

SPRING-FORD AREA SCHOOL DISTRICT
Property Committee
March 10th - 7:30 PM
District Office Conference Room
Minutes

Attendees: Tom DiBello, Linda Fazzini, Clinton Jackson, Wendy Earle, Dr. Margaret Wright, Colleen Zazowski, Christina Melton, Will Cromley, Dr. Goodin, Dave Boyer, Mr. Rizzo and Robert Hunter

Acceptance of the Meeting Minutes by Clinton Jackson

Ongoing Business – Operations

- A. High School Expansion Project
 - 1. Discussed the HVAC performance review updates.
 - i. Crabtree-Rohrbaugh scheduled 3rd party engineering review with Barry Isset Engineering to review design calculations and review balancing reports to determine if the performance issue is with design on installation
 - ii. Engineer's review points to hot water circulation issues consistent with the original building not balanced at the same time with the new additions as one complete system.
 - iii. Next step is to schedule meeting with JBM Mechanical, Crabtree and Moore Engineering to share 3rd party findings.
 - iv. There is a 2yr warranty on the HVAC system which is still covered by the contractor's performance bond.
 - 2. Discussed Project Closeout
 - i. Received Escrow deposit from Limerick Township
 - ii. Warranty and O&M manuals delivery
 - iii. Closeout with Montgomery County Conservation District
 - iv. Punch list items have been completed
 - 3. Discussed the need for installing a drop down gate in new corridor addition to prevent building access during extracurricular events.

New Business – Operations

- A. Discussed preventative measures Operation has in place to make sure schools are being cleaned and sanitized.
- B. Discussed the 9th Grade Capital painting project which Administration is recommending for Board Approval
- C. Discussed the Spring City Elementary Capital carpet replacement to VCT which Administration is recommending for Board Approval.
- D. Discussed the Capital purchase of LED exterior light fixtures for 9th Grade and H.S. which Administration is recommending for Board Approval.
- E. Discussed the 8th Grade Center Capital project for the wood floor removal in basement classrooms 120 and 121 which Administration is recommending for Board Approval.
- F. Discussed the District Office HVAC replacement project status and that we are waiting for pricing to come in.

Ongoing Business - School Police and Emergency Management

- A. Projects and initiatives
 - 1. Awarded Part A Grant for \$45,000 Merit, UPS, and 38 more Digital Radios.
 - 2. Digital Radio System is up and running.
 - 3. HS Door Numbering Completed.
 - 4. Traffic Control details at 8gc, 9gc and HS monitored.
 - 5. FirstNet project in final phases will operational in April 2020.
 - 6. Applying for AED Grant.
 - 7. Applying for Vision Testing Equipment for the Nurses as a safety initiative.

B. Training / PD

1. Lt. Phillips attending FBI Leadership Training Part 1 this week.
2. SPOs DelRomano, Egleston, Greenwood attending Mission Kids Training re; Crimes against children on 3/18/2020.
3. Firearms Training 4/28/2020 all sworn officers.

C. Meeting Updates

Other Business:

- A. ICS consulting presented their Demographic and Enrollment study during the property meeting.
 - a. Board members requested the additional information specific to:
 - i. Methodology on data population
 - ii. Individual School Based report which includes facility costs, enrollment and demographic data
 - b. ICS to provide updated information for next property meeting

Actionable Items:

- A. 9th Grade Capital painting project on Board Agenda for approval.
- B. Spring City Elementary Capital carpet replacement to VCT project on Board Agenda for approval.
- C. Capital purchase of LED exterior light fixtures for the 9th Grade center and H.S. on Board Agenda for approval.
- D. 8th Grade Capital wood floor replacement project on Board agenda for approval.

Needs for Next Meeting:

- A. ICS Consulting updated Demographic and Enrollment information.

Board Comment: