

On May 18, 2020 the Virtual Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Wendy Earle, Linda C. Fazzini and Dr. Margaret D. Wright
Region II: Clinton L. Jackson and David R. Shafer
Region III: Thomas J. DiBello, Christina F. Melton and Diane C. Sullivan
Presiding Officer: Colleen Zasowski
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Julianna Lelli and Eshika Seth

ANNOUNCEMENTS

Mrs. Zasowski reminded everyone of the process for the virtual school board meeting.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no public comments.

II. ACTION ITEMS

Mrs. Melton made a motion to approve Items A-T and Dr. Wright seconded it. The motion passed 9-0.

- A. The Board approved **Resolution 2020-02** commending the **Spring-Ford High School Wrestling Team** and their coaches, **Timothy Seislove, Michael Busa, Doug Landis, Brendan Zimmie** and **Francis Krauss** for winning the 2020 Pioneer Athletic Conference (PAC) Wrestling Championship, the PIAA District One North Individual Team Championship and the District One Dual Meet Championship. **(Attachment A1)**
- B. The Board approved **Resolution 2020-03** commending **Cole Smith** for winning the 2020 Pioneer Athletic Conference (PAC) 106 Pound Weight Class Wrestling Championship. **(Attachment A2)**
- C. The Board approved **Resolution 2020-04** commending **Quinn Tobin** for winning the 2020 Pioneer Athletic Conference (PAC), PIAA District One North 132 Pound Weight Class Wrestling Championship and qualifying for the PIAA Regional and State Championships. **(Attachment A3)**
- D. The Board approved **Resolution 2020-05** commending **Zachary Needles** for winning the 2020 Pioneer Athletic Conference (PAC) 138 Pound Weight Class Wrestling Championship and qualifying for the PIAA District One North Tournament. **(Attachment A4)**

- E. The Board approved **Resolution 2020-06** commending **Jack McGill** for winning the 2020 Pioneer Athletic Conference (PAC), PIAA District One North 152 Pound Weight Class Wrestling Championship and qualifying for the PIAA Southeast Regional and PIAA State Championships. **(Attachment A5)**
- F. The Board approved **Resolution 2020-07** commending **Xavier Cushman** for winning the 2020 Pioneer Athletic Conference (PAC) 160 Pound Weight Class Wrestling Championship and qualifying for the PIAA District One North Tournament. **(Attachment A6)**
- G. The Board approved **Resolution 2020-08** commending **Giuseppe (Joey) Milano** for winning the 2020 Pioneer Athletic Conference (PAC), PIAA District One North 182 Pound Weight Class Wrestling Championship and qualifying for the PIAA Southeast Regional and PIAA State Championships. **(Attachment A7)**
- H. The Board approved **Resolution 2020-09** commending **Louis Carbajal** for winning the 2020 Pioneer Athletic Conference (PAC) 195 Pound Weight Class Wrestling Championship and qualifying for the PIAA District One North Tournament, PIAA Southeast Regional and PIAA State Championships. **(Attachment A8)**
- I. The Board approved **Resolution 2020-10** commending **Dominic Ortlip** for winning the 2020 PIAA District One North 106 Pound Weight Class Wrestling Tournament and qualifying for the PIAA Southeast Regional and PIAA State Championships. **(Attachment A9)**
- J. The Board approved **Resolution 2020-11** commending **Sean Brogan** for winning the 2020 PIAA District One North 285 Pound Weight Class Wrestling Tournament and qualifying for the PIAA Southeast Regional Tournament. **(Attachment A10)**
- K. The Board approved **Resolution 2020-12** commending **Ashley Gutshall** for winning the 2020 Pioneer Athletic Conference (PAC) 50 Meter Womens' Freestyle Swimming Championship and qualifying for the PIAA District and State Championships. **(Attachment A11)**
- L. The Board approved **Resolution 2020-13** commending **Emma Thomas** for winning the 2020 Pioneer Athletic Conference (PAC) 500 Meter Womens' Freestyle Swimming Championship and qualifying for the PIAA District Championship. **(Attachment A12)**
- M. The Board approved **Resolution 2020-14** commending **Anna Curran, Ashley Gutshall, Maris Sadowski, and Emma Thomas** for winning the 2020 Pioneer Athletic Conference (PAC) 200 Meter Womens' Freestyle Relay Swimming Championship and qualifying for the PIAA District Championship. **(Attachment A13)**
- N. The Board approved **Resolution 2020-15** commending **Anna Curran, Ashley Gutshall, Maris Sadowski and Emma Thomas**, for winning the 2020 Pioneer Athletic Conference (PAC) 400 Meter Womens' Freestyle Relay Swimming Championship and qualifying for the PIAA District Championship. **(Attachment A14)**
- O. The Board approved **Resolution 2020-16** commending **Brendan Baganski** for winning the 2020 Pioneer Athletic Conference (PAC) 50 Meter Mens' Freestyle Swimming Championship and qualifying for the PIAA District and State Championships. **(Attachment A15)**

- P. The Board approved **Resolution 2020-17** commending **Brendan Baganski, Andrew Cubbler, Cory Liang** and **Sean Liang** for winning the 2020 Pioneer Athletic Conference (PAC) 200 Meter Mens' Freestyle Relay Swimming Championship and qualifying for the PIAA District and State Championships. **(Attachment A16)**
- Q. The Board approved **Resolution 2020-18** commending **Luke McKenna** for winning the 2020 Pioneer Athletic Conference (PAC) 500 Meter Mens' Freestyle Swimming Championship and qualifying for the PIAA District and State Championships. **(Attachment A17)**
- R. The Board approved **Resolution 2020-19** commending **Samuel Ricci** for winning the 2020 Pioneer Athletic Conference (PAC) Mens' Diving Championship and qualifying for the PIAA District Championship. **(Attachment A18)**
- S. The Board approved **Resolution 2020-20** commending **Matthew Hanson** for winning the 2020 Eastern Regional Boys' Bowling Tournament and qualifying for the State Championship. **(Attachment A19)**
- T. The Board approved **Resolution 2020-21** commending the **Spring-Ford High School Girls' Basketball Team** and their coaches, **Mickey McDaniel, Dan Brittingham, Matt Labick, Marissa Moley, John Murtin and Phil Roche** for winning the 2020 Pioneer Athletic Conference (PAC) Girls' Basketball Championship. **(Attachment A20)**

III. BOARD AND COMMITTEE REPORTS

Curriculum/Technology **Linda Fazzini** **2nd Mon. 7:30 p.m.**

Mrs. Fazzini reported on the Curriculum/Technology Committee meeting that took place via Zoom on May 11, 2020. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Policy **Colleen Zasowski** **2nd Mon. 6:30 p.m.**

Mrs. Zasowski reported on the Policy Committee meeting that took place via Zoom on May 11, 2020. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Extracurricular **David Shafer** **1st Tues. 7:30 p.m. (alt. months)**

Mr. Shafer reported on the Extracurricular Committee meeting that took place via Zoom on May 5, 2020. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Finance **Thomas DiBello** **2nd Tues. 6:30 p.m.**

Mr. DiBello reported on the Finance Committee meeting that took place via Zoom on May 12, 2020. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Mr. DiBello advised the Board that the recommendation from the Finance Committee is to not move forward with any new hires and to move forward with the rebate program. After much discussion, all of the Board with the exception of Mrs. Melton and Dr. Wright were in favor of no new hires. Mrs. Melton and Dr. Wright felt that a couple of the new hire positions should be reconsidered in light of the Covid-19 closure and potential additional student services being needed. All of the Board Members indicated that they were in favor

of moving forward with the rebate program. Mr. DiBello asked the Board Members for direction on their goals for a target for the tax increase percentage. Discussion on this was very lengthy and in the end there was no consensus on a target percentage.

Property

Clinton Jackson

2nd Tues. 7:30 p.m.

Mr. Jackson reported on the Property Committee meeting that took place via Zoom on May 12, 2020. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Asst. Superintendent Rpt. Robert Rizzo

Mr. Rizzo stated that he hoped everyone was doing well as we embark on week 10 of our closure. He expressed that he was missing the "in person" interaction and that he looks forward to a day where everyone can gather again. Mr. Rizzo shared that on behalf of the district he wanted to acknowledge and thank Giant Food Stores and manager Michael Downey for their generous donation of \$1,344.00 to help support the district in providing meals for our district families. Mr. Rizzo next reported on the 10-Day Film Challenge and congratulated the Spring-Ford Team of McKinley Linn, Sarah Camilleri, Nick Elsner, Dana Reed, Emma Grohe and Emma Begg for their movie, Pure Chemistry, which was nominated for Best Use of Prop, Best Editing, Best Screenplay and Best Use of Character. Their film won Best Use of Prop and Best Screenplay and number one overall. He extended congratulations to all of the filmmakers as well as Andrew Rothermel and Cheryl Murgia. Mr. Rizzo advised that he wanted to acknowledge and thank the Evans Elementary School Staff for coordinating a socially distant friendly drive-by parade where students and their parents were able to drive through the Evans parking lot to see their teachers cheering them on. Mr. Rizzo provide a Social Emotional Learning (SEL) update saying that the cost of doing business under the Covid-19 restrictions is sacrificing student and staff wellness despite all of the district's efforts to make everyone feel connected. He provided a recap of what strides the district has made in Social Emotional Learning over the past two years. He advised that the upcoming year will likely result in a slight shift of focus regardless of whether students and staff return in person or virtually as the SEL Team will focus on mitigating the setbacks brought on by the mandated school closure.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald spoke about the potential financial issues regarding special education students when they return to school for the 2020-2021 school year in whatever form that may look like. He indicated that his office has been in constant contact with the Supervisors of Special Education essentially strategizing various scenarios to play out as students transition from a possibly virtual world now to potentially regular schooling or hybrid schooling and what that may look like in the fall. He spoke about potential special education procedural issues and IEP issues but stated that they have been in constant contact working on these over the last couple of weeks. Mr. Fitzgerald advised that there are significant changes to Title IX Regulations with regards to school entities and colleges. He stated that there are significant changes with K-12 schools with regards to the investigations and who oversees investigations and the responsibilities to the accused and the accuser as it relates to due process. Mr. Fitzgerald commented that the regulations are 2300 pages long so there is a lot to digest but he felt the good thing for Spring-Ford is the fact that over the last couple of years there have been significant changes to the district's Title IX processes and reporting so we should be in better shape to embrace some of the changes.

IV. MINUTES

There were no comments or questions.

- A. Administration recommends approval of the April 20, 2020 Virtual Work Session minutes. **(Attachment A21)**
- B. Administration recommends approval of the April 27, 2020 Virtual Board Meeting minutes. **(Attachment A22)**

V. PERSONNEL

Mrs. Zasowski advised that she had asked about Item E and verified that if the ESY Program does not take place then no payment would be made.

A. Resignations

- 1. **Virginia A. Jones**; Support Technician, Upper Providence Elementary, for the purpose of retirement. Effective: June 30, 2020.
- 2. **Kristen A. Maul**; Accounts Receivable Specialist, District Office. Effective: May 8, 2020.
- 3. **Jeffrey W. Rineheimer**; Social Studies Teacher, Senior High School – 9th Grade Center, for the purpose of retirement. Effective: June 11, 2020.

B. Leave of Absence

- 1. **Brian G. Cooper**; Systems Technician, Senior High School - 9th Grade Center, for a military leave of absence per Board Policy. Effective: June 1, 2020 through June 12, 2020.

C. Temporary Professional Employee

- 1. **Brett M. Slifer**; Music Teacher, Spring-Ford Elementary Schools, replacing James S. Westlake who retired. Compensation has been set at MS, Step 1, \$51,500.00 with benefits per the Professional Agreement. Effective: August 25, 2020.

D. Change of Status

- 1. **Lorraine R. Moyer**; Level III - Secretary, Senior High School, to Level II - Administrative Assistant, Senior High School-9th Grade Center, replacing Marion Pergine who retired. Compensation has been set at \$21.60/hour with benefits per the Secretarial Plan. Effective: June 22, 2020.

- E. Administration recommends approval of the following Support Staff for the 2020 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 29, 2020 through July 29, 2020. Compensation for new employees will be set at \$16.36/hour. Current hourly employees will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education Budget. The appointments herein shall be contingent upon the reopening of schools and a discontinuation of any school closure orders from the Governor's office.

- 1. **Kimberly L. Acosta**
- 2. **Carol D. DiFrancesco**

3. **Amanda C. Hegedus**
4. **Justine M. Justice**

VI. **FINANCE**

Mrs. Melton asked for clarification on Item F wondering what the actual increase was and Mr. Fink verified the increase was \$300,000.06.

Mrs. Zasowski asked for clarification on D3 and questioned if the payment for these services would only take place if the field trips took place. Dr. Goodin confirmed this was correct. Mrs. Zasowski next asked about Item H and if the amounts were the updated numbers from the Western Center and Mr. Fink confirmed this was correct.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 210148 – 210224 \$ 549,316.89
2. Food Service Checks
Check No. 1854 – 1857 \$ 1,910.38
3. Capital Projects
Reserve Fund: Check No. 82 \$ 320.00
4. General Fund, Food Service, & Capital Reserve and Projects ACHs
ACH 192001270 – 192001374 \$ 2,058,738.14
5. Wires
201900074 – 201900083 \$1,592,698.66

C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. Administration recommends approval of the following independent contracts:

1. **Raptor Technologies – Houston, Texas.** Provide one year of Raptor Volunteer Management annual software access (\$5,400.00) and a one-time implementation fee (\$4,200.00). Funding will be paid from the Technology Budget and shall not exceed \$9,600.00.
2. **Substitute Teacher Service (STS) – Aston, PA.** Provide Professional Staff, Instructional Assistant and Registered Nurse substitute services effective July 1, 2020 through June 30, 2023.

