

On August 20 2018 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Linda C. Fazzini and Kelly J. Spletzer  
Region II: Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski  
Region III: Mark P. Dehnert  
Presiding Officer: Thomas J. DiBello  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Nandini M. Patel and Julianna Lelli

The following Board Member was absent: **Christina Melton**

## **ANNOUNCEMENTS**

Mr. DiBello announced that the Board met in Executive Sessions on August 7, 2018 and again this evening prior to the meeting to discuss personnel items.

Julianna announced that we are a week away from the first day of school. She encouraged families to check the Spring-Ford website for any important back to school information.

## **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no comments from the public.

## **II. BOARD AND COMMITTEE REPORTS**

### **Property Committee Thomas J. DiBello 2<sup>nd</sup> Tues. 7:30 p.m.**

Mr. DiBello reported on the Finance Committee meeting held on August 14, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

### **Asst. Superintendent Rpt. Dr. Allyn J. Roche**

Dr. Roche reported that he wanted to provide further explanation on a motion that is on the agenda. He spoke about the contract with the Montgomery County Regional Mental Health Services agency for training on Question, Persuade and Refer (QPR) for our entire 9th grade student body taking place in September. He explained that there is no cost for the trainers as this is either covered by the County and/or from volunteer presenters that are trained as QPR trainers. The only cost will be for the training materials that will be given to each student. Dr. Roche advised that additional QPR trainings will take place for faculty, staff and students during the school year and that there are two dates planned for parent and community trainings during the 2018-2019 school year; the first of which is Thursday September 27<sup>th</sup>. Dr. Roche reported that September is National Suicide Prevention Month and this training is only one part of a

multifaceted K-12 district-wide mental health and social-emotional support plans that are taking place at Spring-Ford. He advised that there will also be pro-social programs at our elementary and middle schools, Avidum student clubs at the middle and high school and training and that programming has taken place for many years at all of our schools on Resiliency. Dr. Roche next reported that they are finishing up a review of our curriculum to include mental health components vertically through our district, included in specific courses as well as be more direct with some of our assembly and speakers to our students. He added that also in 2018-19, the District will be a part of a consortium of schools working with the Chester County Intermediate Unit on looking to increase our supports and programming towards a stronger support system for students in the area of social and emotional learning; including trying to quantify and have data to support and describe the positive impact that this work has on our community. Dr. Roche commented that he has begun to work with many local contacts in the area including parents, community members, local agencies and just today a contact with the Mayor of Royersford. He stated that this is not just a Spring-Ford Area School District concern but it is an entire community issue.

#### **Solicitor's Report**

#### **Mark Fitzgerald**

Mr. Fitzgerald reported that he wanted to clarify an issue that came up today regarding PDE's guidance on Act 55 of 2017. He stated that this was a change in the School Code requiring all newly elected and appointed school board officials and charter school trustees to complete a series of ongoing trainings. He added that there will be additional guidance regarding this issue. Mr. Fitzgerald advised that 8 of the 9 school board members would not have to do any training until such time that they would be re-elected. Mr. Fitzgerald added that with regards to the district's one appointed Board Member, Mrs. Spletzer, his interpretation is that since her appointment occurred prior to July 1<sup>st</sup> she also will not have to go through the training until such time that she would be re-elected. He advised that all future board members would be required to complete the training.

### **III. MINUTES**

There were no questions or comments.

- A. Administration recommends approval of the June 18, 2018 Work Session minutes.  
**(Attachment A1)**
- B. Administration recommends approval of the June 28, 2018 Board Meeting minutes.  
**(Attachment A2)**

### **IV. PERSONNEL**

There were no questions or comments.

#### **A. Resignations**

- 1. **Teresa Bickley**; Instructional Assistant, Oaks Elementary School. Effective: June 25, 2018.
- 2. **Daniel C. Currie**; Supervisor of Special Education (K-4), Upper Providence Elementary School. Effective: August 17, 2018.

3. **Christina M. Dahms**; Speech-Language Teacher, Royersford Elementary School. Effective: To be determined, but will not exceed October 12, 2018.
  4. **Christina A. Dyer**; Part-time, Food Service (4 hours/day), Evans Elementary School. Effective: July 2, 2018.
  5. **Assea Elboubkri**; French Teacher, 8<sup>th</sup> Grade Center. Effective: To be determined upon start date of new hire.
  6. **Emily J. Emerson**; Special Education, Senior High School. Effective: July 25, 2018.
  7. **Marissa R. Hoffman**; Instructional Assistant, Upper Providence Elementary School. Effective: July 30, 2018.
  8. **Lucinda S. King**; Special Education Teacher, Senior High School, for the purpose of retirement. Effective: June 15, 2018.
  9. **Michael Lalli**; Marching Band Mallet Percussion, Senior High School. Effective: July 17, 2018.
  10. **Laura E. Milligan**; Special Education Teacher, Royersford Elementary School. Effective: To be determined, but will not exceed October 5, 2018.
  11. **Kristen M. Monastero**; Instructional Assistant, 7<sup>th</sup> Grade Center. Effective: August 15, 2018.
  12. **Amanda H. Palo**; Registered Nurse, Parochial Schools-Pope John Paul II and Saint Teresa of Calcutta. Effective: August 1, 2018.
  13. **Edith A. Quinby**; Math Teacher, Senior High School-9<sup>th</sup> Grade. Effective: August 20, 2018.
  14. **Sherri L. Shaner**; Certified School Nurse, Senior High School, for the purpose of retirement. Effective: June 20, 2018.
  15. **Laura L. Tollefson**; English Teacher, Senior High School. Effective: July 16, 2018.
- B. Administration recommends approval of **Lori L. Bignotti**, Elementary Principal, Limerick Elementary School, replacing Mitchel L. Edmunds who retired. Compensation will be set at \$120,000.00 with benefits as per the Act 93 Administrators' Plan. Effective: August 13, 2018.
- C. Administration recommends approval of **David W. Boyer**, Coordinator of Safety, Security, and Emergency Preparedness. Compensation will be set at \$80,000.00 prorated with benefits per the Act 93 Administrators' Plan. Effective: August 13, 2018.
- D. **Professional Employee**
1. **Julie C. Davis**; Special Education Teacher – Emotional Support, 7<sup>th</sup> Grade Center, replacing Jessica M. Cincinnato who resigned. Compensation has been set at MS,

Step 14, \$87,800.00 prorated with benefits per the Professional Agreement. Effective: August 22, 2018.

2. **Katherine L. Macel**; Speech/Language Specialist, Limerick Elementary School, replacing Caren M. Yucha who retired. Compensation has been set at MS+30, Step 7, \$67,123.00 with benefits per the Professional Agreement. Effective: To be determined, but not to exceed September 28, 2018.
3. **Jennifer E. Reagan**; English Teacher, Senior High School, replacing Laura Tollefson who resigned. Compensation has been set at MS, Step 8, \$60,084.00 prorated with benefits per the Professional Agreement. Effective: To be determined
4. **Karen B. Shafer**; Elementary Teacher, Oaks Elementary School, replacing Alison J. Brick, who retired. Compensation has been set at BS, Step 5, \$49,723.00 with benefits per the Professional Agreement. Effective: August 22, 2018.

#### E. Temporary Professional Employees

1. **Kathryn A. Calvert**; Special Education Teacher, Senior High School-9<sup>th</sup> Grade. Compensation has been set at BS, Step 1, \$47,000.00 with benefits per the Professional Agreement. Effective: August 22, 2018.
2. **Ashley M. Edwards**; Elementary Teacher, Royersford Elementary School, replacing Kevin M. Lewis who had a change of assignment. Compensation has been set at BS, Step 1, \$47,000.00 with benefits per the Professional Agreement. Effective: August 22, 2018.
3. **Rachel A. Fine**; School Psychologist, 7<sup>th</sup> Grade Center, replacing Crystal C. Stubbs who resigned. Compensation has been set at MS+30, Step 1, \$54,065.00 prorated with benefits per the Professional Agreement. Effective: To be determined not to exceed October 4, 2018.
4. **Chelsea K. Flynn**; Special Education Teacher, Senior High School, replacing Lucinda King who retired. Compensation has been set at BS, Step 1, \$47,000.00 prorated with benefits per the Professional Agreement. Effective: August 22, 2018.
5. **Amanda L. Gill**; Behavior Specialist, replacing Patricia A. Stroop who had a change of assignment. Compensation has been set at MS, Step 8, \$60,084.00 prorated with benefits per the Professional Agreement. Effective: September 17, 2018.
6. **Kimberly M. Heyl**; School Psychologist, Evans Elementary School, replacing Francine D. Caputo who retired. Compensation has been set at MS+30, Step 1, \$54,065.00 with benefits per the Professional Agreement. Effective: August 22, 2018.
7. **Sunny Hwang**; Elementary Strings Teacher, District-wide Elementary Schools. Compensation has been set at BS, Step 1, \$47,000.00 with benefits per the Professional Agreement. Effective: August 22, 2018.

8. **Jeramie J. Iannelli**; Mathematics Teacher, Senior High School – 9<sup>th</sup> Grade, replacing Jessica Saloky who had a change of assignment. Compensation has been set at BS, Step 1, \$47,000.00 with benefits per the Professional Agreement. Effective: August 22, 2018.
9. **Stefanie A. Lindsay**; Reading Specialist; Royersford Elementary School, replacing Kathryn Pogwist who retired. Compensation has been set at MS, Step 4, \$50,750.00 with benefits per the Professional Agreement. Effective: August 22, 2018.
10. **Genice J. Matos**; Special Education Teacher, Evans Elementary School. Compensation has been set at MS, Step 2, \$48,750.00 with benefits per the Professional Agreement. Effective: August 22, 2018.
11. **Jamie D. Nguyen**; Special Education Teacher, Limerick Elementary School, replacing Kathryn L. Ellor who had a change of assignment. Compensation has been set at BS, Step 4, \$49,271.00 with benefits per the Professional Agreement. To be determined, but will not exceed October 7, 2018.
12. **Leah R. Stallard**; English Teacher, Senior High School, replacing Kristen Brockman who resigned. Compensation has been set at MS, Step 2, \$48,750.00 with benefits per the Professional Agreement. Effective: August 22, 2018.
13. **Kaylee J. Wallis**; English Teacher, Senior High School-9<sup>th</sup> Grade, replacing Maureen T. Shields who retired. Compensation has been set at BS, Step 2, \$47,750.00 with benefits per the Professional Agreement. Effective: August 22, 2018.

**F. Support Employees**

1. **Shannon E. Dauphin**; Instructional Assistant, Upper Providence Elementary School, replacing Marissa R. Hoffman who resigned. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the instructional Assistants' Plan. Effective: August 22, 2018.
2. **Jennifer L. Haberacker**; Instructional Assistant, Upper Providence Elementary School. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: August 22, 2018.
3. **Katie A. Haberman**; Level II - Administrative Assistant, 5/6<sup>th</sup> Grade Center, replacing Marissa L. Bush who resigned. Compensation has been set at \$18.65 an hour per the Secretarial Plan. Effective: July 11, 2018.
4. **Christa M. Loughlin**; Instructional Assistant, 5/6<sup>th</sup> Grade Center. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: August 22, 2018.

5. **Michelle A. Mack**; Instructional Assistant, 7<sup>th</sup> Grade Center, replacing Arlene Gerstlauer who retired. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: August 22, 2018.
6. **Marisa R. Moley**; Instructional Assistant, Senior High School, replacing Susan B. Eisenhower who retired. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: August 27, 2018.
7. **Lynnette C. Offner**; Instructional Assistant, 5/6<sup>th</sup> Grade Center. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: August 22, 2018.
8. **Jennifer J. Rotonda**; Instructional Assistant, Upper Providence Elementary School. Compensation has been set at \$16.36 an hour with benefits per the Instructional Assistants' Plan. Effective: August 22, 2018.
9. **Trisha L. Santangelo**; Instructional Assistant, Evans Elementary School. Compensation has been set at \$17.36 an hour (degree rate) with benefits per the Instructional Assistants' Plan. Effective: August 22, 2018.

