

On August 19, 2019 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Linda C. Fazzini and Kelly J. Spletzer
Region II: Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski
Region III: Mark P. Dehnert and Christina F. Melton
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Julianna Lelli

The following Student Board Representative was absent: **Eshika Seth**

ANNOUNCEMENTS

Julianna announced that we are one week away from the first day of school. She encouraged families to check the Spring-Ford website for important Back-to-School updates. She also reminded students to finish up any summer assignments they may need to do.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. ACTION ITEM

Mr. Dehnert made a motion to approve Item A and Mrs. Spletzer seconded it.

Mrs. Heine commented that this 9th grade order was missed on the original one placed which is why it is on as an action item this evening. She added that this is digital and includes the licensing for 6 years which is why the pricing seems. She explained that it is not for 30 books but licensing and materials that go along with the digital order. She added that along with the digital content the company provides the 30 hard copies.

The motion passed 9-0.

- A. The Board approved the following new textbooks for the 2019-2020 school year. Funding will come from the Curriculum Budget and shall not exceed \$14,500.00.

Course

1. Food and Nutrition Guide
to Good Food (FCS – Gr. 9)

30 hard copies and 110 online resources

**Teacher materials provided free of charge*

Textbook

Goodheart-Wilcox Publisher

III. PRESENTATIONS

Mrs. Raber spoke about Autism and the Autistic Program at Spring-Ford. She spoke of the Ice for Autism Fundraiser that was inspired by the McNutt Family who have a son that was a Spring-Ford student in the Autistic Program. She added that the McNutt Family believes in giving back to the community and utilizes their Rita's Water Ice locations in Royersford and Collegeville to host a yearly fundraising event to benefit the Autistic Support Program. Mrs. Raber introduced Beverly McNutt.

Mrs. McNutt spoke of the recent fundraiser and acknowledged the community partners who contributed to this fundraising event. She added that they had good weather for the 2 fundraising days and as a result she is here to present a check in the amount of \$7,254.86. This fundraising event has taken place for 10 years and over the years they have been able to raise \$60,000.00.

- A. **Christine Raber**, Special Education Supervisor, to accept a donation from **The McNutt Family** on behalf of **Rita's Water Ice** sponsorship of the **"Ice for Autism"** fundraiser which benefits the Spring-Ford Area School District's Autism Program.

Mr. DiBello commented that over the past couple of years around this time of year there are questions related to whether Spring-Ford would move towards having a full day kindergarten program. Mr. DiBello prefaced the presentation by saying that the Board is not making any decisions this evening but he had spoken to Dr. Goodin and relayed that he thought it would be beneficial for the Board to hear information pertaining to this in case it is something that would be considered in the next few years.

Dr. Goodin presented information on where the district is now with current kindergarten sessions including current costs, the full day kindergarten projections based upon the 2019-2020 first grade numbers including the projected sessions, additional staffing that would be needed and costs associated with that, the additional classroom materials that would be needed and the costs associated with that, and the additional classroom space that would be needed including current resources available and options that could be considered to obtain the additional required space. (*The full presentation is available for viewing on the district website*).

Board Members discussed the pros and cons of considering full day kindergarten. Suggestions were made to garner community input, check with surrounding districts on their experiences with moving to full day kindergarten, and having this topic on the agenda for further discussion on a cross section of future Board Committee Meetings beginning with the Curriculum/Technology Committee.

- B. **Dr. David Goodin**, Superintendent, to present on "Full Day Kindergarten".

IV. BOARD AND COMMITTEE REPORTS

Finance **Thomas J. DiBello** **2nd Tues. 6:30 p.m.**

Mr. DiBello reported on the Finance Committee Meeting that took place on August 13, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Property **Thomas J. DiBello** **2nd Tues. 7:30 p.m.**

Mr. DiBello reported on the Property Committee Meeting that took place on August 13, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Asst. Superintendent Rpt. Robert Rizzo

Mr. Rizzo thanked everyone for welcoming him to the district and said he was excited for the start of the school year and to be part of the team and the community. He advised that last Friday was the first day for new teachers and the district welcomed 35 excited candidates for the new teacher orientation and induction. He recognized Mrs. Leiss and the Leadership Team for all of their efforts over the summer interviewing and bringing the best-of-the-best to the district. He also recognized Catie Gardy and Heidi Rochlin for all of their work in planning the 3 new teacher induction days. Mr. Rizzo reported that all staff return this Wednesday for convocation and the start of the 2019-2020 school year. He spoke about the many excited students he saw who were touring the 10-12 Grade Center today. Mr. Rizzo next advised that Mr. Catalano was happy to report that there was a smooth start to the modernized learning device deployment today of Chromebooks to approximately 350 of the incoming 9th grade students with additional deployment days taking place tomorrow and Wednesday. He added that Cohort 6 is up and running and the district is planning for full immersion into Modernized Learning for the 2020-2021 school year as the roll-out plan has been in the works for many years. Mr. Rizzo stated that everyone is very excited to welcome students back to the district next Monday as they are the reason why we do what we do and he is anxious to see Spring-Ford in action.

Solicitor's Report Mark Fitzgerald

Mr. Fitzgerald reported that one of the things they do over the summer months is to review the changes to the school code that might have an immediate impact on their clients. He stated that one in particular that seems to be coming up with a lot of the district's his firm represents is the initiative by the legislature with regards to cyber school days during weather events and so forth. Mr. Fitzgerald commented that it seemed in theory to be a decent initiative but there is an unrealistic timeline that they put out to the school entities to try and get a plan in place without any consideration of profound labor issues that are implicated with regards to the professional staff and professional days and whether the days would count for them in terms of compensation. He reported that he has heard of many issues in terms of special education implications when you have disabled students at home with the day counting as a student day potentially with regards to how those students are getting their services with it resulting in a free and appropriate public education. He stated that there are many questions and a number of districts are up in arms as to how to implement this. Mr. Fitzgerald advised that they will be monitoring this and will keep the district informed on any additional information.

Mr. DiBello reported that the Board met in an executive session prior to tonight's meeting to discuss personnel items.

V. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the June 17, 2019 Work Session minutes. **(Attachment A1)**
- B. Administration recommends approval of the June 24, 2019 Board Meeting minutes. **(Attachment A2)**
- C. Administration recommends approval of the July 9, 2019 Special Board Meeting minutes. **(Attachment A3)**

VI. PERSONNEL

There were no questions or comments.

A. Resignations

1. **Gemma E. Bonetti**; Instructional Assistant, Brooke Elementary School. Effective: July 22, 2019.
2. **Michael A. DeCaro**; Assistant Principal, 5/6th Grade Center. Effective: August 27, 2019.
3. **Ashley M. Edwards**; Elementary Teacher, Royersford Elementary School. Effective: June 22, 2019.
4. **Janet M. Esbensen**; Instructional Assistant, Brooke Elementary School. Effective: August 19, 2019.
5. **Amy L. Genet**; Elementary Teacher, Spring City Elementary School. Effective: June 22, 2019.
6. **Karen L. Kohr**; Instructional Assistant, Senior High School. Effective: June 30, 2019.
7. **Terri McGinness**; Instructional Assistant, Senior High School. Effective: August 28, 2019.
8. **Jennifer M. Papa**; Science Teacher, 8th Grade Center. Effective: June 24, 2019.
9. **Christine Raber**; Supervisor of Special Education, 5/6th Grade Center. Effective: August 26, 2019.
10. **Kenneth J. Sell**; Custodian, Senior High School for the purpose of retirement. Effective: October 4, 2019.
11. **Ryan N. Souder**; Asst. Football Coach, 7/8th Grade. Effective: August 5, 2019.
12. **Susan Wedemeyer**; Part-time Food Service (3.5 hours/day), 5/6th Grade Center. Effective: August 2, 2019.
13. **Rachel A. Yacovett**; Special Education Teacher, Oaks Elementary School. Effective: July 23, 2019.

B. Leave of Absence

1. **Kylene Wood**; Elementary Teacher, 5/6th Grade Center; for a child-rearing leave per the Professional Agreement. Effective: November 13, 2019 through the remainder of the 2019-2020 school year.

C. Professional Staff

1. **Walter J. Burgess**; Chemistry Teacher, Senior High School, replacing Deborah H. Keyser who retired. Compensation has been set at MS+30, Step 7, \$68,623.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Kelly L. Cassel**; Reading Specialist, Upper Providence Elementary School, replacing Carol A. Vogt who retired. Compensation has been set at MS+30, Step 7, \$68,623.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Stephanie R. Fidler**; Mathematics Coach, Upper Providence Elementary School, replacing Sue M. Choi who had a change of assignment. Compensation has been set at MS+18, Step 12, \$80,614.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
4. **Amanda M. Myers**; Teacher for Placement & Assessment Center, Senior High School, replacing Lisa Morrow who transferred. Compensation has been set at MS, Step 6, \$55,259.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
5. **Nicole R. Peart**; Modernized Learning Coach, Upper Providence Elementary School. Compensation has been set at MS+30, Step 9, \$74,743.00 with benefits per the Professional Agreement. Effective: To be determined.
6. **Amy B. Snyder**; Special Education Teacher, 7th Grade Center, replacing Daniel R. Butterweck who transferred. Compensation has been set at MS, Step 12, \$77,043.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

D. Temporary Professional Staff

1. **Gabrielle V. Adelsberger**; Special Education Teacher, Evans Elementary School. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Mary K. Blank**; Science Teacher, 8th Grade Center, replacing Jennifer M. Papa who resigned. Compensation has been set at MS, Step 2, \$50,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Alyssa K. Brooks**; .5 Special Education Teacher and .5 Gifted Teacher, Brooke Elementary School, replacing Sandra L. Hoff who retired and Ashley A. Monziona who had a change of assignment. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
4. **Jennifer C. Lipp**; Special Education Teacher, 5/6th Grade Center. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

5. **Grace L. Donovan**; Special Education Teacher, Limerick Elementary School, replacing Emily M. McCallister who resigned. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
6. **Greta L. Ertzgard**; Special Education Teacher, Oaks Elementary School, replacing Rachel A. Yacovett who resigned. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
7. **Rachel M. Friend**; Elementary Teacher, Royersford Elementary School, replacing Ashley M. Edwards who resigned. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
8. **Evvie J. Harrison**; Part-time (.5) Elementary Teacher, Oaks Elementary School, replacing Kiera Phillips who had a change of assignment. Compensation has been set at BS, Step 1, \$24,250.00 (prorated) with benefits per the Professional Agreement. Effective: August 21, 2019.
9. **Zoe D. Jacobs**; Social Studies Teacher, 8th Grade Center, replacing Jeffrey J. Mast who retired. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
10. **Patricia Konschak**; Special Education Teacher, Limerick Elementary School, replacing Emily A. Beiter who had a change of assignment. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
11. **Krista M. Mansfield**; Elementary Teacher, 5/6th Grade Center, replacing Donald J. Miller who resigned. Compensation has been set at MS+30, Step 5, \$63,522.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
12. **Jessica A. Mayer**; Special Education Teacher, 7th Grade Center, replacing Jennifer L. Ott who had a change of assignment. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
13. **Margaret Megill**; Elementary Teacher, 5/6th Grade Center, replacing Ann Marie Spohn who is retiring. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
14. **Samantha Mutchnick**; Elementary Teacher, 5/6th Grade Center, replacing John B. Powers, III who had a change of assignment. Compensation has been set at MS, Step 1, \$49,500.00 with Benefits per the Professional Agreement. Effective: August 21, 2019.
15. **Thomas L. O'Connor**; Part-time (.33) Health and Physical Education Teacher, Spring City Elementary School. Compensation has been set at MS, Step 1, \$16,335.00, prorated. Effective: August 21, 2019.

16. **Lauren M. Rose**; Part-time (.50) Elementary Teacher, Limerick Elementary School. Compensation has been set at MS, Step 2, \$25,250.00 prorated with benefits per the Professional Agreement. Effective: To be determined, but will not exceed October 7, 2019.
17. **Alyssa K. Wagner**; English Teacher, 7th Grade Center, replacing Louise A. Plush who retired. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

E. Support Staff

1. **Kimberly L. Acosta**; Instructional Assistant, Upper Providence Elementary School, replacing Gemma E. Bonetti who resigned. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
2. **Jennifer M. Baker**; Instructional Assistant, Evans Elementary School, replacing Susan M. Rorick who retired. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
3. **Ronda I. Brisbois**; Instructional Assistant, Evans Elementary School, replacing Phyllis A. Kitchick who retired. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
4. **Noelia Castillo**; District Registrar, District Office, replacing Mary E. Chrisman who retired. Compensation has been set at \$21.75/hour with benefits per the Secretarial Plan. Effective: July 2, 2019.
5. **Nicholas DelRomano**; School Police Officer, 5/6th Grade Center. Compensation has been set at \$28.60/hour with benefits. Effective: August 21, 2019.
6. **Elyse Derstine**; Instructional Assistant, 8th Grade Center, replacing Debra Ann Orner who retired. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
7. **Christina Giamo**; Instructional Assistant, Upper Providence Elementary School. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 26, 2019.
8. **Jaclyn Gospodarek**; Registered Nurse, Senior High School. Compensation has been set at \$27.25/hour with benefits per the Registered Nurses Benefit Summary. Effective: August 21, 2019.
9. **Terry M. Heydt**; School Police Officer, Upper Providence Elementary School. Compensation has been set at \$28.60/hour with benefits. Effective: August 21, 2019.
10. **Aimee E. Kemp**; Instructional Assistant, 7th Grade Center. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistant Benefit Summary. Effective: August 21, 2019.

11. **Katie T. Kennedy**; Instructional Assistant, Upper Providence Elementary School. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
- F. **Michele E. Kucher**; Level III Secretary, Senior High School, replacing Kathy F. Savage who retired. Compensation has been set at \$16.20/hour with benefits per the Secretarial Plan. Effective: July 9, 2019.
12. **Kristen A. Maul**; Accounts Receivable Specialist, District Office, replacing Mary Newitt who had a change of assignment. Compensation has been set at \$18.65/hour per the Secretarial Plan. Effective: To be determined.
13. **Dawn N. Michel**; Instructional Assistant, Senior High School, replacing Karen L. Kohr who resigned. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
14. **Christina F. Parker**; Instructional Assistant, 7th Grade Center, replacing Debora Huber. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
15. **Jennifer Sharkey**; Instructional Assistant, Limerick Elementary School. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
16. **Brooke S. Shiflet**; Instructional Assistant, 7th Grade Center. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: To be determined.
17. **Michelle M. Stead**; Instructional Assistant, Upper Providence Elementary School, replacing Erin E. Hughes who had a change of assignment. Compensation has been set at \$17.3/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
18. **Mark A. Wickersham**; School Police Officer, 8th Grade Center. Compensation has been set at \$28.60/hour with benefits. Effective: August 21, 2019.

F. **Changes of Status**

1. **Connie L. Iannetta**; Executive Secretary, District Office, to Level II - Administrative Assistant, Senior High School. Compensation has been set at \$19.35/hour with benefits per the Secretarial Plan. Effective: August 6, 2019.
2. **Gerard B. Rogers**; Intermediate/Middle School Assistant Principal-10 month to Intermediate/Middle School Assistant Principal-12 month replacing Michael A. DeCaro who resigned. Compensation has been set at \$114,000.00, prorated with benefits per the Spring-Ford Principals and Administrators Association. Effective: August 5, 2019.

3. **Kara Truex**; Instructional Assistant, Brooke Elementary School, to Elementary Teacher, Brooke Elementary School, replacing Sandra Hoff who resigned. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
 4. **Andrew R. Whitmore**; Maintenance I to Maintenance II. Compensation has been set at \$25.00/hour with benefits per the Maintenance Benefit Summary. Effective: August 26, 2019.
 5. **Gregory Detwiler**; Maintenance II to Maintenance III. Compensation has been set at \$30.0/hour with benefits per the Maintenance Benefit Summary. Effective: August 26, 2019.
- G. Administration recommends approval of **Percell Whittaker, II**, Supervisor of Special Education, Grades 4-6, replacing Christine Raber who resigned. Compensation will be set at \$118,250.00 prorated with benefits as per the Act 93 Agreement. Effective: To be determined.
- H. Administration recommends approval of the following staff to be hired as Sports Camp Athletic Trainer's for the 2019 Extended School Year Program. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Bruce D. Brobst**
 2. **Daniel J. Holman**
- I. Administration recommends approval of the following Music Teacher for the 2019 Summer Instrumental Program. Compensation will be set at \$30.00/hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.
1. **Jeffrey M. Dever**
- J. **Tenure Status**
- | | |
|------------------------------|--------------------------------|
| 1. Gillian Cedrone | 7. Ashley H. Pettinelli |
| 2. Pamela Dalbey | 8. Nicole Schwenk |
| 3. Marisa Lacy | 9. Daniel S. Walker |
| 4. Jason A. Maffucci | 10. Katelyn M. Walsh |
| 5. Sarah E. McCormick | 11. Rebekah J. Worley |
| 6. Lisa M. Michener | 12. Melissa C. Yonchuk |
- K. Administration recommends approval of the attached job description for School Police Lieutenant. **(Attachment A4)**
- L. Administration recommends approval of the attached extra-curricular contracts for the 2019-2020 school year. **(Attachment A5)**

VII. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments,

utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 207436 – 207799 \$ 3,215,547.48
2. Food Service Checks
Check No. 1666 – 1780 \$ 13,074.36
3. Capital Reserve Checks
Check No. 2065 – 2073 \$ 966,615.70
4. Capital Projects
Reserve Fund: Check No. 44-52 \$ 34,541.49
Bond Fund: Check No. 46-50 \$1,082,567.05
5. General Fund, Food Service, & Capital Reserve ACHs
ACH 181901685 – 181901791 \$ 584,507.85
ACH 192000001 – 192000144 \$2,837,017.80
6. Procurement Payments and Wires
201800079 – 201800091 \$1,558,352.45
201900001 – 201900007 \$1,705,694.65
7. Scholarships
Check No. 155 – 155 \$ 500.00

C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement, Scholarships and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. Administration recommends approval of the following independent contracts:

1. **The Pathway School – Jeffersonville, PA.** Provide 30 days of Extended School Year services as well as a 1-1 PCA for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$13,490.00.
2. **The Pathway School – Jeffersonville, PA.** Provide School Year Educational services during the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$51,200.00.
3. **The Pathway School – Jeffersonville, PA.** Provide School Year Educational services including a 1-1 PCA for 3 special needs students during the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$224,800.00.

4. **Chester County Intermediate Unit – Downingtown, PA.** Provide school year Services, related services and 1-1 services for 19 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$714,633.03.
 5. **Behavior Interventions – King of Prussia, PA.** Provide an additional 70 BCBA hours of training and supervision during the 2018-2019 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$7,000.00.
 6. **Behavior Interventions – King of Prussia, PA.** Provide 1-1 Registered Behavior Technician services for a special needs student as per the IEP. Services will be provided for up to 1689.50 hours at a rate of \$55.00/hour (\$92,922.50). In addition 342 hours of Direct BCBA behavior supervision, program development and consultation will be provided at a rate of \$100.00/hour (\$34,200.00). Funding will be paid from the Special Education Budget and shall not exceed \$127,122.50.
 7. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Direct and Indirect Speech/Language Therapy services for a special needs student during the 2019-2020 school year as per the IEP. Services will be provided for 103 hours at a rate of \$67.00/hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,901.00.
 8. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Direct and Consultative make up hours for Speech/Language Therapy services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 62 hours at a rate of \$65.00/hour. Funding will be paid from the Special Education Budget and shall not exceed \$4,030.00.
 9. **Capstone Academy - East Norriton, PA.** Provide educational and related services during the 2019-2020 school year for 3 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$255,552.00.
 10. **The Lincoln Center – Audubon, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$41,175.00.
 11. **Vanguard School – Malvern, PA.** Provide Extended School Year services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,220.00.
 12. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Educational services for 4 special needs students during the 2019-2020 school year as per their IEPs. Direct Program Supervision will be provided for up to 30 hours per month for 10 months at a rate of \$100.00/hour. In addition, daily direct 1-1 Intervention will be provided for 180 days hours at a rate of \$35.00/hour. Funding will be paid from the Special Education Budget and shall not exceed \$113,350.00.
- E. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Magic Touch Entertainment/Jeff & Beverly O'Lear – Canadensis, PA.** Provide 2 assemblies entitled "The Brain Show" and one evening Family Fun Night at Limerick Elementary School. Funding will be paid by Limerick Elementary Home and School League and shall not exceed \$2,400.00.
- F. Administration recommends approval of a confidential settlement and release agreement **#2019-04** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$43,750.00.
- G. Administration recommends approval of a confidential settlement and release agreement **#2019-05** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$91,686.00.
- H. Administration recommends approval to renew the membership with the Delaware Valley Consortium for Excellence & Equity (DVCEE) for the 2019-2020 school year. The DVCEE is a collaborative network of metropolitan school districts in PA, DE and NJ that have committed to learn and work together to support and nurture the school and life success of all their students. The membership fee for 2019-2020 is \$12,000.00 and will be paid from the Superintendent's Budget.
- I. Administration recommends approval to renew its contract with Advanced Protection Agency for security services primarily during after school and weekend events. Fees are \$24.00/hour per agent (\$36.00/hour for overtime and holidays). The agreement is for one year with multiple one year renewal options.

VIII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval of a revision to a motion approved at the June 2019 Board Meeting for the purchase of a 2019 Chevrolet Express 9 passenger van from Fleet Turnpike Chevrolet located in Morgantown, PA for an amount of \$42,000.00. This vehicle is no longer available from this vendor. The new vehicle will now be a 2020 Chevrolet Express 9 passenger van from Bob Fisher Chevrolet located in Reading, PA. The vehicle will be procured through the Costars Purchasing Agreement and shall not exceed \$42,000.00. Funding will come from the Capital Reserve.
- B. Administration recommends approval for S.J. Thomas to provide additional work above the original scope for the pipe insulation replacement project at Royersford Elementary School. Funding will come from the Capital Reserve and shall not exceed \$5,300.00.
- C. Administration recommends approval to move forward with the purchase of (4) police vehicles. Vehicles will be procured through the Costars Purchasing Agreement and shall not exceed \$131,900.00. Funding will come from the Capital Reserve.
- D. Administration recommends approval to move forward with the purchase and installation of the 567 Camera Project through PSX. Cameras and System will be procured through the Costars Purchasing Agreement and shall not exceed \$139,000.00. Funding will come from the Capital Reserve.

IX. PROGRAMMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval of the 2019-2020 Title I, Part A, Federal Programs Grant – Improving Basic Programs, in the amount of \$299,613.00, the 2019-2020 Title II, Part A, Federal Programs Grant – Supporting Effective Instruction, in the amount of \$127,187.00, and the 2019-2020 Title IV, Part A, Student Support and Academic Enrichment Grants, in the amount of \$26,840.00.
- B. Administration recommends approval of a Letter of Agreement between Creative Health Services, Spring City, PA and the Spring-Ford Area School District. Creative Health will provide Student Assistance Program (SAP) Liaison assistance including the provision of consultant services, student assessments and parent assistance based on the Student Assistance Program (SAP) referrals and student support groups for the 2019-2010 school year. There is no cost to the district for these services.
- C. Administration recommends approval of an Inter-Agency Agreement for Title I and Title II services between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for required professional services under the Federal Program requirements. Funding will be paid from Title I and Title II allocations and shall not exceed \$11,000.00.
- D. Administration recommends approval of an Inter-Agency Agreement for Title I services between the Spring-Ford Area School District and the Chester County Intermediate Unit for required professional services under the Federal Program requirements. Funding will be paid from Title I allocations and shall not exceed \$1,100.00.
- E. Administration recommends approval of a revision to a motion approved at the May Board Meeting as vendor allocations have changed due to nationwide shortages of certain technology items. Board approval is sought for the purchase of student laptops, student iPads, laptop charging carts, and monitors as part of the district's Technology Refresh Plan to replace staff, student and administrator equipment. The 5 competing quotes were received through government contract via Costars and are awarded as follows: CDW \$675,000.00, Amazon \$750.00, SHI \$50,000.00, GovConnection \$240,000.00 and Apple \$175,000.00. The total equipment cost shall not exceed \$1,200,000.00 and will be self-financed initially from the Capital Reserve Fund, which will be replenished in equal annual installments over four years from the Technology Budget.
- F. Administration recommends the acceptance of the Pottstown Area Health and Wellness Foundation Grant in the amount of \$55,000.00. The grant will continue to support our district-wide Healthy Choices Program.
- G. Administration recommends the acceptance of the PDE Commission on Crime and Delinquency Safety and Security Grant Part B in the amount of \$383,574.00. The district previously was awarded Part A of this grant in the amount of \$25,000.00. The total amount received is \$408,574.00 and will be used for the Digital Communications System Purchase.

X. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

| |
|---|
| CODE: 580 Account: Conference/Training, registration, food, and accommodations |
|---|

HIGH SCHOOL

- A. **Rebecca Barnett** and **Jennifer Farischon**, Teachers to attend “*Advanced Placement English Language and Composition – Updates for 2019 CD/Exam*” at the Lancaster-Lebanon Intermediate Unit on September 6, 2019. The total cost of this training is \$869.00 (registration, mileage, meals and one day of substitute coverage for both teachers).

DISTRICT-WIDE

- B. **Marguerite Lownes** and **Kelli Rokita**, Teachers, **Marianne Leidelmeyer**, **Mary Lynch** and **Sherri Molishus**, Instructional Assistants, to attend “*Healthy Bodies Healthy Minds Institute*” in Pottstown, PA on August 14, 2019. The total cost of this conference is \$250.00 (registration). No substitutes are needed.

XI. OTHER BUSINESS

There were no questions or comments.

- A. Administration recommends approval for all Fall Athletic Teams/Individuals that qualify for post-season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board meeting. Funding will be paid from the Athletic Budget.
- B. Administration recommends approval for the Spring-Ford Area High School Girls' Lacrosse Team to accept the invitation to participate in the KSA (Kaylee Scholarship Association) Lacrosse Tournament, March 25, 2020 – March 29, 2020 in Orlando, FL. The cost per student-athlete will be approximately \$1,300.00 plus transportation. The High School Girls Lacrosse Program and staff will conduct fundraising events to help defray the costs. Student-athletes will miss three school days and 3 substitutes for three school days are needed for the coaching staff.

XII. BOARD COMMENT

Mr. Dehnert commented that he was reading The Mercury today and saw that a former Spring-Ford teacher, Richard Repko, had passed away. He reported that he was a student of Mr. Repko for German many years ago and thought he was an excellent teacher who was very well liked by the students. He expressed sorrow over hearing of Mr. Repko's passing. Mr. Dehnert added that when he attended his 40th high school reunion that Mr. Repko was actually one of the only teachers who came. Mr. Dehnert stated that Mr. Repko was a great teacher and the community will greatly miss him. Mr. DiBello expressed condolences to the family of Mr. Repko.

Mr. DiBello stated that the Harrisburg School District has not been doing very well for a period of time and the state had decided that they were going to take over. Mr. DiBello commented that the state was looking for someone to manage the district so MCIU was tasked with taking over the management of the Harrisburg School District. He advised that Dr. George and his staff have been busy putting a team in place to oversee the district and hopefully bring it to the level that it needs to be at. Mr. DiBello commented that is a bit of pride that we have such a strong Intermediate Unit here in Montgomery County. Mrs. Melton asked if there would be an impact to the school districts served by the MCIU due to any shift in their focus on priorities. Mr. DiBello replied that there would not be any impact to other districts.

Mrs. Zasowski shared that the Communications Department has been working really hard over the summer and especially in the last few weeks not only to welcome Mr. Rizzo but also lots of information to parents for students returning to school. She added that one of the new initiatives that will be coming out of the Community Relations Committee Meeting in conjunction with the Communications Department is the "*In Community*" publication which will be in print with the first one delivered to every Spring-Ford mailbox sometime in October and three additional mailings to follow throughout the year.

Mr. DiBello commented that he saw an article that was published by a school district that took some of their surplus money and decided to provide some type of a gift card to all of the teachers in the district to be used for additional supplies in their classrooms. Mr. DiBello said that he found this to be an interesting idea and concept but was not sure of any Pennsylvania School Law restrictions to doing something like this or if the Board had an interest in looking into this. Mr. Fitzgerald questioned why a district would give up their tax exempt status and give the money to an individual where they would have to pay taxes on the sales of whatever they are purchasing. Mr. Fitzgerald added that there are also other tax implications. Mr. DiBello said the purpose is not to solely look at doing something like this but possibly a way to get more supplies into the classrooms using the district's surplus without using all of the surplus.

Mrs. Spletzer spoke of a program called Donor's Choose and suggested that this possibly could be a way of accomplishing supplies for the classrooms. Mrs. Melton said she was familiar with the Donor's Choose Program but that possibly a building allocation could also be looked into for guidance on how to distribute those funds. She suggested that this possibly could be a topic for discussion at a Finance Committee Meeting.

Mr. Jackson stated that he thought it would be a taxable benefit and Mr. DiBello said not necessarily. Mrs. Melton responded that it would depend on how the money was allocated. Mr. Fitzgerald clarified that it appears that the discussion is to put the allocation at the building level where the teachers would submit a wish list but the procurement process would stay within the school. He advised that this would be less concerning if it was handled on this level.

Mr. Dehnert commented that as a husband of a teacher he knows that his wife spends hundreds of her own money on school things.

Mr. DiBello asked where the Board was at with their thoughts on this and it was decided that it would be discussed at the Finance Committee Meeting.

XIII. PUBLIC TO BE HEARD

There were no comments from the public.

XIV. ADJOURNMENT

Mrs. Melton made a motion to adjourn and Mrs. Fazzini seconded it. The motion passed 9-0. meeting adjourned at 8:59 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On June 17, 2019 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:42 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

| | |
|--------------------------|---|
| Region I: | Dr. Edward T. Dressler and Linda C. Fazzini |
| Region II: | Dawn R. Heine and Colleen Zasowski |
| Region III: | Mark P. Dehnert and Christina F. Melton |
| Presiding Officer: | Thomas J. DiBello |
| Superintendent: | Dr. David R. Goodin |
| Chief Financial Officer: | James D. Fink |
| Solicitor: | Mark Fitzgerald, Esq. |
| Student Reps.: | Julianna Lelli and Eshika Seth |

The following Board Members were absent: **Clinton L. Jackson** and **Kelly J. Spletzer**

ANNOUNCEMENTS

Mr. DiBello announced that the board met in an executive session regarding an overview of security and personnel.

Julianna announced that school may have just ended but we're only 69 days from the start of the 2019-2020 school year. Eshika reminded seniors to sign up now for one of the Future Planning Center's summer workshops. She added that workshops range from Acing the Interview to Conquering the Common App and that additional information can be found on the high school website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no comments from the public.

II. PRESENTATIONS

Mrs. Benner thanked the Board for having them here tonight. She stated that they will be talking about what happened this year in the Future Planning Center (FPC), what the result was and what was new this year. Mrs. Benner spoke about all of the events that the FPC hosted this past year highlighting a few of the big events such as Decision Day, testing dates for SATs, PSATs, ASVABs, ACTs, and Aps. She advised that students applied to 347 different colleges with 2,365 transcripts being sent and 1,614 letters of recommendation written and sent. Mrs. Benner provided post-secondary plans which included 4 year college, 2 year college, employment and military. She also presented information collected through a senior survey on the majors that students indicated they would be pursuing while attending college. Mrs. Benner spoke of the long distances students will travel to attend college and also provided information on those highly selective college acceptances as well as scholarships awarded which was approximately \$2,775,991 and 7 full tuition or full ride scholarships awarded for merit or athletic reasons. She advised that she believed students were not as willing to report on how much merit scholarship money they were receiving but the amount reported was still very good. Mrs. Benner advised that new to the FPC this year is a video for the Financial Reality Fair, a FPC Job Board and Career Field Trips.

- A. **Tricia Benner and Marissa Sussman**, College Career Coordinators, to provide a Year End Update on the Future Planning Center and the Accomplishments of the Class of 2019.

Julianna invited the Student Ambassadors to come forward and introduce themselves. Julianna spoke of the process that the students who were interested in becoming student ambassadors went through in order to be chosen for this new initiative.

- B. **Julianna Lelli and Eshika Seth**, Student Representatives to the School Board, to introduce the 2019-2020 Student Ambassadors.

III. **BOARD AND COMMITTEE REPORTS**

Curriculum/Technology Dawn Heine 1st Tues. 6:30 p.m.

Mrs. Heine reported on the Curriculum and Technology Meeting held on June 12, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

Community Relations Colleen Zasowski 2nd Mon. 6:30 p.m. (alt. months)

Mrs. Zasowski reported on the Community Relations Meeting held tonight prior to the Work Session. The minutes from this meeting will be posted on the district website once approved at the committee level.

Finance Thomas J. DiBello 2nd Tues. 6:30 p.m.

Mr. DiBello reported on the Finance Committee meeting that took place on June 11, 2019. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Property Thomas J. DiBello 2nd Tues. 7:30 p.m.

Mr. DiBello reported on the Property Committee meeting that took place on June 11, 2019. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

Asst. Superintendent Rpt. Dr. Allyn J. Roche

Dr. Roche offered thanks to everyone at Spring-Ford and in the community. He stated that 8 years ago, he showed up at Spring-Ford not knowing anyone and in that short time he has formed many lifelong professional and personal relationships that mean so much to him. Dr. Roche stated that he has had the privilege of working alongside Mrs. Leiss as they interview the finalists for all of the teaching positions and time after time, the candidates ask them about what is special at Spring-Ford. Dr. Roche stated that it is an easy question to answer – the people! He commented that from the Support Staff, Secretaries, Teachers, Substitutes, Custodians, Curriculum and Instruction, Counselors, Human Resources, Maintenance, Technology Staff, Facilities, Food Service, Business Office, Special Education Instructional Assistants, School Police, Communications, Marketing and Media, Transportation, Principals, Supervisors, Directors, Dr. Goodin and our School Board, they are all awesome people. He stated that he hopes that the people that he worked with will look back and see the positive impact of all of the collaborative work and that those accomplishments and programs will continue in the future. He added as with any transition, he was sure he will now be considered “previous administration” for any excuses or future struggles but that he knows he did his best to set everyone up for success. Dr. Roche closed by saying Spring-Ford is a great place and he was lucky to have served here for the past 8 school years.

Mr. DiBello expressed his thanks to Dr. Roche for all of his work over the past 8 years.

Solicitor's Report

Mark Fitzgerald

Mr. Fitzgerald reported that we are waiting for the School Code Bill because we are waiting for the Omnibus package that will come with the spending plan from our State Legislature. He added that there will be compromise, charter school bills and right now it looks like it will be an a la cart approach. He stated that there would be changes here and there as he does not believe there will be a wholesale change to the charter school law. Mr. Fitzgerald commented that PSBA was in a red alert about a week ago in terms of what the bills were looking like coming out of the House. He added that they made some modifications. He stated that he is not too concerned regarding the charter school bills but more with those bills we do not know about that will come. Mr. Fitzgerald advised that we will get nuggets regarding the School Code over the next two weeks that will have to be sifted through. He told the Board that he would keep them posted.

IV. MINUTES

There were no questions or comments.

- A. Administration recommends approval of the May 20, 2019 Work Session minutes. **(Attachment A1)**
- B. Administration recommends approval of the May 28, 2019 Board Meeting minutes. **(Attachment A2)**

V. PERSONNEL

There were no questions or comments.

A. Resignations

- 1. **Emily J. Castillo**; Special Education Teacher, Senior High School. Effective: June 3, 2019.
- 2. **Anne Falcone**; Part-time Food Service, Oaks Elementary School, for the purpose of retirement. Revised effective date: June 12, 2019.
- 3. **Donald J. Miller**; Elementary Teacher; 5/6th Grade Center. Effective: August 10, 2019.

B. Leave of Absence

- 1. **Racquel C. Richter**; Social Studies Teacher, 8th Grade Center, for a child-rearing leave per the Professional Agreement. Effective: September 3, 2019 through the first semester of the 2019-2020 school year.

C. Professional Staff

- 1. **Suzanne E. Shelton**; English Teacher, Senior High School, replacing Kate Grohoski who resigned. Compensation has been set at MS, Step 3, \$51,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
- 2. **Adriana M. Segaline**; Special Education Teacher, 7th Grade Center, replacing Christine M. Kramer who retired. Compensation has been set at MS, Step 4, \$52,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

3. **Mollie B. Smith**; Special Education Teacher, Senior High School. Compensation has been set at MS+30, Step 7, \$68,623.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

D. Temporary Professional Staff

1. **Jacquelyn M. Lippencott**; Special Education Teacher, Senior High School. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Jaclyn A. McDermott**; Special Education Teacher, 7th Grade Center. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Thomas J. Reuther**; Special Education Teacher, Senior High School, replacing Vanessa Mayer who resigned. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement: Effective: August 21, 2019.

E. Support Staff

1. **Carrie A. Duarte**; Instructional Assistant, Upper Providence Elementary School, replacing Tiffany M. Landis who resigned. Compensation has been set at \$17.36/hr. (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.

F. Changes of Status

1. **Sue M. Choi**; Mathematics Staff Coach, Upper Providence Elementary School, to 10-Month Elementary Principal, Spring City Elementary School. Compensation has been set at \$103,548.00 with benefits per the Principals and the Act 93 Administrators Plan. Effective: August 1, 2019.
2. **Barbara W. Dilks**; Level III Secretary, Brooke Elementary School, to Level II Administrative Assistant, Brooke Elementary School. Compensation has been set at \$23.16/hr. with benefits per the Secretarial Plan. Effective: July 1, 2019.

G. Substitute

1. **Jason Corroplese** Maintenance Rate \$17.95/hr.

- H. Administration recommends hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00/hr. plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **Jean Marie Lare**
2. **Marykay O'Callaghan**

- I. Administration recommends hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **Amy Faith Janetka**
 2. **Joanna B. Shanley**
- J. Administration recommends approval of the following staff to be hired for Summer Band Camp/New Registration program. Compensation will be set at \$40.00/hr. Plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Stacey C. Huntington**
 2. **Melissa L. Wasko**
- K. Administration recommends approval of the following staff to be hired as substitute nurses for the Extended School Year Program. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Amy L. Bonner**
 2. **Stacey C. Huntington**
 3. **Tara L. Santangelo**
 4. **Rachael A. Schauder**
 5. **Melissa L. Wasko**
- L. Administration is requesting authorization from the Board to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2019-2020 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2019-2020 General Fund Budget.
- M. Administration recommends approval for the Salary Book for the 2019-2020 school year.
- N. Administration recommends approval of the attached extra-curricular contracts for the 2019-2020 school year. **(Attachment A3)**

VI. FINANCE

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.
- B. Checks:
1. General Fund Checks
Check No. 207166 – 207435 \$ 1,205,567.27
 2. Food Service Checks
Check No. 1624 – 1665 \$ 44,823.65
 3. Capital Reserve Checks
Check No. 2056 – 2064 \$ 375,947.58

4. Capital Projects

| | |
|-------------------------------|---------------|
| Reserve Fund: Check No. 36-43 | \$ 14,682.19 |
| Bond Fund: Check No. 42-45 | \$ 685,834.74 |
 5. General Fund, Food Service, & Capital Reserve ACHs

| | |
|---------------------------|-----------------|
| ACH 181901509 – 181901684 | \$ 1,452,733.66 |
|---------------------------|-----------------|
 6. Procurement Payments and Wires

| | |
|-----------------------|---------------|
| 201800076 – 201800078 | \$ 752,870.92 |
|-----------------------|---------------|
 7. Scholarships

| | |
|--------------------|--------------|
| Check No. 84 – 154 | \$ 25,250.00 |
|--------------------|--------------|
- C. The following monthly Board reports are submitted for your approval:
- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement, Scholarships and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
- D. Administration recommends approval of the following independent contracts:
1. **The Timothy School – Berwyn, PA.** Provide Extended School Year and related services for four special needs students as per their IEPs. Services will be provided for 28 days. Funding will be paid from the Special Education Budget and shall not exceed \$29,130.00.
 2. **Dr. Kara Schmidt – Swarthmore, PA.** Conduct an independent educational evaluation for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,450.00.
 3. **Behavior Interventions – King of Prussia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Registered Behavior Technician services will be provided for 304 hours at a rate of \$55.00 per hour (\$16,720.00). In addition, BCBA Behavior Supervision services will be provided for a total of 58 hours at a rate of \$100.00 per hour (\$5,800.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$22,520.00.
 4. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Direct Speech/Language Therapy services and consultation for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 90 hours at a rate of \$67.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,030.00.
 5. **Capstone Academy - East Norriton, PA.** Provide Extended School Year services for four special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$43,927.00.
 6. **Chester County Intermediate Unit – Downingtown, PA.** Provide Educational services for two special needs students who attend The Learning Center as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$14,902.57.

7. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 7 weeks. Funding will be paid from the Special Education Budget and shall not exceed \$5,903.00.
8. **Lakeside Educational Network – North Wales, PA.** Provide 5 In-School Counselors and 10 student slots for special education services during the 2019-2020 school year at The Lakeside School, Lakeside Girls Academy, Souderton Vantage Academy or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$736,024.00.
9. **Overbrook School for the Blind – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided at a rate of \$275.00 per day for 20 days. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
10. **Valley Forge Educational Services – Malvern, PA.** Provide Extended School Year services for five special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$42,300.00.
11. **Hideaway Day Camp – Collegeville, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 8 weeks. Funding will be paid from the special education budget and shall not exceed \$3,350.00.
12. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for nine special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY support programming for each student (\$41,310.00). In addition, Variety Club will provide a Personal Care Assistant, Speech services, Occupational Therapy services and Physical Therapy services (\$13,738.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$55,048.00.
13. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided for 35 days at a rate of \$479.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$16,765.00.
14. **Montgomery County Community College – Blue Bell, PA.** The MCCC Bridge to College Program will provide Direct Intervention for Transition services during the summer of 2019 for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
15. **The Melmark School – Berwyn, PA.** Provide Educational and related services for five special needs students during the Extended School Year Program and the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$403,325.00.
16. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year and related services for eight special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$41,733.61.

17. **The Milagre School – Hatboro, PA.** Provide Extended School Year and 2019-2020 School Year Educational and related services for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$185,460.00.
 18. **Montgomery County Intermediate Unit – Norristown, PA.** Provide School-Based ACCESS Program billing services for the 2019-2020 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.
 19. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
 20. **Reconstructive Orthopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
 21. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2019-2020 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per game depending on the requirement of stay. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.
- E. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Access Services – Fort Washington, PA.** Provide Question Persuade Refer (QPR) Training to all 9th grade students. Students will learn to recognize the warning signs, clues, and suicidal communications of people in trouble, and gain skills to act vigorously to prevent a possible tragedy. There is no cost to the district for this training.
 2. **Access Services – Fort Washington, PA.** Provide an assembly prior to the 9th grade student QPR Training entitled “Hope 4 Tomorrow”. This assembly is geared to educate students about mental health and suicide by engaging them and fostering discussion and thoughts about their own mental wellness and supports as well as awareness of resources in the school and community. There is no cost to the district for this assembly.
- F. Administration recommends approval of an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to

provide psychology services from July 1, 2019 through August 30, 2019. Funding will come from the Special Education Budget and shall not exceed \$43,155.00.

- G. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 180 Mill Road (Condo 3-D) in Upper Providence Township and further identified as tax parcel No. 61-00-03682-50-5 setting the assessment of the property at \$5,344,500.00 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- H. Administration recommends approval of a renewal contact for the 2019-2020 school year with EI US, LLC dba Learn Well Services formerly Education, Inc. in Plymouth, MA to provide educational tutoring services on an as-needed basis when students have been admitted to a hospital or behavioral health center setting. Learn Well Services will follow the district's curriculum in working with students thereby easing the transition back into school. Services will be provided at a rate of \$35.00 per hour for a maximum of 5 hours per week per student.

VII. PROPERTY

There were no questions or comments.

- A. Administration recommends approval for S.J. Thomas Company to install water and sewer to the Ram Stadium bathrooms per Contract KPN 201801JOCC-26. Funding will come from the Capital Reserve and shall not exceed \$250,000.00.
- B. Administration recommends approval of the purchase and installation of 2N Phones/ Cameras/Intercoms and Vestibule Intercoms from PSX for the district's 9 exterior building locations and 11 interior building vestibules (the 7th Grade Center, Upper Providence Elementary and Spring City Elementary already have the 2N outdoor units). The camera and intercom system quotation PSX 18Q8027 will be procured through the Costars Purchasing Agreement. Funding will come the Capital Reserve and shall not exceed \$94,665.00.

VIII. PROGRAMMING AND CURRICULUM

There were no questions or comments.

- A. Administration recommends approval of a renewal of the contract with SRC Solutions, Inc. for Registration Gateway for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$36,000.00.
- B. Administration recommends approval of the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to eligible Spring-Ford High School students.
- C. Administration recommends approval of the Smart Futures On-line Program to manage Act 339 evidence for all students K-12. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- D. Administration recommends the purchase of Leveled Literacy Intervention Materials to continue to support our K-5 students. The purchase included K-5 materials as well as teacher training. Funding will come from the Curriculum Budget and shall not exceed \$140,000.00.

- E. Administration recommends approval of a renewal of the contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. The annual membership fee is \$5,700.00 and will be paid from the Curriculum Budget.
- F. Administration recommends approval of the 2019-2020 student-funded exchange program with Coláiste Chiaráin High School in Limerick, Ireland. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at Coláiste Chiaráin High School. Exact dates to be determined.
- G. Administration recommends approval of the 2019-2021 student-funded exchange program with FEG (Friedrich-Eugens-Gymnasium) High School in Stuttgart, Germany. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at FEG High School. Exact dates to be determined.
- H. Administration recommends approval of Pebble Go, an online database for Elementary Libraries to support Library Curriculum, ELA and Social Studies. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- I. Administration recommends approval for the participation in year three of the Leadership Design Academy at the Montgomery County Intermediate Unit for the school year 2019-2020. A team of eight administrators would join this academy and participate in a one-year cohort designed to integrate personalized learning more fully into the district. The total cost of this academy is \$1,500.00. Funding will come from the Superintendent's Budget.
- J. Administration recommends approval of a renewal of the contract with BSGI for support on the access control system for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$8,000.00.
- K. Administration recommends approval of a renewal of the contract with Raptor for the visitor management system support for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$7,000.00.
- L. Administration recommends approval of the purchase of time clocks, hardware and support from Touchpoint Industries. Funding will come from the Capital Reserve and will be replenished from the Technology Budget and shall not exceed \$90,000.00.

IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

CODE: 580 Account: Conference/Training, registration, food, and accommodations

ROYERSFORD ELEMENTARY

- A. **Rachael Schauer**, School Nurse, to attend "*Basic Life Support (BLS) Instructor Training (CPR Instructor)*" in Allentown, PA on July 10, 2019. The total cost of this training is \$409.99 (registration and cost of the CPR book). No substitute is needed.

DISTRICT-WIDE

- B. **Melissa Yonchuk**, Behavior Specialist, to attend *“Non-violent Crisis Intervention: Train the Trainer Renewal”* at the Lancaster Lebanon Intermediate Unit in Lancaster, PA from September 9 through September 12, 2019. The total cost of this training is \$1,725.64 (registration and mileage). No substitute is needed.
- C. **Amy Bonner**, School Nurse, **Joan Clare Callow**, Instructional Assistant, **April Collins**, **Lucinda Iezzi** and **Treasure Maack**, Teachers, to attend *“Healthy Bodies Healthy Minds Institute”* in Pottstown, PA on August 14, 2019. The total cost of this conference is \$250.00 (registration). No substitutes are needed.

X. OTHER BUSINESS

There were no questions or comments.

- A. Board approval is needed to appoint **Thomas DiBello** and **Dr. Edward Dressler** to serve as the district’s 2 voting delegates for the 2018 Delegate Assembly. This year’s assembly will be held on Friday, October 18, 2019.
- B. The High School Cheerleading Squad requests permission to attend the UCA Cheerleading Camp located at Pine Forest Camp in Olyphant, Pennsylvania from Thursday, August 15th through Sunday, August 18th, 2019. The cost per student-athlete will be \$300.00. The cheerleaders and staff will conduct fund raising events to help defray the costs. Student-athletes will not miss any school days since this is prior to first day of classes. There will be no cost to the district.
- C. Board approval is needed for the appointment of **James D. Fink**, Chief Financial Officer, to the Office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the term of one (1) year, effective July 1, 2019.
- D. The following policies are submitted as a second reading for approval at next week’s meeting:
 - 1. Policy #108 – PROGRAMS: Adoption of Textbooks (**Attachment A4**)
 - 2. Policy #705.1 – PROPERTY: School Police Officer(s) and Security Personnel (**Attachment A5**)
 - 3. Policy #815 – OPERATIONS: Acceptable Use of the Electronic Communications Systems (**Attachment A6**)
- E. The following policy is submitted as a second reading for approval at next week’s meeting:
 - 1. Policy #707 – PROPERTY: Use of School Facilities (**Attachment A7**)

XI. BOARD COMMENT

Mrs. Heine commented that since tonight is Mrs. Bast’s last meeting she wanted to thank her for all her hard work and dedication. She added that in the six years that Mrs. Bast has been here the Curriculum Committee has reviewed all curriculum and done a lot of aligning. She added that we now have a Modernized Learning Initiative in place that is second to none in the state. Mrs. Heine stated that Mrs. Bast will continue to work with the district in her new position at the MCIU so she will only be a stone’s throw away. Dr. Dressler concurred with Mrs. Heine’s comments. He also thanked her for tolerating

all his badgering during all of the Curriculum and Technology Committee meetings and wished her the best of luck.

Mr. Dehnert directed his comments to Mrs. Choi saying he was able to attend a Home and School meeting at Spring City Elementary and thought it was great to see how enthusiastic she was and he feels that she will be a great permanent principal at Spring City. Mr. Dehnert next questioned why Spring-Ford has a full day on the last day of school unlike many other districts. Dr. Goodin responded that the reason this is done is because we cannot schedule a ½ day in our calendar as it would open the door for every private school that we transport students to do half days and we would have to provide that transportation for every half day they put in their calendar.

Mr. DiBello recognized Mrs. Bast saying she has done an awesome job as Director of Curriculum and that there were many things over the six year period that she was here that they were able to accomplish. New programs were rolled out seamlessly without many issues including all her work on Modernized Learning and Hybrid Learning. He expressed his appreciation for all she has done over her six years here.

Mrs. Heine stated that she would like to piggyback on what Mr. Dehnert said with regards to Mrs. Choi. She commented that she is excited that Mrs. Choi will be leading Spring City Elementary. Mrs. Heine added that she had the opportunity to work with Mrs. Choi her very first year here with her oldest child when Mrs. Choi was a third grade teacher. Mrs. Heine expressed that Mrs. Choi has been phenomenal in every position she has held at Spring-Ford and has helped the Curriculum Department as a Math Coach gaining the confidence of the teachers. Mrs. Heine wished Mrs. Choi all the best and stated that she knows she is going to do great things at Spring City Elementary.

Mrs. Zasowski commented that State Representative Joe Ciresi contacted her to let her know that he is working on three bills concerning revisions to charter schools and that he would like to have a school board presence on determining factors about charter schools and the funding. She added that he wanted everyone to know that he continues to work hard for education in the state and of course for Spring-Ford.

Mr. DiBello addressed Mrs. Choi and asked how she enjoyed her first transition year at Spring City Elementary. Mrs. Choi stated that it was an absolute joy and pleasure and that she is grateful for the opportunity to call Spring City Elementary home and work with the staff, students and families. Mr. DiBello stated that he looks forward to Mrs. Choi doing great things at Spring City Elementary.

XII. PUBLIC TO BE HEARD

There were no comments from the public.

XIII. ADJOURNMENT

Mr. Dehnert made a motion to adjourn and Mrs. Melton seconded it. The motion passed 7-0. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On June 24, 2019 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Kelly J. Spletzer

Region II:

Region III: Mark P. Dehnert and Christina F. Melton

Presiding Officer: Colleen Zasowski

Superintendent: Dr. David R. Goodin

Chief Financial Officer: James D. Fink

Solicitor: Mark Fitzgerald, Esq.

Student Reps.: Julianna Lelli and Eshika Seth

The following Board Member participated via phone: **Linda C. Fazzini**

The following Board Members were absent: **Thomas J. DiBello, Dawn R. Heine and Clinton L. Jackson**

ANNOUNCEMENTS

Mrs. Zasowski announced that Mrs. Linda Fazzini was participating in tonight's board meeting via phone.

Eshika announced that nearly 100 students came back to school today for the start of Cool School. She stated that Cool School offers courses for students completing grades K-6 focusing on enrichment, arts and sports. Eshika advised that registration is still open for Week 2 and Week 3 through the Spring-Ford website.

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. BOARD AND COMMITTEE REPORTS

Student Rep. Report Julianna Lelli/Eshika Seth

Julianna and Eshika reported on what happened in June saying that there were many field trips, awards banquets for academics, athletics and music, field days and the final student day on June 14th. The Class of 2020 scheduled their senior portraits and the last day for seniors before finals was June 6th. Graduation was held on June 14th and they shared some pictures from graduation. They next shared the upcoming events which included summer break and the first day of school for the 2019-2020 school year on August 26th.

WMCTC Dehnert, Dressler, Heine 1st Mon. 7:00 p.m.

Dr. Dressler reported that the Joint Operating Committee of the WMCTC met on June 3, 2019 for an extremely brief meeting. He advised that the high point of Mr. Moritzen's report was that there was a slight increase in the number of students from 640 last year to 644.

PSBA Liaison

Dr. Edward Dressler

Dr. Dressler reported that the Pennsylvania School Board Association has reminded everyone that this is the last week for school districts to submit a proposal to be presented to the legislative platform. He recalled that in a previous year Spring-Ford initiated a platform submission that asked the legislature to keep funding the Science in Motion Program which was floundering at that time. He advised that as a result of that initiative, the Science in Motion Program seems to be flourishing again, at least in this region. Dr. Dressler urged anyone who may have any initiatives they would like to have the PSBA submit to the legislature then this is the week to do it.

Superintendent Eval.

Dr. Edward Dressler

(As Needed)

Dr. Dressler reported that all of the information relevant to the Board for evaluating the performance of the Superintendent and Assistant Superintendent over this past year was sent to all of the Board asking them for feedback but none was received. Mrs. Melton advised that she had sent Dr. Dressler a full document with her summary and feedback. Dr. Dressler did not recall seeing an attachment but indicated that he would take another look at the email from Mrs. Melton. He reminded the Board that they are up against the time limit for Dr. Goodin's evaluation. Mrs. Zasowski asked that the Board Members make sure to take a look at the information and provide their feedback. Mrs. Melton indicated that she has also asked that the Superintendent Evaluation Committee meet but nothing had occurred as of yet.

Mr. Fitzgerald suggested that the Superintendent Evaluation Committee hold a brief meeting at the conclusion of tonight's Board Meeting to develop a plan to get the evaluation finalized. Mrs. Zasowski asked that the information then be communicated to the rest of the Board once the committee meets so that they can make decisions going forward.

Dr. Dressler asked if the Board must vote on the Superintendent Evaluation Committee's recommendation and Mr. Fitzgerald replied that it does not have to be a formal vote but a discussion should occur in an executive session on some level of the findings. He requested that the full Board meet to conclude on the evaluation findings.

Legislative Committee

Christina Melton

3rd Weds. 7:30 p.m.

Mrs. Melton reported that the proposed state budget will likely pass as it will go to the House tomorrow for discussion and vote. She added that the budget includes basic education funding of an additional \$160 million, special education early education of \$50 million and the school safety grants will remain at the \$60 million as they were this year. Mrs. Melton reported on the status of House and Senate Bills being proposed, discussed and voted on by the state legislature.

Superintendent Report

Dr. David R. Goodin

Dr. Goodin expressed his thanks to staff members who he has worked closely with over the past several years. He acknowledged Mary Chrisman on her retirement saying we are finding out now about all that she has done and how much she has done for us and stated that she will be sorely missed. Dr. Goodin stated that her contribution to the district and in working with him keeping him straight is greatly appreciated. Dr. Goodin next acknowledged Mrs. Bast who has submitted her resignation and stated that she has done a yeoman's job with the Curriculum Department as far as the work she has done for the district. He expressed his appreciation for all she has accomplished and wished her well. Dr. Goodin next said he wanted to acknowledge the work of his Assistant Superintendent Dr. Roche. He stated that it has been a pleasure working with him and he wished him the best.

