion to approve and Mrs. Melton seconded it. The motion passed 9-0. The meeting adjourned at 8:42 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

Book	Policy Manual
Section	100 Programs
Title	Language Instruction Education Program for English Learner
Code	138
Status	1st reading
Adopted	May 28, 2013
Last Revised	

Purpose

In accordance with the Board's philosophy to provide quality educational programs to all district students and to increase the English language proficiency of students who are English Learners (EL), the district shall provide an effective Language Instruction Educational Program (LIEP) that meets the needs of English Learners. The goal of the LIEP shall be to demonstrate success in increasing English language proficiency and student academic achievement so that EL students can attain the academic standards adopted by the Board and achieve academic success. EL students shall be identified, assessed and provided appropriate instruction in accordance with the LIEP, and shall be provided an equitable opportunity to achieve their maximum potential in educational programs and extracurricular activities, consistent with federal and state laws and regulations. [\[1\]\[2\]\[3\]\[4\]\[5\]](#)

Authority

The Board shall approve a LIEP to provide English Language Development instruction (ELD) to EL students as part of the approved curriculum, in order to develop the English language proficiency of EL students. The district shall provide EL students with both planned ELD instruction and modifications in content instruction and assessments for all curricular areas, based on the provisions of the LIEP. The LIEP shall be thoughtfully and deliberately planned and evaluated in accordance with state and federal laws and regulations, and shall meet the needs of the district's EL students. The LIEP shall be based on effective research-based theory, implemented with sufficient resources and appropriately trained staff, and shall meet the following requirements: [\[1\]\[2\]\[3\]\[4\]\[5\]\[6\]](#)

1. Aligned to state academic content standards for the appropriate grade levels of EL students.
2. Include ELD instruction delivered by properly certified English as a Second Language (ESL) teachers, and other certified content area teachers working in conjunction with

ESL certified teachers.

3. Incorporate the use of state assessments and ELD criteria.
4. Provide equitable access to content for EL students at all proficiency levels.
5. Provide equitable access to enrollment in courses or academic programs for which EL students are otherwise eligible.

The Board directs the LIEP to be evaluated for effectiveness based on student outcomes at least annually, and the results documented in accordance with state and federal laws and regulations, and state guidelines.[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)

The district's LIEP and evaluation results of the LIEP shall be made available to district staff working with EL students and people in parental relations of EL students.

The Board may address EL students and programs in the district's comprehensive planning process.[\[10\]](#)

The Board may contract with Montgomery County Intermediate Unit No. 23 for ELD services and programs.

Delegation of Responsibility

The Superintendent or designee shall implement and supervise a LIEP that ensures appropriate instruction in each school and complies with federal and state laws and regulations.

The Superintendent or designee shall ensure that the district complies with all federal and state laws and regulations, and program requirements, for ELD program funding, including required reports in the form prescribed by the state.[\[9\]](#)

The Superintendent or designee, in conjunction with appropriate stakeholders, shall develop administrative regulations regarding the LIEP and provision of services to EL students.

Guidelines

Identification and Placement of EL Students

The district shall establish procedures for identifying and assessing the needs of students whose dominant language is not English. In order to identify which students are potential English Learners, the Home Language Survey shall be completed for each student upon enrollment in the district, and shall be maintained as part of the student's education records.[\[1\]](#)[\[11\]](#)[\[12\]](#)

EL students shall be appropriately placed in accordance with the LIEP within the first thirty (30) days of the school year, or within fourteen (14) days of enrollment.[\[13\]](#)

Program Access

EL students shall have equitable access to and be encouraged to participate in all academic and extracurricular activities available to district students.[\[14\]](#)[\[15\]](#)[\[16\]](#)[\[17\]](#)

Assessment

The district shall annually administer required assessments to EL students to measure students' English Language proficiency and progress in reading, writing, speaking and listening/understanding. Assessment results shall be maintained in the student's education records. People in parental relations may not opt students out of English language proficiency assessments.[\[9\]](#)

EL students shall participate in all annual state or locally required assessments, with accommodations where applicable, and meet established academic standards and graduation requirements, in accordance with law, regulations and Board policy.[\[4\]](#)[\[7\]](#)[\[8\]](#)[\[9\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)[\[21\]](#)[\[22\]](#)[\[23\]](#)[\[24\]](#)

Program Exit

The district shall include uniform provisions in the LIEP, in accordance with state required criteria, for:[\[8\]](#)[\[9\]](#)

1. Reclassifying EL students as former EL students when they attain English language proficiency.
2. Actively monitoring and reporting the progress of former EL students for a period of two (2) years following reclassification and program exit, and reporting students to the state in a monitor status for an additional two (2) years, to ensure students are meeting academic standards.
3. Redesignating former EL students as active EL students if they struggle academically based on persistent language barriers.