**G. Changes of Status**

1. **Michael A. DeCaro**; Intermediate/Middle School Assistant Principal-10 month to Intermediate/Middle School Assistant Principal-12 month replacing Robin Moyer who had a change of assignment. Compensation has been set at \$112,000.00, prorated with benefits per the Spring-Ford Principals and Administrators Association. Effective: August 13, 2018.
  2. **Robin C. Moyer, Jr.**; Intermediate/Middle School Assistant Principal to Principal, Brooke Elementary School, replacing Mary Pat Long who retired. Compensation has been set at \$122,500.00 with benefits per the Spring-Ford Principals and Administrators Association. Effective: July 30, 2018.
  3. **Deborah A. Smith**; Administrative Assistant - Business Office to Executive Secretary to the Assistant Superintendent, District Office, replacing Lori L. Blackburn who resigned. Compensation has been set at \$26.93 an hour with benefits per the Administrative Support Plan. Effective: October 1, 2018.
  4. **Megan Stauffer**; Part-time (.5), Special Education Teacher, 7<sup>th</sup> Grade Center, to full-time Special Education Teacher, 5/6<sup>th</sup> & 7<sup>th</sup> Grade Center. Compensation has been set at BS, Step 4, \$49,271.00 with benefits per the Professional Agreement. Effective: August 22, 2018.
- H. Administration recommends approval of the following Music Teacher for the 2018 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.
1. **Nathaniel P. Stottlemeyer**

**I. Personnel Information Items**

The individuals listed below have completed three (3) years of satisfactory service as temporary professional employees and are, therefore, entitled to tenure status:

- |                                    |                                  |
|------------------------------------|----------------------------------|
| 1. <b>Ashley E. Baisch</b>         | 12. <b>Cory A. Lush</b>          |
| 2. <b>Celeste D. Baumgardner</b>   | 13. <b>Steven M. Mest</b>        |
| 3. <b>Amanda V. Birnbrauer</b>     | 14. <b>Laura E. Milligan</b>     |
| 4. <b>Katherine M. Cieszkowski</b> | 15. <b>Kaitlyn A. Morrison</b>   |
| 5. <b>Maria L. Cottman</b>         | 16. <b>Lauren M. O'Brien</b>     |
| 6. <b>Debra C. Dietrich</b>        | 17. <b>Riley A. Pierson</b>      |
| 7. <b>Emily J. Emerson</b>         | 18. <b>Amy Reinert</b>           |
| 8. <b>Stephanie M. Haggard</b>     | 19. <b>Nathan V. Stalker</b>     |
| 9. <b>Kristen J. Johnson</b>       | 20. <b>Jayna Stringer</b>        |
| 10. <b>Joshua A. Lang</b>          | 21. <b>Melissa A. Wobensmith</b> |
| 11. <b>Kevin M. Lewis</b>          | 22. <b>Rachel A. Yacovett</b>    |

- J. Administration recommends approval of the attached extra-curricular contracts for the 2018-2019 school year. **(Attachment A3)**

**V. FINANCE**

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

**B. Checks:**

- |  |                 |
|--|-----------------|
| 1. <u>General Fund Checks</u>                                    |                 |
| Check No. 203842 – 204300  | \$3,026,798.53  |
| 2. <u>Food Service Checks</u>                                    |                 |
| Check No. 999 – 1125   | \$ 26,205.70    |
| 3. <u>Capital Reserve Checks</u>                                 |                 |
| Check No. 2035 - 2041  | \$ 391,331.13   |
| 4. <u>Capital Projects</u>                                       |                 |
| Reserve Fund: Check No. 4-12                                     | \$ 14,910.99    |
| Bond Fund: Check No. 2-11  | \$ 283,167.39   |
| 5. <u>General Fund, Food Service, &amp; Capital Reserve ACHs</u> |                 |
| ACH 171801000 - 171801092  | \$ 1,344,323.40 |
| ACH 181900001 – 181900173  | \$ 2,474,301.31 |

- C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
  - Check Register (General Fund, Food Service and Capital Reserve)
  - ACH Check Register (General Fund, Food Service and Capital Reserve)

D. Administration recommends approval of the following independent contracts:

1. **Elite Performance, LLC – Collegeville, PA.** Provide Athletic Training services during the Summer 2018 Volleyball Camp. Funding will be paid from the Athletic Budget and shall not exceed \$600.00.
2. **Camphill Special School – Glenmoore, PA.** Provide educational and related services for a special needs student during the 2018-2019 school year as per the IEP. In addition, Camphill will provide speech and language services as well as a 1:1 aide. Funding will be paid from the Special Education Budget and shall not exceed \$85,156.20.
3. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Applied Behavior Analysis trained assistant services and Behavior specialist support for a special needs student during the 2018-2019 school year as per the IEP. Direct trained PCA support will be provided for 1350 hours at a rate of \$32.00 per hour (\$43,200.00). Behavior supervision and support will be provided for 108 hours at a rate of \$95.00 per hour (\$10,260.00). Funding will be paid from the Special Education Budget and shall not exceed \$53,460.00.
4. **The Lincoln Center for Family and Youth – Audubon, PA.** Provide Educational services for two special needs students during the 2018-2019 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$73,598.40.
5. **Progressions School – Stowe, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$30,303.00.
6. **Visiting Nurse Group, Inc. – Philadelphia, PA.** Provide Nursing services during the school day for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$72,900.00.
7. **Camphill Special School – Glenmoore, PA.** Provide Educational and related services for a special needs student during the 2018-2019 school year as per the IEP. In addition, Camphill will provide speech and language services as well as a 1:1 aide. Funding will be paid from the Special Education Budget and shall not exceed \$89,380.20.
8. **The Milagre School – Hatboro, PA.** Provide Educational services for a special needs student during the 2018-2019 school year and the 2019 Extended School Year Program as per the IEP. Services will be provided at a rate of \$7,744.00 per month for 12 months. Funding will be paid from the Special Education Budget and shall not exceed \$92,928.00.
9. **The Lincoln Center for Family and Youth – Audubon, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$39,499.20.



10. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Applied Behavior Analysis Nonviolent Crisis Intervention 1:1 trained assistant PCA services and BCBA Consultative services for three special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$95,160.00.
  11. **Chester County Intermediate Unit – Downingtown, PA.** Provide school year educational services, related services and 1:1 services for 18 special needs students as per their IEPs. The CCIU Schools providing services are The Learning Center, TCHS-Pickering, The CHAAMP Program and The Child and Career Developmental Center. Funding will come from the Special Education Budget and shall not exceed \$665,953.39.
  12. **Montgomery County Intermediate Unit – Norristown, PA.** Provide Temporary Elementary Special Education Supervisory Support as the district works through the hiring process for a permanent Elementary Special Education Supervisor. The term of the agreement is August 22, 2018 through October 18, 2018 and allows for early termination by either party with 15 days' notice. Services will be provided for 29 days at a rate of \$525.00 per day (inclusive of salary, benefits and travel/conferences as mandated by the MCIU). Funding will come from the Special Education Budget and shall not exceed \$15,225.00.
  13. **The Timothy School – Berwyn, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$74,550.00.
  14. **School Maps Online – Westminster, CO.** Provide the Spring-Ford community with a responsive and mobile friendly online tool that easily shows color-coded attendance boundaries and also provides additional school district mapping services. Services will be provided at a cost of \$2,000.00 for the services rendered under the contract. If work completed during the term exceeds 50 hours, additional work will be billed on an hourly basis at the rate of \$150/hr. Funding will come from the Communications/Marketing Budget.
  15. **Valley Forge Educational Services - The Vanguard School – Malvern, PA.** Provide Educational services for 3 special needs students during the 2018-2019 school year as per their IEPs. Services will be provided at a rate of \$60,670.00 per student. Funding will be paid from the Special Education Budget and shall not exceed \$182,010.00.
- E. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Regional Mental Health Services – Norristown, PA.** Provide Question, Persuade, Refer (QPR) Training for all 9<sup>th</sup> Grade Students in conjunction with National Suicide Prevention Week. This training will teach students how to recognize the warning signs, clues and suicidal communications of people in trouble and help them gain skills to act vigorously to prevent a possible tragedy. There is no cost to the district.

- F. Administration recommends approval of a renewal contact for the 2018-2019 school year with EI US, LLC dba Learn Well Services formerly Education, Inc. in Plymouth, MA to provide educational tutoring services on an as-needed basis when students have been admitted to a hospital or behavioral health center setting. Learn Well Services will follow the district's curriculum in working with students thereby easing the transition back into school. Services will be provided at a rate of \$34.00 per hour for a maximum of 5 hours per week per student.

## **VII. PROPERTY**

A question was raised regarding Item A and whether one of the vehicles was American made and it was confirmed that the vehicle in question had been made in North America.

- A. Administration recommends Board approval to move forward with the replacement of 3 district vehicles per the 20 year Capital Plan. Vehicles will be procured through the Costars Purchasing Agreement and shall not exceed \$107,000.00. Funding will come from the Capital Reserve.
- B. Administration recommends the approval of the 3<sup>rd</sup> year contract extension with Advanced Disposal Service of Norristown, PA for open top roll off dumpster at a cost of \$185.00 haul rate and \$67.00 per ton. Funding will come from the Maintenance Budget.
- C. Administration recommends the approval of the 3<sup>rd</sup> year contract extension with Advanced Disposal Service of Norristown, PA for district-wide trash disposal and recycling for a total yearly amount of \$48,412.00. Funding will come from the Maintenance Budget.
- D. Administration recommends the purchase of services of E Maintenance as the CMMS (Computerized Maintenance Management System). The first-year cost will not exceed \$13,000.00 which includes 8 week implementation cost and then a yearly reoccurring cost of not to exceed \$10,000.00. Funding will come from the Maintenance Budget.

## **VIII. PROGRAMMING AND CURRICULUM**

There were no questions or comments.

- A. Administration recommends approval of an Inter-Agency Agreement for Title I and Title II services between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for required professional services under the Federal Program requirements. Funding will be paid from Title I and Title II allocations and shall not exceed \$15,000.00.
- B. Administration recommends approval for the submission of the 2018-2019 Title I, Part A, Federal Program Grant – Improving Basic Programs, in the amount of \$352,831.00, the 2018-2019 Title II, Part A, Federal Programs Grant – Supporting Effective Instruction, in the amount of \$130,427.00, and the 2018-2019 Title IV, Part A, Student Support and Academic Enrichment Grants, in the amount of \$30,525.00.
- C. Administration recommends the acceptance of the Pottstown Area Health and Wellness Foundation Grant in the amount of \$62,500.00. The grant will continue to support our district-wide Healthy Choices Program.

- D. Administration recommends approval of a Letter of Agreement between Creative Health Services, Spring City, PA and the Spring-Ford Area School District. Creative Health will provide SAP Liaison assistance including the provision of consultant services, student assessments and parent assistance based on the Student Assistance Program (SAP) referrals and student support groups for the 2018-2019 school year. There is no cost to the district for these services.

#### IX. NEW CONFERENCE/ WORKSHOP RECOMMENDATIONS

There were no questions or comments.

The following individuals are recommended for attendance at the following:

**CODE: 580 Account: Conference/Training, registration, food, and accommodations**

#### DISTRICT OFFICE

- A. **Dr. Edward Dressler, Clinton L. Jackson, and Thomas DiBello**, Board Members, **Dr. David Goodin**, Superintendent and **Dr. Allyn Roche**, Assistant Superintendent, to attend the “*2018 PASA-PSBA School Leadership Conference*” in Hershey, PA from October 17 through October 19, 2018. Dr. Goodin, Dr. Roche, and Mr. DiBello will each attend one day of the conference so no lodging will be required for them. The total cost for this conference is \$2,966.32 (registration, mileage, lodging and meals).
- B. **Dr. Allyn Roche**, Assistant Superintendent, to attend the “*AASA National Conference on Education*” in Los Angeles, CA from February 13 through February 17, 2019. The total cost of this conference is \$3,125.00 (registration, mileage, lodging and meals).
- C. **Elizabeth Leiss**, Director of Human Resources, to attend the “*Society for Human Resource Management – Seminar*” in Alexandria, VA from October 21 through October 24, 2018. The total cost for this conference is \$2,235.00 (registration, mileage and lodging).
- D. **Elizabeth Leiss**, Director of Human Resources, to attend the “*PA School Personnel Administrators (PASPA) Annual Conference*” in Harrisburg, PA from February 27 through March 1, 2019. The total cost for this conference is \$1,005.00 (registration, mileage and lodging).
- E. **James Fink**, Chief Financial Officer, to attend the “*DVASBO Fall Workshop*” at Bear Creek Mountain Resort on October 3, 2018. The total cost of this conference is \$835.00 (registration, mileage and lodging).

#### DISTRICT-WIDE

- F. **Jessica Aikens and Dr. Reesa Wurtz**, School Psychologists, to attend “*Neuro-psychology of Reading Disorders*” at the Montgomery County Intermediate Unit in Norristown, PA on August 28, 2018. The total cost for this conference is \$350.00 (registration and mileage). No substitutes are needed.
- G. **Jacqueline Clarke-Havrilla, Lisa Greenwood, Lucinda Iezzi, Marianne Leidelmeyer, Erin Lewandoski, Laura McNeil-Murphy, Sherri Molishus, Jessica Noecker, Dr. Melissa Patschke, Jody Polsz, and Joanna Trautman** to attend the “*Healthy Bodies Healthy Minds Institute*” on August 7, 2018. The total cost for this conference is \$660.00 (registration and mileage). No substitutes are needed.

**5/6/7 GRADE CENTER**

- H. **Agnes Wright, Teacher**, to attend "*The Wilson Conference*" in King of Prussia, PA on September 12 and September 13, 2018. The total cost of the conference is \$868.00 (registration, mileage and 2 days of substitute coverage).

**X. OTHER BUSINESS**

There were no questions or comments.

