

On June 18, 2018 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Linda C. Fazzini and Bernard F. Pettit
Region II:	Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski
Region III:	Mark P. Dehnert and Christina F. Melton
Presiding Officer:	Thomas J. DiBello
Superintendent:	Dr. David R. Goodin
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Taylor Stevens and Nandini M. Patel

The following Board Member was absent: **Dr. Edward T. Dressler**

## **ANNOUNCEMENTS**

Mr. DiBello announced that the Board met in an executive session prior to the meeting regarding personnel.

Nandini announced that the Spring-Ford Curriculum and Instruction Team are happy to provide parents and students with summer resources. She invited everyone to visit the Spring-Ford website to find fun ideas to help students avoid the summer slide as well as suggested summer assignments for high school students. Nandini introduced Julianna Lelli, the new Student Body Representative to the School Board. Julianna stated that she was excited to meet everyone. Mr. DiBello welcomed her and said that the Board looks forward to the future reports by the student representatives.

## **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were none.

## **II. ACTION ITEM**

Mr. Fitzgerald asked for a modification to the Action Item regarding the installation wording. He asked that this wording be removed from the motion until it could be reviewed by his office. He indicated that this wording will more than likely come back next week to be voted on once he can review it. The wording he requested be removed is shown with a line through it below. Mr. Fitzgerald stated that the remainder of the motion was fine for the board to vote on.

Mrs. Heine made a motion to approve Item A with the suggested revision and Mr. Pettit seconded it.

The question was asked as to why the contract had not been fully reviewed prior to it being placed on the agenda and it was determined that all contracts need to be fully reviewed before placing them on the agenda.

The motion passed 7-1 with Mr. Jackson voting no.

- A. The Board approved the purchase of 114 Interactive Projectors, 7 Smart Panels and related components from CDW and Whitlock through the COSTARS state contract as part of the district's continued commitment to its modernized classroom initiatives and five-year rolling Technology Plan. The total gross equipment cost shall not exceed \$400,000.00. Funding will come from the Capital Reserve Fund which will be replenished over five years from the Technology Department's annual operating budget. ~~The Administration further recommends the approval to enter into a contract for installation services of the 114 interactive projectors and 7 Smart Panels at a cost not to exceed \$100,000.00. Funding will come from the Technology Department's 2018-2019 operating budget. Approval of the installation agreement is contingent upon final review, modification where necessary, and approval by the Solicitor's Office.~~

### III. PRESENTATION

Ms. Falco provided a recap of the all of 2017-2018 events that were hosted by the Future Planning Center. She provided an update on the number of college applications processed and letters of recommendation sent. Ms. Falco next gave the breakdown of the Class of 2018's post-secondary plans, a summary of the colleges students indicated they were accepted to and the merit scholarships students reported they received. Ms. Falco provided an overview of the new Future Planning Center How-To Videos and the new website which makes it easier for students and parents to navigate. The Board expressed pride in the growth of the Future Planning Center and the positive impact that it is having for students. A concern was raised over how students who may not be going onto college get guidance on a post-secondary career path and Ms. Falco explained how all students are provided with guidance and opportunities.

- A. **Tricia Falco** and **Marissa Bowlby**, College Career Coordinators, to provide a Year End Update on the Future Planning Center and the Accomplishments of the Class of 2018.

### IV. BOARD AND COMMITTEE REPORTS

**Curriculum/Technology      Dawn Heine      1<sup>st</sup> Tues. 6:30 p.m.**

Mrs. Heine reported on the Curriculum/Technology meeting held on June 6, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

**Policy      Colleen Zasowski      2<sup>nd</sup> Mon. 7:30 p.m.**

Mrs. Zasowski reported on the Policy Committee meeting held on June 11, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

**Community Relations      Colleen Zasowski      2<sup>nd</sup> Mon. 6:30 p.m. (alt. months)**

Mrs. Zasowski reported on the Community Relations Committee meeting held on June 11, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

<b>Property</b>	<b>Thomas J. DiBello</b>	<b>2<sup>nd</sup> Tues. 7:30 p.m.</b>
Mr. DiBello reported on the Property Committee meeting held on June 12, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.		

- The beginning of summer 2018 in our buildings
- A group of teachers participating in Professional Development that is tied to Modernized Learning
- The Curriculum Department working on curriculum revisions
- The Technology Department working on hardware and software upgrades
- The start of summer basketball camps for boys and girls
- The first session of Cool School started today
- Important dates such as:
  - August 1<sup>st</sup> – First Day Packet Verification Opens
  - August 9<sup>th</sup> – Back to Spring-Ford Night
  - August 15<sup>th</sup> – K-4 Schedule and Homeroom release date
  - August 16<sup>th</sup> – 5-8 Schedule and Homeroom release date
  - August 17<sup>th</sup> – 9-12 Schedule and Homeroom release date

**V. MINUTES**  
There were no questions or comments.

- A. Administration recommends approval of the May 21, 2018 Work Session minutes.  
**(Attachment A1)**
- B. Administration recommends approval of the May 29, 2018 Board Meeting minutes.  
**(Attachment A2)**

### A. Resignations

- 3

4. **Danielle M. Imperial**; Instructional Assistant, 5/6<sup>th</sup> Grade Center. Effective: June 15, 2018.
5. **Caren M. Yucha**; Speech Language Therapist, Limerick Elementary School, for the purpose of retirement. Effective: June 15, 2018.

**B. Leaves of Absence**

1. **Katie A. Grohoski**; English Teacher, Senior High School, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the 2018-2019 school year.
2. **Anna E. Haring**; Instructional Support Teacher, Evans Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the second quarter of the 2018-2019 school year.
3. **Robin L. Riegel**; 5<sup>th</sup> Grade Teacher, 5/6<sup>th</sup> Grade Center, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the 2018-2019 school year.
4. **Nicole E. Schieck**; Title I Teacher, Royersford Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the second quarter of the 2018-2019 school year.

**C. Professional Employee**

1. **Robert A. Swier, III**; Business Teacher, Senior High School – 9<sup>th</sup> Grade. Compensation has been set at \$64,226.00, MS+30, Step 6 with benefits per the Professional Agreement. Effective: August 22, 2018.

**D. Temporary Professional Employees**

1. **Shannon L. Farley**; Special Education Teacher, Senior High School-9<sup>th</sup> Grade. Compensation has been set at \$47,000.00, BS, Step 1 with benefits per the Professional Agreement. Effective: August 22, 2018.
2. **Tara L. Grant**; Special Education Teacher, Senior High School-9<sup>th</sup> Grade. Compensation has been set at \$48,500.00, BS, Step 3 with benefits per the Professional Agreement. Effective: August 22, 2018.
3. **Vincent E. Terry**; Health & Physical Education Teacher, 8<sup>th</sup> Grade Center. Compensation has been set at \$47,000.00, BS, Step 1 with benefits per the Professional Agreement. Effective: August 22, 2018.

**E. Support Employees**

1. **Mary M. Cass**; Part-time-Food Service, Oaks Elementary School, replacing Deborah L. Sanford who had a change of status. Compensation has been set at \$12.91 an hour per the Food Service Plan. Effective: August 27, 2018.

2. **Brian G. Cooper**; Systems Technology, Senior High School – 9<sup>th</sup> Grade. Compensation has been set at \$45,000.00 with benefits per the Administrative Support Plan. Effective: July 1, 2018.
3. **Aaron G. Scott**; Systems Technology, Senior High School – 9<sup>th</sup> Grade, replacing Richard L. Grove who resigned. Compensation has been set at \$45,000.00 with benefits per the Administrative Support Plan. Effective: June 18, 2018.

**F. Substitute Employee**

1. **Christina M. Parker** Office/Clerical

**G. Change of Status**

1. **Kristine K. Bradley**; Part-time School Psychologist (.8), Oaks Elementary School, to Full-time School Psychologist, Oaks Elementary School. Effective: August 22, 2018.
2. **Nancy E. Quain**; Part-time School Psychologist (.7), Brooke Elementary School, to Full-time School Psychologist, Brooke Elementary School. Effective: August 22, 2018.
3. **Lyndi R. Puleo**; Part-time School Psychologist (.6), Spring City Elementary School, to Full-time School Psychologist, Spring City Elementary School. Effective: August 22, 2018.

- H. Administration recommends approval of the following to be hired for the 2018 Extended School Year – Professional Staff including: Teachers, Tutors, Counselors and Speech & Language Service. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **April Collins**
2. **Allison L. Dorn**

- I. Administration recommends hiring the following Professional Staff as substitutes for the 2018 Extended School Year Program.

- |                                  |                                  |
|----------------------------------|----------------------------------|
| 1. <b>Brian W. Aikens</b>        | 9. <b>Kathryn L. Ellor</b>       |
| 2. <b>Celeste D. Baumgardner</b> | 10. <b>Jeanette T. Hellauer</b>  |
| 3. <b>Emily A. Beiter</b>        | 11. <b>Nina Lee</b>              |
| 4. <b>Jennifer A. Bowyer</b>     | 12. <b>Emily Marzewski</b>       |
| 5. <b>Daniel R. Butterweck</b>   | 13. <b>Bridget A. Mullins</b>    |
| 6. <b>Laura E. Camp</b>          | 14. <b>Melissa A. Shimukonas</b> |
| 7. <b>Maria Carroll</b>          | 15. <b>Maria A. Talone</b>       |
| 8. <b>Karen E. Davis</b>         |                                  |

- J. Administration recommends hiring the following Nurses as substitutes for the 2018 Extended School Year Program.

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|------------------------------|------------------------------|
| 1. <b>Lisa E. Greenwood</b>  | 3. <b>Erin J. Lewandoski</b> |
| 2. <b>Bridget A. Mullins</b> | 4. <b>Tara L. Santangelo</b> |

- K. Administration recommends hiring the following as Instructional Assistant Substitutes for the 2018 Extended School Year Program.

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|----------------------------------|---------------------------------|
| 1. <b>Celeste D. Baumgardner</b> | 8. <b>Elise-Marie Lannutti</b>  |
| 2. <b>Joan Clare Callow</b>      | 9. <b>Tari Lawson</b>           |
| 3. <b>Stephanie N. Ciliberto</b> | 10. <b>Kristen M. Monastero</b> |
| 4. <b>Shannon L. Dusko</b>       | 11. <b>Debra Anne Swahl</b>     |
| 5. <b>Debora Huber</b>           | 12. <b>Maria A. Talone</b>      |
| 6. <b>AmyFaith Janetka</b>       | 13. <b>Alyssa D. Touey</b>      |
| 7. <b>Shannon L. Dusko</b>       |                                 |

- L. Administration recommends approval of the following Music Teachers for the 2018 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

1. **Sarah Becker-Fralich**
2. **Amanda Ficca**

- M. Administration recommends the reclassification of the Food Service/Business Office Secretary, currently held by Tracy Bogucki, from Level III (Secretary) to Level II (Administrative Assistant) to be effective July 1, 2018. Compensation has been set at \$18.65 an hour in accordance with the Secretarial Plan.

- N. Administration is requesting authorization from the Board to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2018-2019 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2018-2019 General Fund Budget.

- O. Administration recommends approval of the attached extra-curricular contracts for the 2018-2019 school year. **(Attachment A3)**

- P. Administration recommends approval of the Salary Book for the 2018-2019 school year.

## **VII. FINANCE**

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

- B. Checks:

- |                               |                |
|-------------------------------|----------------|
| 1. <u>General Fund Checks</u> |                |
| Check No. 203603 – 203841     | \$1,496,999.24 |
| 2. <u>Food Service Checks</u> |                |
| Check No. 934 – 998           | \$ 92,696.32   |

3. Capital Reserve Checks  
Check No. 2033 - 2034 \$ 46,428.22
4. Capital Projects  
Reserve Fund: Check No. 1-3 \$ 73,674.50  
Bond Fund: Check No. 1 \$ 3,195.00
5. General Fund, Food Service, & Capital Reserve ACHs  
ACH 171800848 - 171800999 \$ 1,077,467.17

C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
  - Check Register (General Fund, Food Service and Capital Reserve)
  - ACH Check Register (General Fund, Food Service and Capital Reserve)

D. Administration recommends approval of the following independent contracts:

1. **Mobile Ed Productions, Inc. – Redford, MI.** Provide a state-of-the-art, hands-on, children’s museum entitled “STEAM Museum” for students at Evans Elementary. Funding will be paid from the General Fund and shall not exceed \$1,990.00.
2. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2018-2019 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$5.00 per screening.
3. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2018-2019 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
4. **Reconstructive Othopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2018-2019 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
5. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2018-2019 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per game depending on the requirement of stay. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.
6. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year and related services for 4 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$24,727.88.

7. **Devereux Schools – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided at a rate of \$246.00 per day for 33 days. Funding will be paid from the Special Education Budget and shall not exceed \$8,118.00.
8. **Devereux Schools – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided at a rate of \$465.00 per day for 37 days. Funding will be paid from the Special Education Budget and shall not exceed \$17,205.00.
9. **Overbrook School for the Blind – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided at a rate of \$275.00 per day for 20 days. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
10. **Capstone Academy, LLC – East Norriton, PA.** Provide Extended School Year services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$10,766.50.
11. **Capstone Academy, LLC – East Norriton, PA.** Provide Educational services for the 2018-2019 school year for a special needs student as per the IEP. Services will be provided at a rate of \$439.27 per day for 180 days. Funding will be paid from the Special Education Budget and shall not exceed \$79,068.60.
12. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Applied Behavior Analysis trained assistant services for a special needs student as per the IEP during the 2018-2019 school year. Services will be provided for 140 hours at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$49,000.00.
13. **The Milagre School – Hatboro, PA.** Provide Educational services for a special needs student for the Extended School Year and all of the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$84,600.00.
14. **The Timothy School – Berwyn, PA.** Provide Educational services for 2 special needs students for the 2018-2019 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$74,550.00 per student or a total of \$149,100.00.
15. **The Timothy School – Berwyn, PA.** Provide One-to-One Assistant services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 180 days at a rate of \$205.11 per day. Funding will be paid from the Special Education Budget and shall not exceed \$36,920.00.
16. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Behavior Supervision services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for up to 20 hours per month for 11 months at a rate of \$100.00 per hour (\$22,000.00). In addition, the contractor will provide up to 30 hours of training time for new staff at a rate of \$100.00 per hour (\$3,000.00). Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.



17. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Direct, Personal Care Assistant services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for a total of 1400 hours at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$44,800.00.
18. **The Pathway School – Jeffersonville, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$49,000.00.
19. **The Pathway School – Jeffersonville, PA.** Provide a One-to-One Assistant for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$34,000.00.
20. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing Services for 2 special needs students for the Extended School Year and the 2018-2019 school year as per their IEPs. In addition, up to 120 hours of nursing substitute coverage is included. Funding will be paid from the Special Education Budget and shall not exceed a total of \$112,800.00.
21. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Direct, Registered Behavior Technician services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for a total of 1500 hours at a rate of \$50.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$75,000.00.
22. **Spring Valley YMCA – Limerick, PA.** Provide Supervised Swimming services for special needs students during the 2018-2019 school year as per their IEPs. Services will be provided for a total of 10 sessions and up to 100 session of sensory gym. Funding will be paid from the Special Education Budget and shall not exceed \$1,200.00.
23. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Behavior Supervision services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for up to 8 hours per month for 10 months at a rate of \$100.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$8,000.00.
24. **Lakeside Educational Network – North Wales, PA.** Provide 5 In-School Counselors and 10 student slots for special education services during the 2018-2019 school year at the Lakeside School, Lakeside Girls' Academy, Souderton Vantage Academy, or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$714,550.00.
25. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide Direct Program Supervision for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for up to 10 hours per month for 10 months at a rate of \$95.00 per hour (\$9,500.00). In addition, contractor will provide Direct Applied Behavior Analysis services for 16 hours per month for 10 months at a rate of \$30.00 per hour (\$4,800.00). Funding will be paid from the Special Education Budget and shall not exceed \$14,300.00.

26. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Direct Program Supervision for a special needs student during the Extended School Year as per the IEP. Services will be provided for 10 hours per month for 2 months at a rate of \$95.00 per hour (\$1,900.00). In addition, contractor will provide 16 hours of Direct Applied Behavior Analysis services for the month of July and 26 hours from August 1, 2018 through September 1, 2018 at a rate of \$30.00 per hour (\$1,260.00). Funding will be paid from the Special Education Budget and shall not exceed \$3,160.00.
  27. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Direct Program Supervision for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 14 hours per month for 10 months at a rate of \$95.00 per month (\$13,300.00). In addition, 4 hours per week of Direct One-to-One Intervention services will be provided for 42 weeks at a rate of \$30.00 per hour (\$5,040.00). Funding will be paid from the Special Education Budget and shall not exceed \$18,340.00.
  28. **The Timothy School – Berwyn, PA.** Provide Educational and related services during the Extended School Year for 2 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$12,380.00.
  29. **The Melmark School – Berwyn, PA.** Provide Educational and related services during the Extended School Year for 5 special needs students including costs for one residential student as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$128,420.00.
  30. **The Melmark School – Berwyn, PA.** Provide Educational and related services during the 2018-2019 school year for 5 special needs students as per their IEPs. In addition, contractor will provide residential services for 1 student for a total of 300 days. Funding will be paid from the Special Education Budget and shall not exceed \$420,060.00.
  31. **Lifeworks Schools/Foundations Behavioral Health – Doylestown, PA.** Provide Educational services during the Extended School Year for 2 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$8,119.00.
  32. **Camphill Special School – Glenmoore, PA.** Provide Educational and related services for a special needs student during the Extended School Year as per the IEP. Services will be provided for 20 days at a rate of \$230.56 per day (\$4,611.20). In addition, contractor will provide a One-to-One Aide at a rate of \$205.00 per day for 20 days \$4,100.00. Funding will be paid from the Special Education Budget and shall not exceed \$8,711.20.
  33. **Valley Forge Educational Services – Malvern, PA.** Provide Educational and related services for 5 special needs students attending The Vanguard School Extended School Year Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$40,875.00.
- E. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Justin Pillmore – Jump Rope Camp – Sellersville, PA.** Provide an assembly for all students at Brooke Elementary in conjunction with Brooke's Jump Rope for Heart. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$1,000.00.
- F. Administration recommends approval of **Resolution 2018-31** for the adoption of the 2018-2019 General Fund Budget in the amount of \$164,444,650.00 which represents a tax increase of 2.35% (millage 26.8599). **(Attachment A4)**
- G. Administration recommends approval of **Resolution 2018-32** for the 2018-2019 Homestead and Farmstead Exclusion. **(Attachment A5)**
- H. Administration recommends renewing the district's lease agreement with Pitney Bowes for an upgraded mail machine. The cost is \$312.06 per month plus taxes for 60 months.
- I. Administration recommends approval to renew the membership with the Delaware Valley Consortium for Excellence & Equity (DVCEE) for the 2018-2019 school year. The DVCEE is a collaborative network of metropolitan school districts in PA, DE and NJ that have committed to learn and work together to support and nurture the school and life success of all their students. The membership fee for 2018-2019 is \$12,000.00 and will be paid from the Superintendent's Budget.

#### **VIII. PROPERTY**

A question was raised regarding Letter A with regards to an estimate for a video scoreboard costing around \$100,000+ and why the district would want to spend \$3,500 plus use the resources of our facilities personnel on this rather than see if the Board would have an appetite for looking into replacing the video scoreboard and seeing what the benefit may be of doing this.

- A. Administration recommends approval to move forward with Upstage Video for consulting services to develop equipment and installation specifications for a video scoreboard. Funding will come from the 2018-2019 Maintenance Budget and shall not exceed \$3,500.00.
- B. Administration recommends approval for Montco Fence to install fencing at Ram Stadium in front of home and visitor dugouts. Funding will come from the 2018-2019 Maintenance Budget and not exceed \$3,400.00.
- C. Administration recommends approval to purchase a vehicle for School Police and Resource Officers to use district-wide. The vehicle will be purchased through the PA Co-Star Municipal Contract. The total cost of the vehicle is not to exceed \$37,000.00 with accessories. Funding will come from the Capital Reserve.

#### **IX. PROGRAMMING AND CURRICULUM**

There were no questions or comments.

- A. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. The annual membership fee is \$5,400.00 and will be paid from the Curriculum and Instruction Budget.

- B. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for MCIU Hybrid Learning Instructional Coaching. The cost shall not exceed \$57,500.00 and will be paid from the Curriculum and Instruction Budget.
- C. Administration recommends approval of a contract between the Spring-Ford Area School District and TLS: Teaching, Learning, Succeeding, LLC for Professional Development services for Modernizing Learning and Induction. The cost will not exceed \$102,000.00 and will be paid from the Curriculum and Instruction Budget.
- D. Administration recommends approval of the 2018-2019 student-funded exchange program with Coláiste Chiaráin High School in Limerick, Ireland. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at Coláiste Chiaráin High School. Exact dates to be determined.
- E. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the renewal of the Regional WAN (RWAN) Services Contract. This contract includes Network Management, Support and NOC Services. The annual fee for the 2018-2019 school year is \$13,066.00 for the District and \$8,724.00 for the Vo-Tech School and will be paid from the Technology Budget.
- F. Administration recommends approval of a service agreement renewal between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the renewal of SSO, Single Sign On. This Service is an Application for the Hybrid Schools. The annual fee for the 2018-2019 school year is \$5,650.00 for the District. Breakdown of cost is \$910.00 for Spring-City, \$2,240.00 for Royersford and \$2,500.00 for support and will be paid from the Technology Budget.
- G. Administration recommends approval of a service agreement renewal between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the renewal of Safari Montage. This Service is an Application for the Digital content. The annual fee for the 2018-2019 school year is \$7,700.00 for the District and will be paid from the Curriculum and Instruction Budget.
- H. Administration recommends approval of a Service Agreement renewal between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the E-Rate Application Services agreement. This agreement includes E-rate Application Services. The annual fee for the 2018-2019 school year is \$3,000.00 for the District and will be paid from the Technology Budget.
- I. Administration recommends the purchase of laptop port replicators as part of the district's ongoing technology refresh plan to replace staff equipment rolling off of lease during 2018/2019. The three competing quotes were received through government contract via Costars and are awarded as follows: Omega Systems \$28,086.00. The total equipment cost shall not exceed \$29,000.00 and will be self-financed initially from the Capital Reserve Fund.
- J. Administration recommends approval of a contract between the Spring-Ford Area School District and Omega Systems of West Lawn, PA for Technology Professional services. The sum of 200 total hours is required for the project. The total cost to the district will be \$22,000.00 and will be paid from the Technology Budget.

**X. OTHER BUSINESS**

A request was made for background on Item A and what the Gifted Independent Study Program is that this student is applying for. An explanation of the Gifted Independent Study Program was provided.

Mrs. Zasowski advised that they are not moving Item E1 forward for a first read and are pulling this until the solicitor can be further consulted with regards to modifying the language.

- A. Administration recommends approval for Spring-Ford Area High School current 11<sup>th</sup> grade student, **Ainsley Bittner**, to participate in a Gifted Independent Study in accordance with Board Policy #118 during the 2018-2019 school year, her senior year.
- B. Board approval is needed for the appointment of **James D. Fink**, Chief Financial Officer, to the Office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the term of one (1) year, effective July 1, 2018.
- C. The following policies are submitted as a second reading for approval at next week's meeting:
  - 1. Policy #103 – PROGRAMS: Non-discrimination in School and Classroom Practices. (**Attachment A6**)
  - 2. Policy #214 – PUPILS: High School Commencement Recognition (**Attachment A7**)
  - 3. Policy #246 – PUPILS: School Wellness (**Attachment A8**)
- D. The High School Cheerleading Squad requests permission to attend the UCA Cheerleading Camp, located at Pine Forest Camp in Olyphant, Pennsylvania from Thursday, August 16, 2018 through Sunday, August 19, 2018. The total cost per student-athlete will be \$300.00. The cheerleaders and staff will conduct fund-raising events to help defray the costs. Student-athletes will not miss any school days since this takes place prior to the first day of classes. There will be no cost to the district.
- E. The following policies are submitted as a first reading:
  - 1. Policy #903 – COMMUNITY: Public Participation in Board Meetings (**Attachment A9**)
  - 2. Policy #906 – COMMUNITY: Public Complaint Procedures (**Attachment A10**)

**XI. BOARD COMMENT**

Mrs. Melton spoke about the Norristown School District and School Board leading the initiative to voice their opposition to Senate Bill 2 on the steps of the Norristown Court House. She stated that if anyone is interested in joining in this that she has a flyer that she would be happy to share.

Mr. DiBello announced that earlier he received a resignation letter from Mr. Bernard Pettit indicating that he would be relocating outside of the district. He added that according to school code a Board Member must live in the district in order to serve on the school board.

Mr. DiBello made a motion to accept the resignation of Bernard F. Pettit effective June 18, 2018. Mrs. Heine seconded the motion. The motion passed 8-0.

Mr. DiBello made a motion to appoint Kelly Spletzer to the Board to fill the now vacant Region I seat and fulfill the remaining term of Mr. Bernard Pettit. Mr. DiBello stated that

the motion is being made in order to not have to go through the interview process as Mrs. Spletzer is has sat on the board and was only gone a few months. He added that she is very knowledgeable with what is going on from a school board perspective and is was very influential with heading up the Policy Committee. Mrs. Zasowski seconded the motion. Board Members expressed their support of Mrs. Spletzer. The motion passed 8-0.

## **XII. PUBLIC TO BE HEARD**

**Kelly Spletzer, Royersford**, commented that she is thrilled to have been nominated to fill the seat of Bernard Pettit. She expressed that the Board won't be the same without Mr. Pettit. She stated that she is very excited to come back and feels that since she was only gone a short time she will be able to jump right back in. She thanked the Board for their vote in favor of her.

**Joseph Ciresi, Limerick**, congratulated Mrs. Spletzer on her return to the School Board saying he served with her and knows she will do a great job. Mr. Ciresi stated that they have had a lot of great years with Mr. Pettit and the contributions he has made to the school district will last a long time. Mr. Ciresi recalled that when he first came onto the Board, Mr. Pettit was his mentor as well as the Board President. Mr. Ciresi said that Mr. Pettit made a lot of changes way back when that are still with us such as the start of the Community Relations Committee which does an unbelievable job. Mr. Ciresi commented that Mr. Pettit will be dearly missed in the school district and he hoped that the public understands and knows what his contributions were here. He added that Mr. Pettit never had a child go through Spring-Ford but he was loyal to the district. Mr. Ciresi stated that Mr. Pettit came to every meeting, participated, and cared about Spring-Ford and its community. Mr. Ciresi expressed that he will miss Mr. Pettit here at the Board table but he knows that as a friend he will continue to be here for a long time. Mr. Ciresi thanked Mr. Pettit for his long service.

**Mr. DiBello** presented Mr. Pettit with a Ram Statue in honor of his years of service to the School Board.

**Mr. Pettit** thanked the Board and everyone. He stated that for the past years it has been a pleasure representing the Spring-Ford Community and the Spring-Ford School District. He added that the students are a priority and will continue to be a priority for the entire board. He stated that it has been a pleasure serving with all of the Board. Mr. Pettit expressed that the district has a great administration, great teacher core and he was very proud to be on the School Board.

Mr. DiBello issued the oath of office to Mrs. Kelly Spletzer, Region I.

## **XIII. ADJOURNMENT**

Mr. Pettit ceremoniously for the final time made a motion to adjourn. Mrs. Heine officially made a motion to adjourn and Mr. DiBello seconded it. The motion passed 7-0. The meeting adjourned at 8:41 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On May 21, 2018 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Linda C. Fazzini and Bernard F. Pettit  
Region II: Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski  
Region III: Mark P. Dehnert and Christina F. Melton  
Presiding Officer: Thomas J. DiBello  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Taylor Stevens and Nandini M. Patel

**I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no comments from the public.

**II. ACTION ITEMS**

Mrs. Melton made a motion to approve Items A-N and Mrs. Heine seconded it. The motion passed 9-0.

- A. The Board approved **Resolution 2018-14** in recognition of the **Spring-Ford Middle School Indoor Guard Program** for successfully placing first at the Cavalcade Indoor Association Championships, first at the Tournament Indoor Association Chapter 3 Championships, first at the Tournament Indoor Association Atlantic Coast Championships, finishing with an undefeated season in the Tournament Indoor Association and being rewarded for being one of the best Scholastic Indoor Middle School Programs in the region. **(Attachment A1)**
- B. The Board approved **Resolution 2018-15** in recognition of the **Spring-Ford High School Winter Guard Program** for the outstanding recognitions awarded them at the 2018 Mid-Atlantic Indoor Network (MAIN) Championships whereas the **Spring-Ford High School Blue Winter Guard** was awarded first in the Scholastic Novice Class and the **Spring-Ford High School Gold Winter Guard** was awarded first in the Scholastic National A Class. **(Attachment A2)**
- C. The Board approved **Resolution 2018-16** in recognition of the **Spring-Ford Area High School Golden Ram Marching Band** for successfully placing first at the Cavalcade of Bands Patriot Open Championship and earning the distinction of being a finalist at the Bands of America Regional Championship. **(Attachment A3)**
- D. The Board approved **Resolution 2018-17** in recognition of **Dilan Kansara** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 Band. **(Attachment A4)**

- E. The Board approved **Resolution 2018-18** in recognition of **Charles Nawa** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 Band, the 2018 District 11 Orchestra, the 2018 Region VI Band and the 2018 Pennsylvania Music Educators Association All-State Concert Band. **(Attachment A5)**
- F. The Board approved **Resolution 2018-19** in recognition of **Dillon Rumsey** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 Band, the 2018 District 11 Orchestra, the 2018 Region VI Band, the 2018 Region VI Orchestra and the 2018 Pennsylvania Music Educators Association All-State Wind Ensemble. **(Attachment A6)**
- G. The Board approved **Resolution 2018-20** in recognition of **Morgan Turner** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 Band, the 2018 Region VI Band and the 2018 Pennsylvania Music Educators Association All-State Wind Ensemble. **(Attachment A7)**
- H. The Board approved **Resolution 2018-21** in recognition of **Peter Boretski** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 and Region VI Choirs. **(Attachment A8)**
- I. The Board approved **Resolution 2018-22** in recognition of **Rachel Pragman** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 and Region VI Choirs. **(Attachment A9)**
- J. The Board approved **Resolution 2018-23** in recognition of **Amal Tyagi** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 and Region VI Choirs. **(Attachment A10)**
- K. The Board approved **Resolution 2018-24** in recognition of **Ingrid Shu** for successfully auditioning and participating in the 2017 Pennsylvania Music Educators Association District 11 and Region VI Orchestras. **(Attachment A11)**
- L. The Board approved **Resolution 2018-25** in recognition of the **Spring-Ford High School Boys' Lacrosse Team** for winning the 2018 Pioneer Athletic Conference (PAC) Boys' Lacrosse Championship. **(Attachment A12)**
- M. The Board approved **Resolution 2018-26** in recognition of the **Spring-Ford High School Boys' Tennis Team** for winning the 2018 Pioneer Athletic Conference (PAC) Boys' Tennis Championship. **(Attachment A13)**
- N. The Board approved **Resolution 2018-27** in recognition of **Malchu Pascual** for winning the 2018 Pioneer Athletic Conference (PAC) Boys' Tennis Singles Championship and qualifying for the PIAA District One Boys' Tennis Tournament. **(Attachment A14)**

### III. PRESENTATIONS

**Tom Kelly of Zeswitz Music** recognized the district for being named as one of the Best Communities for Music Education.

- A. **Randy Shayler of Zeswitz Music** to recognize the Spring-Ford Area School District on being named as one of the **"Best Communities for Music Education"**.



**Kris Jennings** recognized the **Spring-Ford Middle School Indoor Guard Program**.

- B. Presentation of **Resolution 2018-14** in recognition of the **Spring-Ford Middle School Indoor Guard Program** for successfully placing first at the Cavalcade Indoor Association Championships, first at the Tournament Indoor Association Chapter 3 Championships, first at the Tournament Indoor Association Atlantic Coast Championships, finishing with an undefeated season in the Tournament Indoor Association and being rewarded for being one of the best Scholastic Indoor Middle School Programs in the region. **(Attachment A1)**

**Seth Jones** recognized the **Winter Guard Program**, the **High School Marching Band**, **Dilan Kasara**, **Charles Nawa**, **Dillon Rumsey** and **Morgan Turner**.

- C. Presentation of **Resolution 2018-15** in recognition of the **Spring-Ford High School Winter Guard Program** for the outstanding recognitions awarded them at the 2018 Mid-Atlantic Indoor Network (MAIN) Championships whereas the **Spring-Ford High School Blue Winter Guard** was awarded first in the Scholastic Novice Class and the **Spring-Ford High School Gold Winter Guard** was awarded first in the Scholastic National A Class. **(Attachment A2)**
- D. Presentation of **Resolution 2018-16** in recognition of the **Spring-Ford Area High School Golden Ram Marching Band** for successfully placing first at the Cavalcade of Bands Patriot Open Championship and earning the distinction of being a finalist at the Bands of America Regional Championship. **(Attachment A3)**
- E. Presentation of **Resolution 2018-17** in recognition of **Dilan Kansara** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 Band. **(Attachment A4)**
- F. Presentation of **Resolution 2018-18** in recognition of **Charles Nawa** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 Band, the 2018 District 11 Orchestra, the 2018 Region VI Band and the 2018 Pennsylvania Music Educators Association All-State Concert Band. **(Attachment A5)**
- G. Presentation of **Resolution 2018-19** in recognition of **Dillon Rumsey** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 Band, the 2018 District 11 Orchestra, the 2018 Region VI Band, the 2018 Region VI Orchestra and the 2018 Pennsylvania Music Educators Association All-State Wind Ensemble. **(Attachment A6)**
- H. Presentation of **Resolution 2018-20** in recognition of **Morgan Turner** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 Band, the 2018 Region VI Band and the 2018 Pennsylvania Music Educators Association All-State Wind Ensemble. **(Attachment A7)**

**Emily McGranahan** recognized **Peter Boretski, Rachel Pragman, Amal Tyagi** and **Ingrid Shu**.

- I. Presentation of **Resolution 2018-21** in recognition of **Peter Boretski** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 and Region VI Choirs. **(Attachment A8)**
- J. Presentation of **Resolution 2018-22** in recognition of **Rachel Pragman** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 and Region VI Choirs. **(Attachment A9)**
- K. Presentation of **Resolution 2018-23** in recognition of **Amal Tyagi** for successfully auditioning and participating in the 2018 Pennsylvania Music Educators Association District 11 and Region VI Choirs. **(Attachment A10)**
- L. Presentation of **Resolution 2018-24** in recognition of **Ingrid Shu** for successfully auditioning and participating in the 2017 Pennsylvania Music Educators Association District 11 and Region VI Orchestras. **(Attachment A11)**

**Mickey McDaniel** recognized the **High School Boys' Lacrosse Team**, the **High School Boys' Tennis Team**, and **Malchu Pascual**.

- M. Presentation of **Resolution 2018-25** in recognition of the **Spring-Ford High School Boys' Lacrosse Team** for winning the 2018 Pioneer Athletic Conference (PAC) Boys' Lacrosse Championship. **(Attachment A12)**
- N. Presentation of **Resolution 2018-26** in recognition of the **Spring-Ford High School Boys' Tennis Team** for winning the 2018 Pioneer Athletic Conference (PAC) Boys' Tennis Championship. **(Attachment A13)**
- O. Presentation of **Resolution 2018-27** in recognition of **Malchu Pascual** for winning the 2018 Pioneer Athletic Conference (PAC) Boys' Tennis Singles Championship and qualifying for the PIAA District One Boys' Tennis Tournament. **(Attachment A14)**

**Mary Pat Long, ELD Staff** and **ELD Students** provided a presentation on the English Language Development Program in Spring-Ford.

- P. **Mary Pat Long**, Principal, **Sandra Cerniglia, Tara Chester, Marisa Lacy**, ELD Teachers, **Gina Romanelli**, Elementary Teacher, **Christina Ibarra, Elaine Li**, High School Students, **Jonathan Salla** and **Ivana Ventura**, Brooke Students, to present on "English Language Development (ELD) in Spring-Ford Today".

**Mr. James Fink** presented the 2018-2019 Proposed Final Budget which revealed

- proposed tax increase of 2.35% (26.8599 millage rate or an increase of \$61.57 per \$100k assessed home value)
- challenges of increases in special education expenses
- challenges of personnel related expenses
- local revenue accounts for approximately 80% of the total budget
- state revenue accounts for approximately 20% of the total budget
- federal revenue accounts for less than 1% of the total budget

Q. **Mr. James D. Fink**, Chief Financial Officer, to present the 2018-2019 Proposed Final Budget.

#### **IV. BOARD AND COMMITTEE REPORTS**

Mr. DiBello announced that the Board met in an Executive Session prior to tonight's meeting to discuss personnel matters.

**Curriculum/Technology**      **Dawn Heine**      **1<sup>st</sup> Tues. 6:30 p.m.**  
Report next week.

**Policy**      **Colleen Zasowski**      **2<sup>nd</sup> Mon. 7:30 p.m.**  
Mrs. Zasowski reported on the meeting held on May 14, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

**Extracurricular**      **Mark Dehnert**      **2<sup>nd</sup> Mon. 6:30 p.m. (alt. months)**  
Mr. Dehnert reported on the meeting held on May 14, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

**Finance**      **Thomas J. DiBello**      **2<sup>nd</sup> Tues. 6:30 p.m.**  
Mr. DiBello reported on the meeting held May 8, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

**Property**      **Thomas J. DiBello**      **2<sup>nd</sup> Tues. 7:30 p.m.**  
Mr. DiBello reported on the meeting held May 8, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

**Asst. Superintendent Rpt. Dr. Allyn J. Roche**  
Dr. Allyn Roche reported on the following

- Spring-Ford students participation in the Special Olympics held at Souderton High School
- Spring-Ford High School recognized by U.S. News and World Report as one of the best high schools in America ranking 1,421 out of more than 20,500 public high schools in 50 states and 41<sup>st</sup> amongst Pennsylvania high schools.

**Legislative Report**      **Christina Melton**  
Mrs. Melton provided a brief PSBA Legislative Report which revealed

- the hope of a budget being passed
- included in the budget will be a bill known as The School Code Bill that will include regulations for schools. Included in the School Code Bill is Senate Bill 2 which is the vouchers discussed often by the Board
- the wording included in Senate Bill 2 is that all kindergarten and first grade students regardless of district ranking are eligible for vouchers which the money can then be used towards private schools

- Mrs. Melton asked that the Board revisit the adoption of the resolution regarding Senate Bill 2 which was previously tabled. This resolution will be placed on next week's agenda.
- House Bill 1914 pertaining to third party services and contracts which will have a significant amount of effort districts will have to go to including fee projections for outside contracting for non-educational purposes

**Solicitor's Report                      Mark Fitzgerald**

There was no report.

**V. MINUTES**

There were no questions or comments.

- A. Administration recommends approval of the April 16, 2018 Work Session minutes.  
**(Attachment A15)**

**VI. PERSONNEL**

Discussion took place on Item K and Mr. Dehnert raised his objections to this item. The possibility of hiring armed security for each of the district's schools was discussed with the consensus being to stay the course for now.

**A. Resignations**

1. **Marissa L. Bush**; Level II – Administrative Assistant, 5/6<sup>th</sup> Grade Center.  
Effective: May 4, 2018.
2. **Jessica M. Cincinnato**; Special Education Teacher, 7<sup>th</sup> Grade Center.  
Effective: June 15, 2018
3. **Michael A. Francis**; Maintenance II, Maintenance Building. Effective:  
June 8, 2018
4. **Mary Pat Long**; Principal, Brooke Elementary School, for the purpose of  
retirement. Effective: July 31, 2018.

**B. Leave of Absence**

1. **Greta L. Ertzgard**; Instructional Assistant, 5/6<sup>th</sup> Grade Center, for an unpaid  
leave of absence per Board Policy. Effective: August 27, 2018 through  
November 23, 2018.

**C. Support Employees**

1. **Brandon R. Bartolotta**; Media Communications Assistant, Senior High  
School, replacing Andrew Rothermel who had a change of status.  
Compensation has been set at \$20.00 an hour with benefits. Effective:  
May 14, 2018.
2. **Erin J. Lewandoski**; Registered Nurse, Limerick Elementary School,  
replacing Suzanne Mosebrooke who resigned. Compensation has been  
set at \$27.25 an hour with benefits per the Registered Nurses Plan.  
Effective: May 21, 2018.

3. **Samuel A. Mersky**; Staff Accountant, District Office, replacing Rachael Fenyus who had a change of assignment. Compensation has been set at \$53,000.00 prorated with benefits. Effective: April 30, 2018.
4. **Mark A. Smith**; Payroll Specialist, District Office, replacing Donna Mackowiak who resigned. Compensation has been set at \$22.50 an hour with benefits. Effective: May 29, 2018.

**D. Substitute**

1. **Nancy Reyes** Office/Clerical

- E. Administration recommends approval of the following to be hired for the 2018 Extended School Year – Professional Staff including: Teachers, Tutors, Counselors and Speech & Language Service. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **Jennifer Elliott**
2. **Catherine J. Garger**
3. **Alice B. Hollingsworth**

- F. Administration recommends approval of the following Support Staff to be hired for the 2018 Extended School Year Program(s). Compensation for new employees will be set at \$16.36 - \$19.40 per hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from the Special Education Budget.

1. **Jeanette Lasher**
2. **Kara McQuaid**
3. **Ryan Robison**

- G. Administration recommends approval for the Spring-Ford Area School District Meet and Discuss Plan between the Spring-Ford Area School District Board of Education and the Spring-Ford Principals and Administrators Association, effective July 1, 2018 to June 30, 2020

- H. Administration recommends approval for the Spring-Ford Area School District Custodian Plan, effective July 1, 2018 to June 30, 2020.

- I. Administration recommends approval for the Spring-Ford Area School District Food Service Plan, effective July 1, 2018 to June 30, 2020.

- J. Administration recommends approval for the Spring-Ford Area School District Secretarial Plan, effective July 1, 2018 to June 30, 2020.

- K. Administration recommends approval of the attached job description for a Coordinator of Safety and Emergency Preparedness. **(Attachment A16)**

- L. Administration recommends approval of the attached extra-curricular contracts for the 2017-2018 school year. **(Attachment A17)**

**VII. FINANCE**

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks  
Check No. 203151 – 203602 \$1,802,965.80
2. Food Service Checks  
Check No. 843 – 933 \$ 106,640.67
3. Capital Reserve Checks  
Check No. 2029 - 2032 \$ 26,343.59
4. General Fund, Food Service, & Capital Reserve ACHs  
ACH 171800702 - 171800847 \$2,591,666.56

C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
  - Check Register (General Fund, Food Service and Capital Reserve)
  - ACH Check Register (General Fund, Food Service and Capital Reserve)

D. Administration recommends approval of the following independent contracts:

1. **Siteimprove, Inc. – Minneapolis, MN.** Provide automated website checks, performance metrics, and industry benchmarks specific to Web Content Accessibility Guidelines ADA Accessibility. Siteimprove will flag errors and inconsistencies across all webpages and provide practical recommendations. The contract will commence on July 1, 2018 and run through June 30, 2019. Prior to the start of the contract the district will immediately have access to the services free of charge. Costs shall not exceed \$7,500.00.
2. **Chester County Intermediate Unit – Downingtown, PA.** Provide educational services for a special needs student as per the IEP for the remaining 2017-2018 school year. Services will be provided at The Learning Center – Transitions Program. Funding will be paid from the Special Education Budget and shall not exceed \$8,191.50.
3. **Lakeside Educational Network – Fort Washington, PA.** Provide educational services for a special needs student as per the IEP for the remaining 2017-2018 school year. Funding will come from the Special Education Budget and shall not exceed \$6,770.40.
4. **Katherine Helm – Collegeville, PA.** Provide Reading and Writing Tutoring services for a special needs student as per the IEP during the Extended School Year. Funding will come from the Special Education Budget and shall not exceed \$600.00.
5. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for 7 special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY Support Programming at a cost of \$30,940.00. In addition, Variety Club will provide 56 sessions of Speech services, 56 sessions of Occupational

Therapy and 10 sessions of Physical Therapy at a cost of \$8,540.00. Lastly, Variety Club will provide one individual assistant at a cost of \$3,250.00. Funding will be paid from the Special Education Budget and shall not exceed a total of \$42,730.00.

6. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide ABA Non-violent Crisis Intervention Trained Assistant PCA services for 2 special needs students as per their IEPs as part of the Extended School Year. Funding will be paid from the Special Education Budget and shall not exceed \$13,640.00.
7. **The Pathway School – Jeffersonville, PA.** Provide Extended School Year services for 3 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$27,490.00.
8. **Behavior Interventions – King of Prussia, PA.** Provide Registered Behavior Technician support services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 400 hours at a rate of \$50.00 per hour. In addition, 80 hours of Behavior Supervision will be provided at a rate of \$100.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$28,000.00.
9. **Behavior Interventions – King of Prussia, PA.** Provide Direct Trained PCA support services for a special needs student during the 2018-2019 school year. Services will be provided for 150 hours at a rate of \$30.00 per hour. In addition, 16 hours of Behavior Supervision will be provided at a rate of \$100.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,100.00.
10. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Speech/Language Therapy services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 100 hours at a rate of \$65.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,500.00.
11. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Speech/Language Therapy services for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 45 hours at a rate of \$65.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$2,925.00.
12. **The Timothy School – Berwyn, PA.** Provide Educational and related services for 2 special needs students during the Extended School Year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$16,210.00.
13. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Direct Applied Behavior Analysis Trained PCA support for a special needs student during the Extended School Year as per the IEP. Services will be provide for 144 hours at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$5,040.00.
14. **The Capstone Academy – East Norriton, PA.** Provide Extended School Year services for 2 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$21,533.00.

15. **The Capstone Academy – East Norriton, PA.** Provide educational services for 2 special needs students for the 2018-2019 school year as per their IEPs. Services will be provided at a rate of \$439.27 per day for 180 days per student. Funding will be paid from the Special Education Budget and shall not exceed \$158,137.20.
16. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the Extended School Year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$5,400.00.
17. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the 2018-2019 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.
18. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide an Extended School Program and services for a special needs student as per the IEP. Services will be provided for 27 days at a rate of \$520.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$14,040.00.
19. **PSA Healthcare – Atlanta, GA.** Provide Nursing services for 3 special needs students during the school day and while being transported to and from school during the 2018-2018 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$149,650.00.
20. **PSA Healthcare – Atlanta, GA.** Provide Nursing services for 2 special needs students during the Extended School Year Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$20,610.00.
21. **Richard Weidner - High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) for special needs students during the Extended School Year Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$2,601.00.
22. **Richard Weidner - High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) for special needs students during the 2018-2019 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$86,700.00.
23. **Katherine Helm – Collegeville, PA.** Provide Specialized Reading Tutoring for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$2,880.00.
24. **Maxim Health Care – Exton, PA.** Provide Nursing services for a special needs student during the Extended School Year Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$7,045.20.
25. **Maxim Health Care – Exton, PA.** Provide Nursing services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$75,087.00.



26. **Humanus Corporation – King of Prussia, PA.** Provide Psychological services for special needs students during the summer 2018 as per their IEPs. Services will be provided for 32 hours per week for 10 weeks at a rate of \$70.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$22,400.00.
- E. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **C64 Kid Innovations, Inc. – Elkins Park, PA.** Provide a year-long learning experience for students at Upper Providence Elementary School entitled “MakerDads/MakerMoms”. Funding will be split between the Upper Providence Elementary Home and School Association (\$6,400.00) and the General Fund (\$2,500.00) and shall not exceed a total of \$8,900.00.
- F. Administration recommends approval to award the following Composition Book bids. Funding will be paid from the General Fund Budget.
- |                |             |
|----------------|-------------|
| 1. Kurtz Bros. | \$ 4,304.19 |
| 2. Cascade     | \$ 754.00   |
- G. Administration recommends approval to award the following Art Book bids. Funding will be paid from the General Fund Budget.
- |                                |              |
|--------------------------------|--------------|
| 1. Blick Art Total             | \$ 9,120.46  |
| 2. Cascade School Supply Total | \$ 7,493.57  |
| 3. Kurtz Bros. Total           | \$ 3,289.53  |
| 4. National Art Supply Total   | \$ 18,332.33 |
| 5. Quill Total                 | \$ 1,983.53  |
| 6. Rich, Inc. Total            | \$ 1,159.85  |
| 7. School Specialty Total      | \$ 33,447.81 |
- H. Administration recommends approval to award the following Physical Education bids. Funding will be paid from the General Fund Budget.
- |                     |             |
|---------------------|-------------|
| 1. School Specialty | \$ 2,015.82 |
| 2. BSN Sports       | \$ 4,008.15 |
| 3. Kurtz Bros.      | \$ 474.69   |
- I. Administration recommends approval of the revised following custodial bid for an additional amount of \$200.00 originally approved at the April 23, 2018 Board Meeting. Funding will be paid from the Maintenance Budget.
- |                              |              |
|------------------------------|--------------|
| 1. Zimmerman Sanitary Supply | \$ 27,202.55 |
|------------------------------|--------------|
- J. Administration recommends approval of the following custodial bid. Funding will be paid from the Maintenance Budget.
- |                                      |              |
|--------------------------------------|--------------|
| 1. General Chemical and Supply, Inc. | \$ 20,682.00 |
|--------------------------------------|--------------|

- K. Administration recommends approval to transfer \$2,330,398.00 from the General Fund to the Capital Reserve Fund. The transfer includes the following: \$830,398.00 in accordance with the budgeted 5 year Technology plan, and \$1,500,000.00 in accordance with the district's budgeted long-term facilities maintenance plan.
- L. Administration recommends adoption of the Proposed Final Budget for the 2018-2019 school year in the amount of \$164,444,651.00. The proposed final budget must be approved thirty (30) days prior to the final budget adoption scheduled for June 18, 2018. The proposed final budget will be available for public inspection at least twenty (20) days prior to the date of the meeting at which the proposed final budget will be considered for adoption as the final budget.
- M. Administration recommends approval of the Western Montgomery Career and Technology Center's 2018-2019 Budget in the amount of \$6,212,559.00. Spring-Ford's share of the cost is \$1,843,879.00 or an increase of \$100,691.00 from last year's budget. The district's contribution calculation is based on the 5-year average ADM ratio per agreement.
- N. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 1122 Longford Road in Upper Providence Township, Montgomery County, PA, and further identified as tax parcel No. 61-00-02315-01-8, setting the assessment of the property at \$6,708,400 for tax year 2018 (school tax year 2018-19) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- O. Administration recommends approval to continue with the legal services, for the 2018-2019 school year, of Fox Rothschild LLP at a blended hourly rate of \$195.00 per hour for those services listed in the agreement. Items not covered under the Agreement of Services Letter will be billed at the established rates under the Miscellaneous Matters and Rates as outlined in the Fox Rothschild agreement.
- P. Administration recommends approval of the Montgomery County Intermediate Unit Shared Services Plan for the 2018-2019 school year. Funding will be paid from the Special Education Budget and shall not exceed \$1,140,688.44.

#### **VIII. PROPERTY**

There were no questions or comments.

- A. Administration recommends approval of a service contract with Johnson Controls to service the control system for the HVAC, boilers/chillers, hot water heaters and walk-in freezers, including updates throughout the year on obsolete equipment and programming as needed district-wide. Funding will come from the Maintenance Budget and shall not exceed \$121,000.00
- B. Administration recommends approval of a service contract with ProAsys Managed Water Solutions to provide water treatment for heat pumps, chilled water loops, and hot water systems district-wide. Funding will come from the Maintenance Budget and shall not exceed \$19,000.00
- C. Administration recommends approval to award to the lowest RFP, Brookair Co., a contract for filters for indoor air quality district-wide. Funding will come from the Maintenance Budget and shall not exceed \$17,341.90.

D. Administration recommends approval to award District-wide Gym Floor Cleaning and Refinishing to, Wood Floor Services Inc, the lowest RFP, for the amount of \$11,353.80. Funding will come from the Maintenance Budget.

E. Administration recommends approval of the following Maintenance Service Agreements as per RFPs, Quotes, State Contracts and Bids for the 2018-2019 school year:

1. A.J. Blosenski		
Trash Compactor at Flex School	\$	8,000.00
2. Anchor Fire Inspection		
Sprinkler System Inspections	\$	7,000.00
Fire Pump Inspections	\$	1,100.00
Backflow Preventer Inspections	\$	4,500.00
Fire Hydrant Flow Tests	\$	2,600.00
Internal Sprinkler Pipe Inspection	\$	3,000.00
3. Barbers Septic System		
Kitchen Grease Traps	\$	1,800.00
Outside holding tanks for sports restrooms	\$	3,000.00
4. Berkshire Sound Systems	\$	3,500.00
5. Currie Grove - playground inspections & maintenance	\$	4,300.00
6. Malloy Paving /Milling/Repaving	\$	10,000.00
7. Drumheller Construction		
Sidewalk removal and repair		
Concrete curbing removal and repair	\$	20,000.00
8. Emergency Systems District-wide Generator Service	\$	10,000.00
9. Fisher and Sons		
Preventative Maintenance Program for Lawns	\$	15,000.00
10. High Environmental and Safety Consulting Inc		
Indoor Air Quality	\$	6,500.00
ACBM	\$	3,800.00
11. I Do Windows – Exterior Window Cleaning	\$	2,500.00
12. Kensol Airways	\$	4,001.00
13. Lewis Environmental – Emergency Response Renewal	\$	5,000.00
14. Marco		
Portable Fire Extinguisher Inspection	\$	8,000.00

Kitchen Hood Fire Suppression Systems	\$ 1,600.00
15. MSDS On-Line	\$ 4,000.00
16. Oehlert Brothers	
Diesel	\$ 8,000.00
Gasoline	\$ 6,000.00
17. Proac Corp – District Wide Duct Cleaning	\$ 10,000.00
18. RJ McCarville – Annual Inspections	
HS, 9 <sup>th</sup> 8 <sup>th</sup> , 5/6/7, Interior Bleachers	\$ 3,000.00
Ram, McNelly and Girls Softball Bleachers	\$ 2,500.00
Folding Door and Partition Inspections	\$ 7,000.00
19. Secure-A-Home – District Wide Monitoring	\$ 10,000.00
20. Sodium Chloride Road Salt – State Contract	\$ 15,000.00
21. Terminex – District Wide	\$ 4,000.00
22. Tozour Trane – District Wide HVAC Services	\$ 10,000.00
23. Tyco Simplex Grinnell Fire Alarm Systems	\$ 14,246.00
24. Weather Technology Inc – District-Wide Roof Repairs	\$ 19,500.00

- F. Administration recommends approval to purchase a 2018 Dodge Ram 1500 pickup truck to replace the Maintenance Department's 2008 Chevrolet Colorado pickup truck. The vehicle will be purchased from New Holland Auto Group under their COSTARS state bid agreement. The cost of the vehicle shall not exceed \$30,000.00 and shall be funded from the Capital Reserve Fund.

#### **IX. PROGRAMMING AND CURRICULUM**

Mrs. Heine provided explanation on Item A and the reason for the blanks. Information for the blanks will be sent home in the weekly Board Memo when obtained and filled in prior to the Board voting on it.

- A. Administration recommends approval to the purchase student laptops, student iPads, laptop charging carts, and monitors as part of the district's ongoing modernized learning initiative and technology refresh plan to replace staff, student and administrator equipment rolling off of lease during 2018/2019. The 4 competing quotes were received through government contract via Costars and are awarded as follows: \_\_\_\_\_. The total equipment cost shall not exceed \$\_\_\_\_\_ and will be self-financed initially from the Capital Reserve Fund, which will be replenished in equal annual installments of \$\_\_\_\_\_ from the 2018-2019 through the 2021-2022 Technology Budgets saving the district approximately \$\_\_\_\_\_ over four years in interest payments.
- B. Administration recommends approval of the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to eligible Spring-Ford High School students.

- C. Administration recommends approval of the Memorandum of Understanding with Montgomery County Community College (MCCC) for the Dual Enrollment courses offered through MCCC to eligible Spring-Ford High School students.

**X. CONFERENCE/ WORKSHOP RECOMMENDATIONS**

There were no questions or comments.

The following individuals are recommended for attendance at the following:

<b>CODE: 580 Account: Conference/Training, registration, food, and accommodations HIGH SCHOOL</b>
---

- A. **Marissa Bowlby**, College Career Coordinator, to attend the “*PACAC Annual Conference*” in Mount Pocono, PA from June 24 through June 26, 2018. The total cost for this conference is \$264.50 (registration and transportation). No substitute is needed.
- B. **Doug Landis** and **Bradley Seltzer, AP Teachers**, to attend the “*AP Human Geography Summer Institute*” at LaSalle University from July 16 through July 19, 2018. The total cost for this conference is \$2,960.00 (registration and transportation). No substitutes are needed.
- C. **Paula Love, Kristin Rouyer** and **Jaclyn Yura Brown**, Foreign Language Teachers, to attend “*Story Listening & Comprehensive Input*” at West Chester University on August 3 and 4, 2018. The total cost for this conference is \$515.97 (registration and transportation). No substitutes are needed.

**XI. OTHER BUSINESS**

There were no questions or comments.

- A. The following policies are submitted as a second reading for approval at next week’s meeting:
1. Policy #903 – COMMUNITY: Public Participation in Board Meetings (**Attachment A18**)
  2. Policy #906.1 – COMMUNITY: Anonymous Communications (**Attachment A19**)
- B. Administration recommends approval for Spring-Ford Area High School current 11<sup>th</sup> grade student, **Robert Till**, to participate in a Gifted Independent Study in accordance with Board Policy #118 during the 2018-2019 school year, his senior year.
- C. The following policies are submitted as a first reading:
1. Policy # 103 – PROGRAMS: Non-discrimination in School and Classroom Practices. (**Attachment A20**)
  2. Policy #214 – PUPILS: High School Commencement Recognition (**Attachment A21**)
  3. Policy #246 – PUPILS: School Wellness (**Attachment A22**)

**XII. BOARD COMMENT**

Mrs. Zasowski advised that the SNAP Fundraiser scheduled for June 2<sup>nd</sup> has been postponed to the early fall due to a scheduling conflict.

Mrs. Melton advised that the Spring-Ford Film Festival will take place tomorrow night, May 22<sup>nd</sup> at 6:30 p.m. at the Colonial Movie Theater in Phoenixville.

MAY 21, 2018

Mr. DiBello recognized Mary Pat Long on her upcoming retirement and thanked her for her 20 years of service to the district.

**XIII. PUBLIC TO BE HEARD**

There were no comments.

**XIV. ADJOURNMENT**

Mr. Pettit made a motion to adjourn and Mrs. Melton seconded it. The motion passed 9-0. The meeting adjourned at 9:43 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On May 29, 2018 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Linda C. Fazzini and Bernard F. Pettit  
Region II: Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski  
Region III: Mark P. Dehnert and Christina F. Melton  
Presiding Officer: Thomas J. DiBello  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Taylor Stevens and Nandini M. Patel

The following Board Member was absent: **Dr. Edward T. Dressler**

**I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no questions or comments from the public.

**II. ACTION ITEMS**

Mrs. Melton made a motion to approve Items A-B and Mr. Pettit seconded it. The motion passed 8-0.

A. The Board approved **Resolution 2018-28** in recognition of **John T. Clark, Milan Sharma, Zachary Smith** and **Calvin Thomas** for winning the 2018 Pioneer Athletic Conference (PAC) Boys' 4x800 Meter Relay Championship. **(Attachment A1)**

B. The Board approved **Resolution 2018-29** in recognition of **Brooke Donaghue, Sydney Galster, Emily Smith** and **Julia Vledder** for winning the 2018 Pioneer Athletic Conference (PAC) Girls' 4x800 Meter Relay Championship. **(Attachment A2)**

**III. PRESENTATIONS**

**Mr. McDaniel** introduced and recognized the **7<sup>th</sup> and 8<sup>th</sup> Grade Middle School Teams** on their undefeated seasons.

A. Recognition of the **Spring-Ford Area School District 7<sup>th</sup> and 8<sup>th</sup> Grade Middle School Teams** on their Undefeated Seasons.

**Mr. McDaniel** introduced and recognized the **2018 Boys' 4x800 Meter Relay PAC Champions**.

B. Administration recommends approval of **Resolution 2018-28** in recognition of **John T. Clark, Milan Sharma, Zachary Smith** and **Calvin Thomas** for winning the 2018 Pioneer Athletic Conference (PAC) Boys' 4x800 Meter Relay Championship. **(Attachment A1)**

**Mr. McDaniel** introduced and recognized the **2018 Girls' 4x800 Meter Relay PAC Champions**.

- C. Administration recommends approval of **Resolution 2018-29** in recognition of **Brooke Donaghue, Sydney Galster, Emily Smith** and **Julia Vledder** for winning the 2018 Pioneer Athletic Conference (PAC) Girls' 4x800 Meter Relay Championship. **(Attachment A2)**

**Mrs. Havrilla, Mr. Raber** and **Evans Elementary Students**, presented on how Evans Elementary is Building a Culture of Literacy amongst the students, their families and the staff.

- D. **Jacqueline Clarke-Havrilla**, Principal, **John Raber**, Reading Specialist, **Alexa Henson, Jacob Henson** and **Connor Russo**, Students, to present on "Building a Culture of Literacy" at Evans Elementary.

**Mr. DiBello** on behalf of the School Board thanked **Taylor Stevens** for her 2 years of service as the Student Representative to the School Board and wished her well as she moves onto college.

- E. Farewell to the current Student Representative to the School Board, **Taylor Stevens**.

**Mr. DiBello** on behalf of the School Board introduced and welcomed **Julianna M. Lelli** as the new Student Representative to the School Board.

- F. Introduction of the new Student Representative to the School Board, **Julianna M. Lelli**.

#### IV. **BOARD AND COMMITTEE REPORTS**

**Student Rep. Report** **Taylor Stevens/Nandini Patel**

Taylor and Nandini provided a PowerPoint presentation that recapped various happenings taking place at all grade levels throughout the district.

**Curriculum/Technology** **Dawn Heine** **1<sup>st</sup> Tues. 6:30 p.m.**

Mrs. Fazzini reported on the meeting held on May 1, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

**WMCTC** **Dressler, Heine, Zasowski** **1<sup>st</sup> Mon. 7:00 p.m.**

Mrs. Zasowski reported on the meeting held on May 7, 2018. The minutes from this meeting will be posted on the Western Montgomery Career and Technology Center's website under the Joint Operating Committee (JOC) Information page once available and approved by the Joint Operating Committee (JOC).

**PSBA Liaison** **Dr. Edward Dressler**

There was no report.

**Legislative Committee** **Christina Melton** **3<sup>rd</sup> Weds. 7:30 p.m.**

Mrs. Melton reported on Senate Bill 2 and the potential impact on Spring-Ford. She also reported on and advised that we need to keep our eyes on Senate Bill 1136, House Bill 564, Senate Bill 660, Senate Bill 1095 and the Property Tax Credit Bill. Mrs. Melton provided information on a school funding lawsuit where 6 school districts are arguing that the funding formula instituted by the State of Pennsylvania is not fair to lower income districts. There was further discussion on potential modifications of the School Code.



**MCIU**

**Thomas J. DiBello**

**4<sup>th</sup> Weds. 7:00 p.m.**

Mr. DiBello reported that they met on May 23<sup>rd</sup> and a major portion of their meeting was dedicated to recognizing the retirees. The remainder of the meeting was spent talking about the House and Senate Bills just mentioned in Mrs. Melton's report. Mr. DiBello advised that the rumor is that the state will have a budget on time but noted that this is because it is an election year with a governor's race. He indicated that there are differing opinions with some saying there is still about a \$3 billion deficit and others saying it's not that much. Mr. DiBello advised that it is anticipated that there would not be too many changes with regards to school funding this year but that could change for the following year. Mr. Fitzgerald added comments on the pending litigation with regards to school funding.

**Personnel**

**Bernard Pettit**

**(As Needed)**

There was no report.

**Superintendent's Report Dr. David R. Goodin**

Dr. Goodin reminded everyone that commencement would take place on June 13<sup>th</sup> at Coach McNelly Stadium so traffic will be congested. He also advised that the district will be providing shuttle service from the 5/6/7 Grade Center Parking Lot to the graduation ceremony due to some of the high school parking lot being closed due to the construction project.

**Solicitor's Report**

**Mark Fitzgerald**

Mr. Fitzgerald reported that in addition to School Code modifications they are still waiting on regulations from the Department of Education as it relates to medical marijuana issues in schools. Mr. Fitzgerald advised that next month there will be a Supreme Court decision on the Janus matter which could forever change labor relations.

**V. MINUTES**

Mr. Dehnert made a motion to approve Items A-B and Mr. Jackson seconded it. The motion passed 8-0.

A. The Board approved the April 16, 2018 Work Session minutes. **(Attachment A3)**

**New Minutes**

B. The Board approved the April 23, 2018 Board Meeting minutes. **(Attachment A4)**

**VI. PERSONNEL**

Mr. Dehnert asked that Item K be separated.

Mr. Pettit made a motion to approve Items A-M including the addendum Item N and Mr. Jackson seconded it. The motion passed 8-0.

Mrs. Heine made a motion to approve Item K and Mrs. Zasowski seconded it.

Mr. Dehnert expressed his opposition to Item K and Mr. DiBello and Dr. Goodin spoke about his concerns.

The motion passed 7-1 with Mr. Dehnert voting no.

**A. Resignations**

1. **Marissa L. Bush**; Level II – Administrative Assistant, 5/6<sup>th</sup> Grade Center. Effective: May 4, 2018.
2. **Jessica M. Cincinnato**; Special Education Teacher, 7<sup>th</sup> Grade Center. Effective: June 15, 2018.
3. **Michael A. Francis**; Maintenance II, Maintenance Building. Effective: June 8, 2018.
4. **Mary Pat Long**; Principal, Brooke Elementary School, for the purpose of retirement. Effective: September 4, 2018.

**New Resignation**

5. **Maureen T. Shields**; English Teacher, Senior High School-9<sup>th</sup> Grade Center, for the purpose of retirement. Effective: June 15, 2018.

**B. Leave of Absence**

1. **Greta L. Ertzgard**; Instructional Assistant, 5/6<sup>th</sup> Grade Center, for an unpaid leave of absence per Board Policy. Effective: August 27, 2018 through November 23, 2018.

**C. Support Employees**

1. **Brandon R. Bartolotta**; Media Communications Assistant, Senior High School, replacing Andrew Rothermel who had a change of status. Compensation has been set at \$20.00 an hour with benefits. Effective: May 14, 2018.
2. **Erin J. Lewandoski**; Registered Nurse, Limerick Elementary School, replacing Suzanne Mosebrooke who resigned. Compensation has been set at \$27.25 an hour with benefits per the Registered Nurses Plan. Effective: May 21, 2018.
3. **Samuel A. Mersky**; Staff Accountant, District Office, replacing Rachael Fenyus who had a change of assignment. Compensation has been set at \$53,000.00 prorated with benefits. Effective: April 30, 2018.
4. **Mark A. Smith**; Payroll Specialist, District Office, replacing Donna Mackowiak who resigned. Compensation has been set at \$22.50 an hour with benefits. Effective: May 29, 2018.

**D. Substitute**

1. **Nancy Reyes** Office/Clerical

**New Substitutes**

2. **Carrie L. Youse** Office/Clerical
3. **Eileen V. Morelock** Food Service

- E. The Board approved of the following to be hired for the 2018 Extended School Year – Professional Staff including: Teachers, Tutors, Counselors and Speech & Language Service. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

**\*New addition since last week**

1. **Jennifer Elliott**
  2. **\*Crystal L. Fritz**
  3. **Catherine J. Garger**
  4. **Alice B. Hollingsworth**
- F. The Board approved of the following Support Staff to be hired for the 2018 Extended School Year Program(s). Compensation for new employees will be set at \$16.36 - \$19.40 per hour depending on experience and educational degree plus benefits (FICA & Retirement). Regular hourly employees will be paid at their current Instructional Assistant hourly rate. Funding will be from the Special Education Budget.
1. **Jeanette Lasher**
  2. **Kara McQuaid**
  3. **Ryan Robison**
- G. The Board approved of the Spring-Ford Area School District Meet and Discuss Plan between the Spring-Ford Area School District Board of Education and the Spring-Ford Principals and Administrators Association, effective July 1, 2018 to June 30, 2020.
- H. The Board approved the Spring-Ford Area School District Custodian Plan, effective July 1, 2018 to June 30, 2020.
- I. The Board approved the Spring-Ford Area School District Food Service Plan, effective July 1, 2018 to June 30, 2020.
- J. The Board approved the Spring-Ford Area School District Secretarial Plan, effective July 1, 2018 to June 30, 2020.
- K. The Board approved the attached job description for a Coordinator of Safety and Emergency Preparedness. **(Attachment A5)**
- L. The Board approved the attached extra-curricular contracts for the 2017-2018 school year. **(Attachment A6)**

**New Personnel Motion**

**M. Temporary Professional Employee**

1. **Alix L. Abraham**; Special Education Teacher, 5/6<sup>th</sup> Grade Center, replacing Gillian M. Arganetto who resigned. Compensation has been set at \$48,000.00, MS, Step 1 with benefits per the Professional Agreement. Effective: August 22, 2018.

**Addendum**

- N. The Board approved of an agreement with **Billie Hoch** and approved her resignation. Effective: May 29, 2018.

**VII. FINANCE**

Mr. Dehnert asked that Item L be separated.

Mrs. Heine made a motion to approve Items A-P minus Item L and Mr. Pettit seconded it. The motion passed 8-0.

Mr. Heine made a motion to approve Item L and Mr. Pettit seconded it.

Mr. Melton commented that she believed the dates listed in the motion for Letter L needed to be changed prior to the vote taking place. Mr. Fitzgerald provided an explanation on the budget approval timeline and indicated that a memo had gone out to the Board Members from Mr. Fink's office with regards to the first date that the approval of the budget could safely take place and that date would be June 28<sup>th</sup> with today being the approval of the proposed final budget. Mr. DiBello requested that the dates in the motion for Item L be changed to reflect June 28<sup>th</sup> as the budget voting date.

Mr. Dehnert expressed his opposition to Item L.

The motion passed 7-1 with Mr. Dehnert voting no.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

- |  |                |
|--|----------------|
| 1. <u>General Fund Checks</u>                                    |                |
| Check No. 203151 – 203602  | \$1,802,965.80 |
| 2. <u>Food Service Checks</u>                                    |                |
| Check No. 843 – 933  | \$ 106,640.67  |
| 3. <u>Capital Reserve Checks</u>                                 |                |
| Check No. 2029 - 2032  | \$ 26,343.59   |
| 4. <u>General Fund, Food Service, &amp; Capital Reserve ACHs</u> |                |
| ACH 171800702 - 171800847  | \$2,591,666.56 |

C. The following monthly Board reports were approved:

- Skyward Reports
  - Check Register (General Fund, Food Service and Capital Reserve)
  - ACH Check Register (General Fund, Food Service and Capital Reserve)

D. The Board approved the following independent contracts:

1. **Siteimprove, Inc. – Minneapolis, MN.** Provide automated website checks, performance metrics, and industry benchmarks specific to Web Content Accessibility Guidelines ADA

Accessibility. Siteimprove will flag errors and inconsistencies across all webpages and provide practical recommendations. The contract will commence on July 1, 2018 and run through June 30, 2019. Prior to the start of the contract the district will immediately have access to the services free of charge. Costs shall not exceed \$7,500.00.

2. **Chester County Intermediate Unit – Downingtown, PA.** Provide educational services for a special needs student as per the IEP for the remaining 2017-2018 school year. Services will be provided at The Learning Center – Transitions Program. Funding will be paid from the Special Education Budget and shall not exceed \$8,191.50.
3. **Lakeside Educational Network – Fort Washington, PA.** Provide educational services for a special needs student as per the IEP for the remaining 2017-2018 school year. Funding will come from the Special Education Budget and shall not exceed \$6,770.40.
4. **Katherine Helm – Collegeville, PA.** Provide Reading and Writing Tutoring services for a special needs student as per the IEP during the Extended School Year. Funding will come from the Special Education Budget and shall not exceed \$600.00.
5. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for 7 special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY Support Programming at a cost of \$30,940.00. In addition, Variety Club will provide 56 sessions of Speech services, 56 sessions of Occupational Therapy and 10 sessions of Physical Therapy at a cost of \$8,540.00. Lastly, Variety Club will provide one individual assistant at a cost of \$3,250.00. Funding will be paid from the Special Education Budget and shall not exceed a total of \$42,730.00.
6. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide ABA Nonviolent Crisis Intervention Trained Assistant PCA services for 2 special needs students as per their IEPs as part of the Extended School Year. Funding will be paid from the Special Education Budget and shall not exceed \$13,640.00.
7. **The Pathway School – Jeffersonville, PA.** Provide Extended School Year services for 3 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$27,490.00.
8. **Behavior Interventions – King of Prussia, PA.** Provide Registered Behavior Technician support services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 400 hours at a rate of \$50.00 per hour. In addition, 80 hours of Behavior Supervision will be provided at a rate of \$100.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$28,000.00.
9. **Behavior Interventions – King of Prussia, PA.** Provide Direct Trained PCA support services for a special needs student during the 2018-2019 school year. Services will be provided for 150 hours at a rate of \$30.00 per hour. In addition, 16 hours of Behavior Supervision will be provided at a rate of \$100.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,100.00.
10. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Speech/Language Therapy services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 100 hours at a rate of \$65.00 per hour.

Funding will be paid from the Special Education Budget and shall not exceed \$6,500.00.

11. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Speech/Language Therapy services for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 45 hours at a rate of \$65.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$2,925.00.
12. **The Timothy School – Berwyn, PA.** Provide Educational and related services for 2 special needs students during the Extended School Year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$16,210.00.
13. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Direct Applied Behavior Analysis Trained PCA support for a special needs student during the Extended School Year as per the IEP. Services will be provide for 144 hours at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$5,040.00.
14. **The Capstone Academy – East Norriton, PA.** Provide Extended School Year services for 2 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$21,533.00.
15. **The Capstone Academy – East Norriton, PA.** Provide educational services for 2 special needs students for the 2018-2019 school year as per their IEPs. Services will be provided at a rate of \$439.27 per day for 180 days per student. Funding will be paid from the Special Education Budget and shall not exceed \$158,137.20.
16. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the Extended School Year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$5,400.00.
17. **Anderson Explorations Partial Hospitalization Placement (PHP) – Eagleville, PA.** Provide Educational and Mental Health services for special needs students during the 2018-2019 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.
18. **HMS School for Children with Cerebral Palsy – Philadelphia, PA.** Provide an Extended School Program and services for a special needs student as per the IEP. Services will be provided for 27 days at a rate of \$520.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$14,040.00.
19. **PSA Healthcare – Atlanta, GA.** Provide Nursing services for 3 special needs students during the school day and while being transported to and from school during the 2018-2018 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$149,650.00.
20. **PSA Healthcare – Atlanta, GA.** Provide Nursing services for 2 special needs students during the Extended School Year Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$20,610.00.

21. **Richard Weidner - High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) for special needs students during the Extended School Year Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$2,601.00.
22. **Richard Weidner - High School to Work Transition Services, Inc. – Telford, PA.** Provide a Spring-Ford Transitional Employment Program (S.T.E.P.) for special needs students during the 2018-2019 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$86,700.00.
23. **Katherine Helm – Collegeville, PA.** Provide Specialized Reading Tutoring for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$2,880.00.
24. **Maxim Health Care – Exton, PA.** Provide Nursing services for a special needs student during the Extended School Year Program as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$7,045.20.
25. **Maxim Health Care – Exton, PA.** Provide Nursing services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$75,087.00.
26. **Humanus Corporation – King of Prussia, PA.** Provide Psychological services for special needs students during the summer 2018 as per their IEPs. Services will be provided for 32 hours per week for 10 weeks at a rate of \$70.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$22,400.00.

#### **New Independent Contracts**

27. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Speech/Language Therapy services for the remainder of the 2017-2018 school year for a special needs student as per the IEP. Services will be provided for 60 hours at a rate of \$64.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$3,840.00.
  28. **Behavior Interventions – King of Prussia, PA.** Provide Direct Trained PCA Support services for the remainder of the school year for a special needs student as per the IEP. Services will be provided for 675 hours at a rate of \$30.00 per hour. In addition, 30 hours of Behavior Supervision will be provided at a rate of \$100.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$23,250.00.
- E. The Board approved the following **independent contract** that is being mainly funded by the Home and School Associations:
1. **C64 Kid Innovations, Inc. – Elkins Park, PA.** Provide a year-long learning experience for students at Upper Providence Elementary School entitled "MakerDads/MakerMoms". Funding will be split between the Upper Providence Elementary Home and School Association (\$6,400.00) and the General Fund (\$2,500.00) and shall not exceed a total of \$8,900.00.

**New Independent Contract**

2. **Young Audiences New Jersey & Eastern Pennsylvania – Princeton, NJ.** Provide two vocal performances by “Ball in the House” for 5<sup>th</sup>/6<sup>th</sup> grade students at the 5/6 Grade Center. Funding will be paid by the 5<sup>th</sup>/6<sup>th</sup> Grade Home and School Association and shall not exceed \$2,500.00.
- F. The Board approved awarding the following Composition Book bids. Funding will be paid from the General Fund Budget.
- |                |             |
|----------------|-------------|
| 1. Kurtz Bros. | \$ 4,304.19 |
| 2. Cascade     | \$ 754.00   |
- G. The Board approved awarding the following Art Book bids. Funding will be paid from the General Fund Budget.
- |                                |              |
|--------------------------------|--------------|
| 1. Blick Art Total             | \$ 9,120.46  |
| 2. Cascade School Supply Total | \$ 7,493.57  |
| 3. Kurtz Bros. Total           | \$ 3,289.53  |
| 4. National Art Supply Total   | \$ 18,332.33 |
| 5. Quill Total                 | \$ 1,983.53  |
| 6. Rich, Inc. Total            | \$ 1,159.85  |
| 7. School Specialty Total      | \$ 33,447.81 |
- H. The Board approved awarding the following Physical Education bids. Funding will be paid from the General Fund Budget.
- |                     |             |
|---------------------|-------------|
| 1. School Specialty | \$ 2,015.82 |
| 2. BSN Sports       | \$ 4,008.15 |
| 3. Kurtz Bros.      | \$ 474.69   |
- I. The Board approved the revised following custodial bid for an additional amount of \$200.00 originally approved at the April 23, 2018 Board Meeting. Funding will be paid from the Maintenance Budget.
- |                              |              |
|------------------------------|--------------|
| 1. Zimmerman Sanitary Supply | \$ 27,202.55 |
|------------------------------|--------------|
- J. The Board approved the following custodial bid. Funding will be paid from the Maintenance Budget.
- |                                      |              |
|--------------------------------------|--------------|
| 1. General Chemical and Supply, Inc. | \$ 20,682.00 |
|--------------------------------------|--------------|
- K. The Board approved transferring \$2,330,398.00 from the General Fund to the Capital Reserve Fund. The transfer includes the following: \$830,398.00 in accordance with the budgeted 5 year Technology plan, and \$1,500,000.00 in accordance with the district's budgeted long-term facilities maintenance plan.
- L. The Board approved the adoption of the Proposed Final Budget for the 2018-2019 school year in the amount of \$164,444,651.00. The proposed final budget must be approved thirty (30) days prior to the final budget adoption scheduled for June 28, 2018. The proposed final budget will be available for public inspection at least twenty (20) days prior to the date of the meeting at which the proposed final budget will be considered for adoption as the final budget.



- M. The Board approved the Western Montgomery Career and Technology Center's 2018-2019 Budget in the amount of \$6,212,559.00. Spring-Ford's share of the cost is \$1,843,879.00 or an increase of \$100,691.00 from last year's budget. The district's contribution calculation is based on the 5-year average ADM ratio per agreement.
- N. The Board authorized Fox Rothschild LLP to enter into an agreement for the property located at 1122 Longford Road in Upper Providence Township, Montgomery County, PA, and further identified as tax parcel No. 61-00-02315-01-8, setting the assessment of the property at \$6,708,400 for tax year 2018 (school tax year 2018-19) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- O. The Board approved continuing with the legal services, for the 2018-2019 school year, of Fox Rothschild LLP at a blended hourly rate of \$195.00 per hour for those services listed in the agreement. Items not covered under the Agreement of Services Letter will be billed at the established rates under the Miscellaneous Matters and Rates as outlined in the Fox Rothschild agreement.
- P. The Board approved the Montgomery County Intermediate Unit Shared Services Plan for the 2018-2019 school year. Funding will be paid from the Special Education Budget and shall not exceed \$1,140,688.44.

## VIII. PROPERTY

Mr. Dehnert made a motion to approve Items A-F and Mr. Pettit seconded it. The motion passed 8-0.

- A. The Board approved a service contract with Johnson Controls to service the control system for the HVAC, boilers/chillers, hot water heaters and walk-in freezers, including updates throughout the year on obsolete equipment and programming as needed district-wide. Funding will come from the Maintenance Budget and shall not exceed \$121,000.00.
- B. The Board approved a service contract with ProAsys Managed Water Solutions to provide water treatment for heat pumps, chilled water loops, and hot water systems district-wide. Funding will come from the Maintenance Budget and shall not exceed \$19,000.00.
- C. The Board approved awarding to the lowest RFP, Brookair Co., a contract for filters for indoor air quality district-wide. Funding will come from the Maintenance Budget and shall not exceed \$17,341.90.
- D. The Board approved awarding District-wide Gym Floor Cleaning and Refinishing to, Wood Floor Services Inc, the lowest RFP, for the amount of \$11,353.80. Funding will come from the Maintenance Budget.
- E. The Board approved the following Maintenance Service Agreements as per RFPs, Quotes, State Contracts and Bids for the 2018-2019 school year:

- |    |  |    |          |
|----|--|----|----------|
| 1. | A.J. Blosenski<br>Trash Compactor at Flex School       | \$ | 8,000.00 |
| 2. | Anchor Fire Inspection<br>Sprinkler System Inspections | \$ | 7,000.00 |

	Fire Pump Inspections	\$ 1,100.00
	Backflow Preventer Inspections	\$ 4,500.00
	Fire Hydrant Flow Tests	\$ 2,600.00
	Internal Sprinkler Pipe Inspection	\$ 3,000.00
3.	Barbers Septic System	
	Kitchen Grease Traps	\$ 1,800.00
	Outside holding tanks for sports restrooms	\$ 3,000.00
4.	Berkshire Sound Systems	\$ 3,500.00
5.	Currie Grove - playground inspections & maintenance	\$ 4,300.00
6.	Malloy Paving /Milling/Repaving	\$ 10,000.00
7.	Drumheller Construction	
	Sidewalk removal and repair	
	Concrete curbing removal and repair	\$ 20,000.00
8.	Emergency Systems District-wide Generator Service	\$ 10,000.00
9.	Fisher and Sons	
	Preventative Maintenance Program for Lawns	\$ 15,000.00
10.	High Environmental and Safety Consulting Inc	
	Indoor Air Quality	\$ 6,500.00
	ACBM	\$ 3,800.00
11.	I Do Windows – Exterior Window Cleaning	\$ 2,500.00
12.	Kensol Airways	\$ 4,001.00
13.	Lewis Environmental – Emergency Response Renewal	\$ 5,000.00
14.	Marco	
	Portable Fire Extinguisher Inspection	\$ 8,000.00
	Kitchen Hood Fire Suppression Systems	\$ 1,600.00
15.	MSDS On-Line	\$ 4,000.00
16.	Oehlert Brothers	
	Diesel	\$ 8,000.00
	Gasoline	\$ 6,000.00
17.	Proac Corp – District Wide Duct Cleaning	\$ 10,000.00
18.	RJ McCarville – Annual Inspections	
	HS, 9 <sup>th</sup> 8 <sup>th</sup> , 5/6/7, Interior Bleachers	\$ 3,000.00
	Ram, McNelly and Girls Softball Bleachers	\$ 2,500.00

Folding Door and Partition Inspections	\$ 7,000.00
19. Secure-A-Home – District Wide Monitoring	\$ 10,000.00
20. Sodium Chloride Road Salt – State Contract	\$ 15,000.00
21. Terminex – District Wide	\$ 4,000.00
22. Tozour Trane – District Wide HVAC Services	\$ 10,000.00
23. Tyco Simplex Grinnell Fire Alarm Systems	\$ 14,246.00
24. Weather Technology Inc – District-Wide Roof Repairs	\$ 19,500.00

- F. The Board approved purchasing a 2018 Dodge Ram 1500 pickup truck to replace the Maintenance Department's 2008 Chevrolet Colorado pickup truck. The vehicle will be purchased from New Holland Auto Group under their COSTARS state bid agreement. The cost of the vehicle shall not exceed \$30,000.00 and shall be funded from the Capital Reserve Fund.

#### **IX. PROGRAMMING AND CURRICULUM**

Mr. Dehnert made a motion to approve Items A-C and Mrs. Heine seconded it. The motion passed 8-0.

- A. The Board approved purchasing student laptops, student iPads, laptop charging carts, and monitors as part of the district's ongoing modernized learning initiative and technology refresh plan to replace staff, student and administrator equipment rolling off of lease during 2018/2019. Four competing quotes were received through government contract via Costars and are awarded as follows: Apple Computers \$308,500.00; CDW-G \$432,000.00; Omega Systems \$243,250.00 and GCI \$216,250.00. The total equipment cost shall not exceed \$1,200,000.00 and will be self-financed initially from the Capital Reserve Fund, which will be replenished in equal annual installments of \$300,000.00 from the 2018/19 – 2021/22 Technology Budgets saving the district approximately \$27,000.00 over four years in interest payments.
- B. The Board approved the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to eligible Spring-Ford High School students.
- C. The Board approved the Memorandum of Understanding with Montgomery County Community College (MCCC) for the Dual Enrollment courses offered through MCCC to eligible Spring-Ford High School students.

#### **X. CONFERENCE/ WORKSHOP RECOMMENDATIONS**

Mr. Dehnert made a motion to approve Items A-E and Mr. Pettit seconded it. The motion passed 8-0.

The following individuals were approved for attendance at the following:

**CODE: 580 Account: Conference/Training, registration, food, and accommodations**

**HIGH SCHOOL**

- A. **Marissa Bowlby**, College Career Coordinator, to attend the “*PACAC Annual Conference*” in Mount Pocono, PA from June 24 through June 26, 2018. The total cost for this conference is \$264.50 (registration and transportation). No substitute is needed.
- B. **Doug Landis** and **Bradley Seltzer, AP Teachers**, to attend the “*AP Human Geography Summer Institute*” at LaSalle University from July 16 through July 19, 2018. The total cost for this conference is \$2,960.00 (registration and transportation). No substitutes are needed.
- C. **Paula Love, Kristin Rouyer** and **Jaclyn Yura Brown**, Foreign Language Teachers, to attend “*Story Listening & Comprehensive Input*” at West Chester University on August 3 and 4, 2018. The total cost for this conference is \$515.97 (registration and transportation). No substitutes are needed.

**New Conference/Workshop Recommendations**

- D. **Lora Sanderson**, Coordinator of Transportation, to attend the “*Pupil Transportation Symposium*” in Mechanicsburg, PA on June 20, 2018. The total cost for this conference is \$50.00 (registration). No substitute is needed.
- E. **Emily Marzewski** and **Emily McCallister**, Teachers to attend “*TIM Structured Instruction Training*” at the Timothy School in Berwyn, PA from June 25, 2018 through June 29, 2018. The total cost for this training is \$2,330.00 (registration, mileage) to be paid from Ice for Autism Funds. No substitutes are needed.

**XI. OTHER BUSINESS**

Mrs. Melton made a motion to approve Items A, B and D and Mr. Pettit seconded it. The motion passed 8-0.

- A. The following policy was approved:
  - 1. Policy #906.1 – COMMUNITY: Anonymous Communications (**Attachment A7**)
- B. The Board gave approval for Spring-Ford Area High School current 11<sup>th</sup> grade student, **Robert Till**, to participate in a Gifted Independent Study in accordance with Board Policy #118 during the 2018-2019 school year, his senior year.
- C. The following policies are submitted as a first reading:
  - 1. Policy # 103 – PROGRAMS: Non-discrimination in School and Classroom Practices. (**Attachment A8**)
  - 2. Policy #214 – PUPILS: High School Commencement Recognition (**Attachment A9**)
  - 3. Policy #246 – PUPILS: School Wellness (**Attachment A10**)

**NEW OTHER BUSINESS**

- D. The Board approved the adoption of **Resolution 2018-30** opposing Senate Bill 2 and any other legislation or any effort by the General Assembly to implement tuition vouchers or any program that would have an effect of a tuition voucher program, and conveys the importance of supporting and improving the quality of all public schools in the Commonwealth. (**Attachment A11**)

**XII. BOARD COMMENT**

There were no comments from the Board.

**XIII. PUBLIC TO BE HEARD**

Zachary Laurie, Limerick Township, stated that he is here tonight in his capacity as the SFEA President. Mr. Laurie explained that SFEA is the Spring-Ford Education Association and they are members of the Pennsylvania State Education Association (PSEA). He advised that their main goal is to advance public schools. Mr. Laurie commented that he is happy to donate some books to the district today. He stated that PSEA-Mideast Region had an author, Michael Hall, at their offices recently and he donated copies of his books; one for each of the elementary schools. Mr. Laurie said he is happy to donate these books.

The Board and Dr. Goodin thanked him for the donation.

**XIV. ADJOURNMENT**

Mr. Pettit made a motion to adjourn and Mrs. Heine seconded it. The motion passed 8-0. The meeting adjourned at 8:55 p.m.

Mrs. Heine made a motion to reopen the meeting and Mr. Pettit seconded it. The motion passed 8-0 and the meeting was re-opened.

The Board discussed the alternatives for the June Board meeting as it is currently scheduled for June 25, 2018 but the budget cannot be voted on until June 28<sup>th</sup>. The Board indicated that their preference was to hold one meeting on June 28, 2018. Mr. DiBello polled the Board Members and it was determined that they will have the required 5 members present at the table and those that can will participate via Skype.

Mr. Pettit made a motion to cancel the Board Meeting that was scheduled for June 25, 2018 and reschedule it for June 28, 2018 and Mrs. Melton seconded it. The motion passed 8-0.

Mr. Fitzgerald noted that he would prefer that the meeting be advertised as a Special and Regular Meeting for June 28, 2018 since we are deviating from our standard regular meeting.

Mr. Heine made a motion to adjourn and Mr. Pettit seconded it. The motion passed 8-0. The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

**2018-2019 EXTRACURRICULAR CONTRACTS  
JUNE 2018**

	Contract Title	Season	Last	First	Stipend
1	Asst. Cross Country-Girls'-Grade 7/8	Fall	Amersbach	Courtney A.	\$3,681.91
2	Co-Ed Fitness Intramural # 14 - Grade 5-6	Spring	Ames	Megan	\$402.00
3	Co-Ed Fitness Intramural # 15 - Grade 5-6	Spring	Ames	Megan	\$402.00
4	Field Hockey Coach-HS	Fall	Anderson	Jennie	\$6,146.91
5	Reading Olympics – Evans Elementary	Spring	Angstadt	Adria	\$402.00
6	7 <sup>th</sup> Gr. Club #10	Winter	Baisch	Ashley E.	\$402.00
7	Middle Strings Ensemble - 7th & 8th Grades	Year	Baisch	Ashley E.	\$2,500.00
8	Detention Duty - Grades 5/6 & 7 (1/2 Contract)	Year	Baldan	Joseph J.	\$1,813.00
9	Co-Ed Fitness Intramural # 1 - Royersford	Fall	Baumgardner	Celeste D.	\$402.00
10	Co-Ed Fitness Intramural # 3 - Royersford	Spring	Baumgardner	Celeste D.	\$402.00
11	Reading Olympics – Royersford Elementary	Year	Baumgardner	Celeste D.	\$402.00
12	Safety Patrol Sponsor – Royersford Elementary	Year	Baumgardner	Celeste D.	\$585.00
13	Chess Club - IMS	Fall	Bean	Kevin M.	\$402.00
14	Detention Duty - Grades 5/6 & 7 (1/2 Contract)	Year	Bean	Kevin M.	\$1,813.00
15	Games Club-IMS	Winter	Bean	Kevin M.	\$402.00
16	Scoreboard Operator (as needed)	Year	Beard	Robert	\$50/game
17	Art Club-IMS	Fall	Beerer	Katherine J.	\$402.00
18	Art Club-IMS (1/2 Contract)	Winter	Beerer	Katherine J.	\$201.00
19	Guidance-Sec/Elem (1/2 Contract)- Dept. Chair	Year	Beideman	Kristin A.	\$2,097.00
20	Co-Ed Fitness Intramural # 16 - Grade 5-6	Spring	Belisario	Emily	\$402.00
21	Co-Ed Fitness Intramural # 17 - Grade 5-6	Spring	Belisario	Emily	\$402.00
22	Co-Ed Fitness Intramural # 20 - Grade 5-6	Spring	Belisario	Emily	\$402.00
23	Volunteer Assistant Football Coach - HS	Fall	Bergman	Dale	Volunteer
24	Soccer Coach - Girls'	Fall	Birnbrauer	Amanda V.	\$2,772.00
25	Commencement-HS	Spring	Blackledge	Danielle C.	\$1,471.00
26	S.A.D.D. Club Advisor-HS	Year	Blackledge	Danielle C.	\$402.00
27	Asst. Field Hockey Coach-HS	Fall	Bogus	Stacey	\$4,190.55
28	Powderpuff Football-Girls'-HS	Fall	Bogus	Stacey	\$678.00
29	Student Council-HS (9-12)	Year	Bogus	Stacey	\$1,471.00
30	Co-Ed Fitness Intramural # 13 - Grade 7	Fall	Bologa	Tara	\$402.00
31	Co-Ed Fitness Intramural # 16 - Grade 7	Fall	Bologa	Tara	\$402.00
32	Director of Intramurals-Grade 7 (1/2 contract)	Year	Bologa	Tara	\$1,125.50
33	Homework Club Advisor - IMS (1/2 Contract)	Year	Bologa	Tara	\$735.50
35	Kiwanis Builders' Club - Grade 7 (1/2 Contract)	Year	Bologa	Tara	\$552.00
34	SAP Building Coordinator – Grade 7	Year	Bologa	Tara	\$402.00
36	PEP Club Advisor-HS (1/2 Contract)	Year	Bowen	Melanie F.	\$201.00
37	Interact Club-HS	Year	Bowen	Melanie F.	\$402.00
38	Co-Ed Fitness Intramural # 3 - Grade 7	Spring	Bower	Melinda A.	\$402.00
39	Co-Ed Fitness Intramural # 6 - Grade 7	Winter	Bower	Melinda A.	\$402.00
40	8 <sup>th</sup> Gr. Club #3	Fall	Bowers	Todd G.	\$402.00
41	8 <sup>th</sup> Gr. Club #4	Spring	Bowers	Todd G.	\$402.00
42	Stage & Make-Up-Grades 7 & 8	Year	Bowers	Todd G.	\$1,873.00
43	TV Studio Coordinator, Grade 8	Year	Bowers	Todd G.	\$1,471.00
44	Volunteer Tennis Coach-Girls-HS	Fall	Bowers	Todd G.	Volunteer
45	Health Services- Dept. Chair (1/2 Contract)	Year	Bradfield	Cathy E.	\$1,934.00
46	Asst. Golf Coach-Girls'-HS	Fall	Brennan	John A.	\$3,592.00
47	Tennis Coach-Boys'-HS	Spring	Brennan	John A.	\$6,680.43
48	Ski Board Club-HS	Winter	Bright	Andrew	\$678.00
49	Athletic Event Supervisor-Winter-MS	Winter	Brobst	Bruce D.	\$1,181.00
50	Scoreboard Operator (as needed)	Year	Brobst	Bruce D.	\$50/game
51	Volleyball Intramural-HS	Fall	Brobst	Bruce D.	\$678.00
52	Ram Buddies-MS (1/2 Contract)	Year	Brooke	Krista M.	\$552.00
53	Fitness Room Supervisor-Spring-HS	Spring	Brubaker	Chadwin R.	\$679.00
54	Football Coach-HS	Fall	Brubaker	Chadwin R.	\$10,449.29
55	Asst. Golf Coach- Developmental Boys/Girls -HS	Fall	Butterweck	Daniel R.	\$4,771.07
56	8 <sup>th</sup> Gr. Club #5	Year	Caceres	Jill C.	\$402.00
57	Cross Country-Girls' (7/8th Grade)	Fall	Caldwell	David A.	\$3,979.44
58	9th Grade Basketball Coach-Girls'	Winter	Cappelletti	Matthew J.	\$4,526.00
59	Asst. Football Coach - (9th Grade)	Fall	Cappelletti	Matthew J.	\$4,785.68
60	7 <sup>th</sup> Gr. Club #9	Year	Carroll	Maria	\$402.00
61	Co-Ed Fitness Intramural # 4 - Upper Providence	Year	Cieszkowski	Katherine M.	\$402.00
62	Blue & Gold Director - Grade 8 (1/2 Contract)	Year	Cifelli	Alexander	\$936.50
63	Chorus - 7th & 8th Grade (1/2 Contract)	Year	Cifelli	Alexander	\$936.50

**2018-2019 EXTRACURRICULAR CONTRACTS  
JUNE 2018**

64	Director of the Spring Production - Musicales -HS	Spring	Cifelli	Alexander	\$5,760.00
65	Men's Choir Director - HS	Year	Cifelli	Alexander	\$1,560.00
66	8 <sup>th</sup> Gr. Club #10	Year	Cooper	Cynthia A.	\$402.00
67	Reading Olympics – Evans Elementary	Year	Cooper	Stephanie M.	\$402.00
68	Foreign Language- Dept. Chair	Year	Cope	Bruce A.	\$3,868.00
69	Asst. Football Coach - (9th Grade)	Fall	Corroplese	Shawn R.	\$5,024.97
70	Scoreboard Operator (as needed)	Year	Corroplese	Shawn R.	\$50/game
71	Kiwanis Builders' Club - IMS (1/2 Contract)	Year	Craig	Jessica M.	\$552.00
72	Reading Olympics – 5/6	Winter	Craig	Jessica M.	\$402.00
73	7 <sup>th</sup> Gr. Club #15	Spring	Crist	Barbara	\$402.00
74	Kiwanis Builders' Club - IMS (1/2 Contract)	Year	Crist	Barbara	\$552.00
75	Reading Olympics – 5/6	Winter	Crist	Barbara	\$402.00
76	Asst. Cheerleading-Fall-HS	Fall	Criswell	Jenelle E.	\$2,555.00
77	Science Olympics-Grade 7 (1/2 Contract)	Year	Croll	Elizabeth H.	\$552.00
78	5/6 Club #11	Winter	Cross	Jaime L.	\$402.00
79	5/6 Club #12 (1/2 Contract)	Winter	Cross	Jaime L.	\$201.00
80	Art Enrichment - HS	Year	Culp	Amy B.	\$402.00
81	Phys. Ed./Health- Dept. Chair	Year	Czapor	Kevin M.	\$4,194.00
82	Assistant Senior High Program Planner	Fall	Darrow	Jordan P.	\$2,215.00
83	Reading Olympics – 5/6	Winter	Davidheiser	Juliet R.	\$402.00
84	Yearbook - IMS	Year	Davidheiser	Juliet R.	\$1,471.00
85	Ram Buddies-HS	Year	DeLange	Karen M.	\$1,471.00
86	Lighting-HS (Both Fall & Spring Productions)	Year	Denning	Joshua C.	\$1,471.00
87	Class Advisor-Grade 9 - Reside in 9th Grade Center	Year	Dubbs	Valarie A.	\$1,471.00
88	SAP Building Coordinator – HS/9th	Year	Dubbs	Valarie A.	\$402.00
89	Co-Ed Fitness Intramural # 1 - Grade 8	Year	Ehnot	Jane D.	\$402.00
90	Co-Ed Fitness Intramural # 16 - Grade 8	Year	Ehnot	Jane D.	\$402.00
91	Co-Ed Fitness Intramural # 2 - Grade 8	Year	Ehnot	Jane D.	\$402.00
92	Co-Ed Fitness Intramural #3 - Grade 8	Year	Ehnot	Jane D.	\$402.00
93	Director of Intramurals-Grade 8	Year	Ehnot	Jane D.	\$2,251.00
94	7 <sup>th</sup> Gr. Club #12	Spring	Erb	Marilyn	\$402.00
96	Science Club Advisor-HS	Year	Eveland	James L.	\$402.00
95	8 <sup>th</sup> Gr. Club #6	Year	Ewing	Jasmine	\$402.00
97	Arboretum Club - HS	Year	Farischon	Jennifer M.	\$402.00
98	English- Dept. Chair	Year	Farischon	Jennifer M.	\$4,845.00
99	Safety Patrol Sponsor – Oaks Elementary	Year	Ferrer	Nancy K.	\$585.00
100	SAP Building Coordinator – 5/6	Year	Fleisher	Alisa D.	\$402.00
101	Robotics Club	Year	Flynn	Patricia A.	\$1,104.00
102	Friends in the Community-MS (1/3 Contract)	Year	Flynn	Patricia B.	\$368.00
104	Powderpuff Football-Girls'-HS	Fall	Frain	Adrian L.	\$678.00
103	Student Council-HS (9-12)	Year	Frain	Adrian L.	\$1,471.00
105	Soccer Coach-Boys'- 8th Grade	Fall	Frame	David J.	\$2,772.00
106	Math Club Advisor-HS	Year	Fritsch	Alexandra I.	\$402.00
107	7 <sup>th</sup> Gr. Club #6	Winter	Gabel	Kate E.	\$402.00
108	Student Council-Grade 7	Year	Gabel	Kate E.	\$1,471.00
109	Winter Play Director -Grade 8	Winter	Gabel	Kate E.	\$1,471.00
110	Co-Ed Fitness Intramural # 8 - Grade 5-6	Winter	Gebhard	Kathleen D.	\$402.00
111	Co-Ed Fitness Intramural # 7 - Grade 5-6	Winter	Gebhard	Kathleen D.	\$402.00
112	Assistant Play Director-HS (Fall)	Fall	German	Kelly L.	\$2,000.00
113	S.A.D.D. Club Advisor-HS	Year	German	Kelly L.	\$402.00
114	TV Studio Coordinator, Grade 7	Year	Glass	Patricia M.	\$1,471.00
115	Reading Olympics – Evans Elementary	Spring	Gnias	John A.	\$402.00
116	Majorette/Twirler Instructor - HS	Fall	Grauch	Lia M.	\$2,215.00
117	Co-Ed Fitness Intramural # 5 - Grade 8	Year	Greco	Jay N.	\$402.00
118	Asst. Field Hockey Coach-HS	Fall	Greene	Mallory	\$5,301.05
119	Fitness Room Supervisor-Winter-HS	Winter	Greene	Mallory R.	\$679.00
120	Volleyball Intramural-HS	Fall	Greene	Mallory R.	\$678.00
121	Commencement Speaker Coordinator-HS	Spring	Group	Mary Ann C.	\$402.00
122	Yearbook-Business Advisor-HS	Year	Group	Mary Ann C.	\$1,873.00
123	Soccer Coach-Girls'-HS	Fall	Hadadi	Mohammad	\$5,322.00
124	Gay-Straight Alliance Club Advisor	Year	Hafer	Rachelle	\$402.00
125	HS Club #30	Year	Hammond	Susan S.	Grant Funded
126	Co-Ed Fitness Intramural # 10 - Grade 8	Year	Harrison Jr.	Richard L.	\$402.00
127	Co-Ed Fitness Intramural # 11 - Grade 8	Year	Harrison Jr.	Richard L.	\$402.00

**2018-2019 EXTRACURRICULAR CONTRACTS  
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128	Co-Ed Fitness Intramural # 12 - Grade 8	Year	Harrison Jr.	Richard L.	\$402.00
129	Co-Ed Fitness Intramural # 13 - Grade 8	Year	Harrison Jr.	Richard L.	\$402.00
130	Co-Ed Fitness Intramural # 14 - Grade 8	Year	Harrison Jr.	Richard L.	\$402.00
131	Co-Ed Fitness Intramural # 15 - Grade 8	Year	Harrison Jr.	Richard L.	\$402.00
132	Co-Ed Fitness Intramural # 7 - Grade 8	Year	Harrison Jr.	Richard L.	\$402.00
134	Co-Ed Fitness Intramural # 8 - Grade 8	Year	Harrison Jr.	Richard L.	\$402.00
133	Co-Ed Fitness Intramural # 9 - Grade 8	Year	Harrison Jr.	Richard L.	\$402.00
135	SAP District Coordinator	Year	Herb	Khrystin-Jo	1,471.00
136	Co-Ed Fitness Intramural # 3 - Upper Providence	Year	Higgins	Christine M.	\$402.00
137	Co-Ed Fitness Intramural # 3 - Grade 5-6	Winter	Hill	Eric J.	\$402.00
138	Co-Ed Fitness Intramural # 4 - Grade 5-6	Winter	Hill	Eric J.	\$402.00
139	Volunteer Assistant Football Coach - HS	Fall	Hill	Eric J.	Volunteer
141	7 <sup>th</sup> Gr. Club #13	Winter	Hoinowski	Michael	\$402.00
142	Band Director-5th Grade	Year	Hoinowski	Michael	\$2,215.00
140	Band Director-6th Grade	Year	Hoinowski	Michael	\$2,215.00
143	Reading Olympics – Evans Elementary	Spring	Hollinger	Jessie L.	\$402.00
144	Scoreboard Operator (as needed)	Year	Hollingsworth, Jr.	Gerald A.	\$50/game
145	Asst. Golf Coach-Boys' HS	Fall	Hollingsworth, Jr.	Gerald A.	\$5,009.63
146	Ultimate Frisbee Club Advisor	Year	Horne	Rodger J.	\$402.00
147	Head Cheerleading- Fall-HS	Fall	Householder	Dawn M.	\$3,685.00
148	Guidance-Sec/Elem- Dept. Chair (.5 Contract)	Year	Hughes	John T.	\$2,097.00
149	German Club Advisor-HS	Year	Huss	Ingrid	\$402.00
150	9th Grade Field Hockey Coach	Fall	Iezzi	Lucinda J.	\$3,345.30
151	Co-Ed Fitness Intramural # 14 - Grade 7	Fall	Jarema	Matthew J.	\$402.00
152	Kiwanis Builders' Club - Grade 7 (1/2 Contract)	Year	Jarema	Matthew J.	\$552.00
153	Asst. Cross Country-Boys'-Grade 7/8	Fall	Jarema	Matthew J.	\$3,681.91
154	Ram Buddies-MS (1/2 Contract)	Year	Jeffers	Victoria L.	\$552.00
155	Instrumental Director (Marching, Winter Indoor, and Concert Bands)-MS	Year	Jennings	Krisnoel	\$5,498.00
156	Jazz Ensemble Director-MS	Year	Jennings	Krisnoel	\$4,735.00
157	Music- Dept. Chair	Year	Jennings	Krisnoel	\$4,194.00
158	HS Instrumental Director (Marching & Concert Bands)	Year	Jones	Seth	\$9,273.18
159	Jazz Ensemble Director-HS	Spring	Jones	Seth	\$4,735.00
160	Cultural Awareness Club-HS	Year	Karalius	Victoria L.	\$402.00
161	Intermediate/Middle Strings Ensemble - 5th Grade	Year	Katzianer	Kristen K.	\$2,215.00
162	Intermediate/Middle Strings Ensemble - 6th Grade	Year	Katzianer	Kristen K.	\$2,215.00
163	Reading Olympics - Royersford Elementary	Year	Kehl	Carrie A.	\$402.00
164	Co-Ed Fitness Intramural # 8 - Grade 7	Winter	Kenney	Joan E.	\$402.00
165	Friends in the Community-MS (1/3 Contract)	Year	Kenney	Joan E.	\$368.00
166	Scoreboard Operator (as needed)	Year	Kenney	Joan E.	\$50/game
167	7th, 8th, & 9th Grade Wrestling Coach	Winter	Kerkusz	Jason A.	\$4,526.00
168	8 <sup>th</sup> Gr. Club #1	Fall	Kerkusz	Jason A.	\$402.00
169	8 <sup>th</sup> Gr. Club #2	Spring	Kerkusz	Jason A.	\$402.00
170	9th Grade Football Coach- Head	Fall	Kerkusz	Jason A.	\$7,568.33
171	Art Consultant - Gr. 8	Year	Kerkusz	Jason A.	\$936.50
172	Co-Ed Fitness Intramural # 4 - Grade 8	Year	Kerkusz	Jason A.	\$402.00
173	Co-Ed Fitness Intramural # 6 - Grade 8	Year	Kerkusz	Jason A.	\$402.00
174	Reading Olympics – 5/6	Winter	Kirby	Yvonne N.	\$402.00
175	7 <sup>th</sup> Gr. Club #1	Fall	Kissel	Brent E.	\$402.00
176	7 <sup>th</sup> Gr. Club #2	Winter	Kissel	Brent E.	\$402.00
177	7 <sup>th</sup> Gr. Club #3	Spring	Kissel	Brent E.	\$402.00
179	Art Consultant - Gr. 7	Year	Kissel	Brent E.	\$936.50
181	Soccer Coach-Boys'-HS	Fall	Kissel	Brent E.	\$5,322.00
178	Chorus-Grade 6- IS	Year	Koss	Susan M.	\$2,215.00
180	5/6 Club #15	Spring	Kraeer	Brian J.	\$402.00
182	Field Hockey Coach (7th Grade)	Fall	Kramer	Christine M.	\$2,772.00
183	Spring Play Director-Grade 7	Spring	Kramer	Christine M.	\$1,471.00
184	Yearbook- Grade 7 (1/2 Contract)	Year	Kramer	Christine M.	\$735.50
185	Art Club-IMS	Fall	Kramer-Zabrecchi	Cheryl A.	\$402.00
186	Art Club-IMS (1/2 Contract)	Winter	Kramer-Zabrecchi	Cheryl A.	\$201.00
187	Asst. Cross Country Coach-HS	Fall	Kraynak	John	\$3,991.00
188	Chess Club-HS (1/2 Contract)	Year	Landis	Doug W.	\$201.00
189	Fellowship of Christian Athletes Club Advisor (1/2 Contract)	Year	Landis	Doug W.	\$201.00
190	Scoreboard Operator (as needed)	Year	Landis	Doug W.	\$50/game
191	Class Advisor-Grade 12 -HS	Year	Landis	Doug W.	\$1,873.00



**2018-2019 EXTRACURRICULAR CONTRACTS  
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192	Ireland Trip Coordinator	Year	Landis	Doug W.	\$1,104.00
193	Book Club - HS	Year	Lawrence	Rachel	\$402.00
194	Volleyball Coach - Girls' (8th Grade)	Fall	Lawrence	Rachel	\$3,186.00
195	Golf Coach-HS - Girls'	Fall	Lebow	Patricia	\$6,362.32
196	Asst. Volleyball Coach-Girls'- HS	Fall	Lemuell	Nicholas C.	\$4,391.00
198	Set Designer -All Productions-HS (1/2 Contract)	Fall	Love, Jr.	Richard M.	\$800.00
197	Asst. Soccer Coach-Boys'-HS	Fall	Lush	Cory A.	\$3,991.00
199	Band Front Visual Facilitator-HS	Fall	Marone	Danielle M.	\$3,197.00
200	Basketball Coach-Girls' (8th Grade)	Winter	Mast	Jeffrey J.	\$3,679.83
201	Golf Coach-HS - Boys'	Fall	Mast	Jeffrey J.	\$6,680.43
204	Academic Decathlon Coach-HS	Winter	McAnallen	Erin J.	\$1,028.00
202	Basketball Coach-Girls'-HS	Winter	McDaniel	Michael P.	\$6,705.30
205	Honors Orchestra Director - HS	Year	McGranahan	Emily C.	\$2,215.00
203	Montgomery County Honors Strings Director	Fall	McGranahan	Emily C.	\$1,170.00
206	String Ensemble Director - HS	Year	McGranahan	Emily C.	\$2,215.00
207	Co-Ed Fitness Intramural # 2 - Evans	Fall	McNeil Murphy	Laura	\$402.00
208	Co-Ed Fitness Intramural # 4 - Evans	Spring	McNeil Murphy	Laura	\$402.00
209	Health Services- Dept. Chair (1/2 Contract)	Year	McNeil Murphy	Laura	\$1,934.00
210	Volleyball Coach-Girls'-HS	Fall	McNulty	Joshua R.	\$6,761.37
211	Fitness Room Supervisor-Spring-HS	Spring	Mich, Jr.	James E.	\$679.00
212	Asst. Football Coach-HS	Fall	Mich, Jr.	James E.	\$9,462.75
213	Co-Ed Fitness Intramural # 2 - Royersford	Fall	Michener	Lisa M.	\$402.00
214	Co-Ed Fitness Intramural # 4 - Royersford	Spring	Michener	Lisa M.	\$402.00
215	Assistant Athletic Director-7-12	Year	Miscavage	Daniel A.	\$10,010.39
216	Game Announcer (as needed)	Year	Miscavage	Daniel A.	\$50/game
217	Athletic/Activity Business Liaison-7-12	Year	Miscavage	Joseph A.	\$5,694.15
218	Scoreboard Operator (as needed)	Year	Miscavage	Joseph A.	\$50/game
219	Choreographer Spring Musical - HS	Spring	Miscavage	Susan C.	\$3,000.00
220	Safety Patrol Sponsor – Spring City Elementary	Year	Moran	Jennifer	\$585.00
221	Asst. Football Coach 7/8th Grade	Fall	Morgan	Mark M.	\$5,024.97
222	Reading Olympics – Upper Providence Elementary	Year	Mountz	Daniel P.	\$402.00
223	5/6 Club #13	Winter	Moyer	Jeffrey S.	\$402.00
224	Co-Ed Fitness Intramural # 10 - Grade 5-6	Winter	Moyer	Jeffrey S.	\$402.00
225	Co-Ed Fitness Intramural # 9 - Grade 5-6	Winter	Moyer	Jeffrey S.	\$402.00
226	Director of Intramurals-Grades 5/6	Year	Moyer	Jeffrey S.	\$2,251.00
227	WSFR-TV Club Advisor-HS (1/2 Contract)	Year	Murgia	Cheryl B.	735.50
228	Head Cheerleading Fall-8th Grade	Fall	Needles	Joy S.	\$1,875.00
229	Head Cheerleading Winter-8th Grade	Winter	Needles	Joy S.	\$1,875.00
230	Play Director-HS (Fall)	Fall	Oblak	Aimee M.	\$4,000.00
231	Sound Production -HS (Both Fall & Spring Productions) (1/2 Contract)	Fall	Oblak	Aimee M.	\$735.50
232	Special Education- Dept. Chair	Year	Oblak	Aimee M.	\$4,845.00
233	Theater Business Manager-HS	Year	Oblak	Aimee M.	\$1,873.00
234	Media- Dept. Chair	Year	O'Brien	Barbara C.	\$3,868.00
235	Chorus & Concert Choir Director - HS	Year	O'Dea	Yvonne L.	\$1,560.00
236	Competition Vocal Ensemble Director - HS	Year	O'Dea	Yvonne L.	\$4,680.00
237	Select Vocal Ensemble Director - HS	Year	O'Dea	Yvonne L.	\$1,560.00
238	Women's Choir Director - HS	Year	O'Dea	Yvonne L.	\$1,560.00
239	Yearbook - IMS	Year	O'Drain	Mari J.	\$1,471.00
240	8 <sup>th</sup> Gr. Club #7	Year	Okonski	Christopher	\$402.00
241	8 <sup>th</sup> Gr. Club #9	Year	Okonski	Christopher	\$402.00
242	Detention Duty-HS	Year	O'Toole	Tara L.	\$3,626.00
243	Science- Dept. Chair	Year	Parker	Karen F.	\$4,845.00
244	Co-Ed Fitness Intramural # 11 - Grade 5-6	Fall	Parsia	Amy L.	\$402.00
245	Reading Olympics - Upper Providence Elementary	Year	Pence	David R.	\$402.00
246	Blue & Gold Director - Grade 8 (1/2 Contract)	Year	Perry	Joseph	\$936.50
247	Chorus - 7th & 8th Grade (1/2 Contract)	Year	Perry	Joseph	\$936.50
248	HS Assistant Marching Band Director	Fall	Perry	Joseph	\$5,498.00
249	Reading Olympics-Grade 7	Winter	Pinard	Sarah	\$1,104.00
250	Asst. Colorguard Coach - Fall - Grades 7 & 8	Fall	Platchek	Dawn E.	\$1,104.00
251	Co-Ed Fitness Intramural # 1 - Evans	Fall	Polsz	Jody L.	\$402.00
252	Co-Ed Fitness Intramural # 3 - Evans	Spring	Polsz	Jody L.	\$402.00
253	Co-Ed Fitness Intramural # 5 - Grade 5-6	Winter	Powers, III	John B.	\$402.00
254	Co-Ed Fitness Intramural # 6 - Grade 5-6	Winter	Powers, III	John B.	\$402.00
255	HS Club #28	Year	Purdy	Alynn L.	Grant Funded
256	Co-Ed Fitness Intramural # 18 - Grade 5-6	Spring	Quigley	Melissa M.	\$402.00

**2018-2019 EXTRACURRICULAR CONTRACTS  
JUNE 2018**

257	Co-Ed Fitness Intramural # 19 - Grade 5-6	Spring	Quigley	Melissa M.	\$402.00
258	Interact Club-HS	Year	Quinby	Julie C.	\$402.00
259	PEP Club Advisor-HS (1/2 Contract)	Year	Quinby	Julie C.	\$201.00
260	Mathematics- Dept. Chair	Year	Ramil	Allison	\$4,845.00
261	Co-Ed Fitness Intramural # 10 - Grade 7	Winter	Reagan	Todd M.	\$402.00
262	Co-Ed Fitness Intramural # 4 - Grade 7	Spring	Reagan	Todd M.	\$402.00
263	Co-Ed Fitness Intramural # 9 - Grade 7	Winter	Reagan	Todd M.	\$402.00
264	Director of Intramurals-Grade 7 (1/2 contract)	Year	Reagan	Todd M.	\$1,125.50
265	Game Announcer (as needed)	Year	Reagan	Todd M.	\$50/game
266	Scoreboard Operator (as needed)	Year	Reagan	Todd M.	\$50/game
267	Tennis Coach-Girls'-HS	Fall	Reagan	Todd M.	\$6,680.43
268	Tech Ed.- Dept. Chair	Year	Reichwein	Alison L.	\$3,868.00
269	Asst. Tennis Coach-Boys'-HS	Spring	Rendick	Ryan G.	\$3,771.60
270	Co-Ed Fitness Intramural # 11 - Grade 7	Fall	Rendick	Ryan G.	\$402.00
271	Co-Ed Fitness Intramural # 15 - Grade 7	Winter	Rendick	Ryan G.	\$402.00
272	Co-Ed Fitness Intramural # 17 - Grade 7	Spring	Rendick	Ryan G.	\$402.00
273	Co-Ed Fitness Intramural # 2 - Grade 7	Fall	Rendick	Ryan G.	\$402.00
274	Science Olympics-Grade 7 (1/2 Contract)	Year	Rendick	Ryan G.	\$552.00
275	Ski Board Club-HS	Winter	Rendick	Ryan G.	\$678.00
276	Asst. Tennis Coach-Girls'-HS	Fall	Rendick	Ryan G.	\$3,771.60
277	Fitness Room Supervisor-Fall-HS	Fall	Rhodenbaugh, Jr.	Gary W.	\$679.00
278	Class Advisor-Grade 12 -HS	Year	Ricci	Dianne H.	\$1,873.00
279	French Club Advisor-HS	Year	Richardson	Ann	\$402.00
280	Athletic Event Supervisor-Fall-MS	Fall	Rinehimer	Jeffrey W.	\$1,240.05
281	Athletic Event Supervisor-Spring-MS	Spring	Rinehimer	Jeffrey W.	\$1,240.55
282	S.A.D.D. Club Advisor-HS	Year	Ritter	Jaclyn M.	\$402.00
283	Co-Ed Fitness Intramural # 13 - Grade 5-6	Spring	Rivera	Tamura J.	\$402.00
284	Student Council-Grade 8	Year	Robison	Ryan M.	\$1,471.00
285	National Honor Society Advisor-HS	Year	Rogers	Gerard B.	\$1,104.00
286	Co-Ed Fitness Intramural # 12 - Grade 5-6	Fall	Romano	Tina	\$402.00
287	WSFR-TV Club Advisor-HS (1/2 Contract)	Year	Rothermel	Andrew T.	\$735.50
288	Festival of Arts Coordinator - HS (1/2 Contract)	Spring	Rudloff	Corrine P.	\$552.00
289	Yearbook-Literary Advisor-HS	Year	Rudloff	Corrine P.	\$3,626.00
290	Detention Duty-Grade 8	Year	Ruppel	Brandon D.	\$3,626.00
291	Yearbook- Grade 8	Year	Ruppel	Brandon D.	\$1,471.00
292	Reading Olympics - Royersford Elementary	Year	Rusinski	Jessica A.	\$402.00
293	Co-Ed Fitness Intramural # 1 - Upper Providence	Year	Saylor	Kristen M.	\$402.00
294	Co-Ed Fitness Intramural # 2 - Upper Providence	Year	Saylor	Kristen M.	\$402.00
295	Business Ed.- Dept. Chair	Year	Scheck	Jamie J.	\$3,868.00
296	Asst. Football Coach-HS	Fall	Schein	Steve	\$9,462.75
297	Senior High Percussion Technician	Fall	Schury	Jessica L.	\$1,698.00
298	Chorus-Grade 5-IS	Year	Seislove	Bevin A.	\$2,215.00
299	Football Coach (7th Grade)	Fall	Seislove	Timothy J.	\$6,553.59
300	Wrestling Coach-HS	Winter	Seislove	Timothy J.	\$9,648.28
301	Library Club/Reading Olympics	Year	Shaw	Heather L.	\$402.00
302	5/6 Club #10	Fall	Sheehan	Mary E.	\$402.00
303	5/6 Club #12 (1/2 Contract)	Winter	Sheehan	Mary E.	\$201.00
304	Asst. Volleyball Coach-Girls'- HS	Fall	Shields	Elizabeth	\$4,391.00
305	9th Grade Basketball Coach-Boys'	Winter	Siuchta	Michael	\$4,752.30
306	Reading Olympics-Grade 8	Year	Skrzat	Maria Elena	\$1,104.00
307	7 <sup>th</sup> Gr. Club #11	Winter	Snelling	Deanne L.	\$402.00
308	7 <sup>th</sup> Gr. Club #7	Spring	Snelling	Deanne L.	\$402.00
309	School Newspaper-Grade 7	Year	Snelling	Deanne L.	\$1,471.00
310	Asst. Football Coach 7/8th Grade	Fall	Souder	Ryan N.	\$3,603.00
311	Asst. Tennis Coach-Girls'-HS	Fall	Staino	Devon L.	\$4,771.07
312	Co-Ed Fitness Intramural # 5 - Grade 7	Spring	Staino	Devon L.	\$402.00
313	Track Coach Boys' & Girls'-Winter-HS	Winter	Stauffer	Danielle L.	\$9,648.28
314	Head Cheerleading Fall-7th Grade	Fall	Stokley	Jennie C.	\$1,875.00
315	Head Cheerleading Winter-7th Grade	Winter	Stokley	Jennie C.	\$1,875.00
316	Art Consultant - Digital Graphic Artist HS	Year	Strickler	Chadwick A.	\$1,873.00
320	Art- Dept. Chair	Year	Strickler	Chadwick A.	\$4,194.00
319	Asst. Football Coach-HS	Fall	Strickler	Chadwick A.	\$9,462.79
317	Fellowship of Christian Athletes Club Advisor (1/2 Contract)	Year	Strickler	Chadwick A.	\$201.00
318	Festival of Arts Coordinator - HS (1/2 Contract)	Spring	Strickler	Chadwick A.	\$552.00
321	9th Grade Baseball Coach	Spring	Swavely	Adam	\$4,231.80

**2018-2019 EXTRACURRICULAR CONTRACTS  
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322	Basketball Coach-Boys'-HS	Winter	Talley	Christopher R.	\$6,705.30
323	Asst. Football Coach 7/8th Grade	Fall	Tatum	Brian R.	\$3,603.00
324	Basketball Coach-Girls' (7th Grade)	Winter	Templeton	Mark E.	\$4,231.80
325	Chess Club-HS (1/2 Contract)	Year	Tier	Nicholas A.	\$201.00
326	Scoreboard Operator (as needed)	Year	Tier	Nicholas A.	\$50/game
327	Social Studies- Dept. Chair	Year	Tier	Nicholas A.	\$4,845.00
328	Scoreboard Operator (as needed)	Year	Toback	Sarah	\$50/game
329	Percussion Coordinator - Grade 7 & 8	Fall	Tobin	Frank J.	\$2,215.00
330	HS Club #29	Year	Tollefson	Laura L.	\$402.00
331	Ramoirs Advisor-HS	Year	Tollefson	Laura L.	\$585.00
332	Spanish Club - HS	Year	Tornambe	Lydia J.	\$402.00
333	Asst. Cross Country Coach-HS	Fall	Varady	Matthew J.	\$3,991.00
334	Asst. Soccer Coach-Girls' -HS	Fall	Waller	Peter S.	\$3,991.00
335	Reading Olympics - Royersford Elementary	Year	Walsh	Katelyn M.	\$402.00
336	FCS Advisor-HS	Year	Ward	Diana M.	\$402.00
337	Family & Consumer Science- Dept. Chair	Year	Ward	Diana M.	\$3,868.00
338	Co-Ed Fitness Intramural # 12 - Grade 7	Fall	Ward	Rose M.	\$402.00
339	Co-Ed Fitness Intramural # 7 - Grade 7	Winter	Ward	Rose M.	\$402.00
340	Co-Ed Fitness Intramural #1 - Grade 7	Fall	West	Cheryl A.	\$402.00
341	Homework Club Advisor - Grade 7 (1/2 Contract)	Year	West	Cheryl A.	\$735.50
342	Spring Play Director-Grade 8	Spring	West	Cheryl A.	\$1,471.00
343	Winter Play Director-Grade 7	Winter	West	Cheryl A.	\$1,471.00
344	Yearbook- Grade 7 (1/2 Contract)	Year	West	Cheryl A.	\$735.50
345	Safety Patrol Sponsor – Limerick Elementary	Year	Williams	Kristin K.	\$585.00
346	Volleyball Coach-Girls'	Fall	Windbeck	Amanda	\$3,186.00
347	7 <sup>th</sup> Gr. Club #4	Winter	Yura-Brown	Jaclyn	\$402.00



# SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

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## ADMINISTRATION

Dr. David R. Goodin  
Superintendent

Dr. Allyn J. Roche  
Assistant Superintendent

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## BOARD OF DIRECTORS

Thomas J. DiBello  
Board President

Dawn R. Heine  
Board Vice President

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Region I

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Region I

Clinton L. Jackson  
Region II

Christina F. Melton  
Region III

Bernard F. Pettit  
Region I

Colleen Zasowski  
Region II

## RESOLUTION 2018-31 2018-2019 BUDGET ADOPTION SPRING-FORD AREA SCHOOL DISTRICT

**WHEREAS**, under the terms of 24 P.S. §6-687 and 53 P.S. §6926.312 the Spring-Ford Area School District (the "District") is required to adopt an annual budget for the 2018-2019 school year ("2018-2019 budget") no later than June 30, 2018; and

**WHEREAS**, the District previously adopted a preliminary budget for the 2018-2019 school year on January 22, 2018 as required by 53 P.S. §6925.311 and a proposed final 2018-2019 budget on May 29, 2018 (no less than 30 days prior to adopting final budget) as required by 24 P.S. §6-687; and

**WHEREAS**, the District has made the proposed 2018-2019 budget available for inspection at the District's business office and on the District's web site since at least June 8, 2018 for at least twenty days; and

**WHEREAS**, the District advertised its intent to adopt the 2018-2019 budget on or before June 18, 2018, which is at least ten days prior to the date of adoption; and

**WHEREAS**, said 2018-2019 budget is attached hereto and made a part hereof; and

**WHEREAS**, pursuant to 24 P.S. §6-672.1, as the District lies in more than one county, the 2018-2019 budget reflects a tax rate that is equalized between the District's two counties through a means adopted by the District in May 1999 to permit a uniform millage rate for the entire district; and

**WHEREAS**, the District has set the millage rate necessary to fund this budget at an equalized 26.8599 mills (a copy of the calculations to reach this millage rate appears in the RETR section of the 2018-2019 budget); and

**WHEREAS**, the above millage increase does not exceed the District's index (with allowable exceptions) as certified by the Secretary of the Department of Education (the "Secretary") pursuant to 24 P.S. §6926.302 as increased by the District requested exceptions approved by the Secretary; and

**WHEREAS**, the District also wishes to reenact and reaffirm those other taxes previously levied pursuant to the Local Tax Enabling Act, 53 P.S. §6901, et. seq. ("LTEA") at the same rate as levied in the prior school year. Such taxes include, but are not limited to, earned income tax and real estate transfer tax; and

**WHEREAS**, the District approved Resolution 2012/13 in June 2012, allowing the ability to pay Real Estate Taxes in 3 equal installments by established dates to particular qualified taxpayers (excluding any interims or delinquent school property taxes), and

**NOW THEREFORE**, intending to be legally bound, the Board of School Directors of the Spring-Ford Area School District (the "Board") hereby resolved this 28th Day of June 2018 as follows:

1. The above referenced recitals are herein incorporated by reference and made a part hereof as if fully set forth, herein.
2. The 2018-2019 Budget, as attached, is hereby adopted by the Board along with the millage as set forth, therein.
3. The Board's action of May 1999 in determining a means to equalize property tax rates for properties in Chester County and Montgomery County is reaffirmed.
4. The Board's action of June 2012 allowing school Real Estate Taxes to be paid in installments to particular qualified taxpayers is reaffirmed.
5. The Board also re-affirms for the 2018-2019 school year the prior levy of taxes imposed pursuant to the LTEA, as well as any other prior lawfully imposed taxes, without limitation, at the same rate as previously levied.

BY: \_\_\_\_\_  
Dawn R. Heine  
Board Vice President  
June 28, 2018

BY: \_\_\_\_\_  
Diane M. Fern  
Board Secretary  
June 28, 2018



# SPRING-FORD AREA SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

857 SOUTH LEWIS ROAD, ROYERSFORD, PA 19468

## ADMINISTRATION

Dr. David R. Goodin  
Superintendent

Dr. Allyn J. Roche  
Assistant Superintendent

## BOARD OF DIRECTORS

Thomas J. DiBello  
Board President

Dawn R. Heine  
Board Vice President

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Region II

Christina F. Melton  
Region III

Bernard F. Pettit  
Region I

Colleen Zasowski  
Region II

## RESOLUTION 2018-32

### SPRING-FORD AREA SCHOOL DISTRICT

#### 2018-2019 Homestead and Farmstead Exclusion Resolution

**WHEREAS**, the Pennsylvania Department of Education (the "Department") has certified that, pursuant to Special Session Act 1 of 2006 (the "Taxpayer Relief Act" or Act 1), section 505(a)(4), that it will distribute funds during the 2018-2019 school year to the Spring-Ford Area School District (the "District") for property tax relief; and

**WHEREAS**, the Department's certification indicates it will give the District \$2,480,937.18 comprised of \$2,000,802.71 from the property tax relief formula and \$480,134.47 in Sterling Act reimbursements, which have both been prorated based on the total funds available for tax relief; and

**WHEREAS**, funds will be available during the 2018-2019 school year for real estate reduction as a result of undistributed funds from the property tax reduction funds received in 2017-2018 in the amount of \$1,275.48.

