

On May 24, 2021, the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:37 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Wendy Earle and Dr. Margaret D. Wright
Region II: Clinton L. Jackson and David R. Shafer
Region III: Thomas J. DiBello and Diane C. Sullivan
Presiding Officer: Colleen Zasowski
Acting Superintendent: Robert W. Rizzo
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Eshika Seth

The following Board Member was absent: **Christina F. Melton**

The following Board Members participated via Zoom: **Linda C. Fazzini**

The following Student Representative participated via Zoom: **Allison McVey** (Student Representative to the School Board)

ANNOUNCEMENTS

Mrs. Zasowski announced that Mrs. Fazzini was participating this evening via Zoom and that Mrs. Melton was not able to be in attendance. She advised that there was an additional motion to be added to the agenda for Resolution 2021-25 commending AJ Ranaglia which she read. She also announced that masks will be optional this evening after the student presentations for anyone who is vaccinated depending on each person's comfort level.

Eshika announced that the Spring-Ford Art Department is proud to present the Spring-Ford Virtual Art Exhibit for grades 7 through 12. She advised that the community is able to enjoy this high-quality 3D art exhibition from home featuring over 900 works of art, and 13 senior AP spotlights by visiting Spring-Ford.net to start the tour online!

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

Mark Dehnert, Limerick Township, recognized Mrs. Fern for all her efforts and wished her well in her retirement. He also thanked the board for moving swiftly to hire Mr. Rizzo as the next superintendent of the district.

Tina Murray, Collegeville, expressed concern and questioned the contract in the Finance section, Letter D3, wondering if the district had vetted this contractor.

II. PRESENTATIONS

Tom Kelly provided some background on Zeswitz Music and advised that they are members of NAMM. He provided the history of the award he was here to bestow and spoke about the overall importance that music plays. He commended the district on being awarded this honor from the NAMM Foundation as one of The Best Communities for Education for the fifth time.

A. **Tom Kelly of Zeswitz Music** to recognize the Spring-Ford Area School District on being named as NAMM's one of the **"Best Communities for Music Education"** for the 5th Year.

Mr. Jones introduced the Band and Orchestra Students present this evening, spoke about their accomplishments and presented them with resolutions from the board in honor of their success this year.

- B. Presentation of **Resolution #2021-10** commending **Jessica Pan** for being selected for the Pennsylvania Music Educators Association 2021 District 11 Band. **(Attachment A1)**
- C. Presentation of **Resolution #2021-11** commending **Ryan Henkels** for being selected for the Pennsylvania Music Educators Association 2021 District 11 Band, 2021 District 11 Orchestra, and the 2021 All-State Orchestra. **(Attachment A2)**
- D. Presentation of **Resolution #2021-12** commending **Aiden Rizzo** for being selected for the Pennsylvania Music Educators Association 2021 District 11 Band, 2021 District 11 Orchestra, and the 2021 All-State Orchestra. **(Attachment A3)**
- E. Presentation of **Resolution #2021-13** commending **Samuel Brown** for being selected for the Pennsylvania Music Educators Association 2021 District 11 Band, 2021 District 11 Orchestra, and the 2021 All-State Concert Band. **(Attachment A4)**
- F. Presentation of **Resolution #2021-14** commending **Anne Rizzo** for being selected for the Pennsylvania Music Educators Association 2021 District 11 Band, 2021 District 11 Orchestra, and the 2021 All-State Concert Band. **(Attachment A5)**

Mrs. O'Dea introduced the Choral Students present this evening, spoke about their accomplishments and presented them with resolutions from the board in honor of their success this year.

- G. Presentation of **Resolution #2021-15** commending **Anne Rizzo** for being selected for the Pennsylvania Music Educators Association 2021 District 11 Choir. **(Attachment A6)**
- H. Presentation of **Resolution #2021-16** commending **Sunidhi Srinivas** for being selected for the Pennsylvania Music Educators Association 2021 District 11 Choir. **(Attachment A7)**
- I. Presentation of **Resolution #2021-17** commending **Owen Wright** for being selected for the Pennsylvania Music Educators Association 2021 District 11 Choir. **(Attachment A8)**

Ms. Jeanette Walker spoke about the Unified Track Team and the events students participate in. She spoke of the team practices and the dedication of the student-athletes as well as the dedication of the staff and coaches to these athletes. She provided some background on Unified Track Team and its history at Spring-Ford. **Mrs. Susan Boring** spoke about her experience with the program and the impact it continues to make on her. The Unified Track Team Members individually spoke about what the program means to them.

- J. **Jeanette Walker**, Learning Support Teacher and Unified Track Coach, to recognize the **Spring-Ford Area School District Unified Track and Field Team**.

Dr. Colyer recognized and thanked Eshika Seth for her two years of service as the Student Representative to the School Board and for her dedication to the school board, community and district.

- K. Farewell to the current Student Representative to the School Board, **Eshika Seth**.

Dr. Colyer introduced Aditi Mangal and stated that she will officially start her position as the Student Representative to the School Board in June. Aditi stated that she is excited to be here and meet everyone. She thanked the board for this valuable opportunity. She also thanked her teachers, the school board, High School Principal Dr. Colyer, Senior House Principal Dr. Ruppert, her Guidance Counselor Mrs. Chambers, 9th Grade Principal Dr. Weidenbaugh and her Gifted Mentor Mrs. Hafer for always supporting her. She advised that she has been working as a High School Ambassador for the past 2 years in school activities and she hopes to continue to work to make Spring-Ford a better place and help it flourish. Aditi stated that she looks forward to working with the school board and putting in her best effort as the Student Representative to the School Board over the next two years.

Mrs. Zasowski welcomed Aditi and thanked Eshika for her service. She presented Eshika with a farewell gift on behalf of the board.

Dr. Wright thanked Eshika for being a strong role model for the female students as well as the male students. She wished her good luck with her future plans which Eshika revealed that she was moving on to study a double major in international business and international relations at UC San Diego.

L. Introduction of the new Student Representative to the School Board, **Aditi Mangal.**

Dr. Murray and Dr. Rochlin presented the plan for the Future of Spring-Ford Learning and the plans to grow and expand cyber learning. Dr. Murray spoke of the five-year plan that was being worked on and ultimately was thrust into immediate action due to the COVID Pandemic. She stated that they have seen some success and must now build upon the success from this past year in areas including technology infrastructure, modernizing learning, hybrid program, maintaining educational evolution and lessons learned during COVID. Dr. Murray discussed the impacts of building K-12 digital content and courses.

Dr. Rochlin spoke about long-range planning from the start of virtual learning at Spring-Ford in 2012 through future plans that will take us through 2030. She advised that they will be using the Canvas Platform to build out the courses over a period of five years and that those courses in Canvas will match the Spring-Ford program of studies. Dr. Rochlin noted that Spring-Ford Teachers will participate in professional development and training as well build all courses and then facilitate those courses. She advised that the courses will be vetted by the Spring-Ford Curriculum and Administrative Team for quality assurance throughout the process. Dr. Rochlin added that the courses will be maintained and updated as need, professional development and training for new teachers will be ongoing, new courses will be added and that courses will be further developed to eventually offer hybrid options for students. She next presented the course build timeline which included the number of courses to be built each year, the cost to build each full year course as well as the cost to build a complete full year of courses. She stated that the ESSER funding the district is receiving which will expire in September of 2024 will pay for the first 3 years of course building. Dr. Rochlin commented that in order to bring this to reality they are looking for board support of the two motions on the agenda this evening which include approval of the professional development plan and the approval for year one course build out. She added that what was presented this evening is supported by the Spring-Ford Education Association.

Board Members questioned the metrics for finding the right teachers to build the courses, what additional technology or staff would be needed, whether the build out could be accelerated and the ceiling on the district's use of ESSER funding. It was advised that teachers must be certified in the subject area that they wish to build a course, no additional technology or staff is anticipated to be needed, that if there are enough teachers that are certified and want to help facilitate the course building then the build out can be accelerated, and that a tally was being kept on the amount of ESSER funds received and what is being spent. It was felt that this was a good use of the

ESSER funding and that the hope is that some students who have left Spring-Ford to attend private charter schools may return.

Mr. DiBello felt that the Curriculum Budget should be increased to accommodate for any additional needs in the future.

A breakdown of students currently enrolled in district's cyber school program was provided. The plan for students with IEPs was discussed and it was reported that there will be a full-time special education teacher for students in grades K-12 to help support the special needs students enrolled in the program. Also discussed was the plan to expand a hybrid version of cyber learning.

M. **Dr. Kelly Murray**, Director of Curriculum, and **Dr. Heidi Rochlin**, Spring-Ford Cyber Learning Principal and Supervisor of Curriculum, to present **The Future of Spring-Ford Learning**.

III. **BOARD AND COMMITTEE REPORT**

Student Rep. Report Eshika Seth/Allison McVey

Eshika reported on the events that took place which included AP Exams being administered, the Impact Award Ceremony, the Spring Play, the Senior Event, Senior Decision Day, Makeup AP Exams, In-service day on Election Day, SAT Bootcamp, the Senior Academic Awards Ceremony and the Music Department's Spring Concert. Allison reported on the events coming up which included Keystone Exams, Senior Commencement Awards and Scholarship Night, no school on Memorial Day, the Senior Athletic Banquet, the WMCTC Senior Recognition Night, SAT's, Graduation, the Biology Keystone Exam, the last day for seniors, the last day for all students, and the last day for teachers.

Allison stated that it has been a pleasure to work with Eshika this year as her drive and passion for advocating for her peers is something that she admired. She added that she was sure Eshika will continue to have a great impact in all of her future endeavors. She wished Eshika well and the best of luck. Allison next welcomed Aditi and congratulated her on being named as the new Student Representative to the School Board. Allison stated that she is very excited to begin working with Aditi. She added that serving on the board is an incredible and memorable experience and one that she was sure Aditi would find a lot of value in.

Finance Thomas DiBello 2nd Tues. 6:30 p.m.

Mr. DiBello reported on Finance Committee meeting that took place on May 11, 2021.

The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Mr. DiBello announced that he had been thinking about the \$963,000 that was left from the high school construction project along with the \$100,000 that has been saved due to salary changes. He suggested that the board take that \$1,063,000 and move \$500,000 to Capital Reserve, take \$463,000 and move that to Curriculum and add the \$100,000 to the Real Estate Transfer Tax. Mr. DiBello advised that by doing all of this the tax increase would come down to somewhere around 1.9% from the 3% it currently is at.

The Board was in agreement with moving in this direction. Mr. Fink and Mr. Fitzgerald were continuing to work on the calculations to revise the budget and will provide those figures once they have them ironed out so that the board has them in time to vote on the budget and the farmstead/homestead motions.

Extracurricular David Shafer 3rd Mon. 7:30 p.m.

Mr. Shafer reported on Extracurricular Committee meeting that took place on May 17, 2021.

The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Property

Clinton Jackson

2nd Tues. 7:30 p.m.

Mr. DiBello reported on Property Committee meeting that took place on May 11, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Policy

Wendy Earle

3rd Mon. 6:30 p.m.

Mrs. Earle reported on Policy Committee meeting that took place on May 17, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Legislative Committee

Christina Melton

3rd Weds. 7:30 p.m.

There was no report, committee did not meet.

Mr. DiBello reported that Mr. Fink shared the new budget numbers with him and the tax impact would come down to 1.96%. He recapped that they would be moving the \$100,000 into the Real Estate Transfer tax taking that from \$1.7 to \$1.8 million, moving \$500,000 to the Capital Reserve and moving \$463,000 into Curriculum Reserve. The millage would go from 29.316 down to 28.74.

Mr. Jackson praised Mr. Hunter for his diligence with the high school construction project as it is due to that we were able to realize this \$963,000 savings which in turn has helped us reduce the budget.

Acting Supt. Report

Robert W. Rizzo

Mr. Rizzo read the district's mission statement saying "Spring-Ford Area School District strives to be educationally relevant, focused on achievement and growth, and have a priority on people so that students are fully prepared to positively contribute to their society". He stated that over the last 14 months, our community and district has been challenged like many across the country. Educating our students through a pandemic has caused us to rethink everything we knew about education and focus on divisive topics such as physical health versus mental health; in-person versus virtual instruction; 6' versus 3'; in-person events versus virtual events; masks on versus masks off; close contact quarantining with little evidence to support the need; building closures; and a whole litany of other things. He added that the divisive nature of these discussions has caused a lot of community angst and, in some cases, mistrust of the district. Our community has been pitted against each other with very impassioned debates on either side of a plethora of issues. We are now finally coming to a place where we are again pulling together to close out our school year and plan for Spring-Ford's future. Mr. Rizzo reported that although the Equity, Diversity, and Inclusion committee has been meeting regularly for the last two years, we are once again faced with another potentially divisive situation that deserves our attention. He stated that being a predominantly white suburban community, Spring-Ford is in the process of learning and understanding more about what the terms equity, diversity, and inclusion mean and how to support children. All children. He added that we have a fantastic staff that is dedicated to helping and growing children as well as a plan involving the use of a consultant to support our staff's growth and we have a community that cares for the well-being of our children. Mr. Rizzo commented that while difficult conversations may be in our future, working together as an entire school community to foster safe spaces, unity, respecting and celebrating differences will most benefit each and every one of our students so they are best supported to be "fully prepared to positively contribute to their society." Mr. Rizzo acknowledged Joanne Camlin and Diane Fern on their upcoming retirements. He spoke of their years of service with the district.

Nurse's Report

Trisha Smith

Mrs. Trisha Smith reported that she is happy to report low numbers over the past two weeks since the last board meeting. She advised that there have been only 6 positive cases reported to them that the district has had to process of which 3 were potentially infectious in the schools and this resulted in the district having to quarantine 33 students and staff members as close contacts. Mrs. Smith commented that the district has almost gone back to pre-pandemic nursing recently.

Solicitor's Report

Mark Fitzgerald

There was no report.

Discussion took place on the confusion existing with regards to mandates on the wearing of masks changing so frequently and what the district's directive should be. Mr. Fitzgerald advised that it is arbitrary at this point as he has clients who are permitting no masks during the school day and others who mandated that masks must still be worn as well as everything in-between. Further discussion took place on whether the district can hold commencement with the wearing of masks being optional.

Mr. Rizzo asked Mr. Fitzgerald if the Governor's masking order was still in effect and the response was no and that deference was given to districts to make local decisions at this point. Mr. Rizzo advised on what some of our surrounding districts were doing which many were not planning on changing their masking requirements with there only be a few weeks of school left for this school year.

Mr. Fitzgerald advised that if the board desires to give administration the authority to take action between now and June 15th, reflective of the potential relaxation in mask wearing at such events such as graduation, then the board should give directive to be able to do this and those changes should be reflective in the now antiquated health and safety plan. He added that he would also advise that at the board meeting in June that the board sunset the health and safety plan.

Mrs. Zasowski asked the board members if they were all in agreement to go with Mr. Fitzgerald's recommendation which he repeated saying the board is authorizing the administration to modify the current health and safety plan, reflective of the direction here tonight, to relax any and all masking requirements for an outside non-instructional event such as graduation. A request was made to add the wording that it is optional to wear masks for those who still may choose to wear masks. The board members were all in agreement with this directive.

IV. MINUTES

Mr. Jackson made a motion to approve Items A-B and Mr. DiBello seconded it. The motion passed 8-0.

- A. The Board approved the April 12, 2021 Work Session minutes. **(Attachment A9)**

New Minutes for Approval

- B. The Board approved the April 26, 2021 Board Meeting minutes. **(Attachment A10)**

V. PERSONNEL

Mr. Shafer made a motion to approve Items A-N and Mr. Jackson seconded it. The motion passed 8-0.

A. Resignations

1. **Joanne D. Camlin**; Elementary Teacher, Upper Providence Elementary School, for the purpose of retirement. Effective: August 23, 2021.
2. **Diane M. Fern**; Executive Secretary-Superintendent's Office, District Office, for the purpose of retirement. Effective: September 2, 2021.
3. **Dana Ignatovig**; Instructional Assistant, Extended School Year. Effective: May 3, 2021.

4. **Zoe D. Jacobs**; Instructional Assistant, Extended School Year. Effective: May 6, 2021.
5. **Alexander M. Kraft**; Instructional Assistant, Extended School Year. Effective: May 7, 2021.
6. **Louis M. Rizzo**; Co-Ed Fitness Intramural # 1- Grade 5-6. Effective: May 7, 2021.

New Resignations

7. **Andrew V. Bright**; Biology Teacher, Senior High School. Effective: June 18, 2021.
8. **Kristina S. Altemose**; Speech & Language Therapist, Royersford and Evans Elementary School. Effective: June 18, 2021.
9. **Katherine M. Cieszkowski**; Special Education Teacher, Extended School Year. Effective: May 16, 2021.
10. **Cole N. Lenhart**; Support Technician, 7th Grade Center. Effective: May 11, 2021.
11. **Michelle A. Mack**; Instructional Assistant, Extended School Year. Effective: May 13, 2021.
12. **Shana L. Savard**; Special Education Teacher, Extended School Year. Effective: May 19, 2021.

B. Professional Employee

1. **Megan N. Yakupcin**; Special Education Teacher, Evans Elementary School, replacing Julie Grady who resigned. Compensation has been set at M+18, Step 7, \$67,886.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

C. Temporary Professional Employee

1. **Joseph N. DiMino**; Chemistry Teacher, Senior High School, replacing Patricia J. Voorstad who retired. Compensation has been set at M, Step 1, \$52,250.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

D. Support Staff

1. **Michael G. Leszkowicz Jr.**; Support Technician, 8th Grade Center, replacing Bernadette J. Crenshaw who had a change of status. Compensation has been set at \$19.60/hour with benefits per the Support Technician Benefit Summary. Effective: May 17, 2021.

New Support Staff

2. **Benita A. Boccella**; Instructional Assistant, Spring City Elementary School, replacing Thomas L. O'Connor who had a change of status. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: June 1, 2021.
3. **Megan Valentino**; Instructional Assistant, Evans Elementary School, replacing Marian E. Polto who retired. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: August 25, 2021.

E. **Change of Status**

1. **Michael J. Barber**; Custodian, Senior High, to Head Custodian, Limerick Elementary School, replacing Karen Boyer who retired. Compensation has been set at \$22.96/hour plus \$1.25/hour head custodian stipend with benefits per the Custodial Benefit Summary. Effective: July 1, 2021.
2. **Philip P. Leddy**; 10-Month House Principal, 5/6th Grade Center, to 12-Month House Principal, 5/6th Grade Center, replacing Jennifer M. Rinehimer who had a change of status. Compensation has been set at \$117,600.00, prorated with benefits per the Act 93 Agreement. Effective: July 1, 2021.
3. **Aaron G. Scott**; Junior Network Systems Administrator, District Office, to Network Systems Administrator, District Office, replacing Robert Cywinski who retired. Compensation has been set at \$74,000.00, prorated with benefits per the Administrative Support Benefit Summary. Effective: July 6, 2021.

- F. The Board approved the following Support Staff as Instructional Assistants for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation for new employees will be set at \$16.36/hour non- degree rate or \$17.36/hour degree rate. Current hourly employees will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania. *Designates new additions since the Work Session.

1. ***Rebecca Blanchard**
2. **Lorella M. Edwards**
3. ***David G. Kinch**
4. ***Jordyn Mayes**

- G. The Board approved the following Music Teacher for the 2021 Summer Instrumental Program. Compensation will be set at \$30.00/hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

1. **Brett M. Slifer**

- H. The Board approved **Erin Hughes** and **Sarah Toback** to be hired as 2021 Summer R.A.M.S. Coordinators. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement), not to exceed 140 hours each. Funding will be paid from the ESSER Grant. Effective: June 1, 2021.

- I. The Board approved the following Professional Staff as Teachers for the 2021 Summer R.A.M.S. Program. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be paid from the ESSER Grant. *Designates new additions since the Work Session.

