

On August 26, 2019 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler, Linda C. Fazzini and Kelly J. Spletzer  
Region II: Dawn R. Heine and Colleen Zasowski  
Region III: Mark P. Dehnert  
Presiding Officer: Thomas J. DiBello  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Julianna Lelli and Eshika Seth

The following Board Members were absent: **Clinton L. Jackson** and **Christina F. Melton**

## **ANNOUNCEMENTS**

Eshika announced that Spring-Ford welcomed nearly 8,000 students back to school today. She added that RCTV asked building principals why they were proud to call Spring-Ford home. A video was shown of their responses to this question.

### **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no comments from the public.

### **II. BOARD AND COMMITTEE REPORTS**

#### **Student Rep. Report Julianna Lelli/Eshika Seth**

Julianna reported that students returned today from their summer break for the first day of school. She added that coming up there are some back to school nights that have been scheduled and the dates for those can be found on the district website for each building. Eshika advised that in addition there is no school this Friday and upcoming Monday, and that picture days are approaching as well as beginning of the year activities. Julianna spoke of the new hallway traffic movements that have been put in place at the high school due to the widening of the hallway with the construction project. She showed a diagram of the new hallway traffic movement. Julianna reported that the hallway was much less congested than it had been previously and everything was working perfectly.

#### **WMCTC Dehnert, Dressler, Heine 1<sup>st</sup> Mon. 7:00 p.m.**

Dr. Dressler reported that the Joint Operating Committee met on August 5, 2019 and that Mr. Moritzen gave his executive report. He advised that the summer camp was very successful with 150 participants. Also reported was that the 9<sup>th</sup> Grade WMCTC Program was very successful with a 96% retention rate. Dr. Dressler commented that the Western Center also instituted a Metal Tech Advanced Manufacturing Program. He added that the current enrollment was at 647. Dr. Dressler commented that Mr. Moritzen was going to provide him with a break down per sending district of the enrollment numbers but that he did not receive it as of yet. Dr. Dressler advised that the WMCTC also created a new administrative support

staff group called Technical Cluster Leaders where each individual program will have one person appointed as a leader that will act as a liaison with the administrative director. The Technical Cluster Leaders will be appointed for 2 years at an additional compensation of \$2,000.00 per year. Dr. Dressler reported that the Superintendent of Record, Dr. Shirk, mentioned about a Human Resources Program that is being initiated due to there not being an HR Department at the Western Center. Dr. Shirk proposed that the Superintendent of Record would utilize the HR Department of their district while they are serving as the Superintendent of Record. Dr. Dressler reported that this will be in the trail stages right now to see how it works out

**PSBA Liaison**

**Dr. Edward Dressler**

Dr. Dressler reported that since he will not be on the School Board next year it is necessary to find another Board Member to serve as the PSBA Voting Delegate. He indicated that he had spoken to Mrs. Linda Fazzini to see if she would be available to attend and act as the District's Voting Delegate at the PSBA Voting Delegate Assembly which will take place at the end of the PASA/PSBA School Leadership Conference. Dr. Dressler asked for the Board's permission to have Mrs. Fazzini serve in this capacity. It was determined that a motion needed to be made to appoint Mrs. Fazzini.

Mr. Dehnert made a motion to appoint Linda Fazzini to serve as one of the district's voting delegates for the 2018 PSBA Delegate Assembly and Mrs. Zasowski seconded it.

Mrs. Spletzer commented that she attended this conference in the past and found it to be a fantastic learning experience from a board and education standpoint.

Mrs. Zasowski commented that she attended previously as well and plans on going again this year for one day. She added that it is very worthwhile and it does help to shape you as a Board Member as there is so much you can get out of it and bring back.

There was no public comment.  
The motion passed 7-0.

**Legislative Committee**

**Christina Melton**

**3<sup>rd</sup> Weds. 7:30 p.m.**

Mr. DiBello reported that Governor Wolf is on a mission to look at charter school reform and the main theme around his push concerns funding and the mandates that are put on public schools to fund those charter schools. Mr. DiBello advised that Spring-Ford puts out about \$3 million a year in payments to charter school funding.

Mr. Fitzgerald added that from a legal perspective he finds it fascinating as generally there has been the inability to revise the 1997 Charter School Law even though it has been talked about for the past 6-7 years at the beginning of the legislative session followed by nothing. Mr. Fitzgerald stated that Governor Wolf is circumventing the legislative process with these initiatives and opening up a public comment and rulemaking session. Mr. Fitzgerald commented that he would suspect that some of the for profit cyber/charter schools will file lawsuits claiming that this should be done legislatively and not through rulemaking. Mr. Fitzgerald added that he would not expect anything binding on charters and public schools anytime soon.

Mr. DiBello spoke about Senate Bill 621 which was signed into law regarding security and school policing saying he has been in touch with Senator Mensch and Senator Regan who sponsored the bill and the good news is that Spring-Ford is being looked at in a positive light as we are much further along as far as where we are with school policing. Mr. DiBello advised that there will be more information to come regarding this bill.

**MCIU**

**Thomas J. DiBello**

**4<sup>th</sup> Weds. 7:00 p.m.**

Mr. DiBello reported that they have not met yet for this school year but wanted to reiterate what he spoke about last week which was that the Harrisburg School District was going through some serious issues and that the state took over the district. He commented that the state was looking to find a top notch organization to oversee the district and they chose the Montgomery County Intermediate Unit to do this. He added that there have been a lot of positive changes that have taken place over the past few months since the MCIU began overseeing the Harrisburg School District.

**Superintendent's Report      Dr. David R. Goodin**

Dr. Goodin advised that the laptop deployment finished up today and he commended the Technology Department and the Curriculum Department for their efforts. He reported that Aramark is now handling the Food Service in the district and today was the first day for student lunches. He reported that the Spring-Ford Food Service staff rose to the occasion today and he believes that everyone is happy with the results. Dr. Goodin commented that there was 100% improvement in food offerings over the past years and believes it will increase the viability of the Food Service Program. He reported that on this first day of school the Transportation Department was put through a stressful day but overall it ended up being a successful first day for all. Dr. Goodin recognized Bob Hunter and his department for all of their work over the summer to get the buildings in shape and ready for staff and students. He also recognized the Human Resource Department for all of their efforts in hiring staff for the start of the school year.

Board Members spoke about the positives they hears about the laptop deployment. The new lunch options were discussed and it was noted that the full lunch prices remained the same. The a la carte items are more expensive and the reason for the difference in price is due to the state reimbursement to the district for full lunches. It was also discussed that the district will be rolling out a breakfast program around October. There will be a pilot breakfast program that will be rolled out a couple buildings and then slowly to other buildings and grade levels.

**Solicitor's Report**

**Mark Fitzgerald**

There was no report.

**III. MINUTES**

Mr. Dehnert made a motion to approve Items A-C and Mrs. Heine seconded it. The motion passed 7-0.

A. The Board approved the June 17, 2019 Work Session minutes. **(Attachment A1)**

B. The Board approved the June 24, 2019 Board Meeting minutes. **(Attachment A2)**

C. The Board approved the July 9, 2019 Special Board Meeting minutes. **(Attachment A3)**

**IV. PERSONNEL**

Mrs. Spletzer made a motion to approve Items A-C and Mrs. Heine seconded it.

The Board expressed their views on hiring staff at a higher Step rather than bringing new hires in at Step 1. It was suggested that if we need to bring staff at a Step higher than 1 that the Board receive justification ahead of the hiring process so that they have that and can make an informed decision. It was also discussed that the Board gives authorization to Administration to choose the best candidates to fill the positions that are open and sometimes that means paying more. The success of the district was discussed and

because of that there is a desire to hire the best to keep the district moving forward while keeping within the budget. A question was asked if the district's starting salaries were competitive with surrounding districts with which we must compete for those quality candidates and Mrs. Leiss replied yes.

Mr. Fitzgerald advised that there while there is generally discretion with the board with regards to how they hire there are particular instances with Supreme Court cases that require if you are hiring someone who has worked here in the past that they be placed at the step they would have been at. He stated that there is general discretion subject to agreements with the association but there are also Supreme Court holdings to be considered as well.

Mr. DiBello stated that everyone feels the HR Department and Administration does a great job in hiring quality candidates but he just wanted to clarify that the Board would like to be provided with proper justification for those staff members that must be hired above Step 1.

The motion passed 7-0.

#### A. Resignations

1. **Gemma E. Bonetti**; Instructional Assistant, Brooke Elementary School. Effective: July 22, 2019.
2. **Michael A. DeCaro**; Assistant Principal, 5/6<sup>th</sup> Grade Center. Effective: August 27, 2019.
3. **Ashley M. Edwards**; Elementary Teacher, Royersford Elementary School. Effective: June 22, 2019.
4. **Janet M. Esbensen**; Instructional Assistant, Brooke Elementary School. Effective: August 19, 2019.
5. **Amy L. Genet**; Elementary Teacher, Spring City Elementary School. Effective: June 22, 2019.
6. **Karen L. Kohr**; Instructional Assistant, Senior High School. Effective: June 30, 2019.
7. **Terri McGinness**; Instructional Assistant, Senior High School for the purpose of retirement. Effective: August 28, 2019.
8. **Jennifer M. Papa**; Science Teacher, 8<sup>th</sup> Grade Center. Effective: June 24, 2019.
9. **Christine Raber**; Supervisor of Special Education, 5/6<sup>th</sup> Grade Center. Effective: August 26, 2019.
10. **Kenneth J. Sell**; Custodian, Senior High School for the purpose of retirement. Effective: October 4, 2019.
11. **Ryan N. Souder**; Asst. Football Coach, 7/8<sup>th</sup> Grade. Effective: August 5, 2019.

12. **Susan Wedemeyer**; Part-time Food Service (3.5 hours/day), 5/6<sup>th</sup> Grade Center. Effective: August 2, 2019.
13. **Rachel A. Yacovett**; Special Education Teacher, Oaks Elementary School. Effective: July 23, 2019.

**New Resignation**

14. **Timothy J. Hunsberger**; Instructional Assistant, Senior High School. Effective: September 6, 2019.

**B. Leave of Absence**

1. **Kylene Wood**; Elementary Teacher, 5/6<sup>th</sup> Grade Center; for a child-rearing leave per the Professional Agreement. Effective: November 13, 2019 through the remainder of the 2019-2020 school year.

**C. Professional Staff**

1. **Walter J. Burgess**; Chemistry Teacher, Senior High School, replacing Deborah H. Keyser who retired. Compensation has been set at MS+30, Step 7, \$68,623.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Kelly L. Cassel**; Reading Specialist, Upper Providence Elementary School, replacing Carol A. Vogt who retired. Compensation has been set at MS+30, Step 7, \$68,623.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Stephanie R. Fitler**; Mathematics Coach, Upper Providence Elementary School, replacing Sue M. Choi who had a change of assignment. Compensation has been set at MS+18, Step 12, \$80,614.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
4. **Amanda M. Myers**; Teacher for Placement & Assessment Center, Senior High School, replacing Lisa Morrow who transferred. Compensation has been set at MS, Step 6, \$55,259.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
5. **Nicole R. Peart**; Modernized Learning Coach, Upper Providence Elementary School. Compensation has been set at MS+30, Step 9, \$74,743.00 with benefits per the Professional Agreement. Effective: To be determined.
6. **Amy B. Snyder**; Special Education Teacher, 7<sup>th</sup> Grade Center, replacing Daniel R. Butterweck who transferred. Compensation has been set at MS, Step 12, \$77,043.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

Mr. DiBello noted a change to Item D18 saying the effective date should be August 28, 2019.

Mrs. Spletzer made a motion to approve Item D and Mrs. Fazzini seconded it. The motion passed 7-0.

**D. Temporary Professional Staff**

1. **Gabrielle V. Adelsberger**; Special Education Teacher, Evans Elementary School. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Mary K. Blank**; Science Teacher, 8<sup>th</sup> Grade Center, replacing Jennifer M. Papa who resigned. Compensation has been set at MS, Step 2, \$50,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Alyssa K. Brooks**; .5 Special Education Teacher and .5 Gifted Teacher, Brooke Elementary School, replacing Sandra L. Hoff who retired and Ashley A. Monziona who had a change of assignment. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
4. **Jennifer C. Lipp**; Special Education Teacher, 5/6<sup>th</sup> Grade Center. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
5. **Grace L. Donovan**; Special Education Teacher, Limerick Elementary School, replacing Emily M. McCallister who resigned. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
6. **Greta L. Ertzgard**; Special Education Teacher, Oaks Elementary School, replacing Rachel A. Yacovett who resigned. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
7. **Rachel M. Friend**; Elementary Teacher, Royersford Elementary School, replacing Ashley M. Edwards who resigned. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
8. **Evvie J. Harrison**; Part-time (.5) Elementary Teacher, Oaks Elementary School, replacing Kiera Phillips who had a change of assignment. Compensation has been set at BS, Step 1, \$24,250.00 (prorated) with benefits per the Professional Agreement. Effective: August 21, 2019.
9. **Zoe D. Jacobs**; Social Studies Teacher, 8<sup>th</sup> Grade Center, replacing Jeffrey J. Mast who retired. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
10. **Patricia Konschak**; Special Education Teacher, Limerick Elementary School, replacing Emily A. Beiter who had a change of assignment. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 26, 2019.
11. **Krista M. Mansfield**; Elementary Teacher, 5/6<sup>th</sup> Grade Center, replacing Donald J. Miller who resigned. Compensation has been set at MS+30, Step 5, \$63,522.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

12. **Jessica A. Mayer**; Special Education Teacher, 7th Grade Center, replacing Jennifer L. Ott who had a change of assignment. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
13. **Margaret Megill**; Elementary Teacher, 5/6<sup>th</sup> Grade Center, replacing Ann Marie Spohn who is retiring. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
14. **Samantha Mutchnick**; Elementary Teacher, 5/6<sup>th</sup> Grade Center, replacing John B. Powers, III who had a change of assignment. Compensation has been set at MS, Step 1, \$49,500.00 with Benefits per the Professional Agreement. Effective: August 21, 2019.
15. **Thomas L. O'Connor**; Part-time (.33) Health and Physical Education Teacher, Spring City Elementary School. Compensation has been set at MS, Step 1, \$16,335.00, prorated. Effective: August 21, 2019.
16. **Lauren M. Rose**; Elementary Teacher, Limerick and Evans Elementary Schools. Compensation has been set at MS, Step 2, \$50,500.00 prorated with benefits per the Professional Agreement. Effective: August 21, 2019.
17. **Alyssa K. Wagner**; English Teacher, 7<sup>th</sup> Grade Center, replacing Louise A. Plush who retired. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

#### **New Temporary Professional Staff**

18. **Salvatore Scaramuzzino, Jr.**; Social Studies Teacher, Senior High School, replacing Melanie F. Bowen who had a change of assignment. Compensation has been set at BS, Step 3, \$50,250.00 prorated with benefits per the Professional Agreement. Effective: To be determined.

Mr. DiBello noted changes to the effective dates for the following; Item E13 should be August 26, 2019, E17 should be August 21, 2019 and E19 should be August 26, 2019.

Mr. Dehnert made a motion to approve Items E-M and Mrs. Zasowski seconded it. The motion passed 7-0.

#### **E. Support Staff**

1. **Kimberly L. Acosta**; Instructional Assistant, Upper Providence Elementary School, replacing Gemma E. Bonetti who resigned. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
2. **Jennifer M. Baker**; Instructional Assistant, Evans Elementary School, replacing Susan M. Rorick who retired. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.

3. **Ronda I. Brisbois**; Instructional Assistant, Evans Elementary School, replacing Phyllis A. Kitchick who retired. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
4. **Noelia Castillo**; District Registrar, District Office, replacing Mary E. Chrisman who retired. Compensation has been set at \$21.75/hour with benefits per the Secretarial Plan. Effective: July 2, 2019.
5. **Nicholas DelRomano**; School Police Officer, 5/6<sup>th</sup> Grade Center. Compensation has been set at \$28.60/hour with benefits. Effective: August 21, 2019.
6. **Elyse Derstine**; Instructional Assistant, 8<sup>th</sup> Grade Center, replacing Debra Ann Orner who retired. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
7. **Christina Giamo**; Instructional Assistant, Upper Providence Elementary School. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 26, 2019.
8. **Jaclyn Gospodarek**; Registered Nurse, Senior High School. Compensation has been set at \$27.25/hour with benefits per the Registered Nurses Benefit Summary. Effective: August 22, 2019.
9. **Terry M. Heydt**; School Police Officer, Upper Providence Elementary School. Compensation has been set at \$28.60/hour with benefits. Effective: August 21, 2019.
10. **Aimee E. Kemp**; Instructional Assistant, 7<sup>th</sup> Grade Center. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistant Benefit Summary. Effective: August 21, 2019.
11. **Katie T. Kennedy**; Instructional Assistant, Upper Providence Elementary School. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
12. **Michele E. Kucher**; Level III Secretary, Senior High School, replacing Kathy F. Savage who retired. Compensation has been set at \$16.20/hour with benefits per the Secretarial Plan. Effective: July 9, 2019.
13. **Kristen A. Maul**; Accounts Receivable Specialist, District Office, replacing Mary Newitt who had a change of assignment. Compensation has been set at \$18.65/hour per the Secretarial Plan. Effective: To be determined.
14. **Dawn N. Michel**; Instructional Assistant, Senior High School, replacing Karen L. Kohr who resigned. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
15. **Christina F. Parker**; Instructional Assistant, 7<sup>th</sup> Grade Center, replacing Debora Huber. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.



16. **Jennifer Sharkey**; Instructional Assistant, Limerick Elementary School. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.
17. **Brooke S. Shiflet**; Instructional Assistant, 7<sup>th</sup> Grade Center. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: To be determined.
18. **Mark A. Wickersham**; School Police Officer, 8<sup>th</sup> Grade Center. Compensation has been set at \$28.60/hour with benefits. Effective: August 21, 2019.

**New Support Staff**

19. **Anne M. Schwenk**; Instructional Assistant, Senior High 10-12 Center, replacing Terri McGinness who retired. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: To be determined.
20. **Tiffany S. Williams**; Instructional Assistant, 5/6<sup>th</sup> Grade Center, replacing Janet M. Esbenson who resigned. Compensation has been set at \$17.36/hour per the Instructional Assistants Benefit Summary. Effective: To be determined
21. **Kathryn E. Wilson**; Instructional Assistant, 8<sup>th</sup> Grade Center. Compensation has been set at \$17.36/hour (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 22, 2019.

**F. Changes of Status**

1. **Connie L. Iannetta**; Executive Secretary, District Office, to Level III - Secretary, Senior High School. Compensation has been set at \$19.35/hour with benefits per the Secretarial Plan. Effective: August 6, 2019.
2. **Gerard B. Rogers**; Intermediate/Middle School Assistant Principal-10 month to Intermediate/Middle School Assistant Principal-12 month replacing Michael A. DeCaro who resigned. Compensation has been set at \$114,000.00, prorated with benefits per the Spring-Ford Principals and Administrators Association. Effective: August 5, 2019.
3. **Kara Truex**; Instructional Assistant, Brooke Elementary School, to Elementary Teacher, Brooke Elementary School, replacing Sandra Hoff who resigned. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
4. **Andrew R. Whitmore**; Maintenance I to Maintenance II. Compensation has been set at \$25.00/hour with benefits per the Maintenance Benefit Summary. Effective: August 26, 2019.
5. **Gregory Detwiler**; Maintenance II to Maintenance III. Compensation has been set at \$30.00/hour with benefits per the Maintenance Benefit Summary. Effective: August 26, 2019.

- G. The Board approved **Percell Whittaker, II**, Supervisor of Special Education, Grades 4-6, replacing Christine Raber who resigned. Compensation will be set at \$118,250.00 prorated with benefits as per the Act 93 Agreement. Effective: To be determined.
- H. The Board approved the following staff to be hired as Sports Camp Athletic Trainer's for the 2019 Extended School Year Program. Compensation has been set at \$40.00/hour plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Bruce D. Brobst**
  2. **Daniel J. Holman**
- I. The Board approved the following Music Teacher for the 2019 Summer Instrumental Program. Compensation will be set at \$30.00/hour and will be funded through student tuitions collected for the lessons. There will be no cost to the district.
1. **Jeffrey M. Dever**
- J. **Tenure Status**
- |                              |                                |
|------------------------------|--------------------------------|
| 1. <b>Gillian Cedrone</b>    | 7. <b>Ashley H. Pettinelli</b> |
| 2. <b>Pamela Dalbey</b>      | 8. <b>Nicole A. Catts</b>      |
| 3. <b>Marisa Lacy</b>        | 9. <b>Daniel S. Walker</b>     |
| 4. <b>Jason A. Maffucci</b>  | 10. <b>Katelyn M. Walsh</b>    |
| 5. <b>Sarah E. McCormick</b> | 11. <b>Rebekah J. Smith</b>    |
| 6. <b>Lisa M. Michener</b>   | 12. <b>Melissa C. Yonchuk</b>  |
- K. The Board approved the attached job description for School Police Lieutenant. **(Attachment A4)**
- L. The Board approved the attached extra-curricular contracts for the 2019-2020 school year. \* Designates new additions since last week. **(Attachment A5)**

**New Personnel Motion**

- M. The Board approved **Philip P. Leddy**, Intermediate/Middle School Assistant Principal -10 month, 5/6<sup>th</sup> Grade Center, replacing Gerard Rogers who had a change of status. Compensation has been set at \$103,500.00 (prorated for the 2019-2020 school year) with benefits per the Act 93 Agreement. Effective: To be determined.

Chief David Boyer introduced the newly hired School Police Officers and gave a brief description of each of their backgrounds.

Dr. Goodin introduced the newly hired Administrators Percell Whittaker, II, Special Education Supervisor and Philip P. Leddy, Assistant Principal.

**V. FINANCE**

Mr. Dehnert made a motion to approve Items A-I and Mrs. Heine seconded it. The motion passed 7-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills,

maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

B. Checks:

1. General Fund Checks  
Check No. 207436 – 207799 \$ 3,215,547.48
2. Food Service Checks  
Check No. 1666 – 1780 \$ 13,074.36
3. Capital Reserve Checks  
Check No. 2065 – 2073 \$ 966,615.70
4. Capital Projects  
Reserve Fund: Check No. 44-52 \$ 34,541.49  
Bond Fund: Check No. 46-50 \$1,082,567.05
5. General Fund, Food Service, & Capital Reserve ACHs  
ACH 181901685 – 181901791 \$ 584,507.85  
ACH 192000001 – 192000144 \$2,837,017.80
6. Procurement Payments and Wires  
201800079 – 201800091 \$1,558,352.45  
201900001 – 201900007 \$1,705,694.65
7. Scholarships  
Check No. 155 – 155 \$ 500.00

C. The following monthly Board reports were approved:

- Skyward Reports
  - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement, Scholarships and Wires)
  - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

D. The Board approved the following independent contracts:

1. **The Pathway School – Jeffersonville, PA.** Provide 30 days of Extended School Year services as well as a 1-1 PCA for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$13,490.00.
2. **The Pathway School – Jeffersonville, PA.** Provide School Year Educational services during the 2019-2020 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$51,200.00.
3. **The Pathway School – Jeffersonville, PA.** Provide School Year Educational services including a 1-1 PCA for 3 special needs students during the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$224,800.00.

4. **Chester County Intermediate Unit – Downingtown, PA.** Provide school year Services, related services and 1-1 services for 19 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$714,633.03.
5. **Behavior Interventions – King of Prussia, PA.** Provide an additional 70 BCBA hours of training and supervision during the 2018-2019 school year for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$7,000.00.
6. **Behavior Interventions – King of Prussia, PA.** Provide 1-1 Registered Behavior Technician services for a special needs student as per the IEP. Services will be provided for up to 1689.50 hours at a rate of \$55.00/hour (\$92,922.50). In addition 342 hours of Direct BCBA behavior supervision, program development and consultation will be provided at a rate of \$100.00/hour (\$34,200.00). Funding will be paid from the Special Education Budget and shall not exceed \$127,122.50.
7. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Direct and Indirect Speech/Language Therapy services for a special needs student during the 2019-2020 school year as per the IEP. Services will be provided for 103 hours at a rate of \$67.00/hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,901.00.
8. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Direct and Consultative make up hours for Speech/Language Therapy services for a special needs student during the 2018-2019 school year as per the IEP. Services will be provided for 62 hours at a rate of \$65.00/hour. Funding will be paid from the Special Education Budget and shall not exceed \$4,030.00.
9. **Capstone Academy - East Norriton, PA.** Provide educational and related services during the 2019-2020 school year for 3 special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$255,552.00.
10. **The Lincoln Center – Audubon, PA.** Provide educational services for a special needs student during the 2019-2020 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$41,175.00.
11. **Vanguard School – Malvern, PA.** Provide Extended School Year services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,220.00.
12. **Education Alternatives for ABA, LLC – King of Prussia, PA.** Provide Educational services for 4 special needs students during the 2019-2020 school year as per their IEPs. Direct Program Supervision will be provided for up to 30 hours per month for 10 months at a rate of \$100.00/hour. In addition, daily direct 1-1 Intervention will be provided for 180 days hours at a rate of \$35.00/hour. Funding will be paid from the Special Education Budget and shall not exceed \$113,350.00.

**New Independent Contract**

13. **PSA Healthcare, Inc. – Atlanta, GA.** Provide Nursing services including up to 120 hours of nursing substitute coverage for 2 special needs students during the school day or on transportation for the 2019-2020 school year. Funding will be paid from the Special Education Budget and shall not exceed \$109,440.00.
- E. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
  1. **Magic Touch Entertainment/Jeff & Beverly O’Lear – Canadensis, PA.** Provide 2 assemblies entitled “The Brain Show” and one evening Family Fun Night at Limerick Elementary School. Funding will be paid by Limerick Elementary Home and School League and shall not exceed \$2,400.00.
- F. The Board approved a confidential settlement and release agreement **#2019-04** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$43,750.00.
- G. The Board approved a confidential settlement and release agreement **#2019-05** with the parents of a special needs student. Funding will be paid from the Special Education Budget and shall not exceed \$91,686.00.
- H. The Board approved renewing the membership with the Delaware Valley Consortium for Excellence & Equity (DVCEE) for the 2019-2020 school year. The DVCEE is a collaborative network of metropolitan school districts in PA, DE and NJ that have committed to learn and work together to support and nurture the school and life success of all their students. The membership fee for 2019-2020 is \$12,000.00 and will be paid from the Superintendent’s Budget.
- I. The Board approved renewing its contract with Advanced Protection Agency for security services primarily during after school and weekend events. Fees are \$24.00/hour per agent (\$36.00/hour for overtime and holidays). The agreement is for one year with multiple one year renewal options.

**VI. PROPERTY**

Mr. Dehnert made a motion to approve Items A-D and Mrs. Fazzini seconded it. The motion passed 7-0.

- A. The Board approved a revision to a motion approved at the June 2019 Board Meeting for the purchase of a 2019 Chevrolet Express 9 passenger van from Fleet Turnpike Chevrolet located in Morgantown, PA for an amount of \$42,000.00. This vehicle is no longer available from this vendor. The new vehicle will now be a 2020 Chevrolet Express 9 passenger van from Bob Fisher Chevrolet located in Reading, PA. The vehicle will be procured through the Costars Purchasing Agreement and shall not exceed \$42,000.00. Funding will come from the Capital Reserve.
- B. The Board gave approval for S.J. Thomas to provide additional work above the original scope for the pipe insulation replacement project at Royersford Elementary School. Funding will come from the Capital Reserve and shall not exceed \$5,300.00.

- C. The Board gave approval to move forward with the purchase of (4) police vehicles. Vehicles will be procured through the Costars Purchasing Agreement and shall not exceed \$131,900.00. Funding will come from the Capital Reserve.
- D. The Board gave approval to move forward with the purchase and installation of the 567 Camera Project through PSX. Cameras and System will be procured through the Costars Purchasing Agreement and shall not exceed \$139,000.00. Funding will come from the Capital Reserve.

## **VII. PROGRAMMING AND CURRICULUM**

Mrs. Spletzer made a motion to approve Items A-G and Mrs. Heine seconded it. The motion passed 7-0.

- A. The Board approved the 2019-2020 Title I, Part A, Federal Programs Grant – Improving Basic Programs, in the amount of \$299,613.00, the 2019-2020 Title II, Part A, Federal Programs Grant – Supporting Effective Instruction, in the amount of \$127,187.00, and the 2019-2020 Title IV, Part A, Student Support and Academic Enrichment Grants, in the amount of \$26,840.00.
- B. The Board approved a Letter of Agreement between Creative Health Services, Spring City, PA and the Spring-Ford Area School District. Creative Health will provide Student Assistance Program (SAP) Liaison assistance including the provision of consultant services, student assessments and parent assistance based on the Student Assistance Program (SAP) referrals and student support groups for the 2019-2010 school year. There is no cost to the district for these services.
- C. The Board approved an Inter-Agency Agreement for Title I and Title II services between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for required professional services under the Federal Program requirements. Funding will be paid from Title I and Title II allocations and shall not exceed \$11,000.00.
- D. The Board approved an Inter-Agency Agreement for Title I services between the Spring-Ford Area School District and the Chester County Intermediate Unit for required professional services under the Federal Program requirements. Funding will be paid from Title I allocations and shall not exceed \$1,100.00.
- E. The Board approved a revision to a motion approved at the May Board Meeting as vendor allocations have changed due to nationwide shortages of certain technology items. Board approval is sought for the purchase of student laptops, student iPads, laptop charging carts, and monitors as part of the district's Technology Refresh Plan to replace staff, student and administrator equipment. The 5 competing quotes were received through government contract via Costars and are awarded as follows: CDW \$675,000.00, Amazon \$750.00, SHI \$50,000.00, GovConnection \$240,000.00 and Apple \$175,000.00. The total equipment cost shall not exceed \$1,200,000.00 and will be self-financed initially from the Capital Reserve Fund, which will be replenished in equal annual installments over four years from the Technology Budget.
- F. The Board approved the acceptance of the Pottstown Area Health and Wellness Foundation Grant in the amount of \$55,000.00. The grant will continue to support our district-wide Healthy Choices Program.

- G. The Board approved the acceptance of the PDE Commission on Crime and Delinquency Safety and Security Grant Part B in the amount of \$383,574.00. The district previously was awarded Part A of this grant in the amount of \$25,000.00. The total amount received is \$408,574.00 and will be used for the Digital Communications System Purchase.

#### VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS

The following individuals are recommended for attendance at the following:

**CODE: 580 Account: Conference/Training, registration, food, and accommodations**

#### HIGH SCHOOL

- A. **Rebecca Barnett** and **Jennifer Farischon**, Teachers to attend “*Advanced Placement English Language and Composition – Updates for 2019 CD/Exam*” at the Lancaster-Lebanon Intermediate Unit on September 6, 2019. The total cost of this training is \$869.00 (registration, mileage, meals and one day of substitute coverage for both teachers).

#### DISTRICT-WIDE

- B. **Marguerite Lownes** and **Kelli Rokita**, Teachers, **Marianne Leidelmeyer**, **Mary Lynch** and **Sherri Molishus**, Instructional Assistants, to attend “*Healthy Bodies Healthy Minds Institute*” in Pottstown, PA on August 14, 2019. The total cost of this conference is \$250.00 (registration). No substitutes are needed.

#### New Conference/Workshop Recommendations

- C. **James Fink**, Chief Financial Officer, to attend “*DVASBO Fall Workshop*” at the Skytop Lodge in Skytop, PA from October 2 through October 4, 2019. The total cost of this workshop is \$615.00 (registration and mileage). No substitute is needed.
- D. **Jessica Aikens**, **Naomi Morissette**, School Psychologists, and **Kristina Altemose**, Speech Therapist, to attend “*ADOS-2 Clinical Workshop*” at the Montgomery County Intermediate Unit in Norristown, PA on September 12<sup>th</sup> and September 13, 2019. The total cost of this workshop is \$1,680.00 (registration, mileage and meals). No substitutes are required.

#### IX. OTHER BUSINESS

- A. Administration recommends approval for all Fall Athletic Teams/Individuals that qualify for post-season play to be granted permission for overnight travel, when deemed necessary by the Athletic Department, and approved by the Superintendent or their designee. The School Board will be notified of this travel and Board approval will be sought at the next scheduled Board meeting. Funding will be paid from the Athletic Budget.
- B. Administration recommends approval for the Spring-Ford Area High School Girls’ Lacrosse Team to accept the invitation to participate in the KSA (Kaylee Scholarship Association) Lacrosse Tournament, March 25, 2020 – March 29, 2020 in Orlando, FL. The cost per student-athlete will be approximately \$1,300.00 plus transportation. The High School Girls Lacrosse Program and staff will conduct fundraising events to help defray the costs. Student-athletes will miss three school days. Total cost to the district will be \$1,152.00 for 3 days of substitute coverage for the 2 coaches.

**X. BOARD COMMENT**

Mrs. Zasowski offered kudos to Chief Boyer and his team and she stated that she knows throughout their years that they have had to deal with a number of mental health issues and she asked if Dr. Goodin and Mr. Rizzo could at a future meeting provide the Board with a recap about resources in place for handling these types of issues. Mrs. Zasowski reminded the Board that they all rode together in a wagon she was able to secure for the homecoming parade and she wanted to let them know she had secured this wagon again and was looking forward to them all riding together.

Mr. Dehnert spoke about hacks and breaches of personal information and he asked about what restrictions we place upon our suppliers with regards to preventing this from happening here and whether a data security policy was a topic to be discussed at a Policy Committee meeting. Mrs. Zasowski indicated that this has been discussed and can continue to be discussed at the Policy Committee level.

Mr. DiBello suggested that the Board discuss the district's network and security in an executive session due to it concerning security.

Mr. Fitzgerald advised that when it comes to third party vendor contracts data security is now essentially the forefront where his firm's review of contracts has to be. He added that they have their own cyber team that does this work. He stated that he would refrain from a policy regarding this as long as the district's administration is aware that when entering into a multi-year contract that will include the sharing of highly sensitive information that it is taken for legal review.

Mr. DiBello mentioned that this past Saturday was Limerick Community Days and he spoke of the fantastic job that was done by the Spring-Ford Marching Band and the Spring-Ford Cheerleaders. Mr. DiBello stated that a few meetings ago they discussed college enrollment beyond dual enrollment for our seniors and Dr. Goodin was going to have his staff look into contacting a few of the other high schools that have gone beyond what we are doing here at Spring-Ford. Mr. DiBello stated that this is an objective that they were interested in gathering more information on and Mr. Rizzo indicated that he will be working on this.

**XI. PUBLIC TO BE HEARD**

**Linda Weaver, Schwenksville**, referred to the Board discussion on teacher salaries and stated that we must also look at the national average for teacher salaries as well as the cost of housing for the area. She commended the staff and students on the first day of school. Ms. Weaver commented that she lives in Mountainview a new development with 50+ kids living there. She spoke of a near accident on North Limerick Road where the bus stops. Ms. Weaver stated that the bus does not come into the community because the streets are not dedicated yet and she said that she knows the head of her HOA has been working with the district and they would really like the busses to come in as it is a dangerous situation. She added that it is a blind corner and she is afraid that one of the kids will be hit. Ms. Weaver commented that she worked for a school district for 42 years and the hardest day they ever faced was when a student was hit by a bus and killed. She asked that the Board look into this and have the bus come into their community. Mrs. Spletzer replied that approximately two years ago when she was on the Policy Committee they did totally revamp the District Transportation Policy and it was about this exact issue with undedicated roads. She advised that there is an exact process for an HOA to follow to get the district what is needed from a liability standpoint.



Ms. Weaver stated that the developer is hoping to have the streets dedicated mid-year so perhaps then the route will be able to be adjusted.

**Dave Shafer, Limerick Township**, thanked the Board and Administration for their investment in the police force and stated while he did not know the officers introduced this evening, hearing their background was extraordinary as nothing is more important than protecting our kids. He commented that when other school districts call he feels that we should share our strategy because as leaders that is important. Mr. Shafer next commented on the discussion pertaining to teacher salaries and said that it is very difficult and tough to navigate many parts but making comments that we do not hire the best made him want to come up and challenge that a little bit. He stated that he believes the district does hire the best. He added that tenure is very important in education and stated that research has proven that younger teachers are not as effective so you have to balance between paying what you want and getting excellence which he believes everyone wants.

Mr. DiBello stated that if there is an HOA and the roads are not dedicated, the district has a policy in place so if the HOA is working with our Transportation Department then they would be told that all they need to do is to follow the process including the insurance piece. Mr. DiBello added that typically the district does not go onto undedicated roads as there are liability issues associated with that. Mr. DiBello encouraged the HOA to contact the Transportation Department and ask about the policy as the terms are clearly defined with regards to a bus coming into their community or not. Mr. DiBello stated that it is tough to compare salaries as the teacher salaries in Montgomery County range all over the place but one could say we are consistent or in line with our neighboring districts. He commented that he believes it is important to be competitive. He stated that he agrees with what Mr. Shafer stated and that is that our goal is to find the best within the constraints that we have within the district and the budget.

## **XII. ADJOURNMENT**

Mr. Dehnert made a motion to adjourn and Mrs. Spletzer seconded it. The motion passed 7-0. The meeting adjourned at 8:58 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On June 17, 2019 the Work Session of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:42 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I:	Dr. Edward T. Dressler and Linda C. Fazzini
Region II:	Dawn R. Heine and Colleen Zasowski
Region III:	Mark P. Dehnert and Christina F. Melton
Presiding Officer:	Thomas J. DiBello
Superintendent:	Dr. David R. Goodin
Chief Financial Officer:	James D. Fink
Solicitor:	Mark Fitzgerald, Esq.
Student Reps.:	Julianna Lelli and Eshika Seth

The following Board Members were absent: **Clinton L. Jackson** and **Kelly J. Spletzer**

## **ANNOUNCEMENTS**

Mr. DiBello announced that the board met in an executive session regarding an overview of security and personnel.

Julianna announced that school may have just ended but we're only 69 days from the start of the 2019-2020 school year. Eshika reminded seniors to sign up now for one of the Future Planning Center's summer workshops. She added that workshops range from Acing the Interview to Conquering the Common App and that additional information can be found on the high school website.

## **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no comments from the public.

## **II. PRESENTATIONS**

Mrs. Benner thanked the Board for having them here tonight. She stated that they will be talking about what happened this year in the Future Planning Center (FPC), what the result was and what was new this year. Mrs. Benner spoke about all of the events that the FPC hosted this past year highlighting a few of the big events such as Decision Day, testing dates for SATs, PSATs, ASVABs, ACTs, and Aps. She advised that students applied to 347 different colleges with 2,365 transcripts being sent and 1,614 letters of recommendation written and sent. Mrs. Benner provided post-secondary plans which included 4 year college, 2 year college, employment and military. She also presented information collected through a senior survey on the majors that students indicated they would be pursuing while attending college. Mrs. Benner spoke of the long distances students will travel to attend college and also provided information on those highly selective college acceptances as well as scholarships awarded which was approximately \$2,775,991 and 7 full tuition or full ride scholarships awarded for merit or athletic reasons. She advised that she believed students were not as willing to report on how much merit scholarship money they were receiving but the amount reported was still very good. Mrs. Benner advised that new to the FPC this year is a video for the Financial Reality Fair, a FPC Job Board and Career Field Trips.

- A. **Tricia Benner and Marissa Sussman**, College Career Coordinators, to provide a Year End Update on the Future Planning Center and the Accomplishments of the Class of 2019.

Julianna invited the Student Ambassadors to come forward and introduce themselves. Julianna spoke of the process that the students who were interested in becoming student ambassadors went through in order to be chosen for this new initiative.

- B. **Julianna Lelli and Eshika Seth**, Student Representatives to the School Board, to introduce the 2019-2020 Student Ambassadors.

### III. **BOARD AND COMMITTEE REPORTS**

**Curriculum/Technology      Dawn Heine      1<sup>st</sup> Tues. 6:30 p.m.**

Mrs. Heine reported on the Curriculum and Technology Meeting held on June 12, 2019. The minutes from this meeting will be posted on the district website once approved at the committee level.

**Community Relations      Colleen Zasowski      2<sup>nd</sup> Mon. 6:30 p.m. (alt. months)**

Mrs. Zasowski reported on the Community Relations Meeting held tonight prior to the Work Session. The minutes from this meeting will be posted on the district website once approved at the committee level.

**Finance      Thomas J. DiBello      2<sup>nd</sup> Tues. 6:30 p.m.**

Mr. DiBello reported on the Finance Committee meeting that took place on June 11, 2019. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

**Property      Thomas J. DiBello      2<sup>nd</sup> Tues. 7:30 p.m.**

Mr. DiBello reported on the Property Committee meeting that took place on June 11, 2019. The minutes from this meeting will be posted on the district-wide website once approved at the committee level.

**Asst. Superintendent Rpt.      Dr. Allyn J. Roche**

Dr. Roche offered thanks to everyone at Spring-Ford and in the community. He stated that 8 years ago, he showed up at Spring-Ford not knowing anyone and in that short time he has formed many lifelong professional and personal relationships that mean so much to him. Dr. Roche stated that he has had the privilege of working alongside Mrs. Leiss as they interview the finalists for all of the teaching positions and time after time, the candidates ask them about what is special at Spring-Ford. Dr. Roche stated that it is an easy question to answer – the people! He commented that from the Support Staff, Secretaries, Teachers, Substitutes, Custodians, Curriculum and Instruction, Counselors, Human Resources, Maintenance, Technology Staff, Facilities, Food Service, Business Office, Special Education Instructional Assistants, School Police, Communications, Marketing and Media, Transportation, Principals, Supervisors, Directors, Dr. Goodin and our School Board, they are all awesome people. He stated that he hopes that the people that he worked with will look back and see the positive impact of all of the collaborative work and that those accomplishments and programs will continue in the future. He added as with any transition, he was sure he will now be considered “previous administration” for any excuses or future struggles but that he knows he did his best to set everyone up for success. Dr. Roche closed by saying Spring-Ford is a great place and he was lucky to have served here for the past 8 school years.

Mr. DiBello expressed his thanks to Dr. Roche for all of his work over the past 8 years.

**Solicitor's Report**

**Mark Fitzgerald**

Mr. Fitzgerald reported that we are waiting for the School Code Bill because we are waiting for the Omnibus package that will come with the spending plan from our State Legislature. He added that there will be compromise, charter school bills and right now it looks like it will be an a la cart approach. He stated that there would be changes here and there as he does not believe there will be a wholesale change to the charter school law. Mr. Fitzgerald commented that PSBA was in a red alert about a week ago in terms of what the bills were looking like coming out of the House. He added that they made some modifications. He stated that he is not too concerned regarding the charter school bills but more with those bills we do not know about that will come. Mr. Fitzgerald advised that we will get nuggets regarding the School Code over the next two weeks that will have to be sifted through. He told the Board that he would keep them posted.

**IV. MINUTES**

There were no questions or comments.

- A. Administration recommends approval of the May 20, 2019 Work Session minutes. **(Attachment A1)**
- B. Administration recommends approval of the May 28, 2019 Board Meeting minutes. **(Attachment A2)**

**V. PERSONNEL**

There were no questions or comments.

**A. Resignations**

- 1. **Emily J. Castillo**; Special Education Teacher, Senior High School. Effective: June 3, 2019.
- 2. **Anne Falcone**; Part-time Food Service, Oaks Elementary School, for the purpose of retirement. Revised effective date: June 12, 2019.
- 3. **Donald J. Miller**; Elementary Teacher; 5/6<sup>th</sup> Grade Center. Effective: August 10, 2019.

**B. Leave of Absence**

- 1. **Racquel C. Richter**; Social Studies Teacher, 8<sup>th</sup> Grade Center, for a child-rearing leave per the Professional Agreement. Effective: September 3, 2019 through the first semester of the 2019-2020 school year.

**C. Professional Staff**

- 1. **Suzanne E. Shelton**; English Teacher, Senior High School, replacing Kate Grohoski who resigned. Compensation has been set at MS, Step 3, \$51,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
- 2. **Adriana M. Segaline**; Special Education Teacher, 7<sup>th</sup> Grade Center, replacing Christine M. Kramer who retired. Compensation has been set at MS, Step 4, \$52,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

3. **Mollie B. Smith**; Special Education Teacher, Senior High School. Compensation has been set at MS+30, Step 7, \$68,623.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

**D. Temporary Professional Staff**

1. **Jacquelyn M. Lippencott**; Special Education Teacher, Senior High School. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Jaclyn A. McDermott**; Special Education Teacher, 7<sup>th</sup> Grade Center. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Thomas J. Reuther**; Special Education Teacher, Senior High School, replacing Vanessa Mayer who resigned. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement: Effective: August 21, 2019.

**E. Support Staff**

1. **Carrie A. Duarte**; Instructional Assistant, Upper Providence Elementary School, replacing Tiffany M. Landis who resigned. Compensation has been set at \$17.36/hr. (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.

**F. Changes of Status**

1. **Sue M. Choi**; Mathematics Staff Coach, Upper Providence Elementary School, to 10-Month Elementary Principal, Spring City Elementary School. Compensation has been set at \$103,548.00 with benefits per the Principals and the Act 93 Administrators Plan. Effective: August 1, 2019.
2. **Barbara W. Dilks**; Level III Secretary, Brooke Elementary School, to Level II Administrative Assistant, Brooke Elementary School. Compensation has been set at \$23.16/hr. with benefits per the Secretarial Plan. Effective: July 1, 2019.

**G. Substitute**

1. **Jason Corroplese** Maintenance Rate \$17.95/hr.

- H. Administration recommends hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00/hr. plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **Jean Marie Lare**
2. **Marykay O'Callaghan**

- I. Administration recommends hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.

1. **Amy Faith Janetka**
  2. **Joanna B. Shanley**
- J. Administration recommends approval of the following staff to be hired for Summer Band Camp/New Registration program. Compensation will be set at \$40.00/hr. Plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Stacey C. Huntington**
  2. **Melissa L. Wasko**
- K. Administration recommends approval of the following staff to be hired as substitute nurses for the Extended School Year Program. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Amy L. Bonner**
  2. **Stacey C. Huntington**
  3. **Tara L. Santangelo**
  4. **Rachael A. Schauder**
  5. **Melissa L. Wasko**
- L. Administration is requesting authorization from the Board to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2019-2020 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2019-2020 General Fund Budget.
- M. Administration recommends approval for the Salary Book for the 2019-2020 school year.
- N. Administration recommends approval of the attached extra-curricular contracts for the 2019-2020 school year. **(Attachment A3)**

## **VI. FINANCE**

There were no questions or comments.

- A. Administration recommends approval for next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.
- B. Checks:
1. General Fund Checks  
Check No. 207166 – 207435 \$ 1,205,567.27
  2. Food Service Checks  
Check No. 1624 – 1665 \$ 44,823.65
  3. Capital Reserve Checks  
Check No. 2056 – 2064 \$ 375,947.58

4. Capital Projects

Reserve Fund: Check No. 36-43	\$ 14,682.19
Bond Fund: Check No. 42-45	\$ 685,834.74
  5. General Fund, Food Service, & Capital Reserve ACHs

ACH 181901509 – 181901684	\$ 1,452,733.66
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  6. Procurement Payments and Wires

201800076 – 201800078	\$ 752,870.92
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  7. Scholarships

Check No. 84 – 154	\$ 25,250.00
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- C. The following monthly Board reports are submitted for your approval:
- Skyward Reports
    - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement, Scholarships and Wires)
    - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)
- D. Administration recommends approval of the following independent contracts:
1. **The Timothy School – Berwyn, PA.** Provide Extended School Year and related services for four special needs students as per their IEPs. Services will be provided for 28 days. Funding will be paid from the Special Education Budget and shall not exceed \$29,130.00.
  2. **Dr. Kara Schmidt – Swarthmore, PA.** Conduct an independent educational evaluation for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,450.00.
  3. **Behavior Interventions – King of Prussia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Registered Behavior Technician services will be provided for 304 hours at a rate of \$55.00 per hour (\$16,720.00). In addition, BCBA Behavior Supervision services will be provided for a total of 58 hours at a rate of \$100.00 per hour (\$5,800.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$22,520.00.
  4. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Direct Speech/Language Therapy services and consultation for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 90 hours at a rate of \$67.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,030.00.
  5. **Capstone Academy - East Norriton, PA.** Provide Extended School Year services for four special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$43,927.00.
  6. **Chester County Intermediate Unit – Downingtown, PA.** Provide Educational services for two special needs students who attend The Learning Center as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$14,902.57.

7. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 7 weeks. Funding will be paid from the Special Education Budget and shall not exceed \$5,903.00.
8. **Lakeside Educational Network – North Wales, PA.** Provide 5 In-School Counselors and 10 student slots for special education services during the 2019-2020 school year at The Lakeside School, Lakeside Girls Academy, Souderton Vantage Academy or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$736,024.00.
9. **Overbrook School for the Blind – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided at a rate of \$275.00 per day for 20 days. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
10. **Valley Forge Educational Services – Malvern, PA.** Provide Extended School Year services for five special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$42,300.00.
11. **Hideaway Day Camp – Collegeville, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 8 weeks. Funding will be paid from the special education budget and shall not exceed \$3,350.00.
12. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for nine special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY support programming for each student (\$41,310.00). In addition, Variety Club will provide a Personal Care Assistant, Speech services, Occupational Therapy services and Physical Therapy services (\$13,738.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$55,048.00.
13. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided for 35 days at a rate of \$479.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$16,765.00.
14. **Montgomery County Community College – Blue Bell, PA.** The MCCC Bridge to College Program will provide Direct Intervention for Transition services during the summer of 2019 for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
15. **The Melmark School – Berwyn, PA.** Provide Educational and related services for five special needs students during the Extended School Year Program and the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$403,325.00.
16. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year and related services for eight special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$41,733.61.



17. **The Milagre School – Hatboro, PA.** Provide Extended School Year and 2019-2020 School Year Educational and related services for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$185,460.00.
  18. **Montgomery County Intermediate Unit – Norristown, PA.** Provide School-Based ACCESS Program billing services for the 2019-2020 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.
  19. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
  20. **Reconstructive Orthopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
  21. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2019-2020 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per game depending on the requirement of stay. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.
- E. Administration recommends approval of the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Access Services – Fort Washington, PA.** Provide Question Persuade Refer (QPR) Training to all 9<sup>th</sup> grade students. Students will learn to recognize the warning signs, clues, and suicidal communications of people in trouble, and gain skills to act vigorously to prevent a possible tragedy. There is no cost to the district for this training.
  2. **Access Services – Fort Washington, PA.** Provide an assembly prior to the 9<sup>th</sup> grade student QPR Training entitled “Hope 4 Tomorrow”. This assembly is geared to educate students about mental health and suicide by engaging them and fostering discussion and thoughts about their own mental wellness and supports as well as awareness of resources in the school and community. There is no cost to the district for this assembly.
- F. Administration recommends approval of an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to

provide psychology services from July 1, 2019 through August 30, 2019. Funding will come from the Special Education Budget and shall not exceed \$43,155.00.

- G. The Board of School Directors authorizes Fox Rothschild LLP to enter into an agreement for the property located at 180 Mill Road (Condo 3-D) in Upper Providence Township and further identified as tax parcel No. 61-00-03682-50-5 setting the assessment of the property at \$5,344,500.00 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property's assessment pursuant to applicable law.
- H. Administration recommends approval of a renewal contact for the 2019-2020 school year with EI US, LLC dba Learn Well Services formerly Education, Inc. in Plymouth, MA to provide educational tutoring services on an as-needed basis when students have been admitted to a hospital or behavioral health center setting. Learn Well Services will follow the district's curriculum in working with students thereby easing the transition back into school. Services will be provided at a rate of \$35.00 per hour for a maximum of 5 hours per week per student.

## **VII. PROPERTY**

There were no questions or comments.

- A. Administration recommends approval for S.J. Thomas Company to install water and sewer to the Ram Stadium bathrooms per Contract KPN 201801JOCC-26. Funding will come from the Capital Reserve and shall not exceed \$250,000.00.
- B. Administration recommends approval of the purchase and installation of 2N Phones/ Cameras/Intercoms and Vestibule Intercoms from PSX for the district's 9 exterior building locations and 11 interior building vestibules (the 7<sup>th</sup> Grade Center, Upper Providence Elementary and Spring City Elementary already have the 2N outdoor units). The camera and intercom system quotation PSX 18Q8027 will be procured through the Costars Purchasing Agreement. Funding will come the Capital Reserve and shall not exceed \$94,665.00.

## **VIII. PROGRAMMING AND CURRICULUM**

There were no questions or comments.

- A. Administration recommends approval of a renewal of the contract with SRC Solutions, Inc. for Registration Gateway for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$36,000.00.
- B. Administration recommends approval of the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to eligible Spring-Ford High School students.
- C. Administration recommends approval of the Smart Futures On-line Program to manage Act 339 evidence for all students K-12. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- D. Administration recommends the purchase of Leveled Literacy Intervention Materials to continue to support our K-5 students. The purchase included K-5 materials as well as teacher training. Funding will come from the Curriculum Budget and shall not exceed \$140,000.00.

- E. Administration recommends approval of a renewal of the contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. The annual membership fee is \$5,700.00 and will be paid from the Curriculum Budget.
- F. Administration recommends approval of the 2019-2020 student-funded exchange program with Coláiste Chiaráin High School in Limerick, Ireland. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at Coláiste Chiaráin High School. Exact dates to be determined.
- G. Administration recommends approval of the 2019-2021 student-funded exchange program with FEG (Friedrich-Eugens-Gymnasium) High School in Stuttgart, Germany. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at FEG High School. Exact dates to be determined.
- H. Administration recommends approval of Pebble Go, an online database for Elementary Libraries to support Library Curriculum, ELA and Social Studies. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- I. Administration recommends approval for the participation in year three of the Leadership Design Academy at the Montgomery County Intermediate Unit for the school year 2019-2020. A team of eight administrators would join this academy and participate in a one-year cohort designed to integrate personalized learning more fully into the district. The total cost of this academy is \$1,500.00. Funding will come from the Superintendent's Budget.
- J. Administration recommends approval of a renewal of the contract with BSGI for support on the access control system for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$8,000.00.
- K. Administration recommends approval of a renewal of the contract with Raptor for the visitor management system support for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$7,000.00.
- L. Administration recommends approval of the purchase of time clocks, hardware and support from Touchpoint Industries. Funding will come from the Capital Reserve and will be replenished from the Technology Budget and shall not exceed \$90,000.00.

**IX. CONFERENCE/ WORKSHOP RECOMMENDATIONS**

There were no questions or comments.

The following individuals are recommended for attendance at the following:

<b>CODE: 580 Account: Conference/Training, registration, food, and accommodations</b>
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**ROYERSFORD ELEMENTARY**

- A. **Rachael Schauer**, School Nurse, to attend "*Basic Life Support (BLS) Instructor Training (CPR Instructor)*" in Allentown, PA on July 10, 2019. The total cost of this training is \$409.99 (registration and cost of the CPR book). No substitute is needed.

**DISTRICT-WIDE**

- B. **Melissa Yonchuk**, Behavior Specialist, to attend *“Non-violent Crisis Intervention: Train the Trainer Renewal”* at the Lancaster Lebanon Intermediate Unit in Lancaster, PA from September 9 through September 12, 2019. The total cost of this training is \$1,725.64 (registration and mileage). No substitute is needed.
- C. **Amy Bonner**, School Nurse, **Joan Clare Callow**, Instructional Assistant, **April Collins**, **Lucinda Iezzi** and **Treasure Maack**, Teachers, to attend *“Healthy Bodies Healthy Minds Institute”* in Pottstown, PA on August 14, 2019. The total cost of this conference is \$250.00 (registration). No substitutes are needed.

**X. OTHER BUSINESS**

There were no questions or comments.

- A. Board approval is needed to appoint **Thomas DiBello** and **Dr. Edward Dressler** to serve as the district’s 2 voting delegates for the 2018 Delegate Assembly. This year’s assembly will be held on Friday, October 18, 2019.
- B. The High School Cheerleading Squad requests permission to attend the UCA Cheerleading Camp located at Pine Forest Camp in Olyphant, Pennsylvania from Thursday, August 15<sup>th</sup> through Sunday, August 18<sup>th</sup>, 2019. The cost per student-athlete will be \$300.00. The cheerleaders and staff will conduct fund raising events to help defray the costs. Student-athletes will not miss any school days since this is prior to first day of classes. There will be no cost to the district.
- C. Board approval is needed for the appointment of **James D. Fink**, Chief Financial Officer, to the Office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the term of one (1) year, effective July 1, 2019.
- D. The following policies are submitted as a second reading for approval at next week’s meeting:
  - 1. Policy #108 – PROGRAMS: Adoption of Textbooks (**Attachment A4**)
  - 2. Policy #705.1 – PROPERTY: School Police Officer(s) and Security Personnel (**Attachment A5**)
  - 3. Policy #815 – OPERATIONS: Acceptable Use of the Electronic Communications Systems (**Attachment A6**)
- E. The following policy is submitted as a second reading for approval at next week’s meeting:
  - 1. Policy #707 – PROPERTY: Use of School Facilities (**Attachment A7**)

**XI. BOARD COMMENT**

Mrs. Heine commented that since tonight is Mrs. Bast’s last meeting she wanted to thank her for all her hard work and dedication. She added that in the six years that Mrs. Bast has been here the Curriculum Committee has reviewed all curriculum and done a lot of aligning. She added that we now have a Modernized Learning Initiative in place that is second to none in the state. Mrs. Heine stated that Mrs. Bast will continue to work with the district in her new position at the MCIU so she will only be a stone’s throw away. Dr. Dressler concurred with Mrs. Heine’s comments. He also thanked her for tolerating

all his badgering during all of the Curriculum and Technology Committee meetings and wished her the best of luck.

Mr. Dehnert directed his comments to Mrs. Choi saying he was able to attend a Home and School meeting at Spring City Elementary and thought it was great to see how enthusiastic she was and he feels that she will be a great permanent principal at Spring City. Mr. Dehnert next questioned why Spring-Ford has a full day on the last day of school unlike many other districts. Dr. Goodin responded that the reason this is done is because we cannot schedule a ½ day in our calendar as it would open the door for every private school that we transport students to do half days and we would have to provide that transportation for every half day they put in their calendar.

Mr. DiBello recognized Mrs. Bast saying she has done an awesome job as Director of Curriculum and that there were many things over the six year period that she was here that they were able to accomplish. New programs were rolled out seamlessly without many issues including all her work on Modernized Learning and Hybrid Learning. He expressed his appreciation for all she has done over her six years here.

Mrs. Heine stated that she would like to piggyback on what Mr. Dehnert said with regards to Mrs. Choi. She commented that she is excited that Mrs. Choi will be leading Spring City Elementary. Mrs. Heine added that she had the opportunity to work with Mrs. Choi her very first year here with her oldest child when Mrs. Choi was a third grade teacher. Mrs. Heine expressed that Mrs. Choi has been phenomenal in every position she has held at Spring-Ford and has helped the Curriculum Department as a Math Coach gaining the confidence of the teachers. Mrs. Heine wished Mrs. Choi all the best and stated that she knows she is going to do great things at Spring City Elementary.

Mrs. Zasowski commented that State Representative Joe Ciresi contacted her to let her know that he is working on three bills concerning revisions to charter schools and that he would like to have a school board presence on determining factors about charter schools and the funding. She added that he wanted everyone to know that he continues to work hard for education in the state and of course for Spring-Ford.

Mr. DiBello addressed Mrs. Choi and asked how she enjoyed her first transition year at Spring City Elementary. Mrs. Choi stated that it was an absolute joy and pleasure and that she is grateful for the opportunity to call Spring City Elementary home and work with the staff, students and families. Mr. DiBello stated that he looks forward to Mrs. Choi doing great things at Spring City Elementary.

## **XII. PUBLIC TO BE HEARD**

There were no comments from the public.

## **XIII. ADJOURNMENT**

Mr. Dehnert made a motion to adjourn and Mrs. Melton seconded it. The motion passed 7-0. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On June 24, 2019 the Board Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 7:30 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Kelly J. Spletzer

Region II:

Region III: Mark P. Dehnert and Christina F. Melton

Presiding Officer: Colleen Zasowski

Superintendent: Dr. David R. Goodin

Chief Financial Officer: James D. Fink

Solicitor: Mark Fitzgerald, Esq.

Student Reps.: Julianna Lelli and Eshika Seth

The following Board Member participated via phone: **Linda C. Fazzini**

The following Board Members were absent: **Thomas J. DiBello, Dawn R. Heine and Clinton L. Jackson**

## **ANNOUNCEMENTS**

Mrs. Zasowski announced that Mrs. Linda Fazzini was participating in tonight's board meeting via phone.

Eshika announced that nearly 100 students came back to school today for the start of Cool School. She stated that Cool School offers courses for students completing grades K-6 focusing on enrichment, arts and sports. Eshika advised that registration is still open for Week 2 and Week 3 through the Spring-Ford website.

## **I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no questions or comments from the public.

## **II. BOARD AND COMMITTEE REPORTS**

### **Student Rep. Report                      Julianna Lelli/Eshika Seth**

Julianna and Eshika reported on what happened in June saying that there were many field trips, awards banquets for academics, athletics and music, field days and the final student day on June 14<sup>th</sup>. The Class of 2020 scheduled their senior portraits and the last day for seniors before finals was June 6<sup>th</sup>. Graduation was held on June 14<sup>th</sup> and they shared some pictures from graduation. They next shared the upcoming events which included summer break and the first day of school for the 2019-2020 school year on August 26<sup>th</sup>.

### **WMCTC                                      Dehnert, Dressler, Heine    1<sup>st</sup> Mon. 7:00 p.m.**

Dr. Dressler reported that the Joint Operating Committee of the WMCTC met on June 3, 2019 for an extremely brief meeting. He advised that the high point of Mr. Moritzen's report was that there was a slight increase in the number of students from 640 last year to 644.

**PSBA Liaison**

**Dr. Edward Dressler**

Dr. Dressler reported that the Pennsylvania School Board Association has reminded everyone that this is the last week for school districts to submit a proposal to be presented to the legislative platform. He recalled that in a previous year Spring-Ford initiated a platform submission that asked the legislature to keep funding the Science in Motion Program which was floundering at that time. He advised that as a result of that initiative, the Science in Motion Program seems to be flourishing again, at least in this region. Dr. Dressler urged anyone who may have any initiatives they would like to have the PSBA submit to the legislature then this is the week to do it.

**Superintendent Eval.**

**Dr. Edward Dressler**

**(As Needed)**

Dr. Dressler reported that all of the information relevant to the Board for evaluating the performance of the Superintendent and Assistant Superintendent over this past year was sent to all of the Board asking them for feedback but none was received. Mrs. Melton advised that she had sent Dr. Dressler a full document with her summary and feedback. Dr. Dressler did not recall seeing an attachment but indicated that he would take another look at the email from Mrs. Melton. He reminded the Board that they are up against the time limit for Dr. Goodin's evaluation. Mrs. Zasowski asked that the Board Members make sure to take a look at the information and provide their feedback. Mrs. Melton indicated that she has also asked that the Superintendent Evaluation Committee meet but nothing had occurred as of yet.

Mr. Fitzgerald suggested that the Superintendent Evaluation Committee hold a brief meeting at the conclusion of tonight's Board Meeting to develop a plan to get the evaluation finalized. Mrs. Zasowski asked that the information then be communicated to the rest of the Board once the committee meets so that they can make decisions going forward.

Dr. Dressler asked if the Board must vote on the Superintendent Evaluation Committee's recommendation and Mr. Fitzgerald replied that it does not have to be a formal vote but a discussion should occur in an executive session on some level of the findings. He requested that the full Board meet to conclude on the evaluation findings.

**Legislative Committee**

**Christina Melton**

**3<sup>rd</sup> Weds. 7:30 p.m.**

Mrs. Melton reported that the proposed state budget will likely pass as it will go to the House tomorrow for discussion and vote. She added that the budget includes basic education funding of an additional \$160 million, special education early education of \$50 million and the school safety grants will remain at the \$60 million as they were this year. Mrs. Melton reported on the status of House and Senate Bills being proposed, discussed and voted on by the state legislature.

**Superintendent Report**

**Dr. David R. Goodin**

Dr. Goodin expressed his thanks to staff members who he has worked closely with over the past several years. He acknowledged Mary Chrisman on her retirement saying we are finding out now about all that she has done and how much she has done for us and stated that she will be sorely missed. Dr. Goodin stated that her contribution to the district and in working with him keeping him straight is greatly appreciated. Dr. Goodin next acknowledged Mrs. Bast who has submitted her resignation and stated that she has done a yeoman's job with the Curriculum Department as far as the work she has done for the district. He expressed his appreciation for all she has accomplished and wished her well. Dr. Goodin next said he wanted to acknowledge the work of his Assistant Superintendent Dr. Roche. He stated that it has been a pleasure working with him and he wished him the best.

Mrs. Zasowski stated that there are many here that echo that sentiment.

**Solicitor's Report**

**Mark Fitzgerald**

There was no report.

**III. MINUTES**

Mrs. Spletzer made a motion to approve Items A-B and Mrs. Melton seconded it. The motion passed 6-0.