**WHEREAS**, total funds to be distributed during the 2018-2019 school year for real estate reduction will be \$2,482,212.66.

**WHEREAS**, the Montgomery County and Chester County assessor's office has certified, as required by Act 1 § 341(g)(3), the specific properties within the District that have been approved as Homesteads and Farmsteads within the District. Within that certification there are 12,325 approved Homesteads and 17 approved Farmsteads; and

**WHEREAS**, pursuant to Act 1 § 341, the District is required to designate the Homestead exclusion and to designate the Farmstead exclusion no later than the last day prior to the beginning of the year for which the exclusions will apply, and for budget year 2018-2019 that date will be June 30, 2018; and

**WHEREAS**, the Homestead exclusion and the Farmstead exclusion set by the District are each fixed dollar amounts that may not exceed one-half the median assessment on approved Homestead properties within the District as of the date of the county's certification and shall only apply to calculation of District property taxes; and

**WHEREAS**, pursuant to 53 Pa.C.S.A. § 8585, the Farmstead exclusion may be equal to or less than the Homestead exclusion, but may not be greater than the Homestead exclusion; and

**WHEREAS**, a mechanism exists in Act 1, Chapter 9 for the District to reject property tax reduction allocations subject only to voter approval through a referendum; and

**NOW, THEREFORE**, the Board of School Directors of the Spring-Ford Area School District (the "Board") hereby **RESOLVES** as follows:

1. On its own behalf and on behalf of the District's approved homestead and farmstead owners, the Board accepts all property tax allocations and earned income tax reimbursements offered to the District pursuant to Act 1 and declares it will not seek to reject any such funds as permitted under Act 1, Chapter 9.
2. In order to utilize, as directed in Act 1, the Certified Funds for property tax relief, the District resolves to set the maximum property tax reductions for its approved Homestead properties at \$201.36 and the maximum property tax reductions for its approved Farmstead properties shall be the same amount as the Homestead properties.
3. In the 2018-2019 school year, the real estate tax rate for the District is 26.8599 mills.
4. Using the District's millage rate, converting the maximum tax reduction for Homesteads and Farmsteads yields a \$7,497.00 calculated Homestead exclusion and Farmstead exclusion.
5. Therefore, the Board hereby sets the exclusion from assessed value for school property tax purposes of each approved Homestead and Farmstead at \$7,497.00 which is less than half the median assessed value of approved Homestead properties within the District.
6. Where the assessor has approved a property as both a Homestead and Farmstead, the property will receive multiple exclusions, however, whether eligible for multiple exclusions or not, no property may exclude an amount from its assessment greater than the assessed value of the property.
7. The exclusions will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.
8. Pursuant to 53 Pa.C.S.A. § 8584, any property, which loses its approval as a Homestead or Farmstead after the beginning of the District's budget year, shall be taxed from that point at the full assessed value without exclusion, and shall receive an interim tax bill reflecting the balance due.
9. Any funds received from the Department by the District to fund exclusions where the funds are unused due to exclusions lost on or after July 1, 2018 shall be held by the District and added to the funds used for exclusions in the following budget year.

Resolution approved by the Board of School  
Directors of the Spring-Ford Area School  
District on June 28, 2018

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Dawn R. Heine  
Vice President

\_\_\_\_\_ Yes / \_\_\_\_\_ No

# SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: NONDISCRIMINATION IN  
SCHOOL AND CLASSROOM  
PRACTICES

ADOPTED: March 25, 1991

REVISED: February 22, 2011

**REVIEWED: May 14, 2018**

<p>1. Authority</p>	<p>103. NONDISCRIMINATION IN SCHOOL AND CLASSROOM PRACTICES</p> <p>The Board declares it to be the policy of this district to provide an equal opportunity for all students to achieve their maximum potential through the programs offered in the schools without discrimination on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability. [1] [2] [3] [4] [5] [6] [7] [8] [9] [10] [11] [12] [13] [14] [15] [16] [17] [18] [19] [20]</p> <p>The district strives to maintain a safe, positive learning environment for all students that is free from discrimination. Discrimination is inconsistent with the educational and programmatic goals of the district and is prohibited on school grounds, at school-sponsored activities and on any conveyance providing transportation to or from a school entity or school-sponsored activity.</p> <p>The district shall provide to all students, without discrimination, course offerings, counseling, assistance, services, employment, athletics and extracurricular activities. The district shall make reasonable accommodations for identified physical and mental impairments that constitute handicaps and disabilities, consistent with the requirements of federal and state laws and regulations.</p> <p>The Board encourages students and third parties who believe they or others have been subject to discrimination to promptly report such incidents to designated employees, even if some elements of the related incident took place or originated away from school grounds, school activities or school conveyances.</p> <p>The Board directs that verbal and written complaints of discrimination shall be investigated promptly, and appropriate corrective or preventative action be taken when allegations are substantiated. The Board directs that any complaint of discrimination brought pursuant to this policy shall also be reviewed for conduct which may not be proven discriminatory under this policy but merits review and possible action under other Board policies.</p> <p><u>Confidentiality</u></p> <p>Confidentiality of all parties, witnesses, the allegations, the filing of a complaint and</p>
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<p>2. Definitions</p>	<p>the investigation shall be handled in accordance with this policy and the district's legal and investigative obligations.</p> <p><u>Retaliation</u></p> <p>The Board prohibits retaliation against any person for making a report of discrimination or participating in a related investigation or hearing, or opposing practices the person reasonably believes to be discriminatory. A complaint of retaliation shall be handled in the same manner as a complaint of discrimination.</p> <p><u>Discriminatory Harassment</u></p> <p>Harassment by students, employees or third parties on the basis of race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy, handicap/disability or for participation in reports or investigations of alleged discrimination is a form of discrimination and is subject to this policy. A person who is not necessarily an intended victim or target of such harassment but is adversely affected by the offensive conduct may file a report of discrimination on his/her own behalf. [21][22][23][24][25][26]</p> <p>For purposes of this policy, harassment shall consist of unwelcome conduct such as graphic, written, electronic, verbal or nonverbal acts including offensive jokes, slurs, epithets and name-calling, ridicule or mockery, insults or put-downs, offensive objects or pictures, physical assaults or threats, intimidation, or other conduct that may be harmful or humiliating or interfere with a person's school or school-related performance and which relates to an individual's or group's race, color, age, creed, religion, sex, sexual orientation, ancestry, national origin, marital status, pregnancy or handicap/disability when such conduct is:</p> <ul style="list-style-type: none"> <li>• Sufficiently severe, persistent or pervasive; and</li> <li>• A reasonable person in the complainant's position would find that it creates an intimidating, threatening or abusive educational environment such that it deprives or adversely interferes with or limits an individual or group of the ability to participate in or benefit from the services, activities or opportunities offered by a school.</li> </ul> <p><u>Sexual Harassment</u></p> <p>Sexual harassment is a form of discrimination on the basis of sex and is subject to this policy.</p> <p>For purposes of this policy, sexual harassment shall consist of unwelcome sexual advances; requests for sexual favors; and other inappropriate verbal, nonverbal,</p>
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<p>3. Delegation of Responsibility</p>	<p>written, graphic or physical conduct of a sexual nature when:</p> <ul style="list-style-type: none"> <li>• Submission to such conduct is made explicitly or implicitly a term or condition of a student's status in any educational or other programs offered by a school; or</li> <li>• Submission to or rejection of such conduct is used as the basis for educational or other program decisions affecting a student; or</li> <li>• Such conduct deprives a student or group of individuals of educational aid, benefits, services or treatment; or</li> <li>• Such conduct is sufficiently severe, persistent or pervasive that a reasonable person in the complainant's position would find that it unreasonably interferes with the complainant's performance in school or school-related programs, or otherwise creates an intimidating, hostile, or offensive school or school-related environment such that it unreasonably interferes with the complainant's access to or participation in school or school-related programs.</li> </ul> <p>Federal law declares sexual violence a form of sexual harassment. Sexual violence means physical or sexual acts perpetrated against a person's will or where a person is incapable of giving consent due to the victim's use of drugs or alcohol. An individual may also be unable to give consent due to an intellectual or other disability. Sexual violence includes but is not limited to rape, sexual assault, sexual battery and sexual coercion.</p> <p>In order to maintain a program of nondiscrimination practices that is in compliance with applicable laws and regulations, the Board designates the Human Resources Director as the district's Compliance Officer. All nondiscrimination notices or information shall include the position, office address, telephone number and email address of the Compliance Officer.</p> <p>The Compliance Officer shall publish and disseminate this policy and complaint procedure at least annually to students, parents/guardians, employees and the public to notify them of where and how to initiate complaints under this policy.</p> <p><b>Following the completion of any applicable investigations and appeals as noted in the below Appeals Procedures, the Compliance Officer shall promptly report to the school board any credible violations that may lead to criminal charges and/or legal action against the school district.</b></p> <p>The Compliance Officer is responsible to ensure adequate nondiscrimination procedures are in place, to recommend new procedures or modifications to procedures and to monitor the implementation of the district's nondiscrimination procedures in the following areas:</p>
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	<ul style="list-style-type: none"> <li>• Curriculum and Materials - Review of curriculum guides, textbooks and supplemental materials for discriminatory bias.</li> <li>• Training - Provision of training for students and staff to prevent, identify and alleviate problems of discrimination.</li> <li>• <b>The Compliance Officer is responsible to communicate to the school board on a yearly basis a report excluding names or any personal identifiable information of all investigations regarding any claimed violations of this policy that were a part of the reports to the Office of Civil Rights; thereby listing the nature of each issue and how it was resolved or if it remains active.</b></li> <li>• Resources - Maintain and provide information to staff on resources available to alleged victims in addition to the school complaint procedure, such as making reports to the police, available assistance from domestic violence or rape crisis programs and community health resources including counseling resources.</li> <li>• Student Access - Review of programs, activities and practices to ensure that all students have equal access and are not segregated except when permissible by law or regulation.</li> <li>• District Support - Assurance that like aspects of the school program receive like support as to staffing and compensation, facilities, equipment, and related areas.</li> <li>• Student Evaluation - Review of tests, procedures, and guidance and counseling materials for stereotyping and discrimination.</li> <li>• Complaints - Monitor and provide technical assistance to building principals or designee in processing complaints.</li> </ul> <p>The building principal or designee shall be responsible to promptly complete the following duties upon receipt of a report of discrimination or retaliation from a student, employee or third party:</p> <ul style="list-style-type: none"> <li>• If the building principal is the subject of the complaint, refer the student to the Compliance Officer to carry out these responsibilities.</li> <li>• Inform the student or third party about this policy including the right to an investigation of both oral and written complaints of discrimination.</li> </ul>
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<p>4. Guidelines</p>	<ul style="list-style-type: none"> <li>• Obtain consent from parents/guardians to initiate an investigation where the complainant or alleged victim is under age eighteen (18). Inform parents/guardians and students who are complainants or accused of violating this policy that s/he may be accompanied by a parent/guardian during all steps of the complaint procedure.</li> <li>• Provide relevant information on resources available in addition to the school complaint procedure, such as making reports to the police, available assistance from domestic violence or rape crisis programs and community health resources including counseling resources.</li> <li>• Immediately notify the Compliance Officer of the complaint. The Compliance Officer shall assess whether the investigation should be conducted by the building principal, another district employee, the Compliance Officer or an attorney and shall promptly assign the investigation to that individual.</li> <li>• After consideration of the allegations and in consultation with the Compliance Officer and other appropriate individuals, promptly implement interim measures as appropriate to protect the complainant and others as necessary from violation of this policy during the course of the investigation.</li> </ul> <p><u>Complaint Procedure – Student/Third Party</u></p> <p>Step 1 – Reporting</p> <p>A student or third party who believes s/he has been subject to conduct by any student, employee or third party that constitutes a violation of this policy is encouraged to immediately report the incident to the building principal. Any person with knowledge of conduct that may violate this policy, is encouraged to immediately report the matter to the building principal.</p> <p>A school employee who suspects or is notified that a student has been subject to conduct that constitutes a violation of this policy shall immediately report the incident to the building principal, as well as properly making any mandatory police or child protective services reports required by Law. [27]</p> <p>If the building principal is the subject of a complaint, the student, third party or employee shall report the incident directly to the Compliance Officer.</p> <p>The complainant or reporting employee is encouraged to use the district’s report form, available at the end of this policy, from the building principal or Compliance Officer, or to put the complaint in writing; however, oral complaints shall be accepted, documented and the procedures of this policy implemented. The person accepting the verbal or written complaint may provide factual information on the</p>
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	<p>complaint and the investigative process, the impact of choosing to seek confidentiality and the right to file criminal charges. In all other respects, the person accepting the complaint shall handle the report objectively, neutrally and professionally, setting aside personal biases that might favor or disfavor the complainant or those accused of a violation of this policy.</p> <p>Step 2 – Investigation</p> <p>Where an attorney is not used to conduct an investigation into a discrimination complaint, only individuals who have received basic training on the applicable law, this policy and how to conduct a proper investigation shall be authorized to conduct an investigation of a complaint made pursuant to this policy.</p> <p>The investigator shall work with the Compliance Officer to assess the anticipated scope of the investigation, who needs to be interviewed and what records may be relevant to the investigation.</p> <p>The investigator shall conduct an adequate, reliable and impartial investigation. The complainant and the accused shall be provided the opportunity to present witnesses and other evidence during the course of the investigation. When the initial complaint involves allegations relating to conduct which took place away from school property, school-sponsored activities or school conveyances, the investigation may include inquiries related to these allegations to determine whether they resulted in continuing effects such as harassment in school settings.</p> <p>The investigation may consist of individual interviews with the complainant, the accused, and others with knowledge relative to the allegations. The investigator may also evaluate any other information and materials relevant to the investigation. The person making the report, parties, parents/ guardians and witnesses shall be informed of the prohibition against retaliation for anyone’s participation in the process and that conduct believed to be retaliatory should be reported. All individuals providing statements or other information or participating in the investigation shall be instructed to keep the matter confidential and to report any concerns about confidentiality to the investigator.</p> <p>If the investigation reveals that the conduct being investigated may involve a violation of criminal law, the investigator shall promptly notify the Compliance Officer, who shall promptly inform law enforcement authorities about the allegations. [27][28][29]</p> <p>The obligation to conduct this investigation shall not be negated by the fact that a criminal or child protective services investigation of the allegations is pending or has been concluded. The investigator should coordinate with any other ongoing investigations of the allegations, including agreeing to requests for a short delay in fulfilling the district’s investigative responsibilities during the fact-finding portion of</p>
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	<p>a criminal or child protective services investigation. Such delays shall not extend beyond the time necessary to prevent interference with or disruption of the criminal or child protective services investigation.</p> <p><b>Step 3 – Investigative Report</b></p> <p>The investigator shall prepare and submit a written report to the Compliance Officer within twenty (20) days of the initial report of alleged discrimination, unless the nature of the allegations, anticipated extent of the investigation or the availability of witnesses requires the investigator and the Compliance Officer to establish a different due date. The parties shall be notified of the anticipated date the investigative report will be completed and of any changes to the anticipated due date during the course of the investigation.</p> <p>The report shall include a summary of the investigation, a determination of whether the complaint has been substantiated as factual, the information and evaluation that formed the basis for this determination, whether the conduct violated this policy and of any other violations of law or Board policy which may warrant further district action, and a recommended disposition of the complaint. An investigation into discriminatory harassment or sexual harassment shall consider the record as a whole and the totality of circumstances in determining whether a violation of this policy has occurred, recognizing that persistent and pervasive conduct, when taken together, may be a violation even when the separate incidents are not severe.</p> <p>The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition within a reasonable time of the submission of the written report. The accused shall not be notified of the individual remedies offered or provided to the complainant.</p> <p><b>Step 4 – District Action</b></p> <p>If the investigation results in a finding that some or all of the allegations of the complaint are established and constitute a violation of this policy, the district shall take prompt, corrective action designed to ensure that such conduct ceases and that no retaliation occurs. The district shall promptly take appropriate steps to prevent the recurrence of the prohibited conduct and to address the discriminatory effect the prohibited conduct had on the complainant and the school or school program environment. District staff shall document the corrective action taken and, where not prohibited by law, inform the complainant. The Compliance Officer shall follow up by assessing the effectiveness of the corrective action at reasonable intervals.</p> <p>If an investigation results in a finding that a different policy was violated separately from or in addition to violations of this policy, or that there are circumstances warranting further action, such matters shall be addressed at the conclusion of this investigation or through disciplinary or other appropriate referrals where further</p>
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	<p>evaluation or investigation is necessary.</p> <p>Disciplinary actions shall be consistent with the Code of Student Conduct, Board policies and administrative regulations, district procedures, applicable collective bargaining agreements, and state and federal laws.</p> <p><u>Appeal Procedure</u></p> <ul style="list-style-type: none"> <li>• If the complainant or the accused is not satisfied with a finding made pursuant to the policy or with recommended corrective action, s/he may submit a written appeal to the Compliance Officer within fifteen (15) days. If the Compliance Officer investigated the complaint, such appeal shall be made to the Superintendent.</li> <li>• The individual receiving the appeal shall review the investigation and the investigative report and may also conduct or designate another person to conduct a reasonable supplemental investigation to assess the sufficiency and propriety of the prior investigation.</li> <li>• The person handling the appeal shall prepare a written response to the appeal within twenty (20) days. Copies of the response shall be provided to the complainant, the accused and the investigator who conducted the initial investigation.</li> </ul> <p><u>Legal References</u></p> <ol style="list-style-type: none"> <li>1. 22 PA Code 12.1</li> <li>2. 22 PA Code 12.4</li> <li>3. 22 PA Code 15.1 et seq</li> <li>4. 22 PA Code 4.4</li> <li>5. 24 P.S. 1301</li> <li>6. 24 P.S. 1301-A</li> <li>7. 24 P.S. 1310</li> <li>8. 24 P.S. 1601-C et seq</li> <li>9. 24 P.S. 5004</li> <li>10. 20 U.S.C. 1681 et seq</li> <li>11. 29 U.S.C. 794</li> <li>12. 42 U.S.C. 12101 et seq</li> <li>13. 42 U.S.C. 1981 et seq</li> <li>14. 42 U.S.C. 2000d et seq</li> <li>15. 43 P.S. 951 et seq</li> <li>16. Pol. 103.1</li> <li>17. Pol. 218</li> <li>18. Pol. 247</li> <li>19. Pol. 249</li> </ol>
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	<p>20. U.S. Const. Amend. XIV, Equal Protection Clause</p> <p>21. 29 CFR 1604.11</p> <p>22. 29 CFR 1606.8</p> <p>23. Davis v. Monroe County Board of Education, 526 U.S. 629 (1999)</p> <p>24. Franklin v. Gwinnett County Public Schools, 503 U.S. 60 (1992)</p> <p>25. Office for Civil Rights – Harassment Guidance: Harassment of Students by School Employees, Other Students or Third Parties (January 2001)</p> <p>26. Office for Civil Rights - Guidance on Schools' Obligations to Protect Students from Student-on-Student Harassment on the Basis of Sex; Race, Color and National Origin; and Disability (Oct. 26, 2010)</p> <p>27. Pol. 806</p> <p>28. 18 Pa. C.S.A. 2709</p> <p>29. Pol. 815</p> <p>28 CFR Part 35</p> <p>28 CFR Part 41</p> <p>34 CFR Part 100</p> <p>34 CFR Part 104</p> <p>34 CFR Part 106</p> <p>34 CFR Part 110</p> <p>Pol. 122</p> <p>Pol. 123</p>
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SECTION: PUPILS

**TITLE: HIGH SCHOOL COMMENCEMENT RECOGNITION**

ADOPTED: March 25, 1991

REVISÉD: February 22, 2016

**REVIEWED: May 14, 2018**

# SPRING-FORD AREA SCHOOL DISTRICT

	<b>214.HIGH SCHOOL COMMENCEMENT RECOGNITION</b>
1. Purpose	The Board acknowledges the usefulness of a system of computing grade point averages for secondary school graduates to inform students and parents/guardians <b>of the student’s academic achievement. As of the revision date of this policy, the Board no longer recognizes the usefulness of reporting class rank beginning with the graduating class of 2020. All graduating classes prior to the class of 2020, utilized a system of class ranking, by grade point average.</b>
2. Authority	<p><b>The district shall maintain a weighted grade point average (Policy 213) for all students and will maintain a class rank order. However, the district shall only report a student’s individual class rank position directly to postsecondary institutions or other entities, which have a legitimate reason to request such information (ex. Service Academy applications or scholarship opportunities). The class rank shall not be shared with or distributed to students or parents/guardians.</b></p> <p><b><u>Reporting:</u></b>  <b>For the classes of 2018 and 2019:</b>  <b>Class rank shall appear on school transcripts and end of academic year report cards.</b></p> <p><b>For the class of 2020 and beyond: Class rank and all references to class rank shall not appear on school district documents. The reporting of class rank shall only be provided to a college, university, or other appropriate institution or agency when required. Upon written parent/guardian request, which shall include documentation of the requirement, this information shall be forwarded directly to the requesting college, university, institution or agency for the purposes of admissions, scholarships, financial aid, or any other reason deemed appropriate by the district. The class rank shall not be shared with or distributed to students or parents/guardians.</b></p> <p><b><u>High School Commencement Recognition</u></b>  <b>For the classes of 2018 and 2019:</b></p>
Pol. 216	

<p>3. Delegation of Responsibility</p>	<p><b>The district shall recognize the honorary distinctions of valedictorian or salutatorian.</b></p> <p><b>For the class of 2020 and beyond:</b> <b>The district shall institute a Latin, college-style honors system. All students with minimum weighted GPA of 99.0 or higher as summa cum laude, all students with minimum weighted GPA of 95.0 as magna cum laude, and all students with minimum weighted GPA of 90.0 as cum laude. Note: final grades will not be rounded.</b></p> <p><b>The Superintendent is authorized to develop any necessary guidelines for the implementation of this policy.</b></p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.24</p> <p>Board Policy – <b>213</b>, 216</p>
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# SPRING-FORD AREA SCHOOL DISTRICT