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|----------------------------------|-----------------------------------|
| 1. Sharon A. Abrams | 8. Mary K. Burkholder |
| 2. Beverly Albright | 9. Daniel R. Butterweck |
| 3. *Susan L. Albright | 10. Christopher D. Cameron |
| 4. Erik B. Ammon | 11. *Laura E. Camp |
| 5. Celeste D. Baumgardner | 12. *Lauren M. Carr |
| 6. Kris R. Bautsch | 13. Maria Carroll |
| 7. Mary K. Blank | 14. Stephanie M. Cooper |

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| 15. Maria L. Cottman | 40. Samantha J. Mutchnick |
| 16. Jessica M. Craig | 41. Marilyn T. Nepps |
| 17. Rachel M. Custer | 42. Kourosh Parsia |
| 18. Sheila Egleston | 43. Kiera M. Phillips |
| 19. Kathryn L. Ellor | 44. Jeannine Plitnick |
| 20. Christa J. Ellsesser | 45. *Allie M. Pribula |
| 21. Maureen E. Faulkner | 46. Cheryl A. Rabinowitz |
| 22. Alexandra I. Fritsch | 47. Shawn Riordan |
| 23. Laura E. Goodhart | 48. Gina M. Romanelli |
| 24. Rachelle Hafer | 49. Anne M. Schwenk |
| 25. Keith A. Heffner | 50. Georgeiann C. Sklenarik |
| 26. Lauren M. Henzie | 51. Holly Smith |
| 27. Eric J. Hill | 52. *Dana M. Starkey |
| 28. Susanne M. Hunsberger | 53. Megan M. Stauffer |
| 29. Kristen J. Johnson | 54. Maria A. Talone |
| 30. Mary E. Jones | 55. *Jacqueline Thompson |
| 31. Marlene Kimble | 56. Shayne M. Tobin |
| 32. Julie M. Korchowsky | 57. Jacqueline M. Trianosky |
| 33. Brian J. Kraeer | 58. Susan L. Trimble |
| 34. Leah L. Keyser | 59. Kaylee J. Wallis |
| 35. Marisa Lacy | 60. Katelyn M. Walsh |
| 36. Sara T. Lansdown-Flannery | 61. Rachel M. Weigel |
| 37. Nicholas J. Latch | 62. *Tricia J. Weller |
| 38. *Jessica A. Mayer | 63. Christi M. Wichner |
| 39. Jennifer D. McGlade | 64. Amanda L. Zatko |

New Personnel Motions

- J. The Board approved a contract and granted a commission for **Mr. Robert W. Rizzo** as the Superintendent of Schools for a four-year term, effective July 1, 2021 through June 30, 2025. Mr. Rizzo's salary for the 2021-2022 school year will be \$215,000.00.
- K. The Board approved **Shawn P. Ryan**, as the Supervisor of Operations, Maintenance and Operations Department, replacing Barry Ziegler who had a change of status. Compensation will be set at \$89,500.00, prorated with benefits as per the Act 93 Agreement. Effective: June 7, 2021.
- L. The Board approved **Tara L. Santangelo** and **Sharon Wiltsie** to be hired as 2021 Summer R.A.M.S. Nurses. Compensation has been set at \$40.00/hour plus benefits (FICA and Retirement), not to exceed 60 hours each. Funding will be paid from the ESSER Grant.
- M. **Leave of Absence**
 - 1. **Kiera M. Phillips**; Elementary Teacher, Upper Providence Elementary School, for a child-rearing leave of absence per the Professional Agreement. Effective: August 25, 2021 through the first semester of the 2021-2022 school year.
- N. The Board approved **Rachael L. Saxon** as a Special Education Teacher for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 24, 2021 through July 29, 2021. Compensation has been set at \$40.00/ hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

VI. FINANCE

Mrs. Zasowski separated Items E, F, and N and asked that they be voted on first. Mr. Fitzgerald stated that there is an action item, Letter E on the agenda for a vote on the budget and E, F and N are all connected to the budget vote. He added that there needs to be a motion to amend the current Letters E, F and N.

Mrs. Zasowski made a motion to amend the motions for Letters E, F and N that appear on the agenda reflective of the discussion held during the Finance Committee report. Mr. DiBello seconded the motion. The motion to amend passed 8-0.

Mr. Fitzgerald read the newly amended motions which are amended and reflected in the agenda as Letters E, F and N.

Mr. DiBello made a motion to approve Item E as amended and read by the solicitor and Mr. Jackson seconded it. There were no comments from the Board or any public comments on the amended motion. The motion passed 8-0.

Mr. DiBello made a motion to approve amended Items F and N and Mr. Jackson seconded it. Mr. Shafer thanked Mr. DiBello for coming up with this financial idea which ultimately will save taxpayer's money. There were no comments from the public. The motion passed 8-0.

Mr. DiBello asked that Item D3 be separated and Mrs. Zasowski asked that Item R be separated.

Mrs. Fazzini made a motion to approve Item D3 and Mrs. Earle seconded it. Board support was echoed on bringing in a consultant to work through the district's equity, diversity and inclusion initiatives but concern was expressed on making sure the contractor stays within the lanes of why we are bringing them into the district, stays within the scope of the contract and what we are looking to achieve. Dr. Murray and Mrs. Leiss provided clarification on the process and how this contractor was chosen. The motion passed 8-0.

Mrs. Zasowski asked about Item R wondering about the wording "potential for revenue share" and Mr. Fink explained that there will be a 60/40 split on the ticket share but more than likely we will not see a lot of revenue from this as all local police department expenses will be deducted off of the revenue before any share would take place. Mr. Fink added that the main concern was to increase student safety. Dr. Wright made a motion to approve Item R and Mr. DiBello seconded it. The motion passed 8-0.

Mr. DiBello made a motion to approve Items A-S minus E, F, N, D3 and R. Mr. Shafer seconded the motion. The motion passed 8-0.

A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks

Check No. 212677 – 212840	\$ 815,603.75
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2. Food Service Checks

Check No. 2129 – 2136	\$ 620.69
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3. Capital Projects

Reserve Fund: Check No. 88 - 89	\$ 2,424.17
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4. General Fund, Food Service, Capital Reserve & Projects ACHs
ACH 202101685 – 202101895 \$ 3,374,338.29
5. Wires
202000124 – 202000136 \$ 2,780,947.78
6. Procurement Payments
200000175 – 200000229 \$ 21,624.92

C. The following monthly Board reports were approved:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships, Wires and Procurement)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
 - Wires Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **Eric Belcher, Give and Take Jugglers – Philadelphia, PA.** Provide a total of four assemblies for students at Upper Providence Elementary School. Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$2,800.00.
2. **Capstone Academy – East Norriton, PA.** Approval of additional funding to provide related services for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.
3. **Carlos Wiley - Boalsburg, PA.** Provide consultative services for the district with respect to Spring-Ford's Equity, Diversity, and Inclusion initiatives, including professional development to include district teams in the creation and implementation of an Inclusive Excellence Plan for the District during the 2021-2022 school year. The total cost shall not exceed \$10,000.00 and will be paid from Title II Funds.

New Independent Contracts

4. **Magic Touch Entertainment – Canadensis, PA.** Provide four assemblies for all students at Upper Providence Elementary entitled "The Brain Show". Funding will be paid by the Upper Providence Home and School Association and shall not exceed \$2,750.00.
5. **Alan J. Grout – Allentown, PA.** Provide a Juggling/Magician/Comedy Show for all 4th Grade Students at Royersford Elementary. Funding will be paid by the Royersford Elementary School Parent Teacher Organization and shall not exceed \$350.00.
6. **Dewayne Hill – Tampa, FL.** Provide a Zoom Magic Show for all 4th Grade Students at Brooke Elementary. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$600.00.
7. **Musicopia – Philadelphia, PA.** Provide two assemblies for all students at Limerick Elementary School entitled "Brazilian Adventure in Music and West African Drum and Dance. There is no cost to the district for these assemblies as all costs are being paid through the Robert L. Bard and Agnes Cook Bard Trust and shall not exceed \$1,100.00.

8. **Capstone Academy – East Norriton, PA.** Provide a 2021 Extended School Year Program and related services for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$51,150.00.
- E. ~~Administration recommends approval of **Resolution 2021-18** for the adoption of the 2021-2022 General Fund Budget in the amount of \$179,676,136.00 which represents a tax increase of 3.0% (millage 29.0316). (**Attachment A11**)*~~ **Amended – new motion below.**
- The Board approved **Resolution 2021-18** for the adoption of the 2021-2022 General Fund Budget in the amount of \$178,577,436.00 which represents a tax increase of 1.96% (millage 28.7379). All previously drafted resolutions shall be null and void and will be reflective of these new numbers. (**Attachment A11**)
- F. ~~Administration recommends approval of **Resolution 2021-19** for the 2021-2022 Homestead and Farmstead Exclusion. (**Attachment A12**)*~~ **Amended – new motion below.**
- The Board approved **Resolution 2021-19** for the 2021-2022 Homestead and Farmstead Exclusion. All previously drafted resolutions shall be modified to reflect the changes at the May 24, 2021 Board Meeting. (**Attachment A12**)
- G. The Board approved a confidential settlement and release agreement **#2021-02** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$66,490.00.
- H. The Board approved renewing the district's agreement with **Aramark** to manage the District Food Service Program for the 2021-2022 fiscal year. This renewal is the second of four one-year renewals to the Food Service Management Agreement of 2019-2020. The renewal is consistent with the terms of the district's original RFP as approved by the Pennsylvania Department of Education. Aramark will continue to provide management services and will fill positions upon attrition of Spring-Ford Food Service Employees.
- I. The Board approved continuing with the legal services, for the 2021-2022 fiscal year, of **Fox Rothschild LLP** at a blended hourly rate of \$195.00 per hour for those services listed in the Agreement. Items not covered under the Agreement of Services Letter will be billed at the established rates under the Miscellaneous Matters and Rates as outlined in the Fox Rothschild Agreement. There is no increase from last year's rates.
- J. The Board approved the High School Activities Accounts for the 2020-2021 school year. Each activity group has completed signature records and a listing of officers.
- K. The Board approved the 8th Grade Center Activities Accounts for the 2020-2021 school year. Each activity group has completed signature records and a listing of officers.
- L. The Board approved the 7th Grade Center Activities Accounts for the 2020-2021 school year. Each activity group has completed signature records and a listing of officers.
- M. The Board approved the purchase of a NewTek TriCaster TC2 for use in the Steve Bonetz TV Studio as part of the RCTV long-term refresh plan. This equipment will replace the current TriCaster 8000, which will be repurposed in the RCTV Mobile

Production Trailer. Funding will be paid from Capital Reserve and shall not exceed \$30,000.00.

New Finance

- N. ~~Administration recommends closing out the fund for the High School Expansion Project as all commitments related to the project have been completed and satisfied. The remaining funds in the construction account in the amount of \$963,224.76 will be returned to the Capital Reserve Fund.~~ ***Amended – new motion below.**

The Board approved closing out the fund for the High School Expansion Project as all commitments related to the project have been completed and satisfied. The remaining funds in the construction account in the amount of \$963,224.76 shall be disbursed as follows \$500,000.00 to Capital Reserve and \$463,224.76 to Curriculum.

- O. The Board approved the Western Montgomery Career and Technology Center's 2021-2022 Budget in the amount of \$7,198,144.00. Spring-Ford's share of the cost is \$2,289,407.00 or an increase of \$160,792.00 from the prior year's budget. The district's contribution calculation is based on the 5-year average ADM ratio per agreement.
- P. The Board approved an independent contract with Rachael Fenyus to provide temporary accounting related services from June 1, 2021 through August 31, 2021 for a staff leave of absence. Services will be provided for a total of 10-15 hours per week at a rate of \$45.00 per hour. Funding will be paid from the Finance Department Budget and shall not exceed \$8,500.00.
- Q. The Board approved **Resolution 2021-20** for the provision of property tax and rent rebates to certain senior citizens, widows, widowers, and disabled persons with fixed and limited incomes; establishing uniform standards and qualifications for eligibility to receive a rebate; and providing penalties for fraudulent claims. **(Attachment A13)**
- R. The Board approved a five-year contract with Buspatrol America, LLC for the installation and operation of stop-arm cameras on our school buses. Buspatrol provides equipment and automated ticketing to drivers passing our school buses illegally at bus stops with the cooperation of our State and Local Police Departments for the safety of our students. Installation of the equipment will commence during the summer of 2021. Final approval of the agreement is contingent on the Solicitor's review and approval. There is no out-of-pocket fee for the equipment or services, and potential for revenue share.
- S. The Board approved the intergovernmental agreements between the Spring-Ford Area School District and the Local Police Departments operating within our school district boundaries for the enforcement of traffic violations captured and reported by the Buspatrol stop-arm cameras installed on our school buses. Local Police Departments will be compensated directly from the traffic violation ticket proceeds. Final approval of the agreement is contingent on the Solicitor's review and approval. There is no cost to the district.

VII. NEW PROPERTY

Mr. Jackson made a motion to approve Item A and Mr. DiBello seconded it. The motion passed 8-0.

- A. The Board approved the following: (i) Sanitary Sewer Easement Agreement between the Spring-Ford Area School District and the Borough of Royersford involving a portion of tax parcel 19-00-03680-00-9, and (ii) Pump Station Easement Agreement between the Spring-Ford Area School District and Pennsylvania-American Water Company involving a portion

of tax parcel 61-00-02963-00-9. Both agreements have been vetted by our Solicitor's Office.

VIII. PROGRAMMING AND CURRICULUM

Mrs. Fazzini made a motion to approve Items A-P and Mrs. Earle seconded it. The motion passed 8-0.

- A. The Board approved the **English Language Tutoring Plan**. This plan offers small group tutoring for English Learners (ELs) over the summer. The total cost shall not exceed \$20,000.00 and will be paid from ESSER Grant Funds.
- B. The Board approved the renewal of **NWEA MAP**. This is a three-year contract which will be paid in equal portions annually. The annual cost is \$57,500.00 for a total not to exceed \$172,500.00. This is a budgeted item to be paid for from the Curriculum Budget.
- C. The Board approved the renewal of **Discovery Education Streaming Plus Package**. This resource is purchased through the Montgomery County Intermediate Unit at a discounted consortium price. Discovery Education provides access to K-12 digital content for multiple content areas. The purchase shall not exceed \$16,000.00 and will be paid from the 2021-2022 Curriculum Budget.
- D. The Board approved the renewal of **Nearpod**. This is for one-year district digital licenses which includes access to academic content as well as Social Emotional Learning resources. The total cost shall not exceed \$33,000.00 and will be paid from the Curriculum Budget.
- E. The Board approved the purchases from **Hand2Mind, Lakeshore, and School Specialty** for Brooke Elementary for the purpose of Title I Math instructional resources and supplies. The total cost shall not exceed \$3,400.00 and will be paid from Title I Funds.
- F. The Board approved the purchases from **Hand2Mind, Lakeshore, School Specialty, and Scholastic** for Royersford Elementary for the purpose of Title I Reading and Math instructional resources and supplies. The total cost shall not exceed \$5,700.00 and will be paid from Title I Funds.
- G. The Board approved the purchases from **Hand2Mind and Lakeshore** for Spring City Elementary for the purpose of Title I Reading and Math instructional resources and supplies. The cost shall not exceed \$2,300.00 and will be paid from Title I Funds.
- H. The Board approved the purchases from **Hand2Mind, Lakeshore, School Specialty, Kurtz Bros., Nasco, and Charles J. Becker & Bros., Inc.** for the 5/6 Intermediate Building for the purpose of Title I Reading and Math instructional resources and supplies. The total cost shall not exceed \$8,400.00 and will be paid from Title I Funds.
- I. The Board approved the purchase of **Smart Panels** from Visual Sound as part of the Smart Panel Project. Quotes were received through Co-Stars. The total cost shall not exceed \$500,000.00 and will be funded from the Capital Reserve to be repaid from the Technology Budget.
- J. The Board approved the renewal of the contract with the MCIU for **RWAN Services** (Internet Connection) for the 2021-2022 school year. Funding will come from the Technology Budget and shall not exceed \$43,000.00.

- K. The Board approved the renewal of the contract with the MCIU for **Safari Montage** for the 2021-2022 school year. Funding will come from the Technology Budget and shall not exceed \$12,000.00.
- L. The Board approved the renewal of the contract with the MCIU for **E-Rate Services** for the 2021-2022. Funding will come from the Technology Budget and shall not exceed \$10,000.00.
- M. The Board approved the renewal of the contract for **Assessment Builder** from PowerSchool for the 2021-2022 school year. Funding will come from the Technology Budget and shall not exceed \$7,000.00.
- N. The Board approved the renewal of the contract for **Performance Tracker** from PowerSchool for the 2021-2022 school year. Funding will come from the Technology Budget and shall not exceed \$15,000.00.

New Programming and Curriculum

- O. The Board approved professional development for teachers for Spring-Ford Cyber Learning. Professional development will include training on Canvas, Edgenuity and effective cyber instructional practices. This program includes approximately 126 teachers and 10 trainers. The training is required to ensure that sources are built properly and adequately staffed for Spring-Ford Cyber Learning. The total cost will not exceed \$115,000.00 and will be funded from Title IIa and ESSER Grant Funds.
- P. The Board approved the Spring-Ford Learning year one course build plan in Canvas. The total cost shall not exceed \$405,000.00 and will be funded from ESSER Grant Funds.

IX. CONFERENCES AND WORKSHOPS

Dr. Wright made a motion to approve Items A-D and Mr. DiBello seconded it. The motion passed 8-0.

The following staff members were approved to attend these conferences and workshops.

- A. **Khrystin Herb**, SAP Coordinator, to attend the virtual *“Social-Emotional Learning Symposium”* on May 5, 2021. The total cost of this conference is \$25.00 (registration). No substitute is needed.
- B. **Kati Ellor**, Autistic Support, to attend the virtual/asynchronous *“VB MAPP Web Based Training”*. The total cost of this conference is \$149.00. No substitute is needed.
- C. **Kati Ellor**, Autistic Support, to attend the virtual *“Essentials for Living Training”* on May 24 and May 25, 2021. The total cost of this training is \$482.00 (registration and two days of substitute coverage).

New Conference and Workshop

- D. **Bernadette Crenshaw**, Junior Accountant, to participate in the *“Frontline Education: Time & Attendance Online Certification Course”* from June 28, 2021 through July 8, 2021 in the afternoon only. The total cost of this training is \$695.00 (registration). No substitute is needed.

X. OTHER BUSINESS

Mr. DiBello made a motion to approve Items A-D and Mrs. Earle seconded it. Mr. Jackson questioned why this needed to come before the board and why Administration could not have the authority to approve or deny these types of requests. All of the board members were in favor of this being handled at the administrative level. The motion passed 8-0.

A. The following policies were approved:

1. Policy #703 – PROPERTY: Sanitary Management (**Attachment A14**)
2. Policy #704 – PROPERTY: Maintenance (**Attachment A15**)
3. Policy #708 – PROPERTY: Lending of School Owned Equipment And Books (**Attachment A16**)
4. Policy #710 – PROPERTY: Use of Facilities By Staff (**Attachment A17**)
5. Policy #805 – OPERATIONS: Emergency Preparedness and Response (**Attachment A18**)
6. Policy #901 – COMMUNITY: Public Relations Objectives (**Attachment A19**)
7. Policy #902 – COMMUNITY: Publications Program (**Attachment A20**)
8. Policy #905 – COMMUNITY: Citizen Advisory Committees (**Attachment A21**)
9. Policy #908 – COMMUNITY: Persons in Parental Relations (**Attachment A22**)
10. Policy #909 – COMMUNITY: Municipal Government Relations (**Attachment A23**)
11. Policy #912 – COMMUNITY: Relations with Educational Institutions (**Attachment A24**)
12. Policy #913 – COMMUNITY: Non-School Organizations/Groups/Individuals (**Attachment A25**)
13. Policy #914 – COMMUNITY: Relations With Intermediate Unit (**Attachment A26**)

B. The Board approved the Parent Permission and Release of Liability Waiver for the parents of a Spring-Ford student requesting permission to personally transport their child home from the Music Department's approved trip to Orlando, FL in March 2022.

C. The Board appointed **James D. Fink**, Chief Financial Officer, to the Office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the term of one (1) year, effective July 1, 2021.

D. The Board accepted the resignation of **Diane M. Fern** as the Board Secretary of the Spring-Ford Area School District Board of Directors, effective June 30, 2021.

XI. DISCUSSION ITEM

Mr. Shafer advised that he attended a local event that the Governor and other Senate and House Representatives were at for the purpose of publicly announcing support for House Bill 272 which is the Charter School Funding Reform Bill. He stated that this legislation is long overdue and he supports it and believes every member of the Board should support it because of its financial implications to our district.

A. Charter School Funding Reform

XII. NEW BUSINESS

Mr. DiBello made a motion to approve Item A and Mr. Shafer seconded it. The motion passed 8-0.

A. The Board approved **Resolution 2021-21** calling for Charter School Funding Reform. (**Attachment A27**)

Mr. DiBello made a motion to approve items B-E and Mr. Jackson seconded it. The motion passed 8-0.

B. The Board approved **Resolution 2021-22** commending the **Spring-Ford Area High**

School Boys' Track Team and their coaches, **Danielle Stauffer, Geoffrey Kahler, David Cain, Thomas Reuther, Matt Gallagher, Michael Meidlar** and **Steven Entenman** for winning the 2021 Pioneer Athletic Conference Boys' Liberty Division Championship. **(Attachment A28)**

- C. The Board approved **Resolution 2021-23** commending **Cameron Moore** and **Joshua Pergine** for winning the 2021 Pioneer Athletic Conference Boys' Tennis Doubles Championship and qualifying for the PIAA District One Boys' Doubles Tennis Tournament. **(Attachment A29)**
- D. The Board approved **Resolution 2021-24** commending **Cameron Moore** for winning the 2021 Pioneer Athletic Conference Boys' Singles Tennis Championship and qualifying for the PIAA District One Boys' Singles Tennis Tournament. **(Attachment A30)**
- E. The Board approved **Expulsion #2021-01** from the Spring-Ford Area School District in accordance with the conditions outlined in the agreement.

XIII. BOARD COMMENT

Eshika Seth thanked the school board for the experience and opportunity as this is her last meeting. She also thanked the student body for being so supportive as well as being a wonderful student body to represent. Eshika in addition, thanked the Spring-Ford community saying this has been an amazing experience for her and she will truly miss it.

Dr. Wright welcomed Mr. Rizzo in his new position. She stated that it was with great confidence and pleasure that we have witnessed Mr. Rizzo take the helm of the district. Dr. Wright said she has known and worked with several superintendents and leaders over the many years and she believes that he is an exceptional leader. She added that she very much looks forward to working with him over the next four years.

Mr. DiBello congratulated Mr. Rizzo saying it is a huge accomplishment and that this is the right thing for Spring-Ford. Mr. DiBello added that he believes Mr. Rizzo will do an amazing job. He stated that Mr. Rizzo came here and the next thing was that we were hit with the COVID pandemic followed by Dr. Goodin moving back home probably sooner than was anticipated. Mr. DiBello commented that through all of this Mr. Rizzo was able step in, take the ship and keep it moving in the right direction. Mr. DiBello expressed that he thinks Mr. Rizzo is doing an amazing job, his contributions during committee meetings are excellent, and that everyone will be very happy with his leadership at Spring-Ford.

