

On May 20, 2019 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:38 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Linda C. Fazzini and Kelly J. Spletzer
Region II: Dawn R. Heine and Colleen Zasowski
Region III: Mark P. Dehnert and Christina F. Melton
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Nandini M. Patel and Julianna Lelli

The following Board Members were absent: **Clinton Jackson** and **Dr. Edward Dressler**

ANNOUNCEMENTS

Nandini and Julianna reminded parents that there is a Staff In-service day tomorrow, May 21st which means there is no school for students. They also advised all seniors from Brooke, Evans and Oaks Elementary Schools to RSVP for the Class of 2019 Elementary Reunion. Senior can visit the High School webpage for dates, times and RSVP information.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. ACTION ITEMS

Mr. Dehnert made a motion to approve Items A-N and Mrs. Heine seconded it. The motion passed 7-0.

- A. The Board approved **Resolution 2019-11** commending the **Spring- Ford Middle School Indoor Guard Program** for successfully placing first at the Cavalcade Indoor Association Championships, first at the Tournament Indoor Association Chapter 3 Championships, second at the Tournament Indoor Association Atlantic Coast Championship in the Scholastic Middle School Division, finishing with an undefeated season in the Cavalcade Indoor Association and being rewarded for being one of the best Scholastic Indoor Middle School Programs in the region. **(Attachment A1)**
- B. The Board approved **Resolution 2019-12** commending **Ingrid Shu** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Orchestra. **(Attachment A2)**
- C. The Board approved **Resolution 2019-13** commending **Peter Boretskii** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A3)**

- D. The Board approved **Resolution 2019-14** commending **Lauren Dougherty** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A4)**
- E. The Board approved **Resolution 2019-15** commending **Daniel Meade** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A5)**
- F. The Board approved **Resolution 2019-16** commending **Rachel Pragman** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A6)**
- G. The Board approved **Resolution 2019-17** commending **Owen Wright** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Choir. **(Attachment A7)**
- H. The Board approved **Resolution 2019-18** commending **Colleen McDermott** for successfully auditioning and participating in the 2019 Pennsylvania Music Educator's Association, District 11 Band Festival as well as the 2019 District 11 Orchestra Festival. **(Attachment A8)**
- I. The Board approved **Resolution 2019-19** commending the **Spring-Ford High School Girls' Track Team** and their coaches, **Danielle Stauffer, Geoffrey Kahler, Richard Loughhead, Amanda Birnbrauer, Damien Boham, David Cain, Heather Giovagnoli, John Kraynak** and **Matthew Varady** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' Track Championship. **(Attachment A9)**
- J. The Board approved **Resolution 2019-20** commending **Nene Mokonchu** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' 400 Meter Dash Championship. **(Attachment A10)**
- K. The Board approved **Resolution 2019-21** commending **Nene Mokonchu** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' High Jump Championship. **(Attachment A11)**
- L. The Board approved **Resolution 2019-22** commending **Dean Wright** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Long Jump Championship. **(Attachment A12)**
- M. The Board approved **Resolution 2019-23** commending the **Spring-Ford Boys' Lacrosse Team** and their coaches **Kevin Donnelly, Kevin Czapor, and Chuck Baker** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Lacrosse Championship. **(Attachment A13)**
- N. The Board approved **Resolution 2019-24** commending the **Spring-Ford Boys' Tennis Team** and their coaches **John Brennan, Ryan Rendick** and **Brent Kissel** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' Tennis Championship. **(Attachment A14)**

Mr. DiBello advised that Item O needed to be modified. He stated that the amount should read not to exceed \$21,000.00.

Mrs. Heine made a motion to approve newly modified Item O and Mrs. Melton seconded it. The motion passed 7-0.

- O. The Board approved a contract between the Spring-Ford Area School District and KIT Communications for wiring of the high school addition. The cost shall not exceed \$21,000.00 through the Co-Stars state contract and will be paid from the Capital Project Fund.

Mrs. Melton made a motion to approve Item P and Mrs. Fazzini seconded it. The motion passed 7-0.

- P. The Board approved Aramark to manage the District Food Services Program, effective for the 2019-2020 fiscal year, with the opportunity of four one-year renewals to this agreement. The agreement is consistent with the terms of the District's RFP as approved by the Pennsylvania Department of Education. Aramark will provide management services and will fill positions upon attrition of Spring-Ford Food Service Employees.

III. PRESENTATIONS

Dr. Carboy stated that they are here tonight and excited to present the meaning of Career Day at Royersford Elementary and how it impacts students. She introduced a video which gave a glimpse of the Career Day activities that took place at Royersford Elementary on May 7th.

Mrs. Rusinski commented that in helping to meet Act 339 requirements, Ram QUEST Teachers conducted student surveys. She reported that the Interest Profiler Survey was completed online by students through pacareerzone.org. She advised that the results of the survey helped students with the types of jobs they may want to explore based on their interests.

Fourth grade students from Royersford introduced themselves and spoke about their results from the Interest Profiler Survey.

Tommy Ricci reported that his top 3 career suggestions were medical scientist, allergist/immunologist, physical medicine/rehabilitation physician. He stated that he is most interested in becoming a medical scientist.

Seth Maddox reported that his top 3 career suggestions were police, security manager, and government official. He stated that he is most interested in becoming an officer of the law.

Piper Kornegay reported that her top 3 career suggestions were architect except landscape and novel, landscape architect, and poets/lyricist/creative writer. She stated that she is most interested in becoming a landscape architect.

Emerson Smith reported that her top 3 career suggestions were medical scientist, astronomer and political scientist. She stated that she is most interested in becoming an astronomer.

Simon Savage reported that his top 3 career suggestions were zoologist/wildlife biologist, hydrologist and soil/plant scientist. He stated that he is most interested in becoming a zoologist/wildlife biologist.

Stephen Ferrari reported that his top 3 career suggestions were a pilot, tae quan do master and a sports store owner. He stated that he is most interested in becoming a pilot.

Board Members who participated in the survey spoke about the results of their Interest Profiler Survey. They expressed that it was something that they found very interesting to participate in.

Mrs. Carboy invited the Board Members to consider being presenters next year for Career Day.

- A. **Dr. Teresa Carboy**, Principal, and **Mrs. Jessica Rusinski**, Ram QUEST Teacher, along with Students to present on “**Career Day**” at Royersford Elementary School.

Christopher Moritzen gave an overview of the Western Montgomery Career and Technology Center covering the past, the present and the future. He spoke of the renovation project at the Western Center to make it a state of the art career and technology center. Mr. Moritzen reported on the many changes during the past 9 years including the statistic that over the last 6 years they have achieved over the state and national average on the NOCTI Scores. He spoke about the new programs that have evolved over the past 9 years and are now available to students which include Sports Medicine, Bio Medical, Dental, Diesel and the addition of a 9th Grade Program. Mr. Moritzen reported on the enrollment growth which saw numbers go from the high 300's in 2014 to a projection of 644 for the 2019-2020 school year. He spoke of the efforts spent on the non-traditional recruitment process. He added that they now have roughly 36 young ladies in non-traditional programs such as metal tech, automotive, carpentry, diesel, and electrical. Mr. Moritzen reported on the Girls Night Out Event which allows female students to visit the Western Center and test out all of the programs offered as well as hear women in the industry speak about their careers in these fields. He discussed the rebranding and marketing of the Western Center which was done following the renovations adding that they are now being recognized at the state level and nationally including the Pennsylvania Department of Education for their success with special education students. Mr. Moritzen presented on the future plans for the Western Center which included the expansion of programs to include welding in the 2020-2021 school year. Mr. Moritzen expressed pride on the credentials, certifications and increased job placements students are receiving. He added that they plan to continue to build a vested interest from local and state legislators in order to increase exposure and the need for additional funding on a state and federal level. Mr. Moritzen stated that the overall goal is to prepare students for both career and college Readiness and his personal goal is to help students be able to earn a life sustaining wage. Mr. Moritzen commented that the goal is to move from Good to Great and that the theme at the Western Center is Together We Build.

Discussion took place on how to best advertise and recruit students to take advantage of the opportunities available at the Western Center, getting the information to younger grades, the use of social media for recruitment, and how to educate parents on what is available for their students.

- B. **Mr. Christopher Moritzen**, Administrative Director, to present “**Western Montgomery Career and Technology Center: Past, Present and Future**”.

Dr. Nugent thanked the Board for their support in engaging in the possible opportunity for another cultural experience for our students. Dr. Nugent introduced the High School German Teacher Ms. Ingrid Huss. He reported that he and Ingrid traveled to Stuttgart Germany to visit The exchange school, Friedrich-Eugens-Gymnasium, and learned of the opportunities there for our students. Dr. Nugent advised that the week prior to their travel to Germany, a contingent from the German school visited Spring-Ford to tour our district. Dr. Nugent provided the back-

ground on how the district was contacted by the German school to explore an exchange program. Dr. Nugent detailed the demographics of the school and showed pictures of the visit to the school. Ms. Huss spoke about the travel opportunities for students while abroad which included several areas of Germany, Austria and Switzerland. The German Exchange Program would be similar to the Ireland Exchange Program except that our students would travel every other year to Germany with their students coming here on our off years. Dr. Nugent stated that he would like to see a scholarship program developed so that possibly students who may not be able to afford a trip like this could potentially go. He expressed that he would like to see the German students travel here this fall.

Mr. DiBello expressed support of this initiative and stated that he would like to see the district do many exchange programs in order for students to see what the world has to offer. The only cost to the district would be for the travel costs and substitute coverage for the teacher chaperones.

- C. **Dr. Patrick Nugent**, High School 10-12 Principal, and **Ms. Ingrid Huss**, World Language Teacher, to provide an overview of the **German Exchange Program**.

Mr. DiBello on behalf of the School Board thanked **Nandini Patel** for her 2 years of service as the Student Representative to the School Board and wished her well as she moves onto college. Nandini thanked the Board and Dr. Nugent. She stated that being a student representative helped increase her skills for public speaking. Nandini expressed her gratefulness for the student representative program. She wished Eshika the new student representative luck and said that she will definitely miss Julianna her fellow student representative. Mr. DiBello spoke of the growth that everyone had witnessed in Nandini from her first meeting when she was quiet to the representative she is today. He wished her well as she heads onto college next year.

- D. **Mr. Thomas J. DiBello**, School Board President, to bid farewell to the current Student Representative to the School Board, **Nandini Patel**.

Mr. DiBello on behalf of the School Board introduced and welcomed **Eshika Seth** the new Student Representative to the School Board.

- E. **Mr. Thomas J. DiBello**, School Board President, to introduce the new Student Representative to the School Board, **Eshika Seth**.

IV. BOARD AND COMMITTEE REPORTS

Student Rep. Report Nandini Patel/Julianna Lelli

Julianna and Nandini gave their student report for the month of May. Julianna reported that prom was held and that both she and Nandini had fun which they captured in pictures taken from the evening. Nandini spoke about Senior Decision Day which she said was a blast and she commented that her parents loved seeing all the seniors who were going to Penn State in the fall. Julianna reported that the Senior Impact Awards were held and Nandini mentioned that she chose Mrs. Champion as a teacher who impacted her the most during her school career. Julianna advised that applications were sent out last month to student who expressed interest in the Student Ambassador Program. She commented that they had 10+ interviews over the past two weeks. She added that the blazers will be ordered shortly and the goal is to present the Student Ambassadors next month. Nandini reported that coming up there will not

be any school tomorrow and on May 27th. She advised that also upcoming events include many field trips taking place, the senior academic recognition banquet on May 23rd, the senior athletic banquet, final exams and lastly graduation for the Class of 2019.

Curriculum/Technology Dawn Heine 1st Tues. 6:30 p.m.

Mrs. Heine reported on the Curriculum/Technology Committee Meeting held on May 7, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Policy Colleen Zasowski 2nd Mon. 7:30 p.m.

Report next week.

Extracurricular Christina Melton 2nd Mon. 6:30 p.m. (alt. months)

Report next week.

Legislative Committee Christina Melton 3rd Weds. 7:30 p.m.

Mrs. Melton reported that only the House was in session last week but there are a number of bills of importance. She stated that key things to keep an eye on are mandated reporter penalties, hunting license bill, homebound student bill, 4 charter school bills and dual enrollment bill. Mrs. Melton commented that these are critical areas and it is important to get in touch and have our residents get in touch with state legislators as the community needs to more fully understand the potential impact to tax dollars. Mrs. Melton advised that House Bill 227 was approved by the Senate and clarifies that all candidates for office of school director will have to submit 10 signatures for nomination whereas before it had varied from district to district. She commented that another bill deals with mental health services age of consent which defines current law with regards to voluntary inpatient and outpatient mental health treatment and release of medical records for minors aged 14-18. Mrs. Melton stated that it defines that a parent or guardian has the right to consent to inpatient or outpatient treatment on behalf of a minor less than 18 without the minor's consent and also that minors 14 years and older can consent for treatment without the consent of their parent or guardian. She added that another bill gives Children and Youth Agencies access to student records without parental consent. Mrs. Melton also advised that House Bill 1423 would require school districts to put into place threat assessment teams to analyze potential problems and areas of concern that could lead to problems.

Finance Thomas J. DiBello 2nd Tues. 6:30 p.m.

Mr. DiBello reported on the Finance Committee Meeting held on May 14, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Property Thomas J. DiBello 2nd Tues. 7:30 p.m.

Mr. DiBello reported on the Property Committee Meeting held on May 14, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Mr. Dehnert thanked Chief Boyer for the work he did in getting the \$300,000 grant to upgrade the district's communication system.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that he had the honor and pleasure to visit and support Spring-Ford students as they participated in the Montgomery County Special Olympics taking place at Souderton High School. He stated that each year he is amazed at the passion and energy from the students and appreciates the teacher, instructional assistant and parental support from Spring-Ford and all of the surrounding schools. Dr. Roche added that the students from

across the county had a perfect weather day for the event and from the students and staff he spoke with, everyone was enjoying the Special Olympic experience. Dr. Roche shared that Spring-Ford is finishing up the first full year of being an active member of the Social Emotional Learning Connection Consortium that is led by Thom Stecher and Associates in partnership with the Chester County Intermediate Unit. He stated that the work of the consortium is centered on the belief that Social Emotional Learning (SEL) will influence all parts of a school community and that all stakeholders in the school community, administration, staff, paraprofessional, students and parents must all be active participants and support the SEL work. He added that as a part of the consortium, Spring-Ford was able to have over 50 faculty and staff members participate in professional development focused on various aspects of Social Emotional Learning and that sessions were also attended by some Spring-Ford elementary, middle and high school students as well as team of Spring-Ford parents. Dr. Roche commented that last week the district received its end of year report as a part of the data collection process that provides baseline data from sight visits to each of our schools as well as feedback collected from a faculty survey on Social Emotional Learning. He stated that the next steps are to share the results with our principals and administrative team in anticipation of goal setting for next school year. Dr. Roche added that a quick review of the report shows the many ways and programs that Spring-Ford already has in place with daily practices in our classrooms as well as the various Unity Days, Clubs and Resiliency efforts that support our students. He stated that the district has opportunities for growth and additional SEL work but the report acknowledges the current efforts and passion for Social and Emotional Learning at Spring-Ford.

Solicitor's Report

Mark Fitzgerald

There was no report.

V. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the April 15, 2019 Work Session minutes.
(Attachment A15)

VI. PERSONNEL

Mr. Dehnert asked about Item L wondering how much money the total compensation for this position would be. Mrs. Leiss replied that this position would be placed upon the professional salary schedule under athletic trainers. She added that athletic trainers come in at 80% of the teacher salary schedule so it would depend upon the educational level of that individual coming in. Mr. Dehnert asked for a ballpark figured including benefits and Mrs. Leiss responded that conservatively it was around \$65,000-\$70,000 with full benefits. Mr. Dehnert expressed that he was not in support of adding this position. Mr. DiBello commented that many high schools are moving in this direction and he felt it was a position that was definitely warranted. It was then suggested by Mrs. Melton that the job description be broadened to say it will benefit all of the students as right now it seems to lean towards athletes.

A. Resignations

1. **Kimberly A. Bast**; Director of Curriculum & Instruction, District Office. Effective: July 5, 2019.
2. **Stephanie Compton-Bain**; Extended School Year - School Counselor, 5/6th Grade Center. Effective: April 26, 2019.

3. **Anne Falcone**; Part-time, Food Service, Oaks Elementary School, for the purpose of retirement. Effective: June 16, 2019.
4. **Joan C. Flack**; Extended School Year - Instructional Assistant, 5/6th Grade Center. Effective: April 26, 2019.
5. **Katie A. Grohoski**; English Teacher, Senior High School. Effective: June 17, 2019.
6. **Anna E. Haring**; Instructional Support Teacher, Evans Elementary School. Effective: June 17, 2019.
7. **Jessie L. Hollinger**; Elementary Teacher, Evans Elementary School. Effective: June 17, 2019.
8. **Erin E. Hughes**; Extended School Year – Instructional Assistant, 5/6th Grade Center. Effective: May 14, 2019.
9. **Vanessa L. Mayer**; Special Education Teacher, Senior High School. Effective: June 17, 2019.
10. **Emily M. McCallister**; Special Education Teacher, Limerick Elementary School. Effective: July 25, 2019
11. **Debra A. Orner**; Instructional Assistant, 8th Grade Center, for the purpose of retirement. Effective: June 17, 2019.
12. **Susan M. Rorick**; Instructional Assistant, Evans Elementary School, for the purpose of retirement. Effective: June 17, 2019.
13. **Kathy E. Savage**; Level II Secretary, Senior High School, for the purpose of retirement. Effective: August 3, 2019.
14. **Dorothy M. Williams**; New Account Standards, District Office, for the purpose of retirement. Effective: July 1, 2019.

B. Leave of Absence

1. **Lindsay N. Miller**; Special Education Teacher, Senior High School, for a child-rearing leave per the Professional Agreement. Effective: August 21, 2019 through the end of the 2019-2020 school year.

C. Professional Staff

1. **Erin E. Hughes**; Instructional Support Teacher, Upper Providence Elementary School, replacing Michelle Fonte who retired. Compensation has been set at MS+30, Step 5, \$63,522.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Andrea M. Weber**; Instructional Support Teacher, Evans Elementary School, replacing Anna Haring who resigned. Compensation has been set at BS, Step 2, \$49,000.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

D. Support Staff

1. **Kenneth L. Rhoads**; Maintenance II – HVAC, replacing Michael A. Francis who resigned. Compensation has been set at \$23.93/hour with benefits per the Maintenance Benefit Summary. Effective: May 6, 2019.
2. **Maria G. Romano**; Part-time, Food Service (4 hours/day), Upper Providence Elementary School, replacing Heather Miscavage who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: May 8, 2019.
3. **Marie A. Smith**; Part-time, Food Service (4 hours/day), 8th Grade Center, replacing Carol Y. Keene who resigned. Compensation has been set at \$12.91/hour per the Food Service Plan. Effective: May 13, 2019.

E. Temporary Professional Employee

1. **Emily Castillo**; Special Education Teacher, Senior High School, replacing Cory Lush who had a change of assignment. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

F. Status Change

1. **Elaine M. Ruppert, Ed.D.**; 10-month House Principal to 12-month House Principal. Compensation has been set at \$117,815.22, with benefits per the Spring-Ford Principals and Administrators Association. Effective: July 1, 2019.

- G. Administration recommends approval of the following Special Education Teachers to be hired for the 2019 Extended School Year – Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from IDEA funds.

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|-------------------------------|----------------------------------|
| 1. Celeste Baumgardner | 5. Alice B. Hollingsworth |
| 2. Amanda Burr | 6. Kevin Lewis |
| 3. Greta Ertzgard | 7. Kara C. McQuaid |
| 4. Deirdre A. Gilinger | 8. Michelle M. Stead |

- H. Administration recommends approval of the following Support Staff to be hired for the 2019 Extended School Year Program(s). Compensation for new employees will be set at \$16.36 - \$19.40/hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from IDEA funds.

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| 1. Mary Abraham | 6. Marisa Moley |
| 2. Brittany L. Berry | 7. Kristin Richter |
| 3. Ronda Brisbois | 8. Trisha L. Santangelo |
| 4. Michelle A. Mack | 9. Sara K. Stoltzfus |
| 5. Viola S. McCollum | |

- I. Administration recommends hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
 - 1. **Mary K. Burkholder**
 - 2. **Stephanie C. Compton-Bain**
 - 3. **Elyse F. Ohms**
 - 4. **Jennifer L. Ott**

- J. Administration recommends hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
 - 1. **Joan Clare Callow**
 - 2. **Shannon E. Dauphin**
 - 3. **Erin E. Hughes**
 - 4. **Elise Marie A. Lannutti**

- K. Administration recommends approval of the following Instructional Assistant for the Pre-K Summer Readiness Program. Compensation will be paid at the Instructional Assistant's current hourly rate plus benefits (FICA & Retirement).
 - 1. **Joan D. Flack**

- L. Administration recommends approval of the attached job description for Strength and Conditioning Coach. **(Attachment 16)**

VII. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

- B. Checks:
 - 1. General Fund Checks
 Check No. 206694 – 207165 \$2,917,172.03

 - 2. Food Service Checks
 Check No. 1573 – 1623 \$ 55,322.27

 - 3. Capital Reserve Checks
 Check No. 2054 - 2055 \$ 219,609.31

 - 4. Capital Projects
 Reserve Fund: Check No. 34-35 \$ 10,937.00
 Bond Fund: Check No. 34-41 \$1,057,573.05

 - 5. General Fund, Food Service, & Capital Reserve ACHs
 ACH 181901263 – 181901508 \$3,042,466.76

6. Procurement Payments and Wires
201800056 – 201800075 \$1,935,765.66

- C. The following monthly Board reports are submitted for your approval:
- o Skyward Reports
 - o Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
 - o ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
- D. Administration recommends approval of the following independent contracts:
1. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations, provide standing orders and consultation regarding school-based medical issues during the 2019-2020 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$20.00 per student physical.
 2. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2019-2020 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$5.00 per screening.
 3. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services during the Extended School Year Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$14,688.00.
 4. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services during the school day for the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$77,760.00.
 5. **Maxim Healthcare Services, Inc. – Exton, PA.** Provide Nursing services during the Extended School Year Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$7,256.48.
 6. **Maxim Healthcare Services, Inc. – Exton, PA.** Provide Nursing services during the school day for the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$77,338.80.
 7. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the Extended School Year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
 8. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.
 9. **Lakeside Educational Network (Lakeside School) – Fort Washington, PA.** Provide an Extended School Year Program and related services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$8,250.00.

10. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the Extended School Year as per the IEP. Direct Program Supervision will be provided for up to 10 hours per month for 2 months at a rate of \$100.00 per hour (\$2,000.00). In addition, Direct ABA services will be provided for a total of 42 hours during the ESY Program at a rate of \$35.00 per hour (\$1,470.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$3,470.00.
11. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Direct Program Supervision will be provided for up to 14 hours per month for 10 months at a rate of \$100.00 per hour (\$14,000.00). In addition, Direct 1-1 Intervention services will be provided for 4 hours per week for 42 weeks at a rate of \$35.00 per hour (\$5,880.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$19,880.00.
12. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Direct Program Supervision will be provided for up to 10 hours per month for 10 months at a rate of \$100.00 per hour (\$10,000.00). In addition, Direct ABA services will be provided for 16 hours per month for 10 months at a rate of \$35.00 per hour (\$5,600.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$15,600.00.
13. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing services during the Extended School Year Program for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed a total of \$13,440.00.
14. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for seven special needs students as per their IEPs. Support Programming services will be provided for 7 weeks at a total cost of \$30,360.00. In addition, Variety Club will provide 38 sessions of Speech services, 35 sessions of Occupational Therapy and 7 sessions of Physical Therapy for a total cost of \$6,000.00. Funding will be paid from the Special Education Budget and shall not exceed \$36,360.00.
15. **The Pathway School – Jeffersonville, PA.** Provide Extended School Year services for three special needs students as per their IEPs. Services will be provided for 30 days. Funding will be paid from the Special Education Budget and shall not exceed \$35,990.00.
16. **Pediatric Services of America, Inc. dba Aveanna Healthcare – Atlanta, GA.** Provide Nursing services for the Extended School Year Program for three special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$14,430.00.
17. **Pediatric Services of America, Inc. dba Aveanna Healthcare – Atlanta, GA.** Provide Nursing services for the 2019-2020 school year during the school day and while transporting for three special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$80,160.00.
18. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 27 days at a rate of \$533.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$14,391.00.

19. **Vanguard School – Malvern, PA.** Provide Extended School Year services for 5 special needs students as per their IEPs. The Vanguard School will provide a two week Summer L.I.F.E. Program and services. Funding will be paid from the Special Education Budget and shall not exceed \$11,510.00.
 20. **Behavior Interventions – King of Prussia, PA.** Provide Extended School Year services for a special needs student as per the IEP. 1-1 Registered Behavior Technician services will be provided for 5 hours per day for 19 days at a rate of \$55.00 per hour (\$5,225.00). In addition, Behavior Supervision services will be provided for a total of 10 hours at a rate of \$100.00 per hour (\$1,000.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$6,225.00.
 21. **Chester County Intermediate Unit – Downingtown, PA.** Provide 1-1 Support services during the Extended School Year Program for 2 special needs students as per their IEPs. Services will be provided for 5 hours per day for 19 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,080.00.
 22. **Chester County Intermediate Unit – Downingtown, PA.** Provide 1-1 Support services during the Extended School Year Program for a special needs student as per the IEP. Services will be provided for 5 hours per day for 19 days at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$3,040.00.
 23. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide 1-1 Support services during the Extended School Year Program for 3 special needs students as per their IEPs. Services will be provided for a total of 400 hours at a rate of \$35.00 per hour (\$14,000.00). In addition, 12 hours of Behavior Supervision services will be provided at a rate of \$95.00 per hour (\$1,140.00). Funding will be paid from the Special Education Budget and shall not exceed \$15,140.00.
- E. Administration recommends approval of the Telemedicine Management, Inc. SwiftMD Client Agreement to provide certain types of urgent and primary care medical diagnosis and treatment services over the telephone and on the internet. Funding will come from the General Fund and shall not exceed \$3.33 per employee per month.
 - F. Administration recommends approval of the Frontline Educator Agreement in the amount of \$38,583.00 to provide additional software services in recruiting and retention processes, applicant tracking, screening assessments as well as an electronic employee records system to manage employee information online. Funding will come from the General Fund.
 - G. Administration recommends approval of a confidential settlement and release agreement **#2019-02** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$172,157.00.
 - H. Administration recommends approval of a confidential settlement and release agreement **#2019-03** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$96,362.30.
 - I. Administration recommends approval of an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide speech and language and psychology services during the 2018-2019 school year. Funding will come from the Special Education Budget and shall not exceed \$58,158.00.