A. The Board approved the May 20, 2019 Work Session minutes. **(Attachment A1)**

B. The Board approved the May 28, 2019 Board Meeting minutes. **(Attachment A2)**

**IV. PERSONNEL**

Mrs. Spletzer made a motion to approve Items A-O and Mr. Dehnert seconded it. The motion passed 6-0.

Mrs. Spletzer made a motion to approve Item P and Mrs. Melton seconded it. There was a roll call vote with Dr. Dressler, Mrs. Spletzer and Mrs. Fazzini voting yes. Mr. Dehnert, Mrs. Zasowski and Mrs. Melton voted no. The motion did not pass as the vote was 3-3.

Mrs. Zasowski asked that Dr. Goodin put together procedures that would include School Board Members for interviews of those positions of director and above. Mrs. Zasowski said she wanted to state for the record that she would like the candidate who appeared on the agenda tonight to be reconsidered once vetted through the process that Dr. Goodin will put together for the Board as requested by Mrs. Zasowski.

Mrs. Melton agreed with Mrs. Zasowski as she felt the timing was difficult with not having the opportunity to meet the candidate. She stated that this is a critical role for the district and she feels it is important that they have the opportunity to vet through the information.

Dr. Goodin asked for clarification that what he was hearing the Board say was that from now on was that those positions of director and above will require that the Board be involved in the interview process at the end. Mrs. Zasowski confirmed this was correct.

Dr. Dressler asked if the Board needed to vote on that directive. Dr. Goodin replied that he was being asked to put together a set of procedures that includes their final review of the candidates for a position. He stated that in the past they have hired directors and when a Board Member expressed interest in being involved he would send out communication to the entire Board asking if anyone else wanted to be involved. Dr. Goodin added that since he did not receive any communication from any Board Members wanting to be involved then he went ahead and assumed that we were proceeding and that he would bring them the candidate that was recommended. Dr. Goodin stated that from now on the process at the HR level will be to put together an interview of the Board before a candidate makes it to the board agenda.

Mr. Dehnert asked if a policy to govern this was necessary and Mr. Fitzgerald replied that he did not feel a policy was needed but possibly something that is built into an internal HR manual on the subject.

Mrs. Zasowski stated that they are only asking for senior level positions/directors. She asked if any further vote, motion or anything was needed to ask Dr. Goodin to move forward with this and Mr. Fitzgerald responded no that a formal vote was not needed as the Board directed him to go back and develop what those procedures will look like and will be subject to deviations as issues present themselves.



Dr. Dressler commented that this is based on “a” Board Members opinion and not necessarily the “Board’s” opinion. He asked how this becomes law. Mr. Fitzgerald stated that if there was objection to this then one should bring up their objection. Dr. Dressler stated that he trusted that in this particular case that the administration has done the appropriate vetting of this candidate. He stated that he felt they had a very good candidate and he objected to the delaying of the process of hiring this person. Mr. Fitzgerald stated that he wanted to clarify that there were two different issues. The first was that there was a vote against the appointment of this individual for this position and second was the directive to Dr. Goodin to develop procedures. He asked if Dr. Dressler was objecting to the procedures aspect or both. Dr. Dressler said he wanted to know what the procedures mean in terms of this candidate and was the Board not going to vote to accept this person?

Mrs. Zasowski stated that she had said she wanted to go on record that she does want this candidate to be reconsidered once they are vetted through this process. She commented that she believes that what happened here was a miscommunication where Dr. Goodin has been prompted in the past by School Board Members saying that they wanted to be part of the process as opposed to some of the School Board Members thinking that maybe that was the way it went. She stated that she felt this was where the communication breakdown was and while she also does not want to delay this forever she does not want to rush into this decision if this is something the Board feels would make them more comfortable.

Dr. Goodin advised that at this point there is a pool of candidates for the Board to consider and he just needs for the Board to let him know when they would like to get together and interview these individuals. Mrs. Zasowski asked that the Board reach out to Dr. Goodin with a few dates that they are available so that this can be accomplished quickly. Mrs. Spletzer asked that the administration narrow the candidate pool down to their top candidates.

#### A. Resignations

1. **Emily J. Castillo**; Special Education Teacher, Senior High School. Effective: June 3, 2019.
2. **Anne Falcone**; Part-time Food Service, Oaks Elementary School, for the purpose of retirement. Revised effective date: June 12, 2019.
3. **Donald J. Miller**; Elementary Teacher; 5/6<sup>th</sup> Grade Center. Effective: August 10, 2019.

#### B. Leave of Absence

1. **Racquel C. Richter**; Social Studies Teacher, 8<sup>th</sup> Grade Center, for a child-rearing leave per the Professional Agreement. Effective: September 3, 2019 through the first semester of the 2019-2020 school year.

#### New Leave of Absence

2. **Katherine J. Beerer**; Art Teacher, 5/6<sup>th</sup> Grade Center, for an extension of child-rearing leave per the Professional Agreement. Effective: August 21, 2019 through the first marking period of the 2019-2020 school year.

**C. Professional Staff**

1. **Suzanne E. Shelton**; English Teacher, Senior High School, replacing Kate Grohoski who resigned. Compensation has been set at MS, Step 3, \$51,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Adriana M. Segaline**; Special Education Teacher, 7<sup>th</sup> Grade Center, replacing Christine M. Kramer who retired. Compensation has been set at MS, Step 4, \$52,250.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Mollie B. Smith**; Special Education Teacher, Senior High School. Compensation has been set at MS+30, Step 7, \$68,623.00 with benefits per the Professional Agreement. Effective: August 21, 2019.

**D. Temporary Professional Staff**

1. **Jacquelyn M. Lippencott**; Special Education Teacher, Senior High School. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
2. **Jaclyn A. McDermott**; Special Education Teacher, 7<sup>th</sup> Grade Center. Compensation has been set at BS, Step 1, \$48,500.00 with benefits per the Professional Agreement. Effective: August 21, 2019.
3. **Thomas J. Reuther**; Special Education Teacher, Senior High School, replacing Vanessa Mayer who resigned. Compensation has been set at MS, Step 1, \$49,500.00 with benefits per the Professional Agreement: Effective: August 21, 2019.

**E. Support Staff**

1. **Carrie A. Duarte**; Instructional Assistant, Upper Providence Elementary School, replacing Tiffany M. Landis who resigned. Compensation has been set at \$17.36/hr. (degree rate) with benefits per the Instructional Assistants Benefit Summary. Effective: August 21, 2019.

**F. Changes of Status**

1. **Sue M. Choi**; Mathematics Staff Coach, Upper Providence Elementary School, to 10-Month Elementary Principal, Spring City Elementary School. Compensation has been set at \$103,548.00 with benefits per the Principals and the Act 93 Administrators Plan. Effective: August 1, 2019.
2. **Barbara W. Dilks**; Level III Secretary, Brooke Elementary School, to Level II Administrative Assistant, Brooke Elementary School. Compensation has been set at \$23.16/hr. with benefits per the Secretarial Plan. Effective: July 1, 2019.

**G. Substitute**

1. **Jason Corropolese** Maintenance Rate \$17.95/hr.

- H. The Board approved hiring the following Professional Staff as substitutes for the 2019 Extended School Year Program. Compensation will be set at \$40.00/hr. plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Jean Marie Lare**
  2. **Marykay O'Callaghan**
- I. The Board approved hiring the following Support Staff as substitutes for the 2019 Extended School Year Program. Compensation will be paid at their current Instructional Assistant hourly rate per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Amy Faith Janetka**
  2. **Joanna B. Shanley**
- J. The Board approved the following staff to be hired for Summer Band Camp/New Registration program. Compensation will be set at \$40.00/hr. plus benefits (FICA & Retirement). Funding will be from the General Fund.
1. **Stacey C. Huntington**
  2. **Melissa L. Wasko**
- K. The Board approved the following staff to be hired as substitute nurses for the Extended School Year Program. Compensation will be set at \$40.00 per hour plus benefits (FICA & Retirement). Funding will be from the Special Education Budget.
1. **Amy L. Bonner**
  2. **Stacey C. Huntington**
  3. **Tara L. Santangelo**
  4. **Rachael A. Schauder**
  5. **Melissa L. Wasko**
- L. The Board gave approval for administration to employ personnel during the interval between the June Board meeting and the August Board meeting for the 2019-2020 school year. It has been customary for the Board to authorize its officers to execute contracts for personnel recommended for employment by the administration during the months of July and August. Such authorization is, of course, subject to limitations imposed by the 2019-2020 General Fund Budget.
- M. The Board approved the Salary Book for the 2019-2020 school year.
- N. The Board approved the attached extra-curricular contracts for the 2019-2020 school year. \* Designates new additions since last week. **(Attachment A3)**

#### **New Personnel Motions**

- O. The Board approved a commission and contract for **Mr. Robert W. Rizzo**, for the position of Assistant Superintendent of Schools, replacing Dr. Allyn J. Roche who resigned. Mr. Rizzo's salary for the 2019-2020 school year will be \$165,000.00 prorated with benefits. Effective: To be determined pending receipt of all applicable clearances.

- P. The Board did not approve **Kelly M. Murray, Ed.D.**, Director of Curriculum and Instruction, District Office, replacing Kimberly Ann Bast who resigned. Compensation will be set at \$139,000.00 prorated with benefits as per the Act 93 Agreement. Effective: To be determined pending receipt of all applicable clearances.

## V. FINANCE

Mr. Dehnert made a motion to approve Items A-H and Mrs. Melton seconded it. The motion passed 6-0.

- A. The Board approved next month's payroll, taxes, all benefits, transportation contracts, IU contracts, Vo-Tech payments, debt service payments, utility bills, maintenance agreements, copier leases, equipment maintenance, federal grants, insurance, and discounted invoices.

### B. Checks:

1. General Fund Checks  
Check No. 207166 – 207435 \$ 1,205,567.27
2. Food Service Checks  
Check No. 1624 – 1665 \$ 44,823.65
3. Capital Reserve Checks  
Check No. 2056 – 2064 \$ 375,947.58
4. Capital Projects  
Reserve Fund: Check No. 36-43 \$ 14,682.19  
Bond Fund: Check No. 42-45 \$ 685,834.74
5. General Fund, Food Service, & Capital Reserve ACHs  
ACH 181901509 – 181901684 \$ 1,452,733.66
6. Procurement Payments and Wires  
201800076 – 201800078 \$ 752,870.92
7. Scholarships  
Check No. 84 – 154 \$ 25,250.00

### C. The following monthly Board reports were approved:

- Skyward Reports
  - Check Register (General Fund, Food Service, Capital Reserve, Capital Projects, Procurement, Scholarships and Wires)
  - ACH Check Register (General Fund, Food Service, Capital Reserve, and Capital Projects)

### D. The Board approved the following independent contracts:

1. **The Timothy School – Berwyn, PA.** Provide Extended School Year and related services for four special needs students as per their IEPs. Services will be provided for 28 days. Funding will be paid from the Special Education Budget and shall not exceed \$29,130.00.

2. **Dr. Kara Schmidt – Swarthmore, PA.** Conduct an independent educational evaluation for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$4,450.00.
3. **Behavior Interventions – King of Prussia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Registered Behavior Technician services will be provided for 304 hours at a rate of \$55.00 per hour (\$16,720.00). In addition, BCBA Behavior Supervision services will be provided for a total of 58 hours at a rate of \$100.00 per hour (\$5,800.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$22,520.00.
4. **Austill's Rehabilitation Services, Inc. – Exton, PA.** Provide Direct Speech/Language Therapy services and consultation for a special needs student during the Extended School Year Program as per the IEP. Services will be provided for 90 hours at a rate of \$67.00 per hour. Funding will be paid from the Special Education Budget and shall not exceed \$6,030.00.
5. **Capstone Academy - East Norriton, PA.** Provide Extended School Year services for four special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$43,927.00.
6. **Chester County Intermediate Unit – Downingtown, PA.** Provide Educational services for two special needs students who attend The Learning Center as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$14,902.57.
7. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 7 weeks. Funding will be paid from the Special Education Budget and shall not exceed \$5,903.00.
8. **Lakeside Educational Network – North Wales, PA.** Provide 5 In-School Counselors and 10 student slots for special education services during the 2019-2020 school year at the Lakeside School, Lakeside Girls Academy, Souderton Vantage Academy or Upper Merion Vantage Academy. Funding will be paid from the Special Education Budget and shall not exceed \$736,024.00.
9. **Overbrook School for the Blind – Philadelphia, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided at a rate of \$275.00 per day for 20 days. Funding will be paid from the Special Education Budget and shall not exceed \$5,500.00.
10. **Valley Forge Educational Services – Malvern, PA.** Provide Extended School Year services for five special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$42,300.00.
11. **Hideaway Day Camp – Collegeville, PA.** Provide Extended School Year services for a special needs student as per the IEP. Services will be provided for 8 weeks. Funding will be paid from the special education budget and shall not exceed \$3,350.00.
12. **Variety Club Camp and Developmental Center – Worcester, PA.** Provide Extended School Year services for nine special needs students as per their IEPs. Variety Club will provide 7 weeks of ESY support programming for each student (\$41,310.00).