Mr. Jackson stated that tonight you witnessed the board being able to pivot from a potential 3% tax increase to now looking at a 1.96% increase. He stated that this is good workmanship within the board and a board that is willing to listen. He stated that they do not have to agree with everyone all the time and there is nothing wrong with this. He expressed appreciation to the board for listening to Mr. DiBello tonight and he is glad that everyone kept an open mind and in the end saved the taxpayers money. Mr. Jackson stated that he is happy Mr. Rizzo is here.

Mrs. Zasowski commented that tonight was a good demonstration of the board coming together, working as a cohesive unit to benefit our community. Mrs. Zasowski stated that she did not hide her appreciation for Mr. Rizzo being considered and moved along into the superintendent position. Mrs. Zasowski advised that our senior graduation is on June 15th but that Western Center's graduation ceremony is on June 2nd in our stadium. She asked about masks being worn for that event and Mr. Fitzgerald advised that Spring-Ford is only the host and that the mask decision was one that the Western Center Joint Operating Committee would have to make in conjunction with Mr. Moritzen.

Mr. Rizzo thanked the board for confidence in him to move forward as well as move the

district into the next step or phase in whatever the future looks like for us. He acknowledged and introduced Shawn Ryan who the board just hired as the new Supervisor of Operations to assist Bob Hunter and his team. Mr. Rizzo asked Mr. Ryan to stand up so everyone could see who he was and officially welcome him.

XIV. PUBLIC TO BE HEARD

Elizabeth Brady, Limerick, stated as an alumna of Spring-Ford that while her experience was a great experience the same was not true for some of her peers who are students of color. She expressed her discouragement on the comments made at the last board meeting by some board members and her support of the Equity, Diversity and Inclusion Committee.

Abby Deardorff, Royersford, questioned whether a Black Lives Matter Sticker being posted in the school is inappropriate and stated that she would like to know how the board and the district feels about this. Mr. Rizzo advised that this topic is currently with the Equity, Diversity and Inclusion Committee for discussion.

Mr. Jackson, commented that he was the board member who made comment two weeks ago and that his comment was taken completely out of context. He welcomed conversation on this and anyone who wants to speak to him.

Tina Murray, Collegeville, expressed her opposition for Carlos Wiley being contracted by the district and encouraged everyone to look into him and his views with regards to Critical Race Theory. Mr. DiBello clarified that Mr. Wiley was not coming to develop curriculum but rather to help the Equity, Diversity and Inclusion Committee.

XV. ADJOURNMENT

Mr. Shafer made a motion to adjourn and Mr. DiBello seconded it. The motion passed 8-0. The meeting adjourned at 10:48 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Robert W. Rizzo
Acting Superintendent

BOARD OF DIRECTORS

Colleen Zasowski
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Christina F. Melton
Board Vice President

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Wendy Earle
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David R. Shafer
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Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

RESOLUTION #2021-10

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends **Jessica Pan** for her participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Jessica was selected for the Pennsylvania Music Educators Association 2021 District 11 Band.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Jessica Pan for her achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Jessica Pan, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 10th day of **May, 2021**

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

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857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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Diane C. Sullivan
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Dr. Margaret D. Wright
Region I

RESOLUTION #2021-11

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends **Ryan Henkels** for his participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Ryan was selected for the Pennsylvania Music Educators Association 2021 District 11 Band, 2021 District 11 Orchestra, and the 2021 All State Orchestra.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Ryan Henkels for his achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Ryan Henkels, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 10th day of **May, 2021**

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

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Robert W. Rizzo
Acting Superintendent

RESOLUTION #2021-12

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Region II

Diane C. Sullivan
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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends **Aiden Rizzo** for his participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Aiden was selected for the Pennsylvania Music Educators Association 2021 District 11 Band, 2021 District 11 Orchestra, and the 2021 All State Orchestra.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Aiden Rizzo for his achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Aiden Rizzo, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 10th day of **May, 2021**

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

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David R. Shafer
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Diane C. Sullivan
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Dr. Margaret D. Wright
Region I

RESOLUTION #2021-13

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends **Samuel Brown** for his participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Samuel was selected for the Pennsylvania Music Educators Association 2021 District 11 Band, 2021 District 11 Orchestra, and the 2021 All State Concert Band

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Samuel Brown for his achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Samuel Brown, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 10th day of **May, 2021**

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Robert W. Rizzo
Acting Superintendent

RESOLUTION #2021-14

BOARD OF DIRECTORS

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Board Vice President

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Wendy Earle
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Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends **Anne Rizzo** for her participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, Anne was selected for the Pennsylvania Music Educators Association 2021 District 11 Band, 2021 District 11 Orchestra, and the 2021 All State Concert Band.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Anne Rizzo for her achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Anne Rizzo, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 10th day of May, 2021

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

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857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Robert W. Rizzo
Acting Superintendent

RESOLUTION #2021-15

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Christina F. Melton
Board Vice President

Thomas J. DiBello
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Diane C. Sullivan
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Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends **Anne Rizzo** for her participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Anne was selected for the Pennsylvania Music Educators Association 2021 District 11 Choir.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Anne Rizzo for her achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Anne Rizzo, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 10th day of May, 2021

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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Diane C. Sullivan
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Dr. Margaret D. Wright
Region I

RESOLUTION #2021-16

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends **Sunidhi Srinivas** for her participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Sunidhi was selected for the Pennsylvania Music Educators Association 2021 District 11 Choir.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Sunidhi Srinivas for her achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Sunidhi Srinivas, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this 10th day of May, 2021

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Robert W. Rizzo
Acting Superintendent

RESOLUTION #2021-17

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David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends **Owen Wright** for his participation and support of the Spring-Ford Area School District Choral Music Program,

Whereas, Owen was selected for the Pennsylvania Music Educators Association 2021 District 11 Choir.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes Owen Wright for his achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of Owen Wright, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **10th** day of **May, 2021**

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Robert W. Rizzo
Acting Superintendent

RESOLUTION #2021-25

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Christina F. Melton
Board Vice President

Thomas J. DiBello
Region III

Wendy Earle
Region I

Linda C. Fazzini
Region I

Clinton L. Jackson
Region II

David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

The Spring-Ford Area School District Board of Education and Superintendent of Schools commends AJ Ranaglia for his participation and support of the Spring-Ford Area School District Instrumental Music Program,

Whereas, AJ was selected for the Pennsylvania Music Educators Association 2021 District 11 Band and the 2021 All State Wind Ensemble.

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education and Superintendent of Schools recognizes AJ Ranaglia for his achievement and excellence,

Further be it resolved, that the achievements, the recognition and the accomplishments of AJ Ranaglia, supported by the Spring-Ford Area School District, have embodied the philosophy of Spring-Ford Area High School that all students be provided with opportunities to develop their inherent potential.

NOW THEREFORE BE IT RESOLVED, this **24th** day of **May, 2021**

By: _____

Colleen Zasowski
School Board President

By: _____

Diane M. Fern
School Board Secretary

On April 12, 2021, the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Wendy Earle, Linda C. Fazzini and Dr. Margaret D. Wright
Region II: David R. Shafer
Region III: Thomas J. DiBello and Diane C. Sullivan
Presiding Officer: Colleen Zasowski
Acting Superintendent: Robert W. Rizzo
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Eshika Seth

The following Board Member participated via Zoom: **Clinton L. Jackson**

The following Board Member was absent: **Christina F. Melton**

The following Student Representative participated via Zoom: **Allison McVey**

ANNOUNCEMENTS

Mrs. Zasowski reminded everyone of the mandate for the wearing of masks while in attendance at board meetings as well as maintaining the practice of social distancing. She announced that the Board met in an executive session prior to tonight's meeting to discuss personnel.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no public comments.

II. PRESENTATIONS

Mr. Fink presented the Proposed Final Budget for the 2021-2022 school year. He highlighted the budgeting obstacles, expenditure changes from year to year, revenue changes from year to year, the 2021-2022 tax impact, the proposed final budget gap which currently is at \$3,967,085.00, federal grant information and he advised on next steps and the budget timeline.

A. Mr. James D. Fink, Chief Financial Officer, Presentation and Discussion of the 2021-2022 Proposed Final Budget.

Mr. Rizzo spoke of the history of how the 2020-2021 school year progressed. He presented information on the planning currently taking place for the 2021-2022 school year which included the establishment of a steering team and subcommittees that met regularly. He spoke of each subcommittee and highlighted what each individual committee focused on. The subcommittees were the 21 Century Subcommittee, the Data Collection/Analysis Subcommittee, the Special Education Subcommittee, and the Virtual/Cyber Learning Focus Group. He presented information on school safety statistics, numbers for kindergarten through 6th grade with regards to the percentage of those attending in-person, those attending virtually and those attending Spring-Ford Cyber Learning. Mr. Rizzo next provided the information for grades 7-12 for those students attending 4-day in-person, full-time virtual and those attending Spring-Ford Cyber Learning. He spoke of the impacts of virtual learning. He reported on the recommendations of the district's nurses and the thoughts of the 2021-2022 school year from across Montgomery County. He provided the administration's recommendation

which was 5 days of in-person instruction for all students, enhanced Spring-Ford Cyber Learning options for students not comfortable with in-person learning and an Emergency Instruction Plan should the district be faced with a mandated closure.

The Board Members expressed support of what was presented this evening. Questions were raised over the potential cost for additional support and concerns were raised over new positions being funded by the ESSER Grant and what would happen with those positions when the grant funding goes away. Mr. Rizzo explained that if we contracted out for those additional support positions and services then as the need for those positions or the funding goes away then those positions could go away as well. The suggestion was made to survey parents to find out where they stand with regards to kids returning to school and to also find out from parents who want their kids to remain virtual what their reasoning is and what their concerns are. It was also felt that the district needed to look for an option or another solution to the current student quarantining process. A question was raised as to whether this was something that could be voted on tonight in order to give staff, families and students a clear idea of the district's plan for next year. There was a request for all costs to be conveyed to the board and it was decided that a motion should be placed on the April Board Meeting agenda stating the administration's recommendation for the 2021-2022 school year.

- B. **Mr. Robert W. Rizzo**, Acting Superintendent, to provide an update on the 2021-2022 School Year Plans.

III. ACTION ITEMS

Mrs. Earle made a motion to approve Item A and Mrs. Fazzini seconded it.

Mr. DiBello pointed out that this motion and vote is just procedural at this point as a lot of decisions still need to be made on the budget. The motion passed 8-0.

- A. The Board approved the adoption of the Proposed Final Budget for the 2021-2022 school year in the amount of \$179,942,637.00. The proposed final budget must be approved thirty (30) days prior to the final budget adoption, and the proposed final budget will be made available for public inspection at least twenty (20) days prior to the adoption of the final budget.

Mr. DiBello made a motion to approve Item B and Mr. Jackson seconded it. The motion passed 8-0.

- B. The Board approved **Resolution #2021-03** granting **Robert W. Rizzo**, Acting Superintendent, the authority to have eSignature rights in the eGrants System and the ability to approve federal and state grants including any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education. **(Attachment A1)**

Mr. DiBello made a motion to approve Items C-G and Mrs. Fazzini seconded it. The motion passed 8-0.

- C. The Board approved **Resolution 2021-04** commending the **Spring-Ford High School Wrestling Team** and their coaches, **Timothy Seislove**, **Michael Busa**, **Doug Landis**, and **Francis Krauss** for winning the 2021 Pioneer Athletic Conference (PAC) Wrestling Championship, the PIAA District One AAA Championship, the PIAA District One AAA Team Duals Championship, the PIAA Southeast Regional Championship, 6th Place in the PIAA State Individual Team Championship and 3rd Place in the PIAA-AAA State Team Dual Championship. **(Attachment A2)**
- D. The Board approved **Resolution 2021-05** commending **Joey Milano** for winning the PIAA District One South 182 Pound Weight Class Wrestling Championship, winning the PIAA Southeast Regional Championship, winning the PIAA Super Regional

Championship, and winning the first Spring-Ford PIAA State Wrestling Championship. **(Attachment A3)**

- E. The Board approved **Resolution 2021-06** commending **Jack McGill** for winning the PIAA District One South 160 Pound Weight Class Wrestling Championship, winning the PIAA Southeast Regional Championship, qualifying and placing second in the PIAA Super Regional Tournament, and qualifying and placing second in the PIAA State Tournament. **(Attachment A4)**
- F. The Board approved **Resolution 2021-07** commending **Dominic Ortlip** for winning the PIAA District One South 113 Pound Weight Class Wrestling Championship and qualifying for the PIAA Southeast Regional Tournament. **(Attachment A5)**
- G. The Board approved **Resolution 2021-08** commending **Cole Smith** for winning the PIAA District One South 106 Pound Weight Class Wrestling Championship, winning the PIAA Southeast Regional Championship and qualifying for the PIAA Super Regional Tournament. **(Attachment A6)**

A question was raised regarding Items C and H and the fact that the wording had indicated they were presentations. Mrs. Fern advised that the wording was in error and it should have stated "approval" rather than "presentation".

Mrs. Fazzini made a motion to approve Item H and Mr. DiBello seconded it. The motion passed 8-0.

- H. The Board approved **Resolution 2021-09** commending the **Spring-Ford High School Girls' Basketball Team** and their coaches, **Mickey McDaniel, Dan Brittingham, Matt Labick, Marissa Moley, and Phil Roche** for winning the 2021 Pioneer Athletic Conference (PAC) Girls' Basketball Championship, PIAA District One AAAAAA Championship and 2nd Place in the PIAA-AAAAAA State Championship. **(Attachment A7)**

IV. BOARD AND COMMITTEE REPORT

Curriculum/Technology Linda Fazzini 1st Tues. 6:30 p.m.

Mrs. Fazzini reported on the meeting that took place on April 6, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Discussion took place on the expenses for the course development for Spring-Ford Cyber Learning with regards to utilizing grant funds that are currently available rather than waiting and possibly not having grant money to use.

A request was made for Dr. Murray to do a presentation at an upcoming board meeting on the summer programs being planned.

WMCTC DiBello/Earle/Zasowski 1st Mon. 7:00 p.m.

Mr. DiBello reported that the Joint Operating Committee met tonight for a very quick business meeting prior to tonight's work session and there was nothing of substance to report on.

MCIU Thomas J. DiBello 4th Weds. 7:00 p.m.

Mr. DiBello reported that the MCIU was proud to serve as a vaccination location during the month of March. He advised that through a partnership with AMI and assistance of the National Guard they were able to administer 10,600 vaccines across Montgomery County. He added that Dr. Missy Garber a vision support teacher in the Office of Student Services has been invited by Carole Clancy, Director of the Bureau of Special Education, to become a member of the Pennsylvania Advisory

Committee on the education of students who are blind or visually impaired. Mr. DiBello reported that the MCIU has participated in a few district's searches for superintendents. He commented that the MCIU Board approved the budget revision for the state Early Intervention Program that secured \$700,000.00 in additional funds. He advised that the Human Resource Department updates included 9 new employees, 10 retirements and 1 temporary professional staff member who was granted tenure. He stated that they also approved a number of contracted service agreements to support the following initiatives; the path to graduation, the summer technology institute for supporting blind and low vision students and various trainings and services provided by offices of the IU.

PSBA Liaison

David Shafer

There was no report.

Acting Supt. Rpt.

Robert Rizzo

Mr. Rizzo provided an update on the vaccine distribution that took place over the weekend reporting that that The Medicine Shoppe administered 750 vaccines to Spring-Ford staff and community. He advised that this past weekend marked the last day where The Medicine Shoppe will be distributing vaccines at Spring-Ford and that future distributions will take place at Boyertown Area High School and that the Spring-Ford community is welcome to go there to receive their vaccinations. Mr. Rizzo thanked all who volunteered to make this event possible. He next advised that The College Funding Coach, in partnership with the district's Future Planning Center, will be available on April 14th to help families figure out some little-known secrets of paying for college. Mr. Rizzo reported that April 13th marks the end of the 3rd marking period and that the 4th marking period begins on April 14th. He added that report cards would be available on Skyward April 23rd after 4:00 PM. He thanked and acknowledged all involved, the amount of time they gave and the collaborative effort in putting together the presentation he provided this evening. Mr. Rizzo advised that the National Honor Society Induction Ceremony would take place in person at the high school this Wednesday and Thursday evenings.

Nurse's Report

Trisha Smith

Mrs. Smith reported that at last meeting it was discussed that nurses were working to revise the process for contact tracing for the 4th quarter. She advised that the county and state evidence has shown a low rate of COVID transmission within classrooms and school busses. She stated that while we have seen an increase in local transmission, particularly in students in extracurricular activities and in community and household exposure, the Office of Public Health reports only a 1% - 2% rate of transmission in schools. Mrs. Smith added that it is for this reason that the Department of Health supports us in our adjustments to increase the efficiency and to decrease the traumatic effect and the panic that has been associated with our quarantines. She commented that nurses will continue to prioritize contact tracing but based on acuity and she provided the following example; data shows us that a close contact of a positive household member has a much higher likelihood of testing positive than a close contact to a student in class. Mrs. Smith advised that calls to parents regarding close contact status may be made by someone other than the building nurse and she asked everyone to trust that a nurse and/or the COVID Liaison will positively reach out to all parents and guardians at some point with specific details as soon as possible but in order to maintain efficiency the initial call may need to come from another staff member. She commented that the plan is to keep students who are close contacts in class until a parent arrives for pick up as long as the student is not exhibiting any symptoms. She added that contact tracing of busses will occur but now under the direction of building principals. The building principals will have the option to request and analyze bus seating charts in attendance or if that will take too long they may opt to send a notification to the entire bus population regarding a potential exposure. She advised that some things that will stay the same are that any symptomatic student will be immediately isolated and cared for in the health annex until a parent or guardian arrives and they will continue to confirm quarantine and isolation dates with emails from the COVID Liaisons. Mrs. Smith asked for patience from everyone as it is anticipated that the district's numbers will likely grow as more students return to in-person education in quarter 4. She advised that they have begun tracking student vaccination dates as once two weeks pass from when they receive their

final shot they will not need to be quarantined as a close contact. Mrs. Smith stated that the focus will remain on the safety of students and staff. She reported that since the last meeting the Spring-Ford numbers have increased and they have processed 71 positive cases of which 37 required contact tracing due to a potential exposure in a school setting and this resulted in 114 students and staff who had to quarantine as close contacts. Mrs. Smith advised that our guidelines for exclusion now require us to quarantine a close contact, to a school or community positive, for 10 days after the last day of exposure or the option exists of quarantining them for 7 days if the close contact receives a negative COVID test on or after the 5th day of quarantine.

Solicitor's Report Mark Fitzgerald

There was no report.

V. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the March 8, 2021 Work Session minutes.
 (Attachment A8)
- B. Administration recommends approval of the March 22, 2021 Board Meeting minutes.
 (Attachment A9)

VI. PERSONNEL

There were no questions or comments.

A. Resignations

- 1. **Robert H. Cywinski**; Technology Infrastructure Administrator, District Office, for the purpose of retirement. Effective: July 2, 2021.
- 2. **Karl A. Hiller**; Maintenance III- Plumber, Maintenance and Operations Department. Effective: April 9, 2021.
- 3. **Kathya Holohan**; Extended School Year- Instructional Assistant. Effective: March 26, 2021.
- 4. **Ellen B. Luchette**; Gifted Elementary Teacher, Upper Providence Elementary School and Oaks Elementary School, for the purpose of retirement. Effective: June 18, 2021.
- 5. **Jennifer L. Moyer**; Instructional Assistant, Upper Providence Elementary School. Effective: April 14, 2021.
- 6. **Jill U. Shull**; Ram Quest Teacher, Evans Elementary School, for the purpose of retirement. Effective: June 18, 2021.
- 7. **Renee H. Wielgomas**; Social Studies Teacher, 8th Grade Center, for the purpose of retirement. Effective: June 30, 2021.

B. Professional Employee

- 1. **Mirna H. Metyas**; French Teacher, Senior High School, replacing Ann Richardson who retired. Compensation has been set at M, Step 3, \$54,050.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

C. Temporary Professional Employee

1. **Michael E. Palmer**; Physics Teacher, Senior High School, replacing George S. Desko who retired. Compensation has been set at M, Step 1, \$52,250.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

D. Support Staff

1. **Christa J. Ellsesser**; Instructional Assistant, Limerick Elementary School, replacing Angela DeRosato who resigned. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: April 26, 2021.

E. Change of Status

1. **Jennifer M. Rinehimer**; Assistant Principal, 8th Grade Center, to Curriculum Supervisor, District Office, replacing Heidi A. Rochlin who resigned. Compensation has been set at \$128,500.00 with benefits per the Act 93 Agreement. Effective: July 1, 2021.

F. Leaves of Absence

1. **Timothy Glass**; Health & Physical Education Teacher, 7th Grade Center, for an unpaid leave of absence per Board Policy. Effective: April 30, 2021 through the remainder of the 2020-2021 school year.
2. **Mary C. Henderson**; Instructional Assistant, Upper Providence Elementary School, for an extension of unpaid leave of absence per Board Policy. Effective: April 16, 2021 through June 4, 2021.

- G. Administration recommends approval of the following Support Staff as an Instructional Assistant for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation for new employees will be set at \$16.36/hour non-degree rate or \$17.36/hour degree rate. Current hourly employees will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. **Grace F. Cieszkowski**

- H. Administration recommends approval of the following Professional Staff as a Special Education Teacher - Tutor to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. **Maureen E. Faulkner**

- I. Administration recommends approval of the following Professional Staff as a Special Education Teacher with Wilson to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. **Brianna M. Hendricks**

- J. Administration recommends approval of the following Certified School Nurse to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. **Melissa L. Wasko**

- K. Administration recommends approval of the following Music Teacher for the 2021 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

1. **Sarah L. Becker-Fralich**

- L. Administration recommends approval for the Spring-Ford Area School District Instructional Assistants' Benefit Summary, effective July 1, 2021 to June 30, 2023.
- M. Administration recommends approval for the Spring-Ford Area School District Maintenance Benefit Summary, effective July 1, 2021 to June 30, 2023.
- N. Administration recommends approval for the Spring-Ford Area School District Registered Nurses' Benefit Summary, effective July 1, 2021 to June 30, 2023.
- O. Administration recommends approval of the attached extra-curricular contracts for the 2020-2021 school year. Payments of extra-curricular stipends shall be contingent upon the re-opening opening of schools and the ability as determined by the administration to provide such extra-curricular offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania. The district reserves the right to prorate or not pay stipends in the event of a school closure, school modification, and/or discontinuation of the activity due to the pandemic or other events surrounding the pandemic. **(Attachment A10)**

VII. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

- | | |
|---|-----------------|
| 1. <u>General Fund Checks</u> | |
| Check No. 212537 – 212676 | \$ 639,672.45 |
| 2. <u>Food Service Checks</u> | |
| Check No. 2117 – 2128 | \$ 2,598.72 |
| 3. <u>Capital Reserve Checks</u> | |
| Check No. 2097 | \$ 1,395.00 |
| 4. <u>General Fund, Food Service, Capital Reserve & Projects ACHs</u> | |
| ACH 202101434 – 202101684 | \$ 2,935,422.28 |
| 5. <u>Wires</u> | |
| 202000109 – 202000123 | \$ 3,283,010.69 |
| 6. <u>Procurement Payments</u> | |
| 200000146 – 200000174 | \$ 5,677.91 |

C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships, Wires and Procurement)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
 - Wires Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. Administration recommends approval of the following independent contracts:

1. **The Wilderness Classroom Organization – Western Springs, Illinois.** Provide a virtual school assembly for all first-grade students at Royersford Elementary School entitled “Ocean Exploration”. Funding will be paid from the General Fund and shall not exceed \$400.00.
2. **The Philadelphia Insectarium and Butterfly Pavilion – Philadelphia, PA.** Provide a virtual experience for all kindergarten students at Limerick Elementary School to explore the world of entomology. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$130.00.
3. **The State Museum of Pennsylvania – Harrisburg, PA.** Provide a virtual assembly for all fourth-grade students at Royersford Elementary School entitled “Pennsylvania Habitats”. Funding will be paid from the General Fund and shall not exceed \$100.00.
4. **empowerED School Solutions LLC - Collegeville, PA.** Provide Professional Development in the area of co-teaching. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
5. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide a 1-1 Registered Behavior Technician during the school year for a special needs student as per the IEP. Services will be provided for up to 32 hours at a rate of \$55.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$1,760.00.

6. **Dr. Kristen Herzel – Media, PA.** Conduct an independent educational evaluation of a student. Funding will be paid from the Special Education Budget and shall not exceed \$4,400.00.
 7. **Austill’s, Inc. – Exton, PA.** Provide an additional 3 hours per month of direct and indirect Speech and Language Therapy for the 2020-2021 school year for a special needs student as per the IEP. The proposed addition of services will not exceed a total of 15 hours at a rate of \$67.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$1,005.00.
 8. **MCIU Student Attendance Improvement Plan Program - Norristown, PA.** Provide an intensive intervention for a special needs student with historical and significant attendance and truancy issues due to mental health. Funding will be paid from the Special Education Budget and shall not exceed \$4,650.00.
 9. **Personal Health Care, Inc. – Valley Forge, PA.** Provide additional nursing services for a special needs student during the school day and/or while being transported for the 2020-2021 school year. Funding will be paid from the Special Education Budget and shall not exceed an additional \$3,822.00.
 10. **Richard Weidner - High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) and individual transitional employment during the 2021 Extended School Year (ESY) Program for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$2,601.00.
 11. **Richard Weidner - High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) during the 2021-2022 school year for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$89,301.00.
 12. **Montgomery County Intermediate Unit – Norristown, PA.** Provide school-based ACCESS Program billing services for the 2021-2022 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.
- E. Administration recommends approval of a confidential settlement and release agreement **#2021-01** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$75,000.00.

VIII. PROGRAMMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends the approval of the **Summer R.A.M.S Program**. The program costs include staffing and materials. Funding will come from the ESSER Grant and shall not exceed \$300,000.00.
- B. Administration recommends the approval of **iReady** (*Curriculum Associates*) for use in grades K-8 for the Summer Support Program. Funding will come from the ESSER Grant and shall not exceed \$4,500.00.
- C. Administration recommends the approval of **Scholastic News** to be used as part of the Kindergarten Science Curriculum. Funding will be paid from the Curriculum Budget and shall not exceed \$575.00 annually.

- D. Administration recommends the approval of **McGraw Hill Inspire Science** to be used as part of the Science Curriculum in grades 1-4. This purchase includes student editions for each grade, collaboration kits, teacher editions, leveled readers, 7-year digital license, 7 years of science journals and 7 days of professional development. Funding will be paid from the Curriculum Budget and shall not exceed \$400,000.00.
- E. Administration recommends the approval of **McGraw Hill Inspire Science** to be used as part of the Science Curriculum in grade 7. This purchase includes 650 student bundles with 7-years of digital content, 13 teacher editions and 2 professional development days. Funding will be paid from the Curriculum Budget and shall not exceed \$72,000.00.
- F. Administration recommends the approval of **American Democracy Now (2022, McGraw Hill)** to be used in AP Government. This purchase includes 60 student texts, 225 digital licenses (6 years), and 3 teacher editions. Funding will be paid from the Curriculum Budget and shall not exceed \$31,000.00.
- G. Administration recommends the approval of **The American Pageant, AP Edition (2020, Cengage Learning)** to be used in AP U.S. History. This purchase includes 30 student texts, 60 digital licenses (6 years), and 2 teacher editions. Funding will be paid from the Curriculum Budget and shall not exceed \$12,000.00.
- H. Administration recommends the approval of **Understanding Economics (2018, McGraw Hill)** to be used in Economics. This purchase includes 60 student texts, 60 digital licenses (6 years), and 3 teacher editions. Funding will be paid from the Curriculum Budget and shall not exceed \$7,300.00.
- I. Administration recommends the approval of **Human Geography A Spatial Perspective AP Edition (2021, Cengage Learning)** to be used in AP Human Geography. This purchase includes 60 student texts, 200 digital licenses (6 years), and 3 teacher editions. Funding will be paid from the Curriculum Budget and shall not exceed \$33,000.00.
- J. Administration recommends the approval of **Biology: Concepts and Investigations 5e (2021, McGraw Hill)** to be used in Honors Biology. This purchase includes 300 digital licenses (5 years), and teacher edition digital access. Funding will be paid from the Curriculum Budget and shall not exceed \$34,000.00.
- K. Administration recommends the approval of **My Books Summer - Fiction-Non Fiction Pack** for the required Title I Parent and Family Engagement. Funding will be paid from Title I Funds and shall not exceed \$3,000.00.
- L. Administration recommends the approval of **Family Engagement Math Packs (Lakeshore)** for the required Title I Parent and Family Engagement. Funding will be paid from Title I Funds and shall not exceed \$4,300.00.
- M. Administration recommends the approval of **Chemistry of Materials, Studying Materials Scientifically, Force and Motion and Energy** from **Lab-Aids** to be used in 8th Grade Science. This purchase includes teacher digital access for 7 years. Funding will be paid from the Curriculum Budget and shall not exceed \$72,000.00.
- N. Administration recommends the approval of a subscription to **Concept Builder** from **The Physics Classroom** to be used in 8th Grade Science. Funding will be paid from the Curriculum Budget and shall not exceed \$100.00 annually.

- O. Administration recommends the approval of **Gizmos** to be used in 8th Grade Science. This purchase includes access for teachers and 700 students for 7 years. Funding will be paid from the Curriculum Budget and shall not exceed \$20,482.00.
- P. Administration recommends the approval of **Gimkit** to be used in 8th Grade Science. This purchase includes access for up to 20 teachers. Funding will be paid from the Curriculum Budget and shall not exceed \$650.00 annually.
- Q. Administration recommends the approval of the purchase of scientific equipment and materials from various bid-protected vendors to be used in 8th Grade Science. Funding will be paid from the Curriculum Budget and shall not exceed \$12,000.00.
- R. Administration recommends the purchase of stand-up desks and document cameras for virtual teachers from CDW. The total cost shall not exceed \$20,000.00. This will be purchased off the PEPPM contract and funded through the ESSER Grant.
- S. Administration recommends the purchase of Zoom Webinar for virtual meetings for the 2020/2021 school year. The total cost shall not exceed \$30,000.00 and will be funded through the ESSER Grant.
- T. Administration recommends a revision to a motion originally approved at the February 22, 2021 Board Meeting. The original motion read:

Administration recommends the purchase of end-user technology equipment as part of the summer refresh. Vendor quotes were received through the PEPPM government contract. The total cost shall not exceed \$1,650,000.00 and will be self-financed from the Capital Reserve Fund and then repaid from the Technology Budget over four years.

The new motion shall read:

Administration recommends the purchase of Technology equipment as part of the summer refresh, the quotes were received through government contract such as PEPPM, Omnia, Sourcewell, etc. The total cost shall not exceed \$1,650,000.00 and will be self-financed from the Capital Reserve Fund and then repaid from the Technology Budget over four years.

IX. CONFERENCES AND WORKSHOPS

Dr. Wright asked about Item C and why it was felt that 11 administrators should attend the same conference. Mr. Rizzo replied that this conference is eligible for Act 45 Pils Credit and the administrators are required every 5 years to get 180 hours of Act 45 credits so this helps to satisfy that and it has been agreed that we would provide an opportunity for them to receive that. He commented that, in this case, all of our K-6 principals would be attending and it will provide an opportunity for a team building activity. He advised that it is being covered by Title II Funds and offered that one reason why the costs is higher this year is due to COVID mitigation and each administrator staying in their own room and travelling separately. Dr. Wright asked if administrators had the opportunity to get Pils Credit through the MCIU or other opportunities and Mr. Rizzo replied that they do but this one is highly rated. Dr. Wright felt that possibly there would be other team building opportunities closer to the district to take advantage of with not such a large price tag.

Mr. Jackson agreed with Dr. Wright.

- A. **Wendy Taylor**, K-6 Instructional Coach, to attend the MCIU's virtual workshop "*Planning and Implementing Book Clubs Using Culturally Responsive Texts and Strategies*" on June 2, 2021 in the morning only. The total cost of this workshop is \$75.00 (registration). No substitute is needed.

- B. **Jaclyn Gospodarek**, Nurse, to attend virtually the “*Student Assistance Program (SAP) Training*” on May 10, 2021, May 17, 2021 and May 24, 2021. The total cost of this training is \$871.00 (registration and three days of substitute coverage).
- C. **Robert Rizzo**, Acting Superintendent, **Lori Bignotti**, **Dr. Teresa Carboy**, **Sue Choi**, **Jacqueline Havrilla**, **Dr. Kathleen Kotch**, **Dr. Robin Moyer**, **Mark Moyer**, **Heather Nuneviller**, **Dr. Melissa Patschke**, **Douglas Reigner**, and **Dr. Elaine Ruppert**, Principals, to attend “*PA Educational Leadership Summit*” in Pocono Manor, PA from August 1 through August 3, 2021. The total cost of this leadership training is \$11,037.72 (registration, lodging, mileage and meals). This training will be paid from Title II Funds (\$10,000.00) and the Superintendent’s Budget (\$1,037.72).

X. OTHER BUSINESS

There were no questions or comments.

- A. Administration recommends approval of a Memorandum of Understanding between the Spring-Ford Area School District and East Vincent Police Department, Limerick Police Department, Royersford Police Department, Spring City Police Department, and Upper Providence Police Department. This two-year agreement is required pursuant to the Safe Schools Act and all parties acknowledge their respective duties and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities there-under.
- B. The following policies are submitted as a second reading for approval at the next board meeting:
 - 1. Policy #601 – FINANCES: Fiscal Objectives (**Attachment A11**)
 - 2. Policy #605 – FINANCES: Tax Levy (**Attachment A12**)
 - 3. Policy #607 – FINANCES: Tuition Income (**Attachment A13**)
 - 4. Policy #608 – FINANCES: Bank Accounts (**Attachment A14**)
 - 5. Policy #612 – FINANCES: Purchases Not Budgeted (**Attachment A15**)
 - 6. Policy #613 – FINANCES: Cooperative Purchasing (**Attachment A16**)
 - 7. Policy #614 – FINANCES: Payroll Authorization (**Attachment A17**)
 - 8. Policy #615 – FINANCES: Payroll Deductions (**Attachment A18**)
 - 9. Policy #617 – FINANCES: Petty Cash (**Attachment A19**)
 - 10. Policy #618 – FINANCES: Student Activity Funds (**Attachment A20**)
 - 11. Policy #619 – FINANCES: District Audit (**Attachment A21**)
 - 12. Policy #621 – FINANCES: Local Taxpayer Bill of Rights (**Attachment A22**)

XI. BOARD COMMENT

Mrs. Zasowski read the following statement at the request of Mrs. Melton who could not be in attendance tonight.

“In my Legislative Committee update on March 22, I oversimplified the Charter School structure by stating that Charter Schools are for-profit. To clarify, Charter schools in and of themselves are not for profit. They are categorized as public schools because their funding comes from tax dollars, and other state/ federal programs, although they are not held to Public School Code.. However, while charter schools in PA must be set up as nonprofit organizations, Pennsylvania law explicitly allows them to be run by for-profit organizations. Further, for-profit management agencies can help create the nonprofit foundation which then contracts with the for-profit corporation to provide services to the school. In other words, the nonprofit can be designed to financially sustain the for-profit organization. It is to these for-profit entities and executives that our property tax dollars flow in the form of management expenses. I hope this provides clarity, and I do apologize for my misstatement and any confusion it may have caused.”

Mr. DiBello commented that Mrs. Melton's clarification was spot on. He added that he has spoken about this for several years at the board table with regards to charter schools, cyber schools and the funding of them.

Mrs. Zasowski thanked Mrs. Melton for her clarification saying she did not believe there was any malicious intent in what was said as she believes it was just a simplification of the process.

Mr. Jackson requested that with regards to Mr. Rizzo's presentation that when he presents the costs to the board that he makes sure he asks for everything he needs.

XII. PUBLIC TO BE HEARD

Lake Dayoc, Royersford, PA. questioned what graduation would look like and if there would be restrictions due to COVID. Mr. Rizzo advised that graduation will take place on June 15th and the number of parents able to attend will be based on what our capacity is permitted to be at that point. He added that right now for the stadium we are at 50% capacity of 4,592 which means that we will have to take a look to see how many adults per student can be in attendance. Mr. Rizzo stated that it will be a one ceremony outdoor event in the stadium with 2 rain dates.

Michael Lebieczinski, Royersford, PA. urged the adoption of a modified quarantine process.

XIII. ADJOURNMENT

Mrs. Earle made a motion to adjourn and Mr. Jackson seconded it. The motion passed 8-0. The meeting adjourned at 9:30 PM.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On April 26, 2021, the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:36 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Wendy Earle, Linda C. Fazzini and Dr. Margaret D. Wright
Region II: Clinton L. Jackson and David R. Shafer
Region III: Thomas J. DiBello, Christina F. Melton and Diane C. Sullivan
Presiding Officer: Colleen Zasowski
Acting Superintendent: Robert W. Rizzo
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Eshika Seth

The following Student Representative participated via Zoom: **Allison McVey**

ANNOUNCEMENTS

Mrs. Zasowski reminded everyone to continue to wear their masks and to socially distance while in attendance at the board meeting. She also reminded the public of the process for making public comments at the meeting. Mrs. Zasowski announced that the board met in an executive session tonight prior to the meeting regarding personnel.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATIONS

Dr. Colyer recognized the athletes, teams, and coaches in attendance this evening for their outstanding accomplishments during the spring season. He presented the high school teams with resolutions from the board in honor of their winning season. It was noted that the 8th Grade Boys' Basketball Team and the 9th Grade Boys' Basketball Team were not able to attend this evening's meeting so their recognitions will be moved to one of the May Board Meetings.

- A. Recognition of the **7th Grade Girls' Blue Basketball Team** and their **Coach Kaylee Wallis** on their Undefeated Season.
- B. Recognition of the **8th Grade Boys' Basketball Team** and their **Coach Richard Harrison** on their Undefeated Season.
- C. Recognition of the **9th Grade Boys' Basketball Team** and their **Coach Michael Siuchta** on their Undefeated Season.
- D. Presentation of **Resolution 2021-04** commending the **Spring-Ford High School Wrestling Team** and their coaches, **Timothy Seislove, Michael Busa, Doug Landis, and Francis Krauss** for winning the 2021 Pioneer Athletic Conference (PAC) Wrestling Championship, the PIAA District One AAA Championship, the PIAA District One AAA Team Duals Championship, the PIAA Southeast Regional Championship, 6th Place in the PIAA State Individual Team Championship and 3rd Place in the PIAA-AAA State Team Dual Championship.
(Attachment A1)

- E. Presentation of **Resolution 2021-05** commending **Joey Milano** for winning the PIAA District One South 182 Pound Weight Class Wrestling Championship, winning the PIAA Southeast Regional Championship, winning the PIAA Super Regional Championship, and winning the first Spring-Ford PIAA State Wrestling Championship. **(Attachment A2)**
- F. Presentation of **Resolution 2021-06** commending **Jack McGill** for winning the PIAA District One South 160 Pound Weight Class Wrestling Championship, winning the PIAA Southeast Regional Championship, qualifying and placing second in the PIAA Super Regional Tournament, and qualifying and placing second in the PIAA State Tournament. **(Attachment A3)**
- G. Presentation of **Resolution 2021-07** commending **Dominic Ortlip** for winning the PIAA District One South 113 Pound Weight Class Wrestling Championship and qualifying for the PIAA Southeast Regional Tournament. **(Attachment A4)**
- H. Presentation of **Resolution 2021-08** commending **Cole Smith** for winning the PIAA District One South 106 Pound Weight Class Wrestling Championship, winning the PIAA Southeast Regional Championship and qualifying for the PIAA Super Regional Tournament. **(Attachment A5)**
- I. Presentation of **Resolution 2021-09** commending the **Spring-Ford High School Girls' Basketball Team** and their coaches, **Mickey McDaniel, Dan Brittingham, Matt Labick, Marissa Moley, and Phil Roche** for winning the 2021 Pioneer Athletic Conference (PAC) Girls' Basketball Championship, PIAA District One AAAAAA Championship and 2nd Place in the PIAA-AAAAAA State Championship. **(Attachment A6)**

Dr. Murray gave a presentation on the Summer R.A.M.S. Program which provides instruction and skills practice in the areas of reading and mathematics at no cost to families. She advised that there were 3 options for participation in the Summer R.A.M.S. Program which included fully asynchronous, virtual sessions and in-person sessions. She provided details on each of the 3 options. Dr. Murray reported that there would be 3 sessions and showed the schedule for each of those sessions. She advised families who may be interested in the program how to sign up and how the diagnostic/placement assessment would be conducted and the process following the assessment.

The Board Members felt this was a great presentation and initiative for the district. It was requested that the district make sure that the information and the message gets out to all families. The Board was advised that an interest survey was sent out in order to gather data and that there were 907 families who responded and from those responses the district had the data needed to plan this program. Questions were raised on how the program would be staffed and Dr. Murray advised that she will only offer what can be adequately staffed. She advised that a motion will be placed on the next board agenda for staffing and from that she will be able to determine how many sessions can be run. It was felt that this was a very comprehensive program that took everything into account for our students and that this was not to be viewed as extra or punitive work but rather an opportunity for students to gain additional knowledge. Thanks were expressed to the teachers for all the time they have given to their students during this difficult year.

- J. **Dr. Kelly Murray**, Director of Curriculum and Instruction, to provide an **Update on the Summer R.A.M.S. Program**.

III. BOARD AND COMMITTEE REPORT

Student Rep. Report Eshika Seth/Allison McVey

Allison reported on the events that already took place which included spring break, spring photos at Royersford Elementary, drive-in movie night at Upper Providence Elementary, the end of the 3rd marking period on April 13th and the beginning of the 4th marking period on April 14th, the

Senior NHS Induction Ceremony, the Junior NHS Induction Ceremony, ACT testing, Spirit Week and the Junior and Senior Powder Puff event. Pictures were shared of the Powder Puff events. Eshika reported on events coming up which include Senior Decision Day, the last day to buy a yearbook for Limerick Elementary students, AP Exams, Impact Awards, Spring Play, Senior Event, No school for students on May 18th, Senior Academic Awards Banquet, Keystone Exams, Movie Night, the Music Department Spring Spectacular, Senior Scholarship Night and no school for students on May 31st due to the Memorial Day Holiday.

Finance Thomas DiBello 2nd Tues. 6:30 p.m.

Mr. DiBello reported on the meeting that took place on April 13, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Property Clinton Jackson 2nd Tues. 7:30 p.m.

Mr. Jackson reported on the meeting that took place on April 13, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Policy Wendy Earle 3rd Mon. 6:30 p.m.

Mrs. Earle reported on the meeting that took place on April 19, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Extracurricular David Shafer 3rd Mon. 7:30 p.m.

Mr. Shafer reported on the meeting that took place on April 19, 2021. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Legislative Committee Christina Melton 3rd Weds. 7:30 p.m.

Mrs. Melton was unable to attend so Dr. Wright attended and reported that the Legislative Committee met on Wednesday, April 21st. She advised that the main topic was to present unified messaging on charter reform.

Mr. Fitzgerald commented that we hear year after year about reasonable proposals for charter reform and nothing comes of it. He stated that if ever there was a year it is this year in part because there are districts across the state who are literally going broke because of cyber costs this year alone and expected ongoing cyber costs. He added that there has to be pressure at this point to address what is a crisis in terms of funding.

Acting Supt.'s Report Robert W. Rizzo

Mr. Rizzo reported on the parent survey data and provided the percentages with regards to parent responses for the questions asked. He advised that 20% of the population had completed the survey and that while it is not a perfect survey, they were able to glean what was needed to provide enhance options for the 2021-2022 school year. He reminded everyone of the administration's recommendation for the 2021-2022 school year which was 5 days per week of in-person instruction, an enhanced Spring-Ford Cyber Learning experience, and an emergency instructional plan if there were to be a mandated closure. Mr. Rizzo provided a list of desired personnel and services that are being looked further into regardless of the learning model for next year. He added that as of now this list is a "best guess" but that there was still work to be done and that the district will have to work through the RFP process plus jump through some other hoops. He advised that he was working with Mr. Fink now that they had some rough numbers and that some very strategic decisions would need to be made as there will likely not be enough funding for the entire list. Mr. Rizzo recognized the staff retirements on the agenda and spoke of the number of years each retiree had with the district. It was suggested that when Mr. Rizzo has a revised listing that he separate it into those items which can be paid with funds available under COVID relief and those which are not eligible.

Nurse's Report

Trisha Smith

Mrs. Smith was unable to attend so Mr. Rizzo provided an update on her behalf saying there have been 30 positive cases since the last report from 2 weeks ago of which 14 were potentially infectious and required contact tracing which resulted in 99 close contacts for quarantine.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported that earlier this evening we heard from Dr. Murray regarding a summer program that will be offered and one thing that should be mentioned is that PDE has not provided any guidance in any way regarding learning loss. He added that one area upon which they provided some level of guidance was with regard to one issue described as COVID compensatory services, in particular for students under IDEA Special Education. Mr. Fitzgerald stated that the district's Supervisors of Special Education have been working for months on this issue in order to address those needs specific to individual students. He commented that this is not something that is just popping up as it has been going on since about October of this year.

Mr. DiBello asked if there had been any progress on a parent advisory that was previously spoken about and Mr. Rizzo replied that Katie Davis, Special Education Supervisor has taken the lead on this and has reached out to the district Mr. DiBello spoke about when he brought this up. Mrs. Davis reported to Mr. Rizzo that Spring-Ford will be putting something in place. Mr. DiBello asked if there could be an update at a future board meeting regarding this and Mr. Rizzo advised this could certainly be done.

Mr. DiBello recognized the work that Mr. Rizzo has done during this crisis. He added that it is during these tough times that a leader steps up and you see what they are capable of and what kind of job they will do in unrealistic times. He stated that Mr. Rizzo has jumped in with both feet and has made many, many tough decisions. He applauded the presentations that Mr. Rizzo has provided. Mr. DiBello made a motion to proceed forward to move Mr. Rizzo from the Interim Superintendent into the Superintendent role. Mr. DiBello stated that a very important aspect of all of this is that when we start the new school year we will have all of this in place and ready to roll. Mrs. Zasowski seconded the motion saying her biggest concern would be a learning curve for the district as she feels we are finally headed in the right direction under Mr. Rizzo's leadership. Mrs. Zasowski stated that she did not want to waste anyone's time when we have right here what it is that we are looking for.

Mr. Fitzgerald interjected that unfortunately he would ask the board for some caution here as under state law we would have to provide notice to the board for the election of a superintendent.

Mr. DiBello clarified that his motion was not to hire Mr. Rizzo but rather move him in the process towards becoming the superintendent of the district. He commented that he knows there is a process that must occur but he is making a motion to start the process to move Mr. Rizzo into that position.

Mr. Fitzgerald clarified that the motion is to move Mr. Rizzo forward in the process including the development of an employment contract and notice of election for a subsequent meeting.

Dr. Wright stated that Mr. Rizzo has done an outstanding job and she is a fan. She stated that this motion caught her completely off-guard as it was coming during the solicitor's report and not at the end during the board comment portion of the meeting.

It was stated that a motion can come up at any point during a meeting. Board Members were unanimous in their support of Mr. Rizzo but some had concerns on the timing of the motion with regards to the process and others supported voting on this right now so as not to prolong the process when there seemed to be little doubt that Mr. Rizzo was the best proven candidate for the job.

Mrs. Zasowski opened the floor for public comment.

Michael Lebie dzinski, Royersford, expressed his support of the board moving Mr. Rizzo forward in this process.

Mr. Fitzgerald clarified the motion saying the motion authorized his office to prepare an employment contract for review and consideration by Mr. Rizzo to be acted upon at a subsequent board meeting and for the board then to take the necessary steps under the School Code of 1949 to elect Mr. Rizzo at a subsequent meeting.

There was a roll call vote with Mr. Shafer, Mr. Jackson, Mr. DiBello, Mrs. Zasowski, Mrs. Melton, Mrs. Fazzini, Ms. Sullivan, and Mrs. Earle voting yes and Dr. Wright voting no. The motion passed 8-1.

The Board authorized Fox Rothschild to prepare an employment contract for review and consideration by Mr. Rizzo. This contract will be acted upon at a subsequent board meeting, and the board will take the necessary steps under the School Code of 1949 to elect Mr. Rizzo at that subsequent meeting.

IV. **MINUTES**

Mrs. Earle made a motion to approve Items A-B and Mr. Jackson seconded it.

The motion passed 9-0.

A. The Board approved the March 8, 2021 Work Session minutes. **(Attachment A7)**

B. The Board approved the March 22, 2021 Board Meeting minutes. **(Attachment A8)**

V. **PERSONNEL**

Mr. Jackson made a motion to approve Items A-S and Mrs. Fazzini seconded it. The motion passed 9-0.

Dr. Wright expressed that with regards to Item E1, she was very happy to see that Dr. Rinehimer was taking this role and that the district was promoting from within.

The motion passed 9-0.

A. **Resignations**

1. **Robert H. Cywinski**; Technology Infrastructure Administrator, District Office, for the purpose of retirement. Effective: July 2, 2021.
2. **Karl A. Hiller**; Maintenance III- Plumber, Maintenance and Operations Department. Effective: April 9, 2021.
3. **Kathya Holohan**; Extended School Year- Instructional Assistant. Effective: March 26, 2021.
4. **Ellen B. Luchette**; Gifted Elementary Teacher, Upper Providence Elementary School and Oaks Elementary School, for the purpose of retirement. Effective: June 18, 2021.
5. **Jennifer L. Moyer**; Instructional Assistant, Upper Providence Elementary School. Effective: April 14, 2021.

6. **Jill U. Shull**; Ram Quest Teacher, Evans Elementary School, for the purpose of retirement. Effective: June 18, 2021.
7. **Renee H. Wielgomas**; Social Studies Teacher, 8th Grade Center, for the purpose of retirement. Effective: June 30, 2021.

New Resignation

8. **Angeline T. Fusco**; Extended School Year – Instructional Assistant. Effective: April 22, 2021.

B. Professional Employee

1. **Mirna H. Metyas**; French Teacher, Senior High School, replacing Ann Richardson who retired. Compensation has been set at M, Step 3, \$54,050.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

C. Temporary Professional Employee

1. **Michael E. Palmer**; Physics Teacher, Senior High School, replacing George S. Desko who retired. Compensation has been set at M, Step 1, \$52,250.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

New Temporary Professional Employees

2. **Alyson N. Barlok**; Speech & Language Therapist, Senior High School, replacing Barbara J. Paige who retired. Compensation has been set at M, Step 1, \$52,250.00 with benefits per the Professional Agreement. Effective: August 25, 2021.
3. **Haley M. Didget**; Autistic Support Teacher, Limerick Elementary School, replacing Janette Pymer who retired. Compensation has been set at B, Step 1, \$50,750.00 with benefits per the Professional Agreement. Effective: August 25, 2021.

D. Support Staff

1. **Christa J. Ellsesser**; Instructional Assistant, Limerick Elementary School, replacing Angela DeRosato who resigned. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: April 26, 2021.

New Support Staff

2. **Amy L. Bonner**; Registered Nurse, Brooke Elementary School, replacing Linda A. Spivey who retired. Compensation has been set at \$28.91/hour with benefits per the Registered Nurse Benefit Summary. Effective: May 24, 2021.
3. **Stephen G. Chew**; Maintenance III-Plumber, Maintenance and Operations Department, replacing Karl A. Hiller who resigned. Compensation has been set at \$30.00/hour with benefits per the Maintenance Benefit Summary. Effective: May 18, 2021.
4. **Eileen M. Knowles** Instructional Assistant, 7th Grade Center, replacing Tracey M. Polini who had a change of assignment. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: May 3, 2021.

5. **Rose Mariale van Hulst Barros**; Instructional Assistant, Royersford Elementary School, replacing Colleen N. Steube who resigned. Compensation has been set at \$17.36/hour with benefits per the Instructional Assistant Benefit Summary. Effective: April 26, 2021.

E. Change of Status

1. **Jennifer M. Rinehimer**; Assistant Principal, 8th Grade Center, to Curriculum Supervisor, District Office, replacing Heidi A. Rochlin who resigned. Compensation has been set at \$128,500.00 with benefits per the Act 93 Agreement. Effective: July 1, 2021.

F. Leaves of Absence

1. **Timothy Glass**; Health & Physical Education Teacher, 7th Grade Center, for an unpaid leave of absence per Board Policy. Effective: April 30, 2021 through the remainder of the 2020-2021 school year.
2. **Mary C. Henderson**; Instructional Assistant, Upper Providence Elementary School, for an extension of unpaid leave of absence per Board Policy. Effective: April 16, 2021 through June 4, 2021.

- G. The Board approved the following Support Staff as an Instructional Assistant for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation for new employees will be set at \$16.36/hour non-degree rate or \$17.36/hour degree rate. Current hourly employees will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania. *New additions since the Work Session.

1. ***Rachel L. Christman**
2. **Grace F. Cieszkowski**
3. ***Olivia P. Delmoro**
4. ***Diane S. Vogt**

- H. The Board approved the following Professional Staff as a Special Education Teacher - Tutor to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. **Maureen E. Faulkner**

- I. The Board approved the following Professional Staff as a Special Education Teacher with Wilson to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. Brianna M. Hendricks

- J. The Board approved the following Certified School Nurse to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. Melissa L. Wasko

- K. The Board approved the following Music Teacher for the 2021 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

1. Sarah L. Becker-Fralich

- L. The Board approved the Spring-Ford Area School District Instructional Assistants' Benefit Summary, effective July 1, 2021 to June 30, 2023.
- M. The Board approved the Spring-Ford Area School District Maintenance Benefit Summary, effective July 1, 2021 to June 30, 2023.
- N. The Board approved the Spring-Ford Area School District Registered Nurses' Benefit Summary, effective July 1, 2021 to June 30, 2023.
- O. The Board approved the attached extra-curricular contracts for the 2020-2021 school year. Payments of extra-curricular stipends shall be contingent upon the re-opening opening of schools and the ability as determined by the administration to provide such extra-curricular offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania. The district reserves the right to prorate or not pay stipends in the event of a school closure, school modification, and/or discontinuation of the activity due to the pandemic or other events surrounding the pandemic. * New additions since the Work Session.
(Attachment A9)

New Personnel

- P. The Board approved a Title I Math Teacher for lesson planning purposes. This position will run from March 1, 2021 through June 17, 2021 at a rate of \$40.00/hour, not to exceed 20 hours to be paid through Title I Part A Funds.
- Q. The Board approved an amendment to the Extended School Year (ESY) Program schedule. The program was Board approved in January 2021 to be held Monday, June 28, 2021 through Thursday, July 29, 2021; Monday through Thursday from 8:30 AM to 2:30 PM. The recommendation is to amend the program schedule to also include Thursday, June 24, 2021 as an Orientation Day for ESY staff.
- R. The Board approved hiring the following Support Staff as Instructional Assistant Substitutes for the 2021 Extended School Year Program. The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation will be paid at their current Instructional Assistant hourly rate plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines

and guidelines from the Commonwealth of Pennsylvania.

1. **Kathya Holohan**

- S. The Board approved the following Certified School Counselor to be hired for the 2021 Extended School Year Program (ESY). The program will be held at the 5/6/7 Grade Center Monday through Thursday 8:30 AM to 2:30 PM; June 28, 2021 through July 29, 2021. Compensation will be set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the Special Education funds. The appointments and payments herein shall be contingent upon the ability as determined by Administration to provide such ESY offerings to students consistent with CDC guidelines and guidelines from the Commonwealth of Pennsylvania.

1. **Jeannelle Gervais**

VI. FINANCE

Mr. Jackson made a motion to approve Items A-E and Mrs. Earle seconded it. The motion passed 9-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

- | | |
|---|-----------------|
| 1. <u>General Fund Checks</u> | |
| Check No. 212537 – 212676 | \$ 639,672.45 |
| 2. <u>Food Service Checks</u> | |
| Check No. 2117 – 2128 | \$ 2,598.72 |
| 3. <u>Capital Reserve Checks</u> | |
| Check No. 2097 | \$ 1,395.00 |
| 4. <u>General Fund, Food Service, Capital Reserve & Projects ACHs</u> | |
| ACH 202101434 – 202101684 | \$ 2,935,422.28 |
| 5. <u>Wires</u> | |
| 202000109 – 202000123 | \$ 3,283,010.69 |
| 6. <u>Procurement Payments</u> | |
| 200000146 – 200000174 | \$ 5,677.91 |

C. The following monthly Board reports were approved:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Scholarships, Wires and Procurement)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
 - Wires Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **The Wilderness Classroom Organization – Western Springs, Illinois.** Provide a virtual school assembly for all first-grade students at Royersford Elementary School entitled “Ocean Exploration”. Funding will be paid from the General Fund and shall not exceed \$400.00.
2. **The Philadelphia Insectarium and Butterfly Pavilion – Philadelphia, PA.** Provide a virtual experience for all kindergarten students at Limerick Elementary School to explore the world of entomology. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$130.00.
3. **The State Museum of Pennsylvania – Harrisburg, PA.** Provide a virtual assembly for all fourth-grade students at Royersford Elementary School entitled “Pennsylvania Habitats”. Funding will be paid from the General Fund and shall not exceed \$100.00.
4. **empowerED School Solutions LLC - Collegeville, PA.** Provide Professional Development in the area of co-teaching. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
5. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide a 1-1 Registered Behavior Technician during the school year for a special needs student as per the IEP. Services will be provided for up to 32 hours at a rate of \$55.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$1,760.00.
6. **Dr. Kristen Herzel – Media, PA.** Conduct an independent educational evaluation of a student. Funding will be paid from the Special Education Budget and shall not exceed \$4,400.00.
7. **Austill’s, Inc. – Exton, PA.** Provide an additional 3 hours per month of direct and indirect Speech and Language Therapy for the 2020-2021 school year for a special needs student as per the IEP. The proposed addition of services will not exceed a total of 15 hours at a rate of \$67.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$1,005.00.
8. **MCIU Student Attendance Improvement Plan Program - Norristown, PA.** Provide an intensive intervention for a special needs student with historical and significant attendance and truancy issues due to mental health. Funding will be paid from the Special Education Budget and shall not exceed \$4,650.00.
9. **Personal Health Care, Inc. – Valley Forge, PA.** Provide additional nursing services for a special needs student during the school day and/or while being transported for the 2020-2021 school year. Funding will be paid from the Special Education Budget and shall not exceed an additional \$3,822.00.
10. **Richard Weidner - High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) and individual transitional employment during the 2021 Extended School Year (ESY) Program for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$2,601.00.

11. **Richard Weidner - High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) during the 2021-2022 school year for special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$89,301.00.
12. **Montgomery County Intermediate Unit – Norristown, PA.** Provide school-based ACCESS Program billing services for the 2021-2022 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.

New Independent Contracts

13. **Stephen Cerra - Flowstyle BMX – Blakely, PA.** Provide a total of 6 (4 at Upper Providence Elementary and 2 at Spring City Elementary) BMX Performance shows for all students. Funding will be paid by the Upper Providence Home and School Association (\$1,998.00) and Spring City Home and School League (\$999.00) and shall not exceed \$2,997.00 for both contracts.
 14. **Bayada Home Health Care, Inc. – Downingtown, PA.** Provide nursing services for the 2020-2021 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$22,750.00.
 15. **Lakeside Educational Network – North Wales, PA.** Provide educational services through the Lakeside Mobile Support Program for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$7,200.00.
- E. The Board approved a confidential settlement and release agreement **#2021-01** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$75,000.00.

VII. PROGRAMMING AND CURRICULUM

Mrs. Fazzini made a motion to approve Items A-U and Mr. Jackson seconded it. The motion passed 9-0.

- A. The Board approved the **Summer R.A.M.S Program**. The program costs include staffing and materials. Funding will come from the ESSER Grant and shall not exceed \$300,000.00.
- B. The Board approved **iReady** (*Curriculum Associates*) for use in grades K-8 for the Summer Support Program. Funding will come from the ESSER Grant and shall not exceed \$4,500.00.
- C. The Board approved **Scholastic News** to be used as part of the Kindergarten Science Curriculum. Funding will be paid from the Curriculum Budget and shall not exceed \$575.00 annually.
- D. The Board approved **McGraw Hill Inspire Science** to be used as part of the Science Curriculum in grades 1-4. This purchase includes student editions for each grade, collaboration kits, teacher editions, leveled readers, 7-year digital license, 7 years of science journals and 7 days of professional development. Funding will be paid from the Curriculum Budget and shall not exceed \$400,000.00.

- E. The Board approved **McGraw Hill Inspire Science** to be used as part of the Science Curriculum in grade 7. This purchase includes 650 student bundles with 7-years of digital content, 13 teacher editions and 2 professional development days. Funding will be paid from the Curriculum Budget and shall not exceed \$72,000.00.
- F. The Board approved **American Democracy Now (2022, McGraw Hill)** to be used in AP Government. This purchase includes 60 student texts, 225 digital licenses (6 years), and 3 teacher editions. Funding will be paid from the Curriculum Budget and shall not exceed \$31,000.00.
- G. The Board approved **The American Pageant, AP Edition (2020, Cengage Learning)** to be used in AP U.S. History. This purchase includes 30 student texts, 60 digital licenses (6 years), and 2 teacher editions. Funding will be paid from the Curriculum Budget and shall not exceed \$12,000.00.
- H. The Board approved **Understanding Economics (2018, McGraw Hill)** to be used in Economics. This purchase includes 60 student texts, 60 digital licenses (6 years), and 3 teacher editions. Funding will be paid from the Curriculum Budget and shall not exceed \$7,300.00.
- I. The Board approved **Human Geography A Spatial Perspective AP Edition (2021, Cengage Learning)** to be used in AP Human Geography. This purchase includes 60 student texts, 200 digital licenses (6 years), and 3 teacher editions. Funding will be paid from the Curriculum Budget and shall not exceed \$33,000.00.
- J. The Board approved **Biology: Concepts and Investigations 5e (2021, McGraw Hill)** to be used in Honors Biology. This purchase includes 300 digital licenses (5 years), and teacher edition digital access. Funding will be paid from the Curriculum Budget and shall not exceed \$34,000.00.
- K. The Board approved **My Books Summer – Fiction/Non-Fiction Pack** for the required Title I Parent and Family Engagement. Funding will be paid from Title I Funds and shall not exceed \$3,000.00.
- L. The Board approved **Family Engagement Math Packs (Lakeshore)** for the required Title I Parent and Family Engagement. Funding will be paid from Title I Funds and shall not exceed \$4,300.00.
- M. The Board approved **Chemistry of Materials, Studying Materials Scientifically, Force and Motion and Energy** from **Lab-Aids** to be used in 8th Grade Science. This purchase includes teacher digital access for 7 years. Funding will be paid from the Curriculum Budget and shall not exceed \$72,000.00.
- N. The Board approved a subscription to **Concept Builder** from **The Physics Classroom** to be used in 8th Grade Science. Funding will be paid from the Curriculum Budget and shall not exceed \$100.00 annually.
- O. The Board approved **Gizmos** to be used in 8th Grade Science. This purchase includes access for teachers and 700 students for 7 years. Funding will be paid from the Curriculum Budget and shall not exceed \$20,482.00.
- P. The Board approved **Gimkit** to be used in 8th Grade Science. This purchase includes access for up to 20 teachers. Funding will be paid from the Curriculum Budget and shall not exceed \$650.00 annually.

- Q. The Board approved the purchase of scientific equipment and materials from various bid-protected vendors to be used in 8th Grade Science. Funding will be paid from the Curriculum Budget and shall not exceed \$12,000.00.
- R. The Board approved the purchase of stand-up desks and document cameras for virtual teachers from CDW. The total cost shall not exceed \$20,000.00. This will be purchased off the PEPPM contract and funded through the ESSER Grant.
- S. The Board approved the purchase of Zoom Webinar for virtual meetings for the 2020/2021 school year. The total cost shall not exceed \$30,000.00 and will be funded through the ESSER Grant.
- T. The Board approved a revision to a motion originally approved at the February 22, 2021 Board Meeting. The original approved motion read:

The Board approved the purchase of end-user technology equipment as part of the summer refresh. Vendor quotes were received through the PEPPM government contract. The total cost shall not exceed \$1,650,000.00 and will be self-financed from the Capital Reserve Fund and then repaid from the Technology Budget over four years.

The new approved motion shall read:

The Board approved the purchase of Technology equipment as part of the summer refresh, the quotes were received through government contract such as PEPPM, Omnia, Sourcewell, etc. The total cost shall not exceed \$1,650,000.00 and will be self-financed from the Capital Reserve Fund and then repaid from the Technology Budget over four years.

New Programming and Curriculum

- U. The Board approved the 2021-2022 School Learning Models as presented at the April 12, 2021 School Board Work Session by the Administration.

VIII. NEW PROPERTY

Mrs. Earle made a motion to approve Items A-E and Mr. Jackson seconded it. The motion passed 9-0.

- A. The Board authorized the Administration to take the necessary steps, including approvals from the Township and improvements on the property, to subdivide and list for sale the dwelling, shed and associated property that is part of 133 Old Mill Road, Upper Providence Township, Pennsylvania. By approving this motion, the Board so designates that this sale is due to the fact the land and building are unused and unnecessary consistent with 24 P.S. 7-707 of the Public School Code of 1949. The Board further authorizes the Administration to engage the services of Vince Range from Coldwell Banker-Hearthside as the listing agent subject to entering into a listing agreement with Mr. Range.
- B. The Board approved the structural shoring repairs to the concrete floor deck at the Bard Building (Royersford Library) by S.J. Thomas Company, Inc. through contract # KPN-201801JOCC-30. Funding will be paid from the Capital Reserve and shall not exceed \$103,063.97.
- C. The Board approved the replacement of the boilers and associated equipment at Limerick Elementary by Johnson Control Inc. through COSTARS Contract #008-145. Funding will be paid from the Capital Reserve and shall not exceed \$455,500.00.

- D. The Board approved Phase 1 of 4 for the flat roof replacement at the 9th Grade Center by Weatherproofing Technologies, Inc. through contract # KPN-A-202012-04. Funding will be paid from the Capital Reserve and shall not exceed \$570,830.35.
- E. The Board approved a price revision for the replacement of three boilers at the 5/6/7 Grade Center by Tozour-Trane through USC Contract #15-JLP-023. Funding will be paid from the Capital Reserve and shall not exceed \$187,839.00.

IX. CONFERENCES AND WORKSHOPS

Mrs. Fazzini made a motion to approve Items A-D and Mrs. Earle seconded it.

Mr. Jackson asked what the conference in Item A focused on and Mr. Rizzo explained that it deals with providing curriculum and teaching in a culturally responsive, equity, diversity and inclusive kind of way.

Dr. Wright spoke about Item C saying she would like to challenge the district to find ways to use the Title Funds for professional development for teacher opportunities for conferences.

Mrs. Zasowski spoke about the number of people attending the conference for Item C and she pointed out that originally Mr. Rizzo was slated to go, she asked if he has removed himself from the conference and he confirmed that was correct. Mrs. Zasowski asked if those who were attending would come back and share the wealth of information they gain from attending this conference with him and he replied that was correct.

The motion passed 9-0.

- A. **Wendy Taylor**, K-6 Instructional Coach, to attend the MCIU's virtual workshop "*Planning and Implementing Book Clubs Using Culturally Responsive Texts and Strategies*" on June 2, 2021 in the morning only. The total cost of this workshop is \$75.00 (registration). No substitute is needed.
- B. **Jaclyn Gospodarek**, Nurse, to attend virtually the "*Student Assistance Program (SAP) Training*" on May 10, 2021, May 17, 2021, and May 24, 2021. The total cost of this training is \$871.00 (registration and three days of substitute coverage).
- C. **Lori Bignotti, Dr. Teresa Carboy, Sue Choi, Jacqueline Havrilla, Dr. Kathleen Kotch, Dr. Robin Moyer, Mark Moyer, Heather Nuneviller, Dr. Melissa Patschke, Douglas Reigner, and Dr. Elaine Ruppert**, Principals, to attend "*PA Educational Leadership Summit*" in Pocono Manor, PA from August 1 through August 3, 2021. The total cost of this leadership training is \$10,489.20 (registration, lodging, mileage, and meals). This training will be paid from Title II Funds (\$10,000.00) and the Superintendent's Budget (\$489.20).

New Conference and Workshop

- D. **Jessica Aikens, Melody Bish, and Kristine Bradley**, School Psychologists, for the approval of their participation in the MCIU Virtual – Zoom ½ day conference "*Assessment with the WIAT – 4*" on October 26, 2020. The total cost of this conference was \$30.00 per person for a total of \$90.00 (registration). No substitutes were needed.

X. OTHER BUSINESS

Mrs. Earle made a motion to approve Items A-B and Mrs. Fazzini seconded it. The motion passed 9-0.

- A. The Board approved a Memorandum of Understanding between the Spring-Ford Area School District and East Vincent Police Department, Limerick Police Department, Royersford Police Department, Spring City Police Department, and Upper Providence Police Department. This two-year agreement is required pursuant to the Safe Schools Act and all parties acknowledge their respective duties and hereby agree to support and cooperate with one another in carrying out their joint and several responsibilities thereunder.
- B. The following policies were approved:
1. Policy #601 – FINANCES: Fiscal Objectives (**Attachment A10**)
 2. Policy #605 – FINANCES: Tax Levy (**Attachment A11**)
 3. Policy #607 – FINANCES: Tuition Income (**Attachment A12**)
 4. Policy #608 – FINANCES: Bank Accounts (**Attachment A13**)
 5. Policy #612 – FINANCES: Purchases Not Budgeted (**Attachment A14**)
 6. Policy #613 – FINANCES: Cooperative Purchasing (**Attachment A15**)
 7. Policy #614 – FINANCES: Payroll Authorization (**Attachment A16**)
 8. Policy #615 – FINANCES: Payroll Deductions (**Attachment A17**)
 9. Policy #617 – FINANCES: Petty Cash (**Attachment A18**)
 10. Policy #618 – FINANCES: Student Activity Funds (**Attachment A19**)
 11. Policy #619 – FINANCES: District Audit (**Attachment A20**)
 12. Policy #621 – FINANCES: Local Taxpayer Bill Of Rights (**Attachment A21**)

New Other Business

- C. The following policies are submitted for a first reading:
1. Policy #703 – PROPERTY: Sanitary Management (**Attachment A22**)
 2. Policy #704 – PROPERTY: Maintenance (**Attachment A23**)
 3. Policy #708 – PROPERTY: Lending of School Owned Equipment And Books (**Attachment A24**)
 4. Policy #710 – PROPERTY: Use of Facilities By Staff (**Attachment A25**)
 5. Policy #805 – OPERATIONS: Emergency Preparedness and Response (**Attachment A26**)
 6. Policy #901 – COMMUNITY: Public Relations Objectives (**Attachment A27**)
 7. Policy #902 – COMMUNITY: Publications Program (**Attachment A28**)
 8. Policy #905 – COMMUNITY: Citizen Advisory Committees (**Attachment A29**)
 9. Policy #908 – COMMUNITY: Persons in Parental Relations (**Attachment A30**)
 10. Policy #909 – COMMUNITY: Municipal Government Relations (**Attachment A31**)
 11. Policy #912 – COMMUNITY: Relations with Educational Institutions (**Attachment A32**)
 12. Policy #913 – COMMUNITY: Non-School Organizations/Groups/Individuals (**Attachment A33**)
 13. Policy #914 – COMMUNITY: Relations With Intermediate Unit (**Attachment A34**)

XI. BOARD COMMENT

Mrs. Zasowski commented that she would like to see going forward, the board move the board work session and board meetings back to the 3rd and 4th Mondays of the month beginning in August. She stated that this was done when the district was dealing with COVID issues and needed to have a more regular touch on everything that was happening. She added that the current schedule has also some obstacles in terms of things being added to the agenda after the work session without the board having much of an opportunity to discuss and review those new additions. All board members were in agreement with this.

Mrs. Fern was asked to advertise this change.

Mrs. Zasowski asked the board members if they would be okay with moving the June board meeting from the 28th to the 21st. There were no objections from the board member to this change in dates.

Mrs. Zasowski advised that the Policy Committee meeting currently scheduled for June 21st will move to June 7th and the Extracurricular Committee meeting scheduled for June 21st will be cancelled.

Mrs. Zasowski advised that due to the board work session and board meetings reverting back to the 3rd and 4th Mondays of the month the Policy Committee and Extracurricular Committee meetings will move to the 2nd Monday of the month effective with the September meetings.

XII. PUBLIC TO BE HEARD

Dan Mayo, Limerick, expressed that he felt it was a tremendous move to move Mr. Rizzo forward as stated previously that you know what you have when it is standing right in front of you.

Michael Lebie dzinski, Royersford, questioned where the board stands on discussion around making masks optional for student athletes.

XIII. ADJOURNMENT

Mr. Jackson made a motion to adjourn and Mrs. Earle seconded it. The motion passed 9-0. The meeting adjourned at 9:22 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Robert W. Rizzo
Acting Superintendent

RESOLUTION 2021-18 2021-2022 BUDGET ADOPTION SPRING-FORD AREA SCHOOL DISTRICT

WHEREAS, under the terms of 24 P.S. §6-687 and 53 P.S. §6926.312 the Spring-Ford Area School District (the "District") is required to adopt an annual budget for the 2021-2022 school year ("2021-2022 budget") no later than June 30, 2021; and

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Christina F. Melton
Board Vice President

Thomas J. DiBello
Region III

Wendy Earle
Region I

Linda C. Fazzini
Region I

Clinton L. Jackson
Region II

David R. Shafer
Region II

Diane C. Sullivan
Region III

Dr. Margaret D. Wright
Region I

WHEREAS, the District previously adopted a preliminary budget for the 2021-2022 school year on January 25, 2021 as required by 53 P.S. §6925.311 and a proposed final 2021-2022 budget on April 26, 2021 (no less than 30 days prior to adopting final budget) as required by 24 P.S. §6-687; and

WHEREAS, the District has made the proposed 2021-2022 budget available for inspection at the District's business office and on the District's web site since at least May 4, 2021 for at least twenty days; and

WHEREAS, the District advertised its intent to adopt the 2021-2022 budget on or before May 14, 2021, which is at least ten days prior to the date of adoption; and

WHEREAS, said 2021-2022 budget is attached hereto and made a part hereof; and

WHEREAS, pursuant to 24 P.S. §6-672.1, as the District lies in more than one county, the 2021-2022 budget reflects a tax rate that is equalized between the District's two counties through a means adopted by the District in May 1999 to permit a uniform millage rate for the entire district; and

WHEREAS, the District has set the millage rate necessary to fund this budget at an equalized 29.0316 mills (a copy of the calculations to reach this millage rate appears in the RETR section of the 2021-2022 budget); and

WHEREAS, the above millage increase does not exceed the District's index (with allowable exceptions) as certified by the Secretary of the Department of Education (the "Secretary") pursuant to 24 P.S. §6926.302 as increased by the District requested exceptions approved by the Secretary; and

WHEREAS, the District also wishes to reenact and reaffirm those other taxes previously levied pursuant to the Local Tax Enabling Act, 53 P.S. §6901, et. seq. ("LTEA") at the same rate as levied in the prior school year. Such taxes include, but are not limited to, earned income tax and real estate transfer tax; and

WHEREAS, the District approved Resolution 2012-30 in June 2012, allowing the ability to pay Real Estate Taxes in 3 equal installments by established dates to particular qualified taxpayers (excluding any interims or delinquent school property taxes), and

NOW THEREFORE, intending to be legally bound, the Board of School Directors of the Spring-Ford Area School District (the "Board") hereby resolved this 24th Day of May 2021 as follows:

1. The above referenced recitals are herein incorporated by reference and made a part hereof as if fully set forth, herein.
2. The 2021-2022 Budget, as attached, is hereby adopted by the Board along with the millage as set forth, therein.
3. The Board's action of May 1999 in determining a means to equalize property tax rates for properties in Chester County and Montgomery County is reaffirmed.
4. The Board's action of June 2012 allowing school Real Estate Taxes to be paid in installments to particular qualified taxpayers is reaffirmed.
5. The Board also re-affirms for the 2021-2022 school year the prior levy of taxes imposed pursuant to the LTEA, as well as any other prior lawfully imposed taxes, without limitation, at the same rate as previously levied.

BY: _____
Colleen Zasowski
Board President
May 24, 2021

BY: _____
Diane M. Fern
Board Secretary
May 24, 2021



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Robert W. Rizzo
Acting Superintendent

RESOLUTION 2021-19 SPRING-FORD AREA SCHOOL DISTRICT

2021-2022 Homestead and Farmstead Exclusion Resolution

BOARD OF DIRECTORS

Colleen Zasowski
Board President

Christina F. Melton
Board Vice President

Thomas J. DiBello
Region III

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Region I

WHEREAS, the Pennsylvania Department of Education (the "Department") has certified that, pursuant to Special Session Act 1 of 2006 (the "Taxpayer Relief Act" or Act 1), section 505(a)(4), that it will distribute funds during the 2021-2022 school year to the Spring-Ford Area School District (the "District") for property tax relief; and

WHEREAS, the Department's certification indicates it will give the District \$2,475,990.48 comprised of \$2,000,851.38 from the property tax relief formula and \$475,139.10 in Sterling Act reimbursements, which have both been prorated based on the total funds available for tax relief; and

WHEREAS, funds will be available during the 2021-2022 school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2020-2021 in the amount of \$3,904.00.

WHEREAS, total funds to be distributed during the 2021-2022 school year for real estate reduction will be \$2,479,894.00.

WHEREAS, the Montgomery County and Chester County assessor's office has certified, as required by Act 1 § 341(g)(3), the specific properties within the District that have been approved as Homesteads and Farmsteads within the District. Within that certification there are 12,306 approved Homesteads and 14 approved Farmsteads; and

WHEREAS, pursuant to Act 1 § 341, the District is required to designate the Homestead exclusion and to designate the Farmstead exclusion no later than the last day prior to the beginning of the year for which the exclusions will apply, and for budget year 2021-2022 that date will be June 30, 2021; and

WHEREAS, the Homestead exclusion and the Farmstead exclusion set by the District are each fixed dollar amounts that may not exceed one-half the median assessment on approved Homestead properties within the District as of the date of the county's certification and shall only apply to calculation of District property taxes; and

WHEREAS, pursuant to 53 Pa.C.S.A. § 8585, the Farmstead exclusion may be equal to or less than the Homestead exclusion, but may not be greater than the Homestead exclusion; and

WHEREAS, a mechanism exists in Act 1, Chapter 9 for the District to reject property tax reduction allocations subject only to voter approval through a referendum; and

NOW, THEREFORE, the Board of School Directors of the Spring-Ford Area School District (the "Board") hereby **RESOLVES** as follows:

1. On its own behalf and on behalf of the District's approved homestead and farmstead owners, the Board accepts all property tax allocations and earned income tax reimbursements offered to the District pursuant to Act 1 and declares it will not seek to reject any such funds as permitted under Act 1, Chapter 9.
2. In order to utilize, as directed in Act 1, the Certified Funds for property tax relief, the District resolves to set the maximum property tax reductions for its approved Homestead properties at \$201.00 and the maximum property tax reductions for its approved Farmstead properties shall be the same amount as the Homestead properties.
3. In the 2021-2022 school year, the real estate tax rate for the District is 29.0316 mills.
4. Using the District's millage rate, converting the maximum tax reduction for Homesteads and Farmsteads yields a \$6,923.00 calculated Homestead exclusion and Farmstead exclusion.
5. Therefore, the Board hereby sets the exclusion from assessed value for school property tax purposes of each approved Homestead and Farmstead at \$6,923.00 which is less than half the median assessed value of approved Homestead properties within the District.
6. Where the assessor has approved a property as both a Homestead and Farmstead, the property will receive multiple exclusions, however, whether eligible for multiple exclusions or not, no property may exclude an amount from its assessment greater than the assessed value of the property.
7. The exclusions will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.
8. Pursuant to 53 Pa.C.S.A. § 8584, any property, which loses its approval as a Homestead or Farmstead after the beginning of the District's budget year, shall be taxed from that point at the full assessed value without exclusion, and shall receive an interim tax bill reflecting the balance due.
9. Any funds received from the Department by the District to fund exclusions where the funds are unused due to exclusions lost on or after July 1, 2021 shall be held by the District and added to the funds used for exclusions in the following budget year.

**Resolution approved by the Board of School
Directors of the Spring-Ford Area School
District on May 24, 2021**

**Colleen Zasowski
President**

_____ Yes / _____ No



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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RESOLUTION 2021-20 MONTGOMERY COUNTY AND CHESTER COUNTY, PENNSYLVANIA

A RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF SPRING-FORD AREA SCHOOL DISTRICT, MONTGOMERY COUNTY AND CHESTER COUNTY, PENNSYLVANIA, PROVIDING PROPERTY TAX AND RENT REBATES TO CERTAIN SENIOR CITIZENS, WIDOWS, WIDOWERS, AND DISABLED PERSONS WITH FIXED AND LIMITED INCOMES; ESTABLISHING UNIFORM STANDARDS AND QUALIFICATIONS FOR ELIGIBILITY TO RECEIVE A REBATE; AND PROVIDING PENALTIES FOR FRAUDULENT CLAIMS.

WHEREAS, the Board of School Directors ("Board") of the Spring-Ford Area School District, Montgomery County, Pennsylvania ("School District") considers it to be a matter of sound public policy to make special provisions for property tax and rent rebates to a class of senior citizens, widows, widowers and disabled persons in order to assist in relieving their economic burden; and

WHEREAS, pursuant to this Resolution, the Board is demonstrating a willingness to assist the above individuals.

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

1. **Definitions.** The following words and phrases, when used in this Resolution, shall have the meanings ascribed to them in this Section 1, except where the context clearly indicates or requires a different meaning.

(a) "Act" means Chapter 13 (Senior Citizens Property Tax and Rent Rebate Assistance) of the Taxpayer Relief Act, Act 1 of Special Session 2006, 53 P.S. §69261301, et seq.

(b) "Claimant" means a person who files a claim for property tax rebate or rent rebate in lieu of property taxes under the Act and, during the 2020 calendar year, (i) was at least sixty-five (65) years of age, or whose spouse (if a member of the household) was at least sixty-five (65) years of age, (ii) was a widow or widower and was at least fifty (50) years of age, or (iii) was a permanently disabled person eighteen (18) years of age or older. For the purposes of this Resolution, the term "widow" or "widower" shall mean the surviving wife or surviving husband, as the case may be, of a deceased individual and who has not remarried, and the term "permanently disabled person" shall mean a person who is unable to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to continue indefinitely.

(c) "Claim Form" means the form attached hereto as Exhibit A and the additional information required to be filed with the Assistant to the Superintendent for Business Administration of the School District as set forth on such form.

(d) "Rebate Percentage Factor" shall be the percentage set forth in Exhibit B next to the Claimant's Total Income.

(e) "Total Income" shall mean all income of a Claimant and Claimant's spouse from whatever source derived, including, but not limited to:

- (i) Salaries, wages, bonuses, commissions, income from self-employment, alimony, support money, cash public assistance and relief;
- (ii) Total benefits from any pensions, annuities, and individual retirement account distributions;
- (iii) 50% of railroad retirement benefits;
- (iv) 50% of all benefits received under the Social Security Act (49 Stat. 620, 42 U.S.C. § 301 et seq.), except Medicare benefits;
- (v) All benefits received under State unemployment insurance laws;
- (vi) All interest received from the Federal or any state government, or any instrumentality or political subdivision thereof;
- (vii) Realized capital gains and rentals;
- (viii) Workers' compensation;
- (ix) The gross amount of loss of time insurance benefits, life insurance benefits and proceeds, except the first \$5,000 of the total of death benefit payments; and
- (x) Gifts of cash or property, other than transfers by gift between members of a household, in excess of a total value of \$300.

Notwithstanding the foregoing, the term does not include surplus food or other relief in kind supplied by a governmental agency, property tax or rent rebate, inflation dividend, federal veterans' disability payments or state veterans' benefits. The above-referenced terms shall be interpreted in a manner consistent with the Pennsylvania Property Tax or Rent Rebate Program established and operated pursuant to the Act.

(f) "Property Tax Paid" shall mean all taxes on a homestead, exclusive of municipal assessments, delinquent charges and interest, paid during the 2020 calendar year by Claimant as set forth on Line 14 of Form PA-1000 2020 prepared and filed by the Claimant with the Pennsylvania Department of Revenue.

(g) "Rent Paid" means the gross amount actually paid in cash or its equivalent to a landlord in connection with the occupancy of a homestead by Claimant and set forth on Line 16 of Form PA-1000 2020 prepared and filed by the Claimant with the Pennsylvania Department of Revenue.

(h) "School District Fiscal Year" means July 1st to the following June 30th.

(i) "Resolution" means this Resolution.

2. Property Tax or Rent Rebate.

(a) Subject to the other provisions of this Resolution, each Claimant shall be eligible for a property tax rebate from the School District equal to the Claimant's Property Tax Paid times the applicable Rebate Percentage Factor.

(b) Subject to the other provisions of this Resolution, each Claimant shall be eligible for a rent rebate from the School District equal to the Claimant's Rent Paid times the applicable Rebate Percentage Factor.

3. Filing. To claim and receive the property tax or rent rebate provided for under Section 2 from the School District, the Claimant must file a claim for the rebate with the Assistant to the Superintendent-Business Administration of the School on or before the last day of the 2021/2022 School District Fiscal Year. Only one Claimant from a School District homestead shall be entitled to a rebate from the School District for the 2020 calendar year. If two or more persons are able to meet the qualifications for a Claimant, the rebate shall be paid to the Claimant(s) who received the property tax or rent rebate under the Act.

4. Claim Form.

(a) When filing for a property tax or rent rebate from the School District, Claimant shall timely file with the Assistant to the Superintendent-Business Administration of the School a Claim Form (and all required additional information which shall include evidence of the rebate amount received from the Commonwealth of Pennsylvania). Appropriate evidence of the rebate amount received from the Commonwealth of Pennsylvania shall include a copy of the rebate check received from the Pennsylvania Department of Revenue or a copy of the Claimant's bank statement reflecting the deposit of the rebate amount.

