### 202. ELIGIBILITY OF NONRESIDENT STUDENTS

1. **Purpose**
   - SC 501, 502, 503
   - The Board shall operate district schools for the benefit of students residing in this district who are eligible for attendance.

2. **Authority**
   - SC 1301, 1316
   - Pol. 200
   - SC 1302
   - Title 22
   - Sec. 11.19
   - The Board shall require that appropriate legal documentation showing dependency or guardianship or sworn statement of residential and financial support be filed with the Superintendent of Schools before an eligible nonresident student may be accepted as a student in the district schools. The Board may require a resident to submit additional reasonable information to substantiate a sworn statement, in accordance with guidelines issued by the Department of Education. The Board shall require legal documentation for continuation of enrollment to be submitted annually.

   - SC 1302
   - The Board reserves the right to verify claims of residency, dependency and guardianship and to remove from school attendance a nonresident student whose claim is invalid. The Board shall address children who are homeless in accordance with the McKinney-Vento Homeless Education Assistance Improvements Act of 2001. Children or youth, and their families, who are living in a shelter, transitional housing, motel, vehicle, campground, on the street, or doubled up with relatives or friends due to a lack of housing are considered to be homeless.

   - SC 1302
   - If information contained in the sworn statement of residential support is found to be false, the student shall be removed from school, and tuition shall be charged for the period of attendance in the district.

   - SC 1316, 2561
   - Pol. 607
   - Tuition rates shall be determined in accordance with statute. Tuition shall be charged monthly, in advance of attendance.
It is the policy of the district not to accept non resident tuition students except as required by law and in accordance with this policy.

3. Guidelines

### Nonresident Children Placed In The District

**SC 1305**

Any child placed in the home of a district resident by a court or government agency shall be admitted to the schools and shall receive the same benefits and be subject to the same duties as resident children.

### Inmates Of Institutions

**SC 1306, 1307, 1308, 1309, 1310, 2561, 2562**

A child who is an inmate of an institution for the care or training of children located within this district is not a legal resident of the district by such placement; but s/he shall be admitted to district schools, and a charge shall be made for tuition in accordance with statute, so long as required by law.

### Future Residents

**SC 1316, 2561**

Upon written application to the Superintendent, the children of families who expect to become residents of this school district and who have signed a contract to buy, build, or lease a residence in the district shall be admitted to Spring-Ford Area School District on or after the beginning of the semester during which they expect to become residents. No tuition will be charged unless the parents/guardians fail to submit proof of residence in the district within ninety (90) school days after the date of initial entry. Tuition charges for those who fail to qualify as residents shall commence at the end of the ninety (90) day grace period and will continue until such time as residence within the school district is established. Tuition charges shall be as provided under Section 2561 of the Public School Code. Tuition for the remainder of the school year must be paid in full between the 91st and 101st school day or the student will be disenrolled.

### Former Residents

**SC 1316**

Any senior student moving from the district during the school year shall be allowed to complete that academic year only after proof of residency within the district has been established on the first day of the student school calendar and a written application has been made to the Superintendent. Students in other grades who move from the district after March 15 shall be entitled to complete that academic year only tuition free.
### Foreign Exchange Students

All organizations seeking to place foreign exchange students in the Spring-Ford Area Senior High School must first seek the initial approval of the principal and final approval of the Board.

The American Field Service and Rotary will be given the first opportunity to place foreign exchange students in the senior high school because of the high level of support which they are able to provide. Other organizations will be permitted to place foreign exchange students in the senior high school only if they can prove special needs or there are other extenuating circumstances.

The proper procedure for any organization to follow would be to contact the high school for a meeting to discuss the foreign exchange program prior to notification of any host families. Determination can be made at that time whether to proceed or not for the next school term.

It is recommended that the number of foreign exchange students be limited to a maximum of two (2) per school year.

### Other Nonresident Students

Nonresident students may be admitted to the district without payment of tuition in accordance with Section 1302 of the Pennsylvania Code and with appropriate affidavits and evidence provided in accordance with the district’s administrative requirements showing legal dependency, guardianship, residential and financial support of the student or legal and primary physical custody in accordance with governing law.

The student must live full-time and not just for the school year with district residents who assumed legal dependency or guardianship or residential support of the student.

### 4. Delegation of Responsibility

The Superintendent or designee shall develop procedures for the enrollment of nonresident children which:

1. Admit such students only on proper application and submission of required documentation by the parent/guardian on the sole discretion of the Board, unless required otherwise by law.

2. Prior to accepting a student for enrollment, the administration will require proof of residency. The Board reserves the right to verify the residency of any enrolled student at any time.
| Pol. 248.1 | 3. Do not exclude any eligible student on the basis of race, creed, color, gender, sexual orientation, national origin, ancestry, or handicap/disability.  
4. Deny admission where the educational facilities or program maintained for district students is inadequate to meet the needs of the applicant.  
5. Make continued enrollment of any nonresident student contingent upon maintaining established standards of attendance, discipline and academics.  

Regulations  
1. All categories of nonresident students shall be considered for entry or continued attendance only after a written application has been submitted to the office of the Superintendent. Tuition students shall not be accepted without prior approval by the Board.  
2. The Superintendent is authorized to approve the attendance of future residents who qualify for tuition-free attendance. S/He is also responsible for referring for approval of the Board all cases in which a future resident fails to establish residency in accordance with Board policy.  
3. The principal of each school building shall be responsible for ascertaining the residency status of students who seek enrollment in the district's schools, providing direction to nonresidents concerning the provision of district policy, and giving prompt written notice to the Superintendent or his/her designee of any change in student residency status addressed by this policy.  

References:  
School Code – 24 P.S. Sec. 501, 502, 503, 1301, 1302, 1305, 1306, 1306.2, 1307, 1308, 1309, 1310, 1316, 2503, 2561, 2562  
State Board of Education Regulations – 22 PA Code Sec. 11.18, 11.19, 11.41  
Board Policy – 200, 248.1, 251, 607, 906 |