- A. The following policies are submitted as a second reading for approval at next week's meeting:
1. Policy #903 – COMMUNITY: Public Participation in Board Meetings  
**(Attachment A4)**
  2. Policy #906 – COMMUNITY: Public Complaint Procedures  
**(Attachment A5)**
- B. Board approval is needed to appoint **Thomas DiBello, Dr. Edward Dressler** and **Clinton Jackson** to serve as the district's 3 voting delegates for the 2018 Delegate Assembly. This year's assembly will be held on Friday, October 19, 2018 in conjunction with the PASA-PSBA School Leadership Conference.
- C. Administration recommends approval for Yvonne O'Dea (High School Choir Director) and Joseph Perry (Middle School Choir Director) to take the High School Vocal Ensemble to perform at Carnegie Hall in New York City from April 10, 2019 through April 13, 2019. In addition, students will have the opportunity to attend workshops with professional clinicians. The High School Vocal Ensemble will be travelling by chartered bus and staying at a hotel in New York City. The cost of the trip shall not exceed \$775.00 per person. The Spring-Ford Music Association and staff will conduct fundraising events to help defray the costs. Students will miss three days of school and will be responsible for making up any missed work. The total cost to the district is \$1,152.00 for three days each of substitute coverage for Mrs. O'Dea and Mr. Perry.
- D. Administration recommends approval for all Fall Athletic Teams/Individuals that qualify For post-season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their Designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board meeting. Funding will be paid from the Athletic Budget.

**XI. BOARD COMMENT**

Discussion took place on a revision to the Superintendent's Goals with regards to a plan for providing guidance to those high school seniors who may not be planning on going to college post-graduation. It was revealed that Act 339 was a state requirement dealing with this and that the district has completed that plan. Mrs. Bast is working with district Guidance Counselors and the Future Planning Center Advisors on implementing the district's plan. A presentation on this plan will be presented at either the September or the October Board Meeting.

**XII. PUBLIC TO BE HEARD**

**Zachary Laurie, Limerick**, reported that he is resident of Limerick but was here in his capacity as the President of the Spring-Ford Education Association. Mr. Laurie stated that he was here to read a statement from Kevin Bean and reminded everyone that he is

speaking on behalf of Mr. Bean so anywhere in the statement where he reads the word "I" it is Kevin speaking and not he, Zachary Laurie. Mr. Laurie read the following statement:

"Good evening. Thank you to the school board, administration, and Spring-Ford community for your ongoing efforts to support our students. Thank you, as well, to you the SFEA for speaking on my behalf.

I have had the honor and privilege of serving the Spring-Ford Area School District as a 6<sup>th</sup> grade teacher for 14 years. I have served my school by being a member of the Resiliency committee, being a "Faculty Friend" to students, supervising the Chess Club, and playing the drums for school concerts and assemblies. I've also had the honor of receiving the "Senior Impact Award" multiple times from former students.

Wrestling was a boyhood dream for me. During my time as a professional wrestler I have portrayed many characters, most recently I was cast as a "bad guy."

The sensationalized character and person the media has accused me to be is misleading. I do not believe in or support the philosophies of anti-Semitism or hate groups in any way. The individuals who know me only through media coverage may believe this "bad guy" character represents me personally, and this is not the case. I am truly remorseful for the pain and discomfort it has brought to these people, as that was never my intent.

I would like to clarify three specific points:

- First, this character no longer exists, nor will the character return at any point in the future.
- Second, presently, I am not wrestling. I am focusing my energies on my growing family and a successful school year.
- Third, wrestling is not something I plan to discuss in the classroom or at any time in the school setting.

My personal values align with those of Spring-Ford Area School District.

I sincerely apologize to the members of Spring-Ford community. I extend my thanks to those who have shown support, and hope to regain the trust of those who I offended."

### **XIII. ADJOURNMENT**

Mrs. Heine made a motion to adjourn and Mr. Jackson seconded it. The motion passed 8-0. The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On June 18, 2018 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Linda C. Fazzini and Bernard F. Pettit  
Region II: Dawn R. Heine, Clinton L. Jackson and Colleen Zasowski  
Region III: Mark P. Dehnert and Christina F. Melton  
Presiding Officer: Thomas J. DiBello  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Taylor Stevens and Nandini M. Patel

The following Board Member was absent: **Dr. Edward T. Dressler**

#### **ANNOUNCEMENTS**

Mr. DiBello announced that the Board met in an executive session prior to the meeting regarding personnel.

Nandini announced that the Spring-Ford Curriculum and Instruction Team are happy to provide parents and students with summer resources. She invited everyone to visit the Spring-Ford website to find fun ideas to help students avoid the summer slide as well as suggested summer assignments for high school students. Nandini introduced Julianna Lelli, the new Student Body Representative to the School Board. Julianna stated that she was excited to meet everyone. Mr. DiBello welcomed her and said that the Board looks forward to the future reports by the student representatives.

#### **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were none.

#### **II. ACTION ITEM**

Mr. Fitzgerald asked for a modification to the Action Item regarding the installation wording. He asked that this wording be removed from the motion until it could be reviewed by his office. He indicated that this wording will more than likely come back next week to be voted on once he can review it. The wording he requested be removed is shown with a line through it below. Mr. Fitzgerald stated that the remainder of the motion was fine for the board to vote on.

Mrs. Heine made a motion to approve Item A with the suggested revision and Mr. Pettit seconded it.

The question was asked as to why the contract had not been fully reviewed prior to it being placed on the agenda and it was determined that all contracts need to be fully reviewed before placing them on the agenda.

The motion passed 7-1 with Mr. Jackson voting no.

- A. The Board approved the purchase of 114 Interactive Projectors, 7 Smart Panels and related components from CDW and Whitlock through the COSTARS state contract as part of the district's continued commitment to its modernized classroom initiatives and five-year rolling Technology Plan. The total gross equipment cost shall not exceed \$400,000.00. Funding will come from the Capital Reserve Fund which will be replenished over five years from the Technology Department's annual operating budget. ~~The Administration further recommends the approval to enter into a contract for installation services of the 114 interactive projectors and 7 Smart Panels at a cost not to exceed \$100,000.00. Funding will come from the Technology Department's 2018-2019 operating budget. Approval of the installation agreement is contingent upon final review, modification where necessary, and approval by the Solicitor's Office.~~

### III. PRESENTATION

Ms. Falco provided a recap of the all of 2017-2018 events that were hosted by the Future Planning Center. She provided an update on the number of college applications processed and letters of recommendation sent. Ms. Falco next gave the breakdown of the Class of 2018's post-secondary plans, a summary of the colleges students indicated they were accepted to and the merit scholarships students reported they received. Ms. Falco provided an overview of the new Future Planning Center How-To Videos and the new website which makes it easier for students and parents to navigate. The Board expressed pride in the growth of the Future Planning Center and the positive impact that it is having for students. A concern was raised over how students who may not be going onto college get guidance on a post-secondary career path and Ms. Falco explained how all students are provided with guidance and opportunities.

- A. **Tricia Falco** and **Marissa Bowlby**, College Career Coordinators, to provide a Year End Update on the Future Planning Center and the Accomplishments of the Class of 2018.

### IV. BOARD AND COMMITTEE REPORTS

**Curriculum/Technology      Dawn Heine      1<sup>st</sup> Tues. 6:30 p.m.**

Mrs. Heine reported on the Curriculum/Technology meeting held on June 6, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

**Policy      Colleen Zasowski      2<sup>nd</sup> Mon. 7:30 p.m.**

Mrs. Zasowski reported on the Policy Committee meeting held on June 11, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

**Community Relations      Colleen Zasowski      2<sup>nd</sup> Mon. 6:30 p.m. (alt. months)**

Mrs. Zasowski reported on the Community Relations Committee meeting held on June 11, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.

<b>Property</b>	<b>Thomas J. DiBello</b>	<b>2<sup>nd</sup> Tues. 7:30 p.m.</b>
Mr. DiBello reported on the Property Committee meeting held on June 12, 2018. The minutes from this meeting will be posted on the district website once available and approved at the committee level.		

- The beginning of summer 2018 in our buildings
- A group of teachers participating in Professional Development that is tied to Modernized Learning
- The Curriculum Department working on curriculum revisions
- The Technology Department working on hardware and software upgrades
- The start of summer basketball camps for boys and girls
- The first session of Cool School started today
- Important dates such as:
  - August 1<sup>st</sup> – First Day Packet Verification Opens
  - August 9<sup>th</sup> – Back to Spring-Ford Night
  - August 15<sup>th</sup> – K-4 Schedule and Homeroom release date
  - August 16<sup>th</sup> – 5-8 Schedule and Homeroom release date
  - August 17<sup>th</sup> – 9-12 Schedule and Homeroom release date

**V. MINUTES**  
There were no questions or comments.

- A. Administration recommends approval of the May 21, 2018 Work Session minutes.  
**(Attachment A1)**
- B. Administration recommends approval of the May 29, 2018 Board Meeting minutes.  
**(Attachment A2)**

### A. Resignations

- 3



4. **Danielle M. Imperial**; Instructional Assistant, 5/6<sup>th</sup> Grade Center. Effective: June 15, 2018.
5. **Caren M. Yucha**; Speech Language Therapist, Limerick Elementary School, for the purpose of retirement. Effective: June 15, 2018.

**B. Leaves of Absence**

1. **Katie A. Grohoski**; English Teacher, Senior High School, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the 2018-2019 school year.
2. **Anna E. Haring**; Instructional Support Teacher, Evans Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the second quarter of the 2018-2019 school year.
3. **Robin L. Riegel**; 5<sup>th</sup> Grade Teacher, 5/6<sup>th</sup> Grade Center, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the 2018-2019 school year.
4. **Nicole E. Schieck**; Title I Teacher, Royersford Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the second quarter of the 2018-2019 school year.

**C. Professional Employee**

1. **Robert A. Swier, III**; Business Teacher, Senior High School – 9<sup>th</sup> Grade. Compensation has been set at \$64,226.00, MS+30, Step 6 with benefits per the Professional Agreement. Effective: August 22, 2018.

**D. Temporary Professional Employees**

1. **Shannon L. Farley**; Special Education Teacher, Senior High School-9<sup>th</sup> Grade. Compensation has been set at \$47,000.00, BS, Step 1 with benefits per the Professional Agreement. Effective: August 22, 2018.
2. **Tara L. Grant**; Special Education Teacher, Senior High School-9<sup>th</sup> Grade. Compensation has been set at \$48,500.00, BS, Step 3 with benefits per the Professional Agreement. Effective: August 22, 2018.
3. **Vincent E. Terry**; Health & Physical Education Teacher, 8<sup>th</sup> Grade Center. Compensation has been set at \$47,000.00, BS, Step 1 with benefits per the Professional Agreement. Effective: August 22, 2018.

**E. Support Employees**

1. **Mary M. Cass**; Part-time-Food Service, Oaks Elementary School, replacing Deborah L. Sanford who had a change of status. Compensation has been set at \$12.91 an hour per the Food Service Plan. Effective: August 27, 2018.

2. **Brian G. Cooper**; Systems Technology, Senior High School – 9<sup>th</sup> Grade. Compensation has been set at \$45,000.00 with benefits per the Administrative Support Plan. Effective: July 1, 2018.
3. **Aaron G. Scott**; Systems Technology, Senior High School – 9<sup>th</sup> Grade, replacing Richard L. Grove who resigned. Compensation has been set at \$45,000.00 with benefits per the Administrative Support Plan. Effective: June 18, 2018.

**F. Substitute Employee**

1. **Christina M. Parker** Office/Clerical

**G. Change of Status**

1. **Kristine K. Bradley**; Part-time School Psychologist (.8), Oaks Elementary School, to Full-time School Psychologist, Oaks Elementary School. Effective: August 22, 2018.
2. **Nancy E. Quain**; Part-time School Psychologist (.7), Brooke Elementary School, to Full-time School Psychologist, Brooke Elementary School. Effective: August 22, 2018.
3. **Lyndi R. Puleo**; Part-time School Psychologist (.6), Spring City Elementary School, to Full-time School Psychologist, Spring City Elementary School. Effective: August 22, 2018.

- H. Administration recommends approval of the following to be hired for the 2018 Extended School Year – Professional Staff including: Teachers, Tutors, Counselors and Speech & Language Service. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **April Collins**
2. **Allison L. Dorn**

- I. Administration recommends hiring the following Professional Staff as substitutes for the 2018 Extended School Year Program.

- |                                  |                                  |
|----------------------------------|----------------------------------|
| 1. <b>Brian W. Aikens</b>        | 9. <b>Kathryn L. Ellor</b>       |
| 2. <b>Celeste D. Baumgardner</b> | 10. <b>Jeanette T. Hellauer</b>  |
| 3. <b>Emily A. Beiter</b>        | 11. <b>Nina Lee</b>              |
| 4. <b>Jennifer A. Bowyer</b>     | 12. <b>Emily Marzewski</b>       |
| 5. <b>Daniel R. Butterweck</b>   | 13. <b>Bridget A. Mullins</b>    |
| 6. <b>Laura E. Camp</b>          | 14. <b>Melissa A. Shimukonas</b> |
| 7. <b>Maria Carroll</b>          | 15. <b>Maria A. Talone</b>       |
| 8. <b>Karen E. Davis</b>         |                                  |

- J. Administration recommends hiring the following Nurses as substitutes for the 2018 Extended School Year Program.

- |                              |                              |
|------------------------------|------------------------------|
| 1. <b>Lisa E. Greenwood</b>  | 3. <b>Erin J. Lewandoski</b> |
| 2. <b>Bridget A. Mullins</b> | 4. <b>Tara L. Santangelo</b> |

- K. Administration recommends hiring the following as Instructional Assistant Substitutes for the 2018 Extended School Year Program.

