

**SPRING-FORD AREA SCHOOL DISTRICT  
BOARD POLICY COMMITTEE**

**Monday, February 8, 2016 – 7:30pm  
District Office Conference Room**

**School Board Members – Kelly Spletzer (chair), Dawn Heine and Colleen Zasowski**

**A G E N D A**

- I. Acceptance of the Minutes
  - a. January 11, 2016 – Meeting began at 7:30 pm.
  - b. In attendance: Mrs. Spletzer, Mrs. Romer, Dr. Goodin, Mr. Webb, Mr. Fink, Mr. DiBello, Mr. Cromley, Mrs. Sanderson, Mrs. Davidheiser, Mrs. Heine, Mrs. Zasowski and Dr. Roche.
  
- II. Previous Policy Items:
  - a. Policy # 606 – Tax Collection – Review the updates and changes to the policy based upon the January 11, 2016 committee discussions and revisions (second pass). Mr. Fink reviewed the updates and changes to the revised Policy #606, pursuant to a review by the district’s attorney. Changes were made to language around the responsibility for delinquent per capita taxes (Berkheimer will be responsible) and other small wordsmithing edits were requested. Recommend to move the draft Policy #606 to the February School Board agenda for first reading.
  
  - b. Policy # 810 – Transportation – Review the progress/update from the Administration based upon the January 11, 2016 committee discussions. We are looking to refresh the existing policy to ensure compliance with regulatory guidelines and consistency throughout the district. Mr. Cromley provided a handout and discussion about potential issues and/or implications to the policy. We discussed the definition of dedicated roads and reviewed some of the applicable state codes. The committee reviewed the recommended updates to the policy and other wordsmithing issues. Dr. Roche and Mrs. Sanderson will bring back additional information as discussed at the committee to the March 14, 2016 Policy Committee meeting.
  
  - c. Policy # 903 – Public Participation in Board Meetings – Committee will further discuss the examples/samples that were forward and make recommendations, if any, to updates to the policy (Dr. Roche). This policy item was tabled at the February 8, 2016 meeting as we did not have time to discuss and the topic will be deferred to the March 14, 2016 Policy Committee meeting.
  
- III. New Policy Items:
  - a. Policy # 815 – Acceptable Use of the Computers, Network, Internet, Electronic Communications and Information Systems – Mr. Webb will be attending the meeting to provide an update/progress on reviewing Policy 815. Mr. Webb shared his feedback from the review of Policy # 815 and no changes were noted. Mr. Webb noted that several of the cross-referenced policies were outdated and could use additional updates. The committee instructed him to categorize and prioritize any required updates for review at future Policy Committee meetings. Policy # 815 will be placed on the March 14, 2016 Policy Committee meeting agenda for a final review before moving to the March School Board agenda for a first reading.

- b. Policy # 005 – Organization – Based on a request at the January 11, 2016 Policy Meeting, the committee is asked to review the language on Section 6 regarding the duties of Ad Hoc Committees (page 4). The Policy Committee discussed the last line of Page 4 in terms of the President unilaterally giving a topic to the Ad Hoc Committee as opposed to a majority vote of the school board. In addition, a change to the number of committee members of no more than three (3) gets changed to no more than four (4). Mrs. Spletzer will give Mrs. Chrisman the changes and Dr. Roche will share the changes with the attorney for his review of the changes. Proposed updates will be revisited at the March 14, 2016 Policy Committee meeting.

**Next Policy Committee Meeting:**

Monday March 14, 2016 – 7:30pm

District Office Conference Room