SECTION: PUPILS

TITLE: SCHOOL WELLNESS

ADOPTED: June 19, 2006

REVISED: January 22, 2018

**REVIEWED: May 14, 2018**

	246. SCHOOL WELLNESS
1. Purpose	<p>The Spring-Ford Area School District recognizes that school wellness and proper nutrition are related to students' physical well-being, growth, development, and readiness to learn. The Board is committed to providing a school environment that promotes school wellness, proper nutrition education and promotion, health education, and regular physical education as part of the total learning experience. To promote a healthy school environment and student achievement, Spring-Ford Area School District students will learn about and participate in positive dietary and lifestyle practices.</p>
2. Authority 42 U.S.C. Sec. 1751 nt	<p>To ensure the health and well-being of all students, the Board establishes that the district shall provide to students:</p> <ol style="list-style-type: none"> <li>1. A district-wide comprehensive nutrition program that meets federal and state requirements.</li> <li>2. Access at reasonable cost to foods and beverages that exceeds established nutritional guidelines.</li> <li>3. Physical education courses and opportunities for developmentally appropriate physical activity during the school day.</li> <li>4. Curriculum and programs for grades K-12 that are designed to educate students about lifelong wellness, nutrition, and physical activity that meet State Board of Education curriculum regulations and academic standards.</li> </ol>
3. Delegation of Responsibility Pol. 808	<p>The Superintendent or designee shall be responsible for the implementation and oversight of this policy and to ensure each of the district's schools, programs, and curriculum is compliant with this policy, related policies and established guidelines or administrative regulations.</p> <p>Each building principal or designee shall report annually to the Superintendent or designee regarding compliance in his/her school.</p>

<p>42 U.S.C. Sec. 1751 nt</p>	<p>Staff members responsible for programs related to school wellness shall report to the Superintendent or designee regarding the status of such programs.</p> <p>The Superintendent or designee shall annually report to the Board, if requested, on the district's compliance with law and policies related to school wellness. The report may include:</p> <ol style="list-style-type: none"> <li>1. Assessment of school environment regarding school wellness issues.</li> <li>2. Evaluation of food services program.</li> <li>3. Review of all foods and beverages sold in schools for compliance with established nutrition guidelines.</li> <li>4. Listing of activities and programs conducted to promote wellness, nutrition and physical activity, including curriculum and physical education program.</li> <li>5. Recommendations for policy and/or program revisions.</li> <li>6. Suggestions for improvement in specific areas.</li> <li>7. Feedback received from district staff, students, parents/guardians, community members and Wellness Committee.</li> <li>8. Report on district-wide BMI results</li> </ol> <p>An assurance that district guidelines for reimbursable meals are not less restrictive than regulations and guidelines issued for schools in accordance with federal law shall be provided annually by the Business Office.</p> <p>The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy <b>as part of a continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public in an accessible and easily understood manner and include:</b></p> <ol style="list-style-type: none"> <li><b>1. The extent to which each district school is in compliance with law and policies related to school wellness.</b></li> <li><b>2. The extent to which this policy compares to model wellness policies.</b></li> <li><b>3. A description of the progress made by the district in attaining the goals of this policy.</b></li> </ol>
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<p><b>7 CFR</b> <b>Sec. 210.31</b></p>	<p><b>At least once every three (3) years, the district shall update or modify this policy as needed, based on the results of the most recent triennial assessment and/or as district and community needs and priorities change; wellness goals are met; new health science, information and technologies emerge; and new federal or state guidance or standards are issued.</b></p>
<p><b>42 U.S.C.</b> <b>Sec. 1758b</b> <b>7 CFR</b> <b>Sec. 210.0</b></p>	<p>The Wellness Committee shall provide periodic reports to the Superintendent or designee regarding the status of its work, as required.</p>
<p>4. Guidelines 7CFR Sec. 210.15</p>	<p><b>The district shall annually inform and update the public, including parents/guardians, students and others in the community, about the contents, updates and implementation of this policy via the district website, student handbooks, posted notices and/or efficient communication methods. This annual notification shall include information on how to access the School Wellness policy; information about the most recent triennial assessment; information on how to participate in the development, implementation and periodic review and update of the School Wellness policy; and a means of contacting Wellness Committee leadership.</b></p> <p><u>Recordkeeping</u></p> <p>The district shall retain records documenting compliance with the requirements of the School Wellness policy, which shall include:</p> <ol style="list-style-type: none"> <li>1. The written School Wellness policy.</li> <li>2. Posting of the current School Wellness policy on the district website.</li> <li>3. Documentation of efforts to review and update the School Wellness policy, including who was involved in the review and any minutes from the Wellness Committee regarding the policy review process.</li> </ol> <p><u>Wellness Committee</u></p> <p>The district shall establish a Wellness Committee comprised of, but not limited to, at least one (1) of each of the following: School Board member, district administrator, district food service representative, school health professional, physical education teacher, student, parent/guardian, and a member of the public, It shall be the goal that the committee membership will include representatives from each school building and reflect the diversity of the community.</p>

<p>SC 1513 Pol. 102, 105</p>	<p>The Wellness Committee shall serve as an advisory committee regarding student health issues and shall be responsible for developing, <b>implementing and periodically reviewing and updating</b> a School Wellness policy that complies with law to recommend to the Board for adoption.</p> <p>The Wellness Committee may review and consider evidence-based strategies and techniques in establishing goals and making recommendation for nutrition education and promotion, physical activity and other school based activities that promote school wellness as a part of the policy development and revision process.</p> <p><u>Nutrition Education</u></p> <p>The goal of nutrition education is to teach, encourage and support healthy eating by students. Promoting school health and nutrition enhances readiness for learning and increases student achievement.</p> <p>Nutrition education will be provided within the sequential, comprehensive health education program in meeting the State Board of Education curriculum regulations and the academic standards for Health, Safety and Physical Education, and Family and Consumer Sciences.</p> <p>Nutrition education shall provide all students with the knowledge and skills needed to lead healthy lives.</p> <p>Nutrition education lessons and activities shall be age-appropriate.</p> <p>Nutrition curriculum shall be behavior focused.</p> <p>Nutrition education shall be integrated into other subjects to complement but not replace academic standards based on nutrition education.</p> <p>Lifelong lifestyle balance shall be reinforced by linking nutrition education and physical activity.</p> <p>Consistent nutrition messages shall be disseminated throughout the district, schools, classrooms, cafeterias, homes, community and media.</p> <p>The staff responsible for providing nutrition education shall be properly trained and prepared and shall participate in appropriate professional development in their related fields.</p> <p>Nutrition education may extend beyond the school environment by engaging and involving families and communities.</p> <p><u>Nutrition Promotion</u></p>
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Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs.

Physical Activity

District schools shall strive to provide opportunities for developmentally appropriate physical activity during the school day for all students.

District schools shall contribute to the effort and strive to provide students opportunities to accumulate at least sixty (60) minutes of age-appropriate physical activity most days of the week as recommended by the Centers for Disease Control and Prevention Opportunities. That time will augment physical activity outside the school environment, such as outdoor play at home, sports, etc.

Students shall be encouraged to participate daily in a variety of age-appropriate physical activities designed to achieve optimal health, wellness, fitness, and performance benefits inside and outside of the school environment.

Age-appropriate physical activity opportunities, such as recess; before and after school; during lunch; clubs; intramurals; and interscholastic athletics, shall be provided to meet student needs and interests, in addition to planned physical education.

A physical and social environment that encourages safe and enjoyable activity for all students shall be maintained.

Extended periods of student inactivity, one and one-half (1.5) hours or more, shall be discouraged.

Physical activity breaks shall be provided for elementary students during classroom hours and highly encouraged as often as possible at the intermediate, middle and high school levels.

Physical activity shall not be used or withheld as a form of punishment.

Before and/or after-school programs shall provide developmentally appropriate physical activity for participating children.

Physical Education

Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation

	<p>shall be provided.</p> <p>Physical education classes shall be the means through which all students learn, practice and are assessed on developmentally appropriate skills and knowledge necessary for lifelong, health-enhancing physical activity.</p> <p>A comprehensive physical education course of study that focuses on providing students the skills, knowledge and confidence to participate in lifelong, health-enhancing physical activity shall be implemented.</p> <p>A varied and comprehensive curriculum that promotes both team and individual activities and leads to students becoming and remaining physically active for a lifetime shall be provided in the physical education program.</p> <p>Physical education shall be taught by certified health and physical education teachers.</p> <p>Adequate amounts of planned instruction shall be provided in order for students to achieve the proficient level for the Health, Safety and Physical Education academic standards.</p> <p>Safe and adequate equipment, facilities and resources shall be provided for physical education courses.</p> <p>Appropriate professional development shall be provided for physical education staff.</p> <p>Students shall be moderately to vigorously active as much time as possible during a physical education class. Documented medical conditions and disabilities shall be accommodated during class.</p> <p><u>Other School Based Activities</u></p> <p>District schools shall provide adequate space, as defined by the district, for eating and serving school meals.</p> <p>Students shall be provided a clean and safe meal environment.</p> <p>Meal periods shall be scheduled at appropriate hours, as defined by the district.</p> <p>Drinking water shall be available at all meal periods and throughout the school day.</p> <p>Students shall have access to hand washing or sanitizing before meals and snacks.</p> <p>Access to the food service operation shall be limited to authorized staff.</p>
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	<p>Administrators, teachers, food service personnel, students, parents/guardians, and community members shall be encouraged to serve as positive role models. Nutrition professionals who meet hiring criteria established by the district and in compliance with federal regulations shall administer the school meals program. Professional development and continuing education shall be provided for district nutrition staff, as required by federal regulations.</p> <p>The district shall support the efforts of parents/guardians to provide a healthy diet and daily physical activity for children by communicating relevant information through various methods.</p> <p>Goals of the School Wellness Policy shall be considered in planning all school based activities.</p> <p>Students shall be provided adequate time to eat; ten (10) minutes sit down time for breakfast; twenty (20) minutes sit down time for lunch.</p> <p>Students and parents/guardians may be involved in menu selection through various means, such as taste testing and surveys.</p> <p>Food shall not be used in the schools as a punishment.</p> <p>Food Services will continue to update the nutritional content of school meals and make them available to students and parents/guardians upon request.</p> <p>To the extent possible, the district shall utilize available funding and outside programs to enhance school wellness.</p> <p>The district shall maintain a healthy school environment, including but not limited to indoor air quality, in accordance with the district's programs and applicable laws and regulations.</p> <p><u>Nutrition Guidelines for All Food/Beverages at School</u></p> <p>All foods and beverages available in district schools during the school day shall be offered to students with consideration for promoting student health and reducing childhood obesity.</p> <p>Foods and beverages provided through the National School Lunch or School Breakfast Programs shall comply with federal nutrition standards under the School Meals Initiative.</p> <p>Foods and beverages offered or sold at school-sponsored events outside the school day, such as athletic events and dances, shall offer healthy alternatives in additional</p>
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<p>Policy 229</p>	<p>to more traditional fare.</p> <p><u>Competitive Foods/Beverages</u></p> <p>Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.</p> <p>Competitive foods are defined as foods and beverages offered at school or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.</p> <p>For purposes of this policy, school campus means any area of property under the jurisdiction of the school that students may access during the school day and the school day means the period from midnight before school begins until thirty (30) minutes after the end of the official student day.</p> <p><u>Fundraiser Exemptions</u></p> <p>Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.</p> <p>The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year; up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. Exempt fundraisers are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards.</p> <p>Each school shall contact the Superintendent or designee in writing to request a fundraiser exemption.</p> <p><u>Non-Sold Competitive Foods</u></p> <p>Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.</p> <p>If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:</p>
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<p>7 CFR Sec. 210.11, 210.31</p> <p>SC 504.1</p>	<ol style="list-style-type: none"> <li>1. Rewards and Incentives: <ol style="list-style-type: none"> <li>a. Food and beverages shall not be used as a reward for classroom or school activities unless the reward is an activity that promotes a positive nutrition message (e.g., guest chef, field trip to a farm or farmers market, etc.)</li> </ol> </li> <li>2. Classroom Parties and Celebrations: <ol style="list-style-type: none"> <li>a. Classroom parties/celebrations with food/beverages shall be limited to not more than one (1) per month in each classroom.</li> <li>b. Food celebrations shall not occur until thirty (30) minutes after the end of the last lunch period.</li> </ol> </li> <li>3. Shared Classroom Snacks: <ol style="list-style-type: none"> <li>a. Shared classroom snacks are not permitted in district schools.</li> </ol> </li> </ol> <p><b>Marketing/Contracting</b></p> <p><b>Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.</b></p> <p><b>Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.</b></p> <p><b><u>Management of Food Allergies in District Schools</u></b></p> <p><b>The district shall establish Board policy and administrative regulations to address food allergy management in district schools in order to:</b></p> <ol style="list-style-type: none"> <li><b>1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.</b></li> <li><b>2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.</b></li> <li><b>3. Protect the rights of students by providing them, through necessary</b></li> </ol>
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	<p><b>accommodations when required, the opportunity to participate fully in all school programs and activities.</b></p> <p><b><u>Safe Routes to School</u></b></p> <p><b>The district shall assess and, to the extent possible, implement improvements to make walking and biking to school safer and easier for students.</b></p> <p>References:</p> <p>School Code – 24 P.S. Sec. 504.1, 1337.1, 1422, 1422.1, 1512.1, 1513</p> <p>Child Nutrition and WIC Reauthorization Act of 2004 – 42 U.S.C. Sec. 1751 notes</p> <p>Board Policy – 100, 102, 105, 808</p>
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# SPRING-FORD AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: PUBLIC PARTICIPATION IN  
BOARD MEETINGS

ADOPTED: March 25, 1991

REVISED: June 27, 2016

**REVIEWED: June 11, 2018**

	903. PUBLIC PARTICIPATION IN BOARD MEETINGS
1. Purpose 65 P.S. 271 et seq	<p>The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the community in Board meetings. The Board also recognizes its responsibility for proper governance of the district and the need to conduct its business in an orderly and efficient manner.</p>
2. Authority	<p>The Spring-Ford Area Board of Education believes the community has the right to bring before the Board issues and concerns they may have about items on the agenda, or about things in general which affect the District or their children.</p> <p>Because of this belief and philosophy, the Board will <b>schedule a time</b>, at the beginning and conclusion of every meeting, to have an opportunity <b>for community members</b> to share their concerns with the Board.</p> <p>At the beginning of each Board meeting, the community will have an opportunity to <b>share concerns and comment</b> about items on the agenda. <b>Each community member will have up to three (3) minutes in which to address the board.</b> The Board will do all it possibly can to assure each member of the community an opportunity to speak on issues. However <b>if a large group of people wish to discuss a specific topic</b>, the Board reserves for itself, the right to limit participation and <b>total</b> time allocated to this part of the agenda. Once the public comment on agenda items is complete, only Board members will have an opportunity to speak on issues on the agenda. However, the chair may, at its discretion, permit discussion on selected items as the need arises.</p> <p>The Board requires that public participants be:</p> <ul style="list-style-type: none"> <li>• A resident or taxpayer of this District;</li> <li>• <b>A resident of the District who is also an employee of the District must only speak at the Board meeting as a resident or on matters directly related to their own child(ren). Employee concerns should be addressed with their immediate supervisor.</b></li> <li>• Anyone representing a group in the community or School District;</li> </ul>

## 903 PUBLIC PARTICIPATION IN BOARD MEETINGS

<p>PA Statute 65 P.S. 271 et seq</p> <p>Board Policy No. 006</p>	<ul style="list-style-type: none"><li>• Representation of a firm eligible to bid on materials and/or services solicited by the Board, or</li><li>• District student.</li></ul> <p>Prior to adjournment, there will be an additional opportunity for the community to comment publicly. <b>Again, each community member will have up to three (3) minutes in which to address the Board. Community members who spoke at the beginning of the meeting must yield the microphone to community members who have not spoken at the meeting before speaking for a second time in the meeting. No community member is allowed to exceed six (6) total minutes of public comment at any one meeting.</b></p>
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# SPRING-FORD AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: PUBLIC  
COMPLAINT PROCEDURES

ADOPTED: March 25, 1991

REVISED:

REVIEWED: June 11, 2018

	906. PUBLIC COMPLAINT PROCEDURES
1. Purpose	<p>The Board welcomes inquiries, suggestions, and constructive criticism from parents/guardians, district residents or community groups regarding the district's programs, personnel, operations and facilities. The Board adopts this policy to establish procedures for seeking appropriate resolution to complaints.</p>
2. Authority	<p>The Board encourages parents/guardians, district residents or community groups who have general complaints about Board policy and district procedures, district programs, personnel, operations and facilities to follow the general complaint procedure established in this policy.</p> <p>The Board directs parents/guardians, other individuals and organizations alleging violations of law in the district's administration of federally-funded programs to submit complaints in accordance with the separate federal program complaint procedure established in this policy.<sup>[1]</sup></p> <p>The Board shall ensure that this policy is posted on the district's publicly accessible website in accordance with law.<sup>[2]</sup></p>
3. Delegation of Responsibility	<p>The district shall annually notify parents/guardians, employees and the public of this policy and established complaint procedures via the district website, newsletters, posted notices and/or other efficient communication methods.</p>
4. Guidelines	<p><u>General Complaint Procedure</u></p> <p>It is the intent of the Board that complaints, concerns and suggestions be addressed and/or resolved at the lowest appropriate level.</p> <p>At all levels of this procedure, district employees shall make a determination as to whether the complaint should proceed as outlined in this policy or if the complaint should be submitted through a specialized complaint process addressed in a separate Board policy, district procedure or administrative regulation that is directly related to the nature of the complaint.</p>

	<p><b>General complaints about Board policy and district procedures, programs, personnel, operations and facilities shall begin with an informal, direct discussion between the complainant and district employee who is most directly involved.</b></p> <p><b>The employee shall attempt to provide a reasonable explanation or take appropriate action within the employee's authority. The employee shall report the matter and the resolution to the building principal or immediate supervisor.</b></p> <p><b>When an informal discussion fails to resolve the complaint, the following procedure shall be used.</b></p> <p><b>First Level - If a satisfactory resolution is not achieved by discussion with the employee, the complainant shall submit a written complaint to the building principal or designee and a conference shall be scheduled with the complainant. The written complaint shall include the contact information of the person filing the complaint, the specific nature of the complaint, a brief statement of relevant facts, how the complainant has been affected adversely, and the action requested. The building principal or designee shall provide a written response to the complainant.</b></p> <p><b>Second Level - If a satisfactory resolution is not achieved through a conference with the building principal or designee, the complaint shall be referred to the Superintendent or designee. The Superintendent or designee shall review the complaint and may schedule a conference with the complainant. The Superintendent or designee shall provide a written response to the complainant.</b></p> <p><b>Third Level - If a satisfactory resolution is not achieved through referral to the Superintendent or designee or if resolution of the complaint is beyond his/her authority and requires Board action, the Superintendent or designee shall refer the complaint to the Board.</b></p> <p><b>The Board, after reviewing all information relative to the complaint, shall provide the complainant with its written response. The Board may, at its discretion, grant a hearing before the Board or a committee of the Board. If a hearing is granted, the complainant shall be advised of the Board's response, in writing, no more than thirty (30) days following the hearing.</b></p> <p><b>Any requests, suggestions or complaints first directed to individual Board members and/or the Board shall be referred to the Superintendent for consideration, investigation and action. If further action is warranted, based on the initial investigation, such action shall be in accordance with the procedures outlined above.</b></p>
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	<p><b><u>Complaint Procedure for Federal Programs</u></b></p> <p><b>Complaints alleging violations of law in the district’s administration of federally-funded programs shall be processed in accordance with the following procedure.[1]</b></p> <p><b>The complainant shall submit a written, signed statement to the district's administration office that includes:</b></p> <ol style="list-style-type: none"><li><b>1. Contact information of the individual or organization filing the complaint.</b></li><li><b>2. Alleged federal program violation.</b></li><li><b>3. Facts supporting the alleged violation.</b></li><li><b>4. Supporting documentation, such as information on discussions, correspondence or meetings with district staff regarding the complaint.</b></li></ol> <p><b>District staff shall forward complaints to the district administrator responsible for federal programs, who will notify the Superintendent and acknowledge receipt of the complaint in writing.</b></p> <p><b>The district administrator responsible for federal programs shall conduct an independent investigation, which may include, but not be limited to:</b></p> <ol style="list-style-type: none"><li><b>1. On-site visit to the building that is the subject of the complaint.</b></li><li><b>2. Opportunity to present evidence by all individuals and/or organizations involved.</b></li><li><b>3. Opportunity for participants to ask questions of each other and witnesses.</b></li></ol> <p><b>When the investigation is completed, the district administrator responsible for federal programs shall prepare a written report with a recommendation for resolving the complaint. The report shall include:</b></p> <ol style="list-style-type: none"><li><b>1. Name of the individual or organization filing the complaint.</b></li><li><b>2. Nature of the complaint.</b></li><li><b>3. Summary of the investigation.</b></li><li><b>4. Recommended resolution.</b></li><li><b>5. Reasons for the recommended resolution.</b></li></ol>
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	<p><b>The district administrator responsible for federal programs shall submit the written report to the Superintendent, who will determine whether further investigation is required and/or the district's final response.</b></p> <p><b>All individuals and/or organizations making the complaint or that are the subject of the complaint shall be notified of the resolution of the complaint by the Superintendent or designee.</b></p> <p><b>The district administrator responsible for federal programs shall ensure that the resolution of the complaint is implemented.</b></p> <p><b>The time period between receipt and resolution of a complaint shall not exceed sixty (60) calendar days, unless circumstances require additional time.</b></p> <p><b>The complainant may appeal the final resolution to the Pennsylvania Department of Education.</b></p> <p style="text-align: center;"><b>Division Chief Division of Federal Programs PA Department of Education 333 Market Street Harrisburg, PA 17126-0333</b></p> <p><b>Legal</b></p> <p>1. 20 U.S.C. 7844 2. 24 P.S. 510.2 24 P.S. 510 Pol. 103 Pol. 104 Pol. 105.1 Pol. 108 Pol. 109 Pol. 116 Pol. 127 Pol. 137 Pol. 202 Pol. 206 Pol. 247 Pol. 249 Pol. 251 Pol. 610 Pol. 621 Pol. 626 Pol. 801</p>
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