- |                                  |                                 |
|----------------------------------|---------------------------------|
| 1. <b>Celeste D. Baumgardner</b> | 8. <b>Elise-Marie Lannutti</b>  |
| 2. <b>Joan Clare Callow</b>      | 9. <b>Tari Lawson</b>           |
| 3. <b>Stephanie N. Ciliberto</b> | 10. <b>Kristen M. Monastero</b> |
| 4. <b>Shannon L. Dusko</b>       | 11. <b>Debra Anne Swahl</b>     |
| 5. <b>Debora Huber</b>           | 12. <b>Maria A. Talone</b>      |
| 6. <b>AmyFaith Janetka</b>       | 13. <b>Alyssa D. Touey</b>      |
| 7. <b>Shannon L. Dusko</b>       |                                 |

- L. Administration recommends approval of the following Music Teachers for the 2018 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

1. **Sarah Becker-Fralich**
2. **Amanda Ficca**

- M. Administration recommends the reclassification of the Food Service/Business Office Secretary, currently held by Tracy Bogucki, from Level III (Secretary) to Level II (Administrative Assistant) to be effective July 1, 2018. Compensation has been set at \$18.65 an hour in accordance with the Secretarial Plan.

- N. Administration is requesting authorization from the Board to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2018-2019 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2018-2019 General Fund Budget.

- O. Administration recommends approval of the attached extra-curricular contracts for the 2018-2019 school year. **(Attachment A3)**

- P. Administration recommends approval of the Salary Book for the 2018-2019 school year.

## VII. **FINANCE**

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

- B. Checks:

- |                               |                |
|-------------------------------|----------------|
| 1. <u>General Fund Checks</u> |                |
| Check No. 203603 – 203841     | \$1,496,999.24 |
| 2. <u>Food Service Checks</u> |                |
| Check No. 934 – 998           | \$ 92,696.32   |

3. <u>Capital Reserve Checks</u>	
Check No. 2033 - 2034	\$ 46,428.22
4. <u>Capital Projects</u>	
Reserve Fund: Check No. 1-3	\$ 73,674.50
Bond Fund: Check No. 1	\$ 3,195.00
5. <u>General Fund, Food Service, &amp; Capital Reserve ACHs</u>	
ACH 171800848 - 171800999	\$ 1,077,467.17

C. The following monthly Board reports are submitted for your approval:

- Skyward Reports
  - Check Register (General Fund, Food Service and Capital Reserve)
  - ACH Check Register (General Fund, Food Service and Capital Reserve)

D. Administration recommends approval of the following independent contracts:

1. **Mobile Ed Productions, Inc. – Redford, MI.** Provide a state-of-the-art, hands-on, children’s museum entitled “STEAM Museum” for students at Evans Elementary. Funding will be paid from the General Fund and shall not exceed \$1,990.00.
2. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2018-2019 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$5.00 per screening.
3. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2018-2019 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
4. **Reconstructive Othopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2018-2019 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
5. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2018-2019 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per game depending on the requirement of stay. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.
6. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year and related services for 4 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$24,727.88.

7. **Devereux Schools – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided at a rate of \$246.00 per day for 33 days. Funding will be paid from the Special Education Budget and shall not exceed \$8,118.00.
8. **Devereux Schools – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided at a rate of \$465.00 per day for 37 days. Funding will be paid from the Special Education Budget and shall not exceed \$17,205.00.
9. **Overbrook School for the Blind – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided at a rate of \$275.00 per day for 20 days. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
10. **Capstone Academy, LLC – East Norriton, PA.** Provide Extended School Year services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$10,766.50.
11. **Capstone Academy, LLC – East Norriton, PA.** Provide Educational services for the 2018-2019 school year for a special needs student as per the IEP. Services will be provided at a rate of \$439.27 per day for 180 days. Funding will be paid from the Special Education Budget and shall not exceed \$79,068.60.
12. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Applied Behavior Analysis trained assistant services for a special needs student as per the IEP during the 2018-2019 school year. Services will be provided for 140 hours at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$49,000.00.
13. **The Milagre School – Hatboro, PA.** Provide Educational services for a special needs student for the Extended School Year and all of the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$84,600.00.
14. **The Timothy School – Berwyn, PA.** Provide Educational services for 2 special needs students for the 2018-2019 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$74,550.00 per student or a total of \$149,100.00.
15. **The Timothy School – Berwyn, PA.** Provide One-to-One Assistant services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 180 days at a rate of \$205.11 per day. Funding will be paid from the Special Education Budget and shall not exceed \$36,920.00.
16. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Behavior Supervision services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for up to 20 hours per month for 11 months at a rate of \$100.00 per hour (\$22,000.00). In addition, the contractor will provide up to 30 hours of training time for new staff at a rate of \$100.00 per hour (\$3,000.00). Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.

17. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Direct, Personal Care Assistant services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for a total of 1400 hours at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$44,800.00.
18. **The Pathway School – Jeffersonville, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$49,000.00.
19. **The Pathway School – Jeffersonville, PA.** Provide a One-to-One Assistant for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$34,000.00.
20. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing Services for 2 special needs students for the Extended School Year and the 2018-2019 school year as per their IEPs. In addition, up to 120 hours of nursing substitute coverage is included. Funding will be paid from the Special Education Budget and shall not exceed a total of \$112,800.00.
21. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Direct, Registered Behavior Technician services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for a total of 1500 hours at a rate of \$50.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$75,000.00.
22. **Spring Valley YMCA – Limerick, PA.** Provide Supervised Swimming services for special needs students during the 2018-2019 school year as per their IEPs. Services will be provided for a total of 10 sessions and up to 100 session of sensory gym. Funding will be paid from the Special Education Budget and shall not exceed \$1,200.00.
23. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Behavior Supervision services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for up to 8 hours per month for 10 months at a rate of \$100.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$8,000.00.
24. **Lakeside Educational Network – North Wales, PA.** Provide 5 In-School Counselors and 10 student slots for special education services during the 2018-2019 school year at the Lakeside School, Lakeside Girls' Academy, Souderton Vantage Academy, or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$714,550.00.
25. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide Direct Program Supervision for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for up to 10 hours per month for 10 months at a rate of \$95.00 per hour (\$9,500.00). In addition, contractor will provide Direct Applied Behavior Analysis services for 16 hours per month for 10 months at a rate of \$30.00 per hour (\$4,800.00). Funding will be paid from the Special Education Budget and shall not exceed \$14,300.00.

26. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Direct Program Supervision for a special needs student during the Extended School Year as per the IEP. Services will be provided for 10 hours per month for 2 months at a rate of \$95.00 per hour (\$1,900.00). In addition, contractor will provide 16 hours of Direct Applied Behavior Analysis services for the month of July and 26 hours from August 1, 2018 through September 1, 2018 at a rate of \$30.00 per hour (\$1,260.00). Funding will be paid from the Special Education Budget and shall not exceed \$3,160.00.
  27. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Direct Program Supervision for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 14 hours per month for 10 months at a rate of \$95.00 per month (\$13,300.00). In addition, 4 hours per week of Direct One-to-One Intervention services will be provided for 42 weeks at a rate of \$30.00 per hour (\$5,040.00). Funding will be paid from the Special Education Budget and shall not exceed \$18,340.00.
  28. **The Timothy School – Berwyn, PA.** Provide Educational and related services during the Extended School Year for 2 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$12,380.00.
  29. **The Melmark School – Berwyn, PA.** Provide Educational and related services during the Extended School Year for 5 special needs students including costs for one residential student as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$128,420.00.
  30. **The Melmark School – Berwyn, PA.** Provide Educational and related services during the 2018-2019 school year for 5 special needs students as per their IEPs. In addition, contractor will provide residential services for 1 student for a total of 300 days. Funding will be paid from the Special Education Budget and shall not exceed \$420,060.00.
  31. **Lifeworks Schools/Foundations Behavioral Health – Doylestown, PA.** Provide Educational services during the Extended School Year for 2 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$8,119.00.
  32. **Camphill Special School – Glenmoore, PA.** Provide Educational and related services for a special needs student during the Extended School Year as per the IEP. Services will be provided for 20 days at a rate of \$230.56 per day (\$4,611.20). In addition, contractor will provide a One-to-One Aide at a rate of \$205.00 per day for 20 days \$4,100.00. Funding will be paid from the Special Education Budget and shall not exceed \$8,711.20.
  33. **Valley Forge Educational Services – Malvern, PA.** Provide Educational and related services for 5 special needs students attending The Vanguard School Extended School Year Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$40,875.00.
- E. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:

1. **Justin Pillmore – Jump Rope Camp – Sellersville, PA.** Provide an assembly for all students at Brooke Elementary in conjunction with Brooke's Jump Rope for Heart. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$1,000.00.
- F. Administration recommends approval of **Resolution 2018-31** for the adoption of the 2018-2019 General Fund Budget in the amount of \$164,444,650.00 which represents a tax increase of 2.35% (millage 26.8599). **(Attachment A4)**
- G. Administration recommends approval of **Resolution 2018-32** for the 2018-2019 Homestead and Farmstead Exclusion. **(Attachment A5)**
- H. Administration recommends renewing the district's lease agreement with Pitney Bowes for an upgraded mail machine. The cost is \$312.06 per month plus taxes for 60 months.
- I. Administration recommends approval to renew the membership with the Delaware Valley Consortium for Excellence & Equity (DVCEE) for the 2018-2019 school year. The DVCEE is a collaborative network of metropolitan school districts in PA, DE and NJ that have committed to learn and work together to support and nurture the school and life success of all their students. The membership fee for 2018-2019 is \$12,000.00 and will be paid from the Superintendent's Budget.

#### **VIII. PROPERTY**

A question was raised regarding Letter A with regards to an estimate for a video scoreboard costing around \$100,000+ and why the district would want to spend \$3,500 plus use the resources of our facilities personnel on this rather than see if the Board would have an appetite for looking into replacing the video scoreboard and seeing what the benefit may be of doing this.

- A. Administration recommends approval to move forward with Upstage Video for consulting services to develop equipment and installation specifications for a video scoreboard. Funding will come from the 2018-2019 Maintenance Budget and shall not exceed \$3,500.00.
- B. Administration recommends approval for Montco Fence to install fencing at Ram Stadium in front of home and visitor dugouts. Funding will come from the 2018-2019 Maintenance Budget and not exceed \$3,400.00.
- C. Administration recommends approval to purchase a vehicle for School Police and Resource Officers to use district-wide. The vehicle will be purchased through the PA Co-Star Municipal Contract. The total cost of the vehicle is not to exceed \$37,000.00 with accessories. Funding will come from the Capital Reserve.

#### **IX. PROGRAMMING AND CURRICULUM**

There were no questions or comments.

- A. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. The annual membership fee is \$5,400.00 and will be paid from the Curriculum and Instruction Budget.



- B. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for MCIU Hybrid Learning Instructional Coaching. The cost shall not exceed \$57,500.00 and will be paid from the Curriculum and Instruction Budget.
- C. Administration recommends approval of a contract between the Spring-Ford Area School District and TLS: Teaching, Learning, Succeeding, LLC for Professional Development services for Modernizing Learning and Induction. The cost will not exceed \$102,000.00 and will be paid from the Curriculum and Instruction Budget.
- D. Administration recommends approval of the 2018-2019 student-funded exchange program with Coláiste Chiaráin High School in Limerick, Ireland. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at Coláiste Chiaráin High School. Exact dates to be determined.
- E. Administration recommends approval of a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the renewal of the Regional WAN (RWAN) Services Contract. This contract includes Network Management, Support and NOC Services. The annual fee for the 2018-2019 school year is \$13,066.00 for the District and \$8,724.00 for the Vo-Tech School and will be paid from the Technology Budget.
- F. Administration recommends approval of a service agreement renewal between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the renewal of SSO, Single Sign On. This Service is an Application for the Hybrid Schools. The annual fee for the 2018-2019 school year is \$5,650.00 for the District. Breakdown of cost is \$910.00 for Spring-City, \$2,240.00 for Royersford and \$2,500.00 for support and will be paid from the Technology Budget.
- G. Administration recommends approval of a service agreement renewal between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the renewal of Safari Montage. This Service is an Application for the Digital content. The annual fee for the 2018-2019 school year is \$7,700.00 for the District and will be paid from the Curriculum and Instruction Budget.
- H. Administration recommends approval of a Service Agreement renewal between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the E-Rate Application Services agreement. This agreement includes E-rate Application Services. The annual fee for the 2018-2019 school year is \$3,000.00 for the District and will be paid from the Technology Budget.
- I. Administration recommends the purchase of laptop port replicators as part of the district's ongoing technology refresh plan to replace staff equipment rolling off of lease during 2018/2019. The three competing quotes were received through government contract via Costars and are awarded as follows: Omega Systems \$28,086.00. The total equipment cost shall not exceed \$29,000.00 and will be self-financed initially from the Capital Reserve Fund.
- J. Administration recommends approval of a contract between the Spring-Ford Area School District and Omega Systems of West Lawn, PA for Technology Professional services. The sum of 200 total hours is required for the project. The total cost to the district will be \$22,000.00 and will be paid from the Technology Budget.

**X. OTHER BUSINESS**

A request was made for background on Item A and what the Gifted Independent Study Program is that this student is applying for. An explanation of the Gifted Independent Study Program was provided.

Mrs. Zasowski advised that they are not moving Item E1 forward for a first read and are pulling this until the solicitor can be further consulted with regards to modifying the language.