- J. Administration recommends approval of the addendum to the Blended Learning Services Agreement between the Spring-Ford Area School District and VLN Partners, LLP, originally approved at the June 27, 2016 School Board meeting. VLN under this addendum shall provide a fully supported course bundle option for a transferrable seat, for up to 7 credits, to be used with district or student provided equipment. Each seat will be purchased and valid for the school year in which it is purchased and only one student may occupy a seat at any given time. Pricing for the fully supported course bundle with Spring-Ford Area School District providing the technology hardware shall be \$3,500.00 per school year (prorated to \$2,750.00 for students starting in quarter 2, and \$2,250.00 for students starting in quarters 3 and 4.
- K. Administration recommends approval to continue with the legal services, for the 2019-2020 school year, of **Fox Rothschild LLP** at a blended hourly rate of \$195.00 per hour for those services listed in the agreement. Items not covered under the Agreement of Services Letter will be billed at the established rates under the Miscellaneous Matters and Rates as outlined in the Fox Rothschild agreement.
- L. Administration recommends approval of the Montgomery County Intermediate Unit Shared Services Plan for the 2019-2020 school year. Funding will be paid from the Special Education Budget and shall not exceed \$1,002,043.94.
- M. Administration recommends approval of **Resolution 2019-25** for the adoption of the 2019-2020 General Fund Budget in the amount of \$169,214,126.00 which represents a tax increase of 2.30% (millage 27.4777). (**Attachment A17**)
- N. Administration recommends approval of **Resolution 2019-26** for the 2019-2020 Homestead and Farmstead Exclusion. (**Attachment A18**)
- O. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 430 Linfield Trappe Road in Limerick Township and further identified as tax parcel No. 37-00-02465-00-9 setting the assessments of the property at \$4,215,000.00 for tax year 2016 (school tax year 2016-2017), \$4,207,500.00 for tax year 2017 (school tax year 2017-2018), \$4,219,800.00 for tax year 2018 (school tax year 2018-2019), and \$3,970,200.00 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- P. Administration recommends approval to transfer \$2,517,882.00 from the General Fund to the Capital Reserve Fund. The transfer includes the following: \$1,167,882.00 in accordance with the budgeted 5 year Technology Plan, and \$1,350,000.00 in accordance with the district's budgeted long-term Facilities Maintenance Plan.
- Q. Administration recommends approval of the Western Montgomery Career and Technology Center's 2019-2020 Budget in the amount of \$6,499,102.00. Spring-Ford's share of the cost is \$2,004,401.00 or an increase of \$160,522.00 from the prior year's budget. The district's contribution calculation is based on the 5-year average ADM ratio per agreement.

VIII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval for Johnson Controls to service the control system for HVAC, boilers/chillers, hot water heaters and walk-in freezers, including updates

throughout the year and programming as needed district-wide. Funding will come from the Maintenance Budget and shall not exceed \$121,000.00.

- B. Administration recommends approval for S.J. Thomas Company to pave the Brooke Elementary School parking lots and driveways per Contract KPN 201801JOCC-30. Funding will come from the Capital Reserve and shall not exceed \$171,458.53.
- C. Administration recommends approval for the 9th Grade Tennis Court resurfacing by S.J. Thomas Company per Contract KPN 201801JOCC-30. Funding will come from the Capital Reserve and shall not exceed \$67,118.79.
- D. Administration recommends approval for the High School Phase 2 Roof Coating by Weatherproofing Technologies Inc., Contract KPN/AEPA IFB #017-F. Funding will come from the Capital Reserve and shall not exceed \$310,776.04.
- E. Administration recommends approval of a three year contract with 2 renewal options for district-wide cleaning services and employee staffing with Interstate Maintenance Corporation of Horsham PA. Year 1: 0% increase, Year 2: 1.5% increase and Year 3: 1.5% increase. Approval is subject to entering into a final contract subject to review and approval of the administration and solicitor's office. Funding will come from the Maintenance Budget.

Year 1 pricing:

Classroom cleaning	\$664,880.70 annual cost
Full-time employee staffing	\$28.41 hourly rate
Supplemental employee staffing	\$26.00 hourly rate

IX. PROGRAMMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval to once again participate in the Pennsylvania Youth Survey (PAYS) for students in grades 6, 8, 10 and 12. Administration of this survey helps the district's eligibility for Montgomery County Drug and Alcohol Funding. This funding enables the district to continue delivering drug and alcohol prevention and intervention based programs to our students. The district has participated in this survey which is administered every two years since 1989. There is no cost to the district to participate in this survey.
- B. Administration recommends approval of a contract between the Spring-Ford Area School District and TLS: Teaching, Learning, Succeeding, LLC for Professional Development services for Modernizing Learning and Induction. The cost will not exceed \$165,000.00 and will be paid from the Curriculum and Instruction Budget.
- C. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for Safari Montage. Funding will come from the Technology Budget and shall not exceed \$7,700.00.
- D. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for RWAN Services (Internet Connection). Funding will come from the Technology Budget and shall not exceed \$19,000.00.

- E. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for E-Rate Services. Funding will come from the Technology Budget and shall not exceed \$3,100.00.
- F. Administration recommends approval of a contract between the Spring-Ford Area School District and the Lancaster County Intermediate Unit for Microsoft Office 365 EES. Funding will come from the Technology Budget and shall not exceed \$85,000.00.
- G. Administration recommends approval of a contract between the Spring-Ford Area School District and Norstar Networks for a Mitel Phone System through the Co-Stars state contract. The one-time cost shall not exceed \$600,000.00 and will be paid from the Capital Reserve Fund and replenished over 10 years from the Technology Budget. A recurring yearly cost not to exceed \$75,000.00 will be paid from the Technology Budget.
- H. Administration recommends approval of a contract between the Spring-Ford Area School District and Visual Sound for 100 Smart Panels, Installation and related components through the Co-Stars state contract as part of the district's continued commitment to its modernized classroom initiatives and five-year rolling Technology Plan. The total gross equipment and installation cost shall not exceed \$500,000.00. Funding will come from the Capital Reserve Fund which will be replenished over five years from the Technology Department's annual operating budget.

X. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

DISTRICT OFFICE

- A. **Elizabeth Leiss**, Director of Human Resources, to attend "*The National School Public Relations Association (NSPRA) National Seminar*" in Washington, DC from July 14 through July 17, 2019. Mrs. Leiss will be taking the place of Dr. Allyn Roche who was previously approved to attend at the February 25, 2019 School Board Meeting. There is no change in the cost.
- B. **Robert Hunter**, Director of Planning, Operations and Facilities, to attend the "*Hillyard Facility Management Clinic*" in Valley Forge, PA on June 27, 2019. The total cost of this clinic is \$175.00 (registration). No substitute is needed.

XI. OTHER BUSINESS

There were no questions or comments.

- A. Administration recommends approval for the Spring-Ford Area High School Girls' Basketball Team to accept the invitation to participate in the KSA Events Holiday Classic Tournament, and games, December 18, 2019 – December 22, 2019 in Orlando, Florida. The team will be scheduled to participate in 3 regular season contests which are part of the 2019-2020 schedule, which allows a maximum of 22 contests per PIAA by-laws. The cost per student-athlete will be approximately \$1,700.00 including transportation. The High School Girls' Basketball Program and staff will conduct fundraising events to help defray the costs. There will be no cost to the school district. Student-athletes will miss four school days and will be responsible for all missed work. No substitutes are needed for the coaching staff.

- B. Administration recommends approval of the following annual report of income and expenses as required by Policy #229 – Student Fund Raising.
 - 1. Spring City American Legion Baseball, Inc.
- C. The following policies are submitted as a first reading:
 - 1. Policy #108 – PROGRAMS: Adoption of Textbooks (**Attachment A19**)
 - 2. Policy #705.1 – PROPERTY: School Police Officer(s) and Security Personnel (**Attachment A20**)
 - 3. Policy #815 – OPERATIONS: Acceptable Use of the Electronic Communications Systems (**Attachment A21**)

XII. Informational Items

Mr. DiBello thanked all of the home and school organizations for all of the hard work they do to raise money and provide these donations to the district.

- A. Administration acknowledges the acceptance of the donation in the amount of \$36,459.40 from the Limerick Elementary Home and School Association to be used towards the installation of a walking path.
- B. Administration acknowledges the acceptance of the donation in the amount of \$1,934.00 from the Spring City Elementary Home and School Association to be used towards the purchase of playground equipment.
- C. Administration acknowledges the acceptance of the donation in the amount of \$46,825.00 from the 5/6/7 Grade Center Home and School Association to be used towards the purchase of (2) Outdoor Classroom Projects.
- D. Administration acknowledges the acceptance of the donation of \$17,161.00 from the Evans Elementary Home and School Association to be used towards the purchase of playground equipment.

XIII. BOARD COMMENT

Mr. Dehnert thanked Mr. Catalano and his staff for making it possible for him to attend board meetings remotely.

Mrs. Zasowski commented that they held the President's Council Meeting and she had the opportunity to talk with all of the home and school organizations and learned about some of the contributions they are making. She thanked them for being a part of the meeting.

XIV. PUBLIC TO BE HEARD

There were no comments.

XV. ADJOURNMENT

Mrs. Spletzer made a motion to approve and Mrs. Heine seconded it. The motion passed 7-0. The meeting adjourned at 9:39 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION 2019-11

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Thomas J. DiBello
Board President

Colleen Zasowski
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Linda C. Fazzini
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Dawn R. Heine
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Clinton L. Jackson
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Christina F. Melton
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Kelly J. Spletzer
Region I

The Spring-Ford Area School District Board of Education commends the Spring-Ford Area Middle School Indoor Guard under the direction of Annette Eddowes Kiernan and Dawn Platchek and the volunteer staff Stephanie Dech, Gwen MacDonell and Rachael Murphy for successfully placing at the Cavalcade Indoor Association Championships in Royersford, PA on Saturday, March 23, 2019, the Tournament Indoor Association Chapter 3 Championships in Glen Mills, PA on April 27, 2019 and the Tournament Indoor Association Atlantic Coast Championships in Wildwood, NJ on May 3, 2019.

Whereas, the Spring-Ford Area Middle School Indoor Guard entered the Cavalcade Indoor Association Championship in Royersford, PA and was awarded first place in the Scholastic Middle School Division,

Whereas, The Spring-Ford Area Middle School Indoor Guard entered the Tournament Indoor Association Chapter 3 Championships in Glen Mills, PA and was awarded first place in the Scholastic Middle School Division,

Whereas, The Spring-Ford Area Middle School Indoor Guard entered the Tournament Indoor Association Atlantic Coast Championship in Wildwood, NJ and was awarded second place in the Scholastic Middle School Division

Whereas, the Spring-Ford Area Middle School Indoor Guard has completed an undefeated season in Cavalcade Indoor Association.

Whereas, the Spring-Ford Area Middle School Indoor Guard was rewarded for being one of the best scholastic indoor middle school programs in the region,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the middle school indoor guard staff for helping develop the students' talents in the marching arts and,

Further resolved, that the Spring-Ford Area School District is proud of the accomplishments, creativity, discipline, and drive of our color guard students who are so deserving of this public recognition and commendation.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By:

Thomas J. DiBello
Board President

By:

Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

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RESOLUTION #2019-12

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Ingrid Shu for her participation and support of the Spring-Ford Area School District Orchestra Music Program,

Whereas, Ingrid Shu successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11 Orchestra.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Ingrid Shu for her achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Ingrid Shu, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By:

Thomas J. DiBello
Board President

By:

Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

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RESOLUTION #2019-13

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Peter Boretskii for his participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Peter Boretskii successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Peter Boretskii for his achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Peter Boretskii, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By:

Thomas J. DiBello
Board President

By:

Diane M. Fern
Board Secretary



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RESOLUTION #2019-14

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Lauren Dougherty for her participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Lauren Dougherty successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Lauren Dougherty for her achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Lauren Dougherty, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By:

Thomas J. DiBello
Board President

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Diane M. Fern
Board Secretary



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RESOLUTION #2019-15

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Daniel Meade for his participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Daniel Meade successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Daniel Meade for his achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Daniel Meade, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By:

Thomas J. DiBello
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By:

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RESOLUTION #2019-16

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Rachel Pragman for her participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Rachel Pragman successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Rachel Pragman for her achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Rachel Pragman, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By:

Thomas J. DiBello
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RESOLUTION #2019-17

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Owen Wright for his participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Owen Wright successfully auditioned and participated in the 2019 Pennsylvania Music Educators Association, District 11.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Owen Wright for his achievement and excellence,

Further resolved, that the achievements, the recognition and the accomplishments of Owen Wright, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By:

Thomas J. DiBello
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RESOLUTION #2019-18

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends Colleen McDermott for her participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Colleen participated in the Pennsylvania Music Educators Association 2019 District 11 Band Festival at Pottsgrove Middle School as well as the 2019 District 11 Orchestra Festival at Plymouth-Whitemarsh High School.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Colleen McDermott for her achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Colleen McDermott, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By:

Thomas J. DiBello
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RESOLUTION 2019-19

The Spring-Ford Area School District Board of Education commends the Spring-Ford High School Girls' Track Team and Head Coach Danielle Stauffer and her Assistant Coaches Geoffrey Kahler, Richard Loughead, Amanda Birnbrauer, Damien Boham, David Cain, Heather Giovagnoli, John Kraynak, and Matthew Varady for winning the Pioneer Athletic Conference Championship with a league record of 4 wins and 1 loss and,

Whereas, the Spring-Ford High School Girls' Track Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Girls' Track Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC Championship Meet with a score of 136 points and,

Whereas, the Spring-Ford High School Girls Track Team won their seventh PAC Championship in school history with an overall record of 4-1 and,

Whereas, the Spring-Ford High School Girls' Track Team's members all contributed and played a significant role in having a successful and outstanding track and field season and,.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Girls' Track Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By:

Thomas J. DiBello
Board President

By:

Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

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RESOLUTION 2019-20

The Spring-Ford Area School District Board of Education commends Nene Mokonchu a member of the Spring-Ford High School Girls' Track Team and her coaches Danielle Stauffer and Damien Boham,

Whereas, the Spring-Ford High School Girls' Track Team is a member of the Pioneer Athletic Conference and,

Whereas, Nene Mokonchu, a member of the Spring-Ford High School Girls' Track Team, under the guidance, leadership, and direction of her coaches was able to win the Pioneer Athletic Conference Girls' 400 Meter Dash Championship and,

Whereas, Spring-Ford High School's Nene Mokonchu, won the Pioneer Athletic Conference Girls' 400 Meter Dash with a time of :59.34 and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2019 Pioneer Athletic Conference Girls' 400 Meter Dash Champion Nene Mokonchu, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By:

Thomas J. DiBello
Board President

By:

Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Thomas J. DiBello
Board President

Colleen Zasowski
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Linda C. Fazzini
Region I

Dawn R. Heine
Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

RESOLUTION 2019-21

The Spring-Ford Area School District Board of Education commends Nene Mokonchu member of the Spring-Ford High School Girls' Track Team and her coaches Danielle Stauffer and Geoffrey Kahler,

Whereas, the Spring-Ford High School Girls' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Nene Mokonchu, a member of the Spring-Ford High School Girls' Track Team, under the guidance, leadership, and direction of her coaches was able to win the Pioneer Athletic Conference Girls' High Jump Championship and,

Whereas, Spring-Ford High School's Nene Mokonchu, won the Pioneer Athletic Conference Girls' High Jump with a jump of 5'6" and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals achieved by the 2019 Pioneer Athletic Conference Girls' High Jump Champion Nene Mokonchu, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By:

Thomas J. DiBello
Board President

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Diane M. Fern
Board Secretary



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Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

RESOLUTION 2019-22

The Spring-Ford Area School District Board of Education commends Dean Wright a member of the Spring-Ford High School Boys' Track Team and his coaches Danielle Stauffer and Geoffrey Kahler,

Whereas, the Spring-Ford High School Boys' Track team is a member of the Pioneer Athletic Conference and,

Whereas, Dean Wright, a member of the Spring-Ford High School Boys' Track Team, under the guidance, leadership, and direction of his coaches was able to win the Pioneer Athletic Conference Boys' Long Jump Championship and,

Whereas, Spring-Ford High School's Dean Wright, won the Pioneer Athletic Conference Boys' Long Jump with a distance of 21'5" and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, and the goals achieved by the 2019 Pioneer Athletic Conference Boys' Long Jump Champion Dean Wright, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **20th** day of **May, 2019**.