3. **Personal Health Care Inc. – Valley Forge, PA.** Provision of nursing services for medical purposes for two special needs students as per their IEPs while they were on field trips during the 2019-2020 school year. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
- E. Administration recommends approval to continue with the legal services, for the 2020-2021 school year, of **Fox Rothschild LLP** at a blended hourly rate of \$195.00 per hour for those services listed in the agreement. Items not covered under the Agreement of Services Letter will be billed at the established rates under the Miscellaneous Matters and Rates as outlined in the Fox Rothschild agreement.
- F. Administration recommends approval of an increase to the Montgomery County Intermediate Unit Shared Services Plan, originally approved May 2019, in the amount of \$300,000.06 to cover increased expenditures for services. Funding will be paid from the Special Education Budget and shall not exceed a newly adjusted MCIU Shared Services Plan amount of \$1,302,044.00.
- G. Administration recommends approval to renew the District's agreement with Aramark to manage the District Food Services Program for the 2020-2021 fiscal year. This renewal is the first of four one-year renewals to the Food Service Management Agreement of 2019-2020. The renewal is consistent with the terms of the District's original RFP as approved by the Pennsylvania Department of Education. Aramark will continue to provide management services and will fill positions upon attrition of Spring-Ford Food Service Employees.
- H. Administration recommends approval of the Western Montgomery Career and Technology Center's 2020-2021 Budget in the amount of \$6,831,403.00. Spring-Ford's share of the cost is \$2,128,615.00 or an increase of \$124,214.00 from the prior year's budget. The district's contribution calculation is based on the 5-year average ADM ratio per agreement.

VII. PROPERTY

Mrs. Melton asked for clarification on Item E and the word "essential". She asked if Mr. Hunter could explain for the public's knowledge. Mr. Hunter advised that this essential list has been deemed necessary due to Covid-19 and the purpose is to make sure that all projects moving forward with contractors are fully transparent and on the previously approved 2019-2020 budget.

- A. Administration recommends approval for paving at Royersford Elementary School by S.J. Thomas, KPN Contract. Funding will come from the Capital Reserve and shall not exceed \$82,232.00.
- B. Administration recommends approval for 9th Grade Center Parking Lot paving Phase 1 by S.J. Thomas, KPN Contract. Funding will come from the Capital Reserve and shall not exceed \$117,923.00.
- C. Administration recommends approval for ICS Consulting Professional Services for the Facilities Master Plan. Funding will come from the Maintenance Budget and shall not exceed \$35,000.00.
- D. Administration recommends approval for ICS Consulting Professional Services to provide design and bid specifications for the HVAC System replacement at the District Office. Funding will come from the Maintenance Budget and pricing will be 7.5% of the total project bid and/or not to exceed \$41,000.00.

- E. Administration recommends approval of the attached essential projects as a result of COVID-19. **(Attachment A23)**

VIII. PROGRAMMING AND CURRICULUM

Mrs. Zasowski spoke about Item F saying she had gotten some clarification from Mr. Catalano that these items have not been purchased yet but that quotes had been received. She stated that the plan is to show the teachers and staff the items at a Department Chair meeting to get input and feedback from them in order to make sure they are purchasing the best device for them moving forward. She asked the Board Members if they wished to continue to proceed with this. Mrs. Fazzini replied that these items were really essential especially with the online learning taking place right now and potentially next year. She added that there is a cycle for replacing outdated equipment and it is essential to move forward. Mrs. Zasowski asked if everyone was on board with this and the overall response was yes. Mrs. Zasowski next brought up Item G saying she did not get the impression that it was completely decided to move forward with this purchase. Mrs. Fazzini replied that she thought that this was ongoing technology that was needed to be maintained. Mr. Catalano advised that this was Phase 4 of 5 and that the district has been doing approximately 120 Smart Panels per year as there were roughly 600 to be replaced over the 5 year timeline. Mrs. Zasowski asked if everyone wanted to move forward with this as well and there were no objections.

- A. Administration recommends approval of a renewal of the contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. The annual membership fee is \$5,700.00 and will be paid from the Curriculum Budget.
- B. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for Safari Montage. Funding will come from the Technology Budget and shall not exceed \$7,700.00.
- C. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for RWAN Services (Internet Connection). Funding will come from the Technology Budget and shall not exceed \$29,000.00.
- D. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for E-Rate Services. Funding will come from the Technology Budget and shall not exceed \$3,150.00.
- E. Administration recommends approval of a 4-year contract through 2024 between the Spring-Ford Area School District and the Lancaster County Intermediate Unit for Microsoft Office 365 EES. Funding will come from the Technology Budget and shall not exceed \$85,000.00.
- F. Administration recommends approval of the purchase of Teacher & Staff Laptops and docking stations through the Co-Stars State Contract. The one-time cost shall not exceed \$330,000.00 and will be paid from the Capital Reserve Fund and replenished from the Technology Budget
- G. Administration recommends approval of a contract between the Spring-Ford Area School District and Visual Sound for Smart Panels, installation and related components through the Co-Stars State Contract as part of the district's continued commitment to its modernized classroom initiatives and five-year rolling Technology Plan. The total gross equipment and installation cost shall not exceed \$500,000.00.

Funding will come from the Capital Reserve Fund which will be replenished over five years from the Technology Department's annual operating budget.

IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

HIGH SCHOOL

- A. **Allison Ramil**, Math Teacher, to attend "*Calculus AB – New Teachers APSI Online – University of Alabama*" from June 19, 2020 through June 26, 2020. Ms. Ramil will be teaching AP Calculus and must be AP Certified in order to teach this class. The total cost for registration is \$650.00. There are no other costs to the district as this course is being held online.
- B. **Brittany McElwee**, Math Teacher, to attend "*AP Statistics APSI Online Training – Penn State Abington*" from June 29, 2020 through July 9, 2020. Ms. McElwee will be teaching AP Statistics and must be AP Certified in order to teach this class. The total cost for registration is \$899.00. There are no other costs to the district as this course is being held online.
- C. **Brent Kissel** and **Chadwick Strickler**, Art Teachers, to attend "*Art and Design – APSI Online Training – The Bolles School Florida*" from June 15, 2020 through June 19, 2020. Mr. Kissel was previously approved at the April Board Meeting to attend AP Training but this much more cost effective online program has become available. Both Mr. Kissel and Mr. Strickler will be teaching Advanced Placement Art and Design starting in the fall of 2020 and they must be AP Certified in order to teach these classes. The total cost for registration for both teachers is \$1,400.00. No substitutes are needed.

X. OTHER BUSINESS

Mrs. Melton asked if Item A was being put on the agenda too soon and if it would be better to wait to see if this event would even occur since it is scheduled for August. Dr. Goodin responded that if it doesn't happen then we will not have to pay for it but it is better to put it on now so that the group can begin their fundraising to help defray the costs.

- A. Administration recommends approval of the overnight trip request for **Jennell Criswell**, **Dawn Householder** and **Jacquelyn Lippincott**, Cheerleading Coaches to take the **High School Cheerleading Squad** to attend the UCA Cheerleading Camp located at Pine Forest Camp in Olyphant, Pennsylvania from Thursday, August 20, 2020 through Sunday, August 23, 2020. The cost per student-athlete will be \$350.00. The cheerleaders and staff will conduct fund raising events to help defray the costs. Student-athletes will not miss any school days since this is prior to first day of classes. There will be no cost to the district. This approval shall be contingent upon the reopening of schools and a discontinuation of any school closure orders from the Governor's office.
- B. Administration recommends approval for Spring-Ford Area High School current 11th grade student, **Julia Depro**, to participate in a Gifted Independent Study in accordance with Board Policy #118 during the 2020-2021 school year, her senior year.

- C. Administration recommends approval for Spring-Ford Area High School current 11th grade student, **Kaitlyn Myers**, to participate in a Gifted Independent Study in accordance with Board Policy #118 during the 2020-2021 school year, her senior year.
- D. Administration recommends approval for Spring-Ford Area High School current 11th grade student, **Santiago Sosa**, to participate in a Gifted Independent Study in accordance with Board Policy #118 during the 2020-2021 school year, his senior year.
- E. Board approval is needed to temporarily suspend Guidelines: Paragraph 6 of **Policy #618 FINANCES: Special Purpose Funds** as a result of the Governor's Statewide Shutdown due to the Coronavirus (COVID-19). (**Attachment A24**)
- F. Administration recommends that the legal references on Board Policies #123, #218, #247 and #819 be updated to remove Board Policy #248 (retired) and add Board Policy #103.
- G. Administration recommends that the legal references on Board Policy #815 be updated to remove Board Policy #248, #348, #448 and #548 and add Board Policies #103 and #104.
- H. The following policies are submitted for a first reading:
 - 1. Policy #128 – PROGRAMS: Equity, Diversity and Inclusion (**Attachment A25**)
 - 2. Policy #204 – PUPILS: Attendance (**Attachment A26**)

XI. BOARD COMMENT

Mrs. Zasowski advised that the Board met in an executive session at 6:30 tonight prior to the meeting tonight to discuss personnel issues.

Mr. DiBello read a message he received from a parent regarding the help provided to her child by Ms. Harris and Ms. Weber at Evans Elementary School. The parent wanted to make sure these teachers were recognized for the educational help they provided her child. Mr. DiBello brought up the budget and asked that the board come to a conclusion in the near future as the district must have an approved budget by June 30th. A suggestion was made to hold another executive session immediately following the conclusion of tonight's meeting to discuss an item related to a contract. It was also suggested to hold an additional executive session in person at the high school prior to the Board Meeting on Monday night for those who would be comfortable meeting in person using social distancing. A question was raised on whether a directive should be given to Administration to look at the reduction in staff. Dr. Goodin said that he would like to have a target from the board in order to make it easier to determine what cuts would have to be made.

Mrs. Melton asked that administration move forward with a rebate program. Mr. Fitzgerald said that this needs to be done through a formal resolution. He said that he would work on this and have it prepared for next week.

Discussion again continued on trying to come together to give Administration a target goal so that cuts can be determined and the Board can determine what cuts they would be comfortable with and the impact of those cuts. No agreement amongst the Board was made with their preferred target and no directive was given to administration.

The majority of the Board was in agreement with holding an executive session in person but would respect anyone's wishes who may not feel comfortable attending in person.

XII. PUBLIC TO BE HEARD

Derrick Gilbert, Phoenixville, said he wanted clarification on the index rate spoken about and if that meant a proposed tax increase and Mrs. Zasowski replied yes. He commented that he has lived in the district for 11 years and has a son who just received a special needs classification. Mr. Gilbert stated that he understands that the Board does not want to raise taxes but feels that the students need to have the resources that they require. He added that he supports that the Board may need to make a tough decision now in order to have these resources in place. Mr. Gilbert asked about the schools being closed and if there were any savings as a result of the closure. Mr. DiBello replied that earlier in the meeting he gave a recap and went through all of the expense savings and revenue losses and it appears that the district is going to be most likely looking at around a \$600,000 deficit this year. Mrs. Melton advised that the district is planning on holding a town hall meeting in the near future and some of these questions will most likely be answered and addressed at that time.

Julie Mullin, Collegeville, expressed hope that when the board meets either in a town hall meeting, additional finance committee meetings or whenever they decide to meet that they will make a decision on whether to have an additional tax payment installment. She advised that they do not have to extend the face period in order to do this as Perkiomen Valley School District already does their last installment as December 31st even though their face period ends October 31st. Mrs. Mullin stated that it is quite a project to turn these bills around under normal circumstances but if the district is going to add a 4th installment then there will be additional forms that will need to be ordered and software changes that will need to be made. Mr. Jackson clarified that Julie Mullin is the tax collector for Upper Providence Township. Mrs. Melton thanked Mrs. Mullin for her comments and said this is definitely something the Board has in the backs of their minds and hopes to make a decision soon on this but that they will make sure that Mrs. Mullin and her peers are kept informed.

Kim Schempp, Schwenksville, commented that she had 3 children in the district and all 3 of her children receive emails from their teachers about how much they miss seeing them and having them in class. She stated that all of her children are also missing seeing their teachers and saying goodbye. She asked if it would be possible to come up with a plan, similar to what Evans Elementary did this past weekend, where seniors can see their teachers, counselors, secretaries and administration in one place in order to say goodbye. Ms. Schempp suggested that they could social distance the staff and possibly have the kids drive their cars around to say goodbye, give well wishes and thank the teachers they have seen over the past 4 years. She expressed appreciation for all of the hard work that everyone has done.