- A. Administration recommends approval for Spring-Ford Area High School current 11<sup>th</sup> grade student, **Ainsley Bittner**, to participate in a Gifted Independent Study in accordance with Board Policy #118 during the 2018-2019 school year, her senior year.
- B. Board approval is needed for the appointment of **James D. Fink**, Chief Financial Officer, to the Office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the term of one (1) year, effective July 1, 2018.
- C. The following policies are submitted as a second reading for approval at next week's meeting:
  - 1. Policy #103 – PROGRAMS: Non-discrimination in School and Classroom Practices. **(Attachment A6)**
  - 2. Policy #214 – PUPILS: High School Commencement Recognition **(Attachment A7)**
  - 3. Policy #246 – PUPILS: School Wellness **(Attachment A8)**
- D. The High School Cheerleading Squad requests permission to attend the UCA Cheerleading Camp, located at Pine Forest Camp in Olyphant, Pennsylvania from Thursday, August 16, 2018 through Sunday, August 19, 2018. The total cost per student-athlete will be \$300.00. The cheerleaders and staff will conduct fund-raising events to help defray the costs. Student-athletes will not miss any school days since this takes place prior to the first day of classes. There will be no cost to the district.
- E. The following policies are submitted as a first reading:
  - 1. Policy #903 – COMMUNITY: Public Participation in Board Meetings **(Attachment A9)**
  - 2. Policy #906 – COMMUNITY: Public Complaint Procedures **(Attachment A10)**

**XI. BOARD COMMENT**

Mrs. Melton spoke about the Norristown School District and School Board leading the initiative to voice their opposition to Senate Bill 2 on the steps of the Norristown Court House. She stated that if anyone is interested in joining in this that she has a flyer that she would be happy to share.

Mr. DiBello announced that earlier he received a resignation letter from Mr. Bernard Pettit indicating that he would be relocating outside of the district. He added that according to school code a Board Member must live in the district in order to serve on the school board.

Mr. DiBello made a motion to accept the resignation of Bernard F. Pettit effective June 18, 2018. Mrs. Heine seconded the motion. The motion passed 8-0.

Mr. DiBello made a motion to appoint Kelly Spletzer to the Board to fill the now vacant Region I seat and fulfill the remaining term of Mr. Bernard Pettit. Mr. DiBello stated that

the motion is being made in order to not have to go through the interview process as Mrs. Spletzer is has sat on the board and was only gone a few months. He added that she is very knowledgeable with what is going on from a school board perspective and is was very influential with heading up the Policy Committee. Mrs. Zasowski seconded the motion. Board Members expressed their support of Mrs. Spletzer. The motion passed 8-0.

## **XII. PUBLIC TO BE HEARD**

**Kelly Spletzer, Royersford**, commented that she is thrilled to have been nominated to fill the seat of Bernard Pettit. She expressed that the Board won't be the same without Mr. Pettit. She stated that she is very excited to come back and feels that since she was only gone a short time she will be able to jump right back in. She thanked the Board for their vote in favor of her.

**Joseph Ciresi, Limerick**, congratulated Mrs. Spletzer on her return to the School Board saying he served with her and knows she will do a great job. Mr. Ciresi stated that they have had a lot of great years with Mr. Pettit and the contributions he has made to the school district will last a long time. Mr. Ciresi recalled that when he first came onto the Board, Mr. Pettit was his mentor as well as the Board President. Mr. Ciresi said that Mr. Pettit made a lot of changes way back when that are still with us such as the start of the Community Relations Committee which does an unbelievable job. Mr. Ciresi commented that Mr. Pettit will be dearly missed in the school district and he hoped that the public understands and knows what his contributions were here. He added that Mr. Pettit never had a child go through Spring-Ford but he was loyal to the district. Mr. Ciresi stated that Mr. Pettit came to every meeting, participated, and cared about Spring-Ford and its community. Mr. Ciresi expressed that he will miss Mr. Pettit here at the Board table but he knows that as a friend he will continue to be here for a long time. Mr. Ciresi thanked Mr. Pettit for his long service.

**Mr. DiBello** presented Mr. Pettit with a Ram Statue in honor of his years of service to the School Board.

**Mr. Pettit** thanked the Board and everyone. He stated that for the past years it has been a pleasure representing the Spring-Ford Community and the Spring-Ford School District. He added that the students are a priority and will continue to be a priority for the entire board. He stated that it has been a pleasure serving with all of the Board. Mr. Pettit expressed that the district has a great administration, great teacher core and he was very proud to be on the School Board.

Mr. DiBello issued the oath of office to Mrs. Kelly Spletzer, Region I.

## **XIII. ADJOURNMENT**

Mr. Pettit ceremoniously for the final time made a motion to adjourn. Mrs. Heine officially made a motion to adjourn and Mr. DiBello seconded it. The motion passed 7-0. The meeting adjourned at 8:41 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On June 28, 2018 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:37 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Linda C. Fazzini and Kelly J. Spletzer  
Region II:  
Region III: Mark P. Dehnert and Christina F. Melton  
Presiding Officer: Dawn R. Heine  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Nandini M. Patel and Julianna Lelli

The following Board Member was absent: **Dr. Edward T. Dressler** and **Thomas J. DiBello**

The following Board Member participated via phone: **Colleen Zasowski**

The following Board Member arrived late: **Clinton L. Jackson** (Arrived 7:53 p.m.)

## **ANNOUNCEMENTS**

There were no announcements.

### **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no comments from the public.

### **II. PRESENTATION**

Christine Raber and Dave Krakower were present and spoke about how grateful they are for the Spring-Ford Area School District's Special Education Programs and the support that those programs receive from the community. Ms. Raber spoke about the needs of the students and how those needs can be provided due to the support of the School Board and the community. Ms. Raber in particular spoke about the support the Special Education Autistic Program has received from the McNutt Family who own and operate Rita's Water Ice in the area. She spoke of how Rita's Water Ice sponsors an Ice for Autism fundraiser. Mr. Krakower showed a sampling of some of the supports that have been purchased for autistic students as a result of the funds received from this fundraiser. In addition, teachers who teach in the autistic support classrooms have been able to attend conferences to learn strategies that they can put into effect in their classrooms to better support their students.

Mrs. Beverly McNutt spoke about the Ice for Autism Fundraiser that they have sponsored for the past 12 years and they have donated about \$50,000 to the district during that time to be used not only for the Autistic Program but all of the Special Needs Programs. Mrs. McNutt spoke of how her son Justin who has been a part of the Special Needs Program has benefitted from the services provided by Spring-Ford and will be graduating and moving on at the end of this year. She spoke of all of the various activities that have been

held throughout the district in support of Ice for Autism. Justin McNutt thanked all of his teachers, his therapists and the staff for helping to prepare him for a successful future. Justin presented the district with a check in the amount of \$4,600.00 which was the proceeds from the 2018 Ice For Autism Fundraising activities.

- A. **David Krakower**, Special Education Supervisor, to accept a donation from **The McNutt Family** on behalf of **Rita's Water Ice** sponsorship of the "**Ice for Autism**" fundraiser which benefits the Spring-Ford Area School District's Autism Program.

### III. **BOARD AND COMMITTEE REPORTS**

#### **Student Rep. Report      Nandini Patel/Julianna Lelli**

Nandini spoke about the music banquet that took place on June 1<sup>st</sup> and the Meet the Instrument Night. She reported that the Meet the Instrument Night was a big success that had many participants from the High School Music Program and provided an opportunity for students to get a hands-on experience with various musical instruments. Nandini congratulated the Class of 2018 and wished them well as they move forward and begin a new chapter in their lives.

#### **Superintendent's Report      Dr. David R. Goodin**

Dr. Goodin advised that the district is in full summer mode and that buildings are being cleaned. He added that the 12 month staff are on a 4 day schedule, positions are being filled as the hiring process continues and planning is taking place for next year's activities.

#### **Solicitor's Report      Mark Fitzgerald**

Mr. Fitzgerald commented that yesterday there was a major decision handed down from the Supreme Court as relates to Public Sector Labor Unions and the issue of fair share members and how that was found to be unconstitutional overturning a law that had been in place since the 1970's. He stated that the immediate need was for all public sector employers to stop taking fair share dues out of paychecks. Mr. Fitzgerald added that this is not an issue here because all dues have been taken out prior to this event but moving forward fair share members of any labor union would be a separate issue which he stressed we are not involved in. Mr. Fitzgerald next discussed that changes to the School Code with regards to executive sessions and expansion in the topics which can now be discussed such as safety and security. The School Code was also revised to remove the limit of when a district may approve the purchase of textbooks. Mr. Fitzgerald added that there was also a revision to the language regarding retaining and hiring non-instructional staff which adds another level of process which may be cumbersome to school boards.

### IV. **MINUTES**

Mr. Dehnert made a motion to approve Items A-B and Mrs. Melton seconded it. The motion passed 6-0.

- A. The Board approved the May 21, 2018 Work Session minutes. **(Attachment A1)**

- B. The Board approved the May 29, 2018 Board Meeting minutes. **(Attachment A2)**

### V. **PERSONNEL**

Mr. Dehnert made a motion to approve Items A-R and Mrs. Melton seconded it. The motion passed 6-0.

**A. Resignations**

1. **Nicole M. Accor**; Special Education Teacher - Extended School Year Program. Effective: June 8, 2018.
2. **Teresa I. Bickley**; Instructional Assistant, Oaks Elementary School. Effective: August 8, 2018.
3. **Kristin Brockman**; English Teacher, Senior High School. Effective: June 15, 2018.
4. **Danielle M. Imperial**; Instructional Assistant, 5/6<sup>th</sup> Grade Center. Effective: June 15, 2018.
5. **Caren M. Yucha**; Speech Language Therapist, Limerick Elementary School, for the purpose of retirement. Effective: June 15, 2018.

**B. Leaves of Absence**

1. **Katie A. Grohoski**; English Teacher, Senior High School, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the 2018-2019 school year.
2. **Anna E. Haring**; Instructional Support Teacher, Evans Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the second quarter of the 2018-2019 school year.
3. **Robin L. Riegel**; 5<sup>th</sup> Grade Teacher, 5/6<sup>th</sup> Grade Center, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the 2018-2019 school year.
4. **Nicole E. Schieck**; Title I Teacher, Royersford Elementary School, for an extension of child-rearing leave per the Professional Agreement. Effective: August 22, 2018 through the second quarter of the 2018-2019 school year.

**C. Professional Employee**

1. **Robert A. Swier, III**; Business Teacher, Senior High School – 9<sup>th</sup> Grade. Compensation has been set at \$64,226.00, MS+30, Step 6 with benefits per the Professional Agreement. Effective: August 22, 2018.

**D. Temporary Professional Employees**

1. **Shannon L. Farley**; Special Education Teacher, Senior High School-9<sup>th</sup> Grade. Compensation has been set at \$47,000.00, BS, Step 1 with benefits per the Professional Agreement. Effective: August 22, 2018.
2. **Tara L. Grant**; Special Education Teacher, Senior High School-9<sup>th</sup> Grade. Compensation has been set at \$48,500.00, BS, Step 3 with benefits per the Professional Agreement. Effective: August 22, 2018.

3. **Vincent E. Terry**; Health & Physical Education Teacher, 8<sup>th</sup> Grade Center. Compensation has been set at \$47,000.00, BS, Step 1 with benefits per the Professional Agreement. Effective: August 22, 2018.

**New Temporary Professional Employee**

4. **Elyse M. Faccenda**; Special Education Teacher, 5/6<sup>th</sup> Grade Center replacing Heidi L. Greenwald who retired. Compensation has been set at MS, Step 2, \$48,750.00 with benefits per the Professional Agreement. Effective: August 22, 2018.

**E. Support Employees**

1. **Mary M. Cass**; Part-time-Food Service, Oaks Elementary School, replacing Deborah L. Sanford who had a change of status. Compensation has been set at \$12.91 an hour per the Food Service Plan. Effective: August 27, 2018.
2. **Brian G. Cooper**; Systems Technology, Senior High School – 9<sup>th</sup> Grade. Compensation has been set at \$45,000.00 with benefits per the Administrative Support Plan. Effective: July 1, 2018.
3. **Aaron G. Scott**; Systems Technology, Senior High School – 9<sup>th</sup> Grade, replacing Richard L. Grove who resigned. Compensation has been set at \$45,000.00 with benefits per the Administrative Support Plan. Effective: June 18, 2018.

**F. Substitute Employee**

1. **Christina M. Parker** Office/Clerical

**G. Change of Status**

1. **Kristine K. Bradley**; Part-time School Psychologist (.8), Oaks Elementary School, to Full-time School Psychologist, Oaks Elementary School. Effective: August 22, 2018.
2. **Nancy E. Quain**; Part-time School Psychologist (.7), Brooke Elementary School, to Full-time School Psychologist, Brooke Elementary School. Effective: August 22, 2018.
3. **Lyndi R. Puleo**; Part-time School Psychologist (.6), Spring City Elementary School, to Full-time School Psychologist, Spring City Elementary School. Effective: August 22, 2018.

- H. The Board approved the following to be hired for the 2018 Extended School Year – Professional Staff including: Teachers, Tutors, Counselors and Speech & Language Service. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **April Collins**
2. **Allison L. Dorn**

- I. The Board approved hiring the following Professional Staff as substitutes for the 2018 Extended School Year Program.

