

**SPRING-FORD AREA SCHOOL DISTRICT**  
**Property Committee**  
**January 14th - 7:30 PM**  
**District Office Conference Room**  
**Minutes**

**Attendees:** Tom DiBello, Linda Fazzini, Clinton Jackson, Wendy Earle, Diane Sullivan, Will Cromley, Denis Rees, Walt Gadzicki, Karen DeAngelo, Dave Boyer, Dr. Goodin and Robert Hunter

Acceptance of the Meeting Minutes by Clinton Jackson

**Ongoing Business – Operations**

- A. High School Expansion Project
  - a. Discussed the elevator installation which had a finish install date of 1/15/20. There is ancillary work to the elevator being completed this week by sub-contractors which will allow Schindler Elevator to schedule the inspection with PA Dept of Labor and Industry. The final inspection was estimated at 2 weeks following the completion of all ancillary items.
  - b. Discussed the fire alarm synchronization project status which has been completed and approved by Limerick Township which now removes the "Conditional" from our Use of Occupancy.
  - c. Discussed HVAC performance issue in new additions related to water flow and next steps for resolution.
  - d. Discussed one change order since last meeting which now totals a 33.5% usage of the contingency budget.
- B. Demographic / Enrollment Study Update
  - a. Discussed the milestones and target dates provided by ICS consulting which will have presentation date of 3/10/20

**New Business – Operations**

- A. Discussed the 9<sup>th</sup> grade phase 2 window replacement project.
- B. Discussed the repairs to Brooke Elementary classroom water sourced heat pumps and potential replacement of equipment.
- C. Discussed the Bard Community Center main sewer drain issues and needed repair.

**Ongoing Business - School Police and Emergency Management**

- A. Projects and initiatives
  - a. SPO Phillips being promoted to Lieutenant 1/27/2020.
  - a. School Police Operations are now between 0630 hours and 2100 hours Monday through Friday.
  - b. Cameras Projects
    - a. 567 Flex Camera project almost completed awaiting 3 cameras from manufacturer.
    - b. HS Fitness Center and Elevator Cameras to be completed.
  - c. Digital Radio System
    - a. Antennas, local repeaters and radio programing completed over the holiday break.
    - b. Communication and education for staff video being constructed by Erin Crew and team.
    - c. Area testing to occur next week.
    - d. Roll Out to occur by Feb 2020. 400 Radios to be deployed.
  - d. Signs
    - a. Sign Inventory and inspection at all properties occurring now.
      - i. Sign standardization to occur.
      - ii. Stadium Signs to be placed.
      - iii. Cross Walk signs placed.
  - e. Knox Box Inspections and Repairs
    - a. Keys Replaced in each box. Met with each fire chief and fire marshal regarding emergency access.
  - f. Application for an AED Grant for 12 Units.

- g. HS to be Re-Numbered and color coded for first responders to navigate.

**B. Training / PD**

- a. ALICE Training for staff at Elementary Levels is occurring with Officer Heydt. A new training schedule for the 2020-2021 year is being constructed.
- b. Stop the Bleed Training.
  - a. Chief is working with Kelly Murray on scheduling STB, First Aid, CPR and AED Training for all assigned staff. 2020 STB. 2020-2021 First Aid CPR AED.
- c. Discussing Mandatory Reporters Training and Minimal Facts Reporting “Hands On” training.

**C. Meeting Updates**

- a. Meeting with LGS/Exelon and Montgomery County EMA and Custers regarding LGS Alerts and bussing issues during Alerts and Early Dismissal.
- b. Crime Conference at LTPD Monthly.
- c. Met with Dr. Nugent RE: Decision Day. Times, Parking and security measures.

**New Business - School Police and Emergency Management**

**Other Business:**

- A. Limerick playground project has been completed.
- B. 567 Center home and school outdoor hardscaping project has been completed.

**Actionable Items:**

- A. 9<sup>th</sup> Grade phase 2 window replacement project on Board Agenda for approval.

**Needs for Next Meeting:**

**Board Comment:**