XIII. ADJOURNMENT

Mr. Jackson made a motion to adjourn and Mr. Shafer seconded it. The motion passed 9-0. The meeting adjourned at 9:42 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION 2020-02

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

Wendy Earle
Region I

Linda C. Fazzini
Region I

Clinton L. Jackson
Region II

Christina F. Melton
Region III

David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends the **Spring-Ford High School Wrestling Team**, their Head Coach **Timothy Seislove**, and his Assistant Coaches **Michael Busa**, **Doug Landis** and Volunteer Coaches **Brendan Zimmie** and **Francis Krauss** for winning the PAC Championship and the PIAA District One North Champion and the PIAA District Team Duals Championship and,

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and the PIAA State Association and,

Whereas, the Spring-Ford High School Wrestling Team under the guidance, leadership, and direction of both its coaches and captains was able to capture the 2020 PAC Championship with a score of 258.5 points, the 2020 PIAA District One North Individual Championships with a score of 239.0 points and the 2020 PIAA District One Team Duals Champion with a semifinal win over two time champion Council Rock South 34-26, then defeating Quakertown 38-23 in the championship match and advancing to the PIAA State Team Duals Championships and,

Whereas, the Spring-Ford High School Wrestling Team won their 14th PAC Championship in school history and finished with an overall record of 19-3 and,

Whereas, the Spring-Ford High School Wrestling Team's varsity and junior varsity players all contributed and played a significant role in having a successful and outstanding wrestling season.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Wrestling Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this 18th day of May, 2020

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-03

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

Wendy Earle
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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Cole Smith**, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Timothy Seislove and Assistant Coaches, Michael Busa, Doug Landis and Volunteer Coaches Brendan Zimmie and Francis Krauss

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Cole Smith, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the PAC Championship 106 Pound Weight Class and,

Whereas, Spring-Ford High School's Cole Smith won the PAC Championship with a 4-2 decision and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 PAC Champion 106 Pound Weight Class Champion, Cole Smith, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-04

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
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Thomas J. DiBello
Board Vice President

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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Quinn Tobin**, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Timothy Seislove and Assistant Coaches, Michael Busa, Doug Landis and Volunteer Coaches Brendan Zimmie and Francis Krauss

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Quinn Tobin, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the PAC Championship, the PIAA District One North 132 Pound Weight Class and,

Whereas, Spring-Ford High School's Quinn Tobin won the PAC Championship with a pin at 2:12 and the PIAA District One North 132 Pound Weight Class with a 5-2 decision and qualified for the PIAA Southeast Regional Championship and qualified for the PIAA State Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 PAC Champion and the PIAA District One North 132 Pound Weight Class Champion, Quinn Tobin, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

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Dr. Margaret D. Wright
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RESOLUTION #2020-05

The Spring-Ford Area School District Board of Education commends **Zachary Needles**, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Timothy Seislove and Assistant Coaches, Michael Busa, Doug Landis and Volunteer Coaches Brendan Zimmie and Francis Krauss

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Zachary Needles, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the PAC Championship 138 Pound Weight Class and,

Whereas, Spring-Ford High School's Zachary Needles won the PAC Championship with a 10-3 decision and qualified for the PIAA District One North Tournament and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 PAC Champion 138 Pound Weight Class Champion, Zachary Needles, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-06

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

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David R. Shafer
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Diane C. Sullivan
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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Jack McGill**, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Timothy Seislove and Assistant Coaches, Michael Busa, Doug Landis and Volunteer Coaches Brendan Zimmie and Francis Krauss

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Jack McGill, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the PAC Championship, the PIAA District One North 152 Pound Weight Class and,

Whereas, Spring-Ford High School's Jack McGill won the PAC Championship with a pin at 2:32 and the PIAA District One North 132 Pound Weight Class with a 7-2 decision and qualified for the PIAA Southeast Regional Championship and qualified for the PIAA State Championships earning a 7th place medal and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 PAC Champion and the PIAA District One North 152 Pound Weight Class Champion, Jack McGill, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-07

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Xavier Cushman**, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Timothy Seislove and Assistant Coaches, Michael Busa, Doug Landis and Volunteer Coaches Brendan Zimmie and Francis Krauss

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Xavier Cushman, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the PAC Championship 160 Pound Weight Class and,

Whereas, Spring-Ford High School's Xavier Cushman won the PAC Championship with a pin at 2:59 and qualified for the PIAA District One North Tournament and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 PAC Champion 160 Pound Weight Class Champion, Xavier Cushman, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-08

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

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Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

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David R. Shafer
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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Guiseppe (Joey) Milano**, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Timothy Seislove and Assistant Coaches, Michael Busa, Doug Landis and Volunteer Coaches Brendan Zimmie and Francis Krauss

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Joey Milano, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the PAC Championship, the PIAA District One North 182 Pound Weight Class and,

Whereas, Spring-Ford High School's Joey Milano won the PAC Championship with a pin at 1:57 and the PIAA District One North 182 Pound Weight Class with a pin at 4:00 and qualified for the PIAA Southeast Regional Championship and qualified PIAA State Championships earing a fourth place medal and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 PAC Champion and the PIAA District One North 182 Pound Weight Class Champion, Joey Milano, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-09

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Louis Carbajal**, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Timothy Seislove and Assistant Coaches, Michael Busa, Doug Landis and Volunteer Coaches Brendan Zimmie and Francis Krauss

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Louis Carbajal, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the PAC Championship and,

Whereas, Spring-Ford High School's Louis Carbajal won the PAC Championship with a 5-4 decision and qualified for the PIAA District One North Tournament, qualified for the PIAA Southeast Regional Tournament and qualified for the PIAA State Championships earning an 8th place medal and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 PAC Champion 195 Pound Weight Class Champion, Louis Carbajal, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-10

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Dominic Ortlip**, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Timothy Seislove and Assistant Coaches, Michael Busa, Doug Landis and Volunteer Coaches Brendan Zimmie and Francis Krauss

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Dominic Ortlip, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the PIAA District One North 106 Pound Weight Class Championship and,

Whereas, Spring-Ford High School's Dominic Ortlip won the PIAA District One North Tournament 106 Pound Weight Class with a 5-3 decision, qualified for the PIAA Southeast Regional Tournament and qualified for the PIAA State Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 PAC Champion 106 Pound Weight Class Champion, Dominic Ortlip, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-11

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
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Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Sean Brogan**, a member of the Spring-Ford High School Wrestling Team and Spring-Ford Wrestling Head Coach Timothy Seislove and Assistant Coaches, Michael Busa, Doug Landis and Volunteer Coaches Brendan Zimmie and Francis Krauss

Whereas, the Spring-Ford High School Wrestling Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Sean Brogan, a member of the Spring-Ford High Wrestling Team, under the guidance, leadership, and direction of his coaches was able to win the PIAA District One North 285 Pound Weight Class Championship and,

Whereas, Spring-Ford High School's Sean Brogan won the PIAA District One North Tournament 285 Pound Weight Class with a pin at 5:14, qualified for the PIAA Southeast Regional Tournament and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 District One North Champion 285 Pound Weight Class Champion, Sean Brogan, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2012-12

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Ashley Gutshall**, a member of the Spring-Ford High School Swimming Team and Spring-Ford Swimming Head Coach Gregory Huff and Assistant Coaches, Mark Agnew and Melinda Borgnis

Whereas, the Spring-Ford High School Swimming Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Ashley Gutshall, a member of the Spring-Ford High School Swimming Team, under the guidance, leadership, and direction of her coaches was able to win the 2020 Pioneer Athletic Conference 50 Meter Womens' Freestyle and,

Whereas, Spring-Ford High School's Ashley Gutshall won the Pioneer Athletic Conference 50 Meter Womens' Freestyle with a time of 24.04 and qualified for the PIAA District Championships and PIAA State Meet and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 Pioneer Athletic Conference 50 Meter Womens' Freestyle Champion, Ashley Gutshall, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-13

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Emma Thomas**, a member of the Spring-Ford High School Swimming Team and Spring-Ford Swimming Head Coach Gregory Huff and Assistant Coaches, Mark Agnew and Melinda Borgnis

Whereas, the Spring-Ford High School Swimming Team is a member of the Pioneer Athletic Conference and PIAA District One and,

Whereas, Emma Thomas, a member of the Spring-Ford High Swimming Team, under the guidance, leadership, and direction of her coaches was able to win the 2020 Pioneer Athletic Conference 500 Meter Womens' Freestyle for the second year in a row and,

Whereas, Spring-Ford High School's Emma Thomas won the Pioneer Athletic Conference 500 Meter Womens' Freestyle with a time of 5:19.0 and qualified for the PIAA District Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 Pioneer Athletic Conference 500 Meter Womens' Freestyle Champion, Emma Thomas, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-14

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

Wendy Earle
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Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Anna Curran, Ashley Gutshall, Maris Sadowski** and **Emma Thomas**, members of the Spring-Ford High School Swimming Team and Spring-Ford Swimming Head Coach Gregory Huff and Assistant Coaches, Mark Agnew and Melinda Borgris

Whereas, the Spring-Ford High School Swimming Team is a member of the Pioneer Athletic Conference and PIAA District One and,

Whereas, Anna Curran, Ashley Gutshall, Maris Sadowski and Emma Thomas, members of the Spring-Ford High School Swimming Team, under the guidance, leadership, and direction of their coaches was able to win the 2020 Pioneer Athletic Conference 200 Meter Womens' Freestyle relay and,

Whereas, Spring-Ford High School's Anna Curran, Ashley Gutshall, Maris Sadowski and Emma Thomas won the Pioneer Athletic Conference 200 Meter Womens' Freestyle relay with a time of 1:39.58 and qualified for the PIAA District Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 Pioneer Athletic Conference 200 Meter Womens' Freestyle Relay Champions, Anna Curran, Ashley Gutshall, Maris Sadowski and Emma Thomas, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-15

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

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David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Anna Curran, Ashley Gutshall, Maris Sadowski** and **Emma Thomas**, members of the Spring-Ford High School Swimming Team, and Spring-Ford Swimming Head Coach Gregory Huff and Assistant Coaches Mark Agnew and Melinda Borgnis

Whereas, the Spring-Ford High School Swimming Team is a member of the Pioneer Athletic Conference and PIAA District One and,

Whereas, Anna Curran, Ashley Gutshall, Maris Sadowski and Emma Thomas, members of the Spring-Ford High School Swimming Team, under the guidance, leadership, and direction of their coaches was able to win the 2020 Pioneer Athletic Conference 400 Meter Womens' Freestyle relay and,

Whereas, Spring-Ford High School's Anna Curran, Ashley Gutshall, Maris Sadowski and Emma Thomas won the Pioneer Athletic Conference 400 Meter Womens' Freestyle relay with a time of 3:39.02 and qualified for the PIAA District Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 Pioneer Athletic Conference 400 Meter Women's Freestyle Relay Champions, Anna Curran, Ashley Gutshall, Maris Sadowski and Emma Thomas, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Collen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-16

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

Wendy Earle
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David R. Shafer
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Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Brendan Baganski**, a member of the Spring-Ford High School Swimming Team and Spring-Ford Swimming Head Coach Gregory Huff and Assistant Coaches, Mark Agnew and Melinda Borgnis

Whereas, the Spring-Ford High School Swimming Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Brendan Baganski, a member of the Spring-Ford High Swimming Team, under the guidance, leadership, and direction of his coaches was able to win the 2020 Pioneer Athletic Conference 50 Meter Mens' Freestyle and,

Whereas, Spring-Ford High School's Brendan Baganski won the Pioneer Athletic Conference Mens' 50 Meter Mens' Freestyle with a time of 21.51 and qualified for the PIAA District Championships and PIAA State Meet and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 Pioneer Athletic Conference 50 Meter Mens' Freestyle Champion, Brendan Baganski, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Collen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-17

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

Wendy Earle
Region I

Linda C. Fazzini
Region I

Clinton L. Jackson
Region II

Christina F. Melton
Region III

David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Brendan Baganski, Andrew Cubbler, Cory Laing** and **Sean Laing**, members of the Spring-Ford High School Swimming Team and Spring-Ford Swimming Head Coach Gregory Huff and Assistant Coaches, Mark Agnew and Melinda Borgnis

Whereas, the Spring-Ford High School Swimming Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association

Whereas, Brendan Baganski, Andrew Cubbler, Cory Laing and Sean Laing, members of the Spring-Ford High School Swimming Team, under the guidance, leadership, and direction of their coaches was able to win the 2020 Pioneer Athletic Conference 200 Meter Mens' Freestyle relay and,

Whereas, Spring-Ford High School's Brendan Baganski, Andrew Cubbler, Cory Laing and Sean Laing, won the Pioneer Athletic Conference 200 Meter Mens' Freestyle relay with a time of 1:30.52 and qualified for the PIAA District Championships and PIAA State Meet and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 Pioneer Athletic Conference 200 Meter Mens' Freestyle Relay Champions, Brendan Baganski, Andrew Cubbler, Cory Laing and Sean Laing, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Collen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-18

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

Wendy Earle
Region I

Linda C. Fazzini
Region I

Clinton L. Jackson
Region II

Christina F. Melton
Region III

David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Luke McKenna**, a member of the Spring-Ford High School Swimming Team and Spring-Ford Swimming Head Coach Gregory Huff and Assistant Coaches, Mark Agnew and Melinda Borgnis

Whereas, the Spring-Ford High School Swimming Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Luke McKenna, a member of the Spring-Ford High School Swimming Team, under the guidance, leadership, and direction of his coaches was able to win the 2020 Pioneer Athletic Conference 500 Meter Mens' Freestyle for the second year in a row and,

Whereas, Spring-Ford High School's Luke McKenna won the Pioneer Athletic Conference Mens' 500 Meter Mens' Freestyle with a time of 4:47.06 and qualified for the PIAA District Championships and PIAA State Meet,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 Pioneer Athletic Conference 500 Meter Mens' Freestyle Champion, Luke McKenna, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-19