- |                                  |                                  |
|----------------------------------|----------------------------------|
| 1. <b>Brian W. Aikens</b>        | 9. <b>Kathryn L. Ellor</b>       |
| 2. <b>Celeste D. Baumgardner</b> | 10. <b>Jeanette T. Hellauer</b>  |
| 3. <b>Emily A. Beiter</b>        | 11. <b>Nina Lee</b>              |
| 4. <b>Jennifer A. Bowyer</b>     | 12. <b>Emily Marzewski</b>       |
| 5. <b>Daniel R. Butterweck</b>   | 13. <b>Bridget A. Mullins</b>    |
| 6. <b>Laura E. Camp</b>          | 14. <b>Melissa A. Shimukonas</b> |
| 7. <b>Maria Carroll</b>          | 15. <b>Maria A. Talone</b>       |
| 8. <b>Karen E. Davis</b>         |                                  |

- J. The Board approved hiring the following Nurses as substitutes for the 2018 Extended School Year Program.

- |                              |                              |
|------------------------------|------------------------------|
| 1. <b>Lisa E. Greenwood</b>  | 3. <b>Erin J. Lewandoski</b> |
| 2. <b>Bridget A. Mullins</b> | 4. <b>Tara L. Santangelo</b> |

- K. The Board approved hiring the following as Instructional Assistant Substitutes for the 2018 Extended School Year Program.

- |                                  |                                 |
|----------------------------------|---------------------------------|
| 1. <b>Celeste D. Baumgardner</b> | 8. <b>Elise-Marie Lannutti</b>  |
| 2. <b>Joan Clare Callow</b>      | 9. <b>Tari Lawson</b>           |
| 3. <b>Stephanie N. Ciliberto</b> | 10. <b>Kristen M. Monastero</b> |
| 4. <b>Shannon L. Dusko</b>       | 11. <b>Debra Anne Swahl</b>     |
| 5. <b>Debora Huber</b>           | 12. <b>Maria A. Talone</b>      |
| 6. <b>AmyFaith Janetka</b>       | 13. <b>Alyssa D. Touey</b>      |
| 7. <b>Shannon L. Dusko</b>       |                                 |

- L. The Board approved the following Music Teachers for the 2018 Summer Instrumental Program. Compensation will be set at \$30.00 per hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.

\* New addition since last week

1. **Sarah Becker-Fralich**
2. **Amanda Ficca**
3. **\*Shawn F. Campopiano**

- M. The Board approved the reclassification of the Food Service/Business Office Secretary, currently held by Tracy Bogucki, from Level III (Secretary) to Level II (Administrative Assistant) to be effective July 1, 2018. Compensation has been set at \$18.65 an hour in accordance with the Secretarial Plan.

- N. The Board gave approval to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2018-2019 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2018-2019 General Fund Budget.



O. The Board approved the attached extra-curricular contracts for the 2018-2019 school year. **(Attachment A3)**

P. The Board approved the Salary Book for the 2018-2019 school year.

#### **NEW PERSONNEL MOTIONS**

Q. The Board approved the salary for the Assistant Superintendent of Schools, Dr. Allyn J. Roche. Dr. Roche's salary for 2018-2019, beginning July 1, 2018 will be \$174,819.84.

R. The Board approved the salary for the Superintendent of Schools, Dr. David R. Goodin. Dr. Goodin's salary for 2018-2019, beginning July 1, 2018 will be \$198,252.94.

#### **VI. FINANCE**

Mr. Dehnert asked that Item F be separated.

Mr. Dehnert made a motion to approve Items A-N excluding F and Mrs. Spletzer seconded it. The motion passed 6-0.

Mrs. Melton made a motion to approve Item F and Mrs. Spletzer seconded it.

Mr. Dehnert asked how much money the district received that may be above what is in the budget from the state now that the state budget has passed and we had previously worked under an assumption of what we would receive.

#### **Mr. Jackson arrived at 7:53 p.m.**

Mr. Fink replied that the district received approximately \$200,000 - \$300,000 more in the BEF and approximately \$200,000 less in the Special Education subsidy.

Discussion was held regarding how to fund and budget for increased security in our buildings. The Board and Administration will continue to discuss the options for district security.

A roll call vote was held on Item F with Mrs. Fazzini, Mrs. Melton, Mrs. Spletzer, Mrs. Heine, Mr. Jackson and Mrs. Zasowski voting yes. Mr. Dehnert voted no. The motion passed 6-1.

A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

- |                               |                |
|-------------------------------|----------------|
| 1. <u>General Fund Checks</u> |                |
| Check No. 203603 – 203841     | \$1,496,999.24 |
| 2. <u>Food Service Checks</u> |                |
| Check No. 934 – 998           | \$ 92,696.32   |

3. <u>Capital Reserve Checks</u>	
Check No. 2033 - 2034	\$ 46,428.22
4. <u>Capital Projects</u>	
Reserve Fund: Check No. 1-3	\$ 73,674.50
Bond Fund: Check No. 1	\$ 3,195.00
5. <u>General Fund, Food Service, &amp; Capital Reserve ACHs</u>	
ACH 171800848 - 171800999	\$ 1,077,467.17

C. The following monthly Board reports were approved:

- Skyward Reports
  - Check Register (General Fund, Food Service and Capital Reserve)
  - ACH Check Register (General Fund, Food Service and Capital Reserve)

D. The Board approved the following independent contracts:

1. **Mobile Ed Productions, Inc. – Redford, MI.** Provide a state-of-the-art, hands-on, children’s museum entitled “STEAM Museum” for students at Evans Elementary. Funding will be paid from the General Fund and shall not exceed \$1,990.00.
2. **Jack Bracale, DMD – Royersford, PA.** Perform state mandated dental screenings of students in grades 3 and 7 during the 2018-2019 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$5.00 per screening.
3. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2018-2019 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
4. **Reconstructive Othopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2018-2019 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
5. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2018-2019 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per game depending on the requirement of stay. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.
6. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year and related services for 4 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$24,727.88.

7. **Devereux Schools – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided at a rate of \$246.00 per day for 33 days. Funding will be paid from the Special Education Budget and shall not exceed \$8,118.00.
8. **Devereux Schools – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided at a rate of \$465.00 per day for 37 days. Funding will be paid from the Special Education Budget and shall not exceed \$17,205.00.
9. **Overbrook School for the Blind – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided at a rate of \$275.00 per day for 20 days. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
10. **Capstone Academy, LLC – East Norriton, PA.** Provide Extended School Year services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$10,766.50.
11. **Capstone Academy, LLC – East Norriton, PA.** Provide Educational services for the 2018-2019 school year for a special needs student as per the IEP. Services will be provided at a rate of \$439.27 per day for 180 days. Funding will be paid from the Special Education Budget and shall not exceed \$79,068.60.
12. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Applied Behavior Analysis trained assistant services for a special needs student as per the IEP during the 2018-2019 school year. Services will be provided for 140 hours at a rate of \$35.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$49,000.00.
13. **The Milagre School – Hatboro, PA.** Provide Educational services for a special needs student for the Extended School Year and all of the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$84,600.00.
14. **The Timothy School – Berwyn, PA.** Provide Educational services for 2 special needs students for the 2018-2019 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$74,550.00 per student or a total of \$149,100.00.
15. **The Timothy School – Berwyn, PA.** Provide One-to-One Assistant services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 180 days at a rate of \$205.11 per day. Funding will be paid from the Special Education Budget and shall not exceed \$36,920.00.
16. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Behavior Supervision services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for up to 20 hours per month for 11 months at a rate of \$100.00 per hour (\$22,000.00). In addition, the contractor will provide up to 30 hours of training time for new staff at a rate of \$100.00 per hour (\$3,000.00). Funding will be paid from the Special Education Budget and shall not exceed \$25,000.00.

17. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Direct, Personal Care Assistant services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for a total of 1400 hours at a rate of \$32.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$44,800.00.
18. **The Pathway School – Jeffersonville, PA.** Provide Educational services for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$49,000.00.
19. **The Pathway School – Jeffersonville, PA.** Provide a One-to-One Assistant for a special needs student during the 2018-2019 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$34,000.00.
20. **Personal Health Care, Inc. – Valley Forge, PA.** Provide Nursing Services for 2 special needs students for the Extended School Year and the 2018-2019 school year as per their IEPs. In addition, up to 120 hours of nursing substitute coverage is included. Funding will be paid from the Special Education Budget and shall not exceed a total of \$112,800.00.
21. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Direct, Registered Behavior Technician services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for a total of 1500 hours at a rate of \$50.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$75,000.00.
22. **Spring Valley YMCA – Limerick, PA.** Provide Supervised Swimming services for special needs students during the 2018-2019 school year as per their IEPs. Services will be provided for a total of 10 sessions and up to 100 session of sensory gym. Funding will be paid from the Special Education Budget and shall not exceed \$1,200.00.
23. **Behavior Interventions, Inc. – King of Prussia, PA.** Provide Behavior Supervision services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for up to 8 hours per month for 10 months at a rate of \$100.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$8,000.00.
24. **Lakeside Educational Network – North Wales, PA.** Provide 5 In-School Counselors and 10 student slots for special education services during the 2018-2019 school year at the Lakeside School, Lakeside Girls' Academy, Souderton Vantage Academy, or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$714,550.00.
25. **Education Alternatives for ABA, LLC. – King of Prussia, PA.** Provide Direct Program Supervision for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for up to 10 hours per month for 10 months at a rate of \$95.00 per hour (\$9,500.00). In addition, contractor will provide Direct Applied Behavior Analysis services for 16 hours per month for 10 months at a rate of \$30.00 per hour (\$4,800.00). Funding will be paid from the Special Education Budget and shall not exceed \$14,300.00.

26. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Direct Program Supervision for a special needs student during the Extended School Year as per the IEP. Services will be provided for 10 hours per month for 2 months at a rate of \$95.00 per hour (\$1,900.00). In addition, contractor will provide 16 hours of Direct Applied Behavior Analysis services for the month of July and 26 hours from August 1, 2018 through September 1, 2018 at a rate of \$30.00 per hour (\$1,260.00). Funding will be paid from the Special Education Budget and shall not exceed \$3,160.00.
27. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Direct Program Supervision for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 14 hours per month for 10 months at a rate of \$95.00 per month (\$13,300.00). In addition, 4 hours per week of Direct One-to-One Intervention services will be provided for 42 weeks at a rate of \$30.00 per hour (\$5,040.00). Funding will be paid from the Special Education Budget and shall not exceed \$18,340.00.
28. **The Timothy School – Berwyn, PA.** Provide Educational and related services during the Extended School Year for 2 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$12,380.00.
29. **The Melmark School – Berwyn, PA.** Provide Educational and related services during the Extended School Year for 5 special needs students including costs for one residential student as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$128,420.00.
30. **The Melmark School – Berwyn, PA.** Provide Educational and related services during the 2018-2019 school year for 5 special needs students as per their IEPs. In addition, contractor will provide residential services for 1 student for a total of 300 days. Funding will be paid from the Special Education Budget and shall not exceed \$420,060.00.
31. **Lifeworks Schools/Foundations Behavioral Health – Doylestown, PA.** Provide Educational services during the Extended School Year for 2 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$8,119.00.
32. **Camphill Special School – Glenmoore, PA.** Provide Educational and related services for a special needs student during the Extended School Year as per the IEP. Services will be provided for 20 days at a rate of \$230.56 per day (\$4,611.20). In addition, contractor will provide a One-to-One Aide at a rate of \$205.00 per day for 20 days \$4,100.00. Funding will be paid from the Special Education Budget and shall not exceed \$8,711.20.
33. **Valley Forge Educational Services – Malvern, PA.** Provide Educational and related services for 5 special needs students attending The Vanguard School Extended School Year Program as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$40,875.00.

#### **New Independent Contracts**

34. **Hideaway Day Camp – Collegeville, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 6 weeks at a rate of \$416.67 per week. Funding will be paid from the Special Education Budget and shall not exceed \$2,500.02.

35. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide AVA Non-violent Crisis Intervention Trained Assistant PCA services and Direct Program Supervision of ABA services during the Extended Year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$8,090.00.
  36. **Bucks County Intermediate Unit – Doylestown, PA.** Provide an Instructional Assistant, Speech and Language Therapy and Occupational Therapy during the Extended School Year Program for a special needs student attending Life Works School – Foundations Behavioral Health. Funding will be paid from the Special Education Budget and shall not exceed \$4,461.60.
  37. **Bucks County Intermediate Unit – Doylestown, PA.** Provide an Instructional Assistant, Speech and Language Therapy and Occupational Therapy during the 2018-2019 School Year for a special needs student attending Life Works School – Foundations Behavioral Health. Funding will be paid from the Special Education Budget and shall not exceed \$55,543.50.
  38. **Dr. Anne Robbins – Bryn Mawr, PA.** Conduct an Independent Neuropsychological Evaluation for a special needs student as per the IEP. Services will include the completion of the evaluation, a written report, and participation in the follow up meeting for the student. Funding will be paid from the Special Education Budget and shall not exceed \$4,500.00.
  39. **Spring-Ford Family Practice (Pottstown Medical Specialists, Inc.) – Pottstown, PA.** Perform state mandated school physical examinations, provide standing orders and consultation regarding school-based medical issues during the 2018-2019 school year as requested by parents/guardians. Funding will be paid from the General Fund and shall not exceed \$20.00 per student physical.
- E. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Justin Pillmore – Jump Rope Camp – Sellersville, PA.** Provide an assembly for all students at Brooke Elementary in conjunction with Brooke's Jump Rope for Heart. Funding will be paid by the Brooke Elementary Home and School Association and shall not exceed \$1,000.00.
- F. The Board approved **Resolution 2018-31** for the adoption of the 2018-2019 General Fund Budget in the amount of \$164,444,650.00 which represents a tax increase of 2.35% (millage 26.8599). **(Attachment A4)**
- G. The Board approved **Resolution 2018-32** for the 2018-2019 Homestead and Farmstead Exclusion. **(Attachment A5)**
- H. The Board approved renewing the district's lease agreement with Pitney Bowes for an upgraded mail machine. The cost is \$312.06 per month plus taxes for 60 months.

