

**SPRING-FORD AREA SCHOOL DISTRICT**  
**Property Committee**  
**May 12th - 7:30 PM**  
**Virtual Meeting**  
**Minutes**

**Attendees:** Tom DiBello, Linda Fazzini, Clinton Jackson, Wendy Earle, Dr. Margaret Wright, Colleen Zasowski, Christina Melton, Dave Shafer, Diane Sullivan, Dr. Goodin, Dave Boyer, Mr. Rizzo, Erin Crew and Robert Hunter

Acceptance of the Meeting Minutes by Clinton Jackson

**Ongoing Business – Operations**

- A. ICS Consulting Q & A on Facilities Report
  - a. No questions were proposed at this time but reserved the right for follow up as needed
- B. Reviewed FY 20/21 proposed Capital Projects

**New Business – Operations**

- A. Discussed the Royersford Elementary Capital paving project which Administration is recommending for Board Approval.
- B. Discussed the 9<sup>th</sup> Grade Center Capital paving project which Administration is recommending for Board Approval.
- C. Discussed ICS Consulting to provide professional services for design and bid specifications for the HVAC System replacement at the District Office which Administration is recommending for Board Approval.
- D. Discussed the summer project list that require contractor services which administration has deemed essential related to COVID-19 and request Board approval to deem as essential.
- E. Discussed the proposal provided by ICS consulting for a Facilities Master Plan (FMP) which Administration is recommending for Board approval.

**Ongoing Business - School Police and Emergency Management**

- A. Projects and initiatives
  - 1. School Police patrolling properties exterior & interiors, Monday through Friday 0900-1900 hours. Enforcing social gathering and prohibiting property usage by the public.
  - 2. School police patrolling properties Monday through Friday 0700-1900 to insure campus safety and property protection.
  - 3. All officers have completed their Act 180, Act 120 and Act 67 mandated training for the year.
  - 4. All officers are completing NIMS/ICS 100, 700, and 800. National Incident Management System. Incident Command System.
  - 5. We are assisting with Virtual Graduation, teacher classroom close out, student property pick up, cap and gown pick up.
  - 6. Officers may get tested for COVID 19 through Chester County Public Safety Department.
  - 7. Chief attending a MCIU meetings and training on ERIP and Emergency Operations Coordination.
  - 8. Chief assisting technology with the delivery of several hundred devices.
  - 9. Chief searching and applying for several grant opportunities. We received a \$45,000 grant from state for communications equipment.
  - 10. Camera Projects are temporarily on hold until the mandates are lifted. 8th grade center and Spring City Elementary are the next two schools on the list.
  - 11. Chief assisting Jim Fink, the school nurses, ESY with PPE purchase bids through the MCIU.
  - 12. Planning for what the return back to school may look like as far as protocols and ppe uses.
  - 13. Chief attending webinars on grant opportunities with Mutualink and other vendors.
  - 14. Server transfer from Avigilon to Genetec will be a future action item once we receive quotes and submit pricing to the school board.
  - 15. Chief reminded the need for an executive session meeting NLT 7/31/2020 to give the school board mandatory safety, security and emergency management briefing per PCCD and Safe Schools guidelines.
  
- B. Meeting Updates

**Other Business:**

**Actionable Items:**

- A. Royersford Capital paving project on Board Agenda for approval.
- B. 9<sup>th</sup> Grade Capital paving project on Board Agenda for approval.
- C. ICS Consulting to provide professional services for design and bid specifications on Board Agenda for approval.
- D. Essential project list on Board Agenda for approval.
- E. ICS Consulting to provide Facilities Master Plan on Board Agenda for approval.

**Needs for Next Meeting:**

**Board Comment:**