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

Wendy Earle
Region I

Linda C. Fazzini
Region I

Clinton L. Jackson
Region II

Christina F. Melton
Region III

David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Samuel Ricci**, a member of the Spring-Ford High School Diving Team and Spring-Ford Diving Head Coach Gregory Huff and Assistant Coaches, Mark Agnew and Melinda Borgnis

Whereas, the Spring-Ford High School Diving Team is a member of the Pioneer Athletic Conference and PIAA District One and PIAA State Association and,

Whereas, Samuel Ricci, a member of the Spring-Ford High Diving Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference Mens' Diving Championship and,

Whereas, Spring-Ford High School's Samuel Ricci won the Pioneer Athletic Conference Mens' Diving Championship with a score of 411.25 points and qualified for the PIAA District Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 Pioneer Athletic Conference Mens' Diving Champion, Samuel Ricci, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION #2020-20

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

Wendy Earle
Region I

Linda C. Fazzini
Region I

Clinton L. Jackson
Region II

Christina F. Melton
Region III

David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends **Matthew Hanson**, a member of the Spring-Ford High School Bowling Team and Spring-Ford Bowling Head Coach Ryan Souder and Assistant Coach Mallory Greene and,

Whereas, the Spring-Ford High School Bowling Team is a member of the Pioneer Athletic Conference and,

Whereas, Matthew Hanson, a member of the Spring-Ford High School Bowling Team, under the guidance, leadership, and direction of his coaches was able to win the Eastern Pennsylvania Regional Mens' Bowling Tournament, qualifying for the State Tournament and,

Whereas, Spring-Ford High School's Matthew Hanson won the Eastern PA Regional Individual Qualifier Mens' Bowling Tournament with a score of 214-182 and qualified for the State Championships and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2020 Eastern PA Regional Mens' Bowling Champion, Matthew Hanson, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **18th** day of **May, 2020**

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION 2020-21

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Robert W. Rizzo
Assistant Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Thomas J. DiBello
Board Vice President

Wendy Earle
Region I

Linda C. Fazzini
Region I

Clinton L. Jackson
Region II

Christina F. Melton
Region III

David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education commends the **Spring-Ford High School Girls' Basketball Team**, their Head Coach **Mickey McDaniel**, and his Assistant Coaches **Dan Brittingham, Matt Labick, Marisa Moley, John Murtin** and **Phil Roche** for winning the Pioneer Athletic Conference Championship with a league record of 15 wins and 1 losses,

Whereas, the Spring-Ford High School Girls' Basketball Team is a member of the Pioneer Athletic Conference,

Whereas, the Spring-Ford High School Girls' Basketball Team under the guidance, leadership, and direction of both its coaches and captains was able to win the Pioneer Athletic Conference (PAC) Final Six Semi-finals over Owen J Roberts 54-38 and the PAC Final Six Championship Game over Methacton by a score of 47-39,

Whereas, the Spring-Ford High School Girls' Basketball Team won their ninth PAC Championship and third in a row and an overall record of 24-6,

Whereas, the Spring-Ford High School Girls Basketball Team's varsity and junior varsity players all contributed and played a significant role in having a successful and outstanding basketball season.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Girls' Basketball Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this 18th day of May, 2020

By: _____
Colleen Zasowski
Board President

By: _____
Diane M. Fern
Board Secretary

On April 20, 2020 the Zoom Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:31 p.m. with the following in attendance virtually:

Region I: Wendy Earle, Linda C. Fazzini and Dr. Margaret D. Wright
Region II: Clinton L. Jackson and David R. Shafer
Region III: Thomas J. DiBello, Christina F. Melton and Diane C. Sullivan
Presiding Officer: Colleen Zasowski
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Julianna Lelli and Eshika Seth

ANNOUNCEMENTS

Mrs. Zasowski reminded everyone of the process for the school board meeting.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATION

Mr. Fink provided an update on the 2020-2021 Budget which included where the budget was back in February, the changes that have taken place and where it stands as of now. He advised that as the budget stands today the district is looking at a 4.36% tax increase.

Mr. DiBello explained that the plan is to hold a special Finance Committee meeting in order to continue to work on the budget. He asked the Board for their recommendation on where they would like to see the budget with regards to the tax increase. He stated that the Finance Committee would then work to come up with recommendations on how to get down to that number and then the entire Board would need to determine what they are comfortable with cutting from the budget.

After much discussion it was requested that this should go back to the Finance Committee meeting and that the various scenarios be shown of what a 0%, 1%, 2%, 3%, etc. tax increase would look like and what would need to be cut to get down to those percentages. It was decided that the Finance Committee would meet on Thursday night at 6:30 PM and that it would be advisable for all Board Members to be in attendance.

A. **Mr. James D. Fink**, Chief Financial Officer, to present the 2020-2021 Proposed Final Budget.

III. BOARD AND COMMITTEE REPORTS

Curriculum/Technology Linda Fazzini 2nd Mon. 7:30 p.m.

Mrs. Fazzini reported on the Curriculum/Technology Committee meeting that took place via Zoom on April 7, 2020. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Community Relations Colleen Zasowski 1st Tues. 7:30 p.m. (alt. months)

Mrs. Zasowski reported on the Community Relations Committee meeting that took place via Zoom on April 7, 2020. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Finance Thomas DiBello 2nd Tues. 6:30 p.m.

Mr. DiBello reported on the Finance Committee meeting that took place via Zoom on April 14, 2020. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Property Clinton Jackson 2nd Tues. 7:30 p.m.

Mr. Jackson reported on the Curriculum/Technology Committee meeting that took place via Zoom on April 14, 2020. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Asst. Superintendent Rpt. Robert Rizzo

Mr. Rizzo reported on the Governor Wolf's closing of Pennsylvania Schools and how Spring-Ford pulled together to launch an online learning delivery system. He expressed pride in the end product and stated that although there have been some bumps along the way, the entire Spring-Ford Team is committed to overcoming obstacles and providing the best learning environment for our students and their families. Mr. Rizzo explained how the grading of work will be handled and emphasized that the district will remain flexible with a focus on using assessments formatively to provide feedback to allow students to grow. He spoke about the work of the Technology Department with the deployment of over 850 Chromebooks to students, 100 laptops to staff and 22 data cards to those families without internet connectivity. Mr. Rizzo reported that Chief Boyer and his team have been delivering devices to those families who are unable to visit the deployment site. He next added that he is excited to share that the next layer of instruction will be rolled out through Microsoft Teams and explained that his forum but supports the districts commitment of providing a safe online environment for students. Mr. Rizzo also advised that students will begin to see scheduled office hours by their teachers in case they need help or a more personal connection to their class which is otherwise difficult in an asynchronous environment. He spoke of how attendance is being taken via students answering a question of the day. Administrators and teachers will tally attendance and contact anyone that may be absent for the day as an additional layer to ensure we are 100% connected with our families. Mr. Rizzo reported that the attendance rate for the first 7 days of online learning averaged around 98.6% and that week 3's attendance was at 98.73%. Mr. Rizzo advised that all of the district facilities are shut down until the Governor's orders allows them to reopen. He added that the facilities are regularly monitored by our school police and that essential staff are the only ones that can gain access to our facilities and they are limited in how long they are in the buildings. He reported that the lunch distribution has been going very well at the 3 district sites of Royersford, Spring City and the 5/6/7 Grade Center. The lunch distribution numbers have been climbing and the district is distributing to approximately 300 students daily with approximately 12,000 meals being handed out as of April 17th. Mr. Rizzo acknowledged the teachers, instructional assistants for all they are doing to help students and families through these difficult times. He also gave credit to the Curriculum Department led by Dr. Kelly Murray for all of their amazing work and tireless efforts. He next extended Kudos to the Technology Department led by Mr. Robert Catalano for their efforts in turning around devices and aiding in the transformation to on-line learning. Mr. Rizzo commented that the best-laid plans fail without properly communicating with all of the stakeholder groups and he acknowledged Ms. Erin Crew and her department for never wavering in their commitment to connect the district and the commu-

nity. He stated that frequent and timely communication goes a long way to calm nerves and help us move forward. He thanked everyone and lastly expressed how proud he was of the Spring-Ford family and community.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald reported that there has been some federal legislation enacted with regards additional sick and family medical leave for qualified employees of the district. He added that Act 13 was enacted which effectively closed down school for the year along with a number of other directives. He stated that virtual/online learning has evolved and the legal issues that come with this have been prevalent and consistent whether it be FERPA and privacy related issues, special education related issues, inconsistent guidance from PDE on how to implement a continuity of learning, or labor related issues. Mr. Fitzgerald commented that these will be issues that any school district will be trying to address as we go through the remainder of the 2019-2020 school year. Mr. Fitzgerald stated that more than likely by the time we meet next month there will be an additional significant amount of legal issues to consider. He advised that with regards to the Senior Tax Rebate Program, he will be sharing additional information with Mr. Fink so that he can share it with the Finance Committee and the Board-at-large as determined necessary. Mr. Fitzgerald suggested that with regards to the agenda, he would like to have Mrs. Leiss or Mr. Fink go back and determine which contracts/appointments may be contingent upon a reopening this summer. He stated that an example would be the additional ESY appointments as we are not sure that our buildings will be open for an ESY Program this summer and what that program will look like. He suggested that language be added to the motions for next week stating that they are contingent upon the reopening of schools.

IV. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the March 23, 2020 Virtual Board Meeting minutes. **(Attachment A1)**

V. PERSONNEL

Mr. Shafer recognized Marion Pergine for her long tenure in the district and he thanked her for her years of service.

A. Resignations

1. **Lynn Marie Keene**; Instructional Assistant, Limerick Elementary School, for the purpose of retirement. Effective: June 11, 2020.
2. **Lindsay N. Miller**; Special Education Teacher, Senior High School. Effective: April 7, 2020.
3. **Marion Pergine**; Level II - Administrative Assistant, Senior High School – 9th Grade Center, for the purpose of retirement. Effective: June 19, 2020.
4. **Abigail E. Pilgermayer**; Speech Therapist, Limerick Elementary School. Effective: May 22, 2020.
5. **Susan F. Yaroach**; Support Technician, Senior High School. Effective: April 7, 2020.

B. Leave of Absence

1. **Ashley E. Fogarty**; Special Education Teacher, Senior High School – 9th Grade Center, for a child-rearing leave of absence per the Professional Agreement. Effective: On or about June 12, 2020 through the end of the second marking period of the 2020-2021 school year.

- C. Administration recommends approval of the following Professional Staff for the 2020 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 3:45PM; June 29, 2020 through August 6, 2020. Compensation has been set at \$40.00/ hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **Tara L. Grant**

- D. Administration recommends approval of ten (10) additional Special Education Teachers at a rate of \$40.00/hour for the 2020 Extended School Year Program (ESY) due to the ESY calendar modifications and an increased number of students participating in the Extended School Year Program due to the mandated school closure.

VI. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 209992 – 210147 \$1,280,597.76
2. Food Service Checks
Check No. 1847 – 1853 \$ 2,146.27
3. General Fund, Food Service, & Capital Reserve and Projects ACHs
ACH 192001088 – 192001269 \$2,321,120.44
4. Wires
201900061 – 201900073 \$1,573,769.93

- C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. Administration recommends approval of the following independent contracts:

1. **Capstone Academy - East Norriton, PA.** Provide additional related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$1,300.00.
2. **Montgomery County Intermediate Unit – Norristown, PA.** Provide school-based ACCESS Program billing services for the 2020-2021 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.

E. Administration recommends adoption of the Proposed Final Budget for the 2020-2021 school year in the amount of \$174,196,107.00. The proposed final budget must be approved thirty (30) days prior to the final budget adoption scheduled for May 25, 2020. The proposed final budget will be available for public inspection at least twenty (20) days prior to the date of the meeting at which the proposed final budget will be considered for adoption as the final budget.

VII. PROGRAMMING AND CURRICULUM

Mrs. Melton asked about Item B wondering what the additional amount would be for the extension of the 2020 ESY Program. Mr. Rizzo advised that he will have that amount filled in for next week's board agenda.

A. Administration recommends approval of the following new textbooks and curricular resources. Funding will come from the Curriculum Budget and shall not exceed \$3,500.00.

Course

1. K & 1

(\$3,500.00)

Textbook

Heggerty Phonemic Awareness Curriculum
(13 Kindergarten Kits and 27 Grade 1 Kits)

B. Administration recommends approval of the revised 2020 Extended School Year Program from June 29, 2020 to August 6, 2020, Monday through Thursday, 8:30 AM to 3:45 PM for staff and 9:00 AM – 3:15 PM for students. Original board approval occurred at the January 27, 2020 Board Meeting and was for June 29, 2020 through July 29, 2020 Monday through Thursday 8:30 AM to 2:30 PM. Funding will be from the Special Education Budget.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

HIGH SCHOOL

A. **Brent Kissel**, Art Teacher, to attend “*Advanced Placement Summer Institute in Art and Design*” at Goucher College in Baltimore, MD from June 21, 2020 through June 25, 2020. Mr. Kissel will be teaching Advanced Placement 2D Design starting in the fall of 2020 and needs to be AP Certified in order to teach this class. The total cost of this summer institute is \$2,736.00 (registration, mileage, lodging and meals). No substitute is needed.

IX. OTHER BUSINESS

There were no questions or comments.