- I. The Board approved renewing the membership with the Delaware Valley Consortium for Excellence & Equity (DVCEE) for the 2018-2019 school year. The DVCEE is a collaborative network of metropolitan school districts in PA, DE and NJ that have committed to learn and work together to support and nurture the school and life success of all their students. The membership fee for 2018-2019 is \$12,000.00 and will be paid from the Superintendent's Budget.

## **NEW FINANCE**

- J. The Board approved entering into a contract with a parent of a special needs student to provide transportation, at the IRS approved rate, during the 2018 Extended School Year Program and the 2018-2019 school year to and from The Melmark School in Berwyn, PA. Funding will come from the Special Education Budget and shall not exceed \$7,300.00.
- K. The Board approved of a contract with **School Health** of Hanover Park, Illinois to provide AED services for the district as part of a two year contract. This contract is through COSTARS Vendor Contract 012-043. Funding will be paid from the General Fund and shall not exceed \$13,870.00.
- L. The Board approved a one year contract with **General Healthcare Resources, LLC** (GHR) of Plymouth Meeting, Pennsylvania effective July 1, 2018 through June 30, 2019 to provide Registered Nurse Substitute services at the per diem rate of \$52.00 per hour.
- M. The Board approved **National Insurance Services of Wisconsin, Inc.** to be the provider for life insurance benefits for district employees, replacing the former provider Security Mutual Life Insurance Company, under similar terms and conditions and thirty-six (36) month rate guarantee through July 1, 2021.
- N. The Board approved a membership with Social Emotional Learning Connection in collaboration with the Chester County Intermediate Unit and Thom Stecher and Associates for the 2018-2019 school year. Social Emotional Learning Connection is a collaborative network that will allow the district to engage with regional and national researchers and implementers in a data-based organization change model. The total cost of membership is \$12,000.00 and will be paid from Title IIA Funds.

## **VII. PROPERTY**

Mr. Dehnert asked that Item A be separated.

Mrs. Melton made a motion to approve Items B-D and Mr. Jackson seconded it. The motion passed 7-0.

Mrs. Spletzer made a motion to approve Item A and Mrs. Melton seconded it.

Mr. Dehnert did not agree with spending \$3,500 for a video scoreboard and did not feel it was a necessary item as it did not provide any educational benefit.

The motion passed 5-2 with Mr. Dehnert and Mrs. Spletzer voting no.

- A. The Board gave approval to move forward with Upstage Video for consulting services to develop equipment and installation specifications for a video scoreboard. Funding will come from the Maintenance Budget and shall not exceed \$3,500.00.

- B. The Board gave approval for Montco Fence to install fencing at Ram Stadium in front of home and visitor dugouts. Funding will come from the Maintenance Budget and not exceed \$3,400.00.
- C. The Board approved the purchase of a vehicle for School Police and Resource Officers to use district-wide from New Holland Auto Group. The vehicle will be purchased through the PA Co-Star Municipal Contract. Funding will come from the Capital Reserve and shall not exceed \$37,000.00 with accessories.

#### **NEW PROPERTY**

- D. The Board gave approval to process a new purchase order for the increased costs incurred from A.J. Blosenski for June trash removal. Funding will come from the Maintenance Budget and shall not exceed \$2,000.00.

#### **VIII. PROGRAMMING AND CURRICULUM**

Mr. Dehnert made a motion to approve Items A-M and Mr. Jackson seconded it. The motion passed 7-0.

- A. The Board approved a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. The annual membership fee is \$5,400.00 and will be paid from the Curriculum and Instruction Budget.
- B. The Board approved a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for MCIU Hybrid Learning Instructional Coaching. The cost shall not exceed \$57,500.00 and will be paid from the Curriculum and Instruction Budget.
- C. The Board approved a contract between the Spring-Ford Area School District and TLS: Teaching, Learning, Succeeding, LLC for Professional Development services for Modernizing Learning and Induction. The cost will not exceed \$102,000.00 and will be paid from the Curriculum and Instruction Budget.
- D. The Board approved the 2018-2019 student-funded exchange program with Coláiste Chiaráin High School in Limerick, Ireland. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at Coláiste Chiaráin High School. Exact dates to be determined.
- E. The Board approved a contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the renewal of the Regional WAN (RWAN) Services Contract. This contract includes Network Management, Support and NOC Services. The annual fee for the 2018-2019 school year is \$13,066.00 for the District and \$8,724.00 for the Vo-Tech School and will be paid from the Technology Budget.
- F. The Board approved a service agreement renewal between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the renewal of SSO, Single Sign On. This Service is an Application for the Hybrid Schools. The annual fee for the 2018-2019 school year is \$5,650.00 for the District. Breakdown of cost is \$910.00 for Spring-City, \$2,240.00 for Royersford and \$2,500.00 for support and will be paid from the Technology Budget.



- G. The Board approved a service agreement renewal between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the renewal of Safari Montage. This Service is an Application for the Digital content. The annual fee for the 2018-2019 school year is \$7,700.00 for the District and will be paid from the Curriculum and Instruction Budget.
- H. The Board approved a Service Agreement renewal between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the E-Rate Application Services agreement. This agreement includes E-rate Application Services. The annual fee for the 2018-2019 school year is \$3,000.00 for the District and will be paid from the Technology Budget.
- I. The Board approved the purchase of laptop port replicators as part of the district's ongoing technology refresh plan to replace staff equipment rolling off of lease during 2018/2019. The three competing quotes were received through government contract via Costars and are awarded as follows: Omega Systems \$28,086.00. The total equipment cost shall not exceed \$29,000.00 and will be self-financed initially from the Capital Reserve Fund.
- J. The Board approved a contract between the Spring-Ford Area School District and Omega Systems of West Lawn, PA for Technology Professional services. The sum of 200 total hours is required for the project. The total cost to the district will be \$22,000.00 and will be paid from the Technology Budget.

#### **NEW PROGRAMMING AND CURRICULUM**

- K. The Board approved entering into a contract for installation services of the 121 interactive projectors and panels under the Sourcewell/NJPA contract. Funding will come from the Technology Budget and shall not exceed \$100,000.00.
- L. The Board approved a contract renewal between the Spring-Ford Area School District and SLC Technologies of New Holland, PA for Technology Professional services. Funding will come from the Technology Budget and shall not exceed \$9,900.00.
- M. The Board approved a contract between the Spring-Ford Area School District and SLC Technologies of New Holland, PA for Technology Assessment NWEA services. Funding will come from the Technology Budget and shall not exceed \$4,000.00.

#### **IX. NEW CONFERENCE/ WORKSHOP RECOMMENDATIONS**

Mrs. Melton made a motion to approve Items A-B and Mrs. Fazzini seconded it. The motion passed 7-0.

The following individuals were approved for attendance at the following:

<b>CODE: 580 Account: Conference/Training, registration, food, and accommodations</b>
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#### **DISTRICT-WIDE**

- A. **Kimberly Camilleri**, Science Teacher, and **Karen Parker**, Science Teacher and Department Chair, to attend *"2018 Pennsylvania Science Teachers Association Conference"* in State College, PA on September 30, 2018 and October 1, 2018. The total cost of the conference is \$1,922.00 (registration, mileage, lodging, meals and two days of substitute coverage for both teachers).

- B. **Stephanie Compton** and **Melissa Yonchuk**, Behavior Specialists, to attend “*Non-Violent Crisis Intervention Training (CPI) – Training of the Trainer*” at the Montgomery County Intermediate Unit in Norristown, PA on September 17, 18, 20 and 21, 2018. The total cost of the conference is \$90.00 (mileage). No substitutes are needed.

**X. OTHER BUSINESS**

Mr. Jackson asked that Item A be separated. Mr. Dehnert asked that Item C2 be separated.

Mrs. Spletzer made a motion to approve Item B and Mr. Jackson seconded it. The motion passed 7-0.

Mr. Dehnert made a motion to approve Item A and Mrs. Spletzer seconded it. Mr. Jackson asked for a definition of what a Gifted Independent Study is and Dr. Goodin replied that it is an independent study approved for students who have GIEP's. Mrs. Spletzer provided additional information as her daughter participated in this during her senior year. Mr. Jackson asked what exactly the Board was approving and Dr. Goodin explained that the Board was giving approval for the student to do an independent study. The motion passed 7-0.

Mrs. Melton made a motion to approve Items C1 and C3 and Mrs. Spletzer seconded it. The motion passed 7-0.

Mrs. Melton made a motion to approve Item C2 and Mr. Jackson seconded it. Mr. Dehnert read a statement in opposition to the Board approving this policy. Mrs. Fazzini disagreed with Mr. Dehnert's statement. The motion passed 5-2 with Mr. Dehnert and Mr. Jackson voting no.

Mrs. Spletzer made a motion to approve Item D and Mrs. Dehnert seconded it. The motion passed 7-0.

- A. The Board gave approval for Spring-Ford Area High School current 11<sup>th</sup> grade student, **Ainsley Bittner**, to participate in a Gifted Independent Study in accordance with Board Policy #118 during the 2018-2019 school year, her senior year.
- B. The Board approved the appointment of **James D. Fink**, Chief Financial Officer, to the Office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the term of one (1) year, effective July 1, 2018.
- C. The following policies were approved:
1. Policy #103 – PROGRAMS: Non-discrimination in School and Classroom Practices. **(Attachment A6)**
  2. Policy #214 – PUPILS: High School Commencement Recognition **(Attachment A7)**
  3. Policy #246 – PUPILS: School Wellness **(Attachment A8)**
- D. The Board gave approval for the High School Cheerleading Squad to attend the UCA Cheerleading Camp, located at Pine Forest Camp in Olyphant, Pennsylvania from Thursday, August 16, 2018 through Sunday, August 19, 2018. The total cost per student-athlete will be \$300.00. The cheerleaders and staff will conduct fund-raising events to help defray the costs. Student-athletes will not miss any school days since this takes place prior to the first day of classes. There will be no cost to the district.

E. The following policies are submitted as a first reading:

1. Policy #903 – COMMUNITY: Public Participation in Board Meetings (**Attachment A9**)
2. Policy #906 – COMMUNITY: Public Complaint Procedures (**Attachment A10**)

**XI. BOARD COMMENT**

Mr. Dehnert reported that on Tuesday night he attended a meeting at The Pillars of Light and Love in Trappe, PA. He explained that this is a charitable organization that tries to help students with issues and problems they have such as suicide and depression. Mr. Dehnert stated that the organization is trying to get into school districts. He felt that this is something that Spring-Ford should explore and possibly an administrator could volunteer to be involved with this so that we can benefit from the services that they provide or the curriculum they are developing.

**XII. PUBLIC TO BE HEARD**

There were no comments from the public.