Staff Qualifications and Professional Development

Certified employees and appropriate support staff, when necessary, shall provide the LIEP. The district shall ensure that all teachers providing ELD instruction hold the appropriate certification and can demonstrate academic language proficiency both in English and in the language used for instruction in their classroom.[\[8\]](#)[\[25\]](#)

Non-ESL staff shall incorporate ELD into all classes for EL students, as well as provide supports, modifications and accommodations for curricular content to enable EL students to achieve academic standards.

The district shall provide appropriate training in ELD for all professional staff as part of the Professional Development Plan.[\[7\]](#)[\[26\]](#)

Special Education and Gifted Education Services

EL students may be eligible for special education services when they have been identified as a student with a disability and it is determined that the disability is not solely due to lack of instruction or proficiency in the English language.[\[27\]](#)[\[28\]](#)

EL students may be eligible for gifted education services, when identified in accordance with law, regulations and Board policy. The district shall ensure that assessment of a student for gifted education services screens for intervening factors, such as English language proficiency, that may be masking gifted abilities.[\[29\]](#)

Students participating in ELD instruction who are eligible for special education services shall continue receiving ELD instruction, in accordance with their Individualized Education Program (IEP) or Gifted Individualized Education Plan (GIEP), at the appropriate proficiency and developmental level.[\[27\]](#)[\[28\]](#)[\[29\]](#)

Parent/Family Engagement and Communication

Communications with people in parental relations shall be in the mode and language of communication preferred by the people in parental relations.[\[3\]](#)[\[30\]](#)[\[31\]](#)

Within thirty (30) days of the beginning of each school year, or within fourteen (14) days of enrollment during the school year, the district shall notify people in parental relations of students identified as EL about the process for identifying their children as EL, the results of that process, and the recommended program placement. The district shall also provide people in parental relations with detailed information regarding the LIEP, the benefits of ELD instruction for their children, and an explanation of the program's effectiveness.[\[6\]](#)

People in parental relations shall be regularly apprised of their child's progress, including achievement of academic standards and assessment results.[\[23\]](#)[\[32\]](#)

The district shall maintain an effective means of outreach to encourage parental involvement in the education of their children.[\[6\]](#)[\[7\]](#)[\[8\]](#)[\[30\]](#)[\[31\]](#)

Parental Right to Opt Out of ELD Programs and Services -

People in parental relations of EL students have the right to refuse specialized programs and services that may be part of the LIEP for their child. A parent's/guardian's decision to refuse programs or services must be informed and voluntary; the district shall not influence a parent's/guardian's decision in any way, or make any program or placement determinations without parental notification and an opportunity to opt the student out of programs and services.[\[3\]](#)[\[6\]](#)

The district shall make a parental waiver form available for people in parental relations to opt their EL child out of ELD programs and services.

The district shall document all notifications made to people in parental relations regarding assessment and recommended placements and programs for EL students, and whether or not a parental waiver form is received. When a waiver form is not received from the person in parental relations, the district shall proceed with the recommended placement.

EL students who have a parental waiver for ELD programs and services shall be assessed on English language proficiency annually, and shall be provided with supports and accommodations to participate in general curricular and extracurricular programs, in order to meet academic standards and graduation requirements.[4][5][23]

People in parental relations of EL students who have been opted out of ELD programs and services shall be notified of their child's progress, including achievement of academic standards and assessment results, and shall be provided with opportunity and a form to opt their child back into ELD programs and services.[23][32]

Legal

1. 20 U.S.C. 6801 et seq

2. 22 PA Code 4.26

3. 42 U.S.C. 2000d et seq

4. Pol. 102

5. Pol. 103

6. 20 U.S.C. 6312

7. 20 U.S.C. 6812

8. 20 U.S.C. 6826

9. 20 U.S.C. 6841

10. Pol. 100

11. 22 PA Code 11.11

12. Pol. 200

13. 20 U.S.C. 6823

14. 20 U.S.C. 1703

15. Pol. 115

16. Pol. 122

17. Pol. 123

18. 22 PA Code 4.51

19. 22 PA Code 4.51a

20. 22 PA Code 4.51b

21. 22 PA Code 4.51c

22. 22 PA Code 4.52

23. Pol. 127

24. Pol. 217

26. Pol. 333

28. Pol. 113

29. Pol. 114

30. 20 U.S.C. 6318

31. Pol. 918

32. Pol. 212

20 U.S.C. 7011

20 U.S.C. 7801

34 CFR Part 200

Basic Education Circular, July 1, 2017: Educating English Learners (ELs)