- A. Board approval is needed to designate **Thomas J. DiBello** as the district's representative to continue to serve on the **Montgomery County Intermediate Unit Board of Directors**. Mr. DiBello's currently serves in this capacity and his term is up on June 30, 2020. The appointment is for a 3-year term expiring June 30, 2023.
- B. The following policies are submitted as a second reading for approval at next week's meeting:
 - 1. Policy #138 – PROGRAMS: Language Instruction Education Program for English Learners (**Attachment A2**)
 - 2. Policy #220 – PUPILS: Student Expression/Distribution and Posting of Materials (**Attachment A3**)
 - 3. Policy #702.2 – PROPERTY: Crowdfunding (**Attachment A4**)

X. INFORMATIONAL ITEM

Dr. Goodin spoke about the comments made by Dr. Val Arkoosh, Montgomery County Commissioner, with regards to not holding any regular graduation ceremonies, saying that all Montgomery County Schools are looking into alternatives to their formal graduation ceremonies. Dr. Goodin advised that information has been communicated out to parents today so that the district can make the experience as personal for them as we possibly can. He added that Dr. Nugent and his team put together an alternative plan with graduation taking place in a more virtual format with each student being provided a chance to walk across the stage and receive their diploma. Dr. Goodin stated that the logistics for this are still being worked out.

Board discussion took place on the authority of Val Arkoosh to make this determination for school districts. Mr. Fitzgerald said he would look into this but felt the district should proceed as if she does have this authority and have provisions in place. Dr. Wright stated that this is a heated topic and what was in the best and safest interest of students is what should be followed. The Board agreed.

- A. The district has not used the 3 built in snow/emergency days from the approved 2019-2020 calendar, therefore, the last day for students is Wednesday, June 10, 2020, the last day for teachers is Thursday, June 11, 2020 and graduation will take place on June 12, 2020. Additional information on the Class of 2020 Commencement will follow, once it is determined.

XI. BOARD COMMENT

Mr. Jackson questioned what the Board Member opinions were with regards to the budget and Mr. DiBello suggested that if there is something in particular a Board Member would like to see discussed that they email the Finance Committee including him and Jim Fink with their ideas for reducing the budget so that the meeting can be streamlined.

Mr. Shafer expressed that he would rather not email the suggestions but rather have the Board Members come to the Finance Committee Meeting on Thursday night prepared to discuss their ideas. He commented that he wanted to recognize the teachers and the administration for their dedication to students. Dr. Wright and Mrs. Zasowski agreed.

XII. PUBLIC TO BE HEARD

Joy Crowle, Collegeville, thanked the Board and the District for everything they do for the kids in the good times and bad. She suggested that with regards to graduation that a date be picked in July/August to have a normal graduation, if the state allows it. She added that she would like to see as many senior activities held at the end of July to mid-August and possibly even a senior prom. Ms. Crowle advised that Boyertown and Perkiomen Valley have set dates for this pending the state being open and everything being safe. Dr. Goodin replied that he is not sure our facilities will be open and right now we are having to prepare contingency plans for the Extended School Year Program this summer just in case we are not allowed in buildings and social distancing is still in play. He stated that as of now the graduation plans we have will be held on June 12th with the possibility of holding an event for seniors later in the summer if we are allowed to do so. He added that they are looking at all opportunities to do what we can for the senior class and he assured her that he will take her comments under advisement.

Nicholas Tier, Collegeville, thanked Mr. Fink for his fantastic presentation saying it makes the budget very clear as to what the district is facing. He asked if any consideration had been given to the savings the district may have incurred as a result of not having to operate our buildings for the next couple of months and if the impact this might have on the gap would be discussed at the upcoming Finance Committee meeting. Mr. DiBello replied that this is something that was brought up at the previous Finance Committee meeting and Mr. Fink and his staff will be looking at the small savings that may occur. Mr. DiBello added that many of our services are contracted services so there is a catch as to what we can and cannot do. He added that the district cannot realize anything as a surplus in the budget until we go through the budget audit and finalize the budget for this year which does not happen until September or October. Mr. DiBello added that in previous years if there was a surplus it was rolled into the Capital Reserve and then that is rolled back into the following budget so that is how the surplus from the previous year is utilized.

Kim Huston, Royersford, thanked the administration for the work being done during this difficult time. Ms. Huston stated that she wanted to voice her concerns and support of the comments made by Ms. Crowle. She stated that the Class of 2020 parents are hoping that in addition to some of the activities that could possibly be planned later in the summer that one thing as part of them could be a senior prom. She commented that she understands that it depends on what happens with the state that our hands could be tied but she just wanted to put this idea out there. Mrs. Zasowski commented that we cannot do this right now and she is not sure what this would look like down the road as it was not favorable comments that we heard today from Val Arkoosh with regards to gathering now or at any point into the summer.

XIII. ADJOURNMENT

Mrs. Melton made a motion to adjourn and Mr. Jackson seconded it. The motion passed 9-0. The meeting adjourned at 9:11 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On April 27, 2020 the Zoom Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. with the following in attendance virtually:

Region I: Wendy Earle, Linda C. Fazzini and Dr. Margaret D. Wright
Region II: Clinton L. Jackson and David R. Shafer
Region III: Thomas J. DiBello, Christina F. Melton and Diane C. Sullivan
Presiding Officer: Colleen Zasowski
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Julianna Lelli and Eshika Seth

ANNOUNCEMENTS

Mrs. Zasowski reminded everyone of the process for the school board meeting. Mrs. Zasowski announced that the Board met in a virtual Executive Session prior to tonight's meeting to discuss personnel.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

Joseph Sollazzo, Royersford, suggested that once Mr. Fink completes his budget presentation that the public be permitted to make their comments then. Mrs. Zasowski responded that the public has the opportunity to comment now and again at the end of the meeting.

II. PRESENTATION

Mrs. Zasowski asked that prior to Mr. Fink's presentation that Mr. DiBello provide a recap of the Special Finance Committee meeting that took place last Thursday as it is all related to tonight's discussion on the budget.

Mr. DiBello advised that last Thursday they held a special finance meeting for the purpose of continuing to work on the budget with regards to looking at potential increases to loss revenues and growing expenses. Mr. DiBello stated that at last week's board meeting they had asked the administration to come back to the board with some recommendations on reductions that might be made and they came back with about \$9 million in cuts to the budget. He added that they also discussed the impacts of those reductions for this year and in the years to follow. Mr. DiBello reminded everyone that this is a tough budget year in an unprecedented time right now. He reported that following the discussion the Finance Committee has put forth their recommendations on reductions which will be presented tonight along with what the potential impact could be. He cautioned everyone that these are just recommendations and no decisions have been made.

Mr. Fink showed an Excel spreadsheet with all the scenarios that were discussed at the special finance meeting for 2020-2021 budget reductions including new hires, retirement replacements, elimination of salary increases for non-teaching staff, potential program elimination or cuts, extracurriculars, school police reduction, elimination of instructional coaches, increasing class sizes, the delay of the transfer of capital project funds, the delay of the deferral of funds for curriculum budget and the delay of the deferral of funds for the

technology budget. Mr. Fink reported that the Finance Committee's recommendation after gathering input from the rest of the Board Members who were present at the meeting was to not move forward with most of these options due to the impact to the district. Those cuts that were considered are the elimination from this year's budget of 5 new hires, the deferral of \$500,000 in capital project funds, \$487,587 in curriculum funds and \$251,000 in technology funds. The additional amounts that would normally be deferred would have to be made up over time. These additional cuts from the budget result in a difference from the previously presented budget of about \$1.1 million. Mr. Fink advised that with these additional cuts the new budget deficit came down to \$3.6 million down from the previous \$4.7 million and a tax impact of 3.2% down from the previous 4.3%. Mr. Fink also reported that due to some of the reduction to the funding deferrals the upcoming budget for the 2021-2022 school year would see an additional tax impact.

Mr. DiBello spoke of the need for the district to hold a virtual town hall meeting in order to explain the budget details to the community so that everyone can see and understand what we are faced with. The Board Members were in agreement with the need for this town hall meeting. Mr. DiBello asked if any of the Board wanted to have further discussion on any of the reductions that were talked about. The Board wanted clarification that that the approval tonight is solely to keep in line with the budget timeline process mandated by the state and that any vote tonight is not an approval of the final budget but just the approval to move the process along with further discussion and work on the budget to continue. Mr. Fitzgerald and Mr. DiBello confirmed this was correct. The Board decided that they would like to hold another Finance Committee meeting in the near future to further discuss and work on the budget.

Mr. Fink next presented figures which he stated were his best guess estimate based on figures he could extrapolate on unemployment rates which indicated that the country rate is at approximately 16%, with the state being at approximately 12.5% and Montgomery County at approximately 12.6%. The Board thanked him for all of his work and stated that these figures are helpful in determining the impact of a tax increase on the community.

- A. **Mr. James D. Fink**, Chief Financial Officer, Presentation and Discussion of the 2020-2021 Proposed Final Budget.

III. **BOARD AND COMMITTEE REPORTS**

Student Rep. Report Julianna Lelli/Eshika Seth

Eshika reported on events that had previously occurred. She advised that she and Julianna had visited Limerick Elementary where they viewed the Limerick Elementary Student Wall of Fame, Senior Decision Day pictures were due yesterday, online learning began on March 30th, the amazing High School Spring Musical of 42nd Street took place and the 3rd quarter marking period ended and the 4th quarter has begun. Julianna reported on those events that will be taking place which included Senior Decision Day on May 1st, the taping of individual graduation ceremonies will start on May 26th and will air online on June 12th at 7:00 PM. She reminded everyone to continue to check the updates from Dr. Nugent as this is where all the information will be coming from. She added that the last online day for seniors will be May 22nd, there will be no final exams but dual enrollment students are encouraged to check with their instructors as this may differ, and AP exams will be taking place but dates have been changed so AP students should follow up with The College Board for those dates. Mr. DiBello asked Julianna and Eshika what the student perspective is on what they would prefer to see occur with regards to end of the year activities for seniors. Julianna expressed that she believes the survey the board discussed would be a good idea to get their responses. She added that she has heard very good things with regards to all that administration is doing but

for prom and graduation she commented that while she understands it is very difficult to determine what to do at this point and she feels the survey would be the best way to tell how students are feeling about this. Eshika agreed with Julianna that a survey would be a good option. Mr. DiBello felt that a survey should be done and the rest of the Board was in agreement.

Finance

Thomas DiBello

Special Meeting

Mr. DiBello earlier in the meeting had reported on the Special Finance Committee meeting that took place via Zoom on April 23, 2020. The minutes from these meetings will be posted on the district-wide website once approved at the committee level.

WMCTC

DiBello/Melton/Zasowski

1st Mon. 7:00 p.m.

Mrs. Zasowski reported that they held a very brief Joint Operating Committee Meeting via Zoom on April 6, 2020 and discussed normal business.

PSBA Liaison

David Shafer

Mr. Shafer stated that PSBA has done a very good job providing updates on how all of this is progressing and he wanted to take the opportunity to thank the Administration as he did not find anything that they have failed to relay. He added that our District Leadership has done an excellent job in keeping the Board informed. Mrs. Zasowski spoke about the timeline for the submission of applications for presentations at the fall School Leadership Conference saying that from correspondence she has received it appears that PSBA will be moving to an online forum so it appears that the district's thoughts and designs on presenting may have to be put on hold. Mr. Shafer stated that he believes it is still a process in motion as there may be an opportunity to present through what they are classifying as a virtual experience. Mrs. Zasowski asked what the timeline is for submitting an application for presenting and Mr. Shafer replied that he would look through his information and advise the Board. Mrs. Melton reminded the Board that Advocay Day has been rescheduled as a Virtual Advocacy Day on May 11th so anyone interested should go onto PSBA and sign up to participate.

Mr. Shafer found information on the PSBA fall conference and advised the Board that there would be a virtual combined PASA and PSBA conference in the fall but that the call for presentations has not been published yet. He stated that he will keep an eye open for this and will report once it is provided.

Legislative Committee

Christina Melton

3rd Weds. 7:30 p.m.

Mrs. Melton reported that the legislative focus has primarily on COVID-19 and the response to COVID. She added that they continue to get great updates on what is happening and she wanted to continue to highlight House Bill 1776 - Homeowner Protection Bill which would freeze all property taxes. Mrs. Melton stated that this bill made it out of committee today and had its first consideration on the House floor today. She cautioned that HB 1776 would force school districts into a 0% tax increase. She added that this Bill will more than likely move quickly one way or the other. Mrs. Melton commented that this could greatly hurt the district's budget efforts as our budget is about 80% local taxes so we would be forced to make large cuts across the board. She urged the community to reach out to their legislators.

MCIU

Thomas J. DiBello

4th Weds. 7:00 p.m.

Mr. DiBello reported the main part of the virtual MCIU Board Meeting centered on handling the business at-hand. He advised that the majority of his time as an MCIU Board Member was spent on conducting interviews of candidates for the position of Executive Director since Dr. George has moved on an accepted a position of being

a mentor to all Intermediate Units in the state. Mr. DiBello reported that they had some excellent candidates and he feels they will be making an offer to one of those individuals interviewed. He also advised that as of now the MCIU is still managing the Harrisburg School District but feels that hopefully in the next few months the process will begin to give the management back to the local school board with minimal oversight.