In addition, Variety Club will provide a Personal Care Assistant, Speech services, Occupational Therapy services and Physical Therapy services (\$13,738.00). Funding will be paid from the Special Education Budget and shall not exceed a total of \$55,048.00.

13. **The Devereux Foundation – King of Prussia, PA.** Provide Extended School Year and related services for a special needs student as per the IEP. Services will be provided for 35 days at a rate of \$479.00 per day. Funding will be paid from the Special Education Budget and shall not exceed \$16,765.00.
14. **Montgomery County Community College – Blue Bell, PA.** The MCCC Bridge to College Program will provide Direct Intervention for Transition services during the summer of 2019 for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$3,000.00.
15. **The Melmark School – Berwyn, PA.** Provide Educational and related services for five special needs students during the Extended School Year Program and the 2019-2020 school year as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$403,325.00.
16. **Chester County Intermediate Unit – Downingtown, PA.** Provide Extended School Year and related services for eight special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$41,733.61.
17. **The Milagre School – Hatboro, PA.** Provide Extended School Year and 2019-2020 School Year Educational and related services for two special needs students as per their IEPs. Funding will be paid from the Special Education Budget and shall not exceed \$185,460.00.
18. **Montgomery County Intermediate Unit – Norristown, PA.** Provide School-Based ACCESS Program billing services for the 2019-2020 school year at an amount equal to 8.5% of the ACCESS dollars earned by the district. Funding will be paid from the Medical ACCESS dollars received.
19. **Dr. John Aylward – Royersford, PA.** Provide medical supervision and emergency treatment services for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
20. **Reconstructive Orthopaedic Associates II/Dr. Adam Chrusch – Limerick, PA.** Provide medical supervision and emergency treatment services in the absence of Dr. John Aylward for the 2019-2020 school year in connection with the Athletic Department. Services for varsity games shall be paid at a rate of \$125.00 per game with junior varsity games being paid at a rate of \$75.00 per game. Funding will be paid from the Athletic Budget and shall not exceed \$4,000.00.
21. **Friendship Hook, Ladder and Ambulance, Inc. – Royersford, PA.** Provide Ambulance services for the 2019-2020 school year in connection with the Athletic Department. Services will be provided for high school home varsity and junior varsity football games, middle school home football games and other events deemed necessary by the school district at a rate of \$150.00 per game up to a maximum of \$250.00 per

game depending on the requirement of stay. Funding will be paid from the Athletic Budget and shall not exceed \$8,500.00.

**New Independent Contracts**

22. **Vanguard School – Malvern, PA.** Provide Educational services for a special needs student during the 2019-2020 school year as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$64,625.00.
  23. **The Lincoln Center for Family and Youth – Audubon, PA.** Provide Counseling services for a special needs student as per the IEP. Funding will be paid from the Special Education Budget and shall not exceed \$640.00.
- E. The Board approved the following **independent contracts** that are offered free of charge or are being funded by the Home and School Associations, the Home and School Leagues, the Parent Teacher Associations, the Parent Teacher Organizations or an outside source:
1. **Access Services – Fort Washington, PA.** Provide Question Persuade Refer (QPR) Training to all 9<sup>th</sup> grade students. Students will learn to recognize the warning signs, clues, and suicidal communications of people in trouble, and gain skills to act vigorously to prevent a possible tragedy. There is no cost to the district for this training.
  2. **Access Services – Fort Washington, PA.** Provide an assembly prior to the 9<sup>th</sup> grade student QPR Training entitled “Hope 4 Tomorrow”. This assembly is geared to educate students about mental health and suicide by engaging them and fostering discussion and thoughts about their own mental wellness and supports as well as awareness of resources in the school and community. There is no cost to the district for this assembly.

**New Independent Contract**

3. **Kim Hogan – Bethlehem, PA.** Provide an Artist-in-Residency Program for all students at Limerick Elementary in connection with a glass mosaic mural project which will be displayed in the building for all to view. Funding will be paid by the Limerick Elementary Home and School League and shall not exceed \$7,076.00.
- F. The Board approved an addendum to the independent contract with Pediatric Therapeutic Services (PTS), Inc. that was originally approved at the June 26, 2017 School Board Meeting. This addendum is necessitated due to additional costs to provide psychology services from July 1, 2019 through August 30, 2019. Funding will come from the Special Education Budget and shall not exceed \$43,155.00.
- G. The Board of School Directors authorized Fox Rothschild LLP to enter into an agreement for the property located at 180 Mill Road (Condo 3-D) in Upper Providence Township and further identified as tax parcel No. 61-00-03682-50-5 setting the assessment of the property at \$5,344,500.00 for tax year 2019 (school tax year 2019-2020) and for each subsequent tax year until a change in the property’s assessment pursuant to applicable law.

- H. The Board approved a renewal contact for the 2019-2020 school year with EI US, LLC dba Learn Well Services formerly Education, Inc. in Plymouth, MA to provide educational tutoring services on an as-needed basis when students have been admitted to a hospital or behavioral health center setting. Learn Well Services will follow the district's curriculum in working with students thereby easing the transition back into school. Services will be provided at a rate of \$35.00 per hour for a maximum of 5 hours per week per student.

## **VI. PROPERTY**

Mrs. Spletzer made a motion to approve Items A-C and Mr. Dehnert seconded it. The motion passed 6-0.

- A. The Board approved S.J. Thomas Company to install water and sewer to the Ram Stadium bathrooms per Contract KPN 201801JOCC-26. Funding will come from the Capital Reserve and shall not exceed \$197,800.00.
- B. The Board approved the purchase and installation of 2N Phones/Cameras/ Intercoms and Vestibule Intercoms from PSX for the district's 9 exterior building locations and 11 interior building vestibules (the 7<sup>th</sup> Grade Center, Upper Providence Elementary and Spring City Elementary already have the 2N outdoor units). The camera and intercom system quotation PSX 18Q8027 will be procured through the Costars Purchasing Agreement. Funding will come the Capital Reserve and shall not exceed \$94,665.00.

### **New Property**

- C. The Board approved the purchase of a 2019 Chevrolet Express 9 passenger van from Fleet Turnpike Chevrolet located in Morgantown, PA to replace the 2004 GMC Savana van to be taken out of service. This van is used for various before, during and after school extra-curricular activities and trips. The vehicle will be procured through the Costars Purchasing Agreement and shall not exceed \$42,000.00. Funding will come from the Capital Reserve.

## **VII. PROGRAMMING AND CURRICULUM**

Mr. Dehnert made a motion to approve Items A-M and Mrs. Melton seconded it. The motion passed 6-0.

- A. The Board approved a renewal of the contract with SRC Solutions, Inc. for Registration Gateway for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$36,000.00.
- B. The Board approved the Memorandum of Understanding with Arcadia University for the Dual Enrollment courses offered through Arcadia to eligible Spring-Ford High School students.
- C. The Board approved the Smart Futures On-line Program to manage Act 339 evidence for all students K-12. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- D. The Board approved the purchase of Leveled Literacy Intervention Materials to continue to support our K-5 students. The purchase included K-5 materials as well as teacher training. Funding will come from the Curriculum Budget and shall not exceed \$140,000.00.



- E. The Board approved a renewal of the contract between the Spring-Ford Area School District and the Montgomery County Intermediate Unit for the Virtual High School (VHS) Participation Consortium. The annual membership fee is \$5,700.00 and will be paid from the Curriculum Budget.
- F. The Board approved the 2019-2020 student-funded exchange program with Coláiste Chiaráin High School in Limerick, Ireland. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at Coláiste Chiaráin High School. Exact dates to be determined.
- G. The Board approved the 2019-2021 student-funded exchange program with FEG (Friedrich-Eugens-Gymnasium) High School in Stuttgart, Germany. This exchange provides a two-week opportunity between students at Spring-Ford Area High School and students at FEG High School. Exact dates to be determined.
- H. The Board approved Pebble Go, an online database for Elementary Libraries to support Library Curriculum, ELA and Social Studies. Funding will come from the Curriculum Budget and shall not exceed \$9,000.00.
- I. The Board approved the participation in year three of the Leadership Design Academy at the Montgomery County Intermediate Unit for the school year 2019-2020. A team of eight administrators would join this academy and participate in a one-year cohort designed to integrate personalized learning more fully into the district. The total cost of this academy is \$1,500.00. Funding will come from the Superintendent's Budget.
- J. The Board approved a renewal of the contract with BSGI for support on the access control system for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$8,000.00.
- K. The Board approved a renewal of the contract with Raptor for the visitor management system support for the 2019-2020 school year. Funding will come from the Technology Budget and shall not exceed \$7,000.00.
- L. The Board approved the purchase of time clocks, hardware and support from Touchpoint Industries. Funding will come from the Capital Reserve and will be replenished from the Technology Budget and shall not exceed \$90,000.00.

#### **New Programming and Curriculum**

- M. The Board approved a contract between the Spring-Ford Area School District and Troxell for a one-year subscription of Hapara; software needed for the 9<sup>th</sup> Grade Modernized Learning initiative. Funding will come from the Technology Budget and shall not exceed \$4,200.00.

#### **VIII. CONFERENCE/ WORKSHOP RECOMMENDATIONS**

Mr. Dehnert made a motion to approve Items A-C and Mrs. Spletzer seconded it. The motion passed 6-0.

The following individuals were approved for attendance at the following:

<b>CODE: 580 Account: Conference/Training, registration, food, and accommodations</b>
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**ROYERSFORD ELEMENTARY**

- A. **Rachael Schauer**, School Nurse, to attend "*Basic Life Support (BLS) Instructor Training (CPR Instructor)*" in Allentown, PA on July 10, 2019. The total cost of this training is \$409.99 (registration and cost of the CPR book). No substitute is needed.

**DISTRICT-WIDE**

- B. **Melissa Yonchuk**, Behavior Specialist, to attend "*Non-violent Crisis Intervention: Train the Trainer Renewal*" at the Lancaster Lebanon Intermediate Unit in Lancaster, PA from September 9 through September 12, 2019. The total cost of this training is \$1,725.64 (registration and mileage). No substitute is needed.
- C. **Amy Bonner**, School Nurse, **Joan Clare Callow**, Instructional Assistant, **April Collins**, **Lucinda Iezzi** and **Treasure Maack**, Teachers, to attend "*Healthy Bodies Healthy Minds Institute*" in Pottstown, PA on August 14, 2019. The total cost of this conference is \$250.00 (registration). No substitutes are needed.

**IX. OTHER BUSINESS**

Mr. Dehnert made a motion to approve Items A-E and Mrs. Spletzer seconded it. The motion passed 6-0.

- A. The Board appointed **Thomas DiBello** and **Dr. Edward Dressler** to serve as the district's 2 voting delegates for the 2018 Delegate Assembly. This year's assembly will be held on Friday, October 18, 2019.
- B. The Board gave permission for the High School Cheerleading Squad to attend the UCA Cheerleading Camp located at Pine Forest Camp in Olyphant, Pennsylvania from Thursday, August 15<sup>th</sup> through Sunday, August 18<sup>th</sup>, 2019. The cost per student-athlete will be \$300.00. The cheerleaders and staff will conduct fund raising events to help defray the costs. Student-athletes will not miss any school days since this is prior to first day of classes. There will be no cost to the district.
- C. The Board approved Board the appointment of **James D. Fink**, Chief Financial Officer, to the Office of Board Treasurer of the Spring-Ford Area School District Board of Directors for the term of one (1) year, effective July 1, 2019.
- D. The following policies were approved:
1. Policy #108 – PROGRAMS: Adoption of Textbooks (**Attachment A4**)
  2. Policy #705.1 – PROPERTY: School Police Officer(s) and Security Personnel (**Attachment A5**)
  3. Policy #815 – OPERATIONS: Acceptable Use of the Electronic Communications Systems (**Attachment A6**)
- E. The following policy was approved:
1. Policy #707 – PROPERTY: Use of School Facilities (**Attachment A7**)

**X. BOARD COMMENT**

Mr. Dehnert thanked Dr. Roche for his service for the last 8 years. He stated that they did not always see eye to eye on everything but he respects that Dr. Roche gave his opinion. Mr. Dehnert said he felt Dr. Roche was very candid, very fair and that he would

do a great job at Upper Perkiomen. He commented that Upper Perkiomen was very lucky to have Dr. Roche. Mr. Dehnert next recognized Mary Chrisman saying she has helped him be a better Board Member and she will be missed. Mr. Dehnert welcomed Mr. Rizzo to Spring-Ford.

Mrs. Spletzer stated ditto from all of them.

Mrs. Melton commented that she believes Dr. Roche will do a great job and said we are all lucky that all their paths will continue to cross over the years. She said she is looking forward to continuing to work with him in a different way and she wished him and his family all the best. Mrs. Melton stated that Upper Perkiomen was lucky to have him and Spring-Ford will certainly miss him. She welcomed Mr. Rizzo to the district and said she is excited to have him join and become a member of the team.

Dr. Goodin commented that in case the motion went by without anyone recognizing, they did not let Dr. Roche's seat get cold as they have his replacement. He added that everyone certainly welcomes Mr. Rizzo and his family to the district and they look forward to working with him.

Mrs. Zasowski welcomed Mr. Rizzo to the district and if he would like to stay around afterwards for a few words then that would be a good time for that. Mrs. Zasowski stated that she has nothing more than what she has already said to him and she has really enjoyed working with him, has learned so much from him and thanks him for everything. She wished him good luck.