Pol. 105.1

Book	Policy Manual
Section	200 Pupils
Title	Student Expression/Distribution and Posting of Materials
Code	220
Status	First reading

Purpose

The right of public school students to freedom of speech is guaranteed by the Constitution of the United States and the constitution of the Commonwealth. The Board respects the right of students to express themselves in word or symbol and to distribute and post materials in areas designated for posting as a part of that expression. The Board also recognizes that the exercise of that right must be limited by the district's responsibility to maintain a safe and orderly school environment and to protect the rights of all members of the school community.[\[1\]](#)

This policy addresses student expression in general and distribution and posting of materials that are not part of district-sponsored activities. Materials sought to be distributed or posted as part of the curricular or extracurricular programs of the district shall be regulated as part of the school district's educational program.

Definitions

Distribution means students issuing nonschool materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of nonschool materials to others while on school property or during school functions. When email, text messaging or other technological delivery is used as a means of distributing or accessing nonschool materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy. Off-campus or after hours distribution, including technological distribution, that (1) does or is likely to materially or substantially interfere with the educational process, including school activities, school work, discipline, safety and order on school property or at school functions; (2) threatens serious harm to the school or community; (3) encourages unlawful activity; or (4) interferes with another's rights is also covered by this policy.

Expression means verbal, written, technological or symbolic representation or communication.

Nonschool materials means any printed, technological or written materials meant for posting or general distribution that are not prepared as part of the curricular or approved extracurricular

programs of the district. This includes, but is not limited to, fliers, invitations, announcements, pamphlets, posters, Internet bulletin boards, personal websites and the like.

Posting means publicly displaying nonschool materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers; on district-sponsored or student websites; through other district-owned technology and the like. When email, text messaging or other technological delivery is used as a means of posting nonschool materials via use of school equipment or while on school property or at school functions, it shall be governed by this policy. Off-campus or after hours posting, including technological posting, that (1) does or is likely to materially or substantially interfere with the educational process, including school activities, school work, discipline, safety and order on school property or at school functions; (2) threatens serious harm to the school or community; (3) encourages unlawful activity; or (4) interferes with another's rights is also covered by this policy.

Authority

Students have the right to express themselves unless such expression is likely to or does (1) materially or substantially interfere with the educational process, including school activities, school work, discipline, safety and order on school property or at school functions; threatens serious harm to the school or community; encourages unlawful activity; or interferes with another's rights.[\[1\]](#)

Student expression that occurs on school property or at school-sponsored events is fully governed by this policy. In addition, off-campus or after hours expression is governed by this policy if the student expression involved constitutes unprotected expression as stated in this policy and provided the off-campus or after hours expression: (1) does or is likely to materially or substantially interfere with the educational process, including school activities, school work, discipline, safety and order on school property or at school functions; (2) threatens serious harm to the school or community; (3) encourages unlawful activity; or (4) interferes with another's rights.[\[1\]\[2\]\[3\]](#)

The Board requires that distribution and posting of nonschool materials shall occur only at the places and during the times set forth in written procedures. Such procedures shall be written to permit the safe and orderly operation of schools, while recognizing the rights of students to engage in protected expression.[\[1\]\[4\]](#)

Unprotected Student Expression

The Board reserves the right to designate and prohibit manifestations of student expression that are not protected by the right of free expression because they violate the rights of others or where such expression is likely to or does materially or substantially interfere with school activities, school work, discipline, safety and order on school property or at school functions. While the following list is not intended to be exhaustive, such expression shall not be protected if it:

1. Violates federal, state or local laws, Board policy or district rules or procedures.
2. Is libelous, defamatory, obscene, lewd, vulgar or profane.[\[3\]](#)
3. Advocates the use or advertises the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/nicotine, alcohol or illegal drugs.
4. Incites violence, advocates use of force or threatens serious harm to the school or community.
5. Is likely to or does materially or substantially interfere with the educational process, such as school activities, school work, discipline, safety and order on school property or at school functions.
6. Interferes with, or advocates interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.
7. Violates written school district procedures on time, place and manner for posting and distribution of otherwise protected expression.

Spontaneous student expression which is otherwise protected speech is not prohibited by this section.

Discipline for Engaging in Unprotected Expression

The Board reserves the right to prohibit the posting or distribution of nonschool materials containing unprotected expression and to prohibit students from engaging in other unprotected student expression, as well as to stop unprotected student expression when it occurs. The Board reserves the right to discipline students for engaging in unprotected expression. Where such expression occurs off campus and away from school functions, a nexus between the unprotected expression and a material and substantial disruption or foreseeable material and substantial disruption of the school program must be established.