Superintendent's Report Dr. David R. Goodin

Dr. Goodin reported that he would like to give a shout out to the Spring-Ford Food Services Team which up to this date have prepared and distributed 19,456 meals since the state mandated shut down. He reported that Monday through Friday any child under the age of 18 can pick up a breakfast and a lunch from one of three schools; Royersford Elementary, Spring City Elementary and the 5/6/7 Grade Center. Dr. Goodin added that just this past week the district added reheatable meals. He gave special thanks to Jill Christman, Lisa Davis, Dawn Dechant, Raelene Jeffers, Dawn Peiffer and Scott Orsini for their endless dedication to our students and our community as they continue to prepare thousands of meals for those in need.

Solicitor's Report Mark Fitzgerald

There was no report.

IV. MINUTES

Mr. Jackson made a motion to approve Item A and Mrs. Fazzini seconded it. The motion passed 9-0.

- A. The Board approved the March 23, 2020 Virtual Board Meeting minutes.
(Attachment A1)

V. PERSONNEL

Mrs. Zasowski advised that there were changes to Motions C and D as the dates and times for the ESY Program have reverted back to the original times and language was added to the end of the motions as per our solicitor's advice.

Mr. DiBello made a motion to approve Items A-E and Mrs. Earle seconded it. The motion passed 9-0.

A. Resignations

1. **Lynn Marie Keene**; Instructional Assistant, Limerick Elementary School, for the purpose of retirement. Effective: June 11, 2020.
2. **Lindsay N. Miller**; Special Education Teacher, Senior High School. Effective: April 7, 2020.
3. **Marion Pergine**; Level II - Administrative Assistant, Senior High School – 9th Grade Center, for the purpose of retirement. Effective: June 19, 2020.
4. **Abigail E. Pilgermayer**; Speech Therapist, Limerick Elementary School. Effective: May 22, 2020.
5. **Susan F. Yaroach**; Support Technician, Senior High School. Effective: April 7, 2020.

B. Leave of Absence

1. **Ashley E. Fogarty**; Special Education Teacher, Senior High School – 9th Grade Center, for a child-rearing leave of absence per the Professional Agreement. Effective: On or about June 12, 2020 through the end of the second marking period of the 2020-2021 school year.

- C. The Board approved the following Professional Staff for the 2020 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 29, 2020 through July 29, 2020. Compensation has been set at \$40.00/ hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget. The appointments herein shall be contingent upon the reopening of schools and a discontinuation of any school closure orders from the Governor's office.

1. **Tara L. Grant**

- D. The Board approved ten (10) additional Special Education Teachers at a rate of \$40.00/hour plus benefits (FICA & Retirement) for the 2020 Extended School Year Program (ESY) due to the ESY calendar modifications and an increased number of students participating in the Extended School Year Program as a result of the mandated school closure. The appointments herein shall be contingent upon the reopening of schools and a discontinuation of any school closure orders from the Governor's office.

VI. FINANCE

Mrs. Melton asked that Item E be separated. Mrs. Melton made a motion to approve Items A-D and Mr. DiBello seconded it. The motion passed 9-0.

Mrs. Melton made a motion to approve Item E and Mrs. Fazzini seconded it.

Mrs. Zasowski commented that this vote is to only to put this information out and make it available for public inspection. She state that it is not to approve the budget the way it is now.

Mr. DiBello said many questions may come up later on how the budget will be published and he asked Mr. Fink to clarify how that will be done. Mr. Fink replied that the required publishing of it is on the Pennsylvania Department of Education's Form 2028.

The motion passed 9-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 209992 – 210147 \$1,280,597.76
2. Food Service Checks
Check No. 1847 – 1853 \$ 2,146.27

3. General Fund, Food Service, & Capital Reserve and Projects ACHs
ACH 192001088 – 192001269 \$2,321,120.44
4. Wires
201900061 – 201900073 \$1,573,769.93

C. The following monthly Board reports were approved:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **Capstone Academy - East Norriton, PA.** Provide additional related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$1,300.00.
2. **Montgomery County Intermediate Unit – Norristown, PA.** Provide school-based ACCESS Program billing services for the 2020-2021 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.

E. The Board approved the adoption of the Proposed Final Budget for the 2020-2021 school year in the amount of \$172,948,497.00. The proposed final budget must be approved thirty (30) days prior to the final budget adoption. The proposed final budget will be available for public inspection at least twenty (20) days prior to the date of the meeting at which the proposed final budget will be considered for adoption as the final budget.

VII. PROGRAMMING AND CURRICULUM

Mr. Jackson made a motion to approve Item A and Mrs. Fazzini seconded it.

Mrs. Zasowski advised that Item B which appeared on last week's agenda was pulled because it was related to the Extended School Year Program and the decision was made to hold off until we see if schools will be open for an in-house program this summer.

The motion passed 9-0.

A. The Board approved the following new textbooks and curricular resources. Funding will come from the Curriculum Budget and shall not exceed \$3,500.00.

Course

1. **K & 1**

(\$3,500.00)

Textbook

Heggerty Phonemic Awareness Curriculum
(13 Kindergarten Kits and 27 Grade 1 Kits)

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Jackson made a motion to approve Item A and Mrs. Fazzini seconded it. The motion passed 9-0.

The following individual was approved for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

HIGH SCHOOL

- A. **Brent Kissel**, Art Teacher, to attend “*Advanced Placement Summer Institute in Art and Design*” at Goucher College in Baltimore, MD from June 21, 2020 through June 25, 2020. Mr. Kissel will be teaching Advanced Placement 2D Design starting in the fall of 2020 and needs to be AP Certified in order to teach this class. The total cost of this summer institute is \$2,736.00 (registration, mileage, lodging and meals). No substitute is needed.

IX. OTHER BUSINESS

Mr. DiBello made a motion to approve Items A-B and Mr. Jackson seconded it. The motion passed 9-0.

- A. The Board designated **Thomas J. DiBello** as the district’s representative to continue to serve on the **Montgomery County Intermediate Unit Board of Directors**. Mr. DiBello’s currently serves in this capacity and his term is up on June 30, 2020. The appointment is for a 3-year term expiring June 30, 2023.
- B. The following policies were approved:
 - 1. Policy #138 – PROGRAMS: Language Instruction Education Program for English Learners (**Attachment A2**)
 - 2. Policy #220 – PUPILS: Student Expression/Distribution and Posting of Materials (**Attachment A3**)
 - 3. Policy #702.2 – PROPERTY: Crowdfunding (**Attachment A4**)

X. INFORMATIONAL ITEM

- A. The district has not used the 3 built in snow/emergency days from the approved 2019-2020 calendar, therefore, the last day for students is Wednesday, June 10, 2020, the last day for teachers is Thursday, June 11, 2020 and graduation will take place on June 12, 2020. Additional information on the Class of 2020 Commencement will follow, once it is determined.

XI. BOARD COMMENT

Mrs. Melton asked about the status of the real estate and rental rebate for those community members we can offer that to. She explained that the state has a real estate and rental rebate for those who qualify. She commented that she would propose that the district extend that to those that would qualify at the state level and offer some percentage of the state rebate. Mrs. Melton advised that at the state level the rebate runs between \$250 and \$650 per household. She recommended that the district select around 30%-40% of that to offer a rebate to those who qualified under the requirements set forth by the state which would be those over the age of 65, widows and widowers over the age of 50 and disabled individuals over the age of 18 who meet certain thresholds from an income perspective.

Mr. Jackson asked Mr. Fitzgerald to speak on this as he is wondering how quickly the district could implement this.

Mr. Fitzgerald responded that this could be implemented fairly quickly as the structure for it is already in place in that a neighboring district has done this and his firm helped them with that. Mr. Fitzgerald advised that he shared the resolution process with Mr. Fink's office and added that what would need to occur is that sometime between now and the time when you would actually consider approving it is to have it reviewed at the committee level in order to make sure that this is something that is supported as well as the mechanics of it. He stated that at that point it could be brought before the full board.

Dr. Wright commented that she has seen this in action by other school boards and she is in support of us taking a look at it and going further with the process.

Mrs. Melton asked that this be added as an agenda item for the next Finance Committee meeting.

Mr. Shafer asked that they also be prepared to talk about this at the town hall meeting as well as the impacts that it may or may not have on the budget.

Mr. DiBello agreed that this should be discussed and expressed that if, how, and when this is done that they must remember that it comes with a cost that must be rolled in and made up elsewhere. He stated that he hoped that this could be put in place this year.

XII. PUBLIC TO BE HEARD

Megan Goldstein, Schwenksville, expressed that she agreed that if a survey does go out to the senior with regards to prom and graduation that it must be done fast. She spoke about seeing other schools having already picked dates for future celebrations. She stated that if it has to be virtual then fine but they just need to know this sooner rather than later. Ms. Goldstein added that she has a senior and she knows that the kids really want to walk across the stage at graduation and have some kind of prom as many have their dresses.

Joy Crowle, Collegeville, thanked Spring-Ford for all they do in the good times, the bad times and even the crazy times. She thanked Mr. DiBello for bringing up the idea of the survey. Ms. Crowle expressed that she agrees with Ms. Goldstein that many other districts have dates on the books. She spoke of how disappointed the senior class is as from the time they enter school all they talk about is graduation, getting to the end and putting your best foot forward. Ms. Crowle congratulated Spring-Ford for the job of getting into the top 100 schools in PA. She stated that the Class of 2020 deserves a huge shout out as they are a huge part of getting the district into that top 100. She added that these kids deserve to have a walking graduation on the field with their class so they can walk down the field, move their tassels, go up and get their diploma and throw their hats up together as the Class of 2020. Ms. Crowle commented that if the state is open and it is safe then let's make this happen for them.

Isabel Crowle, Collegeville, commented that she is a senior who appreciates what the district is doing. She stated that she wants to show that the seniors do have a voice and she has spoken to many seniors and all of her friends and all they really want is a real graduation ceremony and even a prom if possible. She added that she had heard that there may be a senior picnic and wanted to suggest that possibly there could be a graduation held prior to the picnic. Ms. Crowle commented that she has seen the postings of events other districts have scheduled for later in the summer and if the state is open and we do not have anything scheduled then she knows her and other seniors will be very upset. She urged the district to put a plan in place.

Kim Schempp, Schwenksville, stated that she loves the survey idea Mr. DiBello recommended but feels that this need to be done a couple weeks ago as they are being pressed for dates and times. She stated that she agrees with the other callers tonight that a date needs to be set for sometime in August so that if we are able to be together then we have something already on the books that people can plan for. Ms. Schempp stated that what she is finding from her senior is that these kids are in a state of limbo as they have gone through 13 years of school if you include kindergarten and all of a sudden everything stopped in the middle of their 13th year. She reiterated that the kids are in a state of limbo and what they really need is closure which is graduation. Ms. Schempp said that in order for these kids mentally to move onto the next stage of life which is college, they need closure and a graduation. She said the kids need to walk down the aisle, across the field with all of the other students, throw their hats up into the air and celebrate. She commented that even if they needed to limit the amount of guests, whatever needed to be done then as much as possible should be done to get these kids a graduation. Ms. Schempp added that mentally and in order for the kids to successfully make the transition into college then what they really and truly need is a graduation. She urged the district to get a date scheduled so that we can get all of this together and said that all of the parents will be willing to help out. She added that the Air Force Academy just graduated 967 cadets in this time of quarantine in April and families were not included and her hope is that by August families could be included even if the number of guests needed to be limited. She urged the district to get the kids out onto the field to graduate as they should. She expressed appreciation for what the district has set up for seniors in May and June.

Jen Lancenese, Collegeville, commented that she agrees with Ms. Crowle in that she would love to see the kids have a real graduation. She offered her help in any way she can assist. She thanked the district for all they are doing.

Rachael Ladd, Pottstown, stated that she saw an email come out today regarding the 4th marking period not being graded and she wondered how students will be evaluated to go to the next grade level. Dr. Murray responded that due to COVID-19 we are not able to retain students so the district is trying to continue the education as best as possible for students. Dr. Murray stated that if a parent has a question about their child being retained then it is likely that there would have already been conversations held with parents. She encouraged any parent with a concern on their student being retained to reach out to the principal to discuss this. Ms. Ladd questioned that if no conversation had been had as of yet that the assumption is that their student will be moving onto the next grade level and Dr. Murray replied most likely but she would encourage this be directed to her child's teacher and building principal.

Shelly Brice, Phoenixville, stated that she has 2 seniors and it was very emotional for all of them when school was cancelled. She commented that just like the other moms she really wants to see her kids graduate. She added that the kids have been robbed of all of these experiences that everyone should have. Ms. Brice said she understands what the district is doing but hears of all these other schools that are setting dates and she questioned if Spring-Ford had even checked into what other schools are doing or looked at other possibilities. She asked that the district do anything possible for the kids as she feels they deserve it and have worked hard.

Dr. Goodin commented that he believes everyone would like to see a normal traditional graduation but he does not feel that this will be able to happen. He stated that he is aware of what other districts are proposing to their families for events later in the summer but our thought was to come up with a plan that was going to meet our need due to the current circumstances.

Discussion arose regarding Val Arkoosh's statements about no graduation ceremonies be held in the spring. There was some question on whether she had this authority to make that directive and Mr. Fitzgerald was asked to comment. Mr. Fitzgerald stated that he had shared a communication with Dr. Goodin on Friday which was shared with the Board. He stated that Val Arkoosh cannot act unilaterally based on analysis but she did speak at a press conference. Mr. Fitzgerald stated that to the extent that the Board of Commissioners would desire to enter into some type of restrictive practice for the school districts, it is believed that they likely could, but to date that has not occurred yet at the county level. He said that his sense is generally that whatever is going to happen at the county level is going to be dictated by what the State Department of Health and the Secretary of Health say we can do.