(b) The following is an example to illustrate the requirements of Sections 2 through 4. The example is for illustration purposes only.

Example: Claimant files for a property tax or rent rebate under the Act with the Pennsylvania Department of Revenue by filing Form PA-1000 2020 (Property Tax or Rent Rebate Claim) in connection with property taxes paid in 2020. On July 15, 2021, Claimant receives a property tax or rent rebate from the Commonwealth of Pennsylvania in connection with such filing. Claimant may now file for a property tax or rent rebate with the School District by submitting a Claim Form to the School District (with a copy of the Form PA-1000 2020 (Property Tax or Rent Rebate Claim) filed with the Pennsylvania Department of Revenue and evidence of the rebate amount received) on or before June 30, 2022.

5. Incorrect Claim. Whenever the Assistant to the Superintendent-Business Administration of the School finds a claim to have been incorrectly determined, Assistant to the Superintendent-Business Administration of the School shall re-determine the correct amount of the claim and notify the Claimant of the reason for the redetermination and the amount of the corrected claim.

6. Fraudulent Claim; Conveyance to Obtain Benefits.

(a) In any case in which a claim is excessive and was filed with fraudulent intent, the claim shall be disallowed in full and a penalty of twenty-five percent (25%) of the amount claimed shall be imposed. The penalty and the amount of the disallowed claim, if the claim has been paid, shall bear interest at the rate of one-half (½) of one (1%) percent per month from the date of the claim until repaid. The Claimant and any person who assisted in the preparation of filing of a fraudulent claim shall be subject to criminal prosecution in accordance with applicable provisions and penalties as provided in the Pennsylvania Crimes Code.

(b) A claim shall be disallowed if the Claimant received title to the homestead primarily for the purpose of receiving a property tax rebate.

7. Petition for Redetermination. Any Claimant whose claim for a property tax or rent rebate is either denied, corrected or otherwise adversely affected by the Assistant to the Superintendent-Business Administration of the School, may file with the Board a petition for redetermination within ninety (90) days after the date of mailing or written notice by the Assistant to the Superintendent-Business Administration of the School of such action. Such petition shall set forth the grounds upon which the Claimant alleges that such action of the Assistant to the Superintendent-Business Administration of the School is erroneous or unlawful, in whole or in part, and shall be accompanied by an affidavit of affirmation that the facts contained therein are true and correct. The Board shall hold such hearings as may be necessary for the purpose of redetermination and each Claimant who has duly filed such petition for redetermination shall be notified by the Board of the time when, and the place where, such hearing in his or her case will be held. The determination of the Board after such hearings and any required further review shall be final.

8. Severability. The provisions of this Resolution are severable; if any word, phrase, clause, sentence, section or provision of this Resolution is for any reason held to be unconstitutional or illegal or invalid, the decision of any Court shall not affect or impair any of the remaining provisions of this Resolution. It is hereby declared to be the intent of the Board of the School District that this Resolution would have been adopted had such unconstitutional or illegal or invalid word, phrase, clause, sentence, section or provision thereof not been included herein. Further, the provisions of this Resolution shall be considered wholly separate and apart from any enactment of real property taxes by the School District and the extent to which any word, phrase, clause, sentence, section or provision of this Resolution is for any reason held to be unconstitutional, illegal, or invalid, shall not otherwise affect or impair the enactment and imposition of real property taxes by the School District.

9. Effective Date. This Resolution shall be effective solely for real property taxes and rents paid during the calendar year 2020.

RESOLVED by the Board this 24th day of May, 2021.

By: _____

**Diane M. Fern
School Board Secretary**

By: _____

**Colleen Zasowski
School Board President**

(SEAL)

EXHIBIT A

SPRING-FORD AREA SCHOOL DISTRICT

PROPERTY TAX/RENT REBATE

Tax Year – 2021/2022

FILING INSTRUCTIONS

WHERE TO FILE: 857 South Lewis Road, Royersford, PA 19468

WHEN TO FILE: After July 1, 2021 but before June 30, 2022

PLEASE PRINT LEGIBLY OR TYPE

PART A – Personal Information	
Name of Claimant:	
Address of Claimant:	
Property Parcel Number (Found on Tax Bill for Property Owners):	
Birth date of Claimant:	
Social Security Number of Claimant:	
PART B – Form PA-1000 2020 (Property Tax or Rent Rebate Claim)	
Insert amount from Line 13 on Form PA-1000 2020 (Total Income)	\$
<i>NOTE: Inserted amount may not exceed \$35,000 for owners or \$15,000 for renters</i>	

PART C(1) – Calculation of Property Tax Rebate from School District	
(a) Insert total property taxes paid from Line 14 on Form PA-1000 2020	\$
(b) Insert amount from Line 15 on Form PA-1000 2020 (Property Tax Rebate)	\$
(c) Subtract line (b) from line (a)	\$
(d) Insert Percentage Rebate Factor (see Rebate Percentage Table)	50%
(e) Multiple line (a) by line (d)	\$
(f) Property Tax Rebate from the School District (insert the lesser of line (c) and line (e))	

PART C(2) – Calculation of Rent Rebate from School District (for renters only)	
(a) Insert total rent paid from Line 16 on Form PA-1000 2020	\$
(b) Multiply line (a) by 20 percent (0.20)	\$
(c) Insert amount from Line 18 on Form PA-1000 2020 (Rent Rebate)	\$
(d) Subtract line (c) from line (b)	\$
(e) Insert Percentage Rebate Factor (see Rebate Percentage Table)	50%
(f) Multiply line (b) by line (e)	\$
(g) Rent Tax Rebate from the School District (insert the lesser of line (d) and line "f")	\$

PART D – Required Information
(a) Copy of Form PA-1000 2020 (Property Tax or Rent Rebate Claim) filed with the PA Dept. of Revenue
(b) Evidence of receipt of amount set forth in Part C(1), Line (b) for property owners
(c) Evidence of receipt of amount set forth in Part C(2), Line (c) for renters

I declare that this form is true, correct and complete, that the documents required and attached hereto are true and correct copies of those documents, and that to the best of my knowledge and belief this is the only claim filed by members of my household.

Claimant's Signature

Signature of Preparer (if other than Claimant)

_____/_____/_____
Date

Telephone Number

Rebate Percentage Factor Table

Total Income	Rebate Percentage Factor
0 to \$8,000	50%
\$8,001 to \$15,000	50%
\$15,001 to \$18,000 (Homeowners Only)	50%
\$18,001 to \$35,000 (Homeowners Only)	50%

EXHIBIT B

Property Tax Rebate Percentage Factor Table

Total Income	Rebate Percentage Factor
0 to \$8,000	50%
\$8,001 to \$15,000	50%
\$15,001 to \$18,000	50%
\$18,001 to \$35,000	50%

Rent Rebate Percentage Factor Table

Total Income	Rebate Percentage Factor
0 to \$8,000	50%
\$8,001 to \$15,000	50%

Book	Policy Manual
Section	700 Property
Title	Sanitary Management
Code	703
Status	Draft

Adopted

Purpose

The Board recognizes that safeguarding the health and physical well-being of district students depends upon the cleanliness and proper sanitary conditions of the school buildings and grounds.

Authority

The Board directs that a program of sanitary management shall be maintained in all district buildings and explained periodically to staff members.[\[1\]](#)

The Board directs that standards be maintained to meet requirements set forth by the Pennsylvania Department of Health, Department of Labor & Industry, and any local agency that has jurisdiction.

Delegation of Responsibility

All district facilities shall be inspected regularly for cleanliness and proper sanitation by the Director of Operations.

The Superintendent or designee shall develop and supervise a program for the cleanliness and sanitary management of school buildings, school grounds and school equipment pursuant to law, State Board regulations and requirements of the local and state Boards of Health and the Department of Labor & Industry.

Cleanliness of each school building shall be the responsibility of the head custodian.

Teachers, shall notify the building administration and the head custodian of any unsanitary or unsafe conditions in their classrooms and shall be responsible for requesting, as needed, additional cleaning, supplies, repairs, or new equipment.

Principals shall inspect facilities at least once per month, and report to the Superintendent or designee any conditions that may threaten the comfort, health or safety of occupants.

Legal

[1. 24 P.S. 701](#)

[25 PA Code 171.1 et seq](#)

Book	Policy Manual
Section	700 Property
Title	Maintenance
Code	704
Status	Draft
Adopted	

Purpose

Adequate maintenance of buildings, property and equipment is essential to fiscal responsibility and efficient management of district facilities.

Authority

The Board directs that a continuous program of inspection and maintenance of all district buildings, property and equipment be established and implemented. Wherever possible, maintenance shall be preventive.[\[1\]](#)[\[2\]](#)

Delegation of Responsibility

The Superintendent or designee shall develop and supervise a maintenance program which shall include:

1. Regular program of facilities repair and conditioning.
2. Critical spare parts inventory.
3. Equipment replacement program.
4. Long-range plans for building modernization and conditioning.

Each building principal, in conjunction with the building maintenance employee, shall conduct a physical inspection of the building on a periodic basis and return a written report to the Superintendent or designee as to the findings of that inspection.

The Superintendent or designee shall report to the Board regarding the current maintenance and improvement program.

Legal

[1. 24 P.S. 701](#)

[2. 24 P.S. 772](#)

[25 PA Code 171.1 et seq](#)

Book	Policy Manual
Section	700 Property
Title	Lending of School-Owned Equipment and Books
Code	708
Status	Draft
Adopted	

Purpose

The Board directs that district-owned equipment shall not be loaned for non-school use off school property. If equipment is required for use by those granted permission to use school facilities, it may be loaned in accordance with Board policy.[\[1\]](#)[2]

Delegation of Responsibility

Use of specific items of equipment, when unobtainable elsewhere, may be granted on the written request of the intended user and approval by the Superintendent.

The user of district-owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use and shall be responsible for its safe return.

Guidelines

When equipment authorized for lending requires the services of an operator, the user shall employ the person designated by the district and shall pay the stated cost of services.

Removal of school equipment from school property for personal use by staff or students is prohibited.

Legal

[1. 24 P.S. 801](#)

2. Pol. 707

[24 P.S. 804](#)

Book	Policy Manual
Section	700 Property
Title	Use of Facilities by Staff
Code	710
Status	Draft
Adopted	

Authority

The Board establishes that school equipment and facilities may not be used by district staff for personal reasons, either on or off school property, without explicit authorization or administrative permission.

The Board specifically prohibits personal use of materials, tools, supplies and equipment, and personal use of district vehicles.

Guidelines

District facilities and equipment shall be available for staff use only if such use is clearly within the authorization granted in Board policy.[1][2]

Legal

1. Pol. 707

2. Pol. 708

[24 P.S. 510](#)

Book	Policy Manual
Section	800 Operations
Title	Emergency Preparedness and Response
Code	805 (Vol IV 2019)
Status	Draft (From PSBA)

Purpose

The Board recognizes its responsibility for the safety of students, staff, visitors and facilities. Therefore, the Board shall provide facilities, equipment and training necessary to protect against hazards and emergencies, including but not limited to natural disasters, hazardous chemicals, fires, weapons, bomb threats, intruders, terrorism, communicable diseases and pandemics. Advance planning, training, practice and comprehensive implementation are key components in protecting the safety and security of the school community.[1]

Authority

The district, in cooperation with the county Emergency Management Agency and the Pennsylvania Emergency Management Agency (PEMA), shall develop and implement a comprehensive disaster response and emergency preparedness plan, consistent with the guidelines developed by PEMA and other applicable state requirements.[2][3]

The Board shall also utilize the resources of and comply with the requirements of the Pennsylvania Department of Health, the Pennsylvania Department of Education, and local law enforcement agencies.[4]

The Board requires that emergency preparedness, emergency evacuation and school security drills be conducted at intervals required by state law.[3][5][6]

Definitions

School security drill – a planned exercise, other than a fire drill or natural disaster drill, designed to practice procedures to respond to an emergency situation that may include, but is not limited to, an act of terrorism, armed intruder situation or other violent threat.[5]

School Safety and Security Assessment – a strategic evaluation of a school entity’s facilities and programs used to identify potential safety and security threats.[7]

Delegation of Responsibility

The Superintendent or designee shall collaborate with relevant stakeholders, including persons in parental relations, students, staff, community agencies, local law

enforcement agencies and first responders--during the development and implementation of the emergency preparedness plan.

The Superintendent or designee shall implement a communication system to notify persons in parental relations of the evacuation or sheltering of students and to alert the entire school community when necessary.

Annually, on or before April 10, the Superintendent shall certify that emergency evacuation drills and school security drills have been conducted in the manner prescribed by law.[\[5\]](#)

In accordance with state law and regulations, the Superintendent shall execute a memorandum of understanding with each local police department that has jurisdiction over school property.[\[4\]](#)[\[8\]](#)[\[9\]](#)

The Board directs the Coordinator of Safety, Security, and Emergency Preparedness (CSSEP) to periodically complete a School Safety and Security Assessment in accordance with the provisions of law and established criteria, based on the needs of the district and availability of funding and resources.[\[7\]](#)[\[10\]](#)

Guidelines

Emergency Planning

The emergency preparedness plan shall be accessible in each district building, be reviewed at least annually, and be modified as necessary. A copy of the plan shall be made accessible to the county Emergency Management Agency, each local police department and each local fire department that has jurisdiction over school property. The district shall obtain assurances from each appropriate agency that the emergency preparedness plan will be safeguarded and maintained confidentially.[\[2\]](#)[\[3\]](#)[\[11\]](#)

Appropriate information regarding the emergency preparedness plan shall be communicated to students, persons in parental relations, staff, the community and other relevant stakeholders.

Annually, by September 30, the district shall assemble information required to assist local police and fire departments in responding to an emergency. The required information shall be deployed immediately to the Incident Command Post in the event of an emergency incident or disaster.[\[2\]](#)[\[3\]](#)[\[4\]](#)

Schools and school buses or transportation vehicles owned or leased by the district shall be made available to local, county and state officials for emergency planning and exercises.[\[3\]](#)

Threat Assessment Teams and/or safety committees shall be established to promote the district's goals concerning safe schools and a safe working environment. it shall be the responsibility of the safety committees and/or the CSSEP to:

1. Evaluate the current district safety program.
2. Conduct periodic inspections to locate and identify safety and health hazards.

3. [Review incident and accident reports and investigation forms.](#)
4. [Evaluate for effectiveness newly implemented safety equipment or health and safety procedures.](#)

[The safety committees shall meet as required and minutes shall be taken and maintained. The Superintendent or designee and/or the CSSEP shall ensure that all committee members are adequately trained and in compliance with Act 18 of 2019.](#)

Continuity of Student Learning/Core Operations

In the event of an emergency, local, county or state officials may require that schools be made available to serve as mass-care facilities. Local, county or state officials may also utilize district-owned buses and other transportation vehicles. The Superintendent or designee shall determine whether schools shall be closed, or the educational program suspended, to safeguard student and staff health and safety.[\[3\]](#)[\[12\]](#)

State officials may also direct schools to close in order to mitigate the spread of infection or illness in designated emergencies.[\[13\]](#)

The district shall make provisions in the emergency preparedness plan for the continuity of student learning during school closings or excessive absences, in accordance with law. This may include, as appropriate, activities qualifying as instructional days for fulfilling the minimum required days of instruction under the law.

The continuity of core operations such as payroll and ongoing communication with staff, students and persons in parental relations shall be an essential part of the emergency preparedness plan.

Education and Training

Students and staff members shall be instructed and shall practice how to respond appropriately to emergency situations.[\[5\]](#)[\[6\]](#)

Effective infection control and prevention education and procedures, such as frequent hand washing and cough/sneeze etiquette, shall be encouraged continually to help limit the spread of germs at district schools.[\[16\]](#)[\[17\]](#)

The district shall provide mandatory training to school employees on school safety and security based on the district's needs and in accordance with law. Training shall address any combination of one or more of the following areas:[\[18\]](#)[\[19\]](#)[\[20\]](#)

1. Situational awareness.
2. Trauma-informed approaches.[\[20\]](#)
3. Behavioral health awareness.
4. Suicide and bullying awareness.[\[21\]](#)[\[22\]](#)
5. Substance use awareness.[\[23\]](#)[\[24\]](#)

6. Emergency training drills, including fire, natural disaster, active shooter, hostage situation and bomb threat.[25]
7. Identification or recognition of student behavior that may indicate a threat to the safety of the student, other students, school employees, school facilities, the community or others.

Employees are required to complete a minimum of three hours of training covering one or more of the above-listed topics every five years.[19]

Required Drills

The Board directs the Superintendent or designee to develop and promulgate administration regulations governing the procedures to be followed by district schools for emergency preparedness, fire, school security, and bus evacuation drills, in accordance with law.

The Board directs district schools to conduct emergency preparedness, fire, school security, and bus evacuation drills in accordance with law and district administrative regulations.

The Superintendent or designee shall:[5]

1. Oversee instruction and training of students and school employees in procedures for conducting school security drills and responding to emergency situations.
2. Notify and request assistance from local law enforcement and the emergency management agency prior to conducting a school security drill.
3. Notify persons in parental relations of the students attending the school building where the school security drill is scheduled in advance of conducting the drill.

Safe2Say Something Program

The Board directs the Superintendent or designee to develop procedures for assessing and responding to reports received from the Safe2Say Something anonymous reporting program, in accordance with law. The procedures shall establish a framework within which district administration and staff will respond to program reports, coordinate with the county emergency dispatch center(s) and local law enforcement, and provide appropriate assessment and response for the safety and security of students, staff and school facilities.[27]

PSBA Revision 9/19 © 2019 PSBA

Legal

1. Pol. 705
2. 22 PA Code 10.24
3. 35 Pa. C.S.A. 7701
4. Pol. 805.1
5. 24 P.S. 1517
6. 24 P.S. 1518
7. 24 P.S. 1301-B

8. 24 P.S. 1303-A
9. 22 PA Code 10.11
10. 24 P.S. 1303-B
11. 24 P.S. 1302.1-A
12. Pol. 804
13. 35 Pa. C.S.A. 7301 et seq
14. 24 P.S. 1501
15. 24 P.S. 1506
16. Pol. 203
17. Pol. 203.1
18. 24 P.S. 102
19. 24 P.S. 1310-B
20. Pol. 333
21. Pol. 249
22. Pol. 819
23. Pol. 227
24. Pol. 351
25. Pol. 805
26. 75 Pa. C.S.A. 4552
27. 24 P.S. 1303-D
24 P.S. 1205.7
20 U.S.C. 7112
20 U.S.C. 7118
20 U.S.C. 7801
Pol. 146
Pol. 236
Pol. 709
Pol. 810
Pol. 909

Book	Policy Manual
Section	900 Community
Title	Public Relations Objectives
Code	901
Status	Draft
Adopted	

Purpose

The purpose of the school community relations program is to establish and maintain communication that informs the persons in parental relations and public and involves them in the educational goals and programs of the district's schools.

Authority

To achieve this purpose, the Board shall provide persons in parental relations and other district residents opportunities to receive information and orientation regarding the schools. The Board will utilize all appropriate means and media to achieve its public relations objectives.

Guidelines

The objectives of the district's public relations program shall be to:

1. Explain the programs, achievements and needs of the schools to persons in parental relations and the community as a whole.
2. Determine which particular areas of the school program, policies or operations need further clarification or explanation.
3. Keep students and staff members fully informed about district policies and procedures and the reasons for them and system-wide activities.
4. Operate in public session, as speedily and efficiently as circumstances permit and with appropriate public participation.[\[1\]](#)[\[2\]](#)[\[3\]](#)
5. Recognize students and their achievements.

Delegation of Responsibility

It shall be the responsibility of all district staff to:

1. Acquaint persons in parental relations and residents with the work of the schools and students.

2. Give courteous and thoughtful consideration to all inquiries and suggestions and carefully investigate all complaints.
3. Make persons in parental relations, volunteers and visitors feel welcome in the school and in the classroom.
4. Cooperate with parent-teacher and other community groups.
5. Maintain student relations that encourage cooperation of the home.
6. Observe interstaff relations conducive to high morale that merit the respect of students and citizens.

Legal

[1. 65 Pa. C.S.A. 701 et seq](#)

2. Pol. 006

3. Pol. 903

65 Pa. C.S.A. 701 et seq.

Book	Policy Manual
Section	900 Community
Title	Publications Program
Code	902
Status	Draft
Adopted	

Purpose

The Board believes that all reasonable means should be employed to keep the public informed on matters of importance regarding district policies, finances, programs, personnel and operations.

Authority

The Board shall determine which of its official actions have such community impact and interest to warrant special release, and it will release information to the media on matters of importance.

Delegation of Responsibility

Matters of a routine nature may be released by the Board Secretary as they have been recorded in the minutes of Board meetings and upon request of media representatives.

All publications, releases, photographs and the like depicting the accomplishments of district students and staff may be approved at the discretion of the Superintendent or designee. [5]

The responsible district administrator shall direct an information program designed to acquaint the public with the achievements, programs and needs of the schools. The information program shall include as a minimum:

1. District newsletter.[1]
2. District activities calendar.
3. Board policies.[2][3]
4. Financial information.
5. Assessment results.[4]
6. School newspaper.

7. Yearbook.
8. Student handbook.
9. Newspaper features.
10. District website.

The Superintendent or designee shall develop guidelines to be observed in matters of taste, relevance, and individual privacy in the writing and photographing of school publications, including provisions for personal release.