Distribution of Nonschool Materials

The Board requires that students who wish to distribute or post nonschool materials on school property shall submit them at least one (1) school day in advance of planned distribution or posting to the building principal or designee, who shall forward a copy to the Superintendent.[\[1\]](#)

If the nonschool materials contain unprotected expression as stated in this policy, the building principal or designee shall notify the students that they may not post or distribute the materials because the materials constitute a violation of Board policy.

If notice is not given during the period between submission and the time for the planned distribution or posting, students may proceed with the planned distribution or posting, provided

they comply with written procedures on time, place and manner of posting or distribution of nonschool materials.

Students who post or distribute nonschool materials in compliance with this provision may still be ordered to desist such distribution if the materials are later found to be unprotected expression under this policy.

Students who distribute printed materials shall be responsible for clearing any litter that results from their activity and shall schedule the event so that they do not miss instructional time themselves.

Posting of Nonschool Materials

If a school building has an area where individuals are allowed to post nonschool materials, students may post such items as well, if the materials do not constitute unprotected expression and the items are submitted for prior review in the same manner as if the students were going to distribute them.

Such materials shall be officially dated, and the district may remove the materials within ten (10) days of the posting or other reasonable time as stated in the procedures relating to posting.

Review of Student Expression

School officials shall not censor or restrict nonschool materials or other student expression for the sole reason that it is critical of the school or its administration, or because the views espoused are unpopular or may make people uncomfortable.

Student-initiated religious expression is permissible and shall not be prohibited except as to time, place and manner of distribution, or if the expression involved violates some other part of this policy, e.g., because it is independently determined to be unprotected expression under the standards and definitions of this policy.

The review for unprotected expression shall be reasonable and not calculated to delay distribution.

Appeal of the reviewer's decision may be made to the Superintendent and then to the Board, in accordance with Board policy and district procedures.[5]

Delegation of Responsibility

The Superintendent shall assist the building principal in determining the designation of the places and times nonschool materials may be distributed in each school building. Such designations may take into account maintenance of the flow of student traffic throughout the school and shall limit distribution of nonschool materials to non-instructional times.

The building principal may determine disciplinary action for students who distribute or post nonschool materials in violation of this policy and district procedures, or who continue the manifestation of unprotected expression after a person in authority orders that they desist. Disciplinary actions shall be included in the disciplinary Code of Student Conduct.[6]

This Board policy and any procedures written to implement this policy shall be referenced in student handbooks so that students can access them for further information.

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Legal

1. 22 PA Code 12.9

2. 24 P.S. 511

3. 22 PA Code 12.2

4. 24 P.S. 510

5. Pol. 219

6. Pol. 218

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: 700 PROPERTY

TITLE: CROWDFUNDING

ADOPTED:

REVISED:

702.2. CROWDFUNDING	
Purpose	The Board recognizes that crowdfunding has become an increasingly popular method by which school districts can procure funding for specific projects and/or programs.
Authority	The Board permits district employees and eligible organizations to maximize opportunities to obtain resources for the benefit of students and the district; however, unregulated use of crowdfunding on behalf of the district can expose the district, the employee, and an organization to significant potential legal liability. The Board adopts this policy to effectively mitigate risks and establish parameters for the use of crowdfunding on behalf of the district. Organizations not granted formal recognition by the Board as an eligible organization shall not engage in crowdfunding on behalf of the district.
Delegation of Responsibility	<p>The Superintendent or designee shall approve crowdfunding sites for use by individuals and eligible organizations based on the criteria outlined in this policy and accompanying administrative regulations.</p> <p>The Superintendent or designee shall maintain a list of approved crowdfunding sites and update the list as needed.</p> <p>It shall be the responsibility of the Superintendent or designee to approve all crowdfunding requests.</p> <p>If the crowdfunding request is approved, the requester shall be responsible for:</p> <ol style="list-style-type: none"> 1. Preparing all materials and information related to the crowdfunding campaign. 2. Keeping district administrators apprised of the status of the campaign. 3. Following all applicable laws, Board policies, and administrative regulations, including the requirements, policies and/or regulations established by the crowdfunding site.
Guidelines	The Superintendent or designee shall establish administrative regulations for

Legal	<p>crowdfunding.</p> <ol style="list-style-type: none">1. Pol. 2292. Pol. 7023. Pol. 1224. Pol. 1235. Pol. 150 <ol style="list-style-type: none">14. Pol. 103.115. Pol. 113 <p><u>24 P.S. 2-216</u></p> <p><u>24 P.S. 1603-C</u></p>
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