Suzy Snyder, Phoenixville, commented that her son is a senior and she takes a different standpoint. She stated that she appreciates what Dr. Goodin and Dr. Nugent have planned for the seniors. She liked the idea of students being able to walk across the stage and for their family to be able to come and take pictures. Ms. Snyder felt that it was a great opportunity for the kids and family. She agreed that this whole scenario stinks of not being able to have a normal graduation. Ms. Snyder commented that she agrees that if the district gave them another date that it would not be able to be kept and that would be just one more disappointment for the kids. She again expressed her thanks to Dr. Nugent and Dr. Goodin and said her son is happy with this idea.

Joseph Sollazzo, Royersford, commented that he has grade school children and his concern is the displacement his kids have with not being able to have live interactions with their teachers and he wondered if there was any thought on how this could be improved if it were to go into the fall. He stated that with the asynchronous learning it feels like kids are just completing tasks and not actually learning. Dr. Goodin relayed that we are a brick and mortar school and not a cyber-school so this is not optimal but rather the best plan we could put together. He added that the hope is that it will not extend into the fall but if it does then given time he believes improvements will come into play but he does not see us ever doing synchronous learning. He stated that this will have to be determined as we get further into the summer. Dr. Murray added that they did just roll out Microsoft Teams which will allow more of an opportunity to provide interaction. She stated that this just started this week and the hope is that families will start to see and feel more teacher interaction occurring. Mr. DiBello commented that Mr. Sollazzo raises a good point and if this continues the district needs to figure out how to get as closely to synchronous learning as possible. He advised that Montgomery County is still in the red category so he is not sure when the county will open up. He stated that we will have to look and prepare on what will happen come late August and how to improve this for the fall if it continues. Dr. Goodin stated that he agrees with this wholeheartedly and that planning will be taking place during the summer if we will be continuing with an online learning environment using the experience we gained this spring.

Rachel Schempp, Schwenksville, thanked everyone for all of their efforts on graduation and senior events. She stated that she and her peers have put a ton of work into their schooling, homework, projects, and quizzes. She commented that they feel that graduation is a necessary event as they wear their caps and gowns and take pictures like other seniors have gotten to do. She said this event gives them closure and lets them move on so if this is possible she thinks the district should do it. Ms. Schempp stated that if they are able to have a senior bar-b-que or something like that then they should have a graduation too. She again expressed her thanks for all of the efforts being put into these events.

XIII. ADJOURNMENT

Mr. Jackson made a motion to adjourn and Mrs. Melton seconded it. The motion passed 9-0. The meeting adjourned at 9:15 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

SFASD Capital Projects FY20/21 (Maintenance)

| School | Project | Board Approved Financials | Board Approval as Essential |
|------------------------|---|---------------------------------|-----------------------------------|
| Limerick Elementary | Fire Alarm Replacement (Labor Only) | YES | TBD |
| Brooke Elementary | Classroom HVAC Replacement (Labor Only) | YES | TBD |
| 9th Grade Center | Phase 2 Window Replacement (Labor Only) | YES | TBD |
| Spring City Elementary | Replace classroom carpet with VCT | YES | TBD |
| 8th Grade Center | Wood Floor replacement 2 classrooms | YES | TBD |
| 9th Grade Center | School Painting | YES | Defer |
| District Office | HVAC Replacement | NO | TBD |
| Royersford | Paving Driveway, parking lot and circle | NO | TBD |
| 9th Grade Center | Paving Parking lot (partial phase 1) | NO | TBD |

SFASD Capital Projects FY20/21 (IT)

| | | | |
|------------------|--|-----|-----|
| Flex | Copper and Fiber cabling for modernized learning | YES | TBD |
| 9th Grade Center | Copper and Fiber cabling for modernized learning | YES | TBD |
| HS | Copper and Fiber cabling for modernized learning | YES | TBD |

SFASD Summer Project (Maintenance)

| School | Project | Board Approval as Essential |
|----------------|--|-----------------------------------|
| Flex | Stair tread replacement & 3 classroom VCT | TBD |
| Flex Gym floor | Gym floor sanding and refinishing (2) | TBD |
| All schools | Gym floor sanding and refinishing | TBD |
| All schools | Fire alarm inspection and certifications | TBD |
| All schools | Fire suppression inspection and certifications | TBD |

| | |
|---------|-----------------------|
| Book | Policy Manual |
| Section | 600 Finances |
| Title | Special Purpose Funds |
| Code | 618 |
| Status | Active |
| Adopted | March 25, 1991 |

Purpose

It is the purpose of this policy to establish financial supervision and controls for the administration of the various activities that involve Special Purpose Funds.

Authority

Student Activity Funds are not part of district funds but shall be supervised by the Superintendent, approved by the Board, and who countersign all checks drawn upon them.[\[2\]](#)

Definition

For purposes of this policy, the Student Activity Fund(s) shall include the following activities: student government, student clubs, student entertainments, student publications, school classes, school band, and school orchestra.

Other Special Purpose Funds are school cafeteria and interscholastic athletics funds.[\[3\]](#)

Other Special Purpose Funds shall be controlled and budgeted in accordance with this policy and Pol. 808.[\[3\]](#)

Guidelines

In order to ensure proper supervision of all Special Purpose Funds using the name of the school, the Board establishes the following guidelines:[\[2\]](#)

Funds of any student body organization must be deposited in the designated school depository.

Funds collected shall be turned in to the Building Principal before the end of each school day, to be safeguarded until they are deposited as soon thereafter as possible.

Funds from the cafeteria activities shall be treated as prescribed in Pol. 808.[\[4\]](#)

Funds from interscholastic athletic activities shall be under the supervision of the Principal and Athletic Director.

Records shall be maintained of the receipt and disbursement of all such funds in designated accounts according to the activity involved.[\[2\]](#)

Disbursements from such funds shall be made by check only upon the request of the authorized advisor and the approval of the principal.

All checks shall be signed by the person authorized to approve such disbursements.

All funds should be of an exchange nature and large balances should not be permitted to accumulate. Money should not be raised or collected unless there is a definite purpose for doing so.

All funds accumulated in the name of a specific activity must be closed out annually and any residual funds from a graduating class or the termination of an activity shall revert automatically to the school district.

A financial report of the condition of each Special Purpose Fund organization shall be submitted to the Board in the annual audit.[\[2\]](#)

Legal

2. 24 P.S. 511

3. Pol. 808

4. 24 P.S. 504

| | |
|--------------|----------------------------------|
| Book | Policy Manual |
| Section | 100 |
| Title | Equity, Diversity, and Inclusion |
| Code | 128 |
| Status | Draft |
| Adopted | |
| Last Revised | |

Purpose

To create an environment that fosters awareness and self-awareness of diverse perspectives and backgrounds; to build a community where everyone feels accepted and valued, and to be purposeful in looking for value in others. We strive to overcome conscious and unconscious bias, participate in courageous conversations and create an inclusive culture that welcomes the diverse beauty of the entire school community.

Definition

Culturally responsive teaching - An educator's ability to recognize students' cultural displays of learning and meaning-making and respond positively and constructively with teaching moves that use cultural knowledge as a scaffold to connect what the student knows to new concepts and content in order to promote effective information processing. All the while, the educator understands the importance of being in relationship and having a social-emotional connection to the student in order to create a safe space for learning. [1]

Cultural proficiency - Cultural Proficiency is the policies and practices in an organization or the values and behavior of an individual, that enable the person or institution to engage effectively with people and groups who are different from them. Cultural Proficiency is a lens for examining one's work and one's relationships. [2]

Diversity - Refers to a variety of differences among people in the school community. It is an understanding that each individual is unique, and a recognition of individual differences, which can include but are not limited to race, color, class, religious creed, ancestry, language, disability, sex, gender (including gender identity or expression) or national origin.

Educational equity - Raising the achievement of all students while (1) narrowing the gaps between the lowest and highest performing students and (2) eliminating the racial predictability and disproportionality of which student groups occupy the highest and lowest achievement categories. [3]

Equitable access – refers to the ways in which educational institutions and policies strive to ensure that students have equal and equitable opportunities to take full advantage of their

education. Increasing access generally requires schools to provide additional services or remove any actual or potential barriers that might prevent some students from equitable participation in certain courses or academic programs.

Inclusion - Inclusion refers to a cultural and environmental feeling of belonging. It can be assessed as the extent to which individuals are valued, respected, accepted and encouraged to fully participate in the school community. Individuals in inclusive environments feel appreciated for their unique characteristics and are therefore comfortable sharing their ideas and other aspects of their true and authentic selves.

School Community - Includes school employees, students, parents, guardians, Board of Education members, and all individuals who interact with Spring-Ford Area School District for any reason.

Authority

It is the right of every student to have an equitable educational experience within the Spring-Ford Area School District (District). This policy will ensure that, the District is focused on closing the opportunity gap by providing historically under-served students with equitable access to programming and support resources and working to eliminate policies, practices, attitudes, and cultural messages that reinforce individual and institutional bias and create disparate outcomes. This policy emphasizes the achievement gap that exists between white students and students of color such that race must cease to be a predictor of student achievement and success.

Guidelines

The District shall work to:

- Raise the achievement of all students while narrowing the gaps between the lowest and highest performing students;
- Eliminate the racial predictability and disproportionality in all aspects of education and its administration;
- Ensure all students graduate from the District ready to succeed in a racially and culturally diverse local, national, and global community.

In order to achieve educational equity for our students, the District shall:

- Provide every student equitable access to curriculum, support, facilities and other educational resources, even when this means differentiating resource allocation;
- Review existing policies, programs, professional development and procedures to ensure the promotion of racial equity;
- Increase racial, gender, and linguistic diversity among the teacher and administrator workforce;
- Implement culturally responsive professional development to strengthen employees' knowledge and skills for eliminating opportunity gaps and other disparities in achievement;

- Ensure that each school creates a welcoming culture and inclusive environment that reflects and supports the diversity of the District's student population, their families, and communities;
- Provide multiple pathways to success in order to meet the needs of the diverse student body, and shall actively encourage, support and expect high academic achievement for all students;
- Provide materials and assessments, consistent with State regulations and District policy and within budgetary considerations, which are geared towards the understanding and appreciation of culture, class, language, ethnicity and other differences that contribute to the uniqueness of each student and staff member;
- Facilitate equitable access to co-curricular and extra-curricular activities, and enrichment opportunities; and
- Ensure resource distribution to District schools that is responsive to individual school needs to further equity goals, while maintaining compliance with laws, regulations and Board Policy.

Programming and Service Delivery

Special attention will be given to ensure that racial and ethnic diversity is a primary consideration in the District. Racial and ethnic diversity as well as cultural responsiveness shall be considered when staffing individual schools as well as staffing patterns within the District.

Teachers shall practice equity in their classrooms by providing reasonable supports and accommodations necessary to ensure all students have access to the same opportunities.

Ensuring cultural proficiency among District staff so every adult exhibits the ability to understand cultural differences and effectively interact with a diverse population.

Curriculum and Instructional Materials

The curricular materials used by the District should include realistic and respectful portrayals of the members of various racial, ethnic, and cultural groups that reflect balanced representation. Within curricular materials, students and staff should be afforded a wide range of culturally responsive experiences and opportunities to broaden their bases of understanding.

Delegation of Responsibility

The Superintendent or designee shall develop procedures to implement this policy, including an action plan and timeline with clear accountability and metrics. The District shall assign administrative support whose duties shall include coordinating all of the educational equity initiatives in order to provide an equal educational opportunity.

At least annually, the Superintendent or designee shall report to the Board on the progress towards achieving the goals outlined in this policy.

The Superintendent or designees shall use due diligence and cultural responsiveness when hiring educational consultants; creating and revising school curriculum; creating discipline policies or

practices; creating or revising selections processes for special education, gifted and talented programs, and advanced placement classes; selecting, developing, and evaluating teachers, principals, instructional assistants and other school personnel; designating criteria for setting performance increments; involving parents/guardians; and creating plans for facilities use.

Legal

[1] Zaretta Hammond, Culturally Responsive Teaching and the Brain, p. 15 (2015)

[2] The Cultural Proficiency Framework (<http://www.teacherleadershipinstitute.org/wp-content/uploads/2015/03/Cultural-Proficiency-Framework.pdf>)

[3] Glenn Singleton and Curtis Linton, Courageous Conversations About Race, p. 46 (2006).