#### **XI. PUBLIC TO BE HEARD**

**Zachary Laurie**, Spring-Ford Education Association (SFEA) President, said he comes bearing gifts tonight. He commented that recently PSEA Mideast-Region had an author, Avi, come and do a presentation. Mr. Laurie stated that PSEA and SFEA are happy to donate 2 copies of his new book, *The End of the World and Beyond*. He advised that one copy is for the 7<sup>th</sup> Grade Center and one copy is for the 8<sup>th</sup> Grade Center.

The Board thanked him for the donation.

#### **XII. ADJOURNMENT**

Mr. Dehnert made a motion to adjourn and Mrs. Melton seconded it. The motion passed 6-0. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

On July 9, 2019 a Special Meeting of the Board of School Directors of the Spring-Ford Area School District was called to order at 6:15 p.m. in the cafeteria of the Spring-Ford High School with the following in attendance:

Region I: Dr. Edward T. Dressler and Linda C. Fazzini  
Region II: Dawn R. Heine  
Region III: Christina F. Melton  
Presiding Officer: Thomas J. DiBello  
Superintendent: Dr. David R. Goodin  
Chief Financial Officer: James D. Fink  
Solicitor: Mark Fitzgerald, Esq.  
Student Reps.: Julianna Lelli and Eshika Shah

The following Board Members were absent: **Mark P. Dehnert** and **Colleen Zasowski**

The following Board members participated via phone: **Clinton L. Jackson** and **Kelly J. Spletzer**

**I. PUBLIC TO BE HEARD ON AGENDA ITEMS ONLY**

There were no questions or comments from the public.

**II. PERSONNEL**

Mrs. Melton made a motion to approved Item A and Mrs. Heine seconded it. The motion passed 6-1 with Mr. Jackson voting no.

- A. The Board approved of **Kelly M. Murray, Ed.D.**, Director of Curriculum and Instruction, District Office, replacing Kimberly Ann Bast who resigned. Compensation will be set at \$139,000.00 prorated with benefits as per the Act 93 Agreement. Effective: To be determined pending receipt of all applicable clearances.

**III. BOARD COMMENT**

Mr. DiBello congratulated Dr. Murray and welcomed her to Spring-Ford saying we are excited to have her here. Mrs. Heine also welcomed Dr. Murray.

**IV. PUBLIC TO BE HEARD**

There were no comments from the public.

**V. ADJOURNMENT**

Mrs. Fazzini made a motion to adjourn and Mrs. Heine seconded it. The motion passed 7-0. The meeting adjourned at 6:18 p.m.

Respectfully submitted,

Diane M. Fern  
School Board Secretary

# SPRING-FORD AREA SCHOOL DISTRICT

## JOB DESCRIPTION

(Non-Exempt)

Position Title: School Police - Lieutenant

Reports To: Spring-Ford Area School District Chief of Police

Location: Districtwide

Department: School Security

Date of Initial Analysis: June 2019

Manager approval: June 2019

Director of Human Resources: July 2019

Board approval:

Hours of Work: 190 days per year; 40 hr/week  
*\*\*required to work several evening hours during the ten (10) month school year; summer hours as needed.*

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### **Position Summary -**

(Describe the primary purpose for the existence of this position)

Provides for external and internal physical security of the secondary campuses. Aids in police investigations when necessary; crisis intervention as warranted district-wide. Acts as liaison with juvenile probation and provides preventive educational programs to students and staff as necessary. Assists Chief of Police and assumes command in the Chief of Police's absence.

**Primary Responsibilities/Accountabilities:**

1. Provides exterior security for the school facilities and fields for the school campuses adjacent to Lewis Road and to Lewis Road & Washington Street.
2. Monitors parking lots; Issues and checks vehicle registrations and stickers; issues parking warnings and citations; and prevents loitering.
3. Maintains visible presence at all times during all work hours.
  - Shift 1 7:00 a.m. – 3:30 p.m.
  - Shift 2 8:00 a.m. – 4:30 p.m.
  - Shift 3 9:00 a.m. – 5:30 p.m.
  - Shift 4 1:00 p.m. – 9:30 p.m.
  - Overtime and after-hour event based shifts are required per supervisor's direction.
4. Notifies building administration of any and all unusual circumstances.
5. Provides additional internal security for hallways, lavatories and locker rooms.
6. Aids police in investigations and serves as District liaison with local police departments.
7. Collaborates and assists juvenile probation office.
8. Assists Home & School Visitor with home visits to questionable or chronic absentees and severe discipline violators.
9. Assists administration with daily discipline issues and crisis intervention as needed.
10. Communicates with students both informally and formally, following appropriate state regulatory requirements.
11. Coordinates the Security Department functions; responsibilities include scheduling for school events and overall general program functions. Annual school events include: Home Football games; Homecoming; Winter Ball; Prom; and Graduation.
12. Supervises traffic for early dismissals and special events.
13. Coordinates all security at special events; both internal and external.
14. Participates and serves on appropriate District committees as directed.
15. Proposes active shooter/intruder guidelines to Superintendent and provides active shooter/intruder response training to staff.

16. Turns in district-issued weapons and police badges to the Superintendent at the end of each school year. Makes arrangements with the Superintendent to pick up district issued weapons and police badges prior to the start of the school year.
17. Reports to work daily wearing police uniform.

**LIEUTENANT:**

- Assumes command and performs all functions of the Chief of Police during his absence, unless other directive is in effect.
- Assists Chief of Police with the day-to-day operations of the Police Department including but not limited to scheduling, pay records, and training.
- Is responsible for fleet maintenance, officer and equipment inspections, assisting in the budgeting and purchasing for the Police Department.
- Supervises and coordinates all ranking levels of the Police Department at the station, in the field, at crime scenes and all emergency scenes.
- Is on-call 24 hours a day by cell phone for departmental emergencies and matters of concern regarding Police department operations.
- Reviews and maintains department records, reports and other pertinent information related to the functioning of the Police Department.
- Is responsible for the evaluation of the Department's operations, personnel functions, training etc. to assure the highest levels of effectiveness and professionalism are being maintained, and bring any and all discrepancies to the attention of the Chief of Police.
- Is responsible of maintaining chain of command and proper communications between all levels of the department. Is responsible for professional and courteous communications with all school district administrators.
- Is responsible for assuming any and all other duties deemed necessary by the Chief of Police.
- Complies with and enforces all current orders, policies, procedures and directives of the Department.
- Assists with confidential investigations as directed by the Chief of Police into Internal Affairs matters, Citizen Complaints, Officer Injuries, Equipment damages and any other matter deemed necessary by the Chief of Police.
- Acts as liaison with surrounding local law enforcement, fire department, ambulance and emergency management agencies.
- Other related duties as assigned by the Spring-Ford Area School District Chief of Police.

**Qualifications:**

Must have five (5) years of continuous successful police service.

Must have retired or left the police force two (2) or less years ago.

Must successfully complete MPOETC annual firearms qualifications.

Must successfully complete annual police officer training including PATVN 12 hours or updates and Taser certification.

**Knowledge/Skill Required:**

Minimum level of knowledge & skill required to perform the job.  
Law enforcement or security background.  
Demonstrated experienced in working with children and young adults.  
Demonstrated strong, positive interpersonal and communication skills.  
Expertise in conflict management.  
Successful completion of a Pennsylvania recognized Police Academy.  
Active certification and completed training through the Pennsylvania Municipal Police Officers' Education and Training Commission (MPOETC).  
Ability to use computer, MS Office software and badge identification system  
Appropriate training with respect to police and juvenile matters.

**Complexity of analysis & decision making:**

Identifies and coordinates resources to solve problems based on several available alternatives, precedents or guidelines and state/federal law. Decisions could have district wide impact.

**Physical Demands:**

Capable of wearing full police uniform, equipment, and boots.  
Capable of: foot pursuit, defensive tactics, standing for long periods of time, sitting for long periods of time, directing motor traffic, and safe operation of a motor vehicle.

**Sensory Abilities:**

Able to hear radio communications.  
Visual acuity to operate motor vehicle and read written/typed correspondence and computer screen.

**Work Environment:**

Indoors and outdoors. Outdoor conditions include all seasons, weather conditions, and temperatures

**License/Clearances:**

Act 34 – PA Criminal History Clearance  
Act 151 – PA Child Abuse History Clearance  
Act 114 – FBI Criminal History Clearance  
Must successfully complete "School Police Officer Field Training" within the first 90 days after hire.



**2018-2019 EXTRACURRICULAR CONTRACTS  
AUGUST 2019**

	Contract Title	Season	Last	First	Stipend
1	Reading Olympics - Limerick Elementary	Spring	Alba	Alice V.	\$402.00
2	Volleyball Coach - Girls' (8th Grade)	Fall	Avans	Julia A.	\$3,186.00
3	Reading Olympics - Royersford Elementary	Year	Baumgardner	Celeste D.	\$402.00
4	Co-Ed Fitness Intramural # 1 - Royersford	Fall	Baumgardner	Celeste D.	\$402.00
5	Co-Ed Fitness Intramural # 3 - Royersford	Spring	Baumgardner	Celeste D.	\$402.00
6	Safety Patrol Sponsor – Royersford Elementary	Year	Baumgardner	Celeste D.	\$585.00
7	Scoreboard Operator (as needed)	Year	Beard	Robert	\$50/game
8	Senior High Percussion Technician	Fall	Beasley	Katherine N.	\$1,698.00
*9	Asst. Wrestling Coach-HS	Winter	Busa	Michael G.	\$5,993.30
10	Asst. Tennis Coach-Girls'-HS	Fall	Canuso	Karen A.	\$3,592.00
11	Marching Band Condition Facilitator-HS (1/2 Contract)	Fall	Carosi	Amanda M.	\$1,598.50
*12	Asst. Cheerleading-Winter-HS	Winter	Criswell	Jenelle E.	\$2,682.75
13	Reading Olympics - Oaks Elementary	Year	Diaz	Brigitte L.	\$402.00
14	Bandfront & Majorettes-Fall -Grades 7 & 8	Fall	Eddowes	Annette	\$1,471.00
15	Safety Patrol Sponsor – Oaks Elementary	Year	Ferrer	Nancy K.	\$585.00
*16	National Junior Honor Society - 8th Grade (1/2 Contract)	Year	Grant	Kelly A.	\$552.00
17	Majorette/Twirlers Instructor - HS	Fall	Grauch	Lia M.	\$2,215.00
18	Volleyball Intramural-HS	Fall	Greene	Mallory R.	\$678.00
*19	Baseball Coach-HS	Spring	Harrison, Jr.	Richard L.	\$5,322.00
20	Basketball Coach-Boys' (7th Grade)	Winter	Heffernan	Michael B.	\$3,345.30
21	Co-Ed Fitness Intramural # 1 - Oaks	Fall	Henzie	Lauren M.	\$402.00
22	Asst. Golf Coach-Girls'-HS	Fall	Hughes	John T.	\$3,592.00
23	Marching Band Program Planner-HS (1/2 Contract)	Fall	Johnson	Kathryn E.	\$1,813.00
24	Reading Olympics – Royersford Elementary	Year	Kehl	Carrie A.	\$402.00
25	Volunteer Assistant Soccer Coach - Boys'-HS	Fall	Leyland, Jr.	Timothy T.	Volunteer
26	Head Cheerleading Fall-9th Grade	Fall	Lippincott	Jacquelyn M.	\$1,875.00
27	Golf Coach-HS - Boys'	Fall	Mast	Jeffrey J.	\$6,680.43
28	Co-Ed Fitness Intramural # 2 - Royersford	Fall	Michener	Lisa M.	\$402.00
29	Co-Ed Fitness Intramural # 4 - Royersford	Spring	Michener	Lisa M.	\$402.00
*30	HS Club #5	Spring	Oblak	Aimee M.	\$402.00
31	Asst. Basketball Coach-Boys' -HS	Winter	Pufko	George T.	\$5,029.50
32	Asst. Tennis Coach-Boys'-HS- Correction	Spring	Rendick	Ryan G.	\$3,771.60
33	Reading Olympics - Royersford Elementary	Year	Rusinski	Jessica A.	\$402.00
34	Reading Olympics – Oaks Elementary	Year	Salleme	Tiffany	\$402.00
35	Scoreboard Operator (as needed)	Year	Saylor	Thomas M.	\$50/game
36	Asst. Volleyball Coach-Girls'- HS	Fall	Shelton	Suzanne E.	\$4,391.00
37	Reading Olympics – Limerick Elementary	Spring	Sklenarik	Georgeiann C.	\$402.00
38	Marching Band Condition Facilitator-HS (1/2 Contract)	Fall	Soares	Sofia G.	\$1,598.50
39	Assistant Senior High Program Planner	Fall	Tabar	Abigail M.	\$2,215.00
40	Baseball Coach (7th Grade)- Correction	Spring	Terry	Vincent E.	\$2,772.00
41	Reading Olympics - Royersford Elementary	Year	Walsh	Katelyn M.	\$402.00
42	Safety Patrol Sponsor – Limerick Elementary- Correction	Year	Williams	Kristin K.	\$585.00
43	Reading Olympics – Limerick Elementary	Spring	Williams	Kristin K.	\$402.00