By:

Thomas J. DiBello
Board President

By:

Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

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857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

RESOLUTION 2019-23

The Spring-Ford Area School District Board of Education commends the Spring-Ford Boys' Lacrosse Team and Head Coach Kevin Donnelly and his Assistant Coaches Kevin Czapor and Chuck Baker for winning the Pioneer Athletic Conference Championship with a league record of 11 wins and 0 losses and,

Whereas, the Spring-Ford High School Boys' Lacrosse Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Boys' Lacrosse Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC Final Four Semi-finals over Owen J Roberts 7-5 and the PAC Final Four Championship Game over Perkiomen Valley by a score of 10-3 and,

Whereas, the Spring-Ford High School Boys Lacrosse Team won their ninth consecutive PAC Championship and tenth overall in school history and,

Whereas, the Spring-Ford High School Boys' Lacrosse Team's varsity and junior varsity players all contributed and played a significant role in having a successful and outstanding lacrosse season.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford High School Boys' Lacrosse Team demonstrated over and over throughout the season the toughness, goodwill, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By:

Thomas J. DiBello
Board President

By:

Diane M. Fern
Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

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Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

RESOLUTION 2019-24

The Spring-Ford Area School District Board of Education commends the Spring-Ford High School Boys' Tennis Team and Head Coach John Brennan and his Assistant Coaches Ryan Rendick and Brent Kissel for winning the Pioneer Athletic Conference Championship with a league record of 10 wins, 1 loss and,

Whereas, the Spring-Ford Area High School Boys' Tennis Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford Area High School Boys' Tennis Team under the guidance, leadership, and direction of both its coaches and captains was able to win the PAC Championship for the second consecutive year and,

Whereas, the Spring-Ford Area High School Boys' Tennis Team won their third PAC Championship in school history and,

Whereas, the Spring-Ford Area High School Boys' Tennis Team's varsity and junior varsity players all contributed and played a significant role in having a successful and outstanding tennis season.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the players and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals and the new records set by the Spring-Ford Area High School Boys' Tennis Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this 20th day of **May, 2019**.

By:

Thomas J. DiBello
Board President

By:

Diane M. Fern
Board Secretary

On April 15, 2019 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:4 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Linda C. Fazzini and Kelly J. Spletzer
Region II: Dawn R. Heine and Clinton L. Jackson
Region III: Christina F. Melton
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Nandini M. Patel and Julianna Lelli

The following Board Member participated via phone: **Mark P. Dehnert**

The following Board Member was absent: **Colleen Zasowski**

ANNOUNCEMENT

Mr. DiBello announced that the Board met in an executive session on Monday evening, April 8th and again tonight prior to the meeting to discuss personnel items.

Nandini reminded students and parents that Tuesday, April 16th at 4:00 PM they could log in to Skyward to view the 3rd marking period report card. She also reminded everyone that Spring Break starts this week and that there will be no school for students April 17th through April 22nd. Nandini announced that after today there are only 37 days left of school.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. ACTION ITEMS

Mrs. Melton made a motion to approve Action Items A – I and Mrs. Heine seconded it. The motion passed 8-0.

A. The Board approved **Resolution 2019-01** commending the **Spring-Ford High School Girls' Basketball Team** and their coaches, **Michael McDaniel, John Murtin, Daniel Brittingham, Philip Roche** and **Marissa Moley** for winning the 2019 Pioneer Athletic Conference (PAC) Girls' Basketball Championship. (**Attachment A1**)

B. The Board approved **Resolution 2019-02** commending **Emma Thomas** for winning the 2019 Pioneer Athletic Conference (PAC) Womens' 500 Meter Freestyle Championship and qualifying for the PIAA District Championships. (**Attachment A2**)

- C. The Board approved **Resolution 2019-03** commending **Luke McKenna** for winning the 2019 Pioneer Athletic Conference (PAC) Mens' 500 Meter Freestyle Championship and qualifying for the PIAA District Championships. **(Attachment A3)**
- D. The Board approved **Resolution 2019-04** commending **Brendan Baganski, Corey Laing, Sean Laing, and Samuel Ricci** for winning the 2019 Pioneer Athletic Conference (PAC) Boys' 200 Meter Freestyle Relay Championship. **(Attachment A4)**
- E. The Board approved **Resolution 2019-05** commending **Sean Brogan** for winning the 2019 PIAA District I North 285 Pound Weight Class Championship and qualifying for the PIAA Southeast Regional Championship. **(Attachment A5)**
- F. The Board approved **Resolution 2019-06** commending **Joseph Milano** for winning the 2019 PIAA District I North 182 Pound Weight Class Championship and the PIAA Southeast Regional Championship and qualifying for the PIAA State Championship **(Attachment A6)**
- G. The Board approved **Resolution 2019-07** commending **Shane Reynolds** for winning the 2019 PIAA District I North 113 Pound Weight Class Championship and qualifying for the PIAA Southeast Regional Championships and the PIAA State Championships. **(Attachment A7)**
- H. The Board approved **Resolution 2019-08** commending **Chase Smith** for winning the 2019 PIAA District I North 170 Pound Weight Class Championship and qualifying for the PIAA Southeast Regional Championships and the PIAA State Championships. **(Attachment A8)**
- I. The Board approved **Resolution 2019-09** commending the **Spring-Ford High School Wrestling Team** and their coaches, **Timothy Seislove, Michael Busa, Doug Landis** and **Brendan Zimmie** for winning the 2019 PIAA District I North Regional Championship. **(Attachment A9)**

III. PRESENTATIONS

Dr. Patschke thanked the Board for inviting them to the meeting this evening. She stated that one thing that Spring-Ford is highly proud of is the Music Department and all of this starts very young. Dr. Patschke introduced Sunny Hwang who is the instrumental music teacher for 4th grade for the entire district. Dr. Patschke stated that Ms. Hwang works tirelessly with beautiful young minds and starts the seed at the elementary level which ends up in amazing place by the time students end up in high school.

Ms. Hwang introduced herself and spoke about the Strings Program, the benefits of music education especially the Strings Program, and she advised that there are over 200 Strings Program students throughout the district. Ms. Hwang commented on how she eases students into becoming comfortable with the string instrument they may have an interest in playing. She reported that she has up to 8 classes per day with up to 6 students in each class grouped by students with the same instruments. She advised that students are pulled from their classes except for specials and target classes for approximately ½ hour once every 6 day cycle. She spoke of how she instructs students and gives them the confidence to play the string instruments. Ms. Hwang discussed some of the teaching practices she uses to help students learn their instrument. She had the students play 2 songs that they had learned this thus far this year. The students spoke about their favorite thing they like about the Strings Program and the instruments they have chosen to play.

Dr. Patschke thanked the School Board for their support of the arts and for starting the love of music at such a young age.

- A. **Dr. Melissa Patschke**, Principal, and **Mrs. Sunny Hwang**, Elementary Strings Teacher, along with Students to present on the “**Elementary Strings Program**” at Upper Providence Elementary School.

IV. BOARD AND COMMITTEE REPORTS

Curriculum/Technology **Dawn Heine** **1st Tues. 6:30 p.m.**
Report next week.

Finance **Thomas J. DiBello** **2nd Tues. 6:30 p.m.**
Mr. DiBello reported on the Finance Committee Meeting held on April 9, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Property **Thomas J. DiBello** **2nd Tues. 7:30 p.m.**
Mr. DiBello reported on the Property Committee Meeting held on April 9, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Mrs. Spletzer questioned the discussion surrounding security, the officers as well as their training coming up under the Property Committee meeting and felt that there may be a better place for these discussions to take place at the committee level. She suggested possibly a new committee being established for security. Mr. DiBello replied that once the initial establishment of the security force including the safety and security manuals takes place that the majority of all security work will fall under facilities but if the Board wished to create a new committee then that could occur as well.

Mrs. Spletzer questioned the replacement of the scoreboard at Coach McNelly Stadium feeling that it was more expensive than the costs originally discussed. She expressed her concern for the cost of the scoreboard and said if it is not broke then why fix it. Mr. DiBello responded that the original costs were actually much higher and around \$300,000. He added that the replacement is needed due to the current scoreboard coming to the end of its life and that they have been looking at this for about 2 years now. He advised that to replace the board as it is today is around an \$80,000 - \$90,000 cost. Mr. DiBello stated that it is getting harder and harder to maintain and find replacement parts for it. Mr. DiBello commented that Mr. Hunter was able to find a company who came in and gave a proposal for a scoreboard that was basically half of what the original costs were going to be. Mr. DiBello stated that it is getting to a point where something has to be done.

Mrs. Melton stated that she recalled discussion taking place on selling advertising around the board and wondered if any thought or work had been done on this. She asked if any type of assessment had been done on the type or revenue we could be looking at. Dr. Goodin replied that there has been considerable thought on businesses we would be able to approach with advertising opportunities on the board but he has not deployed our resources to look into this without a Board directive. Mr. DiBello stated that there are opportunities to significantly sell advertising around the board and quite honestly if we take initiative on the board should pay for itself.

Mr. Jackson felt that the decision should be made to either go with the scoreboard or not without trying to determine if there would be any payback or not from the sale of advertising.

Mr. Dehnert stated that he is not in favor of spending \$140,000 on this and felt that they should use the current one until it needs to be replaced. He expressed his opinion that in the future any type of scoreboard with video capability will only get cheaper.

Mr. Jackson asked what the life expectancy of the scoreboard would be and Mr. Hunter replied there was a 7 year parts and labor warranty and based on usage it should last 10-12 years.

Dr. Dressler advised that he had attended talks at PSBA where school districts were able to get companies to buy their scoreboards. He added that \$140,000 was a lot to know what the score of the football game is. Mr. DiBello stated that the potential is there for us to be able to sell the advertising and reiterated that this is the recommendation from the Property Committee. Dr. Dressler felt that there should be a community organization that tries to raise money to pay for these things so that they do not come out of our educational budget. Mr. Dehnert agreed with Dr. Dressler's comments.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche reported that even though the majority of the 4th marking period is left for this school year, many students and parents are shifting their attention to the Summer. He stated that at Spring-Ford you cannot think of summer without thinking about Cool School. He advised that the Cool School summer courses offer fun summer activities for students completing grades K-6, with a focus on enrichment, arts and sports. Dr. Roche added that there are three weeks of Cool School this summer and students can choose to attend one, two or all three weeks of the program. The summer's courses are taught by some of Spring—Ford's favorite teachers. He advised that information is available on the main District webpage. Dr. Roche reported that Ice for Autism will take place on Wednesday, April 24th beginning at 4:00 PM. He stated that many of Spring-Ford's favorite teachers and administrators (including Dr. Goodin) will be participating in the Ice for Autism event by helping to scoop water ice at Rita's Water Ice in both Royersford and Collegeville. Rita's Water Ice will be donating a portion of sales and as well as all proceeds from the puzzle pieces directly to Spring-Ford to help support Spring-Ford students. He encouraged everyone to come out to support this great event. Dr. Roche stated that if you only attend one afterschool event this spring, please make sure you attend the Unified Track and Field Meet that Spring-Ford students will be participating in on Thursday, May 9th. He advised that the Unified Track and Field Team is made up of student athletes both with and without disabilities on the same team and the experience is life changing. Dr. Roche announced that on May 9th, the Spring-Ford Unified Track and Field Team have a home match at 3:30 p.m. versus Abington and Springfield at Coach McNelly Stadium. He added that many, if not all, of our spring sports teams will be in the stands to support and cheer on the Unified Team as they compete. Dr. Roche commented that this is one of the highlights of the spring season that you do not want to miss.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald advised that his office is working with Chief Boyer regarding the handbook and policies that will be brought forward at some point to the Board. Mr. Fitzgerald stated that in doing this, one of the issues he sees arising is the need to make sure that our ever increasing police department understands the expectations of school districts as relates to legal obligations beyond just the criminal end. He added that over the next several weeks between his office, the police department side and the administrative side they want to make sure that everyone knows the expectations of both departments as it relates to Title IX, criminal investigations, etc. and how information can be shared in order to make sure departments are aligned. Mr. Fitzgerald stated that he believes coming forward as part of the Omnibus School Code revisions in June will be ever increasing momentum for a charter school law change. He added that, in particular,

as it relates to our cybers and how we can potentially avoid costs in the future should we ever own cyber. Mr. Fitzgerald continued that Senator Mario Scavello just became a cosponsor to the Senate Bill which clearly shows that there is additional momentum to what could be a fairly sizeable change in the next 60 days or so.

V. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the March 18, 2019 Work Session minutes. **(Attachment A10)**
- B. Administration recommends approval of the March 25, 2019 Board Meeting minutes. **(Attachment A11)**

VI. PERSONNEL

There were no questions or comments.

A. Resignations

- 1. **Lori A. Stumpfrock**; Staff Accountant, District Office. Effective: April 10, 2019.
- 2. **Domenico Tamaro**; Maintenance III, District-wide, for the purpose of retirement. Effective: August 9, 2019.

B. Leaves of Absence

- 1. **Brian R. Fisher**; Instructional Assistant, Senior High School, for an unpaid leave of absence. Effective: April 5, 2019 for the remainder of the 2018-2019 school year.
- 2. **Karen L. Kohr**; Instructional Assistant, Senior High School, for an unpaid leave of absence. Effective: February 19, 2019 for the remainder of the 2018-2019 school year.
- 3. **Nancy G. Walfish**; Instructional Assistant, 8th Grade Center, for an unpaid leave of absence. Effective: April 4, 2019 for the remainder of the 2018-2019 school year.

C. Administration recommends approval of the following Special Education Teachers to be hired for the 2019 Extended School Year – Professional Staff including: Speech & Language Service and Tutor Programs. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from IDEA funds.

- 1. **Alyssa Brooks**
- 2. **Hannah Coath**

D. Administration recommends approval of the following Support Staff to be hired for the 2019 Extended School Year Program(s). Compensation for new employees will be set at \$16.36 - \$19.40 per hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from IDEA funds.

- 1. **Kelley A. Costello**

2. **Angie L. Cressman**
3. **Christa M. Loughlin**
4. **Adrianna Martinez**
5. **Colleen N. Steube**
6. **Alyssa D. Touey**
7. **Erin R. Ward**

E. Administration recommends approval of the following teachers to be hired for the 2019 Cool School Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions. There will be no cost to the district.

- | | |
|--------------------------------|---------------------------------|
| 1. Susan L. Albright | 14. Kaitlyn A. Morrison |
| 2. Kris R. Bautsch | 15. Daniele P. Mountz |
| 3. Gemma E. Bonetti | 16. Tamura J. Rivera |
| 4. Maria Carroll | 17. Kristin L. Royer |
| 5. Maria L. Cottman | 18. Megan M. Reidnaur |
| 6. Keith A. Heffner | 19. Amelia M. Smith |
| 7. Eric Hetrick | 20. Kiera M. Phillips |
| 8. Shannon A. Hetrick | 21. Gabrielle G. Procaro |
| 9. Lauren M. Henzie | 22. Rachael Schauder |
| 10. Mark L. Kehl | 23. Katelyn A. Sperring |
| 11. Russ J. Landis, Jr. | 24. David Susek |
| 12. Ellen B. Luchette | 25. Danielle N. Timbario |
| 13. Lisa M. Michener | 26. James S. Westlake |

F. Administration recommends approval of the following Certified School Nurse to work five (5) hours per day for the 2019 Extended School Year Program at a rate of \$40.00 per hour.

1. **Erin J. Lewandoski**

G. Administration recommends approval for **Christopher R. Talley** to be hired as the Extended School Year Coordinator. Compensation has been set at \$40.00/hour, not to exceed 180 hours. Effective: April 25, 2019.

H. Administration recommends hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.

- | | |
|--------------------------------|---------------------------------------|
| 1. Emily A. Beiter | 10. Kathryn L. Ellor |
| 2. Gemma E. Bonetti | 11. Amanda L. Gill |
| 3. Amanda L. Burr | 12. Jeanette T. Hellauer |
| 4. Jennifer A. Bowyer | 13. Susan Ibach |
| 5. Daniel R. Butterweck | 14. James R. Laky |
| 6. Laura E. Camp | 15. Kathy A. Lebedynsky-Pencak |
| 7. Diane E. Campbell | 16. Melissa A. Shimukonas |
| 8. Maria Carroll | 17. Megan Stauffer |
| 9. Karen E. Davis | 18. Rebekah J. Worley |

I. Administration recommends hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the General Fund.

- | | |
|-------------------------------|----------------------------------|
| 1. Emily A. Beiter | 8. Tari Lawson |
| 2. Brittany L. Berry | 9. Mary E. Lynch |
| 3. Shannon L. Dusko | 10. Patricia A. McCormick |
| 4. Maureen E. Faulkner | 11. Julie E. Reicher |
| 5. Brian R. Fisher | 12. Debra Anne Snyder |
| 6. Cheryl A. Goodwin | 13. Wendy H. Trump |
| 7. Charity A. Hurlock | |

- J. Administration recommends approval of the attached extra-curricular contracts for the 2018-2019 school year. **(Attachment A12)**
- K. Administration recommends approval of the Spring-Ford Area School District Maintenance Benefit Summary, effective July 1, 2019 to June 30, 2021.
- L. Administration recommends approval of the Spring-Ford Area School District Instructional Assistants' Benefit Summary, effective July 1, 2019 to June 30, 2021.
- M. Administration recommends approval of the Spring-Ford Area School District Registered Nurses Benefit Summary, effective July 1, 2019 to June 30, 2021.

VII. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. <u>General Fund Checks</u> Check No. 206495 – 206693	\$ 938,767.22
2. <u>Food Service Checks</u> Check No. 1533 – 1572	\$ 36,406.61
3. <u>Capital Reserve Checks</u> Check No. 2053	\$ 32,545.32
4. <u>Capital Projects</u> Reserve Fund: Check No. 30-33 Bond Fund: Check No. 31-33	\$ 27,495.46 \$ 781,038.33
5. <u>General Fund, Food Service, & Capital Reserve ACHs</u> ACH 181901146 – 181901262	\$1,278,757.17
6. <u>Procurement Payments and Wires</u> 201800032 – 201800055 20180198 – 20180247	\$2,215,068.81 \$ 35,228.63

- C. The following monthly Board reports are submitted for your approval:

- o Skyward Reports

- Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
- D. Administration recommends approval of the Montgomery County Intermediate Unit's contract for District ACCESS Medical Practitioner Review/Authorization Services for the 2019-2020 school year. The MCIU will obtain the required Medical Practitioner Reviews/ Authorizations, as per the School-Based ACCESS Program Guidelines. Funding will be paid from the Medical ACCESS funds and shall not exceed \$2,600.00.
- E. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Pamela J. Gaal – Limerick, PA.** Provide an assembly entitled "Dog Safety" for 4th grade students at Brooke Elementary School instructing students how to approach dogs they do not know and how to be safe around unfamiliar dogs. There is no cost to the district for this assembly.
 2. **Eric Belcher – Philadelphia, PA.** Provide a total of six juggling shows by the "Give & Take Jugglers" for students at Upper Providence Elementary School. Funding will be paid for by Upper Providence Home and School League and shall not exceed \$2,550.00
- F. Administration recommends approval of the following independent contracts:
1. **Stephen Cerra, Flowstyle BMX – Blakely, PA.** Provide 3 total assemblies at Upper Providence Elementary (2 assemblies) and Spring City Elementary (1 assembly) addressing topics such as goal setting and perseverance while also introducing relevant topics of bullying, health and wellness and diversity. Funding shall not exceed \$1,249.00 and will be split between the Upper Providence Home and School League (\$750.00) and the General Fund (\$499.00).
 2. **Dialed Action Agency, LLC. – Lincoln Park, NJ.** Provide 2 Professional BMX Stunt Shows for students in grades K-4 at Royersford Elementary addressing the topic of making responsible choices. Funding shall not exceed \$1,850.00 and will be paid from the General Fund.
 3. **High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) during the 2019-2020 school year for special needs students as per their IEPs. Funding will come from the Special Education Budget and shall not exceed \$89,301.00.
 4. **High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) during the 2019 Extended School Year Program for special needs students as per their IEPs. Funding will come from the Special Education Budget and shall not exceed \$2,601.00.
 5. **Deaf-Hearing Communication Centre – Swarthmore, PA.** Provide Professional Sign Language Interpretation services for meetings and events held within the school for the remainder of the 2018-2019 school year and during the 2019-2020

school year for a special needs student/family. Funding will be paid from the General Fund and shall not exceed \$1,500.00.

6. **James Linahan – New York, NY.** Provide an anti-bullying assembly by J-Line Dance Crew focusing on respect, responsibility, settling life goals and overcoming obstacles for students at both Spring City Elementary School and Upper Providence Elementary School. Funding will be split between the Upper Providence Home and School League (\$1,195.00) and the Spring City Assembly Budget (\$695.00) and shall not exceed a total of \$1,890.00.
 7. **Jessica Gorlin-Liddell – Narberth, PA.** This is a correction to the independent contract for an Artist-in-Residence Program for students at Upper Providence Elementary School that was originally approved at the February 25, 2019 School Board Meeting. Funding will be split between the Upper Providence Home and School Association (changed from \$2,000.00 to \$1,575.00) and the General Fund (changed from \$2,200.00 to \$2,625.00) and shall not exceed a total of \$4,200.00.
- G. Administration recommends approval of an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide behavioral services during the 2018-2019 school year. Funding will come from the Special Education Budget and shall not exceed \$20,882.00.
- H. Administration recommends approval to sign a 3-year renewal contract with IOffice for the Copy Module for the print shop. This is a renewal of the current agreement which is set to expire the end of April 2019. The total cost is a monthly recurring charge of no more than \$575.00 for 36 months.

VIII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval to purchase two replacement zero turn mowers from Passmore Service Center for a total cost of \$22,540.40, PA state contract 4400011379. Funding will come from the Capital Reserve.
- B. Administration recommends approval to purchase a grounds utility vehicle from Lawn and Golf for a cost of \$8,880.96, PA State Contract 4400020096. Funding will come from the Capital Reserve.
- C. Administration recommends approval for professional services for a district wide facility condition assessment with ICS Consulting Inc. for a total cost of \$18,500.00. Funding will come from the 2019-2020 Maintenance Budget.
- D. Administration recommends approval for Johnson Controls to upgrade building HVAC controls and system reprogramming for dehumidification at Oaks Elementary for a total cost of \$38,530.96, Costars 008-415. Funding will come from the 2018-2019 Maintenance Budget.
- E. Administration recommends approval the replacement of scoreboard at McNelly Stadium by S.J. Thomas Company for a total cost not to exceed of \$142,715.00, KPN Contract 201801JOCC027. Funding will come from the Capital Reserve.

IX. PROGRAMMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval of the 2019 English Language Development (ELD) Summer Program to be held at Brooke Elementary for ELD students entering grades 1-4. The program will run for two weeks in the summer, 4 days a week, for two hours per day, Monday, July 8 through Thursday, July 11, 2019 and Monday, July 15 through Thursday, July 18, 2019. This program will be offered to students at no cost. Teachers will be paid at the current summer school salary rate of \$30.00 per hour plus benefits. There will be no cost to the district as all costs will be funded through Title III Funds and shall not exceed \$2,500.00 (including material costs and teacher compensation for instructional and preparation time).
- B. Administration recommends approval of the following new textbooks and curricular resources for the 2019-2020 school year. Funding will come from the Curriculum Budget and shall not exceed \$112,500.00.

<u>Course</u>	<u>Textbook</u>
1. FCS 7 & 8 (\$25,500.00)	<i>Discovering Life Skills</i> Glencoe McGraw Hill <i>Class set with 6 yr. online license for all students</i>

TEACHER MATERIALS provided FREE of charge

2. FCS 9-12 *(\$87,000.00)	Textbooks are listed below Goodheart-Wilcox Publisher
*Minor, Sewing, Design & Crafts (230 copies)	<i>Preparing for Life and Career</i> – FCS Major
*Prenatal & Infant Development, Parenting and Early Child Development (250 copies)	<i>Child Development</i> – FCS Major
*Child Development (60 copies)	<i>Working with Young Children</i> – FCS Major
*Personal Living Textiles & Design (185 copies)	<i>Succeed in Life</i> – FCS Major, FCS Minor
* Food and Nutrition (180 copies)	<i>Guide to Good Food</i>

TEACHER MATERIALS provided FREE of charge

X. OTHER BUSINESS

Mrs. Spletzer acknowledged Item B expressing thanks to the Oaks Elementary Parent Teacher Association for their donation saying that it is organizations like this that help supplement everything that we do here.

Mr. Jackson asked about Item B wondering who is responsible for the maintenance of playground equipment once it installed. Mr. DiBello replied that the district handles the maintenance but there are funds of approximately 20% that are included as part of the donation and are put aside to be used for the maintenance and upkeep of the equipment.

- A. The following policies are submitted as a second reading for approval at next week's meeting:
1. Policy #311 – ADMINISTRATIVE EMPLOYEES: Suspensions and Furloughs
(Attachment A13)
 2. Policy #411 – PROFESSIONAL EMPLOYEES: Suspensions and Furloughs
(Attachment A14)
 3. Policy #511 – CLASSIFIED EMPLOYEES – Suspensions and Furloughs
(Attachment A15)
- B. Administration acknowledges the acceptance of the donation from the Oaks Elementary Parent Teacher Association in the amount of \$40,566.25 for the purchase and installation of playground equipment at Oaks Elementary School. There will be no cost to the district.
- C. Administration recommends approval for the Spring-Ford Area High School Boys Basketball Team to accept the invitation to participate in the KSA Events Holiday Classic Tournament, and games, December 18, 2019 – December 22, 2019 in Orlando, Florida. The program will be for varsity level competition and the team will be scheduled to participate in three regular season contests which are part of the 2019-20 schedule, which allows a maximum of 22 contests as per PIAA by laws. The cost per student-athlete will be approximately \$1,700.00 including transportation. The High School Boys Basketball Program and staff will conduct fundraising events to help defray the costs. There will be no cost to the school district. Student-athletes will miss four school days and 1 substitute for four school days are needed for the coaching staff.

