

**SPRING-FORD AREA SCHOOL DISTRICT**  
**Property Committee**  
**April 13th - 7:30 PM**  
**HS Conference Room/Virtual Meeting**  
**Minutes**

**Attendees:** Clinton Jackson via Zoom, Linda Fazzini, Wendy Earle, Dave Boyer, Robert Rizzo, Will Cromley, Tom DiBello, Erin Crew via Zoom, Dan Collins via Zoom, Collen Zasowski via Zoom, Dr. Colyer via Zoom and Robert Hunter

Acceptance of the Meeting Minutes by Clinton Jackson

**Ongoing Business – Operations**

- A. Bard Building (Royersford Library) Update
  - 1. Discussed construction pricing for shoring options 1 & 2 provided by KPN Contractor.
    - i. Option 1 - shoring concrete deck with post on wood cribbing foundation came in at \$104,258.22. The estimated construction cost was \$121,100.00.
    - ii. Option 2 - shoring concrete deck with posts on concrete foundations came in at \$103,063.97. The estimated construction cost was \$213,100.
  - 2. The committee recommendation was to move forward with option 2 as an action item on the Board Agenda for approval.
  
- B. McNelly Stadium Occupancy Update
  - 1. Pricing for the project came in significantly higher than the board approved budget of \$100,000.00. The not to exceed cost was \$351,950.00
  - 2. Project architect, Architerra PC provided a revised construction cost based on elevation survey data obtained during the preparation of construction documents which required design changes from the original conceptual drawings. These design changes increased the estimated construction cost from \$100,000 to \$180,381.00
  - 3. Because the project will not be completed for this year's graduation ceremony, the committee recommendation was to put the project out to public bid with the goal to complete the project before the start of the 21/22 school year.
  
- C. Gottshall Farmhouse rental property located at 133 Old Mill Road
  - 1. We outlined 3 options with estimated costs associated for each which was previously discussed with the committee.
    - i. Option 1 - Repair cost required to the property for tenant re-occupancy.
    - ii. Option 2 - Demolition of the structure.
    - iii. Option 3 - Make required repairs to the property, subdivide and sell.
  - 2. It was discussed that the District does not have a use for the house operationally.
  - 3. The committee recommendation was to submit the subdivision and sale of the property as an action item on Board Agenda for approval.

**New Business – Operations**

- A. Capital Project at Limerick Elementary
  - 1. We discussed the Capital Reserve expenditure request for the replacement of the boilers and associated equipment through COSTARS with Johnson Controls Inc. This item is on the Board Agenda for approval.
  
- B. Capital Project at 9<sup>th</sup> Grade Center
  - 1. We discussed the Capital Reserve expenditure request for phase 1 of 4 for flat roof replacement through Keystone Purchasing Network with Weatherproofing Technologies Inc. This item is on the Board Agenda for approval.
  
- C. UPE Autistic Support Playground
  - 1. It was discussed that both UPE and Limerick Elementary have designated autistic support programming. Last year we invested into the upgrade of the playground equipment at Limerick Elementary to better support the students.
  - 2. UPE playground limitations for autistic students were discussed and identified as peer inclusion, lack of sensory equipment, fencing to prevent student elopement and accessibility.

3. Upgrades to the playground to address these concerns were priced out and discussed. These upgrades along with the assessment of all District playground needs will be incorporated into a 7 year Capital Improvement Plan. The fence installation to address the student elopement will be scheduled this summer and be paid out of the operation's general fund budget.

D. Montgomery County Courthouse Ballot Box Request

1. The courthouse request to install a ballot box on the District owned Royersford Library property. This request has been rescinded and no further action is required.

**Ongoing Business - School Police and Emergency Management**

A. **Project and Initiatives**

1. SFSP provides Rapid Antigen Testing every Monday and Tuesday 0600-0800. About 100 people tested between testing hours. We are reducing Rapid Test staffing since we are only testing approximately 10 people per week. I'd would like to personally thank Tara Santangelo, Bruce Cartwright, Charlene Strange, Barbara Dilks and Lisa Collins for all of their positive energy and motivation.
2. Daily Traffic Control at HS, 9GC, 8GC, 567 Flex, UPE and EES including crossing guard details at LES.
3. Security Patrols at each school from 0630 until events conclude each evening's extra circular event.
4. At Risk Student Out-Reach Program at SFSP is expanding their efforts with this program headed by Lt. Phillips. (Progress)
5. SFSP has investigated several S2SS 25 Tips. (Approximately 84 to date)
6. We are delivering and re-stocking PPE at each school. I am coordinating with administrators their projected PPE needs for the 21-22 school year. These future costs will be covered by grant monies.
7. We are continually coordinating with Dr. Colyer regarding end of the year activities planning for the senior class. Flexibility is the key.
8. District Wide Sign Project is progressing on schedule thanks to Mr. Hunter. The goal is to have uniform prohibitions signs posted on each property to remind our visitors, staff and students our expectations while you visit our campuses.
9. I am still in the process of rolling our Spring-Ford Comprehensive Threat Assessment Guidelines and Procedures. This will included Threat Assessment Teams at each school and monthly school and districtwide threat assessment meetings.
10. Don Fantry from the Montgomery County Safe School Coordination Office has started our Districtwide Assessment of Safety and Security. Mr. Fantry started with Oaks Elementary and Upper Providence Elementary Schools. As his schedule allows Mr. Fantry hopes to assess all of our schools, the District Offices and facilities before August of 2021. This assessment is provided free of charge by Montgomery County Department of Public Safety.

B. **Grants**

1. To date Safety and Security has successfully submitted for grants and has been awarded **\$1,190,177.00**. This could not be accomplished without the help of the Finance Department especially Mary Davidheiser and Mary Newett.
2. Phase 3 of the Radio Project should be completed on 4/14/21 as we should receive 33 radios. (503 total in use daily). All purchased with grant monies.

**C. Training / PD**

1. Lt. Gwen Phillips is attending the prestigious FBI Command Leadership Institute this week. Lt. Phillips has completed the Supervisor Leadership Institute and will complete the Executive Leadership Institute. (The FBI Trilogy)
2. PA Act 180 Legal Update training to be completed by all School Police Officers prior to 6/2021.
3. All officers will complete mandatory firearms and tactics training on 5/18/2021.

**D. Meeting Updates:**

1. No meetings attended this month outside of the school district.
2. I will be attending Montgomery County Emergency Management Coordinators Training this month.

**E. New Business:**

1. I am submitting a **District Wide Security Camera Replacement and Upgrade Plan**. This Plan will include the replacement and upgrade budget schedule for Mr. Rizzo and Mr. Fink to review. This schedule will encompass all of our schools, district office, facilities building and critical infrastructure. The Plan will run from 2012 to 2027.

**Other Business:**

- A. Grant funding for Healing Rock Garden "You Matter" in the 9th Center arboretum in the amount of \$3,000 from the Educational Foundation EITC funds.

**Actionable Items:**

- A. Royersford Library capital reserve expenditure for the shoring of the concrete floor is on the Board agenda for approval.
- B. Subdivision and sale of the Gottshall Farm house located at 133 Old Mill Road is on the Board agenda for approval.
- C. Limerick Elementary capital reserve expenditure for the replacement of 2 boilers and associated equipment is on the Board agenda for approval.
- D. 9<sup>th</sup> Grade Center capital reserve expenditure for the phase 1 of 4 roof is on the Board agenda for approval

**Needs for Next Meeting:**

**Board Comment:**