13. 20 U.S.C. 6321

Book: Policy Manual

Section: 200 Pupils

Title: Attendance

Code: 204

Status: Active

Purpose

The Board recognizes that attendance is an important factor in educational success, and supports a comprehensive approach to identify and address attendance issues.[\[1\]](#)

Authority

The Board requires the attendance of all students during the days and hours that school is in session, except that temporary student absences may be excused by authorized district staff in accordance with applicable laws and regulations, Board policy and administrative regulations.[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)

Definitions

Compulsory school age shall mean the period of a student's life from the time the student's person in parental relation elects to have the student enter school, which shall be no later than eight (8) years of age, until the student reaches seventeen (17) years of age. Beginning with the academic year 2020-2021, compulsory school age shall mean no later than age six (6) until age eighteen (18). The term does not include a student who holds a certificate of graduation from a regularly accredited, licensed, registered or approved high school.[\[8\]](#)[\[9\]](#)

Habitually truant shall mean six (6) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[\[9\]](#)

Truant shall mean having incurred three (3) or more school days of unexcused absences during the current school year by a student subject to compulsory school attendance.[\[9\]](#)

Person in parental relation shall mean a:[\[9\]](#)

1. Custodial biological or adoptive parent.
2. Noncustodial biological or adoptive parent.
3. Guardian of the student.

4. Person with whom a student lives and who is acting in a parental role of a student.

This term shall not include any county agency or person acting as an agent of the county agency in the jurisdiction of a dependent child as defined by law.[\[10\]](#)

School-based or community-based attendance improvement program shall mean a program designed to improve school attendance by seeking to identify and address the underlying reasons for a student's absences. The term may include an educational assignment in an alternative education program, provided the program does not include a program for disruptive youth established pursuant to Article XIX-C of the Pennsylvania Public School Code.[\[9\]](#)

Delegation of Responsibility

The Superintendent or designee shall annually notify students, persons in parental relation, staff, local children and youth agency, and local magisterial district judges about the district's attendance policy by publishing such policy in student handbooks and newsletters, on the district website and through other efficient communication methods.[\[1\]](#)[\[11\]](#)

The Superintendent shall require the signature of the person in parental relation confirming that the policy has been reviewed and that the person in parental relation understands the compulsory school attendance requirements.

The Superintendent or designee, in coordination with the building and/or house principals, Attendance Officer, and/or Home and School Visitor shall be responsible for the implementation and enforcement of this policy.

The Superintendent or designee shall develop administrative regulations for the attendance of students which:

1. Govern the maintenance of attendance records in accordance with law.[\[12\]](#)[\[13\]](#)
2. Detail the process for submission of requests and excuses for student absences.
3. Detail the process for written notices, School Attendance Improvement Conferences, School Attendance Improvement Plans, and referrals to a school-based or community-based attendance improvement program, the local children and youth agency, or the appropriate magisterial district judge.
4. Clarify the district's responsibility for collaboration with nonpublic schools in the enforcement of compulsory school attendance requirements.
5. Ensure that students legally absent have an opportunity to make up work.

Guidelines

Compulsory School Attendance Requirements

All students of compulsory school age who reside in the district shall be subject to the compulsory school attendance requirements.[\[5\]](#)

A student shall be considered in attendance if present at any place where school is in session by authority of the Board; the student is receiving approved tutorial instruction, or health or therapeutic services; the student is engaged in an approved and properly supervised independent study, work-study or career education program; the student is receiving approved homebound instruction; or the student's placement is instruction in the home.[\[2\]\[5\]\[14\]\[15\]](#)[\[16\]](#)[\[17\]](#)[\[18\]](#)[\[19\]](#)[\[20\]](#)

The following students shall be excused from the requirements of attendance at district schools, upon request and with the required approval:

1. On certification by a physician or submission of other satisfactory evidence and on approval of the Department of Education, children who are unable to attend school or apply themselves to study for mental, physical or other reasons that preclude regular attendance.[\[6\]\[7\]\[21\]](#)
2. Students enrolled in nonpublic or private schools in which the subjects and activities prescribed by law are taught.[\[5\]\[22\]](#)
3. Students attending college who are also enrolled part-time in district schools.[\[23\]](#)
4. Students attending a home education program or private tutoring in accordance with law.[\[5\]](#)[\[18\]](#)[\[24\]](#)[\[25\]](#)[\[26\]](#)[\[27\]](#)
5. Students fifteen (15) or sixteen (16) years of age whose enrollment in private trade or business schools has been approved.[\[5\]](#)
6. Students fifteen (15) years of age, as well as students fourteen (14) years of age who have completed the highest elementary grade, engaged in farm work or private domestic service under duly issued permits.[\[7\]](#)
7. Students sixteen (16) years of age regularly engaged in useful and lawful employment during the school session and holding a valid employment certificate. Regularly engaged means thirty-five (35) or more hours per week of employment.[\[7\]\[15\]](#)
8. Students participating in agricultural fairs in conformity with section 1329(b) of the Public School Code of 1949 (24 P.S. § 13-1329(b)).

The Board will recognize other justifiable absences for part of the school day. These shall include medical or dental appointments, court appearances, driver examinations and/or family emergencies.

The Board may report to appropriate authorities infractions of the law regarding the attendance of students below the age of seventeen (17); or eighteen (18) beginning with the 2020-2021 school year. The Board shall issue notice to those persons in parental relation who fail to comply

with the statutory requirements of compulsory attendance that such infractions will be prosecuted according to law.

Excused/Lawful Absence

For purposes of this policy, the following conditions or situations constitute reasonable cause for absence from school:

1. Illness, including if a student is dismissed by designated district staff during school hours for health-related reasons.[\[3\]\[6\]](#)
2. Obtaining professional health care or therapy service rendered by a licensed practitioner of the healing arts in any state, commonwealth or territory.[\[6\]](#)
3. Quarantine.
4. Family emergency.
5. Recovery from accident.
6. Required court attendance.
7. Death in family.
8. Participation in a project sponsored by a statewide or countywide 4-H, FFA or combined 4-H and FFA group, upon prior written request.[\[1\]\[6\]](#)
9. Observance of a religious holiday observed by a bona fide religious group, upon prior written request from the person in parental relation.[\[28\]](#)
10. Adult-Sponsored Tours and Trips - Upon receipt of a written request from the parents of the pupils involved, pupils may be excused from school attendance to participate in a family trip provided during the school term at the expense of the parents when such trip is evaluated by the district Superintendent or the Superintendent's designee(s). Pupil participants therein are subject to direction and supervision by an adult acceptable to the district Superintendent or the Superintendent's designee(s) and to the parents of the pupils concerned.

The following regulations are applicable:

- a. Absences for non-school trips shall not be excused unless a written request by the parent has been approved by the building principal. Such requests are to be submitted in a format developed by school officials ten (10) days prior to the date of the trip
- b. Only ten (10) days of absence for non-school trips during any school year will be classified as excused. If a student already has a number of excused days (cumulative of sick, previous non-school trip or other excused reason) for that

school year, only the difference between the number of accrued excused days up to ten (10) will be approved as excused. The remaining days will be considered unexcused. Additional days will be classified as unexcused and/or unlawful and will be subject to the legal procedure prescribed by attendance regulations.

- c. Coursework missed during a period of excused absence to participate in a trip must be completed satisfactorily after return to school within fourteen (14) calendar days subsequent to the last approved day of absence. Given adequate notice of planned absences, teachers are requested, insofar as such is possible, to provide an outline of assignments for completion during the period of absence. Work submitted by students in conforming with this requirement is to be evaluated, without penalty, for late submission.
- d. Absences from school to participate in adult-sponsored tours and trips may not be approved for students who are failing two (2) or more subjects; for students who are identified as habitually truants and/or, for students for whom a physician's excuse is required.
- e. Students who participate in non-school trips of educational merit shall, at the discretion of the teacher, give an oral or submit a written report concerning the highlights of the trip. At the discretion of the teacher, such report may be accepted in lieu of comparable course requirements.
- f. Family or non-school sponsored trips that exceed ten (10) consecutive school days will result in the student being disenrolled from the school district. Upon return from the family or non-school sponsored trip, a person in parental relation will need to re-register with the District by first scheduling and attending an appointment with the District Office.

11. College or postsecondary institution visit, with prior approval.

12. Other urgent reasons that may reasonably cause a student's absence, as well as circumstances related to homelessness and foster care.[\[3\]](#)[\[6\]](#)[\[30\]](#)[\[31\]](#)

The district may limit the number and duration of nonschool-sponsored educational tours or trips and college or postsecondary institution visits for which excused absences may be granted to a student during the school year.

Temporary Excusals –

The following students may be temporarily excused from the requirements of attendance at district schools:

1. Students receiving tutorial instruction in a field not offered in the district's curricula from a properly qualified tutor approved by the Superintendent, when the excusal does not interfere with the student's regular program of studies.[\[5\]](#)[\[14\]](#)[\[18\]](#)
2. Students participating in a religious instruction program, if the following conditions are met:[\[28\]](#)[\[32\]](#)

- a. The person in parental relation submits a written request for excusal. The request shall identify and describe the instruction, and the dates and hours of instruction.
 - b. The student shall not miss more than thirty-six (36) hours per school year in order to attend classes for religious instruction.
 - c. Following each absence, the person in parental relation shall submit a statement attesting that the student attended the instruction, and the dates and hours of attendance.
 - d. All absences from school for religious holidays or for religious instruction, subject to the requirements of this section, shall be excused, and no student so excused shall be deprived of an award or eligibility to compete for an award or the opportunity to make up a test given on the religious holiday.
3. School age children unable to attend school upon recommendation of the school physician and a psychiatrist or school psychologist, or both, and with approval of the Secretary of Education.[\[21\]](#)

Parental Notice of Absence –

Absences shall be treated as unexcused until the district receives a written excuse explaining the absence, to be submitted within three (3) days of the absence.

A maximum of ten (10) days of cumulative lawful absences (including excused days for non-school trips) verified by parental notification shall be permitted during a school year. All absences beyond ten (10) cumulative days shall require an excuse from a licensed practitioner of the healing arts. An absence or period of absence shall be deemed unexcused if a physician's statement is not submitted as required under the provisions of this policy.

Unexcused/Unlawful Absence

For purposes of this policy, absences which do not meet the criteria indicated above shall be permanently considered unexcused.

An out-of-school suspension may not be considered an unexcused absence.[\[9\]](#)

Parental Notification –

District staff shall provide prompt notice to the person in parental relation upon each incident of unexcused absence.

Enforcement of Compulsory Attendance Requirements

Student is Truant –

When a student has been absent for three (3) days during the current school year without a lawful excuse, district staff shall provide notice to the person in parental relation who resides in the same household as the student within ten (10) school days of the student's third unexcused absence.[\[33\]](#)

The notice shall:[\[33\]](#)

1. Be in the mode and language of communication preferred by the person in parental relation;
2. Include a description of the consequences if the student becomes habitually truant; and
3. When transmitted to a person who is not the biological or adoptive parent, also be provided to the student's biological or adoptive parent, if the parent's mailing address is on file with the school and the parent is not precluded from receiving the information by court order.

The notice may include the offer of a School Attendance Improvement Conference.[\[33\]](#)

If the student incurs additional unexcused absences after issuance of the notice and a School Attendance Improvement Conference was not previously held, district staff shall offer a School Attendance Improvement Conference.[\[33\]](#)

School Attendance Improvement Conference (SAIC) –

District staff shall notify the person in parental relation in writing and by telephone of the date and time of the SAIC.[\[33\]](#)

The purpose of the SAIC is to examine the student's absences and reasons for the absences in an effort to improve attendance with or without additional services.[\[9\]](#)

The following individuals shall be invited to the SAIC:[\[9\]](#)

1. The student.
2. The student's person in parental relation.
3. Other individuals identified by the person in parental relation who may be a resource.
4. Appropriate school personnel.
5. Recommended service providers.

Neither the student nor the person in parental relation shall be required to participate, and the SAIC shall occur even if the person in parental relation declines to participate or fails to attend the scheduled conference.[\[33\]](#)

The outcome of the SAIC shall be documented in a written School Attendance Improvement Plan. The Plan shall be retained in the student's file. A copy of the Plan shall be provided to the person in parental relation, the student and appropriate district staff.[\[33\]](#)

The district may not take further legal action to address unexcused absences until the scheduled SAIC has been held and the student has incurred six (6) or more days of unexcused absences.[\[33\]](#)

Student is Habitually Truant –

When a student under fifteen (15) years of age is habitually truant, district staff:[\[34\]](#)

1. Shall refer the student to:
 - a. A school-based or community-based attendance improvement program; or
 - b. The local children and youth agency.
2. May file a citation in the office of the appropriate magisterial district judge against the person in parental relation who resides in the same household as the student.[\[34\]](#)

When a student fifteen (15) years of age or older is habitually truant, district staff shall:[\[34\]](#)

1. Refer the student to a school-based or community-based attendance improvement program; or
2. File a citation in the office of the appropriate magisterial district judge against the student or the person in parental relation who resides in the same household as the student.

District staff may refer a student who is fifteen (15) years of age or older to the local children and youth agency, if the student continues to incur additional unexcused absences after being referred to a school-based or community-based attendance improvement program, or if the student refuses to participate in such program.[\[34\]](#)

Regardless of age, when district staff refer a habitually truant student to the local children and youth agency or file a citation with the appropriate magisterial district judge, district staff shall provide verification that the school held a SAIC.[\[34\]](#)

Filing a Citation –

A citation shall be filed in the office of the appropriate magisterial district judge whose jurisdiction includes the school in which the student is or should be enrolled, against the student or person in parental relation to the student.[\[35\]](#)

Additional citations for subsequent violations of the compulsory school attendance requirements may only be filed against a student or person in parental relation in accordance with the specific provisions of the law.[\[35\]](#)

Special Needs and Accommodations

If a truant or habitually truant student may qualify as a student with a disability, and require special education services or accommodations, the Director of Special Education shall be notified and shall take action to address the student's needs in accordance with applicable law, regulations and Board policy.[16][36][37][38]

For students with disabilities who are truant or habitually truant, the appropriate team shall be notified and shall address the student's needs in accordance with applicable law, regulations and Board policy.[16][36][38]

Discipline

The district shall not expel or impose out-of-school suspension, disciplinary reassignment or transfer for truant behavior.[\[33\]](#)