XI. BOARD COMMENT

Dr. Dressler stated that he hoped he was expressing the feelings of the Spring-Ford community when he expressed sympathy to the people of Paris on the tragic loss to their city.

Mr. Jackson advised that throughout the Upper Providence Township community a paving project will be starting. He stated that normally it is preferred for this to happen during the summer months but Upper Providence has opted to start this project now which will impact our bus routes. Mr. Jackson informed everyone that he reached out to Upper Providence Township to try and obtain a schedule so that it could be passed along to the Transportation Department in order for bus routes to be modified accordingly.

Mr. DiBello commented that in front of each Board Member's place was a sample resolution developed by PA Schools Work. He asked that the Board Members take it with them and look at it. He added that it is basically a resolution to be sent to the General Assembly talking about adequately investing in the public schools and students. Mr. DiBello stated that Pennsylvania ranks 46th among the 50 states when it comes to state subsidies and this is another initiative. Mr. DiBello relayed that he has been on the Board 10 years now and he is not sure how many resolutions related to adequately investing in public schools have been put in front of them at the board table that they have adopted and sent to Harrisburg. Mr. DiBello stated that this one could just be added to the list as being supportive of the group. He added that right now Pennsylvania does not even have the means to adequately fund education throughout the state. Mr. DiBello said on another note he has not heard anything in a while about the end of the season coach reviews and stated that he assumes this is still going on. Dr. Roche asked if Mr. DiBello was referring to the student surveys at the end of a sporting season and the response was yes. Dr. Roche informed that this is still taking place and that Mr. McDaniel follows up with an evaluation of the coach based on those surveys. Mr. DiBello commented that at the end of January the Board held a retreat

and he stated that as they are now getting past the budget cycle, they should really take a look at some of the things they talked about as there were some good points regarding curriculum and education that should become objectives for some of the committees to begin focusing on. Mr. DiBello advised that he will send out all of the notes from the retreat to the Board so that they can start prioritizing this. He asked that they have a brief discussion next week regarding some of these things. Mr. DiBello next reported that he and Dr. Goodin were contacted to meet with State Representative Shusterman on Friday at 2:00 but she never showed up. Mr. DiBello stated that this goes back to what he said before that they put themselves at this high level and he had taken off from work for the meeting and then she never showed up. He relayed that the district called her office multiple times and finally got through to one of her offices and they gave a statement saying "we forgot to tell her". Dr. Dressler said he would reach out to Representative Shusterman's office to find out what happened. Mr. DiBello stated that this is unacceptable as a state representative to reach out to the district to set up a meeting and then just blow it off. He reiterated that this is unacceptable no matter who they are and Dr. Dressler agreed.

Dr. Goodin advised that a Spring-Ford employee, Deb Huber, who was an instructional assistant passed away. He stated that it was quite a shock and impacted our Intermediate School this morning. He asked for a moment of silence for her and her family.

XII. PUBLIC TO BE HEARD

Diane Sullivan, Linfield, PA asked about the scoreboard that was discussed tonight wondering about the tracking of the timing and the placement for the track and field team. She stated that when you attend meets there currently is no way to know the order of who finished and the times for the teams competing. Ms. Sullivan asked if the scoreboard was just for football or will it provide support for the other athletic teams? Mr. DiBello responded that it is a multi-purpose board that can be programmed to accommodate all sports. Mr. Hunter also confirmed this was correct.

Mrs. Spletzer asked if the idea was to do just that and would scorekeepers for all events need to be hired. Dr. Goodin replied that scorekeepers would still be needed as they are now.

XIII. ADJOURNMENT

Mrs. Melton made a motion to adjourn and Mrs. Spletzer seconded it. The motion passed 8-0. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

SPRING-FORD AREA SCHOOL DISTRICT

Position Description

POSITION TITLE: STRENGTH AND CONDITIONING COACH

REPORTS TO: Athletic Director

POSITION GOAL: To establish and maintain a strength and conditioning program for students and student athletes to improve athletic performance, reduce athletic injuries, and teach lifelong fitness and movement skills.

ESSENTIAL FUNCTIONS

- Design and implement strength and conditioning programs in-season, off-season, and pre-season for all school-sanctioned athletic programs in a manner that reflects research-driven practices.
- Works in cooperation with the athletic trainers in the rehabilitation and strengthening of injured student athletes.
- Designs and implements policies and procedures for the strength and conditioning program.
- Be present and punctual for all workouts with student athletes.
- Provides expertise in the area of strength (weight) training and physical conditioning as requested by the head coaches.
- Maintains the fitness center and keeps records of all equipment in the fitness center.
- Oversees facility operations
- Monitors student activity behavior when coaches or Fitness Room Supervisors are not present.
- Provides equipment and/or supply requests to supervisor.

This Job Description in no way states or implies that these are the only duties to be performed by the employee occupying this position. The Strength and Conditioning Coach will be required to follow any other job-related instructions and perform other job-related duties requested by the Athletic Director.

POSITION SPECIFICATIONS – STRENGTH AND CONDITIONING COACH

- Work Year:** Full-time, 12-month position not to exceed 1,640 hours.
Evening and weekend hours are required.
- Physical Demands:** Ability to demonstrate the appropriate skills and techniques to be used by the athletes.
Sitting, standing, lifting and carrying (up to 50 lbs.), reaching, squatting, kneeling, and moving equipment/boxes (up to 50 lbs.)
- Sensory Abilities:** Visual acuity to monitor student athletes.
Visual acuity to read correspondence, computer screen
Auditory acuity to be able to use telephone and converse with others
Ability to speak clearly and distinctly
- Work Environment:** Must be able to work within various degrees of noise and temperature.
Work surfaces will vary from concrete to grass to wood floors.
Subject to outside weather conditions.
- Temperament:** Ability to work as member of a team
Must be courteous and able to deal effectively with people
Must be cooperative and congenial
Ability to interact positively with student athletes, colleagues, and the public.
Must be able to work under stressful conditions.
- Educational Level:** Bachelor's Degree in Kinesiology or related field.
National Strength and Conditioning Association (NSCA) membership preferred.
- Clearances:** Act 34 Clearance
Act 151 Clearance
Act 114 Clearance
- Specific Skills:** Current first aid, cardiopulmonary resuscitation (CPR), and automated external defibrillation (AED) certifications.
Knowledge of universal hygiene precautions.
Experience and/or expertise in strength and conditioning programming for high school populations.
Strong motivational abilities.

The position holder must be able to perform the essential job functions with or without reasonable accommodation. It is the responsibility of the employee to inform the Director of Human Resources of any and all reasonable accommodations that will be required.



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Thomas J. DiBello
Board President

Colleen Zasowski
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Linda C. Fazzini
Region I

Dawn R. Heine
Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

RESOLUTION 2019-25 2019-2020 BUDGET ADOPTION SPRING-FORD AREA SCHOOL DISTRICT

WHEREAS, under the terms of 24 P.S. §6-687 and 53 P.S. §6926.312 the Spring-Ford Area School District (the "District") is required to adopt an annual budget for the 2019-2020 school year ("2019-2020 budget") no later than June 30, 2019; and

WHEREAS, the District previously adopted a preliminary budget for the 2019-2020 school year on January 28, 2019 as required by 53 P.S. §6925.311 and a proposed final 2019-2020 budget on April 23, 2019 (no less than 30 days prior to adopting final budget) as required by 24 P.S. §6-687; and

WHEREAS, the District has made the proposed 2019-2020 budget available for inspection at the District's business office and on the District's web site since at least May 7, 2019 for at least twenty days; and

WHEREAS, the District advertised its intent to adopt the 2019-2020 budget on or before May 18, 2019, which is at least ten days prior to the date of adoption; and

WHEREAS, said 2019-2020 budget is attached hereto and made a part hereof; and

WHEREAS, pursuant to 24 P.S. §6-672.1, as the District lies in more than one county, the 2019-2020 budget reflects a tax rate that is equalized between the District's two counties through a means adopted by the District in May 1999 to permit a uniform millage rate for the entire district; and

WHEREAS, the District has set the millage rate necessary to fund this budget at an equalized 27.4777 mills (a copy of the calculations to reach this millage rate appears in the RETR section of the 2019-2020 budget); and

WHEREAS, the above millage increase does not exceed the District's index (with allowable exceptions) as certified by the Secretary of the Department of Education (the "Secretary") pursuant to 24 P.S. §6926.302 as increased by the District requested exceptions approved by the Secretary; and

WHEREAS, the District also wishes to reenact and reaffirm those other taxes previously levied pursuant to the Local Tax Enabling Act, 53 P.S. §6901, et. seq. ("LTEA") at the same rate as levied in the prior school year. Such taxes include, but are not limited to, earned income tax and real estate transfer tax; and

WHEREAS, the District approved Resolution 2012/13 in June 2012, allowing the ability to pay Real Estate Taxes in 3 equal installments by established dates to particular qualified taxpayers (excluding any interims or delinquent school property taxes), and

NOW THEREFORE, intending to be legally bound, the Board of School Directors of the Spring-Ford Area School District (the "Board") hereby resolved this 28th Day of May 2019 as follows:

1. The above referenced recitals are herein incorporated by reference and made a part hereof as if fully set forth, herein.
2. The 2019-2020 Budget, as attached, is hereby adopted by the Board along with the millage as set forth, therein.
3. The Board's action of May 1999 in determining a means to equalize property tax rates for properties in Chester County and Montgomery County is reaffirmed.
4. The Board's action of June 2012 allowing school Real Estate Taxes to be paid in installments to particular qualified taxpayers is reaffirmed.
5. The Board also re-affirms for the 2019-2020 school year the prior levy of taxes imposed pursuant to the LTEA, as well as any other prior lawfully imposed taxes, without limitation, at the same rate as previously levied.

BY: _____
Thomas J. DiBello
Board President
May 28, 2019

BY: _____
Diane M. Fern
Board Secretary
May 28, 2019



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION 2019-26

ADMINISTRATION

Dr. David R. Goodin
Superintendent

Dr. Allyn J. Roche
Assistant Superintendent

BOARD OF DIRECTORS

Thomas J. DiBello
Board President

Colleen Zasowski
Board Vice President

Mark P. Dehnert
Region III

Dr. Edward T. Dressler, Jr.
Region I

Linda C. Fazzini
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Dawn R. Heine
Region II

Clinton L. Jackson
Region II

Christina F. Melton
Region III

Kelly J. Spletzer
Region I

2019-2020 Homestead and Farmstead Exclusion Resolution

WHEREAS, the Pennsylvania Department of Education (the "Department") has certified that, pursuant to Special Session Act 1 of 2006 (the "Taxpayer Relief Act" or Act 1), section 505(a)(4), that it will distribute funds during the 2019-2020 school year to the Spring-Ford Area School District (the "District") for property tax relief; and

WHEREAS, the Department's certification indicates it will give the District \$2,469,571.13 comprised of \$2,000,730.60 from the property tax relief formula and \$468,840.53 in Sterling Act reimbursements, which have both been prorated based on the total funds available for tax relief; and

WHEREAS, funds will be available during the 2019-2020 school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2018-2019 in the amount of \$2,392.45.

WHEREAS, total funds to be distributed during the 2019-2020 school year for real estate reduction will be \$2,471,963.45.

WHEREAS, the Montgomery County and Chester County assessor's office has certified, as required by Act 1 § 341(g)(3), the specific properties within the District that have been approved as Homesteads and Farmsteads within the District. Within that certification there are 12,325 approved Homesteads and 17 approved Farmsteads; and

WHEREAS, pursuant to Act 1 § 341, the District is required to designate the Homestead exclusion and to designate the Farmstead exclusion no later than the last day prior to the beginning of the year for which the exclusions will apply, and for budget year 2019-2020 that date will be June 30, 2019; and

WHEREAS, the Homestead exclusion and the Farmstead exclusion set by the District are each fixed dollar amounts that may not exceed one-half the median assessment on approved Homestead properties within the District as of the date of the county's certification and shall only apply to calculation of District property taxes; and

WHEREAS, pursuant to 53 Pa.C.S.A. § 8585, the Farmstead exclusion may be equal to or less than the Homestead exclusion, but may not be greater than the Homestead exclusion; and

WHEREAS, a mechanism exists in Act 1, Chapter 9 for the District to reject property tax reduction allocations subject only to voter approval through a referendum; and

NOW, THEREFORE, the Board of School Directors of the Spring-Ford Area School District (the "Board") hereby **RESOLVES** as follows:

1. On its own behalf and on behalf of the District's approved homestead and farmstead owners, the Board accepts all property tax allocations and earned income tax reimbursements offered to the District pursuant to Act 1 and declares it will not seek to reject any such funds as permitted under Act 1, Chapter 9.
2. In order to utilize, as directed in Act 1, the Certified Funds for property tax relief, the District resolves to set the maximum property tax reductions for its approved Homestead properties at \$201.93 and the maximum property tax reductions for its approved Farmstead properties shall be the same amount as the Homestead properties.
3. In the 2019-2020 school year, the real estate tax rate for the District is 27.4777 mills.
4. Using the District's millage rate, converting the maximum tax reduction for Homesteads and Farmsteads yields a \$7,349.00 calculated Homestead exclusion and Farmstead exclusion.
5. Therefore, the Board hereby sets the exclusion from assessed value for school property tax purposes of each approved Homestead and Farmstead at \$7,349.00 which is less than half the median assessed value of approved Homestead properties within the District.
6. Where the assessor has approved a property as both a Homestead and Farmstead, the property will receive multiple exclusions, however, whether eligible for multiple exclusions or not, no property may exclude an amount from its assessment greater than the assessed value of the property.
7. The exclusions will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.
8. Pursuant to 53 Pa.C.S.A. § 8584, any property, which loses its approval as a Homestead or Farmstead after the beginning of the District's budget year, shall be taxed from that point at the full assessed value without exclusion, and shall receive an interim tax bill reflecting the balance due.
9. Any funds received from the Department by the District to fund exclusions where the funds are unused due to exclusions lost on or after July 1, 2019 shall be held by the District and added to the funds used for exclusions in the following budget year.