Legal

1. Pol. 803
2. Pol. 007
3. Pol. 801
4. Pol. 127
5. Pol. 911
- [24 P.S. 510](#)
- [24 P.S. 511](#)

Book	Policy Manual
Section	900 Community
Title	Citizen Advisory Committees
Code	905
Status	Draft
Adopted	

Purpose

Citizen advisory committees can be useful in keeping the Board and administration informed with regard to community opinion and in representing the community in the study of specific school issues.

Authority

In creating an advisory committee, the Board shall define the committee assignment and shall:

1. Appoint residents who are interested and can make some special contribution to the committee's function.
2. Approve appointment of residents, staff members and/or students recommended by the Superintendent or designee.
3. Seek the widest range of community interest and backgrounds.
4. Appoint a chairperson.

Recommendations of advisory committees shall not reduce the responsibility of the Board, which shall be free to accept or reject the recommendations.

Meetings of an advisory committee are not regular meetings of the Board and shall be open to the public only upon invitation of the committee.

Legal
[24 P.S. 510](#)

Book	Policy Manual
Section	900 Community
Title	Persons in Parental Relations
Code	908
Status	Draft
Adopted	

Purpose

The Board believes that the education of students is a joint responsibility that is shared by the persons in parental relations. To ensure that the best interests of each student are served in the educational process, a strong program of communication and cooperation between home and school must be maintained, and the involvement of persons in parental relations encouraged.[1][2]

Authority

The Board feels that persons in parental relations have the ultimate responsibility for their children's behavior in school, including the behavior of students who have reached the legal age of majority but are, for all practical purposes, under parental authority. [3]

Delegation of Responsibility

During school hours, the Board acts in loco parentis or in place of the persons in parental relations, through its designated administrators.[4]

Guidelines

Persons in parental relations are requested to keep the school staff apprised of changes in the home situation that may affect a student's conduct or performance.

The Board directs that the following activities be implemented to encourage parent-school cooperation:

1. Parent-teacher conferences to permit two-way communication between home and school.[5]
2. Open houses in district schools to provide persons in parental relations the opportunity to see the school facilities, meet the faculty, and witness school programs.

3. Meetings of persons in parental relations and staff members to explain and discuss matters of general interest.
4. Meetings of staff members and groups of persons in parental relations of students having special abilities, disabilities, needs, or problems.
5. Special events of a cultural, ethnic or topical nature that are initiated by parent groups; involve the cooperative effort of students, staff and persons in parental relations; and are of general interest to the schools or community.

The Board believes that persons in parental relations have a responsibility to support and encourage their child's career in school through the following actions:

1. Require that students comply with district policies and school rules and regulations and accept responsibility for their behavior.
2. Send students to school with proper attention to their health, personal cleanliness and dress.
3. Maintain an active interest in the student's daily work and provide appropriate supervision for completion of assigned homework.
4. Read, sign and return promptly all communications from school, when requested.
5. Attend conferences for the exchange of information on the student's progress in school.[5]
6. Participate in school activities and special functions.

Legal

1. Pol. 917
2. Pol. 918
3. Pol. 235
4. [24 P.S. 1317](#)
5. Pol. 212

Book	Policy Manual
Section	900 Community
Title	Municipal Government Relations
Code	909
Status	Draft
Adopted	

Purpose

It is the policy of the Board that school district officials and municipal officials maintain a close and harmonious association. Such a liaison is requisite for dealing with school/community concerns and issues in a satisfactory manner while assuring prudent expenditure of tax dollars.

Authority

The Board recognizes that its authority derives directly from the Pennsylvania General Assembly, but it also is aware that the municipality and the school district must work together for the welfare of the residents.[\[8\]](#)

The Board, as an independent body, has no statutory relationship to other local governmental bodies. However, the Board may cooperate with local government units and other appropriate organizations in matters that affect district responsibilities. Such organizations may include, but not be limited to, health agencies, public libraries, museums, police and fire departments, township supervisors, borough council, planning commissions and the courts.

In matters affecting the budgets of such agencies, the Board shall neither seek special consideration nor assume costs that properly fall outside its jurisdiction, except as prescribed by law.

The Board advocates joint expenditures of district and municipal or county funds to provide facilities from which the entire community may derive benefits. In accordance with this policy, the Board may, as either opportunity or need arises, and as it is entitled to do by law, enter into joint action agreements with the local municipal governing body in acquiring or leasing, improving, equipping, operating or maintaining such jointly used facilities.[\[2\]](#)[\[3\]](#)[\[4\]](#)[\[9\]](#)[\[10\]](#)

Delegation of Responsibility

The Superintendent or designee and each local police department that has jurisdiction over school property shall enter into, and update on a biennial basis, a memorandum of understanding which shall be developed and executed in accordance with the state law and regulations.[\[6\]](#)[\[7\]](#)[\[11\]](#)[\[12\]](#)

To maintain cooperation with the municipality for fiscal and facilities planning, the Superintendent or designee will meet periodically with municipal officials to discuss issues of common interest.

The public library can and should play an important role in the intellectual and educational development of district students, serving as a resource to reinforce and augment the school library and provide services and materials that may go beyond those which the school library can provide. To help achieve this end, the school district shall provide financial support for the local library.

Legal

[2. 24 P.S. 502](#)

[3. 24 P.S. 521](#)

[4. 24 P.S. 706](#)

[6. 24 P.S. 1302.1-A](#)

[7. 24 P.S. 1303-A](#)

[8. PA Const. Art. III Sec. 14](#)

[9. 24 P.S. 775](#)

[10. 24 P.S. 790](#)

[11. 22 PA Code 10.11](#)

12. Pol. 805.1

[22 PA Code 10.24](#)

[35 Pa. C.S.A. 7701](#)

Pol. 613

Pol. 805

Book	Policy Manual
Section	900 Community
Title	Relations With Educational Institutions
Code	912
Status	Draft
Adopted	

Authority

It is the policy of the Board that lines of communication be maintained by the school district with other districts and institutions that provide programs, training or services not otherwise available to district students and with districts whose resident students are enrolled in programs of this district.

Delegation of Responsibility

Maintaining cordial and constructive relationships with other educational institutions shall be the responsibility of the Superintendent or designee.

Guidelines

When the Spring-Ford Area School District Receives Students From Other Districts, the Superintendent or designee shall:

1. Provide an orientation program for incoming students from sending districts.
2. Assure that behavioral and medical issues concerning individual students entering this district have been made known to appropriate staff members.
3. Inform the sending district of any serious discipline problems encountered with students from their district.

When the Spring-Ford Area School District Sends Students to Other Districts, the Superintendent or designee shall:

1. Establish programs to ensure that students of this district are properly prepared to enter the schools of the receiving district.
2. Establish procedures to inform students of program options in the receiving districts.

3. Monitor the progress of district students during their attendance in receiving schools.

With Parochial/Private Schools, the Superintendent or designee shall:

1. Establish appropriate student accounting procedures to satisfy district and state requirements in the areas of enrollment, attendance, transportation and other special services. [\[1\]](#)[\[2\]](#)
2. Maintain a liaison with the administrators of private and parochial schools in order to be aware of any planned program or student population changes that could affect this district.

With Institutions of Higher Education, the Superintendent or designee shall:

1. Welcome representatives of institutions of higher education to speak to students interested in attending their institutions upon completion of secondary education.
2. Cooperate in the placement and evaluation of student teachers in accordance with Board policy.[\[3\]](#)
3. Honor all proper requests for transcripts and student records in accordance with Board policy.[\[4\]](#)

Legal

[1. 24 P.S. 1332](#)

[2. 24 P.S. 1354](#)

3. Pol. 307

4. Pol. 216

Book	Policy Manual
Section	900 Community
Title	Non-School Organizations/Groups/Individuals
Code	913
Status	Draft
Adopted	

Purpose

The Board recognizes that non-school organizations, groups and individuals may wish to utilize the district as a means to engage the school community in activities and/or to distribute or post non-school materials. The Board directs that requests for such utilization from non-school organizations, groups or individuals shall be governed by this policy.

Activities or school-related information and materials from non-school organizations, groups and individuals that are integrated with or presented as a part of the district's curriculum or an approved school event or student organization are approved and governed by Board policies related to curriculum and student activities, and are not governed by this policy.[1][2][3]

Authority

The Board prohibits advertisement or promotion by non-school organizations, groups or individuals during instructional time or at school-sponsored locations or activities not otherwise open to non-school organizations, groups or individuals.[4][5]

The Board directs that the review and consideration of any activities or non-school materials requested under this policy shall not discriminate on the basis of content or viewpoint.

Definitions

Non-school organizations, groups or individuals shall mean those entities that are not part of the school program, school-sponsored activities, or organized pursuant to the Pennsylvania School Code or Board policy. When employees or Board members act on behalf of a non-school organization or group, or on their own behalf, this policy applies to them. Students are governed by a separate and distinct Board policy regarding student expression and distribution and posting of materials.[6]

Non-school materials shall mean any printed, technological or written materials prepared by non-school organizations, groups or individuals for posting or general distribution that are not prepared as a part of the curricular or approved extracurricular programs of the district, including but not limited to, fliers, invitations, announcements,

pamphlets, posters, Internet bulletin boards, non-school organization websites and the like.

Distribution shall mean issuing non-school materials to others on school property or during school-sponsored events; placing upon desks, tables, on or in lockers; or engaging in any other manner of delivery of non-school materials to others while on school property or during school functions.

Posting shall mean publicly displaying non-school materials on school property or at school-sponsored events, including but not limited to affixing such materials to walls, doors, bulletin boards, easels, the outside of lockers, on district-sponsored websites, through other district-owned technology and the like.

Prohibited activities and materials shall mean activities and materials that:

1. Violate federal, state or local laws, Board policy or district rules or regulations.
2. Are libelous, defamatory, obscene, lewd, vulgar or profane.
3. Advocate the use or advertise the availability of any substance or material that may reasonably be believed to constitute a direct and serious danger to the health or welfare of students, such as tobacco/nicotine, alcohol or illegal drugs.
4. Incite violence, advocate use of force or threaten serious harm to the school or community.
5. Are likely to or do substantially interfere with the educational process, such as school activities, school work, or discipline, as well as safety and order on school property or at school functions.
6. Interfere with, or advocate interference with, the rights of any individual or the safe and orderly operation of the schools and their programs.
7. Violate written district administrative regulations or procedures on time, place and manner for posting and distribution of otherwise protected expression.

Delegation of Responsibility

The Superintendent or designee shall develop administrative regulations to implement this policy.

The electronic dissemination of advertisements, notices and printed promotional materials generated by others to members of the student body shall be administered by the district administrator who shall be the Superintendent or the Superintendent designee. The decision of the district administrator shall be final regarding whether the items may be distributed electronically or posted on school property.

Guidelines

Non-School Materials

Non-school organizations, groups or individuals shall not post, distribute, or electronically disseminate non-school materials on school property or using the district's email listservs, district website, or district social media accounts without prior written authorization by the Superintendent or designee. The Superintendent or the Superintendent designee will establish published guidelines for all distribution or electronic dissemination of materials by others to the student body or school community using district school district resources.

The practice of distributing or electronically disseminating pamphlets, flyers, brochures and other similar materials shall be periodically reviewed to ensure that the volume of requests has not become an interruption to the educational process, and/or does not distract student and parental attention from printed communications from the district, principal or teachers. Care shall be taken to ensure that the pupils are not exploited for the benefit of any individual, group of individuals, special interest or cause.

The following illustrates those printed materials whose posting or electronic dissemination through the student body is prohibited:

1. Printed materials which promote fundraising activities of any individual or group other than school support groups. School support groups include the following: Elementary, Intermediate and Middle School Parent Teacher Associations, Home and School Association and Leagues, Music Association, Booster Club, school-sponsored interscholastic programs and other school or district-sponsored activities.
2. Printed materials that are direct sale promotion of goods and services by anyone other than school support groups.
3. Notices and/or publications relating to School Board candidates and/or other election candidates.
4. Political or politically related notices or publications.[10][11]
5. Materials that in any way violate the policies of the School Board.
6. Defamatory material and other material that is inappropriate based on the age, grade level and/or maturity of the reading audience; material that is poorly written, inadequately researched, biased or prejudiced; material that contains information that is not factual; material that is not free of racial, ethnic, religious or sexual bias; or material that contains advertising that violates public school laws, rules or policies, or other public laws or regulations.[9]

Non-School Activities

Activities sponsored by non-school organizations, groups or individuals shall not occur during instructional time or school-sponsored activities.

Requests by non-school organizations, groups or individuals to invite or promote student participation in non-school activities shall comply with Board policy and administrative regulations on distribution and posting of materials.

Fundraising

Fundraising by non-school organizations, groups or individuals is prohibited on school property or in the name of the school.[7]

Where activities or materials otherwise comply with this policy and administrative regulations, fundraising activities may be announced.

Directory information for students or staff members will not be released to non-school organizations, groups or individuals that seek this information for the purpose of fundraising.[8]

Scholarships/Awards

The Board is appreciative of the generosity of organizations that offer scholarships or awards to deserving students but, in accepting such offers, the Board directs that established criteria be observed.

No information, either academic or personal, shall be released from a student's record for the purpose of selecting a scholarship or award winner without the permission of the student who is 18, or the persons in parental relations of a student who is younger, in accordance with the Board's policy on student records.[8]

The scholarship or award, and any pertinent restrictions, shall be approved by the Board.

All pertinent information regarding the scholarship or award shall be submitted for review by the Superintendent or designee prior to the date on which it is to be presented.

Travel Services/Foreign Trips

Solicitation and sale of travel services for foreign trips to students may be permitted with the approval of the Board.

Sellers of travel services to students must meet the following criteria:

1. Belong to an association of certified sellers of travel.
2. Provide proof of insurance.
3. Submit references.
4. Provide proof of a performance bond.
5. Include in all information provided to students and persons in parental relations that use of tobacco/nicotine, alcohol and controlled substances will be prohibited.
6. Include in all information provided to students and persons in parental relations that the activity is not a school-sponsored event.

Legal

1. Pol. 105

2. Pol. 122

3. Pol. 230

[4. 24 P.S. 510](#)

[5. 24 P.S. 511](#)

6. Pol. 220

[7. 24 P.S. 775](#)

8. Pol. 216

9. Pol. 103

10. Pol. 321

11. Pol. 421

12. Pol. 913.1

13. Pol. 115

14. Pol 118

[24 P.S. 779](#)

Pol. 907

Book	Policy Manual
Section	900 Community
Title	Relations With Intermediate Unit
Code	914
Status	Draft
Adopted	

Authority

Each school district has an opportunity to participate in the services and programs offered by the assigned intermediate unit.[\[1\]](#)[\[2\]](#)

It is the policy of this Board that cooperation and communication be maintained with Montgomery County Intermediate Unit (MCIU) Number 23 to ensure maximum effectiveness of programs and services.

The Board shall annually review district programs that involve intermediate unit services and make whatever determinations such a review suggests. This review will normally take place prior to the district's approval of the proposed I.U. budget.[\[3\]](#)

In order to maintain a constructive relationship with the intermediate unit, the Board member elected by the Board is designated as the official liaison between the district and MCIU Number 23.[\[4\]](#)

Delegation of Responsibility

The duties of the Board representative are to ensure that the Board receives necessary information and data that will lead to sound and valid judgments regarding decisions that involve participation by the district in the various programs and services offered by the intermediate unit.

Legal

1. 24 P.S. 951
2. 24 P.S. 952
3. 24 P.S. 970
4. 24 P.S. 960



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

RESOLUTION 2021-21

ADMINISTRATION

Robert W. Rizzo
Acting Superintendent

WHEREAS, the average Pennsylvania school district spends millions of dollars in taxpayer money annually in mandatory payments to brick-and-mortar and cyber charter schools; and these payments are calculated in a manner which requires districts to send more money to charter schools than is needed to operate their programs and places a significant financial burden on districts' resources and taxpayers; and

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Dr. Margaret D. Wright
Region I

WHEREAS, the current charter school funding formula was established in 1997 under the state's Charter School Law and has not been changed in the 24 years since it was first created; and the formula for regular education programs is unfair because it is based on a school district's expenditures and not what it actually costs to educate a child in the charter school; and

WHEREAS, the calculation for charter special education tuition is unfair because it is also based on the special education expenditures of the school district rather than the charter school; and although the General Assembly revised the special education funding formula in 2014 to more accurately target special education resources for students identified with high, medium and low needs, this formula was applied only to school districts and not to charter schools; and

WHEREAS, because the tuition rate calculations are based on the school district's expenses, they create wide discrepancies in the amount of tuition paid by different districts for the same charter school education and result in drastic overpayments to charter schools; and these discrepancies in tuition rates for regular education students can vary by almost \$13,000 per student and by \$35,000 for special education students; and

WHEREAS, the latest data from the PA Department of Education (PDE) shows that in 2018-19, total charter school tuition payments (cyber and brick-and-mortar) were more than \$2.0 billion, with \$606 million of that total paid by districts for tuition to cyber charter schools; and

WHEREAS, further analysis of PDE data shows that in 2014-15, school districts paid charter schools more than \$100 million for special education services in excess of what charter schools reported spending on special education; and

WHEREAS, the costs of charter schools for school districts continue to grow significantly each year; and on a statewide basis are the most identified source of pressure on school district budgets; and

WHEREAS, the need for significant charter school funding reform is urgent; and school districts are struggling to keep up with growing charter costs and are forced to raise taxes and cut staffing, programs and services for their own students in order to pay millions of dollars to charter schools.

NOW, THEREFORE BE IT RESOLVED that the Spring-Ford Area School District School Board calls upon the General Assembly to meaningfully revise the existing flawed charter school funding systems for regular and special education to ensure that school districts and taxpayers are no longer overpaying these schools or reimbursing for costs the charter schools do not incur. We, along with the Pennsylvania School Boards Association, are advocating for substantial change.

ADOPTED by the Board this 24th day of May, 2021.

By: _____
Diane M. Fern
School Board Secretary

By: _____
Colleen Zasowski
School Board President



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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RESOLUTION #2021-22

The Spring-Ford Area School District Board of Education commends the **Spring-Ford High School Boys' Track Team** and their Coach **Danielle Stauffer** and her Assistant Coaches **Geoffrey Kahler, David Cain, Thomas Reuther, Matt Gallagher, Michael Meidlar** and **Steven Entenman** for winning the 2021 Pioneer Athletic Conference Liberty Division Championship with a league record of 5 wins and 0 losses and,

Whereas, the Spring-Ford High School Boys' Track Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Boys' Track Team, under the guidance, leadership, and direction of its coaches, was able to win the Pioneer Athletic Conference Boys' Track Championship and,

Whereas, Spring-Ford High School's Boy's Track Team won the Pioneer Athletic Conference Liberty Division defeating Methacton 87-63 and,

Whereas, Spring-Ford High School Boy's Track Team won their eighth PAC Championship and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals set by the 2021 Spring-Ford High School Boys' Track Team demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **24th** day of **May, 2021**

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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Region I

RESOLUTION #2021-23

The Spring-Ford Area School District Board of Education commends **Cameron Moore** and **Joshua Pergine**, members of the Spring-Ford High School Boys' Tennis Team, and Spring-Ford Boys' Tennis Head Coach John Brennan and his Assistant Coaches Ryan Rendick and Brent Kissel.

Whereas, the Spring-Ford High School Boys' Tennis Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Boys' Tennis Team members Cameron Moore and Joshua Pergine, under the guidance, leadership, and direction of their coaches, were able to win the Pioneer Athletic Conference Boys' Tennis Doubles Championship and,

Whereas, Spring-Ford High School's Cameron Moore and Joshua Pergine won the Pioneer Athletic Conference Boys' Tennis Doubles Championship by scoring 6-3, 3-6, 6-3 in the championship match and,

Whereas, Spring-Ford High School's Cameron Moore and Joshua Pergine also qualified for PIAA District One Boys' Tennis Doubles Tournament and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals set by the 2021 Pioneer Athletic Conference Boys' Tennis Doubles Champions Cameron Moore and Joshua Pergine, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **24th** day of **May, 2021**

By: _____
Colleen Zasowski
School Board President

By: _____
Diane M. Fern
School Board Secretary



SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

ADMINISTRATION

Robert W. Rizzo
Acting Superintendent

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Dr. Margaret D. Wright
Region I

RESOLUTION #2021-24

The Spring-Ford Area School District Board of Education commends **Cameron Moore**, a member of the Spring-Ford High School Boys' Tennis Team, and Spring-Ford Boys' Tennis Head Coach John Brennan and his Assistant Coaches Ryan Rendick and Brent Kissel.

Whereas, the Spring-Ford High School Boys' Tennis Team is a member of the Pioneer Athletic Conference and,

Whereas, the Spring-Ford High School Boys' Tennis Team member Cameron Moore, under the guidance, leadership, and direction of his coaches, was able to win the Pioneer Athletic Conference Boys' Tennis Singles Championship and,

Whereas, Spring-Ford High School's Cameron Moore won the Pioneer Athletic Conference Boys' Tennis Singles Championship by scoring 6-3, 6-4 in the championship match and,

Whereas, Spring-Ford High School's Cameron Moore also qualified for PIAA District One Boys' Tennis Singles Tournament and,

Therefore, let it be resolved that the Spring-Ford Area School District Board of Education recognizes the coaching staff for creating a disciplined and caring environment for the student-athletes and,

Further resolved, that the achievements, the recognition, the accomplishments, the goals set by the 2021 Pioneer Athletic Conference Boys' Tennis Singles Champion Cameron Moore, demonstrated over and over throughout the season the toughness, good-will, sportsmanship, and all that is embodied in being a **SPRING-FORD RAM**.

NOW THEREFORE BE IT RESOLVED, this **24th** day of **May, 2021**

By: _____

Colleen Zasowski
School Board President

By: _____

Diane M. Fern
School Board Secretary