**XIII. ADJOURNMENT**

Mr. Dehnert made a motion to adjourn and Mrs. Melton seconded it. The motion passed 7-0. The meeting adjourned at 8:06 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

**2018-2019 EXTRACURRICULAR CONTRACTS  
AUGUST 2018**

	<b>Contract Title</b>	<b>Season</b>	<b>Last</b>	<b>First</b>	<b>Stipend</b>
1	Swimming Coach-HS	Winter	Agnew	Mark	\$7,263.90
2	Asst. Track Coach-Girls' & Boys'-HS	Spring	Birnbrauer	Amanda V.	\$3,991.00
3	Asst. Basketball Coach-Girls'-HS	Winter	Brittingham	Daniel	\$4,790.00
4	Cross Country Coach-HS	Fall	Cain	David W.	\$5,322.00
5	Marching Band Condition Facilitator-HS (1/2 Contract)	Fall	Carosi	Amanda M.	\$1,598.50
6	5/6 Club #14	Winter	Coletti	Alicia	\$402.00
7	Lacrosse Coach - Girls' (7th Grade)	Spring	Compton-Bain	Stephanie C.	\$2,772.00
8	7 <sup>th</sup> Gr. Club #8	Year	Cooper	Cynthia A.	\$402.00
9	Asst. Cheerleading-Winter-HS	Winter	Criswell	Jenelle E.	\$2,555.00
10	Asst. Lacrosse Coach-Boys'-HS	Spring	Czapor	Kevin M.	\$4,609.61
11	Health Club Advisor-HS	Year	Czapor	Kevin M.	\$402.00
12	Lacrosse Coach-Boys'-HS	Spring	Donnelly	Kevin J.	\$7,422.39
13	Baseball Coach (7th Grade)	Spring	D'Orazio	Joseph T.	\$3,681.90
14	Costumer/Make-Up Designer HS (Both)	Year	Dougherty	Sharon A.	\$800.00
15	Bandfront & Majorettes-Fall -Grades 7 & 8	Fall	Eddowes	Annette	\$1,471.00
16	Field Hockey Coach (8th Grade)	Fall	Ehnot	Jane D.	\$3,201.66
17	Asst. Football Coach 7/8th Grade	Fall	Enteman	Steven E.	\$3,603.00
18	Asst. Football Coach 7/8th Grade	Fall	Ervin	Khalil	\$3,603.00
19	Asst. Softball Coach-HS	Spring	Greene	Mallory R.	\$4,190.55
20	Marching Band Battery Percussion-HS	Fall	Gross	Cody S.	\$2,215.00
21	Asst. Soccer Coach-Girls' -HS	Fall	Hang	Minh	\$3,991.00
22	Athletic Coordinator-MS (8th Grade- 1/2 contract)	Year	Harrison	Richard L.	\$2,711.50
23	Reading Olympics – Brooke Elementary	Year	Heffner	Keith A.	\$402.00
24	Soccer Coach-Girls'- 8th Grade	Fall	Hoff	Daniel J.	\$2,772.00
25	Head Cheerleading-Winter-HS	Winter	Householder	Dawn M.	\$3,685.00
26	Softball Coach-HS	Spring	Hughes	John T.	\$7,422.39
27	Asst. Track Coach-Girls' & Boys'-HS	Spring	Kahler	Geoffrey I.	\$5,301.05
28	Cross Country-Boys' (7/8th Grade )	Fall	Kahler	Geoffrey I.	\$2,996.00
29	Head Cheerleading Fall-9th Grade	Fall	Kelly	Kristen A.	\$1,875.00
30	Head Cheerleading Winter-9th Grade	Winter	Kelly	Kristen A.	\$1,875.00
31	Asst. Tennis Coach-Boys'-HS	Spring	Kissel	Brent E.	\$3,592.00
32	Asst. Track Coach-Girls' & Boys'-Winter-HS	Winter	Kraynak	John	\$5,189.00
33	Asst. Wrestling Coach-HS	Winter	Landis	Doug W.	\$5,189.00
34	Asst. Track Coach-Girls' & Boys'-Winter-HS	Winter	Loughead	Richard	\$6,892.29
35	Set Builder - All Productions - HS (Both Fall & Spring Productions) (1/2 Contract)	Fall	Love, Jr.	Richard M.	\$600.00
36	Reading Olympics – Brooke Elementary	Year	McCoy	Kathleen H.	\$402.00
37	Newspaper Advisor-HS (RAMPAGE-HS)	Year	Moser	Paul E.	\$3,626.00
38	Volunteer Assistant Football Coach - HS	Fall	Moyer	Stephen	Volunteer
39	Asst. Basketball Coach-Girls'-HS	Winter	Murtin	John A.	\$5,029.50
40	Class Advisor-Grade 10 -HS	Year	Oblak	Aimee M.	\$402.00
41	Marching Band Program Planner-HS (1/2 Contract)	Fall	Prowse	Zachary M.	\$1,813.00
42	Reading Olympics – Brooke Elementary	Year	Romanelli	Gina M.	\$402.00
43	Assistant Senior High Condition Facilitator	Fall	Savalia	Hardikkumar	\$2,215.00
44	Scoreboard Operator (as needed)	Year	Saylor	Thomas M.	\$50/game
45	Volunteer Assistant Football Coach - 9th Grade	Fall	Scarcelle	Michael V.	Volunteer
46	FBLA Club Advisor-HS	Year	Scheck	Carol L.	\$402.00
47	Baseball Coach-HS	Spring	Scheck	Jamie J.	\$5,322.00
48	Athletic Coordinator-MS (7th Grade- 1/2 contract)	Year	Seislove	Timothy J.	\$2,711.50
49	HS Club #29	Year	Seltzer	Bradley J.	\$402.00
50	Marching Band Condition Facilitator-HS (1/2 Contract)	Fall	Soares	Sofia G.	\$1,598.50
51	Asst. Football Coach-HS	Fall	Swier, III	Robert A.	\$7,124.24
52	Marching Band Percussion-HS	Fall	Thurston	Mark D.	\$5,498.00

# SPRING-FORD AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: PUBLIC PARTICIPATION IN  
BOARD MEETINGS

ADOPTED: March 25, 1991

REVISED: June 27, 2016

**REVIEWED: June 11, 2018**

	903. PUBLIC PARTICIPATION IN BOARD MEETINGS
1. Purpose 65 P.S. 271 et seq	<p>The Board recognizes the value to school governance of public comment on educational issues and the importance of involving members of the community in Board meetings. The Board also recognizes its responsibility for proper governance of the district and the need to conduct its business in an orderly and efficient manner.</p>
2. Authority	<p>The Spring-Ford Area Board of Education believes the community has the right to bring before the Board issues and concerns they may have about items on the agenda, or about things in general which affect the District or their children.</p> <p>Because of this belief and philosophy, the Board will <b>schedule a time</b>, at the beginning and conclusion of every meeting, to have an opportunity <b>for community members</b> to share their concerns with the Board.</p> <p>At the beginning of each Board meeting, the community will have an opportunity to <b>share concerns and comment</b> about items on the agenda. <b>Each community member will have up to three (3) minutes in which to address the board.</b> The Board will do all it possibly can to assure each member of the community an opportunity to speak on issues. However <b>if a large group of people wish to discuss a specific topic</b>, the Board reserves for itself, the right to limit participation and <b>total</b> time allocated to this part of the agenda. Once the public comment on agenda items is complete, only Board members will have an opportunity to speak on issues on the agenda. However, the chair may, at its discretion, permit discussion on selected items as the need arises.</p> <p>The Board requires that public participants be:</p> <ul style="list-style-type: none"> <li>• A resident or taxpayer of this District;</li> <li>• <b>A resident of the District who is also an employee of the District must only speak at the Board Meeting involving matters of public concern. Employment based matters and/or matters involving operational concerns of the District should be addressed with an immediate supervisor.</b></li> </ul>

## 903 PUBLIC PARTICIPATION IN BOARD MEETINGS

<p>PA Statute 65 P.S. 271 et seq</p> <p>Board Policy No. 006</p>	<ul style="list-style-type: none"><li>• Anyone representing a group in the community or School District;</li><li>• Representation of a firm eligible to bid on materials and/or services solicited by the Board, or</li><li>• District student.</li></ul> <p>Prior to adjournment, there will be an additional opportunity for the community to comment publicly. <b>Again, each community member will have up to three (3) minutes in which to address the Board. Community members who spoke at the beginning of the meeting must yield the microphone to community members who have not spoken at the meeting before speaking for a second time in the meeting. No community member is allowed to exceed six (6) total minutes of public comment at any one meeting.</b></p>
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# SPRING-FORD AREA SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: PUBLIC  
COMPLAINT PROCEDURES

ADOPTED: March 25, 1991

REVISED:

REVIEWED: June 11, 2018

	906. PUBLIC COMPLAINT PROCEDURES
1. Purpose	<p>The Board welcomes inquiries, suggestions, and constructive criticism from parents/guardians, district residents or community groups regarding the district's programs, personnel, operations and facilities. The Board adopts this policy to establish procedures for seeking appropriate resolution to complaints.</p>
2. Authority	<p>The Board encourages parents/guardians, district residents or community groups who have general complaints about Board policy and district procedures, district programs, personnel, operations and facilities to follow the general complaint procedure established in this policy.</p> <p>The Board directs parents/guardians, other individuals and organizations alleging violations of law in the district's administration of federally-funded programs to submit complaints in accordance with the separate federal program complaint procedure established in this policy.<sup>[1]</sup></p> <p>The Board shall ensure that this policy is posted on the district's publicly accessible website in accordance with law.<sup>[2]</sup></p>
3. Delegation of Responsibility	<p>The district shall annually notify parents/guardians, employees and the public of this policy and established complaint procedures via the district website, newsletters, posted notices and/or other efficient communication methods.</p>
4. Guidelines	<p><u>General Complaint Procedure</u></p> <p>It is the intent of the Board that complaints, concerns and suggestions be addressed and/or resolved at the lowest appropriate level.</p> <p>At all levels of this procedure, district employees shall make a determination as to whether the complaint should proceed as outlined in this policy or if the complaint should be submitted through a specialized complaint process addressed in a separate Board policy, district procedure or administrative regulation that is directly related to the nature of the complaint.</p>

	<p><b>General complaints about Board policy and district procedures, programs, personnel, operations and facilities shall begin with an informal, direct discussion between the complainant and district employee who is most directly involved.</b></p> <p><b>The employee shall attempt to provide a reasonable explanation or take appropriate action within the employee's authority. The employee shall report the matter and the resolution to the building principal or immediate supervisor.</b></p> <p><b>When an informal discussion fails to resolve the complaint, the following procedure shall be used.</b></p> <p><b>First Level - If a satisfactory resolution is not achieved by discussion with the employee, the complainant shall submit a written complaint to the building principal or designee and a conference shall be scheduled with the complainant. The written complaint shall include the contact information of the person filing the complaint, the specific nature of the complaint, a brief statement of relevant facts, how the complainant has been affected adversely, and the action requested. The building principal or designee shall provide a written response to the complainant.</b></p> <p><b>Second Level - If a satisfactory resolution is not achieved through a conference with the building principal or designee, the complaint shall be referred to the Superintendent or designee. The Superintendent or designee shall review the complaint and may schedule a conference with the complainant. The Superintendent or designee shall provide a written response to the complainant.</b></p> <p><b>Third Level - If a satisfactory resolution is not achieved through referral to the Superintendent or designee or if resolution of the complaint is beyond his/her authority and requires Board action, the Superintendent or designee shall refer the complaint to the Board.</b></p> <p><b>The Board, after reviewing all information relative to the complaint, shall provide the complainant with its written response. The Board may, at its discretion, grant a hearing before the Board or a committee of the Board. If a hearing is granted, the complainant shall be advised of the Board's response, in writing, no more than thirty (30) days following the hearing.</b></p> <p><b>Any requests, suggestions or complaints first directed to individual Board members and/or the Board shall be referred to the Superintendent for consideration, investigation and action. If further action is warranted, based on the initial investigation, such action shall be in accordance with the procedures outlined above.</b></p>
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	<p><b><u>Complaint Procedure for Federal Programs</u></b></p> <p><b>Complaints alleging violations of law in the district's administration of federally-funded programs shall be processed in accordance with the following procedure.<sup>[1]</sup></b></p> <p><b>The complainant shall submit a written, signed statement to the district's administration office that includes:</b></p> <ol style="list-style-type: none"><li><b>1. Contact information of the individual or organization filing the complaint.</b></li><li><b>2. Alleged federal program violation.</b></li><li><b>3. Facts supporting the alleged violation.</b></li><li><b>4. Supporting documentation, such as information on discussions, correspondence or meetings with district staff regarding the complaint.</b></li></ol> <p><b>District staff shall forward complaints to the district administrator responsible for federal programs, who will notify the Superintendent and acknowledge receipt of the complaint in writing.</b></p> <p><b>The district administrator responsible for federal programs shall conduct an independent investigation, which may include, but not be limited to:</b></p> <ol style="list-style-type: none"><li><b>1. On-site visit to the building that is the subject of the complaint.</b></li><li><b>2. Opportunity to present evidence by all individuals and/or organizations involved.</b></li><li><b>3. Opportunity for participants to ask questions of each other and witnesses.</b></li></ol> <p><b>When the investigation is completed, the district administrator responsible for federal programs shall prepare a written report with a recommendation for resolving the complaint. The report shall include:</b></p> <ol style="list-style-type: none"><li><b>1. Name of the individual or organization filing the complaint.</b></li><li><b>2. Nature of the complaint.</b></li><li><b>3. Summary of the investigation.</b></li><li><b>4. Recommended resolution.</b></li><li><b>5. Reasons for the recommended resolution.</b></li></ol>
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	<p><b>The district administrator responsible for federal programs shall submit the written report to the Superintendent, who will determine whether further investigation is required and/or the district's final response.</b></p> <p><b>All individuals and/or organizations making the complaint or that are the subject of the complaint shall be notified of the resolution of the complaint by the Superintendent or designee.</b></p> <p><b>The district administrator responsible for federal programs shall ensure that the resolution of the complaint is implemented.</b></p> <p><b>The time period between receipt and resolution of a complaint shall not exceed sixty (60) calendar days, unless circumstances require additional time.</b></p> <p><b>The complainant may appeal the final resolution to the Pennsylvania Department of Education.</b></p> <p style="text-align: center;"><b>Division Chief Division of Federal Programs PA Department of Education 333 Market Street Harrisburg, PA 17126-0333</b></p> <p><b>Legal</b></p> <p>1. 20 U.S.C. 7844 2. 24 P.S. 510.2 24 P.S. 510 Pol. 103 Pol. 104 Pol. 105.1 Pol. 108 Pol. 109 Pol. 116 Pol. 127 Pol. 137 Pol. 202 Pol. 206 Pol. 247 Pol. 249 Pol. 251 Pol. 610 Pol. 621 Pol. 626 Pol. 801</p>
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