Resolution approved by the Board of School
Directors of the Spring-Ford Area School
District on May 28, 2019

Thomas J. DiBello
President

_____ Yes / _____ No

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: ADOPTION OF TEXTBOOKS

ADOPTED: March 25, 1991

REVISED: April 26, 2011

REVIEWED: May 13, 2019

108. ADOPTION OF TEXTBOOKS	
1. Purpose SC 508, 801, 803	It is the responsibility of the Board to adopt all textbooks used as part of the educational program of this district.
2. Definition	For purposes of this policy, textbooks shall be defined as those books, both print and digital, which are to be used as the basic source of any information in any class.
3. Delegation of Responsibility SC 508, 803	The Superintendent shall be responsible for the selection and recommendation of textbooks for Board consideration. No adoption or change of textbook shall be made without the Superintendent’s recommendation except by a two-thirds vote of the Board.
4. Guidelines	<p><u>Selection</u></p> <p>The Superintendent shall develop a plan for the selection of textbooks according to the following guidelines:</p> <ol style="list-style-type: none"> 1. Professional and administrative staff members selected by the Superintendent or designee shall participate in the selection process. 2. Textbooks shall be evaluated in accordance with a planned cycle. 3. Textbooks currently in use shall be periodically evaluated for their continuing usefulness and relevance. <p><u>Standards For Approval</u></p> <p>In considering the approval of any proposed textbook, the Board will evaluate its relationship to the curriculum, its manner of selection and its cost.</p> <p><u>Record</u></p> <p>A list of all approved textbooks shall be prepared and maintained. It shall be reviewed annually by the Superintendent or designee and made available, when requested for the members of the Board.</p>

108. ADOPTION OF TEXTBOOKS - Pg. 2

References:

School Code – 24 P.S. Sec. 508, 801, 803

SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: SCHOOL POLICE OFFICER(S)
AND SECURITY PERSONNEL

ADOPTED: April 22, 2013

REVISED:

REVIEWED: April 23, 2019

<p>1. Purpose</p> <p>2. Authority SC 510.1, 778 53 Ps. C.S.A. Sec. 2161 et seq</p> <p>3. Delegation of Responsibility</p>	<p style="text-align: center;">705.1. SCHOOL POLICE OFFICER(S) AND SECURITY PERSONNEL</p> <p>The Board is committed to providing a safe and secure environment for student, staff and the public while in school and at school functions. The Board is further committed to the protection of its real and personal property. To assure a safe and secure environment for students, staff, and the public and to assure the protection of real and personal property of the District, the Board has established an Office of Safety, Security, and Emergency Preparedness (School Police Department or Department) consisting of school police officers and security personnel. One of the school police officers shall also serve as the School Chief of Police. In this policy the use of the term School Police Officers shall include the School Chief of Police.</p> <p>In order to achieve that purpose, school police officer(s) who are properly certified in accordance with the laws of the Commonwealth of Pennsylvania are approved to carry a District-issued firearm on their person while exercising their duties. Nothing herein shall prevent the District from contracting with or employing additional persons to work as school security persons.</p> <p>The use of force is a serious responsibility. While there is no way to specify the exact amount or type of reasonable force to be applied in any situation, each officer is expected to follow established procedures to make such decisions in a professional, impartial, and safe manner. The Superintendent or designee shall be responsible for the overall operation of the Department and establish guidelines for the operation of the department. There shall be a designated School Chief of Police who will be responsible for the daily operation of the Department and for supervision of the police officers and security personnel. District administration shall be responsible for controlling behavior and enforcing the Student Code of Conduct. District administrators and the Department shall work collaboratively in matters concerning student conduct and discipline while attending school and at school events.</p>
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<p>4. Guidelines</p>	<p>Procedural guidelines for School Police Officer(s) in the Spring-Ford Area School District will be developed by the administration and School Chief of Police to provide direction and requirements in the areas of:</p> <ol style="list-style-type: none"> 1. Firearms and ammunition to be utilized by school police officer(s) and the manner in which firearms to be carried by officer(s). 2. To the extent an individual is authorized by this policy and through the job duties assigned by the district to carry a firearm, the only such firearm and ammunition used or carried by the individual on school grounds or while in the performance of duties on behalf of the School District shall be those that are issued by and are the property of the School District. No personally owned firearms or ammunition shall be brought by any school employee onto school property. 3. Use of force guidelines and procedures 4. Firearms storage, maintenance, issuance, and return procedures 5. Firearms safety and retention procedures 6. Training requirements and qualifications 7. Records maintenance pertaining to training, qualification, and inventory 8. Investigative procedures for discharge of a firearm 9. Conditions affecting an officer's ability to carry a firearm 10. Duties and responsibilities of school police officer(s) and the School Chief of Police 11. The School Chief of Police shall ensure all School Police Officers are annually trained in all of the requirements of Pennsylvania Act 44 Safe Schools and in concert with the Municipal Police Officers Education and Training Commission. <p>This policy shall be periodically reviewed and any necessary changes adopted by the Board of School Directors.</p> <p>The school district shall be covered by appropriate liability insurance at all times for all duties and obligations in this policy and related procedures.</p>
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705.1. SCHOOL POLICE OFFICER(S) AND SECURITY PERSONNEL - Pg. 4

	<p>In the event it is necessary, all such authorized school police officer(s) shall be provided legal counsel through the District's law enforcement insurance policy, and subsequent umbrella liability policy, except in the event that the officer commits a willful, intentional and grossly negligent, or illegal act.</p> <p>All costs and expenses necessary for the implementation of this policy and related procedures shall be borne solely by the school district, which shall include the required periodic training and qualification of school police officer(s).</p> <p>It is the responsibility of the school police officer to conduct himself/herself with the highest standards of professionalism while on or off duty and to follow all established school district policies and procedures.</p>
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SPRING-FORD AREA SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: ACCEPTABLE USE OF THE
**ELECTRONIC
COMMUNICATIONS
SYSTEMS**

ADOPTED: January 26, 1998

REVISED: October 26, 2015

REVIEWED: April 23, 2019

<p>1. Purpose</p>	<p style="text-align: center;">815. ACCEPTABLE USE OF THE ELECTRONIC COMMUNICATIONS SYSTEMS</p> <p>The Spring-Ford Area School District (school district) provides employees, students, and guests (users) access to technology resources including, but not limited to, electronic communications systems, computers, computer networks, networked devices, hardware, software, internet access, mobile devices, peripherals, copiers, and cameras.</p> <p>The Board of School Directors supports the use of the district’s technology resources to facilitate teaching and learning, to provide access to information, to aid in research and collaboration, to foster the educational mission of the district, and to carry out the legitimate business and operation of the district.</p> <p>The use of the district’s technology resources is for appropriate school related educational and operational purposes and for the performance of job duties consistent with the educational mission of the district. Use for educational purposes is defined as use that is consistent with the curriculum adopted by the district as well as the varied instructional needs, learning styles, abilities and developmental levels of students. All use for any purpose must comply with this policy and all other applicable codes of conduct, policies, procedures, and rules and must not cause damage to the district’s technology resources.</p> <p>All employees and students are responsible for the appropriate and lawful use of the district’s technology resources. This policy is intended to ensure that all users continue to have access to the district’s technology resources and that such resources are utilized in an appropriate manner and for legitimate purposes.</p> <p>The school district intends to strictly protect its district technology resources against numerous outside and internal risks and vulnerabilities. Users are important</p>
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<p>20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254</p>	<p>display, view, read, or print electronic records for purposes of communication across electronic communications network systems between or among individuals or groups, that is either explicitly denoted as a system for electronic communications or is implicitly used for such purposes. Further, an electronic communications system means any wire, radio, electromagnetic, photo optical or photoelectronic facilities for the transmission of wire or electronic communications, and any computer facilities or related electronic equipment for the electronic storage of such communications. Examples include, but are not limited to, the Internet, intranet, electronic mail services, global positioning systems, personal digital assistants, facsimile machines, cell phones with or without Internet access and/or electronic mail and/or recording devices, cameras/video, and other capabilities.</p>
<p>18 Pa. C.S.A. Sec. 5903</p>	<p>Educational purpose - includes use of the district technology resources for classroom activities, professional or career development, and to support the school district’s curriculum, policy and mission statement.</p> <p>Harmful to Minors - under federal law, any picture, image, graphic image file or other visual depictions that:</p> <ol style="list-style-type: none"> 1. Taken as a whole, with respect to minors, appeals to the prurient interest in nudity, sex or excretion. 2. Depicts, describes, or represents in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual content, actual or simulated normal or perverted sexual acts, or lewd exhibition of the genitals. 3. Taken as a whole lacks serious literary, artistic, political, educational or scientific value as to minors.
<p>47 U.S.C. Sec. 254</p>	<p>Under Pennsylvania law, the term includes any depiction or representation in whatever form, of nudity, sexual conduct, sexual excitement, or sadomasochistic abuse, when it:</p> <ol style="list-style-type: none"> 1. Predominantly appeals to the prurient, shameful, or morbid interest of minors. 2. Is patently offensive to prevailing standards in the adult community as a whole with respect to what is suitable for minors. 3. Taken as a whole, lacks serious literary, artistic, political, educational or scientific value for minors. <p>Minor - for purposes of compliance with the Children’s Internet Protection Act (CIPA), an individual who has not yet attained the age of seventeen (17). For other purposes, minor shall mean the age of minority as defined in the relevant law.</p>

<p>18 U.S.C. Sec. 1460 20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254</p>	<p>Obscene - under federal law, analysis of the material meets the following elements:</p> <ol style="list-style-type: none"> 1. Whether the average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest. 2. Whether the work depicts or describes, in a patently offensive way, sexual conduct specifically designed by the applicable state or federal law to be obscene. 3. Whether the work taken as a whole lacks serious literary, artistic, political, educational or scientific value.
<p>18 Pa. C.S.A. Sec. 5903</p>	<p>Under Pennsylvania law, analysis of the material meets the following elements:</p> <ol style="list-style-type: none"> 1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest. 2. The subject matter depicts or describes in a patently offensive way, sexual conduct described in the law to be obscene. 3. The subject matter, taken as a whole lacks serious literary, artistic, political, educational or scientific value.
<p>18 Pa. C.S.A. Sec. 5903 18 U.S.C. Sec. 2246</p>	<p>Sexual Act and Sexual Contact - as defined at 18 U.S.C. §2246(2) and at 18 U.S.C. §2246(3), and 18 Pa. C.S.A. §5903.</p>
<p>47 U.S.C. Sec. 254</p>	<p>Technology Protection Measure(s) - a specific technology that blocks or filters Internet access to visual depictions that are obscene, child pornography or harmful to minors.</p>
<p>3. Authority</p>	<p>User - means anyone who utilizes or attempts to utilize district technology resources while on or off district property. The term includes, but is not limited to, students, staff, parents and/or guardians, and any visitors to the district that may use district technology.</p> <p>The Board establishes that access to the school district’s technology resources through school resources is a privilege, not a right, which may be revoked at any time. The district’s technology resources are the property of the district. The district provides these resources for educational and operational purposes as stated herein and are not provided as a public access service or to provide a public forum.</p>