Mrs. Zasowski stated that there are many here that echo that sentiment.

Solicitor's Report

Mark Fitzgerald

There was no report.

III. MINUTES

Mrs. Spletzer made a motion to approve Items A-B and Mrs. Melton seconded it. The motion passed 6-0.

A. The Board approved the May 20, 2019 Work Session minutes. **(Attachment A1)**

B. The Board approved the May 28, 2019 Board Meeting minutes. **(Attachment A2)**

IV. PERSONNEL

Mrs. Spletzer made a motion to approve Items A-O and Mr. Dehnert seconded it. The motion passed 6-0.

Mrs. Spletzer made a motion to approve Item P and Mrs. Melton seconded it. There was a roll call vote with Dr. Dressler, Mrs. Spletzer and Mrs. Fazzini voting yes. Mr. Dehnert, Mrs. Zasowski and Mrs. Melton voted no. The motion did not pass as the vote was 3-3.

Mrs. Zasowski asked that Dr. Goodin put together procedures that would include School Board Members for interviews of those positions of director and above. Mrs. Zasowski said she wanted to state for the record that she would like the candidate who appeared on the agenda tonight to be reconsidered once vetted through the process that Dr. Goodin will put together for the Board as requested by Mrs. Zasowski.

Mrs. Melton agreed with Mrs. Zasowski as she felt the timing was difficult with not having the opportunity to meet the candidate. She stated that this is a critical role for the district and she feels it is important that they have the opportunity to vet through the information.

Dr. Goodin asked for clarification that what he was hearing the Board say was that from now on was that those positions of director and above will require that the Board be involved in the interview process at the end. Mrs. Zasowski confirmed this was correct.

Dr. Dressler asked if the Board needed to vote on that directive. Dr. Goodin replied that he was being asked to put together a set of procedures that includes their final review of the candidates for a position. He stated that in the past they have hired directors and when a Board Member expressed interest in being involved he would send out communication to the entire Board asking if anyone else wanted to be involved. Dr. Goodin added that since he did not receive any communication from any Board Members wanting to be involved then he went ahead and assumed that we were proceeding and that he would bring them the candidate that was recommended. Dr. Goodin stated that from now on the process at the HR level will be to put together an interview of the Board before a candidate makes it to the board agenda.

Mr. Dehnert asked if a policy to govern this was necessary and Mr. Fitzgerald replied that he did not feel a policy was needed but possibly something that is built into an internal HR manual on the subject.

Mrs. Zasowski stated that they are only asking for senior level positions/directors. She asked if any further vote, motion or anything was needed to ask Dr. Goodin to move forward with this and Mr. Fitzgerald responded no that a formal vote was not needed as the Board directed him to go back and develop what those procedures will look like and will be subject to deviations as issues present themselves.

Dr. Dressler commented that this is based on “a” Board Members opinion and not necessarily the “Board’s” opinion. He asked how this becomes law. Mr. Fitzgerald stated that if there was objection to this then one should bring up their objection. Dr. Dressler stated that he trusted that in this particular case that the administration has done the appropriate vetting of this candidate. He stated that he felt they had a very good candidate and he objected to the delaying of the process of hiring this person. Mr. Fitzgerald stated that he wanted to clarify that there were two different issues. The first was that there was a vote against the appointment of this individual for this position and second was the directive to Dr. Goodin to develop procedures. He asked if Dr. Dressler was objecting to the procedures aspect or both. Dr. Dressler said he wanted to know what the procedures mean in terms of this candidate and was the Board not going to vote to accept this person?

Mrs. Zasowski stated that she had said she wanted to go on record that she does want this candidate to be reconsidered once they are vetted through this process. She commented that she believes that what happened here was a miscommunication where Dr. Goodin has been prompted in the past by School Board Members saying that they wanted to be part of the process as opposed to some of the School Board Members thinking that maybe that was the way it went. She stated that she felt this was where the communication breakdown was and while she also does not want to delay this forever she does not want to rush into this decision if this is something the Board feels would make them more comfortable.

Dr. Goodin advised that at this point there is a pool of candidates for the Board to consider and he just needs for the Board to let him know when they would like to get together and interview these individuals. Mrs. Zasowski asked that the Board reach out to Dr. Goodin with a few dates that they are available so that this can be accomplished quickly. Mrs. Spletzer asked that the administration narrow the candidate pool down to their top candidates.

A. Resignations

1. **Emily J. Castillo**; Special Education Teacher, Senior High School. Effective: June 3, 2019.
2. **Anne Falcone**; Part-time Food Service, Oaks Elementary School, for the purpose of retirement. Revised effective date: June 12, 2019.
3. **Donald J. Miller**; Elementary Teacher; 5/6th Grade Center. Effective: August 10, 2019.

B. Leave of Absence

1. **Racquel C. Richter**; Social Studies Teacher, 8th Grade Center, for a child-rearing leave per the Professional Agreement. Effective: September 3, 2019 through the first semester of the 2019-2020 school year.

New Leave of Absence

2. **Katherine J. Beerer**; Art Teacher, 5/6th Grade Center, for an extension of child-rearing leave per the Professional Agreement. Effective: August 21, 2019 through the first marking period of the 2019-2020 school year.

C. Professional Staff

1. **Suzanne E. Shelton**; English Teacher, Senior High School, replacing Kate Grohoski who resigned. Compensation has been set at MS, Step 3, \$51,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Adriana M. Segaline**; Special Education Teacher, 7th Grade Center, replacing Christine M. Kramer who retired. Compensation has been set at MS, Step 4, \$52,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Mollie B. Smith**; Special Education Teacher, Senior High School. Compensation has been set at MS+30, Step 7, \$68,623.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

D. Temporary Professional Staff

1. **Jacquelyn M. Lippencott**; Special Education Teacher, Senior High School. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Jaclyn A. McDermott**; Special Education Teacher, 7th Grade Center. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Thomas J. Reuther**; Special Education Teacher, Senior High School, replacing Vanessa Mayer who resigned. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement: Effective: August 21, 2019.

E. Support Staff

1. **Carrie A. Duarte**; Instructional Assistant, Upper Providence Elementary School, replacing Tiffany M. Landis who resigned. Compensation has been set at \$17.36/hr. (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.

F. Changes of Status

1. **Sue M. Choi**; Mathematics Staff Coach, Upper Providence Elementary School, to 10-Month Elementary Principal, Spring City Elementary School. Compensation has been set at \$103,548.00 with benefits per the Principals and the Act 93 Administrators Plan. Effective: August 1, 2019.
2. **Barbara W. Dilks**; Level III Secretary, Brooke Elementary School, to Level II Administrative Assistant, Brooke Elementary School. Compensation has been set at \$23.16/hr. with benefits per the Secretarial Plan. Effective: July 1, 2019.

G. Substitute

1. **Jason Corroplese** Maintenance Rate \$17.95/hr.

- H. The Board approved hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00/hr. plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Jean Marie Lare**
 2. **Marykay O'Callaghan**
- I. The Board approved hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Amy Faith Janetka**
 2. **Joanna B. Shanley**
- J. The Board approved the following staff to be hired for Summer Band Camp/New Registration program. Compensation will be set at \$40.00/hr. plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Stacey C. Huntington**
 2. **Melissa L. Wasko**
- K. The Board approved the following staff to be hired as substitute nurses for the Extended School Year Program. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Amy L. Bonner**
 2. **Stacey C. Huntington**
 3. **Tara L. Santangelo**
 4. **Rachael A. Schauder**
 5. **Melissa L. Wasko**
- L. The Board gave approval for administration to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2019-2020 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2019-2020 General Fund Budget.
- M. The Board approved the Salary Book for the 2019-2020 school year.
- N. The Board approved the attached extra-curricular contracts for the 2019-2020 school year. * Designates new additions since last week. **(Attachment A3)**

New Personnel Motions

- O. The Board approved a commission and contract for **Mr. Robert W. Rizzo**, for the position of Assistant Superintendent of Schools, replacing Dr. Allyn J. Roche who resigned. Mr. Rizzo's salary for the 2019-2020 school year will be \$165,000.00 prorated with benefits. Effective: To be determined pending receipt of all applicable clearances.

- P. The Board did not approve **Kelly M. Murray, Ed.D.**, Director of Curriculum and Instruction, District Office, replacing Kimberly Ann Bast who resigned. Compensation will be set at \$139,000.00 prorated with benefits as per the Act 93 Agreement. Effective: To be determined pending receipt of all applicable clearances.

V. FINANCE

Mr. Dehnert made a motion to approve Items A-H and Mrs. Melton seconded it. The motion passed 6-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks
Check No. 207166 – 207435 \$ 1,205,567.27
2. Food Service Checks
Check No. 1624 – 1665 \$ 44,823.65
3. Capital Reserve Checks
Check No. 2056 – 2064 \$ 375,947.58
4. Capital Projects
Reserve Fund: Check No. 36-43 \$ 14,682.19
Bond Fund: Check No. 42-45 \$ 685,834.74
5. General Fund, Food Service, & Capital Reserve ACHs
ACH 181901509 – 181901684 \$ 1,452,733.66
6. Procurement Payments and Wires
201800076 – 201800078 \$ 752,870.92
7. Scholarships
Check No. 84 – 154 \$ 25,250.00

C. The following monthly Board reports were approved:

- Skyward Reports
 - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement, Scholarships and Wires)
 - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **The Timothy School – Berwyn, PA.** Provide Extended School Year and related services for four special needs students as per their IEPs. Services will be provided for 28 days. Funding will be paid from the Special Education Budget and shall not exceed \$29,130.00.

2. **Dr. Kara Schmidt – Swarthmore, PA.** Conduct an independent educational evaluation for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,450.00.
3. **Behavior Interventions – King of Prussia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Registered Behavior Technician services will be provided for 304 hours at a rate of \$55.00 per hour (\$16,720.00). In addition, BCBA Behavior Supervision services will be provided for a total of 58 hours at a rate of \$100.00 per hour (\$5,800.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$22,520.00.
4. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Direct Speech/Language Therapy services and consultation for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 90 hours at a rate of \$67.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,030.00.
5. **Capstone Academy - East Norriton, PA.** Provide Extended School Year services for four special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$43,927.00.
6. **Chester County Intermediate Unit – Downingtown, PA.** Provide Educational services for two special needs students who attend The Learning Center as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$14,902.57.
7. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 7 weeks. Funding will be paid from the Special Education Budget and shall not exceed \$5,903.00.
8. **Lakeside Educational Network – North Wales, PA.** Provide 5 In-School Counselors and 10 student slots for special education services during the 2019-2020 school year at the Lakeside School, Lakeside Girls Academy, Souderton Vantage Academy or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$736,024.00.
9. **Overbrook School for the Blind – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided at a rate of \$275.00 per day for 20 days. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
10. **Valley Forge Educational Services – Malvern, PA.** Provide Extended School Year services for five special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$42,300.00.
11. **Hideaway Day Camp – Collegeville, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 8 weeks. Funding will be paid from the special education budget and shall not exceed \$3,350.00.
12. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for nine special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY support programming for each student (\$41,310.00).

In addition, Variety Club will provide a Personal Care Assistant, Speech services, Occupational Therapy services and Physical Therapy services (\$13,738.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$55,048.00.

13. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided for 35 days at a rate of \$479.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$16,765.00.
14. **Montgomery County Community College – Blue Bell, PA.** The MCCC Bridge to College Program will provide Direct Intervention for Transition services during the summer of 2019 for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
15. **The Melmark School – Berwyn, PA.** Provide Educational and related services for five special needs students during the Extended School Year Program and the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$403,325.00.
16. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year and related services for eight special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$41,733.61.
17. **The Milagre School – Hatboro, PA.** Provide Extended School Year and 2019-2020 School Year Educational and related services for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$185,460.00.
18. **Montgomery County Intermediate Unit – Norristown, PA.** Provide School-Based ACCESS Program billing services for the 2019-2020 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.
19. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
20. **Reconstructive Orthopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
21. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2019-2020 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per

game depending on the requirement of stay. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.

New Independent Contracts

22. **Vanguard School – Malvern, PA.** Provide Educational services for a special needs student during the 2019-2020 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$64,625.00.
 23. **The Lincoln Center for Family and Youth – Audubon, PA.** Provide Counseling services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$640.00.
- E. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Access Services – Fort Washington, PA.** Provide Question Persuade Refer (QPR) Training to all 9th grade students. Students will learn to recognize the warning signs, clues, and suicidal communications of people in trouble, and gain skills to act vigorously to prevent a possible tragedy. There is no cost to the district for this training.
 2. **Access Services – Fort Washington, PA.** Provide an assembly prior to the 9th grade student QPR Training entitled “Hope 4 Tomorrow”. This assembly is geared to educate students about mental health and suicide by engaging them and fostering discussion and thoughts about their own mental wellness and supports as well as awareness of resources in the school and community. There is no cost to the district for this assembly.

New Independent Contract

3. **Kim Hogan – Bethlehem, PA.** Provide an Artist-in-Residency Program for all students at Limerick Elementary in connection with a glass mosaic mural project which will be displayed in the building for all to view. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$7,076.00.
- F. The Board approved an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide psychology services from July 1, 2019 through August 30, 2019. Funding will come from the Special Education Budget and shall not exceed \$43,155.00.
- G. The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 180 Mill Road (Condo 3-D) in Upper Providence Township and further identified as tax parcel No. 61-00-03682-50-5 setting the assessment of the property at \$5,344,500.00 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property’s assessment pursuant to applicable law.

- H. The Board approved a renewal contact for the 2019-2020 school year with EI US, LLC dba Learn Well Services formerly Education, Inc. in Plymouth, MA to provide educational tutoring services on an as-needed basis when students have been admitted to a hospital or behavioral health center setting. Learn Well Services will follow the district's curriculum in working with students thereby easing the transition back into school. Services will be provided at a rate of \$35.00 per hour for a maximum of 5 hours per week per student.

VI. PROPERTY

Mrs. Spletzer made a motion to approve Items A-C and Mr. Dehnert seconded it. The motion passed 6-0.

- A. The Board approved S.J. Thomas Company to install water and sewer to the Ram Stadium bathrooms per Contract KPN 201801JOCC-26. Funding will come from the Capital Reserve and shall not exceed \$197,800.00.
- B. The Board approved the purchase and installation of 2N Phones/Cameras/ Intercoms and Vestibule Intercoms from PSX for the district's 9 exterior building locations and 11 interior building vestibules (the 7th Grade Center, Upper Providence Elementary and Spring City Elementary already have the 2N outdoor units). The camera and intercom system quotation PSX 18Q8027 will be procured through the Costars Purchasing Agreement. Funding will come the Capital Reserve and shall not exceed \$94,665.00.

New Property

- C. The Board approved the purchase of a 2019 Chevrolet Express 9 passenger van from Fleet Turnpike Chevrolet located in Morgantown, PA to replace the 2004 GMC Savana van to be taken out of service. This van is used for various before, during and after school extra-curricular activities and trips. The vehicle will be procured through the Costars Purchasing Agreement and shall not exceed \$42,000.00. Funding will come from the Capital Reserve.

VII. PROGRAMMING AND CURRICULUM

Mr. Dehnert made a motion to approve Items A-M and Mrs. Melton seconded it. The motion passed 6-0.

- A. The Board approved a renewal of the contract with SRC Solutions, Inc. for Registration Gateway for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$36,000.00.
- B. The Board approved the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to eligible Spring-Ford High School students.
- C. The Board approved the Smart Futures On-line Program to manage Act 339 evidence for all students K-12. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- D. The Board approved the purchase of Leveled Literacy Intervention Materials to continue to support our K-5 students. The purchase included K-5 materials as well as teacher training. Funding will come from the Curriculum Budget and shall not exceed \$140,000.00.

- E. The Board approved a renewal of the contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. The annual membership fee is \$5,700.00 and will be paid from the Curriculum Budget.
- F. The Board approved the 2019-2020 student-funded exchange program with Coláiste Chiaráin High School in Limerick, Ireland. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at Coláiste Chiaráin High School. Exact dates to be determined.
- G. The Board approved the 2019-2021 student-funded exchange program with FEG (Friedrich-Eugens-Gymnasium) High School in Stuttgart, Germany. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at FEG High School. Exact dates to be determined.
- H. The Board approved Pebble Go, an online database for Elementary Libraries to support Library Curriculum, ELA and Social Studies. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- I. The Board approved the participation in year three of the Leadership Design Academy at the Montgomery County Intermediate Unit for the school year 2019-2020. A team of eight administrators would join this academy and participate in a one-year cohort designed to integrate personalized learning more fully into the district. The total cost of this academy is \$1,500.00. Funding will come from the Superintendent's Budget.
- J. The Board approved a renewal of the contract with BSGI for support on the access control system for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$8,000.00.
- K. The Board approved a renewal of the contract with Raptor for the visitor management system support for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$7,000.00.
- L. The Board approved the purchase of time clocks, hardware and support from Touchpoint Industries. Funding will come from the Capital Reserve and will be replenished from the Technology Budget and shall not exceed \$90,000.00.

New Programming and Curriculum

- M. The Board approved a contract between the Spring-Ford Area School District and Troxell for a one-year subscription of Hapara; software needed for the 9th Grade Modernized Learning initiative. Funding will come from the Technology Budget and shall not exceed \$4,200.00.

VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

Mr. Dehnert made a motion to approve Items A-C and Mrs. Spletzer seconded it. The motion passed 6-0.

The following individuals were approved for attendance at the following:

| |
|---|
| CODE: 580 Account: Conference/Training, registration, food, and accommodations |
|---|

ROYERSFORD ELEMENTARY

- A. **Rachael Schauer**, School Nurse, to attend “*Basic Life Support (BLS) Instructor Training (CPR Instructor)*” in Allentown, PA on July 10, 2019. The total cost of this training is \$409.99 (registration and cost of the CPR book). No substitute is needed.

DISTRICT-WIDE

- B. **Melissa Yonchuk**, Behavior Specialist, to attend “*Non-violent Crisis Intervention: Train the Trainer Renewal*” at the Lancaster Lebanon Intermediate Unit in Lancaster, PA from September 9 through September 12, 2019. The total cost of this training is \$1,725.64 (registration and mileage). No substitute is needed.
- C. **Amy Bonner**, School Nurse, **Joan Clare Callow**, Instructional Assistant, **April Collins**, **Lucinda Iezzi** and **Treasure Maack**, Teachers, to attend “*Healthy Bodies Healthy Minds Institute*” in Pottstown, PA on August 14, 2019. The total cost of this conference is \$250.00 (registration). No substitutes are needed.

IX. OTHER BUSINESS

Mr. Dehnert made a motion to approve Items A-E and Mrs. Spletzer seconded it. The motion passed 6-0.

- A. The Board appointed **Thomas DiBello** and **Dr. Edward Dressler** to serve as the district's 2 voting delegates for the 2018 Delegate Assembly. This year's assembly will be held on Friday, October 18, 2019.
- B. The Board gave permission for the High School Cheerleading Squad to attend the UCA Cheerleading Camp located at Pine Forest Camp in Olyphant, Pennsylvania from Thursday, August 15th through Sunday, August 18th, 2019. The cost per student-athlete will be \$300.00. The cheerleaders and staff will conduct fund raising events to help defray the costs. Student-athletes will not miss any school days since this is prior to first day of classes. There will be no cost to the district.
- C. The Board approved Board the appointment of **James D. Fink**, Chief Financial Officer, to the Office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the term of one (1) year, effective July 1, 2019.
- D. The following policies were approved:
1. Policy #108 – PROGRAMS: Adoption of Textbooks (**Attachment A4**)
 2. Policy #705.1 – PROPERTY: School Police Officer(s) and Security Personnel (**Attachment A5**)
 3. Policy #815 – OPERATIONS: Acceptable Use of the Electronic Communications Systems (**Attachment A6**)
- E. The following policy was approved:
1. Policy #707 – PROPERTY: Use of School Facilities (**Attachment A7**)

X. BOARD COMMENT

Mr. Dehnert thanked Dr. Roche for his service for the last 8 years. He stated that they did not always see eye to eye on everything but he respects that Dr. Roche gave his opinion. Mr. Dehnert said he felt Dr. Roche was very candid, very fair and that he would

do a great job at Upper Perkiomen. He commented that Upper Perkiomen was very lucky to have Dr. Roche. Mr. Dehnert next recognized Mary Chrisman saying she has helped him be a better Board Member and she will be missed. Mr. Dehnert welcomed Mr. Rizzo to Spring-Ford.

Mrs. Spletzer stated ditto from all of them.

Mrs. Melton commented that she believes Dr. Roche will do a great job and said we are all lucky that all their paths will continue to cross over the years. She said she is looking forward to continuing to work with him in a different way and she wished him and his family all the best. Mrs. Melton stated that Upper Perkiomen was lucky to have him and Spring-Ford will certainly miss him. She welcomed Mr. Rizzo to the district and said she is excited to have him join and become a member of the team.

Dr. Goodin commented that in case the motion went by without anyone recognizing, they did not let Dr. Roche's seat get cold as they have his replacement. He added that everyone certainly welcomes Mr. Rizzo and his family to the district and they look forward to working with him.

Mrs. Zasowski welcomed Mr. Rizzo to the district and if he would like to stay around afterwards for a few words then that would be a good time for that. Mrs. Zasowski stated that she has nothing more than what she has already said to him and she has really enjoyed working with him, has learned so much from him and thanks him for everything. She wished him good luck.

XI. PUBLIC TO BE HEARD

Zachary Laurie, Spring-Ford Education Association (SFEA) President, said he comes bearing gifts tonight. He commented that recently PSEA Mideast-Region had an author, Avi, come and do a presentation. Mr. Laurie stated that PSEA and SFEA are happy to donate 2 copies of his new book, *The End of the World and Beyond*. He advised that one copy is for the 7th Grade Center and one copy is for the 8th Grade Center.

The Board thanked him for the donation.

XII. ADJOURNMENT

Mr. Dehnert made a motion to adjourn and Mrs. Melton seconded it. The motion passed 6-0. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

On July 9, 2019 a Special Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 6:15 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Linda C. Fazzini
Region II: Dawn R. Heine
Region III: Christina F. Melton
Presiding Officer: Thomas J. DiBello
Superintendent: Dr. David R. Goodin
Chief Financial Officer: James D. Fink
Solicitor: Mark Fitzgerald, Esq.
Student Reps.: Julianna Lelli and Eshika Shah

The following Board Members were absent: **Mark P. Dehnert** and **Colleen Zasowski**

The following Board members participated via phone: **Clinton L. Jackson** and **Kelly J. Spletzer**

I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY

There were no questions or comments from the public.

II. PERSONNEL

Mrs. Melton made a motion to approved Item A and Mrs. Heine seconded it. The motion passed 6-1 with Mr. Jackson voting no.

- A. The Board approved of **Kelly M. Murray, Ed.D.**, Director of Curriculum and Instruction, District Office, replacing Kimberly Ann Bast who resigned. Compensation will be set at \$139,000.00 prorated with benefits as per the Act 93 Agreement. Effective: To be determined pending receipt of all applicable clearances.

III. BOARD COMMENT

Mr. DiBello congratulated Dr. Murray and welcomed her to Spring-Ford saying we are excited to have her here. Mrs. Heine also welcomed Dr. Murray.

IV. PUBLIC TO BE HEARD

There were no comments from the public.

V. ADJOURNMENT

Mrs. Fazzini made a motion to adjourn and Mrs. Heine seconded it. The motion passed 7-0. The meeting adjourned at 6:18 p.m.

Respectfully submitted,

Diane M. Fern
School Board Secretary

SPRING-FORD AREA SCHOOL DISTRICT

JOB DESCRIPTION

(Non-Exempt)

Position Title: School Police - Lieutenant

Reports To: Spring-Ford Area School District Chief of Police

Location: Districtwide

Department: School Security

Date of Initial Analysis: June 2019

Manager approval: June 2019

Director of Human Resources: July 2019

Board approval:

Hours of Work: 190 days per year; 40 hr/week
***required to work several evening hours during the ten (10) month school year; summer hours as needed.*

Position Summary -

(Describe the primary purpose for the existence of this position)

Provides for external and internal physical security of the secondary campuses. Aids in police investigations when necessary; crisis intervention as warranted district-wide. Acts as liaison with juvenile probation and provides preventive educational programs to students and staff as necessary. Assists Chief of Police and assumes command in the Chief of Police's absence.

Primary Responsibilities/Accountabilities:

1. Provides exterior security for the school facilities and fields for the school campuses adjacent to Lewis Road and to Lewis Road & Washington Street.
2. Monitors parking lots; Issues and checks vehicle registrations and stickers; issues parking warnings and citations; and prevents loitering.
3. Maintains visible presence at all times during all work hours.
 - Shift 1 7:00 a.m. – 3:30 p.m.
 - Shift 2 8:00 a.m. – 4:30 p.m.
 - Shift 3 9:00 a.m. – 5:30 p.m.
 - Shift 4 1:00 p.m. – 9:30 p.m.
 - Overtime and after-hour event based shifts are required per supervisor's direction.
4. Notifies building administration of any and all unusual circumstances.
5. Provides additional internal security for hallways, lavatories and locker rooms.
6. Aids police in investigations and serves as District liaison with local police departments.
7. Collaborates and assists juvenile probation office.
8. Assists Home & School Visitor with home visits to questionable or chronic absentees and severe discipline violators.
9. Assists administration with daily discipline issues and crisis intervention as needed.
10. Communicates with students both informally and formally, following appropriate state regulatory requirements.
11. Coordinates the Security Department functions; responsibilities include scheduling for school events and overall general program functions. Annual school events include: Home Football games; Homecoming; Winter Ball; Prom; and Graduation.
12. Supervises traffic for early dismissals and special events.
13. Coordinates all security at special events; both internal and external.
14. Participates and serves on appropriate District committees as directed.
15. Proposes active shooter/intruder guidelines to Superintendent and provides active shooter/intruder response training to staff.

16. Turns in district-issued weapons and police badges to the Superintendent at the end of each school year. Makes arrangements with the Superintendent to pick up district issued weapons and police badges prior to the start of the school year.
17. Reports to work daily wearing police uniform.

LIEUTENANT:

- Assumes command and performs all functions of the Chief of Police during his absence, unless other directive is in effect.
- Assists Chief of Police with the day-to-day operations of the Police Department including but not limited to scheduling, pay records, and training.
- Is responsible for fleet maintenance, officer and equipment inspections, assisting in the budgeting and purchasing for the Police Department.
- Supervises and coordinates all ranking levels of the Police Department at the station, in the field, at crime scenes and all emergency scenes.
- Is on-call 24 hours a day by cell phone for departmental emergencies and matters of concern regarding Police department operations.
- Reviews and maintains department records, reports and other pertinent information related to the functioning of the Police Department.
- Is responsible for the evaluation of the Department's operations, personnel functions, training etc. to assure the highest levels of effectiveness and professionalism are being maintained, and bring any and all discrepancies to the attention of the Chief of Police.
- Is responsible of maintaining chain of command and proper communications between all levels of the department. Is responsible for professional and courteous communications with all school district administrators.
- Is responsible for assuming any and all other duties deemed necessary by the Chief of Police.
- Complies with and enforces all current orders, policies, procedures and directives of the Department.
- Assists with confidential investigations as directed by the Chief of Police into Internal Affairs matters, Citizen Complaints, Officer Injuries, Equipment damages and any other matter deemed necessary by the Chief of Police.
- Acts as liaison with surrounding local law enforcement, fire department, ambulance and emergency management agencies.
- Other related duties as assigned by the Spring-Ford Area School District Chief of Police.

Qualifications:

Must have five (5) years of continuous successful police service.

Must have retired or left the police force two (2) or less years ago.

Must successfully complete MPOETC annual firearms qualifications.

Must successfully complete annual police officer training including PATVN 12 hours or updates and Taser certification.

Knowledge/Skill Required:

Minimum level of knowledge & skill required to perform the job.
Law enforcement or security background.
Demonstrated experienced in working with children and young adults.
Demonstrated strong, positive interpersonal and communication skills.
Expertise in conflict management.
Successful completion of a Pennsylvania recognized Police Academy.
Active certification and completed training through the Pennsylvania Municipal Police Officers' Education and Training Commission (MPOETC).
Ability to use computer, MS Office software and badge identification system
Appropriate training with respect to police and juvenile matters.

Complexity of analysis & decision making:

Identifies and coordinates resources to solve problems based on several available alternatives, precedents or guidelines and state/federal law. Decisions could have district wide impact.

Physical Demands:

Capable of wearing full police uniform, equipment, and boots.
Capable of: foot pursuit, defensive tactics, standing for long periods of time, sitting for long periods of time, directing motor traffic, and safe operation of a motor vehicle.

Sensory Abilities:

Able to hear radio communications.
Visual acuity to operate motor vehicle and read written/typed correspondence and computer screen.

Work Environment:

Indoors and outdoors. Outdoor conditions include all seasons, weather conditions, and temperatures

License/Clearances:

Act 34 – PA Criminal History Clearance
Act 151 – PA Child Abuse History Clearance
Act 114 – FBI Criminal History Clearance
Must successfully complete "School Police Officer Field Training" within the first 90 days after hire.

**2019-2020 EXTRACURRICULAR CONTRACTS
AUGUST 2019**

| | Contract Title | Season | Last | First | Stipend |
|----|---|--------|---------------|---------------|------------|
| 1 | Reading Olympics - Limerick Elementary | Spring | Alba | Alice V. | \$402.00 |
| 2 | Volleyball Coach - Girls' (8th Grade) | Fall | Avans | Julia A. | \$3,186.00 |
| 3 | Reading Olympics - Royersford Elementary | Year | Baumgardner | Celeste D. | \$402.00 |
| 4 | Co-Ed Fitness Intramural # 1 - Royersford | Fall | Baumgardner | Celeste D. | \$402.00 |
| 5 | Co-Ed Fitness Intramural # 3 - Royersford | Spring | Baumgardner | Celeste D. | \$402.00 |
| 6 | Safety Patrol Sponsor – Royersford Elementary | Year | Baumgardner | Celeste D. | \$585.00 |
| 7 | Scoreboard Operator (as needed) | Year | Beard | Robert | \$50/game |
| 8 | Senior High Percussion Technician | Fall | Beasley | Katherine N. | \$1,698.00 |
| 9 | Asst. Tennis Coach-Girls'-HS | Fall | Canuso | Karen A. | \$3,592.00 |
| 10 | Marching Band Condition Facilitator-HS (1/2 Contract) | Fall | Carosi | Amanda M. | \$1,598.50 |
| 11 | Reading Olympics - Oaks Elementary | Year | Diaz | Brigitte L. | \$402.00 |
| 12 | Bandfront & Majorettes-Fall -Grades 7 & 8 | Fall | Eddowes | Annette | \$1,471.00 |
| 13 | Safety Patrol Sponsor – Oaks Elementary | Year | Ferrer | Nancy K. | \$585.00 |
| 14 | Majorette/Twirlr Instructor - HS | Fall | Grauch | Lia M. | \$2,215.00 |
| 15 | Volleyball Intramural-HS | Fall | Greene | Mallory R. | \$678.00 |
| 16 | Baseball Coach-HS | Spring | Harrison, Jr. | Richard L. | \$5,322.00 |
| 17 | Co-Ed Fitness Intramural # 1 - Oaks | Fall | Henzie | Lauren M. | \$402.00 |
| 18 | Asst. Golf Coach-Girls'-HS | Fall | Hughes | John T. | \$3,592.00 |
| 19 | Marching Band Program Planner-HS (1/2 Contract) | Fall | Johnson | Kathryn E. | \$1,813.00 |
| 20 | Reading Olympics – Royersford Elementary | Year | Kehl | Carrie A. | \$402.00 |
| 21 | Volunteer Assistant Soccer Coach - Boys'-HS | Fall | Leyland, Jr. | Timothy T. | Volunteer |
| 22 | Head Cheerleading Fall-9th Grade | Fall | Lippincott | Jacquelyn M. | \$1,875.00 |
| 23 | Golf Coach-HS - Boys' | Fall | Mast | Jeffrey J. | \$6,680.43 |
| 24 | Co-Ed Fitness Intramural # 2 - Royersford | Fall | Michener | Lisa M. | \$402.00 |
| 25 | Co-Ed Fitness Intramural # 4 - Royersford | Spring | Michener | Lisa M. | \$402.00 |
| 26 | HS Club #5 | Spring | Oblak | Aimee M. | \$402.00 |
| 27 | Asst. Tennis Coach-Boys'-HS- Correction | Spring | Rendick | Ryan G. | \$3,771.60 |
| 28 | Reading Olympics - Royersford Elementary | Year | Rusinski | Jessica A. | \$402.00 |
| 29 | Reading Olympics – Oaks Elementary | Year | Salleme | Tiffany | \$402.00 |
| 30 | Scoreboard Operator (as needed) | Year | Saylor | Thomas M. | \$50/game |
| 31 | Asst. Volleyball Coach-Girls'- HS | Fall | Shelton | Suzanne E. | \$4,391.00 |
| 32 | Reading Olympics – Limerick Elementary | Spring | Sklenarik | Georgeiann C. | \$402.00 |
| 33 | Marching Band Condition Facilitator-HS (1/2 Contract) | Fall | Soares | Sofia G. | \$1,598.50 |
| 34 | Assistant Senior High Program Planner | Fall | Tabar | Abigail M. | \$2,215.00 |
| 35 | Baseball Coach (7th Grade)- Correction | Spring | Terry | Vincent E. | \$2,772.00 |
| 36 | Reading Olympics - Royersford Elementary | Year | Walsh | Katelyn M. | \$402.00 |
| 37 | Safety Patrol Sponsor – Limerick Elementary- Correction | Year | Williams | Kristin K. | \$585.00 |
| 38 | Reading Olympics – Limerick Elementary | Spring | Williams | Kristin K. | \$402.00 |