<p>20 U.S.C. Sec. 6777 47 U.S.C. Sec. 254</p> <p>4. Delegation of Responsibility</p> <p>5. Guidelines</p> <p>Policy 815.1</p>	<p>The Superintendent or his/her designee is ultimately responsible for overseeing the district’s technology resources. The Superintendent will designate the Director of Technology who will serve as the coordinator and supervisor of the district’s technology resources and networks, and who will work with other regional and state organizations as necessary to educate users, approve activities, provide leadership for proper training for all users in the use of the district’s technology resources and the requirements of this policy, and who will establish a system to ensure that users who access district technology resources have agreed to abide by the terms of this policy.</p> <p>The Superintendent or his/her designee is directed to implement Internet safety measures to effectively address the following, both through general policy and through the use of filtering technology:</p> <ol style="list-style-type: none"> 1. Access by minors to inappropriate or harmful content. 2. Safety and security of minors when using electronic mail, chat rooms, and social networking. 3. Prevention of unauthorized access of district technology resources. 4. Prevention of unauthorized disclosure and dissemination of minors’ personal information. <p>The Director of Technology and/or designee will serve as the coordinator to oversee the school district’s technology resources and will work with other regional or state organizations as necessary, to educate users, approve activities, provide leadership for proper training for all users in the use of the district technology resources and the requirements of this policy, establish a system to ensure adequate supervision of the district technology resources, maintain executed user agreements, and interpret and enforce this policy.</p> <p>The Superintendent or designee shall ensure students are educated on network etiquette and other appropriate online behavior.</p> <p>District Provided Resources:</p> <p>District technology resources may be assigned or allocated to an individual user for his or her use (e.g. individual email accounts, laptop computers, etc.). Despite being allocated to a particular user, the technology resources remain the property of the district and may be revoked, suspended, or inspected at any time to ensure compliance with this and other district policies. Users do not</p>
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	<p>have an expectation of privacy in any district provided technology resource or any of its contents. See Policy 815.1</p> <p>Monitoring:</p> <p>District technology resources shall be periodically monitored to ensure compliance with this and other district policies including monitoring of users' online activities. The Director of Technology and/or designee shall ensure that regular monitoring is completed pursuant to this section.</p> <p>However, in the event of a device being lost or stolen, the Director of Technology and/or designee, may implement procedures to locate that lost or stolen district technology resource through tracking software. Tracking software will not be utilized to track the whereabouts or movements of individuals. In addition, the district will not remotely activate cameras and/or microphones.</p> <p>Security:</p> <p>System security is protected through the use of passwords and encryption. Failure to adequately protect or update passwords could result in unauthorized access to personal or district files. To protect the integrity of the system, these guidelines shall be followed:</p> <ol style="list-style-type: none">1. Employees and students shall not reveal their passwords to another individual.2. Users are not to use a computer that has been logged in under another student's or employee's name.3. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to the network. <p><u>School District Limitation of Liability</u></p> <p>The district will educate staff and students on best practices and will assist in the event of a data loss or service interruption, but ultimately the district is not responsible, and will not be held responsible, for any loss of data and or documents, any delays, nondelivered and or missed deliveries of electronic communications, or services interrupted. Staff and students may use the district's technology resources at their own risk.</p>
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	<p><u>Prohibitions</u></p> <p>The use of the school district’s technology resources for illegal, inappropriate, unacceptable, or unethical purposes by users is prohibited. Such activities engaged in by users are strictly prohibited and illustrated below. The school district reserves the right to determine if any activity not appearing in the list below constitutes an acceptable or unacceptable use of the district technology resources.</p> <p><i>General Prohibitions –</i></p> <ol style="list-style-type: none"> 1. Use of technology resources to violate the law, facilitate illegal activity, or to encourage others to do so. 2. Use of technology resources to violate any other district policy. 3. Use of technology resources to engage in any intentional act which might threaten the health, safety, or welfare of any person or persons. 4. Use of technology resources to cause or threaten to cause harm to others or damage to their property. 5. Use of technology resources to bully, or to communicate terroristic threats, discriminatory remarks, or hate. 6. Use of technology resources to communicate words, photos, videos, or other depictions that are obscene, indecent, vulgar, profane, or that advocate illegal drug use. 7. Use of technology resources to create, access, or to distribute obscene, profane, lewd, vulgar, pornographic, harassing, or terroristic materials, firearms, or drug paraphernalia. 8. Use of technology resources to attempt to interfere with or disrupt district technology systems, networks, services, or equipment including, but not limited to, the propagation of computer “viruses” and “worms”, Trojan Horse and trapdoor program codes. 9. Altering or attempting to alter other users’ or system files, system security software, system or component settings, or the systems themselves, without authorization. 10. The attempted physical harm or attempted destruction of district technology resources. 11. Use of technology resources in a manner that jeopardizes the security of the district’s technology resources, or in a manner that attempts to circumvent any system security measures.
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	<ul style="list-style-type: none">12. Without permission or authorization of the user or the district, use of technology resources to intentionally obtain or modify files, passwords, and/or data belonging to other users or to the district.13. Use that conceals or attempts to conceal a user's identity, including the use of anonymizers, or the impersonation of another user.14. Unauthorized access, unauthorized interference, unauthorized possession, or unauthorized distribution of confidential or private information. An example includes a user accessing another student's grades and or schedule.15. Using technology resources to send any district information to another party, except in the ordinary course of business as necessary or appropriate for the advancement of the district's business or educational interests.16. Use of technology resources to commit plagiarism.17. Installing, loading, or running software programs, applications, or utilities on school district technology resources that are not explicitly authorized by the district technology staff.18. Installing unauthorized computer hardware, peripheral devices, network hardware, or system hardware onto technology resources.19. Copying district software without express authorization from a member of the district's technology staff.20. Political Lobbying, as defined by the Pennsylvania Lobbying Registration, as amended, and the Pennsylvania Election Code, as amended. District employees and students may use the system to communicate with their elected representatives and to express their opinion on political issues.21. Use of district technology resources to tether or otherwise connect to a non-district owned device to access an unfiltered and/or unmonitored Internet connection.22. The use of proxies or other means to bypass Internet content filters and monitoring.23. The use of technology resources to gamble.24. Unauthorized access into a restricted system or changing settings or access rights to a restricted system or account.
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25. The use of encryption software that has not been previously approved by the district.

26. Sending unsolicited mass email messages, also known as spam.

27. Scanning the district’s technology resources for security vulnerabilities.

Access and Security Prohibitions –

Users must immediately notify the Director of Technology and/or designee if they have identified a possible security problem.. The following activities related to access to the school district’s **technology resources** and information are prohibited:

1. Misrepresentation (including forgery) of the identity of a sender or source of communication.
2. Acquiring or attempting to acquire passwords of another user. Users will be held responsible for any misuse of their username or passwords, resulting from sharing their password, leaving passwords unprotected or devices left unattended and accessible, whether intentional or through negligence.
3. Using or attempting to use computer accounts of others; these actions are illegal, even with consent, or if only for the purpose of “browsing”.
4. Altering a communication originally received from another person or computer with the intent to deceive.
5. Using school district resources to engage in any illegal act, which may threaten the health, safety or welfare of any person or persons, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal activity, or being involved in a terroristic threat against any person or property.
6. Disabling or circumventing any school district security, program or device, for example, but not limited to, anti-spyware, anti-spam software, and virus protection software or procedures.
7. Transmitting electronic communications anonymously or under an alias unless authorized by the school district.

Operational Prohibitions –

The following operational activities and behaviors are prohibited:

1. Interference with or disruption of the **district technology resources**, network accounts, services or equipment of others, including, but not limited to, the

	<p>propagation of computer worms and viruses, Trojan Horse and trapdoor program code, distasteful jokes, and the inappropriate sending of broadcast messages to large numbers of individuals or hosts. The user may not hack or crack the network or others' computers, whether by parasiteware or spyware designed to steal information, or viruses and worms or other hardware or software designed to damage the district technology resources, or any component of the network, or strip or harvest information, or completely take over a person's computer, or to "look around".</p> <ol style="list-style-type: none">2. Altering or attempting to alter files, system security software or the systems without authorization.3. Unauthorized scanning of the district technology resources for security vulnerabilities.4. Attempting to alter any school district computing or networking components (including, but not limited to, file servers, bridges, routers, or hubs) without authorization or beyond one's level of authorization.5. Unauthorized wiring, including attempts to create unauthorized network connections, or any unauthorized extension or re-transmission of any computer, electronic communications systems, or network services, whether wired, wireless, cable, or by other means.6. Connecting unauthorized hardware and devices to the district technology resources.7. Loading, downloading, or use of unauthorized games, programs, files, or other electronic media, including, but not limited to, downloading music files.8. Intentionally damaging or destroying the integrity of the school district's electronic information.9. Intentionally destroying the school district's computer hardware or software.10. Intentionally disrupting the use of the district technology resources.11. Damaging the school district's technology resources or networking equipment through the users' negligence or deliberate act.12. Failing to comply with requests from appropriate teachers or school district administrators to discontinue activities that threaten the operation or integrity of the district technology resources.
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Pol. 814	<p><u>Content Guidelines</u></p> <p>Information electronically published on the school district’s technology resources shall be subject to the following guidelines:</p> <ol style="list-style-type: none">1. Published documents including, but not limited to, audio and video clips or conferences, may not include a student’s phone number, street address, or box number, name (other than first name) or the names of other family members without parental consent.2. Documents, web pages, electronic communications, or videoconferences may not include personally identifiable information that indicates the physical location of a student at a given time without parental consent.3. Documents, web pages, electronic communications, or videoconferences may not contain objectionable materials or point directly or indirectly to objectionable materials.4. Documents, web pages and electronic communications must conform to all school district policies and guidelines, including the copyright policy.5. Documents to be published on the Internet must be edited and approved according to school district procedures before publication. <p><u>Due Process</u></p> <p>The school district will cooperate with the school district’s Internet Service Provider (ISP) rules, local, state, or federal officials to the extent legally required in investigations concerning or relating to any illegal activities conducted through the school district’s technology resources.</p> <p>If students or employees possess due process rights for discipline resulting from the violation of this policy, they will be provided such rights.</p> <p>The school district may terminate the account privileges by providing notice to the user.</p> <p><u>Search and Seizure</u></p> <p>User violations of the district’s Acceptable Use Policy, the Student Disciplinary Code, district policy or the law may be discovered by routine maintenance and monitoring of the district system, or any method stated in this policy, or pursuant to any legal means. Users’ violations of this policy, any other school district policy, or the law may be discovered by routine maintenance and monitoring of the school district system or any method stated in this policy, or pursuant to any</p>
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<p>17 U.S.C. Sec. 101 et seq Pol. 814</p>	<p>legal means.</p> <p>District employees should be aware that their personal files may be discoverable and could be discoverable in the event of any form of litigation. Everything that district employees place in their personal files should be written as if a third party would review it. The school district reserves the right to monitor, track, log and access any electronic communications, including, but not limited to, Internet access and emails at any time, for any reason. Users should not have the expectation of privacy in their use of the school district’s CIS systems, and other school district technology, even if they misuse the CIS system for personal reasons. Further, the school district reserves the right, but not the obligation, to legally access any personal technology device of students and employees brought onto the school district’s property or at school district events, or connected to the school district network, containing school district programs or school district or student data (including images, files, and other information) to ensure compliance with this policy and other school district policies, to protect the school district’s resources, or to obtain information/data that the school district reasonably believes involves criminal activity.</p> <p>The district reserves the right to monitor any electronic communications, including but not limited to Internet access and emails. Students and employees should not have the expectation of privacy in electronic communications, even when used for personal reasons. Everything that users place in their personal files should be written as if a third party will review it.</p> <p><u>Copyright Infringement and Plagiarism</u></p> <p>Federal laws, cases and guidelines pertaining to copyright will govern the use of material accessed through the school district resources. Users will make a standard practice of requesting permission from the holder of the work and complying with license agreements. Employees will instruct users to respect copyrights, request permission when appropriate, and comply with license agreements. Employees will respect and comply as well.</p> <p>Violations of copyright law can be a felony and the law allows a court to hold individuals personally responsible for infringing the law. The school district does not permit illegal acts pertaining to the copyright law. Therefore, any user violating the copyright law does so at their own risk and assumes all liability.</p> <p>Violations of copyright law include, but are not limited to, the making of unauthorized copies of any copyrighted material (such as commercial software, text, graphic images, audio and video recording), distributing copyrighted materials over computer networks, deep-linking and framing into the content of others’ websites.</p>
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Pol. 243	<p>Further, the illegal installation of copyrighted software or files for use on the district’s computers is expressly prohibited. This includes all forms of licensed software – shrink-wrap, clickwrap and electronic software downloaded from the Internet.</p> <p>School district guidelines on plagiarism will govern use of material accessed through the school district’s technology resources. Users will not plagiarize works that they find. Teachers will instruct students in appropriate research and citation practices.</p> <p><u>Selection of Material</u></p> <p>School district policies on the selection of materials will govern use of the school district’s technology resources.</p> <p>When using the Internet for class activities, teachers will select material that is appropriate for students and that is relevant to the course objectives. Teachers will preview the materials and websites they require or recommend students access to determine the appropriateness of the material contained on or accessed through the website. Teachers will provide guidelines and lists of resources to assist their students in channeling their research activities effectively and properly. Teachers will assist their students in developing the critical thinking skills necessary to ascertain the truthfulness of information, distinguish fact from opinion, and engage in discussions about controversial issues while demonstrating tolerance and respect for those who hold divergent views.</p> <p>Conduct otherwise will result in actions further described in Consequences For Inappropriate, Unauthorized And Illegal Use of this policy and provided in relevant school district policies.</p> <p><u>Safety and Privacy</u></p> <p>To the extent legally required, users of the school district’s technology resources will be protected from harassment or commercially unsolicited electronic communication. Any user who receives threatening or unwelcome communications must immediately send or take them to the Director of Technology and/or designee.</p> <p>Unless part of job function or with authorization by the district, the user may not disclose, use or disseminate personal information of other students or employees including, but not limited to, student’s grades, Social Security numbers, home addresses, telephone numbers, school addresses, work addresses, credit card numbers, health and financial information, evaluations, psychological reports, and educational records. Personal contact information includes home address, telephone numbers, school address, and work address.</p>
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<p>24 P.S. Sec. 4604</p>	<p><u>Consequences For Inappropriate, Unauthorized And Illegal Use</u></p> <p>General rules for behavior, ethics, and communications apply when using the district technology resources and information, in addition to the stipulations of this policy. Users must be aware that violations of this policy or other policies, or for unlawful use of the district technology resources, may result in loss of access and a variety of other disciplinary actions, including, but not limited to, warnings, usage restrictions, loss of privileges, position reassignment, oral or written reprimands, suspensions (with or without pay for employees), dismissal, expulsions, and/or legal proceedings on a case-by-case basis.</p> <p>This policy incorporates all other relevant district policies, such as, but not limited to, the student and professional employee discipline policies, copyright policy, property policies, curriculum policies, terroristic threat policy and harassment policies.</p> <p>The user is responsible for damages to the network, equipment, electronic communications systems, and software resulting from deliberate and willful acts. The user will also be responsible for incidental or unintended damage resulting from willful or deliberate violations of this policy.</p> <p>Violations as described in this policy may be reported to the school district, appropriate legal authorities, whether the ISP, local, state, or federal law enforcement. The school district will cooperate to the extent legally required with authorities in all such investigations.</p> <p>Vandalism will result in cancellation of access to the school district's technology resources and resources and is subject to discipline.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1303.1-A, 1317.1</p> <p>PA Crimes Code – 18 Pa. C.S.A. Sec. 5903, 6312</p> <p>Child Internet Protection Act – 24 P.S. Sec. 4601 et seq.</p> <p>U.S. Copyright Law – 17 U.S.C. Sec. 101 et seq.</p> <p>Sexual Exploitation and Other Abuse of Children – 18 U.S.C. Sec. 2256</p> <p>Enhancing Education Through Technology Act – 20 U.S.C. Sec. 6777</p>
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	<p>Internet Safety, Children’s Internet Protection Act – 47 U.S.C. Sec. 254</p> <p>Children’s Internet Protection Act Certifications, Title 47, Code of Federal Regulations – 47 CFR Sec. 54.520</p> <p>Board Policy – 103, 218, 218.2, 220, 233, 237, 243, 248, 249, 317, 348, 814</p>
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